# COLLEGE OF DUPAGE

## Diagnostic Medical Imaging Sonography Associate in Applied Science Degree Program FALL 2026 ADMISSION

The Sonography program has only 16-18 seats available each year depending on clinical site availability.

Typically, there are 40-60 applicants

NOTE: Please monitor this program admission packet for updates and/or modifications.



**Application Deadline – May 4, 2026 by 5pm** 

Program Chair: Melissa McKirdie, MS, RDMS, RVT mckirdiem@cod.edu

Website - www.cod.edu/sonography

**Note:** Please see specific program registration or application packets for detailed information on when to begin completing health requirements, drug tests, CPR, criminal background checks and proof of insurance submission. Timing varies depending upon either entrance to or participation in the clinical component of a given program. Funds paid to Edward Corporate Health or to a personal health care provider/ source, CastleBranch.com, insurance companies, and funds used towards CPR completion are not eligible for any sort of refund from College of DuPage if the required course(s) are not successfully completed.

Students are not accepted into this program until they receive official acceptance letters from the College of DuPage Nursing & Health Sciences Division.

### ASSOCIATE IN SONOGRAPHY (AAS – DMIS)

## **Program Description/Introduction**

Diagnostic Medical Sonography (Ultrasound) is a clinical discipline involving the use of equipment that produces sound waves that create images of human anatomy for medical interpretation and diagnosis by a radiologist. The Sonography Degree Program is designed to prepare students for entry-level positions in Sonography for the following concentrations: Abdomen-Extended, Obstetrics/Gynecology, and Vascular Sonography. Admission requirements are outlined in this packet. To be considered for Fall 2026 admission all prerequisite and general education courses must be completed by the end of the Spring semester that is prior to the program start in the Fall. And all application materials are due by the deadline stated on the front of this packet.

A majority of the program is full-time on campus and at hospitals/clinics.

 $1^{st}$  semester = (2) 12-hour days/evenings on campus

**2**<sup>nd</sup>-**5**<sup>th</sup> **semesters** = (2) 8-12-hour days/evenings on campus AND (3) 8.5-hour shifts per week at a hospital/clinic (shifts can be days, nights or weekends per facility discretion)

 $6^{th}$  semester = (3) 8.5 hour shifts a week at a hospital/clinic

### **Mission Statement**

The primary goal of the Diagnostic Medical Imaging in Sonography (DMIS) Associate in Applied Science Degree Program is to provide students with didactic, laboratory, and clinical education/experience in preparation for a health career as a Diagnostic Medical Imaging Sonographer. The graduate will demonstrate competency to meet registry examination requirements, deliver compassionate patient care, and function as an integral member of the health care team with competence and confidence. Program policies and procedures have been designed to meet or exceed those established by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon recommendation by the Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS). This program is CAAHEP accredited in Abdominal Sonography-Extended, Obstetrics/Gynecology, and Vascular Sonography concentrations.

## **Program Goals**

- 1. To prepare competent entry-level sonographers in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains for the following concentration(s) it offers:
  - Abdominal sonography Extended
  - Obstetrics and gynecology sonography
  - Vascular sonography
- 2. Educate competent and compassionate sonographers capable of functioning as an entry level Sonographer within 24 months
- 3. Provide a comprehensive competency-based curriculum
- 4. Prepare the student to think and act independently
- 5. Prepare the student for entry into the ever-changing sonography work environment
- 6. Prepare the student to achieve a satisfactory result on the American Registry of Diagnostic Medical Sonographers (ARDMS) registry examinations for Principles & Instrumentation (SPI), Obstetrics/Gynecology, Abdomen, & Vascular Technology
- 7. Provide comprehensive student education to aid in student retention, course, and program completion

## Standard Skills in Diagnostic Medical Imaging Sonography

To participate in the clinical education portion of the DMIS programs, the applicant must possess skills relevant to the sonography profession. These technical standards are consistent with the duties of an entry-level sonographer.

