

- Section 1: Items to Note and Criteria for Team Award
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- Section 3: Nomination Submissions

Section 1: Items to Note

Award Amounts

Individual Awards (per semester)	Team Awards (per semester, per individual)
\$500.00	\$50.00

Criteria for I Am COD Team Award

Nominators choose the criterion that best describes why this team is being nominated: *(multiple criteria may be selected)*

Core Values | Service Excellence | Exceptional Performance

Section 2: List of Team Nominees

Team (Nominee)	Team Members		Nominator(s)
ESM Purchase, Contract Management and Chrome River Project Team	Anne Marie Dando Kevin Casey Jordan Towne Lisa Erl Gina Wheatley Michael Cicero Susan Sutherland	Jon Hetelle Juan Zayas Joyce Sekerka Eugene Refakes Dave Virgilio Donna Berliner Scott Brady	Theresa Dobersztyn, Procurement Services
Horticulture Team	Brian Clement Amy Hull Connie Kollmeyer Martin Bartz		Ellen Kamps, Horticulture
Higher Emergency Education Relief Fund / Governor’s Emergency Education Relief team	Diana Del Rosario Dave Virgilio Michelle Resnick Marcia Frank	Diana Christopher Nishia Ikezoe Heard Dan Deasy Melissa Doguim	Nishia Ikezoe Heard, Office of Student Financial Assistance
IT Office Classroom Technology	Scott Fencil Ernest Moore		Carmen Abernathy, Information Technology
Chaparral Fitness	Matt Cousins John Pangan Diane Olsen William Fajkus Dana Graczyk	Jeannine Beilfuss Abe Quintero Claudia Garcia-Ortega Gina Tanglis Ian Welsh	Chris Gekas, Multimedia Services
Counseling, Advising and Transfer Services Programming Committee	Laura Kaslow Amal Jared Wendy Thorup-Pavlick Laura Nenner	Dana Thompson Steve Gustis Carla Johnson	Danice McGrath, Counseling, Advising and Transfer Services
Testing/Virtual Testing Center Team	*See appendix for full list of team names		Alexandra Bennett, Physics

Section 3: Nomination Submissions

When was the team formed and/or what was/is the main purpose of this team? Describe the project/process/initiative that this team collaborated on. Describe the impact on students/employees/community.

Team	Nomination Submission Text
<p>ESM Purchase, Contract Management and Chrome River Project Team</p> <p>Anne Marie Dando Kevin Casey Jordan Towne Lisa Erl Gina Wheatley Michael Cicero Susan Sutherland Jon Hetelle Juan Zayas Joyce Sekerka Eugene Refakes Dave Virgilio Donna Berliner Scott Brady</p>	<p>ESM Purchase, Contract Management and Chrome River Project Team In 2018 the College of DuPage released a request for proposals for a new eProcurement system to replace the outdated Mercury Commerce purchasing system that was purchased in 2008 and installed in 2010. ESM Solutions Corporation was selected as the new eProcurement software provider and awarded a three-year contract by the Board of Trustees on July 19, 2018. Due to implementation challenges as a result of the new system not being fully developed for integration with Colleague, COD’s system of record, the new system was not fully implemented until July 6, 2021. On August 19, 2021, the Board of Trustees awarded a three-year contract renewal to ESM Solutions Corporation for ESM Purchase and Contract Management software and support. Chrome River, the Accounts Payable invoicing software as part of this eProcurement purchase, went live on September 7, 2021.</p> <p>The goals of the new eProcurement system are the following:</p> <ul style="list-style-type: none"> • Improve transparency, accountability, oversight and standardization in procurement processes; • Transition, where appropriate, from transactional purchasing to strategic purchasing for efficient and effective spend management savings throughout the procurement process; • Centralize and streamline the administration of contracts over all aspects of the contract lifecycle and support a diverse range of contracts and agreements; • Streamline the processing of all procurement transactions; and • Encourage fair and equitable competition for vendors and vendor diversity participation. The COD ESM Purchase, Contract Management and Chrome River cross functional project team consists of the following employees from Procurement Services, Finance, Accounts Payable, Information Technology, Business Services and the Employee Development Center: Anne Marie Dando, Kevin Casey, Jordan Towne Lisa Erl, Gina Wheatley, Michael Cicero, Susan Sutherland, Jon Hetelle, Juan Zayas, Joyce Sekerka, Eugene Refakes, Dave Virgilio, Donna Berliner and Scott Brady. <p>As the Manager of Procurement Service, I am recusing myself from this project team recognition since I am submitting this “I AM COD AWARD” nomination and Ellen Roberts as our Vice President of Administrative Affairs and Cabinet Member. The dedicated COD project team participated in bi-monthly project status meetings with ESM staff over the three-year implementation process. The Procurement Services Team participated in weekly team meetings with ESM staff during the same time and Accounts Payables staff met with Chrome River staff weekly starting in April 2021. The</p>

