Educational Opportunities

PROGRAMS OF STUDY FOR COLLEGE CREDIT DEGREES AND CERTIFICATES

At press time, degree and certificate information was current. For updates, consult the College website: www.cod.edu.

DEGREES

Seven degrees are granted by College of DuPage:

1. The Associate in Arts degree represents the first two years of study for students who plan to pursue a Bachelor of Arts degree.
2. The Associate in Science degree represents the first two years of study for students who plan to pursue a Bachelor of Science degree.
3. The Associate in Engineering Science degree is intended for students who wish to prepare for transfer to a baccalaureate-granting school in the field of engineering.
4. The Associate in Applied Science degree represents the completion of study in a career and technical education program. Students earning this degree may seek employment following graduation or transfer to a baccalaureate-granting college or university that has articulation agreements with College of DuPage for these programs of study.
5. The Associate in General Studies degree is designed for students who desire to arrange a program of courses to meet their personal interests.
6. The Associate in Fine Arts degree in Art is intended for students who wish to prepare for transfer to a baccalaureate- granting school with a Bachelor in Fine Arts program.
7. The Associate in Fine Arts degree in Music is intended for students who wish to prepare for transfer to a baccalaureate- granting school with a Bachelor in Music program.

Degrees are awarded at the close of each semester. However, when a student completes all requirements for a degree, the completion date is recorded on the student's permanent academic record. The requirements for each degree are recommended by the faculty and approved by the president of the College.

GRADUATION REQUIREMENTS FOR ALL ASSOCIATE DEGREES

Students are subject to the degree requirements that are in effect during the academic year in which they originally enroll, as well as subsequent applicable changes. Some state certification programs may require students to be subject to the most current requirements. It is the responsibility of the student to verify the appropriate degree requirements with a counselor or advisor and the Office of Student Records. Current degree information is also available on the official College of DuPage website, www.cod.edu/programs/degree_programs.aspx.

Each candidate for a degree shall:

1. Complete at least 64 credits in courses numbered 1000 or above (or equivalent) as specified for each degree.
2. Possess a minimum 2.00 ("C") average in both College of DuPage coursework and the combined grade point average of all College of DuPage courses numbered 1000 and above and all courses accepted for transfer from other institutions.
3. Complete a minimum of 20 applicable credits toward a degree at College of DuPage.
4. File an Application for Degree or Certificate completion no sooner than one semester before the anticipated completion date. Run a degree audit online to check the progress towards a degree.
5. Satisfy all financial obligations and other specific requirements.
6. Be in good academic standing at the time final credits for the degree are earned.

Note: Students are subject to degree requirements as stated in the College of DuPage Catalog current at the time of original enrollment, as well as subsequent applicable changes, unless enrollment has been broken for more than three consecutive semesters, including summer semester. When enrollment has been broken for more than three consecutive semesters, the student is subject to degree requirements stated in the College of DuPage Catalog current at the time of re-enrollment.

The College reserves the right to award a degree or certificate to eligible students who have completed all requirements, regardless of application.

CERTIFICATE REQUIREMENTS

Each candidate for a certificate shall:

1. Satisfactorily complete all course requirements for the specific certificate.
2. Possess a minimum of 2.00 ("C") average in both College of DuPage coursework and the combined grade point average of all College of DuPage courses numbered 1000 and above and all courses accepted for transfer from other institutions.
3. Complete a minimum of one-half the applicable credits at College of DuPage.
4. File an Application for Degree or Certificate no sooner than one semester before the anticipated completion date. Run a degree audit online to check the progress towards a certificate.
5. Satisfy all financial obligations and other specific requirements.
6. Be in good academic standing at the time final credit for the certificate is earned.

Note: Students are subject to certificate requirements as stated in the College of DuPage Catalog current at the time of original enrollment, as well as subsequent applicable changes, unless enrollment has been broken for more than three consecutive semesters, including summer semester. When enrollment has been broken for more than three consecutive semesters, the student is subject to certificate requirements stated in the College of DuPage Catalog current at the time of re-enrollment.

