

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502  
COUNTIES OF DuPAGE, COOK AND WILL  
STATE OF ILLINOIS

Minutes of the Regular Meeting of Thursday, April 14, 2005  
Held on Campus in SRC-2052, Glen Ellyn, IL

FAREWELL AND THANK YOU – OUTGOING STUDENT TRUSTEE – On behalf of the Board of Trustees, Chairperson Wessel thanked outgoing Student Trustee Craig Blanchfield for his excellent work this past year and presented him with a book to be donated to the Library in his honor, a framed copy of a resolution of appreciation, and an engraved pen set. Blanchfield responded in kind with thanks for a great year of learning, growing and serving. He also stirred up some laughter by giving a “gift” to Trustee McKinnon, who frequently talks about the College’s natural gas expenses, by giving him a gas card. Mary Sue Brown received the “gift” of a football since her statements often reflect the possible option of cutting some sports.

WELCOME AND OATH OF OFFICE – INCOMING STUDENT TRUSTEE – The oath of office was administered by Board Secretary Karen V. Neely to newly elected Student Trustee David Ellis who will serve for one year. He received a College of DuPage sports jacket inscribed with “Student Trustee.”

1. CALL TO ORDER –The regular meeting of the Board of Trustees was called to order by Chairperson Wessel at 7:00 p.m. in room SRC-2052.

ROLL CALL – Present: Trustees Mary Sue Brown, Jane M. Herron, Diane K. Landry, Micheal E. McKinnon, Mark J. Nowak, Kathy A. Wessel, and Student Trustee David Ellis. Absent: Trustee Beverly Fawell.

Also present were President Sunil Chand, Counsel Everett Nicholas, staff members, representatives of the press, and visitors. Board Secretary Karen V. Neely was recorder.

2. BOARD DINNER – The Board dinner was held prior to the Board Meeting.

3. AWARDS AND RECOGNITIONS

- 3.1 Resolution of Recognition: Celebrating National Community College Month and the 40<sup>th</sup> Anniversary of the Public Community College Act – President Chand read two resolutions recognizing Community College Month and the 40<sup>th</sup> anniversary of the Illinois Public Community College Act. The College’s resolution recognized citizens from our district who have been very involved in the history of community colleges in Illinois: Elmhurst’s Roy DeShane was the DuPage Superintendent of Schools in 1965; Burr Ridge’s George L. Seaton was the College’s founding Board of Trustees Chairman in 1966; Glen Ellyn’s Dwight L. Deardorff was a member of the College’s founding Board in 1966; and Hinsdale’s Austin Fleming chaired a citizens action committee in 1965 that successfully proposed a new community college to serve DuPage County. In addition, the Village of Glen Ellyn presented a Proclamation to the College recognizing the great work of College of DuPage and honoring three Glen Ellyn residents who have brought the community college movement to the forefront: Marjorie Cole, an Illinois Community College Board member, and Trustees Mary Sue Brown and Beverly Fawell.

