

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502  
COUNTIES OF DuPAGE, COOK AND WILL,  
STATE OF ILLINOIS**

**MINUTES  
TUESDAY, FEBRUARY 21, 2012  
HELD ON CAMPUS IN SSC-2200, GLEN ELLYN, IL**

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**CALL TO ORDER**

At 7:01 p.m., the Special Meeting of the Board of Trustees was called to order by Chairman Carlin.

**ROLL CALL**

Present: Trustees Erin Birt, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda, Joseph Wozniak (arrived 7:35 p.m.), David Carlin and Student Trustee Lydia Whitten.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., Legal Counsel Ken Florey of Robbins, Schwartz, Nicholas, Lifton and Taylor, LTD, staff members, representatives of the press and visitors. (Minutes prepared by Carol Blotteaux, Administrative Assistant, Office of the President.)

**APPROVAL OF AGENDA**

Before requesting approval of the Agenda, Chairman Carlin noted the administration asked the Board to pull Item 10.B.10) relating to the Petition to Annex into the Lisle / Woodridge Fire District and related Intergovernmental Agreements. He stated no action would be taken on this item tonight. Chairman Carlin called for a motion to approve the remainder of the Agenda. Trustee Savage moved, Trustee Svoboda seconded the motion. On voice vote, the Board of Trustees approved the Agenda for the Special Board Meeting of February 21, 2012. The motion carried unanimously.

**PRESENTATIONS**

**Faculty / Student Showcase**

- Glenn Hansen, President of the Faculty Association, introduced Patricia Belmonte, Professor and Coordinator of the Dental Hygiene Program. Professor Belmonte introduced Associate Professor Barbara Czahor, who discussed the Dental Hygiene Community Outreach Program. This Program teaches students how to apply information they learn through these courses and reach out to the population of DuPage County. Classes are taught in the state-of-the-art Dental Hygiene Clinic in the Health Science Building. Through this facility, students have touched the lives of over 2,000 patients in the clinic alone.

The students also work with the DuPage County Health Department, using the College of DuPage *Smile Squad*, a unit which is equipped with everything you would find in a dental office. They provide services and health education to needy children in the County.

They also have a seniors program, called *Smile Over Time*, where they work with nursing staff to encourage good oral health for the residents of assisted living facilities.

Another program provides COD students with clinical experience working on a diverse population of veterans at the Edward Hines Jr. Veterans Administration Hospital, some of whom are compromised due to casualties of war. COD is the only dental hygiene program invited to participate in this experience at the VA Hospital.

Every October, dental hygiene students and faculty participate in an awareness program in Naperville which focuses on abuse and neglect in the home. Students are required to report suspected family violence and abuse cases they come upon in the course of working with their patients.

Professor Czahor introduced her student, Mirafior Go, who received her professional dental license in the Philippines. She and her husband traveled to Singapore, where she continued to work in this field. Thirteen years ago, they immigrated to the United States. Her passion for dentistry led her to COD, where she continues to learn and appreciate the importance of dental hygiene.

- Dave Giuffre, College of DuPage Sr. Project Manager, Facilities Department, introduced Jay Johnson from Legat Architects, Inc. Mr. Johnson presented a Physical Education Center Renovation update. Also presenting were Dwight Blake of Power Construction and Paul Zakowski, Director of Athletics at College of DuPage. The COD Building Committee has spent the last 8 months working with Legat Architects to design the ideal space for the students, athletes and community. In keeping with the 2010 Facilities Master Plan, the PE Center was scheduled for renovation to meet the needs of the College for the next 20 years. Mr. Johnson discussed the project which involves many construction companies under Legat's supervision, as well as COD employees working in the Athletic Department and other areas across campus. He spoke about the design goals and upgrades they have in mind for the PE Center, which include a 14,000 sq. ft. addition, a fitness center, staff and handicapped parking, family locker rooms, etc. Much of the cardio equipment will be replaced.

Trustee Svoboda asked how the College would offer services to students while the facility is under construction. Mr. Johnson indicated Legat is assisting the College with this in utilizing OCC and K buildings. They have met with various departments to make sure the needs of the students are being met.

In response to Trustee McGuire's question about how the space will be utilized, Paul Zakowski indicated that, besides the educational courses and activities which are offered, approximately 1000 community members utilize the facility every year. The

space is also rented out for graduations and other community affairs and is a definite community asset.

