College of DuPage
Associate Degree Nursing Program Admissions Packet
Spring 2021 Admission

Deadline Date: <u>November 5, 2020 at 5pm</u>

You <u>MUST</u> attend an ADN advising session between 10/29/19 and 11/5/20.

The Associate Degree in Nursing (ADN) program at College of DuPage has been approved by the Illinois Department of Financial and Professional Regulation/Board of Nursing and the Illinois Community College Board (ICCB) and received reaccreditation in 2008 by The Higher Learning Commission – North Central Association. The ADN program has been awarded initial accreditation through the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326, phone (404) 975-5000, fax (404) 975-5020, http://www.acenursing.org.

Note: Please see specific program registration or admission packets for detailed information on when to begin completing health requirements, drug tests, CPR, criminal background checks and proof of insurance submission. Timing varies depending upon either entrance to or participation in the clinical component of a given program. Funds paid to Edward Corporate Health or to a personal health care provider/ source, Castle Branch, insurance companies, and funds used towards CPR completion are not eligible for any sort of refund from College of DuPage if the required course(s) are not successfully completed.

Students are not accepted into this program until they receive an official acceptance letter from the Nursing Department.

Application cycle timeline for Spring 2021 Admission

- Online applications **for new students*** must be submitted by **5:00 p.m**. **November 5, 2020**. *It is the applicant's responsibility to ensure that all materials (supporting documents and transcripts) have been completed and received by the designated office, by the application deadline date*.

- Within 4-6 weeks – Letters will be sent to students regarding admission decisions.

Admission Criteria

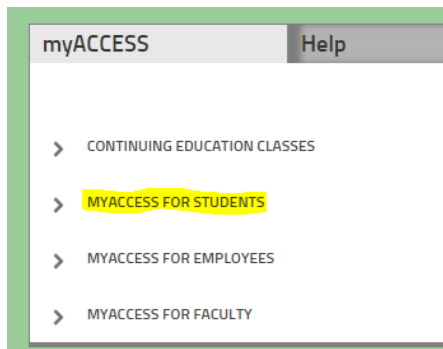**Students interested in the Associate Degree Nursing (ADN) program will need to complete all of the following steps to be considered for admission.**

NOTE: Admission Committees for all Health Science programs has the right to deny admission to any applicant that they feel is unable to fulfill these essential functions as described.

Step 1_____ Attend a mandatory **Associate Degree Nursing** Advising Session within the application cycle and between **10/29/19 and 11/5/20**. **It is required that an applicant attend an advising session within a 12 month period prior to the application deadline.** A Photo ID is required for attendance at advising sessions.

Step 2 _____ If you have not been admitted to College of DuPage, please complete the **non-refundable** $20 College of DuPage General Admissions Application online. **This application is for general admissions to College of DuPage only; it is not an application to the Health Sciences Limited Enrollment Associate Degree Nursing program.**

Step 3 _____ To ensure that all of your eligible credits are evaluated towards the admission requirements, turn in **ALL** official Transcripts from institutions that you have attended. Immediately:
   a) Submit your official transcript(s) to College of DuPage, Office of Student Records. **If College of DuPage is the only institution you have attended, you do not need to request official transcripts.**
   b) Verify receipt of your transcript(s). Login to your myACCESS account, click on myACCESS for Students', then select '**My Profile**'. The receipt status of your transcript will be listed under '**Transcript Institutions**'.

   NOTE: If you have an international transcript from high school or college, it must first be evaluated. Please visit the following website http://cod.edu/registration/records/trans_eval_listing.aspx for details.
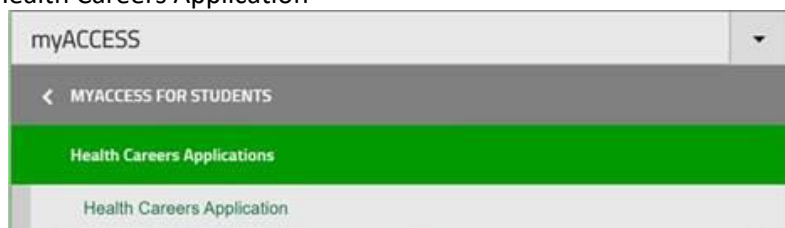
Step 4 _____ Complete the **non-refundable** $50 Health Career Selective Enrollment Program Application online by logging into the student portal at https://inside.cod.edu
   - Click on myACCESS for Students

- Click on the Health Careers Applications link

- Select Health Careers Application

- Select **Nursing Degree** when asked "What selective enrollment program are you applying to?"

