EDUCATIONAL OPPORTUNITIES
PROGRAMS OF STUDY FOR COLLEGE CREDIT DEGREES AND CERTIFICATES

At press time, degree and certificate information was current. For updates, consult the College website: www.cod.edu.

DEGREES

Nine degrees are granted by College of DuPage:

1. The Associate in Arts degree represents the first two years of study for students who plan to pursue a Bachelor of Arts degree.
2. The Associate in Science degree represents the first two years of study for students who plan to pursue a Bachelor of Science degree.
3. The Associate in Engineering Science degree is intended for students who wish to prepare for transfer to a baccalaureate-granting school in the field of engineering.
4. The Associate in Applied Science degree represents the completion of study in a career and technical education program. Students earning this degree may seek employment following graduation or transfer to a baccalaureate-granting college or university that has articulation agreements with College of DuPage for these programs of study.
5. The Associate in General Studies degree is designed for students who desire to arrange a program of courses to meet their personal interests.
6. The Associate in Fine Arts degree in Art is intended for students who wish to prepare for transfer to a baccalaureate-granting school with a Bachelor of Fine Arts program.
7. The Associate in Fine Arts degree in Music is intended for students who wish to prepare for transfer to a baccalaureate-granting school with a Bachelor in Music program.
8. The Associate in Arts in Teaching Secondary Mathematics is intended for students who wish to prepare for transfer to a baccalaureate-granting school to complete all requirements for a bachelor’s degree and teacher certification at the secondary level for mathematics.
9. The Associate in Arts in Teaching Early Childhood Education is intended for students who wish to prepare for transfer to a baccalaureate-granting school to complete all requirements for a bachelor’s degree and the Type-04 Teacher Certification for Early Childhood Education.

Graduation requirements for all degree programs will vary depending on the degree earned. It is the responsibility of the student to verify the appropriate degree requirements with a counselor or advisor and programs/degree_programs.aspx.

Each candidate for a degree shall:

1. Complete at least 64 credits in courses numbered 1000 or above (or equivalent) as specified for each degree.
2. Possess a minimum 2.0 (“C”) average in the combined grade point average of all College of DuPage courses numbered 1000 and above and all courses accepted for transfer from other institutions.
3. Complete a minimum of 20 applicable credits toward a degree at College of DuPage, with the final 10 credits at the College.
4. File an Application for Degree or Certificate completion no sooner that one semester before the anticipated completion date. Run a degree audit online to check the progress towards a degree.
5. Satisfy all financial obligations and other specific requirements.
6. Be in good academic standing at the time final credits for the degree are earned.

Note: Students are subject to degree requirements as stated in the College of DuPage Catalog current at the time of original enrollment, as well as subsequent applicable changes, unless enrollment has been broken for more than three consecutive semesters, including summer semester. When enrollment has been broken for more than three consecutive semesters, the student is subject to degree requirements stated in the College of DuPage Catalog current at the time of re-enrollment.

CERTIFICATE REQUIREMENTS

Each candidate for a certificate shall:

1. Satisfactorily complete all course requirements for the specific certificate.
2. Possess a minimum of 2.0 (“C”) average in the combined grade point average of all College of DuPage courses numbered 1000 and above on all courses.
3. Complete a minimum of one-half the applicable credits at College of DuPage.
4. Earn the final applicable credits at College of DuPage:
   a. If the program requirement is 20 credits or more, earn the final 10 credits at College of DuPage.
   b. If the program requirement is less than 20 credits, earn one-half the total required credits as the final applicable hours at College of DuPage.
5. File an Application for Degree or Certificate at least one semester before the anticipated completion date.
6. Satisfy all financial obligations and other specific requirements.
7. Be in good academic standing at the time final credit for the certificate is earned.
GENERAL EDUCATION

General Education refers to a broad body of knowledge and skills common to all educated people, regardless of their profession. A strong general education curriculum includes courses in the arts; the humanities which include literature, history, philosophy and foreign languages; mathematics, natural sciences and the social sciences. In 2009, College of DuPage faculty ratified the following General Education Student Learning Outcomes for students enrolled in all associate degree programs.

