Summer 2020
Registration Guide
May 26 to Aug. 3

To register for Summer classes, go to myACCESS.cod.edu.

College of DuPage is a tobacco-free campus.

Dates to Remember:

REGISTRATION START DATES
March 17
Priority Registration
March 24
All Student Registration

SUMMER SESSIONS
May 26 to Aug. 3
10-Week Session
May 26 to June 29
First 5-Week Session
June 1 to July 26
8-Week Session
June 30 to Aug. 3
Second 5-Week Session

CAMPUS CLOSED INFO
The main campus in Glen Ellyn is closed on Fridays and Saturdays, June 7 through Aug. 9.
Addison, Carol Stream, Naperville and Westmont Centers are open Fridays and Saturdays throughout the summer. Please call ahead for hours. See page 12.

May 25
Memorial Day
July 4
Independence Day

NEW STUDENT ORIENTATION
Aug. 11, 12 and 13

BOARD OF TRUSTEES
Frank Napolitano, Board Chairman
Bloomingdale
Christine M. Fenne, Board Vice Chairman
Wheaton
Daniel Markwell, Board Secretary
Lombard
Charles Bernstein
Wheaton
Annette K. Corrigan
Wheaton
Maureen Dunne
Naperville
Heidi Holan
Glen Ellyn
Jasmine Schuett, Student Trustee
Warrenville
MYACCESS LAB is located in the Student Services Center (SSC). It will be operational from May 4 through Sept. 4. Our staff in the myACCESS Lab assists new and current students with the steps needed to complete their educational goals, including:
- Completing the Admissions application online
- Setting up a myACCESS account and dupage COD email
- Navigating myACCESS and Student Planning
- Registering for classes online
- Assisting with the financial aid process, including FAFSA information/completion, student self-service, and signing up for a payment plan.
For more information about myACCESS Lab hours and location, visit or call Campus Central in the Student Services Center (SSC), Arrium.

(630) 942-3000
campuscentral@cod.edu

Monday through Thursday
8 a.m. to 7 p.m.
Friday, 8 a.m. to 5 p.m.
Saturday, 9 a.m. to 12:30 p.m.
Closed on holiday weekends.

Do you have questions and are unable to come to campus? Don’t worry! Our Campus Central staff is here to assist you by phone, email and online chat!

Summer Hours
June 5 to Aug. 7
Closed on Fridays and Saturdays

IMPORTANT INFORMATION FOR STUDENTS

myACCESS Self-Service Website for Students
Sign up for a myACCESS student web account so you can:
- Check class availability.
- Register for classes.
- Apply for financial aid and review your aid status.
- Make payments or enroll in a payment plan.
- View your course schedule, grades and account balance.
Visit myaccess.cod.edu! Available 6 a.m. to 2 a.m. seven days a week.

Financial Assistance and Scholarships
The College of DuPage Office of Student Financial Assistance provides a comprehensive range of services that bridge the gap between resources of students and their families and the cost of education at College of DuPage, reducing the economic barrier to obtaining a college education.
Students can apply for:
- Federal Grants
- State Grants
- Federal Work Study
- Federal Direct Loans
- Scholarships
Detailed information regarding the financial aid programs can be found online at www.cod.edu/studentfinancialaid.

Continuing Education/Non-Credit Online Enrollment
College of DuPage offers fast, easy enrollment for non-credit classes. To search for courses and enroll, visit myaccess.cod.edu. For more information about Adult Enrichment and Youth Academy classes, visit cod.edu/conted or call (630) 942-2208. For more information about short-term professional development programs through Business Solutions, visit cod.edu/bsolutions or call (630) 942-2770.

Broadcast Alert Systems
COD Alerts is the college’s automated system for notifying you of school closings and other important information. You are automatically enrolled in the system when you register for a class and you remain in the system until three terms pass in which you have not enrolled.
COD Alerts can send text messages to your cell phone, emails, and even play a recorded message on your phone.
To update your contact information for COD Alerts, log onto the InsideCOD Portal (inside.cod.edu) using your myACCESS username and password and click the link for “Emergency Alerts/COD Alerts” in the center column.
For more information and additional protection services, visit www.cod.edu/mobile/about/alert_systems.aspx.

Online Events Calendar
Visit the college’s Events Calendar to learn about upcoming free events and workshops at the College, including advising sessions, counseling workshops, community events, library workshops and international events. Visit www.cod.edu/calendar.

Student Consumer Information
Students can access information about crime statistics at the Glen Ellyn campus and off-site locations in the College’s Annual Security Report at www.cod.edu/about/police_department/statistics.aspx. Student Right to Know information and the Federal Education Rights and Privacy Act (FERPA) are available at www.cod.edu/about/consumerinformation/know.aspx. In addition, the College’s Web Accessibility Policy, Non-Discrimination Policy, and Information for a Drug Free College and Drug-Free Policy are listed at www.cod.edu/about/consumerinformation/drugfree.aspx.
Register Online | myaccess.cod.edu
www.cod.edu | College of DuPage

