

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS**

**MINUTES
WEDNESDAY, NOVEMBER 16, 2011
HELD ON CAMPUS IN SSC-2200, GLEN ELLYN, IL**

CALL TO ORDER

At 7:03 p.m., the Special Meeting of the Board of Trustees was called to order by Chairman Carlin.

ROLL CALL

Present: Trustees Erin Birt, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda, Joseph Wozniak (via phone), David Carlin and Student Trustee Lydia Whitten.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., staff members, representatives of the press and visitors. (Minutes prepared by Carol Blotteaux, Administrative Assistant, Office of the President.)

APPROVAL OF AGENDA

Chairman Carlin called for a motion to approve tonight's Agenda. Trustee Svoboda moved, Trustee Birt seconded the motion. On voice vote, the Board of Trustees approved the Agenda for the Board Meeting of November 16, 2011. The motion carried unanimously.

PRESENTATIONS

Dr. Breuder introduced Dr. Ken Gray, Faculty Senate President, who introduced Assistant Professor Chris Miller, Assistant Director of Forensics. Professor Miller gave background on the Forensics team. The team competes in tournaments throughout the state in categories such as interpretation events, a speech to entertain, communication analysis, extemporaneous speaking, etc. Professor Miller introduced two students, Kyla Donato and Ricardo Guerrero, who performed two different styles of speeches.

STUDENT TRUSTEE'S REPORT

Student Trustee Whitten thanked Vice President Chuck Currier for his assistance at the Student Leadership Council's (SLC) last Town Hall meeting on October 25. They're looking forward to having Dr. Breuder at their next Town Hall meeting on November 29 for "Pizza with the President." She indicated the SLC participated in the annual fall Student Leadership Conference. For the second year in a row, COD's Student Leadership Council was awarded the Ed Schneider Merit Book Award for the work of last year's Council and

Alter Ego production. Ms. Whitten attended the Illinois Community College Board (ICCB) Student Advisory Committee meeting in Chicago this past weekend. Student Trustees from all over the state of Illinois met to discuss issues relating to legislative matters and local issues.

PRESIDENT'S REPORT

Dr. Breuder took this opportunity to acknowledge that tonight would be Sharon Mellor's last Board meeting. Sharon is the Associate Vice President for Development and Executive Director of the Foundation and will be leaving College of DuPage Friday to take another position. Dr. Breuder thanked her for her years of service and for moving the Foundation to a new level.

COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES

Dr. Ken Gray, Faculty Senate President, spoke regarding his views on social categorization.

COMMENTS FROM DISTRICT 502 CITIZENS

Carl Henninger and Peter Cooper, Village of Glen Ellyn Board Members, addressed the Board regarding the dispute between the College and the Village of Glen Ellyn. Mr. Cooper discussed his views on Judge Sheen's recent ruling.

Daniel McCullough spoke regarding College of DuPage signage.

COMMENTS FROM CITIZENS AT-LARGE

There were no comments from citizens at-large.

CONSENT AGENDA

Chairman Carlin indicated he would like to remove a Consent Agenda item from the Consent Agenda to discuss and vote on separately. Board Item 9.B.3)c) – Rescission of Bid Awarded to Creo Industries - will be considered separately.

Trustee Savage moved, Trustee McGuire seconded, that the Board of Trustees approve the Consent Agenda consisting of the following items, minus 9.B.3)c):

- A. The following items for BOARD INFORMATION only:
 - 1) Gifts and Grants Report
 - 2) Governmental Consortium/Cooperative Purchases Report
 - 3) Financial Statements consisting of Schedule of Investments, Operating Funds – Budget and Expenditures, and Tax Levy Collection

- B. The following items for BOARD APPROVAL:
 - 1) Minutes of the October Board Meetings:
 - a) 10/20/11 Closed Session Board Meeting
 - b) 10/20/11 Regular Board Meeting

 - 2) Financial Reports
 - a) October Treasurer's Report
 - b) October Payroll and Accounts Payable Report

- 3) Bid Items:
 - a) The Board of Trustees rejected all bids received for the Parking Lot, Roadway & Walkway Lighting Replacement Project due to a change to the bid specifications.
 - b) The Board of Trustees awarded the bid for Manufacturing Technology Lab Equipment to the lowest responsible bidder, MSC Industrial, 1020 Wood Dale Road, Wood Dale, IL 60191, for a total expenditure of \$51,186.00.

- 4) Requests for Proposals:

There were no requests for proposals this month.