General Education Student Learning Outcomes

Each of these eight outcomes can be described by a corresponding list of measurable skills. The outcomes should be considered satisfied when each measurable skill has been demonstrated.

Critical Thinking
a. Identify and challenge assumptions, including one’s own
b. Develop and present solutions to problems or issues
c. Evaluate practical and ethical implications
d. Provide a researched, logically structured argument
e. Apply scholarly methodology

Information Literacy
a. Explain the need for information
b. Develop a plan for finding the needed information
c. Locate information effectively and efficiently
d. Evaluate information and its sources critically
e. Use information effectively, ethically and legally to accomplish a specific purpose

Knowledge Integration
a. Evaluate contemporary social issues in scientific, historical, ethical or aesthetic terms
b. Make connections between subject areas
c. Critically evaluate opinions
d. Use interdisciplinary thinking in everyday life

Effective Communication
a. Analyze the context of a speaker’s or writer’s message or argument
b. Analyze the language of a text as well as visual and non-verbal elements of a presentation
c. Critically evaluate and discuss ideas in speeches and texts
d. Formulate coherent, well-supported arguments in speech or writing using appropriate oral and written conventions
e. Use language and rhetoric appropriate to the setting, purpose and audience

Mathematical Reasoning
a. Discover the validity or invalidity of mathematical arguments
b. Employ appropriate strategies to model and find solutions to problems
c. Interpret mathematical models and identify their limitations
d. Use appropriate terminology to represent and communicate mathematical information

Scientific Reasoning
a. Use generally accepted scientific means such as lab or field methods to collect data or conduct controlled experiments
b. Use generally accepted scientific procedures and tools to analyze data
c. Make inferences by synthesizing analytical results with fundamental concepts and theoretical perspectives or integrate existing knowledge based on scientific evidence
d. Use appropriate terminology to clearly communicate solutions to problems

c. Interpret mathematical models and identify their limitations

d. Use interdisciplinary thinking in everyday life

e. Use information effectively, ethically and legally to accomplish a specific purpose

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Cultural Comprehension
a. Demonstrate an understanding of events, values and ideas rooted in human experience
b. Critically analyze issues from a cultural, historical, artistic or philosophical context
c. Make informed judgments of works of art

Social Awareness
a. Apply historical, ethical and scientific reasoning to social concerns
b. Recognize social responsibilities, ethics and individual rights of others in a global society
c. Identify causes and variations of social diversity

To meet these aims of general education, some flexibility exists for each student to select courses. The requirements for each associate’s degree determine specific choices in each category. General Education requirements for the Associate in Arts, Associate in Science, Associate in Engineering Science, Associate in Fine Arts, and Associate in Arts in Teaching degrees are in compliance with the Illinois Articulation Initiative standards.

CURRICULUM DISTRIBUTION CATEGORIES FOR GENERAL EDUCATION REQUIREMENTS

Communication
Communication includes studies in English and Speech. These disciplines provide an educational framework within which students may develop their abilities to think independently and to express themselves clearly, effectively and creatively. Instructors focus on the skills of communication and the contexts in which human expression occurs. Educational opportunities are provided that:
• develop, through practice, the student’s abilities in observing, listening, reading, speaking and writing effectively.
• develop the student’s skills in obtaining, interpreting and evaluating information and ideas.
• encourage the student’s creative expression.
• enhance the student’s awareness of and respect for personal, social and cultural diversity.
• allow for the student’s exploration of various methods and technologies in communication.

Humanities and Fine Arts
Humanities and Fine Arts include subject areas that address the meaning of being human. They provide the student with a basis for value judgment and a context for thoughtful action. The study of the humanities frees the student to think beyond personal and cultural limitations, to relate present experiences to human traditions and to consider and choose constructive action in the present and for the future. Courses in Humanities and Fine Arts are designed to:
• develop the student’s skills in study, analysis, synthesis and evaluation.
• provide the student the opportunity to develop original ideas and to create works of art.
• develop the student’s understanding of history, philosophy, and the fine and performing arts.
• develop the student’s awareness of the nature of being human, social issues and spiritual aspirations.
• develop the student’s insight into various cultures through the study of the arts, literature, history and foreign languages.
• develop, through study and participation, the student’s insight and abilities in the visual and performing arts.
• provide the framework for an understanding of cultural, political and intellectual heritage.