NEW STUDENTS

All student registration begins Tuesday, March 24.
If you have never attended College of DuPage, complete the following steps:
Apply
Fill out the General Admissions Application and pay the $20 application fee by going to admissions.cod.edu. For assistance, call (630) 942-2169 or stop by the Office of Admissions and Outreach in the Student Services Center (SSC), Room 2207, or visit any of our convenient COD Centers. See page 15 for locations.
Set up myACCESS and Check @dupage email.
Set up your myACCESS account at myaccess.cod.edu. This account enables you to register for classes, view your schedule and grades, check class availability, make payments and sign up for a payment plan. Visit cod.edu/myemail to check your @dupage email. All communications about your next steps in the enrollment process will be sent to your @dupage email account.
Submit High School Transcripts
Submit your official high school transcript to the Office of Student Records. If you have an un-weighted cumulative GPA of 2.6 or a 4.0 scale (or a 2.5 or on a 5.0 scale), you must meet the college-ready reading and writing categories and will not need additional placement testing in these two categories. Other exclusions apply.
Take Placement Tests
Take the appropriate College of DuPage placement tests. Students must complete the COD General Admissions application and obtain a COD ID number, username and password prior to taking these tests. Some ACT and SAT scores may be accepted for placement purposes. For more information, visit www.cod.edu/testing, or call (630) 942-2999, or via email at studenthelp@dupage.edu.
Attend a New Student Advising and Registration (NSAR) Session
A New Student Advising and Registration (NSAR) session covers the important educational planning concepts which will enhance your experience at College of DuPage. Our team of student success counselors and program advisors will assist you in your course planning and developing your educational plan. You’ll receive assistance with the various electronic tools you’ll use to register for classes, make payment arrangements, and sign up for New Student Orientation (NSO). NSAR Sessions are held at our main campus in Glen Ellyn, as well as at the COD Centers. Students will fill out a completed Campus General Application (see page 30) for locations.
Request for Verification of Prerequisites
If you are seeking a degree or certificate from College of DuPage, and have completed the prerequisite at another regionally accredited college or university, submit your official transcript to the Office of Student Records along with the prerequisite Request Form available in myACCESS under Student Forms within the myACCESS for Students menu. If you are currently enrolled in the prerequisite course at another college or university, contact the Office of Student Records for more information. Courses and placement tests taken at College of DuPage are automatically verified at the point of registration.
Register for Classes and Pay Tuition
Once you’re ready to register for your classes, you may do so online through myACCESS, on the phone by calling (630) 942-2377, or by using the new Chap App registration feature. We encourage you to register early to select the classes and the schedule that fit your needs. As a returning student, you may register based on the number of completed credit hours (see the Registration Schedule below). When you register for classes you will need to either pay your balance in full or enroll in one of our convenient payment plans. Every student is required to select a payment option at the time of registration, including students who are expected to receive financial aid. If you do not select a payment option at the time of registration, you will be dropped from your classes. You can visit myaccess.cod.edu to begin the payment process and select a payment option. You can also pay for your classes at the Cashier’s Office (See page 8). The COD Centers also offer convenient registration and payment services (see page 15).
For more information:
• Visit our website at www.cod.edu/registration.
• Stop by the Student Registration Services office, Student Services Center (SSC), Room 2221.
• Call (630) 942-2257 or email registration@cod.edu for registration assistance.
• Call (630) 942-2206 for payment assistance.

Set up myACCESS and Check @dupage email.
Set up your myACCESS account at myaccess.cod.edu. This account enables you to register for classes, view your schedule and grades, check class availability, make payments and sign up for a payment plan. Visit cod.edu/myemail to check your @dupage email. All communications about your next steps in the enrollment process will be sent to your @dupage email account.
Submit High School Transcripts
Submit your official high school transcript to the Office of Student Records. If you have an un-weighted cumulative GPA of 2.6 or a 4.0 scale (or a 2.5 or on a 5.0 scale), you must meet the college-ready reading and writing categories and will not need additional placement testing in these two categories. Other exclusions apply.
Take Placement Tests
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If you are seeking a degree or certificate from College of DuPage, and have completed the prerequisite at another regionally accredited college or university, submit your official transcript to the Office of Student Records along with the prerequisite Request Form available in myACCESS under Student Forms within the myACCESS for Students menu. If you are currently enrolled in the prerequisite course at another college or university, contact the Office of Student Records for more information. Courses and placement tests taken at College of DuPage are automatically verified at the point of registration.
Register for Classes and Pay Tuition
Once you’re ready to register for your classes, you may do so online through myACCESS, on the phone by calling (630) 942-2377, or by using the new Chap App registration feature. We encourage you to register early to select the classes and the schedule that fit your needs. As a returning student, you may register based on the number of completed credit hours (see the Registration Schedule below). When you register for classes you will need to either pay your balance in full or enroll in one of our convenient payment plans. Every student is required to select a payment option at the time of registration, including students who are expected to receive financial aid. If you do not select a payment option at the time of registration, you will be dropped from your classes. You can visit myaccess.cod.edu to begin the payment process and select a payment option. You can also pay for your classes at the Cashier’s Office (See page 8). The COD Centers also offer convenient registration and payment services (see page 15).
For more information:
• Visit our website at www.cod.edu/registration.
• Stop by the Student Registration Services office, Student Services Center (SSC), Room 2221.
• Call (630) 942-2377 or email registration@cod.edu for registration assistance.

