From the President

Dear District 502 Residents,

This past year has presented challenges that no one could have predicted. In March, the COVID-19 pandemic changed how we delivered classes. I applaud our faculty and staff for how quickly they adapted to the situation, and I am proud of our students for completing their studies under difficult circumstances.

Looking ahead, we are preparing our fall courses with safety, flexibility and ingenuity in mind, while maintaining the high quality of our curriculum. Our Continuing Education division offers personal enrichment and professional development for students from five years old through high school, from career exploration through post-retirement. We work with thousands of schools, businesses and government agencies to improve quality of life while supporting the individuals, businesses and agencies that make our district unique.

Within this catalog, you will discover learning opportunities, cultural events and initiatives led by the College for the benefit of the community. I also want to address parents of recent high school graduates. None of us could have imagined that your child’s senior year would conclude as it did — with so much uncertainty regarding what lies ahead. College plans, like so much in life, are in flux as you weigh the pros and cons of sending your child off to school.

For the next step in your child’s education, I invite you and your family to consider a “visiting year” at College of DuPage. We provide a smart, convenient and affordable way to move ahead with college studies. If your child previously enjoyed courses offered through our Youth Academy, then you already know about the quality of our instruction, which can be found in every classroom on campus.

Students can complete general education requirements at College of DuPage with the confidence that earned credits will seamlessly transfer when they transition to a four-year institution. Members of our renowned faculty hold advanced degrees and have real-world experience, resulting in a challenging and relevant educational experience offered in a variety of formats.

For more information, please see page 40 in this catalog or visit cod.edu/transfer.

At College of DuPage, we are committed to student success and seek to serve all of our residents. We do this while focusing on equity and inclusion.

I invite you to look through this catalog and discover what College of DuPage can do for you.

Dr. Brian W. Caputo
President
College of DuPage
Register Online at myaccess.cod.edu | For more information, call (630) 942-2208

| Continuing Education Fall 2020 | cod.edu/conted |

| Change Lives | Become a Literacy DuPage Tutor |
| You’re just a few steps from a life-changing volunteer opportunity. |

Get to know us! Attend a 60-minute Meet & Greet session
Become a tutor! Receive training (12 or 15 hours)
Start weekly tutoring! Teach an adult learner in a classroom or one-on-one

CHANGE A LIFE!

100,000 NEIGHBORS NEED YOUR HELP
More than 100,000 DuPage County residents need help improving their English skills. You can help us reach every one of them with free, customized, one-on-one, or classroom-based tutoring.

LITERACY IS LIFE
At Literacy DuPage, we recruit and train volunteers to teach basic life-changing communication skills to adults who speak, read, or write, little to no English. And in the classroom, we tutor students in speaking, reading, or math. When you become part of our big-hearted army of tutors, you'll sit side-by-side with DuPage County adults, giving them the confidence they need to communicate and connect.

JOIN US!
Empowering an adult with language will change that person’s life and yours too. Whether you tutor one-on-one or in a classroom, no foreign language or teaching experience is needed. Just time, heart, and a willing spirit.

Visit our website, call, or email us to get started.

c/o College of DuPage, Continuing Education, SRC 1111
425 Fawell Blvd., Glen Ellyn, IL 60137
630.942.5210 | info@literacy.dupage.org
www.literacy.dupage.org

WE TRAIN TUTORS. TUTORS CHANGE LIVES.

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Adult Education

Adult English Language Acquisition (ELA)
(formerly ESL)
cod.edu/ela
ela@cod.edu
Free English classes develop your reading, writing, listening, and speaking skills necessary for work, education, and everyday communication. Find a course near you at one of our many locations. Online courses are also available with scheduled Zoom orientation meetings in order to make students feel comfortable utilizing an e-learning format. Classes fill up fast! Contact us for more information!

Become a U.S. Citizen!
Free citizenship classes prepare adults to take the test for U.S. Citizenship. Students will learn about procedures and processes involved in the path to U.S. Citizenship including the application and passing the interview. Call to inquire about class times and locations!

I-DEA ELA courses!
Integrated Digital English Acceleration (I-DEA) courses teach ELA students English in partnership with college and career skills. Students quickly learn skills relevant to their lives and careers. Students also complete course material online to learn, practice, and develop knowledge of concepts before coming to class. Limited enrollment! Call today to get started!

High School Equivalency (GED)
HSE@cod.edu, cod.edu/HSE
Take the first step toward your educational goals and improve your earning potential by working toward your high school equivalency. All courses are free and are also offered online.

Save the date!
Our annual High School Equivalency Commencement Ceremony will take place on Dec. 12th. More details to follow.

Jump Start Scholarship
Eligible ELA and HSE Program completers may qualify for the $500 Jump Start Scholarship, which provides tuition assistance to help you begin your career at COD.

Build your Skills Through ICAPS at College of DuPage
HSE@cod.edu, cod.edu/ICAPS
Prepare for high-demand jobs with competitive salaries with the new Integrated Career and Academic Preparation System (ICAPS) program. You can earn college credit and an Information Technology (IT), Office Technology, or Manufacturing Skills Standards Certificate (MSSC) in as little as one year—all at no cost. A new career can be just around the corner.

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Due to the unpredictable situation our community is facing, please note that courses listed may be cancelled or moved to an online format if deemed necessary for the health and safety of our staff and students. Please refer to cod.edu/conted for up-to-date information on all Continuing Education programming.

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Fall ELA Testing Dates

Please visit cod.edu/ela for a complete list of testing dates and locations.

Contact Us

Schedule your registration and testing appointment today!

Adult Education
cod.edu/adult_education
(630) 942-3697
Student Resource Center (SRC), Room 1110
425 Fawell Blvd., Glen Ellyn

For ADA accommodations, please call (630) 942-2141 or email access@cod.edu. Please request accommodations two weeks in advance.

College of DuPage is an equal opportunity educator and employer. Approximately 40 percent of tuition is federally funded under Workforce Innovation and Opportunity Act (WIOA).
Acrylic Painting Learn the various techniques of using acrylic paint. Explore applying glazes, impasto and layering. Create your own masterpiece! A supply list will be mailed before class. Instructor: Pam Keller Thursday, Sept. 10 to Oct. 8 2 to 4 p.m. ART-0002-004, $145, Lifelong Learner $119 Online 

Alternative Firing Methods in Ceramics Explore the various surface treatments and alternative outdoor firing techniques in ceramics. Students can bring their own biogas or wax forms to be fired. Glazes, washes, and slips specific to alternative frits will be explored. Focus will be placed on experimenting with various outdoor firings and combustion techniques achieved in raku, pit, or barrel, and wood firing kilns. This course is taught in the hybrid format: a blend of traditional classroom and alternative instruction. Instructor: Benjamin Buchner Saturday, Oct. 3 to 27 10 a.m. to 1:30 p.m. ART-0005-003, $145, Lifelong Learner $119 Online 

Art History: Baroque Explore the drama and exuberance of Baroque art as we study the glorious 17th century style that began in Rome with such groundbreaking and models colors for creating a realistic painting that simulates 3D form on a 2D surface! Instructor: Jennifer Scavone Thursday, Oct. 15 to Nov. 12 6:30 to 8:30 p.m. ART-0002-008, $145, Lifelong Learner $119 Online 

Calligraphy—Beginner Italic Discover the beautiful art of Italic Calligraphy! Italic script is an elegant style written with a broad nib. Letterform consistency and spacing are emphasized to help students develop their eye as well as their hand. Students will also learn some variations of Italic, as well as exploring the tools of the calligrapher. Although this class is geared towards beginner/intermediate students, all levels are welcome. A supply list will be mailed before class. Instructor: Matt Wright Thursday, Oct. 22 to Dec. 10 6 to 9 p.m. (in class Nov. 20) ART-0005-003, $185, Lifelong Learner $165 Online 

Calligraphy—Medieval Study the writing styles of medieval manuscripts from Ireland, Germany, France and Italy. Basic illumination, old and new, is explored along with practical technique. A supply list will be mailed before class. Beginners are welcome. Instructor: Timothy Bells Tuesday, Sept. 8 to Oct. 7 7 to 9 p.m. ART-0002-005, $185 Online 

Color Pencil Drawing Discover the endless possibilities of the colored pencil medium. To create vibrant drawings, each week we will explore a variety of different colored pencil techniques and tools such as stippling, hatching, crosshatching, impressed line, graffiti, blending, burning, colorless blending, etc. A supply list will be mailed before class. Instructor: Jennifer Scavone Tuesday, Sept. 8 to Oct. 6 6:30 to 8:30 p.m. ART-0001-004, $139, Lifelong Learner $119 Online 

Creating a Portrait Painting Follow step-by-step directions to learn how to draw a portrait. You will gain the basic skills of sight measurement and observational seeing by studying the proportions and structure of the human head to create a realistic portrait. Instructor: Jennifer Scavone Friday, Nov. 13 to Dec. 18 2 to 4 p.m. ART-0001-003, $139, Lifelong Learner, $119 Online 

Drawing Basics—Part I Learn how to produce drawings that create the illusion of 3D space on a 2D surface by following step-by-step directions as you use the Renaissance theories of 1-point and 2-point linear perspective! Instructor: Jennifer Scavone Friday, Oct. 23 to Nov. 6 2 to 4 p.m. ART-0001-009, $69 Online 

Drawing Basics—Part II Develop the skills and techniques necessary as you master the media of pencil and charcoal to create tonal drawings that express mass, form and volume in addition to evoking mood and emotion! Instructor: Jennifer Scavone Friday, Oct. 2 to Oct. 16 2 to 4 p.m. ART-0001-008, $69 Online 

Drawing Basics—Part III Learn how to produce drawings that create the illusion of 3D space on a 2D surface by following step-by-step directions as you use the Renaissance theories of 1-point and 2-point linear perspective! Instructor: Jennifer Scavone Friday, Oct. 23 to Nov. 6 2 to 4 p.m. ART-0001-009, $69 Online 

Etsy Basics Get an overview of the Etsy site from both a seller’s and buyer’s perspective. Learn the basics of setting up an account, establishing an Etsy shop and stocking your Etsy store. Instructor: Kim Andrews Monday, Sept. 28 6:30 to 9 p.m. ART-0004-005, $29 Online 

Introduction to Handlettering Come learn the basics of hand lettering that will help you build a foundation for future lettering success. In this course, we will use Speedball B-nibs to create smooth monoline strokes. Monoline lettering is a great way to learn new styles of lettering and to explore letter proportions, layout, and design, without the added challenges of working with complicated tools. This course is appropriate for all levels of experience and is ideal for those new to hand lettering. Instructor: Matt Wright Thursday, Sept. 28 to Oct. 11 9 a.m. to noon ART-0005-004, $139, Lifelong Learner, $119 Online 

Jewelry Making Basics Learn how to make your own jewelry creations! Learn jewelry making techniques and how to use the necessary tools to complete different pieces of jewelry such as necklaces, stacking bracelets, and leather earrings. Each student will bring home their own creations. No prior experience necessary. A supply list will be mailed before class. Instructor: Kim Andrews Wednesday, Oct. 28 to Nov. 11 2 to 4 p.m. ART-0005-007, $69 Online 

Jewelry Making Workshop: All About Earrings Do you love earrings and would love to learn how to make your own designs? Learn different techniques to create a variety of earrings from simple to statement! Each student will bring home their own creations. For beginning students and beyond. A supply list will be mailed before class. Instructor: Kim Andrews Thursday, Nov. 12 2 to 4 p.m. ART-0003-003, $69 Online 

Jewelry Making Workshop: Stringing 101 Learn different techniques to create various styles of a beaded necklace including double stranded and crimping. For beginner students and beyond. Jewelry making supplies are included and each student will bring home their own creations. Instructor: Kim Andrews Thursday, Nov. 12 2 to 4 p.m. ART-0003-004, $69 Online 

Jewelry Making Workshop: Stringing 201 Learn different techniques to create various styles of a beaded necklace including double stranded and crimping. For beginner students and beyond. Jewelry making supplies are included and each student will bring home their own creations. Instructor: Kim Andrews Thursday, Nov. 12 2 to 4 p.m. ART-0003-005, $69 Online 

Jewelry Making Workshop: Stringing 301 Learn different techniques to create various styles of a beaded necklace including double stranded and crimping. For beginner students and beyond. Jewelry making supplies are included and each student will bring home their own creations. Instructor: Kim Andrews Thursday, Nov. 12 2 to 4 p.m. ART-0003-006, $69 Online 

Jewelry Making Workshop: Stringing 401 Learn different techniques to create various styles of a beaded necklace including double stranded and crimping. For beginner students and beyond. Jewelry making supplies are included and each student will bring home their own creations. Instructor: Kim Andrews Thursday, Nov. 12 2 to 4 p.m. ART-0003-007, $69 Online 

Jewelry Making Workshop: Stringing 501 Learn different techniques to create various styles of a beaded necklace including double stranded and crimping. For beginner students and beyond. Jewelry making supplies are included and each student will bring home their own creations. Instructor: Kim Andrews Thursday, Nov. 12 2 to 4 p.m. ART-0003-008, $69 Online 

Jewelry Making Workshop: Stringing 601 Learn different techniques to create various styles of a beaded necklace including double stranded and crimping. For beginner students and beyond. Jewelry making supplies are included and each student will bring home their own creations. Instructor: Kim Andrews Thursday, Nov. 12 2 to 4 p.m. ART-0003-009, $69 Online 

Jewelry Making Workshop: Stringing 701 Learn different techniques to create various styles of a beaded necklace including double stranded and crimping. For beginner students and beyond. Jewelry making supplies are included and each student will bring home their own creations. Instructor: Kim Andrews Thursday, Nov. 12 2 to 4 p.m. ART-0003-010, $69 Online
Watercolor I
Watercolor is a popular art form that can be fun and easy to learn. Begin by painting simple scenes, nature and objects and progress to more complex subjects. Experiment with wet-on-wet and other techniques. This class may be taken more than once. A supply list will be mailed before class. Instructor: Pam Keller
Tuesday, Sept. 1 to Oct. 13
6 to 9 p.m.
ART-0002-001, $175, Lifelong Learner $159
Online

Watercolor II
Advance your competence and confidence in the art of watercolor. Watercolor I is recommended before taking this class. We often paint on larger paper than beginner classes. Subjects may be more complex and detailed as students progress and might take multiple classes to complete. Some minimal drawing is required. This class may be taken multiple times. A supply list will be mailed before class. Instructor: Pam Keller
Tuesday, Oct. 20 to Dec. 1
6 to 9 p.m.
ART-0002-008, $175, Lifelong Learner $159
Online

3D Printing Overview
This one-day seminar showcases new developments in 3D printing, and how they can be incorporated into gaming, film, media, healthcare, education, hobbyist practices and the average consumer’s life.
Monday, Aug. 31
6 to 9 p.m.
COMP-0004-048, $59
Online

Adobe InDesign
Explore Adobe InDesign, a professional-level page layout program for designing business, personal or educational page layouts with sophisticated graphics and typography. Students should have advanced word-processing skills. A textbook may be required. Please check codbooks.com for details.
Tuesday, Sept. 8 to Oct. 13
6 to 9 p.m.
COMP-0002-003, $399
Online

Adobe Photoshop Elements
Gain an introduction to the features of Adobe Photoshop Elements, a powerful yet easy-to-use image-editing software.
Tuesday, Sept. 8 and 15
6 to 9 p.m.
COMP-0002-018, $99
Online

Designing Effective Websites
Learn the basics of designing and developing an effective website. Discover the advantages of using templates and explore other affordable, easy-to-use resources to create a professional website.
Tuesday, Aug. 25 and Sept. 1
6 to 9 p.m.
COMP-0003-050, $99
Online

3D Modeling and Rendering
Explore the world of 3D design and printing using Autodesk Maya. Gain an introduction to the interface and workflow, and participate in assignments that allow a deeper exploration into Maya’s modeling tools.
Monday, Sept. 14 to Oct. 26
6 to 9 p.m.
COMP-0004-040, $493
Online

Adobe Photoshop
Gain an introduction to the features of Adobe Photoshop Elements, a powerful yet easy-to-use image-editing software. Process simple or multiple images for print, email and the web. Students should have previous computer experience. A textbook may be required. Please check codbooks.com for details.
Tuesday, Sept. 22 to Oct. 27
6 to 9 p.m.
COMP-0002-004, $262
Online

Basic Computer Skills and File Management
Learn basic computer skills with a focus on how to organize your electronic files using the file management features of your Windows operating system. Learn how to create, edit, save, print, copy, move, rename, delete and restore files and folders.
Wednesday, Sept. 23 and Oct. 30
6 to 9 p.m.
COMP-0003-049, $179
Online

Blogging
What are blogs and why are they relevant? Discover different blogging communities and resources, discuss their strengths and weaknesses, and learn how to start your own blog.
Wednesday, Oct. 9 to 23
6 to 9 p.m.
COMP-0006-028, $59
Online

Excel 2016 Intermediate
Work with large spreadsheets, three-dimensional formulas, advanced formatting, lists, charting and auditing features. Learn to create spreadsheets faster and share important information with others. Students should have basic level Excel 2016 or equivalent experience. A textbook may be required. Please check codbooks.com for details.
Tuesday, Sept. 15 to Oct. 27
6 to 9 p.m.
COMP-0003-051, $399
Online

Basic Computer Skills and File Management
Learn basic computer skills with a focus on how to organize your electronic files using the file management features of your Windows operating system. Learn how to create, edit, save, print, copy, move, rename, delete and restore files and folders.
Wednesday, Sept. 23 and Oct. 30
6 to 9 p.m.
COMP-0003-049, $179
Online

Computer Privacy at Home
By using safety measures and good practices to safeguard your computer, you can protect your privacy and your family. Topics covered may include email spam and scams, search engines and browsers, viruses and malware, advise and tropics, safe use of social networks, protecting yourself against hacking and monitoring children on the computer.
Monday, Oct. 12 and 19
6 to 9 p.m.
COMP-0006-038, $99
Online

Excel 2016 Advanced
Work on advanced spreadsheet concepts in Microsoft Excel 2016, including range names, advanced functions, lists, importing and exporting data, analytical options and macros. Students should have intermediate level Excel 2016 or equivalent experience. A textbook may be required. Please check codbooks.com for details.
Tuesday, Oct. 6 to Nov. 17
6 to 9 p.m.
COMP-0003-010, $199
Online

Excel Charts
Learn the basics of creating chart designs, pie charts and column charts, as well as editing chart data. Students should have basic level Excel 2016 or equivalent experience.
Monday, Dec. 10
6 to 9 p.m.
COMP-0003-034, $99
Online

Time Management and Project Management
Learn basic concepts and techniques used in project management and time management. Explore tools that will help you complete projects on time.
Monday, Nov. 16
6 to 9 p.m.
COMP-0003-032, $59
Online

Excel 2016 Intermediate
Work with large spreadsheets, three-dimensional formulas, advanced formatting, lists, charting and auditing features. Learn to create spreadsheets faster and share important information with others. Students should have basic level Excel 2016 or equivalent experience. A textbook may be required. Please check codbooks.com for details.
Tuesday, Sept. 15 to Oct. 27
6 to 9 p.m.
COMP-0003-051, $399
Online

Excel Charts
Learn the basics of creating chart designs, pie charts and column charts, as well as editing chart data. Students should have basic level Excel 2016 or equivalent experience.
Monday, Dec. 10
6 to 9 p.m.
COMP-0003-034, $99
Online

Excel Advanced Formulas
Use advanced Excel formulas and functions to perform complex calculations, such as absolute references, VLOOKUP, HLOOKUP and other useful functions. Students should have intermediate level Excel 2016 or equivalent experience.
Wednesday, Oct. 3
6 to 9 p.m.
COMP-0003-035, $199
Online

3D Printing Overview
This one-day seminar showcases new developments in 3D printing, and how they can be incorporated into gaming, film, media, healthcare, education, hobbyist practices and the average consumer’s life.
Monday, Aug. 31
6 to 9 p.m.
COMP-0004-048, $59
Online
Excel Pivot Tables
First table proficiency can give you an edge in the job market. Learn how to use pivot tables and use them to quickly summarize and analyze large amounts of data. Students should have intermediate level Excel 2016 or equivalent experience.
Thursday, Sept. 2
6 to 9:30 p.m.
COMPT-0003-037, $49
Online

Adult Enrichment - FIBER ARTS
Crocheting Basics
Explore the fun and relaxing art of crocheting! Students will learn the basics of crocheting to complete your own project: chain, single crochet, double crochet, simple shaping and how to read basic patterns. Bring own set of solid, light-colored size U.S. J-10 (6mm) and size U.S. J-10 (6mm) crochet hook to first class. Instructor: Kelly McFadden
Thursday, Oct. 10 to 22
6:30 to 9:30 p.m.
LEISR-0045-008, $139
Online

