Campus safety is of the upmost importance at College of DuPage. The Campus Violence Prevention Plan is central to our efforts to maintain a secure educational environment.

While it is impossible to predict every scenario, our goal is to be as prepared as possible to respond if a violent situation occurs. This plan, developed by a team of College staff, is a comprehensive document that provides critical information on an extensive list of topics related to violence prevention. The information reflects the best contemporary theory on the methods to deter and, if necessary, counter violent threats.

I thank everyone involved in creating this plan. It reflects our commitment to providing a safe campus for our students, faculty, staff and community.

Dr. Brian W. Caputo
President, College of DuPage
REGISTER OF VIOLENCE PREVENTION PLAN CHANGES

<table>
<thead>
<tr>
<th>Date</th>
<th>Section(s) Changed</th>
<th>Change made by</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/24/2010</td>
<td>Reviewed and made minor changes</td>
<td>Chief Mark Fazzini/Staff</td>
</tr>
<tr>
<td>12/20/2011</td>
<td>Reviewed and made minor changes</td>
<td>Chief Mark Fazzini</td>
</tr>
<tr>
<td>6/17/2017</td>
<td>Overall rewrite for Ready to Respond Campus.</td>
<td>Chief Joe Mullin/Sue Jerak</td>
</tr>
<tr>
<td>6/13/2018</td>
<td>Added record of changes, distribution list, team membership section, coordination of violence prevention related activities section. Revised approval and revisions section.</td>
<td>Chief Joe Mullin</td>
</tr>
<tr>
<td>4/23/2019</td>
<td>Added Campus Violence Prevention Strategies and Initiatives. Updated Team Membership, BIT Reporting Process, and Approval and Revision sections.</td>
<td>Chief Joe Mullin</td>
</tr>
<tr>
<td>9/3/2020</td>
<td>Added contact number for College of DuPage Police Department. Updated titles and department names. Updated training section.</td>
<td>Chief Joe Mullin</td>
</tr>
<tr>
<td>8/3/2021</td>
<td>Updated Strategies and Initiatives; Task Forces, Committees, and Memberships; and Team Membership.</td>
<td>Chief Joe Mullin</td>
</tr>
<tr>
<td>7/12/2022</td>
<td>Updated Strategies and Initiatives and Team Membership.</td>
<td>Chief Joe Mullin</td>
</tr>
<tr>
<td>8/25/2023</td>
<td>Updated Team Membership</td>
<td>Chief Joe Mullin</td>
</tr>
</tbody>
</table>

VIOLENCE PREVENTION PLAN DISTRIBUTION LIST

The following is a list of employees, groups and organizations that receive a complete copy of the College of DuPage Campus Violence Prevention Plan each time it is updated.

The document will be delivered through either the internal College mail system, hand delivered by the COD Police Department or mailed to the following recipients:

- COD President
- COD Administrators
- COD Incident Management Team Members
- COD Police Department Command Officers
- COD Police Dispatch Center
- COD Police Squad Room
- COD Campus Violence Prevention Committee Members
- COD Behavioral Intervention Team (BIT)
- COD Off Main Campus Site Supervisors
- COD Campus Portal (minus some sensitive information)
- Village of Glen Ellyn Police Department
- Lisle-Woodridge Fire Department
- DuPage County Office of Homeland Security and Emergency Management
- Illinois Community College Board (at campusecurity@illinois.gov)
- DuPage County Health Department—Behavioral Health
PURPOSE

College of DuPage is committed to creating and maintaining a safe and secure educational environment for all employees, students and visitors. The purpose of this plan is to outline the College’s multi-tiered approach to preventing and mitigating the potential for violence. To this end, and in compliance with the Campus Security Enhancement Act (110 ILCS 12), the College created a Campus Violence Prevention Committee and Threat Assessment Team responsible for identifying protocols, strategies, and initiatives to most effectively prevent and mitigate the potential for campus violence, ensuring and enhancing the safety of the College community.

Responsibility to Report: It is the responsibility of all campus community members (students, employees and visitors) to promote and maintain an environment free from violence at all College of DuPage facilities. Such responsibility includes, but is not limited to, being aware of one’s surroundings and immediately reporting incidents, behaviors or actions of others that seem unusual, concerning disruptive, suspicious, threatening or violent in nature.