- 5) Purchase Orders for:
 - a) A contract for McAninch Arts Center (MAC) Renovations Move Management Services with Legat Architects, 2015 Spring Road, Suite 175, Oak Brook, IL 60523, for a not-to-exceed expenditure of \$44,960.00.
 - b) A contract for the Physical Education (PE) Building Renovations Move Management Services with Legat Architects, 2015 Spring Road, Suite 175, Oak Brook, IL 60523, for an estimated expenditure of \$41,210.00.
 - c) A contract for SRC Renovations Furniture Purchases with Interiors for Business, 409 N. River Street, Batavia, IL 60510, for a total expenditure of \$234,187.40.

- 6) The Board ratified the following Personnel Actions:
 - a) Ratification of Administrator Appointments
 - b) Ratification of Classified Appointments
 - c) Ratification of Administrator Promotions / Transfers
 - d) Ratification of Classified Promotions / Transfers
 - e) Ratification of Administrator Resignations / Terminations
 - f) Ratification of Faculty Retirements
 - g) Ratification of Classified Retirements

- C. For Information: Construction-Related Items
- 1) Monthly Construction Project Summary

- D. For Approval:
Construction-Related Items
- 1) Ratification of Construction Change Orders
Referendum-Related Projects
 - **RATIFY BIC/SRC CARNOW CONIBEAR #01: \$19,240.00.**
Additional Consulting Services for asbestos and mold abatement are required. These services include review of additional areas that are suspect to have asbestos or mold, preparation of documents for pricing, review of change orders, on-site air quality monitoring during asbestos and mold remediation and final reports which

include daily air sampling results, final clearance results and contractor submittals. *This is an Owner-Requested Scope Change*

- **RATIFY BIC/SRC COLFAX #22: \$28,890.00.** During demolition it was discovered that the northeast corner of the BIC had mold on the drywall. For years there have been problems with leaks in this area. As part of the BIC project, waterproofing is being added to the foundation wall to correct this issue. During the remediation of the drywall at the Teaching and Learning Center (TLC) space, a few additional areas of mold were located. After discussions with our Environmental Consultant and our Coordinator of Hazardous Materials Management, it was determined that the balance of the drywall on the exterior wall should be removed so that there would be no concerns going forward. As part of the BIC project, the stairs and wall have been waterproofed to correct any leaking issues. This cost is to remove and dispose of the drywall and metal studs in this area. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – LSH ADDITIONAL SERVICE #34: \$4,969.00.** This request is to provide additional architectural services for revisions to the physics laboratories on the third floor in BIC East. During reviews with the end users, changes to revise the millwork layouts to add countertops and wire mold to the perimeter of the rooms was requested. This layout was completed when they moved to their temporary space in the M building and found the layout ideal for teaching. This layout allows them to utilize computers at the new countertops and keep the work benches clear for other activities. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC - LSH ADDITIONAL SERVICE #35: \$6,241.00.** This request is to provide additional architectural services to the TLC space located under the SRC south stairs. Changes would include adding a space for Continuing Education for the Older Adult Institute and reconfiguring the TLC space to suit their current needs. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC - LSH ADDITIONAL SERVICE #36: \$6,905.00.** This request is to provide additional architectural services to the Computer Internetworking Technologies (CIT) lab space in the BIC East. During the user review meeting, it was noted that the configuration of the rooms would require changes to meet their current needs. These changes include revising layouts to allow for the use of servers at the lab tables and storage of these servers within the room. The changes also include additional electrical and data outlets. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – GREAT LAKES HOTEL SUPPLY COMPANY #06: \$4,115.00.** This change is for purchasing a larger Beverage Air

Wine Cooler for the Waterleaf Restaurant. This change will be added to the Great Lakes contract for CHC but the cost for this change in scope is being funded out of Waterleaf restaurant operating budget. *This is an Owner-Requested Scope Change.*