GENERAL EDUCATION

General Education refers to a broad body of knowledge and skills common to all educated people, regardless of their profession. A strong general education curriculum includes courses in the arts; the humanities, which include literature, history, philosophy and foreign languages; mathematics, natural sciences and the social sciences. In 2018, College of DuPage faculty ratified the following General Education Student Learning Outcomes for students enrolled in all associate degree programs.

GENERAL EDUCATION STUDENT LEARNING OUTCOMES

Each of these eight outcomes can be described by a corresponding list of measurable skills. The outcomes should be considered satisfied when each measurable skill has been demonstrated.

Critical Thinking
Graduates can effectively identify and challenge assumptions, develop and assess viability of solutions and provide a logically structured argument. They can make connections between subject areas and use interdisciplinary thinking to evaluate contemporary social issues.

Information Literacy
Graduates can explain the need for information, locate information effectively and efficiently, evaluate information and its sources critically, and use information effectively, ethically and legally to accomplish a specific purpose.

Communication
Expression and Exchange of Ideas
Graduates can formulate coherent, well-supported oral and written arguments that use language and rhetoric appropriate to the setting, purpose, and audience.

Physical and Life Sciences
Scientific Reasoning
Graduates can use generally accepted scientific means and procedures to analyze data, make inferences and advance logical conclusions.

Mathematics
Quantitative Reasoning
Graduates can interpret mathematical models and identify their limitations, employ strategies to model and find solutions to problems, and use terminology to represent and communicate mathematical information.

Humanities and Fine Arts
Cultural and Historical Comprehension
Graduates can demonstrate an understanding of and critically evaluate diverse events, values and ideas rooted in human experience and apply socially responsible and ethical reasoning to local and global concerns.

Social and Behavioral Sciences
Human Behavior and Societal Knowledge
Graduates can recognize how social, political, historical and economic institutions shape society and individual

To meet these aims of general education, some flexibility exists for each student to select courses. The requirements for each associate degree determine specific choices in each category and comply with the Illinois Articulation Initiative standards.

CURRICULUM DISTRIBUTION CATEGORIES FOR GENERAL EDUCATION REQUIREMENTS

Communication

Communication includes studies in English and Speech. These disciplines provide an educational framework within which students may develop their abilities to think independently and to express themselves clearly, effectively and creatively. Instructors focus on the skills of communication and the contexts in which human expression occurs. Educational opportunities are provided that:

- develop, through practice, the student's abilities in observing, listening, reading, speaking and writing effectively.
- develop the student's skills in obtaining, interpreting and evaluating information and ideas.
- encourage the student's creative expression.
- enhance the student's awareness of and respect for personal, social and cultural diversity.
- allow for the student's exploration of various methods and technologies in communication.

Humanities and Fine Arts

Humanities and Fine Arts include subject areas that address the meaning of being human. They provide the student with a basis for value judgment and a context for thoughtful action. The study of the humanities frees the student to think beyond personal and cultural limitations, to relate present experiences to human traditions and to consider and choose constructive action in the present and for the future.

Courses in Humanities and Fine Arts are designed to:

- develop the student's skills in study, analysis, synthesis and evaluation.
- provide the student the opportunity to develop original ideas and to create works of art.
- develop the student's understanding of history, philosophy, and the fine and performing arts.
- develop the student's awareness of the nature of being human, social issues and spiritual aspirations.
- develop the student's insight into various cultures through the study of the arts, literature, history and foreign languages.
- develop, through study and participation, the student's insight and abilities in the visual and performing arts.
- provide the framework for an understanding of cultural, political and intellectual heritage.

The subject areas include Foreign Languages (Arabic, Chinese, French, German, Spanish, etc.), certain English and History courses, Humanities, Philosophy, Religious Studies, Art, Theater and Music.

Social and Behavioral Sciences

Social and Behavioral Sciences courses provide students with a broad perspective on human behavior, our cultural heritage, our relationships with others, our social institutions and the environment. The subject areas include Anthropology, Economics, Geography, History, Political Science, Psychology, Social Science and Sociology.

