1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL
At 6:00 p.m., Chairman Napolitano called to order the March 19, 2020 Regular Board Meeting of the College of DuPage Board of Trustees. Chairman Napolitano noted that the meeting was live streaming and that there was a conference line available for anyone wanting to join the meeting. Chairman Napolitano led the Pledge of Allegiance.

ROLL CALL
Present: Trustees Charles Bernstein, Annette Corrigan (via telephone), Maureen Dunne (via telephone), Christine Fenne, Heidi Holan, Dan Markwell and Frank Napolitano.

Absent: Student Trustee Jasmine Schuett.

A quorum was present.

Also Present: Lilianna Kalin, Assistant General Counsel, Dr. Brian Caputo, President, staff members, representatives of the press and visitors.

Chairman Napolitano noted that Trustees Corrigan and Dunne would be participating remotely due to medical concerns with the Corona virus. The Governor issued an edict that we did not have to have a quorum, however, we do have an in person quorum and it is our practice to vote to approve those trustees who participate remotely.

Motion: Chairman Napolitano entertained a motion to approve Trustees Corrigan and Dunne to participate remotely. Secretary Markwell moved and Trustee Holan seconded the motion.
On roll call voting aye: Trustees Bernstein, Corrigan, Dunne and Holan, Secretary Markwell, Vice Chairman Fenne and Chairman Napolitano.

On roll call voting nay: None.

Chairman Napolitano declared the motion passed.

Student Trustee Jasmine Schuett arrived at 6:23 p.m.

2. PUBLIC COMMENT
Wayne Lela spoke regarding Free Speech issues..

Public Comment received via email from Shannon Toler:

“Dear Board of Trustees,

Good evening. My comments to you tonight are mostly about gratitude and flexibility. Things we will all need strong doses of in the days, weeks and months to come as we figure out where and how to bend without breaking.

First, thank you to Jasmine Schuett for her service as the Student Trustee. You have been a wonderful advocate of student activities and the important impact they have on COD and on individual students. And welcome to Samiha Syed. We look forward to working with you.

I would like to offer special gratitude to our Learning Technologies team who are working tirelessly to support both full-time and adjunct faculty as we transition to remote teaching responsibilities. They anticipate our needs. They answer questions without judgment. They are a steady presence at an uncertain time.

While faculty are on the frontlines of responding to student needs, and we are committed to doing everything possible to support student success under these challenging circumstances, we know that many other groups are also providing critical college services at this time. Academic Support Services, Student Development, Records & Registration, Financial Aid, Admissions…are just a few of the essential functions we are grateful for and will continue to count on in the weeks and months ahead.

I think special gratitude also needs to be extended to our operating engineers, our groundskeepers and the COD police who will continue to keep our campus safe and secure long after the doors are locked.

As we offer flexibility to our students, we hope that the same flexibility will be evident throughout the institution. These are unprecedented times that will call for unprecedented measures.
I am confident that we are capable of being remarkable in our response to this crisis.

I am confident that full-time faculty, adjunct faculty, classified staff, managerial staff, the administrators and this board are ready to work together to figure out just how, when and where we need to bend.

On behalf of the faculty, I wish you all safety and health.

Regards,

Shannon Toler, President, COD Faculty Association"

3. CLOSED SESSION
None.

4. RETURN TO OPEN SESSION
None.

5. REPORTS
a. Student Trustee Report
   Please see attached “Girl Up” Presentation which was submitted by the Student Trustee via email.

   c. President’s Report
   Dr. Caputo stated that all instruction that can be moved online has been moved online and that includes certain labs. The College faculty and staff are working from home to the maximum extent possible. There is a skeleton crew that is on campus. There are a certain number of labs that have not been brought online and we are taking a “wait a see” approach.

   The College has received a Bond Rating upgrade from Moodys from “aa1” to “aaa” which is the highest bond rating possible for general obligation bonds. I must thank the Board for your superb governance of the financial process, the Financial Affairs staff for its efficient and effective financial administration and the entire college community. This is very much a “feather in the cap” of the College of DuPage.