The subject areas include Foreign Languages (Arabic, Chinese, French, German, Spanish, etc.), certain English and History courses, Humanities, Philosophy, Religious Studies, Art, Theater and Music.

Social and Behavioral Sciences
Social and Behavioral Sciences courses provide students with a broad perspective on human behavior, our cultural heritage, our relationships with others, our social institutions and the environment. The subject areas include Anthropology, Economics, Geography, History, Political Science, Psychology, Social Science and Sociology.

Physical and Life Sciences
Physics, Chemistry and Earth Science deal with natural laws and theories and their application to human needs. Universal phenomena are studied and analyzed. The Life Sciences (Biology, Botany, Anatomy & Physiology, Microbiology and Zoology) examine the components of the living world and their interactions with the physical and chemical world.

Mathematics
Mathematics provides the tools and skills to organize our thoughts and apply problem-solving techniques. The study of mathematics helps students understand the quantitative relationships found in business, technology and the physical, natural and social sciences.

Human Relations
The Human Relations category has been designed in accordance with the requirements of Illinois Public Act 87-581 to include coursework on improving human relations with an emphasis on issues of race, ethnicity, gender and other concerns related to improving human relations. Courses also may focus on non-Western and American diversity.

Global/Multicultural Studies
The College of DuPage faculty has made an educational commitment to international/intercultural studies. The purpose of this category is to enhance student capacity to:
• conceptualize and understand the complexity of an international system (economics, government, politics, etc.)
• understand world cultures and international events.
• appreciate the diversity as well as commonality of human values, beliefs and behaviors.
• understand and apply the principles of intercultural communication.
• broaden student perspective by exposure to a culture different from the student’s own.

Contemporary Life Skills
Courses in this category are intended to help students use creative expression, problem solving, interpersonal communication, health and body, computers/technology, and personal development to function in a changing, technological and complex society.

General Education Categories
For the Associate in Applied Science and Associate in General Studies degrees, general education and elective courses are organized under the following categories of general education.

Electives for the A.A.S degree vary, depending on the program of study. Check with a counselor or advisor for a list of electives.

Any course, 1000 level or higher, can be taken as an elective for the A.G.S. degree.

Communication
English 1101, 1102, 1105
Speech 1100, 1120, 1150

Physical/Life Sciences*
Anatomy and Physiology
Biology
Botany
Chemistry
Earth Science
Microbiology
Physics
Zoology

* Course selection must include at least one course with a laboratory component.

Mathematics
Select mathematics course(s) consistent with specific and general degree requirements. Includes Psychology 2280 and Sociology 2205.

Humanities/Fine Arts
Arabic
Art
Chinese
English (except 1080, 1101, 1102, 1105, 1110, 1115 and 2100)
French
German
History (except 1130, 1140, 2210, 2215 and 2260)
Humanities
Italian
Japanese
Korean
Music
Philosophy
Religious Studies
Russian
Spanish
Speech 1110, 2210
Theater

Social and Behavioral Sciences
Anthropology
Economics (except 1110)
Education 1100, 1101
Geography
History 1130, 1140, 2210, 2215, 2260
Political Science
Psychology (except 1140 and 2280)
Social Science
Sociology (except 2205 and 2290)
**Human Relations**
Anthropology 1000*, 1100*, 1105*, 1130* (T)
Art 1100* 
Education 1101, 1105, 1110 (T)
English 1160*, 1161*, 1165* (T)
Geography 1130* (T)
History 2200, 2237, 2242, 2267 (T)
Human Services 1113 (C)
Humanities 1110* (T)
Management 2220 (T)
Office Technology Information 2600 (C)
Philosophy 1110*, 1112, 1114, 2101*, 2101* (T)
Political Science 2230
Psychology 1150, 2235*, 2240* (T)
Sociology 1100*, 1120, 2215*, 2225, 2290 (T)
Spanish 1100, 1110 (T)
Speech 1120 (T)

(C) Career/Technical Education credit
(T) General Elective credit

**Global/Multicultural Studies**
This list of courses is subject to change at the beginning of each fall semester. Check with the Counseling and Advising Center for an updated Educational Plan at www.cod.edu/counseling/student_planning.aspx.

