



COLLEGE OF DuPAGE

Board of Trustees Meeting

Thursday, March 15, 2012

Board Meeting Agenda
March 15, 2012

- 1. Call to Order**
- 2. Roll Call**

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Approval of Regular Board Meeting Agenda.

2. PURPOSE

At this time, the Board may approve tonight's Agenda.


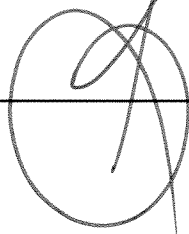
3. RECOMMENDATION

It is recommended that the Board of Trustees approve tonight's Board Meeting Agenda.

SIGNATURE PAGE FOR APPROVAL OF BOARD MEETING AGENDA

ITEM(S) ON REQUEST

That the Board of Trustees approves the March 15, 2012 Board Meeting Agenda.

	<u>3/6/12</u>
Administrative Assistant, Office of the President	Date
	<u>3/6/12</u>
President	Date



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS**

THURSDAY, MARCH 15, 2012

7:00 P.M. ~ SSC-2200

REGULAR BOARD MEETING AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **PRESENTATIONS**
 4. A. Faculty / Student Showcase
 4. B. Learning Resources Center Renovation Update
 - LSH and Mortenson
5. **STUDENT TRUSTEE'S REPORT**
6. **PRESIDENT'S REPORT**
7. **COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES**
8. **COMMENTS FROM CITIZENS**
 8. A. District No. 502 Citizens
 8. B. Citizens-at-Large
9. **CONSENT AGENDA**** (Roll Call Vote)
 9. A. **For Information: Standard Items**
 9. A. 1) Gifts and Grants Report
 9. A. 2) Governmental Consortium/Cooperative Purchases Report - None
 9. A. 3) Financial Statements
 - a) Schedule of Investments
 - b) Operating Funds – Budget and Expenditures
 9. B. **For Approval: Standard items**
 9. B. 1) Minutes
 - a) 2/21/12 Closed Session Minutes (*Confidential for Board Only*)
 - b) 2/21/12 Special Board Meeting

- 9. B. 2) **Financial Reports**
 - a) **Treasurer's Report**
 - b) **Payroll and Accounts Payable Report**
- 9. B. 3) **Bid Items**
 - a) **BIC/SRC Phase 2 Audio Visual Equipment**
 - b) **Print Shop Computer-to-Plate System**
 - c) **MAC Amphitheater Tensile Fabric Structure**
 - d) **BIC Telecom Center Cooling System**
 - e) **Naperville & Westmont Centers Boiler Replacement**
 - f) **Police Department Radio Equipment**
 - g) **SRC Renovations South Lobby & Conference Room Bid Package #1**
- 9. B. 4) **Requests for Proposals – None this month.**
- 9. B. 5) **Purchase Orders**
 - a) **Michael Walters Summer 2012 Advertising Campaign**
 - b) **Datatel Recruiter Software**
 - c) **Berg Instructional Center (BIC) and Student Resource Center (SRC) Generator Plant Switchgear System Preventative Maintenance Agreement (Contract Rescission)**
 - d) **Berg Instructional Center (BIC) and Student Resource Center (SRC) Generator Plant Control System Replacement (Contract Rescission)**
- 9. B. 6) **Personnel Actions**
 - a) **Ratification of Classified Appointments**
 - b) **Ratification of FOP Appointments**
 - c) **Ratification of Operating Engineers Appointments**
 - d) **Ratification of Managerial Promotions / Transfers**
 - e) **Ratification of Classified Promotions / Transfers**
 - f) **Ratification of Operating Engineers Promotions / Transfers**
 - g) **Ratification of Faculty Resignations / Terminations**
 - h) **Ratification of Classified Resignations / Terminations**
 - i) **Ratification of Faculty Retirements**
 - j) **Ratification of Classified Retirements**
- 9. C. **For Information: Construction-Related Items**
 - 9. C. 1) **Monthly Construction Project Summary**
- 9. D. **For Approval: Construction-Related Items**
 - 9. D. 1) **Ratification of Construction Change Orders**
 - **Referendum-Related Projects**
 - **Capital Budget Projects – None**

9. D. 2) **Approval of Construction Change Orders**

- Referendum-Related Projects
- Capital Budget Projects – None

10. **NEW BUSINESS**

10. A. **For Information**

- 1) Revised Board Policy - Tobacco-Free Campus, 10-160

10. B. **For Approval**

- 1) PE Renovation ICCB Application
- 2) SRC Renovation ICCB Application
- 3) Approval of Joint Petition to Annex into Lisle-Woodridge Fire District

11. **ANNOUNCEMENTS BY BOARD CHAIRMAN**

11. A. **Communications**

11. B. **Calendar Dates**

On-Campus Events (Note: * = Required Board Event)

- ***Thursday, April 19 – Organizational and Regular Board Meeting**
– SSC-2200 – 7:00 p.m.

Off-Campus Events

12. **ADJOURN**

** Certain recurring recommendations may be included in the Consent Agenda at the discretion of the President. At the request of a Trustee or the President, an item may be removed from the Consent Agenda for separate discussion or approval.

FUTURE MEETING

Thursday, April 19, 2012

7:00 p.m. – Organizational and Regular Board Meeting
SSC-2200

4. PRESENTATIONS

A. Faculty / Student Showcase

**B. Learning Resources Center
Renovation Update**

- LSH and Mortenson

5. STUDENT TRUSTEE'S REPORT

6. PRESIDENT'S REPORT

- 7. Comments from College of DuPage Employees**

- 8. Comments from Citizens**
 - A. District No. 502 Citizens**
 - B. Citizens-at-Large**

9. CONSENT AGENDA

A. For INFORMATION: Standard Items

- 1) Gifts and Grants Report**
- 2) Governmental Consortium /
Cooperative Purchases Report**
- 3) Financial Statements**

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD INFORMATION

1. **SUBJECT**

Gifts and Grants Status Report.

2. **REASON FOR CONSIDERATION**

The Board is provided with a monthly update of gifts and grants.

3. **BACKGROUND INFORMATION**

The attachments report the status of cash donations and in-kind gifts to the Foundation and the current status of operational public and private grants to the College.

College of DuPage Foundation
Monthly Gift Summary Report
Jan 27 - Feb 24, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Other	Total
A.R.C. Memorial Scholarship	2	\$200.00	\$2,800.00	\$0.00	\$0.00	\$3,000.00
Athletic Fund	2	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
Buffalo Theatre Ensemble	2	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
Carol Stream Community College Scholarship	3	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
Certificate of GED Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
College of DuPage Faculty Association Scholarship	6	\$90.00	\$0.00	\$0.00	\$0.00	\$90.00
Community Promise Scholarship Fund	4	\$40.00	\$0.00	\$0.00	\$0.00	\$40.00
Culinary & Hospitality Center	2	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Donald Carter Memorial Scholarship	2	\$106.00	\$0.00	\$0.00	\$0.00	\$106.00
Early Childhood Education	5	\$95.00	\$0.00	\$0.00	\$0.00	\$95.00
Fine Arts Program	2	\$1,100.00	\$0.00	\$3,621.45	\$0.00	\$4,721.45
General Fund	30	\$515.00	\$80.00	\$0.00	\$0.00	\$595.00
General Scholarship Fund	44	\$1,753.00	\$10.00	\$0.00	\$0.00	\$1,763.00
Golf 2013	1	\$0.00	\$0.00	\$39.60	\$0.00	\$39.60
Healthcare Instructional Support	1	\$0.00	\$0.00	\$1,230.00	\$0.00	\$1,230.00
Homeland Security Programs	3	\$10.00	\$0.00	\$4,000.00	\$0.00	\$4,010.00
Horticulture Program	1	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
Horticulture Student Competition	2	\$44.36	\$0.00	\$0.00	\$0.00	\$44.36
Jesse J. Lopez Give a Kid a Second Chance Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Louis J. Mannion Scholarship	2	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00
MAC Annual Fund	7	\$205.00	\$0.00	\$3,000.00	\$0.00	\$3,205.00
Mary Mack Scholarship	1	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
New Philharmonic/DuPage Opera Theatre	3	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00
Older Adult Institute Fund	1	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Praxair Welding Scholarship	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Road Builder Charities Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Short Term Purpose	1	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00
Study Abroad Scholarship Fund	4	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00
Tom Galloway Scholarship	1	\$1,409.10	\$0.00	\$0.00	\$0.00	\$1,409.10
Veterans Textbook Scholarship	1	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
WDCB Public Radio Future Fund	6	\$220.00	\$454.00	\$0.00	\$0.00	\$674.00
Weiseman New Works Fund	1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Westlake Student Productions	1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Grand Totals:		\$15,617.46	\$3,544.00	\$13,391.05	\$0.00	\$32,552.51

145 Gift(s) listed

No new planned gifts

College of DuPage Foundation
FY12 Year-to-Date Gift Summary
through Feb 24, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Other	Total
A. Zarcone Memorial Scholarship	4	\$230.00	\$0.00	\$0.00	\$0.00	\$230.00
A.R.C. Memorial Scholarship	2	\$200.00	\$2,800.00	\$0.00	\$0.00	\$3,000.00
Assurance Golden Jubilee Endowment	1	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
Athletic Fund	14	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00
August Zarcone Endowment	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Automotive Service Technology Program	2	\$0.00	\$0.00	\$11,205.00	\$0.00	\$11,205.00
Belushi Artist-In-Residence Fund	1	\$2,324.16	\$0.00	\$0.00	\$0.00	\$2,324.16
Buffalo Theatre Ensemble	21	\$3,085.00	\$0.00	\$0.00	\$0.00	\$3,085.00
Carol Stream Community College Scholarship	3	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
Carter Carroll Excellence in History Award	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
CDW Women in Technology Scholarship Fund	1	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00
Certificate of GED Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Christopher & Karen Thielman Culinary & Hospitality Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Christopher & Karen Thielman International Field Studies Scholar	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
College of DuPage Faculty Association Scholarship	46	\$1,385.00	\$0.00	\$0.00	\$0.00	\$1,385.00
Community Farm Fund	15	\$1,006.25	\$0.00	\$0.00	\$0.00	\$1,006.25
Community Promise Scholarship Fund	19	\$926.66	\$0.00	\$0.00	\$0.00	\$926.66
Community Relations Fund	37	\$3,275.60	\$0.00	\$11,860.04	\$0.00	\$15,135.64
Culinary & Hospitality Center	39	\$22,669.17	\$2,800.00	\$0.00	\$0.00	\$25,469.17
Culinary Student Scholarship (Teen Culinary Challenge)	1	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
DiabeticLifestyles.com Scholarship Fund	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Donald Carter Memorial Scholarship	13	\$689.00	\$0.00	\$0.00	\$0.00	\$689.00
Early Childhood Education	17	\$215.00	\$0.00	\$0.00	\$0.00	\$215.00
Eileen Ward Scholarship Fund	6	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00
Elizabeth Geyer Scholarship	2	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$8,000.00
Ellen Johnson Memorial Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Fine Arts Program	3	\$1,100.00	\$0.00	\$10,121.45	\$0.00	\$11,221.45
Flexible Steel Lacing Scholarship	1	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00
Floral Design Memorial Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
General Fund	217	\$42,235.50	\$80.00	\$0.00	\$0.00	\$42,315.50
General Scholarship Fund	268	\$7,977.00	\$10.00	\$0.00	\$0.00	\$7,987.00
George Macht Endowed Scholarship Fund	2	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
George Macht Endowment	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Golf 2012	1	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Golf 2013	2	\$0.00	\$5,000.00	\$39.60	\$0.00	\$5,039.60
Golf Day 2011	281	\$106,001.00	\$132.00	\$13,660.98	\$0.00	\$119,793.98
Greg Joos Memorial Scholarship	1	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Healthcare Initiative Scholarship	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Healthcare Instructional Support	3	\$50,050.00	\$0.00	\$1,230.00	\$0.00	\$51,280.00

College of DuPage Foundation
FY12 Year-to-Date Gift Summary
through Feb 24, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Other	Total
Homeland Security Programs	51	\$15,549.00	\$666.67	\$262,105.00	\$0.00	\$278,320.67
Horticulture Program	1	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
Horticulture Student Competition	17	\$2,022.32	\$0.00	\$0.00	\$0.00	\$2,022.32
Hospitality Administration Program	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Howard K. Canaday Music Scholarship	2	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
HVAC	1	\$2,550.00	\$0.00	\$0.00	\$0.00	\$2,550.00
Jesse J. Lopez Give a Kid a Second Chance Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Jill Johnson Hall Memorial Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Julie Svec Memorial Scholarship Fund	1	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Lecture Series	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Library Development Fund	1	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
Louis J. Mannion Scholarship	18	\$347.00	\$0.00	\$0.00	\$0.00	\$347.00
MAC Annual Fund	139	\$30,642.00	\$0.00	\$7,842.00	\$0.00	\$38,484.00
Mary Mack Scholarship	19	\$1,606.00	\$25.00	\$0.00	\$0.00	\$1,631.00
Morrissey Dental Hygiene Scholarship	1	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Murphy Presidential Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
New Philharmonic/DuPage Opera Theatre	37	\$7,195.00	\$1,000.00	\$0.00	\$0.00	\$8,195.00
Older Adult Institute Fund	2	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
Power Construction Scholarship	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Praxair Welding Scholarship	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Road Builder Charities Scholarship	2	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
S.C. Reed Scholarship	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Second Year Nursing Scholarship	1	\$33.00	\$0.00	\$0.00	\$0.00	\$33.00
Shirley A. Benson Nursing Endowment	1	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
Shirley A. Benson Nursing Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Short Term Purpose	2	\$0.00	\$200.00	\$50,000.00	\$0.00	\$50,200.00
Study Abroad Scholarship Fund	35	\$605.00	\$0.00	\$0.00	\$0.00	\$605.00
Tom Galloway Scholarship	2	\$1,509.10	\$0.00	\$0.00	\$0.00	\$1,509.10
Veterans Textbook Scholarship	8	\$1,320.00	\$0.00	\$0.00	\$0.00	\$1,320.00
WDCB Public Radio Future Fund	72	\$12,881.68	\$4,167.68	\$0.00	\$0.00	\$17,049.36
Weiseman New Works Fund	1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Westlake Student Productions	1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Wilbur Walker Dodge Memorial Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Grand Totals:		\$421,089.44	\$25,881.35	\$369,564.07	\$0.00	\$816,534.86

1,458 Gift(s) listed

13 Planned Gifts on record

**College of DuPage
FY12 Grants Report
July 1, 2011 - February 24, 2012**

Note: New Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
COMPETITIVE GRANTS								
IBM Corporation	FY12 Corporate Citizenship & Corporate Affairs Grant	WDCB	Ken Scott	Private	\$1,000	12/19/11	6/30/12	General operating support.
Illinois Arts Council	FY12 Partner In Excellence (McAninch Arts Center)	Liberal Arts	Stephen Cummins Roland Raffel	State	\$24,300	9/15/11	8/31/12	General operating support for the 2011-2012 season.
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Small Business Development Center/International Trade Center (SBDC/ITC)	Business & Technology	David Gay Rita Haake Luanne Mayorga	Federal/ State	\$10,000	1/1/11	12/31/11	To support COD Center for Entrepreneurship Small Business Development Center (SBDC), Procurement Technical Assistance Center (PTAC), and International Trade Center (ITC).
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Procurement Technical Assistance Center (PTAC) (1st Half)	Business & Technology	Rita Haake	Federal/ State	\$51,000	7/1/11	6/30/12	To support operations of the COD Center for Entrepreneurship Procurement Technical Assistance Center (PTAC).
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Procurement Technical Assistance Center (PTAC) (2nd Half)	Business & Technology	Rita Haake	Federal/ State	\$51,000	7/1/11	6/30/12	To support operations of the COD Center for Entrepreneurship Procurement Technical Assistance Center (PTAC).
Illinois State Library/Literacy Office	FY12 Adult Volunteer Literacy: People Educating People (PEP)	Continuing Education	Joseph Cassidy Dan Deasy	State	\$41,000	7/1/11	6/30/12	Community volunteers will give individualized instruction and provide tutoring for ABE, GED, ESL classes.
Illinois State Library/Literacy Office	FY12 Family Literacy: West Chicago	Continuing Education	Joseph Cassidy Dan Deasy	State	\$29,750	7/1/11	6/30/12	Support the <i>Leer es Poder</i> (Reading is Power) family literacy program.
The DuPage Community Foundation	FY12 SchoolStage	Liberal Arts	Stephen Cummins Janey Sarther	Private	\$15,000	12/7/11	11/1/12	To support the MAC SchoolStage Series, a collection of curriculum-based performances targeted to students pre-kindergarten through 8th grade; submitted through the College of DuPage Foundation.
Tooling & Manufacturing Association Education Foundation	Machinery & Equipment Purchase Grant	Business & Technology	James Filipek	Private	\$15,999	7/1/11	6/30/12	To support a portion of the cost to purchase five Bridgeport vertical milling machines that will be used in basic and advanced machine shop classes for the Manufacturing Technology program.
COMPETITIVE GRANTS (Includes grants from State, Federal and Private Agencies where the proposal was in competition with other proposals and awards were made to a select number of institutions based on the merits of the project and proposal.)					\$239,049			

**College of DuPage
FY12 Grants Report
July 1, 2011 - February 24, 2012**

Note: New Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
AGENCY-ALLOCATED GRANTS								
Illinois Community College Board	FY12 Career & Technical Education Innovation Grant	Academic Affairs	Mary Klinefelter	Federal/State	\$32,006	7/1/11	6/30/12	To purchase instructional equipment, materials and supplies to provide course offerings in medical terminology, medical instrumentation, and information technology at the Regional Centers.
Illinois Arts Council	FY12 WDCB-FM Public Radio and Television Basic Grant	Information Technology	Scott Wager	State	\$12,387	11/1/11	8/31/12	General operating support.
Illinois Community College Board	FY12 Adult Education and Family Literacy	Continuing Education	Joseph Cassidy	Federal/State	\$1,821,534	7/1/11	6/30/12	To support FY12 Adult Education and Family Literacy programming.
Illinois Community College Board	FY12 Program Improvement Grant	Academic Affairs	Glenda Gallisath	Federal/State	\$77,094	7/1/11	6/30/12	To purchase a vehicle for the Automotive Technology program, a 3-D printer for the Graphic Design program, an ambulance hydraulic lift for Fire Science and a BiPAP ventilator for Respiratory Care.
Illinois Community College Board	FY12 Workforce Development Grant: Business and Industry Services Component	Business & Technology	David Gay Rita Haake Luanne Mayorga	State	\$165,098	7/1/11	6/30/12	To support COD Center for Entrepreneurship Small Business Development Center (SBDC), Procurement Technical Assistance Center (PTAC), and International Trade Center (ITC).
Illinois Community College Board	FY12 Career & Technical Education Program Postsecondary Perkins Grant	Academic Affairs	Glenda Gallisath	Federal/State	\$583,410	7/1/11	6/30/12	For CTE programs and activities, equipment acquisition, faculty and staff development, and education and industry collaborations that will support student opportunities to enhance academic success, build technical skills, and prepare for future careers.
Jack H. Marston II Melanoma Fund (Jack's Fund)	FY12 Early Childhood Education Center Sun Shades Grant	Continuing Education	Joseph Cassidy Marsha Pobst	Private	\$10,060	7/1/11	6/30/13	For the purchase of shade structures on the pre-kindergarten and toddler playgrounds as well as educational materials that teach about sun safety.
AGENCY-ALLOCATED GRANTS (Includes grants where it was necessary to develop a concept or project and follow comprehensive guidelines for proposal submission in order to receive allocated funds. Adherence to reporting requirements and ability to measure successful program outcomes determines the level of the award.)					\$2,701,589			

College of DuPage
FY12 Grants Report
July 1, 2011 - February 24, 2012

Note: New Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
SUBCONTRACTOR / PARTNER in GRANT								
IL Department of Human Services and IL Coalition for Immigrant and Refugee Rights	Illinois Refugee and Immigrant Citizenship Initiative (IRICI) with West Suburban Citizenship Coalition	Continuing Education	Dan Deasy	State	\$15,695	7/1/11	6/30/12	Partnership with World Relief DuPage, West Chicago High School District 94 and Exodus World Services to offer citizenship preparation classes, tutoring, legal assistance and application services to DuPage County permanent residents.
SUBCONTRACTOR / PARTNER in GRANT					\$15,695			
FY12 Total All Grants: as of February 24, 2012					\$2,956,333			

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD INFORMATION

1. **SUBJECT**

Governmental Consortium/Cooperative Purchases Report.

There are no Governmental Consortium/Cooperative Purchases to report this month.

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING
STANDARD BOARD INFORMATION**

1. SUBJECT

Financial Statements.

2. REASON FOR CONSIDERATION

For monthly Board information.

3. BACKGROUND INFORMATION

- a) Schedule of Investments - This report is presented to the Board for information each month. It lists the Schedule of Investments for each of the College's Funds. The report details the purchase and maturity dates and interest rate earned.
- b) Operating Funds - Budget and Expenditures - This report is presented to the Board for information each month. It lists the budget-to-actual results for the current fiscal year for the Operating Funds.

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
February 29, 2012**

FINANCIAL INSTITUTION	DATE PURCHASED	DATE OF MATURITY	INTEREST RATE %	PRINCIPAL
OPERATING INVESTMENTS:				
EDUCATIONAL FUND				
US Bank - IL FUNDS	N/A	N/A	0.12	\$ 14,316,015
Wheaton Bank & Trust NOW Acct	N/A	N/A	0.15	14,097,495
PFM Liquidity Acct	N/A	N/A	0.23	26,157,326
MB Invest acct	N/A	N/A	0.20	8,195,076
Sovereign Bank CD	2/1/2012	8/1/2012	0.30	249,000
Mizuho Corp Bank	2/29/2012	8/29/2012	0.29	249,000
Bank of China CD	1/11/2012	1/11/2013	0.55	249,000
State Bank of India CD	1/27/2012	1/25/2013	0.50	249,000
First Bank of Puerto Rico	2/8/2012	5/8/2013	0.55	249,000
Chase High Yield Saving	N/A	N/A	0.30	31,209,498
Northern Trust Short Ultra Bond	N/A	N/A		5,023,328
Global Gov't Securities	10/17/11	10/17/14	0.70	30,000,000
				<u>130,243,738</u>
OPERATIONS AND MAINTENANCE FUND				
US Bank - IL FUNDS	N/A	N/A	0.12	<u>128,878</u>
				128,878
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND				
Citibank Savings Deposit Account	N/A	N/A	0.11	73
MB Invest Acct	N/A	N/A	0.20	6,722,878
Chase High Yield Saving	N/A	N/A	0.30	7,288
PFM Investments	N/A	N/A		17,482,597
PFM Fair Market Value Adjustment	N/A	N/A		(3,615)
PFM IIIT	N/A	N/A		<u>56,915</u>
				24,266,136
DEBT SERVICE FUND				
PMA Citibank	N/A	N/A	0.11	<u>905,472</u>
				905,472
WORKING CASH FUND				
PFM Investments	N/A	N/A		7,959,053
PFM Fair Market Value Adjustment	N/A	N/A		(1,549)
PFM IIIT	N/A	N/A		<u>24,392</u>
				7,981,896
SUB-TOTAL OPERATING INVESTMENTS				<u>163,526,120</u>
BOND INVESTMENTS:				
SERIES 2011A				
Chase High Yield Saving	N/A	N/A	0.30	30,015,516
PMA Citibank Savings	N/A	N/A	0.11	<u>46,363,670</u>
				76,379,186
SUB-TOTAL BOND INVESTMENTS				<u>76,379,186</u>
GRAND TOTAL ALL INVESTMENTS				<u><u>\$ 239,905,306</u></u>

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
CONSTRUCTION BONDS
February 29, 2012**

College of DuPage - 2011A Building Bonds

Date of Issue		8/10/2011
Original Bond Proceeds	\$	90,114,979
Original Expense Budget	\$	90,120,954
Expenses to Date	\$	13,794,166
Future Funds Available	\$	76,379,186