- **RATIFY CHC – GREAT LAKES HOTEL SUPPLY COMPANY #07: \$4,500.00.** This change is to add the program requested ice machine in the Bakeshop. This item was missed in drawing and scope review by the end users but is a necessary program requirement. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #099: \$2,536.00.** This change is for miscellaneous wall and other paint touch-up requested by Owner after user move-in and occupancy. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #101: \$1,340.00.** This change is for added corner guards on exposed corners within all of the hotel rooms. These were not originally specified on the drawings but were requested by the College. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #108: \$1,104.00.** This change is to provide insulation on copper drain lines that was not originally included in the contract. The initial submitted cost for this work was \$4,643 but the cost has been negotiated down. This was added for ease of long term maintenance of the College. The reduced cost is acceptable for this scope. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #110: \$1,414.00.** This change is to extend power and data to several wireless access points above the ceiling in both fine and casual dining. These points are to be used with the wireless credit card system with the Aloha sales system. These wireless units were not known as a requirement by the users during the design phase and had to be added after the fact. These were not originally specified on the drawings but were requested by the College's end user. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #113: \$2,712.00.** This change is for adjustments to the suspended hoods in the bakeshops and kitchens over the deck ovens. These deck ovens needed to be accessible by the College and the initial design did not allow for this. The kitchen design engineer has acknowledged this was their error and they have agreed to pay for this change. This will be addressed as a credit from the design contracts separately. *This is a Design-Related Scope Change.*
- **RATIFY CHC – W.B. OLSON #114: \$3,883.00.** This change is a request by the Owner to provide a more finished and aesthetically

pleasing look to the exterior fine dining canopy by concealing sprinkler heads along with a few other architectural adjustments. *This is an Owner-Requested Scope Change.*

- **RATIFY CHC – W.B. OLSON #115: \$1,518.00.** This change is to make adjustments to the drywall partition that houses the grille of the Culinary Market. Small field adjustments were necessary once all countertops and grilles were in place to ensure the proper installation. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY CHC – W.B. OLSON #116: \$775.00.** This change is to add a small soffit in corridor 1000J. This was not shown on the drawings and was not a coordination issue. This was a field condition found only after the installation of other finishes in this location. Building a soffit was the most effective solution. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY CHC – W.B. OLSON #117: \$4,250.00.** This change is to add a lighted soffit in the 2nd floor men's restroom where the ceiling height conflicted with the installed field condition of large ductwork. Moving the ductwork was not a cost-effective option. This soffit extended the length of the restroom and had lighting that was not able to be recessed into the ceiling. This was a field coordination issue and the cost has been reviewed as reasonable by all parties. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY CHC – W.B. OLSON #121: \$3,706.00.** This change is to make adjustments to floor receptacles under raised flooring in the multi-media server room. The type of floor boxes installed was ultimately not compatible with the program requirements. These are unique receptacles as they are under the floor and in the server room with unique access. Replacing the floor boxes was more cost-effective than changing other aspects of program-purchased equipment. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #127: \$3,518.00.** This change is to adjust the specified traffic-coating material on the underside of the overhang to fine dining to a more acceptable product. The College requested this change as the specified product did not provide the desired end result. Several products were mocked; the chosen solution was the most cost-effective alternate to achieve the desired end result. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #130: \$261.00.** This change is to purchase a computerized emergency unit for the hotel room safes so that they can be opened in the event of an emergency. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #131: \$1,617.00.** This change is to add opaque privacy film on the room side of the Bakeshop #2 glass to the lobby. *This is an Owner-Requested Scope Change.*

- **RATIFY CHC – W.B. OLSON #132: \$8,335.00.** This change is to add full-height wall protection in the bell closet and the meeting room storage area. This was an owner request after move-in so the contractor also had to move all owner equipment in order to access these areas. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #134: \$6,885.00.** This change is to provide power to the electrical units in the mirrors of the hotel room bathrooms. In design, power to these was eliminated and agreed upon by all parties. After installation of the mirrors and other finishes, it was determined to be a feature that should be added to the rooms. The initial estimate for this work was about \$12,000. The end-cost is reasonable for this request. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #136: \$3,984.00.** This change is to provide epoxy flooring in lieu of sealed-exposed concrete in rooms 1032 and 1034 for ease of maintenance and cleaning. These areas were done with the balance of the dock area epoxy flooring to ensure efficiency of costs. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #137: \$1,194.00.** This change is to add a rubbed-finish on the exterior concrete dock wall. This change was requested as the initial specifications did not call for all holes and form marks to be filled and the owner requested this be added to the project for a more finished look. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #140: \$920.00.** This change is to remove and replace the specialty ceiling tile in fine and casual dining for the Aloha sales system. The ceiling tiles are fragile and rather than risk damage to them, the contractor removed and replaced them for this vendor's installation. This was necessary in order to complete the installation of program related equipment. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #141: \$965.00.** This change is to add a platform on the floor for each guestroom safe versus the specified and installed shelf per the drawings. This was a user request for ease of access. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #142: \$1,214.00.** This change is to provide additional cables for the program's Aloha System. Additional printer ports and terminals were added to this program equipment by the users after design. The College solicited other pricing to do this after the fact; it was more cost-effective to have the building contractor do this work. *This is an Owner-Requested Scope Change.*