Reporting Process: In order to report and document unusual, disturbing, concerning or suspicious behaviors or incidents of threats or violence involving students, employees or visitors on campus, the College expects reports to be filed with both the Behavior Intervention Team (BIT) and the College of DuPage Police Department. BIT referrals can be submitted through the BIT website (www.cod.edu/student_life/dean-of-students/behavioral_intervention/index). Imminent threats should be immediately reported to the College of DuPage Police Department.

For off-campus sites, in place of the College of DuPage Police Department, incidents should be reported to the local police authority. The College of DuPage Police Department will be responsible for transmitting information they receive to the appropriate offices and/or departments, along with the BIT, if applicable.

APPLICABILITY

This plan shall set forth the College’s expectations with regard to violence prevention for the campus community, including employees, students, visitors, contractors and vendors. All persons in these categories, with the exception of visitors, shall be responsible for reviewing this plan and complying with the provisions herein. The College of DuPage Police Department is responsible for providing this information to employees. This plan, and any related policies and procedures, shall cover all College-owned or controlled property, buildings and facilities.

RESPONSIBILITY OF COMMUNITY

The College is committed to the development of preventive measures, including campus violence prevention and threat assessment committees, security planning for at-risk individuals, pre-employment screening for selected positions, training and programs designed to increase employee and student awareness and preparedness. All persons are strongly encouraged to be aware of their surroundings, to be alert for concerning and alarming behaviors that may be threatening or lead to violence, and to report such behavior to the appropriate College official.

A few general examples of behaviors that should be reported include, but are not limited to:

- A slow or radical change in a person’s behavior, academic or workplace performance, appearance or conduct.
- Aggressive or irrational behavior through words or actions.
- Severe depression, unhappiness or irregular emotional behavior.
- Inability to control anger, confrontational or disturbing words or actions.
- Unusual overreaction to normal circumstances.
- Lack of compassion or empathy for others.
- Any threat or act of violence.
- Damage to property.
- Unusual nervousness, tension or anxiety.
- Expression of suicidal thoughts, feelings or acts.
- Any other action, word or behavior that one may reasonably believe could lead to violence.
- Threatening statements, displays, photos or other publications in electronic format or communication.

Immediate Attention Required: Any incident or behavior that creates an imminent threat or actual violence should be reported directly to the College Police Department at (630) 942-2000 immediately, or by calling 911. For off-campus facilities, it should be reported to the local police department by dialing 911.

Other Applicable Policies: If an incident involves conduct or behavior of a student, employee or visitor that is regulated or enforced by a more specific applicable College policy (i.e. Code of Student Conduct or employee personnel policy), state or federal law or regulation, appropriate action shall be taken by the College office or department responsible for handling such matters in conjunction with this plan.

Administrative Resources: The following College officers, departments and officials, or their designees, shall be responsible for the implementation and enforcement of this plan:

- Office of the President
- College of DuPage Police Department
- Dean of Students Office
- Office of the Vice President for Administrative Affairs
- Office of Human Resources
- Counseling, Advising and Transfer Services
- Center for Access and Accommodations
Once the Threat Assessment Team is notified of an incident, the team will confer as soon as reasonably possible to determine what response from the team is necessary. If the team determines that a threat is present, the team shall inform the proper College officials or representatives to initiate a reasonable, appropriate and timely response.

**Preventing Sexual Assault Task Force**

The campus-wide task force was designed to improve coordination between community leaders and service providers to prevent sexual violence, domestic violence, dating violence and stalking and to ensure a coordinated response in terms of law enforcement and victim services (110 ILCS 12/10).

The task force is composed of representatives of campus staff, students, community-based organizations and law enforcement.

**Sexual Assault Response Team (SART)**

SART is a multi-disciplinary team of individuals that represent the various resources that a survivor of sexual violence might interact with as a result of their victimization including but not limited to: evidence technicians, law enforcement officers and detectives, community-based victim advocates and State’s Attorneys. The SART is committed to ensuring survivors receive compassionate, dignified and responsive care.

**Terrorism Liaison Officer’s Committee (TLOC)**

The College of DuPage Police Department is an active member of TLOC, a committee designed to provide a venue for local law enforcement to interact with each other and with the FBI to share ideas and intelligence regarding the nation’s war on terrorism and to discuss the counterterrorism challenges faced daily by police officers on the streets.