- 3.2 Bank of America Donation to Woman's Entrepreneurial Conference and Center for Workforce Development – Jon Grigalunas, Manager of the Center for Workforce Development, Business and Professional Institute, reported the College Foundation received a \$7,500 donation from Bank of America to support this conference to be held on May 6. The conference will address business issues faced by female business owners in the College district.
- 3.3 College of DuPage 2005 Woman of Distinction Award in Honor of Adade Wheeler – Cheryl Temple has been selected as the 2005 Woman of Distinction. She has been an advocate for equity for women and girls, especially in schools, and many educational and cultural programs have been established through her work.
- 3.4 Prairie Light Review – The *Prairie Light Review* is the College's literary and arts publication, produced twice a year for the last 25 years. The current editors-in-chief are Saran Lensink and Ryan Brandys; Tammie Bob is the faculty advisor. In 2001, it was judged one of the top six community college literary magazines in the country by the Community College Humanities Association.
- 3.5 All-USA Academic Team Winner – For only the second time in the College's history, we have an All-USA Academic First Team Winner. Student Marsela Jorgolli is a promising physicist who immigrated to the U.S. in 2003. While maintaining a GPA of 3.9 in an array of rigorous classes, Marsela has also completed several important internships in her field as well as serving as Recruitment Officer for Phi Theta Kappa, working in our Tutoring Center and at Fermi Lab, and winning the Martin Luther King, Jr. Essay Contest. Marsela is also the recipient of the prestigious 2005 Barry Goldwater Scholarship Award, and she has done extensive biophysics research on a National Science Foundation scholarship.
- 3.6 Capital Semester Experience – Student David Reiter became the first C.O.D. student to participate in this event. His internship with the Federal Aviation Administration (FAA) in the Office of International Aviation, along with a rich immersion in education, politics and government, provided him with a true Washington experience of a lifetime.
- 3.7 ICCTA Student Essay Contest Winners – Each year, the Illinois Community College Trustees Association invites current students to write a 500-word essay on "How My Community College Has Changed My Life." This year's C.O.D. winners are Vesal Stoakley (first prize of \$100), Scott Mirsky (second prize of \$50), and Susan Links (third prize of \$25).
- 3.8 The American Pavilion Student Filmmaker Program – C.O.D. student Vesal Stoakley received an invitation to the American Pavilion's 2005 Cannes Student Intern Program as one of only 100 students selected from the entire country. Thanks to the assistance of Bonnie Shalin, Administrative Assistant in the Vice President of Student Affairs Office, and an anonymous donor who came forward to pay Vesal's expenses, Vesal will be attending this three-week work-study program.
- 3.9 Resolution of Appreciation: Women's Swim Team – Athletic Director Earl Reed introduced Coach Marc Gamble, Assistant Coach Bob Stroube, and members of the Women's Swim Team who attained a second-place finish in the National Junior College Athletic Association Tournament. This is the second consecutive year the team has placed second.

- 3.10 2005 Daily Herald All-Area Basketball Team Award Dinner – The *Daily Herald*/Paddock Publications and the College of DuPage Athletic Department have established a partnership whereby the College will host the annual DuPage County All-Area High School Basketball Dinner. The *Daily Herald* Sports Department chooses the athletes to be honored. Over 200 guests attended this 15<sup>th</sup> annual recognition program held at the College on March 13<sup>th</sup>.
- 3.11 Ornamental Horticulture Student Award Winners – Students from the Ornamental Horticulture Program received awards for outstanding entries in two competitions:

*Illinois Landscape Contractors Association Landscape Design Contest (Instructor Ryan Heitman):*

First Place	Todd Williamson of Winfield
Second Place	Monique Dusek-Sparacino of Bartlett
Fifth Place	Stacey Patricoski of Chicago

*Horticulture and Flower Arranging Competition at the Chicago Flower and Garden Show (Horticulture Manager Elizabeth Britt):*

Second Place Individual Entry	Terina Erb of North Aurora
Best of the Novices in Flower Arranging	Terina Erb
Third Place Individual Entry	Susan Rezmer of Glen Ellyn
Third Place Team Entry	Terina Erb and Susan Rezmer

- 3.12 2005 Annual Collegiate Artists Competition – Student William LaGory was named a finalist for his ceramic piece entitled “Through Fly Eyes” in a juried competition of the Illinois Board of Higher Education’s 2005 Annual Collegiate Artists Competition.

Camp Infinity – President Chand explained the partnership between the College, AT&T and Loyola University of Chicago entitled “Camp Infinity: Young Women in Science and Technology” for which a \$35,000 donation was received.

#### 4. MONITORING INFORMATION

- 4.1 Monthly Construction Project Summary – The Board reviewed the summary of all College projects provided by Facilities Planning and Construction.
- 4.2 Facilities Master Plan Update – Vice President of Administrative Affairs Tom Ryan, Director of Facilities, Planning and Construction Gavin Tun, and Project Manager John Hattle of Gilbane Building Company reviewed the Facilities Master Plan with the Board. Mr. Hattle explained how the FMP budget figures are derived.
- 4.3 Academic Updates
- a) AQIP – President Chand reported the College has received a response from the Higher Learning Commission/North Central Association (HLC/NCA) to our Systems Portfolio. C.O.D. will prepare an analysis of the HLC/NCA response, and that analysis will become the basis of future planning.