NEW COURSE!—Check it out!
Crocheting for Afghans
Expand your skills and learn how to make different styles of granny squares and crochet them together to create a blanket. Students will create a colorful Afghan to donate to a local PAISD (Public Action to Deliver Shelter) organization. Students should have skills taught in Crocheting Basics (chain stitch, single crochet, double crochet, triple crochet). Instructor: Kelly McFadden
Saturday, Nov. 21
9:00 to 11:00 a.m.
LEISR-0045-012, $139
Online

Excel Shortcuts and Tips
Discover shortcuts and tips to skillfully navigate Excel. Areas covered may include creating tabs and groups, customizing the Quick Access Toolbar, naming and grouping sheet names, copying formulas with the fill option, using the sort and filter commands, and displaying formulas for easy understanding. Students should have basic level Excel 2016 or equivalent experience.
Thursday, Nov. 12
6 to 9 p.m.
COMPT-0003-033, $59
Online

LinkedIn
Gain a variety of custom communications and networking strategies that deliver great results through LinkedIn. Explore critical profile navigation sections and drill deep into the settings to get the most from this important networking tool.
Wednesday, Sept. 16
6 to 9:30 p.m.
COMPT-0003-019, $59
Online

Outlook 2016
Learn to use Microsoft Outlook efficiently to send and receive email, track events with the calendar, manage address books and contacts, and understand how Outlook integrates with other Microsoft Office applications.
Monday, Aug. 24 and 31
6 to 9:30 p.m.
COMPT-0003-110, $59
Online

Search Engine Optimization (SEO)
Learn techniques to increase your website’s visibility on search engines like Google and Bing and attract the right kind of traffic to your website.
Wednesday, Oct. 28
6 to 9 p.m.
COMPT-0003-037, $59
Online

Search Engine Optimization (SEO)
Learn techniques to increase your website’s visibility on search engines like Google and Bing and attract the right kind of traffic to your website.
Wednesday, Oct. 28
6 to 9 p.m.
COMPT-0003-110, $59
Online

Maintaining Your Mac
Macos are known for their quality and high performance, but they can slow down over time. Learn to diagnose the main culprits of a slowdown in the processor, RAM and hard drive and uncover simple maintenance techniques to keep your Mac running efficiently.
Thursday, Nov. 2
6 to 9 p.m.
COMPT-0003-032, $59
Online

Microsoft Office applications.
Microsoft Office applications.
Microsoft Office applications.
Microsoft Office applications.
Microsoft Office applications.
Microsoft Office applications.
Knitting Basics
Learn the basics of knitting including the knit and purl stitches, cast-on and bind-off styles, decrease techniques and how to read basic patterns. Bring one skein of light-colored, medium-weight wool or acrylic yarn and size 8 (5mm) straight needles to the first class. Instructor: Elizabeth Houlihan
Thursday, Sept. 17 to Oct. 22 (no class Oct. 15) 6:30 to 9:30 p.m. LEISR-0045-004, $139 Online

Sewing Basics I
Gain confidence in using your sewing machine and complete your first sewing project. Learn the basics of using a pattern, reading a guide sheet, sewing seams and finishing seams. Sewing machines are available for in-class use. A supply list will be mailed prior to class. Instructor: Donna Azalone
Tuesday, Sept. 8 to Oct. 13 LEISR-0045-001, $139 Online

Sewing Basics II
Build on basic skills and acquire advanced sewing techniques. Focus on simple pattern adjustments, different types of fabrics, zipper insertion and other details that may include collars, sleeves and waistbands. Construct a garment in class. Sewing machines are available for in-class use. A supply list is mailed prior to class. Instructor: Donna Azalone
Tuesday, Sept. 22 to Dec. 8 LEISR-0045-009, $199 Online

Sewing—Learn Your Machine
Explore the features of your sewing or embroidery machine. Whether your machine is new or old, understand how to make the most of it and get ready to start your home sewing projects. Bring your machine and any user manuals to class.
Wednesday, Oct. 28 to Dec. 2 LEISR-0045-017, $49 Online

Sewing—Holiday Quilt Making
Construct a festive holiday quilt that will make a great present or keep for yourself. Learn how to piece the top, add borders, quilt the layers, and sew on the binding, all in time for the holidays! Using holiday-themed fabric you will create a beautiful quilt to warm up for the holiday season. This class is for beginners and beyond. Instructor: Donna Azalone
Wednesday, Nov. 4 to Dec. 9 LEISR-0045-013, $139 Online

Finance and Investment
Avoiding Common Financial Mistakes
Avoid the potential of losing thousands of dollars by learning how to prevent the most common mistakes that are made by paying for poor financial decisions. Portfolio construction, proper ownership, beneficiary designations, retirement plans choices, tax savings strategies and more will be discussed. Instructor: John Gajkowski
Tuesday, Sept. 8 LEISR-0021-001, $49, Lifelong Learner, $29 Online

Complete Guide to Investing
Learn about stocks, bonds, open and closed mutual funds, ETFs, ETNs, MLPs, U.S. Royalty Trusts, options, commodities, annuities, real estate, REITs and asset allocation. Explore how to find, evaluate and determine whether each category is right for you. This hands-on, practical and comprehensive course gives you all the tools necessary to help guide your financial future. Course meets online in real time on specified days and times using video chat software. Instructor: Peter Kraver
Tuesday, Sept. 22 to Oct. 27 7 to 9:30 p.m. PROE-0024-004, $149 Online
Wednesday, Nov. 11 to Dec. 16 7 to 9:30 p.m. PROE-0024-002, $149 Online

Income and Estate Taxes: The More You Know, The Less You’ll Pay
Learn about the different assets you own are taxed and how those taxes can be minimized or eliminated. All dollars are not created equal when it comes to how they will be taxed, so understanding how to reduce taxable assets and effect taxes have on your long term wealth and financial success. Remember it’s not what you make but what you get to keep that counts! Instructor: John Gajkowski
Thursday, Sept. 10 to Oct. 8 9 a.m. to 1 p.m. PROE-0019-001, $45 Online

Retirement Strategies for Challenging Times
Discuss how to build a portfolio and explore important topics, including low interest rates, stock market volatility, stagnant or falling real estate prices, the potential for higher taxes, inflation and increasing costs of healthcare. Instructor: John Gajkowski
Thursday, Oct. 8 PROE-0021-005, $49, Lifelong Learner $29 Online

Stock Options
Use stock options to increase return, protect existing stock investments or speculate using leverage. Learn option terminology and a step-by-step approach to understand how options work. Commonly used strategies of calls, puts and spreads are covered. Course meets online in real time on specified days and times using video chat software. Instructor: Peter Kraver
Thursday, Sept. 10 to Oct. 8 7 to 9:30 p.m. PROE-0024-001, $135, Lifelong Learner $15 Online

Knit Before You Go: Become a Confident Buyer
Thinking about making a major purchase, like a car or a house? Learn from an industry professional how the buying process works and gain behind-the-scenes knowledge before you go so you can make informed choices. The class will cover how and what to expect in the mortgage application process and car buying process and how credit scores are used. Instructor: Jim Drose
Wednesday, Sept. 23 7 to 9:30 p.m. PROE-0021-011, $29 Online

Prevent Problems with IRA’s and Retirement Accounts
Do you invest in an IRA, 401(k), 403(b) or other retirement plan? Although these are great wealth accumulation vehicles, they are fraught with peril from little-known rules, regulations, and ultimately taxes. Explore these issues and learn how to maximize the benefits of these plans while minimizing the potential pitfalls. Instructor: John Gajkowski
Thursday, Oct. 15 7 to 9 p.m. PROE-0021-017, $49, Lifelong Learner, $29 Online

Chinese Internal Arts Tai Chi
Move beyond the basics and learn about the more energetic approaches to Chinese internal arts. Explore the three martial arts forms of practice: Baguazhang, Xingyi Quan and advanced Tai Chi. The class format is flexible, allowing you to spend more time on each form, or focus on one in particular. The size of the group provides an opportunity for instructor Phil Hihn to work on a more individual level with each student. Prerequisite for this class is Beginning Tai Chi and a desire to take your practice to the next level.
Thursday, Sept. 1 to Oct. 15 7 to 9:30 p.m. PROE-0021-009, $143; Lifelong Learner $115 Online

Resumes in a Day
Create a resume to target job opportunities. Explore resume formatting, identify strategies used by employers to screen potential candidates for interviews and discover ways to customize a company application. Instructor: Paul Barrie
Saturday, Oct. 24 9 a.m. to 1 p.m. PROE-0019-001, $45 Online

CPR: AHA Heartsaver CPR/AED
For Lay Responders and General Public. Train in adult, infant and child CPR techniques, choking emergencies and the use of an Automated External Defibrillator (AED). Successful completion of a skills test is required for a course completion card. Textbooks and all course materials are included in the price. Instructor: Doris Poon
Monday, Sept. 28 to Oct. 26 7:30 to 9:30 p.m. BNLTH-0010-001, $79 Online
Monday, Nov. 4 7:30 to 9:30 p.m. BNLTH-0010-002, $79 Online

Dance: Beginning Ballroom
The waltz and foxtrot are two of the most popular ballroom dances. Join this introductory course for couples or singles and learn how to navigate around the dance floor while adding more fun to your life. You are not required to sign up with a partner but are encouraged to sign up with a friend!
Monday, Sept. 14 to Oct. 19 PROE-0021-004, $92 Online

Setting Healthy Boundaries
Boundaries are an important part of the process in making self-honoring choices and boundoing your self-esteem. Gain a proven ways on how to set and communicate healthy boundaries while improving your self-esteem. Instructor: Diane Randall
Thursday, Sept. 16 to Oct. 21 PROE-0019-004, $92 Online
### Macaron Workshop
Macarons are elegant and delicious! Gain knowledge on how to make the perfect crispy meringue, shape it, bake it, fill it and construct it. Our instructor will guide you through every step of the technique so you learn and practice how to make delicious varieties so you can become a master macaron culinary artist!

**Sunday, Nov. 1**
1 to 4 p.m.
LEISR-0004-003, $49
Online

### Pies and Tarts
Learn how to make a delicious, tender, flaky pie crust and mouth watering fillings. Students will each make their own pie and tart. Recipes include double crust apple pie and blueberry cheesecake galette.

**Wednesday, Sept. 23 and 30**
6 to 9 p.m.
LEISR-0004-004, $79
Online

### Pizza Making
Learn how to make a pizza starting with a homemade yeast crust, sauce from scratch, and topping assortment. Students will learn about spice variations for their pizza sauce. Each cook will go home with their own individual pizza.

**Sunday, Nov. 15**
1 to 4 p.m.
LEISR-0004-005, $49
Online

### Soups and Stocks
Learn the fundamentals of building a stock while making classic soups. Knife skills, cooking techniques, and experimenting with flavors will all be practiced. Throughout the class, we will demonstrate how to make a mirepoix and adjusting the soup to your proper consistency.

**Wednesday, Oct. 14 and 21**
6 to 9 p.m.
LEISR-0004-006, $79
Online

### Sushi Making Workshop
On your own sushi master! Learn the skills to prepare restaurant quality sushi. Techniques include: preparing and seasoning sushi rice, knife skills, purchasing and handling sushi grade fish, and assembling different types of sushi. Participants will be able to create, sample, and take some home!

**Friday, Dec. 4**
6 to 9 p.m.
LEISR-0004-002, $49
Online

### Yeast Breads
Accomplish the technique to make a delicious, soft, yeast bread! Create various products from sweet to savory breads. Participants will learn hands-on about the function of ingredients, fermenting yeast, kneading, proofing, and baking your very own yeast bread.

**Sunday, Nov. 22 to Dec. 13**
1 to 4:30 p.m. (no class Nov. 29)
LEISR-0004-007, $99
Online

### Garden
Expand your gardening knowledge with instructor Marilyn Joyner by discovering these new courses for the fall! There are many new classes available, whether you want to keep your houseplants thriving throughout the winter or if you just want to grow delicious vegetables for the fall season.

### Composting and Mulching Basics
Gain an understanding about the differences between compost and mulch and learn about the many benefits they can add to your garden. Learn about the different types of mulches and where to apply them. Cut back on waste while transforming your garden!

**Saturday, Sept. 26**
9:30 to 11:30 a.m.
LEISR-0004-001, $29
Online

### Fall Vegetable Gardening
Extend your gardening season by transforming your garden to adapt to cooler temperatures. Learn which types of vegetables will thrive in fall weather and proper cultivation and harvesting techniques.

**Saturday, Aug. 29**
9:30 a.m. to 12:30 p.m.
LEISR-0002-003, $45
Online

### Gardening for a Lifetime
Do you love gardening but are having increased impact on society, global economics, and even religious ceremonies. Includes a coffee tasting. Taster: Phil Wingo

**Thursday, Nov. 5**
6 to 8 p.m.
LEISR-0004-020, $39
Online

### Food and Beer Pairing
Learn about how flavors in food and beer complement each other and the knowledge to the right beer to accompany your meal. Instructor: Marty Nachel

**Friday, Oct. 23**
6:30 to 9:30 p.m.
LEISR-0004-010, $19
Online

### History of Beer
The rich history of beer spans thousands of years. This one-day workshop will take you from the middle ages to prohibition through modern-day to learn about brewing and beer history, origins and traditions. Instructor: Marty Nachel

**Wednesday, Nov. 18**
6:30 to 9:30 p.m.
LEISR-0004-011, $19
Online

### Crafting with Succulents
Do you love succulents? Learn to do easy crafts with your favorite plants. Students will review care, discuss different containers, proper growing media, and design. At the end of class, you will design and take home a terrarium to add to your home decor. Students will each receive two plants. Please bring a glass container with a mouth diameter of 3.5 inches (large enough for your hand to fit in easily). Container should be no taller than eight inches. All other supplies will be provided.

**Saturday, Nov. 7**
9:30 to 11:30 a.m.
LEISR-0002-032, $39
Online

### Basic Aviation
Have you ever wondered how airplanes function or how a pilot operates an airplane? Learn from a current pilot about the aerodynamics and the fundamentals of powered flight, different types of aircraft, and how they are controlled and maneuvered by pilots. This course will help prepare students to take the sport pilot or private pilot FAA knowledge exams. Instructor: Dr. Alyssa Pasqualetti

**Tuesday, Sept. 9 to Sept. 29**
10 a.m. to 11:30 a.m.
LEISR-0004-008, $49
Online

**Basic Aviation II**
Discover how to operate aircraft in busy airport environments and how to navigate through the USAF Special Operating Area. Explore the various certificates and ratings that pilots can obtain and how to earn them. This course will help prepare students to take the sport pilot or private pilot FAA knowledge exams. Prior enrollment in Basic Aviation is recommended. Instructor: Dr. Alyssa Pasqualetti

**Tuesday, Oct. 20 to Nov. 17**
10 a.m. to 11:30 a.m.
LEISR-0004-011, $79
Online

### History of the Paranormal
Examine the origins of paranormal investigation, starting with the spiritualist movement at the turn of last century and the Society of Physical Research. Explore the people behind the most popular past and current theories, and the equipment that has been used or is in current use within the paranormal field. Course meets online in real time on specified days and times using video chat software. Instructor: Mary Marshall

**Wednesday, Oct. 7 and 14**
7 to 9 p.m.
LEISR-0002-020, $49
Online

### Adult Enrichment
Join instructor Marty Nachel, local beer author and educator, for these one-day workshops perfect for the home brewing hobbyist or beer enthusiast. All students must be 21 years of age to attend.

### Food and Beer Pairing
One day journey through the art of pairing beer and food. Learn about beer ingredients, styles and flavors. You will be led through a tasting session. Gain an understanding of how flavors in food and beer complement each other and the knowledge to the right beer to accompany your meal. Instructor: Marty Nachel

**Friday, Oct. 23**
6:30 to 9:30 p.m.
LEISR-0004-010, $19
Online

### History of Beer
The rich history of beer spans thousands of years. This one-day workshop will take you from the middle ages to prohibition through modern-day to learn about brewing and beer history, origins and traditions. Instructor: Marty Nachel

**Wednesday, Nov. 18**
6:30 to 9:30 p.m.
LEISR-0004-011, $19
Online

### Understanding Beer Styles
Beer styles continue to evolve and with craft brews increasing in popularity, the varieties of beers available is endless. You will be led through a tasting session to expand your knowledge of the many styles of beer including ingredients, brewing methods, serving temperature and more. Instructor: Marty Nachel

**Friday, Sept. 18**
6:30 to 9:30 p.m.
LEISR-0004-012, $19
Online
NEW COURSE!—check it out!
Exploring Numismatics: Coin Collecting, Medallions, and More!
Instructor: John Kent
LEISR-0067-021, $99
1:30 to 3:30 p.m. 
Monday, Aug. 31 to Oct. 5
Online

Languages

NEW COURSE!—check it out!
Understanding Color and Light
Instructor: Kathy Geibel
LEISR-0067-020, $99
1:30 to 3:30 p.m.
Saturday, Sept. 26
Online

NEW COURSE!—check it out!
Conversational Brazilian Portuguese
Start exploring the beautiful language and culture of Brazil in this conversational beginning level class. Learn the basics of Brazilian Portuguese, including common vocabulary and expressions to help you interact with native speakers in everyday situations. You will get acquainted with the essentials of Brazilian Portuguese grammar and learn basic expressions in natural communication in the language. Develop basic verbal and written communication skills while exploring Brazilian culture in this fun, interactive class. Required textbook: Bom Dia, Brasil, 3rd Edition (ISBN-13: 978-0307488317).
Instructor: Gracilene Simon
Wednesday, Sept. 7 to Dec. 16
6:30 to 8:30 p.m.
LEISR-0067-201, $29
Online

NEW COURSE!—check it out!
Conversational Mandarin Chinese
Instructor: Yvonne Mao
Monday, Sept. 7 to Dec. 16
6:30 to 8:30 p.m.
LEISR-0067-200, $299
Online

NEW COURSE!—check it out!
Conversational French I
Active begin to build your grammatical foundation, understand simple spoken phrases and speak French in simple sentences. This course is designed for students with little or no experience in French. Recommended textbook: Living Language French, Complete Edition (ISBN: 978-0307478436).
Instructor: Yvonne Mao
Monday and Thursday, Sept. 14 to Oct. 15
6:30 to 8 p.m.
LEISR-0067-100, $199
Online
Conversational Hawaiian III

New course—check it out!

Beginning Conversational Hawaiian I

Continued to expand on your knowledge of basic grammar and correct pronunciation. This level is for students who have not studied Hawaiian before. In this seven-week class, we will learn some basic conversational Hawaiian, such as greetings, counting, and simple everyday phrases. We will work to read and recognize Hawaiian characters. The goal of the class is to begin to speak Hawaiian and enjoy the process of learning. Required book: Japanese for Busy People (ISBN: 978-1563683344).

Tuesday, Oct. 19 to Dec. 7
6:30 to 9:30 p.m.
LANGS-0001-810, $109
Online

Conversational Hawaiian II


Online

Tuesday, Oct. 26 to Nov. 30
6:30 to 9:30 p.m.
LANGS-0001-001, $199

Sign Language Level III


Online

Tuesday, Nov. 10 to Dec. 15
6:30 to 9:30 p.m.
LANGS-0001-027, $199 (no class Nov. 24)

Conversational Russian II


Thursday, Oct. 1 to Nov. 12
6:30 to 9:30 p.m.
LANGS-0001-301, $199

Korean II

Begin Conversational Korean I


Online

Wednesday, Sept. 29 to Nov. 10
6:30 to 9:30 p.m.
LANGS-0001-300, $199

Conversational Korean II

Begin Conversational Korean II

New course—check it out!

Korean II

Continue to build your knowledge from beginner’s conversational Korean I to enhance your speaking, grammar, and vocabulary skills. Students will continue to practice oral use of the language in everyday situations with an emphasis on cultural traditions and elements.

Tuesday, Oct. 27 to Dec. 15
6:30 to 9:30 p.m.
LANGS-0001-271, $239 (no class Nov. 24)

Russian

Beginning Russian I


Tuesday, Aug. 27 to Oct. 12
6:30 to 9:30 p.m.
LANGS-0001-350, $199

Beginning Russian II


Thursday, Oct. 1 to Nov. 12
6:30 to 9:30 p.m.
LANGS-0001-351, $199

New Course—check it out!

Beginning Conversation Japanese I

New course—check it out!

Students will learn practical, elementary conversational Japanese based on comprehension of basic grammar and correct pronunciation. This level is for students who have not studied Japanese before. In this seven-week class, we will learn some basic conversational Japanese, such as greetings, counting, and simple everyday phrases. We will work to read and recognize Hiragana characters. The goal of the class is to begin to speak Japanese and enjoy the process of learning. Required book: Japanese for Busy People (ISBN: 978-1563683344).

Saturday, Aug. 29 to Oct. 10
1 to 4 p.m.
LANGS-0001-801, $299
Online

Beginning Conversation Japanese II

New course—check it out!

