

**Readmission Application Packet**  
**For College of DuPage Nursing Students Associate Degree Nursing**  
**Program**  
**College of DuPage Glen Ellyn, Illinois**



**Effective July 2023**

The Associate Degree in Nursing (ADN) program at College of DuPage is approved by the Illinois Department of Financial and Professional Regulation/Board of Nursing and the Illinois Community College Board (ICCB) and received reaccreditation in 2008 by The Higher Learning Commission – North Central Association. The ADN program has been awarded initial accreditation through the Accreditation Commission for Education in Nursing (ACEN), 3390 Peachtree Road NE, Suite 1400, Atlanta, GA 30326, phone (404) 975-5000, fax (404) 975-5020, <http://www.acenursing.org>

**The readmission packet applies to 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> semester College of DuPage nursing students who:**

1. medically withdrew from the program
2. withdrew passing (grade of "C" or higher in course at the time of withdrawal)
3. were unsuccessful in any one Nursing program course
4. withdrew failing (grade below "C" in course at the time of withdrawal)

**Students who withdraw passing or medically withdraw (#1 & #2 above)**

A student who withdraws passing (grade of "C" or higher in course at time of withdrawal) will not be penalized. A student who withdraws passing may be granted **two** readmissions on a space available basis. The first readmission must occur within two semesters within withdrawal. This admission packet only applies to students who have not previously failed or have withdrawn failing from a previous nursing course.

**Students who earn less than a C in a course or withdrew failing (#3 & #4 above)**

The readmission for students must occur within **one calendar year** of the initial withdrawal. The student may be granted one readmission on a space available basis, provided that this is the first grade below a C in a Nursing course or withdrew failing.

**Readmission Steps**

Requests for readmission will be reviewed on an individualized basis. According to the Associate Degree Nursing Student Handbook, the student must complete the following steps to be considered for readmission:

1. Prior to exiting the program, the student must make an appointment with the lead faculty of the course and nursing faculty advisor. An occurrence report will be completed at that time.
2. Students seeking readmission must have a current GPA of 2.75 or higher in all courses required for the Associate of Applied Science degree in Nursing.
3. Complete academic coursework requirements including:

**ANATOMY & PHYSIOLOGY:** (5-year requirement waived for returning students)

**MICROBIOLOGY:** MICRO 1420 or equivalent with a grade of "C" or better

**MATH:** MATH 1102, or higher with a grade of "C" or better. Completion of an approved statistics course is recommended if intentions are to continue your education for a BSN or MSN degree, i.e., MATH 1635; PSYCH 2280, SOCIO 2205.

**INTRODUCTION TO PSYCHOLOGY:** PSYCH 1100 or equivalent with grade of "C" or better. This course is required to be completed in the 1<sup>st</sup> semester of the Nursing program.

4. Submit a letter requesting readmission to the College of DuPage Associate Degree Nursing Program. The letter will be sent to the Director of Nursing electronically at: [directorofnursing@cod.edu](mailto:directorofnursing@cod.edu). The included formal success plan should address areas such as past barriers to success, adjustments in work schedule, adjustments in personal commitments, and use of college support services.
5. Students seeking readmission who have earned less than a C in a previous nursing course must register and complete the course that they were unsuccessful in before proceeding in the program (ADN Handbook).
6. Students in the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> semesters seeking readmission will be required to complete Nursing 1109, Link for Success, the next time offered, even when the failed course has been retaken and was successfully completed. (Students in the 1<sup>st</sup> semester seeking readmission will not be required to take Nursing 1109).

## **Readmission Decision**

If a decision is reached to readmit the student, the student must comply with stated deadlines for a new drug screen and criminal background check. All CastleBranch requirements must be completed by stated deadlines for the readmission to occur.

Once approved for readmission, the student will be contacted via COD e-mail regarding next steps for registration into the appropriate course and section as determined by the department.