



COLLEGE OF DuPAGE

Regular Board of Trustees Meeting

Monday, June 18, 2012

**COLLEGE OF DuPAGE
PUBLIC HEARING ON THE FY2013 BUDGET**

At this time, the Board of Trustees will hold its annual Public Hearing on the Budget. Senior Vice President, Administration / Treasurer Tom Glaser, and Assistant Vice President and Controller Lynn Sapyta, will report on the Budget highlights for FY2013.

Regular Board Meeting Agenda
June 18, 2012

- 1. Call to Order**
- 2. Roll Call**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Approval of Regular Board Meeting Agenda.

2. PURPOSE

At this time, the Board may approve tonight's Agenda.


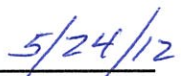
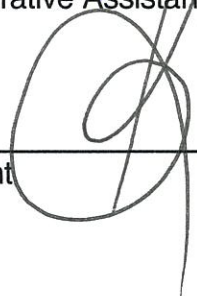

3. RECOMMENDATION

It is recommended that the Board of Trustees approve tonight's Special Board Meeting Agenda.

SIGNATURE PAGE FOR APPROVAL OF BOARD MEETING AGENDA

ITEM(S) ON REQUEST

That the Board of Trustees approves the June 18, 2012 Regular Board Meeting Agenda.

	
_____ Administrative Assistant, Office of the President	_____ Date
	
_____ President	_____ Date





**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS**

MONDAY, JUNE 18, 2012
SSC-2200

REGULAR BOARD MEETING AGENDA

6:45 p.m. – PUBLIC HEARING ON THE FY2013 BUDGET – SSC-2200

7:00 p.m. – REGULAR MEETING OF THE BOARD OF TRUSTEES – SSC-2200

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **PRESENTATIONS**
 4. A. Campus Maintenance Center Update
 - David Giuffre, COD Sr. Project Manager
 4. B. IEMA Award Presentation to College of DuPage
 - Joe Cassidy, Dean, Continuing Ed./Extended Learning
5. **STUDENT TRUSTEE'S REPORT**
6. **PRESIDENT'S REPORT**
7. **COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES**
8. **COMMENTS FROM CITIZENS**
 8. A. District No. 502 Citizens
 8. B. Citizens-at-Large
9. **CONSENT AGENDA**** (Roll Call Vote)
 9. A. **For Information: Standard Items**
 9. A. 1) Gifts and Grants Report
 9. A. 2) Governmental Consortium/Cooperative Purchases Report

- 9. A. 3) **Financial Statements**
 - a) **Schedule of Investments**
 - b) **Operating Funds – Budget and Expenditures**
- 9. B. **For Approval: Standard items**
 - 9. B. 1) **Minutes**
 - a) **5/10/12 Closed Session Minutes – Confidential for Board Only**
 - b) **5/10/12 Special Board Meeting**
 - 9. B. 2) **Financial Reports**
 - a) **Treasurer’s Report**
 - b) **Payroll and Accounts Payable Report**
 - 9. B. 3) **Bid Items**
 - a) **Athletic Training Service Contract Extension**
 - b) **Trend Micro Software**
 - c) **Seaton Computing Center (SCC) Renovation Bid Package 1**
 - d) **Physical Education (PE) Building Addition and Renovation Bid Package 1**
 - e) **Custodial Supplies**
 - f) **Student Resource Center (SRC), Library & Academic Computing Center (ACC) Moving Services**
 - 9. B. 4) **Requests for Proposals**
None.
 - 9. B. 5) **Purchase Orders**
 - a) **Maintenance Contract Renewals**
 - b) **Testing Center Forms**
 - c) **Testing License**
 - d) **Perceptive Software – ImageNow Enterprise Content Management System**
 - 9. B. 6) **Personnel Actions**
 - a) **Ratification of Administrator Appointments**
 - b) **Ratification of Faculty Appointments**
 - c) **Ratification of Classified Appointments**
 - d) **Ratification of Managerial Promotions / Transfers**
 - e) **Ratification of Classified Promotions / Transfers**
 - f) **Ratification of Faculty Resignations / Terminations**
 - g) **Ratification of Managerial Resignations / Terminations**
 - h) **Ratification of Classified Resignations / Terminations**
 - i) **Ratification of Faculty Retirements**
 - j) **Ratification of Managerial Retirements**
 - k) **Ratification of Classified Retirements**
 - l) **Ratification of Operating Engineers Retirements**
 - 9. B. 7) **Addendum to the Joint Educational Agreement between William Rainey Harper College and College of DuPage**

9. C. **For Approval: Construction-Related Items**

9. C. 1) **Ratification of Construction Change Orders**

- Referendum-Related Projects
- Capital Budget Projects

9. C. 2) **Approval of Construction Change Orders**

- Referendum-Related Projects
- Capital Budget Projects – None

10. **NEW BUSINESS**

10. A. **For Information**

- 1) **Board Policies 20-35 and 20-40 Consolidation**
- 2) **Board Policy 20-41 Code of Academic Conduct**
- 3) **Reverse Auction Competitive Bidding Process**

10. B. **For Approval**

- 1) **Adoption of FY2013 Budget**
- 2) **Illinois Prevailing Wage Act Resolution**
- 3) **Approval for a new AAS Degree Program in Biomedical Engineering Technology**
- 4) **Approval of Strategic Long Range Plan (SLRP) for College of DuPage**
- 5) **Approval of Board Policy 15-201, General Employment Classifications (non-faculty)**
- 6) **Approval of College of DuPage Faculty Association (CODFA) Contract**
- 7) **RAMP Document**
- 8) **Foundation Fund Agreement - Cleve Carney Art Space**
- 9) **Intergovernmental Agreement – Emergency Dispatch System**

11. **ANNOUNCEMENTS BY BOARD CHAIRMAN**

11. A. **Communications**

11. B. **Calendar Dates**

On-Campus Events (Note: * = Required Board Event)

- ***Thursday, July 19 – Regular Board Meeting – SSC-2200 – 7:00 p.m.**

Off-Campus Events

12. **ADJOURN**

FUTURE MEETING

Thursday, July 19, 2012

7:00 p.m. – Regular Board Meeting – SSC-2200

** Certain recurring recommendations may be included in the Consent Agenda at the discretion of the President. At the request of a Trustee or the President, an item may be removed from the Consent Agenda for separate discussion or approval.

4. PRESENTATIONS

- A. Campus Maintenance Center Update**
 - **David Giuffre, COD Sr. Project Manager**

- B. IEMA Award Presentation to College of DuPage**
 - **Joe Cassidy, Dean**
Continuing Ed./Extended Learning

5. STUDENT TRUSTEE'S REPORT

6. PRESIDENT'S REPORT

- 7. Comments from College of DuPage Employees**

- 8. Comments from Citizens**
 - A. District No. 502 Citizens**
 - B. Citizens-at-Large**

9. CONSENT AGENDA

A. For INFORMATION: Standard Items

- 1) Gifts and Grants Report**
- 2) Governmental Consortium /
Cooperative Purchases Report**
- 3) Financial Statements**

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD INFORMATION

1. **SUBJECT**

Gifts and Grants Status Report.

2. **REASON FOR CONSIDERATION**

The Board is provided with a monthly update of gifts and grants.

3. **BACKGROUND INFORMATION**

The attachments report the status of cash donations and in-kind gifts to the Foundation and the current status of operational public and private grants to the College.

College of DuPage Foundation
Monthly Gift Summary
Apr 21 - May 29, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Other	Total
Athletic Fund	2	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
Carol Stream Community College Scholarship	1	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00
Certificate of GED Scholarship	1	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00
Cleve Carney Art Space Endowment Fund	3	\$375.00	\$250.00	\$0.00	\$0.00	\$625.00
College of DuPage Faculty Association Scholarship	7	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Community Farm Fund	1	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
Community Promise Scholarship Fund	4	\$45.00	\$0.00	\$0.00	\$0.00	\$45.00
Community Relations Fund	2	\$45.00	\$0.00	\$0.00	\$0.00	\$45.00
Culinary & Hospitality Center	2	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
Donald Carter Memorial Scholarship	2	\$106.00	\$0.00	\$0.00	\$0.00	\$106.00
Early Childhood Education	2	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
Ellen Johnson Memorial Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
General Fund	23	\$12,877.16	\$0.00	\$0.00	\$0.00	\$12,877.16
General Scholarship Fund	41	\$823.00	\$0.00	\$0.00	\$0.00	\$823.00
Glen Ellyn Infant Welfare Scholarship	1	\$0.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00
Golf 2012	4	\$3,500.00	\$25,000.00	\$0.00	\$0.00	\$28,500.00
Greg Joos Memorial Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
Healthcare Initiative Scholarship	1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Homeland Security Programs	2	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
Horticulture Student Competition	10	\$1,632.45	\$0.00	\$0.00	\$0.00	\$1,632.45
International Education Development Fund	1	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Kathy Marszalek Memorial Scholarship	2	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Kiwanis/Central DuPage County	1	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00
Lithography Club of Chicago	1	\$2,750.00	\$0.00	\$0.00	\$0.00	\$2,750.00
Louis J. Mannion Scholarship	2	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
MAC Annual Fund	11	\$1,890.00	\$505.00	\$0.00	\$0.00	\$2,395.00
New Philharmonic/DuPage Opera Theatre	3	\$2,100.00	\$0.00	\$0.00	\$0.00	\$2,100.00
Rotary - Naperville Rotary Charities Scholarship Fund	1	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Study Abroad Scholarship Fund	4	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00
Tuition Relief Fund	2	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
Visiting Chefs Series (formerly Unique Pairings)	19	\$36,500.00	\$4,000.00	\$0.00	\$0.00	\$40,500.00
WDCB Public Radio Future Fund	15	\$1,177.50	\$250.00	\$0.00	\$0.00	\$1,427.50
Grand Totals:		\$83,566.11	\$72,005.00	\$0.00	\$0.00	\$155,571.11

175 Gift(s) listed
no new planned gifts

College of DuPage Foundation
Fiscal Year 2012 Gift Summary Report
Year-to-Date as of May 29, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Other	Total
A. Zarcone Memorial Scholarship	4	\$230.00	\$0.00	\$0.00	\$0.00	\$230.00
A.R.C. Memorial Scholarship	2	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
American Meteorological Society-COD	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Assurance Golden Jubilee Endowment	1	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
Athletic Fund	20	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
August Zarcone Endowment	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Automotive Service Technology Program	3	\$0.00	\$0.00	\$14,705.00	\$0.00	\$14,705.00
Belushi Artist-In-Residence Fund	1	\$2,324.16	\$0.00	\$0.00	\$0.00	\$2,324.16
Buffalo Theatre Ensemble	23	\$3,255.00	\$0.00	\$0.00	\$0.00	\$3,255.00
Carol Stream Community College Scholarship	5	\$530.00	\$0.00	\$0.00	\$0.00	\$530.00
Carter Carroll Excellence in History Award	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Catherine M. Brod Endowed Scholarship for Speech and TI	1	\$0.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00
CDW Women in Technology Scholarship Fund	2	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00
Certificate of GED Scholarship	2	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Christopher & Karen Thielman Culinary & Hospitality Schol	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Christopher & Karen Thielman International Field Studies S	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Cleve Carney Art Gallery	1	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00
Cleve Carney Art Space Endowment Fund	3	\$375.00	\$250.00	\$0.00	\$0.00	\$625.00
College of DuPage Faculty Association Scholarship	65	\$1,665.00	\$0.00	\$0.00	\$0.00	\$1,665.00
Community Farm Fund	16	\$1,056.25	\$0.00	\$0.00	\$0.00	\$1,056.25
Community Promise Scholarship Fund	32	\$1,076.66	\$0.00	\$0.00	\$0.00	\$1,076.66
Community Relations Fund	39	\$3,320.60	\$0.00	\$11,860.04	\$0.00	\$15,180.64
Culinary & Hospitality Center	46	\$22,959.17	\$2,800.00	\$0.00	\$0.00	\$25,759.17
Culinary Student Scholarship (Teen Culinary Challenge)	1	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
DiabeticLifestyles.com Scholarship Fund	2	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Donald Carter Memorial Scholarship	20	\$1,007.00	\$0.00	\$0.00	\$0.00	\$1,007.00
DuPage Chapter Mothers and More Fund	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Early Childhood Education	23	\$275.00	\$0.00	\$0.00	\$0.00	\$275.00
Eileen Ward Scholarship Fund	6	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00
Elizabeth Geyer Scholarship	2	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$8,000.00
Ellen Johnson Memorial Scholarship	3	\$4,100.00	\$0.00	\$0.00	\$0.00	\$4,100.00
Elmhurst Rotary Club Vocational/Technical Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Fashion Group International of Chicago Scholarship Fund	1	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Fine Arts Program	6	\$2,350.00	\$0.00	\$10,771.45	\$0.00	\$13,121.45
Flexible Steel Lacing Scholarship	1	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00
Floral Design Memorial Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
General Fund	290	\$56,657.66	\$0.00	\$2,000.00	\$0.00	\$58,657.66
General Scholarship Fund	398	\$12,626.00	\$0.00	\$0.00	\$0.00	\$12,626.00
George Macht Endowed Scholarship Fund	2	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00

College of DuPage Foundation
Fiscal Year 2012 Gift Summary Report
Year-to-Date as of May 29, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Other	Total
George Macht Endowment	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Glen Ellyn Infant Welfare Scholarship	1	\$0.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00
Golf 2012	9	\$5,050.00	\$30,000.00	\$0.00	\$0.00	\$35,050.00
Golf 2013	2	\$0.00	\$5,000.00	\$39.60	\$0.00	\$5,039.60
Golf Day 2011	281	\$106,001.00	\$132.00	\$13,660.98	\$0.00	\$119,793.98
Greg Joos Memorial Scholarship	5	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
Hawthorn Garden Club Scholarship Fund	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Healthcare Initiative Scholarship	2	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00
Healthcare Instructional Support	5	\$100,050.00	\$0.00	\$5,630.00	\$0.00	\$105,680.00
Homeland Security Programs	57	\$15,589.00	\$666.67	\$262,105.00	\$0.00	\$278,360.67
Horticulture Program	1	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
Horticulture Student Competition	35	\$4,107.52	\$0.00	\$0.00	\$0.00	\$4,107.52
Hospitality Administration Program	2	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00
Howard K. Canaday Music Scholarship	2	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
HVAC	1	\$2,550.00	\$0.00	\$0.00	\$0.00	\$2,550.00
International Education Development Fund	3	\$85.00	\$0.00	\$0.00	\$0.00	\$85.00
Jesse J. Lopez Give a Kid a Second Chance Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Jill Johnson Hall Memorial Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Julie Svec Memorial Scholarship Fund	1	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Kathy Marszalek Memorial Scholarship	2	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Kiwanis/Central DuPage County	1	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00
Latino Ethnic Awareness Association (LEAA)	38	\$1,970.00	\$0.00	\$7,655.23	\$0.00	\$9,625.23
Lecture Series	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Library Development Fund	1	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
Lithography Club of Chicago	1	\$2,750.00	\$0.00	\$0.00	\$0.00	\$2,750.00
Louis J. Mannion Scholarship	24	\$407.00	\$0.00	\$0.00	\$0.00	\$407.00
MAC Annual Fund	162	\$35,492.00	\$505.00	\$7,842.00	\$0.00	\$43,839.00
Mary Mack Scholarship	20	\$1,906.00	\$25.00	\$0.00	\$0.00	\$1,931.00
Morrissey Dental Hygiene Scholarship	1	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Murphy Presidential Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
New Philharmonic/DuPage Opera Theatre	41	\$9,405.00	\$0.00	\$0.00	\$0.00	\$9,405.00
Older Adult Institute Fund	2	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
Power Construction Scholarship	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Praxair Welding Scholarship	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Road Builder Charities Scholarship	2	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Rotary - Naperville Rotary Charities Scholarship Fund	1	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00
S.C. Reed Scholarship	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Second Year Nursing Scholarship	1	\$33.00	\$0.00	\$0.00	\$0.00	\$33.00
Shirley A. Benson Nursing Endowment	1	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00

College of DuPage Foundation
Fiscal Year 2012 Gift Summary Report
Year-to-Date as of May 29, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Other	Total
Shirley A. Benson Nursing Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Short Term Purpose	5	\$755.00	\$0.00	\$50,700.00	\$0.00	\$51,455.00
Study Abroad Scholarship Fund	47	\$815.00	\$0.00	\$0.00	\$0.00	\$815.00
Tom Galloway Scholarship	2	\$1,509.10	\$0.00	\$0.00	\$0.00	\$1,509.10
Tuition Relief Fund	5	\$801.00	\$0.00	\$0.00	\$0.00	\$801.00
Veterans Textbook Scholarship	8	\$1,320.00	\$0.00	\$0.00	\$0.00	\$1,320.00
Visiting Chefs Series (formerly Unique Pairings)	27	\$42,500.00	\$17,500.00	\$0.00	\$0.00	\$60,000.00
WDCB Public Radio Future Fund	87	\$16,214.20	\$1,783.68	\$0.00	\$0.00	\$17,997.88
Weiseman New Works Fund	1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Westlake Student Productions	1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Wilbur Walker Dodge Memorial Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Grand Totals:		\$696,767.32	\$129,662.35	\$388,469.30	\$25,000.00	\$1,239,898.97

1,928 Gift(s) listed

11 planned gifts

**College of DuPage
FY12 Grants Report
July 1, 2011 - May 29, 2012**

Note: New Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
COMPETITIVE GRANTS								
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Small Business Development Center/International Trade Center (SBDC/ITC)	Business & Technology	David Gay Rita Haake Luanne Mayorga	Federal	\$87,500	1/1/12	12/31/12	To support COD Center for Entrepreneurship Small Business Development Center (SBDC), Procurement Technical Assistance Center (PTAC), and International Trade Center (ITC).
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Small Business Development Center/International Trade Center (SBDC/ITC)	Business & Technology	David Gay Rita Haake Luanne Mayorga	State	\$87,500	1/1/12	12/31/12	To support COD Center for Entrepreneurship Small Business Development Center (SBDC), Procurement Technical Assistance Center (PTAC), and International Trade Center (ITC).
IBM Corporation	FY12 Corporate Citizenship & Corporate Affairs Grant	Marketing & Communications	Ken Scott	Private	\$1,000	12/19/11	6/30/12	General operating support.
Illinois Arts Council	FY12 Partner In Excellence (McAninch Arts Center)	Liberal Arts	Stephen Cummins Roland Raffel	State	\$24,300	9/15/11	8/31/12	General operating support for the 2011-2012 season.
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Small Business Development Center/International Trade Center (SBDC/ITC)	Business & Technology	David Gay Rita Haake Luanne Mayorga	Federal/ State	\$10,000	1/1/11	12/31/11	To support COD Center for Entrepreneurship Small Business Development Center (SBDC), Procurement Technical Assistance Center (PTAC), and International Trade Center (ITC).
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Procurement Technical Assistance Center (PTAC) (1st Half)	Business & Technology	Rita Haake	Federal/ State	\$51,000	7/1/11	6/30/12	To support operations of the COD Center for Entrepreneurship Procurement Technical Assistance Center (PTAC).
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Procurement Technical Assistance Center (PTAC) (2nd Half)	Business & Technology	Rita Haake	Federal/ State	\$51,000	7/1/11	6/30/12	To support operations of the COD Center for Entrepreneurship Procurement Technical Assistance Center (PTAC).
Illinois State Library/Literacy Office	FY12 Adult Volunteer Literacy: People Educating People (PEP)	Continuing Education	Joseph Cassidy Dan Deasy	State	\$41,000	7/1/11	6/30/12	Community volunteers will give individualized instruction and provide tutoring for ABE, GED, ESL classes.
Illinois State Library/Literacy Office	FY12 Family Literacy: West Chicago	Continuing Education	Joseph Cassidy Dan Deasy	State	\$29,750	7/1/11	6/30/12	Support the <i>Leer es Poder</i> (Reading is Power) family literacy program.

**College of DuPage
FY12 Grants Report
July 1, 2011 - May 29, 2012**

Note: New Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
The DuPage Community Foundation	FY12 SchoolStage	Liberal Arts	Stephen Cummins Janey Sarther	Private	\$15,000	12/7/11	11/1/12	To support the MAC SchoolStage Series, a collection of curriculum-based performances targeted to students pre-kindergarten through 8th grade; submitted through the College of DuPage Foundation.
Tooling & Manufacturing Association Education Foundation	Machinery & Equipment Purchase Grant	Business & Technology	James Filipek	Private	\$15,999	7/1/11	6/30/12	To support a portion of the cost to purchase five Bridgeport vertical milling machines that will be used in basic and advanced machine shop classes for the Manufacturing Technology program.
COMPETITIVE GRANTS (Includes grants from State, Federal and Private Agencies where the proposal was in competition with other proposals and awards were made to a select number of institutions based on the merits of the project and proposal.)								
					\$414,049			
AGENCY-ALLOCATED GRANTS								
Illinois Arts Council	FY12 WDCB-FM Public Radio and Television Operating Grant	Marketing & Communications	Scott Wager	State	\$20,425	5/7/12	8/31/12	General operating support.
Illinois Emergency Management Agency	Public Assistance Grant	Police Department	Ray Snisko	Federal/ State	\$ 29,219.08	3/17/11	6/30/12	To provide financial assistance to recover from major disasters or emergencies declared by the President. Used for the snow removal, emergency assistance, RAVE alert system, and replacement and installation of the damaged wind turbine in the snow storm of 2011.
Illinois Arts Council	FY12 WDCB-FM Public Radio and Television Basic Grant	Information Technology	Scott Wager	State	\$12,387	11/1/11	8/31/12	General operating support.
Illinois Community College Board	FY12 Adult Education and Family Literacy	Continuing Education	Joseph Cassidy	Federal/ State	\$1,821,534	7/1/11	6/30/12	To support FY12 Adult Education and Family Literacy programming.
Illinois Community College Board	FY12 Career & Technical Education Innovation Grant	Academic Affairs	Mary Klinefelter	Federal/ State	\$32,006	7/1/11	6/30/12	To purchase instructional equipment, materials and supplies to provide course offerings in medical terminology, medical instrumentation, and information technology at the Regional Centers.
Illinois Community College Board	FY12 Program Improvement Grant	Academic Affairs	Glenda Gallisath	Federal/ State	\$77,094	7/1/11	6/30/12	To purchase a vehicle for the Automotive Technology program, a 3-D printer for the Graphic Design program, an ambulance hydraulic lift for Fire Science and a BiPAP ventilator for Respiratory Care.

**College of DuPage
FY12 Grants Report
July 1, 2011 - May 29, 2012**

Note: New Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
Illinois Community College Board	FY12 Workforce Development Grant: Business and Industry Services Component	Business & Technology	David Gay Rita Haake Luanne Mayorga	State	\$165,098	7/1/11	6/30/12	To support COD Center for Entrepreneurship Small Business Development Center (SBDC), Procurement Technical Assistance Center (PTAC), and International Trade Center (ITC).
Illinois Community College Board	FY12 Career & Technical Education Program Postsecondary Perkins Grant	Academic Affairs	Glenda Gallisath	Federal/ State	\$583,410	7/1/11	6/30/12	For CTE programs and activities, equipment acquisition, faculty and staff development, and education and industry collaborations that will support student opportunities to enhance academic success, build technical skills, and prepare for future careers.
Jack H. Marston II Melanoma Fund (Jack's Fund)	FY12 Early Childhood Education Center Sun Shades Grant	Continuing Education	Joseph Cassidy Marsha Pobst	Private	\$10,060	7/1/11	6/30/13	For the purchase of shade structures on the pre-kindergarten and toddler playgrounds as well as educational materials that teach about sun safety.
AGENCY-ALLOCATED GRANTS (Includes grants where it was necessary to develop a concept or project and follow comprehensive guidelines for proposal submission in order to receive allocated funds. Adherence to reporting requirements and ability to measure successful program outcomes determines the level of the award.)					\$2,751,233			
SUBCONTRACTOR / PARTNER in GRANT								
US Department of State Community College Initiative Program	Community College Consortium with Northern Virginia Community College	Academic Affairs	Sue Kerby	Federal	\$102,250	5/16/12	12/31/14	Partnership with Northern Virginia Community College to provide an academic year of study for approximately 12 underserved and non-elite students from developing countries. The students will participate in programs from one of the following fields: Agriculture, Applied Engineering, Business Management & Administration, Health Professions, Information Technology, Media, Tourism, and Hospitality Management.
IL Department of Human Services and IL Coalition for Immigrant and Refugee Rights	Illinois Refugee and Immigrant Citizenship Initiative (IRICI) with West Suburban Citizenship Coalition	Continuing Education	Dan Deasy	State	\$15,695	7/1/11	6/30/12	Partnership with World Relief DuPage, West Chicago High School District 94 and Exodus World Services to offer citizenship preparation classes, tutoring, legal assistance and application services to DuPage County permanent residents.
SUBCONTRACTOR / PARTNER in GRANT					\$117,945			
FY12 Total All Grants: as of May 29, 2012					\$3,283,227			

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Consortium/Cooperative Agreement

2. REASON FOR CONSIDERATION

These governmental contracts, cooperative/consortium agreements meet the competitive bidding requirements of Illinois law.

3. PURCHASES FOR JUNE 2012

Two Ford 2012 Cargo Vans from
Morrow Brothers Ford for \$39,500.00

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD INFORMATION

1. SUBJECT

Financial Statements.

2. REASON FOR CONSIDERATION

For monthly Board information.

3. BACKGROUND INFORMATION

- a) Schedule of Investments - This report is presented to the Board for information each month. It lists the Schedule of Investments for each of the College's Funds. The report details the purchase and maturity dates and interest rate earned.
- b) Operating Funds - Budget and Expenditures - This report is presented to the Board for information each month. It lists the budget-to-actual results for the current fiscal year for the Operating Funds.

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
May 31, 2012**

FINANCIAL INSTITUTION	DATE PURCHASED	DATE OF MATURITY	INTEREST RATE %	PRINCIPAL
OPERATING INVESTMENTS:				
EDUCATIONAL FUND				
US Bank - IL FUNDS	N/A	N/A	0.10	\$ 2,188,290
Wheaton Bank & Trust NOW Acct	N/A	N/A	0.15	14,101,049
PFM Liquidity Acct	N/A	N/A	0.15	17,838,206
Sovereign Bank CD	2/1/2012	8/1/2012	0.30	249,000
Mizuho Corp Bank	2/29/2012	8/29/2012	0.25	249,000
Bank of China CD	1/11/2012	1/11/2013	0.55	249,000
State Bank of India CD	1/27/2012	1/25/2013	0.50	249,000
First Bank of Puerto Rico	2/8/2012	5/8/2013	0.55	249,000
Chase High Yield Saving	N/A	N/A	0.30	29,230,780
Northern Trust Short Ultra Bond	N/A	N/A		5,055,474
Global Gov't Securities	10/17/11	10/17/14	0.70	30,000,000
				<u>99,658,799</u>
OPERATIONS AND MAINTENANCE FUND				
US Bank - IL FUNDS	N/A	N/A	0.10	128,878
				<u>128,878</u>
DEBT SERVICE FUND				
PMA Citibank	N/A	N/A	0.11	905,723
				<u>905,723</u>
WORKING CASH FUND				
PFM Investments	N/A	N/A		7,956,759
PFM Fair Market Value Adjustment	N/A	N/A		(16,959)
PFM IIIT	N/A	N/A		36,844
				<u>7,976,644</u>
SUB-TOTAL OPERATING INVESTMENTS				<u>108,670,044</u>
CONSTRUCTION INVESTMENTS:				
SERIES 2011A Bonds				
Chase High Yield Saving	N/A	N/A	0.30	30,044,086
Managed Portfolio - 5/3 Bank	N/A	N/A		20,000,000
PMA Citibank Savings	N/A	N/A	0.11	23,333,040
				<u>73,377,126</u>
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND				
PFM Investments	N/A	N/A		17,477,245
PFM Fair Market Value Adjustment	N/A	N/A		(39,577)
PFM IIIT	N/A	N/A		85,970
				<u>17,523,638</u>
SUB-TOTAL CONSTRUCTION INVESTMENTS				<u>90,900,764</u>
GRAND TOTAL ALL INVESTMENTS				<u><u>\$ 199,570,808</u></u>

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
May 31, 2012**

	OUTSTANDING INVESTMENTS PRINCIPAL	FY2012 INTEREST BUDGET	BUDGETED PLANNED TO DATE	INTEREST EARNED TO DATE
EDUCATIONAL FUND	\$ 99,658,799	\$ 150,000	\$ 140,015	\$ 179,898
OPERATIONS AND MAINTENANCE FUND	128,878	35,000	32,894	48,977
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND	90,900,764	262,500	231,087	321,771
DEBT SERVICE FUND	905,723	262,500	242,346	49,341
AUXILIARY FUND	-	-	-	20,000
WORKING CASH FUND	7,976,644	40,000	37,772	40,360
	<u>\$ 199,570,808</u>	<u>\$ 750,000</u>	<u>\$ 684,114</u>	<u>\$ 660,347</u>

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
CONSTRUCTION BONDS
May 31, 2012**

College of DuPage - 2011A Building Bonds

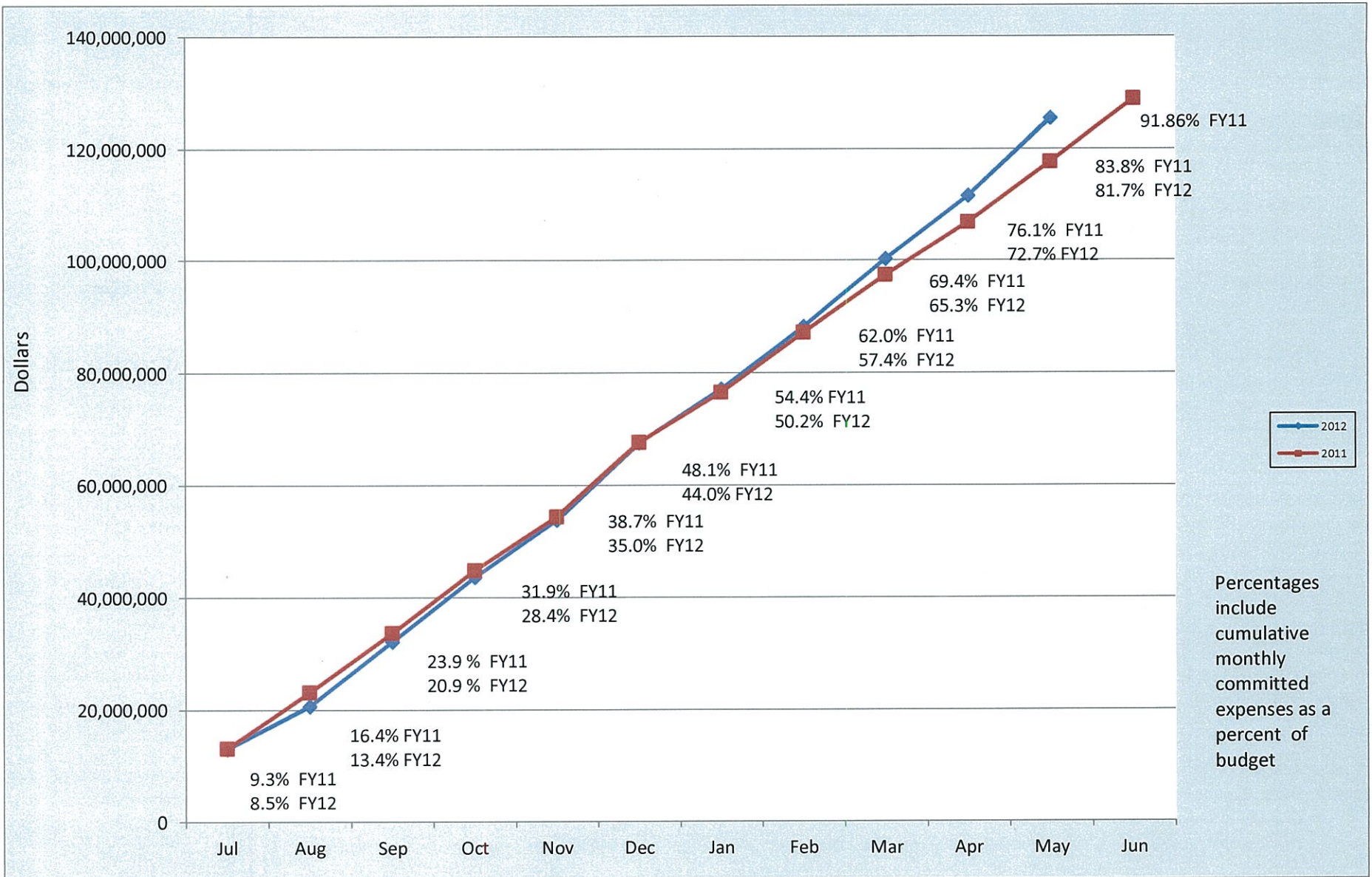
Date of Issue		8/10/2011
Original Bond Proceeds	\$	90,114,979
Original Expense Budget	\$	90,120,954
Expenses to Date	\$	16,833,861
Future Funds Available	\$	73,377,126

COLLEGE OF DUPAGE
FISCAL YEAR 2012 BUDGET AND EXPENDITURES
May 31, 2012
As of May 31, 2012 24 of 26 Payrolls have occurred = 92.31%

DIVISION	CURRENT ANNUAL BUDGET	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	TOTAL COMMITTED	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
EDUCATION FUND						
President	\$ 1,066,260	\$ 836,339	\$ 3,900	\$ 840,239	\$ 226,021	78.80%
Govern. Relations/Board of Trustees	549,355	388,529	14,461	402,990	146,365	73.36%
Academic Affairs						
Academic Affairs Administration	5,315,796	3,872,334	84,302	3,956,636	1,359,160	74.43%
Business & Technology	14,777,197	14,126,632	95,775	14,222,407	554,790	96.25%
Health & Social Sciences	30,510,958	27,245,772	139,143	27,384,915	3,126,043	89.75%
Liberal Arts	21,702,464	18,826,415	43,437	18,869,852	2,832,612	86.95%
Library	7,434,035	6,761,604	34,698	6,796,302	637,733	91.42%
Continuing Education	2,256,444	2,204,994	15,961	2,220,955	35,489	98.43%
Student Services	6,978,016	5,653,809	66,849	5,720,658	1,257,358	81.98%
Information Technology	14,761,835	11,859,084	383,335	12,242,419	2,519,416	82.93%
Plan & Inst Effectiveness	962,030	826,648	16,268	842,916	119,114	87.62%
Development & Foundation	1,187,309	1,049,916	8,378	1,058,294	129,015	89.13%
Enrollment Management	5,153,725	3,740,682	29,466	3,770,148	1,383,577	73.15%
Total Academic Affairs	111,039,809	96,167,890	917,612	97,085,502	13,954,307	87.43%
Administrative Affairs						
Administrative Affairs Admin.	767,136	389,989	2,143	392,132	375,004	51.12%
Business Affairs	2,103,083	1,474,056	143,230	1,617,286	485,797	76.90%
Police Department	2,192,277	1,738,712	134,479	1,873,191	319,086	85.44%
Finance Office	3,972,456	3,003,942	100,335	3,104,277	868,179	78.15%
Facilities/Plant Administration	4,014,955	3,448,624	186,866	3,635,490	379,465	90.55%
Risk Management	357,682	189,358	11,732	201,090	156,592	56.22%
General Institutional	21,083,828	11,135,529	85,075	11,220,604	9,863,224	53.22%
Total Administrative Affairs	34,491,417	21,380,210	663,860	22,044,070	12,447,347	63.91%
Human Resources	2,545,389	1,951,608	8,604	1,960,212	585,177	77.01%
External Relations	3,718,337	2,843,684	210,610	3,054,294	664,043	82.14%
Total Education Fund:	\$ 153,410,567	\$ 123,568,260	\$ 1,819,047	\$ 125,387,307	\$ 28,023,260	81.73%
OPERATIONS & MAINTENANCE FUND						
Administrative Affairs	\$ 13,684,470	\$ 9,014,284	\$ 1,779,447	\$ 10,793,731	\$ 2,890,739	78.88%
Information Technology	748,541	496,011	97,917	593,928	154,613	79.34%
Total Operations & Maintenance Fund:	\$ 14,433,011	\$ 9,510,295	\$ 1,877,364	\$ 11,387,659	\$ 3,045,352	78.90%
Total General Funds	\$ 167,843,578	\$ 133,078,555	\$ 3,696,411	\$ 136,774,966	\$ 31,068,612	81.49%

College of DuPage

FY 2011 & FY 2012 Education Fund Committed Expenditures



9. CONSENT AGENDA

B. For APPROVAL: Standard Items

- 1) Minutes**
- 2) Financial Reports**
- 3) Bids**
- 4) Requests for Proposals (RFP) - None**
- 5) Purchase Orders (PO)**
- 6) Personnel Actions**
- 7) Addendum to the Joint Educational Agreement between William Rainey Harper College and College of DuPage**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT
Approval of Board Meeting Minutes.