Continue to expand on your knowledge of basic grammar and correct pronunciation. This level is for students who have not studied Japanese before and completed Beginning Japanese I. Continue to learn how to read and comprehend written Japanese. This level is for students who have not studied Japanese before and completed Beginning Japanese I. Continue to expand on your knowledge of Japanese language. Engage in the language while learning about Japanese-speaking countries and their cultures.

Tuesday, Oct. 6 to Nov. 3
6:30 to 9:30 p.m.
LANGS-0001-702, $199
Online

Intermediate Sign Language Level II


Online

Tuesday, Oct. 6 to Nov. 3
6:30 to 9:30 p.m.
LANGS-0001-027, $199

Sign Language Level III


Online

Tuesday, Nov. 10 to Dec. 15
6:30 to 9:30 p.m.
LANGS-0001-027, $199 (no class Nov. 24)

Conversational Polish II


Online

Wednesday, Sept. 29 to Nov. 10
6:30 to 9:30 p.m.
LANGS-0001-300, $199

Polish

Conversational Polish I

NEW COURSE—check it out!


Online

Wednesday, Sept. 29 to Nov. 10
6:30 to 9:30 p.m.
LANGS-0001-300, $199

New course—check it out!

Conversational Russian I

NEW COURSE—check it out!

Begin Conversational Russian I


Tuesday, Aug. 27 to Sept. 24
6:30 to 9:30 p.m.
LANGS-0001-350, $199

NEW COURSE—check it out!

Conversational Spanish I

NEW COURSE—check it out!

Begin Conversational Spanish I

NEW COURSE—check it out!

Conversational Polish


Polish

NEW COURSE—check it out!

Conversational Sign Language Level I


Online

Tuesday, Sept. 1 to Nov. 16
6:30 to 9:30 p.m.
LANGS-0001-020, $199

NEW COURSE—check it out!

Spanish

NEW COURSE—check it out!

Conversational Spanish II

NEW COURSE—check it out!

New course—check it out!

NEW COURSE—check it out!

Korean

NEW COURSE—check it out!

New course—check it out!

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NEW COURSE—check it out!
New Course!—Check it out!

Mind Mapping
Learn how to utilize this creative, visual tool for “mapping out” ideas. This fun tool uses diagrams to organize ideas and better solve problems. Mapping can be applied to job searches, personal planning and many other topics. Instructor: Dr. Nancy Kratz
Tuesday, Sept. 15 and 22 6 to 8:30 p.m. LEISIR-0061-100, $59 Online
Say Goodbye to Antacids
Do you suffer from heartburn, acid reflux or indigestion? Learn gentle, effective exercises that have the potential to reduce or eliminate these issues. Instructor: John Robertson
Wednesday, Oct. 7 6 to 9 p.m. LEISIR-0067-003, $39 Online
Secrets to Living a Long Life
Learn sound dietary habits and maintain healthy lifestyles that can lengthen your life. Inspired by the best-selling book of the same name, this program summarizes the nutrition and lifestyles of the world’s five most remarkable longevity hotspots. Instructor: John Robertson
Wednesday, Sept. 30 6 to 8:30 p.m. LEISIR-0061-011, $39 Online
The Labyrinth: Journey to the Center of the Self
The labyrinth is not a maze. It is a single path to the center of the self. When tracing a finger labyrinth you get the impression of going on a long journey with many twists and turns, getting closer then further away before finally reaching your destination. The combination of movement and introspection is used as a form of guided meditation, allowing you to gain peace and engage in mystery for personal and spiritual renewal. Experience relief from the stressors of daily life and solve problems using this mindful technique. Instructor: John Robertson
Wednesday, Sept. 27 to Dec. 6 11 a.m. to 2 p.m. LEISIR-0067-012, $59 Online
Photography
Beginning Photography
Bring your camera and explore basic topics such as camera function, lighting, composition, filters, lenses and specialized photography Assignments include shooting digitally or with film. Instructor: Erica Benson
Tuesday, Sept 8 to Oct. 20 6:30 to 9 p.m. PHOTO-0001-001, $185 Online
Beyond Beginning Photography
Sharpen your camera skills as you increase your ability to see photographically and compose better images. In- and out-of-class shooting projects increase understanding of your camera. Bring a digital or film single-lens reflex camera. Instructor: Erica Benson
Tuesday, Oct. 27 to Dec. 8 6:30 to 9 p.m. PHOTO-0001-002, $185 Online
Capturing Family Memories
Develop your photography skills while recording family memories! Explore taking family pictures at parties, and practice portraits and candid shots. Common settings for digital cameras are also covered. Instructor: Kate Quinn
Tuesday, Oct. 6 to 27 6:30 to 8:30 p.m. PHOTO-0001-007, $125 Online
Cell Phone Photography
Learn how to better utilize the photography features of your cell phone camera. Topics include general photography instruction, optimum lens sizing, downloading and organizing photos to your computer and more. Bring a charged cell phone with sufficient memory space. Instructor: Kate Quinn
Tuesday, Nov. 10 to Dec. 1 6:30 to 8:30 p.m. PHOTO-0001-010, $125 Online
Color Versus Black and White Photography
Explore color theory and use techniques to establish mood and add intrigue to your images. Discover the effects of black and white photography to enhance your images. Instructor: Erica Benson
Wednesday, Sept. 30 to Nov. 11 6:30 to 9 p.m. PHOTO-0001-011, $185 Online
Digital Camera Operation—Beyond Basics
Explore further into the use and functions of your digital camera. Topics include downloading photos, image resolution and compression, locking focus and built-in scene or shooting modes. Bring a digital camera, batteries and your camera manual. Instructor: Kate Quinn
Thursday, Aug. 20 to Oct. 8 7 to 9 p.m. PHOTO-0001-004, $185 Online
Digital Camera Operation—Travel Photography
Learn to use the functions and features of your digital camera. Explore topics such as image resolution and compression, llocking focus and built-in scene or shooting modes. Bring a digital camera, batteries and your camera manual. Instructor: Kate Quinn
Saturday, Sept. 12 and 19 1 to 3 p.m. PHOTO-0001-009, $59 Online
Travel Photography
Document your life’s adventures! Develop the skills to capture the architecture, events and people you encounter on your travels and explorations. Instructor: Eric Benson
Tuesday, Sept. 1 to 22 6:30 to 8:30 p.m. PHOTO-0001-006, $125 Online
Natural Beauty—Fall Photography
Capture the beauty of fall with instructor Eric Freeman. Explore camera and composition techniques to photograph leaves, trees, landscapes, insects and weather. Understand the performance of proper exposures to gain skills with the use of hands-on demonstrations, classroom lectures and practice in off-site locations, including forest preserves. Instructor: Eric Benson
Saturday, Sept. 12 to Oct. 31 9 to 11:30 a.m. (no class Oct. 24) PHOTO-0001-003, $185 Online
Creative Writing
Join novelist/playwright/poet Paul Barile as we go deeper into the exploration of writing. This class focuses on developing your voice as a writer, as well as techniques to create a solid foundation for telling your story. The first class is designed to give you a taste of some of the various disciplines of writing. This further exploration becomes a more personal journey into the stories that are inside of you. Instructor: Eric Benson
Tuesday, Sept. 8 to Oct. 13 1 to 3 p.m. HUMNT-0002-014, $150; Lifelong Learner $119 Online
Photography Workshop—Secrets of Lighting
Discover the disciplines of lighting and discover how to use studio lighting equipment in a hands-on environment. Lighting equipment is provided for your use. Please bring your own camera. Instructor: Eric Benson
Saturday, Oct. 10 and 17 6:30 to 9 p.m. PHOTO-0001-005, $99 Online
Photography Workshop—Photo Editing
Learn to use Photoshop and apply techniques to make your photos look more creative. Please bring digital images on a flash drive or on camera upload to this hands-on workshop. Instructor: Eric Benson
Saturday, Nov. 7 and 14 6:30 to 9 p.m. PHOTO-0001-008, $99 Online
Sports Photography
Capture action shots of your favorite sports and events. Learn the difference between candid and posed photographs and explore how to get the best results for each situation. Students are encouraged to practice techniques mentioned in class and bring their work in to class. It is recommended that students own a camera with a Stop Action setting. Instructor: Eric Benson
Tuesday, Sept. 12 and 19 1 to 3 p.m. PHOTO-0001-009, $59 Online
Sports Photography
Capture action shots of your favorite sports and events. Learn the difference between candid and posed photographs and explore how to get the best results for each situation. Students are encouraged to practice techniques mentioned in class and bring their work in to class. It is recommended that students own a camera with a Stop Action setting. Instructor: Eric Benson
Tuesday, Sept. 12 and 19 1 to 3 p.m. PHOTO-0001-009, $59 Online
Photography Workshop—Photo Editing
Learn to use Photoshop and apply techniques to make your photos look more creative. Please bring digital images on a flash drive or on camera upload to this hands-on workshop. Instructor: Eric Benson
Saturday, Nov. 7 and 14 6:30 to 9 p.m. PHOTO-0001-008, $99 Online
Travel Photography
Document your life’s adventures! Develop the skills to capture the architecture, events and people you encounter on your travels and explorations. Instructor: Eric Benson
Tuesday, Sept. 1 to 22 6:30 to 8:30 p.m. PHOTO-0001-006, $125 Online
Writing
Memoir Writing
We all have a story of a life lived with family and friends. Learn how to tell yours with Chicago writer/actor Paul Barile. Using a variety of tools and prompts, create a piece of literary non-fiction that reflects who you are and what makes your experience unique. Through the course of the day, identify the most important moments of your life and turn them into stories for readers. There is no topic too marginal or too grand. There is only you and your story and you might be amazed at how many people might be interested in hearing it.
Monday, Oct. 28 to Nov. 4 6 to 9 p.m. HUMNT-0002-009, $78; Lifelong Learner $59 Online
Social Media for the Writer
Welcome poets, essayists, bloggers and other writers who want to elevate your profile with social media. Paul Barile (author of various books and blogs) will break down the assortment of ways to use social media to get your story into the hands of readers around the world. Discover blogs, Kindle direct publishing and query letters for agents (the same tools and platforms) to introduce your audience to your latest writing piece. No prerequisite or laptop is required for class. Bring a notebook and a pen. All necessary links will be provided by Paul after the class.
Saturday, Oct. 3 and 10 11 a.m. to 2 p.m. HUMNT-0002-019, $78; Lifelong Learner $59 Berg Instructional Center, (BIC) 1003
Writing Poetry
Use prompts and in class writing you will create poetry in the various forms. We will discover haikus and cinquains as well as sonnets and free verse. We will break down the forms of traditions styles and create our own work. We will elevate some class time to learning how to use social media to promote and publish your work.
Saturday, Oct. 3 to 17 3 to 5 p.m. HUMNT-0002-017, $119; Lifelong Learner $89 Online
Adult Enrichment

NEW COURSE!—Check it out!
We offer non-credit opportunities to participate in college music courses. This term, all classes will be taught in the hybrid format: a blend of traditional classroom and alternative instruction. For more information, visit cod.edu/musicacademy.

Private Lessons

Music Quest
Whether your skills have grown a bit rusty or you want to learn a new instrument, Music Quest classes offer weekly, one-on-one, 30-minute lessons in COD’s beautiful McAninch Arts Center (MAC). Lessons are available on piano, organ, guitar, voice, and all traditional band and orchestra instruments. Each of our applied music faculty has an advanced degree in performance and/or pedagogy, and has the experience to work successfully with students of all ages and abilities. Music Quest lessons are offered in a variety of musical styles, ranging from classical to jazz and blues to contemporary.

Music Masters
This level is for intermediate or advanced students who want to take their performance skills to a higher level. Arrange weekly private lessons at a length that works for you and study with passionate musicians who are active throughout Chicagoland as recitalists, soloists, recording artists, composers and performers. Professional bios can be viewed online either at ArtelMac.org/private-lessons or cod.edu/musicacademy.

Harmonica Private Lessons
Private lessons are available for the harmonica with instructor David Kachalon. One-on-one lessons are offered at COD’s main campus. Your schedule is arranged with the instructor. Please contact (630) 942-2208 for further information or to register.

Group Lessons

Beginning Harmonica
Come have fun learning tricks and techniques to playing the harmonica! Learn simple songs, proper breathing and basic blow/draw patterns. Students should bring a 10-hole diatonic harmonica in the key of C. No prior music or harmonica experience required. Instructor: David Kachalon
Sunday, Sept. 27 to Nov. 15
1 to 2:30 p.m.
MUSIC-0001-007, $149
Online

Piano Discovery
Come experience a basic introduction of beginning piano skills for non-pianists. Learn background elements which include note identification, basic keyboard understanding, elementary technique, rhythm and harmonic understanding. Recommended textbook: Adult Piano Adventures (ISBN 978-1-61677-302-1).
Saturday, Sept. 19 to Oct. 24
9:30 to 11:30 a.m.
MUSIC-0001-015, $129
Online

Popular Songwriting
You don’t have to be a musician to enjoy this class—you just need a love of good music! Using examples of blues, pop, rock, and country songs, we will examine what goes into making a good song. Discuss lyrical structure, chord progressions and arrangements—and then write a song from concept to completion.
Saturday, Sept. 26 to Oct. 3
Noon to 3 p.m.
MUSIC-0001-005, $69
Online

You Can Uke: Learn to Play
Enjoy the ease of learning and playing the ukulele. This versatile instrument can be used for all kinds of music, from classical to pop. Students learn about the ukulele and how to play it, starting with basic chords and common songs, and moving up to basic pop tunes. You don’t need to have previous musical instrument training. The course fee includes a tuner and a song book.
Saturday, Nov. 7
9 a.m. to noon
MUSIC-0001-003, $135
Online

You Can Uke: Next Step
Enjoy the next level of instruction with the ukulele. This versatile instrument can be used for all kinds of music from classical to pop. Students should know the basic chords and will learn more advanced songs and group jamming. Bring a tuned ukulele and pitch pipe. A new song book will be provided.
Saturday, Nov. 7
1 to 3 p.m.
MUSIC-0001-004, $49
Online

Featured Classes

We offer non-credit opportunities to participate in college music courses. All classes take place on campus at the McAninch Art Center (MAC). For more information, visit cod.edu/musicacademy.

Chamber Orchestra
Tuesday, Aug. 25 to Dec. 15
7 to 9:50 p.m.
MUSIC-0001-141, $162; Lifelong Learner $93.50
Credit: MUSIC-1141-HYB01

DuPage Chorale
Tuesday, Aug. 25 to Dec. 15
7 to 9:50 p.m.
MUSIC-0001-150, $162; Lifelong Learner $93.50
Credit: MUSIC-1150-HYB01

Community Band
Monday, Aug. 24 to Dec. 14
7 to 9:50 p.m.
MUSIC-0001-180, $162; Lifelong Learner $93.50
Credit: MUSIC-1180-HYB01

DuPage Community Jazz Ensemble
Wednesday, Aug. 26 to Dec. 16
7 to 9:50 p.m.
MUSIC-0001-181, $162; Lifelong Learner $93.50
Credit: MUSIC-1181-HYB01

Register Online at myaccess.cod.edu | For more information, call (630) 942-2208 | 23
Professional MASSAGE CLINIC
Make your health, comfort and well-being a priority! Treat yourself or someone else to professional massage at the COD massage clinic.

Bliss Massage  
90 Minutes—$89

Full one-hour treatments $59

Student Clinic $29 per hour

Seated Chair Massage $30 per half hour

Due to the nature of our times, the massage clinic will be taking extra precautions to assure customer’s health and safety through additional cleaning and social distancing measures. Please visit the clinic website to confirm the status of the clinic: cod.edu/massage.

Reserve your session today!  
(630) 942-2208 or visit cod.edu/massageclinic

COSMETOLOGY PROGRAM SALON
Haircuts, Hair Color, Nails, Skin and More!

The salon at COD provides hands-on experience to students while offering a full range of salon services to members of the community at a fraction of the cost of professional salons.

All services are performed by students and/or instructors of the school. Students are supervised by instructors. Payment by credit card only.

The salon is located at 301 S. Swift Road in Addison, the north side of the Technology Center of DuPage campus, door 14.

Due to the nature of our times, the clinic will be taking extra precautions to assure customer’s health and safety through additional cleaning and social distancing measures. Please visit the clinic website to confirm the status of the clinic: cod.edu/cosmetology.

Call to schedule your appointment today!  
(630) 942-4400

Virtual STEM Talk  
Fall 2020  
FREE and open to the public

The Physics of Baseball

Saturday, Sept. 26, 2020  
7 p.m.

Alan M. Nathan  
Professor Emeritus of Physics  
University of Illinois at Urbana-Champaign

How does a baseball bat work? Does the batter’s grip matter? What is “spin efficiency” and why do pitchers care? Learn the answer to these questions and more as we take a peek inside the world of baseball through the lens of physics. Professor Emeritus of Physics Alan M. Nathan from the University of Illinois at Urbana-Champaign presents this engaging virtual talk while sprinkling in amusing high-speed videos and anecdotes about our national pastime. This talk has something for everybody, whether your interest is primarily physics, baseball, or the intersection between them.

This talk is free but requires pre-registration.  
To register, call Continuing Education at (630) 942-2208. STEM-0001-202

Visit cod.edu/steminar for more information.

For ADA accommodations, please call (630) 942-2141 or email access@cod.edu. Please request accommodations two weeks in advance.
Managing 5 Generations in the Workplace

Learn critical skills to become a more effective multi-generational organizational leader. You will understand how technology has accelerated the business dynamic and forever altered the way we work. Bridge the generation gap by learning about the work strengths and opportunities of each generation. Learn how to manage perceptions and stereotypes of each generation in order to build a collaborative multi-generational workplace.

Thursday, Oct. 1
8:30 a.m. to noon
BSBUS-0600-010, $149
Online

New Supervisor Fundamentals

This course helps new supervisors understand the roles as they transition from individual contributor to supervisor a member of the management team. Discuss the competencies needed as a new supervisor, assess your current skill levels, and explore the different leadership styles. You will learn the basics of face-to-face communication, the process of delegation and legal aspects of the position you hold.

Friday, Oct. 2
8:30 a.m. to 4 p.m.
BSBUS-0600-050 $249
Online

Lean

Lean Six Sigma Certified Green Belt

Designed for any level professional in any industry that wants to improve processes at their workplace, this workshop is an unique and intensive learning experience in problem-solving with a 97 percent certification rate. Instruction covers the integrated DMAIC Lean method for process improvement, based on a company case with individualized problem solving tasks, and includes MS Excel-based numerical and statistical analyses of performance, as well as financial analysis of business results. Upon successful completion of the program, participants will earn the Lean Six Sigma Green Belt certificate granted by the Six Sigma Masters. The fee includes all course materials. Six Sigma project, project review and certification exam. This workshop is presented in partnership with the DuPage Lean Award Program.

Thursday, Nov. 5
8:30 to 11 a.m.
BSBUS-0600-NET70, $129
Online

Due to the unpredictable situation our community is facing, please note that courses listed may be cancelled or moved to an online format if deemed necessary for the health and safety of our staff and students. Please refer to cod.edu/conted for up-to-date information on all Continuing Education programming.
TRUCK DRIVING SCHOOL

Get ready to roll: Commercial Driver’s License Courses

Prepare for the Class A CDL examination with in-depth training that includes over-the-road, maneuvers, skills yard, and classroom time. This program exceeds all requirements of the Illinois Secretary of State to test for the CDL Class A license.

You must be 18 years old, hold a current Illinois driver’s license, be fluent in English, meet medical requirements of the Federal Motor Carrier Safety Authority Regulations and meet standards of the trucking industry. Contact us for details on how to get on the road to a trucking career, including meeting with the program manager or attending a CDL informational session. Classes and exams are held at College of DuPage Addison Center, 301 S. Swift Road, #6, Addison, IL (630) 942-2275.

Sep. 7 to Oct. 16
Monday through Friday, 8 a.m. to 4:30 p.m.

Oct. 12 to Nov. 20
Monday through Friday, 8 a.m. to 4:30 p.m.

Nov. 16 to Jan. 8
Monday through Friday, 8 a.m. to 4:30 p.m.

These courses are eligible for WIOA funding.

cdl@cod.edu
cod.edu/cdl

ASQ Six Sigma Black Belt—Exam Prep Course

The American Society for Quality (ASQ) offers a direct way to earn the valuable Six Sigma Black Belt certification, and this custom-designed course prepares you for success in the certification exam. Review the body of knowledge for ASQ black belts and practice with exam questions in an automated environment to achieve high exam-taking performance.

A Six Sigma Black Belt is a professional capable of leading six sigma improvement projects, streamlining processes, and creating savings. Black Belts are employed in sectors such as manufacturing, supply chain, insurance, and health care, among others. The Black Belt certification can boost your income: glassdoor.com reports an average salary of $108,488 in 2018.