This is a LEED certified project. The total project budget was \$24 million which is funded through referendum monies. The anticipated completion date is February 2014.

### **STUDENT TRUSTEE'S REPORT**

Student Trustee Whitten reported on the National Legislative Summit in Washington, DC she and other Trustees attended last week. They met with Congressmen and women from the District to discuss matters of interest to the College. One subject of particular interest was the Pell Grant.

There will be a Student Leadership Council Town Hall meeting on February 28 at 4:00 p.m. in SSC-3245. Joe Collins and Tom Glaser will discuss the tuition increase and the driving factors behind the increase.

### **PRESIDENT'S REPORT**

- Dr. Breuder introduced Tom Glaser, Sr. Vice President for Administration/Treasurer, who discussed the Economic Indicators Report. This data is relevant to how we do our business as outlined in our Strategic Long Range Plan.

Mr. Glaser spoke regarding data points used to manage overall financial operations of the College. This will provide transparency and understanding of the environmental factors which impact the operations of the College. Mr. Glaser indicated he hopes to update this report monthly. It will be distributed to administrators for distribution as deemed appropriate.

The revenue sources for the College come from three areas – approximately 50% comes from property taxes. The rest comes from tuition, fees and payments from the State of Illinois. We should have received 8 payments from the State, but at this time have only received 5.

Mr. Glaser discussed many of the economic indicators, including unemployment rates, gasoline and crude oil price increases, gold pricing trends, building permits and foreclosures, etc.

### **COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES**

- Glenn Hansen, President of the College Faculty Association, spoke on behalf of the faculty and negotiating team. He touched on their views of respect and integrity and how they need to be a part of everyday life in the halls, the classrooms, the offices and the Board Room. Professor Hansen indicated the faculty stands united with their negotiating team as they work with administration on approval of a new contract.
- Professor Bob Hazard discussed his views on the proposed tuition increase that is on tonight's Agenda and the impact he feels it will have on some of the students.

## COMMENTS FROM DISTRICT 502 CITIZENS

- Dr. John Staeck indicated he was speaking tonight as a taxpayer and resident of the District, not as an employee of the College. He noted his perspective on the Board's interpretation of the Open Meetings Act. He feels the Board does not make materials available to the public on a timely basis. Dr. Staeck also questioned the need for \$101 million in the College's reserve fund.

After Dr. Staeck finished speaking, Chairman Carlin stated he would open the floor to anyone who would like to make comments or ask questions of the Board. No one came forward.

## COMMENTS FROM CITIZENS AT-LARGE

There were no comments from citizens at-large.

## CONSENT AGENDA

Secretary O'Donnell moved, Trustee Savage seconded, that the Board of Trustees approve the Consent Agenda consisting of the following items:

- A. The following items for BOARD INFORMATION only:
- 1) Gifts and Grants Report
  - 2) Governmental Consortium/Cooperative Purchases
  - 3) Financial Statements consisting of Schedule of Investments, Operating Funds – Budget and Expenditures and Disposal of Capital Assets
- B. The following items for BOARD APPROVAL:
- 1) Minutes of the January Board Meetings:
    - a) 1/19/12 Board Meeting – Closed Session – Confidential for Board Members only.
    - a) 1/19/12 Regular Board Meeting
  - 2) Financial Reports
    - a) Treasurer's Report
    - b) Payroll and Accounts Payable Report
  - 3) Bid Items:
    - a) BIC/SRC Phase 2 Furniture, on an item by item basis, to the lowest responsible bidders as follows:

<u>Item</u>	<u>Vendor</u>	<u>\$ Amount</u>
2a, 2b, 3	Corporate Concepts 500 Waters Edge Lombard, IL 60148	\$ 25,189.84
1a, 1b, 1c, 1d	Interiors for Business 409 N. River Street Batavia, IL 60510	\$ 25,169.00

4, 5a, 5b, 5c, 6a, 6b	OEC Business Interiors 900 N. Church Road Elmhurst, IL 60126	\$ 10,344.25 <hr/>
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for a total expenditure of: \$ 60,703.09