- o Lift and carry 30 pounds of weight.
- o Lift and transfer patients to and from wheelchairs, stretchers, beds, and imaging tables.
- o Move, adjust, and manipulate equipment to perform imaging studies.
- Position patients for exams.

- Respond appropriately to sounds such as the patient's voice and movements, at a normal conversational volume.
- o Review and evaluate recorded real time images to determine the quality of the image as well as demonstrate visual accuracy in differentiating subtle shades of grays used in sonographic imaging.
- o Respond appropriately to equipment signals such as sound and light.
- Speak and write English fluently.
- Manipulate necessary hospital equipment for patient care and patient imaging such as dials, switches, push buttons, and keyboards.
- Stand and perform ultrasound exams for a prolonged period without scheduled breaks in a typical shift of 8-12 hours.
- o Manipulate a transducer with the right hand in a back-and-forth manner while maintaining balance as well as operating the machine controls with the left hand.
- Communicate orally and in writing with the patient, doctors, and other personnel clearly and effectively.
- o Must be able to follow verbal and written directions.
- o Must be able to view computer/ultrasound machine screens for extended periods.
- o Must be able to deal with extremely ill patients.
- Must be able to make independent decisions using good judgment skills (as appropriate for level of education).
- Must be able to practice high quality patient care.
- Must be able to function with minimal assistance (as appropriate for level of education).
- o Must be able to handle hazardous chemicals, such as for probe and machine cleaning.
- Must be able to anticipate the needs of patients from all age groups and levels of ability.

This description indicates the general skills needed. It is not meant as a comprehensive listing of activities, duties and/or responsibilities required as a sonographer.

### **Policies and Procedures**

All Nursing and Health Science Division policies and procedures are found on our <u>Division website</u>. <u>It is the students</u>' responsibility to ensure they have reviewed, understand, and will be able to abide by all policies and <u>procedures</u>. They include but are not limited to the following:

- Health Requirement Information (essential functions/technical standards for acceptance, drug testing, criminal background check, immunizations, etc.)
- Policy for Professional Conduct
- Statement on Transportation
- Prohibition of Discrimination and Harassment
- Student Diversity
- Student Email
- Statement on Medical Care and Health Insurance
- Statement on Medical Malpractice Insurance
- Citizenship/Visa Status

The Nursing and Health Science Division reserves the right to change, at any time, without notice, these policies and procedures.

accepted can be exceeded until the program achieves full enrollment, with the approval of the Dean of Nursing & Health Sciences.

## **Priority for Admission**

- 1. In-District applicants which includes:
  - In-District applicants who reside within Community College District 502
  - Applicants who are part of the <u>CAREER Consortium Agreement</u> (meaning your residing community college does not offer the particular program in which you are applying)
  - Applicants working full-time in-district (proof of in-district employment will be required each semester)
- 2. Out-of-District applicants (who are NOT part of the CAREER Consortium Agreement)

## **Estimate of Program Cost**

Please visit the Program Costs webpage for estimated cost.

## Academic Success in the AAS Sonography Degree Program

All students enrolled in the Sonography program must receive a minimum grade of "C" or higher in all DMIS courses to continue in the program. Receiving a "D" or "F" in any DMIS course will terminate the student's continuation in the program. Students requesting readmission will need to reapply and are evaluated based upon the current application requirements and ranked with all other applicants.

Upon successful completion of the program, the student is awarded an associate in applied science degree from College of DuPage. Sixty days prior to graduation students become eligible to take the following American Registry of Diagnostic Medical Sonography (ARDMS) registry examinations: Sonography Principles & Instrumentation (SPI), Obstetrics/Gynecology, Abdomen, and Vascular Technology. Students who successfully pass the SPI and a concentration examination (Obstetrics/Gynecology, or Abdomen) will receive the national credential of Registered Diagnostic Medical Sonographer (RDMS). Students who successfully complete the SPI and Vascular Technology concentration examination will earn the national credential Registered Vascular Technologist (RVT).