**Preventive Measures and Programs**

The following information outlines the type of measures implemented by the College in order to prevent, deter and address violence and threats of violence on the College campus:

- **College Police:** College of DuPage maintains a full-time law enforcement agency (College of DuPage Police Department) on campus in order to protect and serve the campus. The College of DuPage Police Department is staffed with full- and part-time sworn police officers who are responsible for providing law enforcement services to the Glen Ellyn campus. The College of DuPage Police Department is a 24/7 operation. It is responsible for dispatching officers to all types of campus emergencies. The College of DuPage Police Department communicates regularly with other law enforcement agencies and emergency responders in order to more effectively and efficiently respond to incidents on campus. The department uses radio systems and portable radios that provide for a wider range of communication with other agencies and responders. They will provide escort services to anyone requesting assistance.

- **Situational Awareness:** The COD Police Department liaisons with federal, state and local law enforcement agencies to maintain situational awareness of recent incidents, current patterns and trends, risk factors and pre-incident warning behaviors in an attempt to enhance the College’s ability to mitigate and prevent campus violence.

- **NIMS Compliance:** Members of the College of DuPage Police Department and members of the Campus Incident Management Team have completed the National Incident Management System (NIMS) and Incident Command System training, which encompasses the need for clear lines of communication when dealing with an emergency.

- **Campus Emergency Operations Plan:** The College has a comprehensive, all-hazards Emergency Operations Plan that incorporates a number of emergency policies and procedures on behalf of the College community in the event of an emergency. This plan outlines numerous methods of communication that may be used in an emergency situation, including an emergency notification text messaging system (COD Alert) in order to provide timely notification to the campus community in the event of an imminent threat or event. The types of emergency notifications currently place include: email, text messaging, telephones, all clear system, plasma screens, message board, website, telephone messages, WDCB radio station and local media outlets, to name a few.
COMMUNITY OUTREACH, AWARENESS AND EDUCATION INITIATIVES

- **Emergency Callboxes:** The College installs and maintains 45 emergency callboxes in parking lots and other selected areas on the Glen Ellyn campus in order to provide a means of communication directly to the College of DuPage Police Department in the event of an emergency or for assistance.

- **Emergency Notification Systems:** The College maintains fire alarm systems with an emergency PA system. The Facilities Department is responsible for regular testing of this system. The College’s emergency warning and notification plan includes redundancies to ensure that critical information is communicated to the college community.

- **Everbridge:** Everbridge is a personal safety app for mobile devices. The app enhances safety on campus through a virtual safety network of friends, family, and law enforcement. The app includes numerous safety features, including the ability to send and receive communication directly with the College of DuPage Police Department via voice and text and a safety timer.

- **Closed-Circuit Television Cameras:** The College is equipped with 900 closed-circuit television cameras that are monitored on a 24-hour basis.

TRAiNING

The College provides opportunities for training of employees and students with regard to College-related issues, including but not limited to workplace violence, sexual harassment and emergency response.

The College of DuPage Police Department provides regular training for its police officers and command staff focusing on a wide range of law enforcement matters. All College police officers are Emergency Medical Responders and receive frequent and on-going training in compliance with Illinois Law Enforcement Training and Standards Board training requirements.

The College of DuPage Police Department is a member of the North East Multi-Regional Training Consortium that provides in-service training on numerous topics for police, including weapons training, civil liability, biased-base policing, sex crimes investigation training, use of force training, de-escalation, active shooter training, communication skills, defensive tactics, first responder decision making, crowd control, etc.

- **Active Violence Preparedness:** The COD Police Department offers Active Violence Preparedness training to faculty, staff, students and community members. The three-phase training class enhances preparedness by teaching strategies designed to increase survivability in response to an active threat, as well as by increasing the understanding of pre-incident risk factors, warning behaviors, and leakage to mitigate the potential for violence.

- **Behavioral Intervention Team (BIT) Outreach:** The BIT provides outreach and awareness sessions to college faculty to both enhance the overall awareness and understanding of the mission of the BIT and to encourage and promote reporting of concerning behaviors.

The BIT provides annual training to members along with case scenario training to academic administrators on strategies to enhance classroom management.

BIT members are trained in the Structured Interview for Violence Risk Assessment (SIVRA-35), which provides guidance and direction to campus authorities on the presence of risk factor.