- b) HSC Nursing Simulation Lab Renovations to Schwartz Construction Group, Inc., 7023 Willow Springs Road, Countryside, IL 60525, for the base bid total of \$261,800.00, rejecting alternate #1 due to budgetary concerns.
- c) SRC/PE Buildings Electrical Testing Project to Dude Electrical Testing, 554 Anderson Drive, Suite A, Romeoville, IL 60446, for the base bid total of \$187,365.00.
- d) Naperville Regional Center Anatomy & Physiology Equipment, on an item by item basis, to the lowest responsible bidders as follows:

<u>Item</u>	<u>Vendor</u>	<u>\$ Amount</u>
1, 5, 6, 7, 9, 18	Denoyer Geppert 7701 N. Austin Avenue Skokie, IL 60077	\$14,453.91
10, 24, 27, 40, 49, 70, 71, 74	Fisher Scientific 4500 Turnberry Drive Hanover Park, IL 60133	\$ 2,524.26
73	W. Nushbaum, Inc. 760 Ridgeview Drive McHenry, IL 60050	\$26,951.00
72	Scope Shoppe, Inc. 113 Read Street Elburn, IL 60119	\$ 979.00
2, 3, 4, 11, 12, 13, 14, 16, 17, 25, 32, 34, 38, 39, 44, 46, 47, 49	Shop Anatomical 161 Medical Circle West Columbia, SC 29169	\$14,150.54
8, 15, 19, 20, 21, 22, 23, 26, 28, 29, 30, 31, 33, 35, 36, 37, 41, 42, 43, 45, 48, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 66, 67, 68, 69	Wards Natural Science 5100 W. Henrietta Road Rochester, NY 14692	\$24,405.22 <hr/>
for a total expenditure of:		<u>\$83,463.93;</u>

rejecting items 64 and 65 due to non-response.

4) Requests for Proposals:

- a) A two-year contract extension for the Personal Computer Partnership with Hewlett Packard Company (HP) along with additional partnership benefits delivered by Riverside Technologies, Inc. for a contract period of September 15, 2012 through September 14, 2014, per RFP pricing and discount structures.

5) Purchase Orders for:

- a) BIC/SRC Phase 2 Furniture and Fixtures with the following vendors:

<u>Description</u>	<u>Vendor</u>	<u>\$ Amount</u>
Trash & Recycling Containers	Forms & Surfaces 30 Pine Street Pittsburgh, PA 15223	\$ 81,108.00
Faculty/Staff Office & Conference/ Lounge Furniture	Interiors for Business 409 N. River Street Batavia, IL 60510	\$1,027,141.67
Classroom Fixtures & Furnishings	KI 1181 Merchandise Mart Chicago, IL 60654	\$ 892,134.15
Classroom Lecterns	Sound Vision 1450 Davis Road Elgin, IL 60123	\$ 290,536.00
for a total expenditure of :		<u>\$2,290,919.82</u>

- b) Non-bid purchase of Interpreting Services from Deaf Communication by Innovation, 3711 N. Ravenswood Avenue, Suite 144, Chicago, IL 60613 at an hourly rate of \$53.00 for an estimated annual expenditure of \$30,600.00.
- c) Landscaping Design Contract to include the following projects: PE Building east and southwest, Pond 2 south & north edges, Pond 2 fountain, SRC South Plaza enhancements, MAC Courtyard tunnel enhancements, HSC South enhancements, and Pond 1 modifications with JJR LLC, 35 E. Wacker Drive, Chicago, IL 60601, for a total expenditure of \$206,499.00.
- d) Landscaping Construction Manager Services with V3 Companies of Illinois, 7325 Janes Avenue, Woodridge, IL 60517, for a not to exceed expenditure of \$226,388.00 including reimbursables.

- e) Oracle Hyperion Financial Software from Oracle America, Inc., 500 Oracle Parkway, Redwood Shores, CA 94065, for a total expenditure of \$201,080.40

6) The Board ratified the following Personnel Actions:

- a) Ratification of Managerial Appointments
- b) Ratification of Classified Appointments
- c) Ratification of Classified Promotions / Transfers
- d) Ratification of Classified Resignations / Terminations
- e) Ratification of Faculty Retirements
- f) Ratification of Classified Retirements