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	<p>Procurement Services Team, Accounts Payables Team and Business Services employee Lisa Erl began meeting with Gina Wheatley with the EDC in April 2021 to begin planning and the recording of training videos for the successful training rollout.</p> <p>This same team also participated in two scheduled “drop-in sessions” via Zoom for staff to provide a brief introduction of the system to ESM users, who were also able to ask questions. Both sessions were well attended and gave users a sense of relief with the new system rollout. Gina Wheatley served as our Training Rollout Project Team Leader. Gina’s dedication and leadership skills led our team while directing the training recording sessions that are all currently available in Cornerstone. All these team meetings consisted of project status updates, troubleshooting and testing with the final goal for “Go Live” on July 6, 2021. I can’t even begin to detail the thousands of hours of staff time for all of these dedicated team members that demonstrated teamwork and the commitment to this project rollout that were completed behind the scenes for testing, troubleshooting, collaboration and training required for the software to be released on the scheduled date.</p> <p>Everyone was completely focused on the “Go Live” date of July 6, 2021 while continuing to tirelessly work behind the scenes. While the project teams continue to meet in FY2022 in order to continue working out some minor bugs, ESM still has some integration errors with the Vendor Management System, hopefully to be released in the near future. All the above referenced tasks were completed while still providing procurement support in Mercury Commerce with 95% spend goals trying to be completed by departments and the retirement of Mercury Commerce on June 23, 2021. This team exemplifies responsibility, service excellence and exceptional performance with the end goal being reached for the July 6, 2021 rollout of ESM Purchase and Contract Management Systems. I am proud to be a member of this dedicated team and look forward to continuing working with everyone in order to complete the final phases of this software implementation for ESM Vendor Management and ESM Source.</p>
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<p>Horticulture Team</p> <p>Brian Clement Amy Hull Connie Kollmeyer Martin Bartz</p>	<p>This team of horticulture professionals worked alongside the DuPage County Jail to offer sustainable agriculture classes to people experiencing incarceration. It is through Brian Clement and Amy Hull's leadership that Connie Kollmeyer was able to design an exceptional, ground-breaking curriculum, that uplifted the morale and passion of these incarcerated students. For two semesters, the incarcerated students were able to earn COD college credit, while enjoying Zoom classes in a traditional lecture format, as well as a hands-on lab where they farmed outside the Jail and donated the produce to the food bank.</p> <p>The sustainable agriculture class gave incarcerated students a new look at life, and as I was grading their final exams, they all received A's. They LOVED the material, and their retention is a testament to the value of this project. Congratulations to Brian, Amy, and Connie for designing and facilitating an amazing class for a vulnerable population and personifying the College. Your work has made DuPage County a better place, and we recognize how you championed the mission and vision of COD within and outside the College.</p>