- **Crisis Intervention and De-Escalation Training:** The College of DuPage Police Department offers training designed to enhance the understanding and ability to apply strategies and tactics to effectively manage and de-escalate individuals in crisis.

- **Situational Awareness Training:** The College of DuPage Police offer community outreach opportunities designed to enhance the community’s overall situational awareness and to empower members of the community to “say something if they see something.”

- **Crime Prevention Training:** The College of DuPage Police offer community outreach classes regarding strategies to enhance personal safety and mitigate the potential of being victimized by crime.

- **Homeland Security Training Institute:** The Homeland Security Training Institute (HSTI) is focused on education for law enforcement, fire science, first responders and corporate security personnel in the area of homeland security. Through a series of courses in program models such as law enforcement, disaster preparedness, counterterrorism, intelligence, emergency response, NIMS/NRF/ICS and private sector security, the HSTI continues to develop programs for working professionals.

- **College of DuPage Police Department Podcast:** The College of DuPage Police Department engages in podcasts designed to enhance community awareness and prevention of, and preparedness for violence.

MENTAL HEALTH SUPPORT AND RESOURCES

In addition to the above, Illinois law provides for training of qualified personnel in the early identification of mental health disorders and crisis management in addition to being well versed on the Illinois Mental Health and Developmental Disabilities Code. (See 405 ILCS 5/1 et seq.) (effective June 1, 2008) This code regulates the manner in which the involuntary commitment and treatment of an individual should be considered.

The College has created a Threat Assessment Team/Behavioral Intervention Team in order to review incidents and/or behaviors involving employees, students or visitors with regard to potential threats of violence or harm.

- **Crisis Intervention Team (CIT):** College of DuPage police officers have been trained as resource specialists who can provide an immediate and effective response to calls involving a mental health crisis.

- **Counseling Services:** Counseling, Advising and Transfer Services offers short-term, personal counseling to admitted College of DuPage students at no additional cost. Personal counseling services are designed to support the well-being and academic success of students. The Counseling Services staff provide a safe and supportive space for students to talk about emotional, interpersonal or academic concerns. Counselors are objective, skilled listeners who help students clarify their concerns, explore their goals and strengthen their strategies for coping.

Counseling Services also provides crisis intervention and educational programming to the campus community, assisting students to connect with community resources when needed and appropriate.

- **Student and Employee Assistance Program:** The COD Employee Assistance Program is a confidential assessment and referral service that provides problem identification, counseling and referral services. All EAP care managers are professional, licensed clinicians and experienced in providing support, understanding and guidance for a broad range of needs.

- **Mindfulness Meditation:** Mindfulness has grown in popularity as research continues to show its many health benefits, including helping people relate differently to stress and reduce anxiety. The College of DuPage regularly offers mindfulness meditation to the College community.

- **Mental Health Matters:** The College facilitates events designed to reduce the stigma around mental health struggles while encouraging use of effective mental health wellness strategies.
COORDINATION OF VIOLENCE PREVENTION RELATED ACTIVITIES

The Behavioral Intervention Team (BIT) utilizes a centralized reporting and recordkeeping system designed to enhance the College’s ability to collect, maintain, reference, coordinate and track concerning or threatening behaviors, as well as assessments and interventions associated with specific individuals.

Members of the Behavioral Intervention Team (BIT) refer to information maintained in the central recordkeeping system in an attempt to better understand the totality of the circumstances surrounding behavior. Members of the team share information, observations, mutual support and when necessary, designate a single point to centralize the collection of information and to assess concerns.

CRISIS INTERVENTION ACTIVITIES

Counseling, Advising and Transfer Services provides crisis intervention services. These services work to respond to the special situations of students and employees in need of intervention.

CRIME PREVENTION PROGRAMS

The College offers regular crime prevention-related programs and presentations to the College community in order to create awareness and education on how to prevent violence and promote safety. These programs are provided by various College departments and offered to students and employees, and supplemented by educational materials. They include workshops on workplace violence, along with training on diversity and anti-harassment training.

- Publications: The online College Catalog, Annual Security Report and other documents include crime prevention information to employees and students.
- Facilities/Infrastructure Safety Measures: The College facilities and infrastructure are assessed from time to time through Risk Management to determine whether safety measures are in place to adequately address and respond to the incidents of violence and/or threats to the campus community.