Physical and Life Sciences

Physics, Chemistry and Earth Science deal with natural laws and theories and their application to human needs. Universal

phenomena are studied and analyzed. The Life Sciences (Biology, Botany, Anatomy & Physiology, Microbiology and Zoology) examine the components of the living world and their interactions with the physical and chemical world.

Mathematics
Mathematics provides the tools and skills to organize our thoughts and apply problem-solving techniques. The study of mathematics helps students understand the quantitative relationships found in business, technology and the physical, natural and social sciences.

Human Relations
The Human Relations category has been designed in accordance with the requirements of Illinois Public Act 87-581 to include coursework on improving human relations with an emphasis on issues of race, ethnicity, gender and other concerns related to improving human relations. Courses also may focus on non-Western and American diversity.

Global/Multicultural Studies
The College of DuPage faculty has made an educational commitment to international/intercultural studies. The purpose of this category is to enhance student capacity to:

- conceptualize and understand the complexity of an international system (economics, government, politics, etc.)
- understand world cultures and international events.
- appreciate the diversity as well as commonality of human values, beliefs and behaviors.
- understand and apply the principles of intercultural communication.
- broaden student perspective by exposure to a culture different from the student's own.

Contemporary Life Skills
Courses in this category are intended to help students use creative expression, problem solving, interpersonal communication, health and body, computers/ technology, and personal development to function in a changing, technological and complex society.

General Education Categories
For the Associate in Applied Science and Associate in General Studies degrees, general education and elective courses are organized under the following categories of general education. Electives for the A.A.S. degree vary, depending on the program of study. Check with a counselor or advisor for a list of electives.
Any course, 1000 level or higher, can be taken as an elective for the A.G.S. degree.

Communication
English 1101, 1102, 1105
Speech 1100, 1120, 1150

Physical/Life Sciences*, Anatomy and Physiology, Biology
Botany
Chemistry
Earth Science
Microbiology
Physics
Zoology

* Course selection must include at least one course with a laboratory component.

Mathematics
Select mathematics course(s) consistent with specific and general degree requirements. Includes Psychology 2280 and Sociology 2205.

Humanities/Fine Arts
Arabic
Art
Chinese
English (except 1080, 1101, 1102, 1105, 1110, 1115 and 2100)
French
German
History (except 1130, 1140, 2210, 2215 and 2260)
Humanities
Italian
Japanese
Korean
Music
Philosophy
Religious Studies
Russian
Spanish
Speech 1110, 2210
Theater

Social and Behavioral Sciences
Anthropology
Economics (except 1110)
Education 1100, 1101
Geography
History 1130, 1140, 2210, 2215, 2260
Political Science
Psychology (except 1140 and 2280)
Social Science
Sociology (except 2205 and 2290)

Human Relations
Anthropology 1000*, 1100*, 1105*, 1130* (T)
Art 1100*
Dance 1100
Education 1101, 1105, 1110 (T)
English 1160*, 1161*, 1165* (T)
Geography 1130* (T)
History 2200, 2237, 2242, 2267 (T)
Human Services 1113 (C), 1121 (T)
Humanities 1110* (T)
Management 2220 (C)
Office Technology Information 2600 (C)
Philosophy 1110*, 1112, 1114, 2010*, 2011* (T)
Political Science 2230
Psychology 1150, 2235*, 2240* (T)
Sociology 1100*, 1120, 2215*, 2225, 2290 (T)
Spanish 1100, 1110 (T)
Speech 1120 (T), 2200 (T)

(C) Career/Technical Education credit
(T) General Elective credit

Global/Multicultural Studies
This list of courses is subject to change at the beginning of each fall semester. Check with the Counseling and Advising Center for an updated Educational Plan at www.cod.edu/counseling/student_planning.aspx.