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<p>Higher Emergency Education Relief Fund / Governor’s Emergency Education Relief team</p> <p>Diana Del Rosario Dave Virgilio Michelle Resnick Marcia Frank Diana Christopher Nishia Ikezoe Heard Dan Deasy Melissa Doguim</p>	<p>The Higher Emergency Education Relief Fund (HEERF)/ Governor’s Emergency Education Relief (GEER) team was assembled prior to my joining COD. So, I don't have the exact date. The committee was assembled to determine how, when and who to allocate the HEERF (Higher Education Emergency Relief Act) & GEER (Governor's Emergency Education Relief) funds to. To help support the college and our students through the pandemic, the College of DuPage received over \$67 million dollars from the Federal & State government. The HEERF committee was tasked with formulating a plan on how to best allocate these funds to the institution and to our students.</p> <p>The guidance from the Department of Education about how to allocate these funds changed several times over the past year and a half and the HEERF committee had to pivot each time to ensure we were in compliance with how and who we awarded the funding to. The committee has met frequently (sometimes weekly & sometimes bi-weekly) to ensure we are being good stewards of the funds and to ensure that we are supporting as many students as possible. The HEERF & GEER funds are considered emergency sources of funding as a result of the pandemic. So, this was the first time the institution was tasked with overseeing such a large source of 'emergency funding'.</p> <p>Therefore, policies, procedures and processes had to be built from scratch. The HEERF committee insured websites were created, applications were built, outreach was conducted & marketing materials were produced to educate the community as much as possible about the HEERF funds. Additionally, some members of the committee had to work on the system setup to ensure the funds were disbursed accurately and other members were tasked with reporting information about the HEERF funds back to the Department of Education and the State of Illinois. The committee still has over \$14 million in funds to oversee. So, the work of the committee is still ongoing.</p>

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<p>IT Office Classroom Technology</p> <p>Scott Fencil Ernest Moore</p>	<p>I would like to nominate my team of Scott Fencil and Ernest Moore for the I AM COD Award. Before, during and since the pandemic Scott and Ernest have exemplified the true meaning of the I AM COD award. During the pandemic, both Scott and Ernest have helped other teams within IT while still maintaining to do their own job functions. Scott and Ernest helped on the student helpdesk, and Ernest still continues to do so. Scott and Ernest helped the regular IT helpdesk team when they needed additional support. Scott and Ernest also helped our hardware team when they needed help in setting up new computer classrooms.</p> <p>Scott and Ernest also reimaged over 600 student loaner laptops for students to use at home to attend online classes, and they continue to reimage student loaner laptops when the need arises. Scott and Ernest have also dealt with over 300 hot spots for students to use at home. They also had to contend with the new smartprint system coming in and getting computer classrooms ready with the new smartprint system. While all of the above was happening, Scott and Ernest also had to get classrooms ready for the classes that were starting to meet on campus. Scott and Ernest have been coming to campus ever since it has been safe to do so. They started coming on campus 2 or 3 days a week and then this morphed into all 5 days a week.</p> <p>All the while with no hesitation, a can-do attitude and a smile on their faces. Scott and Ernest have gone above and beyond during this very different and difficult time. Scott and Ernest, working together during this time, provided excellent service to our students, faculty and staff, and are to be commended. Being a part of this team, serving the students, faculty, staff and community members with excellence and high performance; has been very gratifying and humbling. Thank You for your time and attention.</p>

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<p>Chaparral Fitness</p> <p>Matt Cousins John Pangan Diane Olsen William Fajkus Dana Graczyk Jeannine Beilfuss Abe Quintero Claudia Garcia-Ortega Gina Tanglis Ian Welsh</p>	<p>I am nominating the team at Chaparral fitness for their continued delivery of Service Excellence to the college community. I have been going to Chaparral Fitness for many years now and I am always greeted by friendly and polite employees. They always keep the facility clean and are more than willing to help members with health and exercise related questions.</p> <p>They have intervened when they see someone exercising in an unsafe manner and freely give their time to teach others on best practices when it comes to fitness. During the pandemic, they worked hard to create videos for the community to stay healthy and safe at home while the college and its facilities were closed to the public. I personally worked with them on this project and they were giving of their time and expertise for the community in need. And they continue to create and provide programming for the college community to stay healthy.</p> <p>Also, now that the facility is open, they have increased the amount of cleaning and sanitizing supplies and are constantly wiping down the equipment and changing out towels. I feel very safe going there. Special shout out to Diane who has helped answer numerous fitness related questions for me and Jeannine who always greets myself and others with her kind and welcoming attitude. Going to Chap Fitness is one of the best parts of my day!</p>