RETURNING STUDENTS

Priority registration begins Tuesday, March 17.
For returning College of DuPage students, follow these steps:
Confirm your myACCESS account
Make sure you can sign in to your myACCESS account at myaccess.cod.edu. Be sure you know your login and password. If you need additional assistance, contact the Student Support Help Desk via telephone at (630) 942-2999, or via email at studenthelp@dupage.edu.
Meet with Counseling, Advising and Transfer Services
For assistance with your Student Educational Plan schedule an appointment with Counseling, Advising and Transfer Services in the Student Services Center (SSC), Room 2207 by calling (630) 942-2259. You may also call your closest COD Center to schedule an appointment (see page 15). It is highly recommended that you meet with a counselor before the registration period opens.
Register for Classes and Pay Tuition
Once you’re ready to register for your classes, you may do so online through myACCESS, on the phone by calling (630) 942-2377, or by using the new Chap App registration feature. We encourage you to register early to select the classes and the schedule that fit your needs. As a returning student, you may register based on the number of completed credit hours (see the Registration Schedule below). When you register for classes you will need to either pay your balance in full or enroll in one of our convenient payment plans. Every student is required to select a payment option at the time of registration, including students who are expected to receive financial aid. If you do not select a payment option at the time of registration, you will be dropped from your classes. You can visit myaccess.cod.edu to begin the payment process and select a payment option. You can also pay for your classes at the Cashier’s Office (See page 8). The COD Centers also offer convenient registration and payment services (see page 15).
For more information:
• Visit our website at www.cod.edu/registration.
• Stop by the Student Registration Services office, Student Services Center (SSC), Room 2221.
• Call (630) 942-2377 or email registration@cod.edu for registration assistance.

STUDENT SERVICES

Priority Registration: 30+ College of DuPage earned credits
The Summer 2020 Semester
Tuesday, March 17, 2020 at 8 a.m. or later (7 day period)
The Fall 2020 Semester
Thursday, April 9, 2020 at 8 a.m. or later (7 day period)

All Student Registration: All new and returning Students with any number of earned credits
The Summer 2020 Semester
Tuesday, March 24, 2020 at 8 a.m. or later
The Fall 2020 Semester
Thursday, April 16, 2020 at 8 a.m. or later

Students can Register for:

We will be featuring Summer Saturday NSAR programming at select COD Centers from 9 a.m. to 2 p.m.
Naperville Center June 6, July 11, Aug. 1
Addison Center June 13
Wheaton Center June 20, June 27, July 18, Aug. 8
Carol Stream Center June 27, July 25

We will be featuring Summer Saturday NSAR programming at select COD Centers from 9 a.m. to 2 p.m.
Naperville Center June 6, July 11, Aug. 1
Addison Center June 13
Wheaton Center June 20, June 27, July 18, Aug. 8
Carol Stream Center June 27, July 25
STUDENT SERVICES

HOURS

Hours for Admissions and Outreach, Student Registration Services, Cashier’s Office, Counseling and Advising, Student Financial Assistance and Campus Central.

Regular Office Hours
Monday through Thursday, 8 a.m. to 7 p.m.
Friday: 8 a.m. to 5 p.m.
Saturday: Closed

Summer Hours
June 5 to Aug. 7
8 a.m. to 5 p.m.

STUDENT SERVICES

Admissions and Outreach Office, (630) 942-2626
Student Services Center (SSC), Room 2207
www.cod.edu/admission

Our Admissions Representatives are available to meet with prospective and new students who are looking to begin the enrollment process at College of DuPage.

General Information:
• If you are interested in applying to College of DuPage, go to admissions.cod.edu. There is a $20 non-refundable application fee.
• College of DuPage maintains an open enrollment policy. To attend as a non-credit student, you must have been 18 years of age, a high school graduate, or earned your GED.
• If you are under the age of 18, you may enroll as an Early Admission student. Go to cod.edu/early_admissions for program requirements.
• If you would like to meet with an Admission Representative, an appointment is recommended. Call (630) 942-2626 to make an appointment. Walk-ins may be available on a first-come, first-served basis between 8:30 a.m. and 4 p.m.
• Wednesday tours of the campus are offered at 5 p.m.

Please visit cod.edu/admissions/visit_cod/campus-tours.

INTERNATIONAL STUDENT SERVICES

F-1/M-1 International Admissions inquiries: (630) 942-2979
Current F-1/M-1 International Students: (630) 942-3328
Student Services Center (SSC), Room 2225
www.cod.edu/international

The International Student Services Office provides the following assistance to F-1/M-1 international students:
• Assist prospective students interested in applying for an F-1 or M-1 student visa
• Assist F-1 students interested in transferring from other U.S. colleges and universities
• Assist prospective students interested in changing their current immigration status to F-1
• USCIS application and notification assistance
• Offical letters
• Information sessions for Practical Training employment benefits
• Comprehensive immigration advice for maintaining of F-1/M-1 student visa
• Coordinate and support students participating in the Community College Initiative Program (CCIP), a U.S. Department of State grant initiative for one academic year. J-1 international students enroll in academic courses and engage in professional development and community service activities as they gain perspective on American society, culture and institutions.

COUNSELING, ADVISING AND TRANSFER SERVICES

Counseling, Advising and Transfer Services, (630) 942-2259
Student Services Center (SSC), Room 2221
www.cod.edu/counseling

General Information:
• Services
Our faculty team of Student Success Counselors and Program Advisors partner with you to:
• Establish a Student Educational Plan for achieving your educational goals;
• Develop success strategies for improving your academic performance;
• Support your career exploration and decision-making process; and
• Discuss personal concerns that may be interfering with your academic or career success.