Please be advised that the AAS Sonography Degree Program follows a rigorous curriculum requiring serious student memorization, practical application of theory, coursework, and transportation to/from class and clinicals. It is a full-time program (40 hours a week for 3 of 6 semesters). Taking personal time off (i.e. vacations) outside of scheduled breaks is not permitted and will affect program continuation. And it is nearly impossible to work during the full-time semesters.

### **Statement on Clinical Education**

The purpose of clinical education is to provide the student with necessary patient experiences where refinement of the use of theoretical principles learned in the didactic portion of the program can take place. Students will be required to rotate through multiple clinical education sites. Students will not replace members of the affiliated clinical staff; they will have the status of students. Students are not paid for clinical hours.

## **Experiential Learning**

Career Services defines experiential learning as the opportunity to engage with local employers and non-for-profit organizations to learn more about a specific industry or career of interest. Completion of an experiential learning program will provide students with additional information and insights regarding their career goals and career trajectory. Experiential learning opportunities are provided by Career Services through the following programs: <a href="https://doi.org/10.1007/journal.org/10.1007

Earn academic credit for the experience with an internship host site through an Academic Internship program. Service-Learning Program

Expand your comfort zone and learn the importance of civic engagement through an academic-based, volunteer Service Learning program.

## **Application Materials Checklist**

NOTE: Admission Committees for Health Science programs have the right to deny admission to any applicant that they feel is unable to fulfill the essential functions and technical standards or abide by the policies and procedures as described within the provided links, and in this packet.

\*It is the applicant's responsibility to ensure that all application requirements have been completed and received by the designated office, by the application deadline. You may email hsadmissions@cod.edu to confirm receipt of application materials.

To be	considered for admission follow the steps below. It is recommended you follow them in order:
	1. Attend a <b>Diagnostic Medical Imaging Sonography</b> <u>Information Session</u> , or view the <u>Information Session Video</u> . Please click on the words 'Information Session' above, it will take you to a webpage with upcoming dates/times that it will be held via ZOOM, as well as link to a recorded version. You do not need to register to attend/view.
	_ 2. Health Insurance proof:
	Students are expected to provide proof of a <b>Comprehensive Health Insurance Plan</b> prior to the start of the program. The comprehensive health insurance plan must cover you <b>throughout the length of your clinical experience</b> , which in most cases, consists of the entire length of the program. If you are in need of Health Insurance, please see important dates below and visit <a href="https://cod.studentbenefitplans.com/bpg-insurance-individual/">https://cod.studentbenefitplans.com/bpg-insurance-individual/</a> .
	IMPORTANT DATES: November 1 <sup>st</sup> – January 15 <sup>th</sup> - Open Enrollment If you will need health insurance ANYTIME in 2026, you must apply during the current open enrollment period.
	December 15 <sup>th</sup> : Deadline to enroll in a plan that will start January 1 <sup>st</sup> , 2026.  January 15 <sup>th</sup> : Deadline to enroll in a plan that will start February 1 <sup>st</sup> , 2026.  After January 15 <sup>th</sup> – enrollment is closed.
	If you miss open enrollment but have a qualifying life event, you can apply during a <u>Special Enrollment Period</u> .
	While we <b>cannot</b> guarantee your official acceptance into the program, you need to be aware that there is short timeframe of when you are able to purchase a Health Insurance plan. The purpose of this step is to make you aware and that the time to research and purchase is <b>NOW</b> . Purchasing health insurance outside of this timeframe will take months and may prohibit your admittance into the Program. <b>NOTE</b> : Obtaining Health Insurance is NOT an application requirement but it is a requirement to be in the program.
	3. If you have not been admitted to College of DuPage, please complete the non-refundable \$20 College of DuPage General Admissions Application online. This application is for general admission to College of DuPage only; it is not an application to the Health Career Selective Enrollment AAS Sonography program (you will complete that later, discussed below).
	4. To ensure that all eligible credits are evaluated towards the admission requirements, turn in <u>ALL</u> official transcripts from institutions that you have attended.