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<p>Counseling, Advising and Transfer Services Programming Committee</p> <p>Laura Kaslow Amal Jared Wendy Thorup-Pavlick Laura Nenninger Dana Thompson Steve Gustis Carla Johnson</p>	<p>I am very pleased to nominate the Counseling, Advising, and Transfer Services PROGRAMMING COMMITTEE for the I AM COD TEAM AWARD. Since COVID 19, all of the departments at College of Dupage have done a great deal of pivoting to meet the needs of students. Counseling, Advising and Transfer Services is no exception. So far, we've had over 25,000 student appointments in 2021. These appointments occurred in-person, through Zoom, or over the phone. In addition, counselors and advisors responded to over 19,000 emails from students. Our students come to us for academic, personal, and career counseling. It would be impossible to effectively serve this amount of students without intentional and innovative programming and varying modalities to meet the needs of our diverse student population.</p> <p>The Counseling, Advising and Transfer Services PROGRAMMING COMMITTEE continues to make sure we are doing our best to reach and serve our students by creating effective systems, procedures, and timely programming. Figuring out how to best meet the needs of our new and returning students is like doing a 10,000 piece jigsaw puzzle, especially since Covid. Putting a jigsaw together requires patience, foresight, and vision.</p> <p>Through the use of data, creative and innovative thinking, and feedback from students and fellow colleagues, our Programming Committee determines how to meet students' needs with different modalities and services that are designed to help our students succeed. This committee is constantly seeking ways to improve the student experience as it relates to our Counseling, Advising, and Transfer Services. They do not settle for "status quo"--instead, this committee strives for excellence and makes innovative programmatic changes for these changing times.</p>

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<p>Testing/Virtual Testing Center Team</p> <p>**See appendix for full list of team names.</p>	<p>The Testing Center and Virtual Testing Center has provided so much diverse and well-appreciated support to me for the past two years. Teaching online has been a radical shift, both for me and for my students. Maintaining the integrity of exams as assessments of a student's own comprehension of material has been very difficult in my field as students take exams online with all the assistance of the web luring them.</p> <p>Having help proctoring my exams online has been invaluable, in terms of having eyes on the students, checking their nearby material and workspaces, and setting up zoom rooms with break-out rooms. Even though the testing center isn't proctoring online exams this semester seeing it done last semester helped me a great deal this semester. In addition, I have use the Virtual Testing Center to reschedule exams for students who have needed accommodations through CAA, something that would be been incredibly difficult to arrange on my own.</p> <p>The Testing Center has also helped me administer tests to my in-person students who have missed material for medical reasons and to students with a variety of accommodations. Faculty have had to become much more flexible in their assessments, and the Testing Center has provided the most support to me through this change. This has also impacted my students in a very positive way because when they tell me that they require an accommodation for an exam, or they won't be able to take an exam for medical reasons, I can put their mind at rest and we can start planning for the accommodation because I know the Testing Center can help whether students are taking exams later, in modified environments, or online.</p>

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APPENDIX: Testing/Virtual Testing Center Team

- Aliya Abbasi
- Ambreen Shamim
- Amy Carta
- Anne Guenther
- Barbara Benson
- Barbara Nykiel
- Betty Nordengren
- Charlotte McLaughlin
- Dawn Pliml
- Elizabeth Hoffman
- Emily Chromzack
- Emily LaCivita
- Fran Venegas
- Hayley Bird
- Jane Schubert
- Jeff Hume
- Jennifer Thompson
- Jourdan De Grado
- Judy Robertson
- Julie Center
- Karen Humecke
- Katrina Bianca Andres
- Kim Austin
- Kim Sirvatka
- Kristi Hainline
- Kristin Zimmerman
- Libby Sebby
- Lisa Ancona-Roach
- Lori Patnaude
- Lori Rabehl
- Mary Ellen Gardels
- Maureen Price
- Jessica D’Agostino
- Meghan Gilligan
- Michelle Zubko
- Moira Shultz
- Nina Egan
- Pam Winberg
- Rameen Mohammad
- Rebecca Bondy
- Robbye Henderson
- Rosanna D’Orazio
- Rose Johnson
- Ruth Koval
- Sarah Burfield
- Sherry Machacek
- Sue Moll
- Susan Maloney
- Tracy Sawires
- Zeljka Horn