Once the application is submitted, you <u>may not</u> change the term or program. If you do not have a credit card, you can purchase a prepaid credit card from your local retailer

S**tep 5 _____** Complete the [College of DuPage Residency Verification form](#) and provide 2 proofs of residency to the **Office of Student Registration Services, Student Services Center (SSC) Room 2221** by the program application deadline date.
Note:
   a) **If this residency requirement has not been submitted to Registration by the program application deadline date, you will not be considered for admission**

   b) **Separate Residency Verification Forms must be submitted for each program application.**

Step 6 ____ Complete academic coursework requirements **prior to the application deadline**. *In order to qualify for the Associate Degree in Nursing Program the applicant must have a cumulative GPA of 2.75 or higher. This includes required general education coursework for the Associates degree. ***

   A. **CHEMISTRY:** College Chemistry 1211 or 1212 or 1551 or 1552 or 2551 or 2552 with a grade of "C" or better
   B. **ANATOMY & PHYSIOLOGY:** Anatomy and Physiology 1551/1571 **and** 1552/1572 or equivalent with a grade of "C" or better.
      a. Both courses must be completed between **October 29, 2015 – November 5, 2020 for Spring 2021** admission
   C. **INTRODUCTION TO PSYCHOLOGY**: PSYCH 1100 or equivalent with grade of "C" or better
   D. **MATH**: MATH 1102*, or higher with a grade of "C" or better with the exception of Math 1104, 1120 and 1340.

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Recommended: Completion of an approved statistics course is recommended if your intentions are to continue your education for a BSN or MSN, i.e. MATH 1635; PSYCH 2280, SOCIO- 2205.

Step 7 _____ Take the Elsevier/Evolve Admission Assessment HESI (A2) exam. Testing information can be obtained at the [College of DuPage Testing Center under Health Program Testing](#). Tests are scheduled by appointment only. Please visit the Testing website for details. The test can be taken once every 60 days; for a total of 3 attempts in one calendar year. Test scores are valid for two years from the date of the examination**. The Elsevier/Evolve Admission Assessment (A2) exam must be taken at the College of DuPage Testing Office (BIC 2405).** To verify that your results show in your student record, please log in to your myACCESS account; scores are available under 'Test Summary'. Please allow two weeks for results to be posted to your student record from the date of the exam. If your results are not showing in your student records, please contact the Testing Office at testing@cod.edu or (630) 942-2401. **Policy change effective beginning with Spring 2017 admission: The applicants will need to achieve a Cumulative score of 75% in addition the candidate will have to achieve 75% in the following areas: Vocabulary, Math, Reading and Anatomy and Physiology.**

To take the HESI Exam remotely, please visit the [Academic Testing website](#)

Step 8 _____ Proof of completion of an approved Illinois Department of Public Health Certified Nursing Assistant Program. Approved programs can be found on the [Nurse Aide Testing website](#). This documented proof can be provided by ensuring you are registered and certified on the IDPH [Healthcare Worker registry](#) **OR** if you are not listed in the registry, you must submit a transcript or certificate showing proof of Certified Nursing Assistant program completion.

Program Acceptance

- In the event that there are MORE qualified applicants than there are seats available for this program, a ranking process will be used based on the [Admission Requirements](#).