- b) Quarters to Semesters Conversion – President Chand announced the first day of registration for the College's first semester (Fall 2005) will be May 9.
- 4.4 Academic and Student Affairs Updates – No report.
- 4.5 Tenth Day Enrollment Report – Spring Quarter 2005 – This report indicates declines in Spring credit headcount enrollment, FTES (Full-Time Equivalent Students) enrollment, and non-credit headcount from this time last year. Total headcount for the current Spring Quarter is 29,872 students (down 5.2%). Credit student headcount is 26,785 students (down 3.6%). The FTES is 15,117 (down 0.9%). The non-credit headcount is 3,087 (down 17%).
- 4.6 Government Relations Report – President Chand reported on the governmental activities of both lobbyists, Vince Persico and Paula Purdue. Both are renewing their contracts with College of DuPage. Dr. Chand is also working closely with U.S. Representative Judy Biggert's office. In addition, he reported on legislative meetings he has attended.

## 5. GENERAL INFORMATION

### 5.1 Board Reports

- a) ICCTA/ACCT – Chairperson Wessel reported she plans to attend ICCTA's Lobby Day in Springfield on May 4.  
  
AACC – Trustee McKinnon reported on his trip with Student Trustee Blanchfield to the AACC Convention in Boston, stating it was the best conference he has attended. It was noted that Nevada community colleges are considering offering four-year degrees.
- b) Foundation – Trustee McKinnon reported the following Foundation activities:
  - The second issue of the *Foundation Focus* newsletter has been mailed out.
  - The Foundation Board has been focusing their time on setting target fundraising priorities. They are holding a special meeting in April to focus just on this issue, to discuss financial goals for the priorities they select, and to start forming fundraising teams to work on each priority.
- c) Student Issues – Student Trustee Ellis reported on Student Lobby Day, noting that he met with representatives and senators from the district. Discussions included energy bills, the unfunded mandates, and the multiplying effect which has to do with less time students have to work, thus producing less money for them to spend on their education. He asked the administration to review payment plan options under semesters due to the fact that students have less money to fund their education.
- d) Committee of the Whole – Chairperson Wessel reported on the April 7<sup>th</sup> Committee of the Whole meeting where the April 14<sup>th</sup> agenda was reviewed, the next steps for the Health Careers and Science Buildings were discussed, and presentations were made on Auxiliary Enterprises, WDCB Radio and IT Special Services.

- e) Board Items – Trustee Brown reported that Community High School District 99 (Downers Grove) will have 45 acres of property for sale in Woodridge due to the failed referendum. The Board asked President Chand to investigate possible options for the College.
- 5.2 President’s Report – President Chand gave his monthly report to the Board. He also noted the passing of a great author and a Chicagoan, Saul Bellow. The College received a letter from the United Way of the DuPage Area thanking our employees for raising a total of \$14,846.75.
- 5.3 Gifts and Grants – The Resource Development Office is charged with obtaining external funding through grants to College of DuPage and gifts to the C.O.D. Foundation.

*Donations* this month included:

<u>Amount</u>	<u>Donor</u>	<u>Project/Purpose</u>
\$182,700	Estate of May Ryburn	Ryburn Library Development Fund
\$ 26,000	Widow of Retired Faculty Member	August Zarcone Endowment for Scholarships
\$ 3,750	Illinois Tool Works	Matching gift for Marszalek Scholarship
\$ 3,000	Harris Bank – Roselle	Harris Bank Scholarship

*Grants* this month included:

<u>Amount</u>	<u>Donor</u>	<u>Project/Purpose</u>
\$ 35,000	Ill. Bd. Of Higher Education	Participation in statewide Course Applicability System (CAS)
\$ 881,718	Ill. Dept of Commerce & Economic Opportunity (DCEO)	Provide training of large companies located within districts of C.O.D., Oakton, Harper, and College of Lake County in collaboration with other three colleges
\$ 5,522	YWCA	Equipment and materials for two-year olds in Early Childhood Center

- 5.4 Board Calendar – The Board Calendar is updated each month for the Trustees. In April, the Election Canvassing Sub-Committee will meet on the 25<sup>th</sup>, and the Special Board Reorganizational Meeting will be held on the 28<sup>th</sup>.
- 5.5 Upcoming Bids and Contracts – As of April 14<sup>th</sup>, bids and contracts for the May 12<sup>th</sup> Board Meeting will be (a) Custodial Paper Supplies, (b) Hospitality Administration Equipment, (c) Chemistry Spectrophotometer, (d) Staff Services In-House Tracking System, (e) Arts Center Portable Projection System, (f) Welding Stations, (g) AutoDesk Software Renewal, (h) Foodservice Equipment, (i) PE Hydrotherapy Tubs, and (j) Satellite Dish Farm Relocation.