Anthropology 1000*, 1100*, 1105*, 1130*, 1400*
Arabic 1101, 1102
Art 1100*, 2214*
Business 2255
Chinese 1100, 1101, 1102, 2201, 2202*
Economics 2220
English 1160*, 1161*, 2221*, 2226*, 2227*, 2262*
French 1100, 1101, 1102, 2201, 2202*, 2251*, 2252*
Geography 1100*, 1105*, 1120*, 2205, 2235
German 1100, 1101, 1102, 2201, 2202*, 2251*, 2252*

Any discipline's internship courses

**Contemporary Life Skills**
This list of courses is subject to change at the beginning of each fall semester. Check with the Counseling and Advising Center for an updated Educational Plan at www.cod.edu/counseling/student_planning.aspx.

Accounting 1110 (C), 1140 (T)
Air Conditioning 1110 (C)
Architecture 1100 (C), 1105 (C) and 1121 (C)
Art 1101 (T), 1105 (T), 1140 (T), 1151 (T)
Automotive Service Technology 1040 (C), 1110 (C)
Business 1100 (T)
Computer and Internetworking Technologies 1100 (C), 1121 (C)
Computer Information Systems 1110 (C), 1120 (C), 1130 (C), 1150 (C), 1400 (C)
Criminal Justice 1100 (T)
Culinary Arts 1110 (C)
Early Childhood Education and Care 1110 (C)
Economics 1110 (T)
Education 1100 (T), 1105 (T), 1110 (T), 1115 (T)
Electro-Mechanical Technology 1101 (O), 120 (C), 130 (C), 1300 (C)
English 2250 (T), 2251 (T), 2252 (T), 2253 (T), 2261 (T)
Graphic Design 1102 (C)
Health Sciences 1110 (C), 1150 (C)
Horticulture 1100 (C)
Human Services 1113 (C), 1115 (C)
Interior Design 1151 (C), 1153 (C)
Library Technology 1101 (C)
Manufacturing Technology 1171 (C), 1180 (C), 1190 (C), 2280 (C)
Mass Communication 1100 (T), 1110 (T)
Mathematics 1100 (T), 1220 (T)
Motion Picture/Television 1011 (C), 1020 (C), 1220 (C)
Office Technology Information 1100 (C), 1200 (C), 1210 (C)
Photography 1100 (C)
Physical Education 1101 to 1932, except 1800, 1820 and 1840 (T), 2244 (T), 2251 (T), 2254 (T)
Psychology 1140 (T), 1150 (T)
Sociology 2290 (T)
Speech Communication 1110 (T), 1220 (T), 2210 (T)
Theater 1105 (T), 1111 (T), 2230 (T)
Travel, Tourism and Event Planning 1121 (C), 1122 (C)

Any discipline’s internship courses

(C) Career/Technical Education credit
(T) General Elective credit
ELECTIVES

Associate in Arts and Associate in Science Degrees
In addition to the courses specified as part of the General Education Core Curriculum, students may select electives from the following areas. Students can earn a maximum of 10 credits in career and technical areas for elective credit. Students are strongly advised to consult with a counselor or advisor and/or a transfer institution in selecting elective courses.