Study with us: 85% of our students have passed the certification exam; a much higher percentage than national passing rates. ASQ exam fee and required textbook not included.

Saturday, Sept. 12 to Oct. 17
8:30 a.m. to 4:30 p.m.
BSSLN-0300-001, $2,299
This course is eligible for WIOA funding. Online

New Course Series COVID-19 Business Recovery Series

As we progress into the recovery phase of the COVID-19 crisis, resilient leaders recognize and reinforce critical shifts from a “yesterday” to a “tomorrow” mindset for their teams. Invite your team to learn how related market and societal shifts have caused substantial uncertainties that need to be navigated—and seized as an opportunity to grow and change.

NEW COURSE—check it out!

Working Safely with COVID-19

Integrate Leadership and management principles to create the safest possible working environment for your employees. All learning materials in electronic form: slides, videos, templates, and exercises included. Duration: Six hours

Monday and Wednesday, Oct. 19 to 26
6 to 8 p.m.
BSSLN-0100-024, $399 Virtual, classroom meetings (VCM)

NEW COURSE—check it out!

Frugal Innovation

You won’t find out it’s too late to change until it’s too late to do it for free. A 7% growth rate of 13% is extremely slow. Can you tell when your performance starts to drift negatively? Learn to identify situations in need of remedy and how to attack them. All learning materials in electronic form: slides, videos, templates, and exercises included. Duration: Four hours

Monday and Wednesday, Nov. 2 and 4
6 to 8 p.m.
BSSLN-0100-012, $325 Virtual, classroom meetings (VCM)

NEW COURSE—check it out!

Advanced Project Management

Receive in-depth instruction on advanced topics such as earned value, procurement management, stakeholder relationship management, quality management and team leadership. This course helps project managers improve their project outcomes and successfully deliver complex projects. 14 project management education hours

Tuesday and Wednesday, Sept. 15 and 16
8 a.m. to 4 p.m.
BSPMP-0210-001, $595 This course is eligible for WIOA funding. Online

Project Management Certification Prep

Take the next step in your career and work toward certification as a Project Management Professional (PMP®) or Certified Associate in Project Management (CAPM®). This one-day course reviews the principles of project management to prepare you for the exam. 7 project management education hours

Tuesday, Sept. 12
8 a.m. to 4 p.m.
BSPMP-0220-001, $399 This course is eligible for WIOA funding. Online

Please note: 35-project management education hours are required to sit for the PMP® exam. These hours are met by registering for Essentials (14 hours), Advanced (14 hours) and Cert Prep (7 hours).

Agile Project Management

As more organizations transition to agile methodologies, the demand for professionals with this skill set increases. Learn the foundations and gain a better understanding of the range of agile methods in our one-day course.

Foundations of Agile Project Management

Agile projects are characterized by short work iterations and incremental development of products, made possible by focusing on business priorities and customer value. By producing smaller deliverables more frequently and efficiently, agile projects can produce the highest quality results. 14 project management education hours

Tuesday and Wednesday, Sept. 8 and 9
8 a.m. to 4 p.m.
BSPMP-0220-001, $399 This course is eligible for WIOA funding. Online

NEW COURSE—check it out!

Essentials of Project Management

Project managers coordinate and align the demand to the workforce. Improve your skill set or the productivity of your workforce through project management training offered at College of DuPage. This four-day, hands-on course, led by a certified Project Management Professional (PMP®), gives you the opportunity to work toward PMP® or CAPM® certification while learning to deliver projects on time, reliably and within your budget. Whether you are already on a project management career track, or would like to move that direction, this course is an ideal way to develop your ability to deliver 14 project management education hours

Tuesday and Wednesday, Sept. 8 and 9
8 a.m. to 4 p.m.
BSPMP-0200-001, $1,955 This course is eligible for WIOA funding. Online

NEW COURSE—check it out!

Scrum—Certified Scrum Master

A Certified ScrumMaster® helps project teams properly use Scrum, increasing the likelihood of the project’s overall success. CSMS understand Scrum values, practices, and applications and provide a level of knowledge and expertise above and beyond that of typical project managers. CSMS act as “servant leaders,” helping the rest of the Scrum teamwork together and learn the Scrum framework. CSMS also protect the team from both internal and external distractions.

Thursday and Friday, Oct. 22 and 23
8:30 a.m. to 4:30 p.m.
BSBUS-0300-001, $1,199 Online

Information Session

Students are required to attend an Information session for the Dental Assistant program. Set an overview of the course curriculum, course expectations, and financial options. The information session is free and registration is preferred.

Thursday, Aug. 13
5:30 to 7:30 p.m.
Online
Register at cod.edu/healthcare

Healthcare
Phlebotomy Exam Review
Comprehensive review and update of phlebotomy practice to include theory and procedures, as well as preparation for the certifying exam.
Wednesday, Sept. 9 and 16
11 a.m. to 4 p.m.
BTHL-0400-001, $165
Online

Local Anesthesia Clinical Course for Dental Hygienists
This four-day course satisfies the State of Illinois requirements allowing dental hygienists to administer local anesthesia under the direct supervision of a licensed dentist. Learn the skills and knowledge for safe and effective administration of local anesthesia in dental hygiene practice. Students must agree to receive, as well as administer, injections. Hypoglycemics who are in the first trimester of pregnancy or at medical risk for any other reason should have the consent of their primary physician before registering. Any handouts and learning techniques are presented based on published materials. The guidelines for this course follow the Illinois Dental Practice Act. Instructor: Gerry Halligan Saturday and Sunday, Nov. 7, 8, 14, 15
8 a.m. to 8 p.m.
BTHL-0630-001, $990
Online

Nursing Continuing Education
Train the Trainer—Certified Nurse Aide Instructor Course for RNs
Successful completion of this IDPH-approved course prepares licensed registered nurses (RNs) licensed in Illinois to develop and teach a Basic Nursing Assistant Training Program (BNATP). Eligibility requirements include valid current Illinois RN license, a minimum of two years nursing experience and at least one year of experience caring for the elderly or chronically ill of any age. Participants are required to present a training simulation module. This course includes the Alzheimer’s component and IDPH Approved Experimenter Workshop.
For permission to register, please send a current copy of your resume, including your nursing experience, to healthcare@cod.edu. Monday, Aug. 17 to 21
7 a.m. to 9 p.m.
BNARS-0030-001, $599
Online

Pharmacy Technician Program
Prepare for an exciting career in the fast-growing pharmacy field through our Pharmacy Technician Certification Board (PTCB) recognized program and find yourself working in the field of pharmacy practice. This 90-hour course is designed to provide you with the knowledge and skills necessary to work in a community or hospital pharmacy setting. Students will be prepared to assist the pharmacist in all daily pharmacy tasks and gain the communication skills necessary for interactions with patients and others in the health care environment. Students are required to present a high school diploma or equivalency. Students must pass all mid-term and final exams. This is a non-credit course.
Monday, Nov. 23 to 29
8 a.m. to 5 p.m.
VPS-0020-001, $2,199
Online
MASSEAGE THERAPY PROGRAM

Join one of the fastest growing career fields! 2020 is a license renewal year for Licensed Massage Therapists.

This comprehensive 710-hour, one-year program includes both lecture and hands-on training in the theory and practice of various modalities of massage: human anatomy, physiology, pathology, and the study of muscles and movement. The program also includes business principles, communication, ethics and clinical studies. Students receive comprehensive exam preparation and clinical experience.

Upon successful completion of the College of DuPage Massage Therapy program, you will be prepared to take the MBLex exam for Illinois State Licensure. Our pass rate is 95 percent.

We offer morning and evening classes to meet your scheduling needs. Take the first step toward certification and enroll today.

Visit cod.edu/massagetherapy for complete program overview.

FEATURED PROGRAM COURSES FOR INCOMING STUDENTS

MT Wellness Terminology
Gain an introduction to healthcare terms and abbreviations and develop a wellness model for career longevity. This course is a prerequisite of MT Anatomy and Physiology.

MT Techniques I
Learn about body mechanics, sanitation and infection control, and draping techniques. Explore the purpose, effects and application of massage strokes, and the development of a basic Swedish wellness massage sequence. Other topics include endangered sites, contraindications and cautions. This course is a prerequisite of MT Techniques II.

MT Ethics
Ethical considerations for a successful massage therapy practice.

INFORMATION SESSIONS

Thursday, July 16 at 6 p.m.
Thursday, August 6, 6 p.m.

CONTACT US:

College of DuPage
Continuing Education
On campus in Glen Ellyn
Student Resource Center (SRC), Room 1110
COD.edu/massagetherapy
(630) 942-2208

Continuing Education for Licensed Massage Therapists

These courses have been approved by the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) to provide continuing education hours for licensed massage therapists. Classes are held on campus in Glen Ellyn in the Student Resource Center (SRC). Go to cod.edu/massagetherapy.

Career and Professional

Change up Chair Massage
Take your chair massage to a new level! Learn a variety of techniques from a combination of modalities adapted to be chair friendly. 6 CE hours

MT Techniques II
Monday and Wednesday, Aug. 24 to Dec. 9
Monday Online, Wednesday, 11:30 a.m. to 3 p.m. on campus
8:30 to 11:45 a.m. BMAST 0105 001, $1,200
Hybrid
1 to 6:30 p.m. BMAST 0106 001, $1,200

MT Ethics
Ethical considerations for a successful massage therapy practice.

CNBM—Leg/Knee
Explore soft tissue conditions of the knee that cause pain. 8 CE hours

Sports Massage: Treating the Endurance Athlete
Learn the protocols and theory necessary to define, identify and work with endurance athletes, including cycling, running, and swimming. 7 CE hrs.

New Illinois Massage Licensure Requirement

Sexual Harassment Prevention Workshop
Illinois recently passed this new requirement for Massage Therapy licensure renewal. Take it in conjunction with Honoring Boundaries. 1 CE hour

PNM—Hip
The role of the hip in healthy movement is often overlooked affecting areas both above and below the joint. The focus of this seminar is on accurate assessment and effective treatment. 8 CE hrs.

PNM—Leg/Knee
Explore soft tissue conditions of the knee that cause pain. 8 CE hrs.

Table Thai Prone
Explore this ancient massage modality that continues to gain popularity. The focus is on techniques that can be performed on a massage table, making it easy to perform without dedicated mat space or extra equipment. 4 CE hours

Table Thai Supine
A continuation of Table Thai Prone, focusing on techniques performed in the supine position. 15 CE hours

PNM Hip and Leg/Knee
Take both PNM Hip and Leg/Knee for $350.

Reflexology: Easy Feet
Spend a day on your feet! Examine the basics of reflexology, learn the history and techniques, study the hand and foot charts, and learn the precautions to safely construct reflexology protocols for common ailments. 7 CE hours

Northcentral University

NEW! Honoring Boundaries: Massage Therapy Ethics
We all face difficult situations from time to time, when we’re not sure what to say or how to respond to clients. Discuss recent experiences, share support and learn new ideas for an empowering and professional massage practice. 3 CE hours

PNM—Hip
Take the role of the hip in healthy movement is often overlooked affecting areas both above and below the joint. The focus of this seminar is on accurate assessment and effective treatment. 8 CE hrs.

PNM—Leg/Knee
Explore soft tissue conditions of the knee that cause pain. 8 CE hrs.

PNM Reflexology
Learn the protocols and theory necessary to define, identify and work with endurance athletes, including cycling, running, and swimming. 7 CE hrs.

PNM Anatomy and Physiology
Take the first step toward certification and enroll today.

Table Thai Prone
Explore this ancient massage modality that continues to gain popularity. The focus is on techniques that can be performed on a massage table, making it easy to perform without dedicated mat space or extra equipment. 4 CE hours

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Explore soft tissue conditions of the knee that cause pain. 8 CE hrs.

PNM Reflexology
Learn the protocols and theory necessary to define, identify and work with endurance athletes, including cycling, running, and swimming. 7 CE hrs.
Nonprofit

Funding Essentials
Successful non-profits take a strategic and comprehensive approach to create and maintain their fundraising program. Explore developing a culture of fundraising, identifying potential funding sources, and developing relationships with potential donors. Make your case, organize fundraising work, and emphasize cultivating individuals. Implement your plans with evaluation strategies.

Tuesday, Sept. 8 8:30 to 11:30 a.m.
BSPSI-0210-001, $95
Online

Board Member Essentials
Prepare to become an educated and impactful board member. Know your legal responsibilities, understand the importance of an effective board, and learn what distinguishes an outstanding board from an average board. At the end of this interactive class, know what questions to ask before you join a board, and gain a deeper understanding of how your service as a board member impacts your community.

Wednesday, Oct. 14 8:30 to 11:30 a.m.
BSPSI-0200-011, $195
Online

Public Service Institute

The Public Service Institute (PSI) provides professional development and comprehensive training for the ongoing success of local government agencies and their employees. PSI has developed programming focused on key topics and best practices in public service leadership. Attend one of our series on campus and bring back leadership lessons that you can use day one! Network with others in your field and return to your organization invigorated with new ideas! This fall we introduce our newest series, Organizational Leadership, designed for managers and above. PSI Project Management training will also be back by popular demand!

NEW SERIES THIS FALL—CHECK IT OUT!

Organizational Leadership I
Targeted for managers and above working in local government. You will explore how to transform and move your organization forward.

Learn to set strategic goals for your organization while motivating individuals within the group to successfully carry out assignments in service to those goals. As organization leaders you will learn best practices for communicating during crises and effective strategies for succession planning.

You will learn to integrate a practical financial framework to sustain your organization.

Tuesday, Sept. 8 to 29
8 to 11:30 a.m.
BSPSI-0900-191, $495 early bird tuition available until July 31
BSPSI-0900-100, $549 tuition after July 31
Online

Sept. 8—Strategic Planning
Sept. 15—Finances—from State to Local Government
Sept. 22—Cross Communication
Sept. 29—Succession Planning

Engaging Employees!
Public focus on government effectiveness has placed mission and impact for non-profits

Effective communication promotes your mission and connects you with your constituents, funders and other stakeholders, has measurable outcomes and is sustainable. In this session, you will create a communication plan for your organization by identifying key stakeholders and their communication needs, creating key messages, choosing the most impactful communication channels/vehicles and determining measurable outcomes (ROI).

Thursday, Nov. 5 6 to 9 p.m.
BSPSI-0200-011, $129
Online

Effective Communicating Your Mission and Impact for Non-profits

Due to the unpredictable situation our community is facing, please note that courses listed may be cancelled or moved to an online format if deemed necessary for the health and safety of our staff and students. Please refer to cod.edu/conted for up-to-date information on all Continuing Education programming.

Leadership Teams I
Targeted for managers, supervisors, team leads, and those aspiring to lead others in the future. Enhance your supervisory skills by learning the principles of leadership, influence, and accountability. Learn strategies to motivate others towards achievement of your organization’s goals. Activate an effective model for productive meetings that enable achievable actions long after the meeting has ended.

Wednesday, Sept. 16 to Oct. 7
8 to 11:30 a.m.
BSPSI-0800-191, $449 early bird tuition available until July 31
BSPSI-0800-100, $495 tuition after July 31
Online

Sept. 16—Transformation Leadership
Sept. 23—Planning and Executing Effective Meetings
Sept. 30—Influencing Others

Project Management Training
Join us for our hands-on, interactive session to increase your ability to lead and deliver projects. You’ll learn key principles that will help you deliver your projects, including leading factors for project success and failure. You’ll learn how to develop plans to help you and your team stay on track, as well as how to respond when (not if) changes occur. You’ll get a better understanding of what agile project management is (and isn’t) and why it’s relevant to more than just systems projects.

You’ll walk away with practical techniques to identify and manage risks so you can spend less time reacting to problems and more time avoiding them in the first place.

Friday, Sept. 11, 8 a.m. to 4 p.m.
BSPSI-0800-001, $225
Online
To register via credit card:
Call (630) 942-2208

If your organization would like to be invoiced, please contact Jenifer Walsh at (630) 942-3045 or krakora@cod.edu.

Effective Meetings

Real Estate

Earn Your Real Estate Broker License
If you have been thinking of getting a broker license, now is the time to take courses in our Continuing Education Program at College of DuPage and prepare for the Illinois Real Estate Broker License Examination.

• Real estate courses meet the new (75 hour) State-approved curriculum.
  • Convenient short-term schedule
  • Low tuition

Real Estate 1131 Broker Pre-License Applied Real Estate Principles-Interactive (15 classroom hours)
Apply real estate broker pre-license topics to the practice of real estate brokerage. Participate in situational and case studies, role-playing and demonstrations of real estate activities. This is a 15-hour required course to take the Illinois Real Estate Broker License Examination. Prerequisite: Real Estate 1130 with a grade of 75 percent or better.

Monday and Wednesday, Nov. 16 to Dec. 7
6 to 8:35 p.m.
Non-credit: PROED-1131-001, $138
Virtual, classroom meetings (VCM)

Tuesday and Thursday, Nov. 17 to Dec. 8
10 a.m. to 12:35 p.m.
Non-credit: PROED-1131-002, $138
Virtual, classroom meetings (VCM)

Real Estate 1130 Broker Pre-License Topics
(60 classroom hours)
Gain an introduction to real estate topics, including license law, real property, agency, seller and buyer relationships, state and federal laws, marketing and advertising, market analysis and appraisal, financing, contracts, employment agreements and career paths. This is a 60-hour required course to take the Illinois Real Estate Broker License Examination. 4 lecture hours

Monday and Wednesday, Aug. 24 to Nov. 11
6 to 8:50 p.m.
Non-credit: PROED-1130-001, $646
Virtual, classroom meetings (VCM)

Tuesday and Thursday, Aug. 25 to Nov. 12
10 a.m. to 12:50 p.m.
Non-credit: PROED-1130-002, $646
Virtual, classroom meetings (VCM)

Cosmetology

Unleash your imagination, creativity, and expertise in the Cosmetology program. Expert faculty will prepare you for a stimulating and rewarding career whether you are pursuing a degree or certificate. Program graduates are employed in the following fields, hairdressers, manicurists, makeup artists, skincare specialists and cosmetologists. For more information visit cod.edu/cosmetology or email cosmetology@cod.edu to connect with a programming staff.

Emergency Medical Services/Fire Science Programs

COD offers training programs for licensure through the Illinois Department of Public Health and National Registry of Emergency Medical Technicians. Explore a career as an Emergency Medical Responder (EMR) or Emergency Medical Technician (EMT). If you are already licensed as an EMT you can prepare for the rigs of Paramedic Training through our EMS courses.

For more information visit cod.edu/emergency science or contact Dan Krakora, Program Manager at (630) 942-2107 or krakora@cod.edu.

Career and Professional

Transportation

Beginning Forklift Training
OSHA Compliance Officer Safety Training This program is designed for the forklift operator with little or no experience. It provides classroom training, hands-on practical training and a full operator’s evaluation to meet OSHA compliance.

*All classes held at our partner site, Equipment Depot located at 751 Expressway Drive, Itasca
Tuesday, Sept. 1
8 a.m. to 2:30 p.m.
PROED-1018-907, $225

Tuesday, Oct. 6
8 a.m. to 2:30 p.m.
PROED-1018-908, $225

Tuesday, Nov. 3
8 a.m. to 2:30 p.m.
PROED-1018-909, $225

Tuesday, Dec. 1
8 a.m. to 2:30 p.m.
PROED-1018-910, $225
**BUSINESS OF CRAFT BEER**

You love craft beer—now learn the skills needed for a career in this growing industry.

The craft beer industry is booming with a thriving community in the Chicagoland area. Breweries in Chicago and the suburbs continue to expand and gain a stronger foothold in the craft beer scene. COD Continuing Education offers the Business of Craft Beer program, with a curriculum developed by key figures from the Chicago area. COD Business of Craft Beer focuses on the business of the industry and features hands-on courses conducted at local breweries and at College of DuPage.

Courses in the Business of Craft Beer program are pass/fail with homework assigned. Sampling is included with the courses; students must be 21 years of age to attend. Classes may visit area businesses. Students are responsible for their own transportation.

Visit cod.edu/craftbeer or call us at (630) 942-3045 to learn more.

Register now!
College of DuPage
Continuing Education
425 Fawell Blvd., Glen Ellyn, IL
Student Resource Center (SRC), Room 1110
(630) 942-2208
cr@cod.edu

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**Information Session**
Tuesday, Aug. 4 at 6 p.m.
Student Resource Center (SRC), Room 1110

**Choose Your Program Track**
Two program paths are available for participants:
- The Craft Beer Industry Professional Fall 2020 and Spring 2021
- The Craft Beer Entrepreneurship Spring 2021

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**Beer Sales and Distribution (Elective)**
Learn all aspects of selling beer from those experienced in the industry. Gain knowledge about how to increase beverage sales while giving the customer a great experience, and discover how this leads to greater revenue for the business. Discuss distributor management, inventory management and volume metrics. Learn how the three-tier system works in the real world and how you can be successful within it.

