College of DuPage Payment Plan Frequently Asked Questions

How does the payment plan work?

The College of DuPage payment policy requires students to pay the balance in full at the time of registration. If you are unable to pay your balance in full at the time of registration, you may opt to spread the payments over the term by enrolling in a payment plan. The payment plan is only valid for the term in which you enroll and will only cover the current tuition, fees, and miscellaneous charges for that term. The payment plan does not cover prior or future terms nor will it cover fines. Payment for prior terms and/or fines can be made at the Cashier’s Office or online via myACCESS.

Why do I need to enroll in a payment plan if I am receiving financial aid?

The College of DuPage payment policy requires students to pay the balance in full at the time of registration. Seeing as financial aid does not post to the student account until later in the term, financial aid does not pay the balance in full at the time of registration; enrollment in a payment plan is required.

You will be responsible for the agreed upon payment amounts denoted in the payment agreement if an outstanding balance exists on your account on the scheduled payment date. A balance may exist for a variety of reasons, including: changes made to your financial aid, failure to accept your financial aid awards, and/or outstanding documents required in order to approve your financial aid.

Do I need to make a payment when I enroll in the payment plan?

Yes, payment is required at the time of enrollment in a payment plan. The payment amount depends upon the payment plan type. The College offers two categories of payment plans, with several subsequent options: Active Payment Plans and Deferred Payment Plans.

Active Payment Plans require a $25 non-refundable set-up fee, along with a down payment based upon a predetermined percentage of the outstanding balance, as well as agreed upon dates for the remaining balance to be paid.

Deferred Payment Plans require a $5 down payment in order to verify the banking and checking account information, as well as agreed upon dates for the remaining balance to be paid in the event that an outstanding balance exists on the scheduled payment dates. If an outstanding balance exists on the scheduled payment date, the payment will be processed and you will be charged the $25 non-refundable set-up fee.

Can my Payment Plan be extended or the payment dates be changed?

The payment plan cannot be extended nor can the payment dates be changed. When you enroll in a payment plan, you are signing a contract and agree to make the payments on the specified dates. If the payment is not made on the specified date, a $30 late fee will automatically be assessed on your student account and you run the risk of being dropped from your classes.

Payments are due on the scheduled payment dates set forth in the Payment Plan Agreement. On the payment due date(s), the College of DuPage will draw the payment(s) from the saved payment method attached to the payment plan on file. It is recommended that you check with your financial institution to determine how far in advance funds should be deposited into your account to ensure the payments clears.
Helpful Information

How do I enroll in a payment plan?
How can I add and/or change a payment method?
Can you text me important information regarding my payment plan?
Can I authorize my parent to be on my account?