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- a. Submit your official transcript(s) to College of DuPage, Office of Student Records. If College of DuPage is the only institution you have attended, you do not need to request official transcripts.
- b. Verify receipt of your transcript(s). Log into myACCESS account, click on 'myACCESS for Students', select 'My Profile'. The receipt status of your transcript will be listed under 'Transcript Institutions'.

NOTE: If you have an international transcript from high school or college, it must first be evaluated. Please visit the following website <a href="https://cod.edu/records/international-transcript-evaluation.aspx">https://cod.edu/records/international-transcript-evaluation.aspx</a> for details.

5. **Schedule an appointment** with a **Health Program Advisor** by calling 630-942-2259. The Health Program Advisor will develop an Academic Plan to ensure you complete all prerequisites in the correct order. *Please be sure to discuss other application requirements, and an alternative plan (due to the competitive nature of admittance) during this appointment.* 

\*Please see page 9 for a list of required prerequisite/general education courses.

NOTE: All prerequisite and general education courses must be completed by the end of Spring 2026 semester, preceding Fall 2026 admission.

6. Once you have completed a majority of the prerequisite courses - complete the **non-refundable** \$50 Health Career Selective Enrollment Program Application online by logging into the student portal at <a href="https://inside.cod.edu">https://inside.cod.edu</a>

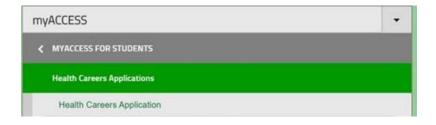
• Click on myACCESS for Students



• Click on the Health Careers Applications link

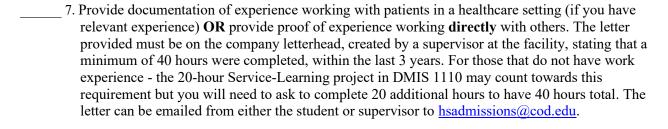


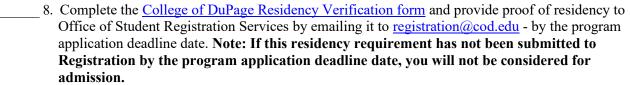
• Select Health Careers Application



• Select **Diagnostic Medical Imaging Sonography Degree** when asked "What selective enrollment program are you applying to?"

Once the application is submitted, you <u>may not</u> change the term or program. If you do not have a credit card, you can purchase a prepaid credit card from your local retailer





The proof must demonstrate that the student lived at an in-district address for at least 30 days prior to the program application deadline date.

Please note: Separate Residency Verification Forms must be submitted for each program application (if applying to multiple programs).

\_ 9. **Take the HESI A2 Admission Assessment exam** at the Glen Ellyn Testing Center <u>prior to the</u> <u>application deadline</u>. Visit the <u>Testing Center webpage</u> register for upcoming test dates. The test will take approximately 4 hours to complete. Please plan accordingly.

Your first step towards taking the HESI A2 exam is to email the Testing Center at <a href="mailto:academictesting@cod.edu">academictesting@cod.edu</a> for payment information. The Testing Office will then send you information on how to pay for the test. You will pay for the 'Evolve' test. Within 2 business days, you will receive an email from the Testing Office on how to register for the test. For more information about the exam and how to prepare visit <a href="mailto:Admission Assessment Exam Review book">Admission Assessment Exam Review book</a>

You will be tested in the following areas: Reading Comprehension, Vocabulary & General Knowledge, Math, and Anatomy & Physiology. You will also complete the Learning Style section, but this section will not be awarded any merit points. A score of 75% or higher must be obtained on the Vocabulary & General Knowledge, and Anatomy & Physiology portions of the exam to be considered eligible for admission. For more information about how merit points are awarded, please refer to the merit score evaluation sheet on page 11.

When applying to the Sonography program at College of DuPage, the HESI A2 exam can be taken up to a total of 2 times with at least a 30-day interval between the two exams. Any additional repeat exams are not accepted for a period of at least 3 calendar years. Students should register early due to limited seats per session. HESI A2 testing must be completed within two years of applying to the program for it to be valid for application purposes. **The most current exam scores will be used on** 

the merit evaluation. Applicants can sign into their HESI account to review their results at any time.