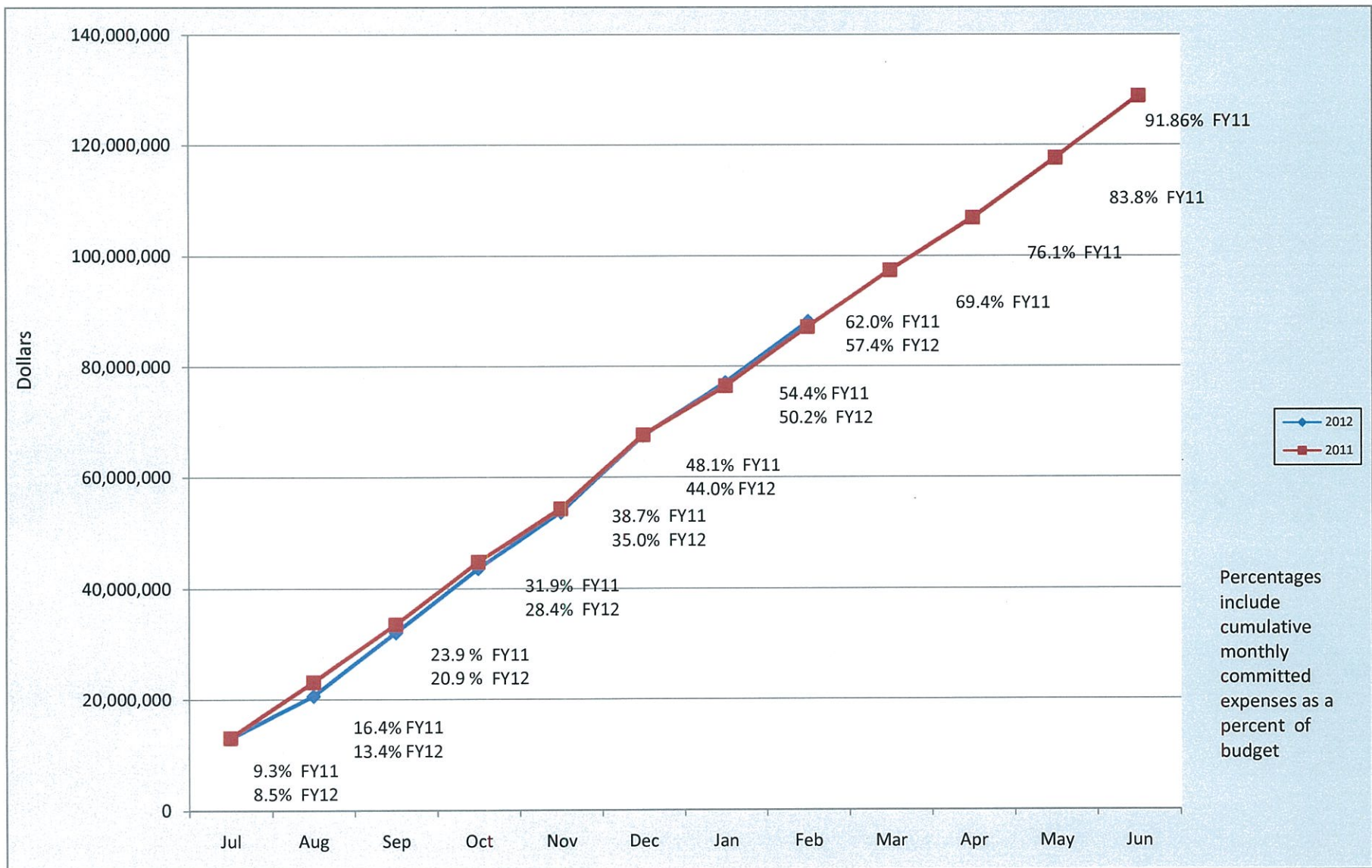
COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
February 29, 2012

	OUTSTANDING INVESTMENTS PRINCIPAL	FY2012 INTEREST BUDGET	BUDGETED PLANNED TO DATE	INTEREST EARNED TO DATE
EDUCATIONAL FUND	\$ 130,243,738	\$ 150,000	\$ 105,368	\$ 99,273
OPERATIONS AND MAINTENANCE FUND	128,878	35,000	26,241	29,478
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND	100,645,322	262,500	152,827	267,743
DEBT SERVICE FUND	905,472	262,500	181,906	31,060
AUXILIARY FUND	-	-	-	10,470
WORKING CASH FUND	7,981,896	40,000	29,865	31,513
	<u>\$ 239,905,306</u>	<u>\$ 750,000</u>	<u>\$ 496,207</u>	<u>\$ 469,537</u>

COLLEGE OF DUPAGE
FISCAL YEAR 2011 BUDGET AND EXPENDITURES
February 29, 2012
As of February 29, 2012 17 of 26 Payrolls have occurred = 65.4%

DIVISION	CURRENT ANNUAL BUDGET	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	TOTAL COMMITTED	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
EDUCATION FUND						
President	\$ 1,066,260	\$ 639,402	\$ 1,328	\$ 640,730	\$ 425,530	60.09%
Govern. Relations/Board of Trustees	549,355	297,073	33,121	330,194	219,161	60.11%
Academic Affairs						
Academic Affairs Administration	5,306,796	2,697,402	224,353	2,921,755	2,385,041	55.06%
Business & Technology	14,777,197	9,873,461	181,891	10,055,352	4,721,845	68.05%
Health & Social Sciences	30,512,687	19,031,532	284,176	19,315,708	11,196,979	63.30%
Liberal Arts	21,702,464	13,320,331	51,473	13,371,804	8,330,660	61.61%
Library	7,407,035	4,842,181	70,068	4,912,249	2,494,786	66.32%
Continuing Education	2,256,444	1,213,259	35,759	1,249,018	1,007,426	55.35%
Student Services	6,976,287	3,862,279	22,562	3,884,841	3,091,446	55.69%
Information Technology	14,761,835	8,610,262	777,743	9,388,005	5,373,830	63.60%
Plan & Inst Effectiveness	962,030	577,742	893	578,635	383,395	60.15%
Development & Foundation	1,187,309	744,230	49,643	793,873	393,436	66.86%
Enrollment Management	5,153,725	2,628,003	11,032	2,639,035	2,514,690	51.21%
Total Academic Affairs	111,003,809	67,400,682	1,709,593	69,110,275	41,893,534	62.26%
Administrative Affairs						
Administrative Affairs Admin.	767,136	294,821	2,143	296,964	470,172	38.71%
Business Affairs	2,058,083	980,187	265,802	1,245,989	812,094	60.54%
Police Department	2,192,277	1,283,128	51,995	1,335,123	857,154	60.90%
Finance Office	3,972,456	2,059,518	19,773	2,079,291	1,893,165	52.34%
Facilities/Plant Administration	4,014,955	2,389,129	401,983	2,791,112	1,223,843	69.52%
Risk Management	357,682	112,819	39,338	152,157	205,525	42.54%
General Institutional	21,164,828	6,213,281	211,260	6,424,541	14,740,287	30.35%
Total Administrative Affairs	34,527,417	13,332,883	992,294	14,325,177	20,202,240	41.49%
Human Resources	2,545,389	1,429,121	10,615	1,439,736	1,105,653	56.56%
External Relations	3,718,337	2,005,316	239,870	2,245,186	1,473,151	60.38%
Total Education Fund:	\$ 153,410,567	\$ 85,104,477	\$ 2,986,821	\$ 88,091,298	\$ 65,319,269	57.42%
OPERATIONS & MAINTENANCE FUND						
Administrative Affairs	\$ 13,684,470	\$ 6,328,903	\$ 2,250,736	\$ 8,579,639	\$ 5,104,831	62.70%
Information Technology	748,541	383,535	210,198	593,733	154,808	79.32%
Total Operations & Maintenance Fund:	\$ 14,433,011	\$ 6,712,438	\$ 2,460,934	\$ 9,173,372	\$ 5,259,639	63.56%
Total General Funds	\$ 167,843,578	\$ 91,816,915	\$ 5,447,755	\$ 97,264,670	\$ 70,578,908	57.95%

College of DuPage
FY 2011 & FY 2012 Education Fund Committed Expenditures



9. CONSENT AGENDA

B. For APPROVAL: Standard Items

- 1) Minutes**
- 2) Financial Reports**
- 3) Bids**
- 4) Requests for Proposals (RFP)**
- 5) Purchase Orders (PO)**
- 6) Personnel Actions**

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

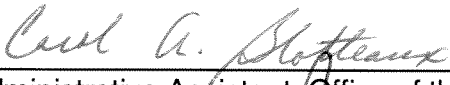
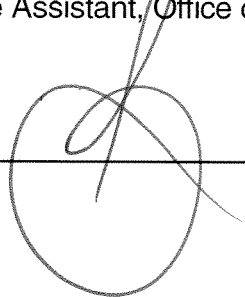
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1. **SUBJECT**
Approval of Board Meeting Minutes.
 2. **REASON FOR CONSIDERATION**
The minutes of all Board of Trustees Meetings of Community College District 502 must be approved by the Trustees at a public Board Meeting.
 3. **BACKGROUND INFORMATION**
Minutes are normally approved the month following the meeting dates.
 4. **RECOMMENDATION**
That the Board of Trustees approves the following Board Meeting Minutes:
 - a) February 21, 2012 Closed Session Minutes – *Confidential for Board Only*
 - b) February 21, 2012 Special Board Meeting Minutes

SIGNATURE PAGE FOR APPROVAL OF BOARD MEETING MINUTES

ITEM(S) ON REQUEST

That the Board of Trustees approves the following Board Meeting Minutes:

- a) 2/21/12 Closed Session Minutes – *Confidential for Board Only*
- b) 2/21/12 Special Board Meeting Minutes

		3/6/12
Administrative Assistant, Office of the President		Date
President		3/6/12
		Date



2/21/2012 Closed Session Minutes

CONFIDENTIAL

FOR BOARD ONLY



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS**

**MINUTES
TUESDAY, FEBRUARY 21, 2012
HELD ON CAMPUS IN SSC-2200, GLEN ELLYN, IL**

CALL TO ORDER

At 7:01 p.m., the Special Meeting of the Board of Trustees was called to order by Chairman Carlin.

ROLL CALL

Present: Trustees Erin Birt, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda, Joseph Wozniak (arrived 7:35 p.m.), David Carlin and Student Trustee Lydia Whitten.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., Legal Counsel Ken Florey of Robbins, Schwartz, Nicholas, Lifton and Taylor, LTD, staff members, representatives of the press and visitors. (Minutes prepared by Carol Blotteaux, Administrative Assistant, Office of the President.)

APPROVAL OF AGENDA

Before requesting approval of the Agenda, Chairman Carlin noted the administration asked the Board to pull Item 10.B.10) relating to the Petition to Annex into the Lisle / Woodridge Fire District and related Intergovernmental Agreements. He stated no action would be taken on this item tonight. Chairman Carlin called for a motion to approve the remainder of the Agenda. Trustee Savage moved, Trustee Svoboda seconded the motion. On voice vote, the Board of Trustees approved the Agenda for the Special Board Meeting of February 21, 2012. The motion carried unanimously.

PRESENTATIONS

Faculty / Student Showcase

- Glenn Hansen, President of the Faculty Association, introduced Patricia Belmonte, Professor and Coordinator of the Dental Hygiene Program. Professor Belmonte introduced Associate Professor Barbara Czahor, who discussed the Dental Hygiene Community Outreach Program. This Program teaches students how to apply information they learn through these courses and reach out to the population of DuPage County. Classes are taught in the state-of-the-art Dental Hygiene Clinic in the Health Science Building. Through this facility, students have touched the lives of over 2,000 patients in the clinic alone.

The students also work with the DuPage County Health Department, using the College of DuPage *Smile Squad*, a unit which is equipped with everything you would find in a dental office. They provide services and health education to needy children in the County.

They also have a seniors program, called *Smile Over Time*, where they work with nursing staff to encourage good oral health for the residents of assisted living facilities.

Another program provides COD students with clinical experience working on a diverse population of veterans at the Edward Hines Jr. Veterans Administration Hospital, some of whom are compromised due to casualties of war. COD is the only dental hygiene program invited to participate in this experience at the VA Hospital.

Every October, dental hygiene students and faculty participate in an awareness program in Naperville which focuses on abuse and neglect in the home. Students are required to report suspected family violence and abuse cases they come upon in the course of working with their patients.

Professor Czahor introduced her student, Miraflor Go, who received her professional dental license in the Philippines. She and her husband traveled to Singapore, where she continued to work in this field. Thirteen years ago, they immigrated to the United States. Her passion for dentistry led her to COD, where she continues to learn and appreciate the importance of dental hygiene.

- Dave Giuffre, College of DuPage Sr. Project Manager, Facilities Department, introduced Jay Johnson from Legat Architects, Inc. Mr. Johnson presented a Physical Education Center Renovation update. Also presenting were Dwight Blake of Power Construction and Paul Zakowski, Director of Athletics at College of DuPage. The COD Building Committee has spent the last 8 months working with Legat Architects to design the ideal space for the students, athletes and community. In keeping with the 2010 Facilities Master Plan, the PE Center was scheduled for renovation to meet the needs of the College for the next 20 years. Mr. Johnson discussed the project which involves many construction companies under Legat's supervision, as well as COD employees working in the Athletic Department and other areas across campus. He spoke about the design goals and upgrades they have in mind for the PE Center, which include a 14,000 sq. ft. addition, a fitness center, staff and handicapped parking, family locker rooms, etc. Much of the cardio equipment will be replaced.

Trustee Svoboda asked how the College would offer services to students while the facility is under construction. Mr. Johnson indicated Legat is assisting the College with this in utilizing OCC and K buildings. They have met with various departments to make sure the needs of the students are being met.

In response to Trustee McGuire's question about how the space will be utilized, Paul Zakowski indicated that, besides the educational courses and activities which are offered, approximately 1000 community members utilize the facility every year. The

space is also rented out for graduations and other community affairs and is a definite community asset.

This is a LEED certified project. The total project budget was \$24 million which is funded through referendum monies. The anticipated completion date is February 2014.

STUDENT TRUSTEE'S REPORT

Student Trustee Whitten reported on the National Legislative Summit in Washington, DC she and other Trustees attended last week. They met with Congressmen and women from the District to discuss matters of interest to the College. One subject of particular interest was the Pell Grant.

There will be a Student Leadership Council Town Hall meeting on February 28 at 4:00 p.m. in SSC-3245. Joe Collins and Tom Glaser will discuss the tuition increase and the driving factors behind the increase.

PRESIDENT'S REPORT

- Dr. Breuder introduced Tom Glaser, Sr. Vice President for Administration/Treasurer, who discussed the Economic Indicators Report. This data is relevant to how we do our business as outlined in our Strategic Long Range Plan.

Mr. Glaser spoke regarding data points used to manage overall financial operations of the College. This will provide transparency and understanding of the environmental factors which impact the operations of the College. Mr. Glaser indicated he hopes to update this report monthly. It will be distributed to administrators for distribution as deemed appropriate.

The revenue sources for the College come from three areas – approximately 50% comes from property taxes. The rest comes from tuition, fees and payments from the State of Illinois. We should have received 8 payments from the State, but at this time have only received 5.

Mr. Glaser discussed many of the economic indicators, including unemployment rates, gasoline and crude oil price increases, gold pricing trends, building permits and foreclosures, etc.

COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES

- Glenn Hansen, President of the College Faculty Association, spoke on behalf of the faculty and negotiating team. He touched on their views of respect and integrity and how they need to be a part of everyday life in the halls, the classrooms, the offices and the Board Room. Professor Hansen indicated the faculty stands united with their negotiating team as they work with administration on approval of a new contract.
- Professor Bob Hazard discussed his views on the proposed tuition increase that is on tonight's Agenda and the impact he feels it will have on some of the students.

COMMENTS FROM DISTRICT 502 CITIZENS

- Dr. John Staeck indicated he was speaking tonight as a taxpayer and resident of the District, not as an employee of the College. He noted his perspective on the Board's interpretation of the Open Meetings Act. He feels the Board does not make materials available to the public on a timely basis. Dr. Staeck also questioned the need for \$101 million in the College's reserve fund.

After Dr. Staeck finished speaking, Chairman Carlin stated he would open the floor to anyone who would like to make comments or ask questions of the Board. No one came forward.

COMMENTS FROM CITIZENS AT-LARGE

There were no comments from citizens at-large.

CONSENT AGENDA

Secretary O'Donnell moved, Trustee Savage seconded, that the Board of Trustees approve the Consent Agenda consisting of the following items:

- A. The following items for BOARD INFORMATION only:
- 1) Gifts and Grants Report
 - 2) Governmental Consortium/Cooperative Purchases
 - 3) Financial Statements consisting of Schedule of Investments, Operating Funds – Budget and Expenditures and Disposal of Capital Assets
- B. The following items for BOARD APPROVAL:
- 1) Minutes of the January Board Meetings:
 - a) 1/19/12 Board Meeting – Closed Session – Confidential for Board Members only.
 - a) 1/19/12 Regular Board Meeting
 - 2) Financial Reports
 - a) Treasurer's Report
 - b) Payroll and Accounts Payable Report
 - 3) Bid Items:
 - a) BIC/SRC Phase 2 Furniture, on an item by item basis, to the lowest responsible bidders as follows:

<u>Item</u>	<u>Vendor</u>	<u>\$ Amount</u>
2a, 2b, 3	Corporate Concepts 500 Waters Edge Lombard, IL 60148	\$ 25,189.84
1a, 1b, 1c, 1d	Interiors for Business 409 N. River Street Batavia, IL 60510	\$ 25,169.00

4, 5a, 5b, 5c, 6a, 6b	OEC Business Interiors 900 N. Church Road Elmhurst, IL 60126	\$ 10,344.25
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for a total expenditure of: \$ 60,703.09

- b) HSC Nursing Simulation Lab Renovations to Schwartz Construction Group, Inc., 7023 Willow Springs Road, Countryside, IL 60525, for the base bid total of \$261,800.00, rejecting alternate #1 due to budgetary concerns.
- c) SRC/PE Buildings Electrical Testing Project to Dude Electrical Testing, 554 Anderson Drive, Suite A, Romeoville, IL 60446, for the base bid total of \$187,365.00.
- d) Naperville Regional Center Anatomy & Physiology Equipment, on an item by item basis, to the lowest responsible bidders as follows:

<u>Item</u>	<u>Vendor</u>	<u>\$ Amount</u>
1, 5, 6, 7, 9, 18	Denoyer Geppert 7701 N. Austin Avenue Skokie, IL 60077	\$14,453.91
10, 24, 27, 40, 49, 70, 71, 74	Fisher Scientific 4500 Turnberry Drive Hanover Park, IL 60133	\$ 2,524.26
73	W. Nushbaum, Inc. 760 Ridgeview Drive McHenry, IL 60050	\$26,951.00
72	Scope Shoppe, Inc. 113 Read Street Elburn, IL 60119	\$ 979.00
2, 3, 4, 11, 12, 13, 14, 16, 17, 25, 32, 34, 38, 39, 44, 46, 47, 49	Shop Anatomical 161 Medical Circle West Columbia, SC 29169	\$14,150.54
8, 15, 19, 20, 21, 22, 23, 26, 28, 29, 30, 31, 33, 35, 36, 37, 41, 42, 43, 45, 48, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 66, 67, 68, 69	Wards Natural Science 5100 W. Henrietta Road Rochester, NY 14692	\$24,405.22
for a total expenditure of:		<u>\$83,463.93;</u>

rejecting items 64 and 65 due to non-response.

4) Requests for Proposals:

- a) A two-year contract extension for the Personal Computer Partnership with Hewlett Packard Company (HP) along with additional partnership benefits delivered by Riverside Technologies, Inc. for a contract period of September 15, 2012 through September 14, 2014, per RFP pricing and discount structures.

5) Purchase Orders for:

- a) BIC/SRC Phase 2 Furniture and Fixtures with the following vendors:

<u>Description</u>	<u>Vendor</u>	<u>\$ Amount</u>
Trash & Recycling Containers	Forms & Surfaces 30 Pine Street Pittsburgh, PA 15223	\$ 81,108.00
Faculty/Staff Office & Conference/ Lounge Furniture	Interiors for Business 409 N. River Street Batavia, IL 60510	\$1,027,141.67
Classroom Fixtures & Furnishings	KI 1181 Merchandise Mart Chicago, IL 60654	\$ 892,134.15
Classroom Lecterns	Sound Vision 1450 Davis Road Elgin, IL 60123	\$ 290,536.00

for a total expenditure of : \$2,290,919.82

- b) Non-bid purchase of Interpreting Services from Deaf Communication by Innovation, 3711 N. Ravenswood Avenue, Suite 144, Chicago, IL 60613 at an hourly rate of \$53.00 for an estimated annual expenditure of \$30,600.00.
- c) Landscaping Design Contract to include the following projects: PE Building east and southwest, Pond 2 south & north edges, Pond 2 fountain, SRC South Plaza enhancements, MAC Courtyard tunnel enhancements, HSC South enhancements, and Pond 1 modifications with JJR LLC, 35 E. Wacker Drive, Chicago, IL 60601, for a total expenditure of \$206,499.00.
- d) Landscaping Construction Manager Services with V3 Companies of Illinois, 7325 Janes Avenue, Woodridge, IL 60517, for a not to exceed expenditure of \$226,388.00 including reimbursables.

- e) Oracle Hyperion Financial Software from Oracle America, Inc., 500 Oracle Parkway, Redwood Shores, CA 94065, for a total expenditure of \$201,080.40

- 6) The Board ratified the following Personnel Actions:
 - a) Ratification of Managerial Appointments
 - b) Ratification of Classified Appointments
 - c) Ratification of Classified Promotions / Transfers
 - d) Ratification of Classified Resignations / Terminations
 - e) Ratification of Faculty Retirements
 - f) Ratification of Classified Retirements

C. For Information: Construction-Related Items

1) Monthly Construction Project Summary

D. For Approval:

1) Ratification of Construction Change Orders

- Referendum-Related Projects

- **RATIFY BIC/SRC – MORTENSON #129.1: \$84,384.00.** This change is for revisions to the SRC second floor terrace wall and doors. The original design included painting and re-using the existing steel and doors. This cost is to remove the existing doors and steel and install a new concrete curb, new entrance doors and Trespa panels. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #136.1: \$4,246.00.** During the shop drawing review, it was determined that the design of the Financial Aid reception desk would not support the large panels that were on top of the desk. This cost is to add structural steel and additional framing to support the weight of these panels. *This is a Design-Related Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #138.1: \$2,950.00.** This change is for revisions to the SSC first floor ceiling plan. Due to a conflict with an existing concrete beam, the ceiling needed to be lowered and a drywall soffit needed to be installed to cover the beam. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #140: \$74,531.32.** In May, 2010, the Board of Trustees approved an amount of \$461,318.00 for unforeseen storm sewer issues that came up during the construction of the BIC West. To date, change orders have been written to Mortenson totaling \$386,786.68 for reworking the storm sewer on the West side. This change order is to put the balance into Mortenson's contract to resolve conflicts that have occurred during the construction of the East side of the BIC. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #141.1: \$61,913.00.** This is a change associated with the Phase I move. A portion of this cost is for disconnecting furniture that was being relocated. Other changes include revisions to electrical locations and equipment hook-ups in the Copy Center and Sign Shop due to changes in equipment or incorrect electrical hook-ups. Additional items included adding a water line to an area that was scheduled to get a refrigerator, but the drawings did not show a water line; adding ventilation to machines in Copy Center that were required, but not shown on the drawings; and miscellaneous door hardware changes. *This is an Un-bought Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #142: \$35,877.00.** During construction, it was noted that there were several fire smoke-dampers in areas of the BIC and SSC that were not included on the original drawings. During the Request for Information (RFI) process, numerous fire smoke-dampers were added. This cost is to add fire smoke-dampers in areas where penetrations were made, and a fire rating is required. *This is an Un-bought Scope Change.*

- **RATIFY BIC/SRC – MORTENSON #144: \$7,182.00.** Due to changes in the stand-up work stations in the hallway outside the Registration office, additional power and data were required to accommodate the layout. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #148.1: \$16,320.00.** This change order is to address items that came up during the construction of BIC East Level 2. These items include fattening walls to accommodate AV conduits and relocating lecterns to avoid structural conflicts. The ground-floor level had additional costs to saw-cut the concrete floor. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #149.1: \$8,891.00.** This change order is to address items that came up during the construction of BIC East Level 3. These items include fattening walls to accommodate AV conduits and relocating lecterns to avoid structural conflicts. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #150: \$9,999.00.** This change order is to address items that came up during the construction of BIC East Level 4. These items include fattening walls to accommodate AV conduits and relocating lecterns to avoid structural conflicts. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #168.1: CREDIT (\$3,669.00).** The original design had two classrooms with casework that was going to remain. This credit is for deleting this casework. Pricing includes credits for not refinishing the casework and deleting the hook ups for the plumbing lines. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #169: \$41,589.00.** The water feed, to the PE building, was shown on the design drawings to be demolished. This line was demolished and a temporary line was brought to keep water to the PE building. This cost is to run a new permanent 6" line to the PE building. *This is a Design-Related Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #171: \$4,226.00.** The original design did not include any exhaust for the Computer Plate room in the Print Center. The equipment and materials used in this room require the space to have an exhaust. This cost is to add additional exhaust systems into the space. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #172: \$6,794.00.** The design drawings called for the preaction system to be placed in a storage room of the SSC Building. This cost is to add a door and a fence around the system. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #176: \$1,326.00.** The existing DVR in the Police Dispatch was not working. A request was made to install a new DVR, prior to final move, to replace the one that stopped working. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #178: CREDIT (\$302.00.).** This is a change order credit to not remove a door on the lower level. During review of the drawings, Engineering requested that a door, that was planned to be removed during demolition, remain in place. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #183: \$3,446.00.** It was discovered that there was existing piping in the BIC East L2 south corridor that conflicts with the ceiling height. The lowest cost option is to add bulk heads in the corridors to lower this section of ceiling. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #158: \$13,456.00.** It was found that a section of the existing roof in the SSC northwest corner, above the area well and tunnel, was in poor shape. This cost is to remove the gravel, insulation and EPDM roof and replace with new. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #192.1: CREDIT (\$4,572.00).** This is a change order credit for not demolishing a section of floor. During review of the drawings and existing conditions, it was determined that a section of the lower level floor, that was scheduled to be removed, can remain in place. *This is an Owner-Requested Scope Change.*

