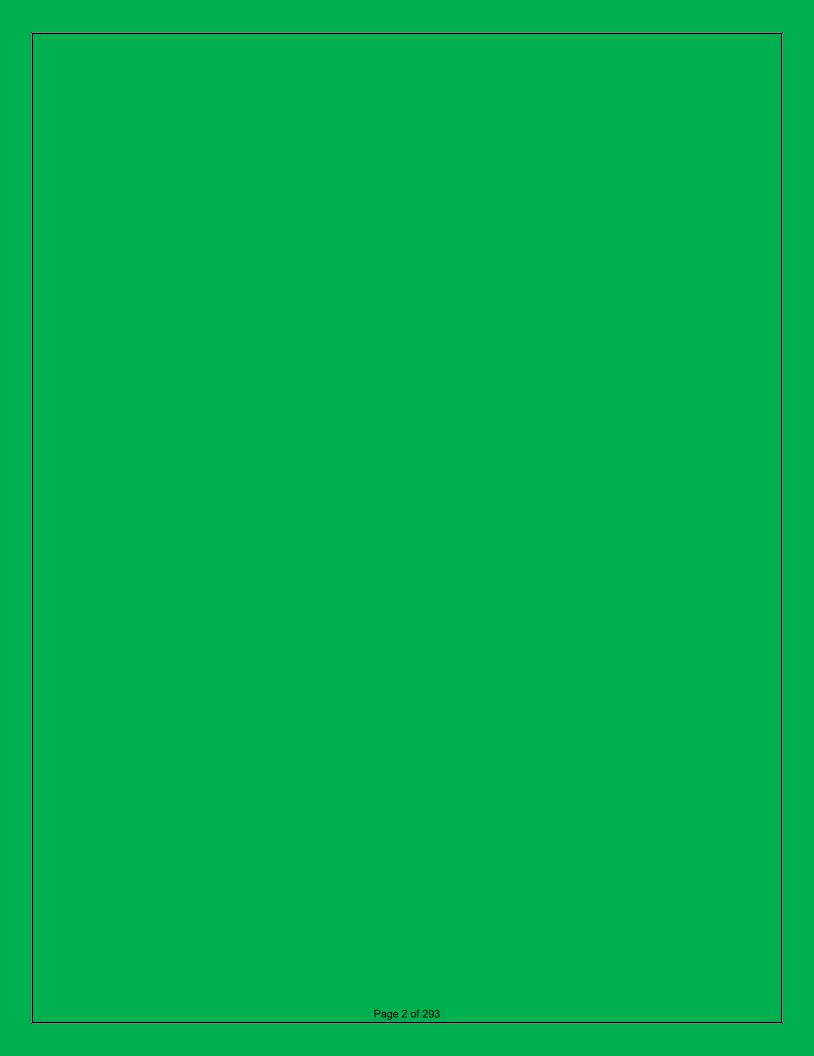


COLLEGE OF DuPAGE

Regular Board of Trustees Meeting @ 6:00 p.m.

April 16, 2020





THE ORGANIZATIONAL & REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #502, COUNTIES OF Dupage, cook and will, state of Illinois, will hold the following committee meeting virtually per executive order 2020-07 and the audio will be available online at

https://www.cod.edu/about/administration/multimedia_services/live-streaming/botmedia.aspx

MEETING: ORGANIZATIONAL & REGULAR BOARD MEETING THURSDAY, APRIL 16, 2020 6:00 P.M. ~ ROOM SSC-2200

As our COD community navigates through this unprecedented time, in an abundance of caution to protect our community and limit the spread of the COVID-19 virus, members of the public are invited to view a livestream of the proceedings at **Board of Trustee Meeting Streaming Media**.

*In lieu of providing public comment in person, members of the public may send statements to the Board of Trustees by e-mail at mccambridgew@cod.edu. Please be aware that e-mails sent to the Board of Trustees will be read individually and entered into the record, but not read aloud at the Board of Trustees meeting.

ORGANIZATIONAL BOARD MEETING AGENDA

Organizational Board Meeting

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL
 - a. INCOMING STUDENT TRUSTEE
 - i. Student Election Results Information
 - ii. Oath of Office New Student Trustee Samiha Syed
- 2. PUBLIC COMMENT* see above
- 3. ANNUAL REORGANIZATION:
 - a. Nomination and Election of Board Chairman
 - b. Nomination and Election of Board Vice-Chairman
 - c. Nomination and Election of Board Secretary
 - d. Appointment of Treasurer of the Board
 - e. Determination of Regular Board Meetings, Dates and Locations
 - f. Change of Authorized Bank Signatures
 - g. Adoption of Board Policy Manual
 - h. Continuation of Resolutions Approved April 30, 2015
 - i. Appointment of Board Representatives at Bid Openings
- 4. ADJOURN

REGULAR BOARD MEETING AGENDA

Regular Board Meeting

- 1. CALL TO ORDER / ROLL CALL
- 2. PUBLIC COMMENT* see above
- 3. CLOSED SESSION
- 4. RETURN TO OPEN SESSION
- 5. REPORTS
 - a. Chairman's Report
 - b. Student Trustee Report
 - c. President's Report
 - d. General Counsel Search Committee Report
 - e. Academic Committee Report
 - f. Strategic Long Range Plan Committee Report
 - g. Budget Committee Report
 - h. ACCT Legislative Conference Report
 - i. College of DuPage Foundation Report

6. PRESENTATIONS

- o **Enrollment Update**
 - Dr. Mark Curtis-Chávez, Provost

7. INFORMATION

- a. Personnel Items
- b. Financial Statements
- c. Gifts Report
- d. Construction Change Orders
- e. Monthly Construction Update
- f. Grants Report
- g. In-Kind Quarterly Donations Report

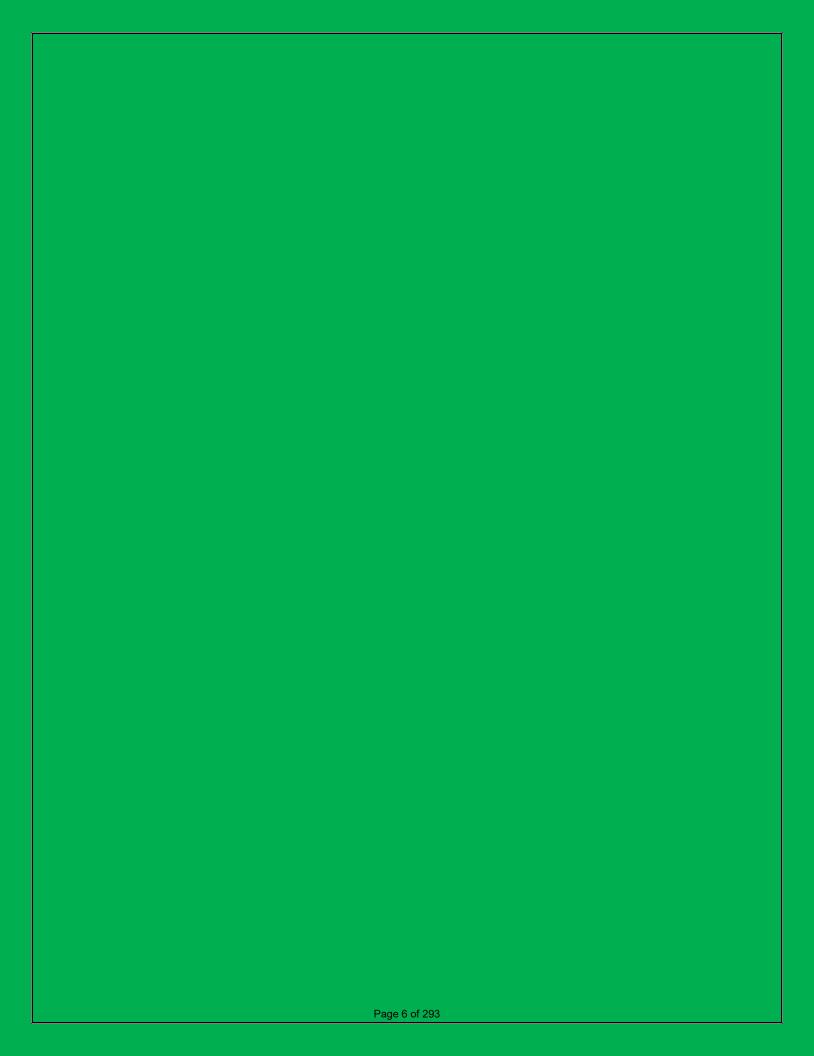
8. CONSENT AGENDA

- a. Student User Licenses Burlington English Inc.
- b. College Pavement Maintenace and Sidewalk Repair
- c. Student Engagement Platform
- d. Creative Writing Certificate Program
- e. Notice of Public Hearing FY2021 Budget
- f. Adobe Creative Cloud ETLA Renewal
- g. Proposed Modifications to Associate in Fine Arts Degree in Art (AFA-Art)
- h. HSTI Simulation Upgrades
- i. SRC Elevator Modernization Bid Rejection
- j. MPTV Studio Lighting Upgrade
- k. Actuarial Services
- I. American Express Global Travel
- m. Reimbursement of Expenses for Dr. Brian Caputo
- n. Minutes of the March 19, 2020 Regular Board Meeting
- o. Closed Session Minutes of the following Meetings:
 - a. March 19, 2020
- p. Personnel Approval Items
- q. Financial Reports
- r. Addendum to Olmedo Patino Museum Trust Contract dated July 31, 2019

- 9. APPROVAL: Closed Session Minutes of the December 20, 2019 Regular Board Meeting
- 10. TRUSTEE DISCUSSION
- 11. <u>CALENDAR DATES / Campus Events</u> Thursday, May 21, 2020 Regular Board Meeting @ 6:00 p.m. – SSC-2200
- 12. <u>CLOSED SESSION</u> (if needed)
- 13. ADJOURN

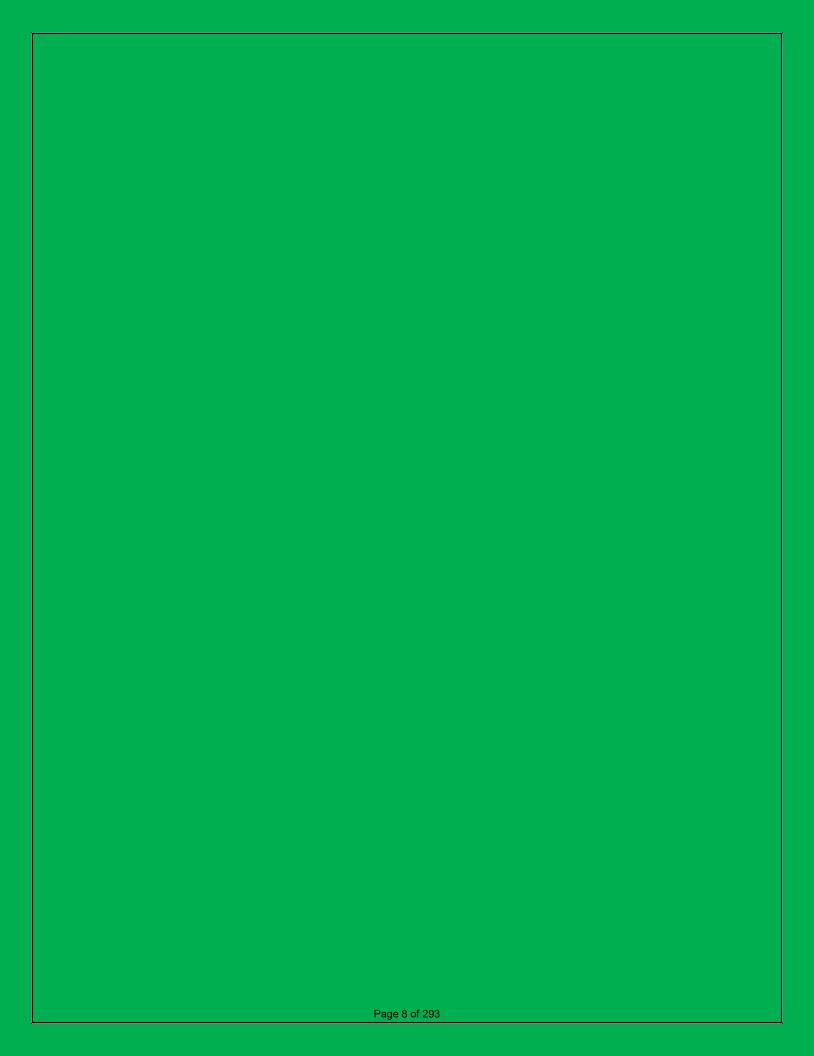
DANIEL MARKWELL, SECRETARY
BOARD OF TRUSTEES OF COMMUNITY COLLEGE
DISTRICT NO. 502, COUNTIES OF DuPAGE, COOK AND WILL, STATE OF ILLINOIS
Posted 4/14/20

Mulhuel



ANNUAL REORGANIZATION OF THE BOARD

- a. Nomination and Election of Board Chairman
- b. Nomination and Election of Board Vice-Chairman
- c. Nomination and Election of Board Secretary
- d. Appointment of Treasurer of the Board
- e. Determination of Regular Board Meetings, Dates and Locations
- f. Change of Authorized Bank Signatures
- g. Adoption of Board Policy Manual
- h. Continuation of Resolutions Approved April 30, 2015
- i. Appointment of Board Representatives at Bid Openings



REORGANIZATION OF THE BOARD

1. SUBJECT

Nomination and Election of Board Chairman.

2. REASON FOR CONSIDERATION

Each year, the Trustees nominate and elect their Board Chairman.

3. BACKGROUND INFORMATION

According to **Board Policy 5-55, Election of Officers**, "The Board of Trustees will annually elect or appoint a Chair, Vice-Chair, Secretary and Treasurer at its annual organizational meeting. The Board will elect from its membership a Chair and Vice-Chair. The Board may elect from its membership, as needed, a Co-Vice Chair. The Board will either elect a Secretary from the membership of the Board or appoint a Secretary who is not a member of the Board. The Board will appoint a Treasurer who is not a member of the Board, in accordance with Section 3-18 of the *Illinois Public Community College Act* 110 ILCS 805/3-18. All officers will be elected by a majority vote of the Board."

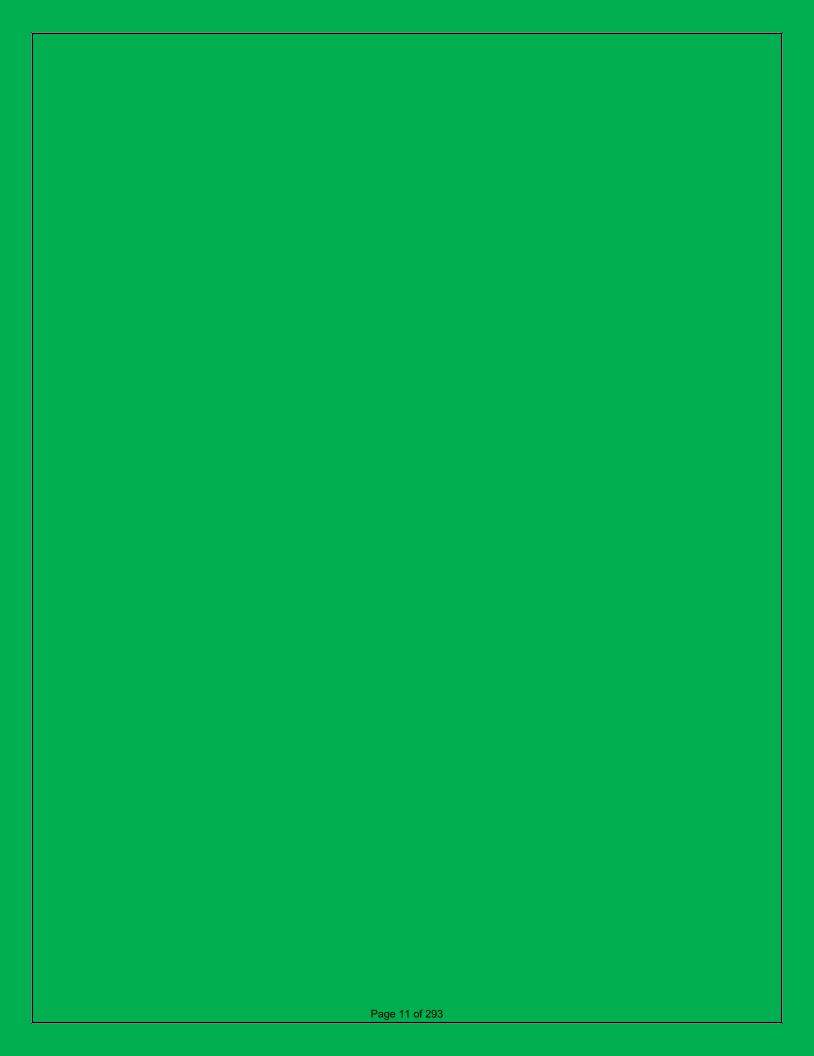
According to **Board Policy 5-75, Term of Office (Board Member Officers)**, "All officers of the Board of Trustees who are elected from the membership at an annual organizational meeting of the Board will serve until the next succeeding annual organizational meeting, unless an officer is unable to serve due to death, incapacity, resignation or removal from office. Removal of an officer before the next succeeding annual organizational meeting will be by majority vote of the entire Board of Trustees and will be based on a finding by the Board that the removal is in the best interests of the Board."

4. RECOMMENDATION

That the Board of Trustees elects______to serve as Chairman of the Board from April 16, 2020 until the next Organizational Board Meeting in April 2021.

Nomination and Election of Board Chairman

ITEM(S) ON REQUEST	
That the Board of Trustees elects of the Board from April 16, 2020 until the next Organiz	to serve as Chairman zational Board Meeting in April 2021.
Board Chairman	Date
Board Secretary	Date



REORGANIZATION OF THE BOARD

1. SUBJECT

Nomination and Election of Board Vice-Chairman.

2. REASON FOR CONSIDERATION

Each year, the Trustees nominate and elect their Board Vice-Chairman.

3. BACKGROUND INFORMATION

According to **Board Policy 5-55, Election of Officers**, "The Board of Trustees will annually elect or appoint a Chair, Vice-Chair, Secretary and Treasurer at its annual organizational meeting. The Board will elect from its membership a Chair and Vice-Chair. The Board may elect from its membership, as needed, a Co-Vice Chair. The Board will either elect a Secretary from the membership of the Board or appoint a Secretary who is not a member of the Board. The Board will appoint a Treasurer who is not a member of the Board, in accordance with Section 3-18 of the *Illinois Public Community College Act* 110 ILCS 805/3-18. All officers will be elected by a majority vote of the Board."

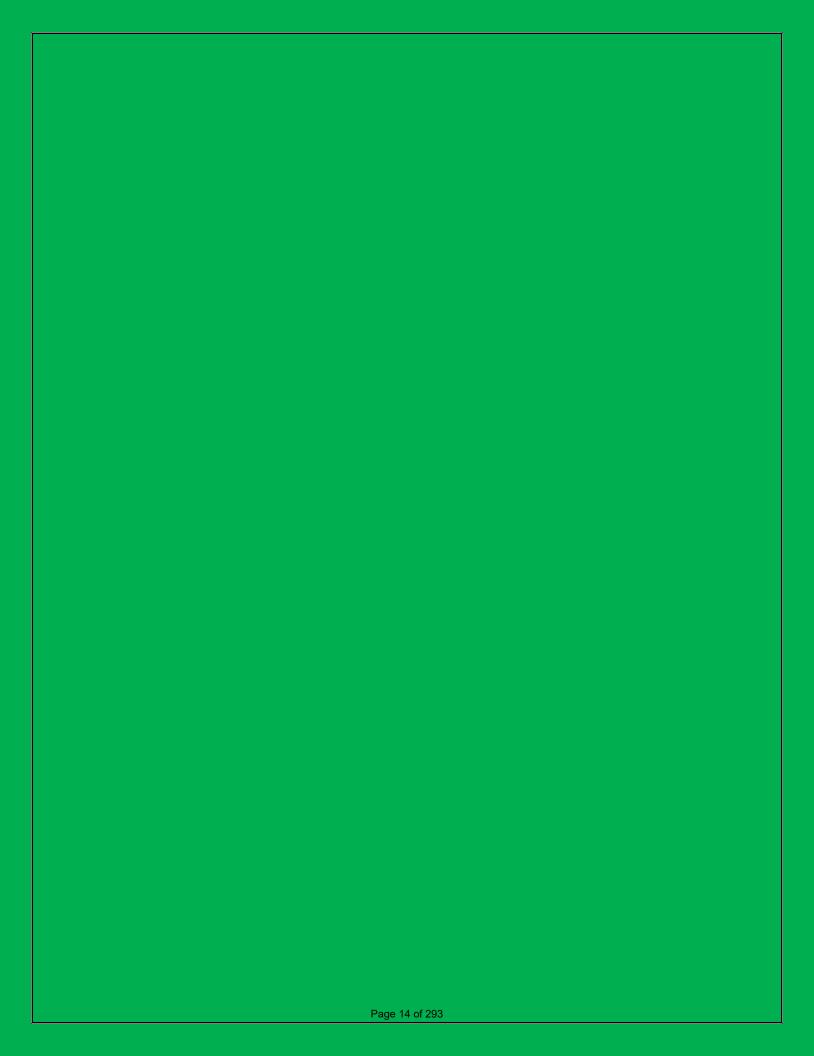
According to **Board Policy 5-75, Term of Office (Board Member Officers)**, "All officers of the Board of Trustees who are elected from the membership at an annual organizational meeting of the Board will serve until the next succeeding annual organizational meeting, unless an officer is unable to serve due to death, incapacity, resignation or removal from office. Removal of an officer before the next succeeding annual organizational meeting will be by majority vote of the entire Board of Trustees and will be based on a finding by the Board that the removal is in the best interests of the Board."

4. RECOMMENDATION

That the Board of Trustees elects	to
serve as Vice-Chairman of the Board from April 16, 2020 until the next Or	ganizational
Board Meeting in April 2021.	-

Nomination and Election of Board Vice-Chairman

ITEM(S) ON REQUEST:	
That the Board of Trustees elects Vice-Chairman of the Board from April 16, 2020 until the next Organiza in April 2021.	to serve as ational Board Meeting
Board Chairman	Date
Board Secretary	Date



REORGANIZATION OF THE BOARD

1. SUBJECT

Nomination and Election of Board Secretary.

2. REASON FOR CONSIDERATION

Each year, the Trustees nominate and elect their Board Secretary.

3. BACKGROUND INFORMATION

According to **Board Policy 5-55, Election of Officers**, "The Board of Trustees will annually elect or appoint a Chair, Vice-Chair, Secretary and Treasurer at its annual organizational meeting. The Board will elect from its membership a Chair and Vice-Chair. The Board may elect from its membership, as needed, a Co-Vice Chair. The Board will either elect a Secretary from the membership of the Board or appoint a Secretary who is not a member of the Board. The Board will appoint a Treasurer who is not a member of the Board, in accordance with Section 3-18 of the *Illinois Public Community College Act* 110 ILCS 805/3-18. All officers will be elected by a majority vote of the Board."

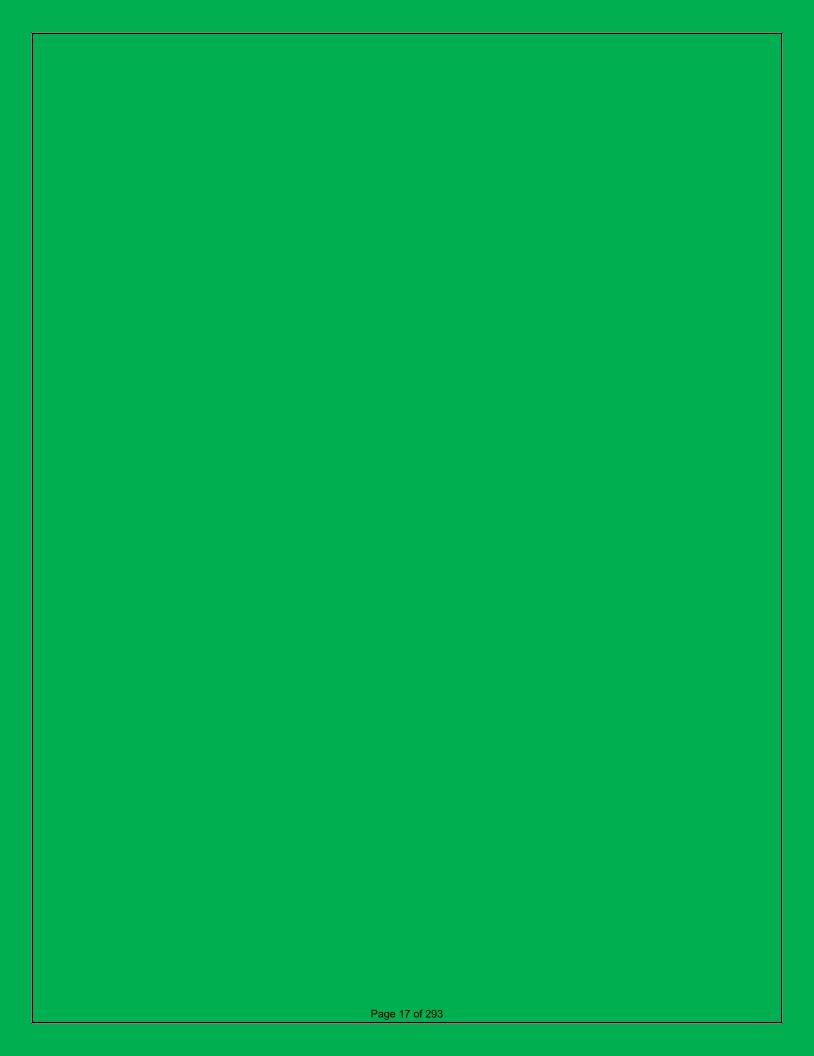
According to **Board Policy 5-75, Term of Office (Board Member Officers)**, "All officers of the Board of Trustees who are elected from the membership at an annual organizational meeting of the Board will serve until the next succeeding annual organizational meeting, unless an officer is unable to serve due to death, incapacity, resignation or removal from office. Removal of an officer before the next succeeding annual organizational meeting will be by majority vote of the entire Board of Trustees and will be based on a finding by the Board that the removal is in the best interests of the Board."

4. RECOMMENDATION

That the Board of Trustees elects	to
serve as Secretary of the Board from April 16, 2020 until the r	next Organizational
Board Meeting in April 2021.	_

Nomination and Election of Board Secretary

ITEM(S) ON REQUEST:	
That the Board of Trustees elects Secretary of the Board from April 16, 2020 ur 2021.	to serve as ntil the next Organizational Board Meeting in April
Board Chairman	Date
Board Secretary	Date



REORGANIZATION OF THE BOARD

1. SUBJECT

Appointment of Treasurer.

2. REASON FOR CONSIDERATION

Each year, the Board of Trustees appoints a Treasurer. This action is required under both the Illinois Public Community College Act as well as Board Policy.

3. BACKGROUND INFORMATION

According to **Board Policy 5-55, Election of Officers**, "The Board of Trustees will annually elect or appoint a ... Treasurer at its annual organizational meeting... The Board will appoint a Treasurer who is not a member of the Board, in accordance with Section 3-18 of the *Illinois Public Community College Act* 110 ILCS 805/3-18." Consistent with 110 ILCS 805/3-18, the Treasurer serves at the pleasure of the Board.

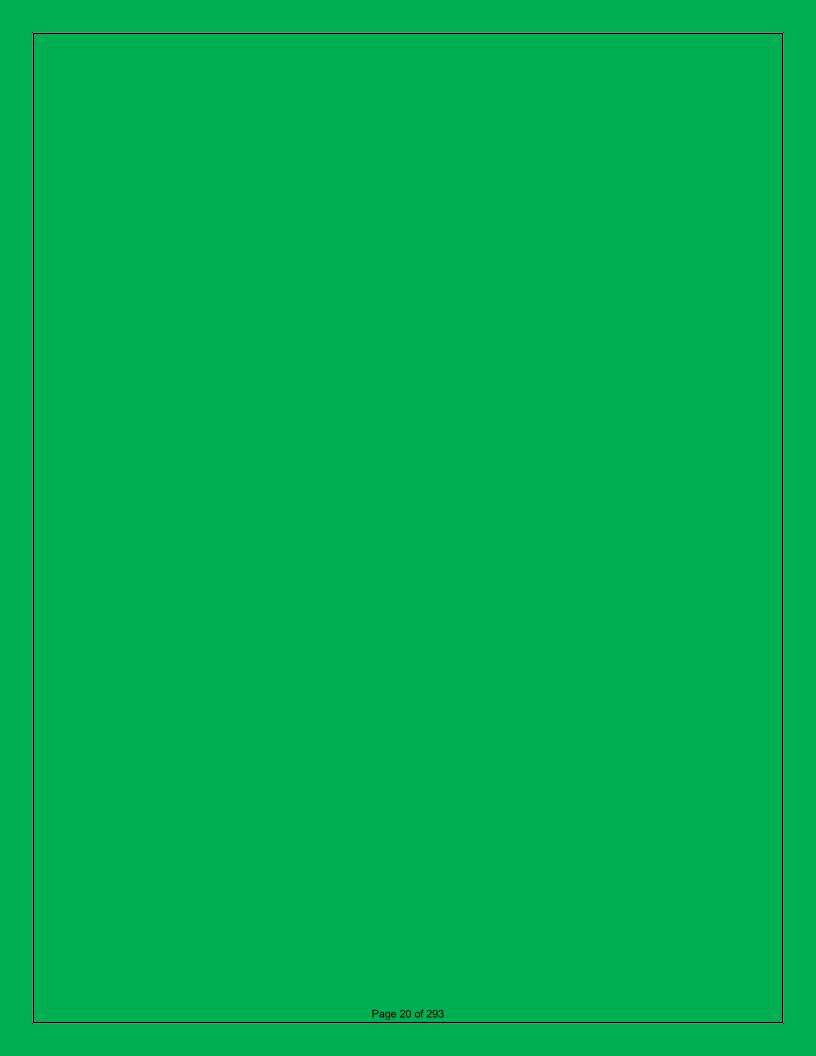
4. RECOMMENDATION

That the Board of Trustees appoints Scott Brady, Interim CFO, to serve as Treasurer from April 16, 2020 until no later than the next Organizational Board Meeting in April 2021.

Appointment of Treasurer

ITEM(S) ON REQUEST:

That the Board of Trustees appoints Scott Bra April 16, 2020 until no later than the next Orga	
Board Chairman	Date
Board Secretary	Date



REORGANIZATION OF THE BOARD

1. SUBJECT

Determination of Regular Board Meetings, Dates and Locations.

2. REASON FOR CONSIDERATION

Each fiscal year, the Board must set their Regular Board Meeting schedule. This schedule must be published at the beginning of each College Fiscal Year in newspapers circulated within the College district.

3. BACKGROUND INFORMATION

The recommendation for Board Meeting dates, times and locations is based on the convenience of the College Board of Trustees.

4. RECOMMENDATION

That the Board of Trustees approves the following dates for their regularly scheduled Monthly Board of Trustees Meetings to be held at the College of DuPage, Main Campus, Student Services Center – Room SSC-2200, 425 Fawell Boulevard, Glen Ellyn, for Fiscal Year 2021:

• **JULY:** 3rd Thursday, July 16, 2020

• AUG: 3rd Thursday, August 20, 2020

• **SEPT:** 3rd Thursday, September 17, 2020

• OCT: 3rd Thursday, October 15, 2020

• **NOV:** 3rd Thursday, November 19, 2020

• **DEC**: 3rd Thursday, December 17, 2020

• JAN: 3rd Thursday, January 21,2021

• **FEB:** 3rd Thursday, February 18, 2021

<u>Item 3e</u> April 16, 2020

MARCH: 3rd Thursday, March 18, 2021
 APRIL: 3rd Thursday, April 15, 2021
 MAY: 3rd Thursday, May 20, 2021
 JUNE: 4th Thursday, June 17, 2021

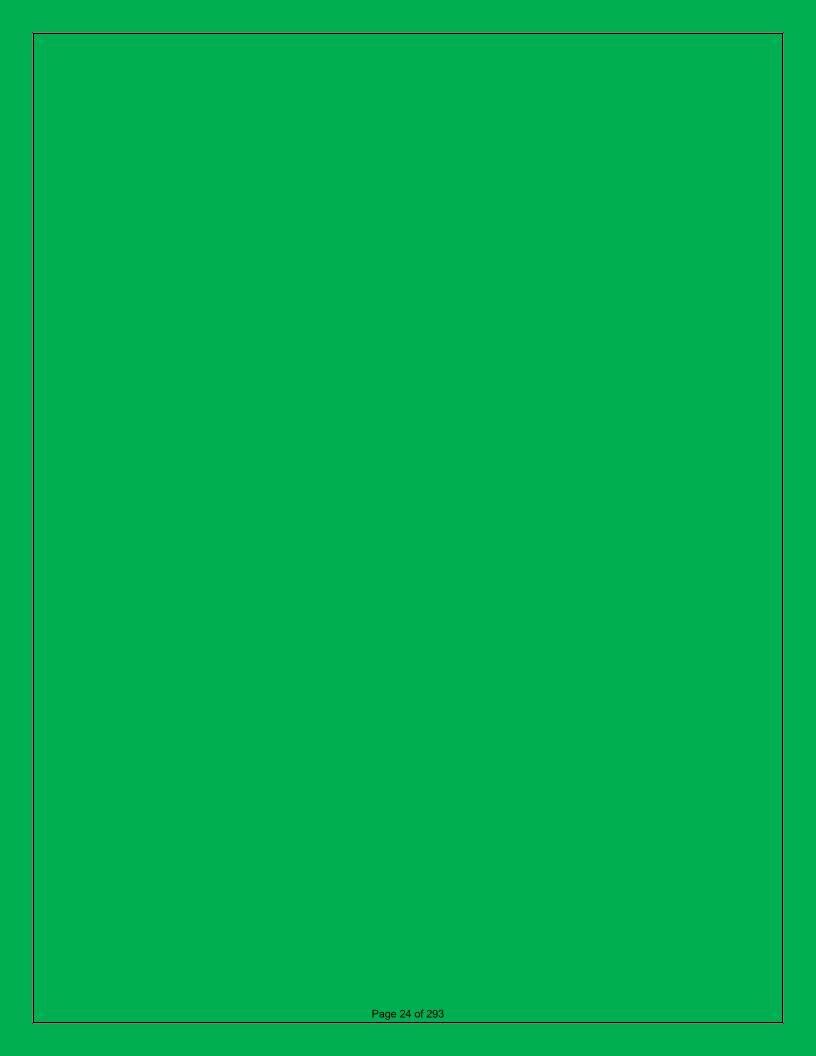
FY21 Board Meeting Dates

ITEM(S) ON REQUEST

That the Board of Trustees approves the following dates for their regularly scheduled Monthly Board of Trustees Meetings to be held at the College of DuPage, Main Campus, Student Services Center – Room SSC-2200, 425 Fawell Boulevard, Glen Ellyn, for Fiscal Year 2021:

•	JULY:	3 rd Thursday, July 16,2020
•	AUG:	3 rd Thursday, August 20, 2020
•	SEPT:	3 rd Thursday, September 17, 2020
•	OCT:	3rd Thursday, October 15, 2020
•	NOV:	3 rd Thursday, November 19,2020
•	DEC:	3 rd Thursday, December 17,2020
•	JAN:	3 rd Thursday, January 21,2021
•	FEB:	3 rd Thursday, February 18, 2021
•	MARCH:	3 rd Thursday, March 18,2021
•	APRIL:	3 rd Thursday, April 15, 2021
•	MAY:	3 rd Thursday, May 20, 2021
•	JUNE:	4 th Thursday, June 17, 2021

Board Chairman	Date
Board Secretary	Date



BOARD APPROVAL

1. SUBJECT

Change of Authorized Bank Signatures.

2. REASON FOR CONSIDERATION

Each year the trustees re-elect and appoint new officers.

3. BACKGROUND INFORMATION

Whenever there are changes in the composition of the College's and/or the Board's officers, the Secretary to the Board is required to complete Financial Institution Resolutions authorizing such changes.

4. RECOMMENDATION

That the Board of Trustees authorize the Board Chairman to complete Financial Institution Resolutions authorizing the following signatures for College accounts as of April 16, 2020.

The following will be authorized signers for all accounts at financial institutions listed on the following page:

Institution	Accounts* (last three digits)
JP Morgan/Chase	Payroll (xxx981)
	Payable (xxx999)
	Concentration (xxx791)
	Federal Funds (xxx005)
	Credit Card Clearing (xxx074)
BMO	Operating Cash (xxx011)
	Bonds Series 2013 (xxx029)
Illinois Funds	LGIP Account (xxx577)

^{*}As of April 16, 2020

Disbursement Approvals Required

In addition to any other approval requirements, including Board Policy 10-65 and Administrative Procedure 10-60, prior to releasing disbursements from the accounts listed above, the following must approve final release of disbursements.

Payroll, Benefits, Utility, and Postage Payments

<\$25,000	Treasurer. If Treasurer not available then
	Controller, President, Board Chairman, or
	Board Secretary.
>=\$25,000	Same

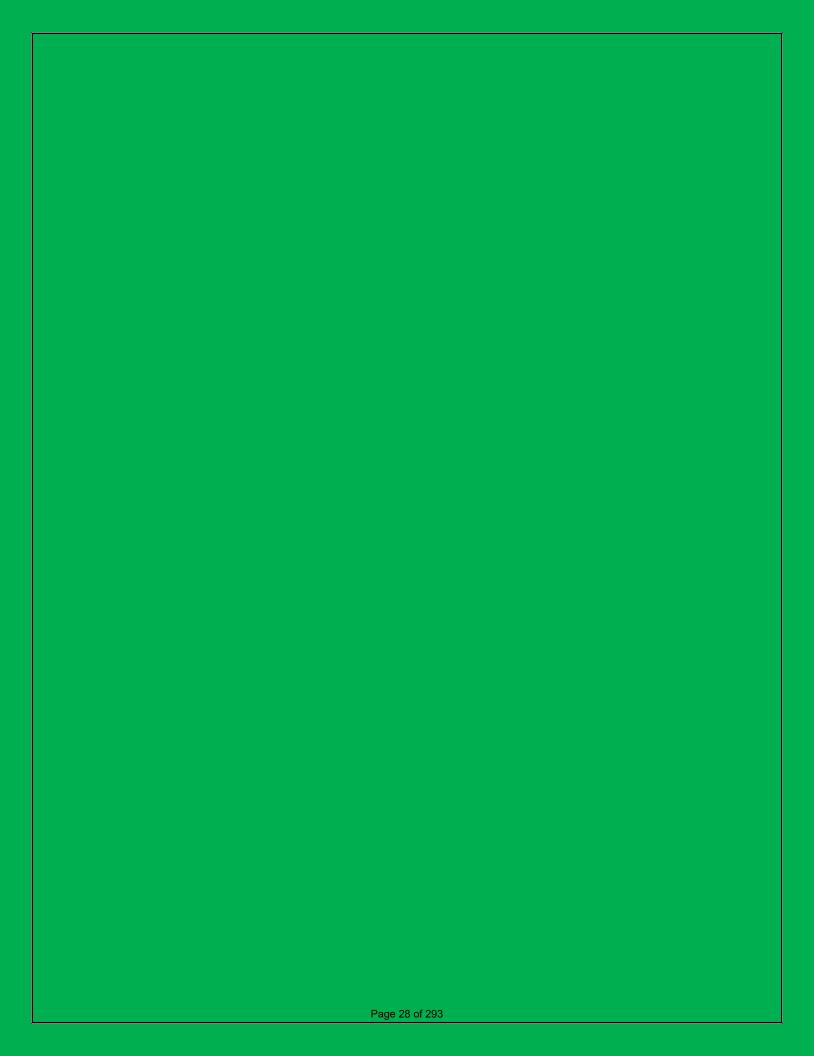
All Other Disbursements

<\$25,000	Treasurer. If Treasurer not available then
	Controller, President, Board Chairman, or
	Board Secretary.
>=\$25,000	(1) Treasurer or Controller; AND (2) Board
	Chairman or Board Secretary. If Treasurer
	or Controller are not available, then the
	President can sign in their stead.

Staff Contact: Ellen Roberts, Interim VP Administration Scott Brady, Interim CFO and Treasurer

SIGNATURE PAGE FOR CHANGE OF AUTHORIZED BANK SIGNATURES

This resolution was adopted by the board on April 16, 2020.		
Board Chairman	Date	
Board Secretary	Date	



REORGANIZATION OF THE BOARD

1. SUBJECT

Adoption of Board Policy Manual last updated by the Board February 7, 2020.

2. REASON FOR CONSIDERATION

The Board of Trustees Policy Manual is intended to provide overall guidance for the administration of College of DuPage.

3. BACKGROUND INFORMATION

At each Reorganizational Board Meeting, when there is a change in the make-up of the Board, the Trustees adopt the Board Policy Manual last updated by the Board of Trustees.

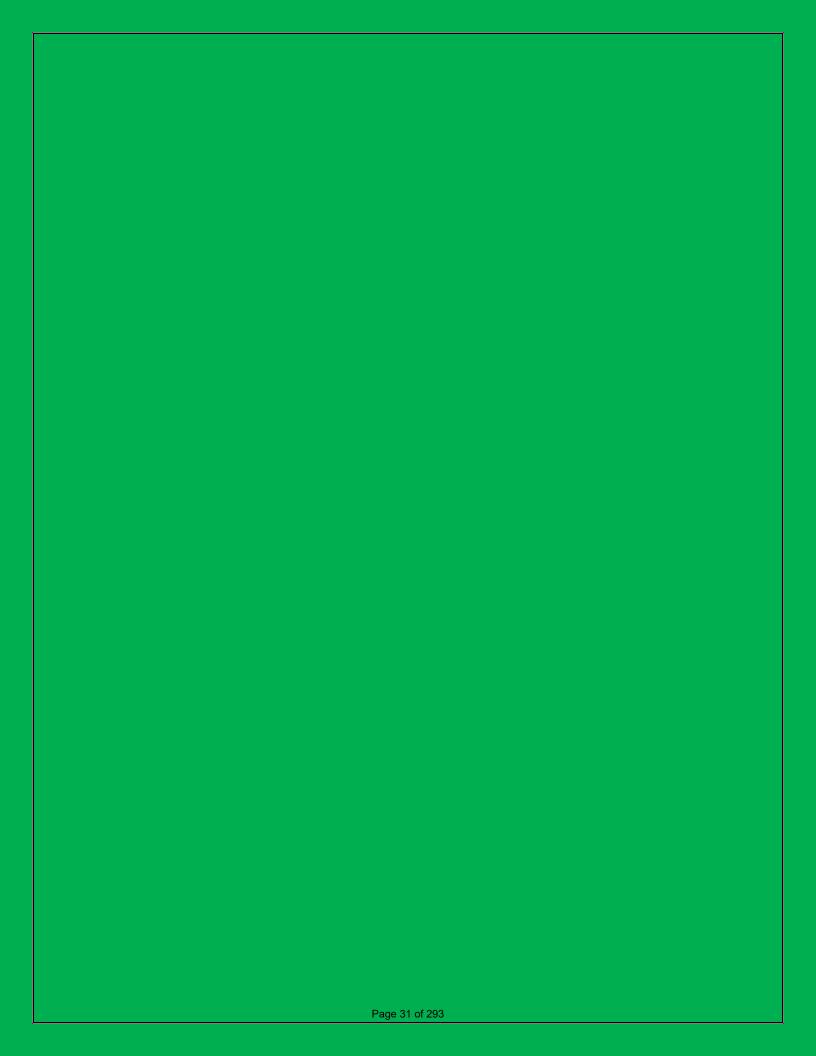
4. RECOMMENDATION

That the newly elected Board of Trustees adopt the Board Policy Manual, last updated February 7, 2020, of the Board of Trustees of Community College #502, College of DuPage, Glen Ellyn, IL.

Adoption of Board Policy Manual of Former Board

ITEM(S) ON REQUEST:

	adopt the Board Policy Manual, last updated of Community College #502, College of DuPage,
Board Chairman	Date
Board Secretary	Date



BOARD APPROVAL

1. SUBJECT

Appointment of Board Representatives at Bid Openings

2. REASON FOR CONSIDERATION

On April 20, 2017, the College's Board of Trustees approved Board Policy 5-185, Board Representatives at Bid Openings. The policy requires that the Treasurer and General Counsel nominate a panel of at least four individuals to serve as the Board's representatives at the College's bid openings. The policy further requires that at least one representative must attend each bid opening "as an agent of the Board." The attendant representative has a duty to report to the Chairperson of the Audit Committee "any irregularity in the bid opening process or noncompliance with applicable laws, rules, or procedures governing the bidding process."

BACKGROUND INFORMATION

The Treasurer and General Counsel have jointly considered candidates for the aforementioned panel and hereby nominate:

Elias Almazan, Chief Engineer, East Campus
Dawn M. Birkland, College Curriculum Manager
Judith A. Coates, Learning & Organizational Development Manager
Keith A. Conlee, Chief Security Officer
David W. Ditchfield, Chief Engineer, West Campus
John R. Gandor, Facilities/Construction Accounting Manager
Philip T. Gieschen, Risk Management Coordinator
Robert L. Hayley, Budget Manager
Craig A. Heavens, Programming Supervisor
Joanne L. Ivory, Learning Resources Interim Dean
Richard A. Kulig, Network Services Manager
Michelle Olson-Rzeminski, Employment Manager
Eugene A. Refakes, Accounting Operations & Financial Systems Manager
Michelle K. Resnick, Accounts Receivable Manager

David Virgilio, Assistant Financial Controller Christopher Wosachlo, Energy/Project Manager Keith J. Zeitz, Office and Classroom Technology Manager

The nominated individuals are reasonably independent of the College's procurement process. The Purchasing Department will provide appropriate training of the individuals on the panel upon the approval of their appointment as Board representatives.

4. <u>RECOMMENDATION</u>

That the Board of Trustees appoint the individuals named above as Board representatives at bid openings of the College to serve until successors are appointed.

Staff Contact: Ellen Roberts, Interim VP for Administrative Affairs Lilianna Kalin, Interim General Counsel

SIGNATURE PAGE FOR

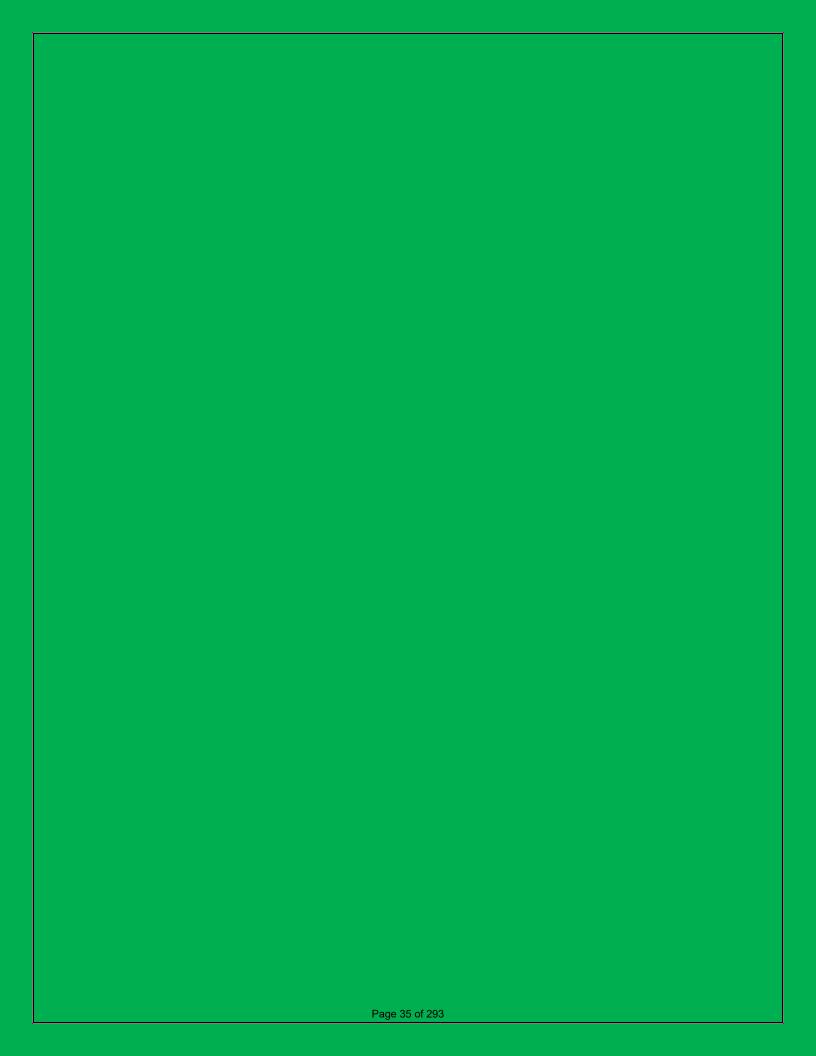
APPOINTMENT OF BOARD REPRESENTATIVES AT BID OPENINGS

ITEM(S) ON REQUEST

THAT THE BOARD OF TRUSTEES APPOINT THE FOLLOWING INDIVIDUALS TO SERVE AS BOARD REPRESENTATIVES AT COLLEGE BID OPENINGS TO SERVE UNTIL SUCCESSORS ARE APPOINTED:

Elias Almazan, Chief Engineer, East Campus Dawn M. Birkland, College Curriculum Manager Judith A. Coates, Learning & Organizational Development Manager Keith A. Conlee, Chief Security Officer David W. Ditchfield, Chief Engineer, West Campus John R. Gandor, Facilities/Construction Accounting Manager Philip T. Gieschen, Risk Management Coordinator Robert L. Hayley, Budget Manager Craig A. Heavens, Programming Supervisor Joanne L. Ivory, Learning Resources Interim Dean Richard A. Kulig, Network Services Manager Michelle Olson-Rzeminski, Employment Manager Eugene A. Refakes, Accounting Operations & Financial Systems Manager Michelle K. Resnick, Accounts Receivable Manager David Virgilio, Assistant Financial Controller Christopher Wosachlo, Energy/Project Manager Keith J. Zeitz, Office and Classroom Technology Manager

Board Chair	Date
SECRETARY	DATE



COLLEGE OF DuPAGE REGULAR & ORGANIZATIONAL BOARD MEETING

BOARD APPROVAL

1. <u>SUBJECT</u>

Approval to continue Resolutions approved at the April 30, 2015 Board Meeting.

2. REASON FOR CONSIDERATION

Many of the resolutions adopted at the April 30, 2015 Board Meeting and reaffirmed at the April 21, 2016 Board Meeting are still applicable today. To ensure continuity and operational clarity, the present Board will persist in those practices.

BACKGROUND INFORMATION

At the Special Board Meeting of the Board of Trustees called Thursday, April 30, 2015, several items were placed For Approval in New Business as Agenda Item 6A, including but not limited to:

6.A.1: Adoption of *Robert's Rules of Order* for Board meetings and Board Committee meetings pursuant to Board Policy No. 5-150;

6.A.4: Litigation Hold;

6.A.5: Retention of Legal Counsel;

6.A.8: Suspension of all House Accounts at the Waterleaf Restaurant (as amended), and

6.A.12: Authorization for Office Space and Office Equipment for the Board of Trustees.

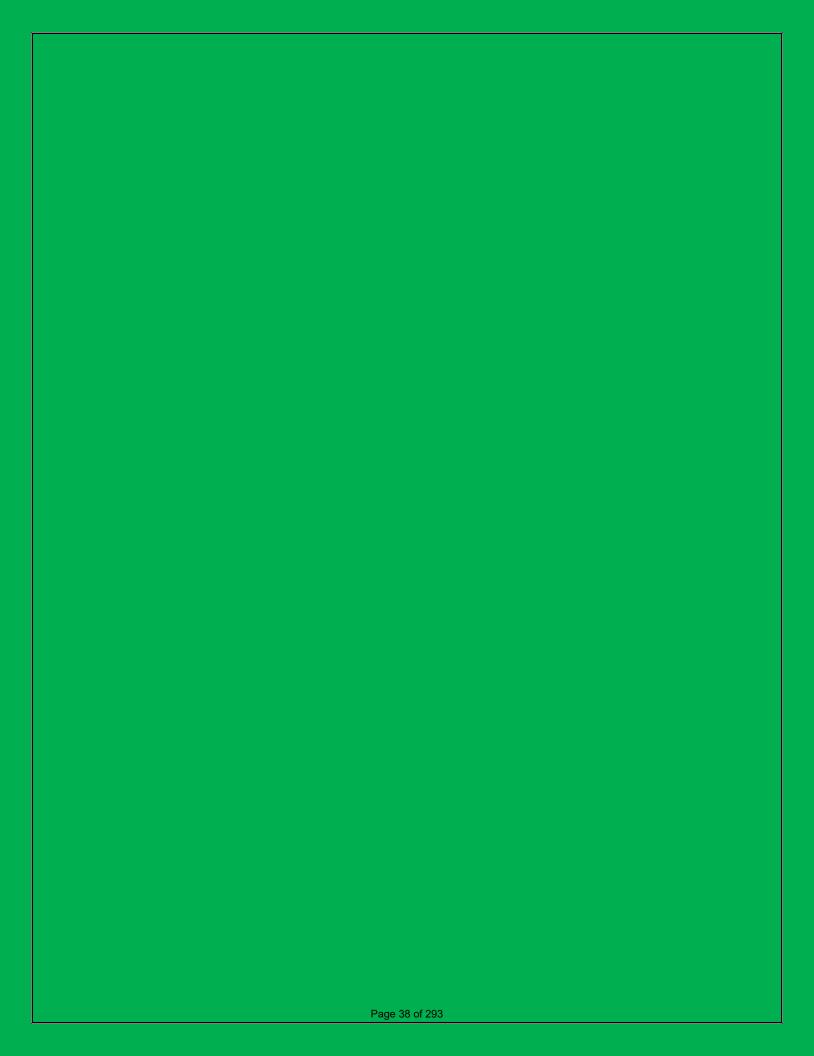
4. RECOMMENDATION

To the extent any of the foregoing items may be argued to have terminated upon the conclusion of the prior Board term, that these items be adopted and continued for the current Board term unless expressly revoked by an action of the Board.

SIGNATURE PAGE

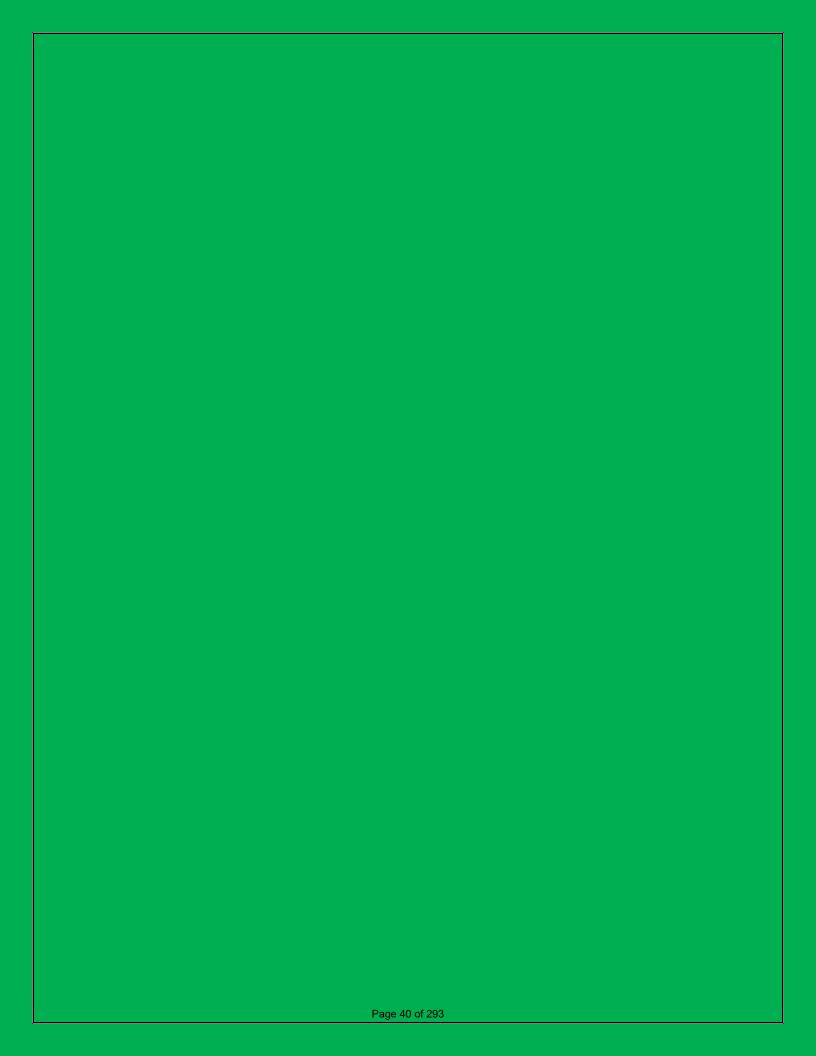
Approval to continue Resolutions approved at the April 30, 2015 Board Meeting

ITEM(S) ON REQUEST:	
To the extent any of the foregoing items may be conclusion of the prior Board term, that these current Board term unless expressly revoked	items be adopted and continued for the
BOARD CHAIRMAN	DATE
BOARD SECRETARY	DATE



INFORMATION

- a. Personnel Items
- b. Financial Statements
- c. Gifts Report
- d. Construction Change Orders
- e. Monthly Construction Update
- f. Grants Report
- g. In-Kind Quarterly Donations Report



COLLEGE OF DuPAGE REGULAR BOARD MEETING

BOARD INFORMATION

1. SUBJECT

Personnel Actions for Board Information.

2. <u>BACKGROUND INFORMATION</u>

The following personnel actions are provided for information only:

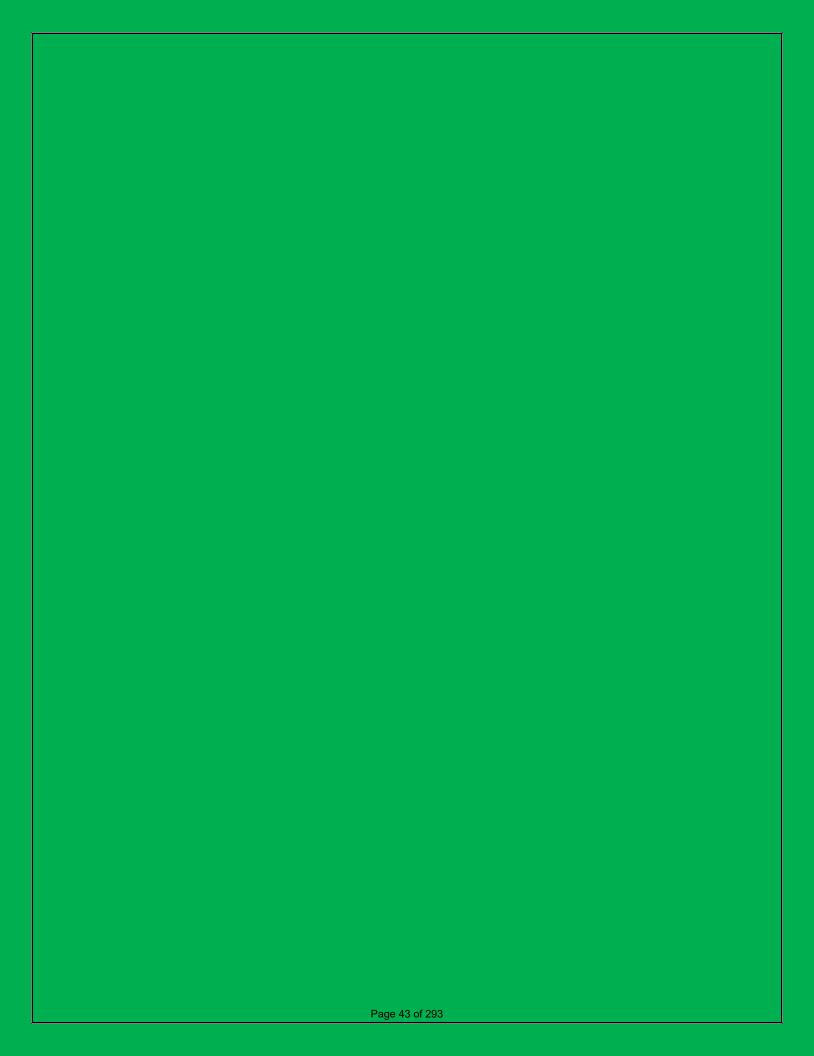
a) Classified Resignations

Staff Contact: Linda Sands-Vankerk, Vice President, Human Resources and Project Hire-Ed

<u>Item 7a</u> April 16, 2020

RESIGNATIONS

<u>Name</u>	<u>Title</u>	<u>Department</u>	End Date	<u>Type</u>	Years of <u>Service</u>
CLASSIFIED					
Henry Hinkle	Research Analyst	Research & Analytics	04/10/2020	Resignation	1 Yrs. 10 Mos.
Sara Troyer	Coordinator, Small Business Development Center	Business Development	03/25/2020	Resignation	2 Yrs. 10 Mos.



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD INFORMATION

1. SUBJECT

Financial Statements: Schedule of Investments, General Fund – Budget and Expenditures, Operating Cash Available to Pay Annual Operating Expenses, and Tax Levy Collections.

2. REASON FOR CONSIDERATION

Provided for Board information.

BACKGROUND INFORMATION

- a) Schedule of Investments This report is presented to the Board for information each month. It lists the Schedule of Investments for each of the College's Funds. The report details the purchase and maturity dates and interest rate earned.
- b) General Fund Budget and Expenditures This report is presented to the Board for information each month. It lists the budget-to-actual results for the current fiscal year for the General Fund.
- c) Operating Cash Available to Pay Annual Operating Expenses This report is presented to the Board for information each month. It shows the amount of operating cash and investments on hand and Board-approved fund balance restrictions compared to prior year annual operating expenses and presents the ratio of cash available to annual operating expenses.
- d) Disposal of Capital Assets This report is presented to the Board for information on a quarterly basis. This report lists the reason for the disposal, location, number of items and their respective dollar values.

- e) Tax Levy Collections This report is presented to the Board for discussion purposes on a quarterly basis (July, October, January, April). This report lists the tax receipts by counties and also by each of the funds that levy taxes.
- f) Budgetary Position Additions This report is presented to the Board for information on a monthly basis. This report lists the positions that have been added after the Annual Budget was adopted.

Staff Contact:

Ellen Roberts, Interim VP Administration, Scott Brady, Interim CFO and Treasurer, David Virgilio, Interim Controller

COLLEGE OF DUPAGE TREASURY PORTFOLIO OVERVIEW AS OF MARCH 31, 2020

Overview of What the College Can Invest in

Summary of authorized investment types and limitations

		Limitation of fair market value of the	e total portfolio
Item	Investment Types	Max. Aggregate	Max. Single Issuer
1	US Treasury bonds, bills, notes	No limit	No limit
2	Fed agency bonds / notes	25% in callable, no limit in non-callable	None
3	Negotiable interest-bearing certificates of deposit	30%	5%
4	Commercial paper	30%	5%
5	State and municipal bonds	30%	5%
6	Collateralized repurchase agreements	10%	None
7	Mutual funds in money market funds	No limit	20%
8	Mutual funds in short term corporate bonds funds	15%	5%
9	Illinois Trust, IL Funds, ISDLA Fund Plus	15%	5%

Please refer to Board Policy 10-55 for further detail.

- No more than 40% of the fair market value of the portfolio shall be invested in non-government securities
- The specific objectives of the policy prioritize safety over liquidity and return
- The policy prohibits direct investments in any derivatives, private placements and unregistered stock

Overview of Investment Performance

• For the <u>quarter ended</u> March 31, 2020, the College had an *average cash and investment* balance of \$303.6 million. The *average investment* balance was \$295.1 million.

	QI	E 12/31/19	QE 3/31/20		F	iscal YTD
Average Investment Balance (\$millions)	\$	313.8	\$	295.1	\$	304.2
Interest Earned (Yield)	\$	1,679,438	\$	1,410,593	\$	4,977,962
Annualized Yield %		2.14%		1.91%		2.18%
Realized Gain/(Loss)	\$	(90)	\$	(5,692)	\$	(8,167)
Yield + Realized Gain/(Loss)	\$	1,679,348	\$	1,404,901	\$	4,969,795
Annualized Yield + Realized Gain/(Loss)%		2.14%		1.90%		2.18%
Unrealized Gain/(Loss)**	\$	18,350	\$	3,049,139	\$	2,917,392
Net Yield + Realized & Unrealized Gain/(Loss)	\$	1,697,698	\$	4,454,040	\$	7,887,187
Annualized %		2.16%		6.04%		3.46%

^{*}Realized loss of \$5,692 reported in this quarter is due to maturity of the securities that were purchased at a premium. The College buys a security at a premium when its coupon rate is favorable to earn higher interest income over the life of the security.

^{**}Unrealized gains/losses from BMO portfolios due mainly to market price fluctuations. Given high quality of assets, if held to term losses are unlikely.

^{1 –} Return, here and on following pages, calculated by: (total income plus realized & unrealized gain/loss)/average period portfolio balance.

^{2 –} The average period balance is calculated using the total balance at the beginning and at the end of that period.

^{3 –} College owns certain securities, including commercial paper, which are bought at a discount or premium and pay interest when matured.

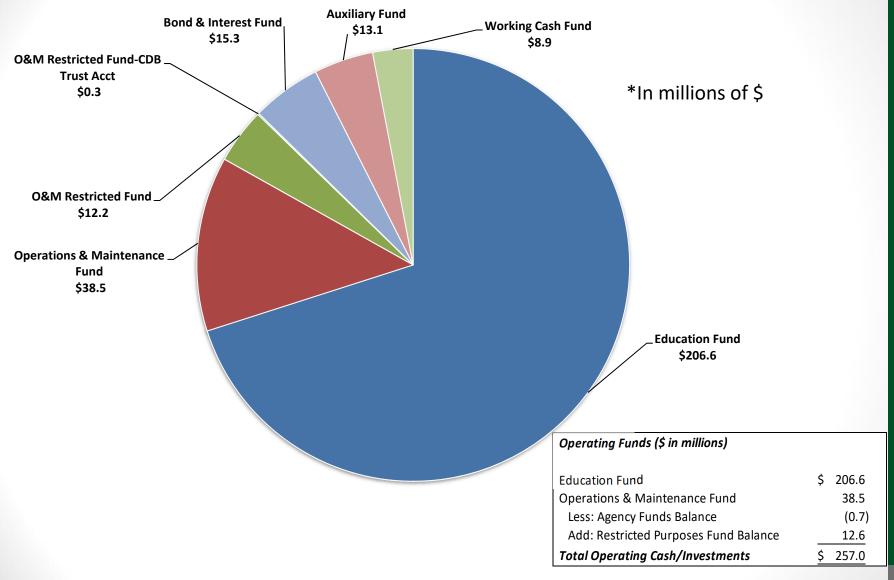
Investment Monthly Balance Summary

> \$294.9 million cash and investment balance at month-end

Monthly Ending Balances (\$ millions)

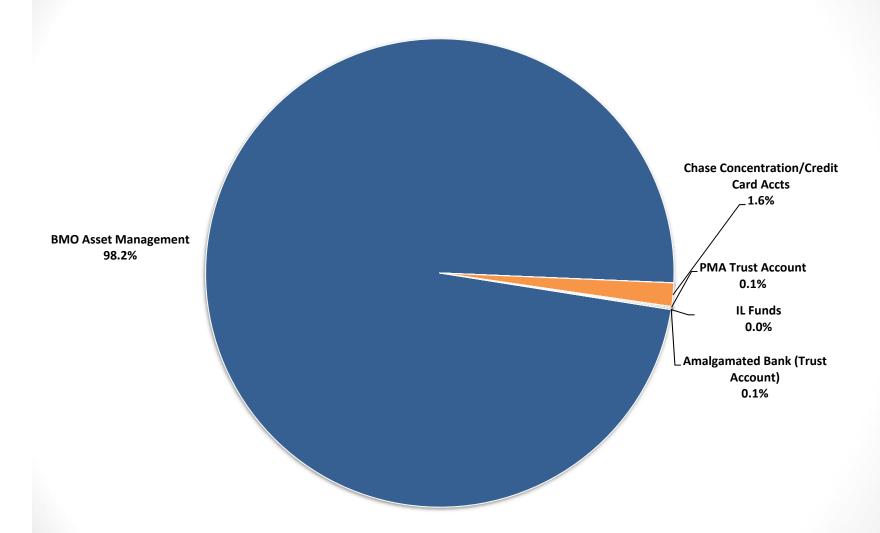
	6,	/30/19	3,	/31/20	Change: 6/30/19 to Month-End		
BMO Asset Management US Bank/IL Funds	\$	297.8	\$	289.5	\$	(8.3)	
Subtotal		298.0		289.5		(8.5)	
Cash & Cash Equivalents		13.9		5.4		(8.5)	
Total Cash & Investments	\$	311.9	\$	294.9	\$	(17.0)	

March 31, 2020 Portfolio Overview: Assets by <u>Fund Allocation</u> (\$294.9 MM total)



Note: Cash and investments held in College of DuPage's name. For accounting purposes, cash and investments are held in the Education Fund and allocated to other funds.

March 31, 2020 Portfolio Overview: Assets by Location/Firm (\$294.9 MM total)



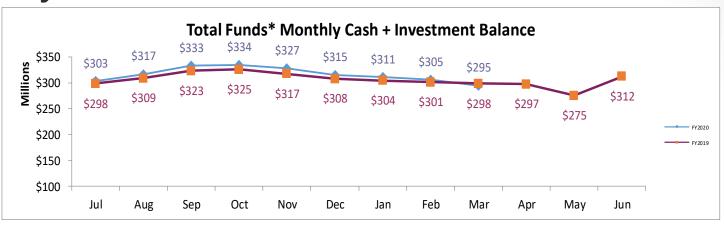
March 31, 2020 Portfolio Overview: Assets by <u>Investment Type</u> (\$289.5 MM investment total)

College Of DuPage Investments - Compliance with Board Policy 10-55 Mar-20

10-55

Authorized			% of Total	% Limitation per	In Compliance?
Invest. Type	Holding Type	 Balance	Investments	Policy 10-55	(Yes/No)
	BMO Asset Management				
1, 2	Treasuries / Fed Agency Bond / Note (Non-Callable)	\$ 225,363,955	77.84%	None	Υ
2	Fed Agency Bond / Note (Callable)	\$ 5,514,095	1.90%	25.0%	Υ
3	Negotiable Interest-Bearing Certificates of Deposit	\$ 23,849,571	8.24%	30.0%	Υ
4	Commercial Paper	\$ 20,439,354	7.06%	30.0%	Υ
5	State and Municipal Bonds	\$ -	0.00%	30.0%	Υ
7	Operating Pool - Government Money Market Fund	\$ 14,372,291	4.96%	Unlimited	Υ
9	U.S. Bank (IL Funds)	\$ 347	0.00%	15.0%	Υ
Total Investments	5	\$ 289,539,613	100.0%		

Monthly Trends



		Total	Funds*						Tota	l Fund	ls*		
	F	Y2019 Key Reve	nue & Expendi	ture		FY2020 Key Revenue & Expenditure							
		Season	ality Chart			Seasonality Chart							
						,							
					Cash +								Cash +
	Property Tax	Tuition & Fee	Salary	Debt Service	Investment		Prope	erty Tax	Tuition & Fee			Debt Service	Investment
	Revenue	Revenue	Expense	Expense	Balance As Of		Reve	enue	Revenue	Salar	y Expense	Expense	Balance As Of
Jul 201	8 \$ 3,326,635	\$ 24,992,478	\$ 4,323,989	\$ 1,501,475	\$ 298,215,500	Jul 2019	\$ 2,4	452,179	\$ 25,094,572	\$.	4,571,029	\$ 1,712,608	\$ 303,168,288
Aug	18,792,504	14,362,864	10,949,678	-	308,755,840	Aug	18,6	607,673	13,346,517	1:	1,296,607	-	316,758,629
Sep	22,790,466	1,301,443	9,655,363	-	322,916,165	Sep	26,1	145,526	1,489,736	!	9,725,468	-	332,898,209
Oct	2,002,279	1,268,554	9,918,269	-	325,447,976	Oct	2,4	438,716	2,020,223	1	.0,051,779	-	334,392,741
Nov	856,277	11,239,024	9,900,344	3,549,665	316,961,493	Nov	1,0	068,817	11,378,667	1	.0,403,122	3,224,890	327,420,808
Dec	856,951	9,429,406	9,692,393	7,141,475	307,773,801	Dec	6	647,604	8,704,898	!	9,925,313	6,468,565	315,374,666
Jan 201	9 8,016	10,270,586	7,221,046	-	304,401,398	Jan 2020		15,616	10,401,973	1	1,137,535	-	310,731,237
Feb	1,336,654	1,618,652	8,363,510	-	301,060,169	Feb	1,3	113,079	858,836	1	.0,078,293	-	305,423,275
Mar	3,536,419	1,385,109	14,747,884	-	298,220,028	Mar	3,7	715,945	(265,086)	1	.0,402,013	-	294,922,113
Apr	107,992	2,241,717	9,832,733	-	297,378,733	Apr		-	-		-	-	-
May	2,327,735	2,553,416	8,227,221	18,804,665	275,446,502	May		-	-		-	-	-
Jun 202	.9 45,989,025	184,569	10,087,574		358,824,842	Jun 2020							
Total FY	19 \$ 101,930,953	\$ 80,847,816	\$ 112,920,002	\$30,997,280	\$ 358,824,842	Total FY20	\$ 56,2	205,156	\$ 73,030,336	\$ 8	7,591,160	\$ 11,406,063	\$ 294,922,113

APPENDIX:
MARCH 31, 2020
BMO ASSET MANAGEMENT
PORTFOLIO SUMMARY

College of DuPage

03/31/2020



Source: BondEdge Solutions Page 55 of 293

Account Commentary

Market Commentary:

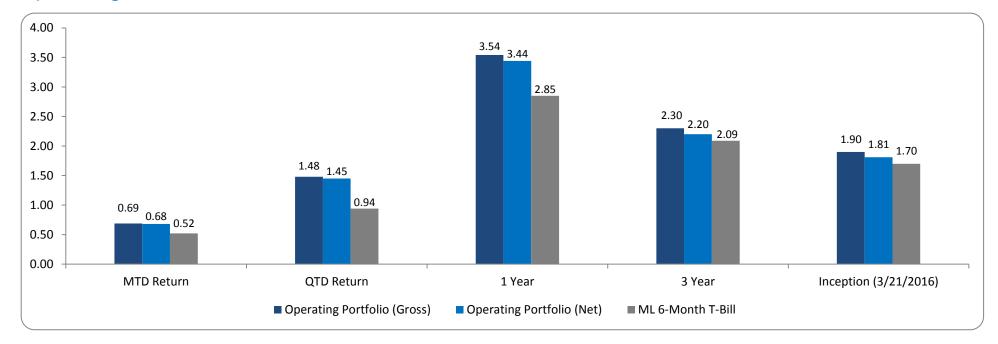
- In an effort to shore up flagging confidence, the Federal Open Market Committee (FOMC) aggressively lowered the overnight interest rate.
 - On March 3rd, the Committee moved the Fed Funds Rate lower by 0.50%, to 1.00 1.25%.
 - On March 15, the FOMC, responding to building market pressures, slashed the overnight rate to 0 0.25%, matching a rate not seen since the 2008/2009 financial crisis.
 - Additionally, the Fed lowered the discount borrowing rate and reserve requirements for banks, in order to encourage lending.
- In conjunction with a near full-stop of the domestic economy in March, GDP models shifted from moderate, positive growth to projected record setting, double-digit declines.
 - In a matter of a few weeks, as the U S declared a national emergency, and moved forward with "stay at home" and "social distancing" directives, the prospects of an immediate recession were all but certain.
- Interest rates fell across the entire curve(down 75-145bps), with the most dramatic declines seen in <6mos.
- The shape of the yield curve steepened markedly, as short-term rates fell at a much faster pace than longer dated maturities.

Portfolio Commentary:

- There was one withdrawal made in March.
 - \$9,000,000 was withdrawn on 3/17/20
- The overall duration of the COD Portfolio rolled in slightly, posting 0.89 years as of 3/31/2020, versus the 0.90 years on 2/29/2020.
- As requested, reinvestment was halted mid-month, to allow cash to accumulate.
- Purchases totaled \$7.50mm in March.
 - All buys were made in US Treasuries with maturity dates ranging from 5/31/21 to 3/31/22.

