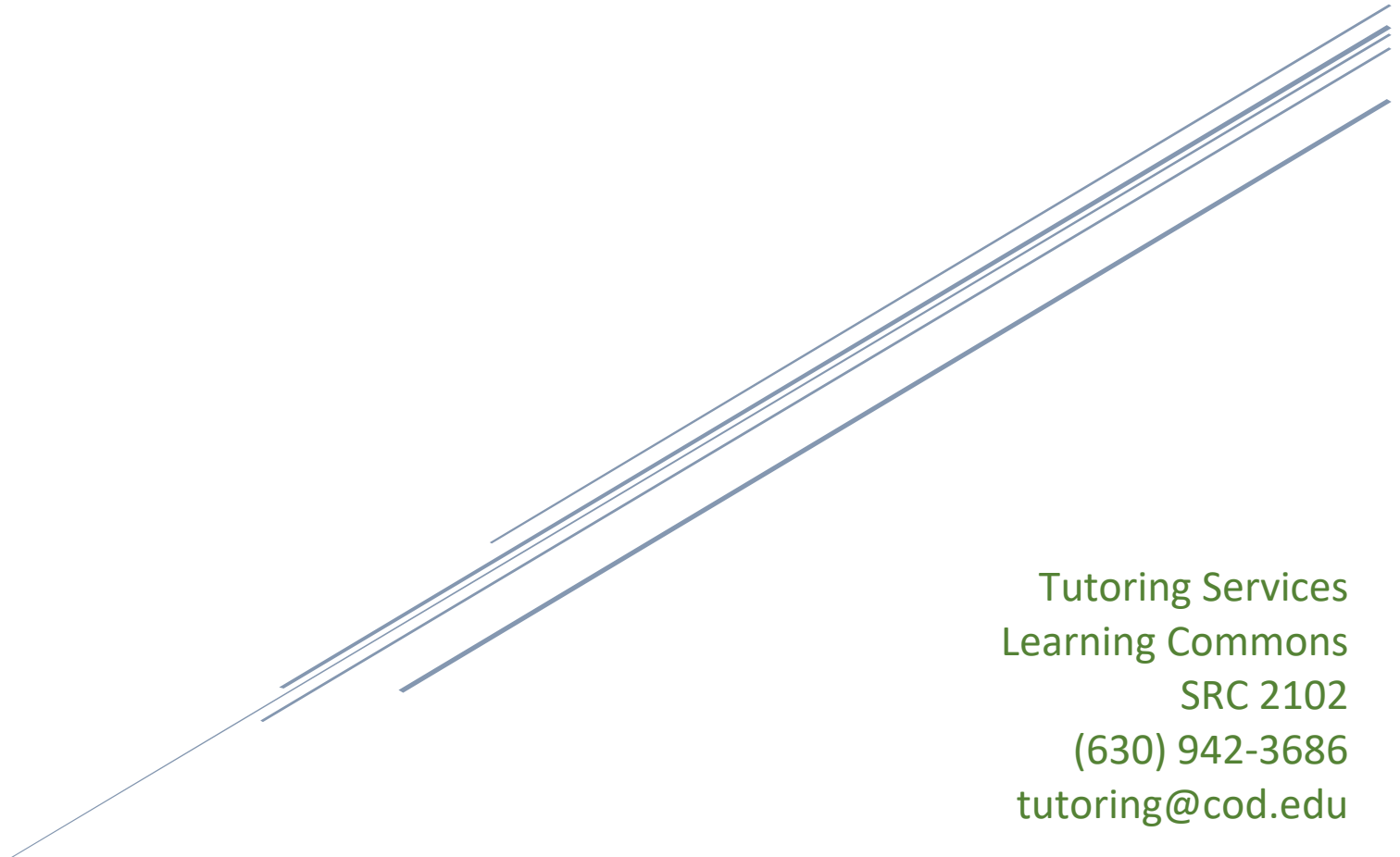


BLACKBOARD COLLABORATE TUTORING

Using the NEW Student Support Tab



Tutoring Services
Learning Commons
SRC 2102
(630) 942-3686
tutoring@cod.edu

CURRENT STUDENTS ▾ PARENTS ▾ FACULTY & STAFF ▾ ALUMNI ▾ LOCAL COMMUNITY MEMBERS ▾ BUSINESS ▾

College of DuPage

Apply Now ▾

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Blackboard myACCESS • Email
insideCOD Student Portal

Programs
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Getting Started For New Students ▾

Earn Your Degree

Attain the degree or certificate you need to open doors and launch a career.