- **RATIFY SRC SOUTH LOBBY GLASS – MORTENSON #195: \$59,520.00.** This cost is to add an additional staff member to Mortenson Construction for management of SRC South Glazing project. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #019: \$659.40.** The irrigation work in the MAC Courtyard and SRC South Plaza were added to the Parking project as change order #02. This work was added at the unit-price amounts that are included within the Parking project. Since the work is being performed in areas outside of the construction areas covered by the Parking contract, additional private locates were incurred to clear the utilities within the landscape projects. *This is an Un-bought Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #020: \$1,641.50.** The project was bid without landscaping or sidewalk shown in one corner-island on west campus. This change is to include costs for excavating and placing concrete sidewalk in the island. *This is an Un-bought Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #021: \$3,634.68.** Add 8 techny arborvitaes at the pond 2 irrigation pump house after a decision was made to remove existing large trees and replace with new plantings. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #022: \$2,906.75.** Install temporary stone access from northwest corner of college lot 7 to connect to existing asphalt past west of M building for Building & Grounds staff access. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #023: \$1,032.57.** Install limestone screenings in lieu of sod to provide a maintenance edge between the new PE lot sidewalk and the existing athletic field fence. This was added to eliminate the need to maintain a small strip of grass between the fence and the new sidewalk. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #024: \$5,145.00.** Addition of premium parking signage posts & bases for a total of 21 spaces added to the PE lot and 20 spaces added to the west campus lot. *This is an Owner-Requested Scope Change.*
- **RATIFY SITE & GROUNDS – VIXEN #001: (\$888.39).** This is a unit-price contract for concrete work on Bid Package #1, SSC Plaza, Lambert Road & North Lot Entrances. This credit is the result of unit adjustments made to the contract to reflect the final number of units utilized for project completion. *This is an Owner-Requested Scope Change.*
- **RATIFY SITE & GROUNDS – MUELLERMIST #001: \$5,742.18.** This is a unit-price contract for irrigation on Bid Package #1, SSC Plaza, Lambert Road & North Lot Entrances. This change order is the result of unit adjustments made to the contract to reflect the final number of units utilized for project completion. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #001: CREDIT (\$19,239.00).** This credit was for six pedestrian light poles and one bollard light not installed as originally contracted. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #002: CREDIT (\$8,510.00).** This credit was for the reduction of 23 arborvitae not installed as recommended by the Landscaping Architect. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #003: CREDIT (\$2,800.00).** This credit was for three new exterior planters not installed as originally contracted. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #004: \$9,267.67.** This change was to install a new cleanout pit, install a fan and temporary fencing. Also included is the time and material required for additional atrium drainage and floor protection material during installation. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #005: \$7,390.00.** This change was to clear the existing shrubs on the northern end of the Fawell berm (shown to remain on the bid documents), install additional planting beds/soil and add sodded lawn areas. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #006: \$6,141.31.** This change was an addition to the bid documents at the request of COD to mitigate a roadway ponding splash problem on the north Fawell berm by installing new cobblestone as required by the Landscaping Architect (JJR). *This is an Owner-Requested Scope Change.*

- **RATIFY CHC – CLAUSS #007: \$2,730.00.** This change was an addition to the bid documents at the request of COD to locate site lighting conduit under pavement to avoid future utility conflicts. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY CHC – CLAUSS #009: \$5,231.85.** This change was for irrigation system adjustments for site changes and audit requirements. The Change Order request from Clauss was for \$10,463.70. Modifications to the site are audit-based work and included in the base bid. However, there were a number of additional changes that affected the work for the irrigation installation; therefore, we are reducing the request by 50 percent of the amount to compensate accordingly. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #010: \$56,823.81.** This change was for providing and installing additional plant material as requested by the College and the Landscaping Architect. Clauss' original request was \$85,403 but documentation was not provided to substantiate this amount. The College's landscaping consultant recommended a reduced amount based on current material costs. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – CLAUSS #012: \$10,740.00.** This change was for the additional manpower necessary for hand digging around the critical utilities at the north side of the McAninch Art Center. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY CHC – CLAUSS #013: \$7,102.00.** This change was for the additional screening of Fawell Blvd, the existing buildings and utilities from the CHC dining areas. Clauss' original request was \$21,305. However, most of the work identified in this change order was considered by the architect within the base project costing. Therefore, they have recommended adding \$7,102 for the work that was added at the end of the project. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #005: \$2,639.00.** This change is for the removal and reinstallation of storm sewer piping at a higher elevation in the existing storm structure as direct by V3 via RFI #006. It also includes the labor and material to patch the first cutout for the storm piping and saw cut a new hole for the storm piping. Finally, to install backfill materials and piping at the new elevation. This work was performed on a time and material basis as to not delay the time-critical excavation and site work. *This is Unforeseen Field Condition Scope Change.*

- There were no Capital Budget Projects.

2) Approval of Construction Change Orders

- Referendum-Related Projects
- **RATIFY BIC/SRC – MORTENSON #155.2: \$377,280.00.** Revisions to the C.O.D. designed coffee shop are required to accommodate the Starbucks standards. Revisions included: additional electrical, including a new electrical service to the space, revisions to the plumbing layout, relocation of walls, changing out the overhead security grill, adding FRP board in the work area behind the counter, adding millwork and accessories, revising the flooring from carpet to ceramic tile, adding rub rail in seating area, installing stainless steel cladding on door to back work area. This pricing also included work from a previous document issue that added a triple basin to the design. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #156: \$355,423.00.** During review with the users, changes were requested to revise the plans to move offices to the exterior wall in the Finance and Human Resources Departments. Layout changes required additional HVAC, electrical and doors. During construction, it was found that the exterior walls, at the perimeter of the space and the interior walls, did not go to the deck. Additional drywall work was required for these walls to meet COD standards. Also during construction, it was found that several of the interior walls did not have insulation, and the perimeter soffit and insulation had gotten wet from years of the building leaking. Drywall and insulation was removed and replaced at these locations. *This is an Owner-Requested Scope Change.*

- There were no Capital Budget Projects.

Chairman Carlin asked if any Trustee had a question regarding a Consent Agenda item. Hearing no questions or comments from the Board, Secretary O'Donnell called the roll. Voting aye: Student Trustee Whitten, Trustees Savage, Svoboda, Wozniak, Birt, McGuire, O'Donnell and Chairman Carlin. Motion to approve all Consent Agenda items listed above carried unanimously.

CLOSED SESSION

At 8:25 p.m., Chairman Carlin indicated he would entertain a motion to move into closed session. Trustee Svoboda moved, Trustee McGuire seconded, that the Board move into closed session for the purpose of discussing:

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

ROLL CALL

Secretary O'Donnell called the roll, and the Board unanimously agreed to move into closed session. Chairman Carlin indicated the Board will continue with New Business following the closed session meeting.

RETURN TO OPEN SESSION

At 9:24 p.m., the Board returned to open session. Secretary O'Donnell called the roll.

ROLL CALL

Present: Trustees Erin Birt, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda, Joseph Wozniak, David Carlin and Student Trustee Lydia Whitten.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., Legal Counsel Ken Florey of Robbins, Schwartz, Nicholas, Lifton and Taylor, LTD, staff members, representatives of the press and visitors.

NEW BUSINESS

- A. For Information Only:
 - 1) Affirmative Action Plan
- B. For Approval:
 - 1) Trustee Savage moved, Trustee Birt seconded, that the Board approve the Reappointment of Administrators as follows:

NAME / CURRENT TITLE

Abromitis, Barbara Director, Grants

+ Benté, James Vice President, Planning & Institutional Effectiveness

+ Berliner, Donna Assistant Vice President, Information Systems & Multimedia Services

- + Cameron, Thomas Dean, Health & Sciences
- # Cassidy, Joseph Dean, Continuing Education/Extended Learning
- + Collins, Joseph Executive Vice President
- # Collins, Mark Assistant Dean, Adjunct Faculty Support
- + Cummins, Stephen Director, Performing Arts
- + Currier, Charles Vice President, Information Technology
- ◇ Dowling, Earl Associate Vice President Enrollment Management
- ▲ Engel, Scott Director, Business Affairs (retiring 8/31/2012)
- # Fay, Kristine Associate Dean, Business & Technology
- # Gallisath, Glenda Associate Vice President, Academic Affairs
- + Glaser, Tom Senior Vice President, Administration
- # Gukenberger, Vickie Director, Nursing Programs
- # Hunnicutt, Marianne Associate Dean, Social & Behavioral Sciences
- # Igyarto, Mia Director, Labor & Employee Relations
- # Jorgensen, Laurette Director, Marketing & Creative Services
- # Klinefelter, Mary Director, Academic Partnerships
- # Kronenburger, John Associate Dean, Computer & Applied Technology
- + Lloyd, Daniel Dean, Liberal Arts
- # Ma, Jim Director, Facilities Operations
- # Mannion, Laura Assistant Vice President, Resource Development
- Martin, Susan Dean, Student Services
- + Martner, James Internal Auditor
- + Millush, Mary Ann Director, Legislative Relations and Special Assistant to the President
- + Moore, Joseph Associate Vice President, External Relations
- # Mullin, Joseph Police Chief
- # Ortiz, Laura Associate Dean, Humanities
- + Reed, Beverly Associate Dean, Communications
- + Sands-Vanker, Linda Vice President, Human Resources
- # Sapyta, Lynn Assistant Vice President, Financial Affairs/Controller
- # Schrader, Thomas Associate Dean, Math & Physical Sciences
- ▲ Schweer, Harlan Director, Research & Planning (retiring 8/31/2012)
- Smith, Jane Dean, Admission Services & Registrar
- + Solt, Karen Associate Dean, Health & Biological Sciences
- # Stewart, Donna Dean, Business & Technology
- + Stock, Lisa Dean, Learning Resources
- + Sutton, Ellen Associate Dean, Learning Resources
- ~ Wandolowski, John Director, Facilities Planning and Development
- # Wilkinson, Cathryn Associate Dean, Fine & Applied Arts
- # Zakowski, Paul Associate Dean, Physical Education & Athletic Director
- + Current Two (2) year appointment per Board Policy # 15-240 through 6/30/2013; approve additional year through 6/30/2014
- Two (2) year appointment per Board Policy # 15-240 through 6/30/2014
- ◇ Two (2) year appointment per Board Policy # 15-240 through 6/30/2014 per exception
- ~ Current Two (2) year appointment per Board Policy # 15-240 through 6/30/2013
- # One (1) year appointment per Board Policy # 15-240 through 6/30/2013
- ▲ Short-term appointment due to retirement

Administrative Vacancies

Vice President, Academic Affairs

Associate Dean, Business Solutions and Extended Learning

Assistant Dean, Adjunct Faculty Support

On roll call, voting aye: Student Trustee Whitten, Trustees Birt, McGuire, O'Donnell, Savage, Svoboda, Wozniak and Chairman Carlin. Motion carried unanimously.

- 2) Vice Chairman Birt moved, Trustee Savage seconded, that the Board approve the Academic Calendars 2013-2014 and 2014-2015. On roll call, voting aye: Student Trustee Whitten, Trustees McGuire, O'Donnell, Savage, Svoboda, Wozniak, Birt, and Chairman Carlin. Motion carried unanimously.
- 3) Trustee Savage moved, Secretary O'Donnell seconded that the Board grant approval to Revise the 2012-2013 Academic Calendar. On roll call, voting aye: Student Trustee Whitten, Trustees O'Donnell, Savage, Svoboda, Wozniak, Birt, McGuire, and Chairman Carlin. Motion carried unanimously.
- 4) Vice Chairman Birt moved, Trustee Svoboda seconded, that the Board approve a New Business Anthropology Certificate. On roll call, voting aye: Student Trustee Whitten, Trustees Savage, Svoboda, Wozniak, Birt, McGuire, O'Donnell, and Chairman Carlin. Motion carried unanimously.
- 5) Secretary O'Donnell moved, Trustee Savage seconded that the Board approve the Seaton Computing Center (SCC) Renovation Project ICCB Application. On roll call, voting aye: Student Trustee Whitten, Trustees Svoboda, Wozniak, Birt, McGuire, O'Donnell, Savage, and Chairman Carlin. Motion carried unanimously.
- 6) Vice Chairman Birt moved, Trustee McGuire seconded, that the Board approve the McAninch Arts Center (MAC) Renovation Project ICCB Application. On roll call, voting aye: Student Trustee Whitten, Trustees Wozniak, Birt, McGuire, O'Donnell, Savage, Svoboda and Chairman Carlin. Motion carried unanimously.
- 7) Vice Chairman Birt moved, Secretary O'Donnell seconded, that the Board approve the FY2013 Tuition and Fees. There was discussion about the necessity of raising the tuition. Trustee Savage was opposed to raising the tuition. Trustee Svoboda asked Student Trustee Whitten how the students viewed the proposed increase. As she previously noted, the Student Leadership Council will be meeting with Tom Glaser and Joe Collins at the SLC Town Hall meeting next week to help them better understand the need to increase tuition.

Dr. Breuder noted budgetary concerns that affected the decision to increase tuition. Chairman Carlin stated it is the responsibility of the Board to make sure they protect the ability of individuals to receive a quality education at College of DuPage. If they made the decision not to increase tuition, the lost revenue could adversely affect the College.

Chairman Carlin noted there was a motion and a second that the Board approve the FY2013 Tuition and Fees Board item and asked Secretary O'Donnell to call the roll. On roll call, voting aye: Trustees Birt, McGuire, O'Donnell, Svoboda and Chairman Carlin. Student Trustee Whitten and Trustee Savage voted nay. Trustee Wozniak abstained. Motion carried.

- 8) Vice Chairman Birt moved, Trustee Savage seconded, that the Board ratify the Agreement between College of DuPage and Village of Glen Ellyn and Approval of the Operational Agreement prepared by DuPage County which is subject to attorney approval. On roll call, voting aye: Student Trustee Whitten, Trustees McGuire, O'Donnell, Savage, Svoboda, Wozniak, Birt, and Chairman Carlin. Motion carried unanimously.
- 9) Secretary O'Donnell moved, Trustee Birt seconded, that the Board approve the Illinois Fraternal Order of Police (FOP) Labor Council Contract. On roll call, voting aye: Student Trustee Whitten, Trustees O'Donnell, Savage, Svoboda, Wozniak, Birt, McGuire and Chairman Carlin. Motion carried unanimously.

At 9:37 p.m., Secretary O'Donnell left the Board meeting. Trustee Svoboda acted as Secretary Pro Tem for the remainder of the meeting.

- 10) This item was pulled from the Agenda. No action was taken.

ANNOUNCEMENTS

- ACCT Report
 - Trustee Svoboda noted the ACCT National Legislative Summit was held in Washington, DC and attended by Trustees David Carlin, Dianne McGuire, Kim Savage, Nancy Svoboda, Joe Wozniak and Student Trustee Lydia Whitten, and Special Assistant to the President Mary Ann Millush. They met with legislators to discuss issues concerning community colleges nationwide, including Pell Grant funding, which is a prime concern. Trustee Svoboda noted Chairman Carlin is the ICCTA Regional Chair, and has arranged the next regional meeting at College of DuPage on February 28.
- Foundation Report
 - Trustee Savage reported they are at 50% of the FY2012 major fundraising goal. Foundation added 20 new scholarships for students, and an additional \$25,000 in funding for fall 2012 for a total of \$375,000 for scholarships.

They are launching a \$1 million fundraising campaign over 4 years to leverage a matching grant with the Endowment for the Humanities. They will establish a Virtual Center for the Humanities at COD to attract and retain students seeking a liberal arts education. Several other fundraising events are scheduled. The next Foundation meeting is scheduled for April 16.

At the conclusion of the meeting, Chairman Carlin spoke regarding the difficult things that were on tonight's Board Agenda. The Agreement with DuPage County and the Village of Glen Ellyn was brought to the Board for approval. This was people coming together to do the right thing.

He noted it was difficult to approve the tuition increase, but not to do so would be reckless. He mentioned Joliet Junior College which had to approve a 40% tuition increase. By incrementally increasing our tuition, we make sure this will not happen at College of DuPage. He suggested if people are upset by this increase, they should call their legislators regarding the State not meeting their financial obligations. Because of the local tax cap, increasing tuition was the only choice available to the Board. Because the State is not meeting their obligations, it's important for the College to have reserve funds and be conservative in the way the institution is managed.

Chairman Carlin expressed his appreciation to everyone who attended tonight's meeting, and to the Board for their discussions during open and closed session this evening.

At 9:47 p.m., Chairman Carlin noted that, if there was no further business to come before the Board, he would entertain a motion to adjourn. Trustee McGuire moved, Trustee Savage seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: _____
Allison O'Donnell, Board Secretary
Nancy Svoboda, Secretary Pro Tem

Approved: March 15, 2012

By: _____
David Carlin, Board Chairman

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Financial Reports.

2. REASON FOR CONSIDERATION

For monthly Board approval and information.

3. BACKGROUND INFORMATION

- a) Treasurer's Report - The Treasurer's Report goes to the Board for approval every month except July. The Treasurer's Report includes the receipts and disbursements for each month by fund on strictly a cash basis. Therefore, the ending balance in each fund is equal to the balance of the cash and investments by fund.
- b) Payroll and Accounts Payable Report – This report is presented to the Board for approval each month.


4. RECOMMENDATION


That the Board of Trustees approves the Treasurer's Report and Payroll & Accounts Payable Report.

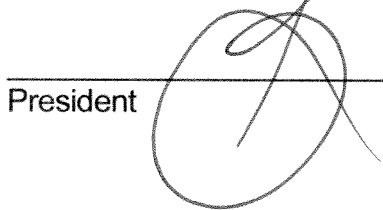
SIGNATURE PAGE FOR FINANCIAL REPORTS

ITEM(S) ON REQUEST

That the Board of Trustees approves the Treasurer's Report and Payroll & Accounts Payable Report.


Assistant Vice President Financial Affairs and Controller
3/7/12
Date


Senior Vice President, Administration and Treasurer
3/8/2012
Date


President
3/8/12
Date

College of DuPage
Community College District No. 502
Treasurer's Report as of February 29, 2012

MB Financial and Chase Concentration Accounts

Beginning Balance	\$ 25,518,557
Current Activity	
Cash Receipts	14,519,515
Cash Disbursements	(19,244,140)
Wire Transfer/Bank Charges/Voids	(887,615)
Payroll	(5,638,885)
Total Month Activity	<u>(11,251,125)</u>
Ending Balance	<u>\$ 14,267,432</u>

Cash

MB Financial Concentration Account	\$ 3,451,623
MB Financial Fed Account	10,005
Change Funds	17,695
Chase Concentration and Credit Card Accounts	10,815,809
Total Cash	<u>\$ 14,295,132</u>

Cash Equivalents

ILFUNDS	\$ 14,444,893
Wheaton NOW Account	14,097,495
Citibank	47,269,215
PFM Liquidity Account	26,157,326
MB Investment	14,917,954
Chase High Yield	61,232,302
Total Cash Equivalents	<u>\$ 178,119,185</u>

Investments

Time Deposits	\$ 1,245,000
Northern Trust	5,023,328
PFM	25,441,650
PFM Fair Market Adjustment	(5,164)
IIIT PFM	81,307
Other Gov't Securities	30,000,000
Total Investments	<u>\$ 61,786,121</u>

Total Cash Equivalents & Investments	<u>\$ 239,905,306</u>
Total Cash, Cash Equivalents & Investments	<u>\$ 254,200,438</u>

College of DuPage
Community College District No. 502
PAYROLL AND ACCOUNTS PAYABLE REPORT
CASH DISBURSEMENTS
February 29, 2012

Payroll - February 2012

	Gross	Net
Advices	7,813,886	5,256,967
Checks	517,883	381,918
Total Payroll	8,331,769	5,638,885

Accounts Payable - February 2012*

Imprest checks - Vendors	807,684
Imprest Echecks - Vendors	881,139
Imprest checks - Employees	26,167
Imprest Echecks - Employees	51,560
Imprest checks - Student Refunds	4,567,272
Imprest E-commerce - Student Refunds	168,132
Total Imprest	6,501,954

Operating checks - Vendors	1,051,302
Operating Echecks - Vendors	10,135,565
ACH transfers - Vendors	1,555,319
Wire transfers - Vendors	0
Total Operating	12,742,186

Combined Payroll and Accounts Payable - February 2012

Total Net Payroll Disbursements	5,638,885
Total Accounts Payable Disbursements	19,244,140
Total Cash Disbursements	24,883,025

*Includes payroll cash disbursements made to vendors and government agencies for employee withholdings.

COLLEGE OF DuPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
ACCOUNTS PAYABLE TO BE APPROVED BY BOARD
AT THE MARCH 2012 BOARD MEETING

CHECKS ISSUED DURING ACCOUNTING MONTH - FEBRUARY

<u>NUMBER</u>	<u>PAYEE NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
82702	Indian Prairie School District 204	Early lease termination fee for Frontier Campus	\$ 50,000.00
83457	Armstrong Medical Industries	High fidelity mannequins for Nursing Program	23,032.00
83458	AT&T	Fees to moving project (HR/Finance office moves)	29,407.49
83459	AT&T	Services contract for IT	63,326.46
83460	Carol Stream Postmaster	Postage for COD Impact Community Newsletter	30,946.78
83461	ComEd/Commonwealth Edison-Carol Stream	Distribution charges for January 2012	91,142.63
83462	Good Samaritan EMSS - Paramedic Program	Fees for COD Fire Science Paramedic Program	17,952.00
83463	Indian Prairie School District 204	Rental fees for Frontier Campus (December 2011)	30,694.00
83464	MSC Industrial Supply	Milling machine equipment for technology program	50,779.49
83465	Reserve Account	Postage usage replenishment for January 2012	35,000.00
83466	Richard J. Rezac	Artist fees for Kent State sculpture project	20,000.00
83467	Utility Dynamics Corp.	Landscaping services for Site and Grounds project	162,783.21
83468	Vedder Price P.C.	Legal fees November/December 2011	38,595.95
83469	Wight & Company	Architectural services for Seaton Computer Center project	310,219.71
83470	Xerox Corporation	Xerox copier lease/usage fees January 2012	66,727.79
87854	Indian Prairie School District 204	Rental fees for Frontier Campus (January 2011)	30,694.00
A148	Dept of Treasury	Federal Tax withholding 2/10/12 payroll	534,215.37
A148	Dept of Treasury	College share Medicare tax withholding 2/10/12 payroll	55,796.64
A148	Dept of Treasury	College share FICA tax withholding 2/10/12 payroll	13,964.74
A149	IDES-Magnetic Media Unit	State tax withholding 2/10/12 payroll	176,218.94
A152	Dept of Treasury	Federal Tax 945 withholding 1/27/12 payroll	22,662.23
A153	IDES-Magnetic Media Unit	State tax withholding 2/24/12 payroll	173,181.93
A154	Dept of Treasury	Federal Tax withholding 2/24/12 payroll	510,841.30
A154	Dept of Treasury	College share Medicare tax withholding 2/24/12 payroll	55,001.92
A154	Dept of Treasury	College share FICA tax withholding 2/24/12 payroll	13,435.59
E0005555	CIA-Computer Intelligence Assoc.	Adobe software and maintenance fee	16,177.20
E0005556	DAOES	Pass through funds from ISBE	212,839.00
E0005557	Entera, LLC	Fees for campus wayfinding interior signage	34,086.31
E0005558	Follett Higher Education	Pell Bookbills Spring 2012	1,208,790.86
E0005559	Gallagher Benefits Services Inc.	Consulting fees October - December 2011	19,012.50
E0005559	Gallagher Benefits Services Inc.	Life Insurance college share January 2012	3,838.28
E0005559	Gallagher Benefits Services Inc.	Payroll deductions December 2011	26,083.89
E0005560	Gilbane	Pay application for HSC and TEC projects	80,326.26
E0005561	Landworks	Landscaping services for Site and Grounds project	91,177.97
E0005562	Legat Architects	Architectural services for the PE Center	76,238.56
E0005563	Loebl Schlossman & Hackl, Inc.	Architectural and engineering services for SRC/Library renovation project	139,178.88
E0005564	Martam Construction, Inc.	Landscaping services for Site and Grounds project	179,576.71
E0005565	Power Construction Co., LLC	Trade work for Homeland Security Center project	88,474.00
E0005566	Schaeffes Brothers, Inc.	Landscaping services for Site and Grounds project	544,271.60
E0005567	Sigmanet	Cisco equipment for the CIT program	18,943.50
E0005568	Sun Life Assurance Co of Canada	Stop loss premium payment for December 2011	33,884.29
E0005569	V3 Companies	Fees for campus landscape improvement project	48,162.30
E0005570	Mortenson Construction	Construction management fees for BIC/SRC renovations	475,425.00
E0005603	Community College Health Consortium	Premium and fees for January 2012 health insurance	960,126.54
E0005606	College of Dupage Faculty Assoc	Payroll deduction 1/27/12 payroll	22,187.00
E0005607	Flex-Plan Services, Inc.	Payroll deduction 1/13 & 1/27/12 payrolls	25,673.78
E0005608	Valic Retirement Services	Payroll deduction 1/27/12 payroll	113,943.62
E0005610	College of Dupage Faculty Assoc	Payroll deduction 2/10/12 payroll	22,187.00
E0005611	DuPage Credit Union	Payroll deduction 2/10/12 payroll	57,399.61

COLLEGE OF DuPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
ACCOUNTS PAYABLE TO BE APPROVED BY BOARD
AT THE MARCH 2012 BOARD MEETING