6. PRESENTATIONS
None.

7. INFORMATION
The following items were provided to the Board for Information:
   a. Personnel Items
   b. Financial Statements
   c. Gifts Report
d. Construction Change Orders

e. Monthly Construction Update

f. Grants Report

g. In-Kind Quarterly Donations Report

h. Affirmative Action Plan

i. Sabbatical and One Semester Non-Teaching Assignment Leaves for the 2020-2021 Academic Year

j. Student Election Results

8. **CONSENT AGENDA**

Chairman Napolitano asked if there were any Consent Agenda items the Board would like to pull and vote on separately.

Hearing none, Chairman Napolitano entertained a motion that the Board of Trustees approve Consent Agenda. Secretary Markwell moved and Vice Chairman Fenne seconded the motion.

The Board of Trustees approved the Consent Agenda consisting of the following items:

a. Construction Change Orders as follows:

   - Athletic Fields Returfing, Smith Group, Inc. #01 for $19,250.00.
   - BIC Pathways for Student Success, Cordogan Clark #01 for $18,580.00.
   - BIC Plaza Deck Expansion Joint Repair, Perkins & Will #01 for $5,825.00.
   - BIC Plaza Deck Expansion Joint Repair, Perkins & Will #02 for $9,973.65.

b. Audio Visual Equipment for the Culinary & Hospitality Center as follows:

   Purchase for Group A – CHC Audio Visual Switching Systems from Media Resources, 1989 University Lane, Unit C, Lisle, IL 60532 in the amount of $71,789.00.

   Rejection of all bids received for Group B – CHC Equipment Cabinets due to irregularities in the bid response form for this item.

   Purchase for Group C – CHC Commercial TVs from AVES Audio Visual Systems, Inc., P.O. Box 500, Sugarland, TX 77487, in the amount of $10,075.00.

   Purchase for Group D 0 CHC PTZ Cameras from Midwest Computer Products, 33W512 Roosevelt Road, West Chicago, IL 60185 in the amount of $11,961.00.

   Purchase for Group E – CHC Mounts and Brackets from Midwest Computer Products, 33W512 Roosevelt Road, West Chicago, IL 60185 in the amount of
$2,213.00.

c. Three-year contract for the JDXpert Job Description Management System with HRTMS Incorporated, 5171 Glenwood Avenue, Raleigh NC 27612 for a total expenditure of $63,000.00.

d. Purchase of a refurbished GE Infinia II Nuclear Medicine System with the use of FY20 Perkins funds from BC Technical, 6209 Gheens Mill Road, Jeffersonville, IN 47130 in the amount of $122,400 and a full service maintenance agreement for FY21 through FY25 in the amount of $17,500 per year.

e. Purchase of pool chemicals and equipment as outlined in the above table from Aqua-Pure, 1404 Joliet Road, Suite A, Romeoville, IL 60446 for an amount not to exceed $40,000.00.

f. Purchase of two (2) Diagnostic Medical Imaging Sonography Arterial Doppler Machines from Unetixs Vascular Inc., 125 Commerce Park Road, North Kingstown, RI 02852 for the total amount of $66,690.00.

g. Purchase of printing of the Class Schedules for Continuing Education FY21: Fall 2020, Spring 2021 and Summer 2021 from KK Stevens Publishing Company, 100 N. Pearl Street, Astoria, IL 61501 for the total amount of $201,239.78.

h. Reimbursement to Dr. Caputo in the amount of $78.19.

i. Purchase of 24 Leica DM500 Microscopes through the IPHEC Agreement from W. Nuhsbaum, Inc., 760 Ridgeview Drive, McHenry, IL 60050 for a not to exceed expenditure of $27,992.00.

j. Contract for the replacement of the four (4) Electronic Message Boards to Parvis Claus Sign Company, Inc., 165 Tubeway Drive, Carol Stream, IL 60188 for the total amount of $72,452.00.

k. Contract for the General Contractor for Athletic Fields Turf Upgrades to Hoppy’s Landscaping Inc., 15041 New Avenue, Lockport, IL 60441, for the total amount of $1,357,141.00.

l. Utility Steam Vault Door Replacement Project – Bid Rejection, due to budgetary concerns.