Learn More ▾

Advance Your Career

Jump-start your profession with training that fits your schedule.

Learn More ▾

Learn Something New

Develop skills and pursue your interests through Continuing Education.

Learn More ▾

Recent News

Celebrate Hispanic Heritage Month at COD

COD will host a series of events in celebration of Hispanic Heritage Month from Wednesday, Sept. 6, to Thursday, Oct. 12.

READ MORE ▾

ALL NEWS ▾

Upcoming Events

Career Services

Recruiting on Campus Today

Vector and Illinois Energy are recruiting students for various positions.

READ MORE ▾

CALENDAR ▾

Around Campus

Anniversary Celebration Fifty Years

Join us in celebrating our 50 years of changing lives at College of DuPage! To mark the College's rich history and significance to so many people, several exciting events are planned through September 2017.

MORE INFORMATION ▾

1.) Go to the COD homepage (cod.edu) and click on “Blackboard.”



myACCESS ID:

Password:

[Forget Your Password?](#)

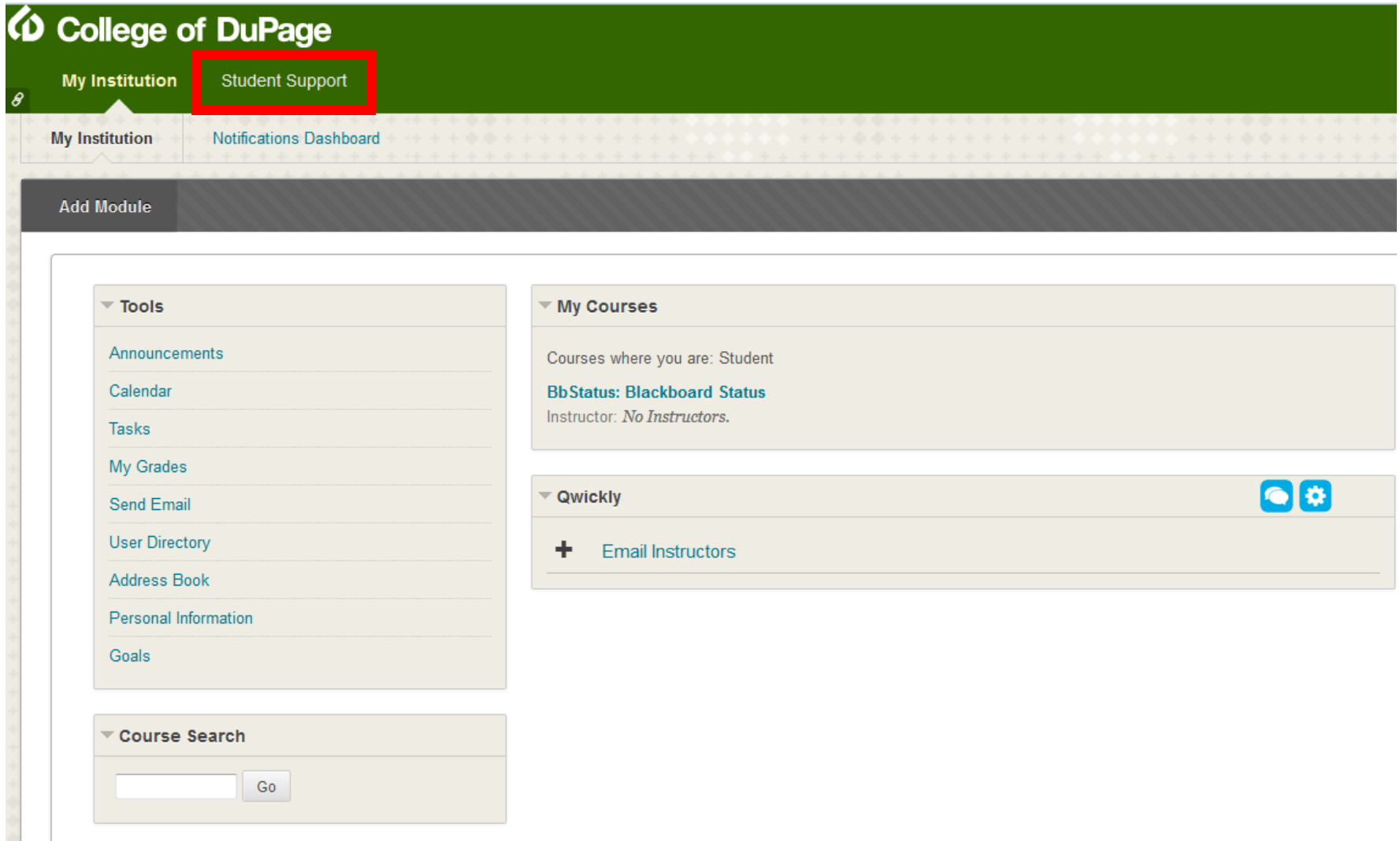
[Preview as Guest](#)