10. Submit two (2) Recommendation Forms (pages 12-13), from individuals who can attest to the applicant's work and/or academic ability. Forms completed by friends or relatives of the applicant are not accepted. The enclosed form must be used according to the instructions on the form.

Recommendation forms need to be submitted after you have completed & submitted the \$50 Health Career application. Recommendation Forms must be emailed to <a href="mailto:hsadmissions@cod.edu">hsadmissions@cod.edu</a>.

NOTE: When emailing forms to <a href="mailto:hsadmissions@cod.edu">hsadmissions@cod.edu</a>.

NOTE: When emailing forms to <a href="mailto:hsadmissions@cod.edu">hsadmissions@cod.edu</a>, the form <a href="mailto:hsadmissions@cod.edu">MUST</a> be submitted by the evaluator. Submissions by the applicant will <a href="mailto:hsadmissions">not</a> be accepted.

1. One copy of the form must be completed and emailed by one of the applicants' college-level instructors

2. One copy of the form must be completed and emailed by an employer/manager/supervisor.

11. You will be contacted via COD email by the Sonography Admissions Committee for an interview in April/May after most of your application materials have been submitted. Interviews are <u>not</u> handled by the Nursing & Health Sciences Division. It is the applicant's responsibility to monitor their COD email during the application period.

"All application documents delivered to the College of DuPage pertaining to a health sciences admissions file become the property of the College of DuPage and will not be returned to the applicant. This includes but is not limited to transcripts, letters of recommendation, clinical evaluation forms or outside test reports."

\*Applicants interested in re-applying will need to start over and resubmit all application items during the new application cycle. COD does not save application materials.

### **Admissions Process**

The AAS Sonography Degree Program can admit only a limited number of students. The number of students is determined by the current availability of clinical sites and may vary from year to year. An Admissions Committee, consisting of DMIS faculty, will oversee the selection process using a Merit Evaluation based upon admission requirements. Students are admitted to the program according to Merit Evaluation scores and residency. Admission to the program is not a guarantee of completion of the program nor does it guarantee employment upon graduation.

Letters of decision (accept, decline, alternate) are emailed to each applicant approximately 4 weeks after the application deadline. Accepted applicants must confirm their desire to accept via email - within a two-week period. If no response is received, the next qualified student on the alternate list, according to Merit Evaluation rank order, will be offered acceptance into the program. Students who are re-applying are advised to contact the Sonography Program Chair to discuss ways to improve their score.

Requests for admission do **not** carry over to the following cycle. Applicants who were not accepted for the cycle in which they originally applied will need to pay the \$50 non-refundable Health Career application fee and submit any/all supporting documents again as listed on the Admissions Checklist of the most current Application Packet requirements (if applicable).

## **Transfer of Credits**

Once your high school transcripts, college transcripts or international transcript evaluations are sent to College of DuPage for review they become the property of COD and will not be returned. Information can be found here - <a href="https://www.cod.edu/records/index.html">https://www.cod.edu/records/index.html</a> If you have questions email recordsoffice@cod.edu for assistance. Information on transfer of credits from COD to another institution can be found here

- https://www.cod.edu/academics/transfer/index.html

#### GENERAL EDUCATION CORE

#### **PREREQUISITES:**

The following courses need to be completed by the end of the spring semester preceding fall admission. The applicant must have a grade of "B" or higher for these courses:

COURSE # COURSE TITLE

ENGLISH 1101 English Composition I

SPEECH 1100 or 1120 Fund. Speech Communication (or equivalent) Small-Group Communication

A&P 1552 or 1572\* Human Anatomy & Physiology II

or Human A&P with Cadaver II

\*Prerequisite: A&P 1551 or 1571 with a grade of 'B' or higher

HUMANITIES Any Humanities Course

PSYCH 1100 (or equivalent) General Psychology

HLTHS 1110 Biomedical Terminology

MATH 1120 Mathematical Foundations for DMIS

OR

\*Algebra/Statistics/or higher AND Gen. Physics or Radiographic Physics

DMIS 1110 Basic Patient Care Skills for Sonographers
DMIS 1105 Intro to Pathophysiology for Sonographers

Please note - DMIS 1105, DMIS 1110 and MATH 1120 are only offered in the Fall and Spring semesters.