m. General Contractor for Paver Replacement for the Culinary and Hospitality Center – Bid Rejection – due to budgetary concerns.
n. Tuition and Fee Rate Schedule as follows:

<table>
<thead>
<tr>
<th></th>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technology Fee</td>
<td>$8.00</td>
<td>$9.00</td>
</tr>
<tr>
<td>Student Activity Fee</td>
<td>$3.70</td>
<td>$6.90</td>
</tr>
<tr>
<td>Construction Fee (3.80-Maintenance)</td>
<td>$7.00</td>
<td>$3.80</td>
</tr>
<tr>
<td>Debt Service Fee</td>
<td>$14.00</td>
<td>$13.00</td>
</tr>
<tr>
<td>Student-to-Student Fee</td>
<td>$0.15</td>
<td>$0.15</td>
</tr>
<tr>
<td><strong>Subtotal Fees</strong></td>
<td>$32.85</td>
<td>$32.85</td>
</tr>
<tr>
<td>In-District Tuition Rate</td>
<td>$104.15</td>
<td>$105.15</td>
</tr>
<tr>
<td>Out-of-District Tuition Rate</td>
<td>$291.15</td>
<td>$292.15</td>
</tr>
<tr>
<td>Out-of-State/International Rate</td>
<td>$361.15</td>
<td>$362.15</td>
</tr>
<tr>
<td><strong>Total In-District Tuition + Fees</strong></td>
<td>$137.00</td>
<td>$138.00</td>
</tr>
<tr>
<td><strong>Total Out-of-District</strong></td>
<td>$324.00</td>
<td>$325.00</td>
</tr>
<tr>
<td><strong>Total Out-of-State/International</strong></td>
<td>$394.00</td>
<td>$395.00</td>
</tr>
</tbody>
</table>

Variable Rate Tuition and Fees:
Health Science Programs

<table>
<thead>
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<th></th>
<th>Current</th>
<th>Proposed</th>
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<tr>
<td>Total In-District Tuition + Fees</td>
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<tr>
<td>Total Out-of-District</td>
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<tr>
<td>Total Out-of-State/International</td>
<td>$393.00</td>
<td>$395.00</td>
</tr>
</tbody>
</table>

o. Minutes of the February 20, 2020 Regular Board of Trustees Meeting.

p. Closed Session of the following Meetings:

a. February 20, 2020

q. Personnel Action Items

r. Financial Reports.

s. Increasing the aggregate spend limit for emergency cleaning supplies for Warehouse Direct, 2001 S. Mount Prospect Road, Des Plaines, IL 60018 in an additional amount not to exceed $34,000.00.

On roll call voting aye: Student Trustee Schuett, Trustees Bernstein, Corrigan, Dunne and Holan, Secretary Markwell, Vice Chairman Fenne and Chairman Napolitano.

On roll call voting nay: None.

Chairman Napolitano declared the motion passed.
9. FOR APPROVAL: Closed Session Minutes of the December 19, 2019 Board Meeting
Chairman Napolitano entertained a motion that the Board of Trustees to table the Closed Session Minutes of the December 19, 2019 Board Meeting. Secretary Markwell moved and Trustee Holan seconded the motion.

On roll call voting aye: Student Trustee Schuett, Trustees Bernstein, Corrigan, Dunne and Holan, Secretary Markwell, Vice Chairman Fenne and Chairman Napolitano.
On roll call voting nay: None.

Chairman Napolitano declared the motion passed.

This item was tabled.

Chairman Napolitano entertained a motion that the Board of Trustees approves the AlphaGraphics Wheaton Financial Report. Trustee Holan moved and Secretary Markwell seconded the motion.

On roll call voting aye: Student Trustee Schuett, Trustees Bernstein, Corrigan and Holan, Secretary Markwell and Chairman Napolitano.
On roll call voting nay: None.
On roll call abstaining: Vice Chairman Fenne and Trustee Dunne.

Chairman Napolitano declared the motion passed.

