

COLLEGE OF DUPAGE

Sonography Program

Associate of Applied Science Degree

Fall 2027

One application cycle per year

Program starts only in the Fall semester

Program is in-person only and admits approximately 16 students per cycle

Application Deadline: May 3, 2027 at 5 p.m.

Program Chair:

Melissa McKirdie, MS, RDMS, RVT
(630) 942-3608 or mckirdiem@cod.edu

Health Science Division Refund Policy

Health Science students acknowledge that program-related expenses are non-refundable if they voluntarily withdraw or are dismissed from the program for any reason. Non-refundable expenses include, but are not limited to, program application costs, tuition, laboratory fees, malpractice insurance, clinical site software account fees, health and clinical compliance requirements, Medical Document tracking software account fees, uniforms/scrubs, textbooks, supplies, and other expenses associated with enrollment or participation in the Health Science Program.

By accepting admission or registering for the program, students acknowledge their financial responsibility for these expenses and understand that withdrawal or dismissal from the program does not constitute grounds for refund of reimbursement.

Application Checklist

NOTE: Admission Committees for Health Science programs have the right to deny admission to any applicant that they feel are unable to fulfill or abide by the policies and procedures as described on the Sonography website and in this packet.

Decision letters are sent via e-mail approximately 4-6 weeks from the deadline date

The AAS Sonography Degree Program can admit only a limited number of students. The number of students is determined by the current availability of clinical sites and may vary from year to year. An Admissions Committee, consisting of DMIS faculty, will oversee the selection process using a Merit Evaluation based upon admission requirements. **Students are admitted to the program according to Merit Evaluation scores and residency. Admission to the program is not a guarantee of completion of the program nor does it guarantee employment upon graduation.**

It is the applicant's responsibility to ensure that all materials listed below have been completed and received by the designated office, by the application deadline.

- _____ 1. Attend a **Diagnostic Medical Imaging Sonography [Information Session](#)**, or view the [Information Session Video](#). Please click on the words 'Information Session' above, it will take you to a webpage with upcoming dates/times that it will be held via ZOOM, as well as link to a recorded version. You do not need to register to attend/view.
- _____ 2. Health Insurance proof – **Does not need to be submitted**
Students are expected to provide proof of a **Comprehensive Health Insurance Plan** prior to the start of the program. The comprehensive health insurance plan must cover you **throughout the length of your clinical experience**, which in most cases, consists of the entire length of the program. If you are in need of health insurance, please see important dates below and visit <https://cod.studentbenefitplans.com/bpg-insurance-individual/>.

IMPORTANT DATES:

November 1st through mid-January - Open Enrollment (only option to apply)

If you miss open enrollment but have a qualifying life event, you can apply during a [Special Enrollment Period](#).

*While we **cannot** guarantee your official acceptance into the program, you need to be aware that there is short timeframe of when you can purchase a health insurance plan. The purpose of this step is to make you aware that the time to research is **NOW**. Purchasing health insurance outside of this timeframe may take months and prohibit your admittance into the program.*

NOTE: Obtaining health insurance is NOT an application requirement so nothing needs to be submitted, but it is a requirement to be in the program.

- _____ 3. If you are not a College of DuPage student, complete the **non-refundable \$20 [College of DuPage General Admissions Application](#)** online. **This application is for general admission to College of DuPage only; it is not an application to the Health Career Selective Enrollment AAS Sonography program.**
- _____ 4. To ensure that all of your eligible credits are evaluated towards the admission requirements, turn in **ALL** official transcripts from institutions that you have attended.

- a. Submit your official transcript(s) to **College of DuPage, [Office of Student Records](#)**. *If College of DuPage is the only institution you have attended, you do not need to request official transcripts.*
- b. Verify receipt of your transcript(s). Log into myACCESS account, click on 'myACCESS for Students', select '**My Profile**'. The receipt status of your transcript will be listed under '**Transcript Institutions**'.

NOTE: If you have an international transcript from high school or college, it must first be evaluated. Please visit the following website <https://cod.edu/records/international-transcript-evaluation.aspx> for details.