#### For those utilizing Financial Aid -

\*Please note that financial aid will not cover Algebra/Statistics/or higher AND Gen. Physics or Radiographic Physics when taken instead of MATH 1120.

If you wish to take ANAT 1552 or 1572 AND DMIS 1105 Pathophysiology for Sonographers concurrently (at the same time), a permit is required to register so please follow the registration directions:

- 1. Request a permit in Inside COD MyAccess
- 2. Go to inside.cod.edu log in and select 'Registration' and then 'Request a Permit'
- 3. Identify which semester (fall or spring) and which section of DMIS 1105 Pathophysiology for Sonographers you wish to register. See the COD Class Schedule in MyAccess for specific course information.

NOTE: The DMIS Program is undergoing revisions. Please monitor this program admission packet for updates and/or modifications.

#### **CATALOG INFORMATION FOR AAS:**

https://catalog.cod.edu/programs-study/diagnostic-medical-imaging-sonography/diagnostic-medical-imaging-sonography-aas/

## Suggested Course Sequence for the Associate Degree in Sonography

(Subject to Change)

Course Number	Course Description	Credit Hours	
FALL SEMESTER			
DMIS 1100	Introduction to Diagnostic Medical Sonography	3	
DMIS 1100 DMIS 1101	Sonographic Physics & Instrumentation I	3	
DMIS 1101 DMIS 1120	Cross-Sectional Anatomy	3	
DMIS 1120 DMIS 1121	Fundamentals of OB/GYN I	3	
DMIS 1121 DMIS 1151	Hands-On Scanning Lab 1	1	
DMIS 1151 DMIS 1152	Hands-On Scanning Lab II	1	
SPRING SEMESTER	Figure 50 Seaming Eur II	1	
DMIS 1102	Sonographic Physics & Instrumentation II	3	
DMIS 1102 DMIS 1112	Clinical Education II	3	
DMIS 1112 DMIS 1122	Fundamentals of OB/GYN II	3	
DMIS 1122 DMIS 1131	Abdomen/Superficial Structures I	3	
DMIS 1131 DMIS 1141	Case Study Critique I	1	
DMIS 1141 DMIS 1153	Hands-On Scanning Lab III	1	
SUMMER SEMESTER	Hands-On Scanning Lab III	1	
DMIS 1113	Clinical Education III	2	
DMIS 1113 DMIS 1132		2	
DMIS 1132 DMIS 1154	Abdomen/Superficial Structures II	2 1	
	Hands-On Scanning Lab IV	1	
FALL SEMESTER			
DMIS 1114	Clinical Education IV	3	
DMIS 1140	Fundamentals of Breast Sonography	2	
DMIS 1142	Case Study Critique II	1	
DMIS 1160	Legal Aspects of Health Care in Sonography	1	
SPRING SEMESTER			
DMIS 2201	Abdominal and Peripheral Arterial	3	
DMIS 2203	Cerebrovascular Ultrasound	2	
DMIS 2204	Abdominal and Peripheral Venous	2	
DMIS 2212	Clinical Education – Vascular Imaging I	3	
DMIS 2221	Abdominal and Peripheral Arterial Hands-on Scanning Lab	1	
DMIS 2223	Cerebrovascular Ultrasound Hands-on Scanning Lab	1	
DMIS 2224	Abdominal and Peripheral Venous Hands-on Scanning Lab	1	
SUMMER SEMESTER	Stamming Luc		
DMIS 2213	Clinical Education-Vascular Imaging II	2	
	Total:	55 Semester Hours	

NOTE: \* The DMIS Program may be undergoing a curriculum revision. Admission requirements and the program of study are subject to change. Please monitor the program web-site for program updates, curriculum modifications or changes in admission packet.

