



Tips on Using Inclusive Language

Analyze Your Use of Sources

Why? To make sure that you don't misrepresent the source's author or imply that you support biased views.

| Example of Language that May Not Be Inclusive | Why it May Feel Non-inclusive | Suggested Revision to be More Inclusive |
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| "Cameron Larkov from <i>Fancy News</i> discusses growing unrest in the Middle East . . ." | Statements like these are innocent on the surface, but what if we do some digging and discover that <i>Fancy News</i> is a heavily biased news site? What if a quick Google search reveals it's dedicated to spreading Islamophobia or that Cameron Larkov has no authority to talk about the subject? Your evidence from this source could be biased, and you run the risk of | Do some research on the background of your source and author. Consider what makes the source credible; perform the CRAAP test (Currency, Relevance, Authority, Accuracy, and Purpose) on it. |

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| | representing people or places inaccurately or insensitively. | |
| “According to Janelle Jones, the Chinese manufactured the Coronavirus.” [Jones’s actual article just discusses other people’s belief that the Chinese manufactured the Coronavirus as a factor in the rise of Anti-Asian hate.] | Is the author arguing for a belief or talking about someone else’s belief? Be careful not to misrepresent your author’s actual argument. Failure to distinguish the author’s argument from background information they are discussing could lead to the wrong conclusion. That wrong conclusion could support non-inclusive beliefs that the author didn’t intend. | “According to Janelle Jones, some Americans believe that Chinese scientists manufactured the Coronavirus.” |

Brown, Shan-Estelle and Mandy Suhr-Sytsma. Addressing the Everyday Language of Oppression in the Writing Center. Weblog. 21 Oct. 2008. Web. 25 May 2011.

“Digital Media Literacy.” *GCFGlobal*, Goodwill Community Foundation, <https://edu.gcfglobal.org/en/digital-media-literacy/>.

“Do Your Sources Pass the CRAAP Test?” YouTube, uploaded by C.O.D. Library, 22 May 2017, https://www.youtube.com/watch?v=Znsl_sFNXQU.