C. For Information: Construction-Related Items

1) Monthly Construction Project Summary

D. For Approval:

1) Ratification of Construction Change Orders

- Referendum-Related Projects

- **RATIFY BIC/SRC – MORTENSON #129.1: \$84,384.00.** This change is for revisions to the SRC second floor terrace wall and doors. The original design included painting and re-using the existing steel and doors. This cost is to remove the existing doors and steel and install a new concrete curb, new entrance doors and Trespa panels. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #136.1: \$4,246.00.** During the shop drawing review, it was determined that the design of the Financial Aid reception desk would not support the large panels that were on top of the desk. This cost is to add structural steel and additional framing to support the weight of these panels. *This is a Design-Related Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #138.1: \$2,950.00.** This change is for revisions to the SSC first floor ceiling plan. Due to a conflict with an existing concrete beam, the ceiling needed to be lowered and a drywall soffit needed to be installed to cover the beam. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #140: \$74,531.32.** In May, 2010, the Board of Trustees approved an amount of \$461,318.00 for unforeseen storm sewer issues that came up during the construction of the BIC West. To date, change orders have been written to Mortenson totaling \$386,786.68 for reworking the storm sewer on the West side. This change order is to put the balance into Mortenson's contract to resolve conflicts that have occurred during the construction of the East side of the BIC. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #141.1: \$61,913.00.** This is a change associated with the Phase I move. A portion of this cost is for disconnecting furniture that was being relocated. Other changes include revisions to electrical locations and equipment hook-ups in the Copy Center and Sign Shop due to changes in equipment or incorrect electrical hook-ups. Additional items included adding a water line to an area that was scheduled to get a refrigerator, but the drawings did not show a water line; adding ventilation to machines in Copy Center that were required, but not shown on the drawings; and miscellaneous door hardware changes. *This is an Un-bought Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #142: \$35,877.00.** During construction, it was noted that there were several fire smoke-dampers in areas of the BIC and SSC that were not included on the original drawings. During the Request for Information (RFI) process, numerous fire smoke-dampers were added. This cost is to add fire smoke-dampers in areas where penetrations were made, and a fire rating is required. *This is an Un-bought Scope Change.*

- **RATIFY BIC/SRC – MORTENSON #144: \$7,182.00.** Due to changes in the stand-up work stations in the hallway outside the Registration office, additional power and data were required to accommodate the layout. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #148.1: \$16,320.00.** This change order is to address items that came up during the construction of BIC East Level 2. These items include fattening walls to accommodate AV conduits and relocating lecterns to avoid structural conflicts. The ground-floor level had additional costs to saw-cut the concrete floor. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #149.1: \$8,891.00.** This change order is to address items that came up during the construction of BIC East Level 3. These items include fattening walls to accommodate AV conduits and relocating lecterns to avoid structural conflicts. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #150: \$9,999.00.** This change order is to address items that came up during the construction of BIC East Level 4. These items include fattening walls to accommodate AV conduits and relocating lecterns to avoid structural conflicts. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #168.1: CREDIT (\$3,669.00).** The original design had two classrooms with casework that was going to remain. This credit is for deleting this casework. Pricing includes credits for not refinishing the casework and deleting the hook ups for the plumbing lines. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #169: \$41,589.00.** The water feed, to the PE building, was shown on the design drawings to be demolished. This line was demolished and a temporary line was brought to keep water to the PE building. This cost is to run a new permanent 6" line to the PE building. *This is a Design-Related Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #171: \$4,226.00.** The original design did not include any exhaust for the Computer Plate room in the Print Center. The equipment and materials used in this room require the space to have an exhaust. This cost is to add additional exhaust systems into the space. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #172: \$6,794.00.** The design drawings called for the preaction system to be placed in a storage room of the SSC Building. This cost is to add a door and a fence around the system. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #176: \$1,326.00.** The existing DVR in the Police Dispatch was not working. A request was made to install a new DVR, prior to final move, to replace the one that stopped working. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #178: CREDIT (\$302.00.).** This is a change order credit to not remove a door on the lower level. During review of the drawings, Engineering requested that a door, that was planned to be removed during demolition, remain in place. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #183: \$3,446.00.** It was discovered that there was existing piping in the BIC East L2 south corridor that conflicts with the ceiling height. The lowest cost option is to add bulk heads in the corridors to lower this section of ceiling. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #158: \$13,456.00.** It was found that a section of the existing roof in the SSC northwest corner, above the area well and tunnel, was in poor shape. This cost is to remove the gravel, insulation and EPDM roof and replace with new. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #192.1: CREDIT (\$4,572.00).** This is a change order credit for not demolishing a section of floor. During review of the drawings and existing conditions, it was determined that a section of the lower level floor, that was scheduled to be removed, can remain in place. *This is an Owner-Requested Scope Change.*