**Program Dates**
Tuesday, Sept. 22 to Oct. 27, 6 to 9 p.m.
PROED-0011-555, $299
Online

**Promoting Beer as a Brand Ambassador**
Gain a working knowledge of social media and promotions. Develop skills you can use in the taproom, at events and online. Discuss branding, messaging, audience, social media platforms, basic strategy and image and video creation.

**Front of House Beer Management**
Cover topics related to taproom and brewpub management, including draught maintenance, staff management, guest relations, beer fest logistics and promotion.

**Business of Craft Beer Capstone**
Complete your training with this final capstone course, which will synthesize previous coursework and prepare you for potential employment opportunities. This course includes volunteer experience during the week of Nov. 23, 2020.

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**Program Dates**
Tuesday, Aug. 13 to Dec. 11, 2020
6 to 9 p.m., $1,599
Call to register and receive a bundled fee at (630) 942-2208.

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**Course Descriptions**

**Fall 2020 Courses**
Courses may be taken as part of the program track sequence, or you may enroll individually in a course that interests you!

- **Foundations of Beer**
  - Designed primarily for the weekend beer hobbyist and the budding enthusiast, Foundations of Beer covers an overview of brewing, beer history and tradition, beer styles, vocabulary and an introduction to food and beer pairing ideas. This course serves as a precursor to the Introduction to the Craft Beer Industry course.
  - Thursday and Tuesday, Aug. 13 to 20, 6 to 9 p.m.
  - PROED-0011-580, $149
  - Online

- **Introduction to the Craft Beer Industry**
  - Cover all of the basics of beer, from brewing history and beer ingredients to how beer is brewed. Explore beer styles, off-flavor tastings, beer evaluation, terminology and equipment. Learn about the professions within the craft beer industry and skills needed to be successful in different areas. Students who complete the introduction course will be eligible to take the Certified Beer Server® exam at a discounted rate of $20. This course is not affiliated with or endorsed by the Cicerone Certification Program.
  - Tuesday and Thursday, Aug. 25 to Sept. 17, 6 to 9 p.m.
  - PROED-0011-550, $349
  - Online

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**Spring 2021**

- **The Craft Beer Entrepreneurship**
  - CANCELLED

- **Elective: Beer Sales and Distribution OR Food and Beer Pairing**
  - CANCELLED

- **Front of House Beer Management**
  - Online
  - PROED-0011-552, $299
  - Online

- **Promoting Beer as a Brand Ambassador**
  - Online
  - PROED-0011-555, $299
  - Online

- **Business of Craft Beer Capstone**
  - CANCELLED

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**Bartending**

**Mixology**
Acquire the skills necessary for full- or part-time employment as a professional bartender. Learn to mix and serve alcoholic beverages and stock and maintain a bar. Students must be at least 21 years of age to enroll.

**Course Descriptions**

- **Mixology**
  - Online
  - PROED-0001-191
  - Online
  - $129 per couple

- **Bartending**
  - CANCELLED

- **Planning a Dinner Party**
  - CANCELLED

- **Business of Craft Beer Capstone**
  - CANCELLED

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**Career and Professional Certificate Programs**

COD Continuing Education offers a variety of certificate programs to develop and enhance your skills in various fields. For more information, please visit cod.edu/conted or call (630) 942-2208.

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**Register Online**
Register Online at myaccess.cod.edu | For more information, call (630) 942-2208 | 37
TAP INTO
THE POWER OF WE

Helping startups & entrepreneurs through:
- Business Development Workshops & Webinars
- 1-on-1 Mentorship
- Collaborative Coworking Space

PARTNERS

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INNOVATIONDUPAGE.org

(630) 942-3340

Business Advisors that advance the practice of business ownership to stimulate economic growth and development through new company formation and growth. The Center is committed to the business community with programming and customized advising and high-quality training.

There are three core programs offered under the Business Development Center:

SMALL BUSINESS DEVELOPMENT CENTER (SBDC)
Offers counseling, advising and training on small business management, business planning, financial analysis, financing, acquisitions, franchises and marketing.

INTERNATIONAL TRADE CENTER (ITC)
Offers counseling, advising and training to companies interested in exporting their products or services and help the business to be “export ready.”

PROCUREMENT TECHNICAL ASSISTANCE CENTER (PTAC)
Offers counseling, advising and training on governmental contracting, governmental registration, customized bid matching, proposal preparation, contract analysis and certification assistance.

BUSINESS DEVELOPMENT CENTER
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Register Online at myaccess.cod.edu | For more information, call (630) 942-2208 | 39
College of DuPage is the Right Choice!

In these unprecedented times, many of us have had to rethink our plans. With fall approaching, there is much uncertainty about college. Will classes be face-to-face or online? Should I send my son or daughter off to a dorm at a four-year college or university, or keep them close to home? Should I go back to college to improve my job skills? Will additional education or skills make it easier to find a job?

Education is the best return on investment you will ever make. A degree or certificate from COD not only increases your earning potential, it enriches your life, enhances your skills, and broadens your perspective. And whether you’re planning to step directly into a career, or transfer to a four-year institution, COD is the best place for you to start.

COLLEGE OF DUPAGE CAN HELP YOU STAY ON TRACK.

- General Education classes transfer seamlessly through our innovative transfer agreements with colleges and universities and the Illinois Articulation Initiative (IAI). Visit cod.edu/transfer.
- Faculty at College of DuPage hold advanced degrees and have real-world experience, providing you with a challenging and relevant education.
- Tuition is affordable at only $138 per credit hour.

College of DuPage has several plans in place to help students learn in a safe environment and continue their goals this fall. Our plans to continue education are based on guidance from the DuPage County Health Department, Centers for Disease Control (CDC) and phases in the Restore Illinois plan.

This fall, College of DuPage will offer three types of classes:

Hybrid (HYB)
Courses meet in person and on campus with additional required learning online. Students will meet on campus for labs, studios or clinical work. Face-to-face meeting days and times for each section will vary depending on the course and learning needs.

Virtual Classroom Meetings (VCM)
Courses meet completely online in real time at specified days and times using video chat software. All assignments are submitted online. This format is designed to allow students regular face-to-face contact in a virtual format.

Online (NET)
Courses are taught completely online following instructor timelines and learning outcomes. Students interact mostly through discussion boards and written messages and all assignments are submitted online.

All of these courses have online components. To ensure success, students should do their best to have access to computer hardware and software, including a webcam and Wi-Fi service. The College reserves the right to convert initially designated hybrid courses to Virtual Class Meeting (VCM) or Online (NET) delivery if environmental conditions warrant it.

I’M READY TO GET STARTED
Apply Online: cod.edu/getting_started
Apply in Person: Office of Admissions and Outreach, Student Services Center (SSC), Room 2207
Call (630) 942-2626 for more information.

For the latest information about our fall semester, visit cod.edu/FALL2020.

Apply today, fall term begins Aug. 24.
LITERACY
Improve your reading comprehension skills through our Literacy classes. Students receive individualized instruction and work at their own pace. These classes complement our Developmental Education classes and are offered during the day and in the evening.

Tuesday and Thursday, Sept. 1 to Nov. 5
LEISR-0107-CO, $255
Online
Tuesday and Thursday, Sept. 1 to Nov. 5
LEISR-0107-201, $225
Online
Tuesday and Thursday, Sept. 1 to Nov. 5
6:15 to 8:30 p.m.
LEISR-0107-330, $225
Online
Tuesday and Thursday, Sept. 1 to Nov. 5
6:15 to 8:30 p.m.
LEISR-0107-301, $225
Online

Reach Out

These classes complement the Vocational Skills courses. Classes may be taken multiple times as new information is introduced. Reach Out courses are designed for 21-40 year old students, and classes are limited to 12 students.

Daily Communication
In this course, students will review the basic concepts of communication. Students will develop positive verbal and non-verbal skills and confidence to speak to others through role-playing activities.

Topics such as beginning and ending a conversation, asking pertinent questions, and appropriately answering questions will be covered.

Tuesday, Sept. 1 to Nov. 5
6:15 to 8:30 p.m.
LEISR-0107-330, $225
Online

Nourishment and Health
Students explore the role of nutrition in their overall health. Topics include the importance of food choices, how to meal plan, shop for food and basic kitchen methods. Students also learn about basic food groups and what are available in food and nutrition.

Wednesday, Sept. 2 to Nov. 4
6:15 to 8:30 p.m.
LEISR-0107-301, $225
Online

NEW COURSE AT CAROL STREAM CENTER—check it out!

Introduction to Babysitting
This course will introduce students to best practices associated with being an effective babysitter. Topics such as basic first aid and planning developmentally appropriate activities will be covered. Students will also learn basic emergency procedures.

Wednesday and Thursday, Sept. 9 and 10
6:15 to 8:30 p.m.
LEISR-0207-B1, $159
Online

NEW COURSE AT WESTMONT CENTER—check it out!

Everyday Math
This class will teach students how to apply basic math skills to situations that everyone encounters on a daily basis. Concepts related to money, time, recipes, and much more will be covered!

Thursday, Sept. 8 to Nov. 10
6 to 7:30 p.m.
LEISR-0070-075, $199
Online

Salad Prep Magic!
Learn all about the latest meal craze—Mason Jar Salads! Culinary expert Pam Neuner will demonstrate how to prepare multiple salads that can be kept fresh and delicious for weeks in Mason jars.

Wednesday, Sept. 1
6:15 to 8:30 p.m.
LEISR-0107-149
Online

Wednesday, Sept. 21
LEISR-0107-149
Online

Vocational Skills Courses

These developmental-level, non-credit courses are designed to develop life and vocational skills that can lead to competitive, entry-level employment and enhance everyday living skills. Most courses meet for eight weeks, meeting twice each week for two hours. These classes can be repeated up to five times. Classes are held on campus in Glen Ellyn.

Animal Care Skills
This course provides an introduction to basic animal care. Students will learn about potential career opportunities in the animal care field and how to provide basic care for cats, dogs, and other household pets. Grooming, nutrition, and common illnesses will also be discussed.

Tuesday and Thursday, Sept. 1 to Oct. 22
10 a.m. to 12:50 p.m.
VOCSK-0025-001, $299
Online

Computer Skills
This is an introduction to computer technology and word processing. Instruction includes an overview of the basic parts of a computer, how to create and edit documents for business, and how to use the internet and email. Prerequisite: Keyboard Skills I or previous keyboard experience.

Tuesday and Thursday, Sept. 1 to Oct. 22
10 a.m. to 12:50 p.m.
VOCSK-0021-F1, $299
This course is eligible for WIOA funding.

Computer Skills
This course is an introduction to basic skills required for entry-level hospitality and hotel housekeeping occupations. Topics include basic room cleaning, laundry duties, proper trash handling, and cleaning product safety. Personal grooming and social skills are also covered.

Tuesday and Thursday, Sept. 22 to Nov. 12
9 to 10:50 a.m.
VOCSK-0011-001, $299
This course is eligible for WIOA funding.

Employment Skills I
This is an introduction to pre-employment skills to prepare for job placement. Topics include resume writing, job interviewing and completing job applications.

Tuesday and Thursday, Sept. 1 to Oct. 22
10 a.m. to 1:50 p.m.
VOCSK-0051-001, $299
This course is eligible for WIOA funding.

Food Service Skills I
This course provides the basic skills required for entry-level food service occupations. Topics include demonstration and hands-on learning in basic sanitation, safe food handling, safety issues, basic food preparation and cooking.

Tuesday and Thursday, Sept. 1 to Oct. 22
10 a.m. to 1:50 p.m.
VOCSK-0051-002, $299
This course is eligible for WIOA funding.

General Office Skills I
This is an introduction to basic office tasks and operation of office machines. Topics include filing, mailing, copying, fusing and time management skills.

Tuesday and Thursday, Sept. 1 to Oct. 22
10 a.m. to 1:50 p.m.
VOCSK-0051-003, $299
This course is eligible for WIOA funding.

Horticulture Skills I
This is an introduction to basic skills required for entry-level hospitality and hotel housekeeping occupations. Topics include basic room cleaning, laundry duties, proper trash handling, and cleaning product safety. Personal grooming and social skills are also covered.

Tuesday and Thursday, Sept. 22 to Nov. 12
9 to 10:50 a.m.
VOCSK-0011-001, $299
This course is eligible for WIOA funding.

Ready for the next step after your high school transition program?

College of DuPage presents COACH, a post-transition program for young adults with intellectual or developmental disabilities.

• Two-year (four term) cohort program
• Meets three days each week, from 9 a.m. to 3 p.m.
• Designed for post-transition adults with developmental disabilities
• Provides educational training aimed at preparing students for meaningful employment
• Reasonably priced at $2,499 per term

Curriculum focuses on:
• Functional academics: reading, writing, math and computer literacy
• Social and independence skills
• Career exploration

Courses approved for WIOA funding.

An application process is required. For more information or to inquire about availability, please contact Tracy Kline at (630) 942-3778 or klinet940@cod.edu. You may also visit cod.edu/COACH for general information.

Due to the unpredictable situation our community is facing, please note that courses listed may be cancelled or moved to an online format if deemed necessary for the health and safety of our staff and students. Please refer to cod.edu/conted for up-to-date information on all Continuing Education programming.
Business Solutions
Driving Performance and Profitability

Homeland Security Training Institute

The Homeland Security Training Institute (HSTI) at College of DuPage is focused on education for law enforcement, fire science, first responders and corporate security personnel in the area of homeland security. In addition, HSTI provides high-quality training and education to the community on important topics such as safety and security, as well as career training programs in fields related to public safety.

9-1-1 Dispatch Operator—40 hours
Individuals who call 9-1-1 are often in a state of panic. A properly trained telecommunicator can control the call with empathy, remain calm, know the appropriate response and provide clear instructions until field personnel arrive. The Basic 40-Hour Public Safety Dispatch course provides training and techniques for handling emergency situations. Successful completion results in Emergency Telecommunicator Certification, recognized through the International Association of Emergency Dispatchers (IAD). Instructor: Brian Tegtmeyer, executive director of DuPage Public Safety Communications (DU-COMM)
Tuesday and Thursday
Aug. 25 to Oct. 8
6:30 to 9 p.m.
HSTI-0007-100, $475—includes course manual
Online
Approved for funding through the WIOA Approved Workforce Innovation and Opportunity Act. See page 68 for more information about WIOA.

Effective Security Screening for Special Events
This four-hour screening course is designed for professionals responsible for Public Safety at Special Events. This course will cover elements from the “SAFETY Act” and will assist Public/Private security officials in procedures associated with screening. Participants will identify the purpose and the principles of security screening. Public Safety Coordinators will learn the proper screening method based on venue. The emphasis of this course is to help participants to identify prohibited, illegal, stolen, dangerous contraband and how to respond. Public Safety professionals will learn about recommended staffing levels. Participants will also learn about liabilities facilitating screening at large events. Upon the completion of this course participants will understand the safety and security training techniques used in the industry.
Tuesday and Thursday
Aug. 25 to Oct. 8
6:30 to 9 p.m.
HSTI-0007-100, $475—includes course manual
Online

Introduction to Cybersecurity
This eight-hour course is designed as an introductory course for Public/Private Security officials. Students will learn about the evolution of computer security. Emphasis of this course is access control, security reviews, real-time analytics, and computer security. This course will also review various breaches such as Home Depot, Target Breach, Yahoo email Hacks, Facebook, and Marriott Security Incident. After attending this course students will be able to identify types of security threats, characteristics of malware infections and intrusion prevention.
Tuesday, Sept. 15
8 a.m. to 4 p.m.
HSTI-0011-120, $149
Online

Community Crime Prevention Workshop
This free two-hour workshop is entitled “Situational Awareness.” This workshop will provide information on identification of signs and risks, awareness of surroundings, behavior patterns and emotional intelligence.
Thursday, Sept. 17
1 to 3 p.m.
HSTI-0011-120, Free
Online

Reserve a seat today! Call (630) 942-2183 or email russoe@cod.edu.

For more information
Homeland Security Training Institute
425 Fawell Blvd.
Glen Ellyn, IL 60137
(630) 942-3723
cod.edu/hsti

Business Solutions at College of DuPage is designed to improve the performance of your organization through focused, customized and cost-effective training to meet your unique business needs. Training can take place at your location or at any College of DuPage location, including the state-of-the-art Glen Ellyn campus.

To learn more about employee training opportunities, email bsolutions@cod.edu or call (630) 942-2770.
LIFELONG LEARNING

These classes are designed for adults of any age who would like to pursue interests that enhance and energize. The reduced senior fee is for those 55 and over. Contact us at (630) 942-2208 to learn about special scholarships and grants. See special class features at cod.edu/lifelong.

Bridge

Beginner’s Bridge
Learn the basics in playing of the hand, scoring and common bidding conventions. Engage in hands-on practice, setting up and playing as many hands as time allows. Instructor: Bob Kucake
COMPT-0001-001, $159; Lifelong Learner $119
1 to 3 p.m.
Tuesday, Aug. 25 to Oct. 6

Intermediate Bridge
Develop bidding and playing systems that are of interest to the class.
Wednesday, Aug. 26 to Oct. 7
Instructor: Carrie Swift
COMPT-0001-002, $179; Lifelong Learner $139
1 to 3 p.m.

Bridge—Beyond Beginners
Do you already play bridge and know basic bidding and card play, but would like to improve your game? Learn useful bidding conventions and hints for better card play in this class. If there are bidding conventions that you would like to cover, instructor Bob Kucake will be happy to address specific ones.

Beginning Computer Skills for Plus 50, Part I
Tailored for the Plus 50 student, this beginner’s computing course helps to enhance confidence through patient, hands-on instruction and review. Instruction will be PC and Windows based.
Instructor: Carrie Swift
Thursday, Aug. 27 to Oct. 1
10 a.m.
HUMNT-0001-002, $179; Lifelong Learner $139
Online

Continued Computer Skills for Plus 50, Part II
Tailored for the Plus 50 student, this is the second part to Beginning Computer Skills +0 and will build on skills learned in the beginner’s class. Those who have not taken the beginner’s course should have familiarity with a computer and mastery of basic skills. Instruction will be PC and Windows based.
Instructor: Carrie Swift
Thursday, Oct. 8 to Nov. 12
10 a.m.
HUMNT-0001-003, $179; Lifelong Learner $139
Online

Intermediate Computer Skills for Plus 50, Part III
Gain an introduction to word processing principles and techniques. Learn how to create and compile documents. In addition, continue to browse the Web and conduct advanced searches with various search engines. Instruction will be PC and Windows based.
Instructor: Carrie Swift
Wednesday, Aug. 26 to Sept. 30
10 a.m.
HUMNT-0001-004, $179; Lifelong Learner $139
Online

Intro to Mac for Plus 50
This course is designed for Apple computer users who wish to explore the capabilities of their Mac. Computer terminology as well as basic word processing, spreadsheet and an Internet Browser will be covered.
Instructor: Carrie Swift
Thursday, Nov. 19 to Dec. 17
10 a.m.
HUMNT-0001-005, $179; Lifelong Learner $139
Online

Using Gmail for Plus 50
Work with the user to set up a Gmail account, learn the basics and explore the features.
Instructor: Carrie Swift
Wednesday, Nov. 4 to Dec. 16
1 to 3 p.m.
HUMNT-0001-006, $179; Lifelong Learner $139
Online

Using iPad and iPhone for Plus 50
Get the most from your new device! Work with the instructor to learn the basics and get comfortable exploring the world of your iPad or iPhone.
Instructor: Carrie Swift
Wednesday, Oct. 7 to 28
1 to 3 p.m.
HUMNT-0001-007, $199; Lifelong Learner $149
Online

Earth and Natural Sciences
The Birds of Prey of Chicagoland
Amazingly, there are two dozen species of raptors, from the mighty golden eagle to the smallest sparrowhawk that can be spotted in our area. Learn about these hunters as they cruise overhead and through our backyards.
Instructor: Jack MacRae
Tuesday, Sept. 8 and 15
10 a.m. to noon
HUMNT-0001-021, $59; Lifelong Learner $39
Online

NEW COURSE—check it out!
Hidden Gems of America’s National Park System
We’ll explore some of the stunning gems in our national park system, places largely unfamiliar to the general public and any but serious enthusiasts and rarists. We’ll cover areas from across the continent and into the Pacific and Caribbean, exploring lesser known but spectacular natural and historical parks that remain some of our National Park Service’s best kept secrets.
Instructor: David Krose
Thursday, Sept. 24
1 to 3 p.m.
HUMNT-0001-018, $29; Lifelong Learner $19
Online

Winter Bird Feeding
One of the simple joys of life is watching the colorful songbirds that live in our neighborhoods. This class will look at the simple things you can do to attract the pretty ones to your property, deter the house sparrows, and provide you with an enjoyable winter pastime.
Instructor: Jack MacRae
Saturday, Dec. 5 to 12
9 a.m. to 11 a.m.
HUMNT-0001-022, $29; Lifelong Learner $29
Online

History and Culture
All of Us are SPIES
The Social, Physical, Intellectual, Emotional and Spiritual are all aspects of the human experience. This seminar explores the broadly accepted five domains that constitute the human being, examining the dimensions of each area, and discussing the experiences that individuals have had. And others have been experiencing in those five life sectors.
Instructor: Ron Jerak
Thursday, Oct. 1 to 29
1 to 3 p.m.
HUMNT-0001-003, $119; Lifelong Learner $79
Online

NEW COURSE—check it out!
The Twilight Zone: Tropes and Tales
Rod Serling’s “Twilight Zone”—a turning point in TV content and a high point in the use of TV to challenge social and political norms. Using videos of the 1959-64 series, research and interviews with many associated with the series, we will discuss the cautionary tales within and their impact on society.
Instructor: Michael Lynn
Tuesday, Sept. 8 to 29
1 to 3 p.m.
HUMNT-0001-004, $119; Lifelong Learner $79
Online

Film
Great Films
Combine the viewing of meaningful films with thematically related short readings to investigate timeless questions. The Great Books method of shared inquiry is used, with group discussion about ethical questions such as the nature of good and evil, law and justice, individually, courage, art, beauty and happiness. Each class session focuses on one theme and includes a film viewing, a related reading and lively discussion. Come to class with a notebook for journaling.
Instructor: Vicky Edwards
Tuesday, Sept. 15 to Oct. 13
10 a.m.
HUMNT-0001-010, $129; Lifelong Learner $139
Online

NEW COURSE—check it out!
The Films of Audrey Hepburn
Enjoy the timeless elegance of Hepburn and learn about her life and film career. Watch five essential films, including “Roman Holiday,” “Funny Face” and “Breakfast at Tiffany’s.”
Instructor: Brian Kleemann
Tuesday, Sept. 15
10 a.m.
HUMNT-0001-012, $139; Lifelong Learner $119
Online

NEW COURSE—check it out!
Casablanca—Film and Discussion
“Casablanca” is a 1942 drama directed by Michael Curtiz and starring Humphrey Bogart, Ingrid Bergman, and a host of other great stars and character actors. The film has won many awards and is much beloved. Watch the film and explore its development including its historical significance in the Second World War and the film industry.
Instructor: Gerald Horan
Tuesday, Nov. 2 to 16
9 to 11 a.m.
HUMNT-0001-014, $119; Lifelong Learner $79
Online

Lifelong Learning
Explore the architects who designed Chicago’s architectural masterpieces. Study architectural gems in our favorite city where the skyscraper and modern architecture were born!
Instructor: Jennifer Scavone
All sessions meet Tuesday evenings, from 3 to 5 p.m.