We provide these services at the main campus in Glen Ellyn and at our four COD Centers. In addition, we offer many workshops and seminars to promote your academic, career and personal success.

STUDENT REGISTRATION SERVICES

Student Registration Services Office, (630) 942-2377
Student Services Center (SSC), Room 2221
www.cod.edu/registration

General Information:
• Registration eligibility for new students begins Tuesday, March 24. Registration eligibility for returning students is based on the number of Institutional College Credit hours earned and begins on Tuesday, March 17.
• Information is available at: myaccess.cod.edu under My Profile.
• Students may view and print their schedule and/or tuition bill on myaccess.cod.edu or by using our mobile app – ChapApp.
• You may register online at myaccess.cod.edu or by downloading our mobile app – Chap App. Online and mobile registration options are available 6 a.m. to 2 a.m. seven days a week. You can register in person at the Glen Ellyn campus.
• Student Registration Services (SSC), Room 2221 or by visiting any COD Center (Page 15).
• For information regarding late withdrawal appeals, tuition refund appeals and medical withdrawal requests, visit www.cod.edu/registration, email registration@cod.edu or call (630) 942-2377.

Credit Class Registration Deadline
Students are encouraged to register early. The deadline for a student to register for a credit course without requiring a Registration Permit for Late Enrollment from the instructor will be the first day of class. This includes 10-Week Session (Tuesday, July 14, 2020 – Monday, August 3, 2020); 12-Week Session (Wednesday, August 5, 2020 – Tuesday, November 10, 2020); and, 8-Week Session (Wednesday, September 9, 2020 – Tuesday, November 3, 2020). For example, if the first day of class falls on a Monday, a student may register for this specific class until 11:59 p.m. on that same Monday. If the first day of class is on a Wednesday, a student may register for this specific class until 11:59 p.m. on that same Wednesday. Exceptions to this rule are custom courses or courses with required safety training, licensure, accreditation or mandatory seat hours for legal reasons. Students can visit myaccess.cod.edu to view start and end dates for all credit courses.

Late Registration
Students who want to register late for a course after the first day of class must request a Registration Permit for Late Enrollment from the assigned instructor.

Options to Request a Registration Permit for Late Enrollment:
1. Students can log into myCOD and select ‘Request a Permit’ located under the Registration heading. Note: This option is only available until the 10th instructional day of class and it cannot be used to overlap a class.
2. Students can locate the instructor’s email address in myCOD and the instructor directly to request a permit.

Once a permit is issued, it is the student’s responsibility to immediately register for the class since a Registration Permit for Late Enrollment is only valid for one (1) business day after the issuance date. A $10 late registration fee is charged for each class that requires a Registration Permit for Late Enrollment. Students take full responsibility for making up any missed coursework associated with a late registration. A Registration Permit for Late Enrollment is not issued or valid after the midpoint of a class.

Waitlist for Closed Classes
A waitlist is available to students for credit course sections. When a student attempts to register for a class which is full/closed, the student will be notified that a waitlist is available. The student will have the opportunity to be added to the waitlist for only one section per course. If a seat becomes available, the student will be notified via the College of DuPage (dupage.edu) email account and will have until 11:59 p.m. that day to register for the open seat. If the student does not register for the open seat before 11:59 p.m. the same day, the student will be removed from the waitlist and the next student on the waitlist will be notified. If the student misses the opportunity to register and wants to be placed back on the waitlist, the student will be placed at the bottom of the waitlist. The waitlist function will remain active through the late (one-day) registration period for all sessions excluding courses that require safety training, licensure, accreditation or mandatory seat hours for legal reasons. Students can either be registered for a course or waitlisted for one section per course. If the student registers for a different section of the same course, they will be dropped from the waitlisted section.

Under the deadline, students will be required to appeal for late withdrawal and provide appropriate documentation to the Student Registration Services Office for all requests. Students who are granted approval to withdraw by petition will not be eligible for refunds of tuition or fees and will receive a “W” grade on their transcript. Appeals must be submitted at least one day prior to the last regular class meeting. Students will not be eligible to petition for late withdrawal during the week of final exams. The late withdrawal appeal form can be found online at cod.edu/registration.
Auditing a Class
Intending to audit a credit class must be indicated at the time of registration and the higher audit fee will be assessed. After the class begins, written permission from the instructor is required in order to audit a class and the audit cannot be revoked. Students may not request to audit a class after mid-term. The audit grade of “C” is recorded on the student’s permanent academic record. No credit is earned and the audit grade does not affect the student’s grade point average (GPA). No student will be assigned an audit grade for any class unless the above registration procedure is observed.

TUITION
Tuition Rates and Fees are subject to change without notice. For residents of District 502: $137 per credit hour; for out-of-district Illinois residents $324 per credit hour; for non-residents of the State of Illinois: $594 per credit hour. For residents of District 502 AUDIT: $153 per credit hour; for out-of-district Illinois residents AUDIT: $394 per credit hour. Internet based courses: $137 per credit hour. Tuition and fees for in-district students are $157 per credit hour ($104 tuition, plus $53.22 fees). Tuition and fees for in-district Nursing, Practical Nursing, Dental Hygiene and Radiation Therapy students are $241.15 per credit hour ($208.30 tuition, plus $32.85 fee).