2. REASON FOR CONSIDERATION
The minutes of all Board of Trustees Meetings of Community College District 502 must be approved by the Trustees at a public Board Meeting.

3. BACKGROUND INFORMATION
Minutes are normally approved the month following the meeting dates.


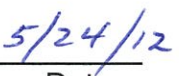
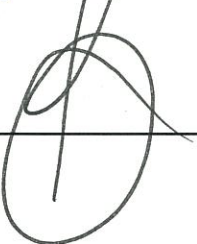

4. RECOMMENDATION
That the Board of Trustees approves the following Board Meeting Minutes:
 - a) 5/10/12 Special Board Meeting - Closed Session
 - b) 5/10/12 Special Board Meeting

SIGNATURE PAGE FOR APPROVAL OF BOARD MEETING MINUTES

ITEM(S) ON REQUEST

That the Board of Trustees approves the following Board Meeting Minutes:

- a) 5/10/12 Special Board Meeting – Closed Session
- b) 5/10/12 Special Board Meeting

	
_____ Administrative Assistant, Office of the President	_____ Date
	
_____ President	_____ Date



5/10/12 Closed Session Minutes

CONFIDENTIAL

FOR BOARD ONLY



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS**

**MINUTES
THURSDAY, MAY 10, 2012
HELD ON CAMPUS IN SRC-2800, GLEN ELLYN, IL**

CALL TO ORDER

At 6:57 p.m., the Regular Meeting of the Board of Trustees was called to order by Chairman Carlin.

ROLL CALL

Present: Student Trustee Olivia Martin, Trustees Erin Birt (attending via telephone), Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda, Joseph Wozniak, David Carlin.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., staff members, representatives of the press and visitors. (Minutes prepared by Carol Blotteaux, Administrative Assistant, Office of the President.)

APPROVAL OF AGENDA

Chairman Carlin called for a motion to approve tonight's Agenda. Trustee O'Donnell moved, Trustee Savage seconded the motion. On voice vote, the Board of Trustees approved the Agenda for the Special Board Meeting of May 10, 2012. The motion carried unanimously.

- Dr. Joe Collins introduced the winners of the Paul Simon Essay Contest. Each year, the Illinois Community College Trustees Association (ICCTA) invites enrolled students to write an essay describing how attending a community college has changed their lives. He recognized first prize winner, Alysa Jiskra; second prize winner, Charlyne Singson; and, third prize winner, Brian Peterson and gave a brief overview of their essays. Each student received a check and a plaque recognizing their efforts. The students' complete essays may be viewed in their entirety on the COD website, where a link has been provided.
- Dr. Collins also announced the winners of the College of DuPage 2011-12 Outstanding Faculty, Outstanding Advisor, All College Part-Time Faculty and All College Full-Time Faculty Awards. The winners were introduced and Hank Steinbrecher, President of the Foundation, and Catherine Brod, Executive Director

of the Foundation, presented each of them with a monetary gift from the College of DuPage Foundation, which supports the academic endeavors of the College.

- **DIVISIONAL WINNERS**

- ***Business & Technology Division***

- Ms. Nancy Payne, Professor of Business/Marketing/Management
- Ms. Judy Burgholzer, Professor of Horticulture

- ***Health & Sciences Division***

- Dr. Mary Jean Cravens, Associate Professor of Sociology
- Dr. David Fazzini, Professor of Physics
- Ms. Nancy Kett, Professor of Biology/Anatomy & Physiology

- ***Liberal Arts Division***

- Ms. Nicole Matos, Associate Professor of English
- Ms. Kathy Kamal, Professor of Art
- Mr. Christopher Miller, Associate Professor of Speech

- ***Learning Resources Division***

- Ms. Christine Kickels, Reference Librarian/Professor

- **OUTSTANDING ADVISERS**

- Mr. James Ryan, Academic Adviser, Student Affairs Division
- Mr. James Allen, Professor of English, Academic Affairs Division

- **ALL COLLEGE PART-TIME FACULTY MEMBER OF THE YEAR**

- Barbel Thoens-Masghati, German Instructor, Liberal Arts Division

- **ALL COLLEGE FULL-TIME FACULTY MEMBER OF THE YEAR**

- Sally Fairbank, J.D., Professor of Paralegal Studies, Business & Technology Division

The COD All College Full-Time and Part-Time Faculty Members are nominated for the Illinois Outstanding College Full-Time and Part-Time Faculty Member of the Year Award. Professor Sally Fairbank was selected to receive the Illinois Outstanding College Full-Time Faculty Member of the Year Award, which will be presented at the ICCTA Annual Conference in June.

STUDENT TRUSTEE'S REPORT

- Student Trustee Martin reported on a recent Student Life celebration where members of more than 70 clubs highlighted their success, their events and great leaders.

PRESIDENT'S REPORT

There was no President's Report this evening.

COMMENTS FROM DISTRICT 502 CITIZENS

- Brendan McCormack, a COD student, addressed comments made by Chairman Carlin at the last Board meeting. He disagreed with the comment that students were “coerced” into speaking at Board meetings. He also disagreed with comments regarding faculty negotiations information on the College website and asked that they be removed.
- Kathleen Vega, noted she is a resident of the district, a student worker and a student leader at COD. She stated never has a teacher spoken to her or her class regarding their contract negotiations. She disagreed with comments regarding faculty negotiations information on the College website and asked that they be removed.
- Paula Gleason, a 40-year resident of DuPage County, commented on the negotiations information on the website, discussions with the County Zoning Board, and expressed her opinion that the College curriculum should be in the hands of the faculty. She asked the Board to vote against approval of the contract being offered the faculty.
- John Curran, a member of the community and a COD graduate, expressed his views on the faculty negotiations information on the website, articles he read in the Daily Herald and faculty treatment.
- Heidi Rogalia is a former COD student. She spoke about her experience at the College, which gave her the opportunity to discover her path in life, a foundation for the future and a future beyond education. She is now a nursing student at Northern Illinois. She asked that the Board reconsider their words and actions regarding faculty negotiations.
- Daria Skrzydczynski is a former COD student who stated she would not be graduating from NIU had it not been for the faculty at COD who gave her the necessary skills. Ms. Skrzydczynski stated she was offended by Chairman Carlin’s comments at last month’s meeting and asks the Board to return to the table.
- Suzanne Janecek, a 30-year resident of Naperville, a COD student, a corporate executive and realtor, spoke of the faculty who assisted her in pursuing her nursing degree at NIU. She asked that the Board members to visit the classrooms and labs to see how the faculty are teaching these classes.
- John Staeck indicated he was at the meeting on behalf of his wife. He expressed disapproval of the expenditures that could have been spent to fund the labs. He disagreed with the Chairman’s comments that these expenses help the unemployed and under-employed.
- Joanne Barsanti identified herself as a resident of DuPage County and District 502 for over 35 years, a taxpayer and voter. She spoke regarding lab time vs. lecture time and felt the different skills shouldn’t translate to lowering the pay scales for lab time. Also, pay for summer classes should be no different than pay for classes taught during the spring and fall terms.
- Nick Davison, the former Editor in Chief of the Currier student newspaper, spoke regarding his concern of removing the full time advisor and using a part-time advisor.
- Lynn Anderson is a resident, a COD student, a consumer, a taxpayer and Naperville resident. She felt the faculty should receive full pay or more for lab classes and summer classes.

COMMENTS FROM CITIZENS AT-LARGE

- Margaret Wojkowski lives and works in DuPage County, is a graduate of COD who is consistently active at the College speaking to classes and participating on an ethics panel for paralegal students. At last month's Board meeting, it was stated DuPage County faculty were higher paid than other counties. She felt it should be this way, since it is more expensive to live in DuPage County. Ms. Wojkowski felt the administration was correct in stating classes for COD employees and their dependents should not be free. The faculty could give on this. She questioned why faculty should be paid less to teach summer classes. She felt teaching labs should be at the same rate as lectures.
- Steve Mansfield, COD retiree and President of COD's chapter of the State University Annuitants Association, spoke regarding an item on tonight's Board Agenda regarding benefited retirees. He stated the mission of their Association is to retain retirement benefits for current and retired COD employees. He requests the Board consult with the Annuitants Association should there be any discussion or consideration regarding changes to current retiree benefits.

COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES

The following faculty members spoke:

- Diane Gryglak, Instructor and Practicum Coordinator, noted why she felt the CODFA Agreement under consideration tonight was unfair. She ended her comments asking the Board to reject the Agreement and return to negotiating a fair contract.
- Glenn Hansen, President of the Faculty Senate and Faculty Association, and Professor - Photography, congratulated all the students who would be graduating the following evening. He stated at the April 19 Board meeting, Chairman Carlin accused faculty of coercing students to lobby the Board by threatening their grades. He felt this was an egregious accusation and asked the Board to publicly affirm or deny Chairman Carlin's comments with discussion and vote tonight. The Board is prepared to implement an Agreement that has not been accepted by the faculty. He stated in the history of COD, this action has never happened before. He asks the Board to publicly discuss this item and vote on it separately from all other business.
- Bob Hazard, Assistant Professor - English, stated that tonight the Board would be voting on the administration's final offer at the bargaining table. He noted facts and figures under discussion during negotiations, comparing them with those of the President and Senior Management Team. He asked the Board to "right size" the Senior Management Team's salaries, which are also under consideration tonight.
- Jennifer Hereth, Professor - Art, said faculty is insulted when art classes are referred to as activities. She presented articles which appeared in the Daily Herald: an art project where her class worked with a Chicago church and school; her former student who went on to become the official muralist for the Tuskegee Airmen, as an example of a lab teacher who does prep for the labs and does teach with professionalism.
- Theo Darden, Assistant Professor - Criminal Justice, detailed his credentials, degrees and awards. He stated we are a public institution that is not-for-profit, and our profit lies within the success of our students and community. He hopes the Board will say no to a business model for 21st century education.

- Richard Jarman, Professor - Chemistry, detailed his credentials, degrees, projects and awards. He stated the contract before the Board will compromise the faculty's ability to sustain the quality of education which has become the hallmark of COD as a community college. He wondered if the decision tonight was less about fiscal responsibility and concern for the taxpayer and more about allocation of resources. The taxpayers who supported COD in the referendum did so expecting they were investing in excellent education of their students.
- Tom Carter, Professor – Physics, requested that Consent Agenda item 10-1, Compensation for Administrators and Senior Management Team, be removed from the Consent Agenda and discussed in public.
- Mary Newberg, Associate Professor – Chemistry, discussed her background. Professor Newberg indicated she spends 60% of her formal teaching time in the lab. She felt instituting the proposed contract would be detrimental to the COD community; specifically, tying faculty load to credit hours rather than contact hours, especially in the science and engineering courses.
- Deb Adelman, Professor - English, discussed the Community Education Farm. She detailed the background of the Farm, and the many awards and projects associated with it. To help support the Farm, they have done fundraising with individuals, foundations and businesses and were able to lower their budget while cutting expenses. They would like to see this project continue.
- Shamili Saniford, Professor - Biology and Field Studies, continued with the discussion on the Community Education Farm. The Farm was moved to its new location in 2010. They will now have to move again to an area that is too shady for growing vegetables and has too many trees which attract birds, whose excrement causes health concerns when growing vegetables. They can remove the trees, but the cost for doing so would have to come out of their budget which is used to pay the Farm Leader's salary. They ask why there is no other option. They have only asked for a space that gives them access to sunlight, water and a location that can allow them to grow produce safely and operate their composter in a way that is educational. Professor Saniford asked the administration to honor its Agreement to provide them with a fully functional, equivalent and viable site that is a permanent space on this campus from which they can run their program and allow it to grow.
- Karin Evans, Associate Professor – English, spoke regarding her colleague, Mary Newman who started at the College in 1995 part-time, and then went to full-time in 2003. She was last year's Liberal Arts Outstanding Faculty Award Recipient. Mary has stage four cancer. COD terminated her today. Joe Collins advised her termination will be voted on at the June Board meeting. Professor Evans stated that if anyone has questions about the circumstances of Mary's termination, they should be addressed to the people who are responsible.
- Carolyn England, Professor - Computer Information Systems, stated she came to this meeting as a COD faculty member and representative for the online students she serves on a daily basis. The Board is being asked to approve a contract that increases the maximum enrollment beyond their classroom counterparts, sometimes as high as 50% above current maximum online enrollment and 20% above maximum classroom enrollment. She asked the Board to represent the online students and review the impact this contract will have on their academic resources and learning potential.

- Frank Salvatini was the Coordinator of Addictions and Psychiatric Rehabilitation Program before he retired in July last year. He now works part-time in Datatel. Mr. Salvatini voiced his complaints against the former Board and the current Board. He stated, according to the Board's Policies and Procedures, responsibility for the atmosphere at the College falls on the Board.

Chairman Carlin noted there will be slight change in the Agenda. After the adoption of the Consent Agenda, the Board will move into closed session at the request of Trustees Savage, Svoboda and McGuire.

CONSENT AGENDA

Chairman Carlin asked if there were any Consent Agenda items the Board would like to remove and vote on separately. Hearing none, Trustee Savage moved, Trustee Svoboda seconded, that the Board of Trustees approve the Consent Agenda consisting of the following items:

- A. The following items for BOARD INFORMATION only:
 - 1) Gifts and Grants Report
 - 2) Governmental Consortium/Cooperative Purchases
 - 3) Financial Statements consisting of Schedule of Investments, Operating Funds – Budget and Expenditures, Disposal of Capital Assets
- B. The following items for BOARD APPROVAL:
 - 1) Minutes of the May Board Meetings:
 - a) 5/10/12 Special Board Meeting – Closed Session
 - b) 5/10/12 Special Board Meeting
 - 2) Financial Reports
 - a) Treasurer's Report
 - b) Payroll and Accounts Payable Report
 - 3) Bid Items:
 - a) SRC Library Renovations Bid Package #2
 - a) The Board of Trustees awarded the bid for SRC/Library Renovations Bid Package #2 to the lowest responsible bidders;
 - Structural Steel to Ralph H. Simpson Co., 733 Industrial Drive, Elmhurst, IL 60126, for the base bid total of \$437,000.00;
 - Rooftop Air Handling Units to Temperature Equipment Corporation, 17725 Volbrecht Road, Lansing, IL 60438, for the base bid total of \$1,150,200.00, Alternate #1 for \$5,700.00, and Alternate #2 for \$129,800.00, for a total of \$1,285,700.00;

For a subtotal of \$1,722,700.00;

 - b) The Board of Trustees approved the increase in the Construction Management contract amount with Mortenson Construction Company, 25 Northwest Point Blvd., Elk Grove Village, 60007, for

the contracts related to the SRC/Library Renovations Bid Package #2, in accordance with the contract terms, for the following fees:

- General Conditions at 4.58% for a subtotal of \$78,900.00;
- Insurance at 0.95% for a subtotal of \$17,115.00;
- Trade contract costs at 2.2% for a subtotal of \$40,012.00;

For a subtotal of \$136,027.00;

For a total expenditure of \$1,858,727.00.

b) Landscaping Bid Package #3

That the Board of Trustees awards the bids for Landscaping Bid Package #3, to the lowest responsible bidders as follows:

- Landscaping work to Breezy Hill Nursery, 7530 288th Avenue, Salem, WI 53168, for the base bid total of \$541,636.20;
- Electrical work to Thorne Electric, 26W501 St. Charles Road, Carol Stream, IL 60188, for the base bid total of \$265,762.50;
- Irrigation work to Aqua Designs, Inc., 2133 Gould Court, Rockdale, IL 60436, for the base bid total of \$223,332.94;
- Concrete work to Vixen Construction, Inc., 7600 W. 797th Street, Bridgeview, IL 60455, for the base bid total of \$1,050,278.45;
- Demolition, Grading and Utilities to Pirtano Construction, 1766 Armitage Court, Addison, IL 60101, for the base bid total of \$478,785.50 and Alternate #1 for \$20,212.50, for a subtotal of \$498,998.00;
- Glass Tree Art to Schaeffges Brothers, Inc., 851 Seton Court, Wheeling, IL 60090, for the base bid total of \$208,000.00 and Alternate #2 for \$10,380.00, for a subtotal of \$218,380.00;

For a total expenditure of \$2,798,388.09.

c) MAC & PE Buildings Moving Services

a) The Board of Trustees awarded the bid for MAC & PE Buildings Moving Services to the lowest responsible bidders as follows:

- Moving and Storage Services to 3MD Relocation Services, Inc., 2600 S.25th Ave. Broadview, IL for the base bid total of \$366,277.00;

- Electrical work to Power Construction Company, 2360 Palmer Drive, Schaumburg, IL for the base bid total of \$62,700.00;

For a subtotal \$428,977.00;

- b) That the Board of Trustees approves the increase in the construction management contract amount with Power Construction Company, LLC., 2360 Palmer Drive, Schaumburg, IL 60137 in accordance with the contract terms, for the following fees:

- General Conditions at 4.95% for a subtotal of \$21,234.36;
- Insurance at 0.85% for a subtotal of \$3,646.30;
- Trade contract costs at 2.25% for a subtotal of \$9,651.98;

For a subtotal of \$ 34,532.64;

For a total expenditure of \$463,509.64.

- d) BIC/SRC Renovations Bid Package #9

- a) The Board of Trustees awarded the bid for BIC/SRC Renovations Bid Package #9 to the lowest responsible bidders as follows:

- Flooring to Vortex Enterprises, 25 W. Official Road, Addison, IL 60101, for the base bid total of \$104,398.00;
- Painting to Oosterbaan & Sons, 2515 W. 147th Street, Posen, IL 60469, for the base bid total of \$69,620.00;
- General Trades to Doherty Construction, Inc., 163 N. Valley Hill Road, Woodstock, IL 60098, for the base bid total of \$503,800.00;
- Fire Protection to Nova Fire Protection, 1530 Wiley Road, Schaumburg, IL 60173, for the base bid total of \$116,372.00;
- Plumbing to C.W. Burns Co., Inc., 1536 Brook Drive, Downers Grove, IL 60515, for the base bid total of \$84,750.00;
- HVAC and Temperature Controls to Mechanical Concepts of Illinois, 333 S. O'Hare Drive, Romeoville, IL 60446, for the base bid total of \$411,888.00 and Alternate F for \$6,400.00, for a total of \$418,288.00;

- Electrical to Electrical Design Systems Corp., 510 Exchange Court, Aurora, IL 60504, for the base bid total of \$463,439.00, and Alternate F for \$859.00, for a total of \$464,298.00;

For a subtotal of \$1,761,526.00;

- b) The Board of Trustees approved the increase in the construction management contract amount with Mortenson Construction Company, 25 Northwest Point Blvd., Elk Grove Village, 60007, for the contracts related to BIC/SRC Renovations Bid Package #9, in accordance with the contract terms, for the following fees:

- General Conditions at 2.0% for a subtotal of \$35,231.00;
- Insurance at 0.95% for a subtotal of \$17,069.00;
- Trade contract costs at 2.2% for a subtotal of \$39,904.00;

For a subtotal of \$ 92,204.00;

For a total expenditure of \$1,853,730.00.

- e) College Vehicle (Rejection)

The Board of Trustees rejected all bids received for a College Vehicle due to budgetary concerns.

- f) Nursing Lab Equipment

The Board of Trustees awarded the bid for Nursing Lab Equipment to the lowest responsible bidder, Laerdal Medical Corporation, 167 Myers Corners Road, Wappingers Falls, NY 12590, for a total expenditure of \$29,319.07.

4) Requests for Proposals:

- a) Temporary Employment Services

The Board of Trustees approved a three-year agreement for Temporary Employment Services with Stivers Staffing, 1250 E. Diehl Road, Naperville, IL 60563, for the contract term July 1, 2012 through June 30, 2015, per the attached schedule of hourly rates.

- b) Hyperion Budget Implementation Services

The Board of Trustees approved a contract for Hyperion Budget Implementation Services with Performance Architects, 470 Atlantic Avenue, Boston, MA 02210, for a total expenditure of \$303,300.00.

- c) Massage Therapy Program (Rejection)

The Board of Trustees rejected all proposals received for the Massage Therapy Program due to budgetary concerns.

5) Purchase Orders for:

a) Employee Wellness Screenings

The Board of Trustees approved a contract for Employee Wellness Screenings with Wellness, Inc., 4205 Westbrook Drive, Aurora, IL 60504, for a total expenditure of \$29,643.00.

b) Michael Walters Fall 2012 Marketing Campaign

The Board of Trustees approved a contract for the Fall 2012 Marketing Campaign with Michael Walters Advertising, 444 N. Wabash Avenue, Chicago, IL 60611, in the amount of \$200,000.00.

6) The Board ratified the following Personnel Actions:

a) Ratification of Faculty Appointments

b) Ratification of Managerial Appointments

c) Ratification of Classified Appointments

d) Ratification of Classified Promotions / Transfers

e) Ratification of Classified Resignations / Terminations

f) Ratification of Faculty Retirements

C. For Information: Construction-Related Items

1) Monthly Construction Project Summary

D. For Approval:

1) Ratification of Construction Change Orders

• Referendum-Related Projects

- **BIC/SRC – MORTENSON #189.1: \$35,060.00.** Due to peer review, fire rated doors were required to be added to maintain the fire separation between the buildings at the BIC/SRC intersection and in the SRC hallway just south of the Library. *This is an Errors and Omissions Scope Change.*
- **BIC/SRC – MORTENSON #194: \$4,638.00.** Based on field observations and tracing of the existing reheat lines, the heating lines west of stair #5, were routed differently than expected and not usable. This cost is to rerun these lines from the lower level mechanical room to the first floor. *This is an Unforeseen Field Condition Scope Change.*
- **BIC/SRC – MORTENSON #197.1: \$76,962.00.** This change is for ceiling and wall revisions. During construction of the Copy Center, it was noted that there were several valves above new spaces that needed to be accessible. A ladder and platform was added above the rooms to make these valves accessible. Also during construction, it was determined that there were conflicts with the HVAC and sprinklers that required the ceiling clouds to be reworked. *This is an Errors and Omissions Scope Change.*
- **BIC/SRC – MORTENSON #208: CREDIT (\$6,785.00).** During the shop drawing review, it was determined that several drywall control joints were not required in the SSC and BIC. This credit is to delete these control joints from the drywall contract. *This is a Design-Related Scope Change.*
- **BIC/SRC – MORTENSON #209.2: CREDIT (\$10,047.00).** When completing the furniture drawings, it was determined that backing was not required in several areas for new furniture. This credit is to remove the backing from the drywall contract in these areas. *This is a Design-Related Scope Change.*
- **BIC/SRC – MORTENSON #211.1: CREDIT (\$23,992.00).** This credit is based on the C.O.D. Auditor review of pay applications 7-11 and the subcontractor labor rates. *This change is the result of the Internal Audit.*

- **CHC – MICROS SYSTEMS #01: \$9,030.63.** This change was to provide software licenses, installation and travel expenses for the hotel management system as requested by C.O.D. This is an *Owner-Requested Scope Change*.
- **SRC SOUTH LOBBY GLASS – MORTENSON #205: \$42,542.00.** This is not a request for additional funding; these costs are included in the original budget of \$1,800,000. This work includes concrete and water proofing where the revolving doors will be removed, and modifying the stainless-steel railings at the new curtain wall location. *This is an Owner-Requested Scope Change*.
- There were no Capital Budget Projects.

2) Approval of Construction Change Orders

- **BIC/SRC – MORTENSON #212: \$255,000.00.** Since 2009, when the Continuing Education space was originally designed, the users added or changed several programs. These programs changes required design changes of this space. The addition of a Pharmaceutical classroom was the largest change. This required a complete redesign of two classrooms which included revising the plumbing, HVAC and electrical. *This is an Owner-Requested Scope Change*.
- There were no Capital Budget Projects.

Chairman Carlin asked if any Trustee had a question regarding a Consent Agenda item. Hearing no questions or comments from the Board, Secretary O'Donnell called the roll. Student Trustee Martin's preference is for the motion. Voting aye: Trustees Savage, Wozniak, Birt, McGuire, Svoboda and Chairman Carlin. Motion to approve all Consent Agenda items listed above carried unanimously.

Chairman Carlin stated that, prior to asking for a motion to go into closed session, he wanted to take a moment to recognize all the people who were in the audience. He said it is important that the Board hear from them. He also assured them the Board has read the many emails, taken phone calls and spoken to people on campus. He noted it was a privilege to work on this Board. Although there are contentious collective bargaining sessions, you need to let us know what's on your mind. This is an academic setting and we will disagree at times. Chairman Carlin thanked the people for being there and thanked the Trustees for their service.

CLOSED SESSION

At 9:12 p.m., Chairman Carlin indicated he would entertain a motion to move into closed session. Trustee McGuire moved, Trustee Savage seconded, that the Board move into closed session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

ROLL CALL

Secretary O'Donnell called the roll, and the Board unanimously agreed to move into closed session after a brief break. Chairman Carlin indicated the Board will continue with New Business following the closed session meeting.

RETURN TO OPEN SESSION

At 10:40 p.m., the Board returned to open session. Secretary O'Donnell called the roll.

ROLL CALL

Present: Student Trustee Olivia Martin, Trustees, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda, Joseph Wozniak, Erin Birt (by telephone), David Carlin.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., staff members, representatives of the press and visitors.

NEW BUSINESS

A. For Information Only:

- 1) Strategic Long Range Plan (SLRP) for College of DuPage
- 2) Introduction of College of DuPage FY2013 Fiscal Year Budget
- 3) Board Policy 15-201, General Employment Classifications (non-faculty)

B. For Approval:

- 1) Secretary O'Donnell moved, Vice Chair Birt seconded that, effective July 1, 2012, the Board approve a compensation increase pool for Administrators and the President's Senior Management Team of 3.15% of salaries. Student Trustee Martin abstained. On roll call, voting aye: Trustees O'Donnell, Savage, Svoboda, Wozniak, Birt, McGuire, and Chairman Carlin. Motion carried.
- 2) Secretary O'Donnell moved, Trustee Savage seconded that, effective August 21, 2012, the Board authorize a 3.15% compensation increase pool for non union, part time teaching faculty credit assignments. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Trustees Savage, Svoboda, Wozniak, Birt, McGuire, O'Donnell, and Chairman Carlin. Motion carried.
- 3) Secretary O'Donnell moved, Trustee Savage seconded that, effective July 1, 2012, the Board authorize a compensation increase pool of 3.15% for Managerial Staff employees. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Trustees Svoboda, Wozniak, Birt, McGuire, O'Donnell, Savage, and Chairman Carlin. Motion carried.
- 4) Trustee McGuire moved, Trustee Savage seconded that, effective July 1, 2012, the Board authorize a compensation increase pool of 3.15% for Classified Staff employees. Student Trustee Martin's preference is

for the motion. On roll call, voting aye: Trustees Wozniak, Birt, McGuire, O'Donnell, Savage, Svoboda, and Chairman Carlin. Motion carried.

- 5) Trustee Savage moved, Trustee Svoboda seconded, that the Board approve a 26-credit hour Resort Management Certificate. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Trustees Birt, McGuire, O'Donnell, Savage, Svoboda, Wozniak, and Chairman Carlin. Motion carried.
- 6) Trustee Savage moved, Secretary O'Donnell seconded that, effective July 1, 2012, the Board authorize compensation equity adjustments of up to \$100,000 for Classified, Managerial and Administrative Employees as recommended by Human Resources. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Trustees McGuire, O'Donnell, Savage, Svoboda, Wozniak, Birt and Chairman Carlin. Motion carried.
- 7) Secretary O'Donnell moved, Trustee Wozniak seconded that the Board approve the College of DuPage Faculty Association IEA/NEA Contract (May 28, 2012 through calendar day immediately before Fall 2015 term) and associated terms as herein presented. Chairman asked if there were any comments.
 - Trustee Savage stated we are at a critical juncture with the contract that is before us that has dramatic changes. Since the last contract was negotiated, there have been dramatic changes in the economy, technological advances and trends in higher education. Last Friday, after 14 months of negotiations, the Faculty Association was presented with a best and final offer by the College. In assessing the best course of action, the most important question is how well do we serve the students and the community. There are a variety of perspectives on this, but at some point, we need to find common ground that meets the needs of all involved. All of the Board members are here because they want to contribute to the community and want to make decisions they feel will be in the best interest of the College. Chair Carlin is passionate about his service on the Board, and she believes his intentions are to look at all of the interests of the constituency. He has regularly asked the Board to extend speaker time, asked for other comments when no additional speakers were signed up. Dr. Breuder was hired to make some really tough decisions, and while everybody may not agree with him, he works very hard and should be commended for examining every detail in the contract to be sure it makes sense in today's economic climate. If it were some other governmental entity throwing together a contract, we would be up in arms. The staff has worked hard to clean up obsolete contract language and come up with a fair offer based on trends in higher education and the economy. The faculty works hard every day to inspire students,

and COD has a great reputation for the quality of the faculty. She believes all the Board members would agree. This best and final offer has significant movement from the original offer. It is not in the best interest of the students or community to prolong the process indefinitely. She believes it is a fair offer, although there are parts with which she does not agree. We need to move forward. With that said, she cannot approve the contract without a tentative agreement with the faculty.

- Trustee McGuire noted she is a new Trustee, here just a year. She has learned so much about this institution. She has a 136 page contract to review. She was a union leader and negotiated 4 contracts, which never took more than 6 months to settle. It has been a long process and a hard contract for her to support, especially the equated credit hours. She is a teacher, an educator, and worked with people who taught labs, and understands the necessity of this program. It is learning by doing. She cannot support point 8, non-lecture hours, so she will not be voting in support.
- Trustee Svoboda thought it was important for the Board and College to be fiscally responsible. Her background here is a worker and someone who worked in the counseling area who is concerned about affective education and the impact we have on students. Some of the things in the contract cause concern, especially the summer classes. The culture since she started at COD in 1972 until today was to give a full workday to work with the large student increase that comes with the summer load. When we moved to the two-tiered system, she's afraid it will be a change in culture and we will not be as active. Her biggest concern is how we can best serve the students.
- Chairman Carlin stated you can see democracy at its best if you run for a school board. No one has been looking forward to these negotiations. You've heard the term concessionary negotiations. It's unsettling. One of the most important jobs we have in our society is a teacher. We, as a Board, have worked hard over the last 14 months to make sure we are aware of the concerns of all interested parties. We are fortunate to have an administration and a negotiating team that put their all into advocating the Board's position, which was adopted under the previous Chair. The parameters, as set forth by our negotiating team, were set when Kathy Wessel was Chairman of this Board. The composition of this Board is different. We haven't deviated from those original parameters, but have compromised on a number of matters: summer hours, equated credit hours, etc. I appreciate the job the faculty negotiating team has done – it's a tough process. No one looks forward to it.

That said, it has been moved and seconded that we approve the contract as presented. Chairman Carlin asked that Secretary O'Donnell call the roll. Student Trustee Martin abstained. On roll

call, voting aye: Trustees O'Donnell, Wozniak, Birt and Chairman Carlin. Voting nay: Trustees Savage, Svoboda and McGuire. Motion carried.

- 8) Secretary O'Donnell moved, Vice Chair Birt seconded that the Board act on the resolution to discontinue Medical/Dental/Vision Health Insurance for dependents of benefited retirees effective immediately for current employees. Existing retirees whose dependents are currently covered on COD's health insurance plans will continue to receive this benefit until no longer eligible per their respective contracts/agreements.

Trustee Svoboda indicated that she had questions on this item. She is confused about this sentence, specifically: "...benefited retirees effective immediately for current employees." Trustee Svoboda thought that almost sounds contradictory. Linda Sands-Vankerk explained that anyone who is currently a retiree whose dependents are on our coverage will continue with that coverage. Anyone not currently a retiree will no longer have that benefit available to them when they retire. This applies to all employee groups.

Chairman Carlin again noted there was a motion and a second to approve this Board item and asked Secretary O'Donnell to call the roll. Student Trustee Martin abstained. On roll call, voting aye: Trustees Savage, Svoboda, Wozniak, Birt, McGuire, O'Donnell and Chairman Carlin. Motion carried.

ANNOUNCEMENTS

- ICCTA Report
 - Trustee Svoboda noted there was good representation at Lobby Day, and they were able to make contact with legislators regarding primary issues of interest to the College. ICCTA met, and there was nomination of officers. She has been forwarded as the candidate for Secretary of ICCTA.
 - The next meeting is May 31 in Normal, Illinois.
- Foundation Report
 - Trustee Savage noted in late April, THE Foundation hosted an event to honor Judge William Bauer. More than 150 area business, education, legal and political leaders attended the reception. The Foundation intends to endow a scholarship from donations that have been and will continue to be solicited in the name of Judge Bauer, for whom the mock courtroom has been named.
 - The Foundation will host an event in late June for Cleve Carney, a Glen Ellyn resident, who has generously donated works of art and a charitable gift to the Foundation to establish the Cleve Carney Arts Space at the MAC. His gift will make pieces of this collection accessible to all in the community.
 - The Naperville Rotary Charities recommitted a \$30,000 scholarship gift to the Foundation. In 13 years, the Rotary has funded \$320,000 in scholarships for COD students.

- Ken Florey, an attorney with Robbins, Schwartz, has joined the Foundation Board.
- Power Construction has generously agreed to be the lead sponsor for the Foundation's 30th Annual Golf Outing which is taking place on September 17 at Glen Oaks Country Club in Glen Ellyn.
- The Annual Foundation Board meeting will take place on June 12.

At 11:07 p.m., Chairman Carlin noted that, if there was no further business to come before the Board, he would entertain a motion to adjourn. Secretary O'Donnell moved, Trustee Savage seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: _____
Allison O'Donnell, Board Secretary

Approved: June 18, 2012

By: _____
David Carlin, Board Chairman

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Financial Reports.

2. **REASON FOR CONSIDERATION**

For monthly Board approval and information.

3. **BACKGROUND INFORMATION**

a) Treasurer's Report - The Treasurer's Report goes to the Board for approval every month except July. The Treasurer's Report includes the receipts and disbursements for each month by fund on strictly a cash basis. Therefore, the ending balance in each fund is equal to the balance of the cash and investments by fund.

b) Payroll and Accounts Payable Report – This report is presented to the Board for approval each month.

4. **RECOMMENDATION**

That the Board of Trustees approves the Treasurer's report and Payroll & Accounts Payable report.

SIGNATURE PAGE FOR FINANCIAL REPORTS

ITEM(S) ON REQUEST

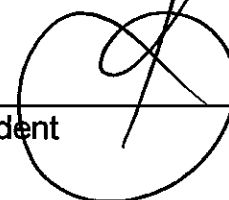
That the Board of Trustees approves the Treasurer's Report and Payroll & Accounts Payable Report.