Chicago’s Modern Architecture Series
H. H. Richardson: Romanesque Revival
Sept. 22 and 29
HUMNT-0001-081, $49; LL $29

Louis Sullivan: Form Follows Function
Oct. 6 and 13
HUMNT-0001-082, $49; LL $29

Frank Lloyd Wright: The Prairie School
Oct. 20 and 27
HUMNT-0001-083, $49; LL $49

Mies Van Der Rohe: Less is More
Nov. 3 and 10
HUMNT-0001-084, $49; LL $29

Skidmore Owings and Merrill: Khan’s Bundled Tube
Nov. 17
HUMNT-0001-085, $29; LL $19

Helmut Jahn: “Flash Gordon”
Nov. 24
HUMNT-0001-086, $29; LL $19

Helmut Jahn: “Break Gordon”
Dec. 8 and 15
HUMNT-0001-087, $49; LL $29

Millennium Park and Gehry: Post-Modernism
Dec. 1 and 8
HUMNT-0001-088, $49; LL $29

H. H. Richardson: Romanesque Revival
Sept. 22 and 29
HUMNT-0001-081, $49; LL $29

Louis Sullivan: Form Follows Function
Oct. 6 and 13
HUMNT-0001-082, $49; LL $29

Frank Lloyd Wright: The Prairie School
Oct. 20 and 27
HUMNT-0001-083, $49; LL $49

Mies Van Der Rohe: Less is More
Nov. 3 and 10
HUMNT-0001-084, $49; LL $29

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Helmut Jahn: “Break Gordon”
Dec. 8 and 15
HUMNT-0001-087, $49; LL $29

Millennium Park and Gehry: Post-Modernism
Dec. 1 and 8
HUMNT-0001-088, $49; LL $29

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Art of the Great Cathedrals
The Gothic cathedral is a type of building in which the story of creation and the human condition is told through architecture, sculpture, and stained-glass windows. Through images of its celestial sisters, we will examine the meanings behind these medieval marvels. This class will focus primarily on the cathedrals of France, where the Gothic impulse first emerged. Instructor: Ruth Nielsen

Wednesday, Oct. 21 to Nov. 11
7 to 9 p.m.
HUMNT-0001-037, $119; Lifelong Learner $79
Online

NEW COURSE—check it out!

The Growth of a Monster
Step into the world of the 19th century, French Jesuit missionary-explorer Jacques Marquette through his journal excerpts, maps and images. Discover the cultural impact on the Midwest as told through the monuments and works of art dedicated to his memory. Retrace Marquette's steps through the Great Lakes and Mississippi region, highlighting his encounters and friendships with regional American tribes along his route. Based on the book Searching for Marquette, written by instructor Ruth Nielsen. This book is the suggested text, although it is not required.

Wednesday, Sept. 23 to Oct. 14
10 a.m. to noon
HUMNT-0001-033, $119; Lifelong Learner $79
Online

SEARCHED

Sears Homes of Chicagoland
From 1908 to 1942, Sears Roebuck and Company sold about 65,000 ready-to-build homes through catalogues. The Sears homes were a match made in heaven for our city. Architectural historians have identified some of these houses have managed to survive—unscathed treasures held in private sight. Explore the Sears kit homes built right here in DuPage County. On the second meeting of class, meet in a nearby neighborhood for a two-mile walking tour of local kit homes. Advise weather data for the walk is Oct. 3. Instructor: Lara Solonickne

Saturday, Oct. 3
10 a.m.
HUMNT-0001-066, $29; Lifelong Learner $19
Online

Search for Marquette
Explore the life and legacy of the 17th century French Jesuit missionary-explorer Jacques Marquette through his journal excerpts, maps and images. Discover the cultural impact on the Midwest as told through the monuments and works of art dedicated to his memory. Retrace Marquette's steps through the Great Lakes and Mississippi region, highlighting his encounters and friendships with regional American tribes along his route. Based on the book Searching for Marquette, written by instructor Ruth Nielsen. This book is the suggested text, although it is not required.

Wednesday, Sept. 23 to Oct. 14
10 a.m. to noon
HUMNT-0001-033, $119; Lifelong Learner $79
Online

SEARCHED

The Seventies: A Nation in Flux
We consider the decade's cultural icons and the Revolutionary, the 1970s changed America. Sixties counterculture met blacks' "saintly" militant. Postwar optimism despite with economic stagnation, energy crisis and inflation. From cults and terrorism, to Watergate, the 1970s. Instructor: Lara Solonickne

Monday, Oct. 2 to Dec. 7
10 a.m. to noon
HUMNT-0001-059, $149; Lifelong Learner $109
Online

NEW COURSE—check it out!

The Sixties: A Decade in Conflict with Ourselves
In the 1960s, American idealism met an onslaught of calamity and controversy. Assassinations, war and riots, civil rights, peace marches, teach-ins, and a summer of love and violence. We'll use PBS and CNN video to discuss and try to make sense of the decades ago that still resonates today. Instructor: Joan Krawitz

Thursday, Oct. 9 to Dec. 23
10 a.m. to noon
HUMNT-0001-063, $179; Lifelong Learner $139
Online

SEARCHED

The Ascent of Women
Based on the groundbreaking documentary series, this course charts the rise of women over the course of 10,000 years. Is the history of women a straight line from Eve’s apple to Margaret Sanger’s Pill, or does it veer between extremes of freedom and oppression, inclusion and exclusion? Instructor: Joan Krawitz

Wednesday, Oct. 20 to Nov. 24
1 to 3 p.m.
HUMNT-0001-062, $149; Lifelong Learner $109
Online

SEARCHED

49
The Tragedy of the Donner Party
This class will look at the fearful events of 1846 when a group of 88 hungry, desperate settlers in a covered wagon, and children became stranded by an early snowstorm in the Sierra Nevada mountains. They struggled to survive for the next six months because one of the tragic legends of the American West.
Instructor: Jason
Thursday, Nov. 5 to 19
10 a.m. to noon
HUMNT-0001-022, $89; Lifelong Learner $59
Online

The Wars of the Roses Part I
The Cousin’s War between the contending Houses of York and Lancaster has spurred legends and ridiculous misconceptions about this politically volatile and intriguing period of English history. Shakespeare wrote popular, yet historically untrue, plays about the participants. Historian Marcus Sanghera dispels the fantasy to uncover the gritty truth about England’s late-medieval civil war.
Instructor: Marcus Sanghera
Monday, Oct. 12
1 to 3 p.m.
HUMNT-0001-043, $189; Lifelong Learner $129
Online

The Wars of the Roses Part II
In this follow-up to The Cousin’s War, we will look at the contentious Cousin’s War, culminating in the return of King Edward VI and the desperate bid, after his sudden death, of his younger brother Richard III to the throne. We will examine how the catastrophic and disastrous policies of his brother Henry VIII have contributed the making of England’s greatest royal dynasty and the beginning of a remarkable age called the Tudors.
Thursday, Oct. 29-Dec 17
10 a.m. to noon
HUMNT-0001-055, $189; Lifelong Learner $129
Online

Washington’s Lieutenants Part II
This course will study the American Revolution from 1777-1781 through the perspective of George Washington’s greatest generals such as Benedict Arnold (pre-1780), Marcus du Lafayette, Nathaniel Greene, Daniel Morgan, and “Light-Horse” Harry Lee and a few others. We will analyze their political, American strategy, French intervention, and the most critical battles of the latter half of the war including Saratoga, Cowpens, Saratoga, Monongahela, and finally Yorktown.
Instructor: Tim Daley
Thursday, Nov. 29-Dec 17
10 a.m. to noon
HUMNT-0001-045, $189; Lifelong Learner $129
Online

The Woman behind the Teddy Bear—The Awe-Inspiring Story of Margaret Steiff
It is common knowledge that President Theodore Roosevelt was the namesake of the world famous Teddy Bear. And most of us know that his hunting trip through South Dakota introduced the public to a new concept in children’s gifts. How about the cuddly stuffed toys we were invented by an amazing woman from Southern Germany who overcame terrible sickness and incredible challenges and turned her tiny workshop into one of the most recognized international brands of toys in the male-dominated world of the 19th century? Join German historian Anette Iseli as she relates the story of the truly awe-inspiring life of toy maker and business maven Margaret Steiff! This class is taught virtually using Zoom. Students need a computer or other media device (such as a tablet or tablet) and reliable internet service. Students must provide an email address upon registration or utilize their COD student email.
Instructor: Paloma Bautista
Tuesday, Oct. 6 to Nov. 24
10 a.m. to noon
HUMNT-0001-054, $189; Lifelong Learner $129
Online

Literature and Music
The Beatles: A Magical History Tour
Join us as we discover the Beatles’ story, their personalities and, most importantly, how their music continues to influence the expectations of popular music. With the use of audio and visual content, students learn the arc of the Beatles career from their development in Liverpool, through Beatlemania into their psychedelic phase, and finally their dissolution. Deepen your appreciation of the Beatles’ incredible productivity, their musical and lyrical maturity and their cultural impact. Instructor: Gary Westrop
Monday, Sep. 14 to Oct. 19
2 to 3:30 p.m.
HUMNT-0001-015, $129; Lifelong Learner $79
Online

The Poetry of Walt Whitman: An American Writer of a Truly American Poetry
Whitman quit writing poetry in 1862. For 20 years he worked on his magnum opus, Walden. The Poetry Foundation calls Walt Whitman “the first American poet,” and he is generally considered one of America’s greatest poets. Join us as we examine this great American literary figure and explore the intricacies and admiralities of his work.
Instructor: Frank Serafino
Thursday, Oct. 15 to Nov. 12
1 to 3 p.m.
HUMNT-0001-014, $119; Lifelong Learner $79
Online

The History of Motown
In Detroit in the 1960s, Motown Records produced hits as efficiently as the Ford Motor Company produced automobiles—“110 Top Ten hits to a day”! It was the “Sound of Young America” sung by performers like The Supremes, The Temptations, Marion and Sheilay and Stevie Wonder. Using audio and visual content, we’ll trace the amazing musical journey from the power source of “Dancing in the Street” through the “Grapevine” to the psychedelic soul of “Cloud Nine” and “What’s Going On” to the pop soul of The Jackson 5. Timeless music that moved us then and moves us now.
Instructor: Gary Westrop
Thursday, Nov. 12 to Dec. 3
10 to 11:30 a.m.
HUMNT-0001-055, $59; Lifelong Learner $39
Online

Great Literary Movements, their Ideas, and their Books
This class will look at the great western literary movements and some of their books. The selections for this class include the Romantic Movement, the Victorian Movement, the Realist Movement, the Modern Movement, and the Postmodern Movement. We will try to correlate the art with the lives of some of the most successful people of the 19th and 20th centuries. Using audio and visual content, we will look at the art of Love and Death and Its Missing Piece, and the world of Writing (unheard words).
Instructor: Frank Serafino
Tuesday, Sept. 22 to Nov. 17
10 to 11:30 a.m.
HUMNT-0001-045, $179; Lifelong Learner $139
Online

Homer’s Iliad: The Great War
The earliest extant work of European literature, Homer’s epic historical and allegorical record tells of a long-distance war in the 12th century B.C. started by the kidnapping of a woman and ended by an argument between the greatest warrior of his time and his arrogant commander-in-chief. This Trojan War epic, a masterpiece of epic literature, tells the story of the far-reaching wrath of Achilles. Recounted by historian Marcus Sanghera. (Text helpful: E.V. Rieu translation preferred.)
Instructor: Marcus Sanghera
Monday, Oct. 26-Dec 14
10 a.m. to noon
HUMNT-0001-046, $189; Lifelong Learner $129
Online

Homer’s Odyssey: The Great Adventure Race
Historian Marcus Sanghera discusses in a series of lectures this enduring masterpiece of world literature and its lasting influence on modern culture. Meet the Greek hero Odysseus as he struggles to return home to his wife and son after the disastrous Trojan War and 10 years of fantastical adventures encountering horrific monsters, treachery, death and sorrows. (Text helpful: E.V. Rieu translation preferred.)
Instructor: Marcus Sanghera
Monday, Oct. 26-Dec 14
10 a.m. to noon
HUMNT-0001-047, $189; Lifelong Learner $129
Online

The History of Simon & Garfunkel
If you look at the meaningfulness of The Beatles and matched it with the lyricism of Bob Dylan the result might be Simon & Garfunkel. Often considered the thinking man’s rockers, they were also one of the most successful musical acts of the 1960s. Using audio and visual content we will trace the arc of Simon & Garfunkel’s career from their surprise teenage hit “Hey Schoolgirl” to the folk-rock classic “Sounds of Silence” to the ever popular “Bridge Over Troubled Water.”
Instructor: Gary Westrop
Thursday, Dec. 10 and 17
10 to 11:30 a.m.
HUMNT-0001-056, $49; Lifelong Learner $39
Online

Controversial Elections in United States History
The presidential election of 2020 will be the background for the study of past elections which proved to be controversial and divisive in the history of our country. Although Washington’s election in 1789 was not contested, future elections told an altogether different story. In addition to studying the governmental process for electing the president as established in the Constitution of the United States, the class will also look at the development of political parties that played a major role in candidate elections. This last election was conducted on time as our democracy grew and matured. Among the elections that will be analyzed will be those of 1832,1872, 1892, 2000 and 2016. Instructor: Kathy Mullin
Wednesday, Sept. 23 to Nov 11
HUMNT-0001-001, $179; Lifelong Learner $139
Online
Thursday, Sept. 24 to Nov. 12
9 to 11 a.m.
HUMNT-0001-002, $179; Lifelong Learner $139
Online

Lifelong Learning
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LIVING WELL Series
Special Programming for Community Members Over 50

In partnership with Advocates for Aging Well, Continuing Education is proud to offer a new series of programs designed to meet the growing needs of our Plus 50 community. These workshops and courses cover a variety of topics including estate planning, memory, health and cognition. Additional information is available by calling (630) 942-2208.

All about the Journey for Plus 50
There are many legal issues we need to be aware of on our life’s journey. Attorney Nancie Dvorah uses engaging presentations to discuss estate plans, trusts and key documents everyone should have in place.

Wednesday, Sept. 9 to 23
6 to 8 p.m.
HUMNT-0001-600, $25
Online

Explorations of the Brain and Memory for Plus 50
Discuss several topics on memory and the brain—from fun, interactive programs designed to help keep you sharp, to more in-depth discussions on how to identify and work with memory loss. Explore how to navigate and maintain healthy brain function.

Thursday, Oct. 8 and 15
1 to 3 p.m.
HUMNT-0001-602, $19
Online

Healthy at Home for Plus 50
Whether you are downsizing or staying in your forever home, learning the tricks of the trade to stay organized can be an enormous help. Learn how to declutter, discover estate sale secrets and explore home modification musts.

Thursday, Oct. 29
1 to 3 p.m.
HUMNT-0001-603, free. Registration is required.
Online

Medicare and Medicaid Workshop for Plus 50
What is the difference between Medicare and Medicaid? In this lively and educational session, learn what you need to know about these two important government programs and why. Break down the four sections of Medicare to help you determine the proper Medicare plan for you and discuss the pros and cons of Medicare Advantage programs. Join us as we demystify the Medicaid program and discuss different ways for you to plan for the future.

Thursday, Oct. 1
6 to 8 p.m.
HUMNT-0001-604, free. Space is limited
Online

Thursday, Dec. 3
6 to 8 p.m.
HUMNT-0001-605, free. Space is limited
Online

Career Search for Plus 50
To help individuals aged 50 and older transition to new career and training opportunities, College of DuPage offers a specialized career-readiness workshop. Under the guidance of an expert career coach, update your resume, practice interviewing and negotiating skills, and develop a professional LinkedIn profile. Learn about the resources available to you at College of DuPage and within the broader community. This class is offered at a minimal charge to students age 50 and over only. Registration is required.

Monday, Sept. 28 to Oct. 26
6 to 8:30 p.m.

HUMNT-0001-150, $35
Online

Computers Skills Camp Plus 50
In this specially-priced, two-day computer camp, students evaluate their computer skills under the guidance of an experienced and patient instructor. Determine if further study and practice is for you as you build confidence and competence. Set clear goals for where you want your skills to be and develop a plan for how to get there.

Friday, Sept. 11 to 18
9 to 11 a.m.
HUMNT-0001-151, $35
Online

Job Search Websites for Plus 50
This class introduces websites that assist in your job search. Sites explored will include those that are local to the Chicagoland area, as well as general job search sites, such as CareerBuilder, Indeed and LinkedIn. Examine the pros and cons of each one, and discuss how you can use these sites to your career advantage.

Wednesday, Nov. 4 to 18
6 to 8 p.m.
HUMNT-0001-152, $35
Online

Job Training Opportunities for Plus 50
National Able presents paid job training opportunities for seniors in our community. Come learn what’s available and how College of DuPage and National Able can work with you to help you achieve your job training and career goals. Registration is required.

Friday, Sept. 18
9 to 11 a.m.
HUMNT-0001-153, free. Registration is required
Online

Networking for Plus 50
Networking is often seen as the single most powerful job search tool. Many Plus 50 job seekers are hesitant to create a network, let alone advertise to others that they are out of work or looking for a new position. Attend this workshop for some key ideas on networking, how to get one set up and how to use and nurture your network.

Tuesday, Nov. 10 and 17
6-8 p.m.
HUMNT-0001-155, $25
Online

Self-Discovery for Plus 50
Evaluate your past accomplishments, current interests and future goals in a friendly and supportive environment. Designed for the adult who is returning to school, entering the workforce, or exploring volunteer opportunities, this course explores some assessment tools, including writing exercises to help you uncover your true interests. Develop an awareness of yourself and your goals for the next step.

Tuesday, Nov. 24 to Dec. 8
6 to 8:30 p.m.
HUMNT-0001-156, $35
Online

Volunteerism in DuPage County
DuPage County offers a multitude of opportunities for you to give back to the community—and some of these placements even pay a wage. Come learn what’s out there, who needs your help and where to start this rewarding endeavor. Giving DuPage presents this informative session. Space is limited; advance registration is required.