Payments
Cashier’s Office, (630) 942-2206
Berg Instructional Center (BIC), Room 2424
For a complete list of hours for this office, see page 6.

Payment Policy:
College of DuPage requires all students to enroll in a payment plan or pay their account balance in full at the time of registration. If you have not enrolled in a payment plan, or your account balance is not paid in full at the time of registration, you may be dropped from your classes for the amount owed. See cod.edu/paymentpolicy for more information.

How to Avoid Being Dropped for Non-Payment:
1. Enroll in a Payment Plan.
   • If you are unable to pay your account balance in full at the time of registration, you may opt to spread the payments over the term by enrolling in a payment plan.
   • The earlier you register for classes and enroll in the payment plan, the lower your down payment.
   • See cod.edu/paymentplan for more information.
2. Pay in Full.
   • Online: Pay through the student portal (inside.cod.edu), by selecting “Student Payment Information,” then “Pay in Full.”
   • In-person: Pay at the Cashier’s Office.
   • By Phone: Pay via a cashier via phone at (630) 942-2206.
3. Financial Aid or Military Benefits
   • You need to enroll in a payment plan to hold your registered classes.
   • You may be eligible for the Deferred Payment Plan, where payments are deferred until after funding posts to your account.
   • To be eligible for the Deferred Payment Plan, your funding must be finalized and the award letter must be received.
   • See cod.edu/paymentpolicy for more information.
4. Company Sponsored Billing Agreement
   • You must complete the Sponsored Billing Agreement Form.
   • See cod.edu/paymentpolicy for more information.
5. College Illinois
   • You are responsible for any charges not covered by the plan.
   • See cod.edu/paymentpolicy for more information.
6. 529 Plans (Other than College Illinois)
   • Contact the Cashier’s Office immediately after you register and inform the cashiers you are using a 529 plan. The cashiers will place a protective hold on your account.
   • See cod.edu/paymentpolicy for more information.

Student Email:
Important communication regarding your student account will be sent to your student email address throughout the term, some of which will be time-sensitive. It is recommended you check your student email daily, but no less than once per week.

Percentage of Class Session Days Percentage of Refund
Before the first class meeting........................................ 100% refund, tuition and fees
1% through 7%.......................................................... 100% refund, tuition and fees
8% through 12%...................................................... 50% refund, tuition only
Greater than 12% of Class Session Days........................................ No refund

STUDENT FINANCIAL ASSISTANCE
(630) 942-2251, Student Services Center (SSC), Room 2220
www.cod.edu/tuition
For a complete list of hours for this office, see page 6.

To obtain additional information about the financial aid process or obtain information about upcoming scholarships, visit the Office of Student Financial Assistance in person or visit www.cod.edu/financialaid.

• The College of DuPage FASFA School Code is #006656.
• Complete your Free Application for Federal Student Aid (FAFSA) at http://fafsa.gov.
• The FSA ID is a username and password combination that serves as a student’s or parent’s identifier to allow access to personal information in various U.S. Department of Education systems and acts as a digital signature on some online forms. The student and parent must have their own FSA ID and may not share an FSA ID. Your FSA ID is your signature, so it has to be unique to you.

To view and print your class schedule upon completion of your registration.

To check refund dates for any of your classes, log into myaccess.cod.edu, click on "Student Services Center." Under "Academic Records," click on "Financial Aid." Under "My Financial Aid," click on "Refunds." The Refund Schedule will appear. The first column is the dates the refund is processed, the second column shows the percentage of refund.

• Greater than 12% of Class Session Days........................................ No refund

For more information on how to obtain your Refund Schedule, visit www.cod.edu/registration/pdf/refund_schedules.pdf.

STUDENT SERVICES
www.cod.edu | College of DuPage

LATINO OUTREACH CENTER
(630) 942-3039, latinooutreach@cod.edu, Se Habla Espanol
www.cod.edu/latinooutreach
For more information on how to join, visit www.cod.edu/latinooutreach

The Latino Outreach Center assists students in achieving their educational goals by offering extensive support services. The Center is an extension of the family providing a sense of community in a large institution. The Center provides:

• Information about the college system for parents
• Mentoring for students wanting to attend college
• Referrals to local organizations and resources
• Support services while attending College of DuPage

• An appointment is recommended but not necessary – walk-ins are welcome.

ADULT EDUCATION AND ENGLISH LANGUAGE
(630) 942-3697, www.cod.edu/adult_education
For more information about this program, visit www.cod.edu/adult_education

The Adult Education and English Language Acquisition Program provides free classes to help students improve basic reading, writing and math skills, learn English and prepare to pass the high school equivalency exams (GED). Students acquire the skills necessary to improve employment opportunities, advance to further education or training, and become more involved in their communities.

Free Programs of Study
• Adult Basic Education – Reading, Writing and Math
• Citizenship
• College Preparation
• English as a Second Language Proficiency
• High School Equivalency Preparation (G.E.D.) – English and Spanish Language
• Integrated Career and Academic Preparation System (ICAPS)
• Preparation for career advancement or further study

STUDENT RESOURCES CENTER
(630) 942-3039, www.literacydupage.org
www.cod.edu/studentresourcecenter
(630) 942-3039, latinocenter@cod.edu, Se Habla Español

The Center provides help to adult learners in their communities. The Center supports students who wish to improve their English speaking, reading, writing and/or reading. If you are interested in becoming a volunteer tutor or adult reading and writing services, call (630) 942-5210 or email info@literacydupage.org.