Anthropology 1000*, 1100*, 1105*, 1110*, 1130*, 1400* (T)
Arabic 1101, 1102 (T)
Art 1100*, 2214* (T)

Business 2255 (T)
Chinese 1100, 1101, 1102, 2201, 2202* (T)
Economics 2220 (T)
English 1160*, 1161*, 2221*, 2226*, 2227*, 2262* (T)
French 1100, 1101, 1102, 2201, 2202*, 2251*, 2252* (T)
Geography 1100*, 1105*, 1120*, 2205, 2235 (T)
German 1100, 1101, 1102, 2201, 2202*, 2251*, 2252* (T)
History 2205*, 2210*, 2215*, 2200, 2220*, 2225*, 2230*, 2235*,
  2237, 2240, 2242, 2267 (T)
Human Services 1121 (C)
Humanities 1105* (T)
Italian 1100, 1101, 1102, 2201, 2202*, 2251*, 2252* (T)
Japanese 1100, 1101, 1102, 2201, 2202*, 2251*, 2252* (T)
Mass Communication 1120 (T)
Korean 1101, 1102, 2201, 2202* (T)
Music 1104*, 1115* (T)
Philosophy 1110*, 1116*, 1150* (T)
Political Science 2203*, 2220*, 2221 (T)
Religious Studies 1100*, 1150*, 1155*, 2160* (T)
Russian 1101, 1102, 2201, 2202* (T)
Social Science 1110 (T)
Sociology 2210*, 2220* (T)
Spanish 1100, 1101, 1102, 1110, 2201, 2202*, 2251*, 2252* (T)
Speech 2200 (T)

(C) Career/Technical Education credit
(T) General Elective credit
* Conforms to Illinois Articulation Initiative general education standards.

Contemporary Life Skills
This list of courses is subject to change at the beginning of each fall semester. Check with the Counseling and Advising Center for an updated Educational Plan at www.cod.edu/counseling/student_planning.aspx.

Accounting 1110 (C), 2140 (T)
Architecture 1100 (C), 1121 (C)
Art 1101 (T), 1105 (T), 1140 (T), 1151 (T)
Automotive Service Technology 1040 (C), 1110 (C)
Business 1100 (T)
Computer and Internetworking Technologies 1100 (C), 1121 (C)
Computer Information Systems 1110 (C), 1120 (C), 1130 (C),
  1150 (C), 1400 (C)
Criminal Justice 1100 (T)
Culinary Arts 1110 (C)
Early Childhood Education and Care 1110 (C)
Economics 1110 (T)
Education 1100 (T), 1105 (T), 1110 (T), 1115 (T), 2201 (T)
Electro-Mechanical Technology 1101 (C), 1120 (C), 1130 (C),
  1300 (C)
English 2250 (T), 2251 (T), 2252 (T), 2253 (T), 2261 (T)
Fashion Studies 1201 (C)
Fire Science 1150 (C)
Fashion Design 1201 (C)
Graphic Design 1102 (C)
Health Sciences 1110 (C), 1150 (C)
Heating, Ventilation, Air Conditioning and Refrigeration
  1110 (C)
Horticulture 1100 (C)
Hospitality and Tourism 1102 (C)
Human Services 1113 (C), 1115 (C), 1125 (C)
Interior Design 1151 (C), 1153 (C)
Library Technology 1101 (C)
Manufacturing Technology 1180 (C), 2280 (C)
Mass Communication 1100 (T), 1105 (T), 1110 (T)

Mathematics 1100 (T), 1220 (T)
Motion Picture/Television 1011 (C), 1020 (C), 1220 (C)
Office Technology Information 1100 (C), 1200 (C), 1210 (C)
Photography 1100 (C)
Physical Education 1101 to 1932, except 1800, 1820 and
  1840 (T), 2244 (T), 2251 (T), 2254 (T)
Psychology 1140 (T), 1150 (T)
Sociology 1205 (T), 2200 (T), 2290 (T)
Speech 1110 (T), 1120 (T), 1160 (T), 2210 (T)
Theater 1105 (T), 1111 (T), 2230 (T)
Any discipline's internship courses

(C) Career/Technical Education credit
(T) General Elective credit

ELECTIVES
Associate in Arts and Associate in Science Degrees
In addition to the courses specified as part of the General Education Core Curriculum, students may select electives from the following areas. Students may select electives from any discipline at the college. This may include up to 10 credit hours in career and technical courses selected from the areas below. Students are strongly advised to consult with a counselor or advisor and/or a transfer institution in selecting elective courses.