CHECKS ISSUED DURING ACCOUNTING MONTH - FEBRUARY

<u>NUMBER</u>	<u>PAYEE NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
E0005612	Valic Retirement Services	Payroll deduction 2/10/12 payroll	\$ 123,556.43
E0005836	Advanced Technologies Consultants, Inc.	Hydraulic equipment for technology program	61,313.40
E0005837	Alinga Group Inc.	Deposit for Russia Field Studies trip - participant paid	24,000.00
E0005838	ARS Contracting, Inc.	Lift system for EMS/Fire Science program	16,500.00
E0005839	Benescript	Payment for prescription drug network funding December 2011	99,619.91
E0005840	Edwards Engineering, Inc.	Fees for Boiler Refurbishment project	63,383.40
E0005841	Gallagher Benefits Services Inc.	Payroll deductions January 2012	18,792.95
E0005841	Gallagher Benefits Services Inc.	Life Insurance college share February 2012	10,731.10
E0005842	IACE Travel	Deposit for Japan Field Studies trip - participant paid	26,600.00
E0005843	Integrus Energy Services Inc.	Electric energy fees December - January 2012	124,455.01
E0005844	Landworks	Landscaping services for Site and Grounds project	94,162.80
E0005845	Loebl Schlossman & Hackl, Inc.	Architectural and engineering services for SRC/Library renovation projec	260,389.13
E0005846	Mastergraphics, Inc.	Printing equipment for the MAC	21,153.91
E0005847	Monaco Mechanical, Inc.	Final payout for Chiller Replacement project	32,696.90
E0005848	Mortenson Construction	Various bid trades	3,528,434.00
E0005849	mStoner, Inc.	Fees for COD Website re-launch	57,844.00
E0005850	Proliance Energy Llc	Gas services December 2011	101,053.63
E0005851	Robbins, Schwartz, Nicholas, Lifton & Taylor	Legal services December 2011	20,843.73
E0005852	Smith Maintenance Company	Janitorial services for January 2012	39,206.55
E0005853	V3 Companies	Fees for campus landscape improvement project	36,000.00
E0005854	Vixen Construction	Concrete services (campus wide project)	52,846.72
E0005855	Wenger Corp	Musician chairs for the MAC	16,500.00
E0005856	Western Remac, Inc.	Fees for campus wayfinding exterior signage	73,601.30
E0005918	College of Dupage Faculty Assoc	Payroll deduction 2/24/12 payroll	22,187.00
E0005919	DuPage Credit Union	Payroll deduction 2/24/12 payroll	56,341.34
E0005920	Flex-Plan Services, Inc.	Payroll deduction 2/24/12 payroll	16,213.56
E0005921	SURS-State Univ Retirement System of IL	SURS withholding 1/13/12 payroll	241,248.81
E0005921	SURS-State Univ Retirement System of IL	College share SURS health 1/13/12 payroll	13,327.56
E0005921	SURS-State Univ Retirement System of IL	Trust & Federal funds 1/13/12 payroll	3,102.77
E0005922	Valic Retirement Services	Payroll deduction 2/24/12 payroll	122,971.49
E0006100	SURS-State Univ Retirement System of IL	SURS withholding 1/27/12 payroll	241,935.12
E0006100	SURS-State Univ Retirement System of IL	College share SURS health 1/27/12 payroll	13,152.79
E0006100	SURS-State Univ Retirement System of IL	Trust & Federal funds 1/27/12 payroll	3,395.88
TOTAL CHECKS, E-CHECKS, ACH, & WIRE TRANSFERS ISSUED DURING ACCOUNTING MONTH			<u>\$ 12,742,186.02</u>

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

SUMMARY OF BIDS

-
- Item 9. B. 3) a) BIC/SRC Phase 2 Audio Visual Equipment
That the Board of Trustees awards the bid for BIC/SRC Phase 2 Audio Visual Equipment, on a item by item basis, to the lowest responsible bidders as follows:

<u>Bid Item</u>	<u>Vendor</u>	<u>\$ Amount</u>
4, 5	Four Point O 12641 Old Plank Road New Lenox, IL 60451	\$ 32,608.30
1a, 1b, 1c, 1d, 3, 6, 7	Midwest Computer Products 33W512 Roosevelt Road West Chicago, IL 60185	\$ 23,346.18
2a, 2b, 2c, 2d	Sound Planning Associates 923 W. Liberty Drive Wheaton, IL 60187	\$337,790.00
8	Troxell Communications 2413 W. Algonquin Road Algonquin, IL 60102	\$ 152.08
for a total expenditure of:		<u><u>\$ 393,896.56</u></u>

- Item 9. B. 3) b) Print Shop Computer-to-Plate System.
That the Board of Trustees awards the bid for the Print Shop Computer-to-Plate System to Presstek, Inc., 201 W. Oakton Avenue, DesPlaines, IL 60018, for a total expenditure of \$36,820.00.

- Item 9. B. 3) c) MAC Amphitheater Tensile Fabric Structure
That the Board of Trustees awards the bid for the MAC Amphitheater Tensile Structure to the lowest responsible bidder, Eide Industries Inc., 16215 Piuma Avenue, Cerritos, CA 90703, for a total expenditure of \$293,000.00.

- Item 9. B. 3) d) BIC Telecom Cooling Center.
That the Board of Trustees awards the bid for the BIC Telecom Center Cooling System to the lowest responsible bidder, Monaco Mechanical, 1971 University Lane, Lisle, IL 60532, for a total expenditure of \$139,800.00.
- Item 9. B. 3) e) Naperville & Westmont Boiler Replacement.
That the Board of Trustees awards the bid for Naperville & Westmont Centers Boiler Replacement to the lowest responsible bidder, Hayes Mechanical, 5959 S. Harlem Avenue, Chicago, IL 60638, for a total expenditure of \$244,646.00.
- Item 9. B. 3) f) Police Department Radio Equipment.
That the Board of Trustees awards the bid for Police Department Radio Equipment to the lowest responsible bidder, Miner Electronics Corporation, 500 45th Avenue, Munster, IN 46321, for a total expenditure of \$33,026.30.
- Item 9. B. 3) g) SRC Renovations & South Lobby Conference Room-Bid Package #1.
a) That the Board of Trustees awards the bids for SRC Renovations South Lobby and Conference Room – Bid Package #1, to the lowest responsible bidders as follows:
- Selective Demolition to Kinsale Contracting Group, Inc., 648 Blackhawk Drive, Westmont, IL 60559, for the base bid total of \$55,400.00, Alternate #1 for \$4,375.00, and Alternate #3 for a deduct of \$30.00, for a subtotal of \$59,745.00;
 - Miscellaneous Steel to Ralph H. Simpson Company, 733 Industrial Drive, Elmhurst, IL 60126, for the base bid total of \$155,581.00;
 - Glass & Glazing to Alliance Glass & Metal, 646 Forestwood Drive, Romeoville, IL 60446, for the base bid total of \$18,555.00 and Alternate #1 for \$400.00, for a subtotal of \$18,955.00;
 - Ceramic Tile and Stone to Rockford Central Tile & Terrazzo, 5139 American Road, Rockford, IL 61109, for the base bid total of \$85,660.00;
 - Carpet and Walk Off Mat to Vortex Enterprises, 25 W. Official Road, Addison, IL 60101 for the base bid total of \$97,022.00, Alternate #1 for \$1,590.00, and Alternate #4 for a deduct of \$609.00, for a subtotal of \$98,003.00;
 - Painting and Wall Covering to Five Star Decorating, Inc., 930 S. Stiles Drive, Addison, IL 60101 for the base bid total of \$86,900.00 and Alternate #1 for \$1,700.00, for a subtotal of \$88,600.00;
 - HVAC to Mechanical Concepts of Illinois, 333 S. O'Hare Drive, Romeoville, IL 60446 for the base bid total of \$182,500.00 and Alternate #1 for \$28,865.00, for a subtotal of \$211,365.00;

- Plumbing to O'Sullivan Plumbing, 9726 W. 194th Street, Mokena, IL 60448, for the base bid total of \$8,850;
- Fire Protection to Great Lakes Plumbing & Heating, 4521 W. Diversey, Chicago, IL 60639, for the base bid total of \$30,500.00 and Alternate #1 for \$1,510.00, for a subtotal of \$32,010.00;

rejecting all bids received for Electrical Work, Architectural Millwork, and General Trades due to budgetary concerns;

for a subtotal of \$758,769.00;

- b) That the Board of Trustees awards the bids for SRC Renovations South Lobby and Conference Room Re-Bid of Package #1, to the lowest responsible bidders as follows:

- Architectural Millwork to American Designs Inc., 4147 W. Ogden Avenue, Chicago, IL 60623, for the base bid total of \$54,200.00;
- General Trades to Stuckey Construction Co., 2020 N. Lewis Avenue, Waukegan, IL 60087, for the base bid total of \$508,508.00;

for a subtotal of \$562,708.00;

- c) That the Board of Trustees approves the increase in the contract amount with Mortenson Construction Company, 25 Northwest Point Blvd., Elk Grove Village, 60007, for the contracts related to SRC Renovations South Lobby & Conference Room – Bid Package #1, in accordance with the contract terms, for the following fees:

- Site services for a subtotal of \$104,618.00;
- Additional staff per 10/27/11 proposal for a subtotal of \$44,640.00;
- General Conditions at 4.58% for a subtotal of \$67,359.66;
- Insurance at 0.95% for a subtotal of \$14,611.90;
- Trade contract costs at 2.2% for a subtotal of \$34,159.54;

for a subtotal of \$265,389.10;

for a total expenditure of \$1,586,866.10.



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

BIC/SRC Phase 2 Audio Visual Equipment.

2. **BUDGET STATUS**

Funds in the amount of \$393,896.56 are being provided by the BIC/SRC Renovations Budget #03-90-32727-5804001.

3. **BACKGROUND INFORMATION**

This item represents a bid for new audio visual equipment for classrooms currently under construction as part of Phase 2 of the BIC/SRC renovations project. Items being purchased include projection screens, flat panel displays, DVD/VHS players, and document cameras. The bid also includes the installation of College-owned projection systems that were purchased separately using our contract with Epson. This equipment will be used in the new technology enhanced classrooms to be located throughout these buildings.

Recommendations to purchase the audio visual equipment are based on the following criteria:

- | | |
|------------------------|---|
| - Quality of equipment | - Repair record |
| - Durability | - Parts in stock |
| - Reliability | - Compatibility with existing equipment |
| - Ease of operation | - Experience with equipment |

The equipment will be used in the instructional area by faculty, students, and some community use.

All bids are being awarded to the lowest responsible bidder that met specifications. We recommend that the low bid received from Troxell for bid item #7 be rejected due to non-compliance with bid specifications. The flat panel TV's they are offering do not provide a 176 degree viewing angle and do not provide X Gen technology which improves picture quality.

We recommend accepting the option for installation of the video projection systems between 4:00 p.m. and 12:00 a.m. This will allow greater flexibility in the scheduling as there will be no other trades in the buildings at that time and will reduce the likelihood of unexpected delays in completing the project.

A legal bid notice was published and 17 vendors were solicited. Nine responses were received. Two minority vendors were solicited with none responding. Seven local vendors were solicited with five responding: Media Resources, Inc. of Lisle; Midwest Computer Products of West Chicago (awarded); Pace Systems of Naperville; Sound Planning of Wheaton (awarded); and United Visual of Itasca.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

					Four	Media	Midwest	Pace	Sound		United
Item	Qty	Description	Dascom	Esscoe	Point-O	Resources	Computer	Systems	Planning	Troxell	Visual
1a	92	96"x96" Projector Screen	\$11,040.00	\$12,328.00	\$9,586.40	no bid	\$8,735.00	\$11,500.00	no bid	\$9,973.72	\$8,740.00
1b	7	72"x72" Projector Screen	\$441.00	\$539.00	\$515.55	no bid	\$382.55	\$399.00	no bid	\$468.79	\$385.00
1c	99	Projector Screen Brackets	\$1,188.00	\$1,584.00	\$945.45	no bid	\$605.88	\$1,584.00	no bid	\$1,201.86	\$643.50
		Shipping	Included	Included	Included	Included	Included	Included	Included	Included	\$215.00
1d		Total items 1a-1d	\$12,669.00	\$14,451.00	\$11,047.40	no bid	\$9,723.83	\$13,483.00	no bid	\$11,644.37	\$9,983.50
2a	75	Extron Projector Installation Package	\$270,975.00	\$404,625.00	no bid	\$276,375.00	\$266,025.00	\$286,386.00	\$242,480.00	no bid	no bid
Option		Install 4:00pm-12:00am	\$292,500.00	\$412,247.00	no bid	\$280,500.00	\$266,025.00	no bid	\$245,960.00	no bid	no bid
2b	17	Install Classroom Video Projector SRC-HDMI	\$88,876.00	\$129,642.00	no bid	\$94,690.00	\$88,978.00	\$91,358.00	\$84,360.00	no bid	no bid
Option		Install 4:0 pm-12:00am	\$94,733.00	\$131,480.00	no bid	\$95,625.00	\$88,978.00	\$100,493.00	\$85,145.00	no bid	no bid
2c	7	Install Conference Room Video Projector	\$7,805.00	\$17,374.00	no bid	\$6,335.00	\$8,512.00	\$9,520.00	\$5,420.00	no bid	no bid
Option		Install 4:00pm-12:00 am	\$10,378.00	\$18,888.00	no bid	\$6,930.00	\$8,512.00	\$10,472.00	\$5,760.00	no bid	no bid
2d	1	Install Conference Room Flat Panel Display	\$1,290.00	\$1,485.00	no bid	\$894.00	\$926.00	\$1,360.00	\$870.00	no bid	no bid
Option		Install 4:00pm-12:00 am	\$1,658.00	\$2,341.00	no bid	\$978.00	\$926.00	\$1,496.00	\$925.00	no bid	no bid
		TOTAL: Install normal business hours	\$368,946.00	\$553,126.00	no bid	\$378,294.00	\$364,441.00	\$388,624.00	\$333,130.00	no bid	no bid
Option		TOTAL: Install 4:00pm-12:00am	\$399,269.00	\$564,956.00	no bid	\$384,033.00	\$364,441.00	incomplete	\$337,790.00	no bid	no bid
3	92	Metal Surge Protection	\$6,532.00	\$7,176.00	no bid	no bid	\$5,938.60	\$8,004.00	no bid	\$6,068.32	\$6,348.00
4	47	Document Cameras	\$36,895.00	\$51,230.00	\$29,581.50	no bid	\$29,610.00	\$35,861.00	no bid	\$30,511.93	\$33,840.00
5	47	DVD/VHS Combo	\$3,196.00	\$5,217.00	\$3,026.80	no bid	\$5,123.00	\$3,290.00	no bid	\$3,539.57	no bid
6	99	Somic Shock Alarm	\$10,890.00	\$11,187.00	no bid	no bid	\$6,558.75	\$12,969.00	no bid	\$9,487.17	\$8,415.00
7	1	Flat Panel TV 46"	\$1,163.00	\$1,662.00	no bid	no bid	\$1,125.00	\$1,126.00	no bid	\$886.76	\$1,600.00
8	1	Mount for TV	\$194.00	\$264.00	\$197.40	no bid	\$230.00	\$174.00	no bid	\$152.08	\$195.00

Recommended Vendor in Bold

Rejected – Does not meet bid specifications

4. RECOMMENDATION

That the Board of Trustees awards the bid for BIC/SRC Phase 2 Audio Visual Equipment, on a item by item basis, to the lowest responsible bidders as follows:


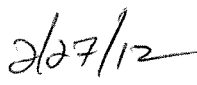
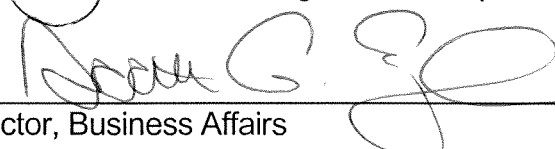
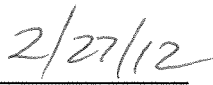
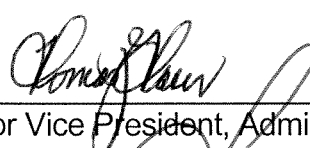
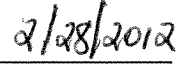
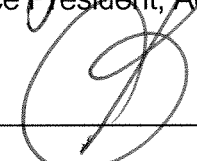
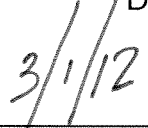
<u>Bid Item</u>	<u>Vendor</u>	<u>\$ Amount</u>
4, 5	Four Point O 12641 Old Plank Road New Lenox, IL 60451	\$ 32,608.30
1a, 1b, 1c, 1d, 3, 6, 7	Midwest Computer Products 33W512 Roosevelt Road West Chicago, IL 60185	\$ 23,346.18
2a, 2b, 2c, 2d	Sound Planning Associates 923 W. Liberty Drive Wheaton, IL 60187	\$337,790.00
8	Troxell Communications 2413 W. Algonquin Road Algonquin, IL 60102	\$ 152.08
for a total expenditure of:		<u>\$ 393,896.56</u>

SIGNATURE PAGE FOR BIC/SRC PHASE 2 AUDIO VISUAL EQUIPMENT (BID).

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for BIC/SRC Phase 2 Audio Visual Equipment, on a item by item basis, to the lowest responsible bidders as follows:

<u>Bid Item</u>	<u>Vendor</u>	<u>\$ Amount</u>
4, 5	Four Point O 12641 Old Plank Road New Lenox, IL 60451	\$ 32,608.30
1a, 1b, 1c, 1d, 3, 6, 7	Midwest Computer Products 33W512 Roosevelt Road West Chicago, IL 60185	\$ 23,346.18
2a, 2b, 2c, 2d	Sound Planning Associates 923 W. Liberty Drive Wheaton, IL 60187	\$337,790.00
8	Troxell Communications 2413 W. Algonquin Road Algonquin, IL 60102	\$ 152.08
for a total expenditure of:		<u>\$ 393,896.56</u>

 _____ Director, Facilities Planning and Development	 _____ Date
 _____ Director, Business Affairs	 _____ Date
 _____ Senior Vice President, Administration and Treasurer	 _____ Date
 _____ President	 _____ Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Print Shop Computer-to-Plate System.

2. **BUDGET STATUS**

Funds in the amount of \$36,820.00 are being provided by the Staff Services-Print Shop Capital Equipment Budget #01-80-00745-5807001.

3. **BACKGROUND INFORMATION**

This item represents the purchase of a replacement computer-to-plate system for the Print Shop located in Berg Instructional Center, Room 0500. The equipment is used by our offset press operators to make plates from electronic files. Printing projects produced by the Print Shop include all College stationery, envelopes, brochures, and booklet covers.

We are experiencing mechanical issues with the current unit which is over eight years old. These issues result in excessive waste of plates and chemicals. The replacement unit will reduce waste of consumables, enhance the speed of the plate-making process, and provide updated technology for added control of quality. Our current plate maker will be traded-in as part of this bid.

Maintenance cost will be \$2,882.00 per year. This includes four preventative maintenance visits and annual software support.

A legal bid notice was published and seven vendors were solicited. Two responses were received. Minority vendors references were reviewed with no vendors found for this type of equipment. Two local vendors were solicited with none responding.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

Item	Qty	Description	Presstek	Xante
1	1	DPM PRO 400 CTP System	\$36,820.00	\$60,471.91
2	1	On-Site Training	no bid	no charge
3	1	Trade-In: Platemaker	included	\$5,000.00
4	1	Trade-In: Scanner	included	\$1,000.00
		Total With Trade In	\$36,820.00	\$54,471.91
5		Maintenance Year 1	\$2,882.00	no charge
		Maintenance Year 2	\$2,882.00	\$10,285.00
		Maintenance Year 3	\$2,882.00	\$10,285.00
6		Annual Software Support Year 1	no charge	no charge
		Annual Software Support Year 2	no charge	\$750.00
		Annual Software Support Year 3	no charge	\$750.00

Recommended Vendor in Bold


4. RECOMMENDATION

That the Board of Trustees awards the bid for the Print Shop Computer-to-Plate System to Presstek, Inc., 201 W. Oakton Avenue, DesPlaines, IL 60018, for a total expenditure of \$36,820.00.


SIGNATURE PAGE FOR PRINT SHOP COMPUTER-TO-PLATE SYTEM (BID).

ITEM(S) ON REQUEST

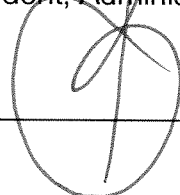
That the Board of Trustees awards the bid for the Print Shop Computer-to-Plate System to Presstek, Inc., 201 W. Oakton Avenue, DesPlaines, IL 60018, for a total expenditure of \$36,820.00.



Director, Business Affairs
2/26/12
Date



Senior Vice President, Administration and Treasurer
2/28/2012
Date



President
3/2/12
Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

MAC Amphitheater Tensile Fabric Structure.

2. **BUDGET STATUS**

Funds in the amount of \$293,000.00 are being provided by the FMP Site & Grounds Improvements Budget #03-90-36804-5802001.

3. **BACKGROUND INFORMATION**

This item represents the installation of a new fabric tensile structure in the MAC Courtyard that has been renovated to include a waterfront amphitheater which will provide space for large gatherings of patrons who wish to attend outdoor performances. This new tensile fabric structure will frame the stage area and provide infrastructure support for these performances.

A legal bid notice was published and nine vendors were solicited. Three responses were received. Minority vendor references were reviewed with no listing found for this type of product. Local vendor references were reviewed with no listing found for this type of product.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

		Eide	USA
	Birdair Inc.	Industries	Shade
Base Bid	\$482,375.00	\$293,000.00	\$486,700.00

Recommended Vendor in Bold


4. RECOMMENDATION

That the Board of Trustees awards the bid for the MAC Amphitheater Tensile Structure to the lowest responsible bidder, Eide Industries Inc., 16215 Piuma Avenue, Cerritos, CA 90703, for a total expenditure of \$293,000.00.


SIGNATURE PAGE FOR MAC AMPHITHEATER TENSILE STRUCTURE (BID).

ITEM(S) ON REQUEST


That the Board of Trustees awards the bid for the MAC Amphitheater Tensile Structure to the lowest responsible bidder, Eide Industries Inc., 16215 Piuma Avenue, Cerritos, CA 90703, for a total expenditure of \$293,000.00.

 3/2/12


Director, Facilities Planning & Development Date

 3/2/12

Director, Business Affairs Date

 3/2/2012

Senior Vice President, Administration and Treasurer Date

 3/2/12

President Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

BIC Telecom Center Cooling System.

2. **BUDGET STATUS**

Funds in the amount of \$139,800.00 are being provided by the Non-FMP Construction Budget #02-90-20700-5804001.

3. **BACKGROUND INFORMATION**

This item represents the installation of a new cooling system for the Telecommunications Center located in the BIC Building. The existing cooling unit is original to the building, over 30 years old, and has outlived its useful life. This upgrade will provide new and more efficient equipment. Proper cooling is needed in this area in order for telecommunications equipment to perform efficiently. Overheating can cause this type of equipment to fail.

The recommended contractor, Monaco Mechanical, has performed related work for the College in the past and has performed satisfactorily.

A legal bid notice was published and 29 vendors were solicited. Three responses were received. One minority vendor was solicited but did not respond. Ten local vendors were solicited with one responding, Monaco Mechanical of Lisle that is being recommended for award of this contract.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

Description	F.E. Moran	Hayes Mechanical	Monaco Mechanical
Base Bid	\$154,000.00	\$162,752.00	\$139,800.00

Recommended Vendor in Bold

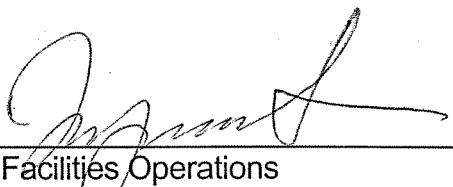
4. RECOMMENDATION

That the Board of Trustees awards the bid for the BIC Telecom Center Cooling System to the lowest responsible bidder, Monaco Mechanical, 1971 University Lane, Lisle, IL 60532, for a total expenditure of \$139,800.00.


SIGNATURE PAGE FOR BIC TELECOM CENTER COOLING SYSTEM (BID).

ITEM(S) ON REQUEST

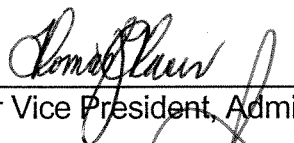
That the Board of Trustees awards the bid for the BIC Telecom Center Cooling System to the lowest responsible bidder, Monaco Mechanical, 1971 University Lane, Lisle, IL 60532, for a total expenditure of \$139,800.00.



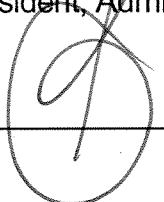
Director, Facilities Operations
2/24/2012
Date



Director, Business Affairs
2/27/12
Date



Senior Vice President, Administration and Treasurer
2/28/2012
Date



President
3/1/12
Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Naperville & Westmont Centers Boiler Replacement.

2. **BUDGET STATUS**

Funds in the amount of \$122,323.00 are being provided by the Non-FMP Westmont Infrastructure Budget #02-90-20664-5804501 and \$122,323.00 by the Non-FMP Naperville Infrastructure Budget #02-90-20663-5804501.

3. **BACKGROUND INFORMATION**

This item represents the installation of high efficiency gas fired boilers and pumping systems at the Naperville and Westmont centers. This work is necessary due to the condition of the current boilers that have reached the end of their useful life and are due for replacement. The current boilers are original to the buildings which were constructed in 1991. Work includes delivery of two new boilers for each location, delivery, and complete installation.

The awarded contractor, Hayes Mechanical, has performed related work for the College in the past and has performed satisfactorily.