Maintenance to the Blackboard System will be performed between **4:30 am - 6:00 am** daily. Please do not log in during this period.

System Announcements

Student Help	Instructor Help
<ul style="list-style-type: none">• Blackboard first time user• What's New in Blackboard• Student Helpdesk• Ask a Peer Tutor	<ul style="list-style-type: none">• Instructor Resources• Teaching and Learning Center (TLC)• Attaching a Syllabus
<p>Blackboard Browser Recommendations Browser Check</p>	

2.) Log in to Blackboard with your MyAccess username and password.



College of DuPage

My Institution **Student Support**

My Institution Notifications Dashboard

Add Module

▼ Tools



- Announcements
- Calendar
- Tasks
- My Grades
- Send Email
- User Directory
- Address Book
- Personal Information
- Goals

▼ My Courses

Courses where you are: Student

BbStatus: Blackboard Status

Instructor: *No Instructors.*

▼ Quickly  

+ Email Instructors

▼ Course Search

3.) Click on the NEW “Student Support” tab on the top left.

Quick Links

- [College of DuPage Website](#)
- [Student Email](#)
- [myACCESS](#)
- [insideCOD Portal](#)
- [Student IT Help Desk](#)
- [The Library](#)
- [Office 365 Login](#)
- [Bookstore](#)

Student Life

ChapLife
Getting involved at COD is a click away. [ChapLife](#) is your online home for campus life news and events. Browse our clubs and organizations to learn more about fun activities on campus and leadership opportunities for all students.

Get an "Edge"!
The [Edge Program](#) gives you a guide to exciting new experiences that compliment your classroom learning. You can get an "edge" in five different areas: Academic Drive, Arts Exploration, Career Preparation, Global Trek, and Living Leadership. As you participate in different experiences, they can be tracked using the [ChapLife system](#) (the online home of Student Life at COD). You can work towards completing all experiences in one Edge, a little from each Edge, or create your own path!

Policies

- [Student Code of Conduct](#)
- [Code of Academic Conduct](#)
- [Student Email Policy](#)
- [Student Complaint Policy](#)

Technology Support

Student Help Desk
Contact the [Student Help Desk](#) for assistance with Blackboard, myACCESS, student email, and COD public Wi-Fi. Call (630) 942-2999 or email studenthelp@dupage.edu during [business hours](#).

- [Access Student Email](#)
- [Forward Student Email](#)
- [Guide to Student Email](#)
- [Academic Computing Labs](#)

Get Blackboard Help After Hours
Visit Blackboard's Knowledge Base for on-demand instructions and videos. Get help with:

- [Blackboard](#)
- [Blackboard Collaborate: Ultra Experience](#)
- [Blackboard Collaborate: Original Experience](#)
- [The Blackboard App](#)

Learning Commons

A variety of **academic support services** are available in one convenient location: [Glen Ellyn Learning Commons](#), SRC 2102.