- **RATIFY SRC SOUTH LOBBY GLASS – MORTENSON #195: \$59,520.00.** This cost is to add an additional staff member to Mortenson Construction for management of SRC South Glazing project. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #019: \$659.40.** The irrigation work in the MAC Courtyard and SRC South Plaza were added to the Parking project as change order #02. This work was added at the unit-price amounts that are included within the Parking project. Since the work is being performed in areas outside of the construction areas covered by the Parking contract, additional private locates were incurred to clear the utilities within the landscape projects. *This is an Un-bought Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #020: \$1,641.50.** The project was bid without landscaping or sidewalk shown in one corner-island on west campus. This change is to include costs for excavating and placing concrete sidewalk in the island. *This is an Un-bought Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #021: \$3,634.68.** Add 8 techny arborvitae at the pond 2 irrigation pump house after a decision was made to remove existing large trees and replace with new plantings. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #022: \$2,906.75.** Install temporary stone access from northwest corner of college lot 7 to connect to existing asphalt past west of M building for Building & Grounds staff access. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #023: \$1,032.57.** Install limestone screenings in lieu of sod to provide a maintenance edge between the new PE lot sidewalk and the existing athletic field fence. This was added to eliminate the need to maintain a small strip of grass between the fence and the new sidewalk. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #024: \$5,145.00.** Addition of premium parking signage posts & bases for a total of 21 spaces added to the PE lot and 20 spaces added to the west campus lot. *This is an Owner-Requested Scope Change.*
- **RATIFY SITE & GROUNDS – VIXEN #001: (\$888.39).** This is a unit-price contract for concrete work on Bid Package #1, SSC Plaza, Lambert Road & North Lot Entrances. This credit is the result of unit adjustments made to the contract to reflect the final number of units utilized for project completion. *This is an Owner-Requested Scope Change.*
- **RATIFY SITE & GROUNDS – MUELLERMIST #001: \$5,742.18.** This is a unit-price contract for irrigation on Bid Package #1, SSC Plaza, Lambert Road & North Lot Entrances. This change order is the result of unit adjustments made to the contract to reflect the final number of units utilized for project completion. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #001: CREDIT (\$19,239.00).** This credit was for six pedestrian light poles and one bollard light not installed as originally contracted. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #002: CREDIT (\$8,510.00).** This credit was for the reduction of 23 arborvitae not installed as recommended by the Landscaping Architect. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #003: CREDIT (\$2,800.00).** This credit was for three new exterior planters not installed as originally contracted. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #004: \$9,267.67.** This change was to install a new cleanout pit, install a fan and temporary fencing. Also included is the time and material required for additional atrium drainage and floor protection material during installation. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #005: \$7,390.00.** This change was to clear the existing shrubs on the northern end of the Fawell berm (shown to remain on the bid documents), install additional planting beds/soil and add sodded lawn areas. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #006: \$6,141.31.** This change was an addition to the bid documents at the request of COD to mitigate a roadway ponding splash problem on the north Fawell berm by installing new cobblestone as required by the Landscaping Architect (JJR). *This is an Owner-Requested Scope Change.*

- **RATIFY CHC – CLAUSS #007: \$2,730.00.** This change was an addition to the bid documents at the request of COD to locate site lighting conduit under pavement to avoid future utility conflicts. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY CHC – CLAUSS #009: \$5,231.85.** This change was for irrigation system adjustments for site changes and audit requirements. The Change Order request from Clauss was for \$10,463.70. Modifications to the site are audit-based work and included in the base bid. However, there were a number of additional changes that affected the work for the irrigation installation; therefore, we are reducing the request by 50 percent of the amount to compensate accordingly. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #010: \$56,823.81.** This change was for providing and installing additional plant material as requested by the College and the Landscaping Architect. Clauss' original request was \$85,403 but documentation was not provided to substantiate this amount. The College's landscaping consultant recommended a reduced amount based on current material costs. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #012: \$10,740.00.** This change was for the additional manpower necessary for hand digging around the critical utilities at the north side of the McAninch Art Center. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY CHC – CLAUSS #013: \$7,102.00.** This change was for the additional screening of Fawell Blvd, the existing buildings and utilities from the CHC dining areas. Clauss' original request was \$21,305. However, most of the work identified in this change order was considered by the architect within the base project costing. Therefore, they have recommended adding \$7,102 for the work that was added at the end of the project. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #005: \$2,639.00.** This change is for the removal and reinstallation of storm sewer piping at a higher elevation in the existing storm structure as direct by V3 via RFI #006. It also includes the labor and material to patch the first cutout for the storm piping and saw cut a new hole for the storm piping. Finally, to install backfill materials and piping at the new elevation. This work was performed on a time and material basis as to not delay the time-critical excavation and site work. *This is Unforeseen Field Condition Scope Change.*

- There were no Capital Budget Projects.