A legal bid notice was published and 34 vendors were solicited. Five responses were received. One minority vendor was solicited but did not respond. Ten local vendors were solicited with three responding: Monaco Mechanical of Westmont; Premier Mechanical of Addison; and Ram Mechanical of Carol Stream.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

	Hayes	Ideal	Monaco	Premier	Ram
	Mechanical	Heating	Mechanical	Mechanical	Mechanical
Naperville	\$122,323.00	\$157,888.00	\$165,800.00	\$158,000.00	\$170,800.00
Westmont	\$122,323.00	\$157,888.00	\$165,800.00	\$158,000.00	\$170,800.00
Total:	\$244,646.00	\$315,776.00	\$331,600.00	\$316,000.00	\$341,600.00
Alternate: Award of both projects	\$244,646.00	\$315,000.00	\$331,600.00	No Bid	\$341,600.00
Recommended Vendor in Bold					

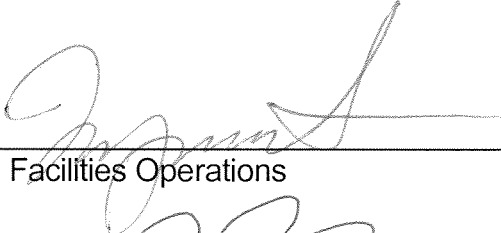

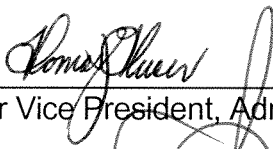
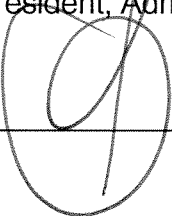
4. RECOMMENDATION

That the Board of Trustees awards the bid for Naperville & Westmont Centers Boiler Replacement to the lowest responsible bidder, Hayes Mechanical, 5959 S. Harlem Avenue, Chicago, IL 60638, for a total expenditure of \$244,646.00.

SIGNATURE PAGE FOR NAPERVILLE & WESTMONT CENTERS BOILER
REPLACEMENT (BID).

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for Naperville & Westmont Centers Boiler Replacement to the lowest responsible bidder, Hayes Mechanical, 5959 S. Harlem Avenue, Chicago, IL 60638, for a total expenditure of \$244,646.00.

	2/24/2012
_____ Director, Facilities Operations	Date
	2/27/12
_____ Director, Business Affairs	Date
	2/28/2012
_____ Senior Vice President, Administration and Treasurer	Date
	3/2/12
_____ President	Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Police Department Radio Equipment.

2. **BUDGET STATUS**

Funds in the amount of \$33,026.30 are being provided by the Police Department Capital Equipment Budget #01-70-00697-58/07001.

3. **BACKGROUND INFORMATION**

This item represents the purchase of replacement portable radio equipment and various accessories for the Police Department. These radios are used by all police officers and community service officers as the main communication to our Dispatch Center. These radios are also compatible with the State of Illinois Starcom System. This communication system is used by the vast majority of the police and fire departments in DuPage County. In order to ensure the safety of our community, we need to maintain the ability to communicate with neighboring first responders.

We recommend that the low bid received from Radicom be rejected due to non-compliance with bid specifications. The radios they are offering are not compatible with the Starcom System, which was a requirement of the bid specifications.

The radios to be replaced are well beyond their intended service life. The old radios will be used as back-ups (campus-wide) and also used for spare parts. The new radios have an anticipated useful life of seven to ten years.

A legal bid notice was published and 15 vendors were solicited. Three responses were received. Two minority vendors were solicited but did not respond. Five local vendors were solicited with none responding.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

Item	Qty		A Beep	Miner Electronics	Radicom
1a	13	Portable Radio	\$18,538.00	\$13,097.50	<u>\$26,000.00</u>
1b	13	Software Trunking	\$20,033.00	\$14,153.75	Included
1c	13	2 Year Repair Service	\$879.06	\$1,092.00	Included
1d	13	Conventional Vote Scan	\$2,392.00	\$1,690.00	Included
1e	13	Alternate: Antenna Quarter Wave	\$250.25	-\$42.25	Included
1f	1	Staff Training	\$360.00	Included	Included
1g		Total Item #1	\$42,452.31	\$29,991.00	<u>\$26,000.00</u>
2	2	Charger	\$264.50	\$214.50	<u>\$112.00</u>
3	13	Straight Cable	\$1,794.00	\$1,560.00	<u>\$2,600.00</u>
4	2	Mult Unit Charger	\$1,269.60	\$1,024.40	<u>\$1,008.00</u>
5	2	Stubby Antenna	\$38.50	\$37.26	<u>\$40.00</u>
6	2	Remote Speaker Microphone	\$213.90	\$199.14	<u>\$276.00</u>
		Total All Items:	\$46,032.81	\$33,026.30	<u>\$30,036.00</u>

Recommended Vendor in Bold

Rejected – Does not meet bid specifications

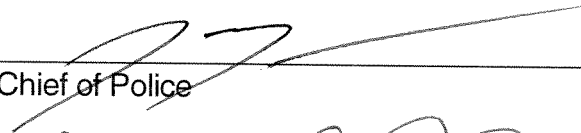
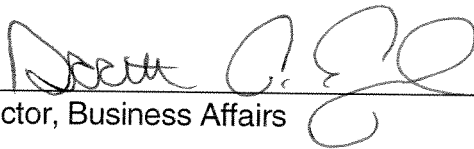
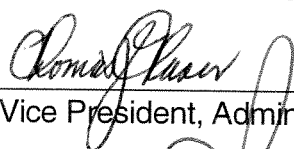
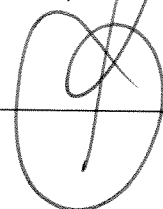
4. RECOMMENDATION

That the Board of Trustees awards the bid for Police Department Radio Equipment to the lowest responsible bidder, Miner Electronics Corporation, 500 45th Avenue, Munster, IN 46321, for a total expenditure of \$33,026.30.

SIGNATURE PAGE FOR POLICE DEPARTMENT RADIO EQUIPMENT (BID).

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for Police Department Radio Equipment to the lowest responsible bidder, Miner Electronics Corporation, 500 45th Avenue, Munster, IN 46321, for a total expenditure of \$33,026.30.

 _____ Chief of Police	<u>2.23.12</u> _____ Date
 _____ Director, Business Affairs	<u>2/27/12</u> _____ Date
 _____ Senior Vice President, Administration and Treasurer	<u>2/28/2012</u> _____ Date
 _____ President	<u>3/2/12</u> _____ Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

SRC Renovations South Lobby & Conference Room – Bid Package #1.

2. **BUDGET STATUS**

Mortenson Construction, the College's Construction Manager, estimated the total cost of these bid packages to be \$1,598,759.00. The recommended contractor's bids are \$1,321,477.00, or \$277,282.00 below the estimate. Funding for this project is being provided by the FMP SRC Library Renovations budget #03-90-36800-5803001 and the FMP SRC South Lobby Hallway Renovations budget #03-90-36814-5803001.

3. **BACKGROUND INFORMATION**

This project is being bid in multiple packages. This represents bid package #1 and includes the following trades:

Selective Demolition	Miscellaneous Steel
Architectural Millwork	Glass & Glazing
General Trades	Ceramic Tile and Stone
Carpet and Walk Off Mat	Painting and Wall Covering
HVAC	Plumbing
Fire Protection	Electrical

A single bid was received for the electrical portion of this project. We recommend rejecting this bid due to budgetary concerns and that the project be rebid for approval at the April 19, 2012 Board Meeting.

We recommend that all bids received for Architectural Millwork and General Trades be rejected due to budgetary concerns. These two projects have been re-bid and are included as a separate recommendation for approval.

The awarded bidder's contracts and all future project construction contracts will be assigned to the project's Construction Manager, Mortenson Construction.

This bid requested four alternate bids as follows:

Alternate #1 is for renovating an existing office into a conference room and is being recommended.

Alternate #2 is for premium time for performing all corridor work on the 3rd shift and is not recommended.

Alternate #3 is for moving one door and frame in an office area and is not recommended.

Alternate #4 is for adding wood trim/floor base in the renovated conference room and is being recommended.

Included with this recommendation are additional fees for Mortenson Construction for the additional scope of work added to the SRC Library project. Fees include additional site services to construct temporary construction separation walls to redirect foot traffic away from the construction site, stair protection, temporary signage, miscellaneous tools and equipment. Additional staffing fees represent project management and site supervision required for this project, not included in their original contract.

A legal bid notice was published and 165 vendors were solicited. Twenty-seven responses were received. Forty local vendors were solicited with nine responding, AMS Mechanical Systems of Burr Ridge, Connelly Electric of Addison, Five-Star Decorating of Addison, Kinsale Contracting Group of Westmont, OPC Construction of Wood Dale, Premiere Mechanical of Addison, Ralph H. Simpson Company of Elmhurst, Trostrud Mosaic & Tile Company of Wood Dale, and Vortex Enterprises of Addison. Nine minority vendors were solicited with one responding, DTI of Illinois located in Aurora.

For the Architectural Millwork and General Trades re-bid, a legal bid notice was published and 19 vendors were solicited. Eleven responses were received. Two local vendors were solicited with one responding, OPC Construction of Wood Dale. One minority vendor was solicited but did not respond.

Following is a recap of the bid tabulation from 2/17/12:

Selective Demolition

Description	Alpine	Green Demolition	Kinsale
Base Bid	\$92,000.00	\$84,437.00	\$55,400.00
Alt.1 Office Area	\$12,800.00	\$5,500.00	\$4,375.00
Alt.3 Office retaining door - credit for not removing door	No Bid	-\$500.00	-\$30.00
Total w/alternates:	\$108,500.00	\$89,437.00	\$59,745.00

Miscellaneous Steel

Description	Ralph Simpson Co.	S.G. Krauss
Base Bid	\$155,581.00	\$184,000.00

Architectural Millwork – Rejecting

Description	Stuckey Construction
Base Bid	\$77,400.00
Alt.1 Office Area	\$7,400.00
Alt.4 Wood base in lieu of rubber	\$1,400.00
Total w/alternates:	\$86,200.00

Glass & Glazing

Description	Alliance Glass
Base Bid	\$18,555.00
Alt.1 Office area	\$400.00
Totals	\$18,955.00

General Trades - Rejecting

Description	Boller Construction	L. J. Morse
Base Bid	\$495,000.00	\$501,145.00
Alt.1 Office Area	\$30,000.00	\$23,171.00
Alt.3 Office Retaining Door	-\$4,000.00	-\$1,650.00
Total w/Alternates:	\$521,000.00	\$522,666.00

Recommended Vendors in Bold

Ceramic Tile & Stone

Description	DTI of Illinois	Rockford Central Tile	Trostrud	Vortex
Base Bid	\$99,852.00	\$85,660.00	\$119,605.00	\$106,843.00

Carpet & Walk-off Mat

Description	Tile Specialists	Vortex
Base Bid	\$152,750.00	\$97,022.00
Alt.1 Office Area	\$2,750.00	\$1,590.00
Alt.4 Wood base in lieu of rubber	-\$100.00	-\$609.00
Total w/Alternates:	\$155,400.00	\$98,003.00

Painting & Wall Covering

Description	Ascher Bros.	Five Star Painting	Triangle Decorating
Base Bid	\$88,900.00	\$86,900.00	\$125,000.00
Alt.1 Office area	\$2,130.00	\$1,700.00	\$5,000.00
Total	\$91,030.00	\$88,600.00	\$130,000.00

HVAC

Description	Amber Mechanical	AMS Mechanical	Mechanical Concepts	Mechanical Incorporated	Premier Mechanical
Base Bid	\$436,000.00	\$247,050.00	\$182,500.00	\$306,000.00	\$248,000.00
Alt.1 Office area	\$47,000.00	\$23,120.00	\$28,865.00	\$32,000.00	\$36,000.00
Total w/alternate:	\$483,000.00	\$270,170.00	\$211,365.00	\$338,000.00	\$284,000.00

Plumbing

Description	O'Sullivan Plumbing
Base Bid	\$8,850.00

Fire Protection

Description	Great Lakes Plumbing	Nelson	US Alliance
Base Bid	\$30,500.00	\$39,305.00	\$36,270.00
Alt.1 Office area	\$1,510.00	No Bid	\$2,000.00
Total w/alternate	\$32,010.00	\$39,305.00	\$38,270.00

Recommended Vendors in Bold

Following is a recap of the bid tabulation from 3/6/12 for the re-bid of Architectural Millwork and General Trades that were rejected in the original bid.

Architectural Millwork

	American Designers	Boller Construction	Cosgrove Construction	On Site Woodwork	Stucky Construction
Base Bid *	\$54,200.00	\$64,000.00	\$57,700.00	\$68,090.00	\$56,560.00

General Trades

	Boller	Cosgrove		OPC	Stuckey	Thorne
	Construction	Construction	LJ Morse	Construction	Construction	Associates
Base Bid *	\$517,000.00	\$517,000.00	\$539,895.00	\$546,777.00	\$508,508.00	\$595,968.00

*The base bid amount is inclusive of the work associated with Alternates #1 and #4 from the original bid.

Recommended Vendors in Bold

4. RECOMMENDATION

a) That the Board of Trustees awards the bids for SRC Renovations South Lobby and Conference Room – Bid Package #1, to the lowest responsible bidders as follows:

- Selective Demolition to Kinsale Contracting Group, Inc., 648 Blackhawk Drive, Westmont, IL 60559, for the base bid total of \$55,400.00, Alternate #1 for \$4,375.00, and Alternate #3 for a deduct of \$30.00, for a subtotal of \$59,745.00;
- Miscellaneous Steel to Ralph H. Simpson Company, 733 Industrial Drive, Elmhurst, IL 60126, for the base bid total of \$155,581.00;
- Glass & Glazing to Alliance Glass & Metal, 646 Forestwood Drive, Romeoville, IL 60446, for the base bid total of \$18,555.00 and Alternate #1 for \$400.00, for a subtotal of \$18,955.00;
- Ceramic Tile and Stone to Rockford Central Tile & Terrazzo, 5139 American Road, Rockford, IL 61109, for the base bid total of \$85,660.00;
- Carpet and Walk Off Mat to Vortex Enterprises, 25 W. Official Road, Addison, IL 60101 for the base bid total of \$97,022.00, Alternate #1 for \$1,590.00, and Alternate #4 for a deduct of \$609.00, for a subtotal of \$98,003.00;
- Painting and Wall Covering to Five Star Decorating, Inc., 930 S. Stiles Drive, Addison, IL 60101 for the base bid total of \$86,900.00 and Alternate #1 for \$1,700.00, for a subtotal of \$88,600.00;
- HVAC to Mechanical Concepts of Illinois, 333 S. O'Hare Drive, Romeoville, IL 60446 for the base bid total of \$182,500.00 and Alternate #1 for \$28,865.00, for a subtotal of \$211,365.00;
- Plumbing to O'Sullivan Plumbing, 9726 W. 194th Street, Mokena, IL 60448, for the base bid total of \$8,850;
- Fire Protection to Great Lakes Plumbing & Heating, 4521 W. Diversey, Chicago, IL 60639, for the base bid total of \$30,500.00 and Alternate #1 for \$1,510.00, for a subtotal of \$32,010.00;

rejecting all bids received for Electrical Work, Architectural Millwork, and General Trades due to budgetary concerns;

for a subtotal of \$758,769.00;

b) That the Board of Trustees awards the bids for SRC Renovations South Lobby and Conference Room Re-Bid of Package #1, to the lowest responsible bidders as follows:

- Architectural Millwork to American Designs Inc., 4147 W. Ogden Avenue, Chicago, IL 60623, for the base bid total of \$54,200.00;
- General Trades to Stuckey Construction Co., 2020 N. Lewis Avenue, Waukegan, IL 60087, for the base bid total of \$508,508.00;

for a subtotal of \$562,708.00;

c) That the Board of Trustees approves the increase in the contract amount with Mortenson Construction Company, 25 Northwest Point Blvd., Elk Grove Village, 60007, for the contracts related to SRC Renovations South Lobby & Conference Room – Bid Package #1, in accordance with the contract terms, for the following fees:

- Site services for a subtotal of \$104,618.00;
- Additional staff per 10/27/11 proposal for a subtotal of \$44,640.00;
- General Conditions at 4.58% for a subtotal of \$67,359.66;
- Insurance at 0.95% for a subtotal of \$14,611.90;
- Trade contract costs at 2.2% for a subtotal of \$34,159.54;

for a subtotal of \$265,389.10;

for a total expenditure of \$1,586,866.10.

SIGNATURE PAGE FOR SRC RENOVATIONS SOUTH LOBBY & CONFERENCE ROOM
– BID PACKAGE #1 (BID).

ITEM(S) ON REQUEST

- a) That the Board of Trustees awards the bids for SRC Renovations South Lobby and Conference Room – Bid Package #1, to the lowest responsible bidders as follows:
- Selective Demolition to Kinsale Contracting Group, Inc., 648 Blackhawk Drive, Westmont, IL 60559, for the base bid total of \$55,400.00, Alternate #1 for \$4,375.00, and Alternate #3 for a deduct of \$30.00, for a subtotal of \$59,745.00;
 - Miscellaneous Steel to Ralph H. Simpson Company, 733 Industrial Drive, Elmhurst, IL 60126, for the base bid total of \$155,581.00;
 - Glass & Glazing to Alliance Glass & Metal, 646 Forestwood Drive, Romeoville, IL 60446, for the base bid total of \$18,555.00 and Alternate #1 for \$400.00, for a subtotal of \$18,955.00;
 - Ceramic Tile and Stone to Rockford Central Tile & Terrazzo, 5139 American Road, Rockford, IL 61109, for the base bid total of \$85,660.00;
 - Carpet and Walk Off Mat to Vortex Enterprises, 25 W. Official Road, Addison, IL 60101 for the base bid total of \$97,022.00, Alternate #1 for \$1,590.00, and Alternate #4 for a deduct of \$609.00, for a subtotal of \$98,003.00;
 - Painting and Wall Covering to Five Star Decorating, Inc., 930 S. Stiles Drive, Addison, IL 60101 for the base bid total of \$86,900.00 and Alternate #1 for \$1,700.00, for a subtotal of \$88,600.00;
 - HVAC to Mechanical Concepts of Illinois, 333 S. O'Hare Drive, Romeoville, IL 60446 for the base bid total of \$182,500.00 and Alternate #1 for \$28,865.00, for a subtotal of \$211,365.00;
 - Plumbing to O'Sullivan Plumbing, 9726 W. 194th Street, Mokena, IL 60448, for the base bid total of \$8,850;
 - Fire Protection to Great Lakes Plumbing & Heating, 4521 W. Diversey, Chicago, IL 60639, for the base bid total of \$30,500.00 and Alternate #1 for \$1,510.00, for a subtotal of \$32,010.00;

rejecting all bids received for Electrical Work, Architectural Millwork, and General Trades due to budgetary concerns;

for a subtotal of \$758,769.00;

- b) That the Board of Trustees awards the bids for SRC Renovations South Lobby and Conference Room Re-Bid of Package #1, to the lowest responsible bidders as follows:

- Architectural Millwork to American Designs Inc., 4147 W. Ogden Avenue, Chicago, IL 60623, for the base bid total of \$54,200.00;
- General Trades to Stuckey Construction Co., 2020 N. Lewis Avenue, Waukegan, IL 60087, for the base bid total of \$508,508.00;

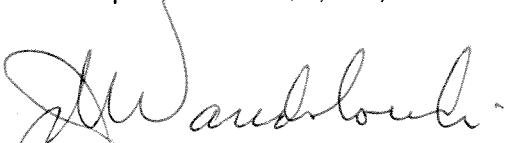
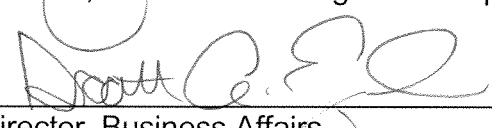
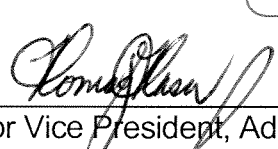
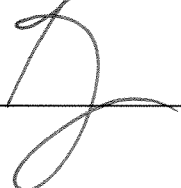
for a subtotal of \$562,708.00;

- c) That the Board of Trustees approves the increase in the contract amount with Mortenson Construction Company, 25 Northwest Point Blvd., Elk Grove Village, 60007, for the contracts related to SRC Renovations South Lobby & Conference Room – Bid Package #1, in accordance with the contract terms, for the following fees:

- Site services for a subtotal of \$104,618.00;
- Additional staff per 10/27/11 proposal for a subtotal of \$44,640.00;
- General Conditions at 4.58% for a subtotal of \$67,359.66;
- Insurance at 0.95% for a subtotal of \$14,611.90;
- Trade contract costs at 2.2% for a subtotal of \$34,159.54;

for a subtotal of \$265,389.10;

for a total expenditure of \$1,586,866.10.

	3/9/12
Director, Facilities Planning & Development	Date
	3/9/12
Director, Business Affairs	Date
	3/9/2012
Senior Vice President, Administration and Treasurer	Date
	3/12/12
President	Date

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

SUMMARY OF REQUESTS FOR PROPOSALS

There are no Requests for Proposals to approve this month.

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING
SUMMARY OF PURCHASE ORDERS**

- Item 09. B. 5) a) Michael Walters Summer 2012 Advertising Expenses.
That the Board of Trustees approves a contract for the Michael Walters Summer 2012 Advertising Campaign with Michael Walters Advertising, 444 N. Wabash Avenue, Chicago, IL 60611, for an estimated expenditure of \$100,000.00.
- Item 09. B. 5) b) Datatel Recruiter Software.
That the Board of Trustees approves a contract for the purchase of Datatel Recruiter Software with Datatel, 4375 Fair Lakes Ct., Fairfax, VA 22033 for a total expenditure of \$162,340.00.
- Item 09. B. 5) c) Berg Instructional Center (BIC) and Student Resource Center (SRC) Generator Plant Switchgear System Preventative Maintenance Agreement (Contract Rescission).
That the contract for Generator Plant Switchgear System Preventative Maintenance, awarded on September 15, 2011 to GE Energy Management, 830 West 40th Street, Chicago, IL 60609-2598 for a total expenditure of \$90,220.00 be rescinded due to their lack of acceptance of College of DuPage's terms and conditions.
- Item 09. B. 5) d) Berg Instructional Center (BIC) and Student Resource Center (SRC) Generator Plant Control System Replacement (Contract Rescission).
That the contract for Generator Plant Control System Replacement, awarded on September 15, 2011 to GE Energy Management, 830 West 40th Street, Chicago, IL 60609-2598 for a total expenditure of \$609,165.00 be rescinded due to their lack of acceptance of College of DuPage's terms and conditions.



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Michael Walters Summer 2012 Advertising Campaign.

2. **BUDGET STATUS**

Funds in the amount of \$100,000.00 are budgeted in the Marketing and Creative Services Advertising Budget number 01-90-00825-5407001.

3. **BACKGROUND INFORMATION**

The Michael Walters Agency has been utilized by College of DuPage to provide media placement and other related services to support past marketing campaigns. The services rendered for the FY 2010 and 2011 marketing campaigns provided a cost savings benefit to the College in that Michael Walters has the ability to buy media at bulk rates that the College cannot leverage independently.

This campaign includes broadcast radio spots, Pandora internet radio advertising and Admob mobile device advertising to promote the College's summer enrollment campaign.

This purchase complies with State Statute, Board Policy and Administrative Procedures. Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

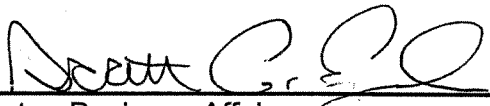
4. **RECOMMENDATION**

That the Board of Trustees approves a contract for the Michael Walters Summer 2012 Advertising Campaign with Michael Walters Advertising, 444 N. Wabash Avenue, Chicago, IL 60611, for an estimated expenditure of \$100,000.00.


SIGNATURE PAGE FOR MICHAEL WALTERS SUMMER 2012 ADVERTISING
EXPENSES.

ITEM(S) ON REQUEST

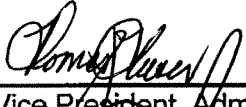
That the Board of Trustees approves a contract for the Michael Walters Summer 2012 Advertising Campaign with Michael Walters Advertising, 444 N. Wabash Avenue, Chicago, IL 60611, for an estimated expenditure of \$100,000.00.



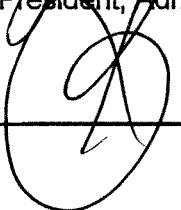
Director, Business Affairs
2/27/12
Date



Associate Vice President, Marketing & Enrollment
2/27/12
Date



Senior Vice President, Administration & Treasurer
2/29/2012
Date



President
3/2/12
Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Datatel Recruiter Software.

2. **BUDGET STATUS**

Funds in the amount of \$162,340.00 are being provided by the IT Plan Contractual Services Budget # 01-90-90111-5309001.

3. **BACKGROUND INFORMATION**

As part of both the Overall Strategic Enrollment Plan and the Enhanced Student Experience Implementation Plan, one strategy to increase student enrollment is the purchase of Datatel's Recruiter System. This technology will enable College of DuPage to manage strategic enrollment processes from outreach, to admission, to enrollment. The Recruiter software can import lists of prospective students, segment the prospective student population, manage recruiting communications and events, cleanse postal addresses, and track key performance metrics to focus our resources most effectively.

Datatel Recruiter will provide an online application for admission that is integrated with Datatel Colleague (Student System) to smoothly transition a student from prospect, to applicant, to enrolled.