College of DuPage Performance Summary

Operating Funds



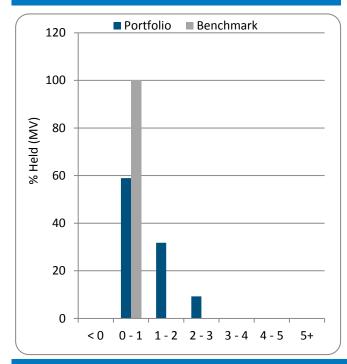
Summary

College of DuPage

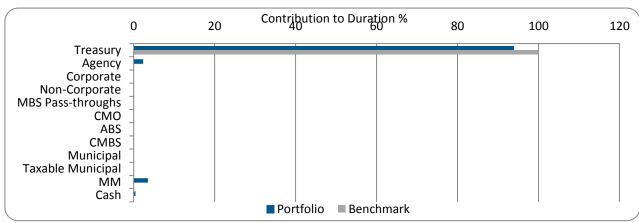
03/31/2	วกวก

Fundamentals	Portfolio	Benchmark			
Port Mkt Val (000)	290,702				
YTW	0.57	0.10			
Coupon	1.75	0.00			
Maturity (Yrs)	0.95	0.50			
Quality	Aaa	Aaa			
Eff Dur	0.894	0.512			

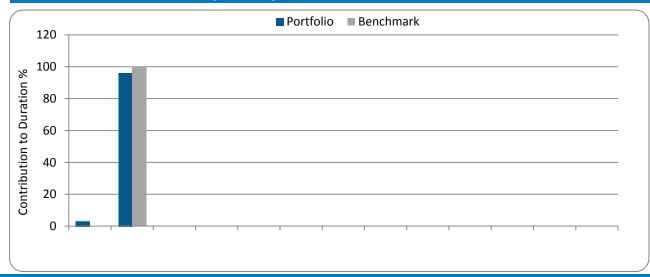
Effective Duration Allocation



Contribution to Duration by Sector



Contribution to Duration by Quality



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Sector & Quality Allocations

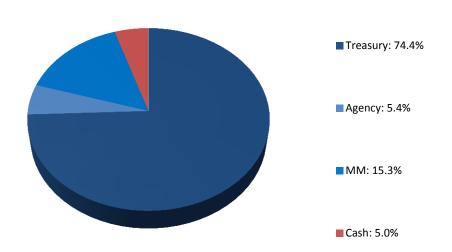
College of DuPage

03/31/2020

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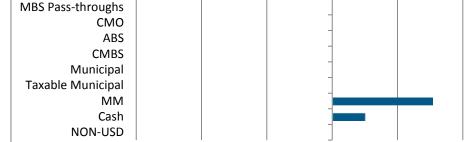
Sector Allocation



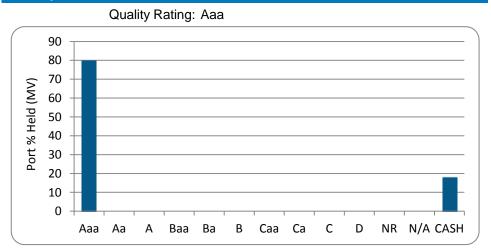
Sector Difference Relative to Benchmark (% MV Held)



Benchmark: 180 DAY T-BILL INDEX (180DY)



Quality Allocation



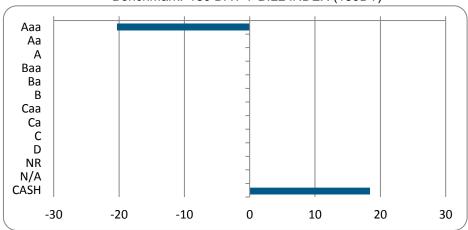
Quality Difference Relative to Benchmark (% MV Held)

-20

-30



-10



Standard Holdings

Source: BondEdge Solutions

03/31/2020

Sector 1	Par (000)	Mdys	S&P	Coupon (%)) Mkt Value (\$)	% Held (MV) YTW (%)	Avg Life	Eff Dur
CASH	14,379	Aaa	AAA	0.17	14,378,801	4.95	0.17	0.083	0.082
TSY	211,000	Aaa	AA+	2.00	216,245,918	74.39	0.27	1.160	1.127
AGY	15,500	Aaa	AA+	1.11	15,581,541	5.36	0.53	0.268	0.381
MM	44,470	Aa3	AA-	0.92	44,496,137	15.31	1.74	0.356	0.204
Total:	285,349	Aaa	AA+	1.75	290,702,397	100.00	0.57	0.936	0.894

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Standard Holdings

03/31/2020

Sector 1	Par (000)	Issuer Name	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	Avg Life	Eff Dur
CASH	14,379		Aaa	AAA	0.17	Avg Life=0.1	14,378,801	4.95	0.083	0.082
	14,379	CASH & EQUIVALENTS	Aaa	AAA	0.17	4/30/2020	14,378,801	4.95	0.083	0.082
TSY	211,000		Aaa	AA+	2.00	Avg Life=1.1		74.39	1.160	1.127
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.50	4/15/2020	2,013,530	0.69	0.083	0.041
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.13	4/30/2020	2,513,594	0.86	0.083	0.082
	5,000	UNITED STATES TREAS NTS	TSY	TSY	1.38	4/30/2020	5,031,859	1.73	0.083	0.082
	5,000	UNITED STATES TREAS NTS	TSY	TSY	2.38	4/30/2020	5,056,438	1.74	0.083	0.082
	2,000	UNITED STATES TREAS NTS	TSY	TSY	3.50	5/15/2020	2,034,246	0.70	0.167	0.123
	1,000	UNITED STATES TREAS NTS	TSY	TSY	1.50	5/15/2020	1,007,096	0.35	0.167	0.123
	2,500	UNITED STATES TREAS NTS	TSY	TSY	2.50	5/31/2020	2,529,433	0.87	0.167	0.167
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.50	5/31/2020	3,021,210	1.04	0.167	0.167
	1,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	6/30/2020	1,512,956	0.52	0.250	0.249
	1,500	UNITED STATES TREAS NTS	TSY	TSY	2.50	6/30/2020	1,517,580	0.52	0.250	0.249
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.50	7/15/2020	3,020,646	1.04	0.333	0.290
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.63	7/31/2020	2,518,796	0.87	0.333	0.334
	1,000	UNITED STATES TREAS NTS	TSY	TSY	2.00	7/31/2020	1,009,037	0.35	0.333	0.334
	2,500	UNITED STATES TREAS NTS	TSY	TSY	2.63	7/31/2020	2,529,767	0.87	0.333	0.333
	1,500	UNITED STATES TREAS NTS	TSY	TSY	1.50	8/15/2020	1,510,282	0.52	0.417	0.375
	1,000	UNITED STATES TREAS NTS	TSY	TSY	2.63	8/15/2020	1,011,375	0.35	0.417	0.374
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.38	8/31/2020	3,018,595	1.04	0.417	0.419
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.13	8/31/2020	3,534,300	1.22	0.417	0.419
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.38	9/15/2020	2,012,216	0.69	0.500	0.460
	2,500	UNITED STATES TREAS NTS	TSY	TSY	2.00	9/30/2020	2,522,750	0.87	0.500	0.501
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.75	9/30/2020	3,544,555	1.22	0.500	0.501
	1,000	UNITED STATES TREAS NTS	TSY	TSY	1.63	10/15/2020	1,015,189	0.35	0.583	0.538
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.38	10/31/2020	3,037,865	1.05	0.583	0.582
	2,000	UNITED STATES TREAS NTS	TSY	TSY	2.88	10/31/2020	2,055,271	0.71	0.583	0.578
	4,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	10/31/2020	4,574,015	1.57	0.583	0.581
	2,000	UNITED STATES TREAS NTS	TSY	TSY	2.63	11/15/2020	2,048,980	0.70	0.667	0.620
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	11/15/2020	3,556,688	1.22	0.667	0.622

Sector 1 Par (00	0) Issuer Name	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	Avg Life	Eff Dur
3,500	UNITED STATES TREAS NTS	TSY	TSY	2.75	11/30/2020	3,592,248	1.24	0.667	0.661
1,500	UNITED STATES TREAS NTS	TSY	TSY	2.00	11/30/2020	1,527,700	0.53	0.667	0.662
2,000	UNITED STATES TREAS NTS	TSY	TSY	2.38	12/31/2020	2,043,975	0.70	0.750	0.746
1,500	UNITED STATES TREAS NTS	TSY	TSY	2.00	1/15/2021	1,527,654	0.53	0.833	0.788
3,500	UNITED STATES TREAS NTS	TSY	TSY	2.50	1/31/2021	3,581,973	1.23	0.833	0.831
1,500	UNITED STATES TREAS NTS	TSY	TSY	2.13	1/31/2021	1,529,389	0.53	0.833	0.832
3,500	UNITED STATES TREAS NTS	TSY	TSY	2.25	2/15/2021	3,573,296	1.23	0.917	0.873
3,000	UNITED STATES TREAS NTS	TSY	TSY	2.50	2/28/2021	3,070,068	1.06	0.917	0.908
3,000	UNITED STATES TREAS NTS	TSY	TSY	2.00	2/28/2021	3,054,164	1.05	0.917	0.909
3,500	UNITED STATES TREAS NTS	TSY	TSY	2.38	3/15/2021	3,576,484	1.23	1.000	0.949
2,000	UNITED STATES TREAS NTS	TSY	TSY	1.25	3/31/2021	2,021,100	0.70	1.000	0.995
3,000	UNITED STATES TREAS NTS	TSY	TSY	2.38	4/15/2021	3,100,325	1.07	1.083	1.022
4,500	UNITED STATES TREAS NTS	TSY	TSY	1.38	4/30/2021	4,583,483	1.58	1.083	1.070
2,000	UNITED STATES TREAS NTS	TSY	TSY	2.25	4/30/2021	2,063,251	0.71	1.083	1.064
3,500	UNITED STATES TREAS NTS	TSY	TSY	2.63	5/15/2021	3,630,409	1.25	1.167	1.103
3,000	UNITED STATES TREAS NTS	TSY	TSY	1.38	5/31/2021	3,055,360	1.05	1.167	1.155
2,500	UNITED STATES TREAS NTS	TSY	TSY	2.13	5/31/2021	2,573,758	0.89	1.167	1.150
2,500	UNITED STATES TREAS NTS	TSY	TSY	2.00	5/31/2021	2,569,217	0.88	1.167	1.151
1,500	UNITED STATES TREAS NTS	TSY	TSY	2.63	6/15/2021	1,555,221	0.53	1.250	1.187
2,500	UNITED STATES TREAS NTS	TSY	TSY	1.13	6/30/2021	2,535,656	0.87	1.250	1.239
2,000	UNITED STATES TREAS NTS	TSY	TSY	1.63	6/30/2021	2,043,445	0.70	1.250	1.235
3,000	UNITED STATES TREAS NTS	TSY	TSY	2.63	7/15/2021	3,108,662	1.07	1.333	1.269
1,500	UNITED STATES TREAS NTS	TSY	TSY	2.25	7/31/2021	1,544,758	0.53	1.333	1.315
1,500	UNITED STATES TREAS NTS	TSY	TSY	1.13	7/31/2021	1,520,362	0.52	1.333	1.324
3,000	UNITED STATES TREAS NTS	TSY	TSY	2.75	8/15/2021	3,113,219	1.07	1.417	1.353
2,500	UNITED STATES TREAS NTS	TSY	TSY	1.13	8/31/2021	2,533,119	0.87	1.417	1.408
3,000	UNITED STATES TREAS NTS	TSY	TSY	2.13	9/30/2021	3,082,500	1.06	1.500	1.483
2,500	UNITED STATES TREAS NTS	TSY	TSY	1.13	9/30/2021	2,532,325	0.87	1.500	1.490
3,000	UNITED STATES TREAS NTS	TSY	TSY	2.88	10/15/2021	3,160,190	1.09	1.583	1.499
3,000	UNITED STATES TREAS NTS	TSY	TSY	1.25	10/31/2021	3,062,189	1.05	1.583	1.565
3,500	UNITED STATES TREAS NTS	TSY	TSY	2.00	10/31/2021	3,624,396	1.25	1.583	1.554
2,500	UNITED STATES TREAS NTS	TSY	TSY	1.50	10/31/2021	2,565,259	0.88	1.583	1.562
3,500	UNITED STATES TREAS NTS	TSY	TSY	2.88	11/15/2021	3,685,678	1.27	1.667	1.583
3,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	11/30/2021	3,607,112	1.24	1.667	1.640

Sector 1	Par (000)	Issuer Name	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	Avg Life	Eff Dur
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	11/30/2021	3,615,395	1.24	1.667	1.638
	1,500	UNITED STATES TREAS NTS	TSY	TSY	2.63	12/15/2021	1,572,036	0.54	1.750	1.669
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.50	1/15/2022	3,658,129	1.26	1.833	1.755
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	1/31/2022	3,613,752	1.24	1.833	1.808
	2,500	UNITED STATES TREAS NTS	TSY	TSY	2.50	2/15/2022	2,612,327	0.90	1.917	1.840
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.88	2/28/2022	3,096,838	1.07	1.917	1.884
	1,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	2/28/2022	1,544,166	0.53	1.917	1.886
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	3/31/2022	2,579,975	0.89	2.000	1.969
	4,000	UNITED STATES TREAS NTS	TSY	TSY	2.25	4/15/2022	4,201,951	1.45	2.083	1.984
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.75	4/30/2022	2,076,015	0.71	2.083	2.036
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.88	4/30/2022	3,123,329	1.07	2.083	2.033
	4,000	UNITED STATES TREAS NTS	TSY	TSY	2.13	5/15/2022	4,188,872	1.44	2.167	2.069
	1,000	UNITED STATES TREAS NTS	TSY	TSY	1.75	5/31/2022	1,037,473	0.36	2.167	2.121
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	7/15/2022	3,630,633	1.25	2.333	2.244
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	7/31/2022	3,640,422	1.25	2.333	2.285
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.63	8/31/2022	2,066,498	0.71	2.417	2.375
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.38	10/15/2022	2,067,463	0.71	2.583	2.488
	1,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	10/31/2022	1,572,449	0.54	2.583	2.514
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.63	11/15/2022	3,641,981	1.25	2.667	2.564
AGY	15,500		Aaa	AA+	1.11	Avg Life=0.7	15,581,541	5.36	0.268	0.381
	3,000	FHLB DISC NT	AGY	AGY	0.00	4/29/2020	2,999,850	1.03	0.079	0.079
	2,500	FHLB DISC NT	AGY	AGY	0.00	5/1/2020	2,499,875	0.86	0.085	0.085
	2,500	FEDERAL HOME LOAN BANKS	AGY	AGY	1.75	6/12/2020	2,520,596	0.87	0.167	0.200
	1,000	FEDERAL FARM CR BKS	AGY	AGY	0.95	6/25/2020	999,758	0.34	0.250	0.067
	2,000	FEDERAL FARM CR BKS	AGY	AGY	1.62	4/22/2021	2,010,470	0.69	0.333	0.472
	1,000	FEDERAL HOME LOAN BANKS	AGY	AGY	3.00	9/10/2021	1,038,100	0.36	1.417	1.421
	2,000	FEDERAL HOME LOAN BANKS	AGY	AGY	1.57	2/14/2022	2,009,599	0.69	0.333	0.656
	1,500	FEDERAL HOME LOAN BANKS	AGY	AGY	1.65	2/18/2022	1,503,293	0.52	0.167	0.778
MM	44,470		Aa3	AA-	0.92	Avg Life=0.4	44,496,137	15.31	0.356	0.204
	2,500	SVENSKA HANDELSBANKEN AB	Aa2	AA-	1.85	4/1/2020	2,511,566	0.86	0.003	0.003
	2,500	EXXON CORP	P-1	A-1+	0.00	4/9/2020	2,499,500	0.86	0.025	0.025
	2,000	NORDEA BK ABP NEW YORK BRH	Aa3	AA-	1.50	4/24/2020	2,005,105	0.69	0.066	0.065
	2,500	EXXON CORP	P-1	A-1+	0.00	5/1/2020	2,496,150	0.86	0.085	0.084
	2,500	EXXON CORP	P-1	A-1+	0.00	5/18/2020	2,493,175	0.86	0.131	0.130

Sector 1	Par (000)	Issuer Name	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	Avg Life	Eff Dur
	2,000	CHEVRON CORP NEW	P-1	A-1+	0.00	5/22/2020	1,992,680	0.69	0.142	0.141
	2,500	EXXON CORP	P-1	A-1+	0.00	6/2/2020	2,490,750	0.86	0.172	0.171
	1,500	SVENSKA HANDELSBANKEN AB	Aa2	AA-	1.17	6/5/2020	1,501,541	0.52	0.180	0.011
	1,500	NORDEN BK AB PUBL NY BRH INS	Aa3	AA-	1.75	6/5/2020	1,501,401	0.52	0.180	0.179
	2,000	CHEVRON CORP NEW	P-1	A-1+	0.00	7/22/2020	1,987,100	0.68	0.309	0.306
	2,000	TORONTO-DOMINION BANK/NY 2.7	Aa1	AA-	1.93	7/30/2020	1,999,461	0.69	0.333	0.158
	1,135	WESTPAC BKG CORP NY BRH INST	Aa3	AA-	2.05	8/3/2020	1,142,523	0.39	0.342	0.341
	2,000	NORDEN BK AB PUBL NY BRH INS	Aa3	AA-	1.72	8/10/2020	2,002,539	0.69	0.361	0.104
	1,500	TORONTO-DOMINION BANK/NY 2.4	Aa1	AA-	0.43	9/30/2020	1,496,415	0.51	0.500	0.158
	3,250	HSBC USA INC NEW	Aa3	AA-	2.70	10/2/2020	3,360,565	1.16	0.505	0.497
	2,085	APPLE INC	P-1	A-1+	0.00	10/2/2020	2,068,153	0.71	0.505	0.502
	2,500	APPLE INC	P-1	A-1+	0.00	10/5/2020	2,479,350	0.85	0.514	0.511
	2,000	APPLE INC	P-1	A-1+	0.00	10/13/2020	1,982,500	0.68	0.536	0.532
	1,500	SVENSKA HANDELSBANKEN AB	Aa2	AA-	1.24	1/4/2021	1,499,163	0.52	0.762	0.031
	1,750	SVENSKA HANDELSBANKEN AB	Aa2	AA-	1.50	1/26/2021	1,742,803	0.60	0.823	0.067
	2,000	WESTPAC BKING CORP N CERTIFI	Aa3	AA-	1.74	2/12/2021	2,004,635	0.69	0.833	0.149
	1,250	NORDEA BK ABP NEW YORK BRH	Aa3	AA-	1.67	5/7/2021	1,239,062	0.43	1.099	0.082
Total:	285,349		Aaa	AA+	1.75	Avg Life=1.0	290,702,397	100.00	0.936	0.894

College of DuPage

3/31/2020

Average Life	Market Value	% of Total
0 - 6 mo	\$ 109,512,409	37.7%
6 mo - 1 yr	\$ 60,523,228	20.8%
1 yr - 2 yrs	\$ 89,419,674	30.8%
2 yrs - 3 yrs	\$ 31,247,086	10.7%
Total	\$ 290,702,397	100.0%

Note:

Securities with average life of 6 months are in the 6 mo - 1 yr category.

Securities with average life of 1 year are in the 1 - 2 yr category.

Securities with average life of 2 year are in the 2 - 3 yr category.

Percent Ownership of Gov't Money Market Fund

As of 3/31/2020

0.01%



Disclosure

The purpose and nature of this piece is informational and educational. The analysis and views expressed in this proposal reflect personal views about the subject and not related to any specific security recommendations. The information and statistics in this report have been obtained from sources we believe are reliable but we do not warrant their accuracy or completeness. We do not undertake to advise the reader as to changes of our views in the future. This is not a solicitation of an order to buy or sell any securities. Past performance is no guarantee of future results.

Certain of the statements contained herein are statements of future expectations and other forward-looking statements that are based on management's current views and assumptions and involve known and unknown risks and uncertainties that could cause actual results, performance or events to differ materially from those expressed or implied in such statements. We do not undertake to advise the reader as to changes of our views in the future. Actual results, performance or events may differ materially from those in such statements due to, without limitation, (1) general economic conditions, (2) performance of financial markets, (3) interest rate levels.

BMO Asset Management Corp. is a non-custody investment adviser. Comparison of account statements from the qualified custodian to those from the adviser is recommended. Please refer to the statement of assets of your qualified custodian as your official book and record.

This is not intended to serve as a complete analysis of every material fact regarding any company, industry or security. The opinions expressed here reflect our judgment at this date and are subject to change. Information has been obtained from sources we consider to be reliable, but we cannot guarantee the accuracy. This publication is prepared for general information only. This material does not constitute investment advice and is not intended as an endorsement of any specific investment. It does not have regard to the specific investment objectives, financial situation and the particular needs of any specific person who may receive this report. Investors should seek advice regarding the appropriateness of investing in any securities or investment strategies discussed or recommended in this report and should understand that statements regarding future prospects may not be realized. Investment involves risk. Market conditions and trends will fluctuate. The value of an investment as well as income associated with investments may rise or fall.

Accordingly, investors may receive back less than originally invested. Investments cannot be made in an index. Past performance is not necessarily a guide to future performance.

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COLLEGE OF DUPAGE

FISCAL YEAR 2020 GENERAL FUND BUDGET AND EXPENDITURES by DIVISION March 31, 2020

As of March 31, 2020, 20 of 26 Payrolls have occurred (76.9%)

DIVISION	ANNUAL BUDGET	EXPENDITURES (1) YEAR TO DATE	CURRENT YEAR COMMITMENTS (2)	TOTAL COMMITTED (3)	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED	
President	\$ 631,850	\$ 372,530	\$ -	\$ 372,530	\$ 259,320	58.96%	
Legislative Relations	285,872	253,464	-	253,464	32,408	88.66%	
Board of Trustees	123,710	43,523	4,000	47,523	76,187	38.41%	
Office of the General Counsel							
General Counsel	603,487	382,927	4,424	387,351	216,136	64.19%	
Compliance & Internal Audit	318,140	234,008	-	234,008	84,132	73.56%	
Office of the General Counsel Total	921,627	616,935	4,424	621,359	300,268	67.42%	
Office of Provost							
Student Affairs	19,089,995	11,346,606	707,336	12,053,942	7,036,053	63.14%	
Math, Natural Sciences, & STEM	14,550,666	11,140,311	79,333	11,219,644	3,331,022	77.11%	
Social & Behavioral Sciences	14,472,620	10,994,659	81,761	11,076,420	3,396,200	76.53%	
Arts, Communications, & Hospitality	12,722,003	9,276,435	318,131	9,594,566	3,127,437	75.42%	
Liberal Arts	11,795,817	9,125,503	1,038	9,126,541	2,669,276	77.37%	
Business & Technology	11,355,385	8,415,572	127,960	8,543,532	2,811,853	75.24%	
Nursing & Health Sciences	9,487,508	6,750,148	124,595	6,874,743	2,612,765	72.46%	
Academic Partnerships & Learning Resources	9,214,864	5,754,839	118,036	5,872,875	3,341,989	63.73%	
Continuing Education & Economic Development	3,794,017	2,994,876	148,655	3,143,531	650,486	82.85%	
Provost Administration	2,240,988	1,352,308	33,080	1,385,388	855,600	61.82%	
Curriculum & Assessment	2,047,581	1,341,889	1,802	1,343,691	703,890	65.62%	
Office of Provost Total	110,771,444	78,493,146	1,741,727	80,234,873	30,536,571	72.43%	
Institutional Advancement	1,687,354	849,993	9,275	859,268	828,086	50.92%	
Planning & Inst. Effectiveness	1,230,156	761,648	13,892	775,540	454,616	63.04%	
Administrative Affairs							
Facilities	20,056,429	11,235,679	2,336,173	13,571,852	6,484,577	67.67%	
Information Technology Services	15,770,728	10,866,132	1,545,090	12,411,222	3,359,506	78.70%	
Financial Affairs	4,234,935	2,854,017	4,681	2,858,698	1,376,237	67.50%	
Police	2,577,954	1,710,631	62,558	1,773,189	804,765	68.78%	
Business Affairs	3,878,466	2,470,481	298,889	2,769,370	1,109,096	71.40%	
Vice President-Administration	372,377	207,226	1,508	208,734	163,643	56.05%	
Risk Management	414,935	259,362	11,670	271,032	143,903	65.32%	
Budget Office	217,513	148,513	1,950	150,463	67,050	69.17%	
Administrative Affairs Total	47,523,337	29,752,041	4,262,519	34,014,560	13,508,777	71.57%	
Marketing & Communications							
Marketing, Communications, Multi-Media	4,712,871	2,889,839	527,164	3,417,003	1,295,868	72.50%	
Public Relations	836,100	664,947	32,887	697,834	138,266	83.46%	
Community Relations	375,590	218,006	1,310	219,316	156,274	58.39%	
Marketing & Communications Total	5,924,561	3,772,792	561,361	4,334,153	1,590,408	73.16%	
Human Resources & Project Hire-Ed	3,220,191	1,815,500	82,868	1,898,368	1,321,823	58.95%	
General Institutional	12,128,117	8,176,810	9,498	8,186,308	3,941,809	67.50%	
Internal Campus Services	(1,870,118)	(867,577)	-	(867,577)	(1,002,541)	46.39%	
Position Budget Vacancy Allowance	(6,224,334)			<u> </u>	(6,224,334)	0.00%	
Total General Fund	\$ 176,353,767	\$ 124,040,805	\$ 6,689,564	\$ 130,730,369	\$ 45,623,398	74.13%	

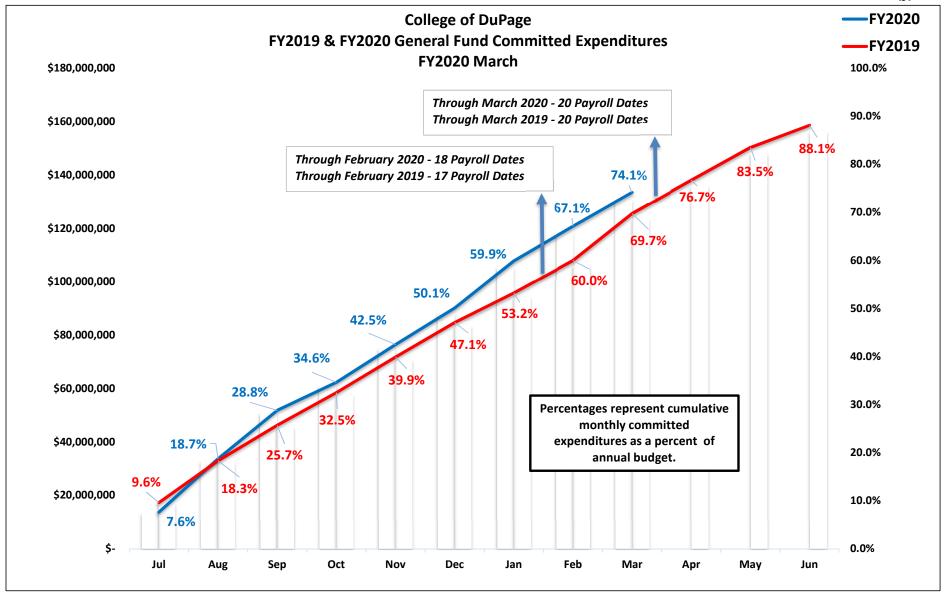
NOTES:

⁽¹⁾ The expenditures are based on unaudited numbers from the general ledger as of March 31, 2020.

⁽²⁾ Current year commitments includes purchase orders actually entered into the procurement system related to the current fiscal year.

⁽³⁾ Total committed includes expenditures plus current fiscal year commitments.





COLLEGE OF DUPAGE

FISCAL YEAR ENDING JUNE 30, 2020 MARCH 31, 2020

STATUS OF MAJOR PROJECTS / INITIATIVES

PROJECT / INITIATIVE	ANI	NUAL BUDGET	ENDITURES (1) EAR TO DATE	coı	CURRENT MMITMENTS (2)	cor	TOTAL MMITTED (3)	 COMMITTED BALANCE	% OF BUDGET COMMITTED	
Project Hire-Ed	\$	546,860	\$ 156,667	\$	370	\$	157,037	\$ 389,823	28.72%	
Innovation DuPage / Civic Center	\$	534,000	\$ 453,631	\$	83,451	\$	537,082	\$ (3,082)	100.58%	
Pathways	\$	5,342,302	\$ 1,913,176	\$	678,924	\$	2,592,100	\$ 2,750,202	48.52%	

NOTES:

- (1) The expenditures are based on unaudited numbers from the general ledger.
- (2) Current year commitments include purchase orders actually entered into the procurement system related to the current fiscal year.
- (3) Total committed includes expenditures plus current fiscal year commitments.

COLLEGE OF DUPAGE Operating Cash Available to Pay Annual Operating Expenses as of March 31, 2020

Net % of Operating Cash/Investments Available to Pay Operating Expenses

	With	out Restrictions	Board Approved
Total Operating Cash/Investments	\$	257,070,448	\$ 257,070,448
Current Fund Balance Restrictions			
Retiree OPEB Liability		-	(14,500,000)
Recapitalization Costs		-	(60,000,000)
Facilities Master Plan Project Costs	-		 (44,000,000)
Total Current Fund Balance Restrictions		-	 (118,500,000)
Net Operating Cash/Investments		257,070,448	138,570,448
FY2019 General Fund Expenditures & Transfers Out*		159,519,102	 159,519,102
Net % Of Operating Cash/Investments Available To Pay			
Annual Operating Expenses		161.2%	 86.9%

^{*}Audited FY2019 CAFR, Exhibit A

COLLEGE OF DUPAGE COMMUNITY COLLEGE DISTRICT NO. 502 TAX LEVY COLLECTIONS - CURRENT AND 4 PREVIOUS LEVY YEARS RECEIVED THROUGH March 31, 2020

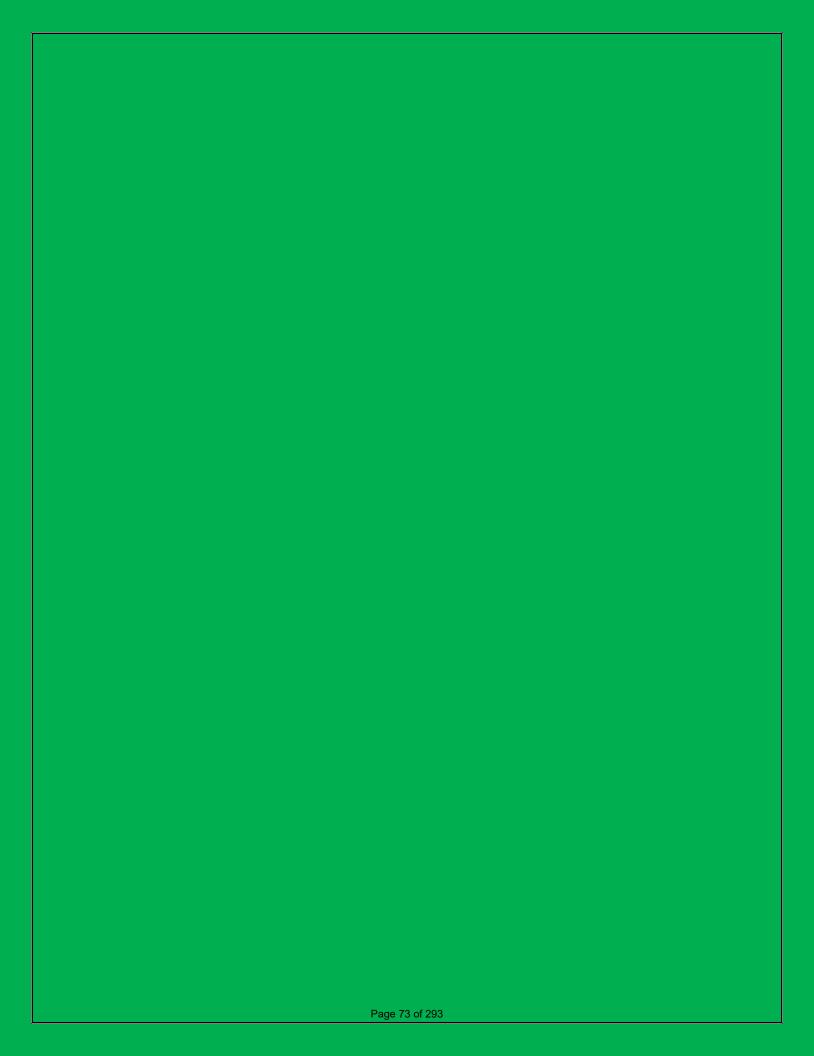
LEVY YEAR	ASSESSED VALUATIONS	EXTENSIONS	AMOUNT COLLECTED	COLLECTED AS % OF EXTENSION	DUPAGE COUNTY TAX RATE		
2018	\$ 44,892,120,691	\$ 105,021,577	\$ 104,748,294	99.74%	0.2317		
2017	43,277,237,219	105,542,501	105,308,056	99.78%	0.2431		
2016	40,504,389,066	107,576,816	107,288,280	99.73%	0.2626		
2015	38,018,285,744	106,603,379	106,403,517	99.81%	0.2786		
2014	36,639,612,040	109,556,200	108,955,702	<u>99.45%</u>	0.2975		
TOTAL		\$ 534,300,473	\$ 532,703,849	<u>99.70</u> %			
2018 LEVY COLLECTIONS:	- 2018 ASSESSED	2018	AMOUNT	COLLECTED AS % OF			
COUNTY	VALUATION	EXTENSION	COLLECTED	EXTENSION			
соок	\$ 3,587,890,668	\$ 9,486,820	\$ 9,417,983	99.27%			
DUPAGE	38,655,603,402	89,565,033	89,357,849	99.77%			
WILL	2,648,626,621	5,969,724	5,972,461	<u>100.05</u> %			
TOTAL	\$ 44,892,120,691	\$ 105,021,577	\$ 104,748,294	<u>99.74</u> %			
FUND	COOK COUNTY 2018 TAX RATE	COOK COUNTY RECEIPTS	DUPAGE COUNTY 2018 TAX RATE	DUPAGE COUNTY RECEIPTS	WILL COUNTY 2018 TAX RATE	WILL COUNTY RECEIPTS	TOTAL RECEIPTS
EDUCATIONAL	0.1803	\$ 6,359,661	0.1584	\$ 60,588,459	0.1543	\$ 4,048,106	\$ 70,996,227
OPERATIONS AND MAINTENANCE	0.0299	1,052,882	0.0263	10,051,133	0.0257	673,160	11,777,175
BOND	0.0543	2,005,440	0.0470	18,718,257	0.0456	1,251,195	21,974,892
TOTAL	0.2645	\$ 9,417,983	0.2317	\$ 89,357,849	0.2256	\$ 5,972,461	\$ 104,748,294

College of DuPage Community College District No. 502 BUDGETARY POSITION ADDITIONS March 2020

The following positions have been added after the adoption of the FY2020 Budget. Resources from current-year vacancies will be applied to cover the costs of these positions.

Position Title	Position FTE	Position Salary Budget

No activity in the prior month.



COLLEGE OF DuPAGE REGULAR BOARD MEETING

BOARD INFORMATION

1. SUBJECT

Gifts Status Report.

2. REASON FOR CONSIDERATION

The Board is provided with a monthly update of gifts.

3. <u>BACKGROUND INFORMATION</u>

The attachment reports the current status of cash donations and in-kind gifts to the College of DuPage Foundation.

Staff Contact: Karen M. Kuhn, M.S., CFRE

Executive Director, College of DuPage Foundation

College of DuPage Foundation Monthly Gift Summary Report March 1 - 31, 2020

Fund ID Fund Description	Gift Count	Cash	Stock	Pledge Balance	Gifts-In-Kind	Planned	Total
G868 / 35 Alice M. Snelgrove Honors Endowed Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
R695 / 30 Athletic Department	6	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110.00
D612 / 20 Automotive Service Technology Program	1	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
G932 / 35 Automotive Technology Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
R607B / 30 Belushi Artist-In-Residence Program	4	\$38.76	\$0.00	\$0.00	\$0.00	\$0.00	\$38.76
G928 / 35 BTE Stage Management Scholarship	1	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
R693 / 30 Business and Technology Program	2	\$18.18	\$0.00	\$0.00	\$0.00	\$0.00	\$18.18
G268 / 35 Cancer Federation Scholarship	4	\$44.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44.00
G700 / 35 Carol Stream Community College Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G475 / 35 Carter Carroll Excellence in History Award	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
D690 / 20 Center for Entrepreneurship Fund for Workforce Development	2	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
G273 / 35 Certificate of GED Scholarship	3	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
G971 / 35 Chief George Graves Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G302 / 35 Classified Personnel Committee (CPC) Scholarship	1	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G827 / 40 Cleve Carney Endowed Art Fund	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
D706 / 20 COACH Program	1	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
G215 / 35 College of DuPage Faculty Association Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G915 / 25 College of DuPage Foundation's Returning Adult Scholarship	6	\$22.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22.00
G918 / 25 College of DuPage Foundation's Single Parent Scholarship	12	\$393.86	\$0.00	\$0.00	\$0.00	\$0.00	\$393.86
G904 / 25 College of DuPage Foundation's Textbook Scholarship	7	\$47.50	\$0.00	\$0.00	\$0.00	\$0.00	\$47.50
G702 / 35 Community HS District 99 (Downers Grove North/South) Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
D627 / 20 Culinary & Hospitality Program	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
R699A / 30 Dr. Donald and Helen (Gum) Westlake Endowed Fund for Student Productions	1	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
G974 / 35 Edwin and Barbara Dannewitz Perioperative Arena Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G105 / 25 Eileen M. Ward Endowed Textbook/Instructional Materials Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
D703 / 30 Engineering Program Support	6	\$72.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72.00
G856 / 35 Eric Martinson Memorial Scholarship	33	\$992.48	\$0.00	\$0.00	\$0.00	\$0.00	\$992.48
D692 / 20 Fashion Program	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
R612 / 30 Fine Arts Program	3	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00
E225 / 20 Frida Kahlo Exhibition	82 :	\$199,230.68	\$0.00	\$41,300.00	\$2,647.00		\$243,177.68
D704 / 30 FUEL Pantry Support	9	\$164.60	\$0.00	\$0.00	\$0.00	\$0.00	\$164.60
G808 / 40 General Scholarship Endowment	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G900 / 25 General Scholarship Fund	106	\$1,995.76	\$0.00	\$0.00	\$0.00	\$0.00	\$1,995.76
R661 / 30 George Macht Culinary & Hospitality Program	6	\$264.00	\$0.00	\$0.00	\$0.00	\$0.00	\$264.00
G707 / 35 Glenbard High School District 87 Scholarship	4	\$14.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00
G926 / 35 Glenn Hansen Leadership Scholarship	5	\$210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00
G959 / 35 H. J. Kleemann Engineering Scholarship	1	\$3.84	\$0.00	\$0.00	\$0.00	\$0.00	\$3.84
G708 / 35 Hinsdale Township High School District 86 Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
D629 / 20 Horticulture Program	4	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
D620 / 20 Horticulture Student Competition Support	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G862 / 35 Hospitality Scholarship	1	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
D640 / 20 International Education Development Support	4	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
G201 / 35 lyer Chemistry Scholarship	2	\$76.92	\$0.00	\$0.00	\$0.00	\$0.00	\$76.92

College of DuPage Foundation Monthly Gift Summary Report March 1 - 31, 2020

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	Gifts-In-Kind	Planned	Total
G934 / 35	John K. and Nancy Ann Rutledge Pre-Nursing Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
R660 / 20	Library Development	1	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00
R659 / 20	Library Program Endowment	4	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
R672 / 30	Lifelong Learning Program	6	\$990.00	\$0.00	\$0.00	\$0.00	\$0.00	\$990.00
G155 / 25	Lifelong Learning Scholarship	1	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00
G943 / 35	Marriott Chicagoland Business Council Hospitality Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
R619 / 30	McAninch Arts Center General Fund	35	\$2,577.23	\$0.00	\$0.00	\$0.00	\$0.00	\$2,577.23
D693 / 20	Music Program	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
D660 / 20	New Philharmonic Orchestra	10	\$7,823.93	\$0.00	\$300.00	\$0.00	\$0.00	\$8,123.93
G130 / 25	Nursing Alumni Scholarship	2	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00
D707 / 20	Paralegal Student Success Fund	13	\$2,955.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,955.00
G860 / 35	Professor Chris Goergen Political Science Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G100 / 10	Resource for Excellence Fund	30	\$592.77	\$0.00	\$0.00	\$0.00	\$0.00	\$592.77
R656 / 30	Ronald Lemme Lecture Series	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G469 / 35	Second Year Nursing Scholarship	3	\$510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$510.00
G115 / 25	Student Crisis Emergency Support	63	\$5,410.00	\$0.00	\$650.00	\$0.00	\$0.00	\$6,060.00
G848 / 35	Student Life Leadership Award	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
R708 / 30	Student Life Program	1	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
G931 / 35	Student Need Scholarship	6	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55.00
G520 / 35	Study Abroad Scholarships	12	\$117.70	\$0.00	\$0.00	\$0.00	\$0.00	\$117.70
G967 / 35	The Christopher Drop Welding Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G563 / 35	The Honorable Bonnie M. Wheaton Endowed Scholarship	2	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G326 / 35	Tom Galloway Memorial Scholarship	1	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
G938 / 35	Troy Scholarship for Engineering	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G939 / 35	Troy Scholarship for Nursing	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
D632 / 20	Veteran Services Program	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G135 / 25	Vocational Skills Program Support for Special Populations	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
D697 / 20		2	\$201.46	\$0.00	\$0.00	\$0.00	\$0.00	\$201.46
D696 / 20	WDCB Individual Gifts	1,574	\$41,696.50	\$0.00	\$0.00	\$0.00	\$0.00	\$41,696.50
D695 / 20	WDCB Underwriting	19	\$8,287.00	\$0.00	\$6,432.00	\$0.00	\$0.00	\$14,719.00
G716 / 35	Westmont High School District 201 Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
R701 / 30	Youth Leadership Program and Scholarships	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
	·	Grand Totals:	\$283,130.17	\$0.00	\$48,682.00	\$6,647.00	\$0.00	\$338,459.17

^{2,155} Gift(s) listed

Year-to-Date as of March 31, 2020

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
G620 / 35	A.R.C. Memorial Scholarship	5	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
R603 / 30	ACT-SO (Afro-Academic, Cultural, Technical and Scientific Olympics) Program Support	2	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
	AFA Applied Music Fee Award	1	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G868 / 35	Alice M. Snelgrove Honors Endowed Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
G867 / 40		1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
G842 / 35	Archadeck of Chicagoland Scholarship	1	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
R695 / 30	Athletic Department	25	\$330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$330.00
G863 / 40	Attard Family Scholarship for Veterans Endowment	1	\$7,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,150.00
G588 / 35	August Zarcone Memorial Endowed Scholarship	1	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G825 / 40	August Zarcone Memorial Scholarship Endowment	1	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
D612 / 20	Automotive Service Technology Program	1	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
G932 / 35	Automotive Technology Scholarship	20	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
G367 / 35	B.J. Hoddinott Wildlife Ecology Endowed Scholarship	1	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
R607B / 30	Belushi Artist-In-Residence Program	41	\$637.60	\$0.00	\$0.00	\$0.00	\$0.00	\$637.60
G348 / 35	Brian Fugiel Memorial Scholarship	1	\$501.00	\$0.00	\$0.00	\$0.00	\$0.00	\$501.00
G928 / 35	BTE Stage Management Scholarship	2	\$1,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600.00
D624 / 20	Buffalo Theatre Ensemble Program	39	\$10,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,835.00
R693 / 30	Business and Technology Program	5	\$36.36	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,036.36
G268 / 35	Cancer Federation Scholarship	29	\$385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$385.00
G853 / 35	Capper and Marilou Grant Paralegal Scholarship	3	\$1,089.50	\$0.00	\$0.00	\$0.00	\$0.00	\$1,089.50
G700 / 35		32	\$1,010.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,010.00
G475 / 35	Carter Carroll Excellence in History Award	5	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
D690 / 20	Center for Entrepreneurship Fund for Workforce Development	21	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00
G273 / 35	Certificate of GED Scholarship	25	\$6,415.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,415.00
G971 / 35	Chief George Graves Scholarship	11	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110.00
G168 / 25	Christopher & Karen Thielman Culinary & Hospitality Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G167 / 25	Christopher & Karen Thielman International Field Studies Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G302 / 35	Classified Personnel Committee (CPC) Scholarship	13	\$431.52	\$0.00	\$0.00	\$0.00	\$0.00	\$431.52
R622 / 30	Cleve Carney Art Gallery Fund	5	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
G827 / 40		21	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
D600 / 20	Cleve Carney Museum of Art Membership	45	\$2.600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.600.00
G870 / 40		2	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
D706 / 20	COACH Program	2	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
G869 / 35		1	\$504.00	\$0.00	\$0.00	\$0.00	\$0.00	\$504.00
G215 / 35		22	\$2,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200.00
G912 / 25		28	\$212.35	\$0.00	\$0.00	\$0.00	\$0.00	\$212.35
G915 / 25		50	\$185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185.00
G918 / 25		130	\$2,151.05	\$0.00	\$0.00	\$0.00	\$0.00	\$2,151.05
G904 / 25	College of DuPage Foundation's Textbook Scholarship	54	\$422.50	\$0.00	\$0.00	\$0.00	\$0.00	\$422.50
G702 / 35	Community HS District 99 (Downers Grove North/South) Scholarship	4	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
D627 / 20	Culinary & Hospitality Program	25	\$569.00	\$0.00	\$0.00	\$0.00	\$0.00	\$569.00
G977 / 35	DeLara Family Scholarship	1	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00
R629 / 30	Dental Hygiene Program	1	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
G828 / 35	Distinguished Alumni Scholarship	1	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
G306 / 35	Donald J. Craft Memorial Scholarship	2	\$1,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00
	Dr. Donald and Helen (Gum) Westlake Endowed Fund for Student Productions	4	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
	Dr. Edith S. Jaco Study Abroad Scholarship for Spanish Heritage Language Learners	2	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
G00Z / 30	DI. Eulin 3. Jaco Study Abroad Scholarship for Spanish Henlage Language Learners		φ1,500.00	φυ.υυ	φυ.υυ	φυ.υυ	φυ.υυ	φ1,500.00

Year-to-Date as of March 31, 2020

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
G857 / 35	Dr. Gina Santori Nursing Scholarship	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
G847 / 35	Dr. Maureen N. Dunne Autism Student Success Scholarship	1	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
G974 / 35	Edwin and Barbara Dannewitz Perioperative Arena Scholarship	20	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
G105 / 25	Eileen M. Ward Endowed Textbook/Instructional Materials Scholarship	15	\$2,685.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,685.00
G892 / 35	Eileen M. Ward Textbook/Instructional Materials Endowed Scholarship	5	\$1,165.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,165.00
G461 / 35	Ellen Watt Memorial Scholarship II	1	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
D703 / 30	Engineering Program Support	26	\$30,277.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,277.00
G856 / 35	Eric Martinson Memorial Scholarship	285	\$9,193.33	\$0.00	\$0.00	\$0.00	\$0.00	\$9,193.33
G865 / 35	Evalynn Jantos Textbook Scholarship	1	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
D692 / 20	Fashion Program	23	\$200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,400.00
R612 / 30	Fine Arts Program	22	\$1,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,850.00
G347 / 35	Flexible Steel Lacing Endowed Scholarship	1	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00
G345 / 35	Floral Design Memorial Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
D625 / 20	Football Program	2	\$5,218.40	\$0.00	\$0.00	\$0.00	\$0.00	\$5,218.40
E225 / 20	Frida Kahlo Exhibition	412	\$657,840.81	\$0.00	\$84,633.90	\$2,647.00	\$0.00	\$745,121.71
D704 / 30	FUEL Pantry Support	73	\$7,512.71	\$0.00	\$0.00	\$0.00	\$0.00	\$7,512.71
D626 / 20	General Athletic Program	7	\$26.95	\$0.00	\$0.00	\$0.00	\$0.00	\$26.95
G808 / 40	General Scholarship Endowment	20	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
G900 / 25	General Scholarship Fund	831	\$80,617.71	\$0.00	\$0.00	\$0.00	\$0.00	\$80,617.71
R661 / 30	George Macht Culinary & Hospitality Program	9	\$2,284.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,284.00
G826 / 40	George Macht Scholarship Endowment	6	\$171.00	\$50,897.66	\$0.00	\$0.00	\$0.00	\$51,068.66
G707 / 35	Glenbard High School District 87 Scholarship	34	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
G937 / 35	Glenn and Anita Dickson Fine & Applied Arts Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G926 / 35	Glenn Hansen Leadership Scholarship	45	\$2,275.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,275.00
G989 / 35	Global Justice Scholarship	15	\$13,070.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,070.00
G406 / 35	Greg Joos Memorial Scholarship	9	\$103.86	\$0.00	\$0.00	\$0.00	\$0.00	\$103.86
G959 / 35	H. J. Kleemann Engineering Scholarship	5	\$688.84	\$0.00	\$300.00	\$0.00	\$0.00	\$988.84
G368 / 35	Hawthorn Garden Club Scholarship Fund	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G861 / 35	Health Science Symposium	21	\$9,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,900.00
G165 / 25	Healthcare Initiative Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
R646 / 30	Healthcare Instructional Support	1	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
G708 / 35	Hinsdale Township High School District 86 Scholarship	21	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00
R648 / 30	Homeland Security Program Support	5	\$19.25	\$0.00	\$0.00	\$0.00	\$0.00	\$19.25
R643 / 30	Honors Program	1	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
D629 / 20	Horticulture Program	11	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140.00
D620 / 20	Horticulture Student Competition Support	10	\$330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$330.00
G862 / 35	Hospitality Scholarship	2	\$2,770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,770.00
D640 / 20	International Education Development Support	5	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
G201 / 35	lyer Chemistry Scholarship	12	\$561.52	\$0.00	\$0.00	\$0.00	\$0.00	\$561.52
G230 / 35	John Belushi Memorial Scholarships for Music and Theater	11	\$415.00	\$0.00	\$0.00	\$0.00	\$0.00	\$415.00
G934 / 35	John K. and Nancy Ann Rutledge Pre-Nursing Scholarship		\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
G927 / 35	John Modschiedler, Advisor Emeritus, Phi Theta Kappa Scholarship	2	\$1,005.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,005.00
G711 / 35	Lake Park District 108 Scholarship	9	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00
R703 / 30	Lakeside Pavilion Program	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G985 / 35	Lauren G. Morgan Forensics Scholarship	<u> </u>	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00
R660 / 20	Library Development	2	\$505.00	\$0.00	\$0.00	\$0.00	\$0.00	\$505.00
R659 / 20	Library Program Endowment	44	\$316.00	\$0.00	\$0.00	\$0.00	\$0.00	\$316.00
1.000 / 20	Electric Frogram Endowment		ψ010.00	ψ0.00	ψ0.00	Ψ0.00	ψ0.00	ψο 10.00

Year-to-Date as of March 31, 2020

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
R672 / 30	Lifelong Learning Program	11	\$2,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,100.00
G155 / 25	Lifelong Learning Scholarship	8	\$2,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,150.00
R840 / 30	Linda and Robert Jenkins Equipment Mgr Student Aides Support	16	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,150.00
G714 / 35	Lyons Township High School District 204 Scholarship	14	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70.00
R705 / 30	MACtastic Treat Seats - Tickets for Kids and Families Endowed Program	3	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
G943 / 35	Marriott Chicagoland Business Council Hospitality Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
G445 / 35	Mayes/McLean Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
R619 / 30	McAninch Arts Center General Fund	285	\$39,573.90	\$0.00	\$0.00	\$11,136.50	\$0.00	\$50,710.40
G800 / 40	McAninch Endowment for the Arts Fund	1	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00
D694 / 20	Meteorology Program	8	\$2,415.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,415.00
G833 / 35	Michael and Sandra Meyers Endowed Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G855 / 40	Michael and Sandra Meyers Scholarship Endowment	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
G266 /35	Michael Browning Memorial Scholarship	1	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
G454 / 35	Morrissey Dental Hygiene Scholarship	34	\$4,410.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,410.00
D693 / 20	Music Program	23	\$350.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,350.00
D660 / 20	New Philharmonic Orchestra	214	\$97,644.16	\$0.00	\$26,460.00	\$0.00	\$0.00	\$124,104.16
G130 / 25	Nursing Alumni Scholarship	13	\$2,130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,130.00
D702 / 30	Paralegal Program Support	1	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
D707 / 20	Paralegal Student Success Fund	13	\$2,955.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,955.00
G980 / 40	Paul W. Hedburn and Katherine T. Hedburn Scholarship Endowment	1	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00
G860 / 35		6	\$1,580.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,580.00
G983 / 35	Raymond and Virginia Link Vocational Scholarship	15	\$1,350.00	\$0.00	\$50.00	\$0.00	\$0.00	\$1,400.00
G100 / 10	Resource for Excellence Fund	277	\$32,612.53	\$0.00	\$0.00	\$0.00	\$0.00	\$32,612.53
R656 / 30	Ronald Lemme Lecture Series	16	\$1,180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,180.00
G835 / 35	Scalise Family Fashion Program Scholarship	6	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
	Second Year Nursing Scholarship	28	\$1,784.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,784.00
G875 / 35	SEN-HWA Foundation Culinary Scholarship	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
G876 / 35	SEN-WHA Foundation Scholarship for Student Success	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
D608 / 20	Sonography Program	1	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
G115 / 25	Student Crisis Emergency Support	114	\$7,940.00	\$0.00	\$650.00	\$0.00	\$0.00	\$8,590.00
G848 / 35	Student Life Leadership Award	21	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
R708 / 30	Student Life Program	1	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
G931 / 35	Student Need Scholarship	19	\$154.62	\$0.00	\$0.00	\$0.00	\$0.00	\$154.62
G520 / 35	Study Abroad Scholarships	79	\$844.65	\$0.00	\$0.00	\$0.00	\$0.00	\$844.65
G967 / 35	The Christopher Drop Welding Scholarship	17	\$127.00	\$0.00	\$0.00	\$0.00	\$0.00	\$127.00
G563 / 35	The Honorable Bonnie M. Wheaton Endowed Scholarship	21	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
G326 / 35	Tom Galloway Memorial Scholarship	1	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
G938 / 35	Troy Scholarship for Engineering	20	\$280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$280.00
G939 / 35	Troy Scholarship for Nursing	20	\$280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$280.00
D632 / 20	Veteran Services Program	39	\$1,255.40	\$0.00	\$0.00	\$0.00	\$0.00	\$1,255.40
G527 / 35	Veterans Textbook Scholarship	1	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
G845 / 35	Vistex Impact Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
G846 / 35	Vistex Scholarship	1	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00
G135 / 25	Vocational Skills Program Support for Special Populations	34	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
G529 / 35	Volunteers in Action (VIA) Endowed Scholarship	1	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
D697 / 20	WDCB Employer Matching Gift Revenue (EMG)	44	\$3,019.54	\$0.00	\$1,550.00	\$0.00	\$0.00	\$4,569.54
D687 / 20	WDCB Future Fund	15	\$105.73	\$0.00	\$0.00	\$0.00	\$0.00	\$105.73

Year-to-Date as of March 31, 2020

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
D696 / 20	WDCB Individual Gifts	16,832	\$572,826.42	\$344.65	\$0.00	\$0.00	\$0.00	\$614,767.57
D699 / 20	WDCB Merchandising	7	\$895.00	\$0.00	\$0.00	\$0.00	\$0.00	\$895.00
D695 / 20	WDCB Underwriting	211	\$144,451.80	\$0.00	\$11,112.00	\$0.00	\$0.00	\$155,563.80
G716 / 35	Westmont High School District 201 Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G965 / 40	William W. Steele Memorial Scholarship Endowment	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
R701 / 30	Youth Leadership Program and Scholarships	18	\$185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185.00
		Grand Totals:	\$2,459,917.51	\$51,242.31	\$124,755.90	\$26,983.50	\$0.00	\$2,662,899.22

21,245 Gift(s) listed 6,505 Donor(s) listed

VENDOR DONATIONS RECEIVED BY THE COLLEGE*

YTD as of March 31, 2020

JULY 2019

Sodexo America, LLC 20,000.00 Annual Gift 20,000.00

AUGUST 2019

Follett Higher Education Group, Inc

150,000.00
Open Ed Resource (per contract)
150,000.00

SEPTEMBER 2019

Pepsi Beverages Company
3,500.00 Athletics Program Support (per contract)
3,500.00

OCTOBER 2019

no activity

NOVEMBER 2019

no activity

DECEMBER 2019

no activity

JANUARY 2020

no activity

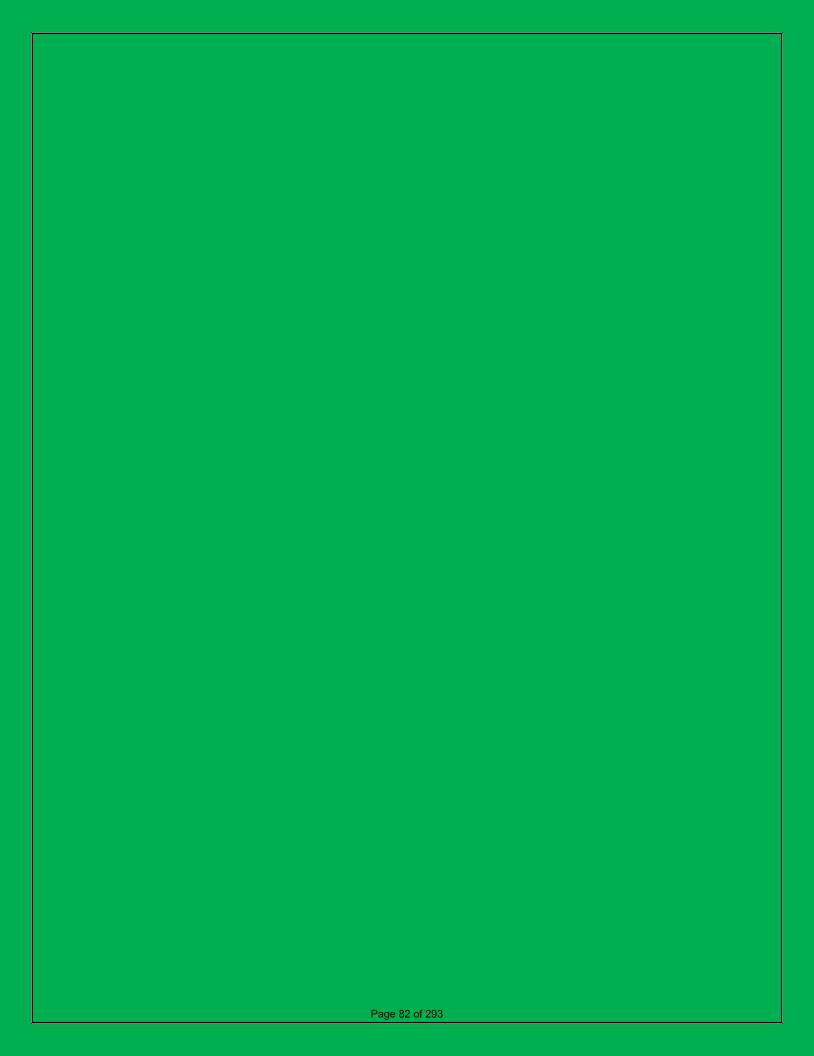
FEBRUARY 2020

Pepsi Beverages Company
51,000.00 Sponsorship Payment (per contract)
51,000.00

MARCH 2020

Pepsi Beverages Company
1,000.00
Sustainability Support (per contract)
1,000.00

^{*} Not processed through the COD Foundation



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD INFORMATION

1. SUBJECT

Construction Change Orders for Board Information.

2. REASON FOR CONSIDERATION

Change orders will be funded from the designated project's overall budget and fall within the approved budget. These change orders are presented for information because they fall below the \$100,000 and percentage of contract thresholds established in Administrative Procedure 10-90 (Construction Contracts) for Board approval.

3. BACKGROUND INFORMATION

These Change Orders are issued for Board Information in accordance with Administrative Procedure 10-90.

a) Fund 03 Budget Related Projects

College Requested Change: BIC Academic Affairs Remodel, RoMASS #11, Cleve Carney Museum of Art Expansion, Mortenson #15 and #16.

Errors and Omissions: Cleve Carney Museum of Art Expansion, Mortenson #17.

Unforeseen Conditions Change: BIC Pathways for Student Success, F.H. Paschen #05.

b) Fund 02 Budget Related Projects

NONE

SUMMARY OF CONSTRUCTION CHANGE ORDERS

a) FUND 03 BUDGET RELATED PROJECTS

• BIC ACADEMIC AFFAIRS OFFICE REMODELING – ROMAAS #11: \$ 2,312.00. College requested change to address an existing condition of an out of level floor slab that resulted in a 1" gap between the bottom of the new storefront conference room wall and the existing floor. Nominal floor leveling of up to ¼" is included in the cost of the flooring installation, however, the extend discovered would have been extreme. This amount represents the net added cost after subtracting the contract allowance of \$558.00.

Contractor	Original Contract	Change Orders Amount to Date	Amount of This Change Order	New Contract Value
RoMAAS, Inc.,	\$349,900.00	\$ 23,181.00	\$ 2,312.00	\$375,393.00
Total this C.O.			\$ 2,312.00	

• <u>BIC PATHWAYS FOR STUDENT SUCCESS – F.H. PASCHEN #05: \$5,834.40.</u>
Unforeseen Conditions. During flooring demolition, it was discovered that there was an existing, lay-down, waterproofing membrane installed below the flooring in some project areas. Upon the findings, the contractor performed moisture level and relative humidity testing of the existing concrete slab in various locations to determine if any moisture mitigation would be required. Upon conclusion of the investigation and testing, it was found that the relative humidity in some slab on grade areas exceeds the maximum acceptable relative humidity level measurement. This change order is to prepare the concrete slab, furnish and install a permanent, roll-on, moisture-mitigation system membrane over 1,700 s.f. of concrete slab-on-grade floor surface.

Contractor	Original Contract	Change Orders Amount to Date	Amount of This Change Order	New Contract Value
F.H. Paschen	\$1,026,900.00	\$21,800.20	\$5,834.40	\$1,054,534.60
Total this C.O.			\$5,834.40	

• CLEVE CARNEY MUSEUM OF ART EXPANSION – MORTENSON #15: \$1,878.00. College requested change. The bid documents did not include a position indicator switch at the glass doors of the gallery. College security and curatorial staff desires to be alerted remotely during off hours if those doors are opened or closed. This change order compensates the construction manager to add a position switch device at each of the four glass doors.

Contractor	Original Contract	Change Orders Amount to Date	Amount of This Change Order	New Contract Value
M. A. Mortenson	\$2,335,159.60	\$168,550.00	\$1,878.00	\$2,505,587.60
Total this C.O.			\$1,878.00	

• CLEVE CARNEY MUSEUM OF ART EXPANSION – MORTENSON #16:
\$9,099.00. College requested change. The bid documents did not include an alarm connection from the gallery to the College Police dispatch area in the Student Resource Center, which is necessary for the Police department to remotely monitor and view live video from the gallery cameras. This change order compensates the construction manager to install cable and devices from the Gallery to the Police Dispatch office.

Contractor	Original Contract	Change Orders Amount to Date	Amount of This Change Order	New Contract Value
M. A. Mortenson	\$2,335,159.60	\$170,428.00	\$9,099.00	\$2,514,686.60
Total this C.O.			\$9,099.00	

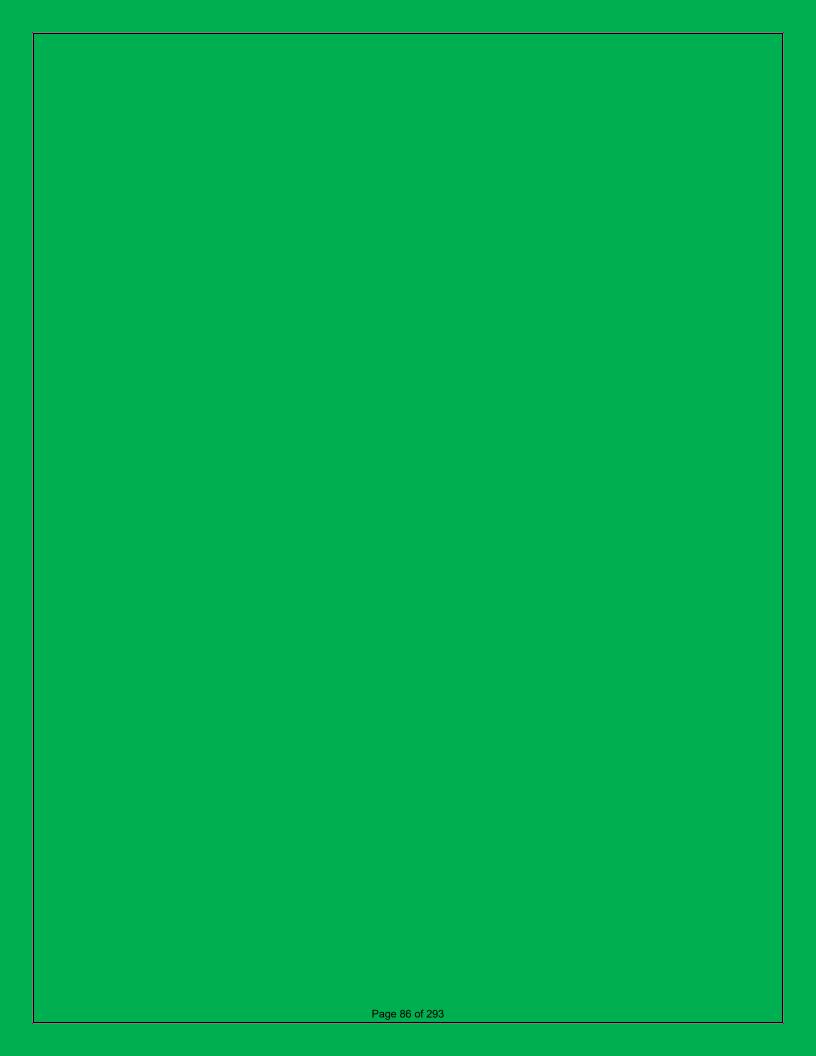
• CLEVE CARNEY MUSEUM OF ART EXPANSION – MORTENSON #17: \$1,667.00. Design Error. As the security system was installed and tested, the delay between someone getting within reach of the art and initiating the audible warning alarm was several seconds. This was due to the quantity of wiring and circuit boards designed into the new security system. As a result, the signal was rerouted through a different security system component, reducing the delay to an immediate response time. This change order compensates the construction manager for rerouting the signal cabling.

Contractor	Original Contract	Change Orders Amount to Date	Amount of This Change Order	New Contract Value
M. A. Mortenson	\$2,335,159.60	\$179,527.00	\$1,667.00	\$2,516,353.60
Total this C.O.			\$1,667.00	

b) FUND 02 BUDGET RELATED PROJECTS

NONE

Staff Contact: Bruce Schmiedl, Facilities Director



COLLEGE OF DuPAGE REGULAR BOARD MEETING

BOARD INFORMATION

1. SUBJECT

Construction Status Overview provided for Board Information.

2. REASON FOR CONSIDERATION

The attached spreadsheet provides a brief summary of the status of College construction projects in various phases of development. This is being submitted to update the Board on the progress of activities to date.

3. BACKGROUND INFORMATION

The attached spreadsheet represents proposed projects, projects in progress and projects completed during this fiscal year.

In response to the COVID-19 direction from the Illinois Governor's office, all construction work in progress inside facilities was halted from March 23, 2020 to April 6, 2020. In consideration of the social distancing recommendations, effective April 6, 2020 we have allowed contractor's back on-site to continue with work on a voluntary basis and in accordance with social distancing practices.

(See attached spreadsheet)

Staff Contact: Bruce Schmiedl, Director of Facilities

	COMPLETED FY20		
Project Name	Origin/Scope	Anticipated Benefit/Timing	Actual Cost
Administrative Annex Building Renovation (former ECC)	Origin: Request by College Leadership. Scope: Renovate existing daycare center and early childhood classrooms into administrative offices for Marketing, Business Affairs/Purchasing and Planning and Research uses.	Construction of new offices for administrative functions relocating from BIC in order to free up space for the eventual location of Pathways Program spaces. Proposals for architectural services approved at the June Board. Design Development complete. Construction drawings complete. Bidding complete, contract awarded at February Board Meeting. Construction completed August 21st.	\$5,600,000
PE Switchgear Room Leak Repair	Origin: Request by Facilities Scope: Excavate foundation wall and install below grade waterproofing and drainage piping. The work also includes excavating a leaking underground electrical conduit, and installing new conduit and wire to the electrical switchgear room serving the PE Building.	This project will correct a chronic underground leak that continues to deposit water into the electrical room serving the PE building. The work will prevent damage to electrical service and equipment and improve occupant safety during electrical room maintenance and service functions. Project completed August 23rd.	\$110,000
College Road & Prairie Drive Intersection Repairs	Origin: Request by Facilities Scope: Remove surface of scaling and delaminating pavement, excavate and repair leaking underground irrigation main within the intersection and repave and restripe accordingly.	This will repair an underground irrigation main leak which is contributing to the deterioration of the pavement in the surrounding area. Bids approved at July Board meeting. Construction in progress. Project completed early August 16th.	\$80,000
SRC Northeast Entrance Replacement	Origin: Request from Facilities, Administration and Public Safety Scope: Remove existing deteriorated and obsolete revolving doors and replace with new vestibule and canopy.	Existing revolving doors are deteriorated and difficult to service and cannot be secured or monitored by campus electronic security system. New storefront systems will create a canopy and vestibule providing protection from inclement weather and enable all associated entrance doors to be secured and monitored by the college electronic security system. Bailey Edward Architects selected after obtaining quotes from three architects with whom that college has had satisfactory relationships. Bidding completed and approved at the June Board. Construction started first week of November 2018. Substantially complete and opened for use December 10, 2019.	\$340,175
BIC Plaza Deck Repairs	Origin: Request by Facilities Scope: Remove and replace damaged expansion joint and associate waterproofing membrane. Install additional concrete control joints as needed to control movement.	This project will correct chronic leaking that has occurred into the Warehouse and Engineering Machine Room immediately below the concrete deck. Project is complete.	\$215,000
Auto Shop Epoxy Floor Replacement	Origin: Request by Academic Leadership	Replace existing epoxy floor which is showing significant signs of wear and is becoming impractical to repair on an as-need basis due to the increase in the number of areas needing repair. Bidding complete and approved at the November Board.	\$150,000
	Scope: Remove existing damaged epoxy floor finish, etch concrete as necessary and install new epoxy floor finish.	Installation is in progress. Project completed during winter break.	

IN PROGRESS							
Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost				

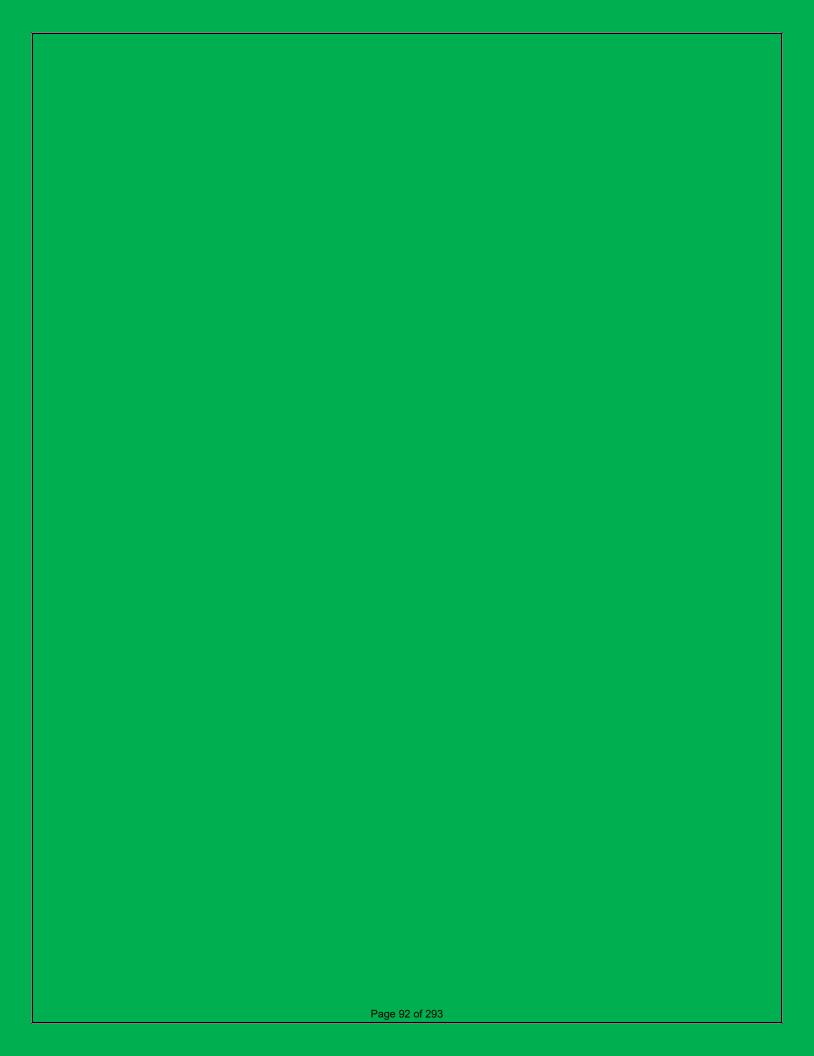
	-		
Cleve Carney Gallery Addition	Origin: Request by Academic Leadership	Enlarging the existing gallery will enable the College to provide a better presentation space for the upcoming Frida Kahlo exhibit	\$2,854,291
	Scope: Provide security enhancements to the existing gallery space and enlarge the gallery by approximately 1,000-sf. New construction shall be reinforced concrete floor, walls and roof for security purposes. Interior finishes to match existing gallery. New secondary exit stair to be provided at the north end for code required egress.	arriving May 2020. This addition, together with the required security enhancements will position the College to receive other high value art exhibits in the future and enhance the College position as a place in the community to view important works of art by other renowned artists. Project approved at February Board Meeting. Project bids approved at August Board meeting for approval. Construction commenced September 16th and is on schedule. Construction suspended March 20th due to Covid 19 order. Anticipated completion early May/June 2020.	
Center for Student Success (Pathways Program Offices BIC 1st floor west)	Origin: Request by Academic Leadership	Initiating design phase to create a location within BIC that is convenient for student access and in efficient proximity to other	\$3,000,000
	Scope: Create permanent location for Pathways Program offices in accordance with recommendations of the FMP. Includes construction of 40 Navigator offices, managers office and support staff workstations.	student resources. Schematic Design complete, Design Development substantially complete (furniture coordination in progress). Construction drawings complete. Bids submitted to September Board. Construction commenced October 28th. Construction suspended March 20th due to Covid 19 order. Anticipated completion date April/May 2020.	
HEC Emergency Generator	Origin: Request by College Leadership.	None of the buildings on the west campus are equipped with full building back-up generators. In the event of a catastrophic power	\$850,000
	Scope: Engineer and install an emergency generator to provide sufficient back-up power to facilitate full building operations in the event of a power failure.	outage on the east campus that incapacitated both ComEd utility service and the Colleges emergency generator plant, the College would be able to transfer critical operations to the HEC in order to continue Operating the College. Electrical Engineering design is complete and project is out to bid. Bids approved at October Board. Construction has commenced. Generator delivered and set in place March 27th. Anticipated completion mid May following generator delivery.	
BIC Academic Backfill (existing Marketing offices)	Origin: Request by Academic Leadership Scope: Create up to five flexible pilot classroom prototypes that enable Faculty to adjust classroom settings via various furniture and technology offerings.	Piloting flexible classroom settings will enable Faculty to study and determine optimal classroom settings and configurations that best contribute to student success and completion in the future and position the College to respond to evolving instructional paradigms. Architect selection approved at September Board. Design Development in progress. Anticipated completion date October 2020.	\$2,000,000
BIC Academic Affairs Suite	Origin: Request by Academic Leadership	Relocating senior members of Academic Leadership in close proximity to the Provost and each other in order to promote	\$350,000
	Scope: Renovate existing office suite to provide additional offices and workstations in accordance with revised organizational structure.	improved cross collaboration, efficiency and decision making. Architect retained, construction drawings substantially complete. Bidding complete and approved at the November Board. Construction commenced December 11, 2019. Construction suspended March 20th due to Covid 19 order. Anticipated completion beginning of April/May 2020.	
BIC South Wall Concrete Repair	Origin: Request by Facilities	The existing exterior concrete wall at the lower south side of BIC is severely deteriorated and needs to be repaired before	\$187,000
	Scope: Investigate and correct cause of deteriorating lower level exterior concrete at BIC south wall.	structural integrity is severely compromised. Restoration engineer retained. Site analysis complete. Design substantially complete. Bids received 11/22/19 and approved at the December Board. Exterior work anticipated to commence early April. Completion anticipated in mid June 2020 (weather dependent).	
Stem Pilot Project	Origin: Request by Academic Leadership	Three existing classrooms will be reconfigured in order to accommodate enhanced instruction in STEM fields as well as	TBD
	Scope: Remodel BIC classrooms 3555, 3559 and 3H05 to accommodate AR/VR technology, flexible classroom configurations and multi-media whiteboards, display and presentation surfaces.	possibilities for Liberal Arts programs. Classrooms will promote interactive learning in Augmented Reality/Virtual Reality (AR/VR) as well as group work and flexible classroom instruction. Architect retained and construction drawings complete. Bids for AR/VR room approved at February Board. Construction suspended March 20th due to Covid 19 order. Anticipated completion June/July 2020.	