Accounting 2140, 2150, 2205, 2206, 2241, 2242, 2251, 2870*
Anatomy and Physiology
Anthropology
Art
Biology (except 2871)
Botany
Business 1100, 1800, 1840, 2210, 2255, 2800, 2870, 2871
Business Law 1840, 2205, 2211, 2212
Chemistry
Criminal Justice 1100, 1151, 1152, 1210, 2030, 2150, 2231, 2240*
Culinary Arts 1110*
Dance 1100*
Early Childhood Education and Care 1101, 2870*
Earth Science
Economics
Education
Engineering
Economics
Education
Engineering
English (except 2863)
Fashion 1116*
Foreign Language: Arabic, Chinese (except 1800), French, German, Italian, Japanese, Korean, Russian, Spanish
Geography
History (except 2270)
Human Services 1121*
Humanities
Interior Design 2870*
Mass Communication
Mathematics (except 1100, 1102, 1104, 1115, 1116)
Microbiology
Motion Picture/Television 1111, 2022*
Music
Philosophy
Photography 1105*
Physical Education (except 2863)
Physics (except 1800, 1953, 1963, 2800)
Political Science

Psychology
Religious Studies
Social Science
Sociology
Speech (except 1140)
Theater
Zoology

* All other courses in this subject are assigned to the career and technical education category.

REMINDERS

1. When a student breaks enrollment for more than three consecutive semesters, including summer semester, the student is subject to the degree requirements as stated in the College of DuPage Catalog that is current at the time of re-entry, subject to changes.
2. Courses numbered below 1000 represent courses not usually found in the curriculum of a baccalaureate degree-granting institution and, therefore, may not transfer. They do not apply to any College of DuPage degree or certificate.
3. Students are responsible for proper class registration each semester. Selecting courses relevant to future goals and degree requirements is the responsibility of the student.
4. Students should contact a counselor or advisor for advice regarding degree requirements, transfer requirements and achievement of educational goals.
5. All students intending to transfer are encouraged to plan their programs of study according to the requirements of the transfer institution.
6. Degree and major requirements at baccalaureate degree-granting institutions may require more than two academic years of study after completion of an associate's degree at College of DuPage.
7. Some College of DuPage courses have been designed for two-year programs of study. Although they are considered college level, they may not meet the objectives of a bachelor's degree program and, therefore, may not be transferable.

ELIGIBILITY FOR AWARDING OF A SECOND DEGREE

A student meeting specific qualifications may earn two or more different degrees from College of DuPage. Credits earned for degrees already completed may apply toward subsequent degrees. However, a minimum of 10 additional institutional credits must be earned at College of DuPage for each degree sought after the first degree is awarded.

CAREER CLUSTERS AT COLLEGE OF DUPAGE

College of DuPage participates in the national initiative of Career Clusters, intended to help states and educational institutions organize their programs and career exploration activities around theme/skill/knowledge-based continuity concerns. This allows students to explore like-kind occupational/vocational and career possibilities with a focus on opportunities. The 16-Cluster format used by the U.S. Department of Education encompasses all 970-plus occupations.

Using the Career Clusters, College of DuPage offers direction to students who may not yet know what they want to do but have an idea of their academic strengths and interests. It allows students, prospective and current, along with the community at-large to see the similarity between different fields. It also focuses on promoting the seamless transition of coursework between areas of studies and progression from high school to College of DuPage and through College of DuPage to a college or university.

Agriculture, Food and Natural Resources
Horticulture
Sustainable Landscapes
Hospitality Management Pre-Veterinary
Architecture and Construction Architecture
Construction Management
Heating, Air Conditioning and Refrigeration

Arts, Audio/Video Technology and Communication
Art
Fashion Merchandising and Design
Graphic Design
Interior Design Sustainable Interiors
Motion Picture/Television
Music
Photography
Theater
English
Mass Communication
Technical Communication
Speech Communication

Business Management and Administration
Business
Facility Management
Management
Office Technology Information
Administrative Assistant Event Planner