5. **Schedule an appointment** with a **Health Program Advisor** by calling 630-942-2259. The Health Program Advisor will develop an Academic Plan to ensure you complete all prerequisites in the correct order. *Please be sure to discuss other application requirements, and an alternative plan (due to the competitive nature of admittance) during this appointment.*

**Please see page 5 for a list of required prerequisite/general education courses.*

NOTE: All prerequisite and general education courses must be completed by the end of Spring 2027 semester, preceding Fall 2027 admission.

6. Once you have completed a majority of the prerequisite courses - complete the **non-refundable \$50 [Health Career Selective Enrollment Program Application](#)** online by logging into the student portal at <https://inside.cod.edu>
 - Click on myACCESS for Students
 - Click on the Health Careers Applications link
 - Select Health Careers Application
 - Select **Diagnostic Medical Imaging Sonography Degree** when asked "What selective enrollment program are you applying to?"

Once the application is submitted, you may not change the term or program. If you do not have a credit card, you can purchase a prepaid credit card from your local retailer

7. Provide documentation of experience working with patients in a healthcare setting (if you have relevant experience) **OR** provide proof of experience working **directly** with others. The letter provided must be on the company letterhead, created by a supervisor at the facility, stating that a minimum of 40 hours were completed, within the last 3 years. For those that do not have work experience - the 20-hour Service-Learning project in DMIS 1110 may count towards this requirement but you will need to ask to complete 20 additional hours to have 40 hours total. The letter can be emailed from either the student or supervisor to hsadmissions@cod.edu.

8. Complete the [College of DuPage Residency Verification form](#) and provide proof of residency to the **Office of Student Registration Services** by e-mailing to registration@cod.edu by the program application deadline date. You **MUST** send from your @dupage.edu e-mail address.

Note:

- **If this residency requirement has not been submitted to Registration by the program application deadline date, you will not be considered for admission.**
- **Separate Residency Verification Forms must be submitted for each program application.**

9. Take the HESI-A2 Admission Assessment exam at the College of DuPage Testing Center (BIC 2A06) by the application deadline. Visit the [Testing Center webpage](#) to register for upcoming test dates. The test will take approximately 4 hours to complete. Please plan accordingly. Exams can only be taken at COD's Glen Ellyn Testing Center, scores outside of COD will not be accepted. Your first step towards taking the HESI-A2 exam is to email the Testing Center at academictesting@cod.edu for payment information. You will pay for the 'HP Evolve' test. Within 2 business days, you will receive an email from the Testing Center on how to register for the test.

For more information about the exam and how to prepare visit [Admission Assessment Exam Review book](#).

You will be tested in the following areas: Reading Comprehension, Vocabulary & General Knowledge, Math, and Anatomy & Physiology. You will also complete the Learning Style and Personality Profile sections, but these sections will not be awarded merit points.

Please allow 3-5 business days for results to be posted to your student record from the date of the exam. If your results are not showing in your student record, please contact the Testing Center at academictesting@cod.edu.

A score of 75% or higher must be obtained on the Vocabulary & General Knowledge, and Anatomy & Physiology portions of the exam to be considered eligible for admission. For more information about how merit points are awarded, please refer to the merit score evaluation sheet on page 7.

The HESI-A2 exam can be taken for a total of 2 attempts in the application cycle. Your highest overall score from a single exam will be used for merit evaluation.

10. **Submit two (2) Recommendation Forms (pages 8-9)**, from individuals who can attest to the applicant's work and/or academic ability. Forms completed by friends or relatives of the applicant are not accepted. The enclosed form must be used according to the instructions on the form. **Recommendation forms need to be submitted after you have completed & submitted the \$50 Health Career application.** Recommendation Forms must be emailed to hsadmissions@cod.edu.

NOTE: When emailing forms to hsadmissions@cod.edu, the form MUST be submitted by the evaluator. Submissions by the applicant will not be accepted.

1. One copy of the form **must** be completed and emailed by one of the applicants' college-level instructors
2. One copy of the form **must** be completed and emailed by an employer/manager/supervisor.

11. You will be contacted via COD email by the Sonography Admissions Committee for an interview in April/May after most of your application materials have been submitted. Interviews are not handled by the Nursing & Health Sciences Division. It is the applicant's responsibility to monitor their COD email during the application period.