- The default grade of "C" for determination of rank score:
  - The default grade of C will be used in the merit evaluation grade point average calculation for courses in which a grade of P (Pass) or S (Satisfaction) was awarded
  - Courses satisfied by degree, proficiency, and by national examination will not be used in the merit evaluation grade point average calculation

- Priority for admission:
  a) In-district applicants
  b) Out-of-district applicants working full-time in-district (proof of in-district employment will be required each semester).
  c) Out-of-district applicants and International students.

If you are not a U.S. citizen or a permanent resident of the U.S., and if you have any questions or concerns regarding your eligibility to participate in health sciences programs, please contact the **International Student Office**, SSC 2225, (630) 942-3328, e-mail: **intlstdt@cod.edu**.
Qualified applicants will be considered out-of-district in the admissions ranking process if they are **not** a:
- U.S. citizen
- Permanent resident

Additional Information

* **Plan your admission to the Nursing program. Meet with a Health Sciences program advisor to assist you with your educational plan, reviewing your transcripts and interpreting the admission process. You can send them an email at healthcareadvising@cod.edu or schedule an appointment by calling 630-942-2259.**

<u>**NOTE:**</u> *New students officially accepted into the Associate Degree in Nursing Program will be directed to pay the non-refundable $100 Health Deposit with the Cashier's Office. Your acceptance letter will provide you with additional details.*

Requests for admission are **not** automatically carried over to the following cycle. Applicants not accepted for the cycle in which they originally applied are asked to pay the $50 non-refundable Health Science application fee and submit any/all supporting documents as listed on the Admissions Checklist of the Application Packet requirements (if applicable).

Nursing Transfer Students
(Students <u>NOT</u> previously enrolled in the College of DuPage ADN Program)

1. Student must complete Admissions Criteria steps 2 – 8 (pg. 2-4)

2. Student must meet with Dr. Janice Miller for an individual advising session before the application deadline and complete the Health Science Inquiry card. Please email Dr. Miller at millerja@cod.edu to schedule an appointment.

3. Successfully complete (grade "C" or better) all Associate Degree Nursing program requirements including *Microbiology 1420, English 1101, Psychology 2237, Speech 1100 or 1120*

4. Student must submit all nursing course syllabi to the Nursing Department for review by the Program Participation and Curriculum Committee Chairpersons before the application deadline.

5. Student must submit a letter from the Director of Nursing at their college/university of attendance that states: "The student is eligible for readmission without the need for remedial measures and the student left the nursing program in good standing" to the **directorofnursing@cod.edu** This letter is required as part of the admission process prior to the deadline **November 5, 2020 at 5 pm.**

6. Student will be assessed by the Program Participation Committee on a case-by-case basis after a review of completed nursing transcripts have been completed by the Program Participation and Curriculum Chairpersons. Students who have failed out of other Associate degree or Bachelor degree nursing programs are **not eligible** for advanced placement.

NOTE: There is no option for LPN transition students to be considered for Advanced Placement

"All application documents delivered to the College of DuPage pertaining to a health sciences admissions file become the property of the College of DuPage and will not be returned to applicants. This includes but is not limited to transcripts, letters of recommendation, clinical evaluation forms or outside test reports."

Statement on Criminal Background Checks

All ranked and qualified students will be conditionally accepted pending clearance from a criminal background check. If a student is conditionally accepted and has a positive criminal background check, the student will be given one semester to clear the background check of all findings. If the background check is cleared, student will be granted final acceptance during the next semester and may begin the program at that time. If the student is not able to clear the background check after one semester, student will not be accepted into the nursing program; however, may reapply at a later date.

Statement on Medical Care and Health Insurance

Students are responsible for their own medical care and health insurance while in the program. Students must possess health care insurance in order to train at the clinical affiliate. The student is responsible for any costs that may be incurred related to personal injuries he/she may acquire while enrolled in the program. The affiliating clinical facility and/or College of DuPage cannot be held liable for such injuries. Students enrolled in at least 6 credit hours of classes may purchase student health insurance through Integrity Insurance and Financial. Please visit Student Health Insurance website for additional details.

Other Important Information to Consider

Please review the links below for other important information. Students must be able to meet all requirements in order to participate in the nursing program.