Friday, Dec. 4
1 to 3 p.m.
HUMNT-0001-157, free. Registration is required
Online

Recent statistics indicate that 57 percent of men negotiate salary, but only seven percent of women do. Students learn the ‘rules’ of negotiations, how to ask for what you want, and the cost of not negotiating. The class will apply these skills in a challenging yet friendly group exercise, and an at-home exercise.

Monday, Nov. 2 and 9
6 to 8 p.m.
HUMNT-0001-158, $25
Online

Get Connected to the MAC
This series of courses helps you prepare for the exciting concerts and theater productions coming to COD’s McAninch Arts Center in Glen Ellyn. Take one or more of the classes featured, and then attend College events with a newfound understanding.

Four American Artists Part IV
Continuing our series on American artists this module will focus on Gilbert Stuart, one of America’s foremost portraitists, Henry Ossawa Tanner, the first African-American artist to gain international fame, Thomas Hart Benton, a leader of the Regionalist movement and Mark Rothko, an abstract expressionist whose ‘multi-forms’ remain hugely popular. Courses do not need to be taken in sequence. Instructor: Ruth Nelson

Wednesday, Nov. 18 to Dec. 9
7 to 9 p.m.
HUMNT-0001-034, $115; Lifelong Learner $79
Online

Joy of Classical Music
Get an introduction to the music and style of the great classical composers, from Bach, Beethoven and Mozart to Chopin, Liszt and Rachmaninoff.

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6 to 8 p.m.
HUMNT-0001-158, $25
Online

Many older adults are choosing to return to the workforce and Continuing Education is proud to offer several programs to help prepare for the next phase. These are no-nonsense, streamlined classes designed for career search, work retraining or to meet other goals.

From a workshop designed to evaluate an individual’s past and present to the skill-based classes aligned with specific educational and career goals, this series will prove useful to people age 50 and over as they re-evaluate midlife. Additional information is available by calling (630) 942-2208.

Job Search Websites for Plus 50
This class introduces websites that assist in your job search. Sites explored will include those that are local to the Chicagoland area, as well as general job search sites, such as CareerBuilder, Indeed and LinkedIn. Examine the pros and cons of each one, and discuss how you can use these sites to your career advantage.

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Monday, Nov. 2 and 9
6 to 8 p.m.
HUMNT-0001-158, $25
Online
Behind-the-Scenes at WDCB
Public Radio with Station Manager Dan Bindert
Explore CDO’s very own public radio jazz station, WDCB, and get an inside look at the fascinating world of radio. Join us for a personalized tour of the station and learn about all of the exciting programs and music that have been broadcasting from COD since 1977. Meet in the south lobby, outside of the cafeteria, in the Student Resource Center (SRC) at 10 a.m.

Behind-the-Scenes at the MAC and Lunch at the Waterleaf with Diana Martinez
The McKibben Arts Center (MAC) brings world-class culture right to our doorstep. Get behind the stage with MAC Director Diana Martinez for a personalized tour of the new MAC. After your tour, enjoy an all-inclusive lunch at the Waterleaf, COD’s student-run restaurant on campus. Meet in the lobby of the MAC at 10 a.m.

Behind-the-Scenes at WDCB
Public Radio with Station Manager Dan Bindert
Explore CDO’s very own public radio jazz station, WDCB, and get an inside look at the fascinating world of radio. Join us for a personalized tour of the station and learn about all of the exciting programs and music that have been broadcasting from COD since 1977. Meet in the south lobby, outside of the cafeteria, in the Student Resource Center (SRC) at 10 a.m.

Friday, Nov. 25
HUMNT-0001-228, free. Registration is required.
Online

Film and Discussion: The Farewell
Join instructor Nancy Chen to view the film “The Farewell” and explore the cultural themes presented. The characters’ struggles, humor, sorrow, and love are all heavy with Chinese cultural significance and symbols. Let’s dive deeper into these layers while enjoying the humor and sadness of film’s story.

Friday, Nov. 1
HUMNT-0001-214, free. Registration is required.
Online

Inside Innovation DuPage
Explore DuPage, DuPage County’s small business incubator and accelerator. With its grand opening in spring 2019, Innovation DuPage works with entrepreneurs and growing businesses to transform good ideas into strong businesses, strong businesses into winning brands and winning brands into a collaborative community. Join us as we tour the downtown Glen Ellyn office and get a sneak peek into the next generation of small business. Registration is necessary for this free tour.

Friday, Sept. 6
HUMNT-0001-204, free. Registration is required.
Online

Our Amazing Universe
We live in a vast, incredible universe. Our knowledge of it has changed dramatically in just the last century. What do we now know of the local universe of other galaxies and clusters, the distant universe with its active galaxies, quasars and superclusters of galaxies, and the beginning of it all? How do astronomers research and learn about structures millions or billions of light-years away and even the history of the universe all the way back to the Big Bang? What are dark matter and dark energy and how do they affect the universe? Join Professor Joe DaSilva on a journey to the farthest reaches of space and time in Our Amazing Universe.

Saturday, Nov. 14
7:30 to 9 p.m.
HUMNT-0001-200, free. Registration is required.
Online

The Twilight Zone: Six Degrees of Separation
Using video from the 1959-64 series, we will explore the connections with other shows, movies and media. Join us as we explore this influential science fiction series. Instructor: Michael Lynn
Friday, Sept. 25
1 to 3 p.m.
HUMNT-0001-206, free. Registration is required.
Online

Are you interested in teaching for the Sage Series?
Email cel@cod.edu or call (630) 942-2208.

The Forum: Dialog to Challenge our Thinking
Meets the first Monday of each month from 1 to 3 p.m. beginning Sept. 7
Current political, social and economic issues that influence all of us are changing faster than ever before. This SIG is designed to challenge our thinking through an active investigation into the world’s happenings. A free-flowing dialogue designed to enrich and expand participants’ thinking on topics ranging from Changing Demographics of Retirees to Nuclear Disarmament and Climate change.

Students interested in joining should contact the Lifelong Learning program coordinator, Julie Konczyk at konczyj@cod.edu, for more information.
2020-2021 PERFORMANCE SEASON HIGHLIGHTS

BUFFALO THEATRE ENSEMBLE

The Uhama Dancers & Musicians of India

The O'Hara Harmonic

The Texas Tenors

The Oak Ridge Boys

Danú

Buffalo Theatre Ensemble

Naperville String Ensemble

The Ten Tenors

Fastlove: A Tribute to George Michael

Salt Creek Ballet

The Humans

Wings Dublin Irish Dance

Rachmaninoff Piano Concertos

Piaf! The Show

Mardi Gras Boogaloo

The BoDeans

Oneman, Two Guvnors

A Salute to Frida

Buffalo Theatre Ensemble

Kenny Cetera's Chicago Experience

American Ballet Theatre Studio Company

Heather Headley

Irish Dance Mardi Gras Boogaloo

Mike Super

Capitol Steps

The Texas Tenors

The Secret City

Wings Dublin Irish Dance

Kenny Cetera's Chicago Experience

American Ballet Theatre Studio Company

FOR MORE INFORMATION VISIT:
InnovationDuPage.org/BIGIDEA

Funding to grow your business
Social media exposure
Mentorship from experienced entrepreneurs
Feedback from expert judges

COD students, alumni and District 502 High School students invited to participate

1st Prize | $4,500 + 6 mo. ID Membership
2nd Prize | $3,500 + 6 mo. ID Membership
3rd Prize | $2,500 + 6 mo. ID Membership

NEED TO CONTACT US? LEAVE US A MESSAGE AT (630) 942-3008 OR EMAIL THEMAC@COD.EDU

*Artists and dates are subject to change. Visit our website for up to date listings.

For dates and details visit:
AtTheMAC.org

Continuing Education offers private, professional tutoring in the following subject areas:
- Algebra
- English/Reading Comprehension
- Foreign Language
- Geometry
- Standardized test preparation
- Trigonometry

Call (630) 942-2208 and check online for details: cod.edu/test-prep-tutoring

Please note: A 48-hour cancellation to your tutor or the Continuing Education department is required when cancelling one-on-one sessions.

Two hours—$119
Four hours—$225
Six hours—$299

Register Online at cod.edu/youth | For more information, call (630) 942-2208 | 57
Grades 4 to 6

Sir Cumference and Medieval Geometry
Explore geometric topics through the fun math adventure books by Neuschwander and Geehan. Students will discover exciting ways to understand and remember concepts such as coordinate planes, parts of a circle, the ratio of pi and more. Students should have a basic understanding of the four fundamental operations with whole numbers (addition, subtraction, multiplication and division). Instructor: Ayasha Ahmed

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<tr>
<th>Course Code</th>
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<th>Fee</th>
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<tbody>
<tr>
<td>YEMS-0002-001</td>
<td>4 to 5:30 p.m.</td>
<td>$75</td>
<td>Online</td>
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YOUTH ACADEMY

cod.edu/youth

No student under the age of 16 can be left unescorted on the campus. Parents are responsible for watching students to and from classes and signing them in and out with their instructor.

Youth Enrichment

Grades 6 to 8

Dungeons and Dragons
Join us in a quest for adventure and monster destruction. Use your imagination, create your own character, work as a team and develop group problem solving skills as you attempt to complete a quest led by the Dungeon Master, Mr. Morton. Instructor: Richard Morton

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Exploring Geometry Through M.C. Escher’s Art
Discover the mathematics inside M.C. Escher’s artwork and optical illusions. Students will explore geometric concepts such as symmetry, concavity, dilation, spheres and more. Instructor: Ayasha Ahmed

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Junior High Achievers ACT Test Prep
Students interested in STEM related college majors are encouraged to participate in the ACT review classes. The ACT exam is widely accepted in all U.S. colleges and covers what students learn in high school and includes a science reasoning portion. The exam reviews math, reading and English usage. Practice under simulated testing conditions using authentic ACT questions, and gain an introduction to the ACT writing section. Textbook is included in the course fee. Students are encouraged to bring a sack lunch. cod.edu/test-prep-tutoring

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Junior High Achievers SAT Test Prep
The SAT exam is widely accepted in all U.S. colleges and covers what students learn in high school and what they need to succeed in college. This crash course provides strategies to prepare for the SAT test day. Instruction includes a brief overview of everyday math formulas, reading and english usage in preparation for the SAT exam. Textbook is included in the course fee. Students are encouraged to bring a sack lunch. cod.edu/test-prep-tutoring

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<tr>
<td>YEMS-0004-002</td>
<td>9 a.m. to 4 p.m.</td>
<td>$94</td>
<td>Online</td>
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High School Programs

Grades 9 to 12

cod.edu/cehighschool

Junior High Achievers SAT Test Prep
Prepare for the ACT or SAT exam in a way that best suits your needs. Students who have already taken a test preparation class and are interested in honing in on specific subject areas are encouraged to take this class to practice using authentic ACT questions, and gain an introduction to the ACT writing section. Textbook is included in the course fee. Students are encouraged to bring a sack lunch. cod.edu/test-prep-tutoring

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<tr>
<td>YEMS-0005-001</td>
<td>4 to 5:30 p.m.</td>
<td>$149</td>
<td>Online</td>
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</table>

SAT Test Dates

- Sept. 12
- Oct. 24
- Dec. 12

SAT Weekend Intensive
The ACT exam is widely accepted in all U.S. colleges and covers what students learn in high school and includes a science reasoning portion. Review math, reading and English usage in preparation for the ACT exam. Students interested in STEM college majors are encouraged to take this class to practice using authentic ACT questions, and gain an introduction to the ACT writing section. Textbook is included in the course fee. Students are encouraged to bring a sack lunch. cod.edu/test-prep-tutoring

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<tr>
<td>YEMS-0004-008</td>
<td>9 a.m. to 3:30 p.m.</td>
<td>$249</td>
<td>Online</td>
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</table>

ACT Test Dates

- Aug. 29
- Oct. 3
- Nov. 7
- Dec. 5

ACT Weekend Intensive
The ACT exam is widely accepted in all U.S. colleges and covers what students learn in high school and includes a science reasoning portion. Review math, reading and English usage in preparation for the ACT exam. Students interested in STEM college majors are encouraged to take this class to practice using authentic ACT questions, and gain an introduction to the ACT writing section. Textbook is included in the course fee. Students are encouraged to bring a sack lunch. cod.edu/test-prep-tutoring

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<tr>
<td>YEMS-0004-007</td>
<td>9 a.m. to 3:30 p.m.</td>
<td>$249</td>
<td>Online</td>
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ACT Test Prep
Prepare for the ACT or SAT exam in a way that best suits your needs. Students who have already taken a test preparation class and are interested in honing in on specific subject areas are encouraged to take this class to practice using authentic ACT questions, and gain an introduction to the ACT writing section. Textbook is included in the course fee. Students are encouraged to bring a sack lunch. cod.edu/test-prep-tutoring

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<tr>
<td>YEMS-0004-006</td>
<td>9 a.m. to 3:30 p.m.</td>
<td>$193</td>
<td>Online</td>
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</table>

High School Checklists

- YEMS-0004-020 | 1 to 5 p.m | $189 | Online |

Common App Essay Workshops
Get help with your college applications by creating a working draft of your Common App essay in this writing workshop. Address this year’s prompts, develop a strong narrative, fine-tune the editing process in a comfortable, supportive setting. Work one-on-one with the instructor and with your peers to create this important personal essay. Leave the class with a working draft that’s ready for a final review by a parent, teacher or counselor. Time permitting, you may also workshop supplement essays. Students are encouraged to bring a rough draft or outline of their final essay. cod.edu/highschool

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<td>YEMS-0004-013</td>
<td>8 a.m. to 4 p.m.</td>
<td>$249</td>
<td>Online</td>
</tr>
</tbody>
</table>

ACT Test Prep
Prepare for the ACT or SAT exam in a way that best suits your needs. Students who have already taken a test preparation class and are interested in honing in on specific subject areas are encouraged to take this class to practice using authentic ACT questions, and gain an introduction to the ACT writing section. Textbook is included in the course fee. Students are encouraged to bring a sack lunch. cod.edu/test-prep-tutoring

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Times</th>
<th>Fee</th>
<th>Location</th>
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<tbody>
<tr>
<td>YEMS-0004-009</td>
<td>9 a.m. to 3:30 p.m.</td>
<td>$399</td>
<td>Online</td>
</tr>
</tbody>
</table>

YEHSC-0004-009, $399 | 9 a.m. to 3:30 p.m | $325 | Online |

ACT Test Prep
Prepare for the ACT or SAT exam in a way that best suits your needs. Students who have already taken a test preparation class and are interested in honing in on specific subject areas are encouraged to take this class to practice using authentic ACT questions, and gain an introduction to the ACT writing section. Textbook is included in the course fee. Students are encouraged to bring a sack lunch. cod.edu/test-prep-tutoring

<table>
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<th>Fee</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>YEMS-0004-010</td>
<td>9 a.m. to 3:30 p.m.</td>
<td>$193</td>
<td>Online</td>
</tr>
</tbody>
</table>

Common App Essay Workshops
Get help with your college applications by creating a working draft of your Common App essay in this writing workshop. Address this year’s prompts, develop a strong narrative, fine-tune the editing process in a comfortable, supportive setting. Work one-on-one with the instructor and with your peers to create this important personal essay. Leave the class with a working draft that’s ready for a final review by a parent, teacher or counselor. Time permitting, you may also workshop supplement essays. Students are encouraged to bring a rough draft or outline of their final essay. cod.edu/highschool

<table>
<thead>
<tr>
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<th>Times</th>
<th>Fee</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>YEMS-0004-013</td>
<td>8 a.m. to 4 p.m.</td>
<td>$249</td>
<td>Online</td>
</tr>
</tbody>
</table>

New Course — check it out!

Due to the unpredictable situation our community is facing, please note that courses listed may be cancelled or moved to an online format if deemed necessary for the health and safety of our staff and students. Please refer to cod.edu/conted for up-to-date information on all Continuing Education programming.
Online Partners

COD Continuing Education offers online options for an adult’s active schedule. We partner with national leaders in online education to offer a comprehensive selection of non-credit coursework designed to build skills, enhance your life and career, or prepare for industry-recognized certifications. The content is interactive and engaging and the courses are accessible, affordable and flexible.

The following is just a sample of the many courses each of our educational partners offer. Check out the following pages for more information and registration details.

cod.edu/ceonline

Career Training

Introduction to Supply Chain
Supply chains encompass the companies and the business activities needed to design, make, deliver, and use a product or service. Businesses depend on their supply chains to provide them with what they need to survive and thrive. Every business fits into one or more supply chains and has a role to play in each of them. This course provides an organized framework for understanding the essential concepts of supply chain management and how to develop and deploy supply chains to achieve success in the fast-paced, global economy we all live in. (180 hours) 12 months.
Ed2Go Instructor-Led Course, $119

Everyday Math
Gain confidence in your basic math skills and start using math to your advantage.
Ed2Go Instructor-Led Course, $119

Merrill Ream Speed Reading
This course will teach you how to save time by reading faster and with better comprehension.
Ed2Go Instructor-Led Course, $109

SAT/ACT Prep Series
This series will prepare you to excel in all sections of the undergraduate college entrance exams.
Ed2Go Instructor-Led Bundle, $199+

Healthcare and Fitness

Genealogy Basics
Learn where to look, who to contact, and how to use research tools to begin an exciting and fascinating exploration of your roots.
Ed2Go Instructor-Led Course, $109

Beginning Conversational French
Discover how easy it can be to learn common words and phrases for both leisure and business.
Ed2Go Instructor-Led Course, $119

Languages

Spanish for Educators
Spanish for Educators is a self-paced, online occupational Spanish conversation course that seeks to bridge the communication gap between English and Spanish speakers. This course is ideal for teachers, administrators, and anyone working with Spanish-speaking students and parents. (16 hours) 6 months.
ProfTrain, $165

Spanish for Healthcare
Spanish for Healthcare is a self-paced, online occupational Spanish conversation course that seeks to bridge the communication gap between English-speaking health care professionals and Spanish-speaking patients. (16 hours) 6 months.
ProfTrain, $165

Spanish for the Workplace
Spanish for the Workplace is an innovative, self-paced, online occupational Spanish conversation course that seeks to bridge the communication gap between English and Spanish-speaking supervisors and co-workers. (16 hours) 6 months.
ProfTrain, $165

Principles of Time Management
In this fast-paced world all too often it seems that time is a precious commodity. There never seems to be enough time in our day to do the things we need to accomplish. In this course students explore various approaches and time management techniques that help them prioritize their daily schedules so that anyone can find a method that works for them. We will explore ways to prioritize what we need to do but allow time to do what we want to do. (8 hours) 6 months.
ProfTrain, $225

Parenting

Healthy Living Suite
In this program you’ll learn how to establish a healthy approach to successful weight loss and weight management for a lifetime. You’ll learn how to save money and prepare home-cooked meals that are fast, easy and delicious, and how to grow nutritious fruit and vegetables that can be used in your meals.
Ed2Go Instructor-Led Bundle, $299

Marriage and Relationships: Keys to Success
Getting married is just the first step! Learn how to build a solid foundation for a healthy partnership that will last far beyond “I do.”
Ed2Go Instructor-Led Course, $119

Women’s Health Bundle
This course combines Perinatal Issues, Violence Prevention and Awareness, and Women’s Health Issues as you learn about the well-being of women, women’s rights and empowerment.
Ed2Go Instructor-Led Bundle, $259

Languages

Spanish for Educators
Spanish for Educators is a self-paced, online occupational Spanish conversation course that seeks to bridge the communication gap between English and Spanish speakers. This course is ideal for teachers, administrators, and anyone working with Spanish-speaking students and parents. (16 hours) 6 months.
Ed2Go Instructor-Led Course, $109

Music Made Easy
Learn the fundamentals of music theory. Be able to read, write and play simple music.
Ed2Go Instructor-Led Course, $109

Start Your Own Edible Garden
Learn how to grow delicious, nutritious fruit and vegetables in your own backyard.
Ed2Go Instructor-Led Course, $119

Travel Photography for the Digital Photographer
Learn the tricks and techniques digital photographers need to capture scenes from around the world and bring them home.
Ed2Go Instructor-Led Course, $109

Writing

Mystery Writing
Using real-world examples from bestselling mystery novels, this course will teach you the techniques you need to become a successful author.
Ed2Go Instructor-Led Course, $109

Research Methods for Writers
Learn the most efficient and effective methods to conduct research for any writing project.
Ed2Go Instructor-Led Course, $119

The Keys to Effective Editing
If you aspire to be an editor, this course will teach you the fundamentals of top-notch editing for both fiction and non-fiction.
Ed2Go Instructor-Led Course, $119

Travel Writing
Profit from your experiences in exotic lands (or your own backyard) by learning how to write and sell travel articles and books.
Ed2Go Instructor-Led Course, $109

Writing for Children
Published children’s author shows you how to touch the hearts of children by creating books for them.
Ed2Go Instructor-Led Course, $109

Professional and Personal Development

Principles of Time Management
In this fast-paced world all too often it seems that time is a precious commodity. There never seems to be enough time in our day to do the things we need to accomplish. In this course students explore various approaches and time management techniques that help them prioritize their daily schedules so that anyone can find a method that works for them. We will explore ways to prioritize what we need to do but allow time to do what we want to do. (8 hours) 6 months.
ProfTrain, $225

Online

Discover Sign Language
It’s truly amazing how much you can communicate just by using your hands. Add in different facial expressions, and you have a full conversation! In this course, you will discover how to use this graceful, expressive language to communicate.
Ed2Go Instructor-Led Course, $109

Writing for ESL
Learn how to write in English more effectively to succeed in college and at work.
Ed2Go Instructor-Led Course, $109

Individual Excellence
Master 12 career-enhancing skills including goal setting, time management, personal organization, and creativity.
Ed2Go Instructor-Led Course, $119

Resume Writing Workshop
Discover the secrets to transforming your tired, boring resume into a powerful tool that will get you interviews.
Ed2Go Instructor-Led Course, $119

Twelve Steps to a Successful Job Search
Learn how to get the job you want in any economy with these twelve steps.
Ed2Go Instructor-Led Course, $119

Start a Pet Sitting Business
Discover how to translate your love of animals into a fun and profitable career.
Ed2Go Instructor-Led Course, $119

Teacher Professional Development

Creating a Classroom Website
Learn how to create a classroom website and how having one can make you a more effective and dynamic teacher.
Ed2Go Instructor-Led Course, $119

Homeschool with Success
Discover how to homeschool your children in a way that ensures they get what they need both academically and socially.
Ed2Go Instructor-Led Course, $109

Reading Strategies Suite
Learn creative ways to improve student literacy, turn guided reading strategies into opportunities, and bring differentiated instruction to life in your classroom.
Ed2Go Instructor-Led Course, $109

Singapore Math: Number Sense and Computational Strategies
Discover the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.
Ed2Go Instructor-Led Course, $119

Solving Classroom Discipline Problems
Veteran teachers reveal the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.
Ed2Go Instructor-Led Course, $119
Blog and Podcasting for Beginners
Learn how to create your very own blog and podcast using the tools that you already have available on your computer.
Ed2Go Instructor-Led Course, $119

Understanding the Cloud
Learn everything you need to truly understand the cloud—including how it works, what drives it, why it’s so popular and how to make the cloud work for you.
Ed2Go Instructor-Led Course, $109

New Online Program Series
No real-time requirements or meetings. You decide when to participate, or go back and review, at your convenience.
Register today Log into myaccess.cod.edu or call (630) 942-2208.