## 2) Approval of Construction Change Orders

- Referendum-Related Projects

- **RATIFY BIC/SRC – MORTENSON #155.2: \$377,280.00.** Revisions to the C.O.D. designed coffee shop are required to accommodate the Starbucks standards. Revisions included: additional electrical, including a new electrical service to the space, revisions to the plumbing layout, relocation of walls, changing out the overhead security grill, adding FRP board in the work area behind the counter, adding millwork and accessories, revising the flooring from carpet to ceramic tile, adding rub rail in seating area, installing stainless steel cladding on door to back work area. This pricing also included work from a previous document issue that added a triple basin to the design. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #156: \$355,423.00.** During review with the users, changes were requested to revise the plans to move offices to the exterior wall in the Finance and Human Resources Departments. Layout changes required additional HVAC, electrical and doors. During construction, it was found that the exterior walls, at the perimeter of the space and the interior walls, did not go to the deck. Additional drywall work was required for these walls to meet COD standards. Also during construction, it was found that several of the interior walls did not have insulation, and the perimeter soffit and insulation had gotten wet from years of the building leaking. Drywall and insulation was removed and replaced at these locations. *This is an Owner-Requested Scope Change.*

- There were no Capital Budget Projects.

Chairman Carlin asked if any Trustee had a question regarding a Consent Agenda item. Hearing no questions or comments from the Board, Secretary O'Donnell called the roll. Voting aye: Student Trustee Whitten, Trustees Savage, Svoboda, Wozniak, Birt, McGuire, O'Donnell and Chairman Carlin. Motion to approve all Consent Agenda items listed above carried unanimously.

### **CLOSED SESSION**

At 8:25 p.m., Chairman Carlin indicated he would entertain a motion to move into closed session. Trustee Svoboda moved, Trustee McGuire seconded, that the Board move into closed session for the purpose of discussing:

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

### **ROLL CALL**

Secretary O'Donnell called the roll, and the Board unanimously agreed to move into closed session. Chairman Carlin indicated the Board will continue with New Business following the closed session meeting.

### **RETURN TO OPEN SESSION**

At 9:24 p.m., the Board returned to open session. Secretary O'Donnell called the roll.

### **ROLL CALL**

Present: Trustees Erin Birt, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda, Joseph Wozniak, David Carlin and Student Trustee Lydia Whitten.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., Legal Counsel Ken Florey of Robbins, Schwartz, Nicholas, Lifton and Taylor, LTD, staff members, representatives of the press and visitors.

### **NEW BUSINESS**

A. For Information Only:

1) Affirmative Action Plan

B. For Approval:

1) Trustee Savage moved, Trustee Birt seconded, that the Board approve the Reappointment of Administrators as follows:

#### **NAME / CURRENT TITLE**

# Abromitis, Barbara Director, Grants

+ Benté, James Vice President, Planning & Institutional Effectiveness

+ Berliner, Donna Assistant Vice President, Information Systems & Multimedia Services