"All application documents delivered to the College of DuPage pertaining to a health sciences admissions file become the property of the College of DuPage and will not be returned to the applicant. This includes but is not limited to transcripts, letters of recommendation, clinical evaluation forms or outside test reports."

****Applicants interested in re-applying will need to start over and resubmit all application items during the new application cycle. COD does not save application materials.***

GENERAL EDUCATION CORE

PREREQUISITES:

The following courses need to be completed by the end of the spring semester preceding fall admission.

The applicant must have a grade of “B” or higher for these courses:

COURSE #	COURSE TITLE
ENGLISH 1101	English Composition I
SPEECH 1100 or 1120 (or equivalent)	Fund. Speech Communication Small-Group Communication
A&P 1552 or 1572*	Human Anatomy & Physiology II or Human A&P with Cadaver II <i>*Prerequisite: A&P 1551 or 1571 with a grade of ‘B’ or higher</i>
HUMANITIES	Any Humanities Course
PSYCH 1100 (or equivalent)	General Psychology
HLTHS 1110	Biomedical Terminology
MATH 1120	Mathematical Foundations for DMIS
<u>OR</u> *Algebra/Statistics/or higher <u>AND</u> Gen. Physics or Radiographic Physics	
DMIS 1110	Basic Patient Care Skills for Sonographers
DMIS 1105	Intro to Pathophysiology for Sonographers

Please note - DMIS 1105, DMIS 1110 and MATH 1120 are only offered in the Fall and Spring semesters.

For those utilizing Financial Aid -

*Please note that financial aid will not cover Algebra/Statistics/or higher AND Gen. Physics or Radiographic Physics when taken instead of MATH 1120.

If you wish to take ANAT 1552 or 1572 AND DMIS 1105 Pathophysiology for Sonographers concurrently (at the same time), a permit is required to register so please follow the registration directions:

1. Request a permit in Inside COD MyAccess
2. Go to inside.cod.edu - log in and select 'Registration' and then 'Request a Permit'
3. Identify which semester (fall or spring) and which section of DMIS 1105 Pathophysiology for Sonographers you wish to register. See the COD Class Schedule in MyAccess for specific course information.

NOTE: The DMIS Program is undergoing revisions. Please monitor this program admission packet for updates and/or modifications.

CATALOG INFORMATION FOR AAS:

<https://catalog.cod.edu/programs-study/diagnostic-medical-imaging-sonography/diagnostic-medical-imaging-sonography-aas/>

Suggested Course Sequence for the Associate Degree in Sonography

(Subject to Change)

Course Number	Course Description	Credit Hours
<u>FALL SEMESTER</u>		
DMIS 1100	Introduction to Diagnostic Medical Sonography	3
DMIS 1101	Sonographic Physics & Instrumentation I	3
DMIS 1120	Cross-Sectional Anatomy	3
DMIS 1121	Fundamentals of OB/GYN I	3
DMIS 1151	Hands-On Scanning Lab 1	1
DMIS 1152	Hands-On Scanning Lab II	1
<u>SPRING SEMESTER</u>		
DMIS 1102	Sonographic Physics & Instrumentation II	3
DMIS 1112	Clinical Education II	3
DMIS 1122	Fundamentals of OB/GYN II	3
DMIS 1131	Abdomen/Superficial Structures I	3
DMIS 1141	Case Study Critique I	1
DMIS 1153	Hands-On Scanning Lab III	1
<u>SUMMER SEMESTER</u>		
DMIS 1113	Clinical Education III	2
DMIS 1132	Abdomen/Superficial Structures II	2
DMIS 1154	Hands-On Scanning Lab IV	1
<u>FALL SEMESTER</u>		
DMIS 1114	Clinical Education IV	3
DMIS 1140	Fundamentals of Breast Sonography	2
DMIS 1142	Case Study Critique II	1
DMIS 1160	Legal Aspects of Health Care in Sonography	1
<u>SPRING SEMESTER</u>		
DMIS 2201	Abdominal and Peripheral Arterial	3
DMIS 2203	Cerebrovascular Ultrasound	2
DMIS 2204	Abdominal and Peripheral Venous	2
DMIS 2212	Clinical Education – Vascular Imaging I	3
DMIS 2221	Abdominal and Peripheral Arterial Hands-on Scanning Lab	1
DMIS 2223	Cerebrovascular Ultrasound Hands-on Scanning Lab	1
DMIS 2224	Abdominal and Peripheral Venous Hands-on Scanning Lab	1
<u>SUMMER SEMESTER</u>		
DMIS 2213	Clinical Education-Vascular Imaging II	2
Total:		55 Semester Hours