Assistant Vice President Financial Affairs and Controller
6-11-12
Date



Senior Vice President Administration and Treasurer
6-11-12
Date



President
6.12.12
Date

College of DuPage
Community College District No. 502
Treasurer's Report as of May 31, 2012

MB Financial and Chase Concentration Accounts

Beginning Balance	\$ 14,873,282
Current Activity	
Cash Receipts	7,399,175
Cash Disbursements	(28,214,952)
General Journal Entry	
Wire Transfer/Bank Charges/Voids	27,410,013
Payroll	(7,440,347)
Total Month Activity	<u>(846,111)</u>
Ending Balance	<u>\$ 14,027,171</u>

Cash

MB Financial Concentration Account	\$ 11,714,170
MB Financial Fed Account	10,008
Change Funds	17,695
Chase Concentration and Credit Card Accounts	2,313,001
Total Cash	<u>\$ 14,054,874</u>

Cash Equivalents

ILFUNDS	\$ 2,317,168
Wheaton NOW Account	14,101,049
Citibank	24,238,763
PFM Liquidity Account	17,838,206
MB Investment	-
Chase High Yield	59,274,867
Total Cash Equivalents	<u>\$ 117,770,053</u>

Investments

Time Deposits	\$ 1,245,000
Northern Trust	5,055,474
PFM	25,434,004
PFM Fair Market Adjustment	(56,538)
IIIT PFM	122,815
Managed Portfolio	20,000,000
Other Gov't Securities	30,000,000
Total Investments	<u>\$ 81,800,755</u>

Total Cash Equivalents & Investments	<u>\$ 199,570,808</u>
Total Cash, Cash Equivalents & Investments	<u>\$ 213,625,682</u>

College of DuPage
Community College District No. 502
PAYROLL AND ACCOUNTS PAYABLE REPORT
CASH DISBURSEMENTS
May 30, 2012

Payroll - May 2012

	Gross	Net
Advices	10,489,000	7,043,185
Checks	525,164	397,162
Total Payroll	11,014,164	7,440,347

Accounts Payable - May 2012*

Imprest checks - Vendors	677,872
Imprest Echecks - Vendors	713,679
Imprest checks - Employees	33,496
Imprest Echecks - Employees	70,513
Imprest checks - Student Refunds	531,119
Imprest Debit Cards - Student Refunds	41,133
Imprest E-commerce - Student Refunds	403,110
Total Imprest	2,470,922
Operating checks - Vendors	570,384
Operating Echecks - Vendors	8,753,731
ACH transfers - Vendors	16,342,218
Wire transfers - Vendors	77,697
Total Operating	25,744,030

Combined Payroll and Accounts Payable - May 2012

Total Net Payroll Disbursements	7,440,347
Total Accounts Payable Disbursements	28,214,952
Total Cash Disbursements	35,655,299

*Includes payroll cash disbursements made to vendors and government agencies for employee withholdings.

COLLEGE OF DuPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
ACCOUNTS PAYABLE TO BE APPROVED BY BOARD
AT THE JUNE 2012 BOARD MEETING

CHECKS ISSUED DURING ACCOUNTING MONTH - MAY

<u>NUMBER</u>	<u>PAYEE NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
IM*0092216	Postmaster - Glen Ellyn	USPS postage usage	\$ 25,000.00
IM*0092418	BCBS Healthcare Service Corp	Run out of medical claims; dental claims	59,513.33
IM*0092419	DHR International	Professional services and fees for Human Resources	20,600.00
IM*0092420	Indian Prairie School District 204	Rental fees for Frontier Campus (March 2012)	30,694.00
IM*0092421	Linebarger, Goggan, Blair & Sampson, LLP	Commission for collections paid at COD November-April 2012	24,135.27
IM*0092422	Midwest Computer Supply	AV equipment for BIC/SRC project	23,255.43
IM*0092423	Official Payments	Credit card merchant transaction fees March 2012	26,211.37
IM*0092424	Pitney Bowes	Postage metered mail processing system	15,670.00
IM*0092425	Postmaster - Glen Ellyn	USPS postage usage for April 2012	25,000.00
IM*0092426	Reserve Account	Postage usage replenishment for April 2012	15,000.00
IM*0092427	Wight & Company	Architectural services for MAC renovation project	244,909.20
IM*0092428	Xerox Corporation	Xerox copier lease/usage fees January 2012	34,362.50
IM*0093194	Postmaster - Glen Ellyn	Postage for Smart Move postcard mailing	26,033.05
IM*A143	Amalgamated Bank of Chicago	Bond interest & principal payments May 2012	14,348,287.50
IM*A170	Dept of Treasury	Federal Tax withholding 5/4/12 payroll	502,943.52
IM*A170	Dept of Treasury	College share FICA tax withholding 5/4/12 payroll	13,652.71
IM*A170	Dept of Treasury	College share Medicare tax withholding 5/4/12 payroll	55,167.94
IM*A171	IDES-Magnetic Media Unit	State tax withholding 5/4/12 payroll	173,299.00
IM*A174	IDES-Magnetic Media Unit	State tax withholding 5/18/12 payroll	170,337.42
IM*A175	Dept of Treasury	Federal Tax withholding 5/18/12 payroll	501,242.96
IM*A175	Dept of Treasury	College share FICA tax withholding 5/18/12 payroll	13,466.24
IM*A175	Dept of Treasury	College share Medicare tax withholding 5/18/12 payroll	53,746.64
IM*A177	Dept of Treasury	Federal Tax withholding 5/31/12 payroll	354,068.76
IM*A177	Dept of Treasury	College share FICA tax withholding 5/31/12 payroll	5,566.70
IM*A177	Dept of Treasury	College share Medicare tax withholding 5/31/12 payroll	35,969.09
IM*A178	IDES-Magnetic Media Unit	State tax withholding 5/31/12 payroll	114,469.96
IM*E0007155	DuPage Credit Union	Payroll deduction 5/4/12 payroll	56,196.34
IM*E0007156	Valic Retirement Services	Payroll deduction 5/4/12 payroll	131,299.10
IM*E0007157	ACT, Inc.	Compass tests for Assessment and Testing	36,300.00
IM*E0007158	Alinga Group Inc.	Fees for Field Studies Russia trip (participant paid)	25,000.00
IM*E0007159	Clauss Brothers Inc.	Landscaping & Irrigation services for Landscaping project	137,933.09
IM*E0007160	DAOES	Pass through funds from ISBE	800,000.00
IM*E0007161	Franczek Radelet	Legal fees for March 2012	31,153.62
IM*E0007162	Gallagher Benefits Services Inc.	Payroll deductions April 2012	18,722.23
IM*E0007162	Gallagher Benefits Services Inc.	Life Insurance college share May 2012	9,669.44
IM*E0007163	Hewlett Packard	HP Computers for IT	53,176.00
IM*E0007164	IACE Travel	Fees for Field Studies Japan trip (participant paid)	28,570.00
IM*E0007165	Inverway Group Ltd	Services for sandblasting and painting	56,740.00
IM*E0007166	JMA Construction Inc.	Renovation fees for Naperville Anatomy lab	36,950.00
IM*E0007167	Legat Architects	Architectural services for the PE Center	307,267.14
IM*E0007168	Nelnet Business Solutions	Credit card discount fees (March) for FACTS	21,779.85
IM*E0007169	Paper 101	Copy paper for Staff Services	23,960.00
IM*E0007170	Proliance Energy Llc	Gas services March 2012	75,848.48
IM*E0007171	Sound Vision, Inc.	Lecterns for BIC renovation project	148,426.00
IM*E0007172	V3 Companies	Services for Site and Grounds project	60,000.00
IM*E0007173	Village of Glen Ellyn	Water and sewer services March 2012	23,794.24
IM*E0007174	Western Remac, Inc.	Fees for campus wayfinding exterior signage	57,797.26
IM*E0007341	Community College Health Consortium	Claims for Medical Insurance Plans April 2012	1,195,093.80
IM*E0007409	DuPage Credit Union	Payroll deduction 5/18/12 payroll	55,906.34

COLLEGE OF DuPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
ACCOUNTS PAYABLE TO BE APPROVED BY BOARD
AT THE JUNE 2012 BOARD MEETING

CHECKS ISSUED DURING ACCOUNTING MONTH - MAY

<u>NUMBER</u>	<u>PAYEE NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
IM*E0007410	Valic Retirement Services	Payroll deduction 5/18/12 payroll	\$ 130,530.49
IM*E0007411	Boyer-Rosene Moving & Storage	Relocation services for BIC, SRC, CHC, HEC and SSC buildings	30,000.00
IM*E0007412	Community College Health Consortium	Claims for Medical Insurance Plans May 2012	1,194,455.69
IM*E0007413	Interiors for Business, Inc.	Furniture for phase two BIC/SRC project	459,061.88
IM*E0007414	Legat Architects	Architectural services for the PE Center	96,508.29
IM*E0007415	Loeb! Schlossman & Hackl, Inc.	Professional services for SRC/Library/ACC projects	25,053.75
IM*E0007416	Mortenson Construction	Construction management services for BIC/SRC project	1,936,742.00
IM*E0007417	Power Construction Co., LLC	Construction management services for Seaton Center project	20,344.00
IM*E0007418	Precise Printing Network Inc.	Printing services for Continuing Ed Class Schedule	19,665.00
IM*E0007419	Schwartz Construction Group	Health Science nursing lab renovation	79,566.30
IM*E0007420	Smith Maintenance Company	Janitorial services for April 2012	41,323.01
IM*E0007421	Sound Planning Associates, Inc.	BIC Phase 2 audio and visual equipment	36,193.30
IM*E0007422	Sound Vision, Inc.	Lecterns for BIC renovation project	142,110.00
IM*E0007423	Wellness, Inc.	Fees for COD annual health power profile	29,463.00
IM*E0007594	Joliet Junior College	Chargebacks for Spring term 2012	21,910.84
IM*E0007595	Life Fitness	Cross & elliptical trainers for Physical Education	23,507.70
IM*E0007596	WLM World Travel	Fees for Field Studies England and Italy trips (participant paid)	37,103.70
IM*E0007598	SURS-State Univ Retirement System of IL	SURS withholding 5/4/12 payroll	315,684.70
IM*E0007598	SURS-State Univ Retirement System of IL	College share SURS health 5/4/12 payroll	13,645.92
IM*E0007598	SURS-State Univ Retirement System of IL	Trust & Federal funds 5/4/12 payroll	3,338.34
IM*E0007598	SURS-State Univ Retirement System of IL	SURS withholding 5/18/12 payroll	307,807.75
IM*E0007598	SURS-State Univ Retirement System of IL	College share SURS health 5/18/12 payroll	13,800.93
IM*E0007598	SURS-State Univ Retirement System of IL	Trust & Federal funds 5/18/12 payroll	3,297.82
IM*E0007663	DuPage Credit Union	Payroll deduction 5/31/12 payroll	49,466.40
IM*E0007664	SURS-State Univ Retirement System of IL	SURS withholding 5/31/12 payroll	219,113.20
IM*E0007664	SURS-State Univ Retirement System of IL	College share SURS health 5/31/12 payroll	11,782.05
IM*E0007664	SURS-State Univ Retirement System of IL	Trust & Federal funds 5/31/12 payroll	3,532.12
IM*E0007665	Valic Retirement Services	Payroll deduction 5/31/12 payroll	97,139.85
IM*W138	Forester Instituto Internacional	Fees for Field Studies Costa Rica trip (participant paid)	40,320.00
IM*W140	Int'l Academy of Italy Cuisine in Lucca	Fees for Field Studies Italy trip (participant paid)	37,376.91
TOTAL CHECKS, E-CHECKS, ACH, & WIRE TRANSFERS ISSUED DURING ACCOUNTING MONTH			<u>\$ 25,744,030.46</u>

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

SUMMARY OF BIDS

Item 09. B. 3) a) Athletic Training Service.

That the Board of Trustees approves a one-year contract extension for Athletic Training Service with Athletico, Ltd., 625 Enterprise Drive, Oak Brook, IL 60512, ending June 1, 2013, for an estimated expenditure of \$63,840.00.

Item 09. B. 3) b) Trend Micro Software.

That the Board of Trustees awards the bid for Trend Micro Software to the lowest responsible bidder, Scholar Buys, LLC., 150 S. Washington Street, Suite C, Carpentersville, Illinois, 60110 for a total expenditure of \$58,076.00.

Item 09. B. 3) c) Seaton Computing Center (SCC), Renovation Bid Package 1.

- That the Board of Trustees award the bids for SCC Renovation Bid Package 1 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC as follows:
 - Demolition work to Robinette Demolition, Inc. at 0 South 560 Highway 83 in Oakbrook Terrace, IL for the value of \$186,650.
 - Concrete work to Eagle Concrete, Inc. at 1305 S. River Street in Batavia, IL for a base bid total of \$66,400. Alternate #04 for an add of \$80,700 is being recommended.
 - Masonry work to GC Masonry, Inc. at 860 Tollgate Road in Elgin, IL for the value of \$62,650.
 - Structural Steel to Waukegan Steel, LLC. at 1201 Belvidere Street in Waukegan, IL for the value of \$399,000.
 - Metal panel work to All American Exterior Solutions, Inc. at 150 Oakwood Rd in Lake Zurich, IL for the value of \$297,800.
 - Roofing work to Crowther Roofing and Sheet Metal, Inc. at 18958 Airport Road in Romeoville, IL for the value of \$285,000.
 - Glazing we recommend that all bids be rejected and re bid at a later date due to reductions in scope of this trade package.

- Access flooring we recommend that all bids be rejected due to the College's acceptance of Alternate #04 which removes the scope of this trade package.
- Flooring work to Flooring Resources. at 600 Pratt Blvd in Elk Grove Village, IL for the value of \$79,193. Alternate #04 for an add of \$24,328 is being recommended.
- Painting work to Ascher Brothers Co., Inc. at 3033 West Fletcher Street in Chicago, IL for the value of \$38,880.
- Fire Suppression work to Nelson Fire Protection, Inc. at 11028 Raleigh Court in Rockford, IL for the value of \$68,061.
- Plumbing we recommend that all bids be rejected and re bid at a later date due to reductions in scope of this trade package.
- HVAC work to Mechanical Concepts of Illinois, Inc. at 333 S. O'Hare Drive in Romeoville, IL for the value of \$731,000.
- Electrical work to Gibson Electric Co., Inc. at 3100 Woodcreek Drive in Downers Grove, IL for the value of \$857,000. Alternate #04 for a deduct of (\$9,200) is being recommended.
- Excavation we recommend that all bids be rejected and re bid at a later date due to reductions in scope of this trade package.

For a subtotal of \$3,167,462;

- That the Board of Trustees approve the increase in the contract amount with Power Construction Company, LLC., 2360 Palmer Drive, Schaumburg, IL 60137-3819 for the contract related to SCC Renovation Bid Package . The contract with Power Construction Company provides for an increase in fees due Power for those expenses exceeding the original estimate of construction costs of \$3,000,000. In accordance with the contract terms, Power Construction Company is due an additional .85% fee for insurance in the amount of \$1,423.43, 3.2% fee for trade contract costs in the amount of \$5,358.78 and an additional 5% fee for General Conditions in the amount of \$8,373.10, for a total fee amount of \$15,155.31

For a total expenditure of \$3,182,617.31

Item 9. B.3) d) Physical Education (PE) Building Addition and Renovation Bid Package 1.

That the Board of Trustees awards the bids for Physical Education Building Addition and Renovation Bid Package 1 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC as follows:

- Building Concrete work to Manusos General Contracting, Inc., Fox Lake, IL for a base bid total of \$ 419,000.00

- Structural Steel work to Steel Fab, Inc., Kankakee, IL for a base bid total of \$ 432,920.00
- Aluminum Storefront, Curtain Wall, Metal Framed Skylights, Sunscreens and Glazing work to McHenry County Glass & Mirror, Inc., McHenry, IL for a base bid total of \$ 2,513,000.00
- Excavation and Earthwork to Bisping Construction Co., Inc, New Lenox, IL for a base bid total of \$ 348,200.00

For a total of \$ 3,713,120.00

Item 9. B. 3) e) Custodial Supplies.

That the Board of Trustees awards the bid for Custodial Supplies to the lowest responsible bidders, on an item-by-item basis as follows:

	<u>Item/Description</u>	<u>Vendor</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1a	Roll Towels 350 ft Recycled 2,200 cases	HP Products 11800 S. Austin Ave. Alsip, IL 60803	\$14.87/case	\$ 32,714.00
1b	Roll Towel Dispenser 50 each	Edward Don & Company 2500 S. Harlem Ave. North Riverside, IL 60546	\$35.20/each	1,760.00
2	Roll Towels White En Motion 50 cases	Central Poly Corp 2400 Bedle Place PO Box 4097 Linden, NJ 07036	\$49.50/case	2,475.00
	3a Multifold Towels 4000 sheets Recycled 800 cases	HP Products	\$13.69/case	10,952.00
3b	Multifold Towels Dispenser 30 each	Chemcraft Industries 2345 W. Roscoe Chicago, IL 60618	\$11.00/each	330.00
4a	Toilet Tissue White Recycled 2,000 cases	HP Products	\$17.69/case	35,380.00
4b	Toilet Tissue Dispenser 40 each	Edward Don & Company	\$18.82/each	752.80
5	Toilet Tissue 500 sheet Recycled 10 cases	HP Products	\$31.05/case	310.50
6	Wax Liners 500 per case 80 cases	PCS Industries 7650 W. 185 th St. Suite D Tinley Park, IL 60477	\$12.30/case	984.00
7	Seat Covers 5,000 per case 50 cases	PCS Industries	\$27.50/case	1,375.00

8	Dinner Napkins 300 per case 20 cases	Edward Don & Company	\$28.21/case	564.20
9a	Foaming Soap 1,000 ml./container 385 cases	Unique Products 3860 Commerce Drive St. Charles, IL 60174	\$27.29/case	10,506.65
9b	Foaming Shampoo 1,000 ml./container 60 cases	Unique Products	\$29.23/case	1,753.80
9c	Foaming Hand Sanitizer 1,000 ml./container 20 cases	Unique Products	\$52.59/case	1,051.80
9d	Foaming Soap Dispenser 50 each	Unique Products	\$0.56/each	28.00
10a	Foaming Green Soap 950 ml./container 75 cases	Unique Products	\$28.99/case	2,174.25
10b	Foam Soap Bracket Each 50	Unique Products	\$0.56/each	28.00
11	Liquid Hand Soap 1 gallon bottles 170 cases	Unique Products	\$19.56/case	3,325.20
12	Poly Liners-8 Micron 340 cases	Edward Don & Company	\$13.22/case	4,494.80
13	Poly Liners-12 Micron 1,200 cases	Unique Products.	\$16.42/case	19,704.00
14	Poly Liners-17 Micron 800 cases	Interboro Packaging Co. 114 Bracken Road Montgomery, NY 12549	\$13.58/case	10,864.00
15	Poly Liners- .7ml 800 cases	Interboro Packaging Co. 114 Bracken Road Montgomery, NY 12549	\$10.46/case	1,046.00

for a total estimated annual expenditure of:

\$143,817.20

Item 9. B. 3) f)

Student Resource Center (SRC), Library & Academic
Computing Center (ACC) Moving Services

That the Board of Trustees awards the bid for Student Resource Center (SRC), Library & Academic Computing Center (ACC) Moving Services to the lowest responsible bidder, Moving and Storage Services to 3MD Relocation Services, Inc., 2600 S. 25th Ave. Broadview, IL for the base bid total of \$975,000.00.



**COLLEGE of DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Athletic Training Service Contract Extension.

2. **BUDGET STATUS**

Funds in the amount of \$63,840.00 per year are budgeted in the Athletics Contractual Services Budget #05-60-12031-5309001.

3. **BACKGROUND INFORMATION**

In August of 2010, as a result of a Request for Proposal (RFP) process, Athletico Ltd. was awarded a two-year contract for athletic training services for the Athletics department. This item represents a one-year extension to that contract, per the terms and conditions of the RFP. The hourly rate of \$19 per hour, per trainer, remains effective for the duration of this one-year contract renewal.

The trainers provide our athletes with preventive care, treatment, and rehabilitation of athletic injuries. All trainers must have a Bachelors degree with NATA Certification and be a licensed Athletic Trainer in the State of Illinois.

This purchase complies with State Statute, Board Policy and Administrative Procedures. The purchase of professional services is exempt from bidding under Illinois Public Community College Act, 110ILCS 805/3-27.1.

4. **RECOMMENDATION**

That the Board of Trustees approves a one-year contract extension for Athletic Training Service with Athletico, Ltd., 625 Enterprise Drive, Oak Brook, IL 60512, ending June 1, 2013, for an estimated expenditure of \$63,840.00.

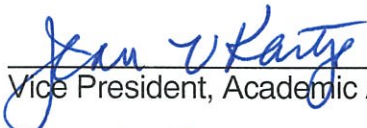
SIGNATURE PAGE FOR ATHLETIC TRAINING SERVICE CONTRACT
EXTENSION.

ITEM(S) ON REQUEST

That the Board of Trustees approves a one-year contract extension for Athletic Training Service with Athletico, Ltd., 625 Enterprise Drive, Oak Brook, IL 60512, ending June 1, 2013, for an estimated expenditure of \$63,840.00.

 5/29/12

Director, Business Affairs Date

 5/29/12

Vice President, Academic Affairs Date

 6/2/2012

Senior Vice President, Administration and Treasurer Date

 6/5/12

President Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Trend Micro Software.

2. BUDGET STATUS

Funds in the amount of \$58,076.00 are provided by the IT Plan Capital Equipment Budget #01-90-90111-5806001.

3. BACKGROUND INFORMATION

This bid represents the purchase of software licenses for Trend Micro software products including ESP-Core Protection, ESP-Patch Management, and Scan Mail Suite for Exchange. The software will be used by the College's Information Technology (IT) Department to provide the necessary virus, spam, spyware, and phishing protection for the College's desktops, servers, and email systems and provides a system for deploying critical software updates to our systems.

A legal bid notice was published and 13 vendors were solicited. Seven responses were received. One minority vendor was solicited and responded, SHI International Corporation. Two in district vendors were solicited with one responding Accuvant, of Oak Brook.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

The following is a recap of the Trend Micro Software Bid Tabulation:

		<u>Accuvant</u>	<u>CDWG</u>	<u>CFI</u>	<u>Scholar Buys</u>
1.a.	ESP Core Protection	\$23,435.00	\$25,020.00	\$30,831.00	\$21,758.00
1.b.	ESP Patch Management	\$13,032.00	\$22,618.00	\$12,492.00	\$12,288.00
1.c.	Scan Mail Suite	\$25,425.00	\$12,792.00	\$25,560.00	\$24,030.00
1.d.	Total	\$61,892.00	\$60,430.00	\$68,883.00	\$58,076.00
		<u>SHI International</u>	<u>MTM</u>		
1.a.	ESP Core Protection	\$21,930.00	\$22,489.00		
1.b.	ESP Patch Management	\$12,240.00	\$12,696.00		
1.c.	Scan Mail Suite	\$24,300.00	\$24,840.00		
1.d.	Total	\$58,470.00	\$60,025.00		

Recommended Vendor in Bold

4. RECOMMENDATION

That the Board of Trustees awards the bid for Trend Micro Software to the lowest responsible bidder, Scholar Buys, LLC., 150 S. Washington Street, Suite C, Carpentersville, Illinois, 60110 for a total expenditure of \$58,076.00.

SIGNATURE PAGE FOR TREND MICRO SOFTWARE (BID).

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for Trend Micro Software to the lowest responsible bidder, Scholar Buys, LLC., 150 S. Washington Street, Suite C, Carpentersville, Illinois, 60110 for a total expenditure of \$58,076.00.



Director, Business Affairs
Date 5/29/12



Vice President, Information Technology
Date 5.29.12



Senior Vice President, Administration and Treasurer
Date 6/2/2012



President
Date 6/5/12



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Seaton Computing Center (SCC), Renovation Bid Package 1.

2. BUDGET STATUS

Power Construction Company, the College's Construction Manager, estimated the cost of this bid package to be \$2,903,065. The recommended contractor's bids total \$3,167,462, which is \$264,397 above the estimate. These funds are being provided by the FMP Seaton Computing Center Construction budget #03-90-36801-5804001.

3. BACKGROUND INFORMATION

The SCC project is being bid in one package. This represents Bid Package 1 and includes the following trades:

- a. 02.1 Demolition
- b. 03.1 Concrete
- c. 04.1 Masonry
- d. 05.1 Steel
- e. 07.1 Metal Panels
- f. 07.3 Roofing
- g. 08.1 Glazing
- h. 09.1 General Trades
- i. 09.2 Access Flooring
- j. 09.3 Flooring
- k. 09.5 Paint and Wall Covering
- l. 21.1 Fire Suppression
- m. 22.1 Plumbing
- n. 23.1 HVAC and Building Automation System
- o. 26.1 Electrical
- p. 31.1 Excavation

The awarded bidder's contracts and all future project construction contracts will be assigned to the project's Construction Manager, Power Construction Company, LLC.

This bid package requested five alternate bids. Alternate #1 is the removal of the motorized rolling shades from the west exterior. The College has not agreed to proceed with this alternate and as such, this alternate will not be accepted at this time.

Alternate #2 is for removal of the curtain wall sunshade system and adding a bull nose cap piece. Due to the rejection of the glazing bids and the recommendation to re-bid this trade package, this alternate will be re-bid at a later date.

Alternate #3 is to add ½" roofing cover board to the roofing system and is for the entry canopy feature at the northwest corner of the building. The College has not agreed to proceed with this alternate and as such, this alternate will not be accepted at this time.

Alternate #4 is to remove the new raised access flooring from the project and infill the existing slab depression with geofoam and concrete. The College has agreed to proceed with this alternate and as such, this alternate will be accepted at this time.

Alternate #5 is to remove the dry erase boards in the class rooms and install dry erase wall paint with a millwork marker rail. The College has not agreed to proceed with this alternate and as such, this alternate will not be accepted at this time.

A review of each of the trades and recommendations are as follows:

- a. Demolition work includes all structure, exterior and interior demolition for the entire project. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Robinette Demolition, Inc. at 0 South 560 Highway 83 in Oakbrook Terrace, IL for the value of \$186,650.
- b. Concrete work includes all interior and exterior concrete for the entire project. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Eagle Concrete, Inc. at 1305 S. River Street in Batavia, IL for a base bid total of \$66,400. Alternate #04 for an add of \$80,700 is being recommended.
- c. Masonry work includes all interior and exterior masonry and stone cladding. Five bids were received. We recommend that the bid be awarded to the lowest responsible bidder, GC Masonry, Inc. at 860 Tollgate Road in Elgin, IL for the value of \$62,650.

- d. Structural Steel work includes all interior and exterior structural steel and miscellaneous metals. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Waukegan Steel, LLC. at 1201 Belvidere Street in Waukegan, IL for the value of \$399,000.
- e. Metal panel work includes exterior metal panel cladding. Four bids were received. We recommend that the bid be awarded to the lowest responsible bidder, All American Exterior Solutions, Inc. at 150 Oakwood Rd in Lake Zurich, IL for the value of \$297,800.
- f. Roofing work includes removal and replacement of the exiting roof and new roofing. Seven bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Crowther Roofing and Sheet Metal, Inc. at 18958 Airport Road in Romeoville, IL for the value of \$285,000.
- g. Glazing work includes all new glass and glazing for the project. Two bids were received. We recommend that all bids be rejected and re bid at a later date due to reductions in scope of this trade package.
- h. General Trades will be presented at a future board meeting.
- i. Access flooring work includes access flooring for the project. Four bids were received. We recommend that all bids be rejected due to the College's acceptance of Alternate #04 which removes the scope of this trade package.
- j. Flooring work all new carpet, wood and resilient flooring for the project. Five bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Flooring Resources. at 600 Pratt Blvd in Elk Grove Village, IL for the value of \$79,193. Alternate #04 for an add of \$24,328 is being recommended.
- k. Painting work includes painting of all walls and ceilings. Seven bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Ascher Brothers Co., Inc. at 3033 West Fletcher Street in Chicago, IL for the value of \$38,880.
- l. Fire Suppression work includes the new fire protection system and reconfiguration of the existing system. Three bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Nelson Fire Protection, Inc. at 11028 Raleigh Court in Rockford, IL for the value of \$68,061.
- m. Plumbing work includes new plumbing for the project. Two bids were received. We recommend that all bids be rejected and re bid at a later date due to reductions in scope of this trade package.

- n. HVAC work includes the new mechanical systems and temperature control system for the entire building. Eight bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Mechanical Concepts of Illinois, Inc. at 333 S. O'Hare Drive in Romeoville, IL for the value of \$731,000.
- o. Electrical work includes the new electrical, low voltage, security and fire alarm systems for the building. Five bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Gibson Electric Co., Inc. at 3100 Woodcreek Drive in Downers Grove, IL for the value of \$857,000. Alternate #04 for a deduct of (\$9,200) is being recommended. Please note that Connelly Electric has been disqualified from bidding on the College's work. Connelly Electric was the highest bidder.
- p. Excavation work includes excavation and earthwork for the project. One bid was received. We recommend that all bids be rejected and re bid at a later date due to reductions in scope of this trade package.

A legal bid notice was published and three hundred twenty seven vendors were solicited with sixty eight vendors responding. Twenty one minority vendors were solicited with none responding. Seventy in district vendors were solicited with eighteen responding including: Connelly Electric, Flo-Tech, Premier Mechanical and Vortex of Addison; Anthony Roofing of Aurora; T.A. Bowman of Bloomingdale; C.W. Burns, Gibson Electric (awarded), Shambraugh & Sons of Downers Grove; Airtite Contractors and R.G. Construction of Elmhurst; Mr. David's Carpet of Itasca; Monaco Mechanical of Lisle; Tiles in Style and Westside Mechanical of Naperville; A.M. Roofing and J.W. Duff of West Chicago; and Trostrud Tile of Wood Dale.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

Demolition

<u>Demolition</u>	-	<u>Robinette</u>	<u>USD LLC</u>
Bid Total		\$ 186,650.00	\$ 189,000.00

Recommended Vendor in Bold

Concrete

<u>Concrete</u>	<u>Boller</u>	<u>Eagle Concrete</u>
Bid Total	\$ 80,000.00	\$ 66,400.00
Alt #4	\$ 107,000.00	\$ 80,700.00
replace new access floor with concrete		
Total		\$ 147,100.00

Recommended Vendor in Bold

Masonry

<u>Masonry</u>	<u>A. Horn</u>	<u>G. C. Masonry</u>	<u>J. & E. Duff</u>	<u>Jimmy Z</u>	<u>Midwest Masonry</u>
Bid Total	\$ 69,795.00	\$ 62,650.00	\$ 83,450.00	\$ 90,700.00	\$ 63,400.00

Recommended Vendor in Bold

Structural Steel

<u>Steel</u>	<u>T.A. Bowman</u>	<u>Waukegan</u>
Bid Total	\$ 445,000.00	\$ 399,000.00

Recommended Vendor in Bold

Metal Panels

<u>Metal Panels</u>	<u>All American</u>	<u>Anthony Roofing</u>	<u>G & L Assoc.</u>	<u>Stuckey</u>
Bid Total	\$ 297,800.00	\$ 399,050.00	\$ 390,675.00	\$ 352,352.00

Recommended Vendor in Bold

Roofing

<u>Roofing</u> -	<u>American</u>	<u>Anthony Roofing</u>	<u>Crowther</u>	
Bid Total	\$ 309,950.00	\$ 340,000.00	\$ 285,000.00	
Alt #3	\$ 30,000.00	\$ 25,500.00	\$ 25,000.00	
Provide Cover Board				
<u>Roofing</u> -	<u>Kedmont</u>	<u>Riddiford</u>	<u>Sullivan</u>	<u>Metalmaster</u>
Bid Total	\$ 412,491.00	\$ 306,200.00	\$ 328,000.00	\$ 308,290.00
Alt #3	\$ 45,202.00	\$ 22,500.00	\$ 22,628.00	\$ 25,980.00
Provide Cover Board				

Recommended Vendor in Bold

Flooring

<u>Flooring</u> -	<u>Flooring Resources</u>	<u>Johnson Floor Co.</u>	<u>Libertyville Tile</u>	<u>Mr. David's</u>
Bid Total	\$ 79,193.00	\$ 81,700.00	\$ 85,360.00	\$ 83,540.80
Alt. #4 concrete slab in lieu of raised access floor	\$ 24,328.00	\$ 45,510.00	\$ 24,333.00	\$ 23,443.50
Bid Total	\$ 103,521.00			
<u>Flooring</u> -	<u>Vortex</u>			
Bid Total	\$ 80,346.00			
Alt. #4 concrete slab in lieu of raised access floor	\$ 25,970.00			

Recommended Vendor in Bold

Painting

<u>Painting</u> -	<u>Ascher Bros.</u>	<u>All-Tech</u>	<u>Cosgrove</u>	<u>DES Painting</u>
Bid Total	\$ 38,880.00	\$ 49,030.00	\$ 39,995.00	\$ 47,735.00
Alt. #5 Replace dry erase boards with dry erase paint	\$ 11,200.00	\$ 20,845.00	\$ 20,800.00	\$ 15,900.00
<u>Painting</u> -	<u>Hester</u>	<u>Midwest Decorating</u>	<u>Tiles in Style</u>	
Bid Total	\$ 47,517.00	\$ 47,200.00	\$ 44,786.00	
Alt. #5 Replace dry erase boards with dry erase paint	\$ 9,639.00	\$ 14,150.00	\$ 7,622.00	

Recommended Vendor in Bold

Fire Suppression

<u>Fire Protection</u> -	<u>Nelson</u>	<u>Nova</u>	<u>Shambaugh & Son</u>
Bid Total	\$ 68,061.00	\$ 77,750.00	\$ 60,515.00 <i>no bid bond</i>

Recommended Vendor in Bold

HVAC

<u>HVAC</u> -	<u>Amber Mechanical</u>	<u>F.E. Moran</u>	<u>Flo-Tech</u>	<u>Mechanical Concepts</u>
Bid Total	\$ 768,800.00	\$ 809,000.00	\$ 767,000.00	\$ 731,000.00
<u>HVAC</u> -	<u>Premier Mechanical</u>	<u>Monaco Mechanical</u>	<u>Quality Control</u>	<u>Westside Mech.</u>
Bid Total	\$ 808,000.00	\$ 796,000.00	\$ 948,000.00	\$ 736,285.00

Recommended Vendor in Bold

Electrical

<u>Electric</u>	<u>American Electric</u>	<u>Block Electric</u>	<u>Connelly Electric</u>	<u>Fitzgerald Electrical</u>
-	\$ 872,300.00	\$ 917,700.00	\$ 969,000.00	\$ 890,000.00
Alt. #1 Remove Shades	\$ 925.00	n/a	\$ (3,000.00)	n/a
Alt. #4 concrete lab in lieu of raised access floor	\$ (9,150.00)	\$ (13,700.00)	\$ (79,000.00)	no bid
<i>disqualified vendor</i>				

<u>Electric</u>	<u>Gibson Electric</u>
-	\$ 857,000.00
Alt. #1 Remove Shades	\$ (3,200.00)
Alt. #4 concrete lab in lieu of raised access floor	\$ (9,200.00)
Bid Total	\$ 847,800.00

Recommended Vendor in Bold4. RECOMMENDATION

- a) That the Board of Trustees award the bids for SCC Renovation Bid Package 1 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC as follows:
- Demolition work to Robinette Demolition, Inc. at 0 South 560 Highway 83 in Oakbrook Terrace, IL for the value of \$186,650.
 - Concrete work to Eagle Concrete, Inc. at 1305 S. River Street in Batavia, IL for a base bid total of \$66,400. Alternate #04 for an add of \$80,700 is being recommended.
 - Masonry work to GC Masonry, Inc. at 860 Tollgate Road in Elgin, IL for the value of \$62,650.
 - Structural Steel to Waukegan Steel, LLC. at 1201 Belvidere Street in Waukegan, IL for the value of \$399,000.

- Metal panel work to All American Exterior Solutions, Inc. at 150 Oakwood Rd in Lake Zurich, IL for the value of \$297,800.
- Roofing work to Crowther Roofing and Sheet Metal, Inc. at 18958 Airport Road in Romeoville, IL for the value of \$285,000.
- Glazing: Recommend that all bids be rejected and re bid at a later date due to reductions in scope of this trade package.
- Access flooring: Recommend that all bids be rejected due to the College's acceptance of Alternate #04 which removes the scope of this trade package.
- Flooring work to Flooring Resources at 600 Pratt Blvd in Elk Grove Village, IL for the value of \$79,193. Alternate #04 for an add of \$24,328 is being recommended.
- Painting work to Ascher Brothers Co., Inc. at 3033 West Fletcher Street in Chicago, IL for the value of \$38,880.
- Fire Suppression work to Nelson Fire Protection, Inc. at 11028 Raleigh Court in Rockford, IL for the value of \$68,061.
- Plumbing: Recommend that all bids be rejected and re bid at a later date due to reductions in scope of this trade package.
- HVAC work to Mechanical Concepts of Illinois, Inc. at 333 S. O'Hare Drive in Romeoville, IL for the value of \$731,000.
- Electrical work to Gibson Electric Co., Inc. at 3100 Woodcreek Drive in Downers Grove, IL for the value of \$857,000. Alternate #04 for a deduct of (\$9,200) is being recommended.
- Excavation: Recommend that all bids be rejected and re bid at a later date due to reductions in scope of this trade package.