Students often need help preparing for a test or navigating through their coursework. Other students may be doing fine in their coursework but feel they could do even better with some assistance. These services are free of charge. Stop in SRC 2102 or give us a call at (630) 942-3941.

2017FA Online Drop-In Tutoring
Join an online tutoring session in [Blackboard Collaborate Ultra](#) beginning **September 5** and ending **December 8**. Tutoring will not be available October 17 or November 22 - 26 for online and hybrid students enrolled in the following classes by subject.

Spanish Tutoring
Schedule for SPANI 1101, 1102, 2201, 2202:

- Mondays: 5 pm - 5:50 pm CST
- Tuesdays: 6 pm - 6:50 pm CST
- Thursdays: 11 am - 11:50 pm CST

[Join Session](#) ←

Italian Tutoring
Schedule for ITALI 1101 & 1102:

- Tuesdays: 11 am - 11:50 am CST

[Join Session](#) ←

Questions? Contact Sandra Marchetti at (630) 942-3681 or email marchettis@cod.edu.

4.) Click on "Join Session" for the Collaborate Tutoring that is appropriate for your course. Tutoring only available at times listed.



Blackboard Collaborate

Joining "2017FA Spanish Tutoring"

Type your name to join the session as a guest:

Guest

Join Session

5.) Enter your name to join the session.



Welcome!

You are the only one in the room.
Please wait while others join.



6.) Wait while your tutor and other students join the session.







Welcome!

You are the only one in the room.
Please wait while others join.

7.) If you need help, open up the “Open Session Menu” tab to the upper left. The help menu appears on the next page.