NOTE: * The DMIS Program may be undergoing a curriculum revision. Admission requirements and the program of study are subject to change. Please monitor the program website for program updates, curriculum modifications or changes in admission packet.

Diagnostic Medical Imaging Sonography Associate Degree

Merit Evaluation

(Subject to Change)

For your reference only; the admissions committee completes this form. Do not fill out and submit

NAME: _____ Student ID: _____ DATE: _____

HESI-A2 Exam	Yes or No (circle)
Experience Letter	Yes or No (circle)
2 Recommendation Forms	Yes or No (circle)
Residency Verification Form	Yes or No (circle)
English 1101 Course Completion w/"B" or higher	Yes or No (circle)
Speech 1100 or 1120 Course Completion w/"B" or higher	Yes or No (circle)
Humanities Course Completion w/"B" or higher	Yes or No (circle)
Psych 1100 Course Completion w/"B" or higher	Yes or No (circle)
Math Course Completion w/"B" or higher	Yes or No (circle)

Anatomy and Physiology 1552 or 1572 (Scale A) _____

DMIS 1105 Pathophysiology (Scale A) _____

DMIS 1110 Basic Patient Care (Scale A) _____

HLTHS 1110 (Scale A) _____

Recommendation Form 1 (academic) (Scale B) _____

Recommendation Form 2 (employer) (Scale B) _____

HESI-A2 Score – 12 Total Points Possible (Scale C)

($\geq 75\%$ must be obtained on the Vocabulary & General Knowledge, and Anatomy & Physiology portions to apply).

Reading Comprehension _____

Vocabulary & Knowledge _____

Anatomy & Physiology _____

Math _____

Interview – (up to 7 points possible) _____

Total Points _____

<u>Scale A</u>	<u>Scale B</u>	<u>Scale C</u>
A: = 4 points	Outstanding = 5 points	Score 90-100% = 3
B: = 3 points	Very Highly = 4 points	Score 80-89% = 2
C: = 0 points	Recommend = 3 points	Score 70-79% = 1
D: = 0 points	With Reservations = 0 points	Score 0-69% = 0
	Do not recommend = 0 points	

College of DuPage Sonography AAS Degree Program
Student Recommendation Form
(Must be e-mailed to hsadmissions@cod.edu by May 3, 2027 at 5pm)

Section A: Must Be Completed By Applicant

Applicant's Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Applicant's E-mail Address: _____

The Family Educational Rights and Privacy Act (PL 93-380) allows a candidate to waive his/her rights of access to recommendations written on his/her behalf if the recommendation is used solely for the purpose of admission. You are not required to waive access. Under the legislation, you have the option of signing a waiver.

Check one and sign: _____ I waive my right of access to this recommendation

_____ I do not waive my right of access to this recommendation

Applicant's Signature: _____

Section B: Must be completed by applicant's instructor or employer. Please proceed only if Section A has been completed and signed by the applicant.

The above individual is applying for admission to the Diagnostic Medical Imaging Sonography AAS Degree Program. The DMIS program requires the completion of **two (2) recommendation forms**. One (1) must be completed by a college-level instructor of the applicant and one (1) must be completed by an employer/manager/supervisor. **Recommendation forms completed by friends or relatives of the applicant are unacceptable.** Please rate the applicant on the following characteristics by checking the appropriate boxes.

	5	4	3	0	0	0
	Outstanding	Excellent	Good	Fair	Poor	Unable to Assess
Academic Ability						
Clinical Ability						
Written Language Skills						
Oral Language Skills						
Maturity						
Respect for Others						
Motivation						
Dependability						
Punctuality						
Critical Thinking						
Kinesthetic Awareness						
Leadership						