For a subtotal of \$3,167,462;

- b) That the Board of Trustees approve the increase in the contract amount with Power Construction Company, LLC., 2360 Palmer Drive, Schaumburg, IL 60137-3819 for the contract related to SCC Renovation Bid Package . The contract with Power Construction Company provides for an increase in fees due Power for those expenses exceeding the original estimate of construction costs of \$3,000,000. In accordance with the contract terms, Power Construction Company is due an additional .85% fee for insurance in the amount of \$1,423.43, 3.2% fee for trade contract costs in the amount of \$5,358.78 and an additional 5% fee for General Conditions in the amount of \$8,373.10, for a total fee amount of \$15,155.31.

For a total expenditure of \$3,182,617.31.

SIGNATURE PAGE FOR SEATON COMPUTING CENTER BID PACKAGE #1
(BID)

ITEM(S) ON REQUEST

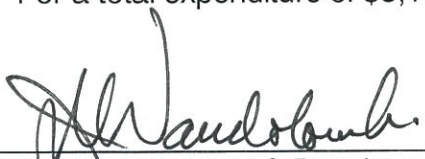
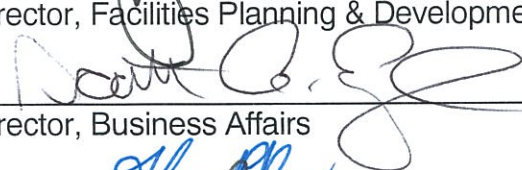


- a) That the Board of Trustees award the bids for SCC Renovation Bid Package 1 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC as follows:
- Demolition work to Robinette Demolition, Inc. at 0 South 560 Highway 83 in Oakbrook Terrace, IL for the value of \$186,650.
 - Concrete work to Eagle Concrete, Inc. at 1305 S. River Street in Batavia, IL for a base bid total of \$66,400. Alternate #04 for an add of \$80,700 is being recommended.
 - Masonry work to GC Masonry, Inc. at 860 Tollgate Road in Elgin, IL for the value of \$62,650.
 - Structural Steel to Waukegan Steel, LLC. at 1201 Belvidere Street in Waukegan, IL for the value of \$399,000.
 - Metal panel work to All American Exterior Solutions, Inc. at 150 Oakwood Rd in Lake Zurich, IL for the value of \$297,800.
 - Roofing work to Crowther Roofing and Sheet Metal, Inc. at 18958 Airport Road in Romeoville, IL for the value of \$285,000.
 - Glazing we recommend that all bids be rejected and re bid at a later date due to reductions in scope of this trade package.
 - Access flooring we recommend that all bids be rejected due to the College's acceptance of Alternate #04 which removes the scope of this trade package.
 - Flooring work to Flooring Resources. at 600 Pratt Blvd in Elk Grove Village, IL for the value of \$79,193. Alternate #04 for an add of \$24,328 is being recommended.
 - Painting work to Ascher Brothers Co., Inc. at 3033 West Fletcher Street in Chicago, IL for the value of \$38,880.
 - Fire Suppression work to Nelson Fire Protection, Inc. at 11028 Raleigh Court in Rockford, IL for the value of \$68,061.

- Plumbing we recommend that all bids be rejected and re bid at a later date due to reductions in scope of this trade package.
- HVAC work to Mechanical Concepts of Illinois, Inc. at 333 S. O'Hare Drive in Romeoville, IL for the value of \$731,000.
- Electrical work to Gibson Electric Co., Inc. at 3100 Woodcreek Drive in Downers Grove, IL for the value of \$857,000. Alternate #04 for a deduct of (\$9,200) is being recommended.
- Excavation we recommend that all bids be rejected and re bid at a later date due to reductions in scope of this trade package.

For a subtotal of \$3,167,462;

- b) That the Board of Trustees approve the increase in the contract amount with Power Construction Company, LLC., 2360 Palmer Drive, Schaumburg, IL 60137-3819 for the contract related to SCC Renovation Bid Package . The contract with Power Construction Company provides for an increase in fees due Power for those expenses exceeding the original estimate of construction costs of \$3,000,000. In accordance with the contract terms, Power Construction Company is due an additional .85% fee for insurance in the amount of \$1,423.43, 3.2% fee for trade contract costs in the amount of \$5,358.78 and an additional 5% fee for General Conditions in the amount of \$8,373.10, for a total fee amount of \$15,155.31

For a total expenditure of \$3,182,617.31.

	<u>5/31/12</u>
Director, Facilities Planning & Development	Date
	<u>5/31/12</u>
Director, Business Affairs	Date
	<u>6/2/12</u>
Senior Vice President, Administration and Treasurer	Date
	<u>6/5/12</u>
President	Date



COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Physical Education (PE) Building Addition and Renovation Bid Package 1.

2. BUDGET STATUS

Power Construction Company, the College's Construction Manager, estimated the total cost of this bid package to be \$ 3,359,582.00. The recommended contractor's bids are \$ 3,713,120.00 or \$ 353,538.00 over the estimate. These funds are being provided by the Referendum #2 Physical Education Building Addition and Renovation construction budget #03-90-36803-5804001.

3. BACKGROUND INFORMATION

This project is being bid in two packages. This represents Bid Package 1 and includes the following four trades:

- a. Building Concrete
- b. Structural Steel
- c. Aluminum Storefront, Curtain Wall, Metal Framed Skylights, Sunscreens and Glazing
- d. Excavation and Earthwork

The awarded bidder's contracts and all future project construction contracts will be assigned to the project's Construction Manager, Power Construction Company, LLC.

This bid package requested three alternate bids. Alternate #1 A to remove the new triangular shaped concrete foundation wall and footing at Stair # 1L. Alternate #1B to provide a reverse half pyramidal shaped curtain wall/metal framed skylight system in lieu of providing a vertical system, and Alternate # 2 is to remove and replace existing custom pyramidal skylights in Dance Studio # 145. The College will not be accepting these alternates at this time.

Consent Agenda
Item 09. B. 3) d)
June 18, 2012

A review of each of the trades and recommendations are as follows:

- a. Building Concrete work includes all footings, foundation walls, slab on grades, and slab on deck concrete for the project. Seven bids were received. We recommend that the bid be awarded to the second lowest responsible bidder, Manusos General Contracting, Inc, Fox Lake, IL for the value of \$ 419,000.00. The initial low bidder, CSI 3000, has requested that he be allowed to withdraw his bid of \$ 381,000.00 due to a bid error.
- b. Structural Steel work includes all structural steel and angles for the entire project. This scope does not include the stairs or railings which will be bid in Bid Package 2. Four bids were received. We recommend that the bid be awarded to the lowest responsible bidder, SteelFab, Inc., Kankakee, IL for the value of \$ 432,920.00
- c. Aluminum Storefront, Curtain Wall, Metal Framed Skylights, Sunscreens and Glazing, includes all Curtain Wall/Skylights, and glazing for the project except mirrors, interior glazing for hollow metal frames and doors, and glass railings, which will be bid in Bid Package 2. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, McHenry County Glass & Mirror, Inc, McHenry, IL for the value of \$ 2,513,000.00.
- d. Excavation and Earthwork work includes all site grading, excavation, backfill, and stone under slab on grade for the project. Five bids were received. We recommend that the bid be awarded to the third lowest responsible bidder, Bisping Construction Co, Inc, New Lenox, IL for the value of \$ 348,200.00. The initial low bidder, JS Riemer, Inc, has requested that he be allowed to withdraw his bid of \$ 209,000.00 due to a bid error. The second low bidder, DuPage Top Soil, Inc., at \$ 312,250.00 is currently on the College's Disqualified Vendor List and cannot be considered for this award.

A legal bid notice was published and 152 bidders were solicited, 15 in district, four minority. Eighteen responses were received, one in district, T.A. Bowman of Bloomingdale. No minority vendors responded.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

3.1 Building Concrete

3.1 Concrete	<u>Boller Const.</u>	<u>CSI 3000</u>	<u>DeGraff</u>	<u>Eagle</u>
Lump Sum	\$ 500,000.00	\$ 381,000.00	\$ 492,310.00	\$ 466,900.00
Alt. 1A	\$ (1,500.00)	\$ 2,025.00	\$ (1,300.00)	\$ 6,000.00
Remove foundation wall at stair #1L				
Alt 1B	no bid	\$ 2,300.00	no bid	no bid
Provide reverse foundation at stair #1L				
	\$ 498,500.00	\$ 385,325.00	\$ 491,010.00	\$ 472,900.00
Total		bid withdrawn		
3.1 Concrete	<u>Manusos</u>	<u>Martin</u>	<u>Vixen</u>	
Lump Sum	\$ 419,000.00	\$ 488,842.00	\$ 509,660.00	
Alt. 1A	\$ (2,105.00)	\$ 4,000.00	\$ (2,015.00)	
Remove foundation wall at stair #1L				
Alt 1B	no bid	no bid	no bid	
Provide reverse foundation at stair #1L				
Total	\$ 416,895.00	\$ 492,842.00	\$ 507,645.00	

Recommended Vendor in Bold

5.1 Structural Steel

5.1 Structural Steel	<u>S.G. Krauss</u>	<u>SteelFab</u>	<u>T.A. Bowman</u>	<u>Waukegan Steel</u>
Lump Sum Bid	\$ 560,000.00	\$ 432,920.00	\$ 611,000.00	\$ 540,000.00

Recommended Vendor in Bold

8.1 Aluminum Storefront, Curtain Wall, Metal Framed Skylights, Sunscreens and Glazing

8.1 Glazing		
	<u>Alliance</u>	<u>McHenry</u>
Lump Sum Bid	\$ 2,664,200.00	\$ 2,513,000.00

Recommended Vendor in Bold

31.1 Excavation and Earthwork

31.1 Excavation	<u>Berger</u>	<u>Bisping</u>	<u>Dupage Topsoil</u>	<u>Kane</u>
	\$ 368,000.00	\$ 343,200.00	\$ 312,250.00	\$ 382,058.00
Alt. 1A	\$ (2,000.00)	no bid	\$ (650.00)	\$ (9,500.00)
Remove foundation wall at stair #1L				
Alt 1B	no bid	no bid	no bid	\$ 9,500.00
Provide reverse foundation at stair #1L				
Total	\$ 366,000.00	\$ 343,200.00	\$ 311,600.00	\$ 382,058.00
			disqualified vendor	
31.1 Excavation	<u>J.S. Riemer</u>			
	\$ 209,000.00			
Alt. 1A	no bid			
Remove foundation wall at stair #1L				
Alt 1B	no bid			
Provide reverse foundation at stair #1L				
Total	\$ 209,000.00			
	bid withdrawn			

Recommended Vendor in Bold

4. **RECOMMENDATION**

That the Board of Trustees awards the bids for Physical Education Building Addition and Renovation Bid Package 1 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC as follows:

- Building Concrete work to Manusos General Contracting, Inc., Fox Lake, IL for a base bid total of \$ 419,000.00
- Structural Steel work to Steel Fab, Inc., Kankakee, IL for a base bid total of \$ 432,920.00
- Aluminum Storefront, Curtain Wall, Metal Framed Skylights, Sunscreens and Glazing work to McHenry County Glass & Mirror, Inc., McHenry, IL for a base bid total of \$ 2,513,000.00
- Excavation and Earthwork to Bisping Construction Co., Inc, New Lenox, IL for a base bid total of \$ 348,200.00

For a total of \$ 3,713,120.00.


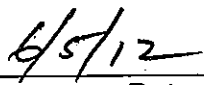
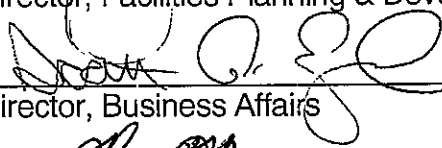
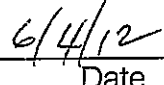


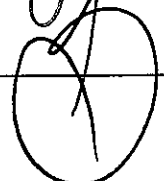
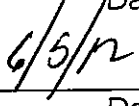
SIGNATURE PAGE FOR PHYSICAL EDUCATION (PE) BUILDING: ADDITION
AND RENOVATION BID PACKAGE 1

ITEM(S) ON REQUEST

That the Board of Trustees awards the bids for Physical Education Building Addition and Renovation Bid Package 1 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC as follows:

- Building Concrete work to Manusos General Contracting, Inc., Fox Lake, IL for a base bid total of \$ 419,000.00
- Structural Steel work to Steel Fab, Inc., Kankakee, IL for a base bid total of \$432,920.00
- Aluminum Storefront, Curtain Wall, Metal Framed Skylights, Screens and Glazing work to McHenry County Glass & Mirror, Inc., McHenry, IL for a base bid total of \$ 2,513,000.00
- Excavation and Earthwork to Bisping Construction Co., Inc, New Lenox, IL for a base bid total of \$ 348,200.00

For a total of \$ 3,713,120.00

	
Director, Facilities Planning & Development	Date
	
Director, Business Affairs	Date
	
Senior Vice President, Administration and Treasurer	Date
	
President	Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Custodial Supplies.

2. **BUDGET STATUS**

Funds in the amount of \$143,817.20 are being provided by the Facilities, Operations & Maintenance supply budget #01-70-00689-5401001.

3. **BACKGROUND INFORMATION**

This bid represents the purchase of paper towels, toilet tissue, soap products, dispensers, seat covers, wax liners, dinner napkins and trash liners for the Facilities, Operations & Maintenance Department. These supplies are used throughout the campus in the lavatories, culinary center, art labs and science labs. Trash liners are used for office, dining areas and hallway trash receptacles.

The paper towels and toilet tissue are manufactured from 90% and 20% post-consumer waste, respectively, and meet the EPA guidelines for recycled products. The purchase of recycled products completes the recycling loop and supports the College's mission of modeling and promoting environmental stewardship.

The hand soap products are green seal certified, provide twice the amount of hand washings as lotion soap, and provide improved antibacterial protection over typical lotion hand soaps.

This bid also includes pricing of dispensers for roll towels, multi-fold towels, toilet tissue and soap products. These are being awarded on a package basis with their related product to ensure compatibility.

A legal bid notice was published and 78 vendors were solicited ten of which were in district. Twelve responses were received. Seven minority vendors were solicited with three responding: HP Products; (awarded vendor); Interboro Packaging (awarded vendor); The Standard Companies; (awarded vendor). One local vendor was solicited with one responding, Xpedx of Glendale Heights.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees awards the bid for Custodial Supplies to the lowest responsible bidders, on an item-by-item basis as follows:

<u>Item/Description</u>	<u>Vendor</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1a Roll Towels 350 ft Recycled 2,200 cases	HP Products 11800 S. Austin Ave. Alsip, IL 60803	\$14.87/case	\$ 32,714.00
1b Roll Towel Dispenser 50 each	Edward Don & Company 2500 S. Harlem Ave. North Riverside, IL 60546	\$35.20/each	1,760.00
2 Roll Towels White En Motion 50 cases	Central Poly Corp 2400 Bedle Place PO Box 4097 Linden, NJ 07036	\$49.50/case	2,475.00
3a Multifold Towels 4000 sheets Recycled 800 cases	HP Products	\$13.69/case	10,952.00
3b Multifold Towels Dispenser 30 each	Chemcraft Industries 2345 W. Roscoe Chicago, IL 60618	\$11.00/each	330.00
4a Toilet Tissue White Recycled 2,000 cases	HP Products	\$17.69/case	35,380.00
4b Toilet Tissue Dispenser 40 each	Edward Don & Company	\$18.82/each	752.80
5 Toilet Tissue 500 sheet Recycled 10 cases	HP Products	\$31.05/case	310.50
6 Wax Liners 500 per case 80 cases	PCS Industries 7650 W. 185 th St. Suite D Tinley Park, IL 60477	\$12.30/case	984.00
7 Seat Covers 5,000 per case 50 cases	PCS Industries	\$27.50/case	1,375.00
8 Dinner Napkins 300 per case 20 cases	Edward Don & Company	\$28.21/case	564.20
9a Foaming Soap 1,000 ml./container 385 cases	Unique Products 3860 Commerce Drive St. Charles, IL 60174	\$27.29/case	10,506.65

continued

<u>Item/Description</u>	<u>Vendor</u>	<u>Unit Cost</u>	<u>Total Cost</u>
9b Foaming Shampoo 1,000 ml./container 60 cases	Unique Products	\$29.23/case	1,753.80
9c Foaming Hand Sanitizer 1,000 ml./container 20 cases	Unique Products	\$52.59/case	1,051.80
9d Foaming Soap Dispenser 50 each	Unique Products	\$0.56/each	28.00
10a Foaming Green Soap 950 ml./container 75 cases	Unique Products	\$28.99/case	2,174.25
10b Foam Soap Bracket Each 50	Unique Products	\$0.56/each	28.00
11 Liquid Hand Soap 1 gallon bottles 170 cases	Unique Products	\$19.56/case	3,325.20
12 Poly Liners-8 Micron 340 cases	Edward Don & Company	\$13.22/case	4,494.80
13 Poly Liners-12 Micron 1,200 cases	Unique Products.	\$16.42/case	19,704.00
14 Poly Liners-17 Micron 800 cases	Interboro Packaging Co. 114 Bracken Road Montgomery, NY 12549	\$13.58/case	10,864.00
15 Poly Liners- .7ml 800 cases	Interboro Packaging Co. 114 Bracken Road Montgomery, NY 12549	\$10.46/case	1,046.00
for a total estimated annual expenditure of:			<u>\$143,817.20</u>

Following is a recap of the bid tabulation:

Item	Quantity	<u>Advantage</u>	<u>Central Poly</u>	<u>Chem Craft</u>	<u>Edward Don</u>	<u>HP</u>	<u>Interboro</u>	<u>Midland</u>	<u>PCS</u>	<u>Standard</u>	<u>Unique</u>	<u>Xpedx</u>
1.a. Roll Towels	2,200 cases	\$52,580.00	\$ 34,870.00	no bid	\$ 34,650.00	\$ 32,714.00	no bid	\$ 35,926.00	\$ 39,930.00	\$35,684.00	\$ 35,200.00	\$ 38,500.00
1.b. Roll Dispenser	50 units	no bid	no bid	no bid	\$ 1,760.00	no bid	no bid	no bid	no bid	\$ 1,860.00	no bid	\$ 1,950.00
2. White Roll Towels	50 cases	no bid	\$ 2,475.00	\$ 2,500.00	\$ 2,761.00	\$ 2,947.00	no bid	no bid	\$ 2,850.00	no bid	\$ 3,500.00	no bid
3.a. Multi Fold Towels	800 cases	\$13,120.00	\$12,160.00	\$ 11,440.00	\$ 11,344.00	\$ 10,952.00	no bid	\$ 12,392.00	\$ 11,920.00	\$12,112.00	\$ 13,536.00	\$12,856.00
3.b. Multi Fold Dispenser	30 units	no bid	no bid	\$ 330.00	\$ 417.30	\$ 343.00	no bid	no bid	\$ 567.00	\$ 465.00	\$ 555.00	\$ 480.00
4.a. Toilet Tissue	2,000 cases	\$85,800.00	\$49,600.00	\$ 39,800.00	\$ 39,900.00	\$ 35,380.00	no bid	\$ 41,160.00	\$ 36,000.00	\$41,080.00	\$ 45,960.00	\$43,620.00
4.b. Toilet Tissue Dispenser	40 units	no bid	no bid	no bid	\$ 752.80	no bid	no bid	no bid	no bid	\$ 798.00	no bid	\$ 765.00
5. Toilet Tissue Recycled	10 cases	no bid	\$ 439.90	\$ 325.00	\$ 342.80	\$ 310.50	no bid	no bid	\$ 315.00	\$ 408.00	\$ 330.20	\$ 374.70
6. Wax Liners	80 cases	no bid	\$ 1,599.20	\$ 1,156.00	\$ 1,050.40	\$ 1,304.00	no bid	no bid	\$ 984.00	\$ 1,224.00	no bid	\$ 1,148.80
7. Seat Covers	50 cases	no bid	\$ 1,722.00	\$ 1,437.00	\$ 1,404.50	no bid	no bid	no bid	\$ 1,375.00	\$ 2,087.50	\$ 1,650.00	\$ 1,407.50
8. Dinner Napkins	20 cases	no bid	no bid	\$ 572.00	\$ 564.20	no bid	no bid	no bid	no bid	\$ 649.00	no bid	\$ 624.00
9.a. Foaming Hand Soap	385 cases	no bid	no bid	\$15,400.00	no bid	\$10,741.50	no bid	no bid	\$10,756.00	\$10,953.25	\$ 10,506.65	no bid
9.b. Foaming Shampoo	60 cases	no bid	no bid	\$ 3,000.00	no bid	\$ 1,779.00	no bid	no bid	\$ 1,818.00	\$ 1,891.80	\$ 1,753.80	no bid
9.c. Foam Hand Sanitizer	20 cases	no bid	no bid	\$ 1,200.00	no bid	\$ 1,053.60	no bid	no bid	\$ 1,096.00	\$ 1,172.00	\$ 1,051.80	no bid
9.d. Foam Shampoo Dispenser	50 units	no bid	no bid	\$ 500.00	no bid	\$ 45.00	no bid	no bid	\$ 50.00	\$ 1,250.00	\$ 28.00	no bid

Item	Quantity	<u>Advantage</u>	<u>All American</u>	<u>Central Poly</u>	<u>Chem Craft</u>	<u>Edward Don</u>	<u>HP</u>	<u>Interboro</u>	<u>PCS</u>	<u>Standard</u>	<u>Unique</u>	<u>Xpedx</u>
10.a. Foam Green Hand Soap	75 cases	no bid	no bid	no bid	\$ 4,500.00	no bid	\$ 2,190.00	no bid	\$ 2,249.25	\$ 2,531.25	\$ 2,174.25	no bid
10.b. Clean Shape Bracket	50 units	no bid	no bid	no bid	\$ 500.00	no bid	\$ 35.00	no bid	\$ 125.00	\$ 1,250.00	\$ 28.00	no bid
11. Liquid Hand Soap	170 cases	no bid	no bid	no bid	\$ 3,576.80	\$ 6,959.80	\$ 4,746.40	no bid	\$ 3,510.50	no bid	\$ 3,325.20	no bid
12. Poly Liners 8 Micron	340 cases	no bid	\$ 7,123.00	\$ 4,692.00	\$ 8,670.00	\$4,494.80	no bid	\$ 5,514.80	\$ 6,069.00	\$ 7,616.00	\$ 8,727.80	\$ 9,591.40
13. Poly Liners 12 Micron	1,200 cases	no bid	\$31,920.00	\$19,800.00	\$38,760.00	\$23,280.00	no bid	\$ 20,664.00	\$23,880.00	\$28,620.00	\$ 19,704.00	\$35,064.00
14. Poly Liners 17 Micron	800 cases	no bid	\$16,424.00	\$10,960.00	\$20,400.00	\$15,040.00	no bid	\$ 10,864.00	\$13,176.00	\$16,432.00	\$19,672.00	\$20,192.00
15. Poly Liners .7 ml	100 cases	\$ 1,800.00	\$ 1,555.00	\$ 1,210.00	\$ 1,650.00	\$ 1,441.00	no bid	\$ 1,046.00	\$ 1,212.00	\$ 1,425.00	\$ 2,037.00	\$ 3,014.00

Recommended Vendor in Bold

SIGNATURE PAGE FOR CUSTODIAL SUPPLIES (BID).

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for Custodial Supplies to the lowest responsible bidders, on an item-by-item basis as follows:

<u>Item/Description</u>	<u>Vendor</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1a Roll Towels 350 ft Recycled 2,200 cases	HP Products 11800 S. Austin Ave. Alsip, IL 60803	\$14.87/case	\$ 32,714.00
1b Roll Towel Dispenser 50 each	Edward Don & Company 2500 S. Harlem Ave. North Riverside, IL 60546	\$35.20/each	1,760.00
2 Roll Towels White En Motion 50 cases	Central Poly Corp 2400 Bedle Place PO Box 4097 Linden, NJ 07036	\$49.50/case	2,475.00
3a Multifold Towels 4000 sheets Recycled 800 cases	HP Products	\$13.69/case	10,952.00
3b Multifold Towels Dispenser 30 each	Chemcraft Industries 2345 W. Roscoe Chicago, IL 60618	\$11.00/each	330.00
4a Toilet Tissue White Recycled 2,000 cases	HP Products	\$17.69/case	35,380.00
4b Toilet Tissue Dispenser 40 each	Edward Don & Company	\$18.82/each	752.80
5 Toilet Tissue 500 sheet Recycled 10 cases	HP Products	\$31.05/case	310.50
6 Wax Liners 500 per case 80 cases	PCS Industries 7650 W. 185 th St. Suite D Tinley Park, IL 60477	\$12.30/case	984.00
7 Seat Covers 5,000 per case 50 cases	PCS Industries	\$27.50/case	1,375.00
8 Dinner Napkins 300 per case 20 cases	Edward Don & Company	\$28.21/case	564.20


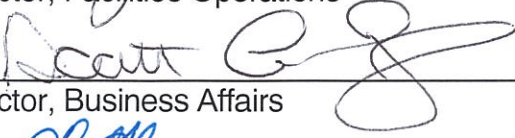

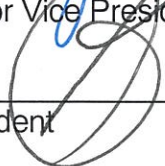
continued

<u>Item/Description</u>	<u>Vendor</u>	<u>Unit Cost</u>	<u>Total Cost</u>
9a Foaming Soap 1,000 ml./container 385 cases	Unique Products 3860 Commerce Drive St. Charles, IL 60174	\$27.29/case	10,506.65
9b Foaming Shampoo 1,000 ml./container 60 cases	Unique Products	\$29.23/case	1,753.80
9c Foaming Hand Sanitizer 1,000 ml./container 20 cases	Unique Products	\$52.59/case	1,051.80
9d Foaming Soap Dispenser 50 each	Unique Products	\$0.56/each	28.00
10a Foaming Green Soap 950 ml./container 75 cases	Unique Products	\$28.99/case	2,174.25
10b Foam Soap Bracket Each 50	Unique Products	\$0.56/each	28.00
11 Liquid Hand Soap 1 gallon bottles 170 cases	Unique Products	\$19.56/case	3,325.20
12 Poly Liners-8 Micron 340 cases	Edward Don & Company	\$13.22/case	4,494.80
13 Poly Liners-12 Micron 1,200 cases	Unique Products.	\$16.42/case	19,704.00
14 Poly Liners-17 Micron 800 cases	Interboro Packaging Co. 114 Bracken Road Montgomery, NY 12549	\$13.58/case	10,864.00
15 Poly Liners- .7ml 800 cases	Interboro Packaging Co. 114 Bracken Road Montgomery, NY 12549	\$10.46/case	1,046.00

for a total estimated annual expenditure of: \$143,817.20

continued

SIGNATURE PAGE FOR CUSTODIAL SUPPLIES (BID)

	5/30/12
Director, Facilities Operations	Date
	5/30/12
Director, Business Affairs	Date
	6/2/2012
Senior Vice President, Administration and Treasurer	Date
	6/5/12
President	Date



COLLEGE OF DuPAGE
SPECIAL BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Student Resource Center (SRC), Library & Academic Computing Center (ACC)
Moving Services

2. BUDGET STATUS

Mortenson Construction, the College's Construction Manager for the Student Resource Center Renovation, estimated the total cost of this bid package to be \$509,270.00. The recommended contractor's bid is \$975,000.00 or \$465,730.00 above the estimate. The original cost estimate was based on a three phase move plan in which off-site storage was not contemplated. Due to construction scheduling it became necessary to expand the scope to include off-site storage. This current bid of \$975,000 incorporates approximately \$400,000 for storage costs. These funds are being provided by the Referendum #2 Student Resource Center Construction budget #03-90-36800-5804001.

3. BACKGROUND INFORMATION

This bid represents the moving and storage services required for the SRC Library and Academic Computing Center.

A legal bid notice was published and six prequalified vendors were solicited. Three responses were received. No local or minority vendors were solicited.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

Vendor	Boyer Rosene	Planes Company	3MD Relocation
Base Bid	\$ 1,464,000.00	\$ 1,382,000.00	\$ 975,000.00

Recommended Vendor in Bold


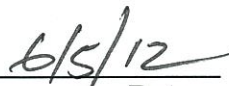
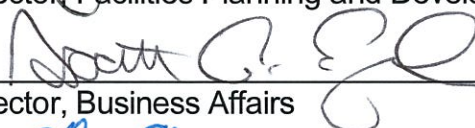
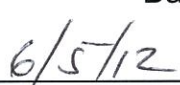



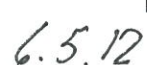
4. RECOMMENDATION

That the Board of Trustees awards the bid for Student Resource Center (SRC), Library & Academic Computing Center (ACC) Moving Services to the lowest responsible bidder, Moving and Storage Services to 3MD Relocation Services, Inc., 2600 S. 25th Ave. Broadview, IL for the base bid total of \$975,000.00.

SIGNATURE PAGE FOR STUDENT RESOURCE CENTER (SRC), LIBRARY &
ACADEMIC COMPUTING CENTER (ACC) MOVING SERVICES

ITEM(S) ON REQUEST

That the Board of Trustees award the bid for Student Resource Center (SRC), Library & Academic Computing Center (ACC) Moving Services to the lowest responsible bidder, Moving and Storage Services to 3MD Relocation Services, Inc., 2600 S. 25th Ave. Broadview, IL for the base bid total of \$975,000.00;

	
Director, Facilities Planning and Development	Date
	
Director, Business Affairs	Date
	
Senior Vice President, Administration and Treasurer	Date
	
President	Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

SUMMARY OF REQUESTS FOR PROPOSALS

There are no Requests for Proposals to approve this month.

**COLLEGE OF DuPAGE
SPECIAL BOARD MEETING**

SUMMARY OF PURCHASE ORDERS

- Item 09. B. 5) a) Maintenance Contract Renewals.
That the Board of Trustees approve the following maintenance contracts for service on the following items:
- Automated Logic Chicago \$ 34,595.00
(Building Automation-BIC, TEC & Carol Stream)
2400 Ogden Avenue, Suite 100
Lisle, IL 60532
 - Blackboard \$ 92,744.00
(Course Management System)
650 Massachusetts Ave. N.W.
Washington, DC 20001
 - CARLI \$ 62,773.00
(Library Database Licenses)
501 E. Daniel Street, Suite 228
Champaign, IL 61820
 - Datatel \$491,805.00
(Colleague Systems)
4375 Fair Lakes Court
Fairfax, VA 22033
 - EBSCO Information Services \$120,000.00
(Library Annual Periodicals)
1140 Silver Lake Road
Cary, IL 60013-1685
 - ESM Solutions Corporation \$ 27,040.00
(Mercury Commerce Support)
2 Walnut Grove Drive, Suite 190
Horsham, PA 19044
 - Gartner Group \$ 37,240.00
(IT Subscription Service)
12600 Gateway Blvd.
Ft Meyers, FL 33913

continued

- Honeywell Building Solutions \$ 88,860.00
(Building Automation-PE, MAC, SRC-N)
1500 W. Dundee Road
Arlington Heights, IL 60004
 - Innovative Interfaces, Inc. \$ 67,368.00
(Automated Library System)
P.O. Box 7849
San Francisco, CA 94120-7849
 - OCLC/ILLINET-Illinois State Library \$ 43,685.00
(On-Line Computer Library)
300 S. Second Street
Springfield, IL 62701
 - Project Leadership Associates \$ 91,000.00
(Enterprise Data Network & Network Security)
120 S. LaSalle Ste. 1200
Chicago, IL 60603
 - Proquest LLC \$ 34,820.00
(Library Database Licenses)
6216 Paysphere Circle
Chicago, IL 60674
 - Rave Wireless, Inc. \$ 51,600.00
(Rave Alert System)
50 Speen Street, Suite 301
Framingham, MA 01701
 - Symantec Software Corporation \$ 21,274.34
(Netbackup – Server Backups)
20300 Stevens Creek Blvd
Cupertino, CA 95014
 - Thomson Gale \$ 35,301.88
(Library Database Licenses)
27500 Drake Road
Farmington Hills, IL 48331-3535
- For a total expenditure of: \$1,380,089.62

Item 09. B. 5) b) Testing Center Forms.
That the Board of Trustees approves the non-bid purchase of Testing Center Forms from Consulting Psychologists Press, 1055 Joaquin, 2nd Floor, Mountain View, CA 94043, for a total of \$55,000.00.

continued.

Item 09. B. 5) c)

Testing Center License.

That the Board of Trustees approves the non-bid purchase of Testing License from ACT, Inc., 500 ACT Drive, Iowa City, IA 52243 for a total of \$60,500.00.

Item 09. B. 5) d)

Perceptive Software – ImageNow Enterprise Content Management System.

That the Board of Trustees approves a contract for an ImageNow Enterprise Content Management System with Perceptive Software, 22701 West 68th Terrace, Shawnee, KS 66226, for an expenditure of \$81,375.00.



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Maintenance Contract Renewals.

2. **BUDGET STATUS**

Funds are budgeted in the IT Plan, Library, and Facilities, Operations & Maintenance budgets as indicated in the attached documents.

3. **BACKGROUND INFORMATION**

This action is in accordance with the recommendation received from legal counsel that the Board should approve the major maintenance contracts which the College enters into on an annual basis. Attached are the rationales for each contract requiring Board approval.

These contracts comply with State Statute, Board Policy and Administrative Procedures. Contracts for the maintenance or servicing of equipment made with the manufacturer or authorized service agent are exempt from bidding. In addition, contracts for software or data processing services are exempt from bidding, as are contracts for periodicals and magazines, which are economically procurable from only one source, under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

4. RECOMMENDATION

That the Board of Trustees approves the following maintenance contracts for service on the following items:

(A)	Automated Logic Chicago (Building Automation-BIC, TEC & Carol Stream) 2400 Ogden Avenue, Suite 100 Lisle, IL 60532	\$ 34,595.00
(B)	Blackboard (Course Management System) 650 Massachusetts Ave. N.W. Washington, DC 20001	92,744.00
(C)	CARLI (Library Database Licenses) 501 E. Daniel Street, Suite 228 Champaign, IL 61820	62,773.00
(D)	Datatel (Colleague Systems) 4375 Fair Lakes Court Fairfax, VA 22033	491,805.00
(E)	EBSCO Information Services (Library Annual Periodicals) 1140 Silver Lake Road Cary, IL 60013-1685	120,000.00
(F)	EMS Solutions Corp. (Mercury Commerce Support) 2 Walnut Grove #190 Horsham, PA 19044	27,040.00

continued

(G)	Gartner Group (IT Subscription Service) 12600 Gateway Blvd. Ft Meyers, FL 33913	37,240.00
(H)	Honeywell Building Solutions (Building Automation-PE, MAC, SRC-N) 1500 W. Dundee Road Arlington Heights, IL 60004	88,860.00
(I)	Innovative Interfaces , Inc. (Automated Library System) P.O. Box 7849 San Francisco, CA 94120-7849	67,368.00
(J)	OCLC/ILLINET-Illinois State Library (On-Line Computer Library) 300 S. Second Street Springfield, IL 62701	43,685.00
(K)	Perceptive Software Maintenance Renewal 22701 W. 38 th St. Shawnee, KS 66226	52,983.00
(L)	Project Leadership Associates (Enterprise Data Network & Network Security) 120 S. LaSalle Ste. 1200 Chicago, IL 60603	91,000.00
(M)	Proquest LLC (Library Database Licenses) 6216 Paysphere Circle Chicago, IL 60674	34,820.00
(N)	Rave Wireless, Inc. (Rave Alert System) 50 Speen Street, Suite 301 Framingham, MA 01701	49,670.80
(O)	Symantec Software Corporation (Netbackup – Server Backups) 20300 Stevens Creek Blvd Cupertino, CA 95014	21,274.74

continued

(P)	Gale (Library Database Licenses) 27500 Drake Road Farmington Hills, IL 48331-3535	35,301.88
(Q)	Autodesk, Inc. Constructware Enterprise License 111 McInnis Parkway San Rafael, CA 94903	26,970.00
	For a total expenditure of:	<u>\$1,378,130.42</u>

1. SUBJECT

Automated Logic/Tridium Building Automation System Maintenance Contract for the BIC, TEC, and Carol Stream Community Education Center.