Accounting 1140, 1150, 1175, 2205, 2206, 2241, 2242, 2251, 2870*
Anatomy and Physiology
Anthropology
Architecture 1100*
Art
Biology (except 2871)
Botany
Business (except 1111, 1120, 1161, 1170, 2200, 2220, 2860, 2865)
Business Law (except 2860, 2865)
Chemistry
Criminal Justice 1151, 1152, 2231, 2240
Culinary Arts 1110*
Dance
Early Childhood Education and Care 1101, 2871*
Earth Science
Economics
Education
Engineering (except 2871)
English (except 1105, 1110, 2863)
Fashion 1116, 1151, 1155, 1156, 1160, 1165, 1183, 1800, 2261, 2262*
Foreign Language: Arabic, Chinese, French, German, Italian, Japanese, Korean, Russian, Spanish
Geography
History (except 2270)
Horticulture 1101, 1110, 1800*
Human Services 1121*
Humanities
Interior Design 2870*
Management
Marketing
Mass Communication
Mathematics (except 1100, 1102, 1104, 1115, 1116)
Microbiology
Motion Picture/Television 1111, 2022*
Music
Philosophy
Photography 1105*
Physical Education (except 2863)
Physics (except 1800, 1953, 1963, 2800)
Political Science
Psychology
Religious Studies
Social Science
Sociology
Speech Communication (except 1140)
Theater
Travel Tourism and Event Planning 2871*
Zoology

* All other courses in this subject are assigned to the career and technical education category.

ELIGIBILITY FOR AWARDING OF A SECOND DEGREE

A student meeting specific qualifications may earn two or more different degrees from College of DuPage. Credits earned for degrees already completed may apply toward subsequent degrees. However, a minimum of 10 additional credits must be earned at College of DuPage for each degree sought after the first degree is awarded.

REMINDERS

1. When a student breaks enrollment for more than three consecutive semesters, including summer semester, the student is subject to the degree requirements as stated in the College of DuPage Catalog that is current at the time of re-entry, subject to changes.

2. Courses numbered below 1000 represent courses not usually found in the curriculum of a baccalaureate degree-granting institution and, therefore, may not transfer. They do not apply to any College of DuPage degree or certificate.

3. Students are responsible for proper class registration each semester. Selecting courses relevant to future goals and degree requirements is the responsibility of the student.

4. Students should contact a counselor or advisor for advice regarding degree requirements, transfer requirements and achievement of educational goals.

5. All students intending to transfer are encouraged to plan their programs of study according to the requirements of the transfer institution.

6. Degree and major requirements at baccalaureate degree-granting institutions may require more than two academic years of study after completion of an associate’s degree at College of DuPage.

7. Some College of DuPage courses have been designed for two-year programs of study. Although they are considered college level, they may not meet the objectives of a bachelor’s degree program and, therefore, may not be transferable.

CAREER CLUSTERS AT COLLEGE OF DUPAGE

College of DuPage participates in the national initiative of Career Clusters, intended to help states and educational institutions organize their programs and career exploration activities around theme/skill/knowledge-based continuity concerns. This allows students to explore like-kind occupational/vocational and career possibilities with a focus on opportunities. The 16-Cluster format used by the U.S. Department of Education encompasses all 970-plus occupations.