Contracts for the purchase of software are exempt from bidding under the Illinois Public Community College Act, 110 ILCS 805/3-27.1.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. **RECOMMENDATION**

That the Board of Trustees approves a contract for the purchase of Datatel Recruiter Software with Datatel, 4375 Fair Lakes Ct., Fairfax, VA 22033 for a total expenditure of \$162,340.00.

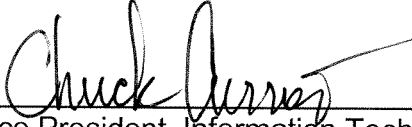
SIGNATURE PAGE FOR DATATEL RECRUITER SOFTWARE.

ITEM(S) ON REQUEST

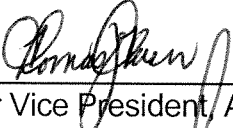
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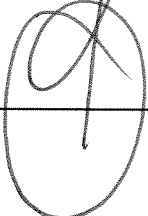
Director, Business Affairs
2/27/12
Date



Vice President, Information Technology
2.27.12
Date



Senior Vice President, Administration & Treasurer
2/28/2012
Date



President
3/1/12
Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Berg Instructional Center (BIC) and Student Resource Center (SRC)
Generator Plant Switchgear System Preventative Maintenance Agreement
(Contract Rescission).

2. **BUDGET STATUS**

Funding for this project is being provided by the Referendum #2 Infrastructure
budget #03-90-36805-5804001.

3. **BACKGROUND INFORMATION**

On September 15th, 2011, the Board of Trustees awarded a non-bid
(proprietary) contract for Generator Plant Switchgear Preventative
Maintenance work to GE Energy Management for a total contract amount of
\$90,220.00. The scope of this contract included the high voltage
maintenance and relay testing and calibration for the two existing generator
stand-by plants currently serving the east campus. The generator plants
include the Berg Instructional Center (BIC) plant that contains three 775 kW
Caterpillar generators and one 765 kW Caterpillar generator. The Student
Resource Center (SRC) plant contains three 775 kW Caterpillar generators.

GE Energy Management took exception to a significant portion of the
College's terms and conditions of the contract. We are therefore generating a
new bid package to open the project to all qualified wholesalers that will agree
to the College's terms and conditions and still provide the necessary
maintenance and testing as required.

This action complies with State Statute, Board Policy and Administrative
Procedures.


4. **RECOMMENDATION**

That the contract for Generator Plant Switchgear System Preventative
Maintenance, awarded on September 15, 2011 to GE Energy Management,
830 West 40th Street, Chicago, IL 60609-2598 for a total expenditure of
\$90,220.00 be rescinded due to their lack of acceptance of College of
DuPage's terms and conditions.


SIGNATURE PAGE FOR BERG INSTRUCTIONAL CENTER (BIC) AND STUDENT
RESOURCE CENTER (SRC) GENERATOR PLANT SWITCHGEAR SYSTEM
PREVENTATIVE MAINTENANCE (CONTRACT RESCISSION).

ITEM(S) ON REQUEST –


That the contract for Generator Plant Switchgear System Preventative Maintenance, awarded on September 15, 2011 to GE Energy Management, 830 West 40th Street, Chicago, IL 60609-2598 for a total expenditure of \$90,220.00 be rescinded due to their lack of acceptance of College of DuPage's terms and conditions.




Director, Business Affairs
2/27/12
Date



Director, Facilities Planning & Development
2/27/12
Date



Senior Vice President, Administration
2/28/2012
Date



President
3/1/12
Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Berg Instructional Center (BIC) and Student Resource Center (SRC)
Generator Plant Control System Replacement (Contract Rescission).

2. **BUDGET STATUS**

Funding for this project is being provided by the Referendum #2 Infrastructure
budget #03-90-36805-5804001.

3. **BACKGROUND INFORMATION**

On September 15th, 2011, the Board of Trustees awarded a non-bid (proprietary) contract for Generator Plant Control System Replacement to GE Energy Management for a total contract amount of \$609,165.00. The scope of this contract included replacement of the entire control system for the two existing stand-by generation plants currently serving the east campus. The generation plants include the Berg Instructional Center (BIC) plant that contains three 765 kW Caterpillar generators and one 775 kW Caterpillar generator. The Student Resource Center (SRC) plant contains three 775 kW Caterpillar generators.

GE Energy Management took exception to a significant portion of the College's terms and conditions of the contract. We are therefore generating a new bid package to open the project to all qualified wholesalers that will agree to the College's terms and conditions and still provide the necessary upgrades as required.

This action complies with State Statute, Board Policy and Administrative Procedures.

4. **RECOMMENDATION**

That the contract for Generator Plant Control System Replacement, awarded on September 15, 2011 to GE Energy Management, 830 West 40th Street, Chicago, IL 60609-2598 for a total expenditure of \$609,165.00 be rescinded due to their lack of acceptance of College of DuPage's terms and conditions.


SIGNATURE PAGE FOR BERG INSTRUCTIONAL CENTER (BIC) AND STUDENT
RESOURCE CENTER (SRC) GENERATOR PLANT CONTROL SYSTEM
REPLACEMENT (CONTRACT RESCISSION).

ITEM(S) ON REQUEST –

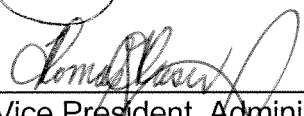
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Director, Business Affairs
2/27/12
Date



Director, Facilities Planning & Development
2/27/12
Date



Senior Vice President, Administration
2/29/2012
Date



President
3/2/12
Date

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Personnel Actions.

2. **REASON FOR CONSIDERATION**

Board Action is required to ratify and approve personnel actions for all employees.

3. **BACKGROUND INFORMATION**

- A. Ratification of Classified Appointments
- B. Ratification of FOP Appointments
- C. Ratification of Operating Engineers Appointments
- D. Ratification of Managerial Promotions / Transfers
- E. Ratification of Classified Promotions / Transfers
- F. Ratification of Operating Engineers Promotions / Transfers
- G. Ratification of Faculty Resignations / Terminations
- H. Ratification of Classified Resignations / Terminations
- I. Ratification of Faculty Retirements
- J. Ratification of Classified Retirements

4. **RECOMMENDATION**

That the Board of Trustees ratifies the Classified Appointments; FOP Appointments; Operating Engineers Appointments; Managerial Promotions / Transfers; Classified Promotions / Transfers; Operating Engineers Promotions / Transfers; Faculty Resignations / Terminations; Classified Resignations / Terminations; Faculty Retirements; and Classified Retirements.

**Consent Agenda
Item 9.B.6)
March 15, 2012**

APPOINTMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>CLASSIFIED</u>					
Samantha M. Simmons	Night Auditor Clerk	Business & Technology	02/08/2012	New Hire Full Time	\$30,472
Edgar Cruz-Montes	Wait Staff Assistant	Culinary & Hospitality	02/10/2012	New Hire Part Time	\$15,247
Gregory P. Haney	Wait Staff Assistant	Culinary & Hospitality	02/04/2012	New Hire Part Time	\$15,247
April Hanstad	Administrative Assistant III	Admissions	03/19/2012	New Hire Part Time	\$17,700
Max J. Herlache	Dishwasher	Culinary & Hospitality	02/04/2012	New Hire Part Time	\$15,100
Christopher Prokopiak	Wait Staff	Culinary & Hospitality	02/28/2012	New Hire Part Time	\$18,047
<u>FOP</u>					
Raul Valladares	Police Officer	Police Department	02/20/2012	New Hire Full Time	\$44,990
<u>OPERATING ENGINEERS</u>					
Robert Hoffman	Maintenance Mechanic I	Facilities, Operations & Maintenance	03/19/2012	New Hire Full Time	\$43,680
Robert Wilson	Maintenance Mechanic Helper	Facilities, Operations & Maintenance	03/19/2012	New Hire Full Time	\$27,040

**Consent Agenda
Item 9.B.6)
March 15, 2012**

PROMOTIONS / TRANSFERS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>MANAGERIAL</u>					
Patricia Jones-Ward	Manager, Campus Central	Campus Central	03/12/2012	Promotion Full Time	\$65,436
<u>CLASSIFIED</u>					
Jonita Ellis	Coordinator of Academic Assessment & Reporting	Academic Affairs	03/05/2012	Transfer Full time	\$70,408
Tracey Frye	Administrative Assistant VI	Enrollment Management	03/05/2012	Promotion Full Time	\$42,099
Kenneth Wong	Information Center Specialist I	Information Technology	02/13/2012	Promotion Full Time	\$56,243
<u>OPERATING ENGINEERS</u>					
Donald Kast	Maintenance Mechanic Helper	Facilities, Operations & Maintenance	03/19/2012	Promotion Full Time	\$27,040

RESIGNATIONS / TERMINATIONS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>FACULTY</u>					
Shaun L. Dudek	Professor, Graphic Arts Technology	Liberal Arts	08/20/2013	Non-Renewal of Appointment*	25 Yrs. 6 Mos.
Elizabeth A. Marszalek	Professor, Graphic Arts Technology	Liberal Arts	08/20/2013	Non-Renewal of Appointment*	18 Yrs. 6 Mos.

**Non-renewal of appointment predicated on the Administration's decision to discontinue the Graphic Arts program.*

RESIGNATIONS / TERMINATIONS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>CLASSIFIED</u>					
Sarah E. Hengesh	Night Auditor Clerk	Business & Technology	02/01/2012	Resignation	0 Yrs. 6 Mos.
Jokkene S. Mikata	Administrative Assistant I	Student Life	02/11/2012	Resignation	4 Yrs. 7 Mos.
James R. Montesano	Wait Staff Assistant	Culinary & Hospitality Center	01/27/2012	Termination	0 Yrs. 4 Mos.

RETIREMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Current Years of Service</u>
<u>FACULTY</u>					
Helen B. Szymanski	Professor, English	Liberal Arts	08/02/2015	Retirement	11 Yrs. 6 Mos.
Michael J. Malczeski	Assoc. Professor	Business & Technology	*08/03/2014	Retirement	9 Yrs. 9 Mos.

**Retirement date changed due to revised school year 2013-2014 calendar approved at February 2012 Board Meeting.*

<u>CLASSIFIED</u>					
Carol Glanz	Administrative Assistant IV	Admissions & Information Services	06/30/2012	Retirement	25 Yrs. 7 Mos.
Mary Ann Reiner	Purchasing Expeditor	Purchasing	06/28/2012	Retirement	22 Yrs. 1 Mos.
Michael D. Sawyer	Grounds Maintenance Technician	Building & Grounds	06/30/2012	Retirement	19 Yrs. 9 Mos.
Robert A. Sizemore	Corrective Repair Carpenter	Building & Grounds	06/30/2012	Retirement	21 Yrs. 6 Mos.

9. CONSENT AGENDA

C. For INFORMATION: Construction-Related Items

1) Monthly Construction Project Summary

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

CONSTRUCTION BOARD INFORMATION

1. SUBJECT

Monthly Construction Project Summary.

2. REASON FOR CONSIDERATION

Standard reports provided to the Board monthly for their review.

3. BACKGROUND INFORMATION

All projects are proceeding on schedule.

Renovate Berg Instructional Center, SRC and SSC #727

- Punchlist has started on 3rd floor of the BIC.
- Miscellaneous trim work is ongoing on the 2nd floor of the BIC.
- Flooring has started on the 1st floor of the BIC.
- Overhead rough of the HVAC has started in the Continuing Education space in the SRC.

Culinary & Hospitality #760

- Close-out documentation and training complete.
- Finalizing cost reconciliations and contract close-outs.
- Replacement of rejected concrete walkways is scheduled for Spring Break.
- Landscaping complete. Review of audits and as-builts has been postponed until spring due to irrigation system being shut down.

Homeland Security Education Center #761

- Close-out documentation and training complete.
- Finalizing cost reconciliations and contract close-outs.
- Landscaping complete. Review of audits and as-builts has been postponed until spring due to irrigation system being shut down.

Referendum-Related Projects

McAninch Arts Center #802

- Design Development (DD) Drawings, cost reconciliation and focus group meetings complete.
- DD drawings distributed to all departments for comments. They will be formally addressed by Wight Architects as close-out of the Design Development phase.
- Move management of academic and performance programs is being finalized and space allocated, Defining Furniture, Fixtures and Equipment specifications and locations for temporary and final placement with users.

Physical Education Building #803

- Design Development (DD) Drawings, cost reconciliation and focus group meetings complete.
- DD drawings distributed to all departments for comments. They will be formally addressed by Wight Architects as close-out of the Design Development phase.
- Move management of athletic, academic and fitness programs is being finalized and space allocated, Defining Furniture, Fixtures and Equipment (FF&E) specifications and locations for temporary and final placement with users.

Landscaping #804

- Bid Package 1, MAC tensile structure is scheduled to be awarded by the Board at the March Board meeting. Bid Package 2 is out to bid and will go to the April Board meeting for award. Bid Package 3 and 4, construction drawings, are being developed. Construction times vary starting in the Spring and going through the Fall of this year.

Parking #807

- Construction on Phase 2 of the west campus parking lot will begin in April.



Athletic Fields #811

- Construction is suspended for the winter. Temperature sensitive top surface material to be applied to the tennis court and javelin throw in the Spring.

9. CONSENT AGENDA

D. For APPROVAL: Construction-Related Items

- 1) *Ratification* of Construction Change Orders**
 - **Referendum-Related Projects**
 - **Capital Budget Projects**

- 2) *Approval* of Construction Change Orders**
 - **Referendum-Related Projects**
 - **Capital Budget Projects**

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Ratification of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's overall budget and fall within the project's approved budget. All change orders not in excess of \$100,000.00, or 10% of the contract price, have been approved by the Director of Facilities Planning and Development. All single change orders exceeding \$50,000.00 have been approved by the President. All single change orders exceeding \$100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Referendum-Related Projects

Design-Related Scope Change: BIC/SRC, Mortenson #170.1, #174, #175, #177, #181, and CHC, W.B. Olson #167.

Owner-Requested Scope Change: Athletic Fields, Schaefges Brothers #07; BIC/SRC, Mortenson #111.2, #157, #182.1, #201; CHC, W.B. Olson #164, #165; SRC Exterior Renovation, Mortenson #199; SRC Renovation, LSH #01; and SRC South Atrium, Wight #01.

Errors and Omissions Scope Change: BIC/SRC, Mortenson #185, #186, #191.1, and #203.1.

Unforeseen Field Condition Scope Change: BIC/SRC, Mortenson #173, #179.2, #184.1, #187, and #188.1.

Capital Budget Projects

None

4. RECOMMENDATION

That the Board of Trustees ratifies the Construction-Related Change Orders from the attached Summary for March 2012.

SUMMARY OF RATIFICATION OF CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

- **RATIFY ATHLETIC FIELDS – SCHAEFGES BROTHERS #07: \$1,222.57.** This change is to remove the six-foot tall closed-mesh tennis fence windscreens from the contract and replace them with nine-foot tall open-mesh windscreens for improved ball visibility, while maintaining the same fence design. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #111.2: \$2,963.00.** During review with the end users, additional power was requested in the Hydrosociences, Geology, Earth Sciences, Astronomy and Meteorology labs. This cost is to add the power and data ports that were not in the original design discussed over two years ago during the programming. Adding these outlets will meet the new standards required by the users. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #157: \$89,262.00.** Due to the upcoming renovation to the SRC building, it was decided that the 72 VAV (variable air volume) boxes, currently included in the project, should be changed from pneumatic to DDC (direct digital controls). This change will allow compatibility with the new HVAC system that is planned for the future SRC Renovation project. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #170.1: \$24,087.00.** During field investigation, it was determined that the hot water supply and return on the design drawings was being fed from the mechanical room radiant pumps. C.O.D. Engineering shuts these pumps off during the summer months so the original design would not work. This cost is to run a new four inch line to the SRC North Mechanical Room and tie into the existing reheat water lines. This is an error on the design drawings. *This is a Design-Related Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #173: \$2,600.00.** Due to conflicts in the BIC West Shredder Room, the ceiling height on the drawing had to be lowered. This additional cost is for lowering the ceiling and includes an access panel and additional duct work. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #174: \$1,356.00.** The design drawings did not include a return air grill or transfer duct in the Art Gallery closet. This cost is to add the return air and transfer duct. This is an omission on the design drawings. *This is a Design-Related Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #175: \$1,734.00.** The original design of exhaust fan #25 was not clear and a relay had to be added to shut the fan off when the fire-smoke damper shuts. This is an omission on the design drawings. *This is a Design-Related Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #177: \$7,007.00.** Conflicts were discovered with the diffusers for the HVAC and the new ceiling construction in the SSC Board Room. The duct work and diffusers needed to be reworked in this area due to this conflict. This is an error on the part of the design team. *This is a Design-Related Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #179.2: \$74,989.00.** The elevator inspection resulted in additional modifications needed for three existing elevators. Items included adding a drip-pan above the elevator pump and tanks, additional electrical disconnects, relay switches, and adding shunt trips and fire alarm controls. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #181: \$1,945.00.** The design drawings showed the existing exit for the BIC West first floor in the incorrect location. This cost is for additional work required due to the design drawing error. Work includes additional demolition, ductwork and painting. This is an error on the part of the design team. *This is a Design-Related Scope Change.*

- **RATIFY BIC/SRC – MORTENSON #182.1: \$7,840.00.** During reviews with the users, additional power was needed for the Map Lab and the External Business Relation Department. The Map Lab required an additional data outlet for a computer. The External Business Relation Department requested changes to the design. However, the changes were suspended after the additional power was already installed. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #184.1: \$9,421.00.** During construction, it was discovered that there were concrete beams in Fan Rooms 2 and 4 that required significant redesign of the waste lines. Over 100 LF of piping was added to correct this issue. This cost is to reroute the piping to avoid these conflicts. *This was an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #185: \$2,192.00.** The design drawings did not show a tie-in for a sink in classroom 28513P. This cost is to tie the waste-line into the closest men's bathroom. This is an omission on the design drawings. *This was an Errors and Omissions Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #186: \$896.00.** The design drawings called for SSC Storage Room to have a ceiling, but the ventilation drawings did not show ceiling-mounted diffusers or return grills. This cost is to add ceiling-mounted diffusers and grills. *This was an Errors and Omissions Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #187: \$2,217.00.** Design drawings called for a 60-amp fuse to re-feed S8R in the Fan Room #4, which was shown on the as-built drawings. The existing condition only had a rating of 30 amps. This cost is to remove the 30-amp bucket and replace it with a 60-amp bucket. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #188.1: \$15,033.00.** Due to adjacencies to the existing BIC building, it was determined that five steam traps and bulk drywall heads were required to accommodate conflicts in the ceiling space and to meet the minimum requirements of the overall pitch of the piping. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #191.1: \$12,282.00.** The design drawings did not include duct work or fire dampers for the routing for Exhaust Fan #13. This cost is for the duct work, fire dampers and required fire rating at the floor. *This was an Errors and Omissions Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #201: CREDIT (\$4,212.00).** The current design has two new windows being cut into the south side of the exterior wall on the lowest level. This credit is for deleting the new windows from the scope and leaving the wall as-is. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #203.1: \$15,167.00.** During construction, it was found that the existing reheat-piping does not work with the new system and was causing the sensor to incorrectly give readings to Engineering. This cost is to relocate the differential pressure-sensors to the top of the shafts so readings can be accurately read. *This was an Errors and Omissions Scope Change.*
- **RATIFY CHC – W.B. OLSON #164: \$13,505.00.** This change was to furnish and install Masonite floor protection in the corridors during project completion and for protection during C.O.D. move-in as requested by C.O.D. This is an *Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #165: CREDIT (\$2,584.00).** This change is a credit for adjusting the previously issued Change Order Proposals to reflect the College's audit discovery of overages and general conditions correction. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #167: CREDIT (\$11,750.00).** This change was for the manpower and materials to correct the glycol concentration in the hot water and chilled water systems to meet design specifications. This change is a credit for the back-charge to the mechanical contractor (MG Mechanical). *This is a Design-Related Scope Change.*

- **RATIFY SRC EXTERIOR RENOVATION – MORTENSON #199: CREDIT (\$92,188.00).** This credit is for the change in scope to replace the south atrium glass. This change includes not installing the sunshades, skylight ridge cap, pressure caps and door replacement. Interior painting is not credited back as it will be completed with the second phase of work. *This is an Owner-Requested Scope Change.*
- **RATIFY SRC RENOVATION – LSH #01: \$97,200.00.** Loeb Schlossman & Hackl has been selected to complete construction drawings to renovate the south hallways of the SRC building. This cost includes coordination with Graphic Designer. This does not include design work for the exterior curtainwall, skylight or roof. *This is an Owner-Requested Scope Change.*
- **RATIFY SRC SOUTH ATRIUM – WIGHT #01: \$86,000.00.** Wight and Company has been selected to complete design drawings to renovate the south atrium glass of the SRC building. This work includes reworking the exterior glass at the south staircase. A previous contract with Wight and Company renovated the skylights in the areas. *This is an Owner-Requested Scope Change.*

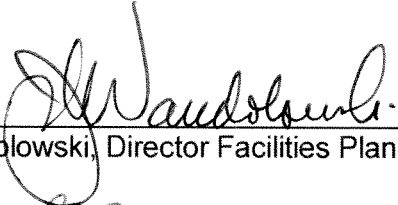
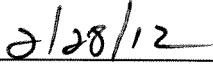
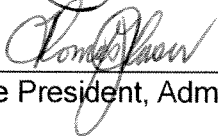


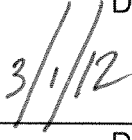
CAPITAL BUDGET PROJECTS

None

SIGNATURE PAGE FOR RATIFICATION OF CONSTRUCTION-RELATED
CHANGE ORDERS

ITEM(S) ON REQUEST

That the Board of Trustees ratifies the Construction-Related Change Orders listed for March 2012.

	
John Wandolowski, Director Facilities Planning and Development	Date
	
Senior Vice President, Administration and Treasurer	Date
	
President	Date

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Approval of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's contingency and fall within the project's approved budget. All change orders not in excess of \$100,000.00, or 10% of the contract price, have been approved by the Director of Facilities. All single change orders exceeding \$50,000.00 have been approved by the President. All single change orders exceeding \$100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Board approval is required due to the change order cumulative total exceeding 20% of the original contract value.

Referendum-Related Projects

Owner-Requested Scope Change: BIC/SRC, Mortenson #164.4; CHC, W.B. Olson #166; PE Renovation, Legat #01; SRC South Lobby Glass, Mortenson #202.1; SRC Renovation, LSH #02.

Unforeseen Field Condition Change: BIC/SRC, Mortenson #198.1.

Capital Budget Projects

None

4. RECOMMENDATION

That the Board of Trustees approves the Construction-Related Change Orders from the attached Summary for March 2012.

SUMMARY OF APPROVED CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

- **APPROVE BIC/SRC – MORTENSON #164.4: \$261,217.00.** Modifications were required to the Police Dispatch area, which remained in the SRC Building after it was decided to move the Police Department to the new HEC Building. Equipment was replaced and additional power was added for future expansion of the main console. A new split system cooling unit was added to the space due to the unanticipated loads from the electrical equipment in the space. Modifications included installing a new electrical panel, additional power and data, lighting changes, and a new raised access floor. This price also includes building the temporary space for the Police Dispatch during the construction of the space. *This is an Owner-Requested Scope Change.*
- **APPROVE BIC/SRC – MORTENSON #198.1: \$175,408.00.** During demolition, it was discovered that four sections of the north foundation wall were made out of CMU block and do not meet the required loads to support the exterior soil pressure. These walls have been leaking over the years. This cost is to reinforce these walls to meet the soil pressure and apply a sealer on the interior of the wall to eliminate leaks. *This is an Unforeseen Field Condition Scope Change.*
- **APPROVE CHC – W.B. OLSON #166: \$245,000.00.** This change was to provide additional general conditions to complete the project. These general conditions include additional manpower and resources to resolve scope conflicts. *This is an Owner-Requested Scope Change.*
- **APPROVE PE RENOVATION – LEGAT #01: \$191,544.00.** At the request of Facilities, Planning and Construction, Legat Architects will provide additional work for the PE Renovation. Legat's Basic Services fee was approved by the Board based on an overall project cost of \$18.9M. Additional scope items have been added for an increased project cost of \$24M. Legat has reduced their fee to 7% (from 7.12%) of the construction cost, resulting in an increase to their Basic Services fees of \$191,544.00. *This is an Owner-Requested Scope Change.*
- **APPROVE SRC SOUTH LOBBY GLASS – MORTENSON #202.1: \$1,303,449.00.** This is not a request for additional funding; these costs are included in the original budget, which is \$1,800,000.00. The scope of work included in this change order is curtainwall work associated with replacing existing south glass. This work includes removal of revolving doors and replacing with double-man doors, structural steel required to support additional weight of glass at the underside of the stairs, patching of roof and removal of spiral duct work. Items not included are railing relocation and patching of exterior concrete, which will be presented in a future change order. *This is an Owner-Requested Scope Change.*
- **RATIFY SRC RENOVATION – LSH #02: \$334,050.00.** Loebel Schlossman & Hackl has been selected to complete construction drawings to renovate the Academic Computing Center in the SRC building. In a previous contract, LSH has been hired to complete drawings to renovate other portions of the building which include the Library, Records department, IT and an upgrade to the Mechanical systems of the building. *This is an Owner-Requested Scope Change.*

CAPITAL BUDGET PROJECTS

None

SIGNATURE PAGE FOR CONSTRUCTION-RELATED CHANGE ORDERS


ITEM(S) ON REQUEST

That the Board of Trustees approves the Construction-Related Change Orders listed for March 2012.