LATINO CENTER
(630) 942-3039, latinooutreach@cod.edu, Se Habla Espanol
www.cod.edu/latinooutreach
For more information on how to join, visit www.cod.edu/latinooutreach

The Latino Outreach Center assists students in achieving their educational goals by offering extensive support services. The Center is an extension of the family providing a sense of community in a large institution. The Center provides:

• Information about the college system for parents
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• An appointment is recommended but not necessary – walk-ins are welcome.

ADULT EDUCATION AND ENGLISH LANGUAGE
(630) 942-3697, www.cod.edu/adult_education
For more information about this program, visit www.cod.edu/adult_education

The Adult Education and English Language Acquisition Program provides free classes to help students improve basic reading, writing and math skills, learn English and prepare to pass the high school equivalency exams (G.E.D). Students acquire the skills necessary to improve employment opportunities, advance to further education or training, and become more involved in their communities.

Free Programs of Study
• Adult Basic Education – Reading, Writing and Math
• Citizenship
• College Preparation
• English as a Second Language Proficiency
• High School Equivalency Preparation (G.E.D.) – English and Spanish Language
• Integrated Career and Academic Preparation System (ICAPS)
• Preparation for career advancement or further study

www.cod.edu | College of DuPage
General Information:
The Center for Access and Accommodations coordinates accessibility and accommodation services to qualify students with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the ADA Amendments Act of 2008. Students must self-identify and provide documentation of a disability diagnosis to the Center for Access and Accommodations prior to the start of term. Students who register with Access and Accommodations after the start of term may experience a delay in services. Please contact the Center for Access and Accommodations to initiate the request for services process. To request services, visit cod.edu/access and click on the “Request Accommodations” link.

General Information:
To obtain a library card or student ID card, stop by the Circulation Desk. Assistance is available all hours the library is open in person or by phone, and the general information needs, diverse cultural interests, intellectual (630) 942-2350, library.cod.edu

General Information:
Students can receive free assistance in the following areas:
• Reading • myACCESS
• Writing • Placement test preparation
• Math • Tutoring • Blackboard
• Chemistry • Speech • Student email
• Physics • Writing • Placement test preparation
• Biology • Reading
Complete list of Learning Commons locations.

Walk-in and appointment-based assistance is available. See page 12 for a

The Learning Commons is a one-stop-shop for student support services.
Students can receive free assistance in the following areas:

Concordia University Chicago:
Bachelor of Arts in Healthcare Management (pgs. 37, 36, 37, 56, 71)

Lewis University:
Bachelor of Arts in Criminal/Social Justice (pg. 25)
Bachelor of Science in Computer Science (pgs. 24, 25)

Governors State University:
Bachelor of Science in Nursing – online (pg. 64)

National Louis University:
Bachelor of Arts in Human Services (pgs. 39)

Roosevelt University:
Bachelor of Science in Hospitality and Tourism Management
For more information on transfer programs, visit cod.edu/academics/transfer_programs.

3+1 Programs
(630) 942-3977, 3plus1@cod.edu, www.cod.edu/3plus1
The 3+1 program allows students to complete a bachelor’s degree from one of our partner universities. Students will complete three years of their bachelor’s degree requirements at College of DuPage followed by a final year of courses at the university level, with many of these courses held on College of DuPage’s campus. After all degree requirements are met students will earn an associate degree from College of DuPage and a bachelor’s degree from one of our partner universities. This program is open to all students who are enrolled in the required courses. New students can indicate their interest in 3+1 on their admission application. Students who have already completed a COD associate’s degree are eligible to apply for a 3+1 program as long as they also complete the required coursework. All students should consult with a counselor or advisor to map out an academic plan to complete the requirements for their specific 3+1 program. The following universities and bachelor’s degree programs are available through 3+1. Registration for the university courses (final year) must be done with the partner university directly.

Benedictine University:
Bachelor of Arts in Management (pgs. 17, 56)
Bachelor of Science in Nursing (pgs. 64)

Concordia University Chicago:
Bachelor of Arts in Healthcare Management (pgs. 27, 36)

Lewis University:
Bachelor of Arts in Criminal/Social Justice (pg. 26)
Bachelor of Science in Computer Science (pgs. 24, 25)

Governors State University:
Bachelor of Science in Nursing – online (pg. 64)

Field and Experiential Learning/Study Abroad
(630) 942-2356, www.cod.edu/field
Berg Instructional Center (BIC), Room 3350
College of DuPage offers a variety of affordable, educational programs that use the world as their classroom. Field and Experiential learning courses combine classroom-based instruction with field-based experience in a variety of disciplines. Study abroad opportunities, which include summer language-intensive, semester-long, and short programs, are available to more than 50 countries worldwide.

Honors Program
(630) 942-3318, www.cod.edu/academics/honors
Berg Instructional Center (BIC), Room 3418
Honors courses are designed for academically ambitious students who enjoy an interactive and challenging classroom environment. These courses offer qualified students the opportunity to develop and hone critical thinking, writing and research skills through experiential learning and innovative assignments.