The College conducts ongoing reviews of its facilities and infrastructure to determine whether it is reasonable and necessary to modify or enhance its methods of security and warning systems within each building accessed by the campus community and/or the general public.

Current security enhancing systems utilized on campus include:
- Surveillance Cameras
- Key Mark Medeco Key System
- Locations Restricted by Continental Access Control System
- Computer-Aided Police Dispatch System
- Honeywell Emergency PA System

INTERNAL COLLEGE POLICIES AND PROCEDURES

The following policies are in place in order to incorporate violence prevention strategies to prevent, address and resolve issues of violence and safety at College of DuPage:
- Policy 3.20 Facilities Usage
- Policy 1.41 Campus Security and Emergency Response Plan
- Policy 4.11 Occupational and Environmental Health and Safety
- Policy 1.41 Campus Security and Emergency Response Plan
- Policy 1.40 Reporting Criminal Acts and Emergencies
- Policy 1.11 Sexual Discrimination, Harassment, and Misconduct
- Policy 1.25 Drug-Free Campus
- Policy 1.26 Weapons and Firearms on Campus
- Policy 5.15 Code of Student Conduct

FEDERAL AND STATE LAWS AND REGULATIONS

The following federal and state laws provide regulatory compliance with regard to issues of campus safety and violence at public institutions of higher education:
- The Federal Student Right to Know and Campus Security Act (Clery)
- Federal Safety and Drug Free Schools and Communities Act
- Federal Drug Free Workplace Act of 1988
- Higher Education Act of 1998
- Higher Education Opportunity Act (signed Aug. 14, 2008—deals with changes in fire safety; drug and alcohol incidents; and emergency communication systems)
- Uniform Crime Reporting (both state and federal)
- Federal and State Alcohol, Drug and Weapon Laws
- Illinois Campus Security Enhancement Act
- Illinois Victims of Trafficking and Violence Prevention Act of 2000 (Sex Offender)
- Illinois Education Sexual Assault Awareness Act
- Illinois Fire Sprinkler Dormitory Act
- Illinois Campus Demonstrations Act
- Illinois Meningitis Information Law
- Illinois Firearm Owners Identification Card Act
- Illinois Mental Health and Developmental Disabilities and Confidentiality Act
- Violence Against Women Act
TASK FORCES, COMMITTEES AND MEMBERSHIPS

The following organizations, committees, task forces and memberships are currently utilized by the College in order to remain current on issues of violence, campus safety and terrorism:

- Illinois Law Enforcement Alarm System (ILEAS)
- FBI's Anti-Terrorism Task Force
- U.S. Attorney's Law Enforcement Core Committee
- DuPage County Office of Homeland Security and Emergency Management (OHSEM)
- Illinois Association of Chiefs of Police
- DuPage Chiefs of Police Association
- International Chiefs of Police Association
- North East Multi-Regional (NEMRT) ASSIST Team #3
- COD Behavioral Intervention Team
- COD Incident Management Team
- National Association for Behavioral Intervention and Threat Assessment (NABITA)
- Statewide Terrorism and Intelligence Center (STIC)
- Metropolitan Emergency Response and Investigation Team (MERIT)
- Terrorism Liaison Office's Committee (TLOC)

TEAM MEMBERSHIP

Joe Mullin (Chief of Police)
Jim Nehls (Deputy Chief of Police)
Kent Munsterman (Lieutenant)
Alma Camarena, Director, Human Resources
Tom Ross (Associate Dean and Director of Continuing Education/Home Land Security Education Center)
Joe Gilles (Faculty)
Phil Gieschen (Coordinator of Risk Management)
Craig Dieckman (Director of DuPage County Office of Homeland Security and Emergency Management)
Marty Keller (Director of Milton Township Community Emergency Response Team)
Kurt Vavra (Deputy Chief, Glen Ellyn Police Department)
Keith Krestan (Fire Chief, Lisle-Woodridge Fire Department)
Chuck Steele (Manager of Student Life)
Nathania Montes (Dean of Student Affairs)
Samantha Salvato (Manager, Access and Accommodations)

APPROVAL AND REVISIONS

This document will be reviewed annually, by December 31, by the College of DuPage Police Department, with input from members of the Violence Prevention Committee, DuPage County Health Department—Behavioral Health, and other College staff.