Using the Career Clusters, College of DuPage offers direction to students who may not yet know what they want to do but have an idea of their academic strengths and interests. It allows students, prospective and current, along with the community at-large to see the similarity between different fields. It also focuses on promoting the seamless transition of coursework between areas of studies and progression from high school to College of DuPage and through College of DuPage to a college or university.
Agriculture, Food and Natural Resources
Horticulture
  Sustainable Landscapes
Hospitality Management
Pre-Veterinary
Architecture and Construction
Architecture
  Construction Management
Heating, Air Conditioning and Refrigeration
Arts, Audio/Video Technology and Communication
Art
  Fashion Merchandising and Design
Graphic Design
Interior Design
  Sustainable Interiors
Motion Picture/Television
Music
Photography
Theater
English
Mass Communication
Technical Communication
Speech Communication
Business Management and Administration
Business
  Facility Management
Management
  Office Technology Information
    Administrative Assistant/Event Planner
Education and Training
Humanities
  Library and Information Technology
Physical Education
  Fitness Instructor
  Sports Performance Training
Teacher Preparation
  Teaching Online Utilizing Technology
Mathematics
  Teaching-Secondary Mathematics
Early Childhood Education and Care
  Assistant Teacher
Finance
Accounting
Government and Public Administration
Political Science
Health Science
Health Sciences
  Basic Nursing Assistant (BNA)
  Medical Assistant
  Non-Invasive EKG
  Pharmacy Technician
Phlebotomy/EKG
Health Information Technology
  Physician Office Coding and Billing
Long-Term Care Administration
Practical Nursing (PN)
Nursing
  (ADN)
  (Pre-BSN)
Physical Therapist Assistant
Pre-Physical Therapy
Diagnostic Medical Imaging Nuclear Medicine
Diagnostic Medical Imaging Sonography
  Vascular Sonography
Diagnostic Medical Imaging Radiography
  Mammography
  Computed Tomography
Respiratory Care
Surgical Technology
  Central Processing Distribution Technician
Speech-Language Pathology Assistant
Pre-Medicine
Pre-Pharmacy
Dental Hygiene
Pre-Dentistry
Hospitality and Tourism
Culinary Arts
  Wine Appreciation and Knowledge
  Resort Management
  Travel, Tourism and Event Planning
Human Services
Cosmetology
Early Childhood Education and Care
Human Services
  Corrections Counseling
  Residential Child Care
  Veterans Counseling
  Developmental Disabilities
Psychology
  Religious Studies
  Social Sciences
  Sociology
Information Technology
  Computer Information Systems
  Computer and Internetworking Technologies
Law, Public Safety, Corrections and Services
Criminal Justice
  Homeland Security
  Forensic Criminal Investigations
  Private Security
Fire Science
  Emergency Medical Technician
  Paramedic
  Emergency Management
  Paralegal Studies
Manufacturing
Manufacturing Technology
  Manufacturing Skills Standards
Integrated Engineering Technology
Welding
Marketing, Sales and Service
Fashion Merchandising and Design
Marketing
  Fashion Apparel Production
Science, Technology, Engineering and Mathematics
Electro-Mechanical Technology
  Advanced Multi-Skilled Technician Certificate
  Electronics Technology
Biomedical Engineering Technology
Renewable Energy
Electricity and Electronics Technology
Digital Logic Device Programming
Integrated Engineering Technology
Engineering
Mathematics
Biototechnology
Anthropology
Business Anthropology
Biology
Botany (Biology)
Chemistry
Clinical Laboratory Science
Earth Science
Physics
Zoology (Biology)
History
Languages
Philosophy
Geography
Economics

Transportation, Distribution and Logistics
Automotive Service Technology

ASSESSMENT OF STUDENT LEARNING IN DISCIPLINES/PROGRAMS
Faculty in academic disciplines and career and technical education programs administer meaningful, action-oriented assessments of their curricular effectiveness through Academic Program Review. The crux of College of DuPage’s Academic Program Review process is a discipline-wide student outcomes assessment project developed by each discipline/program. The type of assessment varies from one discipline/program to another and is reflective of its needs. For example, disciplines/programs with capstone courses may use a portfolio as their project; whereas, those with large-enrollment introductory courses may use a multiple-choice exam that is given to all sections. Additionally, program accreditation bodies may have competency-based instruments that are used by the College to assess student learning. The assessment results are evaluated and used by the discipline/program to develop plans for curriculum updates, student learning and program enhancements.

PLACEMENT TESTING FOR MATH, READING AND WRITING
Tests in the areas of reading, writing, math and English as a Second Language are given to students to determine the appropriate course placement and satisfy course prerequisites. Scores from COMPASS placement tests are used to prepare an educational plan that will be relevant and meaningful for students as they work toward successful completion of their educational goals. For more information about placement testing, go to www.cod.edu/testing.

Reading Placement Testing
The Reading Placement Test assesses a student’s readiness for the demands of college-level reading. Upon completion of the test, students will receive a score that places them in one of five categories. These categories are used as prerequisites for most college-level courses at College of DuPage. Students do not need to take this test to qualify as “Reading Category 1” (college-ready) if they meet ONE of the following conditions:

- College-level credit totaling 12 semester hours with at least a “C” average.
- ACT composite score of 20. (Proof of score must be provided.)
- SAT verbal/critical score of 500. (Proof of score must be provided.)
- A score of 550 paper/pencil, 213 computer-based, or 79 Internet-based on the Test of English as a Foreign Language (TOEFL). (Proof of score must be provided.)