2. BUDGET STATUS

<u>Account #</u>	<u>FY 12 Cost</u>	<u>FY 13 Cost</u>	<u>% Change</u>
02-70-00705-5304001	\$33,741.00	\$34,595.00	+2.5%

3. BACKGROUND INFORMATION

This building automation system controls the Tridium HVAC systems in the Technology Education Center (TEC), and the Carol Stream Community Education Center. This contract covers both hardware and software components of the system and provides regularly scheduled preventative maintenance as well as the parts and labor needed to keep the system functioning.

Automated Logic was the contractor chosen for this service because they are the original installing contractor and the licensed Tridium representative in the area and are the most qualified to provide the necessary parts and service to this critical system.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

Blackboard Course Management System Annual Maintenance Renewal.

2. BUDGET STATUS

<u>Account</u>	<u>FY12 Cost</u>	<u>FY13 Cost</u>	<u>% Change</u>
01-90-16765-5304004	\$88,765.00	\$92,744.00	+4.5%

3. BACKGROUND INFORMATION

In September 2006, the College purchased the Learning and Content Systems from Blackboard, Inc. This system became operational in January 2007.

The software provides for online course and instruction delivery. This system was available for College-wide use in August 2007.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

CARLI (Consortium of Academic and Research Libraries in Illinois).
Software License.

2. BUDGET STATUS

<u>Account</u>	<u>FY 12 Cost</u>	<u>FY 13 Cost</u>	<u>% Change</u>
01-20-15240-5405001	\$56,914.00	\$62,773.00	+10.3%

3. BACKGROUND INFORMATION

Annual renewal of database licenses for access to the American National Biography, Art & Architecture Complete, Berg Fashion Library, Biography and Genealogy MasterIndex, Business Source Complete, Chronicle of Higher Education Site License, CINAHL Nursing with Full text, Communications and Mass Media Complete, Credo Premium Reference, Essay and General Literature Index, Grove Art Online, Grove Music Online, Library Literature Index, Novelist Plus, Magill OnLiterature Plus, Oxford English Dictionary Online, PsycArticles, PsycInfo, Sears List of Subject Headings and SocIndex with full text.

The Consortia of Academic and Research Libraries in Illinois arranged for the group purchase of the above online research databases at a lesser cost than individual organization subscriptions. The databases represent core resources in reference services and information resources in business, humanities, technology, health, social and behavioral sciences students and faculty.

Price increase due to the increase in the College's FTE on which prices are based, as well as the increase in the number of databases purchased.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

Datatel Colleague System Annual Software Maintenance Renewal.

2. BUDGET STATUS

<u>Account</u>	<u>FY12 Cost</u>	<u>FY13 Cost</u>	<u>% Change</u>
01-90-16765-5304004	\$468,979.00	\$491,805.00	+4.9%

3. BACKGROUND INFORMATION

In December 2006, the College purchased the Colleague Student System, Active Campus Content Management System, and Active Admissions Community College Edition from Datatel. The Active Campus Content Management System provides for the management and ongoing maintenance of the College's website (www.cod.edu). The Active Admissions CC Edition is a comprehensive online website to be used to recruit and admit students. In October 2007, the College purchased the remaining software modules for the Colleague HR System. In December 2008, the College purchased the software modules for the Colleague Financial System. In August 2009, the College purchased the Datatel Portal to be used by both staff and students.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

EBSCO Information Service Annual Periodicals Subscription Renewal.

2. BUDGET STATUS

<u>Account</u>	<u>FY 12 Cost</u>	<u>FY 13 Cost</u>	<u>% Change</u>
01-20-15240-5406001	\$120,000.00	\$120,000.00	0%

3. BACKGROUND INFORMATION:

Annual renewal subscriptions to approximately 650 periodical titles through EBSCO Subscription Services, the leading service provider of print and electronic periodical subscriptions, with over 300,000 serials and periodicals available for purchase. In addition to the subscription itself, EBSCO also provides comprehensive services in order entry, payment, claiming, reporting, and training.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

ESM Solutions Corporation Annual Software Support Maintenance Renewal.

2. BUDGET STATUS

<u>Account</u>	<u>FY12 Cost</u>	<u>FY13 Cost</u>	<u>% Change</u>
01-90-16765-5304004	\$26,000.00	\$27,040.00	+4%

3. BACKGROUND INFORMATION

In December of 2008, the Board of Trustees approved a contract with ESM Solutions Corporation, formerly Mercury Commerce, to provide an E-Procurement solution to be used in conjunction with the Datatel Colleague Financial System. The products approved were easyPurchase and easyQuote. In December of 2009, the Board of Trustees approved the addition of the electronic bidding software, easyBid.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

Gartner, Inc. Renewal of Annual Subscription Service.

2. BUDGET STATUS

<u>Account</u>	<u>FY12 Cost</u>	<u>FY13 Cost</u>	<u>% Change</u>
01-80-16515-5302001	\$36,155.00	\$37,240.00	+3%

3. BACKGROUND INFORMATION

The College of DuPage has used Gartner, Inc over the past nine years to provide consulting advice and access to research information on various products and services. The staff spends considerable time researching technology directions, products, services, and vendor viability to make sure that we stay on course in meeting our current and future needs. We have many impending initiatives that are important to the future direction of the College.

Gartner is a strategic advisor to over 10,000 organizations around the world who use their advice to make the most cost effective decisions. The College has used this service for the last nine years.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

Honeywell Building Automation System Maintenance Contract for the PE, HSC, MAC, BIC West and SRC South Buildings.

2. BUDGET STATUS

<u>Account</u>	<u>FY 12 Cost</u>	<u>FY 13 Cost</u>	<u>% Change</u>
02-70-00705-5304001	\$70,285.00	\$88,860.00	+26.4%

3. BACKGROUND INFORMATION

This system controls the HVAC systems in the PE, HSC, MAC, SRC North, and BIC East buildings. The contract covers both hardware and software components of the system and provides regularly scheduled preventative maintenance as well as parts and labor needed to keep the system functioning on a 24-hour basis.

Honeywell was the contractor chosen for this service because they are the manufacturer, the original installing contractor, and are the most qualified to provide the necessary parts and service to this critical system.

The price increase stems from the addition of the BIC West and SRC South Buildings to this contract.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

Innovative Interfaces Maintenance Contract for the Automated Library System.

2. BUDGET STATUS

<u>Account</u>	<u>FY 12 Cost</u>	<u>FY 13 Cost</u>	<u>% Change</u>
01-20-15240-5309001	\$67,368.00	\$67,368.00	0%

3. BACKGROUND INFORMATION

Innovative Interfaces is an integrated library system which supports circulation, acquisitions, the online catalog, patron interaction, and bill payment.

Maintenance is required to keep the system in good working condition and appropriately updated. Innovative Interfaces is the developer of this software and the only vendor that can supply the on-site maintenance.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

ILLINET/OCLC Services Program Maintenance Agreement.

2. BUDGET STATUS

<u>Account</u>	<u>FY 12 Cost</u>	<u>FY 13 Cost</u>	<u>% Change</u>
01-20-15240-5309001	\$47,015.00	\$43,685.00	-7.1%

3. BACKGROUND INFORMATION

OCLC, the Online Computer Library Center, is a worldwide library cooperative of which academic, public, school and special libraries are members. Services include cataloging, interlibrary loan (ILL), and access to technical services databases and training materials. The OCLC bibliographic database contains over 1.82 billion items in more than 72,000 libraries worldwide. Illinois holdings are well represented making it a major tool for resource sharing within the State of Illinois and beyond.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

Perceptive Software Maintenance Renewal.

2. BUDGET STATUS

<u>Account</u>	<u>FY12 Cost</u>	<u>FY13 Cost</u>	<u>% Change</u>
01-90-16765-5304004	\$38,810.58	\$52,983.00	+36.5%

3. BACKGROUND INFORMATION

Perceptive Software's Image Now Enterprise Management software is the document imaging solution licensed by College of DuPage. Image Now ECM allows departments on campus to input, route, approve, and archive documents in an electronic format. Electronic document storage permits one click access to relevant documents, provides greater privacy controls, and eliminates much of the space requirements of storing paper documents.

The increase in cost for FY2013 is due to the additional Lecture Capture licenses, an upgrade to Combo licenses and changes in test server licensing.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

Project Leadership Associates Annual Software and Hardware Maintenance Renewal.

2. BUDGET STATUS

<u>Account</u>	<u>FY12 Cost</u>	<u>FY13 Cost</u>	<u>% Change</u>
01-90-16765-5304004	\$91,000.00	\$91,000.00	0%

3. BACKGROUND INFORMATION

Project Leadership Associates provides installation and maintenance support as part of the original enterprise network. In 2000 the College purchased CheckPoint firewalls from Project Leadership for which Project Leadership continues to provide upgrade and maintenance support. The firewalls are an integral part of the network and provide the COD data network with protection.

This agreement also provides software and hardware maintenance, on-call services for network operations problems, and network software upgrades.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

Proquest Information and Learning Software Licenses.

2. BUDGET STATUS

<u>Account</u>	<u>FY 12 Cost</u>	<u>FY 13 Cost</u>	<u>% Change</u>
01-20-15240-5405001	\$31,915.00	\$ 34,820.00	+9.1%

3. BACKGROUND INFORMATION

Annual renewal of the Proquest annual license agreement for online access to the Index and Full-text content of the Chicago Tribune, Chicago Tribune Historical, New York Times Historical, and National Newspapers Core.

Proquest National Newspapers Core is a cross-searchable database that includes coverage of approximately the last twenty-five years of The New York Times, Wall Street Journal, Washington Post, Los Angeles Times, and Christian Science Monitor. The Historical New York Times is the digitized full text, full image content of the New York Times from 1856-2008. The Historical Chicago Tribune is the digitized, full-text image content of the paper from 1849-1988.

Proquest Information and Learning will provide College of DuPage with all appropriate updates to be made to the database to maintain currency of materials.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT Rave Wireless – Rave Safety Premier Subscription Renewal.

2. BUDGET STATUS

<u>Account</u>	<u>FY12 Cost</u>	<u>FY13 Cost</u>	<u>% Change</u>
01-90-16765-5304004	\$65,000.00	\$49,670.80	-24%

3. BACKGROUND INFORMATION

Rave Safety Premier was approved by the Board of Trustees in May of 2009 and acquired by the College in June of 2009.

Rave Wireless is a provider of safety applications for mobile phone users. Their key offering, Rave Safety Premier, includes Rave Alerts, an emergency and non-emergency mass notification system that communicates via text messages, voice messages, email, and RSS feeds. Additionally, Rave Safety Premier includes Rave Guardian, a mobile phone enabled application that, when triggered, notifies campus police of an emergency situation and provides contact information for the person triggering the notification.

The pricing structure reflects a 24% discount over FY12.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

Symantec Software Corporation Annual Maintenance/Support Renewal.

2. BUDGET STATUS

<u>Account</u>	<u>FY12 Cost</u>	<u>FY13 Cost</u>	<u>% Change</u>
01-90-16765-5304004	\$28,812.22	\$21,274.74	-26.2%

2. BACKGROUND INFORMATION

Symantec Netbackup software is used to backup network servers to tape. This includes the Blackboard servers, Exchange email servers, student servers, Datatel servers, web servers, and numerous other Microsoft and Linux servers. Tape backups are an integral part of the operation of the college providing us a way to restore critical data/systems in the event of data loss or system failure.

The decrease in cost this year is due to moving approximately 40 servers from the Symantec backup system on to an alternate Microsoft backup system. This change reduced the number of Symantec software licenses. The remaining servers will be moved to the Microsoft backup solution in fiscal year 2013.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

Gale Annual Database License Renewal.

2. BUDGET STATUS

<u>Account</u>	<u>FY 12 Cost</u>	<u>FY 13 Cost</u>	<u>% Change</u>
01-20-15240-5405001	\$33,621.00	\$35,301.88	+5.0%

3. BACKGROUND INFORMATION

Annual licenses for access to Academic OneFile, Health Reference Center Academic, Discovering Collection, Literature Research Center, and Informe, a Spanish language article database

Gale provides library patrons with access to indexing and full-text resources on a wide spectrum of topics including business and industry, medicine, literature, history, technology, education, etc. These databases are part of the core of the College of DuPage Library's electronic resource collection and are accessed by students, staff, faculty, and the community from both on-site and off-site locales.

The term of this annual maintenance contract is for the period 7/1/12 through 6/30/13.

1. SUBJECT

Autodesk Constructware Enterprise License Renewal.

2. BUDGET STATUS

<u>Account</u>	<u>FY11 Cost</u>	<u>FY12 Cost</u>	<u>% Change</u>
02-70-00700-5309001	\$18,000.00	\$26,970.00	+49.8%

3. BACKGROUND INFORMATION

This agreement provides the software license renewal for the Constructware License. This software is used daily by the C.O.D. Project Management team in coordination with Architect/Engineering and Construction Management firms in the management of construction projects on campus.

A new pricing structure is based on the number of users that sign-on to Constructware. During the month of April, 2012, C.O.D. had over 30 users. Based on the pricing structure of a 5-user block for \$4,495.00, the cost would be \$26,970.00 and would not allow for any additional users. Autodesk has offered an Enterprise License for one-year for the cost of \$26,970.00; this renewal provides an unlimited user license. This means that C.O.D. can add additional users for any new construction projects without an additional cost.

The term of this annual maintenance contract is for the period 6/28/2012 through 6/27/13.

SIGNATURE PAGE FOR MAINTENANCE CONTRACT RENEWALS.

ITEM(S) ON REQUEST

That the Board of Trustees approves the following maintenance contracts for service on the following items:

- | | | |
|-----|---|--------------|
| (A) | Automated Logic Chicago
(Building Automation-BIC, TEC & Carol Stream)
2400 Ogden Avenue, Suite 100
Lisle, IL 60532 | \$ 34,595.00 |
| (B) | Blackboard
(Course Management System)
650 Massachusetts Ave. N.W.
Washington, DC 20001 | 92,744.00 |
| (C) | CARLI
(Library Database Licenses)
501 E. Daniel Street, Suite 228
Champaign, IL 61820 | 62,773.00 |
| (D) | Datatel
(Colleague Systems)
4375 Fair Lakes Court
Fairfax, VA 22033 | 491,805.00 |
| (E) | EBSCO Information Services
(Library Annual Periodicals)
1140 Silver Lake Road
Cary, IL 60013-1685 | 120,000.00 |
| (F) | ESM Solutions Corporation
2 Walnut Grove Drive, Suite 190
Horsham, PA 19044 | 27,040.00 |
| (G) | Gartner Group
(IT Subscription Service)
12600 Gateway Blvd.
Ft Meyers, FL 33913 | 37,240.00 |
| (H) | Honeywell Building Solutions
(Building Automation-PE, MAC, SRC-N)
1500 W. Dundee Road
Arlington Heights, IL 60004 | 88,860.00 |


continued

(I)	Innovative Interfaces , Inc. (Automated Library System) P.O. Box 7849 San Francisco, CA 94120-7849	67,368.00
(J)	OCLC/ILLINET-Illinois State Library (On-Line Computer Library) 300 S. Second Street Springfield, IL 62701	43,685.00
(K)	Perceptive Software 22701West 68 th Street Shawnee, KS 66226-3567	52,983.00
(K)	Project Leadership Associates (Enterprise Data Network & Network Security) 120 S. LaSalle Ste. 1200 Chicago, IL 60603	91,000.00
(L)	Proquest LLC (Library Database Licenses) 6216 Paysphere Circle Chicago, IL 60674	34,820.00
(M)	Rave Wireless, Inc. (Rave Alert System) 50 Speen Street, Suite 301 Framingham, MA 01701	49,670.80
(N)	Symantec Software Corporation (Netbackup – Server Backups) 20300 Stevens Creek Blvd Cupertino, CA 95014	21,274.74
(O)	Gale (Library Database Licenses) 27500 Drake Road Farmington Hills, IL 48331-3535	35,301.88
(P)	Autodesk, Inc. Constructware Enterprise License 111 McInnis Parkway San Rafael, CA 94903	26,970.00

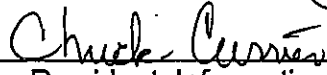
For a total expenditure of:

\$ 1,378,130.42

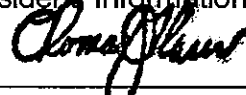
Consent Agenda
Item 09. B. 5) a)
June 18, 2012



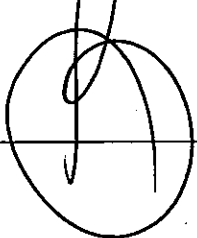
Director, Business Affairs
6/7/12
Date



Vice President, Information Technology
6/11/12
Date



Senior Vice President, Administration
6/11/12
Date



President
6/12/12
Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Testing Center Forms.

2. **BUDGET STATUS**

Funds in the amount of \$55,000.00 are being provided by the Testing Center AUX/Testing Outcomes Assessment Instructional Supply budget #05-60-14925-5401002.

3. **BACKGROUND INFORMATION**

This represents the non-bid purchase of testing forms for the Testing Center. The tests from Consulting Psychologists Press (CPP) are used as part of the Education Classes. Students are given the Myers Briggs and Strong Interest Inventory tests. These tests are administered as a tool to assist students in deciding their career paths, which in turn helps them in selecting their appropriate classes. Education classes are offered every semester and are recommended by Counselors to students who do not have definite career goals. Career Services, Counseling, and Transfer and Advising Services will also use these tests in advising students and community members. These tests are being purchased on a sole-source basis directly from the Publisher, Consulting Psychologists Press (CPP). The Myers Briggs and Strong Interest Tests are registered trademarks of CPP and can only be obtained through them.

The purchase of publications is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.


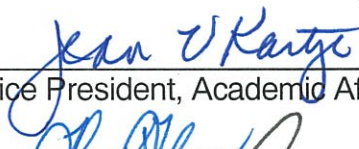


4. **RECOMMENDATION**

That the Board of Trustees approves the non-bid purchase of Testing Center Forms from Consulting Psychologists Press, 1055 Joaquin, 2nd Floor, Mountain View, CA 94043, for a total of \$55,000.00.

SIGNATURE PAGE FOR TESTING CENTER FORMS.

ITEM(S) ON REQUEST

That the Board of Trustees approves the non-bid purchase of Testing Center Forms from Consulting Psychologists Press, 1055 Joaquin, 2nd Floor, Mountain View, CA 94043, for a total of \$55,000.00.

	5/29/12
Director, Business Affairs	Date
	5/29/12
Vice President, Academic Affairs	Date
	6/2/2012
Senior Vice President, Administration and Treasurer	Date
	6/5/12
President	Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Testing License.

2. **BUDGET STATUS**

Funds in the amount of \$60,500.00 are being provided by Testing Center Instructional Supply budget #01-30-14230-5401002.

3. **BACKGROUND INFORMATION**

This represents the non-bid purchase of 50,000 testing units for the Testing Center office. The ACT/Education Tech Center, COMPASS tests are used by new students who will be registering for classes. Some students will be required to take one or more of the following placement tests: Reading, Writing, Math, ESL Reading, ESL Writing, ESL Listening, e-Write, and/or ESL e-Write. During the summer months alone, we typically test between 10,000 and 12,000 students. Students will be testing in the Academic Computing Center, the Testing Center, and at the Regional Centers.

This purchase is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

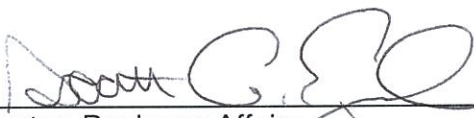
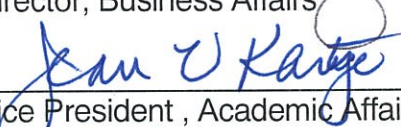
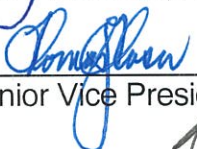

4. **RECOMMENDATION**

That the Board of Trustees approves the non-bid purchase of Testing License from ACT, Inc., 500 ACT Drive, Iowa City, IA 52243 for a total of \$60,500.00.

SIGNATURE PAGE FOR TESTING LICENSE.

ITEM(S) ON REQUEST

That the Board of Trustees approves the non-bid purchase of Testing License from ACT, Inc., 500 ACT Drive, Iowa City, IA 52243 for a total of \$60,500.00.

	5/29/12
Director, Business Affairs	Date
	5/29/12
Vice President, Academic Affairs	Date
	6/2/2012
Senior Vice President, Administration and Treasurer	Date
	6/5/12
President	Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Perceptive Software – ImageNow Enterprise Content Management (ECM) System.

2. **BUDGET STATUS**

Funds in the amount of \$81,375 are budgeted in the IT Plan Capital Equipment Budget 01-90-90111-5806001.

3. **BACKGROUND INFORMATION**

This item represents the purchase of software licenses, implementation consulting, and professional services for Perceptive Software's ImageNow ECM imaging and workflow solution for Accounts Payable. This project will provide the Finance Office with a way to capture, route, track, and store invoices in a secure electronic repository. Electronic document capture, routing, and storage eliminates much of the space constraints of paper files, reduces the time spent searching for lost or misplaced invoices, and gives the finance office greater insight into and control over the accounts payable process. Invoices are linked to the College's financial system, and incoming invoices can be sent directly to staff for the necessary approvals.

Perceptive Software is Ellucian's (formerly Datatel) preferred partner for document imaging solutions. Their ImageNow ECM platform was selected as the document imaging solution for the College in FY2010. The ImageNow ECM solution utilizes a patented feature which provides for a rapid deployment and minimal amount of technical staff interface.

This purchase complies with State Statute, Board Policy and Administrative Procedures. This is being purchased on a non-bid, sole source basis, directly from Perceptive Software. This purchase of software is exempt from bidding under the Illinois Community College Act, 110ILCS 805-3-27.1.


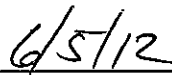

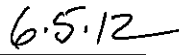

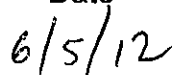

4. RECOMMENDATION

That the Board of Trustees approves a contract for an ImageNow Enterprise Content Management System with Perceptive Software, 22701 West 68th Terrace, Shawnee, KS 66226, for an expenditure of \$81,375.

SIGNATURE PAGE FOR PERCEPTIVE SOFTWARE - IMAGENOW
ENTERPRISE CONTENT MANAGEMENT (ECM) SYSTEM.

ITEM(S) ON REQUEST

That the Board of Trustees approves a contract for an ImageNow Enterprise Content Management System with Perceptive Software, 22701 West 68th Terrace, Shawnee, KS 66226, for an expenditure of \$81,375.00.

	
Director, Business Affairs	Date
	
Vice President, Information Technology	Date
	
Senior Vice President, Administration and Treasurer	Date
	
President	Date

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Personnel Actions.

2. **REASON FOR CONSIDERATION**

Board Action is required to ratify and approve personnel actions for all employees.

3. **BACKGROUND INFORMATION**

- A. Ratification of Administrator Appointments
- B. Ratification of Faculty Appointments
- C. Ratification of Classified Appointments
- D. Ratification of Managerial Promotions / Transfers
- E. Ratification of Classified Promotions / Transfers
- F. Ratification of Faculty Resignations / Terminations
- G. Ratification of Managerial Resignations / Terminations
- H. Ratification of Classified Resignations / Terminations
- I. Ratification of Faculty Retirements
- J. Ratification of Managerial Retirements
- K. Ratification of Classified Retirements
- L. Ratification of Operating Engineers Retirements

4. RECOMMENDATION

That the Board of Trustees ratifies the Administrator Appointments; Faculty Appointments; Classified Appointments; Managerial Promotions / Transfers; Classified Promotions / Transfers; Faculty Resignations / Terminations; Managerial Resignations / Terminations; Classified Resignations / Terminations; Faculty Retirements; Managerial Retirements; Classified Retirements and Operating Engineers Retirements.

Consent Agenda
REVISED Item 9. B. 6)
June 18, 2012

APPOINTMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>ADMINISTRATOR</u>					
Catherine M. Brod*	Vice President for Development/Director of College Foundation	Resource Development	07/01/2012	Re-appointment Full-Time	\$174,323.50
Jean V. Kartje**	Vice President Academic Affairs	Academic Affairs	07/01/2012	Re-appointment Full-Time	\$174,323.50

*Two (2) year appointment per Board Policy # 15-240 through 6/30/2014 per exception

** One (1) year appointment per Board Policy # 15-240 through 6/30/2013

FACULTY

Christopher Bailey	Instructor, Developmental Mathematics	Health & Sciences	08/15/2012	Full-Time Faculty Appointment	\$69,589
Tim Clifford	Instructor, Humanities	Humanities & Speech Communication	08/15/2012	Full-Time Faculty Appointment	\$55,229
Kathleen Dexter	Assistant Professor, Mathematics	Health & Sciences	08/15/2012	Full-Time Faculty Appointment	\$69,589
Autumn von Flotow	Instructor, Mathematics	Health & Sciences	08/15/2012	Full-Time Faculty Appointment	\$49,797
Jude Geiger	Assistant Professor, Speech	Humanities & Speech Communication	08/15/2012	Full-Time Faculty Appointment	\$60,915
Vittorio Gensini	Assistant Professor, Meteorology	Health & Sciences	08/15/2012	Full-Time Faculty Appointment	\$60,915
Gail Laurent	Instructor, Mathematics	Health & Sciences	08/15/2012	Full-Time Faculty Appointment	\$55,229

APPOINTMENTS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>FACULTY</u> - Continued					
Joshua Price	Instructor, Humanities	Liberal Arts	08/15/2012	Full-Time Faculty Appointment	\$55,229
<u>CLASSIFIED</u>					
John A. Bollweg	Research Associate	Research and Analytics	06/18/2012	New Hire Full Time	\$64,106
Jacquelyn Campagnolo	Administrative Assistant VI	Human Resources	06/11/2012	New Hire Full Time	\$51,542
Ashley Ervin	Accountant II	Financial Affairs/Controller	05/14/2012	New Hire Full Time	\$57,678
Jenny Madsen	Financial Aid Specialist	Financial Assistance	05/21/2012	New Hire Full Time	\$57,678
Michael C. Mohring	Microcomputer Technician I	Information Technology	05/14/2012	New Hire Full time	\$41,724
Robert Orlando	Warehouse Worker/Driver I	Staff Services	05/21/2012	New Hire Full Time	\$29,203
Kathleen Szetela	Program Manager - ABE/GED/ESL	Continuing Education	6/4/2012	New Hire Full Time	\$55,256
Alexander M. Blake	Dishwasher	Culinary & Hospitality	05/07/2012	New Hire Part Time	\$16,816
Jean Giedraitis	Administrative Assistant III	Registration	06/19/2012	New Hire Part Time	\$15,652

APPOINTMENTS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>CLASSIFIED</u> - Continued					
Romeo Alan Marshall	Dishwasher	Culinary & Hospitality	05/10/2012	New Hire Part Time	\$12,255

PROMOTIONS / TRANSFERS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>MANAGERIAL</u>					
Sherry M. Toth	Supervisor, Payroll	Financial Affairs/Controller	05/01/2012	Transfer Full Time	\$55,057
<u>CLASSIFIED</u>					
Marianne Coppin	Senior Accountant	Financial Affairs/Controller	04/30/2012	Promotion Full Time	\$64,064
Phillip Moberley	Grounds Maintenance Technician	Facilities	06/19/2012	Promotion Full Time	\$34,382
Michael O'Leary	Information Center Specialist II	Information Technology	05/07/2012	Promotion Full Time	\$58,219
Vera Humphrey	Administrative Assistant VI	Administrative Affairs	05/07/2012	Promotion Full Time	\$51,542
Abdulaziz Khalid Syed	Administrative Assistant III	Student Records	05/14/2012	Transfer Part Time	\$15,267

Consent Agenda
REVISED Item 9. B. 6)
June 18, 2012

RESIGNATIONS / TERMINATIONS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>FACULTY</u>					
Mary C. Newman	Associate Professor, English	Liberal Arts	05/10/2012	Termination	16 Yrs. 9 Mos.
<u>MANAGERIAL</u>					
Claire M. Benz	Supervisor, Compensation	Human Resources	04/30/2013	Resignation	26 Yrs. 4 Mos.
Angela M. Knoble	Senior Project Manager Construction	Facilities, Operations & Maintenance	05/18/2012	Resignation	6 Yrs. 2 Mos.
Linda L. Wanden	Manager, Custodial Operations	Facilities, Operations & Maintenance	02/28/2013	Resignation	4 Yrs. 0 Mos.
<u>CLASSIFIED</u>					
Laurel M. Appleton	Administrative Assistant I	Student Services	05/18/2012	Resignation	4 Yrs. 7 Mos.
Alexander M. Blake	Dishwasher	Culinary & Hospitality	05/07/2012	Termination	0 Yrs. 0 Mos.
Aldo Corral	Wait Staff	Culinary & Hospitality	05/17/2012	Termination	0 Yrs. 5 Mos.
Doreen A. Fast	Administrative Assistant V	Development & COD Foundation	05/22/2012	Resignation	6 Yrs. 5 Mos.
Faith A. Fetrow	Dishwasher	Culinary & Hospitality	05/15/2012	Termination	0 Yrs. 7 Mos.
Scott W. Fotre	Energy Manager	Facilities, Operations & Maintenance	05/21/2012	Resignation	3 Yrs. 5 Mos.
Luz A. Garfias	Administrative Assistant III	Regional Centers - West Chicago	06/28/2012	Position Elimination/ Severance Agreement	5 Yrs. 4 Mos.

RESIGNATIONS / TERMINATIONS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>CLASSIFIED</u> - Continued					
Romeo Alan Marshall	Dishwasher	Culinary & Hospitality	05/10/2012	Termination	0 Yrs. 0 Mos.
Carolyn R. Pinchuk	Administrative Assistant V	Business & Technology	06/05/2012	Resignation	4 Yrs. 1 Mos.
Christine F. Raposa	Administrative Assistant V	Student Life	06/02/2012	Resignation	14 Yrs. 3 Mos.
Richard J. Strezo	Coordinator, Small Business	Business & Technology	06/30/2012	Termination Grant Expiration	0 Yrs. 9 Mos.

RETIREMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Current Years of Service</u>
<u>FACULTY</u>					
Linda D. Barkoozis	Professor, Nursing	Health & Sciences	07/31/2015	Retirement	19 Yrs. 5 Mos.
Julia Fitzpatrick-Cooper	Professor, Horticulture	Business & Technology	08/03/2014	Retirement	25 Yrs. 11 Mos.
Joyce R. Fletcher	Full Time Counselor	Counseling & Advising	10/31/2015	Retirement	23 Yrs. 11 Mos.
Cheryl P. Jackson	Professor, Health Information Technology	Health & Sciences	08/02/2015	Retirement	20 Yrs. 2 Mos.
Annette L. Kerwin	Professor, Computer Information Technology	Business & Technology	08/02/2015	Retirement	22 Yrs. 5 Mos.
Donald B. Schmidt	Assistant Professor, Physical Therapy Assistant	Health & Sciences	08/02/2015	Retirement	13 Yrs. 0 Mos.

RETIREMENTS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Current Years of Service</u>
<u>FACULTY</u> - Continued					
Susan J. Stamler	Professor, Biology	Health & Sciences	08/06/2013	Retirement	19 Yrs. 9 Mos.
Charles J. Vanderwarf	Associate Professor Respiratory Care	Health & Sciences	08/10/2015	Retirement	20 Yrs. 3 Mos.
<u>MANAGERIAL</u>					
Susan E. Benton	Benefits Manager	Human Resources	12/21/2012	Retirement	21 Yrs. 4 Mos.
Elizabeth K. Britt	Supervisor, Horticulture	Business & Technology	06/30/2012	Retirement	25 Yrs. 8 Mos.
David K. Gay	Assistant Center Manager/ Small Business Development Center Manager	Business & Technology	05/31/2013	Retirement	19 Yrs. 6 Mos.
Anna Orozco-Grimaldo	Supervisor, Record Services	Student Records	07/31/2013	Retirement	16 Yrs. 9 Mos.
<u>CLASSIFIED</u>					
Harolyn K. Dreyer	Manager, Telecommunications	Information Technology	11/30/2012	Retirement	15 Yrs. 4 Mos.
<u>OPERATING ENGINEERS</u>					
Daniel T. Dooley	Operating Engineer	Facilities, Operations & Maintenance	06/30/2012	Retirement	31 Yrs. 0 Mos.