Student Services Resources
(630) 942-2243, www.cod.edu/studentlife
Student Services Center (SSC), Room 1217
The Office of Student Life is dedicated to building community at College of DuPage and educating students to live a life of leadership. Getting involved at COD is only a click away. Chaplife (chaplife@cod.edu) is your online home for campus life, events and your co-curricular transcript. Browse our clubs, organizations, and leadership programs to learn more about fun activities on campus and leadership opportunities for all students. It’s easy to sync events to your iCal. Google Calendar and Facebook.

General Information:
• Student Life is home to our clubs and organizations on campus.
• The Leadership Council is designed for students interested in building their leadership skills and confidence while actively participating in our vibrant campus community. Visit cod.edu/studentlife.
• The Orientation Leader Program is a summer leadership program that prepares students to be the face of the college, share their stories, serve as role models, and be sources of support and information for new students. Visit cod.edu/ol.

Interested in student leadership opportunities? Visit cod.edu/slc.

Office of Student Life, Student Services Center (SSC), Room 1217
Online textbook ordering available at: www.codbooks.com
(630) 942-2350, library.cod.edu
Student Resource Center (SRC), Room 204
The Library’s resources and services support the College’s academic program and the general information needs, diverse cultural interests, intellectual development, and professional growth of the entire college community.

General Information:
• Regular hours are: Monday through Thursday, 7:30 a.m. to 10 p.m.; Friday, 7:30 a.m. to 4:30 p.m.; Saturday, 9 a.m. to 4:30 p.m.; and Sunday, Noon to 6 p.m.
• Assistance is available all hours the library is open in person or by phone, email or chat. Many resources are available 24/7 through the Library website.
• The Library’s resources are available to students, staff, faculty, and District 502 residents.
• To obtain a library card or student ID card, stop by the Circulation Desk.

OPTIONS TO EXPLORE

ALTERNATIVE CREDIT OPTION
(630) 942-2401, www.cod.edu/testing
College of DuPage’s Credit by Demonstrated Competency (CDC) program that considers prior knowledge and skills learned for course credit.

ONLINE COURSES
(630) 942-2490, www.cod.edu/online
Distance learning courses with 24/7 convenience.

CONTINUING EDUCATION
(630) 942-2208, www.cod.edu/conted
Student Resource Center (SRC), Room 1110
Continuing Education (CE) serves more than 25,000 students per year from a diverse cross-section of District 502 residents. Particular interest is paid to the non-traditional student, with an emphasis on connecting learning experiences and exploring career pathways.

Whether for academic advancement, personal enrichment or professional growth, CE offers nearly 4,000 classes through its Youth Academy, Adult Enrichment, Adult Education, Business Solutions and Homeland Security Training Institute and Public Services units. Continuing Education offers learning opportunities for students in every phase of life including elementary, middle and high school, career training, professional development programs, business contract training and lifelong learning.

• Youth Academy • Adult Enrichment • Adult Education • Business Solutions • Homeland Security Training Institute • Public Services

INNOVATION DUPAGE
(630) 942-3340, www.innovationdupage.org
535 Duane Street, Glen Ellyn Civic Center, Glen Ellyn, IL
College of DuPage is a founding partner of Innovation DuPage (ID), the entrepreneurial epicenter of DuPage County. ID opens its door to entrepreneurs, startups and small businesses for focused collaboration, resource sharing and strategic development. ID offers mentorship, entrepreneurial support services, workshops and events.

FIELD AND EXPERIENTIAL LEARNING/STUDY ABROAD
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Berg Instructional Center (BIC), Room 3350
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HONORS PROGRAM
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Honors courses are designed for academically ambitious students who enjoy an interactive and challenging classroom environment. These courses offer qualified students the opportunity to develop and hone critical thinking, writing and research skills through experiential learning and innovative assignments.
GLEN ELLYN CAMPUS
425 Fawell Blvd., Glen Ellyn

COD CENTERS
www.cod.edu/centers
See page 15 for a complete list of COD Centers and hours of operation.

Addison Center .............................................(630) 942-4600
301 S. Swift Road, Door 12
Addison

Carroll Stream Center ......................................(630) 942-4888
500 Kuhn Road
Naperville Center ............................................(630) 942-4700
1225 Rackett Drive
Westmont Center .............................................(630) 942-4800
650 Pasquinelli Drive

LEARNING COMMONS
www.cod.edu/learningcommons
Call for hours of operation.

Main Campus
425 Fawell Blvd, Glen Ellyn
Student Resource Center (SRC), Room 2102 ...(630) 942-3941
Learning Commons West ...(630) 942-3960
Technical Education Center (TEC), Room 1016B

Addison Learning Commons ................................(630) 942-4650
301 S. Swift Road, Door 12
Addison

Carroll Stream Learning Commons ......................(630) 942-4900
500 Kuhn Road
Naperville Learning Commons .............................(630) 942-4750
1225 Rackett Drive
Westmont Learning Commons .............................(630) 942-4850
650 Pasquinelli Drive