- **RATIFY CHC – W.B. OLSON #143: \$632.00.** This change is to provide a stainless steel cover at the garbage disposal of one of the relocated sinks. This was relocated equipment than can function without this cover however the program requested this stainless cover. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #144: \$2,602.00.** This change is for the construction and installation of a millwork shelf for the hotel rooms to hold the cable box. In design, it was not clear what cable option the users would choose for the hotel so this accommodation was not made in the original millwork. Once the users chose to go with WOW as the service provider, cable boxes were required. This was a simple and cost-effective solution to conceal this box. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #150: \$1,890.00.** This change is to relocate a field installed smoke damper from the winter garden lobby to a more accessible location in the business center. The location of this smoke damper was above the trees in the lobby. Since these units require regular maintenance, the location was requested to be moved by engineering so it is more accessible. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #155: \$879.00.** This change is to add opaque privacy film on the room side of the casual dining kitchen to the dining area. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #156: \$2,579.00.** This change is to add stainless steel and wood corner guards at the fine dining host stand and wait stations. Regular corner guards were not acceptable in this environment so guards were made that were more consistent with the other finishes. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #157: \$4,913.00.** This change is to add 15 amp adapter cords for all 20 amp receptacles in the TV studio. This was a program requirement to accommodate the power needs of all existing equipment. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #159: \$5,329.00.** This change is to add power and plumbing into the bakeshop to accommodate the new user-requested ice machine. The initial estimate for this work was \$6,000.00. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #160: \$2,784.00.** This change is to adjust and re-wire circuits in the chocolate room. The program has expanded beyond the design conditions of the 6-8 students to 12-16. The initial estimate for this work was \$10,000; however, once

the contractor began, they were able to find a more cost-effective solution. *This is an Owner-Requested Scope Change.*

- **RATIFY CHC – W.B. OLSON #161: \$1,194.00.** This change is to add a removable millwork panel over the clean out plates as you enter into the casual dining restaurant. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #105: \$6,606.00.** This change is for missing components needed for owner provided re-used gate arms. *This is an Un-bought Scope Change.*
- **RATIFY HEC – POWER #117: \$1,379.00.** This change is for shelving for each of the storage rooms that was purchased and installed. Academic programs did not accommodate for this need. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #120: \$13,048.00.** This change is not a request for contingency dollars. The cost of this work was anticipated in Power's budget. This change is for foundations and lighting related to installing the World Trade Center artifact. Power had an allowance place-holder in the budget for items such as these. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #133: \$14,082.00.** This change is to relocate data and power in seven offices. This included electrical work, drywall patching and painting. This change was the result of an issue with design and furniture coordination. The architect is accepting responsibility and the College will pursue a credit. Initial estimated costs for this work were \$25,000. The contractor was able to find a more efficient way to do this work than initially anticipated. The furniture could not be adjusted without a similar cost and timeline extension. *This is an Un-bought Scope Change.*
- **RATIFY HEC – POWER #134: \$8,070.00.** This change is for Power's labor and carpentry time to assemble various owner-provided equipment such as SCBA racks, bike racks, exterior patio furniture, benches, dishwasher installation and storage cabinets. These items were owner FF&E and were not purchased with installation. Specifications have been adjusted for future contracts to include this language. Power's staff was necessary in order to get these items installed and operational by the start of classes. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #135: \$7,687.00.** This change is for final field adjustments that were required for access control revisions to doors 1042, 1050 and 2018. Completing the partial access control on these doors was less costly and time consuming than removing it and ordering new doors and hardware without access control devices as the doors were already prepped. *This is an Unforeseen Field Coordination Change.*