IN PROGRESS (continued)							
Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost				
Waters Edge Furniture, Fixtures & Equipment Replacements	Origin: Request by Academic Leadership	Existing equipment is original to the building completed in 2011. Replacing worn, damaged and outdated equipment will improve	\$200,000				

	Scope: Replace and upgrade existing furnishings and equipment in six existing CHC hotel rooms to replace worn out, damaged or outdated items.	the overall appearance and position the hotel to maintain a competitive presentation relative to other area hotels. Architect retained and design is complete. Bidding complete and approved at the November Board. Furniture is on order for a late March/early April delivery. Anticipated April 1st construction start briefly delayed due to Covid 19 order. Completion is anticipated in April/May 2020.	
Football Field Synthetic Turf Replacement	Origin: Request by Athletics Leadership Scope: Remove and replace existing worn out synthetic turf and install new heat reflective materials. During the installation surface drainage will be improved at the perimeter of the existing track to prevent water from damaging and deteriorating the track surface.	Existing synthetic football field turf is over ten years old. The existing materials are at the end of their normal service life. The cushion fill material will be replaced with materials that reflect heat, thus reducing heat stress on players. The improved perimeter drainage will reduce the effects of surface water on the track and help prolong service life. Design documents complete. Bids submitted to March Board for approval. Anticipated completion during FY20 and before start of next football season.	\$755,000
Baseball Field & Outfield Drainage Mitigation	Origin: Request by Athletics Leadership Scope: The existing grass infields will be replaced with synthetic turf. Outfield drainage is insufficient and will be improved to drain more rapidly following rain events.	Due to weather conditions, the infield is requiring increased maintenance. It is also difficult to return to playable conditions following rain events. Design of outfield drainage complete. Bids submitted to March Board for approval. Design, estimating and bidding of infield turf installation will occur during FY 21 and installation will be budgeted for the beginning of FY22.	\$59,250 (design/bidding)
Softball Field Infield Synthetic Turf Installation	Origin: Request by Athletics Leadership Scope: The existing granular infields will be replaced with synthetic turf.	Due to weather conditions, the infield is requiring increased maintenance. It is also difficult to return to playable conditions following rain events. Design, estimating and bidding is complete and submitted to the March Board for approval. Installation will be budgeted for the beginning of FY21.	\$59,250 (design/bidding)
COD Campus Corner LED Readerboard Replacement	Origin: Request by Marketing/Facilities Leadership Scope: Remove and replace existing electronic readerboard signs with upgraded support software to enable the continuation of College messaging and alerts. The new signs will be installed into the existing sign cabinets.	The software that controls the existing readerboard electronic messaging is outdated and is no longer supported by the manufacturer. Upgrades provide clearer graphics, message scaling and easier message programming. An RFQ/RFP was posted in January and was approved at the March 2020 Board. Anticipated completion TBD.	\$100,000
IRC Skylight Replacement	Origin: Facilities Leadership Scope: Remove existing original polycarbonate cell skylights and replace with new thermally enhanced acrylic units. The work includes new flashing and bird control.	During recent weather events, significant leakage was observed at all of the existing skylights. New units will prevent the need for periodic minimal repairs that have occurred over time while at the same time improving thermal efficiency and sun control. Design is complete and project is out to bid. Bids openings are delayed due to the Covid 19 Order. Anticipate submitting to the May Board. Anticipated completion is before end of the fiscal year.	\$150,000

	PROPOSED		
Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost

DEFERRED/CANCELLED									
Project Name	Origin/Scope	Anticipated Benefit and Reason for Deferment or Cancellation	Anticipated Cost						



COLLEGE OF DuPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Grants Status Report

2. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants received to date.

3. BACKGROUND INFORMATION

The attached report documents the current status of operational public and private grants to the College of DuPage.

Staff Contact: Marcia Frank, Grants Manager, College of DuPage

College of DuPage FY20 Grants Awarded Report July 1, 2019 - June 30, 2020

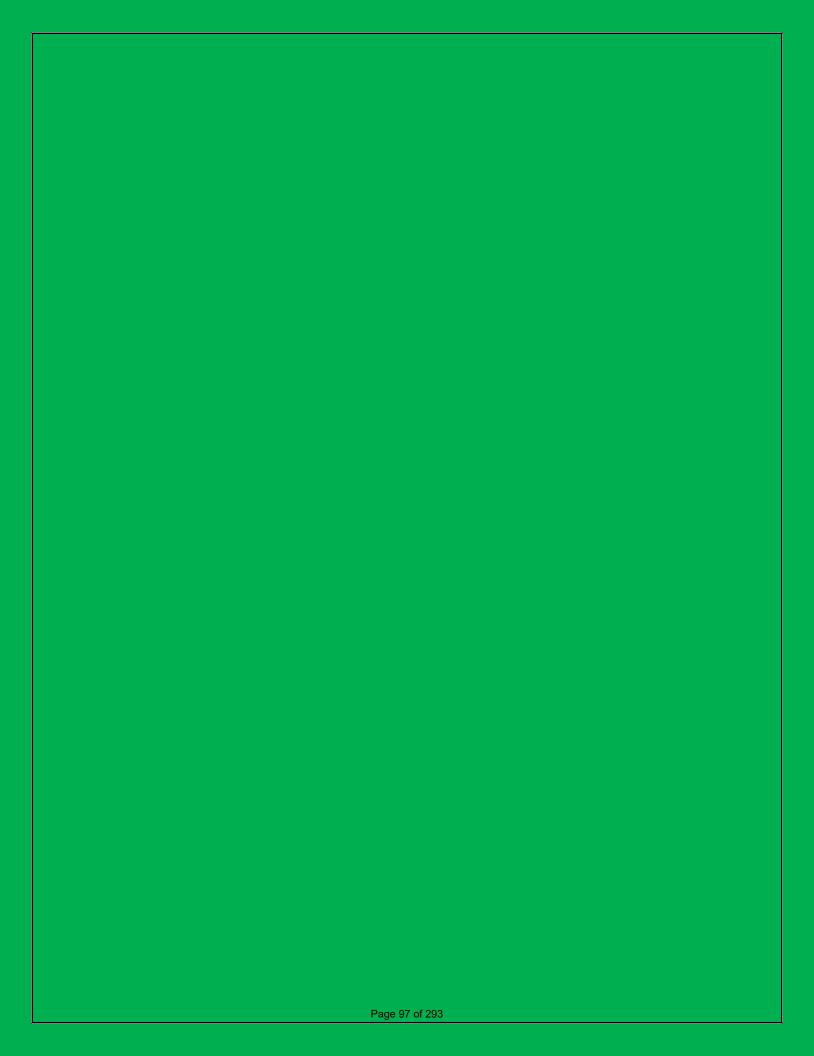
	ALLOCATED GRANTS									
<u>Grantor</u>	Project Title	<u>Department</u>	<u>Project</u> <u>Director</u>	<u>Type</u>	<u>Amount</u>	Start <u>Date</u>	End	<u>Date</u>	<u>Description</u>	
Illinois Arts Council	Public Radio & TV Operating Grant	WDCB	Bindert	State	\$8,650	10/1/2019	8/31/2	2020	General operating support for programs at WDCB	
Gene Haas Foundation	Haas Foundation Scholarships	Advanced Manufacturing	Tumavich	Found.	\$18,000	7/1/2019	6/30/2	2020	Funding to support students enrolled in CNC Technologies programs	
Corp. for Public Broadcasting	Community Service Grant	WDCB	Dan Bindert	Federal	\$114,493	10/1/2019	9/30/2	2021	Community service grant to provide support for WDCB Radio Station.	
IL Dept of Commerce & Economic Opportunity	FY20 Procurement Technical Assistance Center	Continuing Ed./Ctr. for Entrepren.	Rita Haake	Fed/ State	\$118,000	7/1/2019	6/30/2		To support assistance for small business owners through the Center for Entrepreneurship. (Fed: \$76,000; State: \$42,000)	
Illinois Community College Board	FY20 Adult Ed and Literacy Program	Continuing Education	Daniel Deasy	Federal /State	\$2,665,920	7/1/2019	6/30/2	2020	Federal and State allocated portion to support ABE/GED/ESL programming across the district.	
Illinois Arts Council	Public Radio & TV Basic Grant	WDCB	Bindert	State	\$9,420	10/1/2019	8/31/2	2020	General support for programs at WDCB	
Illinois Community College Board	Perkins Postsecondary Career & Tech. Education Program	Academic Affairs	Jonita Ellis	Federal	\$1,744,223	7/1/2019	6/30/2	2020	Federal Allocation restricted to support the academic achievement of CTE students in accordance with the FY 2020 Program Plan.	
	NAMES OF A 1 1									
project and follow co	NTS (Includes grants with mprehensive guidelines f	for proposal submis	sion in order to	receive						
	erence to reporting require termines the level of the		to measure succ	cessful	\$4,670,05 6					

College of DuPage FY20 Grants Awarded Report July 1, 2019 - June 30, 2020

	COMPETITIVE GRANTS									
			Project			Start				
<u>Grantor</u>	Project Title	<u>Department</u>	<u>Director</u>	<u>Type</u>	<u>Amount</u>	<u>Date</u>	End <u>Date</u>	<u>Description</u>		
IL Community College Board	Transitional English and Math Program	English	Martins	State	\$29,180	7/1/2019	6/30/2020	To implement a transitional English (\$14,180) program in collaboration with 3 regional high schools and transitional math program (\$15,000)		
Nuts, Bolts, & Thingamajigs Foundation	Gadget Girls Camp	Adv. Manuf. & Cont. Ed.	Tumavich	Found	\$1,500	1/1/2020	12/31/2020	Support for a one-week summer camp for middle-school aged girls		
Nuts, Bolts, & Thingamajigs Foundation	Dream It, Build It	Adv. Manuf. & Cont. Ed.	Tumavich	Found	\$2,500	1/1/2020	12/31/2020	Support for a one-week summer camp for middle-school aged youth		
National Endowment for the Arts	Frida Kahlo exhibit	MAC	Martinez/ Witte	Federal	\$20,000	1/1/2020	12/31/2020	Support for performance and artistic activities related to the Kahlo exhibit		
IRS	Volunteer Income Tax Assistance (VITA)	Business	Carlson/ McBeth	Federal	\$15,260	8/1/2018	7/31/2020	To provide support for expansion of the VITA program run by the Accounting Dept. each		
Illinois Arts Council	Partners In Excellence	MAC	Raffel/ Martinez	State	\$53,400	9/16/2019	8/31/2020	General operating support for programs at the MAC		
Arts Midwest	Touring Fund	MAC	Martinez/ Sarther	Private	\$4,000	7/1/2019	6/30/2020	Support for Drum Tao performances		
Wheaton Lions Charitable Foundation	Equipment purchase	Ophthalmic Technician Program	Thomas	Found.	\$1,500	7/1/2019	6/30/2020	Funds to support the purchase of a Visual Field machine needed to train students in the Opthlamic Technician Program		
COMPETITIVE GRANTS (Includes grants from federal, state and private grantors where the proposal was in competition with other proposals and awards were made to a select number of institutions based on the merits of the project and proposal.)					\$127,340					

College of DuPage FY20 Grants Awarded Report July 1, 2019 - June 30, 2020

			SUB-AWARI	OS or IN KIN	ND GRANTS					
<u>Grantor</u>	<u>Project Title</u>	<u>Department</u>	Project Director	<u>Type</u>	<u>Value</u>	Start	<u>Date</u>	End	<u>Date</u>	<u>Description</u>
Department of Education	Title III & V Eligibility Waiver	Finance		Federal	\$265,381	7/1/2	020	6/30/2	021	Waiver to support COD institutional match for general federal funds
US Dept. of State/NOVA	FY20 Community College Initiative - Special Services Contract	International Student Services	Smid/Dyer	Federal	\$3,000	7/1/2	019	6/30/2	020	Supplemental contract to provide English language assessment for 146 participants in the CCIP program
US Dept. of State/NOVA	FY20 CCIP Student Exchange	Field & Experiential Learning	Smid	Federal	\$2,572	7/1/2	019	6/30/2	020	Addendum to original grant (\$141,572) for additional funds; Grant provides opportunities for individuals from other countries to develop leadership, professional skills & English language proficiency, while studying at a community college in the US.
National Science Foundation	LSAMP-PUMA Stem	STEM	DiCarlo	Fed	\$33,007	7/1/2	019	6/30/2	024	Total award for five years: \$165,035; project with 7 four-year universities to promote STEM research opportunities for underrepresented groups
Northern IL University	STEP: Supported Tech Ed Pathway	Education	Zawlocki	State	\$14,000	7/1/2	019	6/30/2	020	Collaboration with IL State Univ., Indian Prairie School District, & IL Tech Ed Assoc to create a pathway for HS students to become Tech Education Teachers
	IN KIND GRANTS (Incl cular period of time.)	udes donations that	l t have been gra	nted to the	\$317,960					
FY20 Total Grants	Y20 Total Grants Awarded as of March 31, 2020 \$5,115,356									



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD INFORMATION

1. SUBJECT

In-Kind Donations Report.

2. REASON FOR CONSIDERATION

According to Board Policy 10-100, *The Solicitation and Acceptance of Contributions (Gifts) and Exchange Transactions*, the Board of Trustees may accept contributions to the College.

3. BACKGROUND INFORMATION

The In-Kind Donations Report is presented to the Board of Trustees for their acceptance. This report is a combination of gifts given directly to the College and gifts given to the College through the efforts of the College of DuPage Foundation.

4. RECOMMENDATION

That the Board of Trustees accepts the assets donated through the efforts of the College of DuPage Foundation, totaling \$6,647.00 (\$4,000.00 in capital gifts and \$2,647.00 in non-capital gifts) received between March 1 and March 31, 2020, as shown on the attached list of donations. (There were no gifts given directly to the College this quarter.)

In-Kind Donations Report March 1 - 31, 2019

CAPITAL DONATIONS THROUGH THE COLLEGE FOUNDATION

Fund Description	Date	Constituent Name	Gifts Value*	Reference
Automotive Service Technology Program	3/3/2020	Philip W. Knerr 30040 S Lemon Ave #2388 Walnut, CA 91789	\$2,000.00	2006 Toyota Prius, VIN: JTDKB20U167080426, Mileage: 274,983
Student Life Program	3/11/2020	Gary J. Winkleman 800 Provincetown Dr Carol Stream, IL 60188-2971	\$2,000.00	2 Dell Poweredge R610s (10 yrs old) and 1 Dell Poweredge R620 (6yrs old) for the Cybersecurity Club

\$4,000.00

NON-CAPITAL DONATIONS THROUGH THE COLLEGE FOUNDATION

Frida Kahlo Exhibition	3/13/2020	Diana L. Martinez 594 Elm St Glen Ellyn, IL 60137-3929	\$45.00	a Frida Kahlo Barbie - Inspiring Women Series
Frida Kahlo Exhibition	3/13/2020	Doug Peterson 7579 Crescendo Ln San Diego, CA 92127-3841	\$950.00	18 bottles of Frida Tequila
Frida Kahlo Exhibition	3/13/2020	Gather and Collect 473 N Main St Glen Ellyn, IL 60137-5125	\$100.00	a grouping of wonderful Frida Kahlo gift items from Gather and Collect
Frida Kahlo Exhibition	3/13/2020	Kendra Scott 100 Oakbrook Center #167 Oak Brook, IL 60523-1838	\$130.00	an Ever necklace and Betty earrings

In-Kind Donations Report March 1 - 31, 2019

CAPITAL DONATIONS THROUGH THE COLLEGE FOUNDATION

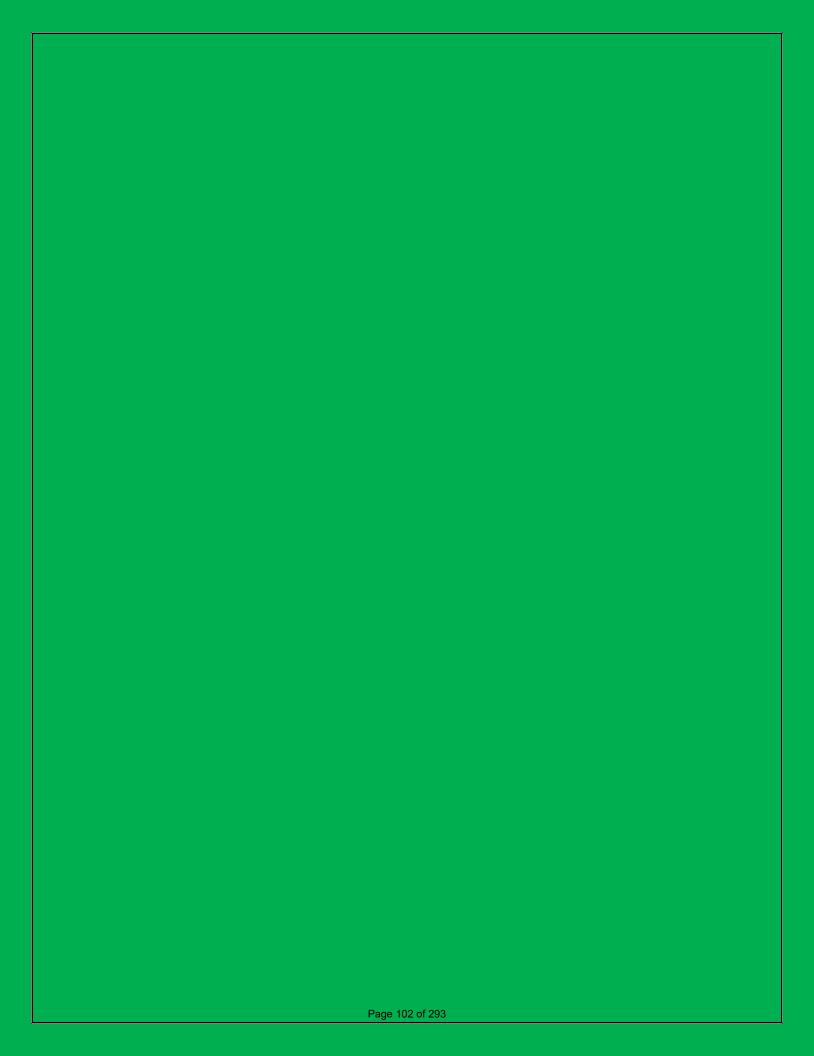
Frida Kahlo Exhibition	3/13/2020	Marcella A. Peterson 414 Robinwood Ln Wheaton, IL 60189-8718	\$130.00	a Frida watter bottle, Frida dish towel, and Frida throw blanket
Frida Kahlo Exhibition	3/13/2020	Maria Padilla 1018 Meadowlark Ln Darien, IL 60561-5417	\$200.00	a rebozo for the silent auction
Frida Kahlo Exhibition	3/13/2020	Maryellen Klang 28W181 Belleau Dr Winfield, IL 60190-1723	\$32.00	four Frida Kahlo books - 2 adult, 2 children
Frida Kahlo Exhibition	3/13/2020	Mike Venezia	\$20.00	two scholastic books and an autograph poster
Frida Kahlo Exhibition	3/13/2020	Rene M. Richards 438 59th St Lisle, IL 60532-3172	\$40.00	a \$30.00 Trader Joe Gift Card, wine, and snacks
Frida Kahlo Exhibition	3/13/2020	Shaker Siding 492 Crescent Blvd Glen Ellyn, IL 60137-4540	\$25.00	1 cokctail shaker, 1 set of dinner napkins, 1 set of paper napkins, 1 trinket tray, and a \$25 gift card
Frida Kahlo Exhibition	3/13/2020	Shelley L. Weiler* 4225 Saratoga 304B Downers Grove, IL 60515-1961	\$100.00	custom hand-crafted Frida earrings - copper and swarovski crystal
Frida Kahlo Exhibition	3/13/2020	Suzette's Creperie 211 W Front St Wheaton, IL 60187-5110	\$100.00	a \$100.00 gift certificate

In-Kind Donations Report March 1 - 31, 2019

CAPITAL DONATIONS THROUGH THE COLLEGE FOUNDATION

Frida Kahlo Exhibition	3/13/2020 Ha	Victoria Morrissey 3/13/2020 32 S Chestnut Ct Hawthorn Woods, IL 60047-1628		a 55 QT Caterpillar Cooler, a Caterpillar toy truck and kid's work bench, tools, adult clothing, a mug, and a portable speaker
			\$2,647.00	· · · ·
15 Cift(a) lists d	* D.			

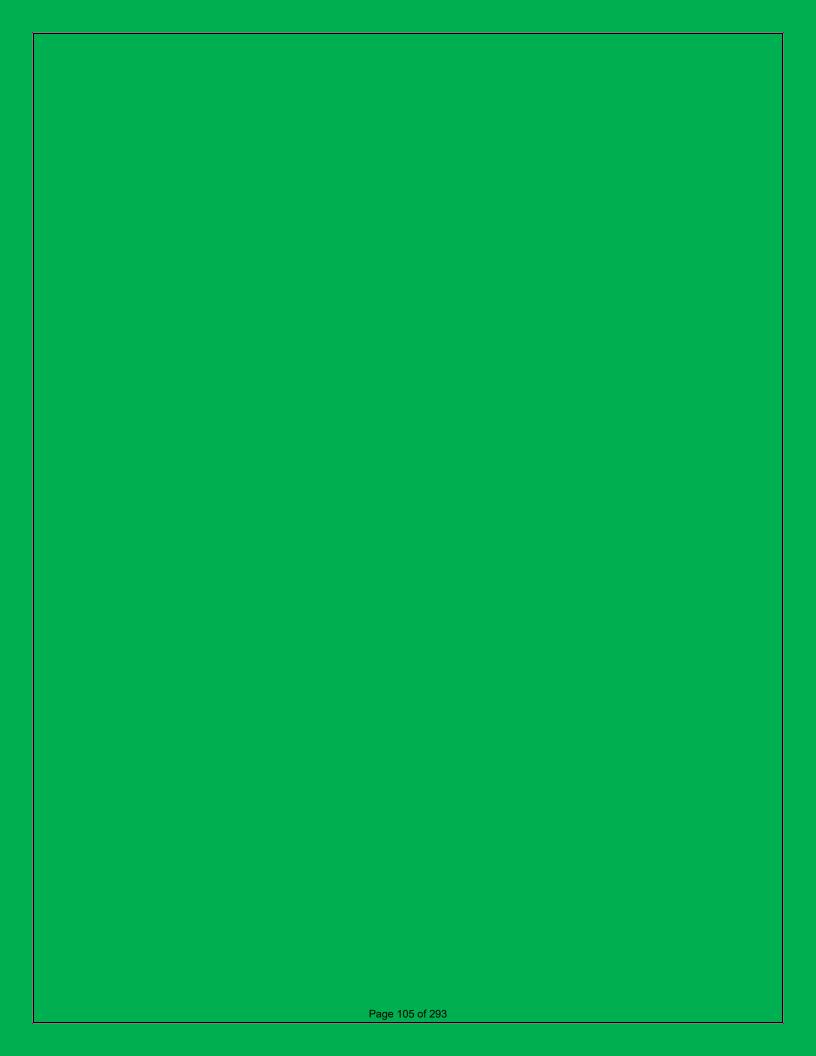
15 Gift(s) listed 15 Donor(s) listed * Denotes anonymous donor



CONSENT AGENDA

- a. Student User Licenses Burlington English Inc.
- b. College Pavement Maintenance and Sidewalk Repair
- c. Student Engagement Platform
- d. Creative Writing Certificate Program
- e. Notice of Public Hearing FY2021 Budget
- f. Adobe Creative Cloud ETLA Renewal
- g. Proposed Modifications to Associate in Fine Arts
 Degree in Art (AFA-Art)
- h. HSTI Simulation Upgrades
- i. SRC Elevator Modernization Bid Rejection
- j. MPTV Studio Lighting Upgrade
- k. Actuarial Services
- I. American Express Global Travel
- m. Reimbursement of Expenses for Dr. Brian Caputo
- n. Minutes of the March 19, 2020 Regular Board Meeting
- o. Closed Session Minutes of the following Meetings:
 - a. March 19, 2020

p.	Personnel Approval Items
q.	Financial Reports
r.	Addendum to the Olmedo Patino Museum Trust Contract dated July 31, 2019
	Page 104 of 293



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Increase in student user licenses for on-line curriculum delivery platform from Burlington English Inc. for the grant-funded English Language Acquisition (ELA) program in response to increased online activity due to campus closures related to the Coronavirus.

2. REASON FOR CONSIDERATION

Contracts exceeding the statutory limit of \$25,000.00 must be approved by the Board of Trustees.

3. BACKGROUND INFORMATION

The COD Continuing Education Adult Education and Family Literacy program serves approximately 2,800 unduplicated students in the ELA program annually. By law, funded programs cannot charge for tuition, student materials and/or fees. Books/workbooks, on-line learning platforms and supplemental materials are provided free of charge to all ELA participants using state and federal grant dollars.

Currently, Burlington English is used to deliver ELA course content in hybrid and on-line course structure at targeted proficiency levels for select course sections. In addition, it is utilized to prepare students to take the federally mandated ELA assessments which measure student performance and sequence progression. Burlington English is the only web-based platform approved by the Illinois Community College Board Adult Education and Literacy division to deliver online ELA curriculum. Content meets the state and federal College and Career Readiness standards and provides the necessary framework for students to gain skills and progress through the leveled course sequence. Content is aligned with the College and Career Readiness Standards and is appropriate for beginning through advanced English learners. Burlington English is the sole source provider for the proprietary content.

Due to the instructional delivery restrictions imposed by the Coronavirus response, Continuing Education Adult Education needs to increase the number

of student seats (licenses) in order to effectively deliver on-line instruction to all eligible ELA students to support student continuation and success. Where the annual expenditure for Burlington English has been approximately \$12,000.00 per year, this increase is necessary to serve the significant increase of face-to-face students moving to online delivery due to the Coronavirus.

Budget Status

	Annual	YTD	Available	Current	
GL Account	Budget	Spend	Balance	Request	
06-10-05135-5401002	112,249.14	55,739.32	56,509.82	\$35,000	
ICCB/Ad Ed Performance 20: Instructional Supplies					

This contract supports Goal #2 (value-added education) of the Strategic Long Range Plan: 2.8 Continue to improve Adult Basic Education (ABE/HSE/ELA) with a focus on transitioning students from non-credit to success in college degree and certificate programs of study.

This contract also supports Goal #4 (equality and inclusiveness) of the Strategic Long Range Plan: Continue to foster a culture of inclusiveness for students, employees, and the community through programs, activities, policies, and procedures.

This purchase complies with State Statute, Board Policy and Administrative Procedures. Contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph are exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

4. <u>RECOMMENDATION</u>

That the Board of Trustees approves the purchase of additional student user licenses for the Adult Education program from Burlington English Inc., 4800 N. Federal Hwy., Suite E207, Boca Raton, FL 33431 in amount not to exceed \$35,000.00 in FY 2020.

Staff Contacts: Joe Cassidy, Assistant Vice President for Economic

Development, Dean Continuing Education and Public Services

Daniel Deasy, Manager Adult Education Grant Compliance and

CE Operations

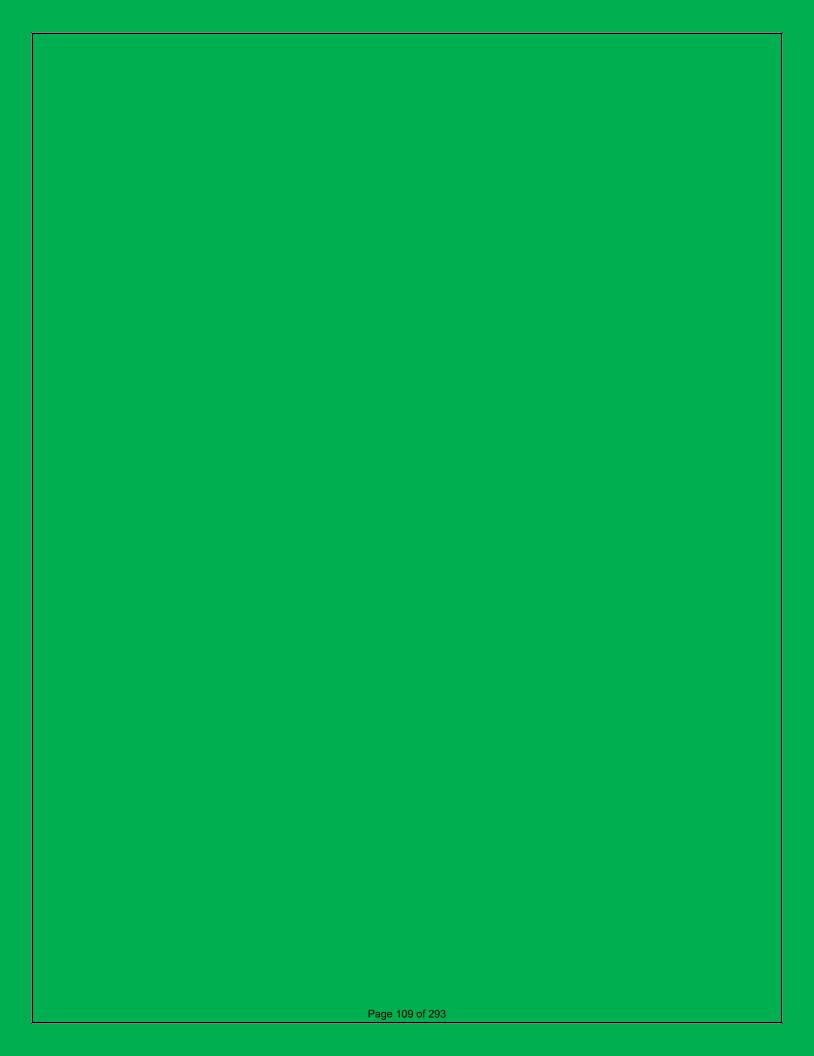
SIGNATURE PAGE

Student user licenses for on-line curriculum delivery platform from Burlington English Inc. for the grant-funded English Language Acquisition (ELA) program.

ITEM(S) ON REQUEST

That the Board of Trustees approves the purchase of additional student user licenses for the Adult Education program from Burlington English Inc., 4800 N. Federal Hwy., Suite E207, Boca Raton, FL 33431 in amount not to exceed \$35,000.00 in FY 2020.

Board Chairman	Date	
200.000.000.000	23	
Board Secretary	Date	



COLLEGE OF DuPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

College Pavement Maintenance and Sidewalk Repair

2. REASON FOR CONSIDERATION

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. BACKGROUND INFORMATION

Pavement repair, preservation and striping is performed to extend the useful life of the pavement and improve striping visibility and safety in traffic drive lanes and parking stalls. This work protects the asphaltic pavement and underlying stone base, which reduces major repair or replacement costs. This bid package contains pavement sealant for Lots A, B, C, D, E and 6 along with ADA revisions in Lot C. Remaining lots and roads will be in a separate bid package later this calendar year.

A legal notice for an Invitation for Bids was published on February 14, 2020 in the Daily Herald; the invitation, Bid Number 2020-B0039, was also posted to the College of DuPage Procurement Services website and distributed to the College of DuPage Center for Entrepreneurship and in-district Chambers of Commerce. Twenty (20) vendors were directly solicited. Forty (40) vendors downloaded the bid documents. A pre-bid meeting was held on February 21, 2020 at 10:00 a.m. in the College of DuPage Procurement Services Department Conference Room (IRC) 1020. Four (4) vendors attended the pre-bid meeting. A public opening was held on March 9, 2020 at 2:00 p.m. in the College of DuPage Procurement Services Department Conference Room (IRC 1011). The following individuals were in attendance: Susan Castellanos (COD Buyer/Facilitator), Jordan Towne (COD Purchasing Expeditor/Recorder), David Virgilio (COD Interim Controller /Agent of the Board), Don Inman (COD Senior Project Manager/Facilities), and three (3) vendor representatives. Three (3) bids were received. No woman/minority owned businesses submitted a bid.

The bid requirements established the basis of award as the lowest responsive and responsible total base bid. The following is a tabulation of the results:

Vendor	Total Base Bid
Denler, Inc.	\$336,540.00
Chicagoland Contractors Inc.	\$349,649.78
Patriot Pavement Maintenance	\$361,000.00

Recommended Award in Bold

Budget Status

	F	Y2019	FY2020					
	,	YTD		Annual		YTD	Α	vailable
GL Account	Spend		Spend Budget		Spend		Balance	
02-90-20024-5304003	\$	1,800	\$	800,000	\$	98,981	\$	701,019
Maintain Roads, Walks & Lots: Facilities Maintenance Service								
	FY2020 Request					\$	336,540	

^{*}YTD Spend equals actuals plus committed as of 3/19/20.

This contract supports the Strategic Long Range Plan Goal #8 Infrastructure: Maintaining, improving and developing structures systems and facilities necessary for the delivery of high quality education and meaningful cultural events.

This contract complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees awards the bid for College Pavement Maintenance and Sidewalk Repair to the lowest responsible bidder, Denler, Inc. 19148 S 104th Avenue, Mokena IL 60448, for the lump sum bid amount of \$336,540.00.

Staff Contacts: Bruce Schmiedl - Director of Facilities

Ellen Roberts - Interim VP of Administrative Affairs

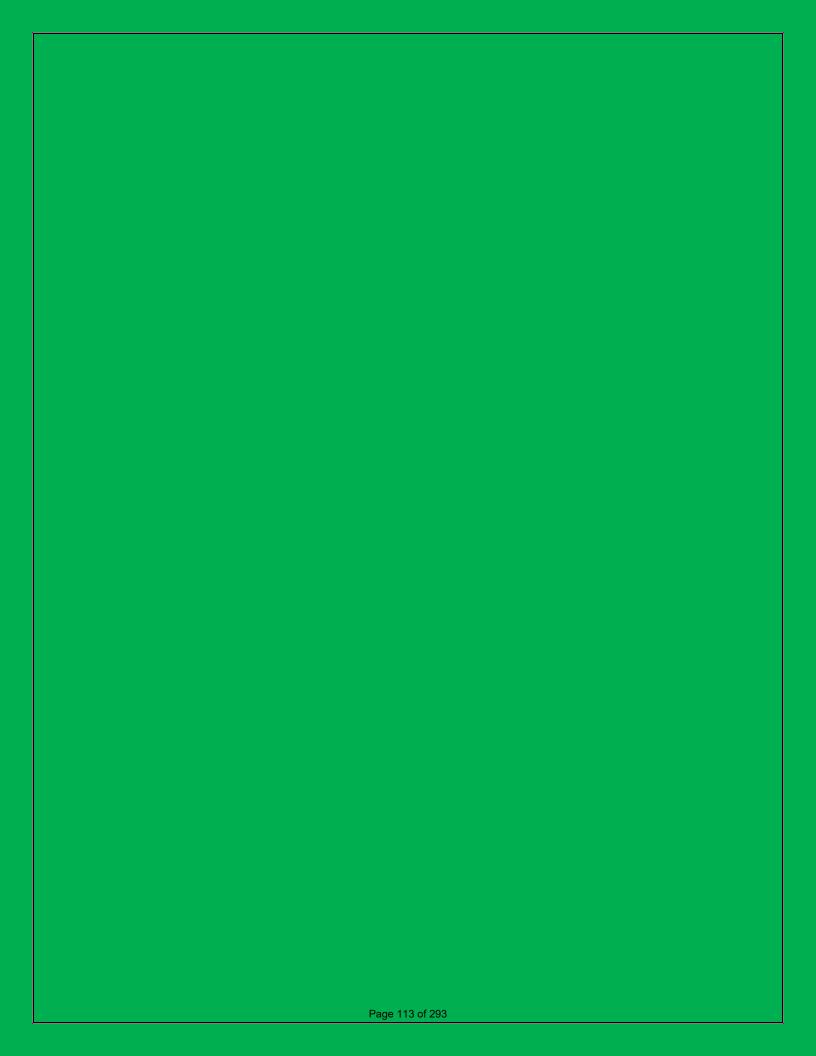
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College Pavement Maintenance and Sidewalk Repair

ITEM	(S)	ON	REQ	UEST
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That the Board of Trustees awards the bid for College Pavement Maintenance and Sidewalk Repair to the lowest responsible bidder, Denler, Inc. 19148 S 104th Avenue, Mokena IL 60448, for the lump sum bid amount of \$336,540.00.

BOARD CHAIR	DATE
BOARD SECRETARY	DATE



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Student Engagement Platform

2. REASON FOR CONSIDERATION

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. BACKGROUND INFORMATION

This contract is for a replacement for the online student engagement platform found at chaplife.cod.edu. A student engagement platform helps the College manage student organizations and tracks/manages the co-curricular and extracurricular activity of our students. These activities help our students develop and practice new skills and have been shown to have a positive impact on both student performance and retention. The recommended solution represents an improvement over the current solution in terms of the end-user experience/user interface, technical support, co-curricular pathways and transcripts, data collection, analytics, and pricing. The recommended solution pricing includes all available features and includes all future updates to the platform for the term of the agreement.

A legal notice for a Request for Proposal (RFP # 2020-R0011) was published on February 24, 2020, in the Daily Herald; the RFP was also posted on the College of DuPage Procurement Services website, and distributed to in-district Chambers of Commerce and to the College of DuPage Center for Entrepreneurship. Twenty-nine (29) vendors were directly solicited. Twenty-five (25) vendors downloaded the RFP documents. A pre-proposal meeting was held on March 4, 2020 at 10:00 a.m. in the Institutional Resource Center room IRC 1011. A public opening was held on March 19, 2020 at 2:00 p.m. in the College of DuPage Procurement Services, room IRC 1011. The following individuals attended: Susan Castellanos (COD Buyer/Facilitator), Anne Marie Dando (COD Purchasing Assistant/Recorder), and Phil Gieschen (Coordinator, Risk Management/Agent of the Board). One (1) proposal was received. No women/minority-owned businesses submitted a proposal.

Procurement Services conducted a survey of vendors who downloaded the RFP documents, but did not submit a response. One vendor (1) responded that they could not meet the needs as identified in the RFP.

An evaluation committee consisting of the following seven (7) employees and two (2) students assessed the submitted proposal.

Chuck Steele, Student Life
Nicole Plumtree, Student Life
Kristina Henderson, Student Life
Jim Allen, English Department
Rebecca Rivers, Career Services
Jennifer Such, Student Services
Keith Zeitz, Information Technology
Kim Vela, College of DuPage Student
Gabi Pudelko, College of DuPage Student

The firm was invited to present their proposed product and services during a demo video conference. Based on the written proposal and committee discussions, the evaluation committee members independently rated the firm on the pre-established criteria set forth in the RFP. The scoring summary matrix below reflects the average across the evaluators.

Category	Raw Score (1-5)	Weighted Score
Implementation & Training (10%)	4.4	8.8
Functional Capabilities (20%)	4.4	17.5
Ongoing Upgrades/Enhancements (10%)	3.8	7.5
Usability (20%)	4.6	18.5
Integrations (10%)	4.4	8.8
Vendor Support (20%)	4.5	18.0
Cost (10%)	4.0	8.0
Total	30/35	87/100

Budget Status

	F	Y2019			FY2020		
	YTD		YTD Annual YTD		YTD	Available	
GL Account	Spend		Spend Budget		Spend	Balance	
01-90-90111-5304004	\$	967,264	\$	1,845,546	\$ 1,716,499	\$	129,047
IT Plan: IT Maintenance S	Servi	ces					
				FY2	2020 Request	\$	40,000
Future Commitm	ents	[01-90-167	765-	·5304004] (F	Y2021-2022)	\$	60,000
				T	otal Request	\$	100,000

^{*}YTD Spend equals actuals plus committed as of 4/1/20.

The year one funds for the Student Engagement Platform are budgeted in GL Account 01-90-90111-5304004.

This contract supports Goal #8 of the Strategic Long Range Plan: Infrastructure-Maintaining, improving and developing structures, systems, and facilities necessary for the delivery of high quality education and meaningful cultural events; as well as Strategic Objective 8.4 to revise, integrate, and implement the Information Technology Strategic Plan in order to enhance student success, maximize—institutional effectiveness and ensure hardware and software are reliable, secure (from data breaches) and are user friendly to students, employees and other stakeholders.

This contract complies with State Statute, Board Policy, and Administrative Procedures.

4. <u>RECOMMENDATION</u>

That the Board of Trustees approves a three-year contract for the student engagement platform from Open Presence, Inc., 100 7th St South, Saint Petersburg, FL 33701 for the total amount of \$100,000 (Year 1: \$40,000; Year 2: \$30,000; Year 3: \$30,000), with an additional two (2) year additional option at \$30,000 per year.

Staff Contact: Chuck Steele, Manager, Student Life

Nathania Montes, Interim Dean of Students, Student Development Ellen Roberts, Interim Vice President, Administrative Affairs Donna Berliner, Director, Information Technology Services

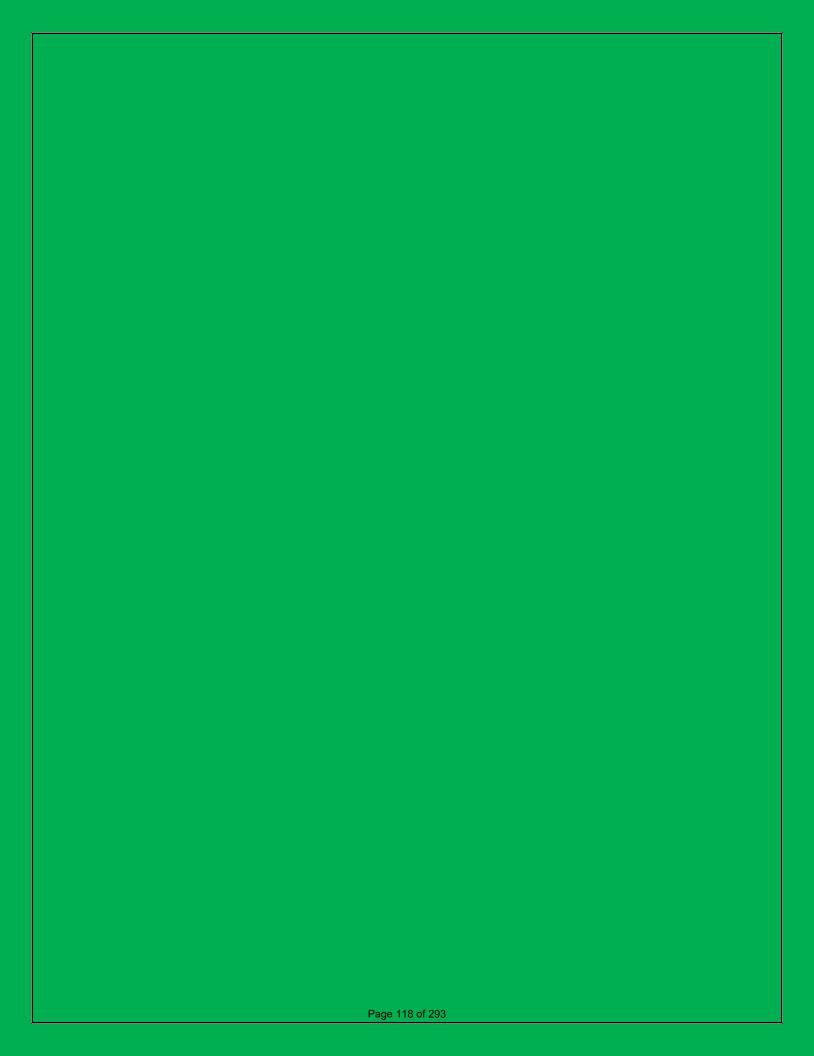
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Student Engagement Platform

ITEM(S) ON REQUES	T
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That the Board of Trustees approves a three-year contract for the student engagement
platform from Open Presence, Inc., 100 7th St South, Saint Petersburg, FL 33701 for
the total amount of \$100,000 (Year 1: \$40,000; Year 2: \$30,000; Year 3: \$30,000), with
an additional two (2) year additional option at \$30,000 per year.

BOARD CHAIR	DATE
BOARD SECRETARY	DATE



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Creative Writing Certificate Program

2. REASON FOR CONSIDERATION

Board approval is required for new degree and certificate programs.

3. BACKGROUND INFORMATION

The Creative Writing Certificate is a program concentration that seeks to expose learners to a variety of creative writing genres, including poetry, creative nonfiction, drama, fiction, and screenwriting. Four tracks are offered in the program: Poetry Writing, Fiction Writing, Creative Nonfiction Writing, and Screenwriting. For students in each track, Introduction to Creative Writing is required, followed by one genre writing course, one literature/theater course in the chosen track, one program elective, and one capstone course (Writing for Publication or Literary Journal).

New degrees and certificates are originated by faculty members. This certificate followed the College Curriculum Process below:

- Approval by Division Curriculum Committee December 2, 2019 (faculty members only)
- Approval by College Curriculum Committee December 13, 2019 (faculty members and administrators)
- Approval by Provost March 3, 2020

4. <u>RECOMMENDATION</u>

That the Board of Trustees approves the 14 to 15-credit hour Creative Writing Certificate Program.

Staff Contact: Sandra Martins, Dean, Liberal Arts
Trina Sotirakopulos, Assistant Professor, English

BOARD APPROVAL

Signature Page

Creative Writing Certificate Program

ITEM(S) ON REQUEST

That the Board of Program.	Trustees approves	the 14 to	15-credit	hour	Creative	Writing	Certificate
Board Chairman					Da	te	
Board Secretary					Da	te	

College Of DuPage

Proposed Start: 2020 Fall

Certificate: 4631 Creative Writing Certificate

Catalog Description: The Creative Writing Certificate is a program concentration that seeks to expose learners to a variety of creative writing genres, including poetry, creative nonfiction, drama, fiction, and screenwriting. Four tracks are offered in the program: Poetry Writing, Fiction Writing, Creative Nonfiction Writing, and Screenwriting. For students in each track, Introduction to Creative Writing is required, followed by one genre writing course, one literature/theater course in the chosen track, one program elective, and one capstone course (Writing for Publication or Literary Journal).

Program Requirements ENGLI 2250 Introduction to Creative Writing 3 2 ENGLI 2210 Literary Journal: Prairie Light Review or **ENGLI 2261 Writing for Publication** 3 **ENGLI 2253 Creative Nonfiction Writing** 3 or **ENGLI 2251 Fiction Writing** 3 or 3 **ENGLI 2252 Poetry Writing** or MPTV 2022 Screenwriting for Short Forms 3 or MPTV 2032 Screenwriting for Feature Films 3 **Total Hours** 8 - 9 **Emphases Courses Creative Nonfiction Track** ENGLI 1130 Introduction to Literature 3 ENGLI 1161 Multicultural Literatures of the U.S. 3 ENGLI 1165 Literature and Gender 3 ENGLI 2220 British Literature to 1800 3 ENGLI 2221 British Literature from 1800 through the Present 3 ENGLI 2223 American Literature from the Colonial Period to the Civil War 3 ENGLI 2224 American Literature from the Civil War to the Present 3 Fiction Writing Track **ENGLI 1150 Short Fiction** 3 ENGLI 1153 Drama 3 **ENGLI 1156 Science Fiction** 3 ENGLI 1161 Multicultural Literatures of the U.S. 3 ENGLI 2220 British Literature to 1800 3 3 ENGLI 2221 British Literature from 1800 through the Present ENGLI 2223 American Literature from the Colonial Period to the Civil War 3

3

ENGLI 2224 American Literature from the Civil War to the Present

ENGLI 2226 Masterpieces of World Literature	3
THEAT 1105 Improvisational Acting	3
THEAT 1111 Acting I	3
THEAT 2211 Repertory Acting	3
Poetry Writing Track	
ENGLI 1130 Introduction to Literature	3
ENGLI 1152 Poetry	3
ENGLI 2220 British Literature to 1800	3
ENGLI 2221 British Literature from 1800 through the Present	3
ENGLI 2223 American Literature from the Colonial Period to the Civil War	3
ENGLI 2224 American Literature from the Civil War to the Present	3
ENGLI 2226 Masterpieces of World Literature	3
ENGLI 2228 Shakespeare	3
Screenwriting Track	
ENGLI 1135 Introduction to Film Art	3
ENGLI 1145 Film History	3
ENGLI 1154 Film as Literature	3
THEAT 1100 Theater Appreciation	3
THEAT 1105 Improvisational Acting	3
THEAT 1111 Acting I	3
THEAT 2211 Repertory Acting	3
Total Hours	3
Program Electives	
Students choose from a wide-range of literature courses to learn the techniques of published writers and develop deep reading skills. Theater electives develop characterization and dialog writing skills. Film courses assist in the study of plot, characterization, and visualization techniques. Students can also choose to take a genre writing course outside of their track.	
ENGLI 1130 Introduction to Literature	3
ENGLI 1135 Introduction to Film Art	3
ENGLI 1145 Film History	3
ENGLI 1150 Short Fiction	3
ENGLI 1152 Poetry	3
ENGLI 1153 Drama	3
ENGLI 1154 Film as Literature	3
ENGLI 1156 Science Fiction	3
ENGLI 1157 Children's Literature	3
ENGLI 1159 Greek Mythology	3
ENGLI 1161 Multicultural Literatures of the U.S.	3

ENGLI 1165 Literature and Gender	3
ENGLI 2210 Literary Journal: Prairie Light Review	2
ENGLI 2220 British Literature to 1800	3
ENGLI 2221 British Literature from 1800 through the Present	3
ENGLI 2223 American Literature from the Colonial Period to the Civil War	3
ENGLI 2224 American Literature from the Civil War to the Present	3
ENGLI 2226 Masterpieces of World Literature	3
ENGLI 2228 Shakespeare	3
ENGLI 2251 Fiction Writing	3
ENGLI 2252 Poetry Writing	3
ENGLI 2253 Creative Nonfiction Writing	3
ENGLI 2261 Writing for Publication	3
MPTV 2022 Screenwriting for Short Forms	3
MPTV 2032 Screenwriting for Feature Films	3
THEAT 1100 Theater Appreciation	3
THEAT 1105 Improvisational Acting	3
THEAT 1111 Acting I	3
THEAT 2211 Repertory Acting	3
Total Hours	3

Total Credits Required 14 - 15

Form 20: Application for Permanent Approval Career & Technical Education Curriculum

Illinois Community College Board Application for *Permanent* Approval Career & Technical Education Curriculum

Submit One Hard Copy & One Electronic Copy

College Name: College of DuPage 5		5-Digit Co	llege #:	50201		
Contact Person:			Trina Sotirakopulos (Sotira)		Phone:	(630) 942-2177
Email: sotirakopulost@cod.edu				Fax:		

Curriculum Information

AAS Title:			Credit Hours:		CIP Code:	
AAS Title:			Credit Hours:		CIP Code:	
Certificate T	itle:	Creative Writing Certificate	Credit Hours:	14- 15	CIP Code:	23.0501
Certificate T	itle:		Credit Hours:		CIP Code:	

Proposed Classification:		District	X	Regional		Statewide			
Proposed Implementation Date: Fall 2020									
Submissi	on Includes:								
X Part A: Feasibility, Curriculum Quality And Cost Analysis									
Х	Part B: Supportive Documentation And Data								

This Curriculum Was Approved By The College Board Of Trustees On: Date:					
State Approval Is Hereby Requested:					
Required	Date				

ICCB USE ONLY			
ICCB Approval Date:	AAS:	<29 ch Cert:	30+ ch Cert:
IBHE Approval Date Fo	r AAS:		

Please Note: ICCB Use Only Box Must Remain On Front Page Of Application Form.

Application for Permanent Approval: Career & Technical Education Curriculum Instructions

Community Colleges are required to submit requests to offer new degrees and certificate programs to the ICCB for review and approval. The curriculum approval application should be completed in its entirety, with one hard copy mailed to ICCB staff and one electronic copy (MS Word format only NOT PDF) to ICCB staff.

Please send both copies to:

Tricia Broughton, Associate Director for Academic Affairs Illinois Community College Board 401 East Capitol Avenue Springfield, IL 62701 tricia.broughton@illinois.gov

Application. Complete the Form 20 as indicated. Include the Form 22 "Curriculum Addition/Withdrawal/Change to the Curriculum Master File." **NOTE:** Do not insert responses into the application. The signature boxes must remain on the cover page of the application.

Notes for Approval of Related AAS Degree and Certificate Curricula. When applying for approval of closely related AAS degree and Certificate programs, the college should submit a **single** application that reflects all programs. (For example, a Hospitality Management AAS and a related Hospitality Certificate would use a single application.) In the application, ensure that information is tailored as needed to each curriculum, as the rationale and supporting information may vary for each program.

Application Timeline. Requests are reviewed on an ongoing basis. Clarification and/or additional information may be requested by ICCB staff if the application is unclear or incomplete. All requests must be reviewed, recommended and approved by ICCB, and potentially the IBHE. The Board considers new program requests at each meeting.

For More Information: Questions regarding the completion of the application can be directed to ICCB Academic Affairs staff. Pertinent information is also contained in the <u>Administrative Rules</u>. Contact Tricia Broughton at tricia.broughton@illinois.gov with questions.

Approval Notification. Once approval by all appropriate Boards has been granted, ICCB Academic Affairs staff will notify the appropriate college staff by email. Approval documentation will include a copy of the dated Form 20 cover page, a copy of the processed Form 22, and an approval letter from our Executive Director to the College President indicating the approval dates of both Boards, if necessary. Questions regarding the status of this documentation should be directed to Tricia Broughton at tricia.broughton@illinois.gov.

Career & Technical Education Curriculum Approval Application

PART A: Feasibility, Curriculum Quality and Cost Analysis

Feasibility

- 1. **Labor Market Need.** Verify that the program is feasible from a labor market standpoint and demonstrate convincing evidence of labor market need.
 - a. **Program purpose.** Briefly describe the employment goal for completers of the program. (i.e., "...to provide entry-level employment training or support the pursuance of advancement opportunities.") If more than one program is included in the application, delineate the purpose for each program.

The Creative Writing Certificate is a program that seeks to expose learners to a variety of creative writing genres, including poetry, creative nonfiction, drama, fiction, and screenwriting, to enhance writing and editing techniques. Students will hone their writing and editing skills as a result of their program. Students wishing to publish creative work will have the tools to pursue publishing options. Degree-holding students looking for a creative writing credential will discover over 1400 editing opportunities in the DuPage area. Students outside of the discipline will gain stackable credentials for business, law, nursing, marketing, and criminal justice careers, among others.

b. **Target population.** Describe the target audience for the proposed program. Indicate whether this program is intended for individuals seeking entry-level employment, for advancement or cross-training opportunities for existing employees, or for those looking to increase their skill set through specialized education and training.

The certificate is designed for those wishing to develop and/or enhance their creative writing skills, and those interested in publishing creative writing pieces. It will also serve those interested in transferring to baccalaureate institutions with undergraduate major and/or minor programs in Creative Writing, including University of Illinois, Eastern Illinois University, Western Illinois University, and DePaul University. The program aligns with courses in the 2/2 articulation in Creative Writing with Columbia College Chicago. Beyond creative writers, the certificate provides an extra credential for those in the business, law, nursing, marketing, and other writing-intensive careers. It also seeks to help students learn how to "tell the story" for a company or professional growth.

c. **Related occupations.** Describe the types of jobs for which the program(s) will train graduates (i.e. specific occupational titles and/or multiple jobs within a Career Cluster/Pathway(s) and specify cluster). See CTE Career Clusters or Illinois Programs of Study for more information on Career Clusters and Programs of Study in Illinois. Complete the **Occupational Chart** (Part B).

Freelance writers, authors, poets, editors, podcast writers, and screenwriters are positions obtainable with sufficient training and talent in the field of Creative Writing. Careers in editing and publishing are available to those with baccalaureate training in Creative Writing, and those with an undergraduate degree in English. The certificate will provide soft skills that are transferrable in writing-intensive fields such as law, criminal justice, nursing, education, and business.

d. **Supply-Demand Information.** Append in Part B labor market information from current sources (i.e., the Illinois Department of Employment Security) which represent projected demand/job openings versus existing supply/completers in related programs in *your district and/or neighboring districts as appropriate*. For comparison purposes you may want to include statewide data and/or regional data. Regional proposals should include data reflective of all districts to be served. Complete the **Enrollment Chart** (Part B).

College of DuPage would be the first community college in Illinois to have a Creative Writing Certificate. In the past three years, there were over 160,000 job postings for creative writing, as reported by a 2019 Emsi data set (see Appendix C). The largest number of openings were in California, followed by New York, Texas, Florida, then Illinois. Illinois ranked fifth highest in job postings for creative writing hard skills. This place of prominence makes it clear that our state is in need of more professional training in this field. It is important to note that many writing jobs can be performed remotely, with employees turning in writing assignments through a database or email. Local employment data, with positive future projections, can be found in Part B.

- e. **Alternate Documentation.** If labor market data is not applicable (such as with some new and emerging occupations), or not available (such as for your district) provide alternate documentation of program need. This might include survey data, local classified /online advertisements for related occupations, or job outlook information from reputable sources. Append to Part B of this application. See ICCB's "Labor Market Analysis: Ten Easy Steps to Conduct a Basic Analysis for Program Approval" for more information. Appendix B Labor Market Need Analysis: Ten Easy Steps to Conduct a Basic Analysis for Program Approval.
- f. **Planning and Collaboration.** Describe how the proposed curriculum fits into the colleges overall plans and goals to meet career and technical education/workforce preparation needs within the district/region.
 - i. **Educational & Workforce Partnerships.** Address how the program meets priority needs, and describe steps taken to plan and deliver the curriculum in collaboration with others, such as the Program Advisory Committee, Secondary institutions, Baccalaureate Institutions, Local Workforce Boards, Labor Councils and other appropriate partners.

An advisory board consists of two Creative Writing faculty from COD, one Motion Picture Television (MPTV) faculty, one literature faculty member, and a local writers group.

Faculty assisted in the program design and language used to describe the certificate and outcomes. A local writers group, which meets one Friday per month within district 502, expressed interest in having a creative writing certificate for business majors, or those already in the business industry. They mentioned the "power of story"—the necessity for companies to be able to tell their stories. One writer, a former project manager who developed health and education websites with technical writers, mentioned that creative writing was a necessity for his employees. He argues that writers are in charge of telling a business's story on their website. "You are helping them write the story...and you [the writer] are helping them [the company] tell the story about who is the user...It's all imagining the story." Most writers in the group expressed that a capstone is necessary to prepare writers for their intended marketplace, depending on their publishing interests. English faculty are in partnership with local libraries and writers groups to continue conversations about curricular connections with the community.

ii. **Employer Partners.** List all employer partners and their locations (city/state). Employer partners include those that are actively engaged in the development, implementation, and evaluation of the CTE program. Additionally, employer partners may be engaged in the work-based learning component of the program and where successful students may obtain available employment.

Publishing opportunities will be offered through faculty advising, including training using Submittable, a database with publishing opportunities. Faculty will continue to work with the advisory board for more sources for jobs. Additionally, Career Services at College of DuPage provides students with connections to job fairs and other recruitment efforts.

iii. **Employer Input.** Append employer advisory committee meeting minutes and other pertinent documents to reflect the private sector input obtained in the development of the proposed curriculum.

The following excerpts were captured on November 15, 2019, during a meeting with local professional writers and employers:

Local Writer

"When I'm writing for this group...for the two hours...I'm in another world. It's such a great deep experience...It's been my psychiatrist or psychologist...I'm just writing for fun. I'm from Pakistan. We came here, we were sent to Venezuela in the seventies, so I have travel experience...and it comes out in my writing."

Project Manager/Website Developer

"You say to them, what's the purpose of the contract? Who is your audience?...You are helping them write the story about...how the website serves that contract. You are helping them write the story about what their contract is and how the website serves that contract. And, you are really helping them tell stories about who is the user and what they're going to get out of it. It's all creative. It's all imagining the story...If I saw a resume for personal and professional writing but they also had creative writing, I

would be very interested in creative writing. In my opinion, in business everything is somewhat creative. And, if you have someone that knows the mechanics of professional writing, but they know how to look at emotions/feelings and bring that into their words and can convey it into stories at corporate meetings so everybody understands, everybody starts understanding their own emotions and feelings—that's how you solve problems in business."

g. **Related Offerings:** Describe what similar programs are being offered by your institution and other training providers within your district. Include information on neighboring districts or border state providers as appropriate.

College of DuPage would be the first community college in Illinois to have a Creative Writing Certificate. Other two-year colleges in the state offer courses in Creative Writing, but none have an academic certificate. Nationally, the Creative Writing Certificate at COD will be similar to those offered at Santa Fe Community College, Cerritos College, Maricopa Community College/Paradise Valley, Delta Community College, Central Michigan University, The University of Texas at Austin, and Los Rios Community College. Similarly, The University of San Diego recently adopted a Children's Book Writing certificate to prepare writers for publication.

College of DuPage currently has a national award-winning Professional Writing Certificate, serving technical writers. Other Illinois institutions, like University of Chicago, have professional development certificates in editing and grant writing, with the average cost per course around \$1,500.

- h. **Regional Programs:** If the college is seeking "regional" designation for the proposed program, define the "region" to be served, describe how the college will ensure the region is adequately served by the program, (i.e. via distance learning, online education or campus branches) and include separate letters from each of the colleges within the defined region indicating their support for the proposed program at your college.
- 2. **Need Summary.** Provide a brief summary of your findings which support the need to develop and offer the proposed program(s) within your district. Include any additional information not already reported that illustrates demand for the program(s).

Since Fall 2019, enrollment numbers doubled in Introduction to Creative Writing classes, Engli 2250, and we recognize the need to enhance curricular offerings to students interested in creative writing. Creative Writing enrollment saw an 89% jump from 2018 to 2019 fall enrollment, according to our 10-day FTE headcount numbers. Meanwhile, English saw a -2% drop in enrollment in all English courses. 81 full-time and 72 part-time students enrolled in Introduction to Creative Writing, the first course in the program, in the 2019-20 school year. In the 2019-20 school year, 36 students enrolled in at least three courses in the certificate, according to College of DuPage Research and Analytics (See Appendix A). This number indicates that the 36 students would only need two additional

courses in the program to receive the certificate, which illustrates strong demand.

Curriculum Quality

- Curriculum Information. All CTE programs must be comprehensive and aligned with
 rigorous standards, and they must prepare learners for opportunities in high-skill and indemand fields. Demonstrate the college has developed quality curricula that aligns with
 federal, state and local requirements, is responsive to local workforce needs, and will
 prepare graduates with the appropriate level of skill to meet their educational and
 employment goals.
 - a. Curriculum: Provide a catalog description and curriculum layout for the program.
 If submitting a degree and certificate together, include a description and curriculum for each.
 - i. **Catalog description.** Provide a description of the program(s) as it will appear in the college's catalog.

The Creative Writing Certificate is a program concentration that seeks to expose learners to a variety of creative writing genres, including poetry, creative nonfiction, drama, fiction, and screenwriting. Four tracks are offered in the program: Poetry Writing, Fiction Writing, Creative Nonfiction Writing, and Screenwriting. For students in each track, Introduction to Creative Writing is required, followed by one genre writing course, one literature/theater course in the chosen track, one program elective, and one capstone course (Writing for Publication or Literary Journal).

- ii. **Curriculum.** Complete a Curriculum Chart (Part B) for each program.
- b. **Educational alignment:** Describe how the proposed program(s) illustrate a Program of Study. See ICCB's Programs of Study website for more information: <u>Illinois Programs of Study</u>.
 - i. **Academic/Curricular Alignment.** Describe the alignment of content between secondary and postsecondary coursework and curricula. Include opportunities for dual credit or articulated credit in both academic and career/technical areas between high school and community college. How will the college ensure a smooth transition for students entering the program, whether from high school, adult education, or other workforce training pipelines?

College of DuPage's English Department received an English Transitions Grant from the ICCB where we align curricula with high school partners to reduce developmental education enrollment. The English Transitions Grant team is also sharing college curriculum with high school partners to better prepare students for College of DuPage English courses.

College of DuPage is in partnership with three high schools to offer dual credit for English college coursework, including York High School, West Chicago High School, and an upcoming partnership with Fenwick. English faculty have visited local high schools to teach creative writing workshops, including Timothy Christian High School. Additionally, English faculty attend open mic readings at local high schools, including Bolingbrook High School's literary journal open mic events. This spring, three English faculty formed a high school outreach task force with College of DuPage high school admissions representatives. They plan to visit local high schools to teach mini-modules of our English courses.

- ii. **Rationale**. If a program is over 60 credit hours (for AAS degrees) or over 30 credit hours (for CTE Certificates), provide a rationale as to why the program exceeds those credit hours. This may include supportive documentation from curricular design, licensure/accrediting bodies, workforce partners, etc.
- iii. **Relationship to existing curricula at the college:** Indicate how this program(s) may provide educational laddering opportunities between shortand long-term certificates and degree curricula.

Students pursuing an Associate in Arts degree at College of DuPage can fulfill 14-15 credit hours by completing the Creative Writing Certificate. The courses within the Creative Writing Certificate fit within all AA course requirements, including General Education Core Curriculum (Humanities and Fine Arts categories), Life Skills, and Transfer Oriented Electives (of which a student needs 27 credits to complete the AA). Students pursuing a bachelors degree in Creative Writing from Columbia College can earn all 14-15 credits at COD toward their bachelors degree through this program. For all other transfer students, the certificate contains all transferrable courses, as noted in the curriculum charts.

iv. **Articulation.** Specify how the program is structured or articulated to provide educational opportunities for students beyond community college (i.e. baccalaureate capstone programs). If applicable, include information on the specific programs and baccalaureate institutions with which the college has been working towards articulation.

COD faculty are working with 4-year institutions to create potential articulation agreements in Creative Writing. Currently, the Creative Writing Certificate fulfills 14-15 credits of courses in the 2/2 Creative Writing articulation with Columbia College Chicago. All classes in the Creative Writing Certificate are similar to DePaul University's Creative Writing Minor requirements, but an articulation needs to be written. Additionally, several courses in the Creative Writing Certificate equate to those at the

University of Illinois, in both the major and minor. Creative Writing programming at Eastern Illinois University and Western Illinois University mirror those in COD's Creative Writing Certificate.

- v. **Academic & Technical Skill Requirements.** Describe how the college ensures that the proposed curricula will provide needed education and skills for the occupation and will meet program objectives by addressing the following:
 - 1) Academic Entry Skills: Describe the reading, writing, math and/or science knowledge/skill requirements for students to enter and be successful in the proposed program. How will the college ensure appropriate remediation for students (e.g. through Academic Support Services or CTE/DevEd Bridge Instruction).

While the introductory course, Introduction to Creative Writing, does not have a prerequisite, the genre writing courses in the first section of the certificate require a Reading Placement Test Score of Category 1. College of DuPage has a large writing center, Writing Reading Speech Assistance (WRSA), in the Learning Commons, with online and walk-in tutoring and writing coaching. Staff in WRSA are credentialed and qualified to instruct students with writing assignments. Additionally, English faculty teaching courses in the certificate program can assist students to ensure they will be successful in the program.

2) **General Education:** Describe how the general education requirements support the technical skill requirements of the CTE program. Do each of the courses in Math, Communication, Science, etc. support the level of technical skill required to complete the program and obtain employment?

The first course in the program, Introduction to Creative Writing, provides students with the opportunity to study and write in a variety of genres. The genre writing course, the next in sequence, builds upon skills developed in Introduction to Creative Writing, with an emphasis on crafting content within the chosen genre, while sharing work with an audience and responding to feedback. A literature or theater elective provides students an opportunity to develop critical thinking skills as they view literature and drama through historical, biographical, and textual means, where they gather and organize information to support their analyses. The elective provides students with an opportunity to explore a genre outside of their chosen track, either through writing, literature, or theater coursework. The elective also allows students the freedom to build their own

stackable credentials based on their course choice. Finally, a student is placed in an experiential environment where they operate as either an editor in the Literary Journal course, or work to perfect their own publishable texts in Writing for Publication. In both capstone courses, students are tasked with planning, developing, and organizing work to create content for an audience.

3) **Technical Skills:** Describe what industry skill standards have been set for related occupations and what professional credentialing (licensure, certification, registration, etc...) is required or optional to students, when and through what agency/entity? Is it optional or required (i.e., is licensure or certification required or optional for job entry? What steps has the college completed to ensure that students will learn the skills required to obtain the necessary licensure or certification?

According to the Illinois Virtual Labor Market Information: Occupational Profile, the top work activities for this field include thinking creatively, interacting with computers, getting information, and organizing, planning, and prioritizing work. Introduction to Creative Writing, the genre writing courses, and two capstone courses teach all of the aforementioned skill standards for professional credentialing.

4) **Employability Skills:** Describe how employability skills (the transferable skills needed by an individual to make them employable) are incorporated into the content of the program. Include any specific employability skills identified by employers and/or program developers.

Courses in the Creative Writing Certificate incorporate employability skills which include the following objectives: learn to value and express multiple perspectives and viewpoints; develop writing skills for self and global understanding; use language creatively; demonstrate an understanding of intention and audience; work collaboratively with others in group settings to improve content; create publishable texts through the process of invention, creation, and revision; apply terminology, practices, and theoretical methods associated with creative writing; analyze the writing market and select publishing options for texts; use communication skills developed in the program to participate in live events.

vi. **Career Development**. Describe how career information, resume building and employment search activities are incorporated into the curriculum.

Faculty program advisors will assist students wishing to submit their work for publication. Additionally, Career Services at College of DuPage has staff to guide students through job search activities. Once the certificate is approved,

we plan to work COD's Career Services on employer connections, CV writing workshops, and mock interview training for Creative Writing students.

vii. Course Syllabi. Append in Part B the appropriate ICCB course syllabi/documentation for new courses or any existing courses that are being modified significantly for the proposed curricula. Course addition and/or modification requests should be submitted via CurricUNET once the proposed program receives approval.

There are no new courses or course revisions for this program.

c. Work-Based Learning. Work-based learning provides participants with work-based opportunities to practice and enhance the skills and knowledge gained in their program of study or industry training program, as well as to develop employability, and includes an assessment and recognition of acquired knowledge and skills. Examples include: internships, service learning, paid work experience, on-the-job training, incumbent worker training, transitional jobs, and apprenticeships. See the Career Pathway Dictionary for the full continuum of work-based learning and employer engagement strategies, including specific definitions. Describe how work-based learning will be incorporated into the curricula. Append to Part B a list of work-based learning sites to be used for internship, career exploration, job shadowing, clinical practicum, or apprenticeship coursework.

If students choose the Literary Journal: Prairie Light Review capstone, they will work in a publishing environment that mirrors other professional literary journals. Students enrolled in this course learn to acquire submissions, edit, arrange, and digitally prepare submissions through InDesign. Student officers work with a professional printing company to edit and order copies of the journal. Students also work with the public in various live reading events. The work involved with Prairie Light Review directly mirrors employment in publishing.

Students enrolled in the Creative Writing program will have an opportunity to participate in live readings and workshops with well-known writers through the Writers Read Series. Fall activities in the Writers Read Series typically focus on student readings. To enrich the Writers Read experience and align with the certificate, spring events will involve hosting a well-known writer, with a pedagogical emphasis on teaching writers in COD's Creative Writing Certificate program.

- d. **Accreditation for Programs.** Describe what external approval or accreditation is required and/or optional for this program, when and through what agency/entity it is available. (i.e., is program approval/accreditation by a regulatory agency or industry-related entity required prior to enrolling students or graduates earning their licensure/certification? What steps has the college completed to obtain that approval/accreditation?)
- e. Assessment of Student Learning: Describe how the college plans to ensure

students will meet the objectives for this program through evaluation of knowledge and skills at both the course and program-level.

In order to enroll in one of the capstone courses, students will need instructor approval for certificate completion. This will allow professors a chance to meet with every student in the certificate program. This will also provide opportunities for students who self-elected in the certificate without faculty advising. At the course level, grades are assigned through a standard Academic Course File objective list, which maintains continuity at the course and program level.

- i. **Student Learning Objectives**. Describe or list the broad program-level learning objectives/ outcomes that each student is expected to have mastered upon completion of each program related to:
 - 1) the general education component of the curriculum, and
 - 2) the career and technical education component of the curriculum.

To express and exchange ideas in Creative Writing students will

- learn to value and express multiple perspectives and viewpoints by practicing the craft of creative writing
- develop an awareness of how creative works help readers to learn about themselves and the world around them
- use language creatively to achieve desired effects
- demonstrate an understanding of how intention and audience guide creative choice
- respond to the creative texts produced by classmates to both improve and support each writer's work
- Create publishable texts by working through the process of invention, creation, and revision strategies
- analyze creative techniques used by published authors to improve the learner's creative technique
- apply terminology, practices, and theoretical methods associated with creative writing
- analyze the writing market and select publishing options for texts
- use communication skills developed in the program to participate in live readings, either in small or large group settings.
- ii. Assessment of Student Learning Objectives. Describe the overall course-level assessment method(s) to be used, and the end-of-program assessment method(s) the college will use to ensure that students demonstrate these learning objectives just prior to program completion. (i.e., assessment though portfolio review, cumulative course completion, team project, comprehensive written/performance test, or industry/state precertification/licensure examination).

Each genre writing course contains a final project to demonstrate the understanding of course content. At the genre writing course level, instructors assess students through a final revision project—a polished sample of student writing—where learning objectives are matched with course outcomes. At the program level, a capstone course will provide students with a chance to create publishable work, either for the literary journal as an editor, or for their own portfolio of professional writing. Prior to certificate completion, a summative evaluative assessment will demonstrate learning objectives; this assessment will be decided upon by both the student and certificate advisor.

f. Continuous Quality Improvement.

- **i.** Describe how the college will utilize continuous quality improvement to ensure the curricula remains rigorous and relevant.
 - As part of College of DuPage's regular program assessment, the English Department and Division of Liberal Arts conduct program reviews where artifacts are collected and reviewed to ensure students are meeting learning outcomes and objectives.
- ii. Describe how the college will use Assessment of Student Learning information/data to improve the curricula.
 - Using artifacts collected in program review, the college will make necessary recommendations for curricular alignment, if applicable. Otherwise, program review will be utilized to ensure all courses within the program align with program outcomes.
- **2. Unique or noteworthy features of the program**. Describe how the proposed program(s) stands apart from other programs similar in nature. Include Information on instructional delivery method(s). (i.e., classroom only, online only, hybrid, distance learning).
- The Creative Writing Certificate includes instruction from award-winning professionals in the various writing fields and one-on-one advising from certificate faculty. Courses are offered in multi-modalities, including hybrid, online, and face-to-face sessions. An onboarding meeting will provide training for novice online learners and others wishing to learn more about the structure of the program. A student could complete the Fiction, Poetry, or Creative Nonfiction tracks entirely online. A summative evaluative assessment with the certificate advisor ensures students exit with their best work.
- **3. Faculty Requirements.** Describe the number of other faculty, existing and new, that will be required to implement and support the program.
 - **a.** Faculty Qualifications. Complete the Faculty Qualifications Chart (Part B).
 - **b. Faculty Needs.** Complete the Faculty Needs Chart (Part B)
- **4. Academic Control.** Describe how the college will maintain academic control over the program, including student admissions, faculty, and program content and quality.

a. Internal Oversight. Indicate what department and staff at the institution are responsible for maintaining the academic integrity of the program.

English Department faculty, specifically Creative Writing and Literature faculty, will be responsible for maintaining the integrity of the program. The English Department conducts a program review and SOAPS assessment of programs, in compliance with the Higher Learning Commission. Once the Creative Writing Certificate is approved, a Program Chair will be appointed to maintain the integrity of the program. Advising sessions with certificate students will include mid-semester check-in phone calls to ensure student success. Additionally, screenwriting faculty and theater faculty advisors are necessary for students pursuing careers in screenwriting.

b. Contractual/Cooperative Agreements. Append to Part B

Cost Analysis

Verify the college has the fiscal resources in place or budgeted to support the program in a costeffective manner. Document the financial feasibility of the proposed program.