Writing Placement Testing
The Writing Placement Test assesses a student’s readiness for college-level writing. To place into English 1101 or 1105, students must fulfill ONE of the following two options:

Option 1
ACT Composite Score of 20 or higher

Option 2
1. Reading Category 1 (college ready)
   AND
2. Compass Writing Category 1
   OR
   Compass e-Write Category 1

Mathematics Placement Testing
Students who intend to enroll in Mathematics 0481, 0482, 1100, 1102, 1115, 1218, 1220, 1428, 1431, 1432, 2134 or 2231 as their first math course at College of DuPage are required to take a Math Placement Test before enrolling. This test is one component of placement in an appropriate math course. Verification of successful completion of any prerequisite courses is the second component. (Prerequisites are listed by individual course in the mathematics section of the College Catalog.) For further math advising, contact the Math and Physical Sciences subdivision, Mathematics section of the College Catalog.) For further math advising, contact the Math and Physical Sciences subdivision, (630) 942-2010, the Math Assistance Center, (630) 942-3339, or the Learning Commons – Math Assistance area, (630) 942-3354.

COLLEGE ARTICULATION AND TRANSFER OPPORTUNITIES
The College Transfer Coordinator works with the Academic Divisions to develop Articulation Agreements and transfer guides to benefit College of DuPage students interested in transferring to colleges and universities to complete the requirements for a bachelor’s degree. The number of courses and credits transferable to receiving colleges and universities varies by academic discipline/program of study and institution. The College has Articulation Agreements with public and private colleges and universities in Illinois and other states. A 2+2 Articulation Agreement provides an opportunity for students to complete their first two years of study at College of DuPage before transferring as juniors to another college or university. A 3+1 Articulation Agreement allows students to complete the first three years of study at College of DuPage before transferring as seniors to institutions that award the bachelor’s degree. Formal transfer guides identify courses by their official name and number and the specific college credit hours earned for transferring from College of DuPage to other institutions.

The transferability of College of DuPage courses is determined by the receiving college or university. Generally, College of DuPage courses numbered 1100 and above are accepted by other institutions when these courses are part of, or applicable to, a degree at that institution. College of DuPage is also a participant in the Illinois Articulation Initiative (IAI), a statewide agreement that allows the transfer between participating colleges and universities of selected general
eduction courses and lower-division major courses. For more information on IAI, check the website at www.itransfer.org.

Students may pursue transfer opportunities on their own with bachelor’s degree-granting institutions; however, following a formal transfer guide will provide a more efficient and effective transfer of credits earned at College of DuPage. Students planning to transfer their College of DuPage credits should:

1. Begin early to explore possible transfer institutions that meet their educational goals for a specific program of study.
2. Contact the transfer institution for detailed information regarding specific degree requirements, transfer student policies and procedures, and opportunities for special scholarships available for transfer students.
3. Confer with a College of DuPage Student Success Counselor or Program Advisor concerning transfer plans.

For more information on articulation agreements, transfer guides and special partnerships with baccalaureate degree-granting institutions, check the College of DuPage transfer information website at www.cod.edu/counseling/advising or contact College of DuPage’s Advising and Counseling Services Center at (630) 942-2259.

**INTERNSHIPS AND SERVICE LEARNING**

**Internship Program**

Internships at College of DuPage involve students participating in occupational work experience with onsite supervision. Learning objectives are developed by the student and faculty member, with approval of the employer, to provide appropriate work-based learning experiences. Students can earn college credit for working a minimum of 75 clock hours per semester credit hour up to a maximum of four credit hours. The enrollment criteria for students to register for internship credit are the following:

- A 2.0 cumulative grade point average; and
- 12 semester credits earned in a related field of study.
- The students will work with Career Services staff to obtain approval of the internship by the Associate Dean from the academic discipline where the student is requesting to earn credit.