Education and Training
Humanities
Library and Information Technology

Physical Education Fitness Instructor
Sports Performance Training Teacher Preparation
Teaching Online Utilizing Technology Mathematics
Teaching-Secondary Mathematics
Early Childhood Education and Care
Assistant Teacher

Finance
Accounting

Government and Public Administration
Political Science

Health Science
Health Sciences
    Certified Nursing Assistant (CNA)
    Medical Assistant
    Non-Invasive EKG
Pharmacy Technician Phlebotomy/EKG
    Health Information Technology
        Physician Office Coding and Billing
Long-Term Care Administration Practical Nursing (PN)
Nursing (ADN) (Pre-BSN)
Physical Therapist Assistant Pre-Physical Therapy
Diagnostic Medical Imaging Nuclear Medicine Diagnostic

Medical Imaging Sonography
    Vascular Sonography
Diagnostic Medical Imaging Radiography Mammography
Computed Tomography Respiratory Care
Surgical Technology
Central Processing Distribution Technician
Speech Language Pathology Assistant
Pre-Medicine
Pre-Pharmacy
Dental Hygiene
Pre-Dentistry

Hospitality and Tourism
Culinary Arts
Hospitality Management
Wine Appreciation and Knowledge
Resort Management
Travel, Tourism and Event Planning

Human Services
Cosmetology
Early Childhood Education and Care
Human Services
    Corrections Counseling
    Residential Child Care
    Veterans Counseling
    Developmental Disabilities
Psychology
Religious Studies
Social Sciences
Sociology

Information Technology
Computer Information Systems
Computer and Internetworking Technologies

Law, Public Safety, Corrections and Services
Criminal Justice
    Homeland Security
    Forensic Criminal Investigations
    Private Security
Fire Science
    Emergency Medical Technician
    Paramedic
    Emergency Management
    Paralegal Studies

Manufacturing
Manufacturing Technology
    Manufacturing Skills Standards
Integrated Engineering Technology
Welding

Marketing, Sales and Service
Fashion Merchandising and Design
Marketing
Fashion Apparel Production

Science, Technology, Engineering and Mathematics
Electro-Mechanical Technology
Advanced Multi-Skilled Technician Certificate
Electronics Technology
Biomedical Engineering Technology Renewable Energy
Electricity and Electronics Technology Digital
Logic Device Programming Integrated
Engineering Technology Engineering

Mathematics Biotechnology
Anthropology
Business Anthropology
Biology
Botany (Biology)
Chemistry
Clinical Laboratory Science
Earth Science
Physics
Zoology (Biology)
History
Languages
Philosophy
Geography
Economics

Transportation, Distribution and Logistics
Automotive Service Technology

ASSESSMENT OF STUDENT LEARNING IN DISCIPLINES/PROGRAMS

Faculty in academic disciplines and career and technical education programs administer meaningful, action-oriented assessments of their curricular effectiveness through Academic Program Review. The crux of College of DuPage's Academic Program Review process is a discipline-wide student outcomes assessment project developed by each discipline/program. The type of assessment varies from one discipline/program to another and is reflective of its needs. For example, disciplines/programs with capstone courses may use a portfolio as their project; whereas, those with large-enrollment introductory courses may use a multiple-choice exam that is given to all sections. Additionally, program accreditation bodies may have competency-based instruments that are used by the College to assess student learning. The assessment results are evaluated and used by the discipline/program to develop plans for curriculum updates, student learning and program enhancements.

PLACEMENT TESTING FOR MATH, READING AND WRITING

Tests in the areas of reading, writing, math and English Language Studies are available for students to determine the appropriate course placement and satisfy course prerequisites. Scores from placement tests are used to prepare an educational plan that will be relevant and meaningful for students as they work toward successful completion of their educational goals. For more information about placement testing, go to www.cod.edu/testing.

Reading Placement Testing
The Reading Placement Test is designed to assist students in determining their preparedness to read at a college level. Test scores will indicate a level of reading proficiency, which will be important for success in courses requiring a college-level reading ability. Students may be exempt from taking the Reading Placement test. For a complete list of exemptions, go to www.cod.edu/testing.