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Christopher Bailey

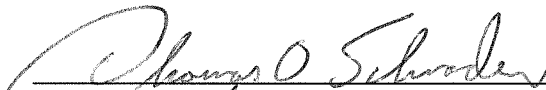
POSITION: Assistant Professor, Developmental Math

PREPARATION: MS Mathematics, Northern Illinois University, 2010


MAJOR AREAS: Mathematics

EXPERIENCE: Northern Illinois University
Graduate Assistant
2006-Present
Kishwaukee Community College
Adjunct Instructor
2007-Present
Pinon Unified School District
Math Teacher
2005-2006

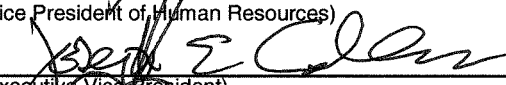
RECOMMENDED BY:



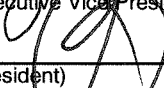
(Search Committee Chair)



(Vice President of Human Resources)



(Executive Vice President)



(President)

RANK AND SALARY: Range D, Step 5: \$69,589

DATE OF HIRE: August 15, 2012

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Faculty, Developmental Math

DEPARTMENT: Developmental Math

CANDIDATE: Christopher Bailey

SEARCH COMMITTEE: Tom Schrader (Chair), Bob Cappetta, Christy Peterson, Tony Lenard,
Michael Stack

ADVERTISEMENTS:

SOURCE	DATE
Chronicle For Higher Education	1/23/2012
Journal Of Blacks In Higher Ed	1/23/2012
Higher Education Diversity Career Fair	1/20/2012
HigherEdJobs.com	12/9/2011
Inside Higher Ed	12/9/2011
Asian in Higher Ed	12/9/2011
Hispanics in Higher Ed	12/9/2011
Community College Jobs	12/9/2011

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	75
Number of candidates who did not meet minimum requirements	22
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	17
Number of candidates interviewed	9
Number of diverse candidates interviewed	2

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Timothy Clifford

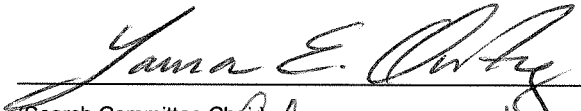
POSITION: Instructor, Humanities


PREPARATION: Master of Music, Northern Illinois University, 2005

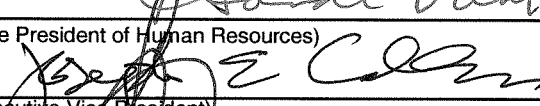
MAJOR AREAS: Music

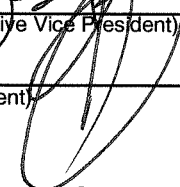
EXPERIENCE: College of DuPage
Adjunct Faculty
2006-Present
North Central College
Adjunct Faculty
2008-2010

RECOMMENDED BY:


(Search Committee Chair)


(Vice President of Human Resources)


(Executive Vice President)


(President)

RANK AND SALARY: Range A, Step 5: \$55,229

DATE OF HIRE: August 15, 2012

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Faculty, Humanities

DEPARTMENT: Humanities

CANDIDATE: Timothy Clifford

SEARCH COMMITTEE: Laura Ortiz (Chair), Julia DiLiberti, Kent Huffman, Marina Kuchinski, Thomas Kulanjiyil

ADVERTISEMENTS:

SOURCE	DATE
Chronicle For Higher Education	1/23/2012
Higher Education Diversity Career Fair	1/20/2012
IL Latino Council on Higher Ed	1/23/2012
Diverse Education.com	1/23/2012
HigherEdJobs.com	2/6/2012
Hispanic Outlook	2/6/2012
Journal of Blacks in Higher Ed	2/6/2012

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	49
Number of candidates who did not meet minimum requirements	19
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	10
Number of candidates interviewed	15
Number of diverse candidates interviewed	3

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Kathleen Dexter

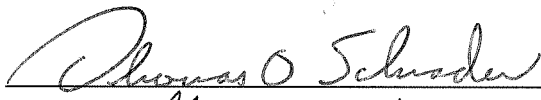
POSITION: Assistant Professor, Mathematics

PREPARATION: MS Mathematics,
Indiana University, 1978
PhD Mathematics (expected May 2012)
University of Illinois - Chicago

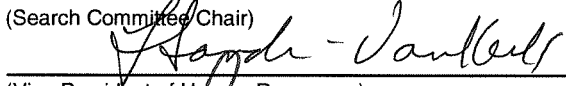
MAJOR AREAS: Mathematics

EXPERIENCE: University of Illinois - Chicago
Instructor
2009-2011
University of Illinois - Chicago
Graduate Teaching Assistant
2006-2009

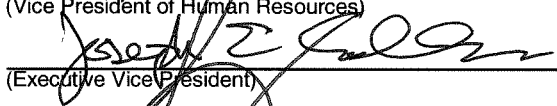
RECOMMENDED BY:




(Search Committee Chair)



(Vice President of Human Resources)



(Executive Vice President)



(President)

RANK AND SALARY: Range A, Step 5: \$55,229

DATE OF HIRE: August 15, 2012

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Faculty, Mathematics

DEPARTMENT: Mathematics

CANDIDATE: Kathleen Dexter

SEARCH COMMITTEE: Tom Schrader (Chair), Erich Hauenstein, Jim Africh, Kathy Nickell, Zia Mahmood

ADVERTISEMENTS:

SOURCE	DATE
Chronicle For Higher Education	1/23/2012
Higher Education Diversity Career Fair	1/20/2012
IL Latino Council on Higher Ed	1/23/2012
Diverse Education.com	1/23/2012
HigherEdJobs.com	1/23/2012
Latinos in Higher Education	1/23/2012

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	64
Number of candidates who did not meet minimum requirements	21
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	16
Number of candidates interviewed	10
Number of diverse candidates interviewed	2

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Autumn von Flotow

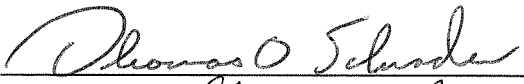
POSITION: Instructor, Mathematics

PREPARATION: MS Mathematics,
Northern Arizona University, 2010

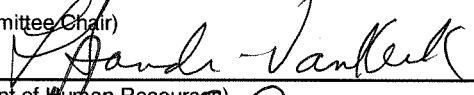
MAJOR AREAS: Mathematics

EXPERIENCE: University of Portland
Mathematics Instructor
2011-Current
ITT Technical Institute
Mathematics Instructor
2011-Current
Northern Arizona University
Mathematics Instructor
2010-2011

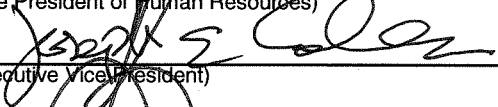
RECOMMENDED BY:



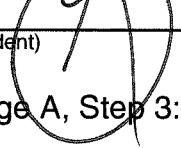
(Search Committee Chair)



(Vice President of Human Resources)



(Executive Vice President)



(President)

RANK AND SALARY: Range A, Step 3: \$49,797

DATE OF HIRE: August 15, 2012

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Faculty, Mathematics

DEPARTMENT: Mathematics

CANDIDATE: Autumn von Flotow

SEARCH COMMITTEE: Tom Schrader (Chair), Erich Hauenstein, Jim Africh, Kathy Nickell, Zia Mahmood

ADVERTISEMENTS:

SOURCE	DATE
Chronicle For Higher Education	1/23/2012
Higher Education Diversity Career Fair	1/20/2012
IL Latino Council on Higher Ed	1/23/2012
Diverse Education.com	1/23/2012
HigherEdJobs.com	1/23/2012
Latinos in Higher Education	1/23/2012

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	64
Number of candidates who did not meet minimum requirements	21
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	16
Number of candidates interviewed	10
Number of diverse candidates interviewed	2

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Jude Geiger

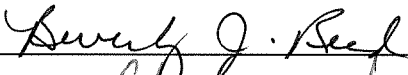
POSITION: Assistant Professor, Speech

PREPARATION: MA Speech Communication,
North Dakota State University, 2011


MAJOR AREAS: Speech Communication

EXPERIENCE: College of DuPage
Adjunct Faculty
2009-Present
William Rainey Harper College
Adjunct Faculty
2010-Present

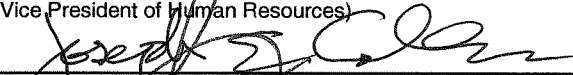
RECOMMENDED BY:



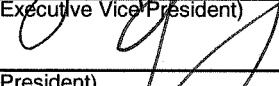
(Search Committee Chair)



(Vice President of Human Resources)



(Executive Vice President)



(President)

RANK AND SALARY: Range C, Step 4: \$60,915

DATE OF HIRE: August 15, 2012

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Faculty, Speech

DEPARTMENT: Speech

CANDIDATE: Jude Geiger

SEARCH COMMITTEE: Beverly Reed (Chair), Marco Benassi, Linda Elaine, Chris Miller, Lauren Morgan, Steve Schroeder

ADVERTISEMENTS:

SOURCE	DATE
Chronicle For Higher Education	1/23/2012
Higher Education Diversity Career Fair	1/20/2012
IL Latino Council on Higher Ed	1/23/2012
Diverse Education.com	1/23/2012
HigherEdJobs.com	1/23/2012
Hispanic Outlook	3/9/2012
Journal of Blacks in Higher Ed	3/9/2012
Diverse Education	3/9/2012
Chronicle of Higher Education	3/9/2012

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	48
Number of candidates who did not meet minimum requirements	20
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	13
Number of candidates interviewed	5
Number of diverse candidates interviewed	2

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Vittorio Gensini


POSITION: Assistant Professor, Meteorology

PREPARATION: MS Geography, Northern Illinois University, 2010


MAJOR AREAS: Meteorology/Climatology

EXPERIENCE: College of DuPage
Adjunct Faculty
2009-Present
University of Georgia
Teaching Assistant
2010-2012
Northern Illinois University
Teaching Assistant
2008-2010

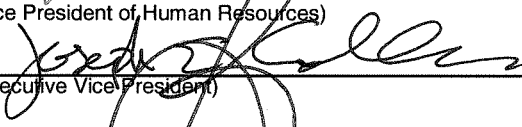
RECOMMENDED BY:



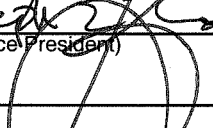
(Search Committee Chair)



(Vice President of Human Resources)



(Executive Vice President)



(President)

RANK AND SALARY: Range C, Step 4: \$60,915

DATE OF HIRE: August 15, 2012

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Faculty, Meteorology

DEPARTMENT: Meteorology

CANDIDATE: Vittorio Gensini

SEARCH COMMITTEE: Tom Schrader (Chair), Mary Newburg, Paul Sirvatka, Diana Strode, Mark Sutherland

ADVERTISEMENTS:

SOURCE	DATE
Search kept internal.	

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	4
Number of candidates who did not meet minimum requirements	0
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	1
Number of candidates interviewed	4
Number of diverse candidates interviewed	1

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Gail Laurent

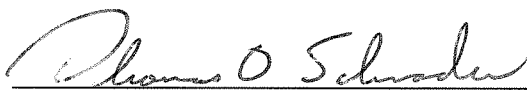
POSITION: Instructor, Mathematics

PREPARATION: MA Mathematics,
Indiana University, 1978

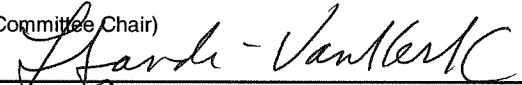
MAJOR AREAS: Mathematics

EXPERIENCE: College of DuPage
Adjunct Faculty
2008-Current
Virginia Tech
Mathematics Faculty
1978-1990

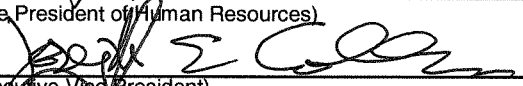
RECOMMENDED BY:



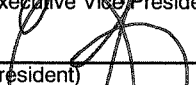
(Search Committee Chair)



(Vice President of Human Resources)



(Executive Vice President)



(President)

RANK AND SALARY: Range A, Step 5: \$55,229

DATE OF HIRE: August 15, 2012

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Faculty, Mathematics

DEPARTMENT: Mathematics

CANDIDATE: Gail Laurent

SEARCH COMMITTEE: Tom Schrader (Chair), Erich Hauenstein, Jim Africh, Kathy Nickell, Zia Mahmood

ADVERTISEMENTS:

SOURCE	DATE
Chronicle For Higher Education	1/23/2012
Higher Education Diversity Career Fair	1/20/2012
IL Latino Council on Higher Ed	1/23/2012
Diverse Education.com	1/23/2012
HigherEdJobs.com	1/23/2012
Latinos in Higher Education	1/23/2012

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	64
Number of candidates who did not meet minimum requirements	21
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	16
Number of candidates interviewed	10
Number of diverse candidates interviewed	2

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Joshua Price


POSITION: Instructor, Humanities

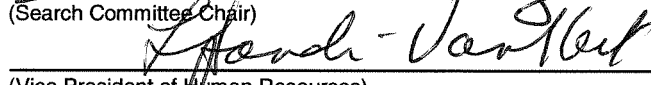
PREPARATION: MA Theology, Wheaton College, 2006

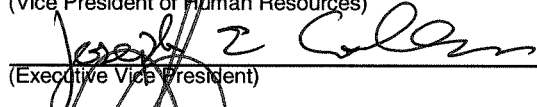
MAJOR AREAS: Historical and Systematic Theology

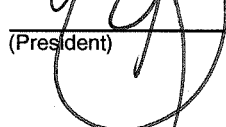
EXPERIENCE: College of DuPage
Adjunct Faculty
2006-Present
Waubonsee Community College
Adjunct Faculty
2011-Present

RECOMMENDED BY:


(Search Committee Chair)


(Vice President of Human Resources)


(Executive Vice President)


(President)

RANK AND SALARY: Range A, Step 5: \$55,229

DATE OF HIRE: August 15, 2012

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Faculty, Humanities

DEPARTMENT: Humanities

CANDIDATE: Joshua Price

SEARCH COMMITTEE: Laura Ortiz (Chair), Julia DiLiberti, Kent Huffman, Marina Kuchinski, Thomas Kulanjiyil

ADVERTISEMENTS:

SOURCE	DATE
Chronicle For Higher Education	1/23/2012
Higher Education Diversity Career Fair	1/20/2012
IL Latino Council on Higher Ed	1/23/2012
Diverse Education.com	1/23/2012
HigherEdJobs.com	2/6/2012
Hispanic Outlook	2/6/2012
Journal of Blacks in Higher Ed	2/6/2012

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	49
Number of candidates who did not meet minimum requirements	19
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	10
Number of candidates interviewed	15
Number of diverse candidates interviewed	3

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Addendum to the Joint Educational Agreement between William Rainey Harper College and College of DuPage.

2. **REASON FOR CONSIDERATION**

Board approval is required for additions, deletions or other changes to joint agreements.

3. **BACKGROUND INFORMATION**

To add William Rainey Harper's Graphic Arts Technology AAS and Certificate to the original Joint Education Agreement entered into on June 14, 1982. These changes will take effect at the end of the Spring 2013 term.

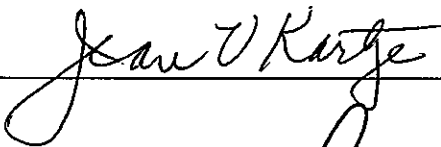
4. **RECOMMENDATION**

That the Board of Trustees approves the Addendum to the Joint Educational Agreement between William Rainey Harper College and College of DuPage effective at the end of the Spring 2013 semester.

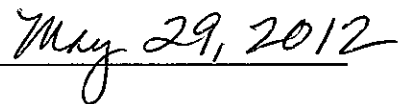
SIGNATURE PAGE FOR THE ADDENDUM TO THE JOINT EDUCATIONAL
AGREEMENT BETWEEN WILLIAM RAINEY HARPER COLLEGE AND
COLLEGE OF DUPAGE.

ITEM(S) ON REQUEST

That the Board of Trustees approves the Addendum to the Joint Educational Agreement between William Rainey Harper College and College of DuPage effective at the end of the Spring 2013 semester.



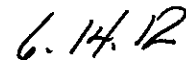
Vice President, Academic Affairs



Date



President



Date

April 25, 2012

Robert L. Breuder, President
College of DuPage
425 22nd Street
Glen Ellyn, IL 60137

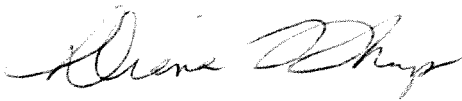
Dear Bob:

Enclosed you will find two signed copies of the addendum to the Joint Educational Agreement adding Harper College's Graphic Arts Technology AAS and Certificates. These changes will take effect at the end of the Spring 2013 term.

Please make the necessary changes to your records and return one signed copy, at your earliest convenience.

Should you have any questions, please feel free to contact me at 847.925.6920.

Sincerely,



Dr. Diana L. Sharp
Assistant Provost

Encl.

ADDENDUM TO THE JOINT AGREEMENT
BETWEEN
COLLEGE OF DU PAGE
AND
WILLIAM RAINEY HARPER COLLEGE

This addendum to the Joint Education Agreement between College of DuPage and William Rainey Harper College is entered into this **12th** day of **April, 2012** and **effective for the end of the Spring 2013 semester**.

BY: HARPER COLLEGE

Add: **Graphic Arts Technology AAS and Certificates**

Conditions, agreements, and other exigencies covered within the Agreement entered into on June 14, 1982 shall be in effect for this updated agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date and year first above written.

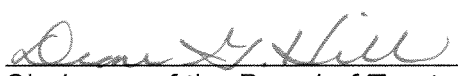
BOARD OF TRUSTEES,
COLLEGE OF DuPAGE
DISTRICT NO. 502

BOARD OF TRUSTEES,
WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512

ATTEST:

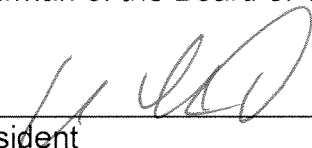
ATTEST:

Chairman of the Board of Trustees



Chairman of the Board of Trustees

President



President

Date: _____

Date: 4/25/12

9. CONSENT AGENDA

C. For APPROVAL: Construction-Related Items

- 1) *Ratification* of Construction Change Orders**
 - **Referendum-Related Projects**
 - **Capital Budget Projects**
- 2) *Approval* of Construction Change Orders**
 - **Referendum-Related Projects**
 - **Capital Budget Projects**

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Ratification of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's overall budget and fall within the project's approved budget. All change orders not in excess of \$100,000.00, or 10% of the contract price, have been approved by the Director of Facilities Planning and Development. All single change orders exceeding \$50,000.00 have been approved by the President. All single change orders exceeding \$100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Referendum-Related Projects

Design-Related Scope Change: BIC/SRC, Mortenson #214.

Owner-Requested Scope Change: Athletic Fields, Schaefges Brothers #09, #10; 2011 Site and Grounds, Thorne Electric #01; Breezy Hill #03, #04; 2012 Site and Grounds, A. Horn #05; and Vixen #02.

Result of Internal Audit: BIC/SRC, Mortenson #213.1.

Capital Budget Projects

Owner-Requested Scope Change: BIC Telecom Center Cooling Center, Monaco Mechanical #01.

4. RECOMMENDATION

That the Board of Trustees ratifies the Construction-Related Change Orders from the attached Summary for June 2012.

SUMMARY OF RATIFICATION OF CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

- **2011 SITE AND GROUNDS – THORNE ELECTRIC #01: CREDIT (\$126,677.42).** This is a unit-price contract for the electrical work on Bid Package #2, BIC Courtyards, Pond 6 and SSC Plaza. This change order is the result of adjustments made to the contract based on the agreed unit price. *This is an Owner-Requested Scope Change.*
- **2011 SITE AND GROUNDS – BREEZY HILL #03: CREDIT (\$8,126.99).** This is a unit-price contract for the landscape work on Bid Package #4, SRC South Plaza and MAC Courtyard. This change order is the result of adjustments made to the contract based on the agreed unit price. *This is an Owner-Requested Scope Change.*
- **2011 SITE AND GROUNDS – BREEZY HILL #04: CREDIT (\$1,229.23).** This is a unit-price contract for the landscape work on Bid Package #1, SSC Plaza, North Lot Entrances, and Lambert Road. This change order is the result of adjustments made to the contract based on the agreed unit price. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – A. HORN #05: \$28,118.27.** Furnish and install precast caps and stone veneer over existing concrete tunnel wall for the MAC Courtyard Enhancements and Tunnel Railing project. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – VIXEN #02: \$27,620.80.** Furnish and install the BIC tunnel wall textured finish for the MAC Courtyard Enhancements and Tunnel Railing project. *This is an Owner-Requested Scope Change.*
- **ATHLETIC FIELDS – SCHAEFGES BROTHERS #09: \$5,465.25.** The Engineer (V3) recommended an underdrain along the north side of the tennis courts to eliminate the potential for migration of water through the topsoil layer and to keep the area north of the courts dry. This will reduce the potential for water to migrate beneath the court surface. *This is an Owner-Requested Scope Change.*
- **ATHLETIC FIELDS, SCHAEFGES BROTHERS #10: \$34,588.86.** TSC and V3 recommended soil drying and lime stabilization to address soils with excessive moisture at the south half of the tennis courts. *This is an Owner-Requested Scope Change.*
- **BIC/SRC – MORTENSON #213.1: CREDIT (\$10,140.00).** This change is to adjust the previously issued Change Order Proposals to reflect the College's audit discovery of overages and general conditions correction for Change Orders #01 through #05. *This credit is the result of an internal audit.*
- **BIC/SRC – MORTENSON #214: \$30,458.00.** The original design for the Board Room audio/video closet did not include any special cooling for the equipment in the space. This cost is to add a cooling unit for this room. *This is a Design-Related Scope Change.*

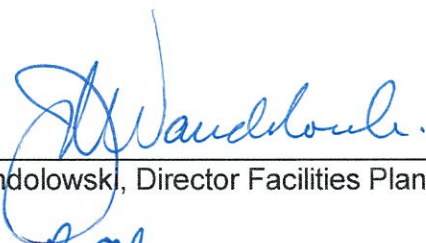



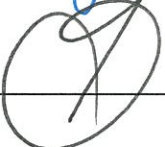
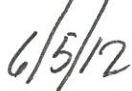
CAPITAL BUDGET PROJECTS

- **BIC TELECOM CENTER COOLING SYSTEM – MONACO MECHANICAL #01:**
\$3,300.00. Furnish and install a humidifier to the Liebert cooling unit being installed. *This is an Owner-Requested Scope Change.*

SIGNATURE PAGE FOR RATIFICATION OF CONSTRUCTION-RELATED
CHANGE ORDERS

ITEM(S) ON REQUEST

That the Board of Trustees ratifies the Construction-Related Change Orders listed for June 2012.

	
John Wandolowski, Director Facilities Planning and Development	Date
	
Senior Vice President, Administration and Treasurer	Date
	
President	Date

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Approval of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's contingency and fall within the project's approved budget. All change orders not in excess of \$100,000.00, or 10% of the contract price, have been approved by the Director of Facilities. All single change orders exceeding \$50,000.00 have been approved by the President. All single change orders exceeding \$100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Board approval is required due to the change order cumulative total exceeding 20% of the original contract value.

Referendum-Related Projects

Owner-Requested Scope Change: 2011 Site and Grounds, Aqua Design #01 and Schaeffges Brothers #01; BIC/SRC, Mortenson #215.1; and PE, Power Construction #02.

Capital Budget Projects

None

4. RECOMMENDATION

That the Board of Trustees approves the Construction-Related Change Orders from the attached Summary for June 2012.

SUMMARY OF APPROVED CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

- **2011 SITE AND GROUNDS – AQUA DESIGN, INC. #01: \$7,025.99.** This is a unit-price contract for the irrigation work on Bid Package #2, BIC Courtyards and Pond 6. This change order is the result of adjustments made to the contract based on the agreed unit price. *This is an Owner-Requested Scope Change.*
- **2011 SITE AND GROUNDS – SCHAEFGES BROTHERS, INC. #01: \$92,687.43.** This is a unit-price contract for the SRC South Plaza Water Feature and Fogger for Bid Package #04. This change order is the result of adjustments made to the contract based on the agreed unit price. *This is an Owner-Requested Scope Change.*
- **BIC/SRC – MORTENSON #215.1: \$282,515.00.** At the May 10th Board meeting, the Trustees were presented with the Radio Station bids that totaled \$1,761,886.00. This change order is for subcontractors that currently have contracts for the BIC project to complete the trades that are not part of this Board approval. This includes the roofer, glass and glazing, general trades, concrete, demolition and window shades subcontractors. *This is an Owner-Requested Scope Change.*
- **PHYSICAL EDUCATION BUILDING – POWER CONSTRUCTION #02 : \$122,500.00.** This change is for the general trades work associated with the west campus improvements required for the relocated MAC, PE, Library and Seaton Center occupants. Work includes glazing, demolition, doors/hardware and construction. *This is an Owner-Requested Scope Change.*

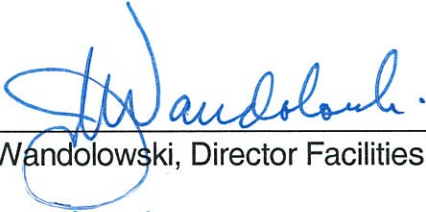
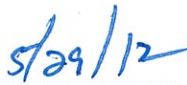

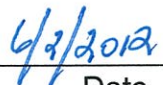
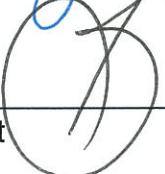
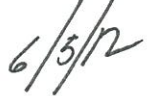
CAPITAL BUDGET PROJECTS

None.

SIGNATURE PAGE FOR CONSTRUCTION-RELATED CHANGE ORDERS

ITEM(S) ON REQUEST

That the Board of Trustees approves the Construction-Related Change Orders listed for June 2012.

	
John Wandolowski, Director Facilities Planning & Development	Date
	
Senior Vice President, Administration and Treasurer	Date
	
President	Date

10. NEW BUSINESS

A. For INFORMATION

- 1) Board Policies 20-35 and 20-40 Consolidation**
- 2) Board Policy 20-41 Code of Academic Conduct**
- 3) Reverse Auction Competitive Bidding Process**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS INFORMATION

1. **SUBJECT**

Revised Board Policy 20-35, Code of Student Conduct.

Elimination of Board Policy 20-40, Student Discipline.

2. **REASON FOR CONSIDERATION**

Board approval is required to enact College policy.

3. **BACKGROUND INFORMATION**

In accordance with Board Policy 5-85, Formulation of Board Policy, The Board will continually monitor existing policies of the College to ensure their currency and applicability to existing conditions and will update as necessary and appropriate.

Student Affairs has reviewed current Board Policies 20-35, The Student Code of Conduct, and 20-40, Student Discipline. Student Affairs has determined that Board Policies 20-35 and 20-40 should be consolidated.

It is recommended that Board Policy 20-35 be renamed Code of Student Conduct and revised to include appropriate portions of Board Policy 20-40. Thus, Board Policy 20-40 Student Discipline would be eliminated.

Revised Board Policy 20-35, Code of Student Conduct is attached and provided for first reading. The proposed eliminated Board Policy 20-40 is attached as well.



Code of Student Conduct

The College will maintain a Code of Student Conduct for students to provide fair and reasonable rules and procedures to promote personal development and to ensure that students do not engage in conduct that interferes with the operations of the College. ~~so they may conduct themselves in a manner consistent with the College's operation as an educational institution.~~ Students are responsible for their own conduct in complying with existing College policies regarding student behavior.

The College will maintain ~~may seek~~ disciplinary procedures ~~action~~ to address ~~for behavior which violates~~ violations of the standards of student conduct as set forth in the Code of Student Conduct. ~~and the policies and procedures established by the Board of Trustees regarding student discipline.~~

~~Policies that regulate student behavior will be adopted only when the educational process clearly and directly requires such action.~~

The Student Code of Student Conduct procedures will be published in ~~by~~ the College Catalog.

Adopted: 3/19/09

Reviewed:

Amended:



Student Discipline

The College may seek disciplinary action against students for violations of College rules and regulations for conduct which interferes with College affairs. A Judicial Review Board will be established each fall and will be responsible for hearing disciplinary cases and making recommendations of appropriate sanctions. Disciplinary actions other than those requiring dismissal should be remedial rather than punitive.

Sanctions may be imposed for conduct which occurs on College premises, off-campus instructional sites, and off campus College-sponsored events and for off campus conduct which interferes with the College's operational and educational programs or the safety and welfare of the College community.

College disciplinary proceedings may be initiated against a student charged with a violation of a federal, state, or local law which is also a violation of the Student Code of Conduct if both violations result from the same factual situation.

The specific provisions of the Student Discipline Policy will be published by the College.

Adopted: 3/19/09

Reviewed:

Amended:

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS INFORMATION

1. **SUBJECT**

Proposed Board Policy 20-41. Code of Academic Conduct

2. **REASON FOR CONSIDERATION**

Board approval is required to enact College policy.

3. **BACKGROUND INFORMATION**

In accordance with Board Policy 5-85, Formulation of Board Policy, *The Board will continually monitor existing policies of the College to ensure their currency and applicability to existing conditions and will update as necessary and appropriate.*

Student Affairs proposes Board Policy 20-41, Code of Academic Conduct to sustain an environment in which students are expected to demonstrate and recognize the importance of being accountable for their academic behavior.

Board Policy 20-41 is attached for consideration. It is provided for first reading.



COLLEGE OF DUPAGE

Policy Manual of the Board of Trustees

Student Affairs - General

Policy No. 20-41

Code of Academic Conduct

College of DuPage is committed to the promotion of absolute integrity and high ethical standards of individual honesty in academic work. As members of the College community, students are expected to refrain from academic dishonesty in all forms, including but not limited to: cheating, plagiarism, furnishing false information, abuse of academic materials, misconduct during a testing situation, facilitating academic dishonesty, and misuse of identification with intent to defraud or deceive.

All work submitted by students is expected to be the result of the student's individual thoughts, research and self-expression. When students use ideas, wording, or organization from another source, the source shall be acknowledged appropriately.

The College will maintain disciplinary procedures to address violations of the Code of Academic Conduct.

The Code of Academic Conduct procedures will be published in the College Catalog.

Adopted	Reviewed:	Amended:
---------	-----------	----------

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS INFORMATION

1. **SUBJECT**

Reverse Auction Competitive Bidding Process.

2. **REASON FOR CONSIDERATION**

For Board information.

3. **BACKGROUND INFORMATION**

Effective July 1, 2010, the State of Illinois passed the Local Government Electronic Reverse Auction Act (50 ILCS 531/). This act allows units of local government the ability to procure products or services through a competitive electronic auction bidding process. Reverse auctions have been used effectively in private industry and the federal government for many years and have shown to be effective for larger commodity type purchases.

A reverse auction is a variation on a typical auction: rather than receiving multiple competitive bids from a pool of potential suppliers, potential suppliers compete simultaneously with their competitors for the business on specified products or services to be purchased. Each supplier has multiple opportunities to place bids in an effort to win the business, and the College gets the opportunity to buy with the knowledge that the purchase is being made at market value. Utilization of a reverse auction process creates a higher level of competition than traditional sealed bids and has the potential to reduce the price on products, as well as the transaction processing costs. The Administration has reviewed the Reverse Auction process and has determined that adding this capability, as one of our procurement processes, will be in the best interests of the College.

Administrative Procedure No. 10-60, Purchasing, provides for the electronic submission of bids for competitive bid requests.

10. NEW BUSINESS

B. For APPROVAL

- 1) Adoption of FY2013 Budget**
- 2) Illinois Prevailing Wage Act Resolution**
- 3) Approval for a New AAS Degree Program in Biomedical Engineering Technology**
- 4) Approval of Strategic Long Range Plan (SLRP) for College of DuPage**
- 5) Approval of Board Policy 15-201, General Employment Classifications (non-faculty)**
- 6) Approval of College of DuPage Faculty Association (CODFA) Contract**
- 7) RAMP Document**
- 8) Foundation Fund Agreement
- Cleve Carney Art Space**
- 9) Intergovernmental Agreement
- Emergency Dispatch System**

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. **SUBJECT**

Adoption of FY2013 Budget.

2. **REASON FOR CONSIDERATION**

Board approval of the attached Resolution for the adoption of the College's FY2013 Budget.

3. **BACKGROUND INFORMATION**

The Resolution for the adoption of the budget is approved annually and then submitted to DuPage, Cook, and Will Counties, and the Illinois Community College Board. This Resolution is supplemented by the Budget Book previously distributed at the May 10, 2012 Board Meeting, showing amounts by object and function for each fund. The budget hearing will be held on Monday, June 18, 2012, 6:45 p.m., immediately prior to the regular Board Meeting.

4. **RECOMMENDATION**

That the Board of Trustees approves the attached Resolution for the Adoption of the FY2013 Budget.

RESOLUTION
COMMUNITY COLLEGE DISTRICT BUDGET FORM
STATE OF ILLINOIS
For Fiscal Year Beginning July 1, 2012

Budget for College of DuPage, Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

WHEREAS the Board of Trustees of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois, caused to be prepared in tentative form, a budget, and the Secretary of this Board of Trustees has made the same conveniently available for public inspection for at least thirty (30) days prior to final action thereon:

AND WHEREAS a public hearing was held as to such budget on the 18th of June, 2012, notice of said hearing was given at least thirty (30) days prior thereto as required by law and all other legal requirement compiled with:

NOW THEREFORE, Be it Resolved by the Board of Trustees of said District as follows:

Section 1: That the fiscal year of the Community College District be and the same hereby is fixed and declared to the beginning July 1, 2012 and ending June 30, 2013.

Section 2: That the following budget containing an estimate of amounts available in each fund, separately, and expenditures for each be and the same is hereby adopted as the budget of this Community College District No. 502 for the said fiscal year:

<u>FUND</u>	<u>REVENUES, TRANSFERS IN & BOND PROCEEDS</u>	<u>EXPENDITURES & TRANSFERS OUT</u>
Education	\$151,728,070	\$153,045,639
Operation and Maintenance	14,595,912	15,127,938
Operation and Maintenance Restricted	86,419,247	117,929,836
Auxiliary Enterprise	12,855,343	12,956,558
Restricted Purpose	50,998,491	50,998,491
Bond & Interest	33,219,222	36,027,167
Working Cash	20,000	7,000

ATTEST:

Signed this _____ day of _____, 2012.

Chairman, Board of Trustees
Community College District No. 502,
Counties of DuPage, Cook and Will and
State of Illinois

ADOPTION OF BUDGET

For the Fiscal Year July 1, 2012 – June 30, 2013

The amended Budget must be approved and signed below by the members of the Community College Board of Trustees.

Adopted this _____ of _____, 2012 by a roll call vote of _____ yeas, and _____ nays, to wit:

Members Voting Yea:

Members Voting Nay:

SIGNATURE PAGE FOR ADOPTION OF FY2013 BUDGET

ITEM(S) ON REQUEST

That the Board of Trustees approves the attached Resolution for the adoption of the FY2013 Budget.


Assistant Vice President Financial Affairs and Controller
5/30/12
Date


Senior Vice President, Administration and Treasurer
5/31/2012
Date


President
6/5/12
Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. SUBJECT

Illinois Prevailing Wage Act Resolution.

2. REASON FOR CONSIDERATION

The adoption and publication of this resolution is required by law.

3. BACKGROUND INFORMATION

Effective July 1, 1987, College of DuPage is required to comply with the annual requirements and other provisions of the Illinois Prevailing Wage Act (Ill. Rev. Stat. 820 ILCS 130/1). The Illinois Department of Labor has stated that during the month of June of each calendar year, each public body must investigate and ascertain the prevailing rate of wages for its area for new construction and maintenance work performed by employees of contractors and sub-contractors engaged in public works and publicly post or keep available these rates for inspection by any interested party. In addition to passing the resolution for establishing the prevailing rate for DuPage County, a certified copy must be filed with the Secretary of State and the Illinois Department of Labor, and a notice of this resolution must be published in a DuPage county area newspaper.

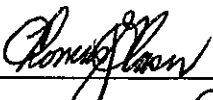
4. RECOMMENDATION

That the Board of Trustees adopt the resolution regarding the prevailing wage rate for DuPage County in accordance with Illinois Prevailing Wage Act (Ill. Rev. Stat. 820 ILCS 130/1).

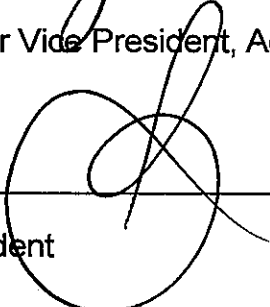
SIGNATURE PAGE FOR ILLINOIS PREVAILING WAGE ACT RESOLUTION

ITEM(S) ON REQUEST

That the Board of Trustees adopt the resolution regarding the prevailing wage rate for DuPage County in accordance with Illinois Prevailing Wage Act (Ill. Rev. Stat. 820 ILCS 130/1).



Senior Vice President, Administration and Treasurer
6/5/2012
Date



President
6/5/12
Date

STATE OF ILLINOIS)
COUNTY OF DuPAGE) S.S.
COMMUNITY COLLEGE)
DISTRICT NO. 502)

CERTIFICATE

I, Allison O'Donnell, DO HEREBY CERTIFY THAT I am the Secretary, Board of Trustees, for Community College District No. 502, Counties of DuPage, Cook, and Will, and State of Illinois; that the foregoing is a true and correct copy of a Resolution passed by the Board of Trustees of Community College District No. 502, being entitled: A RESOLUTION OF COMMUNITY COLLEGE DISTRICT NO. 502 COUNTIES OF DuPAGE, COOK, AND WILL, AND STATE OF ILLINOIS, DuPAGE COUNTY, ILLINOIS, ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID DISTRICT, at a regular meeting held on the 18th day of June, 2012, the resolution being a part of the official records of Community College District No. 502, Counties of DuPage, Cook, and Will, and State of Illinois.

DATED THIS 18th DAY OF JUNE 2012.

Allison O'Donnell
Secretary – Board of Trustees
Community College District No. 502, Counties
Of DuPage, Cook, and Will, and State of Illinois

RESOLUTION
OF COMMUNITY COLLEGE DISTRICT NO. 502, COUNTIES OF DuPAGE, COOK, & WILL & STATE
OF ILLINOIS, DuPAGE COUNTY, ILLINOIS, ASCERTAINING THE PREVAILING RATE OF WAGES
FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID DISTRICT

WHEREAS, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics, and other workers employed in any public works by the State, County, City, or any public body or any political subdivision or by any one under contract for public works,” approved June 26, 1941, as amended (Ill. Rev. Stat. 820 ILCS 130/1) and

WHEREAS, the aforesaid Act requires that Community College District No. 502, Counties of DuPage, Cook, and Will, and State of Illinois, Glen Ellyn, Illinois, investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics, and other workers in the locality of said Community College District No. 502, employed in performing construction of public works for said Community College District No. 502.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502, COUNTIES OF DuPAGE, COOK, AND WILL, AND STATE OF ILLINOIS:

SECTION 1: To the extent and as required by “An Act regulating wages of laborers, mechanics, and other workers employed in any public works by State, County, City, or any public body or any political subdivision or by any one under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics, and other workers engaged in construction of public works coming under the jurisdiction of Community College District No. 502 is hereby ascertained to be the same as the prevailing rate of wages for construction work in DuPage County area as determined by the Department of Labor of the State of Illinois as of June of each year, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department’s June determination and apply to any and all public works construction undertaken by the Community College District No. 502. The definition of any terms appearing in this Resolution which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of Community College District No. 502 to the extent required by the aforesaid Act.