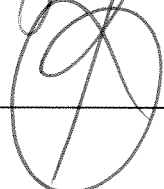
John Wandolowski, Director Facilities Planning & Development
2/28/12

Date



Senior Vice President, Administration and Treasurer
2/29/2012

Date



President
3/1/12

Date

10. NEW BUSINESS

A. For INFORMATION

- 1) Board Policy 10-160 – Tobacco Free Campus**

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

NEW BUSINESS INFORMATION

1. SUBJECT

Board Policy 10-160, Tobacco-Free Campus.

2. REASON FOR CONSIDERATION

Board approval is required to enact College policy.

3. BACKGROUND INFORMATION

In accordance with Board Policy 5-85, Formulation of Board Policy, *The Board will continually monitor existing policies of the College to ensure their currency and applicability to existing conditions and will update as necessary and appropriate.*

College of DuPage will adopt a Tobacco-Free Campus Policy on August 6, 2012. Based on careful research, including a review of current scientific literature, interviews with staff at institutions that have already made this commitment, and analyses of state and local insurance data, it was determined that a tobacco-free campus improves the overall educational experience by offering a cleaner, safer work and learning atmosphere while promoting health and well-being throughout our College community. One in four colleges and universities in this country has already implemented tobacco-free policies, thus, moving the College in this direction enhances our reputation as a trend leader and clearly demonstrates COD's commitment to the values of respect and responsibility by providing an environment that will help our students, staff and visitors live longer and healthier lives.

Board Policy 10-160 is attached with recommendations noted. It is provided for first reading.



COLLEGE OF DUPAGE

Policy Manual of the Board of Trustees

College Operations - General

Policy No. 10-160

Smoke- Tobacco-Free Campus Policy

Use of tobacco and tobacco-related products (including electronic cigarettes) is prohibited on all College of DuPage premises, in all indoor College facilities; whether owned or leased, within twenty-five (25) feet of all entrances on all College property; and in all College-owned vehicles. Every entrance to College facilities shall have a conspicuous sign posted stating that smoking is prohibited in College facilities and within twenty-five (25) feet of all entrances.

Possession of any tobacco products is prohibited by any person under the age of eighteen (18) years.

"College of DuPage Premises" includes all land, building, facilities and other property leased or rented by the College, whether on a short-term or long-term basis; owned by the College (including adjacent streets and sidewalks); subject to the control of the College but not leased, rented, or owned; and where an official College activity is held and where students, faculty, or staff are present or are participants in the official College activity.

Tobacco use is permitted inside private vehicles. The improper disposal of tobacco and tobacco-related products from a vehicle while on College of DuPage premises is prohibited. Improper disposal includes, but is not limited to, spitting smokeless tobacco product, littering, and anything that creates fire hazards.

It is the responsibility of all faculty, staff, students and visitors to comply with this policy. Refusal to comply with this policy may result in citations issued by Campus Police and/or disciplinary action by the appropriate administrative office.

This The effective date of this policy is August 6, 2012.

Adopted: 3/19/09

Reviewed: 2/16/12

Amended:

10. NEW BUSINESS

B. For APPROVAL

- 1) PE Renovation ICCB Application**
- 2) SRC Renovation ICCB Application**
- 3) Joint Petition to Annex into Lisle-Woodridge Fire District**

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. **SUBJECT**

Physical Education Building (PE) Renovation Project ICCB Application.

2. **BUDGET STATUS**

Funds in the amount of \$24,000,000.00 are being provided by the FMP PE Renovation Budget.

3. **BACKGROUND INFORMATION**

Locally Funded capital projects require ICCB approval. Attached is the ICCB capital projects application for the Physical Education (PE) Renovation project.

4. **RECOMMENDATION**

That the Board of Trustees approves the Physical Education Renovation project submittal to the ICCB per the capital projects application form attached. The project budget is \$24,000,000.00.

Appendix A

Project Application Forms

(Revised 11/3/99)
CAPITAL PROJECT APPLICATION FORM
PHYSICAL EDUCATION BUILDING

District/College and District # **502 – College of DuPage**

Contact Person: **David Giuffre** Phone #: **(630) 942-3076**

Project Title **Physical Education Center Addition and Renovation**

Project Budget **\$24,000,0000** () check ☒ here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc and disclose on funding attachment 2

Date

Application Type (check the appropriate application type and follow instructions):

- ☐ Locally Funded New Construction--complete/submit Sections I, II, and II.
- ☐ Locally Funded Remodeling--complete/submit Sections I and III.
- ☒ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
- ☐ Protection, Health and Safety--complete/submit Section I and Attachment PHS.
- ☐ Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.
- ☐ ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes ☒ No ☐

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
- C. Has the site been determined professionally to be suitable for construction purposes? Yes ☒ No ☐

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) **Geotechnical investigation indicated suitable soils for construction and storm water management plan identified the site as an acceptable location for new addition.**

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Programmatic Justification

Facility Recommendations

Since its founding in 1965, College of DuPage (COD) has provided a 'Value of a Lifetime' to the surrounding region, serving as a world-class center for teaching, learning, and cultural experiences that are accessible and affordable. More than four decades later, the College remains at the forefront of higher education and cultural opportunity, serving more than 30,000 students per semester. Many thousands more from surrounding communities enjoy the Physical Education Center. The Physical Education Center (PE) opened in November of 1983, and is home to the Physical Education and Intercollegiate Athletic Departments. After nearly 30 years of service to students and community, the 196,000 gsf facility is in need of a renovation.

1. What will the proposed project accomplish?

The PE renovation will provide better accessibility and comfort, better utilize existing spaces and increase its capability to better suit the needs of the four distinct functions that operate in the building; Academics, Intercollegiate, Community Membership and Facility Rentals. The college faculty and administration foresee the PE building serving future generations of students, athletes and community members.

2. State how the project will meet the instructional objectives of the college.

College of DuPage will update and increase classrooms. The building currently houses two classrooms on the Plaza level that have challenges with adjacencies and noise. The renovation will relocate these two classrooms and add two additional rooms in the 'quiet wing' of the building (adjacent to the Mind/Body Studios). All four classrooms will be extremely flexible and house the most current technologies; teaching bunkers, sound systems and collapsible furniture.

In addition to classroom capacity, the building will dramatically increase its Fitness Center, locker rooms, and allow for flexibility to accommodate new fitness trends in the future. The increased faculty offices will be relocated to be near the heart of the building, close to the front entrance and the classrooms.

3. How will the new or remodeled space better serve instructional/programmatic areas as compared to existing facilities?

The instructional, athletic and fitness spaces are not conducive to support the needs of expanding curriculums and a majority of the spaces do not allow for the necessary materials and technology required now or in the future. Codes have changed in the 25 years since the building was built and though the College has met all applicable regulations, a more complete and thorough upgrade of the facility will provide better accessibility going forward. Many of the existing spaces were not designed to house the programs they currently contain or meet the needs of the changes in materials and technology that are used with the building programs. Renovating these existing spaces to facilitate the new studios and classrooms is a cost effective method of resolving these issues.

4. What facilities are already available to meet the above-referenced objectives? (Should be reflected on the Square Footage Summary form if remodeling existing facilities.)

In order for the College to remain at the forefront of higher education and cultural opportunity; improvements to the building need to occur. The current programs are inadequately equipped for the 21st century technology needs of the academic and athletic programs. Basic improvements to comfort and life safety must also be addressed throughout the building.

5. Why are the existing facilities considered inadequate? Describe the condition of existing space designated for this instructional/ programmatic area. What factors are driving the need for new space? State the factors/conditions such as changes in enrollment patterns or enrollment mix, insufficient or inadequate types of space, an emerging local district issue/relationship/ partnership, etc., which demonstrates programmatic need.

Refer to response 3 above.

6. Is the project a part of the college master plan? (If not, explain why it is a priority and is the master plan being updated?)

As part of the board approved 2005 Facilities Master Plan, the renovation of the PE Building is a project that will address space and vacancy issues and technology needs of Academic and Athletic programs. The College of DuPage will be able to increase student enrollment and community membership, provide state-of-the-art classrooms and Mind/Body studios for physical education and updated technology for programs long overdue for such an upgrade. The intent of the PE Renovation project is to update and upgrade the building to accommodate the four distinct functions that operate in and around the building seven days a week.

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

- 1. What does the project include? Clearly describe the site(s), building(s), room(s), structure(s), equipment, utilities, land, and site improvements (i.e. landscaping, parking lot areas/spaces) affected by this proposed project. Describe the project using the applicable budget categories listed in Attachment #1 Project Budget. Clearly identify the name and address of any structures included in the project.***

Existing Building Description:

The +/-196,000-square-foot Physical Education and Community Recreation Center (PE) building is located at the College of DuPage's main campus (425 Fawell Boulevard, Glen Ellyn, IL 60137-6599). The three-story facility occupies the far southeast corner of the campus and lies directly south of the McAninch Arts Center (MAC). A welcoming plaza flanked by landscaped berms cradles the PE building on the west, while a detention pond and outdoor amphitheater offer visual appeal to the north. Parking is located to the east and south. Outdoor sport fields to the southeast of the building allow easy access to and from the building.

The first floor of the building houses most classroom and activity spaces, as well as locker rooms. The second floor includes the original entrance lobby, two lecture classrooms, the main office area, and public toilet rooms. Mechanical equipment occupies most of the third floor, which also includes a glass conference room that overlooks the Arena.

The building has a dated quality that lacks "life": dull brown tones pervade the exterior and interior. For instance, tan concrete panels and dark bronze aluminum frames with bronze tinted glass compose the façade. On the interior, brown quarry tile floors and brown concrete block walls dominate the color palette.

When the PE building was completed in 1983, the main entrance on the west side of the building allowed pedestrians to access it from the main educational building, from the Berg Instructional Center (BIC) to the west, and from the main north-south artery of the campus. To the south, a football/soccer practice field occupied what is today the main parking lot.

In 1995, the college constructed a +/-1600 square-foot fitness addition adjacent to the south entrance. Although this addition provided much-needed program space, it ended up creating a narrow, poorly-lit corridor in an area that has become the building's main entrance.

Over time, several of the building's spaces have become underused. For example, the building originally had eight courts for racquetball, a sport no longer favored in the community. Furthermore, a large, horseshoe-shaped lobby filled with natural light from its sloped, full-glass roof is seldom used as a lobby today. Similarly, the deep diving pool has also become underused.

Project Goals:

- Create a new building image and main entrance from south
- Construct new athletic addition to eliminate "cross-pollination" between athletes, students, and community members
- Increase clarity of the building's circulation and way-finding
- Provide a new lobby space adjacent to large public spaces (i.e. Natatorium and Arena)
- Create main control point for security
- Create a "fitness club" atmosphere that meshes with building's academic needs

- Create a cohesive area for both staff and coaches
- Repurpose underused sky lit plaza level
- Renovate outdated racquetball courts into mind and body studios
- Create strong sound separation between classrooms / studios and rest of building
- Eliminate underused diving pool and upgrade existing lap pool so that it can be used for competitive swimming
- Update existing locker rooms and toilet rooms
- Replace failing skylights
- Upgrade building's HVAC systems
- Create a building that keeps students on campus
- Improve exterior building aesthetic (i.e., exterior glass and frame color)
- Update components of building that are necessary to the building's main function (i.e. bleachers, scoreboards, etc.)

New Construction Project Description:

A +/-14,000-square-foot addition expands the lower concourse level. Prepatinated copper panels and a two-story glass lobby atrium between the newly renovated Arena and Natatorium spaces indicate a new entry from the south. The expansion includes new home and visitor locker rooms for the Intercollegiate Athletic Program, as well as a new strength complex and a physical therapy training room. The addition's location at the southeast corner of the building gives athletes easy access to the sports fields and prevents them from cutting through the Arena as they currently do to get to their locker rooms.

A new sky-lit sports hall of fame between the addition and the south wall of the existing Arena celebrates athletes' accomplishments with trophy cases and an interactive touch screen panel displays.

Remodeling Project Description:

Exterior:

A "face-lift" of the existing building's exterior replaces the dark bronze frames and bronze glass with silver frames with green glass.

First Floor Concourse Level:

In the Natatorium, the lap pool, too shallow for today's competition requirements, gets shifted to the west, taking up the old position of the diving pool. The leftover volume of the Natatorium transforms into a two-story lobby atrium. This transformation allows for the north/south corridor to align with the new lobby to improve the building's circulation and way-finding. Several components energize the lobby: seating areas, food concessions, a grand staircase, elevator and an "All-American" study space.

In the Arena, aged components such as rubber sports flooring, telescoping bleachers, and scoreboards are replaced. Compact storage units and cages in the adjacent storage space organize and hold uniforms and sports equipment.

Complete renovations of locker rooms serve the Community Membership Program. Family locker rooms are incorporated into membership locker rooms and "wet" locker rooms for the pool.

The original racquetball courts are being repurposed into mind and body studios, a mat room for martial arts, and lecture classrooms. Consolidating these "quiet" spaces allows them to be isolated from more active, dynamic spaces in the facility.

A new administrative office suite is at the intersection of the building's main circulation paths. Moving the offices down from the stagnant second floor to the "middle of the action" on the first floor positions the staff to be more accessible to students, athletes, and community members.

A resilient wood sports floor replaces mats in the current multi-activity room to allow for activities such as aerobics and kickboxing.

Second Floor Plaza Level:

On the second floor plaza level, a total transformation is taking place. The large +/-10,000-square-foot horseshoe-shaped lobby space transforms into a state-of-the-art cardiovascular and fitness training membership area. The real estate once used for offices (relocated down to the first floor) is also being converted into the fitness area.

Toilet rooms on the second floor are also being remodeled. Additionally, "kit" lockers of varying sizes adjacent to the fitness area accommodate those who do not need a full locker room experience.

Conclusion:

In conclusion, the proposed new addition, the repurposing of underused spaces, the transformation of the existing lobby into a fitness club, moving the lobby and offices down to the "heart" of the building, and remodeling the entire building using an energized interior color palette will create a dynamic environment for students, athletes, and community members alike.

2. How does the proposed project relate to other ongoing or proposed projects?

Due to construction, programs currently housed in the Physical Education and Community Recreational Center will be temporarily relocated to both Building K and Open Campus Center (OCC) at the start of the fall semester of 2012. These programs will be phased back into their new homes of the newly renovated building as construction is accomplished.

3. Are there any state or federal rules or regulations which may impact the project budget? (IEPA, Historic Preservation, etc.) If so, be sure that costs of compliance are included in the estimated project costs?

No

Attachment #1 Project Budget

Check One (Both types part of project):

X New Construction (+/-14,000 s.f.)

X Remodeling (+/-124,000 s.f.)

Project Name: **Physical Education Center Addition and Renovations**

Budget Amounts

	<u>New Construction</u>	<u>Remodeling</u>
Land	<u>N/A</u>	
Site Development	<u>\$300,000</u>	
New Construction (w/o Elect. or Mech.)	<u>\$2,853,584</u>	
Remodeling Construction (including Fixed Equipment)		<u>\$8,574,660</u>
Mechanical	<u>\$496,000</u>	<u>\$4,463,981</u>
Electrical	<u>\$342,871</u>	<u>\$2,459,575</u>
General Conditions	<u>\$969,245</u>	
Contingency (10%)	<u>\$1,927,709</u>	
A/E Professional Fees	<u>\$1,612,375</u>	
Total	<u>\$24,000,000</u>	

Protection, Health, and Safety Project Name

Budget Amounts

Project Costs	<u>N/A</u>
Contingency	<u>N/A</u>
A/E Professional Fees	<u>N/A</u>
Total	

(Revised 11/3/99)

Attachment #2 Funding Source

District/College Name
Project Name

Check the source(s) of funds:

Available fund balance
(Including excess funds from
previously approved protection,
health, and safety projects)

NA Fund name (s):

Bond Proceeds
(including protection, health,
and safety bonds)

\$24,000,000 Type of bond issuance (s):

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)

NA Tax rate/fiscal year:

Contract for Deed
(ILCS 805/3-36)

NA Term of Contract for Deed in months:

Lending Arrangement with a
Financial Institution
(ILCS 805/3-37)

NA Term of Lending Arrangements in months:

Lease Agreement
(ILCS 805/3-38)

NA Term of Lease in months:

Capital Renewal Funding

NA Proposed Fiscal Year Source(s):

ADA
Access for All Funding

NA Proposed Fiscal Year Source(s):

Attachment PHS

Protection, Health, and Safety Signature/Certification PageCheck if Applicable

Energy Conservation Certification (see attachment, if applicable)

Structural Integrity Certification (see attachment, if applicable)

**** Budget Certification** (see attachment, always required)

Feasibility Study Identifying Need of the Project

Other Documentation which May Support the Justification of this Project

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the College of DuPage Board of Trustees

Date

Signed _____, Chairperson

_____, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

**Legat Architects, Inc.
2015 Spring Road, Suite #175
Oak Brook, IL 60523**

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

Architect/Engineer's Signature

Date: **February 22, 2012**

Illinois Registration or License Number:

001.016922

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

PROTECTION, HEALTH, AND SAFETY PROJECT

Structural Integrity

Name and address of architect/engineer providing the estimate:

**Legat Architects, Inc.
2015 Spring Road, Suite #175
Oak Brook, IL 60523**

I certify that the proposed project is necessary because the current condition of the facility poses a threat to the structural integrity of the facility.

Architect/Engineer's Signature

Date: **February 22, 2012**

Illinois Registration or License Number:

001.016922

Seal

PROTECTION, HEALTH, AND SAFETY PROJECT

Certification for Energy Conservation

Name and address of architect/engineer providing the estimate:

**Legat Architects, Inc.
2015 Spring Road, Suite #175
Oak Brook, IL 60523**

I certify that the methods and calculations used to determine the estimated energy usage, cost savings, and payback period, as submitted in the attached, meet or exceed those prescribed by industry standards. I further certify that the historic energy costs used in these calculations reflect accurately those of the college.

Architect/Engineer's Signature

Date: **February 22, 2012**

Illinois Registration or License Number:

001.016922

Seal

Square Footage Summary Attachment

Square Footage Summary

District/College Name: **District 502 - College of DuPage**

Project Name: **Physical Education Center: Addition and Renovations**

Identify the increased square footage associated with a new construction project or provide a detailed summary of the space affected by this project. If additional explanation is necessary, please include in the scope of work narrative.

Net Assignable Square Feet


Description	New Square Footage	Existing Square Footage	Remodeled Square Footage
Classrooms	N/A	2125	2759
Laboratories	N/A	N/A	N/A
Offices	310	3979	3866
Study	N/A	955	1075
Special Use	7896	86682	78767
Support	340	7570	8362
Other	9702	19812	26128
Total NASF	8206	93741	86467
Total Gross Square Feet (GSF)	13408	133942	133942
Efficiency (NASF / GSF)	61%	69%	65%

*Minimum acceptable efficiency is 70 percent.


SIGNATURE PAGE FOR PHYSICAL EDUCATION (PE) RENOVATION ICCB APPLICATION

ITEM(S) ON REQUEST

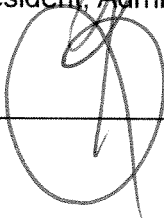
That the Board of Trustees approves the Physical Education Renovation project submittal to the ICCB per the capital projects application form attached. The project budget is \$24,000,000.



John Wandolowski, Director Facilities Planning and Development
2/28/12
Date



Senior Vice President, Administration and Treasurer
2/29/2012
Date



President
3/1/12
Date

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

NEW BUSINESS APPROVAL

1. SUBJECT

Student Resource Center (SRC) Renovation Project ICCB Application.

2. BUDGET STATUS

Funds in the amount of \$40,000,000.00 are being provided by the FMP SRC Construction Budget.

3. BACKGROUND INFORMATION

Locally Funded capital projects require ICCB approval. Attached is the ICCB capital projects application for the Seaton Computing Center project.

4. RECOMMENDATION

That the Board of Trustees approves the Student Resource Center project submittal to the ICCB per the capital projects application form attached. The project budget is \$40,000,000.00.

Appendix A

Project Application Forms

(Revised 11/3/99)
CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District #

Contact Person: Steve Lane

Phone # (630) 942-2565

Project Title: Student Resource Center and Library Renovation

Project Budget: \$ 40,000,000

()

check There if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc and disclose on funding attachment 2

Date February 15, 2012

Application Type (check the appropriate application type and follow instructions):

 Locally Funded New Construction--complete/submit Sections I, II, and II.

 x Locally Funded Remodeling--complete/submit Sections I and III.

 Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.

 Protection, Health and Safety--complete/submit Section I and Attachment PHS.

 Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.

 ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes x No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
- C. Has the site been determined professionally to be suitable for construction purposes? Yes x No If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.).

- 1. Review and analysis of existing building by College's Architects and Engineers.
- 2. Inspection and analysis of the building for hazardous materials.

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Programmatic Justification and Scope of Work

INSTRUCTIONS FOR COMPLETION OF THE PROGRAMMATIC JUSTIFICATION NARRATIVE

These instructions are intended to provide the college with a baseline of the type of information to describe the programmatic benefits of the proposed project. The length of the programmatic description should reflect the magnitude and complexity of the proposed project. Descriptions of work to be performed should be addressed in the Scope of Work section.

A narrative setting forth the specific purposes for which the project is requested must be presented. The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project. To assist in the development of a clear and concise programmatic justification, the following questions are presented for consideration. A programmatic justification does not necessarily lend itself to a question and answer format. The programmatic justification narrative should provide answers to the following questions for ICCB staff to better understand the project and consider it for approval.

1. What will the proposed project accomplish?
2. State how the project will meet the instructional objectives of the college.
3. How will the new or remodeled space better serve instructional/programmatic areas as compared to existing facilities?
4. What facilities are already available to meet the above-referenced objectives? (Should be reflected on the Square Footage Summary form if remodeling existing facilities.)
 - A. What is the current utilization rate of space designated for this instructional/programmatic area?
 - B. Why are existing facilities considered inadequate? Describe the condition of existing space designated for this instructional/programmatic area.
 - C. What factors are driving the need for new space? State the factors/conditions such as changes in enrollment patterns or enrollment mix, insufficient or inadequate types of space, an emerging local district issue/relationship/partnership, etc., which demonstrates programmatic need.
5. Is the project a part of the college master plan? (If not, explain why it is a priority and is the master plan being updated?)

Square footage discussed and explained in this section should also be reported on the Square Footage Summary form.

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

The Student Resource Center (SRC) was constructed in two phases, the first in approximately 1985, and the second in approximately 1995. Portions of the building have been renovated in prior projects, primarily the BIC/SRC Renovation, scheduled for completion in 2012. The proposed SRC Library Renovation's goal is to complete the renovation of the balance of the SRC Building. The SRC was originally planned, and will continue to accommodate key student support spaces including the Library, Bookstore, Cafeteria, and the College's Conference Center. Newer functions that were designed into the building under the current renovation include the Continuing Education Program, and the Colleges Learning Resource Center. Administrative Affairs, Records, and the Information Technology Department are also remaining in the building.

The total gross square footage of the SRC is approximately 379,500 SF, of which approximately 14,000 SF are dedicated to central mechanical functions, leaving approximately 365,000 Gross SF for functional uses. With some modest circulation improvements an building efficiency factor of approximately 68.4% will provide approximately 243,000 net square feet of space for programmatic use (this includes areas previously renovated, and the current program).

The primary programmatic components of the SRC Library Renovation Project are the College's Library, on two floors of the building, the Academic Computing Center, the Information Technology Department, the Records Department, the public corridors, and the buildings toilets.

Full renovation of the building's mechanical and electrical systems is another of the primary goals of the project.

1. What will the proposed project accomplish?

Vision Statement

The SRC Library will redesign and update the Library and other areas of the building to create a state-of-the-art facility that meets the information needs of students and community members. These learning opportunities will be provided through use of the most current technology in an environment that supports the varying needs of students. This includes spaces for classroom instruction, individual and collaborative study, general computing, and multimedia design. The space will be aesthetically pleasing, with ample natural light, and provide avenues for excellent customer service, energy efficiency and flexibility to accommodate the changing needs of students.

Background

With nearly 800,000 visits annually, the College of DuPage Library provides students, faculty, staff and community members with books, databases, course materials, research support, computer support, study space, information literacy instruction and many other services to live out its mission of being a high quality teaching library that supports the educational goals and purposes of the college. The Library is a hub of activity on campus, averaging nearly 3,000 visits per day when classes are in session and 4,500 visits per day on the busiest days. The Library has continually made updates to the physical plant, technology and furnishings as budgets have allowed, but the facility has remained largely unchanged since it was constructed more than 20

years ago. It is in need of significant upgrades in infrastructure, technology and furnishings to continue its strong tradition of providing outstanding service, facilities and materials to the College of DuPage community.

Listed below are projects components that will improve the SRC and Library and continue to make it relevant to the needs of current and future library users. The work describes improvements that reflect the changing ways today's students study and learn as well as an environment and services that would benefit all of the Library's users.