- **RATIFY HEC – POWER #136: \$2,017.00.** This change is to add opaque film on windows in the Command Center to hide data and power cords from computers. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #137: \$10,915.00.** This change is to adjust the wall-mats in the mat room to removable versus permanently attached per the Village request. The architect researched this and documentation was provided that the initial permanently attached solution did meet the intent of the code; however, the Village would not provide a certificate of occupancy without this change. *This is a Village-Requested Scope Change.*
- **RATIFY HEC – POWER #138: \$29,995.00.** This change is to remove and resurface parking areas immediately adjacent to the new building parking areas. These areas needed repair and it was more cost effective to do these repairs with the project than the annual maintenance needed. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #140: \$1,289.00.** This change is to make adjustments to repair the power to the eastern building identification sign. This work was part of the signage contractor's responsibility to complete; however, multiple attempts at scheduling and attempting to get them to do this work were not successful. Power's contractors completed this work so walls could be closed up. The cost of this change order will be back-charged to the signage vendor. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #142: \$4,668.00.** This change is not a request for contingency dollars. The cost of this work was anticipated in Power's budget. This change is to build the mock walls in the construction lab that the fire sciences lab will use as part of their program. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #144: \$3,907.00.** This change is for adjustments in painting of the display cabinets in the north corridor to accommodate the user provided artifacts. This was not originally part of the scope of the project. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #147: \$1,027.00.** This change is for added costs to raise the height of the lifts on the condenser units on the roof. This change was partly due to an installation issue and partly due to a request from the owner for height added beyond the design conditions. The contractor portion of this cost has already been allocated and absorbed by the installer. The College's exposure for the added height requested was initially estimated at \$5,000 which was reasonable. The costs for the owner-requested

portion of this change came in lower than anticipated. *This is an Owner-Requested Scope Change.*

- **RATIFY INFRASTRUCTURE – EDWARDS ENGINEERING #02: \$3,100.00.** This change is to relocate the three new boiler control panels, add three new concrete pads and remove the three existing pads. The relocation of the boiler control panel and pads will allow a wider main aisle for equipment and machinery through the boiler room. This aisle is the primary thoroughfare for the boilers and de-aeration system. *This is an Owner-Requested Scope Change.*
 - **RATIFY INFRASTRUCTURE – EDWARDS ENGINEERING #03: \$1,879.00.** This change is to replace the existing aluminum electrical wiring and oversized fuses to the three new boiler blowers with code-compliant copper wire and appropriate fuses. *This is an Unforeseen Field Condition Scope Change.*
 - **RATIFY PEDESTRIAN CROSSING – BREEZY HILL #01: \$2,408.90.** This change was to remove and replace the geotextile fabric and associated cobble edging in the pedestrian crossing area. This change also included replacing several sections of sod and additional junipers. *This is an Owner-Requested/Un-bought Scope Change.*
 - **RATIFY PEDESTRIAN CROSSING – THORNE #02: \$13,252.78.** The Village of Glen Ellyn requested a revision and re-grading of the adjacent sidewalk to the crossing location. This required removing, re-grading and replacing several areas of sidewalk, curb and gutter. Original costs were estimated at about \$15,000 but have been negotiated down with the contractor. *This is a Village-Requested Scope Change.*
 - **RATIFY PEDESTRIAN CROSSING – THORNE #04: \$769.86.** The Village of Glen Ellyn requested a revision to the six-inch thermoplastic striping. The cost of the additional striping was based upon agreed unit pricing in Thorne's proposal. *This is a Village-Requested Scope Change.*
 - There were no capital budget projects.
- 2) Approval of Construction Change Orders
- A change order to increase the Board approved contract for Power's Supplemental Construction Services to include the last and final invoice for \$12,760.00.
 - There were no capital budget projects.

Chairman Carlin asked if any Trustee had a question regarding a Consent Agenda item. Hearing no questions or comments from the Board, Secretary O'Donnell called the roll. Voting aye: Student Trustee Whitten, Trustees Savage, Svoboda, Wozniak, Birt, McGuire,

O'Donnell, and Carlin. Motion to approve all Consent Agenda items listed above carried unanimously.

After a brief discussion, Trustee O'Donnell moved, Trustee Svoboda seconded, that the Board of Trustees approve Item 9.B.3)c):

- c) The Board of Trustees authorized the President to take whatever action he deems appropriate, after further review with counsel, including, if necessary, termination of the contract with Creo Industrial Arts, 6300 Merrill Creek Parkway, Everett, WA 98203, and retention of new contractors to complete the signage at the Regional Centers.

Voting aye: Student Trustee Whitten, Trustees Birt, McGuire, O'Donnell, Savage, Svoboda, Wozniak and Carlin. Motion to approve Item 9.B.3)c) carried unanimously.

NEW BUSINESS

A. For Information Only:

There were no New Business Items for Information Only.