SECTION 3: The Community College District No. 502 Board of Trustees’ Secretary shall publicly post or keep available for inspection by any interested party in the main office of Community College District No. 502 this determination or any revisions of such prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Community College District No. 502 Board of Trustees’ Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Community College District No. 502 Board of Trustees’ Secretary shall promptly file a certified copy of this resolution with both the Secretary of State and the Department of Labor of the State of Illinois.

SECTION 6: The Community College District No. 502 Board of Trustees’ Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this resolution, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 18TH DAY OF JUNE, 2012.

Chair – Board of Trustees

Secretary – Board of Trustees

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. SUBJECT

Approval for a new AAS Degree Program in Biomedical Engineering Technology.

2. REASON FOR CONSIDERATION

Board approval is required for new degree and certificate programs.

3. BACKGROUND INFORMATION

The purpose of this AAS Degree Program is to prepare students for careers as electronics technicians in hospitals, health agencies, businesses and industries that manufacture and maintain electronic and biomedical instrumentation equipment.

The biomedical degree option prepares students to design, implement, and maintain health care components such as rehabilitation and therapeutic products, medical imaging systems, and computer-based systems used in the biomedical technology field.

4. RECOMMENDATION

That the Board of Trustees approves a 66-70 credit hour AAS Degree Program in Biomedical Engineering Technology.

SIGNATURE PAGE FOR THE APPROVAL FOR A NEW AAS DEGREE
PROGRAM IN BIOMEDICAL ENGINEERING TECHNOLOGY

ITEM(S) ON REQUEST

That the Board of Trustees approves a 66-70 credit hour AAS Degree Program in Biomedical Engineering Technology.

Donna Stewart 5/24/12

Dean, Business & Technology Division

Date

Joseph E. Calton 5/24/12

Executive Vice President

Date

 5/24/12

President

Date

Date; May 16, 2012

To: Joe Collins, Executive Vice President

From: Donna Stewart, Dean of Business and Technology

Subject: Recommendation for Approval of New A.A.S. degree in Biomedical Engineering Technology

I recommend the approval of the AAS degree in Biomedical Engineering Technology . The combined theory and lab delivery of courses will well prepare students to design, implement and maintain health care related technology to meet emerging needs in medical engineering, instrumentation and therapeutic applications. Employment opportunities in these areas are expected to grow considerably and will provide competitive salaries. The curriculum of the program lends itself well to seamless articulation to a baccalaureate program if the student so desires.

Illinois Community College Board

**APPLICATION FOR PERMANENT APPROVAL
OF A CAREER & TECHNICAL EDUCATION CURRICULUM**
Submit THREE Complete Copies

COLLEGE NAME College of DuPage **5-DIGIT COLLEGE NUMBER** 502-01

CONTACT PERSON Donna Stewart

PHONE (630) 942-3978 **FAX** (630) 942-3923

EMAIL stewartdo@cod.edu

CURRICULUM INFORMATION

AAS:

TITLE ELECT 3812 Biomedical Engineering Technology **CREDIT HOURS** 66-70
CIP CODE 15.0401

CERTIFICATE:

TITLE _____ **CREDIT HOURS** _____ **CIP CODE** _____

CERTIFICATE:

TITLE _____ **CREDIT HOURS** _____ **CIP CODE** _____

PROPOSED CLASSIFICATION: X _____ District _____ Regional _____ Statewide

PROPOSED IMPLEMENTATION DATE: Fall 2012

SUBMISSION INCLUDES:

X _____ Part A: Feasibility Analysis

X _____ Part B: Curriculum Quality and Cost Analysis. **Also, complete the following when submitting Part B:**

This curriculum was approved by the college Board of Trustees on: _____.

_____ Date

State approval is hereby requested: _____

Required- Chief Administrative Officer Signature

_____ Date

ICCB USE ONLY:

ICCB APPROVAL DATE: AAS _____ 7-29 cr hrs Cert. _____ 30+ Cert. _____

IBHE APPROVAL DATE for AAS _____

APPLICATION FOR PERMANENT APPROVAL OF A CAREER & TECHNICAL EDUCATION CURRICULUM

INSTRUCTIONS

Application Components: The curriculum approval application includes two parts, **Part A: Feasibility Analysis** and **Part B: Curriculum Quality and Cost Analysis**.

Part A: Feasibility Analysis. This section is designed to verify that the program is feasible from a labor market standpoint and solicits conclusive or convincing evidence of labor market need. Colleges are advised to complete this section in advance to indicate feasibility and provide evidence to the state curriculum review team regarding the program's need and the district's ability to sustain it.

Overall employment of biomedical technicians is expected to grow 30 percent between 2006 and 2016, faster than the average for all occupations. Several reports cite potential for jobs, where biomedical technicians are quoted as an occupation with growth [1]. Overall employment of technicians is expected to grow as the population ages and specialist in the field retire.

Part B: Curriculum Quality and Cost Analysis. This section is intended to solicit information from the college that documents quality in response to identified needs and that it is a cost-effective program with commensurate financial support

The Biomedical Engineering Technology degree is a part of the well-established Electronics Technology Program at the College of DuPage. Its core is made of 48 credit hours of classes in electronics technology and health sciences, which provide students with cross-discipline skills. This program has been growing steadily in recent times with an average rate of 35% and positive employment outlook.

Community colleges may submit both Parts A and B separately or together as a package.

Approval of Related AAS Degree and Certificate Curricula. When applying for approval of closely related AAS degree and certificate programs, the college should submit a single application that reflects all programs. (For example, a hospitality management AAS and certificate would use a single application.) In the application, ensure that information is tailored as needed to each curriculum, as the rationale and supporting information may vary for each program. For Chart B: Enrollment, provide separate enrollment and completion figures for each program. For Chart C: Curriculum, submit a separate chart for each program.

Application Submission. Submit **three (3)** complete copies of the application.

For More Information. Community colleges are encouraged to contact ICCB staff with questions on the application process. Pertinent information is also contained in the *Administrative Rules of the Illinois Community College Board*.

OCCUPATIONAL CURRICULUM APPROVAL APPLICATION
PART A: FEASIBILITY ANALYSIS

1. CURRICULUM DESCRIPTION. Provide a description addressing:

- a. the program's purpose and a catalog description

The Biomedical Engineering Technology degree prepares students for careers as electronics technicians in hospitals, health agencies, businesses and industries that manufacture and maintain electronic and biomedical instrumentation equipment. The Biomedical degree option prepares students to design, implement, and maintain health care components such as rehabilitation and therapeutic products, medical imaging systems, and computer-based systems used in biomedical technology field.

- b. the type of jobs for which it would train graduates (e.g., job titles, occupations, clusters of occupations, cross-functional positions, emerging occupations)

Biomedical Equipment technician, System technician, Repair and Maintenance technician, Service technician, Medical Engineering Service Coordinator, Clinical Engineering technician, Research Associate.

- c. the target population; e.g., current employees and/or persons desiring career entry

Returning students looking for career change or career entry. Students seeking skills in the field of medical engineering, and hospital instrumentation.

- d. unique or noteworthy features of the program

Degree is designed to complement AAS degrees in the Electronics Technology or Electromechanical Technology programs at the College of DuPage.

- e. relationship of the program to existing curricula at the college (e.g., how the program complements or shares resources with existing programs)

Degree primarily consists of fundamental electronics technology program courses. The equipment from those programs is going to be shared in the new degree.

- f. how will the college recruit and retain minorities, individuals with disabilities, non-traditional students or other students defined as "special populations" in this program?

Admissions and advising has outreach efforts to the community area high schools and recruitment events for adults and students from the underrepresented groups

2. LABOR MARKET NEED. Document labor market need for the proposed curriculum. Consult ICCB's "*Labor Market Need Analysis: Ten Easy Steps to Conduct a Basic Analysis for Program Approval*" (Appendix B of the *Program Manual*).

- a. **Supply-Demand Data.** Attach information on program completers versus projected job openings for your district. For comparison purposes you may want

to include statewide data. Regional proposals should include data reflective of all districts to be served.

The average salary for Bio-Medical Technicians is going to be dependent upon location, experience and education. According to Indeed.com, the average salary for Bio-Medical Technicians is \$44,000 per year. The U.S. Bureau of Labor Statistics, www.bls.gov, expects career opportunities to grow by nearly 30% by the year 2016 as the health care industry grows due to an aging population, new life-saving technologies and other factors. In addition, according to DuPage County Employment Outlook career opportunities in this field is expected to grow 20.52% during the same period.

- b. **Alternate Documentation.** If supply-demand data is not supportive, not applicable (such as with some new and emerging occupations), or not available (such as for your district) provide alternate documentation of labor market need. This might include career information, such as occupational growth rates, wage information, or a job outlook summary. This might also include data from employers assessing current openings in your area or their need to retrain employees.
- c. **Need Summary.** Summarize the key findings on Chart A: Labor Market Need.
- c. **Planning and Collaboration.** Describe how the proposed curriculum fits into the college's overall plans and goals to meet career and technical education/workforce preparation needs within the district/region. Address how the program meets priority needs, and describe steps taken to plan and deliver the curriculum in collaboration with others, such as the education-to-careers partnership, the Tech Prep consortium, the regional community college/university consortium, or other local/regional initiatives and partners.

The Biomedical Engineering Technology degree is an option within the Electronics Technology Program in the Business and Technology Division at College of Dupage. Therefore, program objectives are commensurate with a proposed degree and aligned with the overall mission of College of DuPage in the field of technical education: “The mission of College of DuPage is to be at the forefront of higher education, serving the needs of the community where college will foster an instructional and organizational climate that welcomes innovation, is open to change, and targets continual improvement and accountability”. Educational Objectives are:

1. Offer a continuously improving, broad-based degree program consistent with the expectations of industry and institutions for the higher learning in the fields related to Engineering Technology.

2. Promote a learning environment for providing students with effective communication skills and teamwork practices.
3. Prepare students for application of mathematical, physical and engineering sciences in industry.
4. Prepare students with methodology and computational skills to perform problem definition, representation, abstractions and analysis in the field of Industrial Engineering.
5. Prepare students for collecting, analyzing and interpreting data on problems in Industrial Engineering.
6. Provide hands-on, project-based teaching whenever possible, to prepare students for real life problems that includes synthesis and design, evaluation of viable solutions in economical, organizational and social context.
7. Promote life-long learning in the field of Engineering Technology.
8. Develop students' understanding of global markets, multicultural perspectives and ethics.
9. Encourage students to take advantage of work opportunities in their chosen field while attending the school.

Electronic program is collaborating with workNet DuPage Career Center for student recruitments and students from the underrepresented groups. Program is also partnering with number of institutions of higher education in the area such as IIT, Northern, Bradley, Purdue University, Elmhurst and, Ivy Tech Community College on the project to develop the multidisciplinary skills for the workforce within the larger Chicago metropolitan area. College of DuPage is developing an articulated agreement for seamless transfer between the two and four year institutions providing students with the open-ended shortest path to complete their educational objectives pertaining to two and four year degree options. This educational approach is well suited to meet the needs of the regional workforce.

- e. **Regional Programs.** If the college is seeking "regional" designation for the proposed program, define the "region" to be served, describe how the college will ensure the region is adequately served by the program, (e.g., via cooperative arrangements or telecommunications) and include separate letters from each of the colleges within the defined region indicating their support for the proposed program at your college.

N/A

3. **ENROLLMENT DATA.** Project enrollments and completions on Chart B: Enrollment.

CHART A: LABOR MARKET NEED. Summarize key findings from labor market data (including alternate data if appropriate) to document need for the proposed program.

Employment Projections:

<u>SOC Job Titles & Codes</u> * (and other job titles if alternate data also submitted)		<u>Annual District Openings, 2010 *</u>	<u>Annual Program Completers **</u> (indicate from which
17-3023	Electrical and elect. eng technicians	648	EET 5 (2010)
17-3024	Electro-mechanical technicians	118	ELMEC 7 (2010)
17-3025	Environmental engineering technicians	132	INET 2 (2010)
17-3026	Industrial engineering technicians	239	
17-3027	Mechanical engineering technicians	136	
17-3029	Engineering technicians, except drafter	259	
49-9062	Medical Equipment Repairers	174	

EET Electronics engineering technology

ELMEC Electromechanical Technology

INET Integrated engineering technology

Note: Data summarized in Chart A should directly correspond to data appended for 2a and 2b.

* SOC (Standard Occupational Classification) Job titles/codes & AAJO (Average Annual Job Openings) by Community College district can be found through the IDES (Illinois Dept. Of Employment Security) website at www.il.workinfo.com.

** Program completer data can be used from the most current ICCB Data and Characteristics Report or completer data provided by the college.

CHART B: ENROLLMENT: Project enrollments and completions:

	<u>First Year</u>	<u>Second Year</u>	<u>Third Year</u>
Full-Time Enrollments:	<u>10</u>	<u>11</u>	<u>13</u>
Part-Time Enrollments:	<u>8</u>	<u>7</u>	<u>11</u>
Completions:	<u>0</u>	<u>12</u>	<u>17</u>

NOTE: If more than one program is presented in this application; e.g., related degree and certificate programs, provide separate enrollment and completion projections for each program, adding lines to the chart as needed.

OCCUPATIONAL CURRICULUM APPROVAL APPLICATION
PART B: CURRICULUM QUALITY AND COST ANALYSIS

1. **OCCUPATIONAL CURRICULUM APPROVAL APPLICATION COVER SHEET.** If Part A: Feasibility Analysis was submitted previously and Part B: Curriculum Quality and Cost Analysis is a separate submission:
 - a. **Cover Sheet.** Attach a copy of the cover sheet from the original submission that includes the local college board of trustees approval date and the chief administrative officer's signature.
 - b. **Part A Revisions.** Verify if the information submitted previously on Part A is still accurate and pertinent. If any revisions are needed, please submit.
2. **CURRICULUM INFORMATION.** Provide the following information on the program:
 - a. **Curriculum.** Complete Chart C: Curriculum to present the proposed curriculum. Include separate chart C's for each proposed program.
 - b. **Articulation.** Specify how the program is structured or articulated to provide a career ladder for students. Include information on articulation with secondary schools (such as dual credit opportunities) articulation between certificate and AAS degrees, and articulation with baccalaureate institutions.

Proposed degree is articulated through dual credit classes (two classes) with 10 area high schools. In addition, electronics program has developed this certificate with Technology Center of DuPage which allows students a seamless transfer from a number of area high schools to COD. As for the articulation agreement with regional schools EET program has articulation agreements with IIT, Bradley, Northern, Southern, DeVry, and is currently developing two more articulated agreements with Purdue University-Calumet; All courses are applicable toward AAS degree in EET, and InET College of DuPage programs.
 - c. **Course Syllabi.** Append course syllabi for new courses or any existing courses that are being modified significantly for the proposed curriculum.

See Attached
 - d. **Work-Based Learning.** Append a list of work-based learning sites to be used; e.g., for internship, career exploration, job shadowing, clinical practicum, or apprenticeship coursework.

Summer internship is recommended for students but not required.
 - e. **Equipment.** List equipment to be purchased, shared, or leased to implement the curriculum.

In addition to existing laboratory equipment in the program additional equipment will be purchased to fulfill the need for two new courses.

3. **EDUCATION AND SKILL REQUIREMENTS.** Describe how the college ensures that the proposed curriculum will provide needed education and skills for the occupation and will meet program objectives by addressing the following:

- a. **Employer Input.** Append employer advisory committee meeting minutes and other pertinent documents to reflect the private sector input obtained in the development of the proposed curriculum.

Advisory board meets twice annually to provide guidance and feedback to EET and ELMEC programs and certificates including proposed program and new courses.

- b. **Skill Level.** Describe how the program incorporates the appropriate level of academic, technical, and workplace skills, including SCANS skills (Secretary's Commission on Achieving Necessary Skills), Work Keys and state and/or national skill standards, if available.

Bio-Medical Technicians need to have an understanding of physiology and human anatomy, and be knowledgeable about medical equipment and terminology. Technicians need to know how to troubleshoot and install a range of medical equipment. They must be excellent problem solvers and thrive under pressure, as life and death may literally hang in the balance of their work. Degree courses are hands-on, and project centered.

- c. **Skills Standards/Credentialing/Licensure for Students.** Regarding the *students*, please specify:

- What skill standards have been set in this occupation or what professional credentialing (licensure, certification, registration, etc...) is available to students and through what agency/entity? Is it optional or required; i.e., is licensure or certification required or optional for job entry? What steps has the college completed to ensure that students will learn the skills required to obtain the necessary licensure or certification?

Students will obtain a certificate through ICC

- d. **Skills Standards/Accreditation for Programs.** Regarding the proposed *program*, please specify:

- What external approval or accreditation can be obtained for this program and through what agency/entity? Is it optional or required; i.e., is program approval/accreditation by a regulatory agency or industry-related entity required prior to enrolling students or graduates earning their licensure/certification? What steps has the college completed to obtain that approval/accreditation?

Students will acquire ICC certification after program completion. The Certification for Biomedical Equipment Technicians (BMET) is a formal recognition by the International Certification Commission for Clinical Engineering and Biomedical Technology (ICC) that individuals have demonstrated excellence in theoretical as well as practical knowledge of the principles of biomedical equipment technology.

4. **ASSESSMENT OF STUDENT LEARNING.** Describe how the college plans to ensure students will meet the objective for this program by providing the following:

- a. **Student Learning Objectives.** Describe or list the learning objectives/outcomes that each student is expected to have mastered upon completion of the program related to 1) the general education component of the curriculum, and 2) the career and technical education component of the curriculum. *These are program-level outcomes rather than course-level outcomes.*

The Biomedical Engineering Technology degree is a degree option under Electronics Technology Program and as such share the common outcomes:

Upon completing Electricity and Electronics technology certificate students should be able to:

1. Communicate effectively in oral, written, visual, and graphical modes in interpersonal and group environments.
 1. Produce and deliver effective written documents.
 2. Develop, prepare, and interpret effective visual and graphical information.
 2. Adapt to quickly changing technologies and pursue life-long learning.
 1. Use information acquisition tools effectively.
 2. Implement technical skills effectively.
 3. Demonstrate a commitment to quality, timeliness, and continuous improvement.
 3. Think critically to identify, analyze, and solve technical problems.
 4. Demonstrate a sense of ethics and the personal discipline to succeed in a technical profession.
 1. Make decisions based on ethical issues.
 2. Be aware of professional Codes of Ethics.
- b. **Assessment of Student Learning Objectives.** Describe the end-of-program evaluation process(es) the college has in place to ensure that students demonstrate these learning objectives just prior to program completion. For example, assessment through portfolio

review, cumulative course, team project, written/performance test, or industry/state certification/licensure examination.

The process of assessing the outcomes achievement of graduates covers the entire period from the time a student enters the program until the student is well established in his/her career. The process includes assessment of achievement for every class that a student takes and finally post-graduation assessment surveys. Degree is a cross-disciplinary, integrated, project-centered curriculum. The process is implemented using multiple measures to assess student learning using the following instruments:

1. Team project presentations and portfolio review.
2. Written competency based surveys and questionnaires.
3. Simulations (a *competency* based measure where a person's abilities are measured in a situation that approximates a "real world" setting.
4. Performance Appraisals (systematic measurement of overt demonstration of acquired skills, generally through direct observation in a "real world" situation while student is working on projects)
5. External Examiner (using tests from outside program from another institution such as Technology Aptitude Test and Workey Tests)
6. Oral examinations (evaluation of student knowledge levels through a face-to-face dialogue between the student and the faculty).
7. Employer Survey and Advisory Committee Meetings.

- c. **Program Improvement.** Describe how the college will use this assessment for continuous quality improvement of the curriculum.

In order to ensure continuous program quality improvement the college will establish baseline assessment data, and develop targets. We will continue to use the following processes:

1. Semester faculty advisory meetings to review curricula and make improvements.
2. Advisory Committee meetings to review and advice on competencies and curriculum changes.
3. Development and continual implementation of Program Evaluation Plan coordinated by program coordinator.
4. Continuous faculty development through workshops and conference attendance in the field of Engineering Technology Curriculum.
6. Faculty member course syllabi update and evaluation by the team.
7. Bi-monthly faculty team assessment process of student knowledge in relation to student outcomes as defined in the program.
8. Quarter evaluation of the lab equipment and update by program coordinator.
9. Employer and graduates surveys evaluation by Faculty and Industry Advisory committee.
10. Ensure quality and currency through direct industry involvement. Industry members are participating in student learning by creating and coordinating students with "real-world" projects.

11. Administer annual student competency assessment survey and program assessment by faculty team.

5. **FACULTY**

- a. **Faculty Qualifications.** Complete and append Chart D1: Faculty Qualifications to specify the minimum qualifications for program faculty, including new and existing faculty.

At least two years of teaching and industrial experience in the field of Biomedical technology and/or Electronics, (EET) and Electromechanical Technology, (ELMEC) or closely related field.

- b. **Faculty Needs.** Complete and append Chart D2: Faculty Needs to specify the number of full- and part-time faculty the program will need for each of the first three years, including new and existing faculty.

2 full time faculty and 2 part time faculty will be used to teach courses for the new degree

6. **ACADEMIC CONTROL.** If another entity is involved in the delivery of the program in addition to the community college through a cooperative arrangement or contract; e.g., with another college or university, the regional consortia, an apprenticeship organization, a private institution or business, or other outside entity:

- a. **Contractual/Cooperative Agreements.** Append a copy of the contractual or cooperative agreement.

N/A

- b. **Academic Control.** Describe how the college will maintain academic control over the program, including student admissions, faculty, and program content and quality.

Program Coordinator for the Electronics Technology Program will interview and advise students regarding admission, obtaining degree, and required courses.

7. **COST DATA.** Document the financial feasibility of the proposed program.

- a. **Source of Funds.** Specify the source of resources to support the proposed program and note what portion of funds will come from reallocation of existing resources as compared to new resources.

COD operating budget for instructional and supplies for the electronics and electromechanical technology program and yearly allocation of capital budget and additional grants will be sufficient to satisfy equipment needs for the program. (Please see attached)

- b. **Finance.** Complete and append Chart E: Finance to identify new direct costs to establish the program.

CHART C: CURRICULUM. List courses within the proposed program, and *asterisk new courses*.

Course Prefix/#		Course Title	Asterisk New Courses	Credit Hours	Lecture Contact Hours	Lab Contact Hours
General Education Courses (<i>required</i> coursework).		General Education requirements for an AAS degree		18-22		
Note which courses are <i>transferable</i> .						
Total						
Career and Technical Education Courses (<i>required</i> coursework)	ANAT 1500	Survey of Human Anatomy and Physiology		4	3	2
	HLTHS 1110	Biomedical Terminology		4	4	0
	ELECT 1100	Electricity and Electronics Fundamentals		3	2	2
	ELECT 1101	Circuits I		3	2	2
	ELECT 1102	Circuits II		4	2	4
	ELECT 1110	Introduction to Technology		2	1	2
	ELECT 1130	Electronics Materials and Fabrication		2	1	2
	ELECT 1141	Digital Fundamentals		3	2	2
	ELECT 1151	Electronic Devices and Applications		4	2	4
	ELECT 1221	Introduction to Biomedical Instrumentation Technology	*	3	2	2
	ELECT 2220	Electronic Instruments, Measurements, and Control		3	2	2
	ELECT 2221	Biomedical Instrumentation Technology and Applications	*	3	2	2
	ELECT 2245	Programmable Logic Devices		4	2	4
	ELECT 2273	Embedded Systems and Microcontroller Programming		3	2	2
	CIT 1121	Networking Fundamentals		3	2	2
Total				48	31	34

Work-Based Learning Courses (required internship, practicum, apprenticeship, etc.) Total	None Required		0	
Electives Total	None		0	
TOTAL CREDIT HOURS REQUIRED FOR COMPLETION			66-70	

CHART D1: FACULTY QUALIFICATIONS. Cite the minimum qualifications for new and existing faculty.

<u>Degree</u>	<u>Field</u>	<u>Years of Related Occupational Experience</u>	<u>Years of Teaching Experience</u>
<u>Masters</u>	<u>Eng. Tech. or related field</u>	<u>2 years min.</u>	<u>2 years min.</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

CHART D2: FACULTY NEEDS. : Cite the number of faculty, including new and existing faculty that the program will need for each of the first three years noting if they will serve as full-time faculty or part-time.

	<u>First Year</u>		<u>Second Year</u>		<u>Third Year</u>	
	<u>Full-Time</u>	<u>Part-Time</u>	<u>Full-Time</u>	<u>Part-Time</u>	<u>Full-Time</u>	<u>Part-Time</u>
# of New Faculty	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
# of Existing Faculty	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>0</u>

CHART E: FINANCE: Identify projected new direct costs to establish the program.

	<u>First Year</u>	<u>Second Year</u>	<u>Third Year</u>
Faculty Costs	<u>\$ 0*</u>	<u>0*</u>	<u>0*</u>
Administrator Costs	<u>\$ 0</u>	<u>0*</u>	<u>0*</u>
Other Personnel Costs	<u>\$ 0</u>	<u>0*</u>	<u>0*</u>

(specify positions)

Equipment Costs	\$ 0*	\$ 0*	\$ 0*
Library/LRC Costs	\$ 0*	\$ 0*	\$ 0*
Facility Costs**	\$ 0*	\$ 0*	\$ 0*
Other (specify)	\$ 0*	\$ 0*	\$ 0*
TOTAL NEW COSTS	\$ 0*	\$ 0*	\$ 0*

**Capital projects that use state funds require prior ICCB approval, as do capital projects over \$250,000 that use local funds.

*No new faculty will be employed to establish the program.

References:

[1] The U.S. Bureau of Labor Statistics, www.bls.gov.

[2] ELECT 1221 Course Syllabus

[3] ELECT 2221 Course Syllabus

College of DuPage

Course Syllabus

<http://www.cod.edu>

ELECT 1221 Introduction to Biomedical Instrumentation Technology

Term: Fall

Year: 2012

Course Date:

IAI Course Code for Majors:

IAI Course Code For General Education:

Credit Hours

Credit Hours: 3

Lecture Hours: 2

Lab Hours: 2

Contact Hours: 4

Clinical Hours:

Catalog Description

Introduction to operation and maintenance of biomedical equipment and instrumentation. Basic terminology, fundamental measurements, recording and monitoring of medical instrumentation will be covered.

Prerequisites and Compliance Criteria

Recommended: ELECT 1100 Electricity and Electronics Fundamentals with a grade of "C" or better, or equivalent

Prerequisites and Compliance Criteria

Consent of Instructor

Course Methods of Instruction

Objectives/Goals

Upon successful completion of this course, the student should be able to do the following:

1. Explain basic terminology in the field of biomedical technology
2. Describe operation of medical instrumentation
3. Use basic measuring, recording, and monitoring instruments
4. Describe basics of imaging systems used in biomedical technology
5. Explain operation of basic therapeutic equipment
6. Compare signals and measurements found in biomedical systems
7. Demonstrate troubleshooting techniques used in medical equipment servicing

Topical Outline

This course will include but not be restricted to the following topics:

1. Biomedical technology terminology

2. Operation and troubleshooting of biomedical equipment
3. Clinical laboratory-specific instruments
4. Bioelectric signals and sensors
5. Biomedical recording systems
6. Patient monitoring systems
7. X-ray machines and digital radiography
8. Surgical instrumentation

Course Materials

Required Texts

Supplemental Assignments

Assignments

Activities/Assignments

None

Examinations

Your final course grade will be computed as follows:

<u>Grade</u>	<u>Percentage</u>	<u>Points</u>
A=		
B=		
C=		
D=		
F=		
S=		
I=		
R=		
W=		
X=		

Withdrawal Policy

Withdrawal from a Class

Students are encouraged to consult directly with the instructor when considering a course withdrawal.

Students will not receive a grade when withdrawing during the 100 percent refund period. Students may withdraw up until the 'Last Day to Withdraw without Instructor Permit' (refer to the Registration Calendar) through myACCESS or in person at the Registration office. After the 'Last Day to Withdraw without Instructor Permit' date (refer to the Registration Calendar), a student may withdraw only with an instructor's written permission.

Administrative Withdrawal

Students not actively pursuing the completion of course objectives may be withdrawn from the class by the instructor. Instructors of courses numbered below 1000 may assign a final grade of 'W' without an official withdrawal through the Registration office.

Date Syllabus Prepared: _____

College of DuPage

Course Syllabus

<http://www.cod.edu>

ELECT 2221 Biomedical Instrumentation Technology and Applications

Term: Fall

Year: 2012

Course Date:

IAI Course Code for Majors:

IAI Course Code For General Education

Credit Hours

Credit Hours: 3

Lecture Hours: 2

Lab Hours: 2

Contact Hours: 4

Clinical Hours: 0

Catalog Description

A continuation of the study of biomedical instrumentation. Students will learn how to inspect, repair, and maintain biomedical instrumentation and equipment. Internal electronic circuitry and typical clinical environments are discussed.

Prerequisites and Compliance Criteria

Prerequisite: ELECT 1221 Introduction to Biomedical Instrumentation Technology with a grade of "C" or better, or equivalent, or consent of instructor

Course Methods of Instruction

Objectives/Goals

Upon successful completion of this course, the student should be able to do the following:

1. Explain the operation of biomedical systems
2. Test and repair major medical electronic instruments
3. Inspect and maintain electro-mechanical biomedical equipment
4. Describe computer system components and networking used in biomedical technology
5. Analyze different types of signals and measurements found in medical systems
6. Perform maintenance processes for medical instrumentation and systems

Topical Outline

This course will include but not be restricted to the following topics:

1. Biomedical signals and systems
2. Clinical laboratory systems

3. Biomedical telemetry and networking systems
4. Electronic instrumentation
5. Overview of Imaging systems
6. Computed tomography
7. Magnetic resonance imaging systems
8. Ultrasonic and thermal imaging systems
9. Cardiac instrumentation
10. Radiotherapy and electrotherapy equipment
11. Anesthesia equipment
12. Automated drug delivery systems

Course Materials

Required Texts

Supplemental Assignments

Assignments

Activities/Assignments

None

Examinations

Your final course grade will be computed as follows:

<u>Grade</u>	<u>Percentage</u>	<u>Points</u>
A=		
B=		
C=		
D=		
F=		
S=		
I=		
R=		
W=		
X=		

Withdrawal Policy

Withdrawal from a Class

Students are encouraged to consult directly with the instructor when considering a course withdrawal. Students will not receive a grade when withdrawing during the 100 percent refund period. Students may withdraw up until the 'Last Day to Withdraw without Instructor Permit' (refer to the Registration Calendar) through myACCESS or in person at the Registration office. After the 'Last Day to Withdraw without Instructor Permit' date (refer to the Registration Calendar), a student may withdraw only with an instructor's written permission.

Administrative Withdrawal

Students not actively pursuing the completion of course objectives may be withdrawn from the class by the instructor. Instructors of courses numbered below 1000 may assign a final grade of 'W' without an official withdrawal through the Registration office.

Date Syllabus Prepared: _____

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. **SUBJECT**

Strategic Long Range Plan (SLRP) for College of DuPage.

2. **REASON FOR CONSIDERATION**

Board Policy 5-5, *The College Governing Board*, states: The Board will encourage the President to seek the input of employees and the community in the development and updating of the College's Strategic Long Range Plan. Such Plan will be approved annually by the Board.

Board Policy 5-15, *Responsibilities of the Board*, states: The Board of Trustees will: Annually adopt a comprehensive Strategic Long Range Plan.

3. **BACKGROUND INFORMATION**

College of DuPage (COD) engages in planning to assure that it is future oriented in serving our students, community and other stakeholders. COD's strategic long range planning is a continuous and inclusive process that guides the future direction of the institution.

Specifically, the Strategic Long Range Plan (SLRP) defines COD's institutional philosophy, mission, vision, core values, long-term goals and associated tasks.

The Strategic Long Range Plan spans a three-year timeframe, FY2011–2013. In developing the SLRP, input was sought externally from the community and internally from staff and students.

The original 2011-2013 SLRP was approved by the Board of Trustees at their July 22, 2010 Regular Board Meeting.

The Strategic Long Range Plan Advisory Committee (SLRPAC), under the chairmanship of the Vice President of Planning and Institutional Effectiveness, is comprised of full-time faculty, administrators, classified staff, managerial staff, and student leaders. The SLRPAC has evaluated the planning process, reviewed the relevance of the inputs, and made recommendations.

The document being presented reflects the outcomes of Year Two and sets the strategic direction for the College for Year Three. It incorporates recommendations of the SLRPAC and the FY2013 Institutional Priorities developed by the Senior Management Team. The Updated 2011-2013 Strategic Long Range Plan was offered for information at the May 10, 2012 Special Meeting of the Board of Trustees with a recommendation the Updated Strategic Long Range Plan be approved at the June 18, 2012 Regular Board of Trustees meeting.

4. RECOMMENDATION

That the Board of Trustees approve the Updated FY2011–2013 Strategic Long Range Plan effective July 1, 2012.

SIGNATURE PAGE FOR STRATEGIC LONG RANGE PLAN (SLRP)

FOR COLLEGE OF DuPAGE

ITEM ON REQUEST

That the Board of Trustees approve the Updated FY2011–2013 Strategic Long Range Plan effective July 1, 2012.

 5/31/12
Vice President Planning and Institutional Effectiveness Date

 5/31/12
President Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. SUBJECT

General Employment Classifications, Board Policy 15-201.

2. REASON FOR CONSIDERATION

Board approval is required to enact College policy.

3. BACKGROUND INFORMATION

In accordance with Board Policy 5-85, Formulation of Board Policy, *The Board will continually monitor existing policies of the College to ensure their currency and applicability to existing conditions and will update as necessary and appropriate.*

Human Resources has reviewed the non-faculty employee classifications.

Board Policy 15-201 has been established to clarify the general hourly employment classifications. The information was communicated to the effected groups of employees through employee forums and meetings.

Board Policy 15-201 reflects classifications and conditions effective July 1, 2012.

Board Policy 15-201 was placed on the April 19, 2012 Board of Trustees agenda for information and first reading.

No additional comments have been received since the policy was presented to the Board of Trustees for first reading on April 19, 2012.

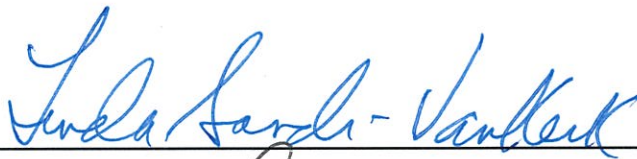
4. RECOMMENDATION

That the Board of Trustees approves Board Policy, 15-201, General Employment Classifications.

SIGNATURE PAGE FOR GENERAL EMPLOYMENT CLASSIFICATIONS, BOARD
POLICY 15-201

ITEM ON REQUEST

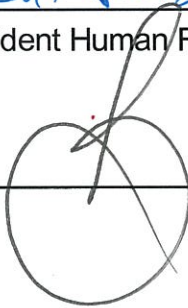
That the Board of Trustees approves Board Policy, 15-201, General Employment
Classifications.



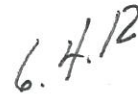
Vice President Human Resources



Date



President



Date



General Employment Classifications (non-faculty)

A. This policy applies to all non-faculty positions:

- 1) Employee – Employee hired with the expectation of continued employment subject to satisfactory performance.
- 2) Grant Employee – Employee who performs services funded by government or other external agency grants. Employment in the grant position ends when the grant funding for the position ceases or an employee is otherwise terminated. Full-time and part-time grant employees are entitled to pay, benefits, and working conditions equal to those of employees at the same level of benefits, or as provided by grant funds.
- 3) Temporary Employee - Temporary employee hired for a definite duration of less than one year, is on call for peak periods/events, or is a vacation substitute. The College President may approve exceptions for extended temporary assignments for a limited specified time, upon the recommendation of the appropriate Vice President.
- 4) On Call Temporary Employee – Temporary employee hired to work a variable schedule on an as-needed basis for a non-specified period of time.
- 5) Probationary Period Employee – any employee who is in a specified trial employment period will be considered a probationary employee. Probationary employees may be dismissed without cause.