Upon successful completion of the course, a student is expected to demonstrate the following learning outcomes:

- Evidence of increased field of study proficiency;
- Applied academic theory to the world of work;
- Appropriate work skills, including communication, problem solving, decision making, teamwork, self-management, initiative and technical skills.

Students will take the following steps when earning internship credit:

1. The student will be assigned to meet with a full-time faculty member in the program/discipline where the student plans to earn college credit. This faculty member will guide the student through his or her internship experience.
2. Develop written learning goals under the leadership and direction of the full-time faculty member and the employer supervising the internship.
3. In collaboration with the worksite supervisor, complete an initial assessment of student’s skills.
4. Work toward accomplishment of the learning goals under direction of the employer supervisor and the full-time faculty member guiding the internship.
5. Keep a log of workplace accomplishments and hours worked.
6. In cooperation with the employer supervisor, complete a final assessment of student skills.
7. The student will be evaluated by completion of the agreed upon learning goals established with the full-time faculty member guiding the student, the assessments by the employer/workplace supervisor and completion of required work hours.

Students who are interested in pursuing an academic internship should consult Career Services in the Student Services Center or call (630) 942-2230.

**Service Learning**

Service Learning is a teaching and learning methodology that integrates community service with academic instruction, connecting theory to practice. It focuses on critical and reflective thinking, develops civic and social responsibility and connects students with their communities.

Service Learning staff assist students with placement, provide technical support, offer appropriate training and serve as the bridge to the community.

- Students become enthusiastic learners.
- Students connect theory to practice in the real world.
- Partnerships are established between the College and the community.
- Service Learning fosters personal growth, career development, academic achievement and encourages respect for diversity.

For more information about Service Learning, call (630) 942-2230.

**HIGH SCHOOL PARTNERSHIPS – DUAL CREDIT AND DUAL ENROLLMENT**

Dual Credit is a formal agreement with a high school where an academically qualified high school student enrolls in a college-level course and, upon successful course completion, concurrently earns both college credit and high school credit. Dual Enrollment allows high school students to enroll in college-level courses while still in high school. The student only receives college credit.

Dual Credit and Dual Enrollment course offerings are coordinated by the Office of High School Partnerships. For more information, check the College of DuPage High School Partnerships website at www.cod.edu/academics/high_school_students.aspx or call (630) 942-2880.

**COOPERATIVE AGREEMENTS FOR INSTRUCTIONAL PROGRAMS**

The following selected programs are available at in-district rates at other community colleges. Prior to registration at the cooperating colleges, students should complete approval forms from the College of DuPage Office of Student Registration Services.

- Elgin Community College
  - Clinical Lab Technology
  - Dental Assisting
  - Histotechnology
  - Truck Driving
- William Rainey Harper College
Banking, Finance and Credit
Building Codes and Enforcement
Cardiac Technology
Commercial Credit Management/Insurance
Dietetic Technician
Financial Management
Human Resource Management
Interpretation/Translation
Medical Office Manager
NetPrep Network Specialist
Supply Chain Management

Joliet Junior College
- Agricultural Production and Management
- Agricultural Supply-Business

Kishwaukee College
- Collision Repair
- Diesel Power Technology
- Equine Science
- Power Equipment Technology

Moraine Valley Community College
- Aircraft Inspection
- Recreation Therapy/Management

Oakton Community College
- Financial Services
- International Trade

Waubonsee Community College
- Diagnostic Medical Imaging Nuclear Medicine
- Diagnostic Medical Imaging Radiography
- Horticulture
- Motion Picture/Television
- Physical Therapist Assistant

LEARNING FOR LIFE
Continuing Education/Extended Learning serves a diverse cross section of District 502 residents through the Youth Academy, Adult Enrichment and Business Solutions (Career and Professional Development) units. Continuing Education offerings begin at 15 months of age in the fully functioning day care and kindergarten and journeys with its learning partners through every phase of learning to older adulthood. Continuing Education seeks to connect the College to the larger community, connect non-traditional students to expert faculty, support innovative teaching and learning, enhance academic and career pathways, and positively contribute to regional economic development and the overall quality of life through dynamic programs and services.