Writing Placement Testing
The Writing Placement Test is designed to assist students in determining their preparedness to write at a college level. Test scores will indicate a level of proficiency in the use of standard

written English, which will be important for success in English Composition and all other courses requiring a college-level writing ability. Students may be exempt from taking the Writing Placement Test. For a complete list of exemptions, go to www.cod.edu/testing.

Mathematics Placement Testing

The Math Placement Test is designed to place students into an appropriate math course. Math Prerequisites may be met using prior college course work or a qualifying score on the Math Placement Test. Prerequisites are listed by individual course in the mathematics section of the College Catalog. For further math advising, contact the Math and Natural Sciences Division, or the Learning Commons – Math Assistance area, (630) 942-3399.

COLLEGE ARTICULATION AND TRANSFER OPPORTUNITIES

The College Transfer Coordinator works with the Academic Divisions to develop Articulation Agreements and transfer guides to benefit College of DuPage students interested in transferring to colleges and universities to complete the requirements for a bachelor's degree. The number of courses and credits transferable to receiving colleges and universities varies by academic discipline/program of study and institution. The College has Articulation Agreements with public and private colleges and universities in Illinois and other states. A 2+2 Articulation Agreement provides an opportunity for students to complete their first two years of study at College of DuPage before transferring as juniors to another college or university. A 3+1 Articulation Agreement allows students to complete the first three years of study at College of DuPage before transferring as seniors to institutions that award the bachelor's degree. Formal transfer guides identify courses by their official name and number and the specific college credit hours earned for transferring from College of DuPage to other institutions.

The transferability of College of DuPage courses is determined by the receiving college or university. Generally, College of DuPage courses numbered 1100 and above are accepted by other institutions when these courses are part of, or applicable to, a degree at that institution. College of DuPage is also a participant in the Illinois Articulation Initiative (IAI), a statewide agreement that allows the transfer between participating colleges and universities of selected general education courses and lower-division major courses. For more information on IAI, check the website at www.itransfer.org.

Students may pursue transfer opportunities on their own with bachelor's degree-granting institutions; however, following a formal transfer guide will provide a more efficient and effective transfer of credits earned at College of DuPage. Students planning to transfer their College of DuPage credits should:

1. Begin early to explore possible transfer institutions that meet their educational goals for a specific program of study.
2. Contact the transfer institution for detailed information regarding specific degree requirements, transfer student policies and procedures, and opportunities for special scholarships available for transfer students.
3. Confer with a College of DuPage Student Success Counselor or Program Advisor concerning transfer plans.

For more information on articulation agreements, transfer guides and special partnerships with baccalaureate degree-granting institutions, check the College of DuPage transfer information website at www.cod.edu/counseling/advising or contact College of DuPage's Advising and Counseling Services Center at (630) 942-2259. For details of existing or current articulation agreements visit http://cod.edu/academics/transfer_programs/college_websites.aspx

INTERNSHIPS AND SERVICE LEARNING

Internship Program

Internships at College of DuPage involve students participating in occupational work experience with onsite supervision. Learning objectives are developed by the student and faculty member, with approval of the employer, to provide appropriate work-based learning experiences. Students can earn college credit for working a minimum of 75 clock hours per semester credit hour up to a maximum of four credit hours. Students can enroll in Academic Credit up to two times, earning up to eight credit hours. The enrollment criteria for students to register for internship credit are the following:

- A 2.0 cumulative grade point average; and
- 12 semester credits earned in a related field of study.
- The students will work with Career Services staff to obtain approval of the internship by the Associate Dean from the academic discipline where the student is requesting to earn credit.

Upon successful completion of the course, a student is expected to demonstrate the following learning outcomes:

- Evidence of increased field of study proficiency;
- Applied academic theory to the world of work;
- Appropriate work skills, including communication, problem solving, decision making, teamwork, self-management, initiative and technical skills.