Health Requirements (completed after acceptance into the program and participation in the program orientation)

Professional Conduct

Essential Functions (Abilities)

Program Coursework/ Curriculum plan

Tips/Hints/Clues/Necessary Information

- Make sure your name and contact information, including email and postal addresses are current and correct in myACCESS.

- Official name changes should be processed through the Office of Student Records (SRC 2150).

- Official address changes should be processed through Student Registration Services (SSC 2221).

- You **MUST** also notify the Health Science Admissions Office via email hsadmissions@cod.edu of **any** changes made to your personal information (name, mailing address, email address, etc.) after you have submitted your ADN program application.

- All prospective nursing students are strongly encouraged to enroll in READ-0471 Study Skills Seminar or HLTHS 1110 Medical Terminology; or, go to College of DuPage Learning Commons to assist you in your reading comprehension, math and verbal skills.

NOTE: Failure to inform appropriate departments of name changes and contact information may result in not getting time sensitive information related to your admission decision.

Elsevier/Evolve Admission Assessment (A2) Exam Information

SCHEDULE AND REGISTRATION INFORMATION CAN BE LOCATED AT:
www.cod.edu/testing

The Admission Assessment Exam consists of a number of exams. The exams used as a part of the Associate Degree Nursing Program admission are noted below. Also noted is the number of questions per exam, and the estimated testing time. A total of 4 hours is allowed for the exam.

Individual scores are provided for each exam. Scores are reported in percent of answers correct. A composite score is also provided for the required academic tests of: **Reading Comprehension, Vocabulary and General Knowledge, Math, and Anatomy and Physiology**. An overall composite score of 75% or greater is required to be considered for admission to the program. Additionally, composite scores of 75% are required in Reading Comprehension, Vocabulary Mathematics, and Anatomy and Physiology. Composite scores will not be rounded up. Additional points for rank score may be earned based on how well one does on the specific tests.

English language:
- **Reading Comprehension** - Provides reading scenarios in order to measure reading comprehension, identifying the main idea, finding meaning of words in context, passage comprehension, making logical inferences, etc.; **60 items – 60 minutes**.
- **Vocabulary and General Knowledge** - Contains vocabulary terms that are commonly used in both general English speaking settings and in health care fields; **50 items – 50 minutes.**

Math:
- **Math** - Contains basic math, you will need to understand ratios, percentages, fractions, decimals, military time, roman numerals, and basic algebra. Other questions cover addition, subtraction, multiplication, and division. There are also several measurement conversion questions. **50 items – 50 minutes**.

Science:
- **Anatomy & Physiology** - Provides coverage of general terminology and anatomical structures and systems; **25 items – 25 minutes**.

Personality Style:
- **Personality Profile** - Uses concepts related to introversion and extroversion to classify a student's personality style; a print out with study tips is provided to the student; **25 items – 15 minutes.**
- **Learning Style** - Assesses the preferred learning style of the prospective applicant and offers test-taking and study tips suited to that learning style; **15 items – 25 minutes**.
- **Critical Thinking**: This exam is a four-choice multiple-choice test. All answers are correct; however, each choice reflects a different degree of critical thinking. Scores range from 0-1000. The higher you score, the better the ability to think critically in the discipline of nursing.

NOTE: The HESI A2 exam can be repeated once every two months for a total of three times in a calendar year. Test scores are valid for 2 years from the application deadline.

Elsevier/Evolve Admission Assessment (A2) Exam Information Reference Materials Description

Passing your admission assessment exam is the first step on the journey to becoming a successful health professional. Make sure you're prepared with **Admission Assessment Exam Review, 4th Edition** from the testing experts at HESI! It offers complete content review and nearly 400 practice questions on the topics typically found on admission exams, including math, reading comprehension, vocabulary, grammar, biology, chemistry, anatomy and physiology, and physics. However, areas that students should focus on for admission are ***math, reading, vocabulary and anatomy and physiology.***

Admission Assessment Exam Review book
e-book
Admission Assessment Exam Flash Cards