B. For Approval:

- 1) Trustee Savage moved, Trustee O'Donnell seconded, that the Board approve a New Certificate Program in Windows Network Administration. On roll call, voting aye: Student Trustee Whitten, Trustees Svoboda, Wozniak, Birt, McGuire, O'Donnell, Savage, and Carlin. Motion carried unanimously.
- 2) Trustee Birt moved, Trustee Savage seconded, that the Board approve a renewal of our contract with Employee Assistance Program through Central DuPage Hospital for three (3) years (to expire on 11/1/2014), at an annual rate of \$10.00 per employee for a total estimated annual cost of \$8,250.00 based on 825 employees. On roll call, voting aye: Student Trustee Whitten, Trustees Wozniak, Birt, McGuire, O'Donnell, Savage, Svoboda, and Carlin. Motion carried unanimously.
- 3) Trustee Svoboda moved, Trustee McGuire seconded the Tax Levy Resolution. On roll call, voting aye: Student Trustee Whitten, Trustees Birt, McGuire, O'Donnell, Savage, Svoboda, Wozniak, and Carlin. Motion carried unanimously.
- 4) Trustee Savage moved, Trustee McGuire seconded approval of the Resolution Abating Taxes Heretofore Levied for the Year 2011 as read by Secretary O'Donnell. On roll call, voting aye: Student Trustee Whitten, Trustees McGuire, O'Donnell, Savage, Svoboda, Wozniak, Birt and Carlin. Motion carried unanimously.

ANNOUNCEMENTS

- ACCT Appointment of Voting Delegates
 - Chairman Carlin noted, as previously discussed, Trustees Svoboda and McGuire will act as the voting delegates, and Trustee Wozniak will be the alternate.

- ICCTA
 - Trustee Svoboda discussed the November 11-12 ICCTA meeting which she, Trustees McGuire and Savage attended. There were roundtable discussions on many topics, including changes to the SURS retirement pension and the K-12 partnerships in which the community colleges are involved.
 - The guest speaker at lunch was Alexi Giannoulis, ICCB Board Chair.
 - The afternoon program was a legal and legislative update on the Freedom of Information Act and the Open Meetings Act.
 - Trustee Svoboda attended a committee meeting on government relations at which the current situation with the Village of Glen Ellyn and the College of DuPage was the subject of conversation. There was much support for COD around the state. Other community colleges also feel they are pressured by their communities and would like ICCB to clarify some aspects of the statements coming from their areas.
 - Trustee Svoboda attended the Executive Committee meeting, where this was again discussed. Colleges in the state are watching what we're doing and very supportive of our stand.
 - Trustee McGuire mentioned an article she reviewed at the ICCB meeting which focused on college completion. It is called *Freedom to Fail - the Board's Role in Reducing College Dropout Rates*. She requested each Board member receive a copy of this article.

- FOUNDATION
 - Trustee Savage noted the Foundation Committee has partnered with COD's Enrollment Management staff to promote online scholarship programming. They have simplified the application process for students and the selection process for Committee members. The application deadline is November 18. Scholarship applications are up 59% over last year. Of the more than \$613,000 the Foundation raised since July 1, \$170,000 is earmarked for scholarships. The Foundation is reaching out to faculty and staff to highlight the successes of the scholarship program and the opportunities to participate through giving or volunteering. The Foundation and staff of the McAninch Arts Center are beginning a feasibility study to evaluate current fundraising for the arts at COD and to determine potential for major support of programming. Trustee Savage thanked Sharon Mellor for all she has done for the Foundation. She will be missed.

 - Chairman Carlin noted his disappointment with some of the speakers at this evening's Board meeting. He found the Board members from the Village of Glen Ellyn to be hostile and disrespectful. When parties have disagreements, they go to court for assistance in resolving the matter. This

Board has allowed our legal counsel to address the interests of the Board with the Village of Glen Ellyn. Chairman Carlin noted that two weeks ago, he had dinner with the Glen Ellyn taxing entities, including the new Village Administrator and one of the Trustees, which indicates the College Board of Trustees has met with Glen Ellyn officials and tried to work things out. The Board passed an Intergovernmental Agreement a few months back. The Board is obligated to look out for the best interest of all of the constituents of District 502 and looks forward to future conversations. With that in mind, Chairman Carlin proposed moving into closed session for the purpose of discussing ongoing legal matters. No action will be taken following the closed session. At 8:00 p.m., the open session of the Special Board meeting adjourned.

CLOSED SESSION

Trustee O'Donnell moved, Trustee Svoboda seconded that the Board move into closed session at 8:04 p.m. Returned to open session at 8:41 p.m.

ADJOURN

At 8:42 p.m., Trustee O'Donnell moved, Trustee McGuire seconded, that the Special Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: Allison O'Donnell
Allison O'Donnell, Board Secretary

Approved: December 15, 2011

By: David Carlin
David Carlin, Board Chairman