6. OWNERSHIP LINKAGE – AGENDA-RELATED ITEMS ONLY

- 6.1 Comments from College Constituency Groups – Student Leadership Council President Melissa Foerstel thanked outgoing Student Trustee Blanchfield for his determination to work with SLC, and she congratulated incoming Student Trustee Ellis on his election.

6.2 Comments from the Public – None.

7. CONSENT AGENDA – Herron moved, Brown seconded THAT THE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

7.1 MINUTES - THAT THE BOARD OF TRUSTEES APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 17, 2005.

7.2 FINANCIAL REPORTS – THAT THE BOARD OF TRUSTEES APPROVE THE FOLLOWING FINANCIAL REPORTS:

- a) MARCH TREASURER'S REPORT
- b) PAYROLL & ACCOUNTS PAYABLE
- c) BUDGET TRANSFERS
- d) INVESTMENT SCHEDULE
- e) TAX COLLECTIONS

7.3 GIFTS AND DONATIONS QUARTERLY REPORT – THAT THE GIFTS AND DONATIONS TOTALING \$7,000 RECEIVED BETWEEN JANUARY 1, 2005 AND MARCH 31, 2005, BE ACCEPTED AND, ON BEHALF OF THE BOARD AND COLLEGE COMMUNITY, THAT THE DONORS BE COMMENDED FOR THEIR GENEROSITY. (Complete list of donations attached to permanent minutes.)

7.4 BIDS – THAT THE BOARD OF TRUSTEES APPROVE THE FOLLOWING BID RECOMMENDATIONS:

- a) SLEA SUPPLIES – AMMUNITION – THAT THE BID FOR SLEA SUPPLIES BE AWARDED ON AN ITEM BY ITEM BASIS, TO THE LOWEST RESPONSIBLE BIDDER, SHORE GALLERIES, 3318 W. DEVON AVENUE, LINCOLNWOOD, IL 60712, FOR A TOTAL EXPENDITURE OF \$19,485.08.
- b) CONTRACT PROGRAMMING – FACULTY ASSIGNMENT ENHANCEMENTS (RFP) – THAT THE BOARD OF TRUSTEES APPROVE A CONTRACT FOR CONTRACT PROGRAMMING FOR THE FACULTY ASSIGNMENT ENHANCEMENTS, WITH TECHNIUM, INC., 8745 W. HIGGINS ROAD, SUITE 350, CHICAGO, IL 60631, FOR APPROXIMATELY 510 HOURS, FOR AN ESTIMATED EXPENDITURE OF \$23,000.00.
- c) PRINTING OF THE COMPASS STUDENT GUIDE – THAT THE BID FOR THE PRINTING OF THE COMPASS STUDENT GUIDE BE AWARDED TO THE LOWEST RESPONSIBLE BIDDER, PRECISE PRINTING NETWORK, 1242 B REMINGTON ROAD, SCHAUMBURG, IL 60173, FOR A TOTAL EXPENDITURE OF \$26,795.00.
- d) MAINFRAME/NETWORK PRINTER – THAT THE BID FOR THE MAINFRAME/NETWORK PRINTER BE AWARDED TO THE LOWEST RESPONSIBLE BIDDER, SIRIUS ENTERPRISE SYSTEMS GROUP, 705 N. MART COURT, PALATINE, IL 60067, FOR A TOTAL EXPENDITURE OF \$288,233.00.