A) Infrastructure

General physical plant updates to include:

- Replacing finishes in all areas of the project, including in classrooms and in offices throughout the library.
- Remodeling bathrooms on all three floors of the building.
- Covering exposed ceiling joists and opening up the existing skylights in the book stack areas to improve lighting and atmosphere for study.
- Update lighting for energy efficiency and flexibility.
- Enhance wireless network to state-of-the art, stable system.
- Install data outlets in study spaces for laptop connection and bring the building's technology to current standards.
- Create two new entrances to the Library that connects the library to the Academic Computing Center and to the Berg Instructional Center on the upper level.
- Highlight adjacency of the Library to the recently created Learning Commons.
- Reconfigure main entrance to make library more visible, open and inviting, while creating a sound barrier between outside and inside of library.
- Create new, shared computer classrooms on the Library's main floor.

B) Study and collaborative space

Classrooms

- Update technology and furniture in classrooms to latest instructional technology

Small group rooms

Design new group rooms to include:

- Soundproofing
- Collaborative technology in at least some rooms
- Increased visibility into rooms using glass walls for a collaborative environment
- Updating mechanical systems and wall construction to completely enclose (rooms and reduce sound transmission between rooms)

Add multimedia-equipped small group rooms around glass perimeter of library

Open reading and study areas

- Replace worn furniture with flexible, comfortable seating
- Replace study tables and chairs as needed
- Replace outdated study carrels with well-lit, technology-equipped carrels

Computing area

- Create quiet computer room by enclosing current Computing Support and Printing Services printer area

- Replace computer carrels with more flexible, space efficient units, some of which can accommodate more than one student for collaborative work
- Create multimedia and presentation spaces

3) Service points

Reference

- Reconfigure reference desk for better collaboration with users and better visibility

Circulation

- Replace Circulation desk with more user-friendly and ADA compliant design to enhance customer service interactions

Periodicals

- Install space-efficient shelving in Periodicals to open up space for collaborative work areas
- Relocate Periodicals staff to accommodate other staffing space needs

Computing Support and Printing Services

- Reconfigure service desk for enhanced customer service interactions

CCIC (Career and College Information Center)

- Reconfigure service area and relocate collection of materials

Archives

- Create space for public review of archival materials, including digital archives

4) Meeting Rooms

Veihman Archives Reading Room

- Replace lounge furniture
- Add AV technology to make it more conducive to meetings (i.e., screen, PC, video, audio, videoconferencing)
- Provide new conference and multipurpose rooms

5) Non-Public Areas

Technical Services

- Rearrange/change furniture for better workflow and more efficient use of space

Circulation Work area

- Reclaim space from AV Repair and adapt for re-use
- Move AV Techs to other newly renovated space in the BIC
- Reconfigure and expand Circulation work space for better workflow

Archives storage

- Increase space for archival storage
- Additional shelving for archival materials

Faculty and staff offices

- Update to current standards for technology, lighting, space and HVAC

Vertical Circulation

- Renovate all 5 building elevators to meet current codes and replace finishes
- Extend one elevator to the roof for access to rooftop equipment for staff use

2. *State how the project will meet the instructional objectives of the college.*

The project will provide updated facilities to fully support the instructional objectives of the College. A variety of individual and group study, research, and informational and networking needs will be addressed in the renovated Library. 18 new English Composition classrooms will be provided in the Academic Computing Center (ACC) as well as 165 computer stations in the Open Computer Lab. Renovations to the Information Technology Department will facilitate enhanced computer support and help for the entire College.

3. *How will the new or remodeled space better serve instructional/programmatic areas as compared to existing facilities?*

The remodeled space will better serve instructional/programmatic areas as compared to existing facilities through:

- Improved functional layouts of spaces.
- Additional entrances to connect the Library to other portions of the Campus.
- Improved access to the Academic Computing Center with a renovated stair.
- Upgraded Circulation and Reference desk configurations; compliance with all accessibility codes.
- New, more flexible options for group study and collaboration.
- Improved, and more efficient, lighting.
- Improved ventilation and temperature control.
- Improved natural lighting in the book stacks by clearing obstructions from existing skylights.
- Enhanced and improved acoustical performance of classrooms and group study areas.
- Reduced costs of energy to provide more resources to the College's educational mission.

4. *What facilities are already available to meet the above-referenced objectives? (Should be reflected on the Square Footage Summary form if remodeling existing facilities.)*

The project is a renovation within existing space parameters, and within existing functional areas for those spaces.

A. *What is the current utilization rate of space designated for this instructional/programmatic area?*

Approximately 68.4% for the (existing remodeled) building.

B. *Why are existing facilities considered inadequate? Describe the condition of existing space designated for this instructional/programmatic area.*

The existing facilities have been well used for up to twenty years, and normal wear and tear on finishes and construction needs to be addressed. In addition, mechanical systems and nearing the

end of their life span, and need upgrading or replacement. Technology systems are out of date, and require upgrades to meet current educational and societal standards and needs.

- C. What factors are driving the need for new space? State the factors/conditions such as changes in enrollment patterns or enrollment mix, insufficient or inadequate types of space, an emerging local district issue/relationship/partnership, etc., which demonstrates programmatic need.***

“New” space is not being created, rather, reallocation of space to address increased student usage of computers for individual and group study and research is required to align with contemporary needs. Increasing instructional emphasis on collaborative study requires new types and configurations of study space. In general, the societal shift to increased use of new electronic media applies to the District as well.

- 5. Is the project a part of the college master plan? (If not, explain why it is a priority and is the master plan being updated?)***

Yes, the project is a part of the College’s Master Plan and was also the subject of a separate planning study for the BIC/SRC buildings.

INSTRUCTIONS FOR COMPLETION OF THE SCOPE OF WORK NARRATIVE

These instructions are intended to provide the college with a baseline of the type of information to describe the construction/work elements of the project. The length of the scope of work description should reflect the magnitude and complexity of the proposed project. Descriptions of the programs residing in the effected space should be addressed in the Programmatic Justification Narrative section.

This narrative is a statement setting forth the proposed work and defining the design parameters. The scope of work narrative should explain the nature of the work to be performed, general building conditions, and a site analysis. To assist in the development of a clear and concise scope of work narrative, the following questions are presented for consideration. A scope of work narrative does not necessarily lend itself to a question and answer format. The scope of work narrative should provide answers to the following questions for ICCB staff to better understand the project and consider it for approval.

1. What does the project include? Clearly describe the site(s), building(s), room(s), structure(s), equipment, utilities, land, and site improvements (i.e. landscaping, parking lot areas/spaces) affected by this proposed project. Describe the project using the applicable budget categories listed in Attachment #1 Project Budget. Clearly identify the name and address of any structures included in the project.
2. How does the proposed project relate to other ongoing or proposed projects?
3. Are there any state or federal rules or regulations which may impact the project budget? (IEPA, Historic Preservation, etc.) If so, be sure that costs of compliance are included in the estimated project costs?

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

- 1. What does the project include? Clearly describe the site(s), building(s), room(s), structure(s), equipment, utilities, land, and site improvements (i.e. landscaping, parking lot areas/spaces) affected by this proposed project. Describe the project using the applicable budget categories listed in Attachment #1 Project Budget. Clearly identify the name and address of any structures included in the project.***

The proposed SRC Library Renovation will complete the renovation of all areas of the Student Resource Center that have not been renovated in prior projects. The SRC is the 2nd largest existing building on the Glen Ellyn Campus, and it is directly connected to the main classroom and office building, the Berg Instructional Center, and the newly constructed Student Services Center. The SRC also contains significant program elements that relate to general public, with significant community usage of the Library and the COD Conference Center.

The project is primarily an interior renovation project, with only two exterior elements; one, a new vestibule on the north side of the building, and general repairs to the building loading dock on the west side of the building.

Approximately two thirds of the overall project budget will be used for new central mechanical, electrical, lighting and technology systems for the building. New air handling units will be placed on the roof, thus freeing up mechanical space within the building for potential future use as instructional space, and allowing the renovation to proceed without interruption to building usage. In addition to improving the comfort of users, the new systems will dramatically improve (reduce) the energy used to heat, cool, and illuminate the building. The College will seek a minimum LEED Certified level of certification for the building.

All toilet facilities within the building will be fully renovated, to provide new, easier to maintain finishes, replace deteriorated partitions, and high efficiency/low water use fixtures.

- 2. How does the proposed project relate to other ongoing or proposed projects?***

The SRC Library Project will complete the renovation of the balance of the SRC building, approximately 40% of which was renovated in prior or current on-going projects. This project is essentially the final phase of the overall renovation of the Berg Instructional Center/Student Services Center/Student Resource Center complex, which combined form the core of the College's campus. Work on the SRC Library will commence after the completion of the other adjacent projects.

All facilities being renovated will continue in operation, either through temporary relocation, or temporary reductions in space usage during construction. The main component of the project, the College Library, will be renovated in two phases, thus allowing continuous use and uninterrupted support of the instructional mission of the College.

- 3. Are there any state or federal rules or regulations which may impact the project budget? (IEPA, Historic Preservation, etc.) If so, be sure that costs of compliance are included in the estimated project costs?***

Other than compliance with building codes, State Accessibility Codes, and Federal Americans with Disabilities Act, no additional state or federal rules or regulations apply.

Attachment #1
Project Budget

Check One:
New Construction
X Remodeling

Project Name: SRC and Library Renovation

Remodeling Budget Amounts

Land	<u>\$ 0</u>
Site Development	<u>\$ 0</u>
Construction (including Fixed Equipment)	<u>\$25,963,233</u>
Mechanical	<u>Included Above</u>
Electrical	<u>Included Above</u>
General Conditions	<u>\$ 2,211,538</u>
Contingency (10%) Soft Cost & FFE	<u>\$ 9,031,479</u>
A/E Professional Fees	<u>\$ 2,793,750</u>
 Total	 <u>\$40,000,000</u>

Protection, Health, and Safety Project Name: Not Applicable

	<u>Budget Amounts</u>
Project Costs	<u> </u>
Contingency	<u> </u>
A/E Professional Fees	<u> </u>
 Total	 <u> </u>

Attachment #2 Funding Source

District/College Name
Project Name

College of DuPage
SRC and Library Renovation

Check the source(s) of funds:

Available fund balance
(Including excess funds from
previously approved protection,
health, and safety projects)

NA Fund name (s):

Bond Proceeds
(including protection, health,
and safety bonds)

X Type of bond issuance (s):

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)

NA Tax rate/fiscal year:

Contract for Deed
(ILCS 805/3-36)

NA Term of Contract for Deed in months:

Lending Arrangement with a
Financial Institution
(ILCS 805/3-37)

NA Term of Lending Arrangements in months:

Lease Agreement
(ILCS 805/3-38)

NA Term of Lease in months:

Capital Renewal Funding

NA Proposed Fiscal Year Source(s):

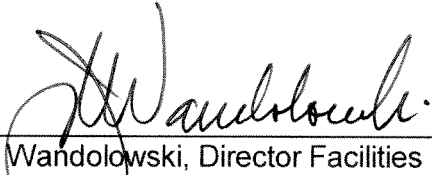
ADA
Access for All Funding

NA Proposed Fiscal Year Source(s):

SIGNATURE PAGE FOR STUDENT RESOURCE CENTER (SRC) ICCB APPLICATION

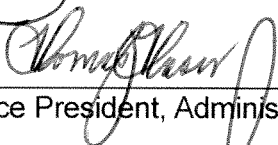
ITEM(S) ON REQUEST

That the Board of Trustees approves the Student Resource Center project submittal to the ICCB per the capital projects application form attached. The project budget is \$40,000,000.00.



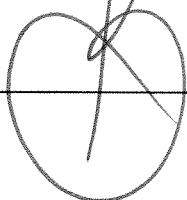
John Wandolowski, Director Facilities Planning and Development
2/28/12

Date



Senior Vice President, Administration and Treasurer
2/29/2012

Date



President
3/1/12

Date

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. **SUBJECT**

Approval of Joint Petition to Annex College of DuPage (the "College") into the Lisle-Woodridge Fire Protection District (the "District"). This Petition is a Joint Petition by the Glenfield Baptist Church which is seeking annexation into the District with the College.

2. **REASON FOR CONSIDERATION**

By state law, the College must petition the District to be accepted and annexed within the boundaries of the District. After the College submits the petition to the District, the District must then vote on a resolution accepting or rejecting the College's petition. If the petition is accepted, the Circuit Court then enters an order declaring the College to be a part of the District and sends notice to the County Clerk and the State Fire Marshall. Annexation of the College into the District is desirable because the District is composed of full-time professional firefighters.

3. **BACKGROUND INFORMATION**

As part of the settlement agreement between the College and the Village of Glen Ellyn, the County of DuPage and not the Village will regulate the College in accordance with the terms of an operational agreement. Additionally, the settlement agreement provides, among other things, that the College may obtain fire protection service from providers other than the Village. Fire protection within the Village is provided by a volunteer fire department. In order to obtain fire protection service from the District, the College must initiate the annexation process by the submission of the petition to the District.

4. **RECOMMENDATION**

That the Board of Trustees approves the Joint Petition to Annex the College into the Lisle-Woodridge Fire Protection District subject to final approval by the College attorneys.

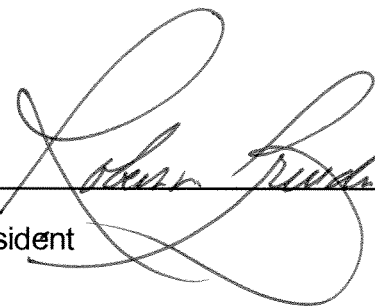
COLLEGE OF DUPAGE
SPECIAL BOARD MEETING

NEW BUSINESS APPROVAL

SIGNATURE PAGE FOR APPROVAL OF PETITION TO ANNEX THE COLLEGE
INTO THE LISLE-WOODRIDGE FIRE PROTECTION DISTRICT SUBJECT TO
FINAL APPROVAL BY THE COLLEGE ATTORNEYS.

ITEM(S) ON REQUEST

That the Board of Trustees approves the Joint Petition to Annex the College into the Lisle-Woodridge Fire Protection District subject to final approval by the College attorneys.



President

3/13/12

Date

**BEFORE THE BOARD OF TRUSTEES OF THE
LISLE-WOODRIDGE FIRE PROTECTION DISTRICT**

IN RE: :
:
Petition of Board of Trustees of Community :
College District #502 and the Glenfield :
Baptist Church to annex territory to :
the Lisle-Woodridge Fire Protection District :

JOINT PETITION TO ANNEX TERRITORIES

NOW COME the Petitioners, Board of Trustees of Community College District #502 (“College”) and the Glenfield Baptist Church (“Church”) (collectively hereinafter “Petitioners”), pursuant to 70 ILCS 705/3(b), and hereby petition the Board of Trustees of the Lisle-Woodridge Fire Protection District (hereinafter “District”) to annex to said Fire Protection District the following described property:

See attached Exhibit A

(hereinafter “the Properties”).

In support of their petition, Petitioners states as follows:

1. The foregoing described Properties are commonly known as the College of DuPage and is currently used as a community college campus and the Glenfield Baptist Church which is a religious institution.
2. The Properties are contiguous to the District’s current boundaries.
3. The Properties are situated in the Village of Glen Ellyn.
4. The Village of Glen Ellyn does not operate a fire department.
5. The Properties are not situated within the boundaries of any other fire protection district.

6. The Properties are in an area of completely contiguous territories situated entirely within DuPage County.

7. The Properties are so situated that the destruction by fire of the buildings and other property therein is hazardous to the lives and property of the public.

8. The Properties are so situated that the inclusion of the Properties within a fire protection district will advance the prevention and control of fire, and will conduce to the promotion and protection of the health, safety, welfare and convenience of the public.

9. The Properties are so situated that they do not divide any city, village or incorporated town.

10. The Properties are owned by the Petitioners.

11. Petitioners, Board of Trustees of Community College District #502 and the Glenfield Baptist Church as owners of the Properties, deems it to be in the best interest of the College, the Church and in the best interest of the public to annex the Property to the District, and therefore said Board desires that the Property become a part of the District.

12. Petitioners are willing that the Property assume a proportionate share of the bonded indebtedness of the District, which the District states is none, as required by law.

13. This Petition was authorized by resolution of the Board of Trustees adopted at its regular meeting on March 15, 2012 and the Church on March 11, 2012 based on the agreement by the District that the District would not charge the College or the Church any fees or other expenses as a result of and after being annexed into the District except for the alarm transmission fees if the College or Church select the District to transmit alarm signals. Furthermore, in the event that the College or Church would seek to de-annex from the District at some later date, the District agrees not to object to such de-annexation.

WHEREFORE, the Petitioners, Board of Trustees of Community College District #502 and Glenfield Baptist Church, hereby petition that the aforementioned Properties be annexed to and become a part of the Lisle-Woodridge Fire Protection District.

GLENFIELD BAPTIST CHURCH,
Petitioner

By:_____

BOARD OF TRUSTEES OF COMMUNITY
COLLEGE DISTRICT #502, Petitioner

By:_____

President

ATTEST:

Secretary

Exhibit A

**LEGAL DESCRIPTION
OF
COLLEGE OF DUPAGE**

THAT PART OF THE NORTHEAST QUARTER OF SECTION 27 AND PART OF THE NORTHWEST QUARTER OF SECTION 26, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID SECTION 26; THENCE NORTH 89°26'46" EAST ALONG THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 26, ALSO BEING THE SOUTH LINE OF RAINTREE APARTMENT ASSESSMENT PLAT PER DOCUMENT NUMBER R69-008068 AND THE SOUTH LINE OF GREENBRIAR PLACE CONDO'S (1ST AMEND.) PER DOCUMENT NUMBER R2002-336765, A DISTANCE OF 1,345.12 FEET TO A POINT ON THE WESTERLY LINE OF RAINTREE UNIT 3 PER DOCUMENT NUMBER R71-43671; THENCE SOUTH 00°06'09" EAST ALONG SAID WESTERLY LINE, A DISTANCE OF 327.89 FEET TO A POINT ON THE SOUTHERLY LINE OF SAID RAINTREE UNIT 3; THENCE SOUTH 85°10'51" EAST ALONG SAID SOUTHERLY LINE, A DISTANCE OF 467.66 FEET TO A POINT ON THE WESTERLY LINE OF MARTIN H. BRAUN'S ASSESSMENT PLAT PER DOCUMENT NUMBER R63-40803, ALSO BEING A POINT ON A NON-TANGENT CURVE; THENCE SOUTHERLY, ALONG SAID WESTERLY LINE, ALSO BEING A CURVE CONCAVE EASTERLY HAVING A RADIUS OF 372.00 FEET, AN ARC LENGTH OF 145.71 FEET, A CHORD BEARING OF SOUTH 10°36'55" WEST AND A CHORD LENGTH OF 144.78 FEET TO A POINT ON THE SOUTHERLY LINE OF SAID MARTIN H. BRAUN'S ASSESSMENT PLAT, ALSO BEING A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF FAWELL BOULEVARD DEDICATED PER DOCUMENT NUMBER R80-19903; THENCE NORTH 89°23'39" EAST, ALONG SAID NORTHERLY RIGHT OF WAY LINE, A DISTANCE OF 777.83 FEET TO A POINT ON THE EASTERLY LINE OF SAID MARTIN H. BRAUN'S ASSESSMENT PLAT, ALSO BEING A POINT ON THE WESTERLY RIGHT OF WAY LINE OF PARK BOULEVARD; THENCE NORTH 13°06'00" EAST ALONG THE EASTERLY LINE OF SAID MARTIN H. BRAUN'S ASSESSMENT PLAT AND THE WESTERLY RIGHT OF WAY LINE OF PARK BOULEVARD, A DISTANCE OF 71.24 FEET TO A POINT ON THE SOUTHERLY LINE OF PARCEL 1 IN SAID MARTIN H. BRAUN'S ASSESSMENT PLAT; THENCE SOUTH 85°10'51" EAST ALONG SAID SOUTHERLY LINE, A DISTANCE OF 50.53 FEET TO A POINT ON THE CENTER LINE OF PARK BOULEVARD (AS MONUMENTED); THENCE SOUTHWESTERLY ALONG SAID CENTERLINE FOR THE FOLLOWING 2 COURSES: 1) THENCE SOUTH 13°06'00" WEST, A DISTANCE OF 700.78 FEET; 2) THENCE SOUTH 14°36'25" WEST, A DISTANCE OF 1196.24 FEET TO A POINT ON THE NORTHERLY LINE OF THE FIRST ADDITION TO ASHLAND'S ARBORETUM ESTATES PER DOCUMENT NUMBER 752019, FORMERLY KNOWN AS THE "P. SCHULZ LINE"; THENCE SOUTH 89°08'23" WEST ALONG SAID NORTHERLY LINE, A DISTANCE OF 2,177.57 FEET TO A POINT ON THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 26; THENCE SOUTH 00°12'49" WEST ALONG SAID WEST LINE, ALSO BEING THE WESTERLY LINE OF SAID FIRST ADDITION TO ASHLAND'S ARBORETUM ESTATES, A DISTANCE OF 382.89 FEET TO THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 27, ALSO BEING A POINT ON THE NORTH LINE OF FOXCROFT UNIT 2 PER DOCUMENT NUMBER R68-13710; THENCE SOUTH 88°47'49" WEST ALONG THE SOUTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 27, A DISTANCE OF 1,313.96 FEET TO SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 27; THENCE NORTH 00°06'15" EAST

ALONG THE EAST LINE OF SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 27, A DISTANCE OF 330.09 FEET TO A POINT ON A LINE THAT IS 330.00 FEET NORTHERLY OF AND PARALLEL WITH THE SOUTH LINE OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 27; THENCE SOUTH 88°47'49" WEST ALONG SAID PARALLEL LINE, A DISTANCE OF 470.00 FEET; THENCE SOUTH 55°30'56" WEST, A DISTANCE OF 73.03 FEET TO A POINT ON A LINE THAT IS 530.00 FEET WESTERLY OF AND PARALLEL WITH THE EAST LINE OF SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 27; THENCE SOUTH 00°06'15" WEST ALONG SAID PARALLEL LINE, A DISTANCE OF 290.00 FEET TO A POINT ON THE SOUTH LINE OF THE SOUTHWEST QUARTER OF NORTHEAST QUARTER OF SAID SECTION 27, ALSO BEING A POINT ON THE NORTH LINE OF FOXCROFT UNIT 3 PER DOCUMENT NUMBER R68-20041; THENCE SOUTH 88°47'49" WEST ALONG THE SOUTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 27 AND THE NORTH LINE OF BRIARCLIFFE UNIT 1 PER DOCUMENT NUMBER R69-19634, A DISTANCE OF 783.82 FEET TO THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 27; THENCE NORTH 00°00'17" WEST ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 27 AND THE EAST LINE OF BRIARCLIFFE LAKES CONDOMINIUMS PER DOCUMENT NUMBER R77-021190, A DISTANCE OF 2,689.41 FEET TO A POINT ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 27, ALSO BEING A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF FAWELL BOULEVARD DEDICATED PER DOCUMENT NUMBER R80-19903; THENCE NORTH 89°01'54" EAST ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 27, A DISTANCE OF 2,637.93 FEET TO THE POINT OF BEGINNING;

EXCEPTING THEREFROM THOSE PARTS FALLING IN PARK BOULEVARD, FAWELL AVENUE (22ND STREET), AND LAMBERT ROAD.

P.I.Ns: 05-26-100-013
05-26-100-014
05-26-100-015
05-27-200-008
05-27-200-009
05-27-200-011
05-27-200-012

**LEGAL DESCRIPTION
OF
GLENFIELD BAPTIST CHURCH**

THAT PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 27, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 27; THENCE WEST ON THE SOUTH LINE THEREOF FOR A DISTANCE OF 530.00 FEET; THENCE NORTH PARALLEL TO THE EAST LINE THEREOF FOR A DISTANCE OF 290.00 FEET; THENCE NORTHEASTERLY FOR A DISTANCE OF 72.11 FEET TO A POINT 330.00 FEET NORTH AND 470.00 FEET WEST OF THE SOUTHEAST CORNER THEREOF (AS MEASURED ON PARALLEL LINES); THENCE EAST 470.00 FEET TO THE EAST LINE THEREOF; THENCE SOUTH 330.00 FEET TO THE POINT OF BEGINNING; (EXCEPTING THEREFROM A PARCEL DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, SAID POINT

BEING ALSO THE SOUTHWEST CORNER OF LAMBERT ROAD AS DEDICATED BY DOCUMENT NO. R80-19903; THENCE NORTH ALONG THE EAST LINE OF SAID SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, BEING ALSO ALONG THE WESTERLY LINE OF SAID LAMBERT ROAD, 330.00 FEET TO A POINT ON THE WESTERLY LINE OF SAID LAMBERT ROAD; THENCE SOUTH 88 DEGREES 30 MINUTES 52 SECONDS WEST 29.97 FEET TO A POINT ON THE WESTERLY LINE: OF SAID LAMBERT ROAD AS DEDICATED BY DOCUMENT R80-19903; THENCE SOUTH ALONG SAID WESTERLY LINE EXTENDED SOUTHERLY FOR 330.00 FEET TO A POINT ON THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHEAST QUARTER LYING 29.53 FEET WEST OF THE POINT OF BEGINNING; THENCE EAST ALONG SAID SOUTH LINE 29.53 FEET TO THE POINT OF BEGINNING) IN DU PAGE COUNTY, ILLINOIS

P.I.N.: 05-27-200-010

11. ANNOUNCEMENTS

A. Communications

B. Calendar Dates

On-Campus Events

- **Thursday, April 19, Organizational Board Meeting; SSC-2200; 7:00 p.m.**

Off-Campus Events

12. ADJOURN