1. **Source of Funds.** Specify the source of funds the college will use to support the proposed program and note what portion of funds will come from reallocation of existing resources as compared to new resources. Indicate how this program(s) will share resources (i.e., faculty, facilities, etc.) with existing programs. Include grant resources and amounts (i.e., Postsecondary Perkins, \$5,000 for program development; or USDOL Grant, \$10,000 for equipment).

NOTE for Perkins funded CTE programs: In order for CTE programs to be supported, in whole or part, by federal Perkins funding, they must <u>meet or be working towards</u> fulfilling the federal and state requirements of a Program of Study. Applicants should include a statement as to whether they have completed (or are in progress to complete) the Perkins Programs of Study process for relevant programs. **See the policy notice Appendix C: Using Perkins funding to Support New and Existing CTE Programs attached to this Manual for more information.**

Since one Creative Writing faculty member retired in December, 2019, and another will retire within two years, the Creative Writing Committee recommends another faculty member be hired to replace at least one position, as noted in Finance Chart 4b. Funding for this salary is a reallocation of salary monies from previous faculty pay.

- 2. **Equipment.** If necessary, append to Part B.
- 3. Facilities. Verify the college has adequate facilities (i.e. classroom or laboratory space) to implement and support the program. Include plans for utilizing facilities through partners (i.e. local businesses, labor councils, community organizations, etc...) to deliver the program accordingly. Also describe any new costs associated with renovation or development of facilities.

The college has a large office for the Literary Journal: Prairie Light Review staff, one of the capstones in the program. The Office of Student Life shares the Student Life Lounge—

a large venue with a stage and coffeehouse-style seating—with the Prairie Light Review staff for open mic events and journal launch parties. Additionally, the Office of Student Life provides storage space for the Prairie Light Review staff, including space for journals waiting for campus distribution and other supplies. Three Creative Writing faculty members share an office suite in the Berg Instructional Center, which contains a large table with eight chairs for student meetings. Faculty offices also provide ample space for program advising sessions. Genre writing courses are held in computer labs, along with Introduction to Creative Writing, for face-to-face instruction. Online instruction is housed through the Blackboard learning management system. No renovations or new facilities are needed for this program.

4. **Finance.** Complete the Finance Chart (Part B).

Occupational Curriculum Approval Application

PART B: Supportive Documentation and Data

This part of the application is designed to document the program-to-occupational demand connection, the college's projected enrollment, proposed curricular structure, faculty requirements, and fiscal support.

Occupational Demand

1. a) Labor Market Data. <u>Append</u> any occupational or industry projections data that supports the need for the proposed program(s).

b) Occupational Chart. List occupational titles related to the proposed program(s) and corresponding employment projections and completer data.					
Soc Job Codes &	Annual District	Employment Projections:			
Titles *	Openings*	Annual Program			
Other		Completers**			
Job titles if		(indicate from which surrounding districts)			
alternate date					
also submitted					
Editors 27- 3041	389	Projection: 1,421 jobs (DuPage County)			
SOC 27-3040	271	Projection: 3,096 jobs (DuPage County)			
Writers/Authors					

^{*} SOC (Standard Occupational Classification) Job titles/codes & AAJO (Average Annual Job Openings) by Community College district can be found through the IDES Illinois Dept. of Employment Security website.

^{**} Program completer data can be used from the most current ICCB Data and Characteristics Report or completer data provided by the college.

	1. c) Enrollment Chart. Provide an estimate of enrollments and completions over the first three years
l	of the program. Include separate figures for each program (i.e. separate estimates for each degree
l	and/or certificate included in this application).

	First Year	Second Year	Third Year
Full-Time Enrollments:	81*	30**	35
Part-Time Enrollments:	72*	20**	25
Completions:	X	26	40

^{*}Note: Please see College of DuPage R & A, Appendix A, for a basis for predicted figures. The first year figures are based on 2250 enrollment in 2019-2020.

NOTE: Provide a separate Enrollment Chart for EACH program if submitting multiple programs in one application.

^{**}Based on CW/Core/Lit data from 2019-2020.

CURRICULUM STRUCTURE.

2. a) Curriculum Chart. List general education, career and technical education, work-based learning, and elective courses within the proposed program. Asterisk "*" courses with pre-requisites; Italicize transferrable courses.

BOLD new courses.

Program Title: Creative Writing Certificate: Fiction Writing Track								
·	Course Prefix/#	Course Title	Credit Hours	Lecture Hours	Lab Hours			
General Education Courses (required coursework). Specify Courses.	Engli 2250	Introduction to Creative Writing	3					
Total 3								
Career and Technical Education (CTE) Courses	Engli 2251	Fiction Writing	3					
(required coursework)	Engli	Short Fiction	3					
NOTE: 2251 required along with one literature or theater	Engli	Drama	3					
course chosen from the suggested courses in this list	Engli 1156	Science Fiction	3					
	Engli 1161	Multicultural Literatures of US	3 3					
	Engli 2220	British Literature to 1800	3					
	Engli 2221	Brit Literature from 1800 to Present	3					
		Am Literature from Colonial Period to Civil War	3					
	Engli 2224	Am Lit from Civil War to Present	3					
	Engli 2226	Masterpieces of World Lit	3					
	Theat 1105	Improvisational Acting	3					
	Theat 1111	Acting 1	3					
		Repertory Acting	3					

			lo I	
Work-Based Learning Courses (internship,	Engli 2210	Literary Journal: Prairie Light Review	t2	
practicum, apprenticeship,				
etc.)	Engli	Writing for Publication	3	
NOTE: A student chooses	2261			
one practicum course from				
the list				
Total 2-3				
CTE Electives	Engli	Intro to Literature	3	
CTE Electives	Engli 1130	Intro to Literature	3	
	Engli	Intro to Film Art	3	
NOTE: Students choose one	1135			
elective from the list. This also provides the student the	Engli	Intro to Film History	3	
chance to take another	1145			
practicum/capstone course	_			
or another genre writing	1152	Poetry	3	
course, as an elective, if interested.				
interestea.	Engli	Children's Literature	3	
Total 3	1157	ormareri's Eneratare		
	Engli 1165	Literature and Gender	3	
	1100			
	Engli			
	2210	Literary Journal: Prairie Light	3	
		Review		
	Engli	Shakespeare	3	
	2228	Chanospeare	3	
	Engli		3	
	2252	Poetry Writing		
	Engli	Creative Nonfiction Writing	3	
	2253			
	Engli	Writing for Publication	2	
	Engli 2261	winding for Fubilication	3	
	MPTV	Screenwriting for Short Forms	3	
	2022			
	MOTY			
	MPTV 2032	Screenwriting for Feature Films	3	
	2032			
	Theat	Theater Appreciation	2	
	1100	Thouse Appropriation	3	
Total Credit Hours	14-15			
Required For Completion	total			
	credits			

CURRICULUM STRUCTURE.

2. a) Curriculum Chart. List general education, career and technical education, work-based learning, and elective courses within the proposed program. Asterisk "*" courses with pre-requisites; Italicize transferrable courses.

BOLD new courses.

Program Title: Creative Writing Certificate: Poetry Writing Track								
	Course Prefix/#	Course Title	Credit Hours	Lecture Hours	Lab Hours			
General Education Courses (required coursework). Specify Courses.	Engli 2250	Introduction to Creative Writing	3					
Total 3								
Career and Technical Education (CTE) Courses	Engli 2252	Poetry Writing	3					
(required coursework)		Intro to Literature	3					
NOTE: 2252 required along with one literature course	Engli	Poetry	3					
chosen from the suggested courses in this list	Engli 2220	British Literature to 1800	3					
	Engli 2221	Brit Literature from 1800 to Present	3					
	1///3	Am Literature from Colonial Period to Civil War	3					
Total 6	Engli 2224	Am Lit from Civil War to Present	3					
	Engli 2226	Masterpieces of World Lit	3					
	Engli 2228	Shakespeare	3					
Work-Based Learning Courses (internship, practicum, apprenticeship,	Engli 2210	Literary Journal: Prairie Light Review	2					
etc.) NOTE: A student chooses one practicum course from the list	Engli 2261	Writing for Publication	3					
Total 2-3								

CTE Electives	Engli	Intro to Literature	3	
NOTE Of Indian	1130			
NOTE: Students choose one elective from the list. This also	Engli	Intro to Film Art	3	
provides the student the	Engli	Intro to Film History	3	
chance to take another	1145	indo to 1 iiin 1 iistory		
practicum/capstone course, or another genre writing				
course, as an elective, in	.⊑ng⊪ 1157	Children's Literature	3	
interested.	Engli	Literature and Gender	3	
	1165	Zhorataro ana Gondor	J	
Total 3	Engli			
Total 5	2210	Literary Journal: Prairie Light Review	3	
	Engli			
	2253	Creative Nonfiction Writing	3	
	Engli			
	2261	Writing for Publication	3	
	MPTV 2022	Screenwriting for Short Forms	3	
	2022	S		
	MPTV	Consormation for Footing Films		
	2032	Screenwriting for Feature Films	3	
	Theat			
	1100	Theater Appreciation	3	
Total Credit Hours	14-15 Total			
Required For Completion	credits			

CURRICULUM STRUCTURE.

2. a) Curriculum Chart. List general education, career and technical education, work-based learning, and elective courses within the proposed program. Asterisk "*"courses with pre-requisites; Italicize transferrable courses.

BOLD new courses.

Program Title: Creative Writing Certificate: Creative Nonfiction Writing Track								
	Course Prefix/#	Course Title	Credit Hours	Lecture Hours	Lab Hours			
General Education Courses (required coursework). Specify Courses.	Engli 2250	Introduction to Creative Writing	3					
Total 3								

Career and Technical Education (CTE) Courses	Engli 2253	Creative Nonfiction Writing	3	
(required coursework)		Intro to Literature	3	
NOTE: 2253 required along with one suggested literature course chosen from the list	Engli	Multicultural Literatures of the US	3	
	En ali	Literature and Gender	3	
	Engli 2220	British Literature to 1800	3	
	2221	Brit Literature from 1800 to Present	:3	
Total 6	ZZZ3	Am Literature from Colonial Period to Civil War	3	
	Engli 2224	Am Lit from Civil War to Present	3	
	- "			
Work-Based Learning Courses (internship, practicum, apprenticeship,	Engli 2210	Literary Journal: Prairie Light Review	12	
etc.)	Engli	Writing for Publication	3	
NOTE: A student chooses	2261	3		
one practicum course from				
the list				
Total 2-3				
CTE Electives	Engli 1135	Intro to Film Art	3	
NOTE: Students choose one	1145	Intro to Film History	3	
elective from the list. This also provides the student the	1152	Poetry	3	
chance to take another practicum/capstone course, or another genre writing	2210	Literary Journal: Prairie Light Review	2	
course, as an elective, if interested.	Engli 2228	Shakespeare	3	
Total 3	2252	Poetry Writing	3	
	2231	Fiction Writing	3	
	Engli 2261	Writing for Publication	3	
	MPTV 2022	Screenwriting for Short Forms	3	
		Screenwriting for Feature Films	3	

Total Credit Hours	14-15		
Required For Completion	total		
	credits		

CURRICULUM STRUCTURE.

2. a) Curriculum Chart. List general education, career and technical education, work-based learning, and elective courses within the proposed program. Asterisk "*"courses with pre-requisites; Italicize transferrable courses.

BOLD new courses.

Program Title: Creative Wr	iting Certi	ficate: Screenwriting Track			
	Course Prefix/#	Course Title	Credit Hours	Lecture Hours	Lab Hours
General Education Courses (required coursework). Specify Courses.	Engli 2250	Introduction to Creative Writing	3		
Total 3					
Career and Technical Education (CTE) Courses	MPTV 2022	Screenwriting for Short Forms	3		
(required coursework)	MPTV 2032	Screenwriting for Feature Films	3		
NOTE: Either MPTV 2022 or MPTV 2032 required along	1125	Intro to Film Art	3		
with one suggested film or theater course from the list.	Engli 1145	Intro to Film History	3		
	Engli 1154	Film as Literature	3		
	Engli 2228	Shakespeare	3		
	Theat 1100	Theater Appreciation	3		
Total 6	Theat 1111	Acting I			
Work-Based Learning Courses (internship, practicum, apprenticeship,	Engli 2210	Literary Journal: Prairie Light Review	2		
etc.)	Engli 2261	Writing for Publication	3		
NOTE: A student chooses one practicum course from the list					
Total 2-3					

CTE Electives	0	Poetry	3	
	1153	Drama	3	
elective from the list. This also provides the student the	2228	Shakespeare	3	
chance to take another practicum/capstone course,	2252	Poetry Writing	3	
or another genre writing course, as an elective, if interested.	Engli 2251	Fiction Writing	3	
	Engli 2261	Writing for Publication	3	
	1103	Improvisational Acting	3	
	Theat 2211	Repertory Acting	3	
Total Credit Hours	14-15			
Required For Completion	total			
required i or completion	credits			

Fic

3. b) Curriculum Sequence. Provide a copy of the term-by-term sequence of courses required to complete the program as it will appear in the college's catalog.

Full-time Enrollment Fiction Writing Track One Semester = 14-15 credits

Required (3)	Genre Writing	Literature or Theater	Program Elective (3)	Capstone 2-3 credits
Engli 2250	Course (3) English 2251	Engli 1150 Engli 1153 Engli 1156 Engli 1161 Engli 2220 Engli 2221 Engli 2223 Engli 2224 Engli 2226 Theat 1105 Theat 1111 Theat 2211	Engli 1130 Engli 1135 Engli 1145 Engli 1152 Engli 1157 Engli 1165 Engli 2210 Engli 2228 Engli 2252 Engli 2253 Engli 2261 MPTV 2022 MPTV 2032 Theat 1100	Engli 2210 (2) Or Engli 2261 (3)

Part-time Enrollment Fiction Writing Track 1st Semester= 9 credits

Required (3)	Genre Writing Course (3)	Literature or Theater (3)
Engli 2250	English 2251	Engli 1150 Engli 1153 Engli 1156 Engli 1161
		Engli 2220
		Engli 2221
		Engli 2223
		Engli 2224
		Engli 2226
		Theat 1105



Part-time Enrollment Fiction Writing Track 2^{nd} Semester = 5-6 credits

Program Elective (3)	Capstone 2-3 credits
Engli 1130	
Engli 1135	Engli 2210 (2)
Engli 1145	
Engli 1152	Or
Engli 1157	Engli 2261 (2)
Engli 1165	Engli 2261 (3)
Engli 2210	
Engli 2228	
Engli 2252	
Engli 2253	
Engli 2261	
MPTV 2022	
MPTV 2032	
Theat 1100	

Full-time Enrollment Poetry Writing Track One Semester= 14-15 credits

Required (3) Engli 2250 (3)	Genre Writing Course (3) English 2252	Literature (3) Engli 1130 Engli 1152 Engli 2220 Engli 2221 Engli 2223 Engli 2224 Engli 2226 Engli 2228	Program Elective (3) Engli 1130 Engli 1135 Engli 1145 Engli 1165 Engli 2210 Engli 2253 Engli 2261	Capstone 2-3 credits Engli 2210 (2) Or Engli 2261 (3)
			MPTV 2022	

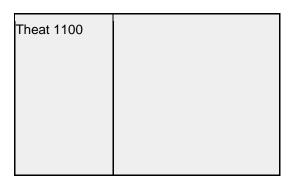
	MPTV 2032 Theat 1100	

Part-time Enrollment Poetry Writing Track 1st Semester= 9 credits

Required (3)	. ,	Literature (3)
Engli 2250		Engli 1130 Engli 1152
		Engli 2220
		Engli 2221
		Engli 2223
		Engli 2224
		Engli 2226
		Engli 2228

Part-time Enrollment Poetry Writing Track 2nd Semester = 5-6 credits

Program Elective (3)	Capstone (2-3 credits)
Engli 1130	Engli 2210 (2)
Engli 1135 Engli 1145	Or
Engli 1157 Engli 1165	Engli 2261 (3)
Engli 2210	
Engli 2253	
Engli 2261	
MPTV 2022	
MPTV 2032	



Full-time Enrollment Creative Nonfiction Writing Track One Semester = 14-15 credits

Required (3)	Genre Writing Course (3)	Literature (3)	Program Elective (3)	Capstone 2-3 credits
Engli 2250	English 2253	Engli 1130 Engli 1161 Engli 1165 Engli 2220 Engli 2221 Engli 2223 Engli 2224	Engli 1135 Engli 1145 Engli 1152 Engli 2210 Engli 2228 Engli 2252 Engli 2251 Engli 2261	Engli 2210 (2) Or Engli 2261 (3)
			MPTV 2022 MPTV 2032	

Part-time Enrollment Creative Nonfiction Writing Track 1st Semester = 9 credits

Tart-time Embounder	it Creative Nonniction writing	Track 1 Schicster - 7 crear
Required (3)	Genre Writing Course (3)	Literature (3)
		Engli 1130
Engli 2250	English 2253	Engli 1161
		Engli 1165
		Engli 2220
		Engli 2221
		Engli 2223
		Engli 2224

Part-time Enrollment Creative Nonfiction Writing Track 2^{nd} Semester = 5-6 credits

Program Elective (3)	Capstone (2-3 credits)
Engli 1135 Engli 1145 Engli 1152 Engli 2210 Engli 2228 Engli 2252 Engli 2251 Engli 2261 MPTV 2022 MPTV 2032	Engli 2210 (2) Or Engli 2261 (3)

Full-time Enrollment Screenwriting Track One Semester = 14-15 credits

Required (3)	Genre Writing Course (3)	Literature or Theater (3)	Program Elective (3)	Capstone 2-3 credits Engli 2210 (2)
Engli 2250	MPTV 2022 OR MPTV 2032	Engli 1135 Engli 1145 Engli 1154 Engli 2228 Theat 1100 Theat 1111	Engli 1152 Engli 1153 Engli 2228 Engli 2252 Engli 2251 Engli 2261 Theat 1105 Theat 2211	Or Engli 2261 (3)

Part-time Enrollment Screenwriting Track 1st Semester= 9 credits

Required (3)	Genre Writing Course (3)	Literature or Theater (3)
Engli 2250	OR MPTV 2032	Engli 1135 Engli 1145 Engli 1154 Engli 2228 Theat 1100 Theat 1111

Part-time Enrollment Screenwriting Track 2nd Semester = 5-6 credits

Program Elective (3)	Capstone (2-3 credits)
Engli 1152	Engli 2210 (2)
Engli 1153 Engli 2228	Or
Engli 2252 Engli 2251	Engli 2261 (3)
Engli 2261	
Theat 1105	
Theat 2211	

2. c) Contractual/Cooperative Agreements. Append to Part B a copy of the contractual or cooperative agreement if another entity is involved in the delivery of the program. This includes any partnership agreement with another college, university, the regional consortia, an apprenticeship or labor organization, a private institution, business, or other outside entity.

Faculty Requirements

3. a) Faculty Qualifications. Include general minimum qualifications and those credentials that are specific to instructors in the proposed field of study (i.e., Cosmetology Instructor Certification to teach Cosmetology).

Degree	Field	Credential	Years of Related Occupational Experience	Years of Teaching Experience
Masters	English	Creative Writing	5	2-3
MFA	Creative Writing	Fiction, CNF, or Poetry	5	2-3

3. b) Faculty Needs. Cite the number of faculty, including new and existing faculty that the program will need for each of the first three years noting if they will serve as full-time faculty or part-time.

	First Year		Second Year		Third Year	
	Full-Time	Part-time	Full-Time	Part-time	Full-Time	Part-time
# of New			1			
Faculty						
# of Existing	3	5	3	5	4	5
Faculty						

FISCAL SUPPORT

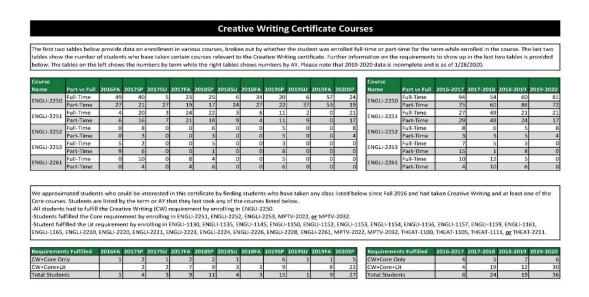
4. a) Equipment. If necessary, append to Part B a list of new (new to the institution or program) equipment to be purchased, shared, or leased to implement the curriculum. Include donations of equipment.

4. b) Finance Chart. Identify projected new direct costs to establish the program over the next three years.

	First Year	Second Year	Third Year
Faculty Costs	\$	73,870	77,503
Administrator Costs			
Other Personnel costs (specify positions)			
Equipment Costs (append list)			
Library/LRC Costs			
Facility Costs*			
Other (specify)			
Total New Costs	\$	\$73,870	\$77,503

^{*} Capital projects that use state funds require prior ICCB approval. Contact ICCB Fiscal Staff with questions.

Appendix A. College of DuPage Research and Analytics data on enrollment for courses in this program.





1/29/2020

Appendix B. Illinois Virtual Labor Market Information- Occupation Profile Extracted from Website to Support Employment Data Figures (Source: Illinois Department of Employment Security, Illinois Virtual LMI)

Summary of Job Duties

Create original written works, such as scripts, essays, prose, poetry or song lyrics, for publication or performance. Source: This information is based on O*NETTM data. O*NET is a trademark registered to the U.S. Department of Labor, Employment and Training Administration.

Detailed Job Description

Writers and authors perform research in order to give their stories authentic detail.

Writers and authors develop written content for various types of media, including advertisements; books; magazines; movie, play, and television scripts; and blogs.

Duties

Writers and authors typically do the following:

- Choose subject matter that interests readers
- Write fiction or nonfiction through scripts, novels, biographies, and more
- Conduct research to obtain factual information and authentic detail
- Write advertising copy for newspapers, magazines, broadcasts, and the Internet
- Present drafts to editors and clients for feedback
- Work with editors and clients to shape the material so it can be published

Writers must establish their credibility with editors and readers through clean prose, strong research, and the use of appropriate sources and citations. Writers and authors select the material they want to use and then convey the information to readers. With help from editors, they may revise or rewrite sections, searching for the clearest language and the most appropriate phrasing.

Some writers and authors are self-employed or freelance writers and authors. They sell their written content to book and magazine publishers; news organizations; advertising agencies; and movie, theater, and television producers. They may be hired to complete specific short-term or recurring assignments, such as writing a newspaper column, contributing to a series of articles in a magazine, or producing an organization's newsletter.

An increasing number of writers are producing material that is published only on the Internet, such as for digital news organizations or blogs.

The following are examples of types of writers and authors:

Copywriters prepare advertisements to promote the sale of a good or service. They often work with a client to produce written content, such as advertising themes, jingles, and slogans.

Content writers write about any topic of interest, unlike writers who usually specialize in a given field.

September 2019

Biographers write a thorough account of a person's life. They gather information from interviews and research about the person to accurately portray important events in that person's life.

Bloggers write posts to a blog that may pertain to any topic or a specific field, such as fashion, news, or sports.

Novelists write books of fiction, creating characters and plots that may be imaginary or based on real events.

Playwrights write scripts for theatrical productions. They come up with a concept, write lines for actors to say, produce stage direction for actors to follow, and suggest ideas for theatrical set design.

Screenwriters create scripts for movies and television. They may produce original stories, characters, and dialogue, or turn a book into a movie or television script.

Speechwriters write speeches for business leaders, politicians, and others who must speak in front of an audience. A speech is heard, not read, which means speechwriters must think about audience reaction and rhetorical effect.

Source: U.S. Department of Labor Bureau of Labor Statistics

Employment of writers and authors is projected to grow 8 percent from 2016 to 2026, about as fast as the average for all occupations.

Online publications and services are growing in number and sophistication, spurring demand for writers and authors with Web and multimedia experience.

Some experienced writers should find work in the public relations departments of corporations and nonprofit organizations. Self-employed or freelance writers and authors may find work with newspaper, magazine, or journal publishers, and some will write books.

Job Prospects

Strong competition is expected for most job openings, given that many people are attracted to this occupation. Competition for jobs with established newspapers and magazines will be particularly strong because employment in the publishing industry is projected to decline.

Writers and authors who have adapted to online and social media, and who are comfortable writing for and working with a variety of electronic and digital tools, should have an advantage in finding work. The declining costs of self-publishing and the growing popularity of electronic books will allow many freelance writers to have their work published.

Source: U.S. Department of Labor Bureau of Labor Statistics

Occupation Profile for Poets, Lyricists and Creative Writers in Dupage County, IL

Projected Annual Openings in Related Occupations Table

The table below shows the projected annual openings in Northeast EDR (no data available for Dupage County, IL) for occupations related to Poets. Lyricists and Creative Writers from 2016 to 2026.

Rank	Occupation	Annual Openings	*Related By
1	Public Relations Specialists	715	O*NET
2	Web Developers	461	O*NET
3	Librarians	423	O*NET
4	Editors	389	O*NET
5	Singers	358	O*NET
6	Copy Writers	271	O*NET
7	Poets, Lyricists and Creative Writers	271	O*NET
8	Writers and Authors	271	SOC4
9	Music Composers and Arrangers	173	O*NET
10	Adult Basic and Secondary Education and Literacy Teachers and Instructors	165	O*NET
11	Technical Writers	135	O*NET
12	Interpreters and Translators	122	SOC4
13	Radio and Television Announcers	95	O*NET
14	Reporters and Correspondents	88	O*NET
15	Proofreaders and Copy Markers	61	O*NET
16	Film and Video Editors	43	O*NET
17	Public Address System and Other Announcers	40	SOC4
18	Fine Artists, Including Painters, Sculptors, and Illustrators	35	O*NET
19	Media and Communication Workers, All Other	33	SOC4
20	Landscape Architects	26	O*NET
21	Broadcast News Analysts	18	O*NET
22	Anthropologists	6	O*NET
23	Political Scientists	6	O*NET
24	Sociologists	2	O*NET
*	Actors	Confidential	O*NET
*	Agents and Business Managers of Artists, Performers, and Athletes	Confidential	O*NET
*	Astronomers	Confidential	O*NET
*	Fashion Designers	Confidential	O*NET

^{*} Rank is suppressed for confidential data.

Occupation Profile for Poets, Lyricists and Creative Writers in Dupage County, IL

Occupational Employment & Future Employment Outlook Table

This table shows the long term employment projections for Writers and Authors (no data available for Poets, Lyricists and Creative Writers) in Northeast EDR (no data available for Dupage County, IL) from 2016-2026.

Occupation	2016 Estimated Employment	2026 Projected Employment	Total 2016-2026 Employment Change	2016-2026 Annual Avg. Percent Change
Writers and Authors	2,974	3,096	122	0.40%
Total All	4,563,862	4,852,016	288,154	0.61%

Source: Occupational Employment Projections Downloaded: 02/12/2020 11:18 AM

Occupation Profile for Poets, Lyricists and Creative Writers in Dupage County, IL

Employment Data in Related Occupations Table

The table below shows the 2016 Estimated Employment in Northeast EDR (no data available for Dupage County, IL) for occupations related to Poets, Lyricists and Creative Writers.

Rank	Occupation	2016 Estimated Employment	*Related By
1	Public Relations Specialists	6,701	O*NET
2	Web Developers	4,980	O*NET
3	Librarians	4,380	O*NET
4	Editors	4,239	O*NET
5	Singers	3,656	O*NET
6	Copy Writers	2,974	O*NET
7	Poets, Lyricists and Creative Writers	2,974	O*NET
8	Writers and Authors	2,974	SOC4
9	Music Composers and Arrangers	1,794	O*NET
10	Adult Basic and Secondary Education and Literacy Teachers and Instructors	1,787	O*NET
11	Technical Writers	1,342	O*NET
12	Interpreters and Translators	1,176	SOC4
13	Reporters and Correspondents	1,161	O*NET
14	Radio and Television Announcers	1,160	O*NET
15	Public Address System and Other Announcers	419	SOC4
16	Fine Artists, Including Painters, Sculptors, and Illustrators	417	O*NET
17	Proofreaders and Copy Markers	406	O*NET
18	Film and Video Editors	382	O*NET
19	Landscape Architects	353	O*NET
20	Media and Communication Workers, All Other	340	SOC4
21	Broadcast News Analysts	177	O*NET
22	Anthropologists	64	O*NET
23	Political Scientists	60	O*NET
24	Sociologists	38	O*NET
*	Actors	Confidential	O*NET
*	Agents and Business Managers of Artists, Performers, and Athletes	Confidential	O*NET
*	Astronomers	Confidential	O*NET

Program Approval Manual

September 2019

* Fashion Designers Confidential	O*NET
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Rank is suppressed for confidential data.

Source: Occupational Employment Projections

*Related By: O*NET™ - The Occupational Information Network. O*NET is a registered trademark of the US Department of Labor/Employment and Training Administration.

SOC4 - Occupational grouping based on 1st 4 digits of the Standard Occupational Classification system.

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Appendix C: Emsi 2019 Data Set for Creative Writing as Hard Skill (Source: Emsi, September, 2019)

Parameters

Skills & Qualifications

Code Skills & Qualifications

Hard Skill

Creative Writing

Job Postings Summary

52,270

Unique Postings 179,464 Total Postings 3:

Posting Intensity

Regional Average: 4:1

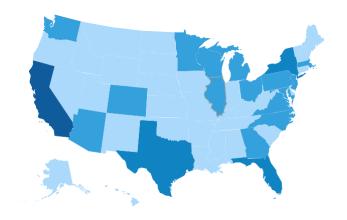
32 days

Median Posting Duration Regional Average: 30 days

There were **179,464** total job postings for your selection from September 2016 to August 2019, of which **52,270** were unique. These numbers give us a Posting Intensity of **3-to-1**, meaning that for every 3 postings there is 1 unique job posting.

This is close to the Posting Intensity for all other occupations and companies in the region (4-to-1), indicating that they are putti gaverage effort toward hiring for this position.

Job Postings Regional Breakdown



State	Unique Postings (Sep 2016 - Aug 2019)
California	8,417
New York	4,851
Texas	3,318
Florida	2,843
Illinois	2,162

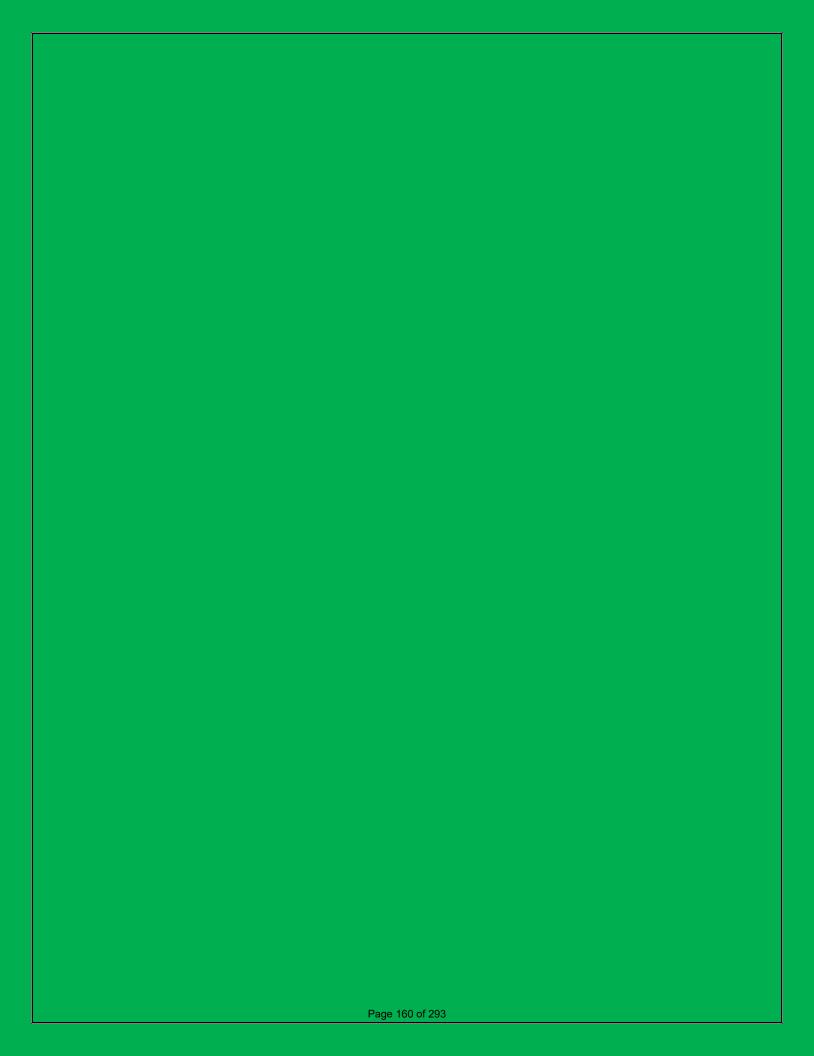
Appendix C. List of Work-based Learning Sites

Prairie Light Review office, SSC 1227 (holds MAC computers for Adobe InDesign—design and layout programming)

Student Life Lounge, SSC 1200 (site for journal launch and open mic events)

Career Services Center SSC 3258 (for career exploration, interview training, and resume writing)

Wheaton Library (for off-campus readings of journal selections)



COLLEGE OF DuPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Notice of Public Hearing for FY2021 Budget.

2. REASON FOR CONSIDERATION

Board approval is required to set the date of June 25, 2020, for the public hearing of the FY2021 Budget.

3. BACKGROUND INFORMATION

The College is required to advertise the 30-day availability of the tentative budget for public display and the date of the public hearing 30 days prior to the public hearing. This is in accordance with Chapter 110, Section 805/3-20.1, of the Illinois Public Community College Act which states, "Notice of availability for public inspection and of such public hearing shall be given by publication in a newspaper published in such district, at least 30 days prior to the time of such hearing."

The attached **Notice of Public Hearing** will be advertised in the following newspapers:

Central Cook Suburban	Thursday	May 7, 2020
Will South Reporter	Thursday	May 7, 2020
Central DuPage	Thursday	May 7, 2020
East DuPage	Friday	May 8, 2020
Daily Herald	Monday	May 11, 2020

In addition to posting the proposed budget on the College's website, as we have done in the past, we will place physical copies of the tentative FY2021 budget in the libraries in Wheaton, Naperville, Glen Ellyn, LaGrange, and College of DuPage. These are in addition to the public copy available in the office of the Interim Vice President, Administrative Affairs.

4. <u>RECOMMENDATION</u>

That the Board of Trustees approves setting June 25, 2020, as the public hearing date for the FY2021 Budget.

LEGAL NOTICE

NOTICE OF PUBLIC HEARING

Notice is hereby given by the Board of Trustees of College of DuPage, Community College District No. 502, Counties of DuPage, Cook and Will, State of Illinois, that a tentative budget for said District for the fiscal year beginning July 1, 2020 and ending June 30, 2021 will be on file and conveniently available for public inspection for at least thirty (30) days prior to the time of the public hearing in the office of the Interim Vice President, Administrative Affairs of said District, 425 Fawell Boulevard, SRC Room 2130, Glen Ellyn, Illinois, 60137 in this Community College District, other sites as determined by the Administration, as well as posted to the College's web site at www.cod.edu/budget.

Notice is hereby given that a public hearing on said budget will be held on June 25, 2020, at 5:45 p.m. in the Board Room, SSC2200, of said Community College District No. 502, 425 Fawell Boulevard, Glen Ellyn, Illinois, 60137.

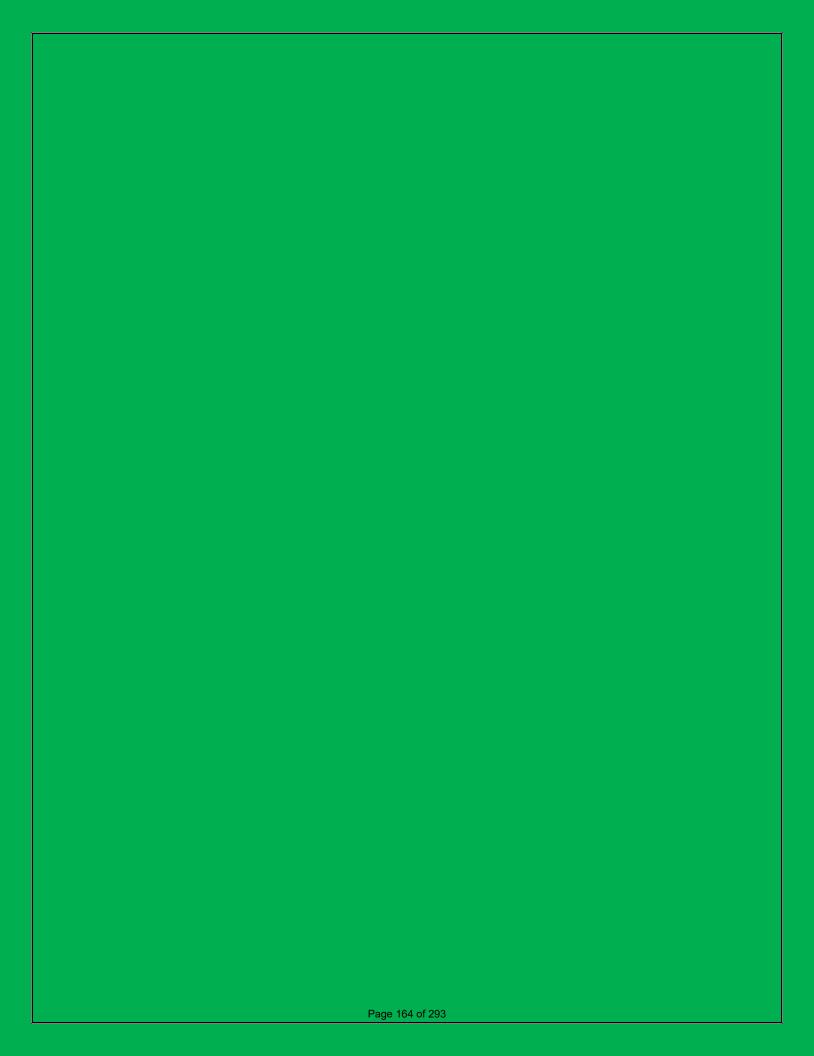
Staff Contact: Ellen Roberts, Interim Vice President, Administrative Affairs Robert Hayley, Budget Manager

SIGNATURE PAGE FOR

Notice of Public Hearing for FY2021 Budget

ITEM(S) ON REQUEST

That the Board of Trustees approves setting June 25, 202 date for the FY2021 Budget.	20, as the public hearing
Board Chairman	 Date
Board Secretary	 Date



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Adobe Creative Cloud ETLA Renewal

2. REASON FOR CONSIDERATION

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

In April 2017, the Board of Trustees approved a three-year agreement with Adobe to provide licensing for Adobe Creative Cloud. Adobe Creative Cloud provides a full suite of 20+ design applications including Acrobat Pro, Photoshop, Illustrator, Dreamweaver, Premier Pro, After Effects, and InDesign. College faculty, staff and students use Creative Cloud applications in both administrative and academic areas including Graphic Design, Fashion Design, Interior Design, Architecture, Motion Picture Television, Photography, and Computer Information Systems.

An Adobe Enterprise Term License Agreement (ETLA) for Creative Cloud provides licensing for all College owned devices, upgrades to latest versions over the term of the agreement, centralized license administration, home use rights for faculty and staff, and technical support. An Adobe Creative Cloud agreement provides the College with the industry standard software students need in the workforce.

Adobe negotiates the licensing terms and pricing with all customers who acquire its Enterprise Term License Agreements ("ETLAs"). Adobe is the only entity that can negotiate the terms of the ETLA agreement with customers.

We are seeking approval to enter into a new three-year agreement. The three-year agreement is to be paid in three annual payments of \$85,042.65.

Budget Status

	F	Y2019		FY2020		
	YTD		Annual YTD		Available	
GL Account	Spend		Budget	Spend	E	Balance
01-90-90111-5304004	\$	967,264	\$ 1,845,546	\$1,716,499	\$	129,047
IT Plan: IT Maintenance	Sei	vices				
			FY20	20 Request	\$	85,043
Future Commitment	ts [()1-90-1676	5-5304004] (F	Y2021-2022)	\$	170,085
			To	tal Request	\$	255,128

^{*}YTD Spend equals actuals plus committed as of 4/1/20.

This contract supports Goal #8 of the Strategic Long Range Plan: Infrastructure-Maintaining, improving and developing structures, systems, and facilities necessary for the delivery of high quality education and meaningful cultural events; as well as Strategic Objective 8.4 to revise, integrate, and implement the Information Technology Strategic Plan in order to enhance student success, maximize institutional effectiveness and ensure hardware and software are reliable, secure (from data breaches) and are user friendly to students, employees and other stakeholders.

This contract complies with State Statute, Board Policy, and Administrative Procedures. Contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services; of data processing equipment is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

4. RECOMMENDATION

That the Board of Trustees approves a three-year contract for an Adobe Enterprise Term License Agreement in the amount of \$255,127.95 with Adobe, Inc. 345 Park Avenue, San Jose CA 95110.

Staff Contact: Ellen Roberts, Interim Vice President, Administrative Affairs Donna Berliner, Director, Information Technology Services

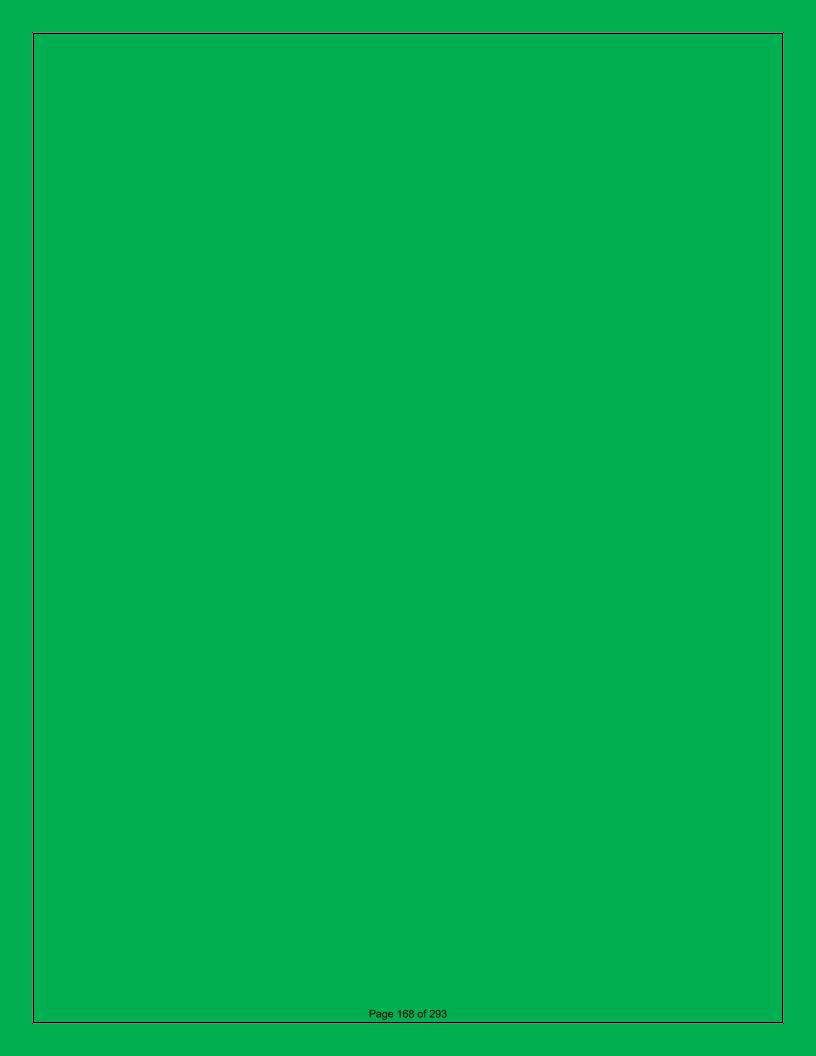
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Adobe Creative Cloud ETLA Renewal

ITEM(S) ON REQUEST

That the Board of Trustees approves a three-year contract for an Adobe Enterpri	se
Term License Agreement in the amount of \$255,127.95 with Adobe, Inc. 345 Par	k
Avenue, San Jose CA 95110.	

BOARD CHAIR	DATE
BOARD SECRETARY	DATE



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Proposed Modifications to Associate in Fine Arts Degree in Art (AFA-Art)

2. REASON FOR CONSIDERATION

Board approval is required for revisions to the structure of degrees granted by College of DuPage.

3. BACKGROUND INFORMATION

Faculty have proposed modifications to the Associate in Fine Arts Degree in Art (AFA-Art) to be effective starting Fall 2020. These modifications include a reduction in the total credits for the degree and changes to specific Art program requirements. Please see the attached degree sheet for specific changes.

Degree modifications are originated by faculty members. This modification followed the process below:

- Approval by Degree Requirements Committee September 13, 2019
- Approval by Faculty Senate November 14, 2019
- Approved by a full-time faculty vote March 4, 2020
- Voting results ratified by Faculty Senate March 5, 2020

4. <u>RECOMMENDATION</u>

That the Board of Trustees approves the proposed modifications to the Associate in Fine Arts Degree in Art (AFA-Art).

Staff Contact: Lynda Randa, Chair of Degree Requirements Committee and Associate Professor, Biology

Shannon Toler, Faculty Senate President and Professor, Business

Lisa Stock, Associate Vice President, Academic Affairs

BOARD APPROVAL

Signature Page

Proposed Modifications to Associate in Fine Arts Degree in Art (AFA-Art)

ITEM(S) ON REQUEST

That the Board of Trustees approve Fine Arts Degree in Art (AFA-Art).	es the proposed modifications to the Associate in
Board Chairman	Date
Board Secretary	Date

Dear Dr. Curtis-Chavez,

Attached are modifications to the Associate in Fine Arts-Art degree at the College of DuPage. Changes are indicated on our current AFA-Art degree sheet; they include a reduction in the total credits for the degree and changes to specific Art program requirements.

The degree changes were approved by the Degree Requirements Committee September 13, 2019, Faculty Senate on November 14, 2019, and full-time faculty by a vote on March 4, 2020. The Faculty Senate ratified the voting results on March 5, 2020. As part of the approval process that follows the College's Guide to Curriculum, please arrange for the degree modifications to be an approval item on the agenda for the March 19, 2020 meeting of the Board of Trustees. The goal is to offer this modified degree to College of DuPage students beginning in Fall 2020.

Sincerely,

Lynda Randa,

Spelal Kanda

Chair, Degree Requirements Committee

Alunon Toles

Associate Professor of Biology

Shannon Toler

Faculty Senate President

Coordinator, Business, Management, Marketing Program

Associate in Fine Arts Degree - Art (A.F.A. Art)

Degree Requirements (Total Minimum Credits Required: 64 67)

Each candidate for an Associate in Fine Arts (A.F.A.) degree shall:

- 1. Select courses to complete the required credits from:
 - a. General education core requirement courses,
 - b. Coursework in the Human Relations, Global/ Multicultural Studies, and Contemporary Life Skills categories and
 - c. specific program required courses and studio electives to a minimum of 67 64 credits.
- Satisfactorily complete a minimum of 31 credits in General Education Core in the Communication, Physical and Life Sciences, Mathematics, Humanities and Fine Arts, and Social and Behavioral Sciences categories as specified on page 2.
- 3. Fulfill these requirements in the categories specified
 - a. Complete at least one course from the Human Relations category.
 - b. Complete at least one course from the Global/Multicultural Studies category. Art 2214 meets the Global/Multicultural Studies requirement and is required for Art majors.
- 4. Satisfactorily complete a minimum of 36 33 credits in Art requirements as specified below:
 - a. Art History Core Courses...... 6 credits
 Art 2211 and 2212

3D Electives: Art 2231, 2232, 2235, 2241, 2242, 2244, 2251, 2252

4D/Digital Media Electives: Art 2266, 2267, 2281, 2282, Graphic Design 1102; MPTV 1011, 1311; Photo 1101

2D/other Electives: Art 1102, 1199, 1800, 1823 (studio), 2151, 2202, 2221, 2222, 2243, 2275, 2276, 2800, 2823 (studio), 2870; Photo 1100, 1102 d. An additional Art elective at the 2000 level of 3 credits.

(*Choose a course not used to fulfill the GECC Fine Arts requirement.)

(b) College of DuPage

- 5. Complete all requirements for all associate's degrees, including the A.F.A., with a minimum of 67 64 credits.
- 6. Earn no more than 6 credits in History in the Humanities and Fine Arts, and Social and Behavioral Sciences categories combined for general education credit.
- 7. Earn no credit with a satisfactory/fail grade option.
- 8. Earn no more than 42 credits for the Communication, Physical and Life Sciences, Mathematics, Humanities and Fine Arts, and Social and Behavioral Sciences categories by demonstrated competence through the Advanced Placement Program (AP), designated course-specific subject examinations of the College Level Examination Program (CLEP), and the College of DuPage Proficiency Through an Instructor Program.

Notes:

Although designed to meet transfer requirements, the A.F.A. degree may not complete the requirements of the Illinois Articulation Initiative (IAI) General Education Core Curriculum for lower division general education requirements at participating schools.

Students will need to fulfill the General Education requirements of the college/university to which they transfer. Transfer admission is competitive. Completion of the A.F.A. does not guarantee admission either to a baccalaureate program or to upper division art courses. Students may be required to demonstrate their skill level through audit, placement test or portfolio review. Most schools require a portfolio review for admission to a Bachelor in Fine Arts program, for registration in a second studio course in a medium, and/or for scholarship consideration. Students are encouraged to complete the A.F.A. degree prior to transferring.

A helpful resource for a guide to college transfer can be found at www.transferology.com.

Associate in Fine Arts Degree - Art (A.F.A. Art)



General Education Core Requirement Courses

Communication 9 credits
Written (6 credits) English 1101 (C1 900) and 1102 (C1 901R)
(Grade of "C" or higher required for both courses.)
Oral (3 credits) Speech 1100 (C2 900) (Grade of "C" or higher required.)

Physical and Life Sciences......7 to 10 credits

Select one course from Life Sciences and one course from Physical Sciences

At least one course must have a laboratory component. A minimum of seven credits must be selected from the following list

Life Sciences

Biology 1100 (L1 900L), 1110 (L1 905L), 1120 (No Lab) (L1 906), 1130 (L1 906L), 1151 (L1 900L)

Physical Sciences

Chemistry 1105 (P1 903L), 1137 (P1903L), 1205 (P1 903L), 1211 (P1 902L), 1551 (P1 902L)

Earth Science 1101 (P1 907L), 1102 (P1 907L), 1105 (P1 908L), 1110 (P1 905L), 1111 (No Lab) (P1 905), 1115 (P1 905L), 1119 (P1 905) (No Lab), 1120 (P1 906), 1122 (P1 906L), 1124 (P1 906L), 1126 (P1 906L), 1130 (P1 905L), 1131 (No Lab) (P1 905), 1135 (P1 905L), 1140 (P1 905L) or 1141 (P1 905) (not both)

Physics 1100 (P1 900L), 1150 (P1 901), 1180 (P1 900), 1201 (P1 900L), 2111 (P2 900L)

Psychology 2280 (M1 902)* **Sociology** 2205 (M1 902)*

(*Only one from these three courses may count toward overall degree requirement credit. Mathematics 1322 may not be used to meet this requirement.)

Humanities

Chinese 2202 (H1 900)

English 1130 (H3 900), 1150 (H3 901), 1151 (H3 901), 1152 (H3 903), 1153 (H3 902), 1154 (HF 908), 1158 (H5 901), 1159 (H9 901), 1160 (H3 910D), 1161 (H3 910D), 1165 (H3 911D), 2220 (H3 912), 2221 (H3 913), 2223 (H3 914), 2224 (H3 915), 2226 (H3 907), 2227 (H3 907), 2228 (H3 905), 2262 (H3 908N) French 2202 (H1 900), 2251 (H1 900), 2252 (H1 900) German 2202 (H1 900), 2251 (H1 900), 2252 (H1 900) History 1110 (H2 901), 1120 (H2 902), 1160 (H2 907), 2205 (H2 903N), 2220 (H2 903N), 2225 (H2 908), 2230 (H2 908), 2235 (H2 903N)

Humanities 1102 (H9 900), 1103 (H9 901), 1104 (HF 907D), 1105 (HF 904N), 1110 (HF 906D), 1120 (H9 900), 1150 (H9 900)

Italian 2202 (H1 900)

Japanese 2202 (H1 900)

Korean 2202 (H1 900)

Philosophy 1100 (H4 900), 1110 (H4 904), 1116 (H4 904), 1120 (H4 906), 1125 (H4 906), 1150 (H5 904N), 2010 (H4 901), 2011 (H4 902), 2150 (H4 905)

Religious Studies 1100 (H5 900), 1110 (H5 901), 1120 (H5 901), 1150 (H5 904N), 1155/2155 (H4 903N), 2160 (H5 901)

Russian 2202 (H1 900)

Spanish 2202 (H1 900), 2206 (H1 900), 2208 (H1 900), 2251 (H1 900), 2252 (H1 900)

Fine Arts

Art 2213 (F2 902), 2214 (F2 903N)

Social and Behavioral Sciences 6 credits

Courses must be selected from at least two disciplines.

Anthropology 1000 (S1 900N), 1100 (S1 901N), 1105 (S1 904D), 1130 (S1 904D), 1200 (S1 903), 1400 (S1 902)

Economics 2200 (S3 900), 2201 (S3 901), 2202 (S3 902)

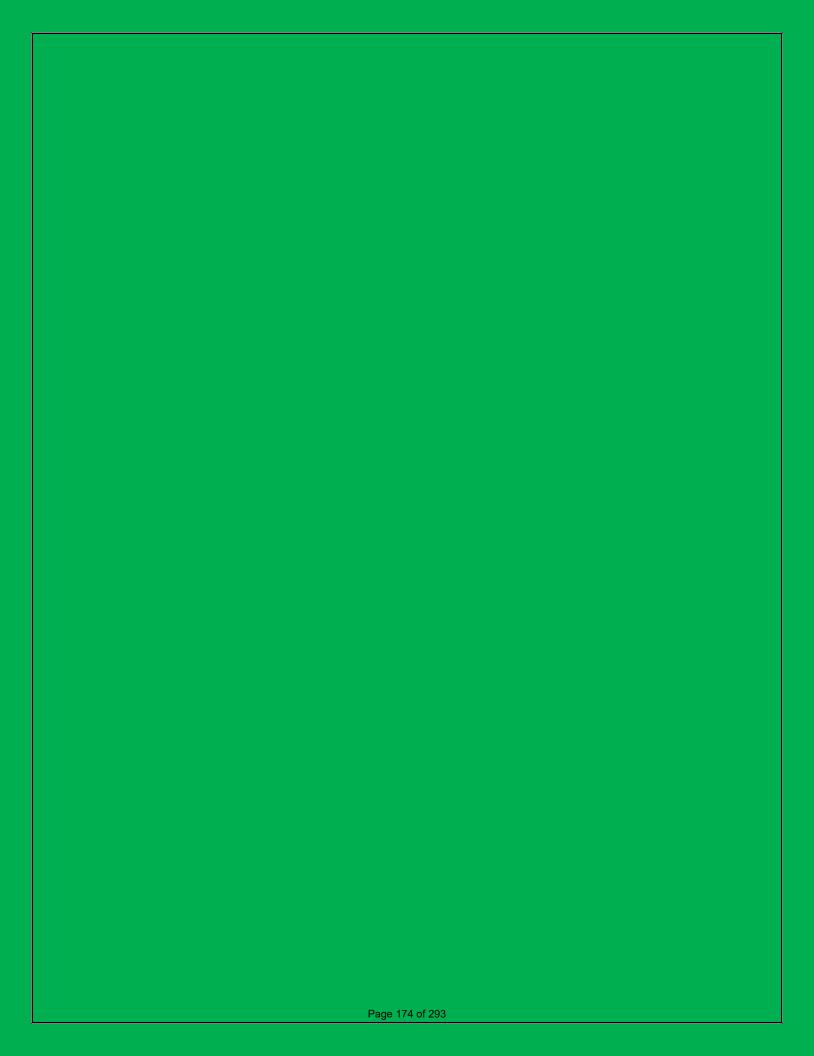
Geography 1100 (S4 901), 1105 (S4 902N), 1120 (S4 903N), 1130 (S4 900N)

History 1130 (S2 900), 1140 (S2 901), 2210 (S2 907N), 2215 (S2 916N), 2260 (S2 901)

Political Science 1100 (S5 903), 1101 (S5 900), 1105 (S5 902), 2203 (S5 905), 2220 (S5 904N)

Psychology 1100 (S6 900), 2230 (S6 903), 2233 (S6 904), 2235 (S6 905), 2237 (S6 902), 2240 (S8 900)

Sociology 1100 (S7 900), 1120 (S7 904D), 2210 (S7 901), 2215 (S7 903D), 2220 (S7 902)



COLLEGE OF DuPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Homeland Security Training Institute (HSTI) simulation upgrades, maintenance and scenario purchases.

2. REASON FOR CONSIDERATION

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. BACKGROUND INFORMATION

In 2014, prior to the opening of the Homeland Security Training Center (HTC), extensive research identified a short list of first responder simulation systems to provide regional first responders with state-of-the-art training capabilities. Legal bid notices were published and the VirTra V-300 simulator, the Use of Force Ti Training simulator were selected and purchased. In addition, in 2015 HSTI purchased the 9-1-1 Simulator through the SAVE Corporation.

Since that time, hundreds of first responders, school administrators, private security personnel, students, and corporate leaders have utilized these decision-making simulators. In an effort to ensure peak performance and to refresh training simulation scenarios, upgrades, maintenance and additional scenarios are required. HSTI budgeted \$240,000 for simulation systems maintenance and upgrades.

<u>VirTra V-300</u>: This advanced decision-making simulator was purchased in 2014 and has had only one software upgrade. It is now due for a complete upgrade to include new hardware and new scenarios. The upgrade will include: VirTra Systems 300 LE-1 simulator, which uses five interconnected screens to create fully immersive active engagements in a 300-degree environment surrounding the trainees; multi-directional audio and seamless real video to create environments and situations that will challenge trainees; a law enforcement content library; computer racks; UPS backup; and audio/projection equipment. Installation, a one-year warranty and support services are also included. VirTra Systems is the only vendor that can provide upgrades for their proprietary training system.

Ti Recon Custom Training Simulator: The Use of Force Ti Training simulator was purchased in 2014. Upgrading to this advanced, fully immersive decision-making simulator with additional training modules and equipment will enhance training for the following groups: Fire Fighters, Paramedics, EMTs, Police Officers, Students, School Administrators and Security Personnel, and Corporate Security Professionals. The Ti Recon Custom is a fabricated architectural structure that has four different configuration options and incorporates four separate projected surfaces (combined in one room or spread into several rooms) powered by one computer source. This allows trainees to move through the environment and interact with the projected scenario as it evolves and changes, whereas current configuration allows for only unidirectional engagement. The new configuration will allow for enhanced usage in the HTC smoke rooms, street scene and surrounding spaces. Ti Training is the only vendor that can provide upgrades for their proprietary training system.

SAVE Corporation E911 Simulator: In 2015 the College of DuPage purchased SAVE Corporation's 9-1-1 Simulator enabling the launch of our 9-1-1 Dispatch Operator Certification Program which was created in conjunction with DuPage Public Safety Communications (DU-COMM). This unique program has graduated over 70 participants, most of whom work in regional 9-1-1 call centers. The simulator is now due for a technology hardware upgrade, which includes 15 computer replacements configured with the previous license, including new keyboards and installation. Save Corporation is the only vendor that can provide upgrades for their proprietary training system.

VirTra	
System Hardware Upgrade	\$71,500.00
Service Olan Accessories	\$8,291.70
System Upgrade V-300 Installation	\$6,270.00
Shipping and Handling	\$1,200.00
Total, VirTra	\$87,261.70
Ti Training	
RECON Custom 4 Room Upgrade	\$78,000.00
Training Lab System Upgrade	\$14,000.00
RECON Custom Picture in Picture	\$3,500.00
BLUE Training Gun with Laser, 4ct	\$1,700.00
Custom Scenario Editing Software	\$1,000.00
Installation	\$3,500.00
Shipping	\$900.00
Total, Ti Training	\$102,600.00

SAVE Corporation	
15ct E911 Computers, Keyboards, Installation	\$44,044.80
Shipping	\$1,321.34
Total, SAVE Corporation	\$45,366.14
Total	\$235,227.84

Budget Status

	FY	2019			F	Y2020		
	Y	TD		Annual		YTD	Δ	vailable
GL Account	Spend Budge		Budget	Spend		Balance		
05-60-65006-5806001	\$	\$ - \$ 240,000		\$	-	\$	240,000	
Emergency Response CE	: Equi	pment In	struc	ctional				
				FY2	2020	Request	\$	235,228

^{*}YTD Spend equals actuals plus committed as of 4/2/20.

These purchases support the following goals and objectives of the College's Strategic Long Range Plan:

Goal #2 Value Added Education: Going beyond standard expectations and providing something more to the students and communities we serve.

Goal #3 Student Centeredness: Methods of teaching that shift the focus from the teacher to the student.

Goal #8 Infrastructure: Maintaining, improving and developing structures, systems, and facilities necessary for the delivery of high-quality education and meaningful cultural events.

This contract complies with State Statute, Board Policy, and Administrative Procedures. Contracts for goods and services which are economically procurable from only one source are exempt from bidding under the Illinois Public Community College Act, 110ILCS 805/3-27.1.

4. RECOMMENDATION

That the Board of Trustees approves the purchase of Homeland Security Training Institute simulation upgrades, maintenance and scenarios, totaling \$235,227.84, from:

VirTra, 7970 S. Kyrene Road, Tempe, AZ 85284, in the amount of \$87,261.70;

Ti Training, 4680 Table Mountain Drive, Suite 150, Golden, CO in the amount of \$102,600.00;

SAVE Corporation, PO Box 278, Edgewater, FL in the amount of \$45,366.14.

Staff Contact: Joe Cassidy, Assistant Vice President, Economic Development; Dean,

Continuing Education and Public Services Tom Brady, Associate Dean, Public Services

Date

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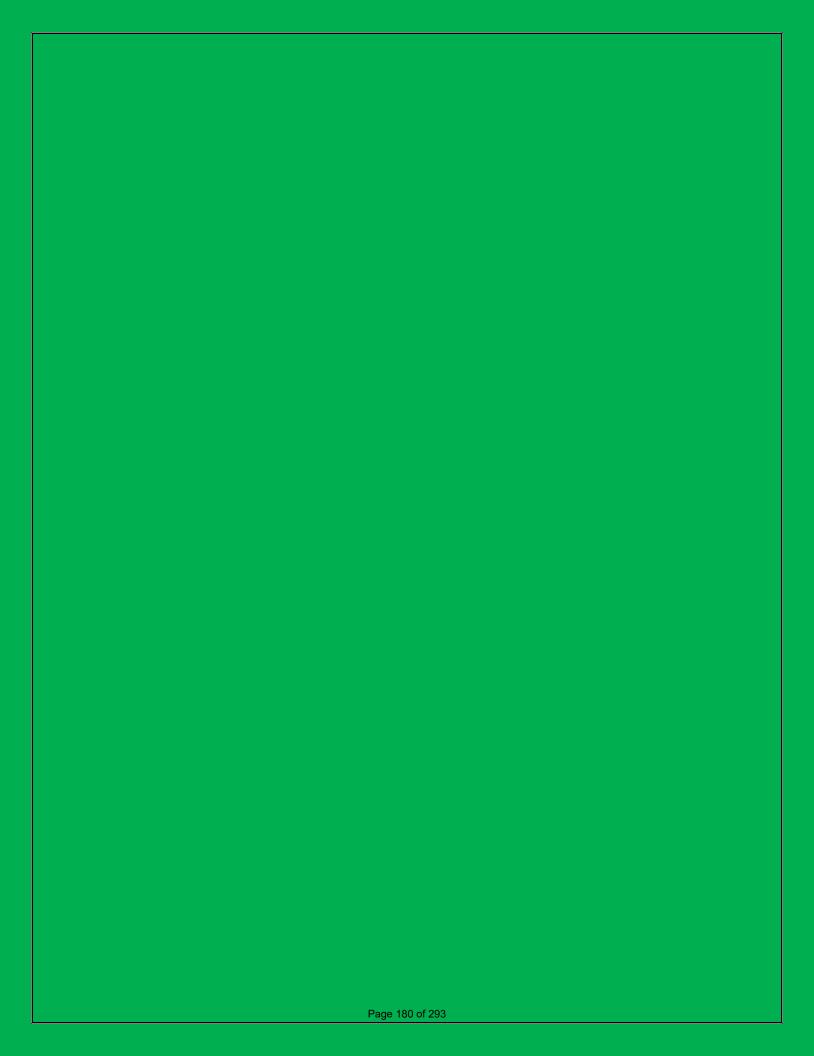
Homeland Security Training Institute (HSTI) Simulation Upgrades, Maintenance and Scenario Purchases

ITEM((\mathbf{S})	ON (REQ	UES	T:

That the Board of Trustees approves the purchase of Homeland Security Training Institute simulation upgrades, maintenance and scenarios, totaling \$235,227.84, from:
VirTra, 7970 S. Kyrene Road, Tempe, AZ 85284, in the amount of \$\$87,261.70;
Fi Training, 4680 Table Mountain Drive, Suite 150, Golden, CO in the amount of

SAVE Corporation, PO Box 278, Edgewater, FL in the amount of \$45,366.14.

Board Chairman Date Board Secretary



COLLEGE OF DuPAGE BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Student Resource Center Elevator #5 Modernization – Bid Rejection

2. REASON FOR CONSIDERATION

The Board of Trustees must approve all bid rejections.

3. BACKGROUND INFORMATION

This project scope was to modernize the SRC freight elevator car and controls. A complete set of bid documents was prepared by a qualified elevator consultant and put out for bid. Preliminary cost estimates indicated that the cost to modernize the car would be within the project budget. Of the bids received, none of them were submitted per the required procurement guidelines and were all rejected.

A legal notice for an Invitation for Bids was published on February 18, 2020 in the Daily Herald; the invitation, Bid Number 2020-B0040, was also posted to the College of DuPage Procurement Services website and distributed to the College of DuPage Center for Entrepreneurship and in-district Chambers of Commerce. Twelve (12) vendors were directly solicited. Twenty-three (23) vendors downloaded the bid documents. A pre-bid meeting was held on February 26, 2020 at 10:00 a.m. in the College of DuPage Institutional Resource Center (IRC) 1011. Five (5) vendors attended the pre-bid meeting. A public opening was held on March 11, 2020 at 2:00 p.m. in the College of DuPage Institutional Resource Center (IRC) 1011. The following individuals were in attendance: Susan Castellanos (COD Buyer/Facilitator), Anne Marie Dando (COD Purchasing Assistant/Recorder), David Virgilio (COD Assistant Financial Controller, Central Accounting/Agent of the Board), Tim Loftus (COD Senior Project Manager/Facilities), and David Ditchfield (COD Chief Engineer, West Campus, Facilities). Two (2) bids were received. One (1) woman/minority owned businesses submitted a bid.

Two (2) bids were rejected as non-responsive to the bid submission requirements. One (1) bidder was rejected for failure to submit the required completed Certification form and the second vendor failed to submit and complete the required 4.0 Bid Form.

Therefore, it is recommended that the Board of Trustees approve the rejection of all bids.

4. <u>RECOMMENDATION</u>

That the Board of Trustees rejects all bids received for the Student Resources Elevator #5 Modernization.

Staff Contacts: Bruce Schmiedl - Director of Facilities

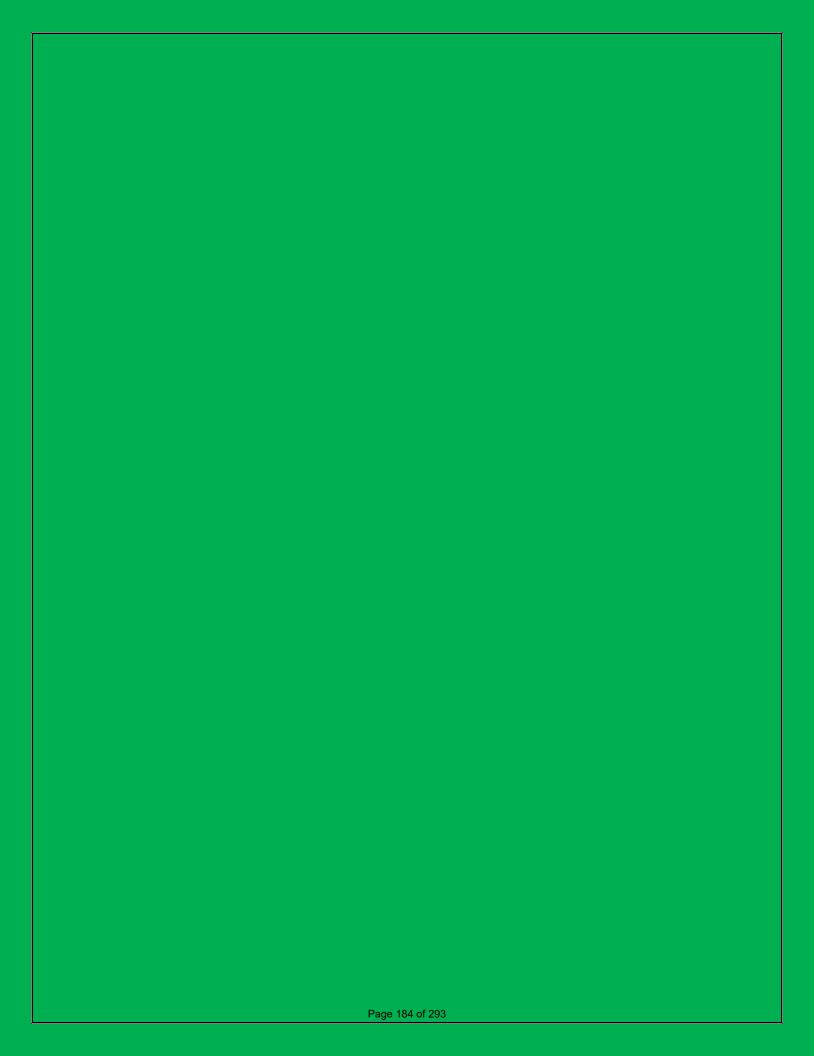
Ellen Roberts - Interim VP of Administrative Affairs

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Student Resources Center Elevator #5 Modernization

ITEM(S) ON REQUEST

That the Board of Trustees rejects all bids Elevator #5 Modernization.	received for the Student Resources
BOARD CHAIR	DATE
BOARD SECRETARY	DATE



COLLEGE OF DuPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Motion Picture Television (MPTV) Studio Upgrade to LED Lighting Phase #1

2. REASON FOR CONSIDERATION

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. BACKGROUND INFORMATION

The Motion Picture/Television TV Studio lighting grid is currently comprised of fixtures using quartz lamps providing a maximum of 75 hours per lamp life. These fixtures generate needed light for production purposes, but also generate a tremendous amount of heat in the studio itself causing our HVAC system to work hard. In addition, lamp replacements necessitate a lot of ladder work to change out lamps. Phase 1 of our project is to begin conversion to LED lighting within the studio to provide greater lamp life, but also less frequent ladder work. It is expected that the new fixtures will provide 20,000 to 50,000 hours of lamp life per unit. The added benefit is less heat output. Finally, some fixtures will provide color changing for effects for our productions.

A legal notice for an Invitation for Bids, 2020-B0030, was published on January 7, 2020 in the Daily Herald; the invitation was also posted on the College of DuPage Procurement Website, and distributed to in-district Chambers of Commerce and to the College of DuPage Center for Entrepreneurship. Twelve (12) vendors were directly solicited. Fifty-five (55) vendors downloaded the bid document. A Pre-Bid meeting was held on January 14, 2019 at 10:00 a.m. in the College of DuPage Institutional Resource Center Room (IRC 1011). Three (3) vendors attended the Pre-Bid meeting. A public opening of the bids was held on February 13, 2020 at 2:00 p.m. in the College of DuPage Procurement Department Conference Room (IRC 1011). The following individuals were in attendance: Susan Castellanos (COD Buyer/Facilitator), Anne Marie Dando (COD Procurement Assistant, Recorder), Rich Kulig (COD Manager, Network Services/Agent of the Board), Anna Gay (COD Program Support Specialist for Arts, Communications & Hospitality Department), and Lisa Saltiel (COD Program Support Specialist, Public Services Department). Two (2) bids were received. No women/minority owned businesses submitted a bid.

One (1) bid was rejected for non-compliance with the bid submission requirements due to an incomplete Certification Form and was therefore eliminated from consideration.

Vendor	Total Base Bid
Grand Stage Lighting Co., Inc.	\$86,887.18

Lowest Bid in bold

Budget Status

	F	Y2019	FY2020					
	YTD			Annual		YTD	A۱	ailable
GL Account	Spend			Budget	9	Spend	В	alance
01-10-00341-5409002	\$	58,384	\$	111,000	\$	23,740	\$	87,260
Motion Picture Televisio	vision: Equipment-Non Capital Equipment							
	FY2020 Request \$ 86					86,887		

^{*}YTD Spend equals actuals plus committed as of 4/6/20.

This purchase supports the Strategic Long Range Plan Goal # 6.3 Leverage College technology in innovative ways for the benefit of students and the community at large.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees approves the purchase for Motion Picture Television (MPTV) Studio Upgrade to LED Lighting Phase #1 from Grand Stage Lighting Company, Inc.; 3418 N. Knox Ave., Chicago, IL. 60641 for the total amount of \$86,887.18.

Staff Contact: Glenn Glinke, Program Support Specialist, Arts, Communications & Hospitality Department

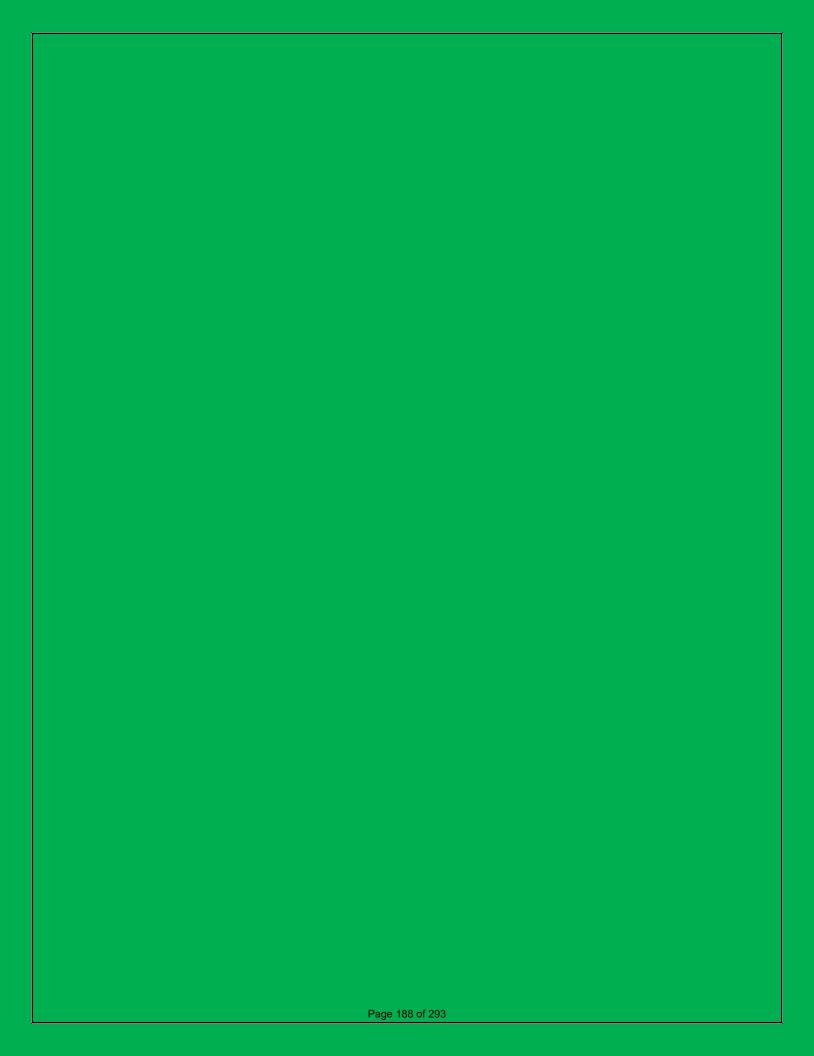
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MOTION PICTURE TELEVISION (MPTV) STUDIO UPGRADE TO LED LIGHTING PHASE #1

ITEM(S) ON REQUEST

That the Board of Trustees approves the purchase for Motion Picture Television (MPTV) Studio Upgrade to LED Lighting Phase #1 from Grand Stage Lighting Company, Inc.; 3418 N. Knox Ave., Chicago, IL. 60641for the total amount of \$86,887.18.