- e) ATHLETIC FIELDS RELOCATION & RENOVATIONS – THAT THE BID FOR ATHLETIC FIELDS RELOCATION AND RENOVATIONS BE AWARDED TO THE LOWEST RESPONSIBLE BIDDER, COOLING LANDSCAPE CONTRACTORS, 4400 WHEELER ROAD, CHERRY VALLEY, IL 61016, FOR THE BASE BID AND ALTERNATES 1, 2, 3, 4, 5 AND 6, FOR A TOTAL EXPENDITURE OF \$1,608,075.00.
- f) PRINTING ONLINE (NON-BID) – THAT THE BOARD OF TRUSTEES APPROVE THE NON-BID PURCHASE OF *byREQUEST* SOFTWARE, FROM HILLARY SOFTWARE, INC., 309 MORRIS AVE., SPRING LAKE, NJ 07762 IN THE AMOUNT OF \$25,295.00.
- g) MAC STORAGE AND FIELD STUDIES BUILDING – THAT THE BID FOR THE MAC STORAGE AND FIELD STUDIES BUILDING BE AWARDED TO THE LOWEST RESPONSIBLE BIDDER, TRI-STATE ENTERPRISES, INC. OF 408 W. MONDAMIN, MINOOKA, IL 60447, FOR THE BASE BID AND ALTERNATE #1, FOR A TOTAL EXPENDITURE OF \$287,786.00.
- h) DOOR REPAIR AND REPLACEMENTS – THAT THE BID FOR DOOR REPAIR AND REPLACEMENTS BE AWARDED TO THE LOWEST RESPONSIBLE BIDDER, GREAT PINES DOOR COMPANY, 2613 JACKSON DRIVE, WOODRIDGE, IL 60517, FOR A TOTAL EXPENDITURE OF \$18,860.67.
- i) ENGINEERING SERVICES FOR THE STORM WATER MANAGEMENT PLAN (RFQ) – THAT THE BOARD OF TRUSTEES APPROVE A CONTRACT FOR ENGINEERING SERVICES FOR THE STORM WATER MANAGEMENT PLAN TO ENGINEERING RESOURCE ASSOCIATES, INC., 3 S 701 W. AVE., SUITE 150, WARRENVILLE, IL 60555, FOR A FIXED FEE OF \$23,900.00.
- j) ASSESSMENT AND TESTING FORMS (NON-BID) – THAT THE BOARD OF TRUSTEES APPROVE THE NON-BID PURCHASE OF ASSESSMENT & TESTING FORMS FROM THE FOLLOWING VENDORS:

CONSULTING PSYCHOLOGISTS PRESS 3803 EAST BAYSHORE ROAD PALO ALTO, CA 94303	\$33,038.90
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ACT/EDUCATION TECH CENTER EXECUTIVE PLAZA I, SUITE 200 11350 McCORMICK ROAD HUNT VALLEY, MD 21031	\$37,500.00
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FOR A TOTAL EXPENDITURE OF:	<u>\$70,538.90.</u>
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- 7.5 APPOINTMENT/EMPLOYMENT/DISMISSAL OF PERSONNEL -- THAT THE BOARD OF TRUSTEES APPROVE THE APPOINTMENTS OF WILLIAM PEACY TO THE ADMINISTRATION EFFECTIVE MAY 1, 2005; AND PEGGY BRADFORD AND BEVERLY REED TO THE ADMINISTRATION EFFECTIVE JULY 1, 2005, AT A SALARY IN ACCORDANCE WITH BOARD POLICY #4504;

AND THAT THE BOARD OF TRUSTEES APPROVE THE APPOINTMENT OF JOHN SANTIAGO EFFECTIVE AUGUST 29, 2005, AT A SALARY IN ACCORDANCE WITH BOARD POLICY #4418.