11. APPROVAL: Resolution for Student Trustee Jasmine Schuett
Chairman Napolitano asked Vice Chair Christine Fenne to read the Resolution:

COLLEGE OF DuPAGE
RESOLUTION OF APPRECIATION

WHEREAS, the College of DuPage Board of Trustees recognizes the outstanding and dedicated service of Wheaton resident Jasmine Schuett during her term as Student Trustee from April 25, 2019, through April 16, 2020; AND

WHEREAS, Student Trustee Schuett has consistently brought the voice of College of DuPage students and her positive attitude to the Board of Trustees during the past year; AND

WHEREAS, Student Trustee Schuett consistently provided the Board with detailed reports about student issues as the representative for the College’s 25,000 students; AND
WHEREAS, Student Trustee Schuett’s commitment to College of DuPage and District 502 community was further evidenced through her participation in the College’s Living Leadership Program’s retreat and as a voting representative for the College’s Student Leadership Council; AND

WHEREAS, Student Trustee Schuett sought to make a difference on campus, serving as vice president of the College’s Anatomy Club and as a COD Cares “Action Hero,” with plans to continue her service to others through her recent application to the College’s Nursing program; AND

WHEREAS, Student Trustee Schuett worked to further the mission of the College through her participation in Community College Advocacy Day, organized by the Illinois Community College Board Student Advisory Committee; AND

WHEREAS, Student Trustee Schuett sought to create a welcoming environment for new and prospective students through her work as a New Student Orientation leader; AND

WHEREAS, Student Trustee Schuett has been exemplary in her dedication to serving both the best interests of students and the College as a whole through her work on the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees Community College District 502 does hereby offer its thanks and appreciation to Student Trustee Jasmine Schuett and wishes her success in her future academic endeavors.

PASSED AND APPROVED this 19th day of March, 2020.

**Motion**: Chairman Napolitano entertained a motion that the Board of Trustees approves the Resolution of Appreciation for Student Trustee Jasmine Schuett. Trustee Holan moved and Vice Chairman Fenne seconded the motion.

**On roll call voting aye**: Student Trustee Schuett, Trustees Bernstein, Corrigan, Dunne and Holan, Secretary Markwell, Vice Chairman Fenne and Chairman Napolitano.

**On roll call voting nay**: None.

Chairman Napolitano declared the motion passed.

Chairman Napolitano also presented the book *Gone* by Michael Grant that will be donated to the library on behalf of Student Trustee Schuett. Chairman Napolitano thanked Jasmine for her service.

**TRUSTEE DISCUSSION**

Vice Chairman Fenne stated on behalf of Glen Ellyn and Wheaton Chambers of
Commerce thank you to the College of DuPage Business Development Center, who recently shared details about small business loans and grant opportunities for our local business community.

Chairman Napolitano stated that all upcoming Trustee participation in ICCTA and ACCT conferences has been cancelled due to CDC regulations.

13. **CALENDAR DATES / Campus Events (Note: *= Required Board Event)**
   
   *April 16, 2020 Regular Board Meeting @ 7:00 p.m. – SSC2200

14. **CLOSED SESSION**

   **Motion:** At 6:23 p.m., Chairman Napolitano announced that there will be no action taken after Closed Session, Therefore, Closed Session will take place after adjournment.

   Chairman Napolitano asked Lilianna Kalin, Assistant General Counsel to read the reasons indicated for closed session:

   1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

   2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

   11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

   21. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes or approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

   29. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

15. **ADJOURN**

   At 6:25 p.m., Chairman Napolitano entertained a motion that the March 19, 2020 Regular Board Meeting is adjourned. Secretary Markwell moved and Vice Chairman
Fenne seconded the motion.

Chairman Napolitano announced that there will be no action taken after Closed Session, Therefore, Closed Session will take place after adjournment.

**On roll call voting aye:** Student Trustee Schuett, Trustees Bernstein, Corrigan, Dunne and Holan, Secretary Markwell, Vice Chairman Fenne and Chairman Napolitano.

**On roll call voting nay:** None.

Chairman Napolitano declared the motion passed and meeting adjourned.

Dated: April 16, 2020

Daniel Markwell, Secretary

Frank Napolitano, Chairman