BOARD CHAIR	DATE	
BOARD SECRETARY	DATE	



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Other Postemployment Benefits (OPEB) Liability Actuarial Services.

REASON FOR CONSIDERATION

Contracts that exceed the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

College of DuPage provides a Retiree Healthcare Plan that covers eligible retired employees. The Plan, which is administered by the College, allows employees who retire from the College and meet retirement eligibility requirements to receive a reimbursement towards healthcare coverage from the College based on years of service and date of retirement.

With an objective to improve accounting and financial reporting for these plans, the Governmental Accounting Standards Board (GASB) issued Statement No. 75, with an effective date of the year ended June 30, 2018. The Statement required that the total OPEB liability is to be determined through a full actuarial valuation, required to be performed at least every two years, with an updated, or "roll-forward," calculation to be completed in between valuations.

After solicitation of written quotes in January 2018, the College contracted with Foster & Foster, Inc., of Naperville, Illinois, to perform a full valuation for the year ended June 30, 2018 for a fee of \$14,900, and an interim valuation for the year ended June 30, 2019 for a fee of \$3,200, for a total contract amount of \$18,100. The fee includes preparation of a report containing the valuations under GASB Statement No. 75.

The College is now seeking approval for a new two-year contract with Foster & Foster, in which they would perform a full valuation for the year ending June 30, 2020 (\$15,350), and an interim valuation for the year ending June 30, 2021 (\$3,300) for a total of \$18,650. We are seeking the utilization of the professional services exemption in order to ensure continuity of service with Foster & Foster, Inc. for two more fiscal years. An actuarial firm is not unlike an audit firm. Firm rotation is a generally good practice, however, the main goal of firm rotation is not cost, but independence, which can still be achieved even if rotation of firms is not occurring. When institutions decide to rotate firms for the sake of firm rotation, they could be exposed to a higher possibility of subpar service. First year audits/services have a much higher percentage of failing than those performed in subsequent years. Incoming firms will have a "learning curve" during the first year that could lead to a lower quality of service.

When the College solicited quotes in January 2018, Foster & Foster, Inc. provided the lower quote, when compared to our incumbent firm at that time. The College has experienced very good service from Foster & Foster, Inc., and has developed a strong relationship with them. We are recommending engaging Foster & Foster, Inc., to perform these valuations for the years ending June 30, 2020 and June 30, 2021, after which management will likely decide to solicit quotes once again.

Foster & Foster Inc.
Annual Spend

Actual					Requ	4-year			
	FY2018	F	Y2019	FY2020 FY			Y2021		Total
\$	14,900	\$	3,200	\$	15,350	\$	3,300	\$	36,750

Budget Status

F	Y2019		FY2020								
	YTD		YTD		Annual		YTD	Α	vailable		
Spend		nt Sp		E	Budget	S	Spend	В	alance		
\$	10,540	\$	21,085	\$	3,235	\$	17,850				
Contra	ctual Servi	ices E	xpense								
			FY2	2020	Request	\$	15,350				
	Fut	ture (Commitme	nts (FY2021)		3,300				
		Total Request			\$	18,650					
	\$	Spend \$ 10,540 Contractual Servi	YTD A Spend E \$ 10,540 \$ Contractual Services E	YTD Annual Spend Budget \$ 10,540 \$ 21,085 Contractual Services Expense FY2 Future Commitme	YTD Annual Spend Budget S \$ 10,540 \$ 21,085 \$ Contractual Services Expense FY2020 Future Commitments (YTD Annual YTD Spend Budget Spend \$ 10,540 \$ 21,085 \$ 3,235 Contractual Services Expense FY2020 Request Future Commitments (FY2021)	YTD Annual YTD A Spend Budget Spend B \$ 10,540 \$ 21,085 \$ 3,235 \$ Contractual Services Expense FY2020 Request Future Commitments (FY2021)				

^{*}YTD Spend equals actuals plus committed as of 4/6/20.

This purchase complies with State Statute, Board Policy and Administrative Procedures. Contracts for services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from bidding in accordance with the Illinois Public Community College Act 110 ILCS 805/3-27.1.

4. RECOMMENDATION

That the Board of Trustees approves engaging Foster & Foster, Inc., to perform OPEB liability actuarial valuations for the years ending June 30, 2020 and June 30, 2021 for a total two-year cost of \$18,650.00.

Staff Contacts: Ellen Roberts, Interim VP Administration,

Scott Brady, Interim CFO and Treasurer,

David Virgilio, Interim Controller

Date

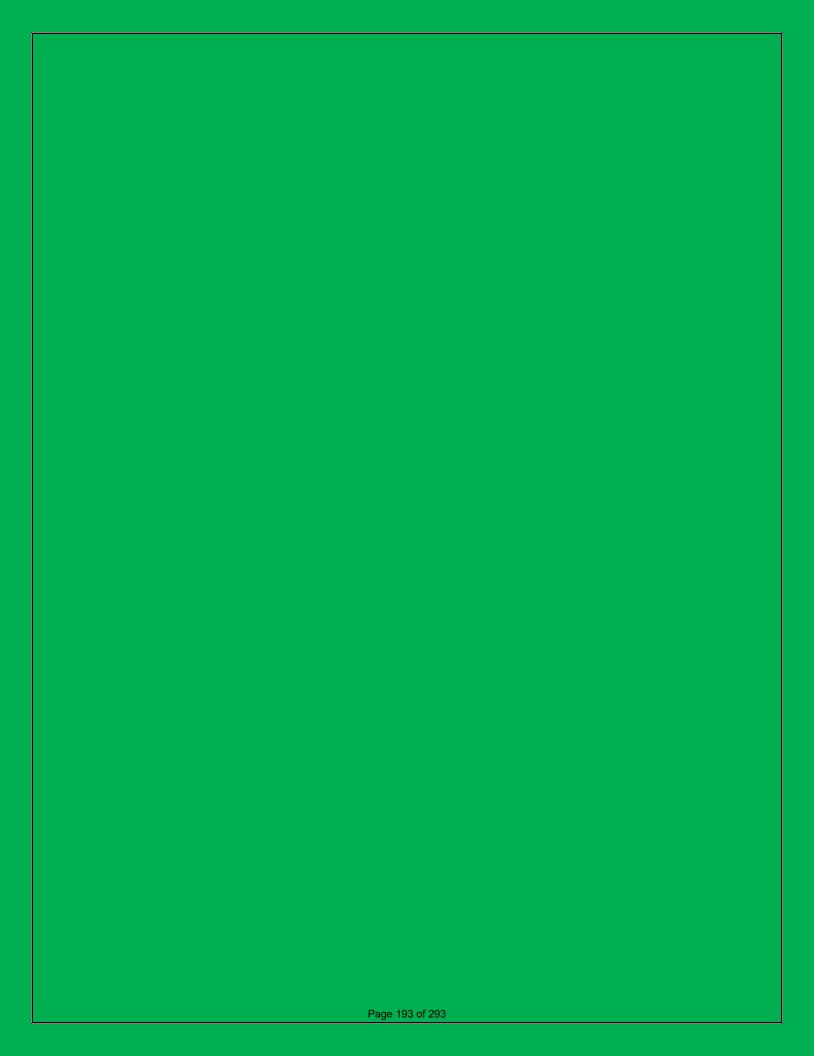
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Other Postemployment Benefits (OPEB) Liability Actuarial Services.

ITEM(s) ON REQUES	Γ:
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Board Secretary

That the Board of Trustees approves engaging Foster & Foster, Inc., to OPEB liability actuarial valuations for the years ending June 30, 2020 a 2021 for a total two-year cost of \$18,650.00.	•
Board Chairman	Date



COLLEGE OF DuPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

American Express Expense Management and Business Travel Solutions.

2. REASON FOR CONSIDERATION

Contracts with a value of greater than \$25,000 must be approved by the Board of Trustees.

3. BACKGROUND INFORMATION

In July, 2013, the Board of Trustees approved a service agreement with American Express for travel related services. The partnership with American Express has allowed the College to achieve efficiencies, reduce costs and enhance service for business travelers. Reservations for airline tickets are paid for utilizing a single Corporate Card account designated specifically for travel expenses booked via American Express, eliminating the need for employees to use personal credit cards to book reservations. Additional benefits of utilizing the card for payment include: Travel accident insurance; baggage insurance; Membership Rewards, which can be used to offset travel expenses or can be contributed to charitable organizations such as the College of DuPage Foundation; Global Assist Hotline to provide medical, legal, financial, and general assistance to travelers; world-wide support 24 hours a day, 7 days a week and web-based account access.

To further reduce costs, American Express provides robust fare search tools and techniques such as separate ticket issuance to avoid multiple-destination minimums, leveraging of one-way fares, and automated management of unused airline tickets, not available through alternate travel management companies.

Ticket Purchase Trends						
Ticket purchases in 2019 (822 tickets)	\$ 378,526					
Ticket Fees in 2019	\$ 18,500					
Note: Ticket purchases and ticket fees are charged to the individual departments.						

This recommendation requests Page proversor the College to renew its business

partnership with American Express Travel Related Services Company, Inc. and American Express Business Travel for Expense Management and Business Travel Services for a five-year term. These services provide for payment of airline tickets using the AMEX Corporate Card, reduced transaction costs and enhanced business travel services. The renewed business is also in consideration for the settlement of fraudulent expenditures posted to the College's account releasing the College from all responsibilities regarding the charges.

Budget Status

	FY2019 FY20			Y2020)20							
	YTD		YTD		YTD		-	Annual		YTD	Α	vailable
GL Account	Spend		E	Budget	S	Spend	В	Balance				
01-80-00757-5309001	\$	10,540	\$	21,085	\$	3,235	\$	17,850				
Financial Affairs: Other C	Contra	ctual Servi	ices									
				FY2	2020	Request		1,500				
		Fu	ture (Commitme	ents (4 years)		6,000				
				Т	otal	Request	\$	7,500				

^{*}YTD Spend equals actuals plus committed as of 4/6/20. Ticket purchases and ticket fees are charged to the individual departments

4. RECOMMENDATION

That the Board of Trustees approves renewal of its service agreement with American Express for Expense Management and Business Travel Solutions for a five-year term.

Staff Contact: Ellen Roberts, Interim VP for Administrative Affairs

Scott Brady Interim CFO and Treasurer

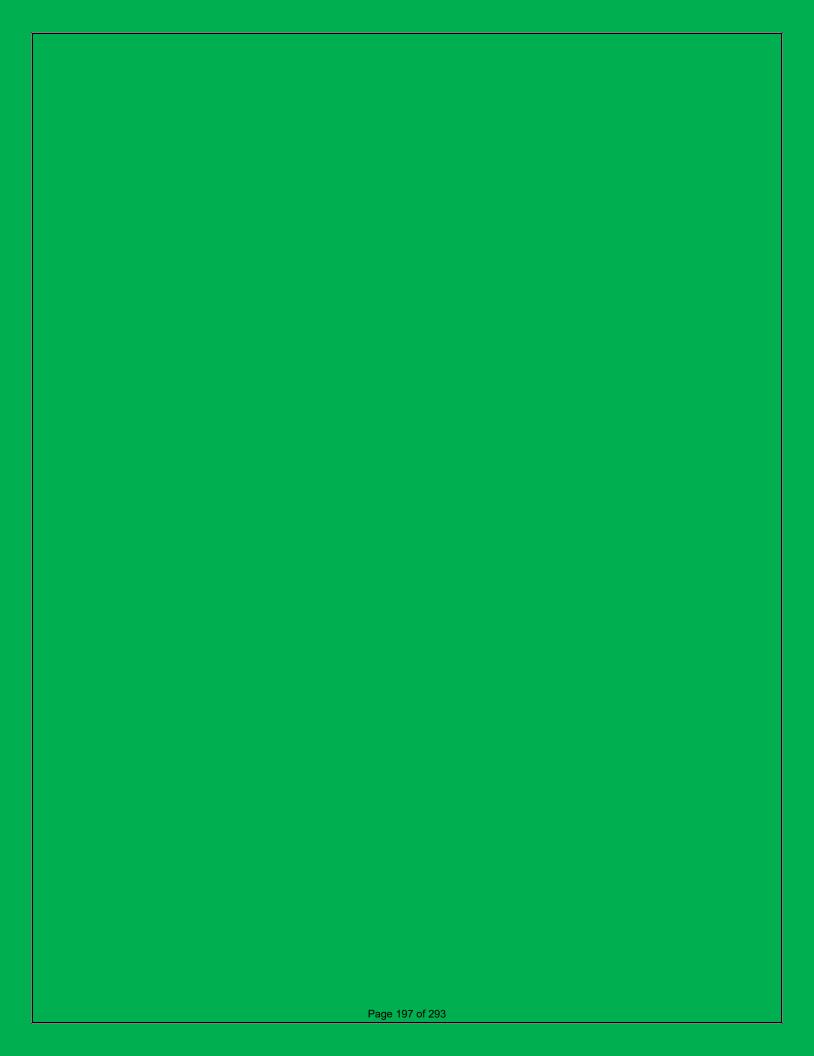
Eugene Refakes, Manager Accounting Systems & Operations

SIGNATURE PAGE FOR

American Express Expense Management and Business Travel Solutions

ITEM(S) ON REQUEST

That the Board of Trustees approves renew for Expense Management and Business T	val of its service agreement with American Express ravel Solutions for a five-yearterm.
Board Chair	DATE
SECRETARY	 Date



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Approval of reimbursement requests for Dr. Brian W. Caputo, President.

2. REASON FOR CONSIDERATION

In accordance with established practice and Board Policy 10-190, the College will reimburse the President for travel, meal, and lodging expenses incurred in connection with official College business. Reimbursement of such expenses incurred by the President will be subject to the President's monthly submission of appropriate expense reports and substantiating documentation, as well as reasonable review and approval by the Board Chair and/or the Board at a public meeting.

3. <u>BACKGROUND INFORMATION</u>

Dr. Caputo has submitted expense reimbursement requests, copies of which are submitted with the present resolution. Those requests have been reviewed. The Board is being asked to approve the permitted expenses.

4. RECOMMENDATION

That the Board of Trustees authorizes the reimbursement to Dr. Brian Caputo in the following amount for the expense reports submitted: Total \$282.13.

Staff Contact: Tracey Frye, Executive Assistant to the President

SIGNATURE PAGE

Approval of Reimbursement Requests for Dr. Brian W. Caputo

ITEM(s) ON REQUEST:	
That the Board of Trustees authorizes the reimbursement to Dr. Brian following amount for the expense reports submitted: Total \$282.13.	n Caputo in the
Board Chairman	Date
Board Secretary	Date

Expense Report

Report Name: 3.9.20 Business Lunch - M. Zimmerman

Employee Name: Caputo, Brian W.

Employee ID:

Report Header

Policy: Employee Business Expense

and Travel

Business Purpose: Business Lunch

Report Key: 38175

Report Id: FB9BD222AECC418F8024

Report Date: 03/18/2020
Approval Status: Not Submitted

Currency: US, Dollar

Transaction Date	Expense Type	Vendor	Vendor Name	City	Payment Type	Amount
03/09/2020	Business Meals - Non Travel-5502006	Cooper's Hawk	Cooper's Hawk	Downers Grove	Cash	\$46.20
	Allocations :	100.00% (\$46.20) 01-00781-80-No				
	Business Purpose :	Business Lunch				

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

Report Total:

\$46.20

Personal Expenses:

\$0.00

Amount Approved: \$46.20 **Company Disbursements** Amount Due Employee: \$46.20 Amount Due Company Card: \$0.00 Total Paid By Company: \$46.20 **Employee Disbursements** Amount Due Company: \$0.00 Amount Due Company Card From Employee: \$0.00 Total Paid By Employee: \$0.00 3/23/20 Mar 25, 2020 Interim Chief Financial Officer & Treasurer Date Chairman, Board of Trustees Date

\$46.20

Total Amount Claimed:

Frye, Tracey

Subject: LUNCH: Dr. Brian Caputo, COD/Michael Zimmerman, Director, TCD

Location: Cooper's Hawk, 1801 Butterfield Rd, Downers Grove

Start: Mon 3/9/2020 12:00 PM End: Mon 3/9/2020 1:00 PM

Show Time As: Out of Office

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Caputo, Brian **Required Attendees:** mikez@daoes.org

Topic: Coordination Meeting

COOPER'S HAWK

WINERY & RESTAURANT 1801 Butterfield Road Downers Grove, IL 60515 Phone - (331)-215-9463 www.chwinery.com

Date:

Mar09'20 01:04PM

Card Type: Visa

XXXXXXXXXXXX Acct #:

Card Entry: SWIPED Trans Type: PURCHASE

Auth Code: Check:

334/1

Table: 40024 Patricia Server:

Subtotal:

39.20

TIP

TOTAL

GUEST COPY

COOPER'S HAWK

WINERY & RESTAURANT 1801 Butterfield Road Downers Grove, IL 60515 Phone - (331)-215-9463 www.chwinery.com

40024 Patricia

Tbl	334/1	Chk Mar09'20	12:13	BPM	Gst	2
1	Bar Soup & S	ld Combo se ranch	chkn	tort	13.99	
1	BBQ Chkn Fountain Iced Tea	Sld Drink			15.99 2.99 2.99	
	Sub Tota Tax TOTAL DU			39	35.96 3.24 1.20	

For your convenience, gratuity calculations are provided based on your pre-discounted total

> 18% is \$6.47 20% is \$7.19 22% is \$7.91 THANK YOU

Wine Club Members Receive 36 Points

Expense Report

Report Name: 2/27 IMEC Conference

Employee Name: Caputo, Brian W.

Employee ID:

Report Header

Policy: Employee Business Expense

and Travel

Business Purpose: Business Conference

Report Key: 38174

Report Id: B8A1903F9AD54F819BF3

Report Date: 03/18/2020
Approval Status: Not Submitted

Currency: US, Dollar

Transaction Date	Expense Type	Vendor	Vendor Name	City	Payment Type	Amount
01/22/2020	Conference/Seminar (No Prof Dev)-5502005	Eventbrite	Eventbrite	Naperville	Company Paid	\$275.00
	Allocations :	100.00% (\$275.00) 01-00781-80				
	Business Purpose :	Business Conference				

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

Report Total: \$275.00
Personal Expenses: \$0.00

Total Amount Claimed :	\$275.00	
Amount Approved :	\$275.00	
Company Disbursements		
Amount Due Employee :	\$0.00	
Amount Due Company Card :	\$0.00	
Total Paid By Company :	\$275.00	
Employee Disbursements		
Amount Du	e Company: \$0.00	
Amount Due Company Card From	Employee: \$0.00	
Total Paid By	Employee: \$0.00	
President Director, Internal Audit Scott Brady Scott Brady (Mar 25, 2020) Interim Chief Financial Officer	Menter & Treasurer	3/23/20 Date 3/23/20 Date Mar 25, 2020 Date
Chairman, Board of Trustees		Date

Booking Business Travel

Request ID: 43A9

Approval Status: Not Submitted

Employee Name: Caputo, Brian W.
Email Address: caputob@cod.edu

Default Manager Name: Mosher, Jill M.

Default Manager Email: mosher@cod.edu

Country of Residence: UNITED STATES

Sender Name : Frye, Tracey A.

Email Address: fryetr@cod.edu

Default Manager Name: McCambridge, Wendy A.

Default Manager Email: mccambridgew@cod.edu

Country of Residence: UNITED STATES

Purpose: Attendance at the IMEC Conference on Enterprise Excellence

Expenses Transaction Date Expense Type Entry Description Foreign Amount Amount 02/27/2020 Conference/Seminar (No Prof Dev)-5502005 \$275.00

Printed on 01/15/2020 03:55 PM

Dracidant

Cháirmán, Board of Trustees

1/4

Date

Frye, Tracey

Subject: Attachments:

FW: Your Tickets for 2020 IMEC Conference on Enterprise Excellence

From: Eventbrite < orders@eventbrite.com Sent: Wednesday, January 22, 2020 3:15 PM

To: Frye, Tracey < fryetr@cod.edu>

Subject: Your Tickets for 2020 IMEC Conference on Enterprise Excellence

eventbrite

Tracey, you're good to go



Keep your tickets handy

Get the app

2020 IMEC Conference on Enterprise Excellence

💢 1 x Ticket

Order total: \$275.00

(CST) Thursday, February 27, 2020 from 8:30 AM to 4:30 PM (CST)

2020 IMEC Conference on Enterprise Excellence Presented by ACHE



PLAN. IMPLEMENT. EXCEL.

X Ticket
Order total: \$275.00

- U Thursday, February 27, 2020 from 8:30 AM to 4:30 PM (CST)
 Add to Google · Outlook · iCal · Yahoo
- NIU Naperville Conference Center
 1120 E. Diehl Rd
 Naperville, IL 60563
 (View on map)

View event details

IMEC

Follow

Questions about this event?

Contact the organizer

Order Summary

- January 22, 2020 Order

Brian Caputo 1 x Individual

\$275

\$275

View and manage your order online

Printable PDF tickets are attached to this email

Charged to the American Express card ending in

Appears on your card statement as "EB *2020 IMEC Conferen"

Contact the organizer for any questions related to this purchase.

This order is subject to Eventbrite Terms of Service, Privacy Policy, and Cookie Policy.

Ticket Information

Ticket #1: Individual

Brian Caputo caputob@cod.edu

Will you join us for the IMEC Awards for Excellence Celebration and reception, beginning at 4:45pm?

eventbrite



This email was sent to fryetr@cod.edu

Eventbrite | 155 5th St, 7th Floor | San Francisco, CA 94103

Copyright © 2020 Eventbrite. All rights reserved.



2020 IMEC Conference on Enterprise Excellence



Individual \$275.00

NIU Naperville Conference Center, 1120 E. Diehl Rd, Naperville, IL 60563

. Ordered by Tracey Frye on January

Thursday, February 27, 2020 from 8:30 AM to 4:30 PM (CST)

Eventbrite Completed

Order Information

Name

Brian Caputo



Registration Information:

Will you join us for the IMEC Awards for Excellence Celebration and reception, beginning at 4:45pm?

Do you organize events?

Start selling in minutes with Eventbrite! www.eventbrite.com



2020 IMEC Conference on Enterprise Excellence

Presented by ACHE

PLAN. IMPLEMENT. EXCEL.

8:30am – 8:40am	Welcome to the 2020 IMEC David Boulay, IMEC	Conference on Enterprise Exce	ellence					
	Auditorium							
8:40am – 9:20am	Keynote Address: A Story of Grit & Grace Lindel Fields, Tri-County Tech (2018 National Baldrige Award Recipient) Auditorium							
Breakout Round 1 9:30am – 10:15am	1A: Signal from Noise: Understanding What Your Customers Want Leslie Athey, ACHE Auditorium	1B: Strategy for Community Engagement Theresa Rutherford & Mike Janis, HSHS St. Anthony's Memorial Hospital Room 260	1C: Why Baldrige? In Support of the Pursuit of Excellence Joe Kilbride, Kilbride Consulting, Inc. Room 261					
10:15am – 10:35am	Networking Break Atrium							
Breakout Round 2 10:35am – 11:20am	2A: Vision is the Spark, Culture is the Flame Lindel Fields, Tri-County Tech Auditorium	2B: Creating a Different Future for the Department: Transforming Culture, Pursuing Excellence & Achieving Customer Loyalty Dave Fox, Advocate Good Samaritan Hospital (retired) (2010 National Baldrige Award Recipient) Room 260	2C: Benchmarking: Finding Useful Comparisons for your Most Meaningful Measures Craig Thompson, ACHE Room 261					
11:30am – 12:15pm	Networking Lunch Room 101							
12:15pm – 1:15pm	Keynote Address: How to Cr Lisa Walden, Good Company Co Auditorium	reate an Awesome Workplace onsulting						
1:15pm – 2:00pm	Cara Bannon, Director of Hu National Baldrige Award Red Deb Benning, Chief Relations Dr. PJ Caposey, Superintend Jim Carr, President CARR	ship Officer Ace Metal Crafts ent Meridian School District #2 Machine & Tool nt /CEO (retired) Advocate She	val Retirement Fund <i>(2019</i>					

Breakout Round 3 2:10pm – 2:50pm	3A: From Vision to Realization: Business Planning to Win and Keep Winning C. Richard Panico, Integrated Project Management, Inc. (2018 National Baldrige Award Recipient) Auditorium	3B: Sustained Sales Growth - Do More with Less in an Online World Parin Mody, StratMarketing Group Room 260	3C: Lessons Learned from Employee Engagement Surveys Ashley Beaudoin, IMEC Room 261				
2:50pm – 3:10pm	Networking Break						
Breakout Round 4 3:10pm – 3:55pm	Atrium 4A: "I can make a difference. Put me in a position to prove it." Impact of Workplace Productivity on Continuous Improvement Jeff Johnson, LMI Chicago	4B: Run, Don't Walk to High Reliability Pattie Skriba, Advocate Good Samaritan Hospital (retired) (2010 National Baldrige Award Recipient) Room 260	4C: Future of Work. Empowering the Workforce with Knowledge Management Eric Marotta, Salesforce Room 261				
	Auditorium	K00M 26U					
4:00pm – 4:40pm	Panel: Disciplined Approaches to Improvement and Innovation Julia Clark, PhD, MPH, Associate Director Navigant Marcia Erickson, Certified Business Coach ActionCOACH Business Coaching Kathy Goerdt, Organizational Excellence Officer Illinois Municipal Retirement Fund (2019 National Baldrige Award Recipient) Moderator: Craig Thompson, Director of Performance Excellence American College of Healthcare Executives						
	Auditorium						
4:40pm – 4:45pm	Closing IMEC Auditorium						
4:45pm – 6:00pm	2019 IMEC Silver Award for Excel Advocate Sherman Hospital — HSHS St. Anthony's Memorial Saint Anthony Hospital — Chica 2019 IMEC Bronze Award for Exc ACCIONA North American Ene Community Consolidated Scho 2019 Focus on Excellence Alternatives (for the Older Adu 2019 Interest in Excellence HAVlife Foundation — Quad Cit Pioneer Service — Addison	Elgin Hospital – Effingham ago ellence rgy (AENA) – Chicago ool District 93 – Bloomingdale ult, Inc.) - Quad Cities ties MedGyn – Addiso	YEARS of Excellence MEC‡ On Healthcare – Carbondale				

Expense Report

Report Name: March '20 ICCCP/ICCTA Meeting

Employee Name: Caputo, Brian W.

Employee ID:

Report Header

Policy: Employee Business Expense and Travel

Business Purpose: Business Meeting

Report Key: 38176

Report Id: CDD0A1CFE9E24A6F9266

Report Date: 03/18/2020 Approval Status: Not Submitted Currency: US, Dollar

Transaction Date	Expense Type	Vendor	Vendor Name	City	Payment Type	Amount
03/12/2020	Hotel-In State-5502006	Holiday Inn	Holiday Inn	Normal	Cash	\$100.80
	Business Purpose :	Business Me	eeting			
03/12/2020	Personal Car Mileage-In State- 5502006				Cash	\$67.28
	Allocations :	100.00% (\$6	87.28) 01-0078	31-80		
	Business Purpose :	Business Me	eeting			
03/11/2020	Personal Car Mileage-In State- 5502006				Cash	\$67.85
	Allocations :	100.00% (\$6	37.85) 01-0078	31-80		
	Business Purpose :	Business Me	eeting			

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

\$235.93

\$235.93

\$235.93

\$235.93

\$235.93

\$0.00

\$0.00

Report Total:

Amount Due Employee:

Total Paid By Company:

Chairman, Board of Trustees

Personal Expenses:

Amount Approved:

Amount Due Company Card:

Company Disbursements

Employee Disbursements

Total Amount Claimed:

Amount Due Company: \$0.00 Amount Due Company Card From Employee: \$0.00	
Total Paid By Employee: \$0.00	
Bran W. Caput	3/23/20
President & Mayten	3/23/20
Director, Internal Audit	Date
Scott Brady (Mar 25, 2020)	Mar 25, 2020
Interim Chief Financial Officer & Treasurer	Date

Date

Booking Business Travel

Request ID: 3YVY

Approval Status : Not Submitted

Employee Name: Caputo, Brian W.

Email Address: caputob@cod.edu

Default Manager Name : Mosher, Jill M.

Default Manager Email : mosher@cod.edu

Country of Residence : UNITED STATES

Sender Name : Frye, Tracey A.

Email Address : fryetr@cod.edu

Default Manager Name : McCambridge, Wendy A.

Default Manager Email : mccambridgew@cod.edu

Country of Residence : UNITED STATES

Purpose: Attendance at the ICCCP & ICCTA Meetings March 12 -13, 2020 Normal, IL

		Expenses		
Transaction Date 03/12/2020	Expense Type Car Mleage-In State	Entry Description	Foreign Amount \$139.20	Amount \$139.20
	Comment:	Frye, Tracey A. (11/21/2019): Approx. I	120 miles each way	
03/12/2020	Hotel-In State-5502006	Hotel - 2 nights	\$400.00	\$400.00
03/12/2020	Meals Itemized In State-5502006	2 days @ \$41.25 per day	\$82.50	\$82.50
03/12/2020	Parking-In State-5502006	Parking @ Hotel	\$50.00	\$50.00

Printed on 11/21/2019 08:07 AM

Drasidant

Chairman. Board of Trustees

11/21/19
Date 11/21/19

Date

Thank you for registering for March 2020 ICCTA/ICCCP Events Tuesday, January 21, 2020 8:19:13 AM

March 2020 ICCTA/ICCCP Events

March 2020 ICCTA/ICCCP Events

Thursday, March 12, 2020 at 9:00 AM CDT

-to-Saturday, March 14, 2020 at 12:00 PM CDT

Heartland Community College 1500 W. Raab Road

Normal, IL 61761

You are registered for the March 2020 seminar/meetings in Normal, IL. This email is confirmation of your successful registration. If any of the information displayed below is incorrect, please contact us as soon as possible.

Don't forget to reserve your hotel room. To make your reservations at the Holiday Inn Bloomington/Normal (formerly Radisson Hotel and Conference Center), copy and paste the following link into your browser.

https://www.holidayinn.com/redirect?
path=rates&brandCode=Hi&localeCode=en@ionCode=1&hotelCode=BMITC&checkInDate=11&checkInMonthYear=022020&checkOutDate=14&checkOutMonthYear=022020&_PMID=99801505&GPC=IC1&cn=no&viewfullsite=true

ATTENDEE INFORMATION

Dr Prefix: First Name: Last Name: Caputo caputob@cod.edu Email Address: College/Company: College of DuPage Attendee type: College President

EVENT ATTENDANCE

Please tell us which event(s) you plan to attend: (Please mark all that apply and verify that those marked above.)

Presidents Council Meetings Only (Thursday AM) - No charge

CEO/CAO/CSSO/CFO Joint Meeting (Thursday PM) - No charge

HOTEL INFORMATION

A block of rooms at the Holiday Inn Bloomington/Normal (formerly Radisson Hotel and Conference Center) has been set aside for the rate of \$90.00 plus tax for a King or Queen/Queen room. Please make your hotel reservations after you have completed the meeting registration process. The hotel link is located in the confirmation email and will be sent to the email address entered at the beginning of this meeting registration process. The hotel reservation cut-off date is 5:00 pm on Tuesday, February 11, 2020.

PAYMENT INFORMATION, REGISTRATION DEADLINE AND CANCELLATION POLICY

If you click "Pay by Check" below and payment is not received before or at the event, ICCTA will invoice your college immediately following the event.

The deadline to register for this event is 5:00 pm on Friday, March 6, 2020.

In order to receive a refund of any event registration fee, cancellations must be received before 5:00 pm on Friday, March 6, 2020.

Payment Summary

Name	Туре	Quantity	Fee	7	Total
Brian Caputo	Attending Thursday ICCCP and/or Joint Meetings	1	\$0.00		\$0.00

Total \$0.00

Contact Stephanie Spann Illinois Community College Trustees Association 800-454-2282 ext 3 sspann@communitycolleges.org

Add to Calendar Go to event page

This email was sent to caputob@cod.edu by sspann@communitycolleges.org because you registered for March 2020 ICCTA/ICCCP Events. <u>Click here if you no longer wish to receive emails about this event.</u>

Illinois Community College Trustees Association | 401 E. Capitol Ave, Ste 200 | Springfield | Illinois | 62701-1711



6 03-12-20 **Brian Caputo** Folio No. Room No.: 425 Fawell Boulevard AR Number Arrival 03-11-20 Glen Ellyn 60137 Group Code Departure: 03-12-20 **United States** Company Conf. No. Membership No.: Rate Code: Invoice No. Page No. : 1 of 1

Date		Description			Charges	Credits
03-11-20	*Accommodation				90.00	
03-11-20	City Tax - Room 6%				5.40	
03-11-20	State Tax Room 6%				5.40	
03-12-20	Visa					100.80
		XXXXXXXXXXX	• 3			
				Total	100.80	100.80
			•	Balance	0.00	

Guest Signature:	ignature	na	ig	S	st	Je	G
------------------	----------	----	----	---	----	----	---

I have received the goods and / or services in the amount shown herein. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Bloomington - Normal 8 Traders Circle Normal, IL 61761 Telephone: (309) 862-0101 Fax: (309) 862-0303



<u>Thursday, March 12, 2020, 9 a.m. – 11:45 p.m.</u> Community Commons Building 1406 & 1407 Heartland Community College

Or

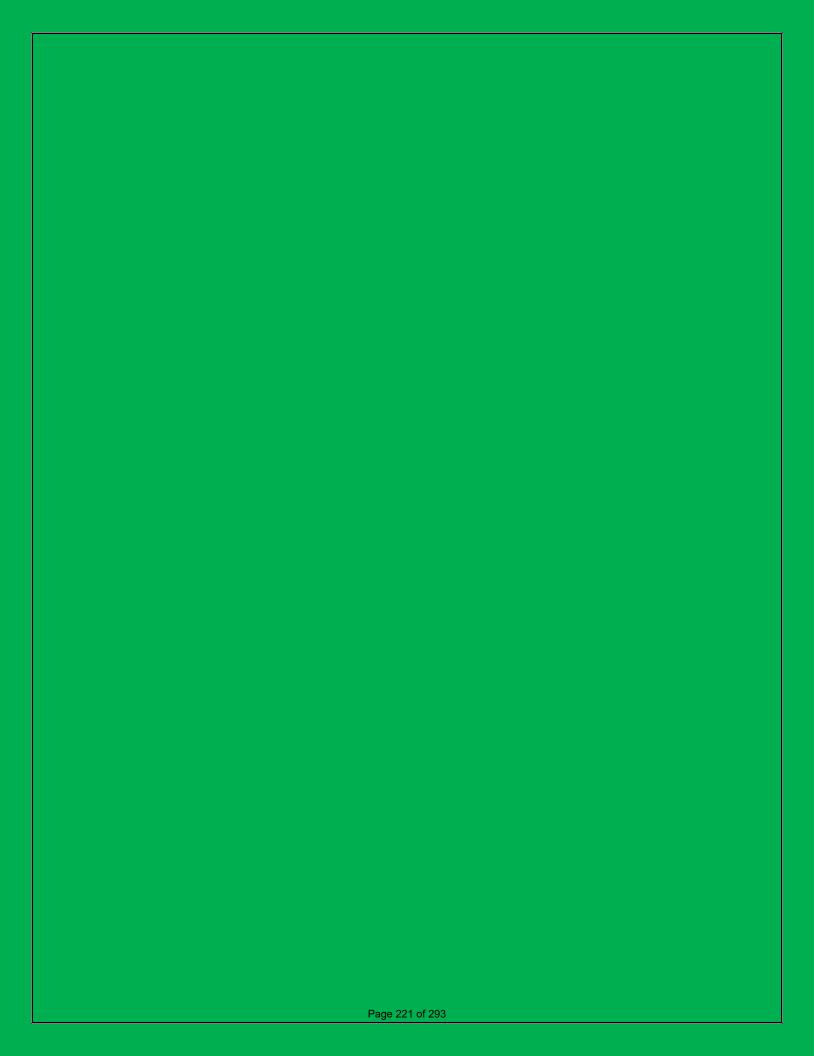
- I. Welcome and Introductions
- II. Minutes Approval (Action)
- III. Presentation from Heartland Community College
- IV. Reports
 - a. Legislative Report/Update
 - b. ICCB Report
 - c. ICCTA Report
 - d. ICCSF Report
- V. UPDATE ON CORONAVIRUS AND RESONSE
- VI. PTK Banquet Contribution (Action)
- VII. ICCTA Contribution for Annual Meeting (Action)
- VIII. Committees, Liaisons, and Ad Hoc Reports
 - a. ICCB
 - b. IBHE
 - c. Marketing and PR
 - d. Leadership Development / Leadership Academy
 - e. Phi Theta Kappa
 - f. ICCTA
 - g. IGEN
- IX. Other
- X. Adjournment

XI. Upcoming Meetings/Events

- Thursday, March 12
 1 p.m. 4 p.m., Joint ICCP/CAO/CSSO/CFO Meeting, Heartland Community College
- Saturday March 28-Monday M30th AACC Annual Conference—National Harbor, Maryland
- Tuesday, April 14
 6pm, Phi Theta Kappa All-Illinois Academic Team Banquet, Springfield, Abraham Lincoln Hotel
- Tuesday, April 28
 Morning --Student Lobby Day, Springfield
 Noon--Student Lobby Day Luncheon, Springfield Abraham Lincoln Hotel
 1:00 p.m. 4:00 p.m. ICCCP Meeting, Abraham Lincoln Hotel
- Wednesday, April 29 ICCTA Lobby Day
- Friday, June 5
 1:00 p.m. 4:00 p.m., ICCCP meeting, Chicago Marriott Downtown Mag Mile
 6:00 p.m. ICCTA Awards Dinner

CEO/CAO/CSSO/CFO Joint Meeting Agenda Thursday, March 12, 2020, 1-4 pm Heartland Community College Astroth Center Education CenterAuditorium

1-1:15 pm	Welcome and Introductions –Michael Boyd				
1:15-1:30	System Update – Brian Durham				
1:30-1:45	Senate Joint Resolution 41 Task Force Update – Michael Boyd and Marcus Brown				
	Adopted in the spring of 2019, Senate Joint Resolution 41 convened a "joint advisory council for the purposes of reviewing and scaling effective developmental education practices." The resolution's goal is "to support student academic success in entry-level, credit bearing, college coursework, as well as retention and degree completion." To learn more, visit https://www.ibhe.org/Senate-Joint-Resolution-41.html .				
1:45-2:45	Accessibility – Keith Cornille, Anna Catterson, and Jeff Newell				
2:45-3:00	Break				
3:00-4:00	Open Educational Resources – Chris Gray and Jeff Newell				



BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502 COUNTIES OF DuPAGE, COOK AND WILL STATE OF ILLINOIS

THURSDAY, MARCH 19, 2020

REGULAR BOARD MEETING ~ 6:00 P.M.

MINUTES

HELD ON CAMPUS IN SSC-2200, GLEN ELLYN, IL

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

At 6:00 p.m., Chairman Napolitano called to order the March 19, 2020 Regular Board Meeting of the College of DuPage Board of Trustees. Chairman Napolitano noted that the meeting was live streaming and that there was a conference line available for anyone wanting to join the meeting. Chairman Napolitano led the Pledge of Allegiance.

ROLL CALL

Present: Trustees Charles Bernstein, Annette Corrigan (via telephone), Maureen Dunne (via telephone), Christine Fenne, Heidi Holan, Dan Markwell and Frank Napolitano.

Absent: Student Trustee Jasmine Schuett.

A quorum was present.

Also Present: Lilianna Kalin, Assistant General Counsel, Dr. Brian Caputo, President, staff members, representatives of the press and visitors.

Chairman Napolitano noted that Trustees Corrigan and Dunne would be participating remotely due to medical concerns with the Corona virus. The Governor issued an edict that we did not have to have a quorum, however, we do have an in person quorum and it is our practice to vote to approve those trustees who participate remotely.

<u>Motion</u>: Chairman Napolitano entertained a motion to approve Trustees Corrigan and Dunne to participate remotely. Secretary Markwell moved and Trustee Holan seconded the motion.

On roll call voting aye: Trustees Bernstein, Corrigan, Dunne and Holan, Secretary Markwell, Vice Chairman Fenne and Chairman Napolitano.

On roll call voting nay: None.

Chairman Napolitano declared the motion passed.

Student Trustee Jasmine Schuett arrived at 6:23 p.m.

2. PUBLIC COMMENT

Wayne Lela spoke regarding Free Speech issues...

Public Comment received via email from Shannon Toler:

"Dear Board of Trustees,

Good evening. My comments to you tonight are mostly about gratitude and flexibility. Things we will all need strong doses of in the days, weeks and months to come as we figure out where and how to bend without breaking.

First, thank you to Jasmine Schuett for her service as the Student Trustee. You have been a wonderful advocate of student activities and the important impact they have on COD and on individual students. And welcome to Samiha Syed. We look forward to working with you.

I would like to offer special gratitude to our Learning Technologies team who are working tirelessly to support both full-time and adjunct faculty as we transition to remote teaching responsibilities. They anticipate our needs. They answer questions without judgment. They are a steady presence at an uncertain time.

While faculty are on the frontlines of responding to student needs, and we are committed to doing everything possible to support student success under these challenging circumstances, we know that many other groups are also providing critical college services at this time. Academic Support Services, Student Development, Records & Registration, Financial Aid, Admissions...are just a few of the essential functions we are grateful for and will continue to count on in the weeks and months ahead.

I think special gratitude also needs to be extended to our operating engineers, our groundskeepers and the COD police who will continue to keep our campus safe and secure long after the doors are locked.

As we offer flexibility to our students, we hope that the same flexibility will be evident throughout the institution. These are unprecedented times that will call for unprecedented measures.

I am confident that we are capable of being remarkable in our response to this crisis.

I am confident that full-time faculty, adjunct faculty, classified staff, managerial staff, the administrators and this board are ready to work together to figure out just how, when and where we need to bend.

On behalf of the faculty, I wish you all safety and health.

Regards,

Shannon Toler, President, COD Faculty Association"

3. CLOSED SESSION

None.

4. RETURN TO OPEN SESSION

None.

5. REPORTS

a. <u>Student Trustee Report</u>

Please see attached "Girl Up" Presentation which was submitted by the Student Trustee via email.

c. President's Report

Dr. Caputo stated that all instruction that can be moved online has been moved online and that includes certain labs. The College faculty and staff are working from home to the maximum extent possible. There is a skeleton crew that is on campus. There are a certain number of labs that have not been brought online and we are taking a "wait a see" approach.

The College has received a Bond Rating upgrade from Moodys from "aa1" to "aaa" which is the highest bond rating possible for general obligation bonds. I must thank the Board for your superb governance of the financial process, the Financial Affairs staff for its efficient and effective financial administration and the entire college community. This is very much a "feather in the cap" of the College of DuPage.

6. PRESENTATIONS

None.

7. INFORMATION

The following items were provided to the Board for Information:

- a. Personnel Items
- b. Financial Statements
- c. Gifts Report

- d. Construction Change Orders
- e. Monthly Construction Update
- f. Grants Report
- g. In-Kind Quarterly Donations Report
- h. Affirmative Action Plan
- i. Sabbatical and One Semester Non-Teaching Assignment Leaves for the 2020-2021 Academic Year
- j. Student Election Results

8. CONSENT AGENDA

Chairman Napolitano asked if there were any Consent Agenda items the Board would like to pull and vote on separately.

Hearing none, Chairman Napolitano entertained a motion that the Board of Trustees approve Consent Agenda. Secretary Markwell moved and Vice Chairman Fenne seconded the motion.

The Board of Trustees approved the Consent Agenda consisting of the following items:

- a. Construction Change Orders as follows:
 - Athletic Fields Returfing, Smith Group, Inc. #01 for \$19,250.00.
 - BIC Pathways for Student Success, Cordogan Clark #01 for \$18,580.00.
 - BIC Plaza Deck Expansion Joint Repair, Perkins & Will #01 for \$5,825.00.
 - BIC Plaza Deck Expansion Joint Repair, Perkins & Will #02 for \$9,973.65.
- b. Audio Visual Equipment for the Culinary & Hospitality Center as follows:

Purchase for Group A – CHC Audio Visual Switching Systems from Media Resources, 1989 University Lane, Unit C, Lisle, IL 60532 in the amount of \$71,789.00.

Rejection of all bids received for Group B – CHC Equipment Cabinets due to irregularities in the bid response form for this item.

Purchase for Group C – CHC Commercial TVs from AVES Audio Visual Systems, Inc., P.O. Box 500, Sugarland, TX 77487, in the amount of \$10,075.00.

Purchase for Group D 0 CHC PTZ Cameras from Midwest Computer Products, 33W512 Roosevelt Road, West Chicago, IL 60185 in the amount of \$11,961.00.

Purchase for Group E – CHC Mounts and Brackets from Midwest Computer Products, 33W512 Roosevelt Road, West Chicago, IL 60185 in the amount of

\$2,213.00.

- c. Three-year contract for the JDXpert Job Description Management System with HRTMS Incorporated, 5171 Glenwood Avenue, Raleigh NC 27612 for a total expenditure of \$63,000.00.
- d. Purchase of a refurbished GE Infinia II Nuclear Medicine System with the use of FY20 Perkins funds from BC Technical, 6209 Gheens Mill Road, Jeffersonville, IN 47130 in the amount of \$122,400 and a full service maintenance agreement for FY21 through FY25 in the amount of \$17,500 per year.
- e. Purchase of pool chemicals and equipment as outlined in the above table from Aqua-Pure, 1404 Joliet Road, Suite A, Romeoville, IL 60446 for an amount not to exceed \$40,000.00.
- f. Purchase of two (2) Diagnostic Medical Imaging Sonography Arterial Doppler Machines from Unetixs Vascular Inc., 125 Commerce Park Road, North Kingstown, RI 02852 for the total amount of \$66,690.00.
- g. Purchase of printing of the Class Schedules for Continuing Education FY21: Fall 2020, Spring 2021 and Summer 2021 from KK Stevens Publishing Company, 100 N. Pearl Street, Astoria, IL 61501 for the total amount of \$201,239.78.
- h. Reimbursement to Dr. Caputo in the amount of \$78.19.
- Purchase of 24 Leica DM500 Microscopes through the IPHEC Agreement from W. Nuhsbaum, Inc., 760 Ridgeview Drive, McHenry, IL 60050 for a not to exceed expenditure of \$27,992.00.
- j. Contract for the replacement of the four (4) Electronic Message Boards to Parvis Claus Sign Company, Inc., 165 Tubeway Drive, Carol Stream, IL 60188 for the total amount of \$72,452.00.
- k. Contract for the General Contractor for Athletic Fields Turf Upgrades to Hoppy;s Landscaping Inc., 15041 New Avenue, Lockport, IL 60441, for the total amount of \$1,357,141.00.
- Utility Steam Vault Door Replacement Project Bid Rejection, due to budgetary concerns.
- m. General Contractor for Paver Replacement for the Culinary and Hospitality Center
 Bid Rejection due to budgetary concerns.

n. Tuition and Fee Rate Schedule as follows:

	(Current	P	roposed
Technology Fee	\$	8.00	\$	9.00
Student Activity Fee	\$	3.70	\$	6.90
Construction Fee (\$3.80-Maintenance)	\$	7.00	\$	3.80
Debt Service Fee	\$	14.00	\$	13.00
Student-to-Student Fee	\$	0.15	\$	0.15
Subtotal Fees	\$	32.85	\$	32.85
In-District Tuition Rate	\$	104.15	\$	105.15
Out-of-District Tuition Rate	\$	291.15	\$	292.15
Out-of-State/International Rate	\$	361.15	\$	362.15
Total In-District Tuition + Fees	\$	137.00	\$	138.00
Total Out-of-District	\$	324.00	\$	325.00
Total Out-of-State/International	\$	394.00	\$	395.00
Variable Rate Tuition and Fees:				
Health Science Programs				
Total In-District Tuition + Fees	\$	241.15	\$	243.15
Total Out-of-District	\$	323.00	\$	325.00
Total Out-of-State/International	\$	393.00	\$	395.00

- o. Minutes of the February 20, 2020 Regular Board of Trustees Meeting.
- p. Closed Session of the following Meetings:
 - a. February 20, 2020
- q. Personnel Action Items
- r. Financial Reports.
- s. Increasing the aggregate spend limit for emergency cleaning supplies for Warehouse Direct, 2001 S. Mount Prospect Road, Des Plaines, IL 60018 in an additional amount not to exceed \$34,000.00.

On roll call voting aye: Student Trustee Schuett, Trustees Bernstein, Corrigan, Dunne and Holan, Secretary Markwell, Vice Chairman Fenne and Chairman Napolitano.

On roll call voting nay: None.

Chairman Napolitano declared the motion passed.

9. <u>FOR APPROVAL: Closed Session Minutes of the December 19, 2019 Board Meeting</u>

Chairman Napolitano entertained a motion that the Board of Trustees to table the Closed Session Minutes of the December 19, 2019 Board Meeting. Secretary Markwell moved and Trustee Holan seconded the motion.

On roll call voting aye: Student Trustee Schuett, Trustees Bernstein, Corrigan, Dunne and Holan, Secretary Markwell, Vice Chairman Fenne and Chairman Napolitano.

On roll call voting nay: None.

Chairman Napolitano declared the motion passed.

This item was tabled.

10. FOR APPROVAL: AlphaGraphics Wheaton Financial Report

Chairman Napolitano entertained a motion that the Board of Trustees approves the AlphaGraphics Wheaton Financial Report. Trustee Holan moved and Secretary Markwell seconded the motion.

On roll call voting aye: Student Trustee Schuett, Trustees Bernstein, Corrigan and

Holan, Secretary Markwell and Chairman Napolitano.

On roll call voting nay: None.

On roll call abstaining: Vice Chairman Fenne and Trustee Dunne.

Chairman Napolitano declared the motion passed.

11. APPROVAL: Resolution for Student Trustee Jasmine Schuett

Chairman Napolitano asked Vice Chair Christine Fenne to read the Resolution:

COLLEGE OF DUPAGE RESOLUTION OF APPRECIATION

WHEREAS, the College of DuPage Board of Trustees recognizes the outstanding and dedicated service of Wheaton resident Jasmine Schuett during her term as Student Trustee from April 25, 2019, through April 16, 2020; AND

WHEREAS, Student Trustee Schuett has consistently brought the voice of College of DuPage students and her positive attitude to the Board of Trustees during the past year; AND

WHEREAS, Student Trustee Schuett consistently provided the Board with detailed reports about student issues as the representative for the College's 25,000 students; AND

WHEREAS, Student Trustee Schuett's commitment to College of DuPage and District 502 community was further evidenced through her participation in the College's Living Leadership Program's retreat and as a voting representative for the College's Student Leadership Council; AND

WHEREAS, Student Trustee Schuett sought to make a difference on campus, serving as vice president of the College's Anatomy Club and as a COD Cares "Action Hero," with plans to continue her service to others through her recent application to the College's Nursing program; AND

WHEREAS, Student Trustee Schuett worked to further the mission of the College through her participation in Community College Advocacy Day, organized by the Illinois Community College Board Student Advisory Committee; AND

WHEREAS, Student Trustee Schuett sought to create a welcoming environment for new and prospective students through her work as a New Student Orientation leader; AND

WHEREAS, Student Trustee Schuett has been exemplary in her dedication to serving both the best interests of students and the College as a whole through her work on the Board:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees Community College District 502 does hereby offer its thanks and appreciation to Student Trustee Jasmine Schuett and wishes her success in her future academic endeavors.

PASSED AND APPROVED this 19th day of March, 2020.

<u>Motion</u>: Chairman Napolitano entertained a motion that the Board of Trustees approves the Resolution of Appreciation for Student Trustee Jasmine Schuett. Trustee Holan moved and Vice Chairman Fenne seconded the motion.

On roll call voting aye: Student Trustee Schuett, Trustees Bernstein, Corrigan, Dunne and Holan, Secretary Markwell, Vice Chairman Fenne and Chairman Napolitano.

On roll call voting nay: None.

Chairman Napolitano declared the motion passed.

Chairman Napolitano also presented the book *Gone* by Michael Grant that will be donated to the library on behalf of Student Trustee Schuett. Chairman Napolitano thanked Jasmine for her service.

12. TRUSTEE DISCUSSION

Vice Chairman Fenne stated on behalf of Glen Ellyn and Wheaton Chambers of

Commerce thank you to the College of DuPage Business Development Center, who recently shared details about small business loans and grant opportunities for our local business community.

Chairman Napolitano stated that all upcoming Trustee participation in ICCTA and ACCT conferences has been cancelled due to CDC regulations..

13. <u>CALENDAR DATES / Campus Events (Note: *= Required Board Event)</u>
*April 16, 2020 Regular Board Meeting @ 7:00 p.m. – SSC2200

14. CLOSED SESSION

Motion: At 6:23 p.m., Chairman Napolitano announced that there will be no action taken after Closed Session, Therefore, Closed Session will take place after adjournment.

Chairman Napolitano asked Lilianna Kalin, Assistant General Counsel to read the reasons indicated for closed session:

- 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- 11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- 21. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes or approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
- 29. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

15. ADJOURN

At 6:25 p.m., Chairman Napolitano entertained a motion that the March 19, 2020 Regular Board Meeting is adjourned. Secretary Markwell moved and Vice Chairman

Fenne seconded the motion.

Chairman Napolitano announced that there will be no action taken after Closed Session, Therefore, Closed Session will take place after adjournment.

On roll call voting aye: Student Trustee Schuett, Trustees Bernstein, Corrigan, Dunne and Holan, Secretary Markwell, Vice Chairman Fenne and Chairman Napolitano.

On roll call voting nay: None.

Chairman Napolitano declared the motion passed and meeting adjourned	d.
--	----

_	Daniel Markwell, Secretary	
Dated: April 16, 2020		
Frank Napolitano. Chairman		

Student Trustee Report Attachment



Girl Up College of DuPage

Information about Girl Up

- Chapter of the United Nations
- Focused on helping girls in developing countries to receive an education
- COD's chapter created in March 2019
- Featured in The Chicago Tribune
- Won "New Club Of The Year"



Assembling 52 care packages for the homeless in DuPage County



Invited youngest the Muslim elected official to speak





Page 236 of 293

Women's Empowerment Panel





×



Women's Frapowerment Panel

Join us for an afternoon of inspiration as women in the community share their stories on empowerment, education, and combatting stereotypes.

Light snacks and refreshments will be available.

Page 239 of 293

2:30-4PM

MARCH 26TH

STUDENT LIFE LOUNGE

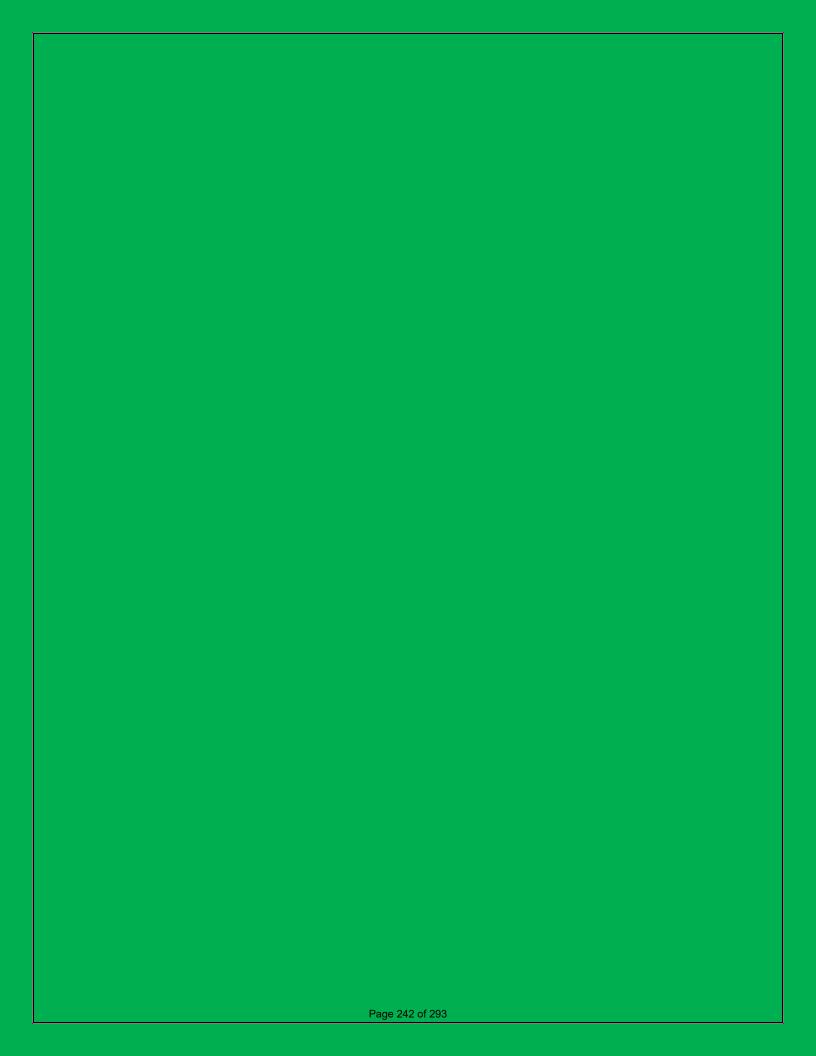
Cultural Event Collaboration with ISA and PSA:

TBD

Thank you for your time and attention.

Any questions?

You can find Girl Up COD on Instagram: @girlupcod



COLLEGE OF DuPAGE REGULAR BOARD MEETING

BOARD APPROVAL

CONFIDENTIAL For Board Only

Closed Session Meetings of the College of DuPage Board of Trustees

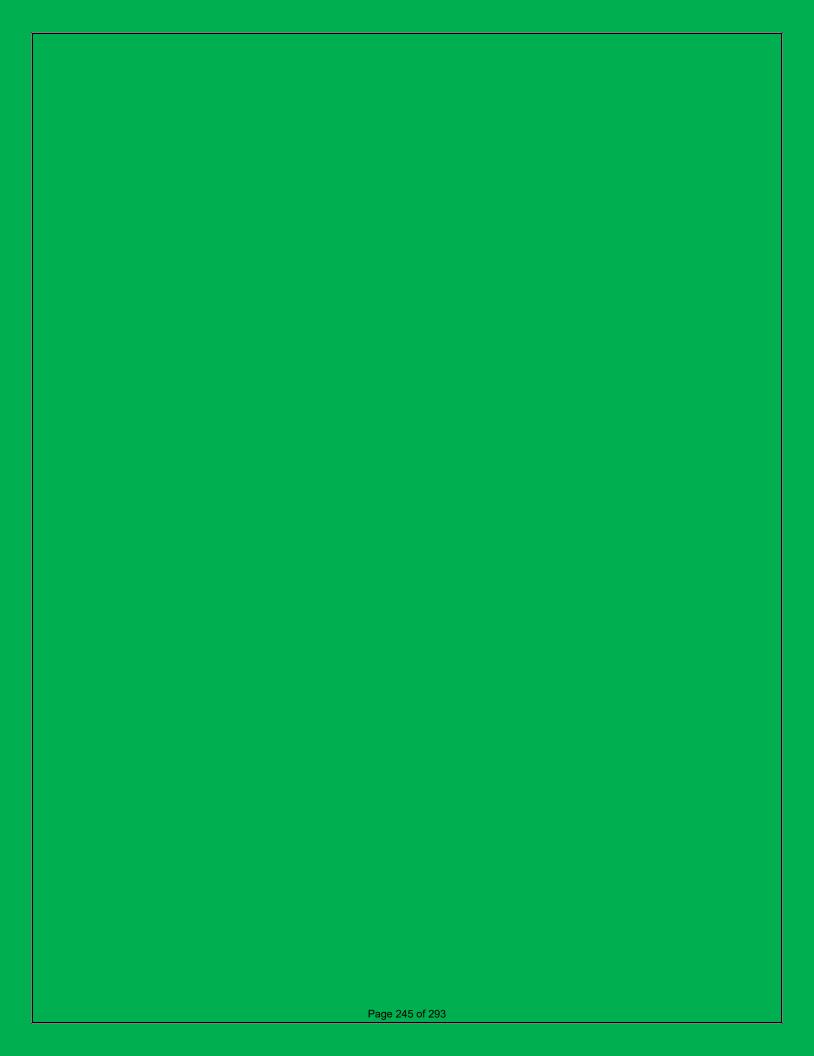
COLLEGE OF DuPAGE REGULAR BOARD MEETING

BOARD APPROVAL

CONFIDENTIALFor Board Only

Closed Session Meetings of the College of DuPage Board of Trustees

March 19, 2020



COLLEGE OF DuPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Personnel Actions.

2. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions.

3. <u>BACKGROUND INFORMATION</u>

a) Ratification of Managerial Retirements

4. **RECOMMENDATION**

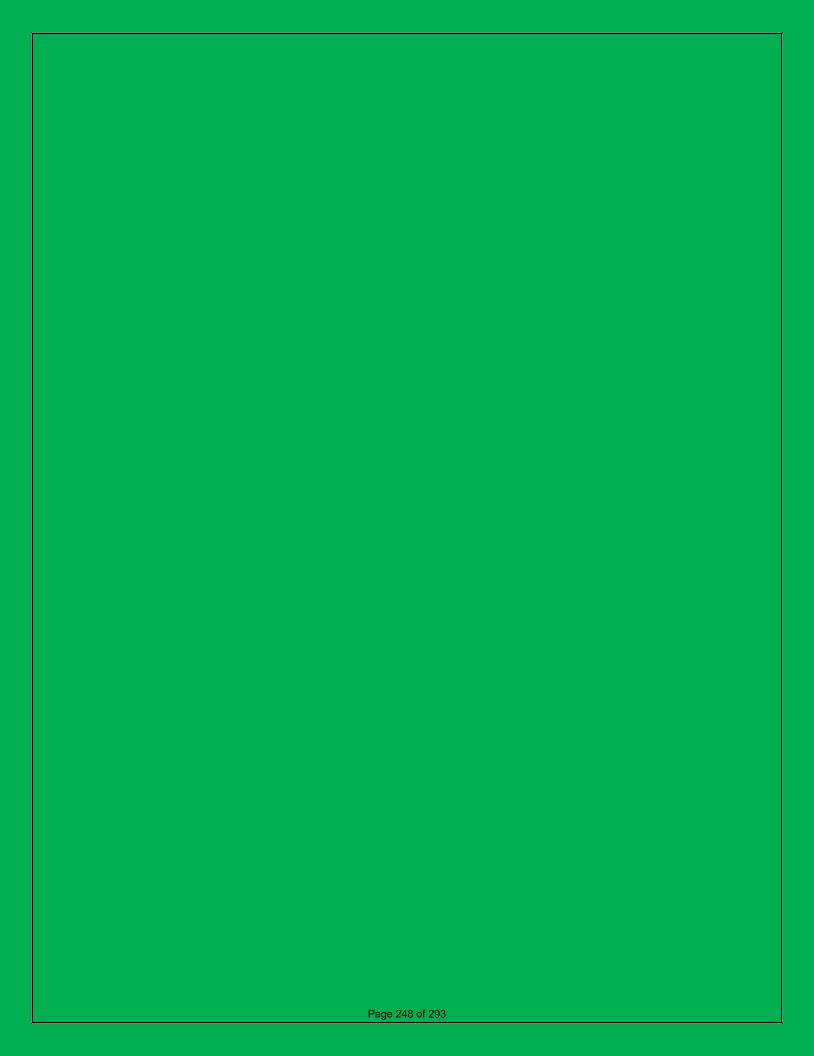
That the Board of Trustees ratifies the Managerial Retirements.

Staff Contact: Linda Sands-Vankerk, Vice President, Human Resources and Project Hire-Ed

<u>Item 8p</u> April 16, 2020

RETIREMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	End Date	<u>Type</u>	Years of <u>Service</u>
<u>MANAGERIAL</u>					
Rozina Ajanee	Supervisor, Payroll	Payroll	06/18/2020	Retirement	31 Yrs. 8 Mos.



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Financial Reports: Treasurer's Report, Payroll Report, Accounts Payable Report, All Disbursements Excluding Payroll, and Budget Transfer Report.

2. REASON FOR CONSIDERATION

Regarding orders and bills consistent with Section 3-27 of the Illinois Public Community College Act, Policy 10-65 requires that checks for items not previously approved by the Board shall require individual approval by the Board of Trustees for amounts of \$15,000 or over. We have listed all items for the month, including those over \$15,000, which will include the small subset of items over \$15,000 which is consistent with Section 3-27 of the Illinois Public Community College Act and not previously approved by the Board.

3. BACKGROUND INFORMATION

- (a) Treasurer's Report The Treasurer's Report goes to the Board for approval every month except July. The Treasurer's Report includes the receipts and disbursements for each month on strictly a cash basis.
- (b) Payroll Report This report includes disbursements from accounts payable related to Payroll items including taxes, SURS and benefits greater than \$15,000. This report is presented to the Board for approval each month.
- (c) Accounts Payable Report This report includes all Accounts Payable disbursements greater than \$15,000 excluding payroll items included in the Payroll Report. This report is presented to the Board for approval each month.
- (d) All Disbursements Excluding Payroll This report includes all disbursements for the month excluding personal payroll disbursements.

- (e) Budget Transfer Report This report is presented to the Board for approval on a monthly basis. The budget transfer report lists the funds, descriptions, amounts and reasons for the budget transfer.
- (f) Legal, Professional, and Search Fees Request approval for payment of Legal Fees, Professional Fees and Search Fees. This report is presented to the Board for approval each month.
- (g) Travel Expense/Requests- Estimated travel expenses that exceed the maximum allowable rates set forth in Exhibit A of Administrative Procedure 10-190, or total estimated travel expenses that exceed \$5,000 or \$15,000 for group travel, must be approved by the Board by roll call vote at an open meeting. If estimated travel expenses are below the maximum allowable rates but actually incurred expenses end up exceeding the maximum allowable rates, the expenses must be approved by the Board by roll call vote at an open meeting prior to reimbursement. This report is presented to the Board for approval each month.

4. RECOMMENDATION

That the Board of Trustees approves all financial reports listed above.

Staff Contact:

Ellen Roberts, Interim VP Administration, Scott Brady Interim CFO and Treasurer, David Virgilio, Interim Controller

SIGNATURE PAGE

SIGNATURE PAGE FOR FINANCIAL REPORTS

ITEM(s) ON REQUEST

THAT THE BOARD OF TRUSTEES APPROVES THE PERIOD ENDED MARCH 31, 2020.	THE FINANCIAL REPORTS FOR
Board Chairman	Date
Board Chairman	Bato
Board Secretary	Date

College of Dupage Community College District No. 502 Treasurer's Report as of 3/31/2020

Chase	Concentration	and Credit	Card Accounts

Chase Concentration and Credit Card Accounts		
Beginning Balance	\$	8,271,512
Current Activity		
Cash Receipts		3,434,261
Cash Disbursements		(14,131,875)
Wire Transfers/Bank Charges/Voids		14,074,919
Payroll		(6,875,520)
Total Monthly Activity		(3,498,215)
Ending Balance	\$	4,773,297
Cash		
Total Cash JPMorgan Bank	\$	4,773,297
Disbursement Summary		
Invoices less than \$15,000		
Checks - Vendors	\$	548,716
Echecks - Vendors		680,825
ACH transfers - Vendors		-
Wire transfers - Vendors		8,946
Sub-total Vendors	\$	1,238,487
Checks - Employees	\$	38,799
Echecks - Employees	•	136,862
Sub-total Employees	\$	175,661
Checks - Student Refunds	\$	1,466,810
E-commerce - Student Refunds		6,146,048
Sub-total Students	\$	7,612,858
Total invoices less than \$15,000	\$	9,027,006
% Electronic		77.24%
Invoices \$15,000 or more		
Checks - Vendors	\$	984,314
Echecks - Vendors		3,123,031
ACH transfers - Vendors		812,714
Wire transfers - Vendors		184,810
Total invoices \$15,000 or more	\$	5,104,869
% Electronic		80.7%
Total Cash Disbursements	\$	14,131,875
Invoices \$15,000 or more		
Payroll Related	\$	2,629,444
Accounts Payable Related	τ	2,475,425
Total Invoices \$15,000 or more	\$, , .