- + Cameron, Thomas Dean, Health & Sciences
- # Cassidy, Joseph Dean, Continuing Education/Extended Learning
- + Collins, Joseph Executive Vice President
- # Collins, Mark Assistant Dean, Adjunct Faculty Support
- + Cummins, Stephen Director, Performing Arts
- + Currier, Charles Vice President, Information Technology
- ◇ Dowling, Earl Associate Vice President Enrollment Management
- ▲ Engel, Scott Director, Business Affairs (retiring 8/31/2012)
- # Fay, Kristine Associate Dean, Business & Technology
- # Gallisath, Glenda Associate Vice President, Academic Affairs
- + Glaser, Tom Senior Vice President, Administration
- # Gukenberger, Vickie Director, Nursing Programs
- # Hunnicutt, Marianne Associate Dean, Social & Behavioral Sciences
- # Igyarto, Mia Director, Labor & Employee Relations
- # Jorgensen, Laurette Director, Marketing & Creative Services
- # Klinefelter, Mary Director, Academic Partnerships
- # Kronenburger, John Associate Dean, Computer & Applied Technology
- + Lloyd, Daniel Dean, Liberal Arts
- # Ma, Jim Director, Facilities Operations
- # Mannion, Laura Assistant Vice President, Resource Development
- Martin, Susan Dean, Student Services
- + Martner, James Internal Auditor
- + Millush, Mary Ann Director, Legislative Relations and Special Assistant to the President
- + Moore, Joseph Associate Vice President, External Relations
- # Mullin, Joseph Police Chief
- # Ortiz, Laura Associate Dean, Humanities
- + Reed, Beverly Associate Dean, Communications
- + Sands-Vankerk, Linda Vice President, Human Resources
- # Sapyta, Lynn Assistant Vice President, Financial Affairs/Controller
- # Schrader, Thomas Associate Dean, Math & Physical Sciences
- ▲ Schweer, Harlan Director, Research & Planning (retiring 8/31/2012)
- Smith, Jane Dean, Admission Services & Registrar
- + Solt, Karen Associate Dean, Health & Biological Sciences
- # Stewart, Donna Dean, Business & Technology
- + Stock, Lisa Dean, Learning Resources
- + Sutton, Ellen Associate Dean, Learning Resources
- ~ Wandolowski, John Director, Facilities Planning and Development
- # Wilkinson, Cathryn Associate Dean, Fine & Applied Arts
- # Zakowski, Paul Associate Dean, Physical Education & Athletic Director
- + Current Two (2) year appointment per Board Policy # 15-240 through 6/30/2013;  
approve additional year through 6/30/2014
- Two (2) year appointment per Board Policy # 15-240 through 6/30/2014
- ◇ Two (2) year appointment per Board Policy # 15-240 through 6/30/2014 per exception
- ~ Current Two (2) year appointment per Board Policy # 15-240 through 6/30/2013
- # One (1) year appointment per Board Policy # 15-240 through 6/30/2013
- ▲ Short-term appointment due to retirement

### **Administrative Vacancies**

Vice President, Academic Affairs

Associate Dean, Business Solutions and Extended Learning

Assistant Dean, Adjunct Faculty Support

On roll call, voting aye: Student Trustee Whitten, Trustees Birt, McGuire, O'Donnell, Savage, Svoboda, Wozniak and Chairman Carlin. Motion carried unanimously.

- 2) Vice Chairman Birt moved, Trustee Savage seconded, that the Board approve the Academic Calendars 2013-2014 and 2014-2015. On roll call, voting aye: Student Trustee Whitten, Trustees McGuire, O'Donnell, Savage, Svoboda, Wozniak, Birt, and Chairman Carlin. Motion carried unanimously.
- 3) Trustee Savage moved, Secretary O'Donnell seconded that the Board grant approval to Revise the 2012-2013 Academic Calendar. On roll call, voting aye: Student Trustee Whitten, Trustees O'Donnell, Savage, Svoboda, Wozniak, Birt, McGuire, and Chairman Carlin. Motion carried unanimously.
- 4) Vice Chairman Birt moved, Trustee Svoboda seconded, that the Board approve a New Business Anthropology Certificate. On roll call, voting aye: Student Trustee Whitten, Trustees Savage, Svoboda, Wozniak, Birt, McGuire, O'Donnell, and Chairman Carlin. Motion carried unanimously.
- 5) Secretary O'Donnell moved, Trustee Savage seconded that the Board approve the Seaton Computing Center (SCC) Renovation Project ICCB Application. On roll call, voting aye: Student Trustee Whitten, Trustees Svoboda, Wozniak, Birt, McGuire, O'Donnell, Savage, and Chairman Carlin. Motion carried unanimously.
- 6) Vice Chairman Birt moved, Trustee McGuire seconded, that the Board approve the McAninch Arts Center (MAC) Renovation Project ICCB Application. On roll call, voting aye: Student Trustee Whitten, Trustees Wozniak, Birt, McGuire, O'Donnell, Savage, Svoboda and Chairman Carlin. Motion carried unanimously.
- 7) Vice Chairman Birt moved, Secretary O'Donnell seconded, that the Board approve the FY2013 Tuition and Fees. There was discussion about the necessity of raising the tuition. Trustee Savage was opposed to raising the tuition. Trustee Svoboda asked Student Trustee Whitten how the students viewed the proposed increase. As she previously noted, the Student Leadership Council will be meeting with Tom Glaser and Joe Collins at the SLC Town Hall meeting next week to help them better understand the need to increase tuition.