2017FA Spanish Tutoring

-  Report an Issue
-  Blackboard Collaborate Help
-  Tell me about Collaborate 

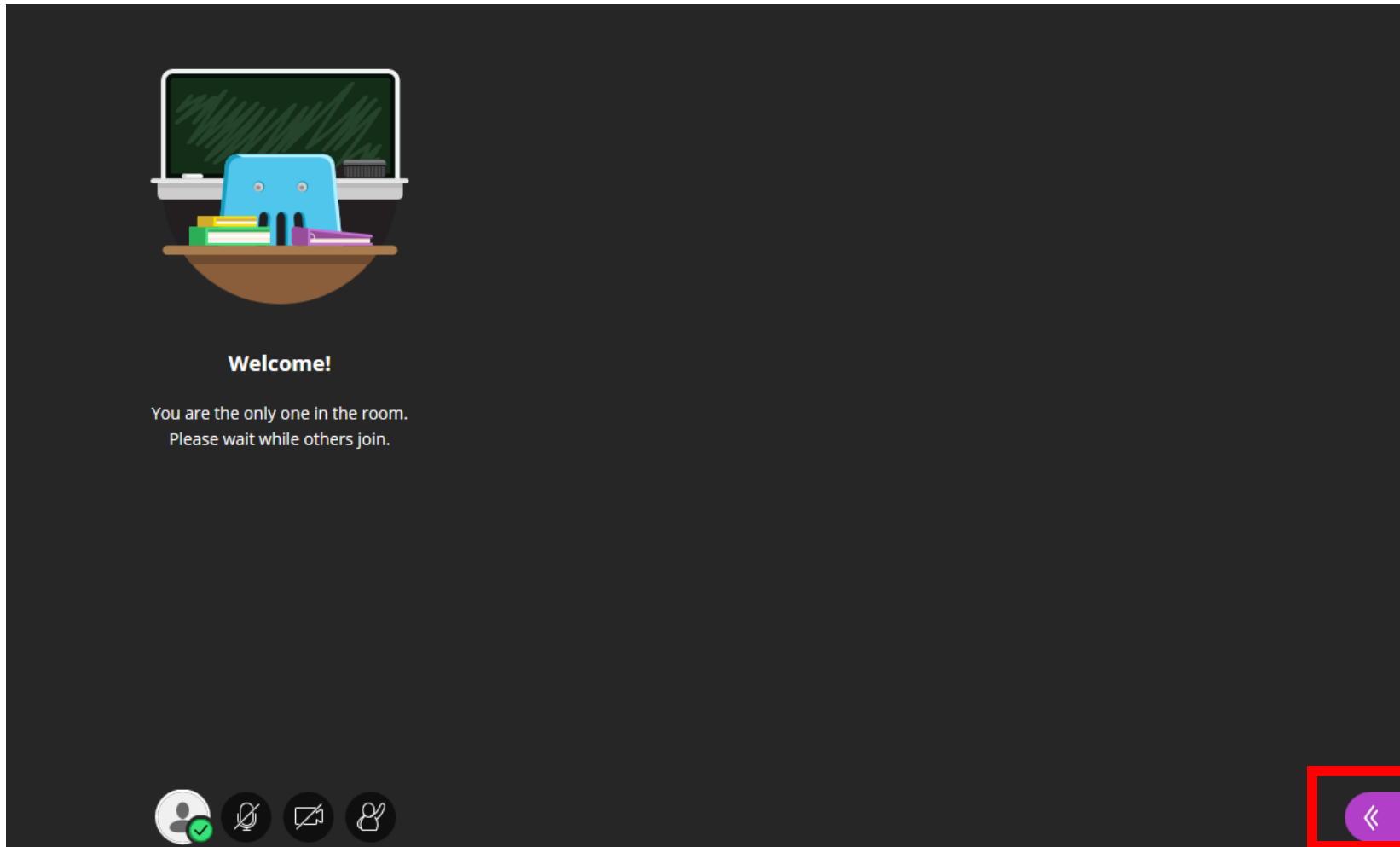


Welcome!

You are the only one in the room.
Please wait while others join.

 Leave Session





8.) To chat, click on the purple “Open Collaborate Panel” to the lower right. The chat box is displayed on the next page.



Welcome!

You are the only one in the room.
Please wait while others join.



Chat



Everyone



NEW Private Chat!
Learn how it works.

[Start Tutorial](#)



The image shows a Zoom meeting interface. On the left, a dark grey panel displays a 'Welcome!' message with a cartoon illustration of a desk and a blue chair. The text reads: 'Welcome!', 'You are the only one in the room.', and 'Please wait while others join.' Below this is a row of icons: a profile icon with a green checkmark, a muted microphone icon, a video off icon, and a hand raise icon.

On the right, a 'My Settings' sidebar is open. It shows the user's name as 'Guest' with a 'Present' status. Under 'Audio and Video Settings', there are sliders for 'Speaker Volume' and 'Microphone Volume', both set to 100%. There is also a checkbox for 'Display Closed Captions (when available)'. Under 'Notification Settings', there is a 'Report an issue' link.

At the bottom right, a toolbar contains several icons: a chat icon, a participants icon with a '1' notification, a share icon, a settings icon (a gear) which is highlighted with a red square, and a close icon.

9.) Check your settings for sound and video by selecting the “My Settings” icon.



Welcome!

You are the only one in the room.
Please wait while others join.

10.) To leave the session, open up the “Open Session Menu” tab to the upper left.

The screenshot shows a Blackboard Collaborate session interface. On the left side, there is a sidebar with a close button (X) at the top, followed by the session title "2017FA Spanish Tutoring". Below the title are three menu items: "Report an issue" with a speech bubble icon, "Blackboard Collaborate Help" with a question mark icon, and "Tell me about Collaborate" with a lightbulb icon and a three-dot menu icon. The main area of the screen features a central illustration of a desk with a blue chair, a green chalkboard, and various school supplies. Below the illustration, the text reads "Welcome!" followed by "You are the only one in the room. Please wait while others join." At the bottom left, a "Leave Session" button with a door icon is highlighted with a red rectangle. At the bottom right, there is a row of four icons: a user profile icon with a green checkmark, a microphone icon, a video camera icon, and a person icon.

11.) Select "Leave Session." You are finished. Thank you for using Tutoring Services!