OFF CAMPUS

ABC
Addison Center 301 S. Swift Road, Door 12, Addison

AEF
Aurora Public Library Elia Road 555 S. Elia Road, Aurora

APL
Addison Public Library at Farnsworth Plaza, Addison

ATH
Addison Technical High School 211 S. Lombard Road, Addison

BNC
Bensenville Public Library 210 S. Church Road, Bensenville

CDPH
Central DuPage Hospital 25 N. Winfield Road, Winfield

CSC
Carol Stream Center 551 Kuhn Road, Carol Stream

DEC
DuPage County Courthouse 400 N. County Farm Road, Wheaton

EDBH
Edward Hospital 801 S. Washington St., Naperville

FEN
Fenton High School 1000 W. Green St., Bensenville

GN
Glenbard North High School 599 Kuhn Road, Carol Stream

GSH
Good Samaritan Hospital 36155 Highland Ave., Downers Grove

HHC
Henry Hyde Center 105 Franklin Ave., Addison

HOSP
General for hospital, TBD

LMD
Leola Medical Center 21615 S. 1st Ave., Maywood

MC
Mayo Theater, Naperville

NC
Naperville Center 1255 Richter Dr., Naperville

NET
College of DuPage Internet-Based Courses Call (630) 942-2084 for information.

NNH
Naperville North High School 800 S. Mill St., Naperville

PCE
People’s Resource Center 201 S. Naperville Road, Wheaton

TCC
Technology Center of DuPage 301 S. Swift Road, Door 12, Addison

WC
Westmont Center 650 Pasquinelli Drive, Westmont

WPD
Woodridge Park District 200 Center Dr., Woodridge

WPRC
Westmont People’s Resource Center 649 Blackburn Drive, Westmont

STUDENT SERVICES

GLEN ELLYN CAMPUS
425 Fawell Blvd., Glen Ellyn

Main Number .............................................(630) 942-2800
Admissions and Outreach ..............................(630) 942-2626
Adult Education ..........................................(630) 942-3697
Arts, Communication and Hospitality Division ....(630) 942-2048
Athletics .......................................................(630) 942-2365
Business and Applied Technology Division .........(630) 942-2592
Business Development Center ........................(630) 942-2600
Business Solutions .......................................(630) 942-2770
Campus Central (Information) .........................(630) 942-3000
Cashier’s Office ..........................................(630) 942-2206
Continuing Education ....................................(630) 942-2208
Counseling and Advising ...............................(630) 942-2259
English Language Acquisition .........................(630) 942-3697
Field and Experiential Learning/Study Abroad .....(630) 942-2356
Innovation DuPage ......................................(630) 942-3340
Innovation Commons ..................................(630) 942-3941
Innovation Commons West ...........................(630) 942-3960
Liberation Arts Division ...................................(630) 942-2047
Library .........................................................(630) 942-2350
Nursing and Health Sciences Division ................(630) 942-8531
Office of Student Records ...............................(630) 942-3858
Social and Behavioral Sciences/Library Division ..(630) 942-2010
Spanish Hotline/Latino Outreach Center ..........(630) 942-3949
STEM Division ..............................................(630) 942-5210
Student Financial Assistance .........................(630) 942-2251
Student Registration Services .........................(630) 942-2377
Test Center ..................................................(630) 942-2400
Youth Education ..........................................(630) 942-2208
COLLEGE OF DUPAGE CAMPUS – GLEN ELLYN

For more maps and related information, go to the Maps and Directions pages on the COD website: www.cod.edu/about/maps_and_directions.

ADDISON CENTER
at Technology Center of DuPage
301 S. Swift Road, Door 12
Addison, IL 60101
(630) 942-4600
Monday through Thursday,
7:30 a.m. to 10 p.m.
Friday, 7:30 a.m. to 5 p.m.
Saturday, 7:30 a.m. to 3 p.m.
(Hours subject to change)

CAROL STREAM CENTER
500 Kuhn Road
Carol Stream, IL 60188
(630) 942-4888
Monday through Thursday,
7 a.m. to 10 p.m.
Friday, 7 a.m. to 3 p.m.
Saturday, 8 a.m. to 2 p.m.
(Hours subject to change)

NAPERVILLE CENTER
1223 Rickett Drive
Naperville, IL 60540
(630) 942-4700
Monday through Thursday,
7:30 a.m. to 10 p.m.
Friday, 7:30 a.m. to 5 p.m.
Saturday, 7:30 a.m. to 3 p.m.
(Hours subject to change)

WESTMONT CENTER
650 Pasquinelli Drive
Westmont, IL 60559
(630) 942-4800
Monday through Thursday,
7:30 a.m. to 10 p.m.
Friday, 7:30 a.m. to 9 p.m.
Saturday, 8 a.m. to 2 p.m.
(Hours subject to change)

College of DuPage
COD CENTERS
www.cod.edu/centers

College of DuPage Centers are close to your home and offer morning, afternoon and evening classes. Credit courses include many that fulfill the general education requirements for each associate degree and many that transfer to baccalaureate degree-granting institutions.

The centers offer many of the same services you will find in Glen Ellyn. These include admission and registration assistance, tuition payment, testing, counseling by appointment, and open computer labs available for students and community members.

Our admissions representatives travel to the COD Centers throughout the year to meet with prospective students. Call (630) 942-2626 to learn when our admissions representatives will be at a COD Center near you.

Testing hours vary at off-campus Learning Commons. See page 12 for contact information.

Registration Help

Need assistance registering? In-person registration is available on the Glen Ellyn campus and at all four College of DuPage Centers:
- Addison - Carol Stream - Naperville - Westmont
Please visit myaccess.cod.edu to register for classes and make your tuition payment.