## **Diagnostic Medical Imaging Sonography Associate Degree Merit Evaluation**

(Subject to Change)
For your reference only; the admissions committee completes this form. Do not fill out and submit

NAME:	-	Student ID:		<i>DATE</i> :	
HESI A2 Exam Experience Letter 2 Recommendation Forms Residency Verification Form				<i>y</i>	Yes or No (circle) Yes or No (circle) Yes or No (circle) Yes or No (circle)
Anatom	y and Physiology 1552	or 1572 (Scale A)			
DMIS 1	105 Pathophysiology (S	Scale A)			
DMIS 1	110 Basic Patient Care	(Scale A)			
HLTHS	1110 (Scale A)				
Recomm	nendation Form 1 (acad	emic) (Scale B)			
Recomm	nendation Form 2 (emp	loyer) (Scale B)			
HESI AZ	2 Score – 12 Total Poin	ts Possible (Scale G	C)		
(≥75% 1	nust be obtained on the V	ocabulary & Genera	al Knowledge, and	d Anatomy & Physi	iology portions to apply)
	will be taken from thing Comprehension	e most current exa	nm only		
Voca	bulary & Knowledge				
Anato	omy & Physiology				
Math					
Interviev	w – (up to 7 points poss	ible)			
Total Po	oints				
	Scale A	Scale B		Scale C	
	A: = 4 points	Outstanding	= 5 points	Score 90-100%	= 3
	B: = 3 points	Very Highly	= 4 points	Score 80-89%	= 2
	C: = 0 points	Recommend	= 0 points	Score 70-79%	= 1
	D:=0 points	With Reservations Do not recommend	= 0 points = 0 points	Score 0-69%	= 0
		Do not recommend	υ μοπιε		

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## College of DuPage Sonography AAS Degree Program Student Recommendation Form

(Must be e-mailed to hsadmissions@cod.edu by May 4, 2026 at 5pm)

## **Section A: Must Be Completed By Applicant**

Applicant's Name:			
Street Address:			
City:	State:	Zip Code:	
Applicant's E-mail Address:			
The Family Educational Rights and Frecommendations written on his/her brequired to waive access. Under the leading to the lead	pehalf if the recommendation is us	sed solely for the purpose of add	
Check one and sign:	I waive my right of	of access to this recommendation	n
Applicant's Signature:		right of access to this recomme	endation
******			

# <u>Section B</u>: Must be completed by applicant's instructor or employer. Please proceed <u>only</u> if Section A has been completed and signed by the applicant.

The above individual is applying for admission to the Diagnostic Medical Imaging Sonography AAS Degree Program. The DMIS program requires the completion of **two (2) recommendation forms**. One (1) must be completed by a college-level instructor of the applicant and one (1) must be completed by an employer/manager/supervisor. **Recommendation forms completed by friends or relatives of the applicant are unacceptable.** Please rate the applicant on the following characteristics by checking the appropriate boxes.

	5	4	3	0	0	0
	Outstanding	Excellent	Good	Fair	Poor	Unable to Assess
Academic Ability						
Clinical Ability						
Written Language Skills						
Oral Language Skills						
Maturity						
<b>Respect for Others</b>						
Motivation						
Dependability						
Punctuality						
Critical Thinking						
Kinesthetic Awareness						
Leadership						

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How long have you known the applicant?		
What is your relationship to the applicant? (i.e. instructor, cl	inical supervisor)	
How well do you know the applicant? (Please check one)	very well fairly well not very well	
What do you feel are the applicant's strengths?		
What do you feel are the applicant's weaknesses?		
Summary of Recommendation (please check one)  Recommend as outstanding Recommend very highly Recommend Recommend with reservation Do not recommend		
Name of person completing this form:		Date:
Signature:		
Title:		
Institution or Facility:		
Address:		
Phone:		
Please e-mail the form to headmissions@cod_edu. The e-mai	I MUST come from the	evaluator filling out the

Please e-mail the form to <u>hsadmissions@cod.edu</u>. The e-mail MUST come from the evaluator filling out the form on behalf of the student.

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