BLACKBOARD COLLABORATE TUTORING

Using the NEW Student Support Tab

Tutoring Services
Learning Commons
SRC 2102
(630) 942-3686
tutoring@cod.edu
1.) Go to the COD homepage (cod.edu) and click on “Blackboard.”
2.) Log in to Blackboard with your MyAccess username and password.
3.) Click on the NEW “Student Support” tab on the top left.
4.) Click on “Join Session” for the Collaborate Tutoring that is appropriate for your course. Tutoring only available at times listed.
5.) Enter your name to join the session.
6.) Wait while your tutor and other students join the session.
7.) If you need help, open up the “Open Session Menu” tab to the upper left. The help menu appears on the next page.
Welcome!

You are the only one in the room. Please wait while others join.
8.) To chat, click on the purple “Open Collaborate Panel” to the lower right. The chat box is displayed on the next page.
Welcome!

You are the only one in the room.
Please wait while others join.
9.) Check your settings for sound and video by selecting the “My Settings” icon.
10.) To leave the session, open up the “Open Session Menu” tab to the upper left.
11.) Select “Leave Session.” You are finished. Thank you for using Tutoring Services!