College of DuPage Community College District No. 502 PAYROLL REPORT CASH DISBURSEMENTS GREATER THAN \$15,000

Payroll - March 2020

	Gross	Net
Direct Deposits	\$9,612,077.73	\$6,717,432.54
Checks	\$228,940.81	\$158,087.14
Total Payroll	\$9,841,018.54	\$6,875,519.68

% Electronic 97.7%

Payroll Related Disbursements: Withholdings and Taxes Grand Total Payroll Disbursements

Payroll Disbursements - March 2020

CHECK NUMBER	CHECK DATE	PAYEE NAME	DESCRIPTION	AMOUNT
IM*A910	03/25/20	Department of Treasury	Withholding Tax - Federal 3/27/20 Payroll	\$505,740.04
IM*D21521	03/16/20	Department of Treasury	Withholding Tax - Federal 3/13/20 Payroll	\$510,705.60
IM*E0079407	03/12/20	DuPage Credit Union	Credit Union - PR Deduction 3/13/20	\$20,149.14
IM*E0079542	03/25/20	DuPage Credit Union	Credit Union - PR Deduction 3/27/20	\$20,149.14
IM*A911	03/25/20	IDES-Magnetic Media Unit	Withholding Tax - State 3/27/20 Payroll	\$201,847.66
IM*D21520	03/16/20	IDES-Magnetic Media Unit	Withholding Tax - State 3/13/20 Payroll	\$205,354.72
IM*A912	03/25/20	Navia Benefit Solutions	HSA Empl/COD Contr 3/13/20 Payroll	\$28,906.22
IM*W589	03/05/20	Navia Benefit Solutions	HSA Empl/COD Contr 2/28/20 Payroll	\$28,357.13
IM*E0079409	03/12/20	SURS-State University Retirement System	Employee Retirement Contributions - 3/13/20 Payroll	\$405,099.53
IM*E0079543	03/25/20	SURS-State University Retirement System	Employee Retirement Contributions - 3/27/20 Payroll	\$395,588.52
IM*E0079410	03/12/20	Valic Retirement Services	Annuities - 3/13/20 Payroll	\$155,397.61
IM*E0079544	03/25/20	Valic Retirement Services	Annuities - 3/27/20 Payroll	\$152,149.25
			TOTAL	\$2,629,444.56

College of DuPage Community College District No. 502

PAYROLL REPORT

CASH DISBURSEMENTS GREATER THAN \$15,000

Accounts Payable Disbursements - March 2020

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020 FOR INVOICES GREATER THAN \$15,000

CHECK NUMBER	CHECK DATE	PAYEE NAME	DESCRIPTION	AMOUNT
IM*E0079541	03/25/20	Aggressive Energy LLC	Electricity Expense	\$126,367.13
IM*0263728	03/12/20	American Express Travel Related Services Co., Inc.	Travel - Out of State	\$93,269.09
IM*0263738	03/12/20	Best Technology Systems, Inc.	Maintenance Services Expense	\$16,575.00
IM*0263739	03/12/20	Bluewater Learning Inc	IT Maintenance Services	\$20,000.00
IM*E0079456	03/12/20	Carol Fox & Associates	Advertising Expense	\$16,250.00
IM*E0079406	03/12/20	College of Dupage-CODAA	Professional Dues	\$24,296.00
IM*E0079457	03/12/20	Community College Health Consortium	Medical HD Premium - February 2020	\$1,113,350.04
IM*E0079633	03/25/20	Computer Discount Warehouse	Non-Capital Equipment	\$15,397.05
IM*E0079539	03/17/20	DAOES	Funds Held in Custody of Others	\$162,669.00
IM*E0079458	03/12/20	Delta Dental of Illinois	Dental PPO Premium February 2020	\$56,440.88
IM*A910	03/25/20	Department of Treasury	Withholding Tax - Federal	\$67,220.48
IM*D21521	03/16/20	Department of Treasury	Withholding Tax - Federal	\$71,751.45
IM*E0079627	03/25/20	Emissions Systems, Inc.	Equipment - Instructional	\$17,652.00
IM*E0079540	03/17/20	Follett Higher Education	Other Students Bookbills	\$137,576.25
IM*E0079634	03/25/20	Friendly Ford Inc	Equipment - Service	\$22,201.00
IM*A912	03/25/20	Navia Benefit Solutions	HSA Employer Contribution 3/13/20 Payroll	\$9,000.00
IM*W589	03/05/20	Navia Benefit Solutions	HSA Employer Contribution 2/28/20 Payroll	\$5,000.00
IM*E0079284	03/05/20	Nicor Enerchange	Gas Expense	\$53,885.63
IM*E0079408	03/12/20	Nicor Enerchange	Gas Expense	\$49,150.10
IM*E0079628	03/25/20	OMAX Corporation	Equipment - Instructional	\$23,950.00
IM*0263742	03/16/20	POSTMASTER - GLEN ELLYN	USPS Prepaid	\$31,000.00
IM*E0079629	03/25/20	Premier Mechanical Inc	Facilities Maintenance Service Expense	\$16,150.00
IM*0263737	03/12/20	Reliance Standard Life Insurance Company	Life Insurance Premium February 2020	\$35,658.47
IM*E0079630	03/25/20	Riverside Technologies, Inc.	Equipment - Instructional	\$19,299.00
IM*E0079409	03/12/20	SURS-State University Retirement System	Employee Retirement Contributions - COD Share	\$28,305.37
IM*E0079543	03/25/20	SURS-State University Retirement System	Employee Retirement Contributions - COD Share	\$19,908.96
IM*W591	03/31/20	Tickets.com, Inc.	Ticket Refund	\$134,453.17
IM*E0079631	03/25/20	Unipak Corp	Maintenance Supplies	\$15,880.00
IM*W590	03/17/20	United Talent Agency, Llc	Performing Arts Services	\$17,000.00
IM*E0079403	03/11/20	Village of Glen Ellyn, Illinois	Water - Sewage Expense	\$15,028.32
IM*E0079455	03/12/20	Vision Service Plan - (IV)	Vision Signature Premium - February 2020	\$16,741.03
IM*E0079632	03/25/20	VMock Inc	Other Contractual Services Expense	\$24,000.00
			TOTAL	\$2,475,425.42
		Purchases for approval to be paid in April	_	
		Harper Collins Publis	Lisa Randall Speaking Fee	\$21,500.00
			Total	\$21,500.00

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions. To view invoices on line, click the hyperlink below to take you to the College's home page. v.cod.edu/about/office_of_the_president/planning_and_reporting_docu Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month DESCRIPTION AP TYPE PAYEE CHECK DATE CHECK NO. AMOUNT 4 All Promos 3/25/2020 IM*E0079546 Invoice <\$15.000 1.154.78 Advertising Expense IM*E0079547 Invoice <\$15,000 4IMPRINT, Inc 3/25/2020 21.86 On-Campus Conf & Mtgs Invoice <\$15,000 A & P Grease Trappers, Inc. 3/11/2020 IM*0263320 875.00 Facilities Maintenance Service Expense Invoice <\$15,000 Aaron Ammons 3/11/2020 IM*0263339 500.00 Honorarium Stipend Employee Reimb Aaron Harwig 3/26/2020 IM*E0079650 1,582.39 Out-of-State Travel Costs Invoice <\$15,000 3/11/2020 IM*E0079307 Acadental In 407.50 Instructional Supplies Employee Reimb Adam Wasilewsk 3/12/2020 IM*0263724 391.00 In-State Travel Costs Employee Reimb Adela Meitz 3/12/2020 IM*E0079441 204.24 Grant Funded Travel/Conf Employee Reimb Adeline Cooke 3/26/2020 IM*F0079645 589.55 Out-of-State Travel Costs Advanced Material Services 1,085.00 Maintenance Supplies Invoice <\$15,000 3/11/2020 IM*0263321 Invoice <\$15,000 Advanced Parts & Services 3/11/2020 IM*E0079308 210.07 Maintenance Services Expense Invoice <\$15,000 Advanced Personnel, Inc. 3/11/2020 IM*0263322 6,366.57 Other Contractual Services Expense IM*0263323 Invoice <\$15.000 3/11/2020 96.47 Vehicle Supplies Advanced Stores Company, Inc Invoice <\$15,000 Advantage Team Sales Group 3/11/2020 IM*0263324 13,417.75 Other supplies Invoice <\$15,000 Affordable Auto Parts 3/25/2020 IM*E0079548 650.00 Maintenance Services Expense Invoice <\$15,000 Aggressive Energy LLC 3/25/2020 IM*E0079549 1,573.55 Electricity Expense 780.20 Electricity Expense Invoice <\$15,000 Aggressive Energy LLC 3/11/2020 IM*E0079309 Invoice >\$15,000 Aggressive Energy LLC 3/25/2020 IM*E0079541 126,367.13 Electricity Expense Invoice <\$15,000 1,506.00 Maintenance Supplies AHW LLC 3/6/2020 IM*0263262 Invoice <\$15,000 Air Products Equipment 3/11/2020 IM*0263325 4,985.00 Equipment - Instructional Invoice <\$15,000 Airgas, Inc. 3/11/2020 IM*0263326 582.62 Instructional Supplies Airgas, Inc Invoice <\$15,000 3/3/2020 IM*0263220 6.241.70 Instructional Supplies Invoice <\$15.000 Al Warren Oil Company, Inc. 3/11/2020 IM*0263327 6.081.75 Vehicle Supplies 3/11/2020 IM*0263328 Invoice <\$15,000 808.10 Maintenance Services Expense Alexander Equipment Co. Alexian Brothers Ambulatory Group 3/17/2020 IM*E0079467 526.00 Other Contractual Services Expense Invoice <\$15,000 Invoice <\$15,000 Alexian Brothers Ambulatory Group 3/11/2020 IM*E0079310 286.00 Other Contractual Services Expense Invoice <\$15,000 3/11/2020 IM*E0079306 155.00 Officials/Referees Alicia Shivers Invoice <\$15,000 3/11/2020 IM*0263485 500.00 Performing Arts Services Invoice <\$15,000 Allegiant Fire Protection LLC 3/17/2020 IM*E0079468 785.00 Facilities Maintenance Service Expense Invoice <\$15,000 Alliance Paper and Food Service Inc 3/11/2020 IM*0263329 707.26 Purchase for Resale Invoice <\$15.000 Alpha Media, LLC 3/4/2020 IM*F0079186 500.00 Advertising Expense Invoice <\$15,000 Alsco, Inc. 3/11/2020 IM*0263330 4,415.05 Instructional Supplies Invoice <\$15,000 Altorfer Industries Inc 3/11/2020 IM*0263331 8,972.10 Facilities Maintenance Service Expense IM*0263360 250.00 Other Contractual Services Expense Invoice <\$15.000 Alvin Bev 3/11/2020 Invoice <\$15,000 Amazon.com, LLC 3/11/2020 IM*0263333 7,397.38 Books and Binding Costs Invoice <\$15,000 3/11/2020 IM*0263334 123.95 Books and Binding Costs Amer Health Information 3/11/2020 IM*0263335 Invoice <\$15,000 American Dental Association 2,085.00 Dues Invoice >\$15.000 American Express Travel Related Se 3/12/2020 IM*0263728 93,269.09 Travel - Out of State American Hotel Register Company Invoice <\$15,000 3/25/2020 IM*E0079550 955.35 Instructional Supplies American Massage Therapy Associa Invoice <\$15,000 3/11/2020 IM*0263336 100.00 Dues 119.95 Instructional Supplies Invoice <\$15,000 American Medical Association 3/11/2020 IM*0263337 246.32 Books and Binding Costs Invoice <\$15,000 American Psychological Association 3/11/2020 IM*0263338 Invoice <\$15,000 American Society for Quality, Inc. 3/11/2020 IM*E0079311 857.50 Publications 61.75 Instructional Supplies Invoice <\$15,000 American Welding & Gas, Inc 3/11/2020 IM*E0079312 Employee Reimb Ami Chambers 3/26/2020 IM*E0079643 125.00 Dues Employee Reimb Ami Chambers 3/17/2020 IM*E0079513 60.96 In-State Travel Costs IM*E0079187 Invoice <\$15,000 Amsterdam Printing & Litho 3/4/2020 1,634.10 Advertising Expense 49.96 Other supplies Employee Reimb Amy Hull 3/26/2020 IM*E0079653 Amy Hull Employee Reimb 3/12/2020 IM*E0079428 71.36 Instructional Supplies IM*E0079433 Employee Reimb 3/12/2020 39.99 Tuition Reimbursement-Classified Invoice <\$15,000 Anatomical Worldwide, LLC 3/4/2020 IM*E0079188 2,336.00 Instructional Supplies Employee Reimb Andrea Polites 3/26/2020 IM*F0079671 75.00 Dues - Faculty Employee Reimb Andrea Polites 3/12/2020 IM*E0079445 316.62 In-State Travel Costs Invoice <\$15,000 Andrew Farnon 3/11/2020 IM*0263423 47.57 Funds Held in Custody of Others Employee Reimb Angela Nackovic 3/26/2020 IM*E0079666 483.39 Out-of-State Travel Costs Employee Reimb IM*E0079442 15.53 In-State Travel Costs Angela Nackovic 3/12/2020 Invoice <\$15,000 3/11/2020 IM*0263340 20.86 Maintenance Supplies Anixter, Inc Employee Reimb IM*E0079659 Ann Kopal 3/26/2020 140.00 Dues - Faculty Employee Reimb 471.69 Tuition Reimbursement-Faculty IM*E0079432 Employee Reimb Anna Campbell 3/12/2020 IM*0263691 258.76 Tuition Reimbursement-Faculty Employee Reimb Anthony Ramos 3/12/2020 IM*E0079446 1,244.44 Out-of-State Travel Costs Employee Reimb 3/26/2020 IM*E0079679 929.99 Computer Software Anthony Venezia April Zawlocki Employee Reimb 3/17/2020 IM*E0079538 1,481.95 Out-of-State Travel Costs Invoice <\$15.000 APTAC 2/26/2020 IM*F0079058 (1,515.00) Check issued in prior month; voided in current month Invoice <\$15,000 APTAC 3/3/2020 IM*0263261 1.515.00 In-State Conference Costs Invoice <\$15,000 Aqua Pure Enterprises, Inc 3/25/2020 IM*E0079551 980.05 Other Contractual Services Expense Invoice <\$15.000 Aqua Pure Enterprises, Inc. 3/11/2020 IM*E0079313 1.211.85 Other Contractual Services Expense 304.93 Instructional Supplies Invoice <\$15,000 Arbor Scientific 3/17/2020 IM*E0079469 Invoice <\$15,000 Arc Illinois 3/17/2020 IM*E0079470 501.36 Instructional Supplies Invoice <\$15,000 Arnell Steel Supply Company 3/11/2020 IM*0263341 773.94 Instructional Supplies Invoice <\$15,000 Artists Rights Society Inc 3/17/2020 IM*E0079471 25.00 Performing Arts Services Invoice <\$15,000 Artlow Systems Inc 3/11/2020 IM*0263342 3,440.00 Building Remodeling Expense Invoice <\$15,000 Ascher Brothers Inc 2/12/2020 IM*0262269 (5,000.00) Check issued in prior month; voided in current month Invoice <\$15,000 3/11/2020 IM*0263513 155.00 Officials/Referees Ashley Logan

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IM*E0079663 Ashlev McLaughlin 3/26/2020 139.52 Grant Funded Travel/Conf Employee Reimb 13,470.00 IT Maintenance Services Invoice <\$15,000 3/17/2020 IM*E0079472 ASR Analytics LLC IM*E0079189 1,143.73 Maintenance Services Expense Invoice <\$15,000 Associated Integrated Supply Chain 3/4/2020 Association for Talent Development 3/11/2020 IM*E0079314 259.00 Dues Invoice <\$15,000 Invoice <\$15,000 Association of Fundraising Professi 3/11/2020 IM*0263343 199.00 Books and Binding Costs Invoice <\$15,000 AT&T Long Distance 3/11/2020 IM*0263347 5,638.30 Telephone Expense AT&T Long Distance Invoice <\$15,000 3/11/2020 IM*0263346 2,273.60 Telephone Expense Invoice <\$15,000 AT&T Long Distance 3/11/2020 IM*0263345 153.66 Telephone Expense 96.91 Telephone Expense Invoice <\$15,000 AT&T Long Distance 3/11/2020 IM*0263344 AT&T Mobility Invoice <\$15,000 3/11/2020 IM*0263348 29.49 Cell Phone Allowance Invoice <\$15,000 Athletico Management Llc 3/17/2020 IM*E0079473 5,474.00 Other Contractual Services Expense Invoice <\$15,000 Automatic Doors Inc. 3/11/2020 IM*0263350 405.00 Maintenance Supplies IM*0263351 6.250.00 Instructional Supplies Invoice <\$15.000 3/11/2020 Aztec Software Associates Inc Invoice <\$15,000 B&H Foto & Electronics Corporation 3/25/2020 IM*E0079552 4,469.09 Audio/Visual Materials Invoice <\$15,000 B&H Foto & Electronics Corporation 3/11/2020 IM*E0079315 4,526.03 Non-Capital Equipment Invoice <\$15,000 B&H Foto & Electronics Corporation 3/4/2020 IM*E0079190 3,810.40 Audio/Visual Materials Invoice <\$15,000 Bailey Edward Design, Inc 3/25/2020 IM*E0079553 3,180.10 Architectural Services Expense Invoice <\$15,000 Baker & Taylor Books 3/11/2020 IM*0263352 131.41 Books and Binding Costs Invoice <\$15,000 Ball Horticulture Company 3/11/2020 IM*0263354 2,342.55 Purchase for Resale Invoice <\$15,000 Banc Certified Merchant Services 3/11/2020 IM*0263355 96.00 Performing Arts Services Invoice <\$15,000 Banner Personnel Service Inc 3/4/2020 IM*E0079191 2,263.83 Other Contractual Services Expens Invoice <\$15,000 Barnes & Noble Booksellers Inc 3/25/2020 IM*E0079554 683.85 Books and Binding Costs Invoice <\$15.000 3/11/2020 IM*0263647 600.00 Other Contractual Services Expense Barry Winograd IM*0263357 Invoice <\$15,000 3/11/2020 6,900.00 Building Remodeling Expense Belec Electrical Inc Benco Dental Co. 3/11/2020 IM*0263359 Invoice <\$15,000 1,028.10 Instructional Supplies Employee Reimb Benjamin Johnson 3/17/2020 IM*E0079520 547.55 Other supplies Invoice <\$15,000 3/11/2020 IM*E0079302 1,190.00 Performing Arts Services Benjamin Nadel 16,575.00 Maintenance Services Expense Invoice >\$15,000 Best Technology Systems, Inc 3/12/2020 IM*0263738 BHFX Digital Imaging Invoice <\$15,000 3/11/2020 IM*0263361 1,649.57 Instructional Supplies 209.04 Instructional Supplies Invoice <\$15,000 Blick Art Materials 3/17/2020 IM*E0079474 194.00 Instructional Supplies Invoice <\$15,000 Blick Art Materials 3/11/2020 IM*F0079316 Invoice <\$15,000 Blooming Color Inc 3/11/2020 IM*0263363 2,737.41 Printing Expense Invoice <\$15,000 Blue 360 Media, LLC 3/25/2020 IM*E0079555 4,276.12 Instructional Supplies 953.07 IT Maintenance Services Invoice <\$15.000 Bluewater Learning Inc 3/11/2020 IM*0263364 3/12/2020 IM*0263739 20,000.00 IT Maintenance Services Invoice >\$15,000 Bluewater Learning Inc 3/12/2020 IM*0263711 966.98 Tuition Reimbursement-Faculty Employee Reimb Bonnie Lode Employee Reimb 3/11/2020 IM*0263663 1,200.00 Retiree Healthcare Payments Bonnie Shalin Invoice <\$15,000 Brandon Cawthon IM*0263379 135.00 Officials/Referees 3/4/2020 IM*E0079184 4,424.40 Travel Advances Employee Reimb Brandon Wood 3/11/2020 IM*E0079398 2,200.00 Retiree Healthcare Payments Employee Reimb Branislav Rosul Invoice <\$15,000 Breakthru Beverage Illinois, LLC 3/11/2020 IM*0263366 831.60 Purchase for Resale Brenda Marcy Invoice <\$15,000 3/11/2020 IM*E0079298 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 Brett Shaffer 3/11/2020 IM*0263607 3.000.00 Other Contractual Services Expense 3/11/2020 IM*0263368 495.00 Dues Invoice <\$15.000 Brewers Association, Inc. 78.19 In-State Travel Costs Employee Reimb Brian Caputo 3/26/2020 IM*E0079639 Employee Reimb 3/5/2020 IM*E0079250 49.92 In-State Travel Costs **Brian Caputo** Employee Reimb Brian Clement 3/26/2020 IM*E0079644 167.61 Other supplies Employee Reimb 48.83 In-State Travel Costs 3/12/2020 IM*E0079419 Employee Reimb Brian Clement 3/5/2020 IM*E0079286 10,000.00 Travel Advances IM*E0079523 Employee Reimb Brian Kleemanr 3/17/2020 260.00 Dues - Classified Employee Reimb Brian Smith 3/5/2020 IM*E0079276 180.40 Tuition Reimbursement-Classified Invoice <\$15,000 Brill USA. Inc 3/11/2020 IM*0263369 116.50 Books and Binding Costs Invoice <\$15,000 Bring 2 Market LLC 3/25/2020 IM*E0079556 2,569.08 Other Contractual Services Expense 155.00 Officials/Referees Invoice <\$15,000 Brittany White 3/11/2020 IM*0263642 Invoice <\$15,000 Broadcast Electronics, Inc. 3/4/2020 IM*E0079192 2,160.00 Maintenance Services Expense Invoice <\$15.000 3/4/2020 IM*E0079193 100.93 Office Supplies Brodart Co IM*E0079475 3/17/2020 Invoice <\$15,000 279.49 Instructional Supplies Brown Industries, Inc IM*E0079511 5.75 In-State Travel Costs Employee Reimb Bryan Blinstrup 3/17/2020 5.75 In-State Travel Costs Employee Reimb IM*E0079414 5.75 In-State Travel Costs Employee Reimb Bryan Blinstrup 3/5/2020 IM*E0079248 Invoice <\$15,000 BWM Global, Inc 3/17/2020 IM*E0079476 1,800.00 Other Expenditure Invoice <\$15,000 3/11/2020 IM*0263374 100.79 Instructional Supplies C.L. Barnhouse Company C2 Publishing Invoice <\$15,000 3/6/2020 IM*0263263 3,383.00 Advertising Expense Invoice <\$15,000 C2 Publishing 12/11/2019 IM*0260455 (3,383.00) Check issued in prior month; voided in current month Invoice <\$15,000 Cambridge Educational 3/11/2020 IM*0263377 152.90 Instructional Supplies Invoice <\$15,000 Campagna-Turano Bakery, Inc 3/11/2020 IM*0263378 140.86 Instructional Supplies 6,800.00 Advertising Expense Invoice <\$15.000 Carol Fox & Associates 3/17/2020 IM*E0079477 6,305.00 Advertising Expense IM*E0079317 Invoice <\$15,000 Carol Fox & Associates 3/11/2020 3/4/2020 IM*E0079194 Invoice <\$15,000 Carol Fox & Associates 2,500.00 Advertising Expense Invoice >\$15,000 Carol Fox & Associates 3/12/2020 IM*E0079456 16,250.00 Advertising Expense Employee Reimb Carol Scott 3/11/2020 IM*0263662 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 Carolanne Garcia 3/11/2020 IM*0263442 1,866.67 Retiree Healthcare Payments Carolina Biological 18.80 Instructional Supplies Invoice <\$15,000 3/25/2020 IM*F0079557

294.55 Instructional Supplies

IM*E0079478

Invoice <\$15,000

Carolina Biological

3/17/2020

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Invoice <\$15,000 IM*E0079560 573.88 Maintenance Supplies Invoice <\$15,000 3/11/2020 IM*E0079322 862.72 Maintenance Supplies Citrine Management Associates, Inc Invoice <\$15,000 City of Napervi 3/11/2020 IM*0263384 45.00 Maintenance Services Expense 2,602.09 Electricity Expense Invoice <\$15,000 City of Naperville - Utilities 3/11/2020 IM*0263385 Invoice <\$15,000 Clare Britt 3/11/2020 IM*0263370 250.00 Advertising Expense Invoice <\$15.000 Claridge Products 3/11/2020 IM*0263386 1,014.38 Equipment - Office 149.67 Maintenance Supplies Employee Reimb Clayton Beilfuss 3/12/2020 IM*0263688 Invoice <\$15,000 Cole-Parmer Instrument Company, L 3/17/2020 IM*E0079479 1,621.96 Non-Capital Equipment Cole-Parmer Instrument Company, L IM*E0079199 Invoice <\$15.000 3/4/2020 35.15 Instructional Supplies IM*E0079503 14,848.50 Consultants Expense College Aid Services, LLC 3/17/2020 Invoice <\$15,000 Invoice <\$15,000 3/25/2020 IM*E0079621 91.00 Professional Dues College of Dupage Faculty Assoc 91.00 Professional Dues 3/12/2020 IM*E0079459 Invoice <\$15,000 College of Dupage Faculty Assoc Invoice <\$15,000 College of Dupage Foundation 3/25/2020 IM*E0079622 2,972.64 Charitable Contributions Invoice <\$15,000 3/12/2020 IM*E0079460 2,774.45 Charitable Contributions College of Dupage Foundation Invoice <\$15,000 College of Dupage Foundatio 3/11/2020 IM*0263389 500.00 Funds Held in Custody of Others Invoice <\$15,000 College of Dupage-CODAA 3/25/2020 IM*E0079623 64.88 Professional Dues Invoice >\$15,000 College of Dupage-CODAA 3/12/2020 IM*F0079406 24,296.00 Professional Dues Invoice <\$15,000 Comcast Commercial Services 3/11/2020 IM*0263391 3.667.16 Telephone Expense Invoice <\$15,000 Comcast Holdings Corporation 3/11/2020 IM*0263393 12,025.49 Advertising Expense Comcast Holdings Corporation 2,129.02 Advertising Expense Invoice <\$15,000 3/11/2020 IM*0263392 Invoice <\$15,000 Commission on Accreditation of Oph 3/11/2020 IM*0263395 1.785.68 Dues Invoice <\$15,000 Commonwealth Edison-Carol Stream 3/11/2020 IM*0263394 1,438.09 Electricity Expense 1,208.02 Other Contractual Services Expense Communications Revolving Fund Invoice <\$15,000 3/11/2020 IM*0263396 Invoice >\$15,000 Community College Health Conso 3/12/2020 IM*E0079457 1,113,350.04 Medical HD Premiums - February 2020 IM*E0079561 Invoice <\$15,000 Computer Discount Warehouse 3/25/2020 12,312.19 Equipment - Office Invoice <\$15,000 Computer Discount Warehouse 3/17/2020 IM*E0079480 4,217.01 Instructional Supplies Invoice <\$15,000 Computer Discount Warehouse 3/11/2020 IM*F0079323 8,404.98 Other supplies Invoice <\$15,000 Computer Discount Warehouse 3/4/2020 IM*E0079200 14.983.29 IT Maintenance Services Invoice >\$15,000 Computer Discount Warehouse 3/25/2020 IM*E0079633 15,397.05 Non-Capital Equipment Conference Technologies, Inc. Invoice <\$15,000 3/4/2020 IM*E0079201 156.00 IT Maintenance Services Invoice <\$15.000 Core & Main LP 3/11/2020 IM*0263397 1.486.19 Maintenance Supplies 3,000.00 IT Maintenance Services 3/11/2020 IM*0263398 Invoice <\$15,000 Cornerstone OnDemand Inc. Invoice <\$15,000 Crain's Chicago Business 3/11/2020 IM*0263399 97.95 Publications Invoice <\$15,000 Creative Craftsmen Co. Inc. 3/11/2020 IM*0263400 689.45 Instructional Supplies 3/11/2020 Invoice <\$15,000 Crosstex IM*0263402 336.40 Instructional Supplies Invoice <\$15,000 Crowdcontrolexperts.com 3/12/2020 IM*0263740 2,220.90 Non-Capital Equipment 249.00 Printing Expense Invoice <\$15,000 CTI/USA, Inc 3/11/2020 IM*0263403 2,493.00 Printing Expense Daily Herald Invoice <\$15,000 3/11/2020 IM*0263405 Employee Reimb Daniel Fahlgren 3/12/2020 IM*0263699 94.99 Maintenance Supplies Daniel Lindsey Invoice <\$15,000 3/11/2020 IM*0263509 900.00 Retiree Healthcare Payments Invoice <\$15,000 Daniel Lloyd 3/11/2020 IM*0263512 1,200.00 Retiree Healthcare Payments Employee Reimb **Danielle Cline** 3/12/2020 IM*0263696 131.74 Purchase for Resale Invoice <\$15,000 5,088.58 Rental Facility DAOES 3/4/2020 IM*E0079202 Invoice >\$15,000 DAOES 3/17/2020 IM*E0079539 162,669.00 Funds Held in Custody of Others Invoice <\$15,000 Darby Dental Supply, LLC 3/11/2020 IM*0263407 748.00 Instructional Supplies Invoice <\$15,000 Darrell Katz 3/11/2020 IM*0263488 875.00 Non-Credit instructional S Invoice <\$15,000 Darryl Haefnei 3/11/2020 IM*E0079292 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 D'Artagnan LLC 3/11/2020 IM*0263404 293.29 Instructional Supplies Invoice <\$15,000 David Brown 3/11/2020 IM*0263371 1,626.00 Retiree Healthcare Payments

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IM*E0079262 909.01 Tuition Reimbursement-Faculty 3/5/2020 Employee Reimb David Goldberg Employee Reimb 3/12/2020 IM*0263708 David Kachalon 150.00 Instructional Supplies IM*0263493 155.00 Officials/Referees Invoice <\$15,000 David King 3/11/2020 Employee Reimb David Kramer 3/26/2020 IM*E0079660 1,546.30 Instructional Supplies 744.36 Retiree Healthcare Payments Employee Reimb David Spoden 3/11/2020 IM*0263669 David Swope 3/9/2020 IM*E0079287 8,550.00 Travel Advances Employee Reimb Employee Reimb David Virgilio 3/5/2020 IM*E0079282 84.90 In-State Travel Cost Employee Reimb Dawn Chow 3/12/2020 IM*0263694 240.00 Tuition Reimbursement-Faculty Employee Reimb Deborah Ryel 3/11/2020 IM*0263659 900.00 Retiree Healthcare Payments Debra Jeffay Employee Reimb 3/12/2020 IM*E0079430 79.93 In-State Travel Costs Employee Reimb Debra Smith 3/5/2020 IM*E0079277 451.00 Dues - Faculty 1,507.20 Retiree Healthcare Payments Invoice <\$15,000 Delbert Piller 3/11/2020 IM*0263584 IM*E0079458 56,440.88 Dental PPO Premium February 2020 Invoice >\$15.000 Delta Dental of Illinois 3/12/2020 Invoice <\$15,000 3/4/2020 IM*E0079203 88.53 Office Supplies Demco, Inc Denson Shops, Inc. 254.50 Maintenance Services Expense Invoice <\$15,000 3/11/2020 IM*0263408 Invoice <\$15,000 3/11/2020 IM*0263409 831.67 Instructional Supplies Dentsply Invoice >\$15,000 Department of Treasury 3/16/2020 IM*D21521 582,457.05 Withholding Tax - Federal 572,960.52 Withholding Tax - Federal Invoice >\$15,000 Department of Treasury 3/25/2020 IM*A910 Employee Reimb Derek Jensen 3/17/2020 IM*E0079519 100.00 Tuition Reimbursement-Classified Invoice <\$15.000 Dharma Trading Co. 3/11/2020 IM*0263410 313.28 Instructional Supplies Employee Reimb Diana Martinez 3/26/2020 IM*E0079662 311.17 Performing Arts Services Employee Reimb Diana Martinez 3/17/2020 IM*E0079526 196.16 On-Campus Conf & Mtgs Employee Reimb 3/5/2020 IM*E0079270 956.31 International Travel Costs Diana Martinez IM*E0079279 Employee Reimb Diana Thielen 3/5/2020 106.08 In-State Travel Costs Invoice <\$15,000 3/11/2020 IM*0263611 100.00 On-Campus Conf & Mtgs Diane Smith Employee Reimb IM*0263723 4.60 In-State Travel Costs Invoice <\$15,000 DIRECTV, LLC 3/11/2020 IM*0263411 3.00 Non-Credit instructional Serv Invoice <\$15,000 Donald Bure 3/11/2020 IM*0263373 135.00 Officials/Referee Employee Reimb Donald DiBrita 3/12/2020 IM*0263698 162.75 Instructional Supplies Invoice <\$15,000 Donald Williams 3/11/2020 IM*0263645 135.00 Officials/Referees Invoice <\$15.000 Donna Oleson 3/11/2020 IM*0263569 1,600.00 Retiree Healthcare Payments 1,200.00 Retiree Healthcare Payments Employee Reimb Dorothy Squitieri 3/11/2020 IM*0263670 Invoice <\$15,000 Drafting Equipment Warehouse 3/11/2020 IM*0263412 614.15 Instructional Supplies IM*E0079204 Invoice <\$15.000 Dreisilker Electrical Motors 3/4/2020 73.90 Maintenance Supplies 275.00 Dues - Classified Invoice <\$15,000 DuPage Chiefs of Police Associatio 3/11/2020 IM*0263414 Invoice >\$15,000 3/25/2020 IM*E0079542 20,149.14 Credit Union DuPage Credit Union 20,149.14 Credit Union Invoice >\$15,000 3/12/2020 IM*E0079407 DuPage Credit Union Invoice <\$15.000 Dynascape 3/11/2020 IM*0263415 718.20 Instructional Supplies Invoice <\$15,000 3/11/2020 IM*0263387 135.00 Officials/Referees Earl Clemen 5,000.00 Computer Software Invoice <\$15,000 3/4/2020 IM*E0079205 conomic Modeling, LLC Invoice <\$15,000 Educ Loan - AES PHEAA 3/26/2020 IM*0265322 210.26 Wage Assignments Invoice <\$15,000 Educ Loan - AES PHEAA 3/12/2020 IM*0263729 210.26 Wage Assignments Invoice <\$15,000 Edward Don & Company 3/25/2020 IM*E0079563 582.21 Instructional Supplies 3/11/2020 Invoice <\$15.000 IM*E0079324 Edward Don & Company 1.145.23 Instructional Supplies Invoice <\$15,000 Edward Hospital & Health Services 3/11/2020 IM*E0079325 11,508.00 Instructional Service Contracts IM*0263417 Invoice <\$15,000 Edward Occupational Health 3/11/2020 309.00 Instructional Service Contracts Invoice <\$15,000 Edward Occupational Health 3/11/2020 IM*0263416 437.00 Instructional Service Contracts Employee Reimb 3/11/2020 IM*0263675 1,600.00 Retiree Healthcare Payments Invoice <\$15,000 Elenco Electronics Inc. 3/11/2020 IM*0263418 383.40 Instructional Supplies Employee Reimb Elizabeth Arnott-Hill 3/26/2020 IM*E0079636 1,822.76 Tuition Reimbursement-Faculty Employee Reimb Elizabeth Gomez de la Casa 3/26/2020 IM*E0079649 121.92 In-State Travel Costs Elizabeth Moxley Employee Reimb 3/17/2020 IM*F0079531 50.61 In-State Travel Costs Elizabeth Moxley Employee Reimb 3/5/2020 IM*E0079274 135.14 In-State Travel Costs Employee Reimb Ellen Schumache 3/26/2020 IM*E0079674 354.06 Grant Funded Travel/Conf Invoice <\$15.000 Ellucian 3/17/2020 IM*E0079481 1.331.25 IT Maintenance Services Imir Husetovic IM*E0079654 29.23 Audio/Visual Materials Employee Reimb 3/26/2020 IM*E0079429 Employee Reimb 3/12/2020 85.00 Dues - Classified Elmir Husetovic Invoice <\$15,000 IM*0263419 1,210.00 Instructional Supplies **Emergency Medical Products** 3/11/2020 Invoice <\$15,000 IM*0263372 90.00 Other Contractual Services Expense Emily Bulge Invoice >\$15,000 Emissions Systems, Inc. 3/25/2020 IM*E0079627 17,652.00 Equipment - Instructional Invoice <\$15,000 Enercon, LTD 3/25/2020 IM*E0079564 9,616.08 Building Remodeling Expense Invoice <\$15,000 3/25/2020 IM*E0079565 255.00 Architectural Services Expense Engineering Resource Associates Ir 500.00 Architectural Services Expense Invoice <\$15,000 Engineering Resource Associates In-3/11/2020 IM*E0079326 Entercom Communications Corp Invoice <\$15,000 3/17/2020 IM*F0079482 600.00 Advertising Expense Invoice <\$15,000 Entercom Communications Corp 3/11/2020 IM*E0079327 2,857.50 Advertising Expense Invoice <\$15,000 Equipment Depot 3/11/2020 IM*E0079328 350.00 Non-Credit instructional Serv Invoice <\$15.000 Eric Westerhoff 3/11/2020 IM*0263638 450.00 Officials/Referees Invoice <\$15,000 Ernest Gibson 3/11/2020 IM*0263446 1,600.00 Retiree Healthcare Payments Esperanza Wilson 3/12/2020 IM*0263725 933.10 Out-of-State Travel Costs Employee Reimb Etched in Time Inc. Invoice <\$15,000 3/25/2020 IM*E0079566 97.00 On-Campus Conf & Mtgs 1,200.00 Retiree Healthcare Payment Employee Reimb Ethel Wilkens 3/11/2020 IM*0263677 Invoice <\$15,000 Euclid Beverage, Ltd. 3/11/2020 IM*0263420 921.55 Purchase for Resale 900.00 Retiree Healthcare Payments Employee Reimb Eugene Sladel 3/11/2020 IM*0263665 Invoice <\$15,000 Evoqua Water Technologies Llc 3/25/2020 IM*E0079567 548.46 Maintenance Services Expense

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Invoice <\$15,000 First Student, Ir 3/11/2020 IM*0263424 3,348.75 Other Contractual Services Expens Fisher Scientific Company Invoice <\$15,000 3/11/2020 IM*0263425 3,315.77 Instructional Supplies Invoice <\$15,000 Fitzsimmons Surgical Supply 3/11/2020 IM*0263426 600.00 Instructional Supplies Invoice <\$15,000 Five Corners 1-Hr. Cleaners 3/11/2020 IM*0263427 625.00 Performing Arts Services Invoice <\$15,000 Flagg Creek Water Reclamation Dis 3/11/2020 IM*0263428 18.35 Water - Sewage Expense Invoice <\$15,000 Flinn Scientific 3/11/2020 IM*0263429 2,409.90 Instructional Supplies IM*0263367 Invoice <\$15.000 3/11/2020 900.00 Retiree Healthcare Payments Flora Breidenbach Invoice >\$15,000 3/17/2020 IM*E0079540 137,576.25 Other Students Bookbills Follett Higher Education Invoice <\$15,000 Follett School Solutions, Inc 3/11/2020 88.40 Instructional Supplies Invoice <\$15,000 Follett's College of DuPage 3/11/2020 IM*0263434 14,345.09 Instructional Supplies Fortune Fish Company Invoice <\$15,000 3/25/2020 IM*E0079569 163.10 Instructional Supplies Invoice <\$15,000 Fortune Fish Company 3/11/2020 IM*E0079331 662.15 Instructional Supplies Invoice <\$15,000 Fox Valley Fire & Safety Company, 3/25/2020 IM*E0079570 190.65 Facilities Maintenance Service Expense Employee Reimb Frank Balestri 3/12/2020 IM*0263686 252.50 Instructional Supplies Invoice <\$15,000 Frank Hemler 3/11/2020 IM*0263458 19.97 Funds Held in Custody of Others Employee Reimb Frank Salvatini 3/11/2020 IM*0263660 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 3/11/2020 IM*0263440 558.38 Advertising Expense Free Lance Sales IM*E0079634 22,201.00 Equipment - Service 3/25/2020 Invoice >\$15,000 Friendly Ford Inc 1,605.88 Audio/Visual Materials 3/11/2020 IM*E0079332 Invoice <\$15,000 Full Compass Systems, Ltd Employee Reimb Gary Wenger 3/11/2020 IM*0263676 1,600.00 Retiree Healthcare Payments Invoice <\$15,000 3/25/2020 IM*E0079571 781.00 Non-Capital Equipment Gaumard IM*0263444 645.00 Maintenance Supplies Invoice <\$15,000 Geese Polic 3/11/2020 Invoice <\$15,000 George Hillard 3/11/2020 IM*0263460 135.00 Officials/Referees 1,058.86 Retiree Healthcare Payments Invoice <\$15,000 George Jorgensen 3/16/2020 IM*0263953 Invoice <\$15.000 George Macht 3/11/2020 IM*0263517 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 George Patton Associates, Inc. 3/11/2020 IM*0263445 4,905.87 Non-Capital Equipment 189.99 Maintenance Supplies Employee Reimb George Pranckus 3/12/2020 IM*0263717 Invoice <\$15.000 IM*E0079333 4.100.00 Other Contractual Services Expense Getty Images (US) Inc. 3/11/2020 Employee Reimb 3/12/2020 IM*0263703 129.99 Maintenance Supplies Gianluca Gelsomini 3/17/2020 IM*E0079514 902.40 Tuition Reimbursement-Classified Employee Reimb Gilbert Egge Employee Reimb Gilbert Egge 3/12/2020 IM*E0079422 1,932.05 Out-of-State Travel Costs Employee Reimb Gilbert Egge 3/5/2020 IM*E0079259 11.62 Advertising Expense Employee Reimb 3/11/2020 IM*0263655 1,728.58 Retiree Healthcare Payments Gilberto Rivera Invoice <\$15,000 3/11/2020 IM*E0079294 Gino Impellizzer 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 Glen Ellyn School District 41 3/12/2020 IM*0263741 166.85 Other Contractual Services Expense Invoice <\$15,000 Glen O'Fallon 3/11/2020 IM*0263556 50.00 Other Contractual Services Expense Invoice <\$15,000 Gloria Atkins 3/11/2020 IM*0263349 560.16 Retiree Healthcare Payments 3/11/2020 Invoice <\$15.000 IM*0263447 1,950.00 Maintenance Supplies Goding Electric Company Golden Cutting & Sewing Supplies IM*0263448 Invoice <\$15,000 3/11/2020 748.99 Instructional Supplies Invoice <\$15,000 Grainger - Downers Grove 3/25/2020 IM*E0079572 1,112.65 Maintenance Supplies IM*E0079483 Invoice <\$15,000 Grainger - Downers Grove 3/17/2020 803.55 Non-Capital Equipment Grainger - Downers Grove 3/11/2020 IM*E0079334 707.08 Instructional Supplies Invoice <\$15,000 Grainger - Downers Grove 3/4/2020 IM*E0079208 190.49 Instructional Supplies Invoice <\$15,000 Great Lakes Higher Education Guara 3/26/2020 IM*0265323 635.66 Wage Assignments Invoice <\$15,000 Great Lakes Higher Education Guara 3/12/2020 IM*0263730 635.66 Wage Assignments Invoice <\$15,000 Gregory Mulvey 3/11/2020 IM*F0079299 500.00 Performing Arts Services 117.00 Books and Binding Costs Invoice <\$15,000 Grey House Publishing 3/11/2020 IM*0263452 Invoice <\$15,000 Guilherme Lessa Passos de Souza 3/11/2020 IM*0263504 72.10 Funds Held in Custody of Others Invoice <\$15.000 Hannah Hull-Sansone 3/11/2020 IM*0263465 85.87 Funds Held in Custody of Others IM*E0079335 Invoice <\$15.000 Harland Clarke Corporation 3/11/2020 1.465.50 Other Contractual Services Expense Hastings Air Energy Control Inc 3/11/2020 IM*0263456 247.25 Instructional Supplies Invoice <\$15,000 Hd Supply Facilities Maintenance, Lt 3/11/2020 IM*0263457 Invoice <\$15,000 375.10 Instructional Supplies Employee Reimb 3/11/2020 IM*E0079399 455.64 Retiree Healthcare Payments Invoice <\$15,000 3/11/2020 Henry Schein IM*0263459 1,820.67 Instructional Supplies Invoice <\$15,000 Heritage FS Inc 3/17/2020 IM*E0079484 823.69 Non-Credit instructional Serv Invoice <\$15,000 3/11/2020 IM*E0079337 402.43 Instructional Supplies Heritage Wine Cellars, Inc 275.29 Maintenance Supplies Invoice <\$15,000 Hines Building Supply - US LBM LLC 3/11/2020 IM*0263461 Invoice <\$15,000 HLIL Associates, LLC 3/17/2020 IM*F0079485 323.39 Performing Arts Services Invoice <\$15,000 HLIL Associates, LLC 3/11/2020 IM*E0079338 1,476.30 Performing Arts Services H-O-H Water Technology, Inc Invoice <\$15,000 3/11/2020 IM*0263454 2,409.13 Maintenance Supplies Invoice <\$15.000 Holabird & Root LLC 3/11/2020 IM*0263462 7,500.00 Building Remodeling Expense 35.00 Maintenance Services Expense Invoice <\$15,000 Holstein's Garage 3/11/2020 IM*E0079339 3/11/2020 IM*E0079340 13,200.00 Facilities Maintenance Service Expense Invoice <\$15,000 Honeywell International, Inc. Invoice <\$15,000 **HP Products Corporation** 3/11/2020 1,073.00 Maintenance Supplies Invoice <\$15,000 HP Products Corporation 3/11/2020 IM*0263463 57.30 Maintenance Supplies Employee Reimb l Chen Lin 3/12/2020 IM*E0079437 149.00 Dues Invoice <\$15,000 IACAC 3/11/2020 IM*0263467 40.00 In-State Conference Costs Invoice <\$15,000 IACAC 3/11/2020 IM*0263466 430.00 In-State Conference Costs

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Keller & Associates, Inc 3/11/2020 IM*0263480 4,643.00 Other Contractual Services Expense Invoice <\$15,000 Jack Harkins 3/11/2020 IM*0263455 1,600.00 Retiree Healthcare Payments Employee Reimb Jack Rogers 3/11/2020 IM*0263656 1,066.67 Retiree Healthcare Payments Employee Reimb Jacqueline Weaver 3/17/2020 IM*E0079537 203.00 Tuition Reimbursement-Faculty Invoice <\$15,000 Jameco Electronics 3/4/2020 IM*E0079211 173.17 Instructional Supplies Employee Reimb James Allen 3/5/2020 IM*E0079244 150.00 Funds Held in Custody of Others Invoice <\$15,000 3/11/2020 IM*0263438 1,600.00 Retiree Healthcare Payments James Frank 3/5/2020 IM*E0079271 29.33 In-State Travel Costs Employee Reimb James Martner Employee Reimb 3/26/2020 IM*E0079667 237.00 Audio/Visual Materials James Nocera Employee Reimb James Nocera 3/17/2020 IM*E0079534 198.00 Audio/Visual Materials Employee Reimb 3/12/2020 IM*E0079443 35.08 In-State Travel Costs James Nocera 3/26/2020 IM*E0079678 1,811.01 Instructional Supplies Employee Reimb James Tumavich Jane Schuber Employee Reimb 3/5/2020 IM*E0079275 86.87 In-State Travel Costs Employee Reimb Jane Smith 3/12/2020 IM*F0079448 67.86 In-State Travel Costs Employee Reimb Janet Minton 3/17/2020 IM*E0079529 14.22 Instructional Supplies Employee Reimb 3/5/2020 Janet Minton IM*E0079272 38.52 Instructional Supplies Invoice <\$15,000 Janet Moore 3/11/2020 IM*0263536 1,500.00 Other Contractual Services Expense Employee Reimb 3/11/2020 IM*E0079401 1,772.45 Retiree Healthcare Payments Janice Stanuch IM*E0079436 22.43 In-State Travel Costs Employee Reimb 3/12/2020 Jason Levaggi Employee Reimb Jason Levaggi 35.66 In-State Travel Costs 3/5/2020 IM*E0079268 Invoice <\$15,000 JBH Technologies, Inc 3/11/2020 IM*E0079344 212.00 Instructional Supplies IM*E0079575 Invoice <\$15,000 3/25/2020 130.59 Maintenance Supplie Invoice <\$15,000 JDW Kolor Patch, Inc. 3/11/2020 IM*E0079345 4,130.00 Equipment - Office Invoice <\$15,000 Jean Ford 3/11/2020 IM*0263436 900.00 Retiree Healthcare Payments Jeanette Joy Employee Reimb 3/26/2020 IM*E0079655 190.92 Out-of-State Travel Costs Jeanette Jo 10.570.83 Out-of-State Travel Costs Employee Reimb 3/17/2020 IM*E0079521 Invoice <\$15.000 Jeffrey Gorski 3/11/2020 IM*0263450 100.00 Consultants Expense IM*0263514 Invoice <\$15.000 171.74 Funds Held in Custody of Others Jenine Lulav 3/11/2020 3/11/2020 IM*0263481 524.00 Instructional Supplies Invoice <\$15,000 Jenn Sales Corporation 3/11/2020 IM*0263498 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 Jennie Labine Employee Reimb Jennifer Char IM*E0079253 475.00 Tuition Reimbursement-Classified 147.30 In-State Travel Costs Employee Reimb Jennifer Chiavola 3/5/2020 IM*E0079254 1,095.00 Out-of-State Conference Costs Employee Reimb 3/5/2020 IM*E0079258 3/26/2020 IM*E0079656 874.49 Out-of-State Travel Costs Employee Reimb Jennifer Kelley 320.82 Out-of-State Travel Costs Employee Reimb Jesse Chick 3/12/2020 IM*0263693 25.50 Postage Employee Reimb Jill Mosher 3/12/2020 IM*0263715 Employee Reimb IM*E0079263 Jillian Grauman 3/5/2020 77.75 Tuition Reimbursement-Faculty Invoice <\$15,000 JMA Construction, Inc. 3/17/2020 IM*E0079488 9,600.00 Building Remodeling Expense IM*E0079297 455.64 Retiree Healthcare Payments Invoice <\$15,000 Joanne Leone 3/11/2020 IM*0263576 Invoice <\$15,000 Joanne Parke 3/11/2020 1,200.00 Retiree Healthcare Payments Job Target.com 3/11/2020 IM*0263482 5,312.75 Advertising Expense Invoice <\$15,000 71.95 Maintenance Supplies Employee Reimb John Bardygula 3/12/2020 IM*0263687 Invoice <\$15,000 John Kovach 3/11/2020 IM*E0079295 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 John Messaglia 3/11/2020 IM*0263526 155.00 Officials/Referees Invoice <\$15,000 John Modschiedle 3/11/2020 IM*0263534 1,200.00 Retiree Healthcare Payments Employee Reimb John Wantz 3/11/2020 IM*0263674 900.00 Retiree Healthcare Payments

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Classified Kayla Chepyator Employee Reimb 3/12/2020 IM*E0079416 43.84 Grant Funded Travel/Conf IM*0263722 115.00 Tuition Reimbursement-CODA Employee Reimb Kelly Stokes 3/12/2020 3/26/2020 158.35 Tuition Reimbursement-Classified Employee Reimb IM*E0079638 Kelsey Brown Invoice <\$15,000 Kenneth Moreland 3/11/2020 IM*0263537 155.00 Officials/Referees Kennicott Brothers Company 3/11/2020 IM*0263490 1,391.98 Instructional Supplies Invoice <\$15,000 Invoice <\$15,000 Kent Adhesive Products 3/11/2020 IM*0263491 102.38 Office Supplies Invoice <\$15,000 3/11/2020 IM*0263390 135.00 Officials/Referees Kent Collins Invoice <\$15,000 3/11/2020 IM*0263451 155.00 Officials/Referees Kevin Graye Employee Reimb Kevin Medina 3/12/2020 IM*0263714 49.99 Maintenance Supplies 332.80 Instructional Supplies Invoice <\$15.000 Kilgore International 3/4/2020 IM*E0079213 1,417.81 Other supplies Employee Reimb Kimberly Morris 3/26/2020 IM*E0079665 Employee Reimb 1,093.84 Other supplies 3/5/2020 Kimberly Morris IM*E0079273 4,500.00 Performing Arts Services Invoice <\$15,000 Kirk Muspratt 3/11/2020 IM*E0079300 Employee Reimb 3/26/2020 IM*E0079668 1,667.40 Out-of-State Travel Costs Kirk Overstreet Invoice <\$15,000 Knightsbridge Global Ltd 3/11/2020 IM*0263494 50.00 Instructional Supplies Koppert Biological Systems Inc. 3/25/2020 IM*E0079576 217.36 Instructional Supplies Invoice <\$15,000 Krista Wortendyke 3/11/2020 IM*0263652 100.00 Consultants Expense Employee Reimb Kristi Hainline 3/12/2020 IM*0263705 22.43 In-State Travel Costs Employee Reimb Krystina LaSorsa 3/12/2020 IM*E0079435 771.14 In-State Travel Costs Invoice <\$15,000 Labsource 3/11/2020 IM*0263499 1,105.00 Instructional Supplies Invoice <\$15,000 Lands' End, Inc 3/4/2020 IM*E0079215 130.80 Advertising Expense Invoice <\$15,000 Larsen Envelope Co, Inc 3/17/2020 IM*E0079489 3,184.00 Office Supplies Laura Warden Invoice <\$15,000 3/11/2020 IM*0263634 85.87 Funds Held in Custody of Others Invoice <\$15.000 Law Enforcement Systems 3/11/2020 IM*0263500 169.00 Other supplies IM*E0079347 3/11/2020 68.40 Maintenance Supplies Invoice <\$15,000 Lawson Products, Inc 3/11/2020 IM*0263501 Invoice <\$15,000 Lee & Low Books, Inc 15.46 Books and Binding Costs 269.80 In-State Travel Costs Employee Reimb Lee Kesselman IM*E0079431 Invoice <\$15,000 3/11/2020 Lee Norman IM*0263552 125.00 Performing Arts Services Len's Ace Hardware, Inc 9.58 IT Maintenance Services Invoice <\$15,000 3/4/2020 IM*E0079216 Invoice <\$15,000 Len's Ace Hardware-Glen Ellyn 3/11/2020 IM*0263502 631.37 Maintenance Supplies Lester and Rosalie Anixter Center 4,060.00 Consultants Expense Invoice <\$15,000 3/11/2020 IM*0263505 Invoice <\$15.000 Lex Meat. LTD 3/11/2020 IM*0263507 3.801.02 Instructional Supplies Invoice <\$15,000 LibraryWorks Inc 3/17/2020 IM*E0079490 49.00 On-Campus Conf & Mtgs Employee Reimb Lilianna Kalin 3/12/2020 IM*0263710 1,806.13 Out-of-State Travel Costs Invoice <\$15.000 Linda Osanka 3/11/2020 IM*0263573 1.200.00 Retiree Healthcare Payments IM*E0079672 Employee Reimb Linda Sands-Vankerk 3/26/2020 90.06 On-Campus Conf & Mtgs Invoice <\$15,000 Linda Scolaro 3/11/2020 IM*0263605 300.00 On-Campus Conf & Mtgs Employee Reimb Linda Slusar 3/11/2020 IM*0263666 1,200.00 Retiree Healthcare Payments Employee Reimb Lisa Haegele 3/17/2020 IM*E0079517 990.70 Tuition Reimbursement-Classi Employee Reimb Lisa Higgins 3/5/2020 IM*E0079265 27.98 On-Campus Conf & Mtgs Employee Reimb Lisa Saltiel 3/12/2020 IM*0263719 71.34 In-State Travel Costs Employee Reimb Lisa Stock 3/12/2020 IM*E0079450 1,440.87 Out-of-State Travel Costs

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Serment Inc 3/11/2020 IM*E0079351 1,250.00 Performing Arts Services Employee Reimb Malgorzata Warias 3/26/2020 IM*F0079680 530.93 Out-of-State Travel Costs Invoice <\$15,000 Marberry Cleaners and Launderer's 3/11/2020 IM*0263519 998.56 Maintenance Services Expense Employee Reimb Marco Benassi 3/5/2020 IM*E0079247 409.87 Out-of-State Travel Costs Invoice <\$15,000 Marco Garrido 3/11/2020 IM*0263443 500.00 Honorarium Stipend IM*0263431 Invoice <\$15.000 Margaret Floric 3/11/2020 1.600.00 Retiree Healthcare Payments Invoice <\$15,000 Mariana Cruz Ramirez 3/3/2020 IM*0263223 363.02 Out-of-State Travel Costs Invoice <\$15,000 (363.02) Check issued in prior month; voided in current month Mariana Cruz Ramirez 1/15/2020 IM*0261044 Invoice <\$15,000 3/17/2020 IM*E0079492 234.34 Instructional Supplies Marianna Industries, In Marianne Myrick Invoice <\$15,000 3/11/2020 IM*E0079301 1,200.00 Retiree Healthcare Payments Marilyn Johnston Invoice <\$15,000 3/11/2020 IM*0263483 1,200.00 Retiree Healthcare Payments Employee Reimb Marina Kuchinski 3/26/2020 IM*E0079661 60.00 Dues - Faculty Employee Reimb Marina Kuchinski 3/17/2020 IM*E0079524 240.00 Dues - Faculty Invoice <\$15,000 Mark Shoults 3/11/2020 IM*0263609 155.00 Officials/Referees 129.99 Maintenance Supplies Employee Reimb Mark Zaverdas 3/12/2020 IM*0263726 Invoice <\$15.000 Markertek Supply 3/11/2020 IM*0263520 84.48 Audio/Visual Materials IM*E0079528 Employee Reimb Marsha Metcalf 3/17/2020 176.26 Grant Funded Travel/Conf Invoice <\$15,000 3/11/2020 IM*E0079304 255.64 Retiree Healthcare Payments Marsha Pobst Employee Reimb IM*0263716 319.58 Instructional Supplies 3/12/2020 IM*0263684 75.35 In-State Travel Costs Employee Reimb Mary Anderson 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 Mary Buckley 3/3/2020 IM*0263221 Invoice <\$15,000 Mary Buckley 1/29/2020 IM*0261945 (1,200.00) Check issued in prior month; voided in current month Invoice <\$15,000 Mary Calcagno 3/11/2020 IM*0263376 3,103.20 Retiree Healthcare Payments 900.00 Retiree Healthcare Payments Employee Reimb Mary Sarillo 3/11/2020 IM*0263661 1.200.00 Retiree Healthcare Payments Invoice <\$15,000 Maryann Krieglstein 3/11/2020 IM*0263496 Mathieson Corp Invoice <\$15,000 3/11/2020 IM*0263521 2,075.96 Other Contractual Services Expe Matt Foster IM*E0079260 939.49 On-Campus Conf & Mtgs Employee Reimb 3/5/2020 Invoice <\$15,000 3/11/2020 IM*0263489 Matthew Kennedy 34.26 Funds Held in Custody of Others 3/12/2020 IM*0263721 303.55 Instructional Supplies Employee Reimb Matthew Shevitz Employee Reimb Maureen Mitacek 3/26/2020 IM*E0079664 134.05 On-Campus Conf & Mtgs 102.95 In-State Travel Costs Employee Reimb Maureen Waller 3/5/2020 IM*E0079283 Invoice <\$15,000 McGraw-Hill Global Education, Inc. 3/11/2020 IM*0263523 69.56 Books and Binding Costs Invoice <\$15,000 3/11/2020 IM*0263524 McMaster Carr Supply 3,403.99 Instructional Supplies Medline Industries, Inc 650.86 Instructional Supplies Invoice <\$15,000 3/11/2020 IM*0263525 Meher Choksey Invoice <\$15,000 3/11/2020 IM*0263383 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 M-F Athletic Co. Inc. 3/11/2020 IM*E0079350 1,449.00 Non-Capital Equipment 3/11/2020 99.00 Rental Facility Invoice <\$15.000 Mi-Box IM*0263527 Employee Reimb Michael Conwood 3/12/2020 IM*E0079420 4.60 In-State Travel Costs Employee Reimb Michael Conwood 3/5/2020 IM*E0079256 4.60 In-State Travel Costs IM*E0079427 Employee Reimb Michael Grygleski 3/12/2020 6.33 In-State Travel Costs Employee Reimb 6.33 In-State Travel Costs Michael Grygleski 3/5/2020 IM*E0079264 IM*0263516 Invoice <\$15,000 Michael Mache 3/11/2020 135.00 Officials/Referees Employee Reimb Michael Maddox 3/17/2020 IM*E0079525 37.12 Instructional Supplies 167.10 Dues - Faculty Employee Reimb Michael O'Leary 3/17/2020 IM*E0079535 Invoice <\$15,000 Micro Center Sales Corporation 3/11/2020 IM*0263528 79.99 IT Maintenance Services Invoice <\$15,000 Midway Dental Supply Detroit, LLC 3/4/2020 IM*E0079217 353.50 Maintenance Services Expense Invoice <\$15,000 Midway Staffing, Inc 3/25/2020 IM*E0079577 10,666.39 Custodial Services Invoice <\$15,000 Midway Staffing, Inc 3/17/2020 IM*E0079493 9,791.47 Custodial Services Midway Staffing, Inc Invoice <\$15.000 IM*E0079352 11.271.11 Custodial Services 3/11/2020 IM*E0079218 Midway Staffing, Inc 3/4/2020 11,435.23 Custodial Services Invoice <\$15,000 Invoice <\$15,000 Midwest Capital Managers IM*0265325 186.77 Wage Assignments 3/26/2020 Midwest Fun Factory, Inc. Invoice <\$15,000 3/11/2020 IM*0263529 1,125.00 Other Contractual Services Expense Invoice <\$15,000 Midwest Imports 3/25/2020 IM*E0079578 395.83 Instructional Supplies Invoice <\$15,000 Midwest Imports 3/11/2020 IM*E0079353 788.60 Instructional Supplies Invoice <\$15,000 Midwest Tape LLC 3/11/2020 IM*0263530 26.53 Books and Binding Costs Midwest Veterinary Supply, Inc Invoice <\$15,000 3/11/2020 IM*0263531 17.17 Instructional Supplies 79.95 Maintenance Supplies Miguel Avila Garcia Employee Reimb 3/12/2020 IM*0263685 Invoice <\$15,000 Minitex 3/11/2020 IM*0263532 140.00 Office Supplies Invoice <\$15,000 Mitchell Repair Information Compa 3/11/2020 IM*0263533 1.469.00 Publications Employee Reimb Mitzi Thomas 3/5/2020 IM*E0079280 75.00 Dues - Faculty Employee Reimb 3/12/2020 Monika Gadek-Stephan IM*0263702 98.00 Tuition Reimbursement-CODA Invoice <\$15,000 3/25/2020 IM*E0079579 319.75 Equipment - Instructional Monoprice, Inc. Invoice <\$15,000 Motorola Solutions 3/17/2020 IM*E0079494 1,224.00 Other Contractual Services Expense Invoice <\$15,000 Mouser Electronics 3/25/2020 IM*E0079580 138.39 Equipment - Instructional Invoice <\$15,000 Mouser Electronics 3/11/2020 IM*E0079354 587.37 Instructional Supplies Invoice <\$15,000 MPS 3/11/2020 IM*0263538 91.30 Books and Binding Costs Invoice <\$15,000 MSC Industrial Supply 3/11/2020 IM*0263539 2,584.11 Instructional Supplies

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

Employee Reimb

Philip Zuber

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Stearns 3/12/2020 IM*0263732 528.46 Wage Assignments 23,950.00 Equipment - Instructional Invoice >\$15,000 3/25/2020 IM*E0079628 OMAX Corporation 99.45 Books and Binding Costs Invoice <\$15,000 3/11/2020 IM*0263571 Omnigraphics, Inc Omnigraphics, Inc. Invoice <\$15,000 3/11/2020 IM*0263570 81.85 Books and Binding Costs Invoice <\$15,000 Open Table, Inc. 3/11/2020 IM*0263572 276.50 Other Contractual Services Expense IM*E0079581 86.55 Vehicle Supplies Invoice <\$15.000 O'Reilly Auto Parts 3/25/2020 Invoice <\$15,000 O'Reilly Auto Parts 3/4/2020 IM*E0079222 84.25 Vehicle Supplies Employee Reimb Or'Shaundra Benson-Meirick 3/17/2020 IM*E0079510 1,304.79 Out-of-State Travel Costs P&G Oral Health Invoice <\$15,000 3/11/2020 IM*0263575 307.56 Instructional Supplies Invoice <\$15,000 3/25/2020 IM*E0079582 174.80 Advertising Expense 3/17/2020 Invoice <\$15,000 Paddock Publications IM*E0079498 1,316.49 Advertising Expense IM*E0079223 Invoice <\$15,000 Paddock Publications 3/4/2020 4,013.00 Advertising Expense Invoice <\$15,000 Paola Cabal 3/11/2020 IM*0263375 600.00 Consultants Expense Invoice <\$15,000 Pasco Scientific Company 3/11/2020 IM*F0079359 159.00 Instructional Supplies Invoice <\$15,000 Patricia Fagan 3/11/2020 IM*0263421 1,200.00 Retiree Healthcare Payments 900.00 Retiree Healthcare Payments Invoice <\$15,000 Patricia Koszola 3/11/2020 IM*0263495 Invoice <\$15.000 Patricia Kovach 3/11/2020 IM*E0079296 1,200.00 Retiree Healthcare Payments Patrick McTee IM*0263713 164.99 Maintenance Supplies Employee Reimb 3/12/2020 IM*E0079499 Invoice <\$15,000 3/17/2020 223.60 Instructional Supplies Patterson Denta 3/11/2020 IM*E0079360 358.69 Instructional Supplies Invoice <\$15,000 Patterson Dental Invoice <\$15,000 3/4/2020 IM*E0079224 4,233.00 Instructional Supplies Patterson Dental 3/11/2020 155.00 Officials/Referees Invoice <\$15,000 Paul Novak IM*0263555 Invoice <\$15,000 Paula Cebula 3/11/2020 IM*E0079288 3,340.00 Performing Arts Services Invoice <\$15,000 Paxen Publishing LLC 3/17/2020 IM*E0079500 624.75 Instructional Supplies PCM Sales, Inc Invoice <\$15,000 3/11/2020 IM*0263579 597.00 Equipment - Office Invoice <\$15,000 Pepsi Purchases 3/11/2020 IM*0263580 1.072.76 Purchase for Resale Invoice <\$15,000 Performance Health Supply, Inc. 3/17/2020 IM*E0079501 3,678.86 Athletic Trainer Supplies Invoice <\$15,000 Performance Health Supply, Inc. 3/11/2020 IM*E0079361 416.84 Athletic Trainer Supplies Invoice <\$15.000 Performance Health Supply, Inc. 3/4/2020 IM*E0079226 1,798.16 Other supplies 3/25/2020 IM*E0079584 Invoice <\$15,000 Perkins + Will, Inc. 8,897.92 Consultants Expense Perkins + Will, Inc 3/17/2020 IM*E0079502 Invoice <\$15,000 9,150.00 Consultants Expense Invoice <\$15,000 Perkins + Will, Inc. 3/11/2020 IM*E0079362 6,771.44 Architectural Services Expense Invoice <\$15,000 erkins + Will, Inc 3/4/2020 IM*E0079227 7,089.55 Architectural Services Exper Employee Reimb Peter Mumford 3/17/2020 IM*E0079532 41.40 In-State Travel Costs Invoice <\$15,000 Phi Theta Kappa Honor Society 3/11/2020 IM*0263582 585.00 Funds Held in Custody of Others

59.25 Advertising Expense

IM*E0079454

3/12/2020

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Credits 3/25/2020 ProPower Solutions, Inc IM*E0079587 1,008.95 Maintenance Supplies Invoice <\$15,000 1,767.66 Books and Binding Costs IM*E0079588 Invoice <\$15,000 Proquest, LLC 1,710.00 Maintenance Services Expense Invoice <\$15,000 PT Holdings LLC 3/11/2020 IM*0263590 Invoice <\$15,000 3/4/2020 IM*E0079230 230.00 Advertising Expense Public Identity, Inc. Invoice <\$15,000 Public Radio News Directors, Inc. 3/11/2020 IM*0263591 395.00 Dues Invoice <\$15,000 QP Automation LLC 3/11/2020 IM*E0079367 913.14 Maintenance Supplies Invoice <\$15,000 Quill Corporation 3/11/2020 IM*0263592 49.99 Office Supplies Invoice <\$15,000 R Peterson 3/11/2020 IM*0263581 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 Radio Research Consortium 3/11/2020 IM*E0079368 3,695.00 Other Contractual Services Expense Invoice <\$15,000 Ramrod Distibutors 3/11/2020 IM*0263594 1.310.20 Maintenance Supplies IM*E0079682 18.168.29 Legal Services Expense Invoice <\$15.000 Rathie & Woodward, LLC 3/30/2020 237.14 Other supplies 3/11/2020 IM*E0079369 Invoice <\$15,000 Ray O'Herron Co., Inc. 3/12/2020 IM*E0079421 17.97 Office Supplies Employee Reimb Rebecca Cremin Invoice <\$15,000 Red Giant, LLC 3/10/2020 IM*0263297 2,793.00 Audio/Visual Materials Invoice <\$15.000 Refractory Engineers Inc IM*E0079589 671.55 Equipment - Instructional 35,658.47 Life Insurance Reliance Standard Life Insurance Co 3/12/2020 IM*0263737 Invoice >\$15,000 130.00 Instructional Supplie 3/17/2020 IM*E0079516 Employee Reimb Remic Ensweil Invoice <\$15,000 Rental Max LLC 3/11/2020 IM*0263595 404.19 Maintenance Services Expense Invoice <\$15,000 3/10/2020 IM*0263298 9,000.00 Pitney Bowes Prepaid Reserve Account Revere Electric Supply 449.59 Maintenance Supplies Invoice <\$15,000 3/25/2020 IM*E0079590 155.00 Officials/Referees Invoice <\$15,000 Rhonda Mont 3/11/2020 IM*0263535 155.00 Officials/Referees Invoice <\$15,000 Richard Parsons 3/11/2020 IM*0263577 Employee Reimb 3/12/2020 IM*0263727 106.55 Maintenance Supplies Richard Zawodniak Employee Reimb Rio Saucedo 3/26/2020 IM*E0079673 56.94 In-State Travel Costs Invoice <\$15,000 Rite Bite Fundraising Inc 3/4/2020 IM*E0079232 1,202.00 Funds Held in Custody of Others Invoice <\$15,000 Riverside Technologies, Inc. 3/25/2020 IM*E0079591 12,271.00 Non-Capital Equipment IM*E0079504 Invoice <\$15,000 Riverside Technologies, Inc 3/17/2020 5,313.00 Non-Capital Equipment Invoice <\$15,000 Riverside Technologies, Inc 3/4/2020 IM*E0079233 73.00 Non-Capital Equipment Invoice >\$15,000 Riverside Technologies, Inc. 3/25/2020 IM*F0079630 19,299.00 Instructional Supplies Robbye Henderson 82.11 On-Campus Conf & Mtgs Employee Reimb 3/12/2020 IM*0263706 1.600.00 Retiree Healthcare Payments Invoice <\$15,000 Robert Barron 3/11/2020 IM*0263356 Invoice <\$15.000 Robert Bosch Tool Corporation 3/11/2020 IM*0263596 11,998.00 Equipment - Instructional 3/17/2020 IM*E0079512 2.534.57 Grant Funded Travel/Conf Employee Reimb Robert Boyle IM*E0079183 Employee Reimb 7,335.00 Travel Advances 3/3/2020 Robert Cervenka IM*E0079418 701.94 In-State Travel Costs Employee Reimb Robert Clark 3/12/2020 Employee Reimb 1,200.00 Retiree Healthcare Payments 3/4/2020 IM*E0079243 Employee Reimb Robert Wilson 14,684.58 Travel Advances Invoice <\$15,000 Roco Films Educational 3/11/2020 IM*0263597 665.00 Instructional Supplies 3/5/2020 IM*E0079249 17.86 Books and Binding Costs Employee Reimb Rodney Buck Invoice <\$15,000 Rodney Harrington 3/11/2020 IM*E0079336 155.00 Officials/Referees 163.16 Maintenance Supplies Employee Reimb Roger Behling 3/12/2020 IM*F0079413 Employee Reimb Ronald Stenz 3/5/2020 IM*E0079278 81.32 Instructional Supplies Ronnie Cregget Invoice <\$15,000 3/11/2020 IM*0263401 135.00 Officials/Referees Invoice <\$15.000 Rosa Danielson 3/11/2020 IM*0263406 1.200.00 Retiree Healthcare Payments 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 Rosanne Pascha 3/11/2020 IM*0263578 Invoice <\$15.000 Rosati's Pizza - Wheaton 3/25/2020 IM*E0079592 590.00 Other Contractual Services Expense Employee Reimb Rosaura Carbajal-Romo 3/5/2020 IM*E0079251 578.99 Tuition Reimbursement-Faculty Invoice <\$15,000 Rose Mac Duff 3/11/2020 IM*0263515 200.00 Retiree Healthcare Payments Employee Reimb Rudolf Strahl 3/11/2020 IM*0263672 1,200.00 Retiree Healthcare Payments Invoice <\$15,000 RuffaloCODY Holdings, LLC 3/11/2020 IM*0263598 1,102.50 Consultants Expense Employee Reimb Rumiana Genov 3/12/2020 IM*0263704 227.00 Dues - Faculty

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

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IM*E0079593 114.00 Other supplies Invoice <\$15.000 Runco Office Supply and Equipment 3/25/2020 IM*E0079370 128.37 Non-Capital Equipment Invoice <\$15,000 Russo Power Equipment 3/11/2020 Employee Reimb Ruta PeBenito 3/26/2020 IM*E0079670 352.42 Grant Funded Travel/Conf Employee Reimb Ryan Kaiser 3/12/2020 IM*0263709 27.92 Purchase for Resale Invoice <\$15,000 Ryan Kvasmicka 3/11/2020 IM*0263497 155.00 Officials/Referees Invoice <\$15,000 Safety First na, Inc 3/11/2020 IM*E0079371 2,475.00 Non-Credit instructional Serv Invoice <\$15,000 Safety First na, Inc 3/4/2020 IM*E0079234 216.00 Instructional Supplies Sally Beauty Supply 287.41 Instructional Supplies Invoice <\$15,000 3/11/2020 IM*0263599 Employee Reimb Sally Fairbank 3/12/2020 IM*F0079424 21.65 In-State Travel Costs Invoice <\$15,000 Salvation Army-Army Lake Camp 3/11/2020 IM*0263600 1,229.00 DNU Travel - Out of State Invoice <\$15,000 Samuel French Inc 3/2/2020 IM*0263181 2,580.00 Performing Arts Services Invoice <\$15,000 Sandhills Community College 3/11/2020 IM*0263601 945.00 Dues 2.200.00 Retiree Healthcare Payments Invoice <\$15.000 3/11/2020 IM*E0079293 Sandra Heinemann Invoice <\$15,000 3/11/2020 IM*0263540 900.00 Retiree Healthcare Payments Sandra Mutter 21.96 On-Campus Conf & Mtgs Employee Reimb Sarah Burfield 3/12/2020 IM*0263690 Invoice <\$15,000 Sarah Feinbloom 3/3/2020 IM*0263222 579.00 Books and Binding Costs Invoice <\$15,000 Sarah Feinbloom 2/12/2020 IM*0262479 (579.00) Check issued in prior month; voided in current month Invoice <\$15,000 Scantron Corporation 3/25/2020 IM*E0079594 2,660.00 Instructional Supplies Invoice <\$15,000 Scent Air Technologies, Inc 3/11/2020 IM*0263602 93.45 Other Contractual Services Expense Invoice <\$15,000 Scholastic Library Publishing Inc 3/11/2020 IM*0263603 4,770.00 Purchase for Resale Invoice <\$15,000 School Specialty, Inc. 3/11/2020 IM*E0079372 16.02 Instructional Supplies Invoice <\$15,000 Scrubs Etc. Inc 3/25/2020 IM*E0079595 131.20 Instructional Supplies Invoice <\$15.000 Second Chance Coffee Company, LI 3/25/2020 IM*E0079596 204.40 Purchase for Resale 3/11/2020 IM*E0079373 127.00 Purchase for Resale Invoice <\$15,000 Second Chance Coffee Company, LL IM*E0079597 81.37 Office Supplies Invoice <\$15,000 Service Sanitation, Inc. 3/25/2020 Invoice <\$15.000 SESAC In 3/11/2020 IM*0263606 1,930.77 Performing Arts Services 3/12/2020 IM*E0079417 743.35 Tuition Reimbursement-Faculty Employee Reimb Shaheen Chowdhury Employee Reimb Shaheen Chowdhury 3/5/2020 IM*E0079255 34.50 Dues - Faculty Employee Reimb Shannon Hernandez 3/26/2020 IM*E0079651 74.74 On-Campus Conf & Mtgs Employee Reimb Sharon Roschay 3/12/2020 IM*F0079447 313.15 In-State Travel Costs Employee Reimb Shellaine Thacker 3/12/2020 IM*F0079452 674.96 Out-of-State Travel Costs Sherwin Williams Company 4.64 Maintenance Supplies Invoice <\$15,000 3/2/2020 IM*0263182 Invoice <\$15,000 SHI International Corp 3/11/2020 IM*0263608 45.77 Audio/Visual Materials 1,795.00 On-Campus Conf & Mtgs IM*E0079374 Invoice <\$15.000 Shipper's Sales and Service, Inc. 3/11/2020 IM*E0079598 541.73 Instructional Supplies 3/25/2020 Invoice <\$15,000 Shop Anatomical Invoice <\$15,000 3/11/2020 IM*0263610 1,778.46 Office Supplies Sign Warehouse Invoice <\$15,000 3/25/2020 IM*E0079599 10,852.91 Equipment - Office Signal Perfection, Ltd. Invoice <\$15.000 Signature Cleaners of Universary Co 3/25/2020 IM*E0079600 294.00 Performing Arts Services Invoice <\$15,000 Signature Cleaners of Universary Co 3/11/2020 IM*E0079375 42.00 Performing Arts Services 252.00 Performing Arts Services Invoice <\$15,000 3/4/2020 IM*E0079235 Signature Cleaners of Universary C Employee Reimb Silvia Donatelli 3/5/2020 IM*E0079257 219.99 Tuition Reimbursement-Faculty 125.96 Instructional Supplies Invoice <\$15,000 Sirchie Finger Print Labs 3/25/2020 IM*F0079601 306.60 Instructional Supplies Invoice <\$15,000 Sirchie Finger Print Labs. 3/11/2020 IM*E0079376 Invoice <\$15,000 Smithgroup Inc 3/11/2020 IM*0263612 4,142.50 Consultants Expense Snap Surveys NH., Inc. Invoice <\$15,000 3/25/2020 IM*E0079602 1,750.00 Computer Software Invoice <\$15.000 Sodexo 3/25/2020 IM*E0079603 4,531.69 Other Conference & Meeting Expense IM*E0079377 5,934.63 Other Conference & Meeting Expense Invoice <\$15,000 3/11/2020 Sodexo 5,200.21 Other Conference & Meeting Expense Invoice <\$15,000 3/4/2020 IM*E0079236 3/11/2020 Invoice <\$15,000 Sony Music Holdings, Inc. IM*0263613 111.90 Advertising Expense IM*E0079604 Invoice <\$15,000 Southside Control Supply Company 3/25/2020 8.09 Instructional Supplies Southside Control Supply Company 212.82 Maintenance Supplies Invoice <\$15,000 3/11/2020 IM*E0079378 Invoice <\$15,000 Spamhaus Technology Ltd 3/4/2020 IM*W585 2,676.00 IT Maintenance Services Invoice <\$15,000 Spamhaus Technology Ltd 9/18/2019 IM*0255920 (2,676.00) Check issued in prior month; voided in current month Invoice <\$15,000 Sphero Inc 3/11/2020 IM*0263614 2,149.98 Other Contractual Services Expense Invoice <\$15,000 Sprout Social Inc 3/11/2020 IM*0263615 4,158.00 Other Contractual Services Expense 155.00 Officials/Referees Invoice <\$15.000 3/11/2020 IM*0263623 Stacy Tylinski 3/26/2020 IM*0265326 5,016.35 Wage Assignments Invoice <\$15,000 State Disbursement Unit Invoice <\$15,000 5,066.38 Wage Assignments IM*0263733 State Disbursement Unit Invoice <\$15,000 State of IL - Dept of Agriculture 3/11/2020 IM*0263616 45.00 Dues - Classified 3/12/2020 Employee Reimb Stephanie Loconsole IM*E0079438 59.82 In-State Travel Costs Employee Reimb Stephanie Morton 3/17/2020 IM*E0079530 259.29 Tuition Reimbursement-CODA Invoice <\$15,000 3/11/2020 IM*0263617 392.00 Other Contractual Services Expense StepWare, Inc 392.70 Other Contractual Services Expense Invoice <\$15,000 Sterling Studio Kitchen and Bath LL 3/11/2020 IM*E0079379 Invoice <\$15,000 Steve Weiss Music 3/4/2020 IM*F0079237 703.62 Non-Capital Equipment Invoice <\$15,000 Steven J. Fink & Assoc 3/26/2020 IM*0265327 38.76 Wage Assignments Invoice <\$15,000 Steven J. Fink & Assoc 3/12/2020 IM*0263734 38.76 Wage Assignments Invoice <\$15.000 Steven Sweem 3/11/2020 IM*0263618 85.87 Funds Held in Custody of Others Invoice <\$15,000 Steven Woltmann 3/11/2020 IM*0263650 100.00 Other Contractual Services Expense 3/25/2020 IM*E0079606 Invoice <\$15,000 Stevens & Tate, Inc. 135.00 Performing Arts Services Invoice <\$15,000 StreamGuys, Inc 3/25/2020 IM*E0079607 1,715.30 Other Contractual Services Expense 10,069.96 Other supplies Invoice <\$15,000 Stylus Publishing LI 3/17/2020 IM*E0079505 Invoice <\$15,000 Sue Franzer 3/11/2020 IM*0263439 5,475.83 Office Supplies Employee Reimb Sunshine Ballentine 3/12/2020 IM*F0079412 99.00 Tuition Reimbursement-CODA Invoice <\$15,000 Sunstar Butler 3/25/2020 IM*E0079608 203.30 Instructional Supplies

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Inc 3/4/2020 IM*E0079239 829.15 Instructional Supplies Invoice <\$15,000 5,000.00 Out-of-State Conference Costs 3/16/2020 IM*0263743 The Aspen Institute Invoice <\$15,000 he ICON Group, Inc. 3/11/2020 IM*0263469 241.00 Rental Facility Invoice <\$15,000 The Lab Depot Inc 3/4/2020 IM*E0079214 2,040.50 Instructional Supplies The Lincoln Electric Company Invoice <\$15,000 3/11/2020 IM*0263508 149.10 Instructional Supplies Invoice <\$15,000 The Myers-Briggs Company 3/11/2020 IM*F0079355 6,164.00 Other Contractual Services Expense Invoice <\$15,000 The Perfect Swing 3/25/2020 IM*E0079583 1,600.00 Other supplies 3,840.00 Other supplies Invoice <\$15,000 The Perfect Swing 3/4/2020 IM*E0079225 7,511.60 Maintenance Supplies Invoice <\$15.000 The Standard Companies 3/25/2020 IM*E0079605 Employee Reimb 3/26/2020 IM*E0079640 204.27 Instructional Supplies Thomas Carter Employee Reimb 3/5/2020 IM*E0079252 253.64 Instructional Supplies Thomas Carter Invoice <\$15,000 3/11/2020 IM*0263619 499.00 Facilities Maintenance Service Expense Thomas Fleming Company Invoice <\$15,000 Thomas Flynn 3/11/2020 IM*0263432 155.00 Officials/Referees 3/11/2020 IM*0263449 14.97 Funds Held in Custody of Others Invoice <\$15,000 Thomas Gordon 3/17/2020 IM*E0079533 821.94 Purchase for Resale Employee Reimb Thomas Murray Employee Reimb Thomas Pawl 3/26/2020 IM*E0079669 1,456.52 Tuition Reimbursement-Faculty Employee Reimb Thomas Robertson 3/17/2020 IM*E0079536 1,858.04 Out-of-State Travel Costs 1,200.00 Retiree Healthcare Payments Employee Reimb Thomas Ryan 3/11/2020 IM*0263658 Employee Reimb 3/11/2020 IM*0263671 1.400.00 Retiree Healthcare Payments Thomas Stephenson II 3,750.00 Books and Binding Costs Invoice <\$15,000 homson Reuters 3/11/2020 IM*0263620 3/31/2020 Invoice >\$15,000 IM*W591 134,453.17 Ticket Refund Tickets.com, Inc. Invoice <\$15,000 Tim Owens 3/11/2020 IM*0263574 155.00 Officials/Referees 169.99 Maintenance Supplies Employee Reimb Timothy Follir 3/12/2020 IM*E0079425 Invoice <\$15,000 Tlo (The Last One) 3/11/2020 IM*0263621 100.00 Other Contractual Services Expens Employee Reimb Tobey McCoy 3/17/2020 IM*E0079527 8.99 Instructional Supplies Employee Reimb Tobey McCoy 3/12/2020 IM*E0079440 69.96 Instructional Supplies Invoice <\$15,000 Tom Clifford 3/11/2020 IM*0263388 155.00 Officials/Referees Invoice <\$15.000 Tom Fuller 3/11/2020 IM*0263441 155.00 Officials/Referees Invoice <\$15,000 Tori Soper Photography LLC 3/11/2020 IM*E0079387 1,000.00 Other Contractual Services Expense Employee Reimb Trevor Cipriano 3/12/2020 IM*0263695 680.94 Out-of-State Travel Costs Invoice <\$15,000 3/11/2020 IM*0263622 7.651.56 Maintenance Supplies Tri Dim Filter Corporation IM*E0079612 3/25/2020 2,782.00 Advertising Expense Invoice <\$15,000 Tribune Media Group 6,930.54 Instructional Supplies IM*E0079613 Invoice <\$15,000 Tuohy Horticultural Enterprise Tuohy Horticultural Enterprise Invoice <\$15,000 3/11/2020 IM*E0079388 5.527.56 Purchase for Resale 210.53 Wage Assignments 3/12/2020 Invoice <\$15,000 U.S. Department of Education IM*0263735 2,509.54 Instructional Supplies Invoice <\$15,000 U.S. Food Service 3/11/2020 IM*E0079389 Invoice <\$15,000 3/11/2020 IM*E0079390 1,518.95 Instructional Supplies 65.97 Instructional Supplies Invoice <\$15,000 Ultradent Products 3/25/2020 IM*E0079614 Invoice <\$15,000 Ultradent Products 3/11/2020 IM*F0079391 385.72 Instructional Supplies Invoice <\$15,000 2.528.00 Maintenance Supplies Unipak Corp 3/25/2020 IM*E0079615 Unipak Corp 15,880.00 Maintenance Supplies Invoice >\$15,000 3/25/2020 IM*E0079631 Invoice <\$15.000 United Parcel Service 3/11/2020 IM*0263626 1,262.51 Postage 3/4/2020 Invoice <\$15,000 United Radio Communications, Inc. IM*E0079240 85.00 Other supplies IM*E0079616 Invoice <\$15,000 United States Cylinder Gas 3/25/2020 80.15 Instructional Supplies Invoice <\$15,000 United Stations Radio Networks 3/11/2020 IM*0263624 375.00 Other Contractual Services Expense 17,000.00 Performing Arts Services Invoice >\$15,000 United Talent Agency, Llo 3/17/2020 IM*W590 Invoice <\$15,000 University of Illinois At Springfield 3/11/2020 IM*0263625 250.00 Dues Invoice <\$15,000 University of London 3/5/2020 IM*W586 6,269.64 International Travel Costs Invoice <\$15,000 University of the Cumberlands 3/20/2020 IM*0264001 1,175.00 Tuition Reimbursement-Classified

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IM*0263627 2,193.75 Facilities Maintenance Service Expense Invoice <\$15,000 US Sports Video 3/11/2020 IM*0263628 626.00 Non-Capital Equipment 3/11/2020 IM*0263629 5,460.00 Maintenance Supplies Invoice <\$15,000 Valdes LLC Invoice >\$15,000 Valic Retirement Services 3/25/2020 IM*E0079544 152,149.25 Annuities Invoice >\$15,000 Valic Retirement Services 3/12/2020 IM*E0079410 155,397.61 Annuities Invoice <\$15,000 Verizon Wireless 3/20/2020 IM*0263998 39.43 Telephone Expens Invoice <\$15,000 Verizon Wireless 3/2/2020 IM*0263183 396.11 Other Contractual Services Expense Invoice <\$15,000 Vertiv Operating Company 3/11/2020 IM*0263630 8,904.70 Office Supplies Invoice <\$15,000 Victor Scimeca 3/11/2020 IM*0263604 300.00 Consultants Expense Invoice <\$15,000 Village of Carol Stream 3/11/2020 IM*0263631 71.30 Water - Sewage Expense Invoice <\$15,000 Village of Glen Ellyn, Illinois 3/11/2020 IM*E0079392 3,197.18 Water - Sewage Expense 1.200.00 Land Improvements Invoice <\$15.000 3/19/2020 IM*0263997 Village of Glen Ellyn, Illinois Invoice <\$15,000 Village of Glen Ellyn, Illinois 3/19/2020 IM*0263996 5,000.00 Land Improvements Village of Glen Ellyn, Illinois Village of Glen Ellyn, Illinois Invoice <\$15,000 3/19/2020 IM*0263995 790.00 Facilities Maintenance Service Expense Invoice <\$15,000 3/10/2020 IM*0263299 441.19 Glen Ellyn Food/Beverage Tax Invoice >\$15,000 Village of Glen Ellyn, Illinois 3/11/2020 IM*E0079403 15,028.32 Water - Sewage Expense 203.39 Water - Sewage Expense Invoice <\$15,000 Village of Westmont 3/11/2020 IM*E0079393 Virginia Guerra Invoice <\$15,000 3/11/2020 IM*0263453 900.00 Retiree Healthcare Payments Invoice >\$15,000 Vision Service Plan - (IV) 3/12/2020 IM*E0079455 16,741.03 Vision Choice Prem March 2020 Invoice >\$15,000 VMock Inc 3/25/2020 IM*E0079632 24,000.00 Other Contractual Services Expense Invoice <\$15,000 VWR Funding, Inc 3/11/2020 IM*0263632 753.85 Instructional Supplies IM*0263184 Invoice <\$15.000 Walden Floral Design Co 3/2/2020 2.350.00 Other supplies IM*E0079617 14,948.40 Equipment - Office Invoice <\$15,000 3/25/2020 Warehouse Direct, Inc. Invoice <\$15,000 IM*E0079508 Warehouse Direct, Inc. 3/17/2020 6,186.11 Maintenance Supplies 10,697.68 Maintenance Supplies Invoice <\$15,000 Warehouse Direct. In IM*E0079394 Invoice <\$15,000 Waste Management of Illinois-West 3/20/2020 IM*0263999 7,184.51 Refuse Disposal Expense 214.43 Refuse Disposal Expense Invoice <\$15,000 Waste Management of Illinois-West 3/11/2020 IM*0263635 Employee Reimb Wendy McCambridge 3/12/2020 IM*0263712 1,159.84 Out-of-State Travel Costs Employee Reimb Wendy Parks 3/12/2020 IM*E0079444 649.00 On-Campus Conf & Mtgs Invoice <\$15.000 Wesco Distribution . Inc. 3/11/2020 IM*F0079395 685.99 Maintenance Supplies Invoice <\$15,000 Wesco Distribution, Inc. 3/4/2020 IM*E0079241 221.00 Maintenance Services Expense Invoice <\$15,000 West Payment Center 3/25/2020 IM*E0079618 1,263.06 Books and Binding Costs West Publishing Corporation Invoice <\$15.000 IM*E0079619 604.06 Instructional Service Contracts 3/25/2020 3/11/2020 IM*0263637 540.00 Dues Invoice <\$15,000 West Suburban Chamber of Invoice <\$15,000 3/25/2020 IM*E0079620 376.05 In-State Travel Costs West Suburban Limousine Invoice <\$15,000 Western DuPage Chamber of Comme 3/11/2020 IM*0263639 465.00 Dues Invoice <\$15,000 Westlake Hardware, Inc 3/11/2020 174.07 Other supplies Invoice <\$15,000 Westlake Reed Leskosky 3/25/2020 IM*E0079562 1,599.84 Equipment - Instructional 1,800.00 Vehicle Supplies Invoice <\$15,000 3/11/2020 IM*E0079396 Wheaton Car Wash & Detail Inc Invoice <\$15,000 Wheaton Chamber of Commerce 3/11/2020 IM*0263641 83.00 Dues Wheeler Sales & Marketing, Inc. Invoice <\$15,000 3/11/2020 IM*F0079346 1,370.76 Other Contractual Services Expense Invoice <\$15,000 WideOpenWest IL, LLC 3/11/2020 IM*E0079397 440.16 Other Contractual Services Expense Invoice <\$15,000 WideOpenWest IL, LLC 3/20/2020 IM*0264000 369.69 Other Contractual Services Expense Invoice <\$15,000 Wight & Company 3/11/2020 IM*0263643 3,370.00 Architectural Services Expense Employee Reimb Willard Smith 3/11/2020 IM*0263667 1,600.00 Retiree Healthcare Payments William McKinley Studios IM*0263644 Invoice <\$15,000 3/11/2020 355.93 Instructional Supplies William Popelar Invoice <\$15,000 3/11/2020 IM*0263586 1,200.00 Retiree Healthcare Payments 155.00 Officials/Referees Invoice <\$15,000 William Wess 3/11/2020 IM*0263636 Invoice <\$15,000 Windy City Truck Repair, Inc 3/11/2020 IM*0263646 1,062.43 Maintenance Services Expense 86.15 Maintenance Supplies Invoice <\$15,000 WM. F. Meyer Company 3/11/2020 IM*0263648 Invoice <\$15,000 Wolters Kluwer Health 3/11/2020 IM*0263649 79.99 Publications 1.341.83 Instructional Supplies Invoice <\$15,000 World Point ECC, Inc. 3/11/2020 IM*0263651 IM*E0079242 Invoice <\$15,000 Yankee Book Peddler, Inc 3/4/2020 3,002.59 Books and Binding Costs Invoice <\$15,000 Yorke Printe Shoppe Inc 3/11/2020 IM*0263653 1,170.99 On-Campus Conf & Mtgs Invoice <\$15.000 Zogics LLC 3/11/2020 IM*0263654 629.65 Maintenance Supplies (18,838.41) Student Refunds Voided Checks - 18 transactions Student Refunds Checks issued in prior month; voided in current month Student Refunds Student Refunds 251,730.31 Student Refunds via Credit Cards - 909 transactions Student Refunds 1,485,648.16 Student Refunds via Paper Check - 2143 transactions Student Refunds 5,894,317.63 Student Refunds via Touchnet ACH - 4457 transactions Student Refunds 14.131,874.85 TOTAL VENDOR PAYMENTS DURING THE ACCOUNTING MONTH

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA).

Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Spamhaus Technology Ltd	9/18/2019	IM*0255920	\$ (2,676.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	C2 Publishing	12/11/2019	IM*0260455	\$ (3,383.00)	Check issued in prior month; voided in current month
Invoice <\$15,000 Invoice <\$15,000	Mariana Cruz Ramirez Mary Buckley	1/15/2020 1/29/2020	IM*0261044 IM*0261945	\$ (363.02) \$ (1,200.00)	Check issued in prior month; voided in current month Check issued in prior month; voided in current month
Invoice <\$15,000	Ascher Brothers Inc	2/12/2020	IM*0262269	\$ (1,200.00)	Check issued in prior month; voided in current month Check issued in prior month; voided in current month
Invoice <\$15,000	Sarah Feinbloom	2/12/2020	IM*0262479	\$ (5,000.00)	Check issued in prior month; voided in current month Check issued in prior month; voided in current month
Invoice <\$15,000	Cheri Erdman	2/12/2020	IM*0262558	\$ (900.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	Samuel French Inc	3/2/2020	IM*0263181	\$ 2,580.00	Performing Arts Services
Invoice <\$15,000	Sherwin Williams Company	3/2/2020	IM*0263182	\$ 4.64	Maintenance Supplies
Invoice <\$15,000	Verizon Wireless	3/2/2020	IM*0263183	\$ 396.11	Other Contractual Services Expense
Invoice <\$15,000	Walden Floral Design Co	3/2/2020	IM*0263184	\$ 2,350.00	Other supplies
Invoice <\$15,000	Center for Cultural & Technical Interchange	3/2/2020	IM*0263219	\$ 250.00	Dues
Invoice <\$15,000	Airgas, Inc.	3/3/2020	IM*0263220	\$ 6,241.70	Instructional Supplies
Invoice <\$15,000	Mary Buckley	3/3/2020	IM*0263221	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Sarah Feinbloom	3/3/2020	IM*0263222	\$ 579.00	Books and Binding Costs
Invoice <\$15,000	Mariana Cruz Ramirez	3/3/2020	IM*0263223	\$ 363.02	Out-of-State Travel Costs
Invoice <\$15,000	APTAC	3/3/2020	IM*0263261	\$ 1,515.00	In-State Conference Costs
Invoice <\$15,000	AHW LLC	3/6/2020	IM*0263262	\$ 1,506.00	Maintenance Supplies
Invoice <\$15,000	C2 Publishing	3/6/2020	IM*0263263	\$ 3,383.00	Advertising Expense
Invoice <\$15,000	POSTMASTER - GLEN ELLYN Red Giant, LLC	3/9/2020 3/10/2020	IM*0263291 IM*0263297	\$ 9,000.00 \$ 2,793.00	USPS Prepaid
Invoice <\$15,000 Invoice <\$15,000	Reserve Account	3/10/2020	IM*0263297	\$ 2,793.00	Audio/Visual Materials Pitney Bowes Prepaid
Invoice <\$15,000	Village of Glen Ellyn, Illinois	3/10/2020	IM*0263298	\$ 9,000.00	Glen Ellyn Food/Beverage Tax
Invoice <\$15,000	A & P Grease Trappers, Inc.	3/11/2020	IM*0263320	\$ 875.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Advanced Material Services	3/11/2020	IM*0263321	\$ 1,085.00	Maintenance Supplies
Invoice <\$15,000	Advanced Personnel, Inc.	3/11/2020	IM*0263322	\$ 6,366.57	Other Contractual Services Expense
Invoice <\$15,000	Advanced Stores Company, Inc.	3/11/2020	IM*0263323	\$ 96.47	Vehicle Supplies
Invoice <\$15,000	Advantage Team Sales Group	3/11/2020	IM*0263324	\$ 13,417.75	Other supplies
Invoice <\$15,000	Air Products Equipment	3/11/2020	IM*0263325	\$ 4,985.00	Equipment - Instructional
Invoice <\$15,000	Airgas, Inc.	3/11/2020	IM*0263326	\$ 582.62	Instructional Supplies
Invoice <\$15,000	Al Warren Oil Company, Inc.	3/11/2020	IM*0263327	\$ 6,081.75	Vehicle Supplies
Invoice <\$15,000	Alexander Equipment Co.	3/11/2020	IM*0263328	\$ 808.10	Maintenance Services Expense
Invoice <\$15,000	Alliance Paper and Food Service Inc.	3/11/2020	IM*0263329	\$ 707.26	Purchase for Resale
Invoice <\$15,000	Alsco, Inc.	3/11/2020	IM*0263330	\$ 4,415.05	Instructional Supplies
Invoice <\$15,000	Altorfer Industries Inc	3/11/2020	IM*0263331	\$ 8,972.10	Facilities Maintenance Service Expense
Invoice <\$15,000 Invoice <\$15,000	Phoebe Amago Amazon.com, LLC	3/11/2020 3/11/2020	IM*0263332 IM*0263333	\$ 900.00 \$ 7,397.38	Retiree Healthcare Payments Books and Binding Costs
Invoice <\$15,000	Amer Health Information	3/11/2020	IM*0263334	\$ 123.95	Books and Binding Costs Books and Binding Costs
Invoice <\$15,000	American Dental Association	3/11/2020	IM*0263335	\$ 2,085.00	Dues
Invoice <\$15,000	American Massage Therapy Association	3/11/2020	IM*0263336	\$ 100.00	Dues
Invoice <\$15,000	American Medical Association	3/11/2020	IM*0263337	\$ 119.95	Instructional Supplies
Invoice <\$15,000	American Psychological Association Inc	3/11/2020	IM*0263338	\$ 246.32	Books and Binding Costs
Invoice <\$15,000	Aaron Ammons	3/11/2020	IM*0263339	\$ 500.00	Honorarium Stipend
Invoice <\$15,000	Anixter, Inc.	3/11/2020	IM*0263340	\$ 20.86	Maintenance Supplies
Invoice <\$15,000	Arnell Steel Supply Company	3/11/2020	IM*0263341	\$ 773.94	Instructional Supplies
Invoice <\$15,000	Artlow Systems Inc	3/11/2020	IM*0263342	\$ 3,440.00	Building Remodeling Expense
Invoice <\$15,000	Association of Fundraising Professionals	3/11/2020	IM*0263343	\$ 199.00	Books and Binding Costs
Invoice <\$15,000	AT&T Long Distance	3/11/2020	IM*0263344	\$ 96.91	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	3/11/2020	IM*0263345	\$ 153.66	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	3/11/2020	IM*0263346	\$ 2,273.60	Telephone Expense
Invoice <\$15,000 Invoice <\$15,000	AT&T Long Distance AT&T Mobility	3/11/2020 3/11/2020	IM*0263347 IM*0263348	\$ 5,638.30 \$ 29.49	Telephone Expense Cell Phone Allowance
Invoice <\$15,000	Gloria Atkins	3/11/2020	IM*0263349	\$ 29.49	Retiree Healthcare Payments
Invoice <\$15,000	Automatic Doors Inc.	3/11/2020	IM*0263350	\$ 405.00	Maintenance Supplies
Invoice <\$15,000	Aztec Software Associates Inc	3/11/2020	IM*0263351	\$ 6,250.00	Instructional Supplies
Invoice <\$15,000	Baker & Taylor Books	3/11/2020	IM*0263352	\$ 131.41	Books and Binding Costs
Invoice <\$15,000	Prasanna Balaprakash	3/11/2020	IM*0263353	\$ 500.00	Honorarium Stipend
Invoice <\$15,000	Ball Horticulture Company	3/11/2020	IM*0263354	\$ 2,342.55	Purchase for Resale
Invoice <\$15,000	Banc Certified Merchant Services	3/11/2020	IM*0263355	\$ 96.00	Performing Arts Services
Invoice <\$15,000	Robert Barron	3/11/2020	IM*0263356	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Belec Electrical Inc	3/11/2020	IM*0263357	\$ 6,900.00	Building Remodeling Expense
Invoice <\$15,000	Susan Bell	3/11/2020	IM*0263358	\$ 100.00	Honorarium Stipend
Invoice <\$15,000	Benco Dental Co.	3/11/2020	IM*0263359	\$ 1,028.10	Instructional Supplies
Invoice <\$15,000	Alvin Bey	3/11/2020	IM*0263360	\$ 250.00	Other Contractual Services Expense
Invoice <\$15,000	BHFX Digital Imaging	3/11/2020	IM*0263361	\$ 1,649.57	Instructional Supplies
Invoice <\$15,000	Blooming Color Inc.	3/11/2020	IM*0263363	\$ 2,737.41	Printing Expense
Invoice <\$15,000	Bluewater Learning Inc	3/11/2020	IM*0263364	\$ 953.07	IT Maintenance Services
Invoice <\$15,000	Tammie Bob Breakthru Beverage Illinois, LLC	3/11/2020 3/11/2020	IM*0263365 IM*0263366	\$ 1,450.00 \$ 831.60	Retiree Healthcare Payments Purchase for Resale
Invoice <\$15,000 Invoice <\$15,000	Flora Breidenbach	3/11/2020	IM*0263366	\$ 831.60 \$ 900.00	Purchase for Resale Retiree Healthcare Payments
Invoice <\$15,000	Brewers Association, Inc.	3/11/2020	IM*0263367	\$ 900.00	Dues
Invoice <\$15,000	Brill USA, Inc.	3/11/2020	IM*0263369	\$ 116.50	Books and Binding Costs
Invoice <\$15,000	Clare Britt	3/11/2020	IM*0263370	\$ 250.00	Advertising Expense
Invoice <\$15,000	David Brown	3/11/2020	IM*0263371	\$ 1,626.00	Retiree Healthcare Payments
Invoice <\$15,000	Emily Bulger	3/11/2020	IM*0263372	\$ 90.00	Other Contractual Services Expense

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

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	To view invoices on line, click the hyperlink below to take you to the College's home page.				
AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Donald Burel	3/11/2020	IM*0263373	\$ 135.00	Officials/Referees
Invoice <\$15,000	C.L. Barnhouse Company	3/11/2020	IM*0263374	\$ 100.79	Instructional Supplies
Invoice <\$15,000	Paola Cabal	3/11/2020	IM*0263375	\$ 600.00	Consultants Expense
Invoice <\$15,000	Mary Calcagno	3/11/2020	IM*0263376	\$ 3,103.20	Retiree Healthcare Payments
Invoice <\$15,000	Cambridge Educational	3/11/2020	IM*0263377	\$ 152.90	Instructional Supplies
Invoice <\$15,000	Campagna-Turano Bakery, Inc.	3/11/2020	IM*0263378	\$ 140.86	Instructional Supplies
Invoice <\$15,000	Brandon Cawthon	3/11/2020	IM*0263379	\$ 135.00	Officials/Referees
Invoice <\$15,000	Central Parts Warehouse	3/11/2020	IM*0263380	\$ 746.37	Vehicle Supplies
Invoice <\$15,000	Ceramic Supply Chicago Inc	3/11/2020	IM*0263381	\$ 363.80	Instructional Supplies
Invoice <\$15,000	Certol International, LLC	3/11/2020	IM*0263382	\$ 360.34	Instructional Supplies
Invoice <\$15,000	Meher Choksey	3/11/2020	IM*0263383	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	City of Naperville	3/11/2020	IM*0263384	\$ 45.00	Maintenance Services Expense
Invoice <\$15,000	City of Naperville - Utilities	3/11/2020	IM*0263385	\$ 2,602.09	Electricity Expense
Invoice <\$15,000 Invoice <\$15,000	Claridge Products Earl Clement	3/11/2020 3/11/2020	IM*0263386 IM*0263387	\$ 1,014.38 \$ 135.00	Equipment - Office Officials/Referees
Invoice <\$15,000	Tom Clifford	3/11/2020	IM*0263388	\$ 155.00	Officials/Referees
Invoice <\$15,000		3/11/2020	IM*0263389	\$ 500.00	Funds Held in Custody of Others
Invoice <\$15,000	College of Dupage Foundation Kent Collins	3/11/2020	IM*0263390	\$ 135.00	Officials/Referees
Invoice <\$15,000	Comcast Commercial Services	3/11/2020	IM*0263391	\$ 3,667.16	Telephone Expense
Invoice <\$15,000	Comcast Holdings Corporation	3/11/2020	IM*0263392	\$ 2,129.02	Advertising Expense
Invoice <\$15,000	Comcast Holdings Corporation	3/11/2020	IM*0263393	\$ 12,025.49	Advertising Expense
Invoice <\$15,000	Commonwealth Edison-Carol Stream	3/11/2020	IM*0263394	\$ 1,438.09	Electricity Expense
Invoice <\$15,000	Commission on Accreditation of Ophthalmic Medical Prog	3/11/2020	IM*0263395	\$ 1,785.68	Dues
Invoice <\$15,000	Communications Revolving Fund	3/11/2020	IM*0263396	\$ 1,208.02	Other Contractual Services Expense
Invoice <\$15,000	Core & Main LP	3/11/2020	IM*0263397	\$ 1,486.19	Maintenance Supplies
Invoice <\$15,000	Cornerstone OnDemand Inc.	3/11/2020	IM*0263398	\$ 3,000.00	IT Maintenance Services
Invoice <\$15,000	Crain's Chicago Business	3/11/2020	IM*0263399	\$ 97.95	Publications
Invoice <\$15,000	Creative Craftsmen Co, Inc.	3/11/2020	IM*0263400	\$ 689.45	Instructional Supplies
Invoice <\$15,000	Ronnie Creggett	3/11/2020	IM*0263401	\$ 135.00	Officials/Referees
Invoice <\$15,000	Crosstex	3/11/2020	IM*0263402	\$ 336.40	Instructional Supplies
Invoice <\$15,000	CTI/USA, Inc.	3/11/2020	IM*0263403	\$ 249.00	Printing Expense
Invoice <\$15,000	D'Artagnan LLC	3/11/2020	IM*0263404	\$ 293.29	Instructional Supplies
Invoice <\$15,000	Daily Herald	3/11/2020	IM*0263405	\$ 2,493.00	Printing Expense
Invoice <\$15,000	Rosa Danielson	3/11/2020	IM*0263406	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Darby Dental Supply, LLC	3/11/2020	IM*0263407	\$ 748.00	Instructional Supplies
Invoice <\$15,000	Denson Shops, Inc.	3/11/2020	IM*0263408	\$ 254.50	Maintenance Services Expense
Invoice <\$15,000	Dentsply	3/11/2020	IM*0263409	\$ 831.67	Instructional Supplies
Invoice <\$15,000	Dharma Trading Co.	3/11/2020	IM*0263410	\$ 313.28	Instructional Supplies
Invoice <\$15,000	DIRECTV, LLC	3/11/2020	IM*0263411	\$ 3.00	Non-Credit instructional Serv
Invoice <\$15,000	Drafting Equipment Warehouse	3/11/2020	IM*0263412	\$ 614.15	Instructional Supplies
Invoice <\$15,000	DuPage Chiefs of Police Association	3/11/2020	IM*0263414	\$ 275.00	Dues - Classified
Invoice <\$15,000	Dynascape	3/11/2020	IM*0263415	\$ 718.20	Instructional Supplies
Invoice <\$15,000	Edward Occupational Health	3/11/2020	IM*0263416	\$ 437.00	Instructional Service Contracts
Invoice <\$15,000 Invoice <\$15,000	Edward Occupational Health Elenco Electronics Inc.	3/11/2020 3/11/2020	IM*0263417 IM*0263418	\$ 309.00 \$ 383.40	Instructional Service Contracts
Invoice <\$15,000	Emergency Medical Products	3/11/2020	IM*0263419	\$ 1,210.00	Instructional Supplies Instructional Supplies
Invoice <\$15,000	Euclid Beverage, Ltd.	3/11/2020	IM*0263420	\$ 921.55	Purchase for Resale
Invoice <\$15,000	Patricia Fagan	3/11/2020	IM*0263421	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Justin Fahy	3/11/2020	IM*0263422	\$ 135.00	Officials/Referees
Invoice <\$15,000	Andrew Farnon	3/11/2020	IM*0263423	\$ 47.57	Funds Held in Custody of Others
Invoice <\$15,000	First Student, Inc.	3/11/2020	IM*0263424	\$ 3,348.75	Other Contractual Services Expense
Invoice <\$15,000	Fisher Scientific Company	3/11/2020	IM*0263425	\$ 3,315.77	Instructional Supplies
Invoice <\$15,000	Fitzsimmons Surgical Supply	3/11/2020	IM*0263426	\$ 600.00	Instructional Supplies
Invoice <\$15,000	Five Corners 1-Hr. Cleaners	3/11/2020	IM*0263427	\$ 625.00	Performing Arts Services
Invoice <\$15,000	Flagg Creek Water Reclamation District	3/11/2020	IM*0263428	\$ 18.35	Water - Sewage Expense
Invoice <\$15,000	Flinn Scientific	3/11/2020	IM*0263429	\$ 2,409.90	Instructional Supplies
Invoice <\$15,000	Margaret Florio	3/11/2020	IM*0263431	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Thomas Flynn	3/11/2020	IM*0263432	\$ 155.00	Officials/Referees
Invoice <\$15,000	Follett School Solutions, Inc	3/11/2020	IM*0263433	\$ 88.40	Instructional Supplies
Invoice <\$15,000	Follett's College of DuPage	3/11/2020	IM*0263434	\$ 14,345.09	Instructional Supplies
Invoice <\$15,000	Jean Ford	3/11/2020	IM*0263436	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Joseph Foster	3/11/2020	IM*0263437	\$ 155.00	Officials/Referees
Invoice <\$15,000	James Frank	3/11/2020	IM*0263438	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Sue Franzen	3/11/2020	IM*0263439	\$ 5,475.83	Office Supplies
Invoice <\$15,000	Free Lance Sales	3/11/2020	IM*0263440	\$ 558.38	Advertising Expense
Invoice <\$15,000	Tom Fuller	3/11/2020	IM*0263441	\$ 155.00	Officials/Referees
Invoice <\$15,000	Carolanne Garcia	3/11/2020	IM*0263442	\$ 1,866.67	Retiree Healthcare Payments
Invoice <\$15,000	Marco Garrido	3/11/2020	IM*0263443	\$ 500.00	Honorarium Stipend
Invoice <\$15,000	Geese Police	3/11/2020	IM*0263444	\$ 645.00	Maintenance Supplies
Invoice <\$15,000	George Patton Associates, Inc.	3/11/2020	IM*0263445	\$ 4,905.87	Non-Capital Equipment
Invoice <\$15,000	Ernest Gibson	3/11/2020	IM*0263446	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Goding Electric Company	3/11/2020	IM*0263447	\$ 1,950.00	Maintenance Supplies
Invoice <\$15,000	Golden Cutting & Sewing Supplies	3/11/2020	IM*0263448	\$ 748.99	Instructional Supplies
Invoice <\$15,000	Thomas Gordon	3/11/2020 3/11/2020	IM*0263449 IM*0263450	\$ 14.97 \$ 100.00	Funds Held in Custody of Others Consultants Expense
Invoice <\$15,000	Jeffrey Gorski				

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Kevin Grayer	3/11/2020	IM*0263451	\$ 155.00	Officials/Referees
Invoice <\$15,000	Grey House Publishing	3/11/2020	IM*0263452	\$ 117.00	Books and Binding Costs
Invoice <\$15,000	Virginia Guerra	3/11/2020	IM*0263453	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	H-O-H Water Technology, Inc.	3/11/2020	IM*0263454	\$ 2,409.13	Maintenance Supplies
Invoice <\$15,000	Jack Harkins	3/11/2020	IM*0263455	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Hastings Air Energy Control Inc	3/11/2020	IM*0263456	\$ 247.25	Instructional Supplies
Invoice <\$15,000 Invoice <\$15,000	Hd Supply Facilities Maintenance, Ltd Frank Hemler	3/11/2020 3/11/2020	IM*0263457 IM*0263458	\$ 375.10 \$ 19.97	Instructional Supplies Funds Held in Custody of Others
Invoice <\$15,000	Henry Schein	3/11/2020	IM*0263459	\$ 1,820.67	Instructional Supplies
Invoice <\$15,000	George Hillard	3/11/2020	IM*0263460	\$ 135.00	Officials/Referees
Invoice <\$15,000	Hines Building Supply - US LBM LLC	3/11/2020	IM*0263461	\$ 275.29	Maintenance Supplies
Invoice <\$15,000	Holabird & Root LLC	3/11/2020	IM*0263462	\$ 7,500.00	Building Remodeling Expense
Invoice <\$15,000	HP Products Corporation	3/11/2020	IM*0263463	\$ 57.30	Maintenance Supplies
Invoice <\$15,000	HP Products Corporation	3/11/2020	IM*0263464	\$ 1,073.00	Maintenance Supplies
Invoice <\$15,000	Hannah Hull-Sansone	3/11/2020	IM*0263465	\$ 85.87	Funds Held in Custody of Others
Invoice <\$15,000	IACAC	3/11/2020	IM*0263466	\$ 430.00	In-State Conference Costs
Invoice <\$15,000	IACAC	3/11/2020	IM*0263467	\$ 40.00	In-State Conference Costs
Invoice <\$15,000	ICN-CMS	3/11/2020	IM*0263468	\$ 3,600.00	IT Maintenance Services
Invoice <\$15,000	The ICON Group, Inc.	3/11/2020	IM*0263469	\$ 241.00	Rental Facility
Invoice <\$15,000	Illinois Community College Faculty Association	3/11/2020	IM*0263470	\$ 2,000.00	Dues - A Allustration
Invoice <\$15,000	Illinois Secretary of State	3/11/2020 3/11/2020	IM*0263471 IM*0263472	\$ 158.00 \$ 150.00	Financial Charges & Adjustments
Invoice <\$15,000 Invoice <\$15,000	Illinois Secretary of State Illinois TESOL/BE	3/11/2020	IM*0263472 IM*0263473	\$ 150.00	Financial Charges & Adjustments Grant Funded Travel/Conf
Invoice <\$15,000	Immediate Feedback Assessment Technique, LLC	3/11/2020	IM*0263475	\$ 99.00	Instructional Supplies
Invoice <\$15,000	Imperial Fastener Co	3/11/2020	IM*0263476	\$ 280.00	Maintenance Supplies
Invoice <\$15,000	Infobase Publishing	3/11/2020	IM*0263477	\$ 135.96	Books and Binding Costs
Invoice <\$15,000	Iron Mountain Off Site Data	3/11/2020	IM*0263478	\$ 306.78	IT Maintenance Services
Invoice <\$15,000	ISAC	3/11/2020	IM*0263479	\$ 470.00	Other IL Governmental Sources
Invoice <\$15,000	J.J. Keller & Associates, Inc.	3/11/2020	IM*0263480	\$ 4,643.00	Other Contractual Services Expense
Invoice <\$15,000	Jenn Sales Corporation	3/11/2020	IM*0263481	\$ 524.00	Instructional Supplies
Invoice <\$15,000	Job Target.com	3/11/2020	IM*0263482	\$ 5,312.75	Advertising Expense
Invoice <\$15,000	Marilyn Johnston	3/11/2020	IM*0263483	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Johnstone Supply	3/11/2020	IM*0263484	\$ 266.13	Instructional Supplies
Invoice <\$15,000	Alisa Jordheim	3/11/2020	IM*0263485	\$ 500.00	Performing Arts Services
Invoice <\$15,000	Kammes Auto & Truck Repair, Inc.	3/11/2020	IM*0263487 IM*0263488	\$ 5,694.60	Maintenance Services Expense Non-Credit instructional Serv
Invoice <\$15,000 Invoice <\$15,000	Darrell Katz Matthew Kennedy	3/11/2020 3/11/2020	IM*0263489	\$ 875.00 \$ 34.26	Funds Held in Custody of Others
Invoice <\$15,000	Kennicott Brothers Company	3/11/2020	IM*0263490	\$ 1,391.98	Instructional Supplies
Invoice <\$15,000	Kent Adhesive Products	3/11/2020	IM*0263491	\$ 102.38	Office Supplies
Invoice <\$15,000	Nancy Kett	3/11/2020	IM*0263492	\$ 1,616.67	Retiree Healthcare Payments
Invoice <\$15,000	David King	3/11/2020	IM*0263493	\$ 155.00	Officials/Referees
Invoice <\$15,000	Knightsbridge Global Ltd	3/11/2020	IM*0263494	\$ 50.00	Instructional Supplies
Invoice <\$15,000	Patricia Koszola	3/11/2020	IM*0263495	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Maryann Krieglstein	3/11/2020	IM*0263496	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Ryan Kvasmicka	3/11/2020	IM*0263497	\$ 155.00	Officials/Referees
Invoice <\$15,000	Jennie Labine	3/11/2020	IM*0263498	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Labsource	3/11/2020	IM*0263499	\$ 1,105.00	Instructional Supplies
Invoice <\$15,000	Law Enforcement Systems	3/11/2020	IM*0263500	\$ 169.00	Other supplies
Invoice <\$15,000	Lee & Low Books, Inc.	3/11/2020 3/11/2020	IM*0263501 IM*0263502	\$ 15.46 \$ 631.37	Books and Binding Costs
Invoice <\$15,000 Invoice <\$15,000	Len's Ace Hardware-Glen Ellyn Joshua Leon-Mendoza	3/11/2020	IM*0263502	\$ 10.48	Maintenance Supplies Funds Held in Custody of Others
Invoice <\$15,000	Guilherme Lessa Passos de Souza	3/11/2020	IM*0263504	\$ 72.10	Funds Held in Custody of Others
Invoice <\$15,000	Lester and Rosalie Anixter Center	3/11/2020	IM*0263505	\$ 4,060.00	Consultants Expense
Invoice <\$15,000	Julie Leveille	3/11/2020	IM*0263506	\$ 171.74	Funds Held in Custody of Others
Invoice <\$15,000	Lex Meat, LTD	3/11/2020	IM*0263507	\$ 3,801.02	Instructional Supplies
Invoice <\$15,000	The Lincoln Electric Company	3/11/2020	IM*0263508	\$ 149.10	Instructional Supplies
Invoice <\$15,000	Daniel Lindsey	3/11/2020	IM*0263509	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Karen Livengood	3/11/2020	IM*0263510	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	LKQ A-Reliable Auto Parts	3/11/2020	IM*0263511	\$ 98.39	Instructional Supplies
Invoice <\$15,000	Daniel Lloyd	3/11/2020	IM*0263512	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Ashley Logan	3/11/2020	IM*0263513	\$ 155.00	Officials/Referees
Invoice <\$15,000	Jenine Lulay	3/11/2020	IM*0263514	\$ 171.74	Funds Held in Custody of Others
Invoice <\$15,000	Rose Mac Duff	3/11/2020	IM*0263515	\$ 200.00	Retiree Healthcare Payments
Invoice <\$15,000 Invoice <\$15,000	Michael Mache George Macht	3/11/2020 3/11/2020	IM*0263516 IM*0263517	\$ 135.00 \$ 1,200.00	Officials/Referees Retiree Healthcare Payments
Invoice <\$15,000	Lynn Mackenzie	3/11/2020	IM*0263517	\$ 1,200.00 \$ 1,200.00	Retiree Healthcare Payments Retiree Healthcare Payments
Invoice <\$15,000	Marberry Cleaners and Launderer's LLC	3/11/2020	IM*0263519	\$ 1,200.00	Maintenance Services Expense
Invoice <\$15,000	Markertek Supply	3/11/2020	IM*0263520	\$ 990.30	Audio/Visual Materials
Invoice <\$15,000	Mathieson Corp.	3/11/2020	IM*0263521	\$ 2,075.96	Other Contractual Services Expense
Invoice <\$15,000	McGraw-Hill Global Education, Inc.	3/11/2020	IM*0263523	\$ 69.56	Books and Binding Costs
Invoice <\$15,000	McMaster Carr Supply	3/11/2020	IM*0263524	\$ 3,403.99	Instructional Supplies
Invoice <\$15,000	Medline Industries, Inc.	3/11/2020	IM*0263525	\$ 650.86	Instructional Supplies
Invoice <\$15,000	John Messaglia	3/11/2020	IM*0263526	\$ 155.00	Officials/Referees
Invoice <\$15,000					
Invoice <\$15,000	Mi-Box	3/11/2020	IM*0263527	\$ 99.00	Rental Facility

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

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	To view invoices on line, c	lick the hyperlink belo	w to take you to the C	ollege's home page.	
AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Midwest Fun Factory, Inc.	3/11/2020	IM*0263529	\$ 1,125.00	Other Contractual Services Expense
Invoice <\$15,000	Midwest Tape LLC	3/11/2020	IM*0263530	\$ 26.53	Books and Binding Costs
Invoice <\$15,000	Midwest Veterinary Supply, Inc	3/11/2020	IM*0263531	\$ 17.17	Instructional Supplies
Invoice <\$15,000	Minitex	3/11/2020	IM*0263532	\$ 140.00	Office Supplies
Invoice <\$15,000	Mitchell Repair Information Company	3/11/2020	IM*0263533	\$ 1,469.00	Publications
Invoice <\$15,000	John Modschiedler	3/11/2020	IM*0263534	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Rhonda Mont	3/11/2020	IM*0263535	\$ 155.00	Officials/Referees
Invoice <\$15,000	Janet Moore	3/11/2020	IM*0263536	\$ 1,500.00	Other Contractual Services Expense
Invoice <\$15,000	Kenneth Moreland	3/11/2020	IM*0263537	\$ 155.00	Officials/Referees
Invoice <\$15,000	MPS	3/11/2020	IM*0263538	\$ 91.30	Books and Binding Costs
Invoice <\$15,000	MSC Industrial Supply	3/11/2020	IM*0263539 IM*0263540	\$ 2,584.11	Instructional Supplies
Invoice <\$15,000 Invoice <\$15,000	Sandra Mutter Nacada	3/11/2020 3/11/2020	IM*0263540	\$ 900.00 \$ 75.00	Retiree Healthcare Payments Dues - Faculty
Invoice <\$15,000	NACE-Nat'l Assoc of Colleges & Employers	3/11/2020	IM*0263542	\$ 1,070.00	Dues - Pacuity
Invoice <\$15,000	Nasco	3/11/2020	IM*0263543	\$ 43.80	Instructional Supplies
Invoice <\$15,000	National Audubon Society, Inc.	3/11/2020	IM*0263544	\$ 30.00	Publications
Invoice <\$15,000	National Behavioral Intervention Team Association	3/11/2020	IM*0263545	\$ 279.00	Instructional Supplies
Invoice <\$15,000	National Board for Respiratory Care Inc	3/11/2020	IM*0263546	\$ 6,460.00	Instructional Supplies
Invoice <\$15,000	Karen Neely	3/11/2020	IM*0263547	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	North East Multi Regional Training	3/11/2020	IM*0263548	\$ 125.00	Tuition Reimbursement-Classified
Invoice <\$15,000	NETC LLC	3/11/2020	IM*0263549	\$ 99.00	IT Maintenance Services
Invoice <\$15,000	New Readers Press	3/11/2020	IM*0263550	\$ 5,766.77	Instructional Supplies
Invoice <\$15,000	NMT Midwest Inc	3/11/2020	IM*0263551	\$ 1,079.20	Non-Credit instructional Serv
Invoice <\$15,000	Lee Norman	3/11/2020	IM*0263552	\$ 125.00	Performing Arts Services
Invoice <\$15,000	Normandy Construction Co., Inc.	3/11/2020	IM*0263553	\$ 616.08	Other Contractual Services Expense
Invoice <\$15,000	Northern Illinois University	3/11/2020	IM*0263554	\$ 8,000.00	Other Contractual Services Expense
Invoice <\$15,000	Paul Novak	3/11/2020	IM*0263555	\$ 155.00	Officials/Referees
Invoice <\$15,000	Glen O'Fallon	3/11/2020	IM*0263556	\$ 50.00	Other Contractual Services Expense
Invoice <\$15,000	Oak Brook Mechanical Services Inc	3/11/2020	IM*0263557	\$ 8,793.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Office Depot	3/11/2020	IM*0263558	\$ 14,664.87	Office Supplies
Invoice <\$15,000	Donna Oleson	3/11/2020	IM*0263569	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Omnigraphics, Inc.	3/11/2020	IM*0263570	\$ 81.85	Books and Binding Costs
Invoice <\$15,000 Invoice <\$15.000	Omnigraphics, Inc.	3/11/2020	IM*0263571	\$ 99.45	Books and Binding Costs
	Open Table, Inc.	3/11/2020	IM*0263572	\$ 276.50	Other Contractual Services Expense
Invoice <\$15,000	Linda Osanka	3/11/2020	IM*0263573	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000 Invoice <\$15,000	Tim Owens P&G Oral Health	3/11/2020 3/11/2020	IM*0263574 IM*0263575	\$ 155.00 \$ 307.56	Officials/Referees
Invoice <\$15,000	Joanne Parke	3/11/2020	IM*0263576	\$ 1,200.00	Instructional Supplies Retiree Healthcare Payments
Invoice <\$15,000	Richard Parsons	3/11/2020	IM*0263577	\$ 1,200.00	Officials/Referees
Invoice <\$15,000	Rosanne Paschal	3/11/2020	IM*0263578	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	PCM Sales, Inc.	3/11/2020	IM*0263579	\$ 597.00	Equipment - Office
Invoice <\$15,000	Pepsi Purchases	3/11/2020	IM*0263580	\$ 1,072.76	Purchase for Resale
Invoice <\$15,000	R. Peterson	3/11/2020	IM*0263581	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Phi Theta Kappa Honor Society	3/11/2020	IM*0263582	\$ 585.00	Funds Held in Custody of Others
Invoice <\$15,000	Pickett Pictures LLC	3/11/2020	IM*0263583	\$ 250.00	Books and Binding Costs
Invoice <\$15,000	Delbert Piller	3/11/2020	IM*0263584	\$ 1,507.20	Retiree Healthcare Payments
Invoice <\$15,000	PlymoVent Canada Inc	3/11/2020	IM*0263585	\$ 14,421.53	Maintenance Services Expense
Invoice <\$15,000	William Popelar	3/11/2020	IM*0263586	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Lynda Pratscher	3/11/2020	IM*0263587	\$ 13.99	On-Campus Conf & Mtgs
Invoice <\$15,000	Praxair/Gas Tech	3/11/2020	IM*0263588	\$ 384.25	Instructional Supplies
Invoice <\$15,000	Pretrax, Inc.	3/11/2020	IM*0263589	\$ 2,661.50	Other Contractual Services Expense
Invoice <\$15,000	PT Holdings LLC	3/11/2020	IM*0263590	\$ 1,710.00	Maintenance Services Expense
Invoice <\$15,000	Public Radio News Directors, Inc.	3/11/2020	IM*0263591	\$ 395.00	Dues Complete
Invoice <\$15,000	Quill Corporation	3/11/2020	IM*0263592	\$ 49.99	Office Supplies
Invoice <\$15,000	Poonam Rahman	3/11/2020	IM*0263593	\$ 32.59	Funds Held in Custody of Others
Invoice <\$15,000	Ramrod Distibutors	3/11/2020	IM*0263594	\$ 1,310.20	Maintenance Supplies
Invoice <\$15,000 Invoice <\$15,000	Robert Bosch Tool Corporation	3/11/2020	IM*0263595 IM*0263596	\$ 404.19 \$ 11,998.00	Maintenance Services Expense
Invoice <\$15,000	Roco Films Educational	3/11/2020	IM*0263596	\$ 11,998.00	Equipment - Instructional Instructional Supplies
Invoice <\$15,000	RuffaloCODY Holdings, LLC	3/11/2020	IM*0263598	\$ 1,102.50	Consultants Expense
Invoice <\$15,000	Sally Beauty Supply	3/11/2020	IM*0263599	\$ 1,102.50	Instructional Supplies
Invoice <\$15,000	Salvation Army-Army Lake Camp	3/11/2020	IM*0263600	\$ 1,229.00	DNU Travel - Out of State
Invoice <\$15,000	Sandhills Community College	3/11/2020	IM*0263601	\$ 945.00	Dues Dues
Invoice <\$15,000	Scent Air Technologies, Inc.	3/11/2020	IM*0263602	\$ 93.45	Other Contractual Services Expense
Invoice <\$15,000	Scholastic Library Publishing Inc	3/11/2020	IM*0263603	\$ 4,770.00	Purchase for Resale
Invoice <\$15,000	Victor Scimeca	3/11/2020	IM*0263604	\$ 300.00	Consultants Expense
Invoice <\$15,000	Linda Scolaro	3/11/2020	IM*0263605	\$ 300.00	On-Campus Conf & Mtgs
Invoice <\$15,000	SESAC Inc.	3/11/2020	IM*0263606	\$ 1,930.77	Performing Arts Services
Invoice <\$15,000	Brett Shaffer	3/11/2020	IM*0263607	\$ 3,000.00	Other Contractual Services Expense
Invoice <\$15,000	SHI International Corp	3/11/2020	IM*0263608	\$ 45.77	Audio/Visual Materials
Invoice <\$15,000	Mark Shoults	3/11/2020	IM*0263609	\$ 155.00	Officials/Referees
Invoice <\$15,000	Sign Warehouse	3/11/2020	IM*0263610	\$ 1,778.46	Office Supplies
Invoice <\$15,000	Diane Smith	3/11/2020	IM*0263611	\$ 100.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Smithgroup Inc	3/11/2020	IM*0263612	\$ 4,142.50	Consultants Expense
Invoice <\$15,000	Sony Music Holdings, Inc.	3/11/2020	IM*0263613	\$ 111.90	Advertising Expense
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CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA).

Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

	To view invoices on line, click the hyperlink below to take you to the College's home page.				
AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Sphero Inc	3/11/2020	IM*0263614	\$ 2,149.98	Other Contractual Services Expense
Invoice <\$15,000	Sprout Social Inc.	3/11/2020	IM*0263615	\$ 4,158.00	Other Contractual Services Expense
Invoice <\$15,000	State of IL - Dept of Agriculture	3/11/2020	IM*0263616	\$ 45.00	Dues - Classified
Invoice <\$15,000	StepWare, Inc.	3/11/2020	IM*0263617	\$ 392.00	Other Contractual Services Expense
Invoice <\$15,000	Steven Sweem	3/11/2020	IM*0263618	\$ 85.87	Funds Held in Custody of Others
Invoice <\$15,000	Thomas Fleming Company	3/11/2020	IM*0263619	\$ 499.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Thomson Reuters	3/11/2020	IM*0263620	\$ 3,750.00	Books and Binding Costs
Invoice <\$15,000	Tlo (The Last One)	3/11/2020	IM*0263621	\$ 100.00	Other Contractual Services Expense
Invoice <\$15,000	Tri Dim Filter Corporation	3/11/2020	IM*0263622	\$ 7,651.56	Maintenance Supplies
Invoice <\$15,000	Stacy Tylinski	3/11/2020	IM*0263623	\$ 155.00	Officials/Referees
Invoice <\$15,000	United Stations Radio Networks	3/11/2020	IM*0263624	\$ 375.00	Other Contractual Services Expense
Invoice <\$15,000	University of Illinois At Springfield	3/11/2020	IM*0263625	\$ 250.00	Dues
Invoice <\$15,000 Invoice <\$15,000	United Parcel Service Urban Elevator Service, Inc.	3/11/2020 3/11/2020	IM*0263626 IM*0263627	\$ 1,262.51 \$ 2,193.75	Postage Facilities Maintenance Service Expense
Invoice <\$15,000	US Sports Video	3/11/2020	IM*0263628	\$ 626.00	Non-Capital Equipment
Invoice <\$15,000	Valdes LLC	3/11/2020	IM*0263629	\$ 5,460.00	Maintenance Supplies
Invoice <\$15,000	Vertiv Operating Company	3/11/2020	IM*0263630	\$ 8,904.70	Office Supplies
Invoice <\$15,000	Village of Carol Stream	3/11/2020	IM*0263631	\$ 71.30	Water - Sewage Expense
Invoice <\$15,000	VWR Funding, Inc.	3/11/2020	IM*0263632	\$ 753.85	Instructional Supplies
Invoice <\$15,000	Laura Warden	3/11/2020	IM*0263634	\$ 85.87	Funds Held in Custody of Others
Invoice <\$15,000	Waste Management of Illinois-West	3/11/2020	IM*0263635	\$ 214.43	Refuse Disposal Expense
Invoice <\$15,000	William Wess	3/11/2020	IM*0263636	\$ 155.00	Officials/Referees
Invoice <\$15,000	West Suburban Chamber of	3/11/2020	IM*0263637	\$ 540.00	Dues
Invoice <\$15,000	Eric Westerhoff	3/11/2020	IM*0263638	\$ 450.00	Officials/Referees
Invoice <\$15,000	Western DuPage Chamber of Commerce	3/11/2020	IM*0263639	\$ 465.00	Dues
Invoice <\$15,000	Westlake Hardware, Inc.	3/11/2020	IM*0263640	\$ 174.07	Other supplies
Invoice <\$15,000	Wheaton Chamber of Commerce	3/11/2020	IM*0263641	\$ 83.00	Dues
Invoice <\$15,000	Brittany White	3/11/2020	IM*0263642	\$ 155.00	Officials/Referees
Invoice <\$15,000	Wight & Company	3/11/2020	IM*0263643	\$ 3,370.00	Architectural Services Expense
Invoice <\$15,000	William McKinley Studios	3/11/2020	IM*0263644	\$ 355.93	Instructional Supplies
Invoice <\$15,000	Donald Williams	3/11/2020	IM*0263645	\$ 135.00	Officials/Referees
Invoice <\$15,000	Windy City Truck Repair, Inc.	3/11/2020	IM*0263646	\$ 1,062.43	Maintenance Services Expense
Invoice <\$15,000	Barry Winograd	3/11/2020	IM*0263647	\$ 600.00	Other Contractual Services Expense
Invoice <\$15,000	WM. F. Meyer Company	3/11/2020	IM*0263648	\$ 86.15	Maintenance Supplies
Invoice <\$15,000	Wolters Kluwer Health	3/11/2020	IM*0263649	\$ 79.99	Publications
Invoice <\$15,000	Steven Woltmann	3/11/2020	IM*0263650	\$ 100.00	Other Contractual Services Expense
Invoice <\$15,000	World Point ECC, Inc.	3/11/2020	IM*0263651	\$ 1,341.83	Instructional Supplies
Invoice <\$15,000	Krista Wortendyke	3/11/2020	IM*0263652	\$ 100.00	Consultants Expense
Invoice <\$15,000	Yorke Printe Shoppe Inc	3/11/2020	IM*0263653	\$ 1,170.99	On-Campus Conf & Mtgs
Invoice <\$15,000	Zogics LLC	3/11/2020 3/11/2020	IM*0263654 IM*0263655	\$ 629.65 \$ 1.728.58	Maintenance Supplies
Employee Reimb	Gilberto Rivera	3/11/2020	IM*0263656	\$ 1,728.58 \$ 1,066.67	Retiree Healthcare Payments
Employee Reimb Employee Reimb	Jack Rogers Christine Russell	3/11/2020	IM*0263657	\$ 1,000.07	Retiree Healthcare Payments Retiree Healthcare Payments
Employee Reimb	Thomas Ryan	3/11/2020	IM*0263658	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Deborah Ryel	3/11/2020	IM*0263659	\$ 900.00	Retiree Healthcare Payments
Employee Reimb	Frank Salvatini	3/11/2020	IM*0263660	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Mary Sarillo	3/11/2020	IM*0263661	\$ 900.00	Retiree Healthcare Payments
Employee Reimb	Carol Scott	3/11/2020	IM*0263662	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Bonnie Shalin	3/11/2020	IM*0263663	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Susan Shih	3/11/2020	IM*0263664	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Eugene Sladek	3/11/2020	IM*0263665	\$ 900.00	Retiree Healthcare Payments
Employee Reimb	Linda Slusar	3/11/2020	IM*0263666	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Willard Smith	3/11/2020	IM*0263667	\$ 1,600.00	Retiree Healthcare Payments
Employee Reimb	Judy Speciale	3/11/2020	IM*0263668	\$ 741.24	Retiree Healthcare Payments
Employee Reimb	David Spoden	3/11/2020	IM*0263669	\$ 744.36	Retiree Healthcare Payments
Employee Reimb	Dorothy Squitieri	3/11/2020	IM*0263670	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Thomas Stephenson II	3/11/2020	IM*0263671	\$ 1,400.00	Retiree Healthcare Payments
Employee Reimb	Rudolf Strahl	3/11/2020	IM*0263672	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Robert Valentine	3/11/2020	IM*0263673	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	John Wantz	3/11/2020	IM*0263674	\$ 900.00	Retiree Healthcare Payments
Employee Reimb	Eileen Ward	3/11/2020	IM*0263675	\$ 1,600.00	Retiree Healthcare Payments
Employee Reimb	Gary Wenger	3/11/2020	IM*0263676	\$ 1,600.00	Retiree Healthcare Payments
Employee Reimb	Ethel Wilkens	3/11/2020	IM*0263677	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Oak Brook Mechanical Services Inc	3/12/2020	IM*0263678	\$ 9,578.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Office Depot	3/12/2020	IM*0263679	\$ 5,545.44	Office Supplies
Employee Reimb	Mary Anderson	3/12/2020	IM*0263684	\$ 75.35	In-State Travel Costs
Employee Reimb	Miguel Avila Garcia Frank Balestri	3/12/2020 3/12/2020	IM*0263685 IM*0263686	\$ 79.95 \$ 252.50	Maintenance Supplies Instructional Supplies
Employee Reimb Employee Reimb	John Bardygula	3/12/2020	IM*0263687	\$ 252.50	Maintenance Supplies
Employee Reimb	Clayton Beilfuss	3/12/2020	IM*0263687	\$ 71.95	Maintenance Supplies Maintenance Supplies
Employee Reimb	Christa Brennan	3/12/2020	IM*0263689	\$ 353.57	In-State Travel Costs
Employee Reimb	Sarah Burfield	3/12/2020	IM*0263690	\$ 21.96	On-Campus Conf & Mtgs
Employee Reimb	Anna Campbell	3/12/2020	IM*0263691	\$ 258.76	Tuition Reimbursement-Faculty
Employee Reimb	Joseph Carnana	3/12/2020	IM*0263692	\$ 69.99	Maintenance Supplies
Employee Reimb	Jesse Chick	3/12/2020	IM*0263693	\$ 320.82	Out-of-State Travel Costs
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CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

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Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

	To view invoices on line, c		,		
AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Employee Reimb	Dawn Chow	3/12/2020	IM*0263694	\$ 240.00	Tuition Reimbursement-Faculty
Employee Reimb	Trevor Cipriano	3/12/2020	IM*0263695	\$ 680.94	Out-of-State Travel Costs
Employee Reimb	Danielle Cline	3/12/2020	IM*0263696	\$ 131.74	Purchase for Resale
Employee Reimb	Lori Deckert	3/12/2020	IM*0263697	\$ 139.80	Tuition Reimbursement-Classified
Employee Reimb Employee Reimb	Donald DiBrita Daniel Fahlgren	3/12/2020 3/12/2020	IM*0263698 IM*0263699	\$ 162.75 \$ 94.99	Instructional Supplies Maintenance Supplies
Employee Reimb	Joseph Furco	3/12/2020	IM*0263701	\$ 94.99	Other supplies
Employee Reimb	Monika Gadek-Stephan	3/12/2020	IM*0263702	\$ 98.00	Tuition Reimbursement-CODA
Employee Reimb	Gianluca Gelsomini	3/12/2020	IM*0263703	\$ 129.99	Maintenance Supplies
Employee Reimb	Rumiana Genov	3/12/2020	IM*0263704	\$ 227.00	Dues - Faculty
Employee Reimb	Kristi Hainline	3/12/2020	IM*0263705	\$ 22.43	In-State Travel Costs
Employee Reimb	Robbye Henderson	3/12/2020	IM*0263706	\$ 82.11	On-Campus Conf & Mtgs
Employee Reimb	Jose Jimenez	3/12/2020	IM*0263707	\$ 89.99	Maintenance Supplies
Employee Reimb	David Kachalon	3/12/2020	IM*0263708 IM*0263709	\$ 150.00	Instructional Supplies
Employee Reimb Employee Reimb	Ryan Kaiser Lilianna Kalin	3/12/2020 3/12/2020	IM*0263710	\$ 27.92 \$ 1,806.13	Purchase for Resale Out-of-State Travel Costs
Employee Reimb	Bonnie Loder	3/12/2020	IM*0263711	\$ 966.98	Tuition Reimbursement-Faculty
Employee Reimb	Wendy McCambridge	3/12/2020	IM*0263712	\$ 1,159.84	Out-of-State Travel Costs
Employee Reimb	Patrick McTee	3/12/2020	IM*0263713	\$ 164.99	Maintenance Supplies
Employee Reimb	Kevin Medina	3/12/2020	IM*0263714	\$ 49.99	Maintenance Supplies
Employee Reimb	Jill Mosher	3/12/2020	IM*0263715	\$ 25.50	Postage
Employee Reimb	Martin Nachel	3/12/2020	IM*0263716	\$ 319.58	Instructional Supplies
Employee Reimb	George Pranckus	3/12/2020	IM*0263717	\$ 189.99	Maintenance Supplies
Employee Reimb	Muhammed Saadiq	3/12/2020	IM*0263718	\$ 230.00	Tuition Reimbursement-CODA
Employee Reimb	Lisa Saltiel	3/12/2020	IM*0263719 IM*0263720	\$ 71.34	In-State Travel Costs
Employee Reimb Employee Reimb	Tara Schwab Matthew Shevitz	3/12/2020 3/12/2020	IM*0263720 IM*0263721	\$ 58.60 \$ 303.55	Instructional Supplies Instructional Supplies
Employee Reimb	Kelly Stokes	3/12/2020	IM*0263721	\$ 303.55 \$ 115.00	Tuition Reimbursement-CODA
Employee Reimb	Diane Szakonyi	3/12/2020	IM*0263723	\$ 4.60	In-State Travel Costs
Employee Reimb	Adam Wasilewski	3/12/2020	IM*0263724	\$ 391.00	In-State Travel Costs
Employee Reimb	Esperanza Wilson	3/12/2020	IM*0263725	\$ 933.10	Out-of-State Travel Costs
Employee Reimb	Mark Zaverdas	3/12/2020	IM*0263726	\$ 129.99	Maintenance Supplies
Employee Reimb	Richard Zawodniak	3/12/2020	IM*0263727	\$ 106.55	Maintenance Supplies
Invoice >\$15,000	American Express Travel Related Services Co., Inc.	3/12/2020	IM*0263728	\$ 93,269.09	Travel - Out of State
Invoice <\$15,000	Educ Loan - AES PHEAA	3/12/2020	IM*0263729	\$ 210.26	Wage Assignments
Invoice <\$15,000 Invoice <\$15,000	Great Lakes Higher Education Guaranty Corporation International Union of Operating Engineers	3/12/2020 3/12/2020	IM*0263730 IM*0263731	\$ 635.66 \$ 747.77	Wage Assignments Professional Dues
Invoice <\$15,000	Office of Glenn B. Stearns	3/12/2020	IM*0263732	\$ 528.46	Wage Assignments
Invoice <\$15,000	State Disbursement Unit	3/12/2020	IM*0263733	\$ 5,066.38	Wage Assignments
Invoice <\$15,000	Steven J. Fink & Assoc.	3/12/2020	IM*0263734	\$ 38.76	Wage Assignments
Invoice <\$15,000	U.S. Department of Education	3/12/2020	IM*0263735	\$ 210.53	Wage Assignments
Invoice <\$15,000	Unum Life Insurance Company of America	3/12/2020	IM*0263736	\$ 8,323.78	Long Term Care - Insurance
Invoice >\$15,000	Reliance Standard Life Insurance Company	3/12/2020	IM*0263737	\$ 35,658.47	Life Insurance
Invoice >\$15,000	Best Technology Systems, Inc.	3/12/2020	IM*0263738	\$ 16,575.00	Maintenance Services Expense
Invoice >\$15,000 Invoice <\$15,000	Bluewater Learning Inc	3/12/2020 3/12/2020	IM*0263739 IM*0263740	\$ 20,000.00 \$ 2,220.90	IT Maintenance Services
Invoice <\$15,000	Crowdcontrolexperts.com Glen Ellyn School District 41	3/12/2020	IM*0263740	\$ 2,220.90 \$ 166.85	Non-Capital Equipment Other Contractual Services Expense
Invoice >\$15,000	POSTMASTER - GLEN ELLYN	3/16/2020	IM*0263742	\$ 31,000.00	USPS Prepaid
Invoice <\$15,000	The Aspen Institute	3/16/2020	IM*0263743	\$ 5,000.00	Out-of-State Conference Costs
Invoice <\$15,000	George Jorgensen	3/16/2020	IM*0263953	\$ 1,058.86	Retiree Healthcare Payments
Invoice <\$15,000	Village of Glen Ellyn, Illinois	3/19/2020	IM*0263995	\$ 790.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Village of Glen Ellyn, Illinois	3/19/2020	IM*0263996	\$ 5,000.00	Land Improvements
Invoice <\$15,000	Village of Glen Ellyn, Illinois	3/19/2020	IM*0263997	\$ 1,200.00	Land Improvements
Invoice <\$15,000	Verizon Wireless	3/20/2020	IM*0263998	\$ 39.43	Telephone Expense
Invoice <\$15,000 Invoice <\$15,000	Waste Management of Illinois-West WideOpenWest IL. LLC	3/20/2020 3/20/2020	IM*0263999 IM*0264000	\$ 7,184.51 \$ 369.69	Refuse Disposal Expense Other Contractual Services Expense
Invoice <\$15,000	University of the Cumberlands	3/20/2020	IM*0264000	\$ 369.69 \$ 1,175.00	Tuition Reimbursement-Classified
Invoice <\$15,000	Educ Loan - AES PHEAA	3/26/2020	IM*0265322	\$ 1,175.00	Wage Assignments
Invoice <\$15,000	Great Lakes Higher Education Guaranty Corporation	3/26/2020	IM*0265323	\$ 635.66	Wage Assignments
Invoice <\$15,000	International Union of Operating Engineers	3/26/2020	IM*0265324	\$ 703.35	Professional Dues
Invoice <\$15,000	Midwest Capital Managers	3/26/2020	IM*0265325	\$ 186.77	Wage Assignments
Invoice <\$15,000	State Disbursement Unit	3/26/2020	IM*0265326	\$ 5,016.35	Wage Assignments
Invoice <\$15,000	Steven J. Fink & Assoc.	3/26/2020	IM*0265327	\$ 38.76	Wage Assignments
Invoice >\$15,000	Department of Treasury	3/25/2020	IM*A910	\$ 572,960.52	Withholding Tax - Federal
Invoice >\$15,000	IDES-Magnetic Media Unit Navia Benefit Solutions	3/25/2020	IM*A911	\$ 201,847.66	Withholding Tax - State
Invoice >\$15,000 Invoice >\$15,000	IDES-Magnetic Media Unit	3/25/2020 3/16/2020	IM*A912 IM*D21520	\$ 37,906.22 \$ 205,354.72	HSA Empl/COD Contr 3.13.20 Payroll Withholding Tax - State
Invoice >\$15,000 Invoice >\$15,000	Department of Treasury	3/16/2020	IM*D21520	\$ 205,354.72 \$ 582,457.05	Withholding Tax - State Withholding Tax - Federal
Invoice >\$15,000	APTAC	2/26/2020	IM*E0079058	\$ 582,457.05	Check issued in prior month; voided in current month
Employee Reimb	Robert Cervenka	3/3/2020	IM*E0079183	\$ 7,335.00	Travel Advances
Employee Reimb	Brandon Wood	3/4/2020	IM*E0079184	\$ 4,424.40	Travel Advances
Invoice <\$15,000	Press Photography Network	3/4/2020	IM*E0079185	\$ 650.00	Other Contractual Services Expense
Invoice <\$15,000	Alpha Media, LLC	3/4/2020	IM*E0079186	\$ 500.00	Advertising Expense
Invoice <\$15,000	Amsterdam Printing & Litho	3/4/2020	IM*E0079187	\$ 1,634.10	Advertising Expense
Invoice <\$15,000	Anatomical Worldwide, LLC	3/4/2020	IM*E0079188	\$ 2,336.00	Instructional Supplies

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Associated Integrated Supply Chain Solutions	3/4/2020	IM*E0079189	\$ 1,143.73	Maintenance Services Expense
Invoice <\$15,000	B&H Foto & Electronics Corporation	3/4/2020	IM*E0079190	\$ 3,810.40	Audio/Visual Materials
Invoice <\$15,000	Banner Personnel Service Inc	3/4/2020	IM*E0079191	\$ 2,263.83	Other Contractual Services Expense
Invoice <\$15,000	Broadcast Electronics, Inc.	3/4/2020	IM*E0079192	\$ 2,160.00	Maintenance Services Expense
Invoice <\$15,000 Invoice <\$15.000	Brodart Co Carol Fox & Associates	3/4/2020	IM*E0079193	\$ 100.93	Office Supplies
Invoice <\$15,000 Invoice <\$15.000	Carol Fox & Associates Carrillo Photo	3/4/2020 3/4/2020	IM*E0079194 IM*E0079195	\$ 2,500.00 \$ 400.00	Advertising Expense Other Contractual Services Expense
Invoice <\$15,000	Cassidy Tire Company	3/4/2020	IM*E0079196	\$ 801.98	Maintenance Services Expense
Invoice <\$15,000	Central Baking Supplies, Inc.	3/4/2020	IM*E0079197	\$ 394.05	Instructional Supplies
Invoice <\$15,000	Chemcraft Industries	3/4/2020	IM*E0079198	\$ 185.30	Maintenance Supplies
Invoice <\$15,000	Cole-Parmer Instrument Company, LLC	3/4/2020	IM*E0079199	\$ 35.15	Instructional Supplies
Invoice <\$15,000	Computer Discount Warehouse	3/4/2020	IM*E0079200	\$ 14,983.29	IT Maintenance Services
nvoice <\$15,000	Conference Technologies, Inc.	3/4/2020	IM*E0079201	\$ 156.00	IT Maintenance Services
nvoice <\$15,000	DAOES	3/4/2020	IM*E0079202	\$ 5,088.58	Rental Facility
nvoice <\$15,000	Demco, Inc.	3/4/2020	IM*E0079203	\$ 88.53	Office Supplies
nvoice <\$15,000	Dreisilker Electrical Motors	3/4/2020	IM*E0079204	\$ 73.90	Maintenance Supplies
nvoice <\$15,000	Economic Modeling, LLC	3/4/2020 3/4/2020	IM*E0079205 IM*E0079206	\$ 5,000.00 \$ 280.56	Computer Software
nvoice <\$15,000 nvoice <\$15,000	Fastenal Company Grainger - Downers Grove	3/4/2020	IM*E0079208	\$ 200.36	Maintenance Supplies Instructional Supplies
nvoice <\$15,000	Infinity Transportation Management, LLC	3/4/2020	IM*E0079209	\$ 822.00	Other Contractual Services Expense
nvoice <\$15,000	J W Pepper Music	3/4/2020	IM*E0079210	\$ 60.00	Other Contractual Services Expense
nvoice <\$15,000	Jameco Electronics	3/4/2020	IM*E0079211	\$ 173.17	Instructional Supplies
nvoice <\$15,000	Novus Pest Control	3/4/2020	IM*E0079212	\$ 744.90	Custodial Services
nvoice <\$15,000	Kilgore International	3/4/2020	IM*E0079213	\$ 332.80	Instructional Supplies
nvoice <\$15,000	The Lab Depot Inc	3/4/2020	IM*E0079214	\$ 2,040.50	Instructional Supplies
nvoice <\$15,000	Lands' End, Inc	3/4/2020	IM*E0079215	\$ 130.80	Advertising Expense
nvoice <\$15,000	Len's Ace Hardware, Inc.	3/4/2020	IM*E0079216	\$ 9.58	IT Maintenance Services
nvoice <\$15,000	Midway Dental Supply Detroit, LLC	3/4/2020 3/4/2020	IM*E0079217 IM*E0079218	\$ 353.50	Maintenance Services Expense
nvoice <\$15,000 nvoice <\$15,000	Midway Staffing, Inc.	3/4/2020	IM*E0079218	\$ 11,435.23 \$ 80.00	Custodial Services
nvoice <\$15,000	Naperville Education Foundation National New Play Network LTD	3/4/2020	IM*E0079219	\$ 1,195.00	In-State Conference Costs Books and Binding Costs
rvoice <\$15,000	North Light Color	3/4/2020	IM*E0079221	\$ 888.95	Maintenance Services Expense
rvoice <\$15.000	O'Reilly Auto Parts	3/4/2020	IM*E0079222	\$ 84.25	Vehicle Supplies
nvoice <\$15,000	Paddock Publications	3/4/2020	IM*E0079223	\$ 4,013.00	Advertising Expense
nvoice <\$15,000	Patterson Dental	3/4/2020	IM*E0079224	\$ 4,233.00	Instructional Supplies
nvoice <\$15,000	The Perfect Swing	3/4/2020	IM*E0079225	\$ 3,840.00	Other supplies
nvoice <\$15,000	Performance Health Supply, Inc.	3/4/2020	IM*E0079226	\$ 1,798.16	Other supplies
nvoice <\$15,000	Perkins + Will, Inc.	3/4/2020	IM*E0079227	\$ 7,089.55	Architectural Services Expense
nvoice <\$15,000	Pocket Nurse	3/4/2020	IM*E0079228	\$ 27.94	Instructional Supplies
nvoice <\$15,000	Power Up Batteries, LLC	3/4/2020	IM*E0079229	\$ 597.80	Maintenance Supplies
nvoice <\$15,000 nvoice <\$15,000	Public Identity, Inc. Rite Bite Fundraising Inc	3/4/2020 3/4/2020	IM*E0079230 IM*E0079232	\$ 230.00 \$ 1,202.00	Advertising Expense Funds Held in Custody of Others
nvoice <\$15,000	Riverside Technologies, Inc.	3/4/2020	IM*E0079233	\$ 73.00	Non-Capital Equipment
nvoice <\$15,000	Safety First na, Inc.	3/4/2020	IM*E0079234	\$ 216.00	Instructional Supplies
nvoice <\$15,000	Signature Cleaners of Universary Commons	3/4/2020	IM*E0079235	\$ 252.00	Performing Arts Services
nvoice <\$15,000	Sodexo	3/4/2020	IM*E0079236	\$ 5,200.21	Other Conference & Meeting Expense
nvoice <\$15,000	Steve Weiss Music	3/4/2020	IM*E0079237	\$ 703.62	Non-Capital Equipment
nvoice <\$15,000	Sweetwater Sound	3/4/2020	IM*E0079238	\$ 1,440.00	Non-Capital Equipment
nvoice <\$15,000	Testa Produce, Inc.	3/4/2020	IM*E0079239	\$ 829.15	Instructional Supplies
nvoice <\$15,000	United Radio Communications, Inc.	3/4/2020	IM*E0079240	\$ 85.00	Other supplies
nvoice <\$15,000	Wesco Distribution , Inc.	3/4/2020	IM*E0079241	\$ 221.00	Maintenance Services Expense
nvoice <\$15,000	Yankee Book Peddler, Inc.	3/4/2020	IM*E0079242	\$ 3,002.59	Books and Binding Costs
mployee Reimb	Robert Wilson James Allen	3/4/2020 3/5/2020	IM*E0079243 IM*E0079244	\$ 14,684.58 \$ 150.00	Travel Advances Funds Held in Custody of Others
mployee Reimb mployee Reimb	Joseph Aranki	3/5/2020	IM*E0079244	\$ 150.00 \$ 472.98	Instructional Supplies
Employee Reimb	Kayla Arrington	3/5/2020	IM*E0079245	\$ 472.96	Dues - Classified
imployee Reimb	Marco Benassi	3/5/2020	IM*E0079247	\$ 409.87	Out-of-State Travel Costs
Employee Reimb	Bryan Blinstrup	3/5/2020	IM*E0079248	\$ 5.75	In-State Travel Costs
mployee Reimb	Rodney Buck	3/5/2020	IM*E0079249	\$ 17.86	Books and Binding Costs
mployee Reimb	Brian Caputo	3/5/2020	IM*E0079250	\$ 49.92	In-State Travel Costs
mployee Reimb	Rosaura Carbajal-Romo	3/5/2020	IM*E0079251	\$ 578.99	Tuition Reimbursement-Faculty
mployee Reimb	Thomas Carter	3/5/2020	IM*E0079252	\$ 253.64	Instructional Supplies
mployee Reimb	Jennifer Charles	3/5/2020	IM*E0079253	\$ 475.00	Tuition Reimbursement-Classified
mployee Reimb	Jennifer Chiavola	3/5/2020	IM*E0079254	\$ 147.30	In-State Travel Costs
mployee Reimb	Shaheen Chowdhury	3/5/2020	IM*E0079255	\$ 34.50	Dues - Faculty
mployee Reimb	Michael Conwood Silvia Donatelli	3/5/2020 3/5/2020	IM*E0079256 IM*E0079257	\$ 4.60 \$ 219.99	In-State Travel Costs
Employee Reimb	Jennifer Duda	3/5/2020	IM*E0079257	\$ 219.99 \$ 1,095.00	Tuition Reimbursement-Faculty Out-of-State Conference Costs
Employee Reimb	Gilbert Egge	3/5/2020	IM*E0079259	\$ 1,095.00	Advertising Expense
mployee Reimb	Matt Foster	3/5/2020	IM*E0079260	\$ 939.49	On-Campus Conf & Mtgs
Employee Reimb	Joseph Gilles	3/5/2020	IM*E0079261	\$ 295.00	Tuition Reimbursement-Faculty
mployee Reimb	David Goldberg	3/5/2020	IM*E0079262	\$ 909.01	Tuition Reimbursement-Faculty
mployee Reimb	Jillian Grauman	3/5/2020	IM*E0079263	\$ 77.75	Tuition Reimbursement-Faculty
mployee Reimb	Michael Grygleski	3/5/2020	IM*E0079264	\$ 6.33	In-State Travel Costs
mpioyee Keimb				\$ 27.98	

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

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Invoice <\$15,000 Gregory Mulvey 3/11/2020 IM*E0079299 \$ 500.00 Performing Arts S	
Invoice <\$15,000 Kirk Muspratt 3/11/2020 IM*E0079300 \$ 4,500.00 Performing Arts S	
Invoice \$15,000 Marianne Myrick 3/11/2020 IM*E0079301 \$ 1,200.00 Retiree Healthcare I	
Invoice <\$15,000 Benjamin Nadel 3/11/2020 IM*E0079302 \$ 1,190.00 Performing Arts S	Services
Invoice <\$15,000 Marsha Pobst 3/11/2020 IM*E0079304 \$ 255.64 Retiree Healthcare I	Payments
Invoice <\$15,000 Press Photography Network 3/11/2020 IM*E0079305 \$ 3,493.75 Other Contractual Serv	ices Expense
Invoice <\$15,000 Alicia Shivers 3/11/2020 IM*E0079306 \$ 155.00 Officials/Refer	rees
Invoice <\$15,000	pplies
Invoice <\$15,000 Advanced Parts & Services 3/11/2020 IM*E0079308 \$ 210.07 Maintenance Service	s Expense
Invoice <\$15,000 Aggressive Energy LLC 3/11/2020 IM*E0079309 \$ 780.20 Electricity Exp	ense
Invoice <\$15,000 Alexian Brothers Ambulatory Group 3/11/2020 IM*E0079310 \$ 286.00 Other Contractual Serv	
Invoice <\$15,000 American Society for Quality, Inc. 3/11/2020 IM*E0079311 \$ 857.50 Publication	
Invoice <\$15,000 American Welding & Gas, Inc. 3/11/2020 IM*E0079312 \$ 61.75 Instructional Su	
Invoice <\$15,000 Aqua Pure Enterprises, Inc. 3/11/2020 IM*E0079313 \$ 1,211.85 Other Contractual Serv	ices Expense
Invoice <\$15,000 Association for Talent Development 3/11/2020 IM*E0079314 \$ 259.00 Dues	
Invoice <\$15,000 B&H Foto & Electronics Corporation 3/11/2020 IM*E0079315 \$ 4,526.03 Non-Capital Equi	•
Invoice <\$15,000 Blick Art Materials 3/11/2020 IM*E0079316 \$ 194.00 Instructional Su	•
Invoice <15,000	
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Invoice \$15,000 Edward Hospital & Health Services 3/1/1/2/20 IM*E0079325 \$ 11,506.00 Instructional South	
Invoice <515,000 Engineering Resource Associates Inc 3/11/2020 IM*E0079326 \$ 500.00 Architectural Service Invoice <515,000 Engineering Resource Associates Inc 3/11/2020 IM*E0079326 \$ 500.00 Architectural Service	
Invoice \$15,000 Entercom Communications Corp 3/11/2020 IM*E0079327 \$ 2,857.50 Advertising Exp	
Invoice <515,000	
Invoice 431,5000 Expedia Construction Corporation 3/1/12/20 IM*E0079329 \$ 1,220.00 Facilities Maintenance St	
Invoice <15,000 Fastenal Company 3/11/2020 IM*E0079330 \$ 327.00 Maintenance Su	
Invoice <\$15,000 Fortune Fish Company 3/11/2020 IM*E0079331 \$ 662.15 Instructional Su	• •
Invoice <\$15,000 Full Compass Systems, Ltd 3/11/2020 IM*E0079332 \$ 1,605.88 Audio/Visual Ma	
Invoice <\$15,000 Getty Images (US) Inc. 3/11/2020 IM*E0079333 \$ 4,100.00 Other Contractual Serv	
Invoice \$15,000 Grainger - Downers Grove 3/11/2020 IM*E0079334 \$ 707.08 Instructional Su	
Invoice <\$15,000 Harland Clarke Corporation 3/11/2020 IM*E0079335 \$ 1,465.50 Other Contractual Serv	
Invoice <\$15,000 Rodney Harrington 3/11/2020 IM*E0079336 \$ 155.00 Officials/Refer	
Invoice <\$15,000 Heritage Wine Cellars, Inc. 3/11/2020 IM*E0079337 \$ 402.43 Instructional Su	pplies
Invoice <\$15,000 HLIL Associates, LLC 3/11/2020 IM*E0079338 \$ 1,476.30 Performing Arts S	Services
Invoice <\$15,000 Holstein's Garage 3/11/2020 IM*E0079339 \$ 35.00 Maintenance Service	s Expense
Invoice <\$15,000 Honeywell International, Inc. 3/11/2020 IM*E0079340 \$ 13,200.00 Facilities Maintenance Se	ervice Expense
Invoice <\$15,000 Institute for Leadership Excellence & Dev. 3/11/2020 IM*E0079341 \$ 5,200.00 Non-Credit instructi	ional Serv

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA).

Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

	TO VICE INVOIGES ON III	ne, click the hyperlink belo	,	onogo o nomo pago.	
AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Interline Brands, Inc.	3/11/2020	IM*E0079342	\$ 518.65	Maintenance Supplies
Invoice <\$15,000	J W Pepper Music	3/11/2020	IM*E0079343	\$ 1,807.45	Instructional Supplies
Invoice <\$15,000	JBH Technologies, Inc.	3/11/2020	IM*E0079344	\$ 212.00	Instructional Supplies
Invoice <\$15,000	JDW Kolor Patch, Inc.	3/11/2020	IM*E0079345	\$ 4,130.00	Equipment - Office
Invoice <\$15,000 Invoice <\$15,000	Wheeler Sales & Marketing, Inc. Lawson Products, Inc	3/11/2020 3/11/2020	IM*E0079346 IM*E0079347	\$ 1,370.76 \$ 68.40	Other Contractual Services Expense Maintenance Supplies
Invoice <\$15,000	Live Reps Call Center, LLC	3/11/2020	IM*E0079347	\$ 98.84	Other Contractual Services Expense
Invoice <\$15,000	Lowen Corporation	3/11/2020	IM*E0079349	\$ 436.73	Advertising Expense
Invoice <\$15,000	M-F Athletic Co, Inc.	3/11/2020	IM*E0079350	\$ 1,449.00	Non-Capital Equipment
Invoice <\$15,000	M. R. Serment Inc	3/11/2020	IM*E0079351	\$ 1,250.00	Performing Arts Services
Invoice <\$15,000	Midway Staffing, Inc.	3/11/2020	IM*E0079352	\$ 11,271.11	Custodial Services
Invoice <\$15,000	Midwest Imports	3/11/2020	IM*E0079353	\$ 788.60	Instructional Supplies
Invoice <\$15,000	Mouser Electronics	3/11/2020	IM*E0079354	\$ 587.37	Instructional Supplies
Invoice <\$15,000	The Myers-Briggs Company	3/11/2020	IM*E0079355	\$ 6,164.00	Other Contractual Services Expense
Invoice <\$15,000 Invoice <\$15,000	NAPCO Steel	3/11/2020	IM*E0079356 IM*E0079357	\$ 6,848.96 \$ 839.86	Instructional Supplies
Invoice <\$15,000	Northern Illinois Backflow Nursetim Inc	3/11/2020 3/11/2020	IM*E0079357	\$ 839.86 \$ 999.00	Facilities Maintenance Service Expense Dues
Invoice <\$15,000	Pasco Scientific Company	3/11/2020	IM*E0079359	\$ 999.00	Instructional Supplies
Invoice <\$15,000	Patterson Dental	3/11/2020	IM*E0079360	\$ 358.69	Instructional Supplies
Invoice <\$15,000	Performance Health Supply, Inc.	3/11/2020	IM*E0079361	\$ 416.84	Athletic Trainer Supplies
Invoice <\$15,000	Perkins + Will, Inc.	3/11/2020	IM*E0079362	\$ 6,771.44	Architectural Services Expense
Invoice <\$15,000	Pocket Nurse	3/11/2020	IM*E0079363	\$ 109.08	Instructional Supplies
Invoice <\$15,000	Power Up Batteries, LLC	3/11/2020	IM*E0079364	\$ 994.20	Non-Capital Equipment
Invoice <\$15,000	Prairie Compass	3/11/2020	IM*E0079365	\$ 660.00	Instructional Supplies
Invoice <\$15,000	Pro Education Solutions Inc.	3/11/2020	IM*E0079366	\$ 1,597.50	Other Contractual Services Expense
Invoice <\$15,000	QP Automation LLC	3/11/2020	IM*E0079367	\$ 913.14	Maintenance Supplies
Invoice <\$15,000	Radio Research Consortium	3/11/2020	IM*E0079368	\$ 3,695.00	Other Contractual Services Expense
Invoice <\$15,000	Ray O'Herron Co., Inc.	3/11/2020	IM*E0079369	\$ 237.14	Other supplies
Invoice <\$15,000 Invoice <\$15,000	Russo Power Equipment	3/11/2020 3/11/2020	IM*E0079370 IM*E0079371	\$ 128.37 \$ 2,475.00	Non-Capital Equipment Non-Credit instructional Serv
Invoice <\$15,000	Safety First na, Inc. School Specialty, Inc.	3/11/2020	IM*E0079371	\$ 2,475.00	Instructional Supplies
Invoice <\$15,000	Second Chance Coffee Company, LLC	3/11/2020	IM*E0079372	\$ 127.00	Purchase for Resale
Invoice <\$15,000	Shipper's Sales and Service, Inc.	3/11/2020	IM*E0079374	\$ 1,795.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Signature Cleaners of Universary Commons	3/11/2020	IM*E0079375	\$ 42.00	Performing Arts Services
Invoice <\$15,000	Sirchie Finger Print Labs.	3/11/2020	IM*E0079376	\$ 306.60	Instructional Supplies
Invoice <\$15,000	Sodexo	3/11/2020	IM*E0079377	\$ 5,934.63	Other Conference & Meeting Expense
Invoice <\$15,000	Southside Control Supply Company	3/11/2020	IM*E0079378	\$ 212.82	Maintenance Supplies
Invoice <\$15,000	Sterling Studio Kitchen and Bath LLC	3/11/2020	IM*E0079379	\$ 392.70	Other Contractual Services Expense
Invoice <\$15,000	Sunstar Butler	3/11/2020	IM*E0079380	\$ 173.40	Instructional Supplies
Invoice <\$15,000	Supreme Lobster, Seafood	3/11/2020	IM*E0079381	\$ 1,622.29	Instructional Supplies
Invoice <\$15,000	Swank Motion Pictures	3/11/2020	IM*E0079382	\$ 578.00	Performing Arts Services
Invoice <\$15,000	Taylor & Francis Group, LLC	3/11/2020 3/11/2020	IM*E0079383 IM*E0079384	\$ 171.78 \$ 923.43	Books and Binding Costs
Invoice <\$15,000 Invoice <\$15,000	TekCore LLC Terrace Supply Company	3/11/2020	IM*E0079385	\$ 923.43	Other supplies Other supplies
Invoice <\$15,000	Testa Produce, Inc.	3/11/2020	IM*E0079386	\$ 3,396.50	Instructional Supplies
Invoice <\$15,000	Tori Soper Photography LLC	3/11/2020	IM*E0079387	\$ 1,000.00	Other Contractual Services Expense
Invoice <\$15,000	Tuohy Horticultural Enterprise	3/11/2020	IM*E0079388	\$ 5,527.56	Purchase for Resale
Invoice <\$15,000	U.S. Food Service	3/11/2020	IM*E0079389	\$ 2,509.54	Instructional Supplies
Invoice <\$15,000	Uline	3/11/2020	IM*E0079390	\$ 1,518.95	Instructional Supplies
Invoice <\$15,000	Ultradent Products	3/11/2020	IM*E0079391	\$ 385.72	Instructional Supplies
Invoice <\$15,000	Village of Glen Ellyn, Illinois	3/11/2020	IM*E0079392	\$ 3,197.18	Water - Sewage Expense
Invoice <\$15,000	Village of Westmont	3/11/2020	IM*E0079393	\$ 203.39	Water - Sewage Expense
Invoice <\$15,000	Warehouse Direct, Inc.	3/11/2020	IM*E0079394	\$ 10,697.68	Maintenance Supplies
Invoice <\$15,000	Wesco Distribution , Inc.	3/11/2020	IM*E0079395	\$ 685.99	Maintenance Supplies
Invoice <\$15,000 Invoice <\$15.000	Wheaton Car Wash & Detail Inc.	3/11/2020	IM*E0079396	\$ 1,800.00	Vehicle Supplies
Invoice <\$15,000 Employee Reimb	WideOpenWest IL, LLC Branislav Rosul	3/11/2020 3/11/2020	IM*E0079397 IM*E0079398	\$ 440.16 \$ 2.200.00	Other Contractual Services Expense Retiree Healthcare Payments
Employee Reimb	Helen Shullaw	3/11/2020	IM*E0079398	\$ 2,200.00 \$ 455.64	Retiree Healthcare Payments Retiree Healthcare Payments
Employee Reimb	Kathleen Sommers	3/11/2020	IM*E0079399	\$ 2,200.00	Retiree Healthcare Payments
Employee Reimb	Janice Stanuch	3/11/2020	IM*E0079401	\$ 1,772.45	Retiree Healthcare Payments
Employee Reimb	Christopher Thielman	3/11/2020	IM*E0079402	\$ 1,417.96	Retiree Healthcare Payments
Invoice >\$15,000	Village of Glen Ellyn, Illinois	3/11/2020	IM*E0079403	\$ 15,028.32	Water - Sewage Expense
Invoice <\$15,000	Navia Benefit Solutions	3/12/2020	IM*E0079404	\$ 2,020.00	HSA Admin Fees
Invoice <\$15,000	Professional Benefit Administrators, Inc.	3/12/2020	IM*E0079405	\$ 750.00	C.O.B.R.A. Credits
Invoice >\$15,000	College of Dupage-CODAA	3/12/2020	IM*E0079406	\$ 24,296.00	Professional Dues
Invoice >\$15,000	DuPage Credit Union	3/12/2020	IM*E0079407	\$ 20,149.14	Credit Union
Invoice >\$15,000	Nicor Enerchange	3/12/2020	IM*E0079408	\$ 49,150.10	Gas Expense
Invoice >\$15,000	SURS-State University Retirement System	3/12/2020	IM*E0079409	\$ 433,404.90	Employee Retirement Contributions
Invoice >\$15,000	Valic Retirement Services	3/12/2020	IM*E0079410	\$ 155,397.61	Annuities
Employee Reimb Employee Reimb	Joseph Aranki Sunshine Ballentine	3/12/2020 3/12/2020	IM*E0079411 IM*E0079412	\$ 2,340.00 \$ 99.00	Publications Tuition Reimbursement-CODA
				\$ 99.00 \$ 163.16	Maintenance Supplies
		3/19/9090			
Employee Reimb	Roger Behling Bryan Blinstrup	3/12/2020 3/12/2020	IM*E0079413 IM*E0079414		***
	Roger Behling Bryan Blinstrup Joseph Cassidy	3/12/2020 3/12/2020 3/12/2020	IM*E0079414 IM*E0079415	\$ 5.75 \$ 63.00	In-State Travel Costs Instructional Supplies

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

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To view invoices on line, click the hyperlink below to take you to the College's home page.							
AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION		
Employee Reimb	Shaheen Chowdhury	3/12/2020	IM*E0079417	\$ 743.35	Tuition Reimbursement-Faculty		
Employee Reimb	Robert Clark	3/12/2020	IM*E0079418	\$ 701.94	In-State Travel Costs		
Employee Reimb	Brian Clement	3/12/2020	IM*E0079419	\$ 48.83	In-State Travel Costs		
Employee Reimb	Michael Conwood	3/12/2020	IM*E0079420	\$ 4.60	In-State Travel Costs		
Employee Reimb	Rebecca Cremin	3/12/2020	IM*E0079421	\$ 17.97	Office Supplies		
Employee Reimb	Gilbert Egge	3/12/2020	IM*E0079422	\$ 1,932.05	Out-of-State Travel Costs		
Employee Reimb	Jonita Ellis	3/12/2020	IM*E0079423	\$ 1,047.70	Grant Funded Travel/Conf		
Employee Reimb	Sally Fairbank	3/12/2020	IM*E0079424	\$ 21.65	In-State Travel Costs		
Employee Reimb	Timothy Follin	3/12/2020	IM*E0079425	\$ 169.99	Maintenance Supplies		
Employee Reimb	Joyce Graves	3/12/2020	IM*E0079426	\$ 50.00	Tuition Reimbursement-Faculty		
Employee Reimb	Michael Grygleski	3/12/2020	IM*E0079427	\$ 6.33	In-State Travel Costs		
Employee Reimb	Amy Hull	3/12/2020	IM*E0079428	\$ 71.36	Instructional Supplies		
Employee Reimb	Elmir Husetovic	3/12/2020	IM*E0079429	\$ 85.00	Dues - Classified		
Employee Reimb	Debra Jeffay	3/12/2020	IM*E0079430	\$ 79.93	In-State Travel Costs		
Employee Reimb	Lee Kesselman	3/12/2020	IM*E0079431	\$ 269.80	In-State Travel Costs		
Employee Reimb	Ann Kopal	3/12/2020	IM*E0079432	\$ 471.69	Tuition Reimbursement-Faculty		
Employee Reimb	Ana Krstic	3/12/2020	IM*E0079433	\$ 39.99	Tuition Reimbursement-Classified		
Employee Reimb	Susan Landers	3/12/2020	IM*E0079434	\$ 113.91	Other supplies		
Employee Reimb	Krystina LaSorsa	3/12/2020	IM*E0079435	\$ 771.14	In-State Travel Costs		
Employee Reimb	Jason Levaggi	3/12/2020	IM*E0079436	\$ 22.43	In-State Travel Costs		
Employee Reimb	I Chen Lin	3/12/2020	IM*E0079437	\$ 149.00	Dues		
Employee Reimb	Stephanie Loconsole	3/12/2020	IM*E0079438	\$ 59.82	In-State Travel Costs		
Employee Reimb	Carolyn Margrave	3/12/2020	IM*E0079439	\$ 12.66	In-State Travel Costs		
Employee Reimb	Tobey McCoy	3/12/2020	IM*E0079440	\$ 69.96	Instructional Supplies		
Employee Reimb	Adela Meitz	3/12/2020	IM*E0079441	\$ 204.24	Grant Funded Travel/Conf		
Employee Reimb	Angela Nackovic	3/12/2020	IM*E0079442	\$ 15.53	In-State Travel Costs		
Employee Reimb	James Nocera	3/12/2020	IM*E0079443	\$ 35.08	In-State Travel Costs		
Employee Reimb	Wendy Parks	3/12/2020	IM*E0079444	\$ 649.00	On-Campus Conf & Mtgs		
Employee Reimb	Andrea Polites	3/12/2020	IM*E0079445	\$ 316.62	In-State Travel Costs		
Employee Reimb	Anthony Ramos	3/12/2020	IM*E0079446	\$ 1,244.44	Out-of-State Travel Costs		
Employee Reimb	Sharon Roschay	3/12/2020	IM*E0079447	\$ 313.15	In-State Travel Costs		
Employee Reimb	Jane Smith	3/12/2020	IM*E0079448	\$ 67.86	In-State Travel Costs		
Employee Reimb	Charles Steele	3/12/2020	IM*E0079449	\$ 80.00	Other supplies		
Employee Reimb	Lisa Stock	3/12/2020	IM*E0079450	\$ 1,440.87	Out-of-State Travel Costs		
Employee Reimb	Terri Swanson	3/12/2020	IM*E0079451	\$ 259.30	Out-of-State Travel Costs		
Employee Reimb	Shellaine Thacker	3/12/2020	IM*E0079452	\$ 674.96	Out-of-State Travel Costs		
Employee Reimb	Justin Witte	3/12/2020	IM*E0079453	\$ 1,013.33	Dues		
Employee Reimb	Philip Zuber	3/12/2020	IM*E0079454	\$ 59.25	Advertising Expense		
Invoice >\$15,000	Vision Service Plan - (IV)	3/12/2020	IM*E0079455	\$ 16,741.03	Vision Choice Prem March 2020		
Invoice >\$15,000	Carol Fox & Associates	3/12/2020	IM*E0079456	\$ 16,250.00	Advertising Expense		
Invoice >\$15,000	Community College Health Consortium	3/12/2020	IM*E0079457	\$ 1,113,350.04	Medical HD Premiums - February 2020		
Invoice >\$15,000	Delta Dental of Illinois	3/12/2020	IM*E0079458	\$ 56,440.88	Dental PPO Premium February 2020		
Invoice <\$15,000	College of Dupage Faculty Assoc	3/12/2020	IM*E0079459	\$ 91.00	Professional Dues		
Invoice <\$15,000	College of Dupage Foundation	3/12/2020	IM*E0079460	\$ 2,774.45	Charitable Contributions		
Invoice <\$15,000	Illinois Fraternal Order of Police	3/12/2020	IM*E0079461	\$ 376.55	Professional Dues		
Invoice <\$15,000	Illinois Education Association	3/12/2020	IM*E0079462	\$ 130.68	Professional Dues		
Invoice <\$15,000	Navia Benefit Solutions	3/12/2020	IM*E0079463	\$ 13,483.52	Flexible Spending Accounts		
Invoice <\$15,000	Ferguson Enterprises, Inc.	3/13/2020	IM*E0079464	\$ 199.34	Instructional Supplies		
Invoice <\$15,0001C	Nicor Gas	3/16/2020	IM*E0079465	\$ 21,186.92	Gas Expense		
Invoice <\$15,000	Press Photography Network	3/17/2020	IM*E0079466 IM*E0079467	\$ 1,300.00	Other Contractual Services Expense		
Invoice <\$15,000	Allexian Brothers Ambulatory Group	3/17/2020		\$ 526.00	Other Contractual Services Expense		
Invoice <\$15,000 Invoice <\$15,000	Allegiant Fire Protection LLC Arbor Scientific	3/17/2020 3/17/2020	IM*E0079468 IM*E0079469	\$ 785.00 \$ 304.93	Facilities Maintenance Service Expense Instructional Supplies		
Invoice <\$15,000	Arc Illinois	3/17/2020	IM*E0079469	\$ 304.93 \$ 501.36	Instructional Supplies		
Invoice <\$15,000 Invoice <\$15,000	Artists Rights Society Inc	3/17/2020	IM*E0079470				
Invoice <\$15,000 Invoice <\$15,000	<u> </u>	3/17/2020 3/17/2020	IM*E0079471 IM*E0079472		Performing Arts Services IT Maintenance Services		
	ASR Analytics LLC	0/47/0000	11450070470				
Invoice <\$15,000 Invoice <\$15,000	Athletico Management Lic	3/17/2020	IM*E0079473 IM*E0079474	\$ 5,474.00 \$ 209.04	Other Contractual Services Expense		
Invoice <\$15,000 Invoice <\$15,000	Blick Art Materials Brown Industries, Inc	3/17/2020 3/17/2020	IM*E0079474 IM*E0079475		Instructional Supplies Instructional Supplies		
	BWM Global, Inc.	3/17/2020	IM*E0079475 IM*E0079476		Other Expenditure		
Invoice <\$15,000			IM*E0079476		·		
Invoice <\$15,000	Carol Fox & Associates	3/17/2020		\$ 6,800.00 \$ 294.55	Advertising Expense Instructional Supplies		
Invoice <\$15,000 Invoice <\$15,000	Carolina Biological Cole-Parmer Instrument Company, LLC	3/17/2020 3/17/2020	IM*E0079478 IM*E0079479	\$ 294.55 \$ 1,621.96			
Invoice <\$15,000	Computer Discount Warehouse	3/17/2020	IM*E0079479	\$ 1,621.96 \$ 4,217.01	Non-Capital Equipment Instructional Supplies		
Invoice <\$15,000	Ellucian	3/17/2020	IM*E0079480	\$ 4,217.01 \$ 1,331.25	Instructional Supplies IT Maintenance Services		
Invoice <\$15,000	Entercom Communications Corp	3/17/2020	IM*E0079481	\$ 1,331.25 \$ 600.00	Advertising Expense		
	·	3/17/2020	IM*E0079483	\$ 803.55	Non-Capital Equipment		
Invoice <\$15,000 Invoice <\$15,000	Grainger - Downers Grove Heritage FS Inc.	3/17/2020	IM*E0079484	\$ 803.55 \$ 823.69			
Invoice <\$15,000	HLIL Associates, LLC	3/17/2020	IM*E0079484	\$ 823.69 \$ 323.39	Non-Credit instructional Serv Performing Arts Services		
Invoice <\$15,000	ICCTA	3/17/2020	IM*E0079486	\$ 323.39	In-State Conference Costs		
Invoice <\$15,000	Infinity Transportation Management, LLC	3/17/2020	IM*E0079487	\$ 1,177.50	Other Contractual Services Expense		
Invoice <\$15,000	JMA Construction, Inc.	3/17/2020	IM*E0079488	\$ 9,600.00	Building Remodeling Expense		
Invoice <\$15,000	Larsen Envelope Co, Inc	3/17/2020	IM*E0079489	\$ 3,184.00	Office Supplies		
Invoice <\$15,000	LibraryWorks Inc	3/17/2020	IM*E0079490	\$ 3,164.00	On-Campus Conf & Mtgs		
Invoice <\$15,000	Lowen Corporation	3/17/2020	IM*E0079490	\$ 1,518.84	Advertising Expense		
11140106 -\$10,000	LOWER COLINITATION	3/11/2020	IIVI EUU/949 I	F 1,310.84	Auvertising Expense		

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION		
Invoice <\$15,000	Marianna Industries, Inc.	3/17/2020	IM*E0079492	\$ 234.34	Instructional Supplies		
Invoice <\$15,000	Midway Staffing, Inc.	3/17/2020	IM*E0079493	\$ 9,791.47	Custodial Services		
Invoice <\$15,000	Motorola Solutions	3/17/2020	IM*E0079494	\$ 1,224.00	Other Contractual Services Expense		
Invoice <\$15,000	NAPA Auto Parts - Glen Ellyn	3/17/2020	IM*E0079495	\$ 675.37	Purchase for Resale		
Invoice <\$15,000	NAPCO Steel	3/17/2020	IM*E0079496	\$ 3,037.44	Instructional Supplies		
Invoice <\$15,000	North Light Color	3/17/2020	IM*E0079497	\$ 1,428.00	Office Supplies		
Invoice <\$15,000	Paddock Publications	3/17/2020	IM*E0079498	\$ 1,316.49	Advertising Expense		
Invoice <\$15,000	Patterson Dental	3/17/2020	IM*E0079499	\$ 223.60	Instructional Supplies		
Invoice <\$15,000	Paxen Publishing LLC	3/17/2020	IM*E0079500	\$ 624.75	Instructional Supplies		
Invoice <\$15,000	Performance Health Supply, Inc.	3/17/2020	IM*E0079501	\$ 3,678.86	Athletic Trainer Supplies		
Invoice <\$15,000 Invoice <\$15,000	Perkins + Will, Inc. College Aid Services, LLC	3/17/2020 3/17/2020	IM*E0079502 IM*E0079503	\$ 9,150.00 \$ 14,848.50	Consultants Expense Consultants Expense		
Invoice <\$15,000	Riverside Technologies, Inc.	3/17/2020	IM*E0079504	\$ 5,313.00	Non-Capital Equipment		
Invoice <\$15,000	Stylus Publishing Llc	3/17/2020	IM*E0079505	\$ 10,069.96	Other supplies		
Invoice <\$15,000	Swank Motion Pictures	3/17/2020	IM*E0079506	\$ 570.00	On-Campus Conf & Mtgs		
Invoice <\$15,000	Terrace Supply Company	3/17/2020	IM*E0079507	\$ 112.81	Instructional Supplies		
Invoice <\$15,000	Warehouse Direct, Inc.	3/17/2020	IM*E0079508	\$ 6,186.11	Maintenance Supplies		
Employee Reimb	Joseph Aranki	3/17/2020	IM*E0079509	\$ 2,422.36	In-State Travel Costs		
Employee Reimb	Or'Shaundra Benson-Meirick	3/17/2020	IM*E0079510	\$ 1,304.79	Out-of-State Travel Costs		
Employee Reimb	Bryan Blinstrup	3/17/2020	IM*E0079511	\$ 5.75	In-State Travel Costs		
Employee Reimb	Robert Boyle	3/17/2020	IM*E0079512	\$ 2,534.57	Grant Funded Travel/Conf		
Employee Reimb	Ami Chambers	3/17/2020	IM*E0079513	\$ 60.96	In-State Travel Costs		
Employee Reimb	Gilbert Egge	3/17/2020	IM*E0079514	\$ 902.40	Tuition Reimbursement-Classified		
Employee Reimb	Jonita Ellis	3/17/2020	IM*E0079515	\$ 434.00	Grant Funded Travel/Conf		
Employee Reimb	Remic Ensweiler	3/17/2020	IM*E0079516	\$ 130.00	Instructional Supplies		
Employee Reimb	Lisa Haegele	3/17/2020	IM*E0079517	\$ 990.70	Tuition Reimbursement-Classified		
Employee Reimb	Joseph Hopper	3/17/2020	IM*E0079518	\$ 379.56	Performing Arts Services		
Employee Reimb	Derek Jensen	3/17/2020	IM*E0079519	\$ 100.00	Tuition Reimbursement-Classified		
Employee Reimb	Benjamin Johnson	3/17/2020	IM*E0079520	\$ 547.55	Other supplies		
Employee Reimb	Jeanette Joy	3/17/2020 3/17/2020	IM*E0079521	\$ 10,570.83	Out-of-State Travel Costs Out-of-State Travel Costs		
Employee Reimb	Kathleen Kasprzyk Szetela Brian Kleemann	3/17/2020	IM*E0079522 IM*E0079523	\$ 2,263.37 \$ 260.00	Dues - Classified		
Employee Reimb Employee Reimb	Marina Kuchinski	3/17/2020	IM*E0079524	\$ 260.00	Dues - Classified Dues - Faculty		
Employee Reimb	Michael Maddox	3/17/2020	IM*E0079525	\$ 240.00	Instructional Supplies		
Employee Reimb	Diana Martinez	3/17/2020	IM*E0079526	\$ 196.16	On-Campus Conf & Mtgs		
Employee Reimb	Tobey McCoy	3/17/2020	IM*E0079527	\$ 8.99	Instructional Supplies		
Employee Reimb	Marsha Metcalf	3/17/2020	IM*E0079528	\$ 176.26	Grant Funded Travel/Conf		
Employee Reimb	Janet Minton	3/17/2020	IM*E0079529	\$ 14.22	Instructional Supplies		
Employee Reimb	Stephanie Morton	3/17/2020	IM*E0079530	\$ 259.29	Tuition Reimbursement-CODA		
Employee Reimb	Elizabeth Moxley	3/17/2020	IM*E0079531	\$ 50.61	In-State Travel Costs		
Employee Reimb	Peter Mumford	3/17/2020	IM*E0079532	\$ 41.40	In-State Travel Costs		
Employee Reimb	Thomas Murray	3/17/2020	IM*E0079533	\$ 821.94	Purchase for Resale		
Employee Reimb	James Nocera	3/17/2020	IM*E0079534	\$ 198.00	Audio/Visual Materials		
Employee Reimb	Michael O'Leary	3/17/2020	IM*E0079535	\$ 167.10	Dues - Faculty		
Employee Reimb	Thomas Robertson	3/17/2020	IM*E0079536	\$ 1,858.04	Out-of-State Travel Costs		
Employee Reimb	Jacqueline Weaver	3/17/2020	IM*E0079537	\$ 203.00	Tuition Reimbursement-Faculty		
Employee Reimb	April Zawlocki	3/17/2020	IM*E0079538	\$ 1,481.95	Out-of-State Travel Costs		
Invoice >\$15,000	DAOES	3/17/2020	IM*E0079539	\$ 162,669.00	Funds Held in Custody of Others		
Invoice >\$15,000	Follett Higher Education	3/17/2020	IM*E0079540	\$ 137,576.25	Other Students Bookbills		
Invoice >\$15,000	Aggressive Energy LLC	3/25/2020	IM*E0079541	\$ 126,367.13	Electricity Expense		
Invoice >\$15,000 Invoice >\$15,000	DuPage Credit Union SURS-State University Retirement System	3/25/2020 3/25/2020	IM*E0079542 IM*E0079543	\$ 20,149.14 \$ 415,497.48	Credit Union Employee Retirement Contributions		
Invoice >\$15,000	Valic Retirement Services	3/25/2020	IM*E0079543	\$ 415,497.48 \$ 152.149.25	Annuities		
Invoice <\$15,000	Press Photography Network	3/25/2020	IM*E0079545	\$ 2,356.25	Other Contractual Services Expense		
Invoice <\$15,000	4 All Promos	3/25/2020	IM*E0079546	\$ 1,154.78	Advertising Expense		
Invoice <\$15,000	4IMPRINT, Inc.	3/25/2020	IM*E0079547	\$ 21.86	On-Campus Conf & Mtgs		
Invoice <\$15,000	Affordable Auto Parts	3/25/2020	IM*E0079548	\$ 650.00	Maintenance Services Expense		
Invoice <\$15,000	Aggressive Energy LLC	3/25/2020	IM*E0079549	\$ 1,573.55	Electricity Expense		
Invoice <\$15,000	American Hotel Register Company	3/25/2020	IM*E0079550	\$ 955.35	Instructional Supplies		
Invoice <\$15,000	Aqua Pure Enterprises, Inc.	3/25/2020	IM*E0079551	\$ 980.05	Other Contractual Services Expense		
Invoice <\$15,000	B&H Foto & Electronics Corporation	3/25/2020	IM*E0079552	\$ 4,469.09	Audio/Visual Materials		
Invoice <\$15,000	Bailey Edward Design, Inc.	3/25/2020	IM*E0079553	\$ 3,180.10	Architectural Services Expense		
Invoice <\$15,000	Barnes & Noble Booksellers Inc.	3/25/2020	IM*E0079554	\$ 683.85	Books and Binding Costs		
Invoice <\$15,000	Blue 360 Media, LLC	3/25/2020	IM*E0079555	\$ 4,276.12	Instructional Supplies		
Invoice <\$15,000	Bring 2 Market LLC	3/25/2020	IM*E0079556	\$ 2,569.08	Other Contractual Services Expense		
Invoice <\$15,000	Carolina Biological	3/25/2020	IM*E0079557	\$ 18.80	Instructional Supplies		
Invoice <\$15,000	Carrillo Photo	3/25/2020	IM*E0079558	\$ 800.00	Other Contractual Services Expense		
Invoice <\$15,000	Central Turf and Irrigation Supply	3/25/2020	IM*E0079559	\$ 4,884.50	Instructional Supplies		
Invoice <\$15,000	Citrine Management Associates, Inc.	3/25/2020	IM*E0079560	\$ 573.88	Maintenance Supplies		
Invoice <\$15,000	Computer Discount Warehouse	3/25/2020	IM*E0079561	\$ 12,312.19	Equipment - Office		
Invoice <\$15,000	Westlake Reed Leskosky	3/25/2020	IM*E0079562	\$ 1,599.84	Equipment - Instructional		
Invoice <\$15,000	Edward Don & Company	3/25/2020 3/25/2020	IM*E0079563	\$ 582.21	Instructional Supplies Building Remodeling Expense		
Invoice <\$15,000 Invoice <\$15,000	Enercon, LTD Engineering Resource Associates Inc	3/25/2020	IM*E0079564 IM*E0079565	\$ 9,616.08 \$ 255.00			
Invoice <\$15,000	Etched in Time Inc.	3/25/2020	IM*E0079566	\$ 255.00 \$ 97.00	Architectural Services Expense On-Campus Conf & Mtgs		
11110106 7410,000	Etonou in Time inc.	JIZJIZUZU	IIII EUU13300	_Ψ 97.00	On-Gampus Gom & Migs		

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
nvoice <\$15,000	Evoqua Water Technologies Llc	3/25/2020	IM*E0079567	\$ 548.46	Maintenance Services Expense
nvoice <\$15,000	Ferguson Enterprises, Inc.	3/25/2020	IM*E0079568	\$ 834.22	Maintenance Supplies
voice <\$15,000	Fortune Fish Company	3/25/2020	IM*E0079569	\$ 163.10	Instructional Supplies
voice <\$15,000	Fox Valley Fire & Safety Company, Inc.	3/25/2020	IM*E0079570	\$ 190.65	Facilities Maintenance Service Expense
voice <\$15,000	Gaumard	3/25/2020	IM*E0079571	\$ 781.00	Non-Capital Equipment
voice <\$15,000	Grainger - Downers Grove	3/25/2020	IM*E0079572	\$ 1,112.65	Maintenance Supplies
nvoice <\$15,000	Interiors for Business, Inc.	3/25/2020	IM*E0079573 IM*E0079574	\$ 115.08	Equipment - Office
nvoice <\$15,000 nvoice <\$15,000	Interline Brands, Inc. JC Licht	3/25/2020 3/25/2020	IM*E0079575	\$ 535.80 \$ 130.59	Maintenance Supplies Maintenance Supplies
voice <\$15,000	Koppert Biological Systems Inc.	3/25/2020	IM*E0079576	\$ 217.36	Instructional Supplies
voice <\$15,000	Midway Staffing, Inc.	3/25/2020	IM*E0079577	\$ 10,666.39	Custodial Services
voice <\$15,000	Midwest Imports	3/25/2020	IM*E0079578	\$ 395.83	Instructional Supplies
voice <\$15,000	Monoprice, Inc.	3/25/2020	IM*E0079579	\$ 319.75	Equipment - Instructional
voice <\$15,000	Mouser Electronics	3/25/2020	IM*E0079580	\$ 138.39	Equipment - Instructional
voice <\$15,000	O'Reilly Auto Parts	3/25/2020	IM*E0079581	\$ 86.55	Vehicle Supplies
voice <\$15,000	Paddock Publications	3/25/2020	IM*E0079582	\$ 174.80	Advertising Expense
voice <\$15,000	The Perfect Swing	3/25/2020	IM*E0079583	\$ 1,600.00	Other supplies
voice <\$15,000	Perkins + Will, Inc.	3/25/2020	IM*E0079584	\$ 8,897.92	Consultants Expense
voice <\$15,000	Pocket Nurse	3/25/2020	IM*E0079585	\$ 3.69	Instructional Supplies
voice <\$15,000	Power Up Batteries, LLC	3/25/2020	IM*E0079586	\$ 479.90	Maintenance Supplies
voice <\$15,000	ProPower Solutions, Inc.	3/25/2020	IM*E0079587	\$ 1,008.95	Maintenance Supplies
voice <\$15,000	Proquest, LLC	3/25/2020	IM*E0079588	\$ 1,767.66	Books and Binding Costs
voice <\$15,000	Refractory Engineers Inc	3/25/2020	IM*E0079589	\$ 671.55	Equipment - Instructional
voice <\$15,000	Revere Electric Supply	3/25/2020	IM*E0079590	\$ 449.59	Maintenance Supplies
voice <\$15,000	Riverside Technologies, Inc.	3/25/2020	IM*E0079591	\$ 12,271.00	Non-Capital Equipment
voice <\$15,000	Rosati's Pizza - Wheaton	3/25/2020	IM*E0079592	\$ 590.00 \$ 114.00	Other Contractual Services Expense
voice <\$15,000 voice <\$15,000	Runco Office Supply and Equipment Company Scantron Corporation	3/25/2020 3/25/2020	IM*E0079593 IM*E0079594	\$ 114.00 \$ 2,660.00	Other supplies Instructional Supplies
voice <\$15,000	Scrubs Etc. Inc.	3/25/2020	IM*E0079594	\$ 2,000.00	Instructional Supplies
voice <\$15,000	Second Chance Coffee Company, LLC	3/25/2020	IM*E0079596	\$ 204.40	Purchase for Resale
voice <\$15,000	Service Sanitation. Inc.	3/25/2020	IM*E0079597	\$ 81.37	Office Supplies
voice <\$15,000	Shop Anatomical	3/25/2020	IM*E0079598	\$ 541.73	Instructional Supplies
voice <\$15,000	Signal Perfection, Ltd.	3/25/2020	IM*E0079599	\$ 10,852.91	Equipment - Office
voice <\$15,000	Signature Cleaners of Universary Commons	3/25/2020	IM*E0079600	\$ 294.00	Performing Arts Services
voice <\$15,000	Sirchie Finger Print Labs.	3/25/2020	IM*E0079601	\$ 125.96	Instructional Supplies
voice <\$15,000	Snap Surveys NH., Inc.	3/25/2020	IM*E0079602	\$ 1,750.00	Computer Software
voice <\$15,000	Sodexo	3/25/2020	IM*E0079603	\$ 4,531.69	Other Conference & Meeting Expense
voice <\$15,000	Southside Control Supply Company	3/25/2020	IM*E0079604	\$ 8.09	Instructional Supplies
voice <\$15,000	The Standard Companies	3/25/2020	IM*E0079605	\$ 7,511.60	Maintenance Supplies
voice <\$15,000	Stevens & Tate, Inc.	3/25/2020	IM*E0079606	\$ 135.00	Performing Arts Services
voice <\$15,000	StreamGuys, Inc	3/25/2020	IM*E0079607	\$ 1,715.30	Other Contractual Services Expense
voice <\$15,000	Sunstar Butler	3/25/2020	IM*E0079608	\$ 203.30	Instructional Supplies
voice <\$15,000	Supreme Lobster, Seafood	3/25/2020	IM*E0079609	\$ 328.60	Instructional Supplies
voice <\$15,000	Taylor & Francis Group, LLC	3/25/2020	IM*E0079610	\$ 103.42	Books and Binding Costs
voice <\$15,000	Testa Produce, Inc.	3/25/2020	IM*E0079611	\$ 1,396.26	Instructional Supplies
voice <\$15,000	Tribune Media Group	3/25/2020	IM*E0079612	\$ 2,782.00	Advertising Expense
voice <\$15,000	Tuohy Horticultural Enterprise	3/25/2020	IM*E0079613	\$ 6,930.54	Instructional Supplies
voice <\$15,000	Ultradent Products	3/25/2020	IM*E0079614	\$ 65.97	Instructional Supplies
voice <\$15,000	Unipak Corp	3/25/2020	IM*E0079615	\$ 2,528.00	Maintenance Supplies
voice <\$15,000	United States Cylinder Gas	3/25/2020	IM*E0079616	\$ 80.15	Instructional Supplies
voice <\$15,000 voice <\$15,000	Warehouse Direct, Inc. West Payment Center	3/25/2020 3/25/2020	IM*E0079617 IM*E0079618	\$ 14,948.40 \$ 1,263.06	Equipment - Office
voice <\$15,000	West Payment Center West Publishing Corporation	3/25/2020	IM*E0079618 IM*E0079619	\$ 1,263.06	Books and Binding Costs Instructional Service Contracts
voice <\$15,000	West Suburban Limousine	3/25/2020	IM*E0079620	\$ 376.05	In-State Travel Costs
voice <\$15,000	College of Dupage Faculty Assoc	3/25/2020	IM*E0079621	\$ 91.00	Professional Dues
voice <\$15,000	College of Dupage Foundation	3/25/2020	IM*E0079622	\$ 2,972.64	Charitable Contributions
voice <\$15,000	College of Dupage-CODAA	3/25/2020	IM*E0079623	\$ 64.88	Professional Dues
voice <\$15,000	Illinois Fraternal Order of Police	3/25/2020	IM*E0079624	\$ 376.55	Professional Dues
voice <\$15,000	Illinois Education Association	3/25/2020	IM*E0079625	\$ 130.68	Professional Dues
voice <\$15,000	Navia Benefit Solutions	3/25/2020	IM*E0079626	\$ 13,356.60	Flexible Spending Accounts
voice >\$15,000	Emissions Systems, Inc.	3/25/2020	IM*E0079627	\$ 17,652.00	Equipment - Instructional
voice >\$15,000	OMAX Corporation	3/25/2020	IM*E0079628	\$ 23,950.00	Equipment - Instructional
voice >\$15,000	Premier Mechanical Inc	3/25/2020	IM*E0079629	\$ 16,150.00	Facilities Maintenance Service Expense
voice >\$15,000	Riverside Technologies, Inc.	3/25/2020	IM*E0079630	\$ 19,299.00	Instructional Supplies
	Unipak Corp	3/25/2020	IM*E0079631	\$ 15,880.00	Maintenance Supplies
voice >\$15,000	VMock Inc	3/25/2020	IM*E0079632	\$ 24,000.00	Other Contractual Services Expense
voice >\$15,000 voice >\$15,000		3/25/2020	IM*E0079633	\$ 15,397.05	Non-Capital Equipment
voice >\$15,000 voice >\$15,000 voice >\$15,000	Computer Discount Warehouse			1.6 00.004.00	Facilities A. Complete
voice >\$15,000 voice >\$15,000 voice >\$15,000 voice >\$15,000	Computer Discount Warehouse Friendly Ford Inc	3/25/2020	IM*E0079634	\$ 22,201.00	Equipment - Service
voice >\$15,000 voice >\$15,000 voice >\$15,000 voice >\$15,000 mployee Reimb	Computer Discount Warehouse Friendly Ford Inc Kacy Abeln	3/25/2020 3/26/2020	IM*E0079635	\$ 5,406.68	In-State Travel Costs
voice >\$15,000 voice >\$15,000 voice >\$15,000 voice >\$15,000 mployee Reimb mployee Reimb	Computer Discount Warehouse Friendly Ford Inc Kacy Abeln Elizabeth Arnott-Hill	3/25/2020 3/26/2020 3/26/2020	IM*E0079635 IM*E0079636	\$ 5,406.68 \$ 1,822.76	In-State Travel Costs Tuition Reimbursement-Faculty
voice >\$15,000 voice >\$15,000 voice >\$15,000 voice >\$15,000 voice >\$15,000 mployee Reimb mployee Reimb	Computer Discount Warehouse Friendly Ford Inc Kacy Abeln Elizabeth Arnott-Hill Susan Blatt	3/25/2020 3/26/2020 3/26/2020 3/26/2020	IM*E0079635 IM*E0079636 IM*E0079637	\$ 5,406.68 \$ 1,822.76 \$ 139.24	In-State Travel Costs Tuition Reimbursement-Faculty Grant Funded Travel/Conf
voice >\$15,000 voice >\$15,000 voice >\$15,000 voice >\$15,000 mployee Reimb mployee Reimb mployee Reimb mployee Reimb	Computer Discount Warehouse Friendly Ford Inc Kacy Abeln Elizabeth Arnott-Hill Susan Blatt Kelsey Brown	3/25/2020 3/26/2020 3/26/2020 3/26/2020 3/26/2020	IM*E0079635 IM*E0079636 IM*E0079637 IM*E0079638	\$ 5,406.68 \$ 1,822.76 \$ 139.24 \$ 158.35	In-State Travel Costs Tuition Reimbursement-Faculty Grant Funded Travel/Conf Tuition Reimbursement-Classified
voice >\$15,000 voice >\$15,000 voice >\$15,000 voice >\$15,000 voice >\$15,000 mployee Reimb mployee Reimb	Computer Discount Warehouse Friendly Ford Inc Kacy Abeln Elizabeth Arnott-Hill Susan Blatt	3/25/2020 3/26/2020 3/26/2020 3/26/2020	IM*E0079635 IM*E0079636 IM*E0079637	\$ 5,406.68 \$ 1,822.76 \$ 139.24	In-State Travel Costs Tuition Reimbursement-Faculty Grant Funded Travel/Conf

CHECKS ISSUED DURING ACCOUNTING MONTH - March 2020

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA).

Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION	
Employee Reimb	Ami Chambers	3/26/2020	IM*E0079643	\$ 125.00	Dues	
Employee Reimb	Brian Clement	3/26/2020	IM*E0079644	\$ 167.61	Other supplies	
Employee Reimb	Adeline Cooke	3/26/2020	IM*E0079645	\$ 589.55	Out-of-State Travel Costs	
Employee Reimb	Felix Davis	3/26/2020	IM*E0079646	\$ 56.77	Other supplies	
Employee Reimb	Christopher Ferro	3/26/2020	IM*E0079647	\$ 1,050.00	Tuition Reimbursement-Faculty	
Employee Reimb	Tauya Forst	3/26/2020	IM*E0079648	\$ 385.00	Dues	
Employee Reimb	Elizabeth Gomez de la Casa	3/26/2020	IM*E0079649	\$ 121.92	In-State Travel Costs	
Employee Reimb	Aaron Harwig	3/26/2020	IM*E0079650	\$ 1,582.39	Out-of-State Travel Costs	
Employee Reimb	Shannon Hernandez	3/26/2020	IM*E0079651	\$ 74.74	On-Campus Conf & Mtgs	
Employee Reimb	Joseph Hopper	3/26/2020	IM*E0079652	\$ 65.89	Performing Arts Services	
Employee Reimb	Amy Hull	3/26/2020	IM*E0079653	\$ 49.96	Other supplies	
Employee Reimb	Elmir Husetovic	3/26/2020	IM*E0079654	\$ 29.23	Audio/Visual Materials	
Employee Reimb	Jeanette Joy	3/26/2020	IM*E0079655	\$ 190.92	Out-of-State Travel Costs	
Employee Reimb	Jennifer Kelley	3/26/2020	IM*E0079656	\$ 874.49	Out-of-State Travel Costs	
Employee Reimb	Christine Kelly	3/26/2020	IM*E0079657	\$ 224.86	Grant Funded Travel/Conf	
Employee Reimb	lleen Kelly	3/26/2020	IM*E0079658	\$ 1,040.37	In-State Travel Costs	
Employee Reimb	Ann Kopal	3/26/2020	IM*E0079659	\$ 140.00	Dues - Faculty	
Employee Reimb	David Kramer	3/26/2020	IM*E0079660	\$ 1,546.30	Instructional Supplies	
Employee Reimb	Marina Kuchinski	3/26/2020	IM*E0079661	\$ 60.00	Dues - Faculty	
Employee Reimb	Diana Martinez	3/26/2020	IM*E0079662	\$ 311.17	Performing Arts Services	
Employee Reimb	Ashley McLaughlin	3/26/2020	IM*E0079663	\$ 139.52	Grant Funded Travel/Conf	
Employee Reimb	Maureen Mitacek	3/26/2020	IM*E0079664	\$ 134.05	On-Campus Conf & Mtgs	
Employee Reimb	Kimberly Morris	3/26/2020	IM*E0079665	\$ 1,417.81	Other supplies	
Employee Reimb	Angela Nackovic	3/26/2020	IM*E0079666	\$ 483.39	Out-of-State Travel Costs	
Employee Reimb	James Nocera	3/26/2020	IM*E0079667	\$ 237.00	Audio/Visual Materials	
Employee Reimb	Kirk Overstreet	3/26/2020	IM*E0079668	\$ 1,667.40	Out-of-State Travel Costs	
Employee Reimb	Thomas Pawl	3/26/2020	IM*E0079669	\$ 1,456.52	Tuition Reimbursement-Faculty	
Employee Reimb	Ruta PeBenito	3/26/2020	IM*E0079670	\$ 352.42	Grant Funded Travel/Conf	
Employee Reimb	Andrea Polites	3/26/2020	IM*E0079671	\$ 75.00	Dues - Faculty	
Employee Reimb	Linda Sands-Vankerk	3/26/2020	IM*E0079672	\$ 90.06	On-Campus Conf & Mtgs	
Employee Reimb	Rio Saucedo	3/26/2020	IM*E0079673	\$ 56.94	In-State Travel Costs	
Employee Reimb	Ellen Schumacher	3/26/2020	IM*E0079674	\$ 354.06	Grant Funded Travel/Conf	
Employee Reimb	Charles Steele	3/26/2020	IM*E0079675	\$ 1,019.77	Out-of-State Travel Costs	
Employee Reimb	Kara Tegmeyer	3/26/2020	IM*E0079676	\$ 185.84	Instructional Supplies	
Employee Reimb	James Tumavich	3/26/2020	IM*E0079678	\$ 1,811.01	Instructional Supplies	
Employee Reimb	Anthony Venezia	3/26/2020	IM*E0079679	\$ 929.99	Computer Software	
Employee Reimb	Malgorzata Warias	3/26/2020	IM*E0079680	\$ 530.93	Out-of-State Travel Costs	
Employee Reimb	Justin Witte	3/26/2020	IM*E0079681	\$ 82.23	In-State Travel Costs	
Invoice <\$15,000	Rathje & Woodward, LLC	3/30/2020	IM*E0079682	\$ 18,168.29	Legal Services Expense	
Invoice <\$15,000	Spamhaus Technology Ltd	3/4/2020	IM*W585	\$ 2,676.00	IT Maintenance Services	
Invoice <\$15,000	University of London	3/5/2020	IM*W586	\$ 6,269.64	International Travel Costs	
Invoice >\$15,000	Navia Benefit Solutions	3/5/2020	IM*W589	\$ 33,357.13	HSA Empl/COD Contr 2/28/00 Payroll	
Invoice >\$15,000	United Talent Agency, LIc	3/17/2020	IM*W590	\$ 17,000.00	Performing Arts Services	
Invoice >\$15,000	Tickets.com, Inc.	3/31/2020	IM*W591	\$ 134,453.17	Ticket Refund	
Student Refunds	Checks issued in prior month; voided in current month			\$ (18,838.41)	Student Refunds Voided Checks - 18 transactions	
Student Refunds	Student Refunds			\$ 251,730.31	Student Refunds via Credit Cards - 909 transactions	
Student Refunds	Student Refunds			\$ 1,485,648.16	Student Refunds via Paper Check - 2143 transactions	
Student Refunds	Student Refunds			\$ 5,894,317.63	Student Refunds via Touchnet ACH - 4457 transactions	
	DURING THE ACCOUNTING MONTH			\$ 14,131,874.85		

College of DuPage Community College District No. 502 Budget Transfer Report March 2020

Date	Budget Adjustment Number	Fund	Dept. No.	Department Name	Object Number	Object Name	Debit	Credit
03/04/20	B009999	01	00097	Paralegal Studies	5309001	Other Contractual Services Exp	-	215.00
		01	00097	Paralegal Studies	5503005	Out-of-State Conference Costs	-	209.52
		01	00097	Paralegal Studies	5406002	Dues	424.52	-
	B009999 Subtotal					Approval Level: Controller	424.52	424.52
	To adjust budget to cover an i	ncrease	in Americai	n Bar Association annual dues.				
03/04/20	B010000	01	00833	General Institutional - Ed	5909001	Other Expenditure	-	21,600.00
		01	00825	Marketing & Creative Services	5306001	Office Services Exps	21,600.00	-
	B010000 Subtotal			•		Approval Level: President	21,600.00	21,600.00
	To adjust budget to cover temporary	orary sei	rvices need	led to provide coverage for employees ou	t on FMLA.			
03/06/20	B010002	05	00829	WDCB Radio Station	5309001	Other Contractual Services Exp		8,000.00
03/00/20	D010002	05	00829	WDCB Radio Station	5404001	Audio/Visual Materials	1,500.00	0,000.00
		05	00829	WDCB Radio Station	5409001	Other Materials & Supplies Exp	1,500.00	-
		05	00829	WDCB Radio Station	5409002	Non-Capital equipment	5,000.00	-
	B010002 Subtotal					Approval Level: Controller	8,000.00	8,000.00
	To adjust budget to cover the po	urchase	of addition	al material, supplies and non-capital equip	oment.	••		
	, , ,							
03/06/20	B010003	01	00457	Records	5502005	In-State Conference Costs	-	500.00
		01	00457	Records	5501002	On-Campus Conf & Mtgs	500.00	-
	B010003 Subtotal					Approval Level: Controller	500.00	500.00
	To cover the cost of an on-camp	pus com	mencemen	t event.				
03/06/20	B010004	01	00472	Project Hire-Ed	5306001	Office Services Exps	_	2,000.00
00/00/20	2010001	01		Project Hire-Ed	5309001	Other Contractual Services Exp	2,000.00	-
	B010004 Subtotal		002			Approval Level: Controller	2,000.00	2,000.00
	To adjust budget to cover additi	ional cor	ntractual se	rvices related to mentor training.				
	, .			3				
03/09/20	B010005	01	00425	Dean-STEM	5401002	Instructional Supplies	-	1,000.00
		01	00425	Dean-STEM	5401001	Office Supplies	1,000.00	-
	B010005 Subtotal					Approval Level: Controller	1,000.00	1,000.00
	To adjust budget to cover the po	urchase	of addition	al office supplies.				
03/10/20	B010006	01	00177	Engineering	5502005	In-State Conference Costs	_	3,000.00
00/10/20	2010000	01	00177	Engineering	5502006	In-State Travel Costs	3,000.00	-
	B010006 Subtotal	0.	00111	Linginiooning	0002000	Approval Level: Controller	3,000.00	3,000.00
		dance at	the MRDC	Robotics Competition at University of Illin	nois.	- трротон		
03/40/00	D040007 0 D040040	01	00044	Dhysics	E404000	Instructional Courties		4.050.00
03/10/20	B010007 & B010010	01	00241	Physics	5401002 5409002	Instructional Supplies	4.050.00	4,950.00
	B010007 & B010010 Subtotal	01	00261	Biological Sciences	5409002	Non-Capital equipment Approval Level: Controller	4,950.00 4.950.00	4,950.00
	To adjust budget to cover the pa	urchasa	of addition	ol instructional supplies		Approval Level. Controller	4,330.00	4,930.00
	To adjust budget to cover the pr	urchase	or additions	а шъниснопат ѕиррпеѕ.				
03/12/20	B010008	02		Warehouse Dock Levelers	5805001	Equipment - Office	-	80,000.00
		02		Projects TBD	5804001	Building Remodeling Exps	-	16,650.00
		02	20198	Baby Changing Stations	5804001	Building Remodeling Exps	4,650.00	-
		02	20196	Carol Str-Roof Air handling C	5304003	Facilities Maintenance Service	12,000.00	-
	D040000 0 11 1 1	02	20197	BIC Air Intake Redesign	5304003	Facilities Maintenance Service	80,000.00	
	B010008 Subtotal					Approval Level: President	96,650.00	96,650.00
	To adjust budget per March con	nstructioi	n meeting.					
03/12/20	B010009	01	00757	Financial Affairs	5301001	Audit Services Exps	-	3,000.00
		01		Financial Affairs	5407001	Advertising Exps	3,000.00	-
	B010009 Subtotal					Approval Level: Controller	3,000.00	3,000.00
	T !' (1 1 1)	1100 1		1.11				

B010009 Subtotal

To adjust budget to purchase additional promotional items.

College of DuPage Community College District No. 502 Budget Transfer Report March 2020

Date	Budget Adjustment Number	Fund	Dept. No.	Department Name	Object Number	Object Name	Debit	Credit
03/13/20	B010011 & B010012	01	00729	Vice President-Administration	5309001	Other Contractual Services Exp	-	48,000.00
		01	00729	Vice President-Administration	5406001	Publications	-	2,000.00
		01	00689	Custodial Dept	5401004	Maintenance Supplies	50,000.00	-
	B010011 & B010012 Subtotal					Approval Level: President	50,000.00	50,000.00
	To adjust budget to purchase a	dditional	cleaning s	upplies related to the Coronavirus.				
03/13/20	B010013	01	15240	Library	5503006	Out-of-State Travel Costs	_	1,050.00
		01		Library	5502006	In-State Travel Costs	1,050.00	-
	B010013 Subtotal			•		Approval Level: Controller	1,050.00	1,050.00
	To adjust budget to cover additi	ional in-s	state travel.					
03/13/20	B010014	01	00813	Board of Trustees	5406002	Dues	_	8,000.00
00/10/20	2010011	01	00813	Board of Trustees	5905002	Charges Faciliti/Staff/Othr	-	2,000.00
		01	00813	Board of Trustees	5503006	Out-of-State Travel Costs	10,000.00	-,
	B010014 Subtotal					Approval Level: President	10,000.00	10,000.00
	To adjust budget to cover additi	ional inci	rease in tru	stee travel.		• •	•	· · · · · · · · · · · · · · · · · · ·
03/13/20	B010015	01	15290	Tutoring Services	5401002	Instructional Supplies		455.00
03/13/20	D010013	01	15290	Tutoring Services	5309001	Other Contractual Services Exp	455.00	433.00
	B010015 Subtotal	0.	10200	Tatoring Convicco	0000001	Approval Level: Controller	455.00	455.00
		e year su	bscription t	for the use of ESL Library for ESL tutors.		търрина по		
03/17/20	B010016	01		Project Hire-Ed	5302001	Consultants Exps	-	50,000.00
		01	00472	Project Hire-Ed	5102003	Profess/Tech Staff, Temporary	50,000.00	-
	B010016 Subtotal					Approval Level: President	50,000.00	50,000.00
	To adjust budget to hire consult	tants to a	assist with e	employer outreach.				
03/20/20	B010017	01	15065	Learning Commons	5401002	Instructional Supplies	-	8,800.00
		01	15065	Learning Commons	5407001	Advertising Exps	8,800.00	-
	B010017 Subtotal					Approval Level: Controller	8,800.00	8,800.00
	To adjust budget to cover the p	urchase	of addition	al promotional items.				
03/20/20	B010018	01	00782	Internal Auditor Dept	5503005	Out-of-State Conference Costs	_	200.00
00/20/20	D010010	01	00782	Internal Auditor Dept	5309001	Other Contractual Services Exp	200.00	200.00
	B010018 Subtotal	0.	00102	mornar radior pope	0000001	Approval Level: Controller	200.00	200.00
	To adjust budget to cover an inc	crease fr	om our Eth	ics Hotline provider-NAVEX Global.				
03/20/20	B010019	03	39005	Emerging Projects	5804001	Puilding Domodoling Evno		333,000.00
03/20/20	D010019	03	39005	Emerging Projects BIC STEM Pilot	5805001	Building Remodeling Exps Equipment - Office	-	55,000.00
		03	39047	Speech Lab	5303001	Architectural Services Exps	25,000.00	55,000.00
		03	39063	SRC2000 Cove Light Power Cond	5804001	Building Remodeling Exps	28,000.00	_
		03	39047	BIC STEM Pilot	5804001	Building Remodeling Exps	115,000.00	-
		03	39057	Football Field Returfing	5802001	Land Improvements	220,000.00	-
	B010019 Subtotal			<u> </u>		Approval Level: Board of Trustees	388,000.00	388,000.00
	To adjust budget per March cor	nstruction	n meeting.					
03/25/20	B010020	01	00165	Earth Science	5108002	Student Worker NON-CSWP	_	1,600.00
00,20,20	20.0020	01	00165	Earth Science	5401002	Instructional Supplies	1,600.00	
	B010020 Subtotal					Approval Level: President	1,600.00	1,600.00
	To adjust budget to cover the hi	iring of a	n additiona	l student worker.		••	·	 -
03/25/20	B010021	01	00209	Mathematics	5401002	Instructional Supplies		1,000.00
03/23/20	DU 1002 I	01	00209	Mathematics	5409002	Non-Capital equipment	1.000.00	1,000.00
	B010021 Subtotal	U I	00203	manomano	070000Z	Approval Level: Controller	1,000.00	1,000.00
	T " // / / / /						1,000.00	1,000.00

B010021 Subtotal

To adjust budget to cover the purchase of additional non-capital equipment related to remote learning due to COVID-19.

College of DuPage Community College District No. 502 Budget Transfer Report March 2020

Date	Budget Adjustment Number	Fund	Dept. No.	Department Name	Object Number	Object Name	Debit	Credit
03/25/20	B010023	01	00177	Engineering	5401002	Instructional Supplies	-	2,500.00
		01	00241	Physics	5409002	Non-Capital equipment	2,500.00	-
	B010023 Subtotal					Approval Level: Controller	2,500.00	2,500.00
	To adjust budget to cover the pu	ırchase	of addition	al non-capital equipment related to remote	learning due to COVID-	19.		
03/26/20	B010024	01	00366	Dance	5404002	Computer Software	-	2,750.00
		01	00366	Dance	5401002	Instructional Supplies	2,750.00	-
	B010024 Subtotal					Approval Level: Controller	2,750.00	2,750.00
	To adjust budget to purchase ad	dditional	instruction	al supplies.				
03/27/20	B010025	01	00226	Nursing & Health Sciences Simu	5102001	Profess/Tech Staff - Full-Time	-	42,000.00
		01	00226	Nursing & Health Sciences Simu	5299901	FT Allocated Employee Benefits	-	8,400.00
		01	00429	Dean-Health & Sciences	5299901	FT Allocated Employee Benefits	8,400.00	-
		01	00429	Dean-Health & Sciences	5106001	Clerical Full-Time	42,000.00	-
	B010025 Subtotal					Approval Level: President	50,400.00	50,400.00
	To adjust budget to move an ad	ministra	tive assista	nce position from the Nursing Department	to the Dean of Health ar	nd Sciences Department.		
03/27/20	B010026	03	39005	Emerging Projects	5804001	Building Remodeling Exps	-	16,000.00
		03	39055	Baseball Softball Field Returf	5303001	Architectural Services Exps	7,000.00	-
		03	39057	Football Field Returfing	5303001	Architectural Services Exps	9,000.00	-
	B010026 Subtotal					Approval Level: Board of Trustees	16,000.00	16,000.00

To adjust budget per March construction meeting.

Entries B010001 and B010022 were March Budget Transfers which were not included in the March Board Report.

COLLEGE OF DuPAGE COMMUNITY COLLEGE DISTRICT NO. 502 BUDGET TRANSFER FROM CONTINGENCY YEAR-TO-DATE THROUGH March 2020 FISCAL YEAR 2020

GENERAL FUND:

FROM:
ACCOUNT
MONTH NUMBER DESCRIPTION Amount

TO:
ACCOUNT
NUMBER DESCRIPTION Amount

TO:
ACCOUNT
NUMBER DESCRIPTION AMOUNT REASON

No activity year-to-date.

CONTINGENCY ACCOUNTS - YEAR TO DATE	ORIGINAL BUDGET	TRANSFER IN	TRAN	ISFER OUT	ADJUSTED BUDGET
Education Fund	\$ 1,000,000	\$ -	\$	-	\$ 1,000,000
Total Contingency in General Fund	\$ 1,000,000	\$ 	\$		\$ 1,000,000

College of DuPage Community College District No. 502 Budget Transfer Report April 2020

	Budget Adjustment				Object			
Date	Number	Fund	Dept. No.	Department Name	Number	Object Name	Debit	Credit
TBD	TBD	03	39053	Football Field Returfing	5805001	Equipment-Office	85,000.00	
		03	39005	Emerging Projects	5804001	Building Remodeling Exps		85,000.00
	Subtotal					Approval Level: Board of Trustees	85,000.00	85,000.00
	To adjust budget per A	oril Cons	struction Pl	anning Meeting.				
TBD	TBD	03	39051	Football Field Returfing	5804001	Building Remodeling Exps	8,000.00	
		03	39051	Emerging Projects	5805001	Equipment-Office		8,000.00
	Subtotal					Approval Level: Board of Trustees	8,000.00	8,000.00

To adjust budget per April Construction Planning Meeting.

College of DuPage Community College District No. 502 ACCOUNTS PAYABLE REPORT March 2020

Professional and Legal Services for approval to be paid in April 2020

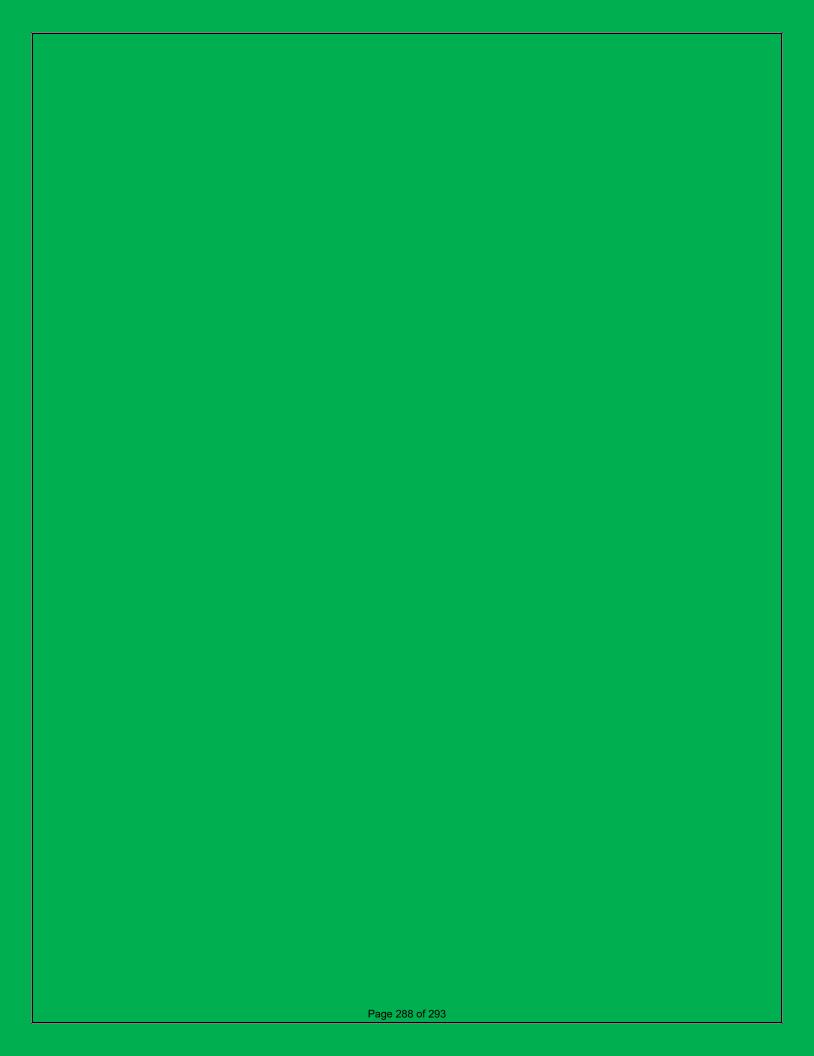
Actuate	Professional Services January 2020	\$ 287.50
Actuate	Professional Services February 2020	\$ 14,067.05
Duggan Bertsch, LLC	Professional Services February 2020	\$ 2,133.50
Rathje Woodward	Professional Services December 2019	\$ 4,032.00
Rathje Woodward	Professional Services January 2020	\$ 16,788.17
Rathje Woodward	Professional Services February 2020	\$ 20,770.64
	Total	\$ 58,078.86

College of DuPage Community College District No. 502 ACCOUNTS PAYABLE REPORT GROUP TRAVEL REQUESTS \$15,000 OR GREATER March 2020

Employee Name	Request ID	Request Date	Request Name	Request Status	Group Travel Category	Estimated Travel Amount
	I	1	1		<u> </u>	

ACCOUNTS PAYABLE REPORT INDIVIDUAL EMPLOYEE TRAVEL REQUESTS \$5,000 OR GREATER March 2020

Employee Name	Request ID	Request Date	Request Name	Request Description	Travel Category	Estimated Travel Amount



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Addendum to the July 31, 2019 contract between Olmedo Patino Museum Trust and the College of DuPage.

2. REASON FOR CONSIDERATION

Addendum to the Contract exceeds the statutory limit of \$25,000.00 must be approved by the Board of Trustees.

3. BACKGROUND INFORMATION

On July 31, 2019, the College of DuPage entered into an agreement with the Dolores Olmedo Patino Museum Trust (hereinafter referred to as the "parties") to exhibit original works of art by Frida Kahlo at the Cleve Carney Museum of Art. The parties agreed on an exhibition period of May 18, 2020, to August 31, 2020.

The unprecedented pandemic associated with the novel coronavirus has created unforeseen hardships on the parties to fulfill the current exhibit period beginning on May 18, 2020. On March 9, 2020, Illinois' Governor made his First Gubernatorial Disaster Proclamation mandating that all non-essential employees shelter in place through April 7, 2020, which was continued and extended by Executive Order to April 30, 2020. Pursuant to the Executive Order the College of DuPage has officially closed and is operating on a remote bases to the most reasonable extent possible. Given the current conditions and circumstances coupled with the uncertainty of the potential for the extension of the shelter in place beyond April 30, 2020, the Dolores Olmedo Patino Museum of Trust has agreed to postpone the exhibition period. The new exhibition period would start on June 1, 2021, and end on September 7, 2021.

In consideration of the postponed exhibition date to June of 2021 the College of DuPage must make an advanced non-refundable payment of \$100,000.00 (one hundred thousand dollars) to the Dolores Olmedo Patino Museum of Trust upon the signature of the addendum to the contract with the new exhibition date. The advanced payment of \$100,000.00, shall be applied to the total rental agreement for the artwork which remains unchanged per the contract signed on July 31, 2019, in the amount of \$450,000.00 (four hundred and fifty thousand dollars).

But for the change in the exhibition period from May of 2020 to June of 2021 and the shipment location of the artwork, all essential terms of the contract remain the same.

As of the date of the signing of the contract on July 31, 2019, \$150,000.00 (one hundred fifty thousand dollars) has been paid towards the total artwork rental agreement of \$450,000.00. The remaining payments for the artwork rental are due upon the first and last shipment of the artwork and receipt of the artwork in equal amounts of \$100,000.00 (one hundred thousand dollars).

RECOMMENDATION

That the Board of Trustees approve the addendum to the July 31, 2019, contract between the Olmedo Patino Museum of Trust and the College of DuPage postponing the exhibit period of original artwork by Frida Kahlo to June 1, 2021, to September 7, 2021 and in consideration of the postponed exhibit date make an advanced payment of \$100,000.00 to be paid upon the signature of the addendum to the contract. The payment shall be deposited in the BANCO MERCANTIL DEL NORTE, S.A., MONTERREY, NL., MEXICO.

Staff Contacts: Diana Martinez, Director McAninch Arts Center

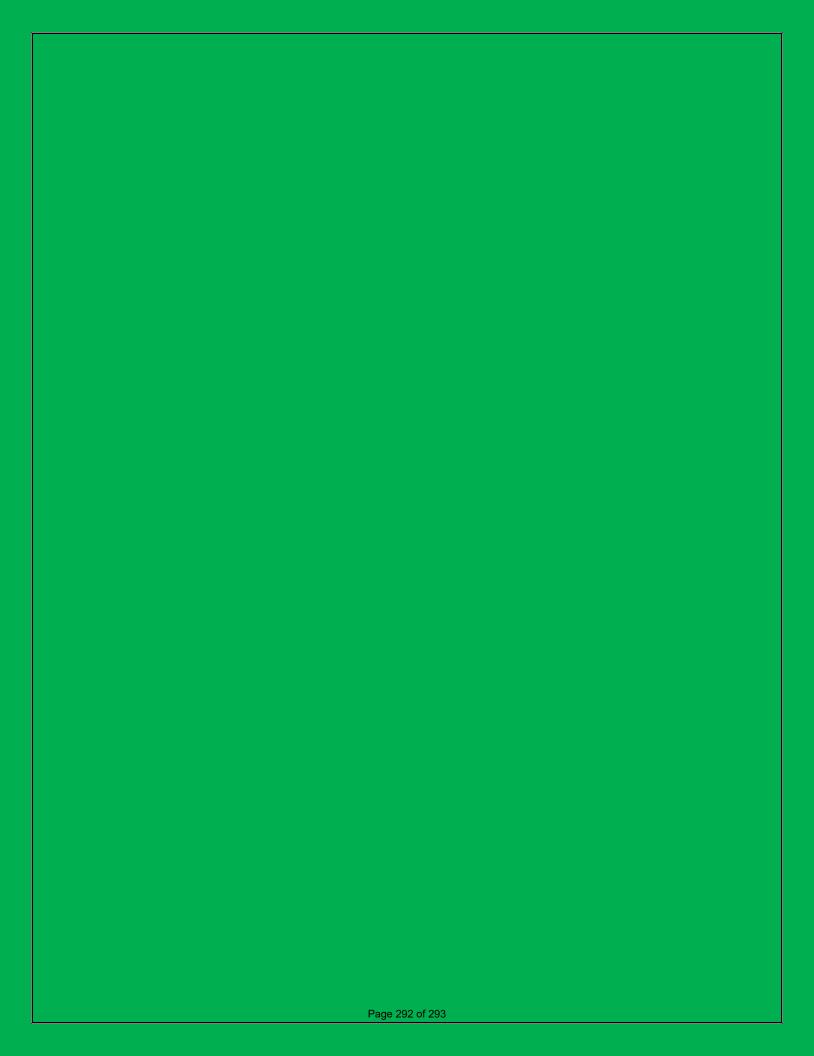
SIGNATURE PAGE

Addendum to the July 31, 2019, contract between Dolores Olmdeo Patino Museum Trust and the College of DuPage.

ITEM(S) ON REQUEST

That the Board of Trustees approves the addendum to the July 31, 2019, contract between the Olmedo Patino Museum of Trust and the College of DuPage postponing the exhibit period of original artwork by Frida Kahlo to June 1, 2021, to September 7, 2021 and in consideration of the postponed exhibit date shall make an advanced payment of \$100,000.00 to be paid upon the signature of the addendum to the contract. The payment shall be deposited in the BANCO MERCANTIL DEL NORTE, S.A., MONTERREY, NL., MEXICO.

Board Chairman	Date
Board Secretary	Date



COLLEGE OF DUPAGE REGULAR BOARD MEETING

BOARD APPROVAL

CONFIDENTIAL

Closed Session Minutes of the December 19, 2019 Regular Board of Trustees Meeting