- 7.6 SABBATICAL LEAVE FOR 2005-2006 – THAT THE BOARD OF TRUSTEES APPROVE THE SABBATICAL LEAVE FOR THE 2005-2006 ACADEMIC YEAR, IN ACCORDANCE WITH THE FACULTY AGREEMENT, FOR CAROL J. RIPHENBURG, PROFESSOR, POLITICAL SCIENCE, HEALTH SOCIAL & BEHAVIORAL SCIENCES DIVISION.
- 7.7 NOTICE OF PUBLIC HEARING FOR FY-2006 BUDGET – THAT THE BOARD OF TRUSTEES SET THE PUBLIC HEARING FOR THE FISCAL YEAR 2006 BUDGET FOR JUNE 15, 2005.
- 7.8 BOARD POLICIES – THAT THE BOARD OF TRUSTEES APPROVE THE FOLLOWING REVISED BOARD POLICIES:
- a) #4042, RELATED PARTY TRANSACTIONS
  - b) #4334, LEAVE FOR PHYSICAL EXAMINATION FOR MILITARY DUTY
  - c) #4341, CIVIC DUTY LEAVE
  - d) #4360, REFERENCE CHECKS ON EMPLOYEES
  - e) #4412, RECRUITMENT AND SELECTION OF FACULTY AND ADMINISTRATORS
  - f) #4413, TRAVEL EXPENSES FOR PROSPECTIVE CANDIDATES
  - g) #4418, INITIAL SALARY PLACEMENT OF FACULTY
  - h) #4602, ADMINISTRATIVE, FACULTY AND CLASSIFIED EXCHANGES
  - i) #4635, VACATIONS AND PAID HOLIDAYS FOR ADMINISTRATORS
  - j) #4705, CLASSIFIED REMUNERATION SCHEDULE
  - k) #4821, REMUNERATION FOR OVERTIME
  - l) #4844, AMENDMENT OR APPEAL OF GRIEVANCE PROCEDURES FOR CLASSIFIED EMPLOYEES
- 7.9 FINANCIAL SYSTEM PHASE II IMPLEMENTATION AGREEMENT – THAT THE BOARD APPROVE THE NON-BID CONTRACT FOR THE PHASE II IMPLEMENTATION OF THE ADVANTAGE 3 FINANCIAL MANAGEMENT SYSTEM FROM AMERICAN MANAGEMENT SYSTEMS (AMS) OF FAIRFAX, VIRGINIA TO NOT EXCEED \$362,200.00 IN CONTRACT SERVICES AND TO NOT EXCEED \$20,000.00 FOR TRAVEL-RELATED EXPENSES.
- 7.10 APPROVAL OF RESOLUTIONS – THAT THE BOARD OF TRUSTEES APPROVE THE RESOLUTION OF APPRECIATION FOR OUTGOING STUDENT TRUSTEE CRAIG BLANCHFIELD, THE RESOLUTION OF RECOGNITION IN CELEBRATION OF NATIONAL COMMUNITY COLLEGE MONTH AND THE 40<sup>TH</sup> ANNIVERSARY OF THE PUBLIC COMMUNITY COLLEGE ACT, AND THE RESOLUTIONS OF APPRECIATION FOR THE WOMEN'S SWIM TEAM AND THE ALL-USA ACADEMIC TEAM WINNER.

In an advisory comment, Ellis indicated preference for the motion. On roll call, voting aye: Brown, Herron, Landry, McKinnon, Nowak, and Wessel. Motion carried.



8. OWNERSHIP LINKAGE – GENERAL ITEMS

8.1 Comments from College Constituency Groups – Faculty Senate President Christine Russell requested the Board postpone their vote on the Health Careers and Science Building Program Statement until the Natural Sciences and the Health Careers faculty bring a plan to the Board that meets the needs of both groups.

8.2 Comments from the Public – None.

9. OTHER BUSINESS

9.1 Health Careers and Science Building Program Statement Approval –The Trustees agreed to postpone their vote on this item at the prior request of Faculty Senate President Christine Russell.

10. CLOSED SESSION – At 9:02 p.m., Brown moved, Nowak seconded, THAT THE BOARD OF TRUSTEES HOLD A CLOSED SESSION TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE TO DETERMINE ITS VALIDITY. In an advisory comment, Ellis indicated preference for the motion. On roll call, voting aye: Landry, McKinnon, Nowak, Brown, Herron, and Wessel. Motion carried.

RESUME OPEN MEETING – At 9:18 p.m., McKinnon moved, Nowak seconded, THAT THE OPEN MEETING BE RESUMED. On voice vote, motion carried unanimously.

APPROVE CLOSED SESSION MINUTES – McKinnon moved, Landry seconded, THAT THE CLOSED SESSION MINUTES BE APPROVED. On voice vote, motion carried unanimously.

11. ADJOURN – At 9:20 p.m., McKinnon moved, Ellis seconded, THAT THE MEETING BE ADJOURNED. On voice vote, motion carried unanimously.

By:  
Karen V. Neely, Board Secretary

Approved: May 12, 2005

By:  
Kathy A. Wessel, Chairperson for April 14, 2005 Meeting