Students will take the following steps when earning internship credit:

1. The student will be assigned to meet with a faculty member in the program/discipline where the student plans to earn college credit. This faculty member will guide the student through his or her internship experience.
2. Develop written learning goals under the leadership and direction of the faculty member and the employer supervising the internship.
3. In collaboration with the worksite supervisor, complete an initial assessment of student's skills.
4. Work toward accomplishment of the learning goals under direction of the employer supervisor and the faculty member guiding the internship.
5. Keep a log of workplace accomplishments and hours worked.
6. In cooperation with the employer supervisor, complete a final assessment of student skills.
7. The student will be evaluated by completion of the agreed upon learning goals established with the faculty member guiding the student, the assessments by the employer/workplace supervisor and completion of required work hours.

Students who are interested in pursuing an academic internship should consult Career Services in the Student Services Center (SSC), Room 3258, or call (630) 942-2230.

Service Learning

A COD Service Learning course incorporates volunteer service hours at a local non-for-profit community organization. The service site is a learning lab for application of course content and engages the student in civic and social responsibility. Service activities should meet identified community need(s) and the course instruction and assignments must include reflection of the service activities in such a way that broadens understanding of course content and civic responsibility.

For more information about Service Learning, call (630) 942-2230 or e-mail servicelearning@cod.edu.

HIGH SCHOOL PARTNERSHIPS – DUAL CREDIT AND DUAL ENROLLMENT

Dual Credit is the result of a formal agreement with a high school that allows academically qualified high school students to enroll in college-level courses taught at the high school. Upon successful course completion, students earn both college credit and high school credit. Dual Credit course offerings are coordinated by the Office of Academic Outreach through the Dual Credit Program.

For more information, visit cod.edu/academics/dual_credit/ or call (630) 942-2880.

Dual Enrollment permits academically qualified high school students to register for courses at the College of DuPage while still in high school at currently applicable tuition and fee rates. Upon successful course completion, the student exclusively earns college credit. Dual Enrollment eligibility requirements are coordinated by the Admissions Office through the Early Admissions Student Program.

For more information, visit www.cod.edu/early_admissions or call (630) 942-2380.

COOPERATIVE AGREEMENTS FOR INSTRUCTIONAL PROGRAMS

Comprehensive Agreement Regarding the Expansion of Educational Resources (CAREERS)

College of DuPage has joint cooperative agreements with other colleges to create educational opportunities for students. The Comprehensive Agreement Regarding the Expansion of Educational Resources (CAREERS) allows students from a participating institution to enroll in an approved program at another participating institution if the program is not available in his/her home district, and will be charged Receiving College's in-district tuition. There is no chargeback to a student's home district. Procedurally, students who wish to enroll at a receiving college will secure from their home college a letter designating them as participants in an approved program. Interested College of DuPage students should contact the Office of Student Registration Services (SSC, Room 2221; Phone: (630) 942-2377; registration@cod.edu).

Participating Institutions

Black Hawk College
Carl Sandburg College
College of DuPage
College of Lake County
Danville Community College
Elgin Community College
Heartland Community College
Highland Community College
Illinois Central College
Illinois Eastern Community Colleges
Illinois Valley Community College
John A. Logan College
John Wood Community College
Joliet Junior College
Kankakee Community College
Kaskaskia College
Kishwaukee College
Lake Land College
Lewis and Clark Community College
Lincoln Land Community College
McHenry County College
Moraine Valley Community College
Morton College
Oakton Community College
Parkland College
Prairie State College
Rend Lake College
Richland Community College
Rock Valley College
Sauk Valley Community College
Shawnee Community College
South Suburban College
Southeastern Community College
Southwestern Illinois College
Spoon River College
Waubonsee Community College
William Rainey Harper College

LEARNING FOR LIFE

Continuing Education/Extended Learning serves a diverse cross-section of District 502 residents through the Youth Academy, Adult Enrichment, Adult Education, Homeland Security Training Institute and Business Solutions units. Continuing Education offerings begin at kindergarten and journey through every phase of life including elementary, middle and high school, professional development programs, business contract training and the Lifelong Learning Program. Continuing Education seeks to connect the College to the larger community, introduce non-traditional students to expert faculty, support innovative teaching and learning, and enhance academic and career pathways through dynamic programs and services. Continuing Education brings value to community members of all ages, partnering with public and private sector organizations to positively contribute to regional economic development and the overall quality of life