Dr. Breuder noted budgetary concerns that affected the decision to increase tuition. Chairman Carlin stated it is the responsibility of the Board to make sure they protect the ability of individuals to receive a quality education at College of DuPage. If they made the decision not to increase tuition, the lost revenue could adversely affect the College.

Chairman Carlin noted there was a motion and a second that the Board approve the FY2013 Tuition and Fees Board item and asked Secretary O'Donnell to call the roll. On roll call, voting aye: Trustees Birt, McGuire, O'Donnell, Svoboda and Chairman Carlin. Student Trustee Whitten and Trustee Savage voted nay. Trustee Wozniak abstained. Motion carried.

- 8) Vice Chairman Birt moved, Trustee Savage seconded, that the Board ratify the Agreement between College of DuPage and Village of Glen Ellyn and Approval of the Operational Agreement prepared by DuPage County which is subject to attorney approval. On roll call, voting aye: Student Trustee Whitten, Trustees McGuire, O'Donnell, Savage, Svoboda, Wozniak, Birt, and Chairman Carlin. Motion carried unanimously.
- 9) Secretary O'Donnell moved, Trustee Birt seconded, that the Board approve the Illinois Fraternal Order of Police (FOP) Labor Council Contract. On roll call, voting aye: Student Trustee Whitten, Trustees O'Donnell, Savage, Svoboda, Wozniak, Birt, McGuire and Chairman Carlin. Motion carried unanimously.

At 9:37 p.m., Secretary O'Donnell left the Board meeting. Trustee Svoboda acted as Secretary Pro Tem for the remainder of the meeting.

- 10) This item was pulled from the Agenda. No action was taken.

## **ANNOUNCEMENTS**

- **ACCT Report**
  - Trustee Svoboda noted the ACCT National Legislative Summit was held in Washington, DC and attended by Trustees David Carlin, Dianne McGuire, Kim Savage, Nancy Svoboda, Joe Wozniak and Student Trustee Lydia Whitten, and Special Assistant to the President Mary Ann Millush. They met with legislators to discuss issues concerning community colleges nationwide, including Pell Grant funding, which is a prime concern. Trustee Svoboda noted Chairman Carlin is the ICCTA Regional Chair, and has arranged the next regional meeting at College of DuPage on February 28.
- **Foundation Report**
  - Trustee Savage reported they are at 50% of the FY2012 major fundraising goal. Foundation added 20 new scholarships for students, and an additional \$25,000 in funding for fall 2012 for a total of \$375,000 for scholarships.

They are launching a \$1 million fundraising campaign over 4 years to leverage a matching grant with the Endowment for the Humanities. They will establish a Virtual Center for the Humanities at COD to attract and retain students seeking a liberal arts education. Several other fundraising events are scheduled. The next Foundation meeting is scheduled for April 16.

At the conclusion of the meeting, Chairman Carlin spoke regarding the difficult things that were on tonight's Board Agenda. The Agreement with DuPage County and the Village of Glen Ellyn was brought to the Board for approval. This was people coming together to do the right thing.


He noted it was difficult to approve the tuition increase, but not to do so would be reckless. He mentioned Joliet Junior College which had to approve a 40% tuition increase. By incrementally increasing our tuition, we make sure this will not happen at College of DuPage. He suggested if people are upset by this increase, they should call their legislators regarding the State not meeting their financial obligations. Because of the local tax cap, increasing tuition was the only choice available to the Board. Because the State is not meeting their obligations, it's important for the College to have reserve funds and be conservative in the way the institution is managed.

Chairman Carlin expressed his appreciation to everyone who attended tonight's meeting, and to the Board for their discussions during open and closed session this evening.

At 9:47 p.m., Chairman Carlin noted that, if there was no further business to come before the Board, he would entertain a motion to adjourn. Trustee McGuire moved, Trustee Savage seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By:   
Allison O'Donnell, Board Secretary  
Nancy Svoboda, Secretary Pro Tem

Approved: March 15, 2012

By:   
David Carlin, Board Chairman