Data Analysis Program—Online
Data analysis is quickly becoming one of the most sought after skills in the workplace. Companies have increasingly large amounts of data, but need people with the ability to analyze that data to see trends and form predictions and make decisions. Add a new skill set to your portfolio, and make a big difference in the success of your organization by acquiring data analysis skills.

The Program Series
Enroll in the series and receive an award of completion from COD Continuing Education when you have successfully finished all coursework.

Management Skills Program—Online
Enhance your management skills and discover the keys to effectively managing your employees.
Learn how to create clear expectations, engage and motivate employees, and increase your effectiveness. Explore the principles of collaborative management and gain insight on how to expand your collaborative skills for the success of your team or organization.

To learn more about individual courses and other online options, visit cod.edu/CEonline.

Program Series
Enroll in the series and receive an award of completion from COD Continuing Education when you have successfully finished all coursework.

- Management Boot Camp
- Collaborative Management
- Managing Generations in the Workplace

Sept. 8 to Nov. 27, PROED-0011-NT01, $195

Accounting and Finance for Non-Financial Managers—Online
Increase your effectiveness and your career through practical techniques, financial concepts and common business accounting processes. Learn to utilize financial information to aid effective decision making when it comes to budgeting, setting goals and assessing performance. Understand the seven steps in the accounting cycle, learn about handling cash, and acquire advanced information for how to analyze and assess business reports.

The Program Series
Enroll in the series and receive an award of completion from COD Continuing Education when you have successfully finished all coursework.

- Accounting and Finance for Non-Financial Managers
- Cash is King
- Financial Analysis and Planning for Non-Financial Managers

Sept. 8 to Nov. 27, PROED-0003-NT01 $495

Bookkeeping Program Series (48 hours) 3 months
How do you manage the finances of a business? Whether you are an entrepreneur, running a family business, or just looking to advance your career and add to your skill set, this Bookkeeping Program Series will provide you with the knowledge needed to measure, and manage, the financial health of your business. This program focuses on cash basis accounting.

The Program Series
Enroll in the series and complete the accounting cycle accurately and in a timely fashion. Even if you plan to outsource your bookkeeping needs, you should still understand how the process works. No one should be clueless when it comes to the finances of their business.

- Financial Analysis and Planning for Non-Financial Managers
- Cash is King
- General Ledger and Month End Procedures
- Closing Procedures and Financial Statements
- Understanding Debts and Credits
- Cash is King

Sept. 8 to Nov. 27, PROED-0003-NT01 $495

Survival Kit for New Teachers
Learn the secrets for success in your first years of teaching.
Ed2Go Instructor-Led Course, $119

Teaching Smarter with SMART Boards
Master the use of SMART Board and SMART Notebook technology so you can create powerful interactive lessons that capture your students’ attention.
Ed2Go Instructor-Led Course, $119

Teaching Students with ADHD
Learn practical strategies for helping children with attention deficit hyperactivity disorder (ADHD) succeed in school.
Ed2Go Instructor-Led Course, $119

Technology
Microsoft Office Excel 2016
Microsoft Excel is the standard spreadsheet application for both personal and business use, so staying on top of the latest version is very important for anyone considering career advancement. Regardless of your level of understanding, you will benefit from this Microsoft Excel 2016 training course because it covers basic, intermediate and advanced competency levels. Our Microsoft Excel 2016 training will help you with the knowledge to use it more effectively whether you are using it at home or in the workplace. Understand how to manipulate data within a spreadsheet, validate and present information using the built in structure and functions of Microsoft Excel.
(30 hours) 12 months
ProFrai, $470

Microsoft Office Word 2016
Microsoft Word 2016 is a very popular word processing program that can be used for both personal and business purposes. While already feature rich and critical for productivity, Microsoft continues to improve and enhance their software with each new release like the latest Microsoft Word 2016. In this course, you will learn to navigate the interface, create documents that stand out and how to extend the use of Microsoft word beyond its traditional uses. This course will cover simple commands, document creation, complex long documents and all its traditional uses. This course will cover simple commands, document creation, complex long documents and all its traditional uses. This course will cover how to extend the use of Microsoft word beyond its traditional uses.
(30 hours) 12 months
ProFrai, $470

Basic Computer Skills Suite
Learn essential computer skills for the 21st century workplace, including how to troubleshoot PC issues.
Ed2Go Instructor-Led Bundle, $299

Online Test Preparation
Call to Register (630) 942-2208
Using Cambridge online test preparation materials, develop a personalized study plan by assessing your scores and diagnosing problem areas. Begin with the basics and progress into a plan to help you get your best score.

- Courses are online and self-paced.
- Content is divided into 30, self-contained lessons.
- Each unit takes approximately one hour to complete for a total of 30 content hours.

Use your time effectively with this Cambridge online test preparation program. This program features section-specific questions that are modified and timed, allowing you to practice the types of questions you will see on test day, under conditions similar to the actual exam. You will receive login information via email from Cambridge Educational Services within 48 hours of enrollment. You will also receive supplemental materials in the mail, including retired tests and a practice book of real exam questions. Please be sure to provide accurate contact information at the time of enrollment, in order to receive all materials. You will have five months from first log-in to complete the online course.

Online Test Preparation Courses, $500
Graduate Management Admissions Test (GMAT) Graduate Record Examinations (GRE)
Law School Admissions Test (LSAT)

Please call our office to register at (630) 942-2208 and review details online at cod.edu/conted/prep-testing.
Online Partners: Ed2Go

Education to Go (Ed2Go) offers a wide variety of instructor-facilitated, non-credit courses that are project-oriented. You can complete any course entirely from your home or office any time of the day or night. For a complete list of available courses, detailed course descriptions, requirements, demonstrations, and additional information, visit www.ed2go.com/dupage.

- Six weeks, with new course material released bi-weekly
- New sessions begin monthly
- More than 200 courses available

Instructor-Led Courses
www.ed2go.com/dupage

Also, check out Ed2Go Career Training!
Online career training programs can start you on a path to an in-demand profession. You can begin these programs at any time and learn at your own pace.

- 6 to 12 month programs
- Many approved by national certifying bodies and prepare students for national certifying exams
- Helpful student support staff to help with program completion

careertraining.ed2go.com/dupage

Registration is easy:
- Find a course at ed2go.com/dupage or careertraining.ed2go.com/dupage.
- Choose the department and course title you are interested in, and select the “Enroll Now” button.
- Follow the instructions to enroll and pay for your course.
- Print out your confirmation notice.

Online Partners: Career Step

Online Healthcare and Professional Programs
https://partner.careerstep.com/cod

Featured Fall Courses

Online Medical Transcription Editor
Prepare for a career in medical transcription and editing. This program is approved by the Association for Healthcare Documentation Integrity (AHDI). Topics studied include documentation, biomedical sciences, and editing theory. Enrollment includes ebooks, a transcription foot pedal, an AHDI membership and a voucher to take the Registered Healthcare Documentation Specialist (RHDS) exam.
BCAST-0700-001, $3,199

Hemodialysis Technician with 100-Hour Externship
The Dialysis Technician program covers:
- Effectively working with patients, educating and preparing them, and comforting them during stressful procedures
- Setting up, monitoring, and administering dialysis treatment
- The organs of the renal system and their basic functions
- Medical terminology, blood draw procedures, and more

The course includes images, exercises, learning games, and highly interactive simulations to prepare you to work as a hemodialysis technician. In order to qualify for exam registration, you will also need to complete your externship, which is included in your initial enrollment. Externships take up to 100 hours to complete. (90 hours) 3 to 6 months CareerStep $3,199
BCAST-0740-001

Online Microsoft Office 2019 Bundle
Prepare to earn the Microsoft Office Specialist Master certification with training on Microsoft Word, Excel, PowerPoint, Outlook, and Access. Gain a foundation in beginning and advanced concepts and complete a variety of hands-on exercises. Enrollment includes ebooks as well as five quick reference cards.
BCAST-0800-001, $599

Online Pharmacy Technician
BCAST-0710-001, $2,999

Online Veterinary Assistant
BCAST-0720-110, $1,999

Find further details about these courses at https://partner.careerstep.com/cod.
Online Partners: UGotClass/LEARN

Social Media for Business Program Series (48 Hr.) 3 months
Get on in this exciting and growing way to communicate, market and serve your customers and clients. For businesses, nonprofits, government, and other organizations. From Facebook to Twitter, blogging, YouTube, LinkedIn, and more, discover the new principles of communication that apply across all networks and how these specific social networks work and the possible uses for your organization.

Learn how social networks are used to develop a two-way communication and marketing strategy for your organization. Then find out what you can be doing, what you should be doing, and take back a plan to integrate social networks into your communication and marketing.

Whether you are new to social networks or already involved, you will come away with both an understanding of social networks and practical, how-to techniques to integrate social networks into your organization or business. Your instructors are outstanding practitioners who also speak, write, and train others on social networks.

- Introduction to Social Media
- Integrating Social Media in Your Organization
- Marketing the Social Media

Sept. 8 to Nov. 27, PROED-0020-NET01, $495

Coding Program Series (48 Hr.) 3 months
Coding is becoming one of the most in-demand skills in the workplace today. As a result, coding has become a core skill that bolsters one’s chances of becoming a higher value to organizations. The highest demand is for programming languages with broad applicability. Begin by getting introduced to the basics of computer programming and various programming languages. Then go to the next level and acquire all the basics of HTML and CSS. You will learn the relationship between these two industry-standard web page coding languages and the step by step process of hand coding and building web pages.

Finally, discover the advanced features of CSS and learn how to use this very powerful language.

- HTML Fundamentals
- CSS Fundamentals
- Introduction to Coding

Sept. 8 to Nov. 27, PROED-0030-NET01, $595

Digital Marketing Program Series (48 Hr.) 3 months
Come get a fundamental yet advanced introduction to e-marketing, including improving email promotions, analyzing your web site traffic, doing search engine optimization, and how to successfully employ online advertising. Relevant for any type of organization, including businesses, companies, non-profits, and government agencies.

- Introduction to Web Design
- Intermediate Web Design
- Advanced Web Design

Sept. 8 to Nov. 27, PROED-0040-NET01, $495

Programming for Non-Programming Program series (52 Hr.) 3 months
With virtually every organization now involved or even dependent on programming, managing or working with programmers is now an important part of your toolkit. If you wish to communicate technically with programming teams or wish to code a bit yourself, this certificate is for you. Begin by learning about how programming works, including processes, timelines, and how projects are planned. Then learn the basic concepts of programming, so you can communicate more effectively with programmers and techies.

Finally, pick up the communication strategies to make your projects more successful, creating a win-win situation for both you and your programmers.

- Basic Programming Concepts
- How Programming Works
- Communicating with Programmers

Sept. 8 to Nov. 27, PROED-0040-NET01, $495

Web Design Program Series (48 Hr.) 3 months
Online users say a website’s design is the number one criteria for deciding whether a company is credible or not, according to recent research. Understanding what it takes to produce effective web design is essential in today’s market of highly saturated digital competition.

First discover the basics of web design using HTML and CSS. The No prior knowledge of HTML or web design is required. After the first course you will have the info you need to plan and design effective web pages. Then find out how to create effective and dynamic websites/applications. Take away a functioning web application hosted on a web server that is both accessible and Search Engine Optimized. Finally, learn about responsive design process, advanced layout and design features using the Bootstrap framework. Plus explore CMS frameworks and industry standard technologies and frameworks.

- Introduction to Web Design
- Intermediate Web Design
- Advanced Web Design

Sept. 8 to Nov. 27, PROED-0050-NET01, $595

Programs in Learning Styles (K12) (48 Hr.) 3 months
New research and information is coming out frequently now about how your learners - and you - learn. Here’s what we know. In the last century, you taught everyone equally by teaching them the same. But we know we each learn differently.

So in this century, you teach everyone equally by teaching them differently. In this Certificate in Learning Styles, you get the most advanced information about the three most important and most prevalent characteristics you experience with your participants: generation, gender, and the autism spectrum. Your instructors are some of the foremost authorities in the world on these subjects.

They write, and speak around North America, on learning styles.

- Students with ASD (Autism Spectrum Disorder)
- Gender in the Classroom
- Generational Learning Styles

Sept. 8 to Nov. 27, PROED-0070-NET01, $395

Introduction to Supply Chain
Supply chain encompass the companies and the business activities needed to design, make, deliver, and use a product or service. Businesses depend on their supply chains to provide them with what they need to survive and thrive. Every business fits into one or more supply chains and has a role to play in each of them. This course provides an organized framework for understanding the essential concepts of supply chain management and how to develop and deploy supply chains to achieve success in the fast-paced, global economy we all live in.

(180 Hr.) 12 months

ProTrain, $999
CONTACT TRACER TRAINING

Aligned with CDC training guidelines, this introductory online course will focus on building the knowledge about the science of COVID-19, infectious period, the clinical presentation, and the evidence for how it is transmitted from person-to-person and why contact tracing is an effective public health intervention. Students will learn how to build rapport with cases, identify their contacts, and support both cases and their contacts to stop transmission in their communities. The course will also cover several important ethical considerations, including HIPAA, cultural sensitivity and diversity surrounding contact tracing.

This program requires that students must be 18 years or older, have a high school diploma, or equivalent, and have a general proficiency and access in technology.

*This training program is pending approval by the Workforce Innovation Opportunity Act (WIOA).* **A payment plan is also available.

For more information and upcoming start dates visit cod.edu/contact-tracer.

WIOA
Workforce Innovation and Opportunity Act

College of DuPage Continuing Education
WIOA Approved Programs

- CDL 160-hour and 240-hour Truck Driving Program
- Essentials of Project Management Course
- Advanced Project Management Course
- Project Management Certification Prep
- 911 Public Safety Telecommunicator 1 Course
- RN 16-Week Refresher Course
- Veterinary Assistant Program
- Dental Assistant Program
- Six Sigma Black Belt Course
- Six Sigma Green Belt Course
- Certified ScrumMaster Course
- Agile Project Management Course

Learn more about WIOA by visiting illinoisworknet.com/WIOA

Maps and Locations

For more maps and related information, visit cod.edu/maps.

College of DuPage Campus – Glen Ellyn

Off Campus

- Addison Center
  301 S. Swift Road, Addison
- Bolingbrook Training Center
  479 Quadrangle Drive, Bolingbrook
- Brookdale Senior Center Living
  60 N. Nicolai Ave., Glen Ellyn
- Carol Stream Center
  500 Kahn Road, Carol Stream
- DuPage County Convalescent Center
  421 N. County Farm Road, Wheaton
- Elmhurst Memorial Hospital
  155 E. Brush Hill Road, Elmhurst
- Equipment Depot
  757 Expressway Drive, Itasca
- Grace Lutheran Church
  201 N. Catherine Ave., La Grange
- Naperville Center
  1223 Rickert Drive, Naperville
- Riverwalk Community Center
  305 W. Jackson Ave., Naperville
- Villa St. Benedict
  1920 Maple Ave., Lisle
- Westmont Center
  650 Pasquinelli Drive, Westmont

* This training program is pending approval by the Workforce Innovation Opportunity Act (WIOA).
* A payment plan is also available.

For more information and upcoming start dates visit cod.edu/contact-tracer.
How to Register

You will receive a confirmation letter within three to four business days after enrollment is received and payment is processed.

Fax (630) 942-3785

Mail
Continuing Education
College of DuPage
425 Fawell Blvd.,
Glen Ellyn, IL 60137

Online
myaccess.cod.edu

On campus in
Glen Ellyn:
Student Resource
Center (SRC),
Room 1110

College of DuPage Policies

ADA
For College of DuPage classes, every effort will be made to provide reasonable accommodations to students with disabilities. This is done in coordination with our Center for Access and Accommodations, which can be reached at (630) 942-2154 (voice) or (630) 658-8612 (TDD). Personal assistance with using the restroom, mobility around campus or eating is not provided. Students requesting accommodations should be in contact with Access and Accommodations 30 days prior to the start of programs. An intake session will be performed on an individual basis to determine a student’s needs. On rare occasions, it may be determined that a student’s needs cannot be met in our environment.

CANCELLATIONS
We encourage you to enroll as early as possible to ensure you can get into the courses you choose. If your program cancels, we encourage you to select another program or activity, or we can provide you with a refund. Notification and confirmation of cancellation must be processed by 5 p.m. on the day before the first class session.

REFUNDS
A 100 percent refund is given up to one (1) business day before the start of class. Please note that non-attendance does not count as a withdrawal. If you are requesting a refund after the deadline, call (630) 942-2308 for necessary form.

TEACH WITH CONTINUING EDUCATION
To learn more about teaching a course with College of DuPage Continuing Education, please visit cod.edu/conted or email CEprograms@cod.edu.

COD ALERTS
To find out information about College closures due to weather or emergencies, you can sign up for COD Alerts. This notification system is for all students and staff of COD. For details on how to register for alerts go to cod.edu/it/labs/pages/faq.html. You may also find out information from local TV and radio stations.

Continuing Education programs and course schedules are subject to change.

CHAPARRAL SHUTTLE SERVICE
Save time trying to find a parking space and take the Chaparral Shuttle! The shuttle service connects students from east to west campus, stopping in College Lot 6, located at the northwest corner of College and Lambert roads, and at the south entrance of the Student Resource Center (SRC).

The Chaparral Shuttle runs Mondays to Fridays, 8:30 a.m. to 3:30 p.m., throughout the fall and spring terms when classes are in session. Shuttle pick-ups are approximately every seven minutes. For more information, please call (630) 942-4063.

Due to the unpredictable situation our community is facing, please note that courses listed may be cancelled or moved to an online format if deemed necessary for the health and safety of our staff and students. Please refer to cod.edu/conted for up-to-date information on all Continuing Education programming.

Students First Name     Student Last Name
Birthdate        Student ID# (if known)
Street      City     State ZIP
Home Phone     Work/Cell Phone
Email (for Youth Education students, please provide a parent’s email):
CURRENT GRADE LEVEL    SCHOOL ATTENDING SPRING 2020
COURSE TITLE      COURSE NUMBER    FEE
PAYMENT
Your registration is not official until payment is received.
Check Enclosed (to College of DuPage)    Credit Card (Please call (630) 942-2208.)

TOTAL

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