B. Within each classification, an employee is identified as full-time or part-time:

- 1) Full-time – Employed to regularly work a 40-hour work week.
- 2) Part-time – Employed to regularly work less than a 40-hour work week.

C. Full-time and Part-time employees (not temporary) regularly scheduled to work 20 hours or more may be eligible for benefits.

Adopted:	Reviewed:	Amended:
----------	-----------	----------

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. SUBJECT

College of DuPage Faculty Association IEA/NEA Contract June 18, 2012 through the calendar day immediately before Fall Term 2015.

2. REASON FOR CONSIDERATION

Board Action is required to ratify and approve modifications to the previously approved College of DuPage Faculty Association IEA/NEA Contract May 28, 2012 through the calendar day immediately before Fall Term 2015 effective June 18, 2012.

3. BACKGROUND INFORMATION

The College of DuPage Faculty Association IEA/NEA (CODFA) negotiations teams met on May 24, 2012 and May 25, 2012 during which tentative agreement was reached on a successor agreement to the 2007-2011 Collective Bargaining Agreement. The College modified the following terms and conditions in the contract previously approved by the Board of Trustees at the May 10, 2012 meeting:

- Faculty Load: Replace Equated Credit Hour (ECH) calculation with standardized faculty load based upon the primary discipline to which faculty are assigned as either fifteen (15) base load for lecture only disciplines or sixteen (16) for disciplines with labs or clinics.
- Summer Pay: Replace two tier (current and new faculty) summer pay schedules with one faculty summer pay schedule at twenty-three percent (23%) for Summer 2012 and at two (2) times the overload pay rate in Summer 2013 and thereafter.
- Medical Insurance: Modify process to recommend required plan design changes if insurance costs increase by more than fifteen percent (15%) in any given year. Define process for a second committee (one administrator, one full-time faculty member, one classified staff member, one operating engineer and one FOP member) to determine final plan design change recommendations if the Insurance Advisory Committee and Faculty Senate cannot agree on required changes.

4. RECOMMENDATION

That the Board of Trustees approves the modifications to the previously approved College of DuPage Faculty Association IEA/NEA Contract (May 28, 2012 through calendar day immediately before Fall term 2015) and associated terms as herein presented effective June 18, 2012.

SIGNATURE PAGE FOR COLLEGE OF DUPAGE FACULTY ASSOCIATION
IEA/NEA CONTRACT JUNE 18, 2012 THROUGH CALENDAR DAY IMMEDIATELY
BEFORE FALL TERM 2015.

ITEM(S) ON REQUEST-

That the Board of Trustees approves the modifications to the previously approved College of DuPage Faculty Association IEA/NEA Contract (May 28, 2012 through calendar day immediately before Fall term 2015) and associated terms as herein presented effective June 18, 2012.

 6-6-12

Vice President of Human Resources

Date

 6.6.12

President

Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

RAMP Document

2. BUDGET STATUS

BUDGET REQUEST (rounded to the nearest 100th)

Project	State	Local	Total
Grounds and Retention Pond Improvements	\$3,080,600	\$1,026,800	\$4,107,400
Naperville Center Expansion	\$12,866,300	\$4,288,800	\$17,155,100
Totals	\$15,946,900	\$5,315,600	\$21,262,500
	75%	25%	100%

3. BACKGROUND INFORMATION

The RAMP (Resource Allocation and Management Plan) process allows Illinois institutions of higher education to request State-funded capital projects. If funded, the state's share is 75 percent with our local contribution being 25 percent. The College's RAMP proposal will be evaluated by the Illinois Community College Board (ICCB) and ranked with other community college requests. The community College priority ranking is then sent to the Illinois Board of Higher Education, where all projects including four-year college requests are ranked. The RAMP document needs to be updated annually.

Attached is our RAMP (Resource Allocation and Management Plan) Document.

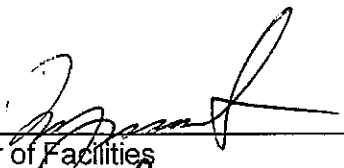
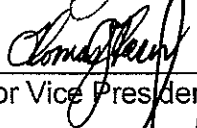
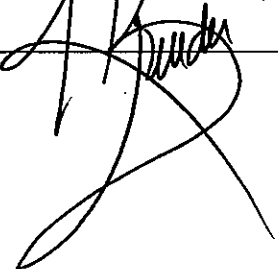
4. RECOMMENDATION

That the Board approve the College of DuPage FY2014 RAMP Document dated June 2012 for submission to the ICCB.

SIGNATURE PAGE FOR THE RAMP DOCUMENT

ITEM(S) ON REQUEST

That the Board approve the College of DuPage FY2014 RAMP Document dated June 2012 for submission to the ICCB.

 _____ Director of Facilities	<u>6/4/2012</u> _____ Date
 _____ Senior Vice President, Administration and Treasurer	<u>6/5/2012</u> _____ Date
 _____ President	<u>6/7/12</u> _____ Date

Resource Allocation Management Plan

RAMP

Community Colleges Capital Requests

FISCAL YEAR 2014

College of DuPage

Illinois Community College District 502

Glen Ellyn, Illinois 60137

June 2012

RAMP FY2014

Resource Requirements Plan: Capital

College of DuPage

Glen Ellyn, IL 60137

June 2012

TABLE OF CONTENTS

RESOURCE REQUIREMENTS PLAN: CAPITAL	
BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT	1-2
INDIVIDUALS TO CONTACT	3
TABLE 1 CAPITAL PROJECT REQUEST	4-5
INTRODUCTION	6
GROUND AND RETENTION POND IMPROVEMENTS.....	7
Overview	7
Grounds and Retention Pond Improvements 2014-1A	8
NAPERVILLE CENTER EXPANSION.....	11
Overview	11
Naperville Center Expansion 2014-2A.....	12
APPENDIX A.....	15
2014-1A Grounds and Retention Pond Improvements Worksheets	16
APPENDIX B.....	17
2014-2A Naperville Center Expansion Worksheets	18

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of College of DuPage Community College, District #502, meeting in their regular session of June 18, 2012, with a quorum present, officially authorized the submission of the attached Fiscal Year 2014 RAMP Community College Capital Project Request.

- I certify that the Board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that the Board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Grounds and Retention Pond Improvements

Proposed Source(s) of Local Funding

(List the Dollar Amount)

1.	Available Local Fund Balances	\$1,026,800
2.	Protection, Health, and Safety Tax Levy	\$ 0
3.	Protection, Health, and Safety Bond Proceeds	\$ 0
4.	Other Debt Issue	\$ 0
5.	State Certified Construction Credits (remaining from 1987)	\$ 0
6.	Other (Please specify)	\$ 0

TOTAL LOCAL MATCH	\$1,026,800
--------------------------	--------------------

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of College of DuPage Community College, District #502, meeting in their regular session of June 18, 2012, with a quorum present, officially authorized the submission of the attached Fiscal Year 2014 RAMP Community College Capital Project Request.

- I certify that the Board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that the Board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Naperville Center Expansion

Proposed Source(s) of Local Funding

(List the Dollar Amount)

1.	Available Local Fund Balances	\$4,288,800
2.	Protection, Health, and Safety Tax Levy	\$ 0
3.	Protection, Health, and Safety Bond Proceeds	\$ 0
4.	Other Debt Issue	\$ 0
5.	State Certified Construction Credits (remaining from 1987)	\$ 0
6.	Other (Please specify)	\$ 0

TOTAL LOCAL MATCH	\$4,288,00
--------------------------	-------------------

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

Fiscal Year 2014 RAMP
Community College Capital Projects

COMMUNITY COLLEGE CONTACT FOR FURTHER INFORMATION

Occasionally it is necessary to contact the individual(s) responsible for completing the Capital RAMP tables in order to reconcile discrepancies or to obtain further information to clarify requested Project(s). Please list the person responsible for the Capital RAMP submission in the space provided below who should be contacted for follow-up inquiries. The individual below will be the person ICCB or IBHE contacts to answer questions concerning the Capital RAMP requests.

Community College DistrictCollege of DuPage #502

Budget Year RequestFiscal Year 2014

Capital RAMP Contact Person: Jim Ma Director of Facilities Operations

Telephone Number(630) 942-4034

INTRODUCTION

The college has been in operation since 1966 and has been committed to providing quality programs and services throughout the district. Student enrollment has increased to over 36,000 students during that period. The college has responded by constructing and maintaining the appropriate buildings to support the continued growth. In an effort to continue to keep up with the demand and update the current facilities and campus grounds to today's standards, we are requesting the following improvements in our campus facilities:

- 2014-1A Grounds and Retention Pond Improvements, include improved storm water retention/detention, landscape development, bank stabilization, irrigation, and wildlife issues.
- 2014-2A Naperville Center Expansion, includes a 24,000 Net Square Foot (34,614 GSF) addition for a variety of uses including classrooms, student study/lounge space, labs and testing services.

Following is a summary of two (2) projects that address the above issues.

GROUND AND RETENTION POND IMPROVEMENTS

Overview

College of DuPage is a 283.92-acre site that has served the Glen Ellyn and surrounding communities by offering a wide variety of academic fields of study. As the college has grown to its current enrollment, the campus has gone through tremendous development phases, not only in enrollment numbers but also in the amount and size of buildings needed to accommodate the growing enrollment. Due to this overwhelming growth the college has experienced a number of things that have occurred to the physical development of the property. (1) The number of needed parking spaces has skyrocketed; this has affected storm water run off and water detention/retention and water quality. (2) Development to new buildings has increased, thus reducing the amount of open space available for use and, in return, has put greater use on the existing open spaces. (3) Landscape development and compliance of the existing open spaces related to storm water runoff and parking has not kept pace with the overall development of the campus.

Considering the overall growth of the college and its existing land use, there are serious landscape, storm water, irrigation, bank stabilization, and wildlife issues that must be addressed. All of these issues need to be further evaluated, but an initial study of these subjects along with brief solutions and budgetary values follow.

The following pages will explain issues concerning campus ponds and the areas around them that have been evaluated and targeted for improvements in the immediate future.

GROUND AND RETENTION POND IMPROVEMENTS 2014- 1A

McAninch Arts Building Pond Area (DP-2)

This pond located on the eastern part of the campus is the most widely viewed pond on campus, and by far the largest of the four (4) ponds that were evaluated. To the immediate East of this pond is an existing wetland area that connects itself to the pond by shallow areas of standing water. This area is a wonderful example of pre-existing conditions of the Savanna that existed prior to the development of the campus. It contains a large enclosed pond that is teeming with native species of plants and animal life. Students studying native species of plants and animals at the college also use this area. Suggestions for this pond are to protect the existing area around it from future development to preserve the natural habitat that exists. No cost is associated with this wetland area.

The northern and western banks of this pond are lined with boulders in a vain attempt to stabilize the bank. No structural shelf was built at installation of these boulders, and years of water fluctuation have caused the boulders to sag into the pond itself. The solution to this issue is to remove the existing boulders, create a shelf throughout this area, installation of granite boulders for aesthetic design, and incorporate an intense native landscape planting in this area. The incorporation of this native planting will help stabilize the soil with increased root structure to the bank, and increase the aesthetic value of the area. Proper selection, and installation, of native species of plants in the landscape design will also help the long-term geese control problem that exist in this area.

The southern shoreline of this pond is adjacent to the athletic fields and desperately needs bank stabilization, and an intense native landscape planting. The landscape needed in this area must incorporate trees, shrubs, and perennials. This planting will also act as a screen and backdrop for the athletic fields in this area.

Overall quality of water and aquatic life is fair to good. The water was clear to a depth of 2' at evaluation, and aquatic life was abundant with numerous species observed. Future development around this area must take into consideration evaluation of runoff water so that there is not an increase in contaminants drained into the pond. Otherwise, future siltration will increase and lead to the necessity of dredging the pond. An air filtration system should be installed in this pond to help decrease the algae population. Chemical applications for algae control are only short-term solutions and actually increase needed nutrients for future algae growth. The 10-year cost associated with chemical applications for the same time period is more than the initial cost of the air filtration system.

Estimates for this pond are as follows:

Removal and disposal of existing boulders, concrete, and creation of shoreline shelf, with granite boulders:	\$381,941
Landscape Installation:	\$273,829
Air Filtration System:	\$162,269
TOTAL:	\$817,978

Building M Pond (DP-6):

This pond, located on the far West side of the campus, is currently used as the irrigation systems water source for the campus. Due to its topographical location on the campus, it is the lowest pond, thus collecting water run off from several other ponds. Its current condition does not allow proper water retention to sustain the irrigation needs now, and will become more evident in the future as more of the campus is integrated into the irrigation system. Therefore, this pond requires immediate dredging to increase the water quality, and water holding capacity for future use on the campus.

The shoreline of this pond is in relatively good shape, but requires bank stabilization if it is to be dredged. The pond is also located adjacent to large areas of class "A" turf. This combination of open water and manicured turf has helped establish a large population of geese to this area.

Estimates on this pond are as follows:

Dredging of pond to accommodate future water needs:	\$243,403
Creation of shoreline shelf with boulders:	\$224,418
Landscape Installation:	\$446,240
Air Filtration System:	\$121,702
Improved Weir Structure	\$635,284

TOTAL: **\$1,671,056**

Golden Pond (DP-1):

This pond is the smallest of the four ponds studied and is located at the far Southeast entrance to the campus. The existing shoreline shows signs of erosion and must have bank stabilization incorporated into its long-term plan.

The pond's water quality is of the greatest concern due to large algae populations that have taken over the pond. This is an indication of sedimentation from the surrounding areas, thus lowering the ponds depth and allowing light to penetrate deeper into the water. This light penetration has increased the algae population greatly, and must be corrected. Immediate dredging of this pond is needed, and the installation of air filtration systems will help insure water quality in the future.

The pond's surrounding landscape is lacking shrubs and perennials to accent its existing trees. This area is a main entrance to the campus and should be landscaped to increase the aesthetic value as an entrance to the campus. Therefore, an intense landscape plan needs to be developed to insure animal control issues and to beautify this campus entrance.

Estimates for this pond are as follows:

Dredging of pond:	\$128,599
Creation of shoreline shelf with boulders:	\$342,793
Landscape Installation:	\$188,638
Air Filtration System:	<u>\$36,510</u>
TOTAL:	\$696,546

Total estimates are as follows:

McAninch Arts Building Pond Area (DP-2):	\$817,978
Building "M" Pond Area (DP-6):	\$1,671,056
Golden Pond Area (DP-1):	<u>\$696,546</u>
TOTAL:	\$3,185,629

Appendix A defines the detail budget for the Grounds and Retention Pond Improvements project including Planning and adjustments for overhead, contingency, inflation, etc. for a 2014 total of **\$4,107,400** for the project.

Naperville Center Expansion

Overview

The Naperville Regional Center serves as a satellite location bringing COD course offerings directly to the community. It provides flexible learning options for students. The expansion of this facility is included in the College's Facility Master Plan (FMP), but the project is not funded.

Center expansion plans will meet many of the major needs of the Naperville community identified by COD academic administrators, High School Districts 203 and 204, Naperville civic leaders, the Naperville Chamber of Commerce, the Naperville United Way, the Naperville Regional Center Advisory Committee and the Technology Center of DuPage. The expanded Center will include:

- Additional general purpose classroom space
- Expanded study and lounge space for students
- New Center for Independent Learning and Testing Center
- Comprehensive Career Services
- Individual and group meeting space for community agencies and COD units
- Babysitting room
- Anatomy & Physiology and Biology science lab
- Chemistry science lab
- Pre-Professional/Pre-Engineering lab
- Computer lab for Digital Photography and Advertising Design and Illustration
- Shell Space for future programs or growth of existing programs

The Naperville Regional Center, which includes a Center for Independent Learning (CIL), serves over 5,000 students each year and continues to show a steady growth in credit enrollment as evidenced by a 14% increase in past years. The Center is operating at capacity during peak day, evening, and weekend hours. The goal is to increase enrollment by 25% over the first four years following expansion.

In past years the Center has generated nearly \$2M in revenues per year with a profit margin of approximately 30%. A profit margin of over \$4M is anticipated for the five-year period after construction. An additional 1.5 FTE in part-time classified is added to the budget to provide necessary coverage for the expanded facility.

Naperville Center Expansion Project 2014- 2A

The expansion would include 22,500 net sq. ft. with approximately 16,500 for immediate programming and a 6,000 shell for future use. Immediate uses would include:

Additional Classroom Space

Additional classrooms at the Naperville Regional Center would be used for:

- A. Increasing the number of offerings in:
 - General Education
 - Science
 - Business
- B. Adding Pre-professional/Pre-engineering classes
 - High School Districts 203 and 204 and the Technology Center of DuPage have identified the needs for pre-professional programs in areas such as engineering, mecomtronics and health. Presently, some of these courses are offered in an independent learning format. Additional independent study courses could support these pre-professional programs.
- C. Converting an existing PC computer classroom to a Macintosh computer lab for Digital Photography, Advertising Design and Illustration and other technical programs that utilize that technology. Labs on the Glen Ellyn campus are operating near capacity. High School District 204 students and parents have listed this program as their top area of interest for dual credit.
- D. Increasing Business and Industry training opportunities
 - Additional space will be provided for the Business and Professional Institute to work closely with the Naperville Chamber of Commerce to provide customized training for area businesses.
- E. Increasing opportunity to share space with four-year college partner to extend degree-options for Naperville-area residents.

Additional Student Study/Lounge Space

Increasing the size of the Naperville Regional Center will allow for quiet study space for the students and an expanded student lounge. Present lounge space at the Center is inadequate for the number of students. Currently, the Naperville Center has no quiet study for students.

Two Fully-Equipped Science Labs

Increased demand for science classes in Anatomy and Physiology, Chemistry, and Biology makes this a high priority for the Naperville Center. In addition to COD's own demand, Naperville High School Districts 203 and 204 are exploring dual enrollment options in advanced science classes for their students.

Engineering/Mecomtronics Lab

This lab at the Naperville Center would have the potential of increasing partnership opportunities with local engineering firms and possibilities for dual enrollment option with Naperville High School Districts 203 and 204 and the Technology Center of DuPage.

New Center for Independent Learning and Testing Center

During the last few years, enrollment at the Naperville CIL has grown significantly. This increase in enrollment is especially apparent in the Development Skills Program area.

There has been a significant increase in developmental skills (English, writing, and Math) students since FY02. In addition, there is strong demand to offer additional courses toward degree and certificate programs. Students are currently able to complete 95 percent of an AA degree or an AS degree by taking courses at the Naperville Center for Independent Learning. A wide range of courses are also offered to help students obtain certificates to improve their marketability. These courses are consistently in high demand by students, as well as employers. This growth in enrollment and demand has significantly impacted the Naperville CIL. Currently, the space is crowded and not conducive to study, testing or instruction. It is estimated that an expanded CIL in Naperville would increase enrollment by 3.5 to 4%. The Center for Independent Learning Naperville also needs to expand its Testing Center in order to better serve the community. A substantial number of pre-course and CIL tests are administered each academic year. There has been an increase in test administrations from past academic years. At busy times during the term, students are unable to be accommodated in the Testing Lab and must take paper and pencil tests in the open study area. Also at peak times, students often must wait for a testing computer opening or return at another time for testing.

Comprehensive Center Services

The Naperville Regional Center would serve as a comprehensive community career center for area residents. According to representatives from the Naperville Chamber of Commerce and the Community Career Center, many Naperville area residents are in career transition due to downsizing. Key collaborators in this project include the COD Career Services Center, COD's Business and Professional Institute, the Fox Valley Project with Industry (PWI), the Community Career Center. PWI is interested in renting space at the Naperville Center. An expanded Naperville CIL Testing Center would allow the Center to expand its career testing option. This could include offering tests, such as the HESI test the entrance into the nursing program and other career testing inventories to support the community career center.

Individual and Group Meeting Space

An expanded Center would provide space for one-on-one appointments or group presentations. This space would be available to all participating agencies as well COD's Career Service Center. COD units could also utilize this space for meeting and/or retreats that would be held off the Glen Ellyn campus. Space could also be rented to outside user.

Babysitting Services

The Center would provide babysitting services for children of parents while they take classes at the Naperville Regional Center. In addition, parents of young children would be able to attend appointment based courses and use the study facilities of the CIL, take pre-program tests, pre-course tests, and make-up course tests at the Naperville CIL on a convenient walk in basis. COD's ESL/ABE/ASE division will coordinate this effort in conjunction with the Heritage YMCA Child Development Center.

Space Requirements

Total space requirements for the expansion would be approximately 18,000 useable sq. ft. The specific requirements are listed on the chart below.

Naperville Center Expansion Space Requirements

Area	Sq. Ft.
New Administrative Office Area	1,500
Career Service Ctr & Meeting/Training Space*	-
Open Computing Center	500
Employer Interview Rooms*	-
Anatomy & Physiology/Biology Lab	1,300
Prep Room	500
Mecomtronics Lab	1,200
Chemistry Lab	1,400
Engineer Lab	1,200
Babysitting Area	600
Classrooms (2)*	-
Classrooms (6)	4,200
New Center for Independent Learning/Testing Area	4,100
Shell Space for Future Use**	6000
Net SF	22,500

*Reallocated space

**As part of this expansion project, there will be an unfinished basement space included for future development. The square footage of this unfinished basement is included as 6,000 NSF shell space. Programming and requirements to be developed at a later time.

Appendix C defines the detail budget for the Naperville Center Expansion Project including adjustments for overhead, general conditions, contingency, etc. for a 2014 total of **\$17,155,100**

APPENDIX A

2014 - 1A Grounds and Retention Pond Improvements Worksheet

TABLE 1 FISCAL YEAR 2014 CAPITAL PROJECT REQUEST

DISTRICT/COLLEGE: College of DuPage District 502

PROJECT NAME AND/OR DESCRIPTION Grounds and Retention Pond Improvements #2014-1A

DISTRICT PRIORITY NUMBER 1 OUT OF 2

Check one:

Check one:

NEW FACILITIES CONSTRUCTION/ACQUISITION X (Complete Table 2)
REMODELING/REHABILITATION PROJECT _____ (Complete Table 2)
OTHER _____ (Complete Table 2 or provide additional information per instructions)

NEW REQUEST _____
REQUESTED PREVIOUSLY X

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS, AND/OR STRUCTURES												
LAND												
EQUIPMENT												
UTILITIES												
REMODELING & REHABILITATION												
SITE IMPROVEMENTS				2,844.4	948.1	3,792.6				2,844.4	948.1	3,792.6
PLANNING				236.2	78.7	314.8				236.2	78.7	314.8
TOTAL				3,080.6	1,026.8	4,107.4				3,080.6	1,026.8	4,107.4

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.
State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits.

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 4,107.4
TOTAL COMPLETED PROJECT COST \$ 4,107.4
DESIRED PROJECT START DATE Jun-13
ESTIMATED COMPLETION DATE Jun-14
ESTIMATED OCCUPANCY DATE N/A
ESTIMATED ANNUAL OPERATING COST \$ NA

MATCHING CONTRIBUTION \$
(See item 10 in Section I of this Manual)
LOCAL FINANCING SOURCE

AVAILABLE FUND BALANCE \$
ICCB CONSTRUCTION CREDIT: \$
(if any)
DEBT ISSUE \$
DATE OF APPROVAL: _____
OTHER (please specify) \$
TOTAL \$

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 3b
FY 2014 SITE IMPROVEMENTS & PLANNING BUDGET ESTIMATION FORM

District/College College of DuPage District 502
Location Glen Ellyn
Project Name Grounds and Retention Pond Improvements #2014-1A

(cost column rounded to the nearest hundred)

Space Type	Cost				
<i>input field</i>	<i>input field</i>	<i>input field</i>	<i>formula field</i>	<i>input field</i>	
MAC DP-2			1	817,978	
Shoreline shelf, boulders	381,941				\$818.0
Landscape Installation	273,829				
Air Filtration Sytem	162,269				
Bldg M DP-6			1	1,671,056	\$1,671.1
Dredging pond	243,404				
Shoreline shelf, boulders	224,418				
Landscape Installation	446,240				
Air Filtration Sytem	121,702				
Improved Weir Structure	635,284				
Golden Pond SE, DP-1			1	696,546	\$696.5
Dredging pond	128,599				
Shoreline shelf, boulders	342,793				
Air Filtration Sytem	188,638				
Improved Weir Structure	36,510				
1. Base Total	3,185,629		3		\$3,185.6
2. Added Costs (sum of added cost components identified separately below)					
LEED design cost up to 6% of line 1					
Green Building Design/LEED Certification Level <u>NA</u> (Silver, Gold , Platinum)					
Other added costs:					
3. Base Cost	3185628.754		3		\$3,185.6

4. Escalation (estimate of cost increase from the time of appropriation to the bid date) 86.0
 --assumes appropriation is received at July 1, 2013).
 Expected Bid Date: July 1, 2015 Number of Months to Bid Date: 12
 Annual Percentage (Allowable per annum inflation) from regional rate tables 2.70%
(Enter annual rate as a decimal; i.e. 2.7% as .027 is the statewide rate)
 (inflation rate and number of months to bid are estimates and for purposes of calculating
 estimated costs will be standardized at 12 months to bid)
5. Escalated Building Budget (Line 3 plus Line 4) \$3,271.6
6. Escalated Building Budget \$3,598.8
 Plus 10% Contingency (Line 5 multiplied by 1.10)
- a. A/E Fees \$326.6
- b. On-Site Observation \$25.0
 Number of Months 4 Days per Week 1
- c. Reimbursable Expenses, surveys \$45.0
- d. Art in Architecture \$112.0
 one-half of one percent (Multiply Line 6 by .005)
- e. Other Adds 3% CDB \$508.6
- f. Sub-total Adds (Lines 7a through 7e)
8. Total Building Budget (Line 6 plus Line 7f) \$4,107.4

OTHER:
 Estimate of Annual State Supported Operations and Maintenance Expense

Site Improvements \$3,792.6
 Planning \$314.8

Source of Cost Estimate: Legat Architects
 Date of Cost Estimate: 31-May-12

APPENDIX B

2014 - 2A Naperville Center Expansion

TABLE 1 FISCAL YEAR 2014 CAPITAL PROJECT REQUEST

DISTRICT/COLLEGE: College of DuPage District 502

PROJECT NAME AND/OR DESCRIPTION Naperville Center Expansion #2014-2A

DISTRICT PRIORITY NUMBER 2 **OUT OF** 2

Check one:

Check one:

NEW FACILITIES CONSTRUCTION/ACQUISITION X (Complete Table 2)

NEW REQUEST

REMODELING/REHABILITATION PROJECT _____ (Complete Table 2)

REQUESTED PREVIOUSLY

OTHER _____ (Complete Table 2 or provide additional information per instructions)

X

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS, AND/OR STRUCTURES				\$11,487.03	\$3,829.01	15,316.0				11,487.0	3,829.0	15,316.0
LAND												
EQUIPMENT				\$500.7	\$166.9	667.6				500.7	166.9	667.6
UTILITIES				146.4	48.8	195.2				146.4	48.8	195.2
REMODELING & REHABILITATION												
SITE IMPROVEMENTS				732.2	244.1	976.3				732.2	244.1	976.3
PLANNING												
TOTAL				12,866.3	4,288.8	17,155.1				12,866.3	4,288.8	17,155.1

** Describe prior year funding and/or future year funding in the scope statement section using the requested format.*

State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits.

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 17,155.1

TOTAL COMPLETED PROJECT COST \$ 17,155.1

DESIRED PROJECT START DATE Sep-13

ESTIMATED COMPLETION DATE Oct-14

ESTIMATED OCCUPANCY DATE Decemeber 2014

ESTIMATED ANNUAL OPERATING COST \$ \$92,000

MATCHING CONTRIBUTION \$
(See item 10 in Section I of this Manual)

LOCAL FINANCING SOURCE

AVAILABLE FUND BALANCE \$

ICCB CONSTRUCTION CREDIT: \$
(if any)

DEBT ISSUE \$

DATE OF APPROVAL:

OTHER (please specify) \$

TOTAL \$

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 2
FY 2014 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE

District/College	College of DuPage District 502				
Location	Naperville, Illinois				
Project Name	Naperville Center Expansion				
			PART A		PART B
NET ASSIGNABLE SQUARE FOOTAGE SUMMARY			ACREAGE SUMMARY (Land Acquisition)		Number of Acres Requested in Budget Year
	REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE			
	Net Assignable Square Feet (NASF)	Space Prior to Remodeling	Space After Remodeling		
Space Type	FICM Codes				
Classrooms	110 thru 115	4,200		1 Landscaped Ground	
Laboratory	210 thru 255	5,600		2 Physical Education and Athletic Fields	
Office	310 thru 355	1,500		3 Buildings and Attached Structures	
Study	410 thru 455	4,600		4 Experimental Plots	
Special Use	510 thru 590			5 Other Instructional Areas	
General Use:				6 Parking Lots	
Assembly and Exhibition	610 thru 625			7 Roadways	
Other General Use	630 thru 685	600		8 Pond Retention and Drainage	
Support Facilities	710 thru 765			9 Other (specify)	
Health Care	810 thru 895			Total Assigned Area	
Unclassified		6,000	shell space	Currently Unassigned	
TOTAL NASF #		22,500		Total Acres	
TOTAL GSF* #					

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 3 **FY 2014 BUILDING BUDGET ESTIMATION FORM**

District/College College of DuPage District 502
Location Naperville, Illinois
Project Name Naperville Center Expansion

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
<i>input field</i>	<i>input field</i>	<i>input field</i>	<i>formula field</i>	<i>input field</i>	
Classroom Space	4200	1.5	6300	295.33	\$1,860.6
Laboratory Space	5600	1.64	9184	349.86	\$3,213.1
Office Spaces	1500	1.7	2550	305.73	\$779.6
Study Space	4600	1.4	6440	297.77	\$1,917.6
General Use	600	1.9	1140	353.01	\$402.4
Unclassified - Shell Space	6000	1.5	9000	295.33	\$2,658.0
1. Base Total	22500		34614		\$10,831.3
2. Added Costs (sum of added cost components identified separately below)					\$649.9
LEED design cost up to 6% of line 1					\$649.9
Green Building Design/LEED Certification Level		Silver	(Silver, Gold , Platinum)		
Other added costs:					
3. Base Cost	22500		34614		\$11,481.2

4. Escalation (estimate of cost increase from the time of appropriation to the bid date) 944.9
 --assumes appropriation is received at July 1, 2013).

Expected Bid Date: July 1, 2015 Number of Months to Bid Date: 12
 Annual Percentage (Allowable per annum inflation) from regional rate tables 0.0823

(Enter annual rate as a decimal; i.e. 2.7% as .027 is the statewide rate)
 (inflation rate and number of months to bid are estimates and for purposes of calculating
 estimated costs will be standardized at 12 months to bid)

5. Escalated Building Budget (Line 3 plus Line 4) \$12,426.1

6. Escalated Building Budget
 Plus 10% Contingency (Line 5 multiplied by 1.10) \$13,668.7

7. Adds:

a. A/E Fees 8.00% \$994.1

b. On-Site Observation
 Number of Months 12 Days per Week 2 \$124.8

c. Reimbursable Expenses \$50.0

d. Art in Architecture
 one-half of one percent (Multiply Line 6 by .005) \$68.3

e. Other Adds (ADA, Asbestos, CDB 3% Admin Fee, etc. specify) \$410.1

f. Sub-total Adds (Lines 7a through 7e) \$1,647.3

8. Total Building Budget (Line 6 plus Line 7f) \$15,316.0

OTHER:

Estimate of Annual State Supported Operations and Maintenance Expense

Source of Cost Estimate: Legat Architects
 Date of Cost Estimate: 31-May-12

TABLE 3b
FY 2014 SITE & UTILITIES BUDGET ESTIMATION FORM

District/College College of DuPage District 502
Location Naperville, Illinois
Project Name Naperville Center Expansion

(cost column rounded to the nearest hundred)

Space Type						Cost
<i>input field</i>		<i>input field</i>	<i>input field</i>	<i>formula field</i>	<i>input field</i>	
Site -Parking	83.33%	350000	1	350000	1	\$350.0
Site Landscape		100000	1	100000	1	\$100.0
Site Hardscape		50000	1	50000	1	\$50.0
Site Storm Detention		150000	1	150000	1	\$150.0
			1		1	
Utilities - Gas/Elect /Tele	16.67%	25000	1	25000	1	\$25.0
Utilities - Lighting		25000	1	25000	1	\$25.0
Utilities - Storm, Sanitary, Water		80000	1	80000	1	\$80.0
			1		1	
1. Base Total		780000		780000		\$780.0
2. Added Costs (sum of added cost components identified separately below)						\$46.8
LEED design cost up to 6% of line 1						\$46.8
Green Building Design/LEED Certification Level		Silver		(Silver, Gold , Platinum)		
Other added costs:						
3. Base Cost		780000		780000		\$826.8

4. Escalation (estimate of cost increase from the time of appropriation to the bid date) 68.0
--assumes appropriation is received at July 1, 2013).

Expected Bid Date: July 1, 2015 Number of Months to Bid Date: 12
Annual Percentage (Allowable per annum inflation) from regional rate tables 0.0823

(Enter annual rate as a decimal; i.e. 2.7% as .027 is the statewide rate)
(inflation rate and number of months to bid are estimates and for purposes of calculating estimated costs will be standardized at 12 months to bid)

5. Escalated Building Budget (Line 3 plus Line 4) \$894.8

6. Escalated Building Budget
Plus 10% Contingency (Line 5 multiplied by 1.10) \$984.3

a. A/E Fees 8.00% \$71.6

b. On-Site Observation
Number of Months 6 Days per Week 1 \$31.2

c. Reimbursable Expenses \$50.0

d. Art in Architecture
one-half of one percent (Multiply Line 6 by .005) \$4.9

e. Other Adds 3% CDB \$29.5

f. Sub-total Adds (Lines 7a through 7e) \$187.2

8. Total Building Budget (Line 6 plus Line 7f) \$1,171.6

OTHER:
Estimate of Annual State Supported Operations and Maintenance Expense

Site \$976.3
Utilities \$195.3

Source of Cost Estimate: Legat Architects
Date of Cost Estimate: 31-May-12

TABLE 4
FY 2014 MOVEABLE EQUIPMENT LIST

District/College	College of DuPage District 502
Location	Naperville, Illinois
Project Name	Naperville Center Expansion

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
New Admin Office Area			15	\$5,000	75,000
Career Service Ctr And Meeting/Training Space			1	\$20,000	20,000
Open Computing Lab			1	\$12,000	12,000
Employer Interview Rooms			1	\$20,000	20,000
Anatomy & Physiology/Biology Lab			1	\$25,000	25,000
Prep room			1	\$50,000	50,000
Mecomtronics Lab			1	\$25,000	25,000
Chemistry Lab'			1	\$25,000	25,000
Engineer Lab			1	\$25,000	25,000
Babysitting Area'			1	\$15,000	15,000
Classrooms (2)			2	\$15,000	30,000
Classrooms (6)			6	\$15,000	90,000
New Center for Independent Learning/Testing Area			1	\$150,000	150,000
Design Fees @8%			1	44,960	44,960
Contingency @10%			1	60,696	60,696
Detailed Furniture and Equipment List to be developed					
Grand Total Equipment Costs (this number should be included on the equipment line of table 1)					667,656

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. SUBJECT

Foundation Fund Agreement for Gift Acceptance.

2. REASON FOR CONSIDERATION

To approve a gift acceptance agreement between the Foundation, College, and donor, Cleve Carney.

3. BACKGROUND INFORMATION

Community philanthropist, Cleve Carney, wishes to make a donation of cash and art to the College of DuPage Foundation for the purpose of creating an art gallery in his name at the MAC.

Because this gift will entail a significant naming opportunity of College facilities and requires appropriate stewardship of the art by College personnel, the gift acceptance agreement must be approved by the College, as well as the Foundation and donor.

The gift includes a pledge for \$600,000 in cash. This is in addition to \$100,000 that was recently given by Mr. Carney for the gallery. The gift also includes forty percent of Mr. Carney's sizeable and regionally renowned art collection. The total value of the gift is in excess of one million dollars, the amount required for a naming opportunity for the new art gallery.

Mr. Carney has been a long-time friend and donor to the MAC, and he has personally encouraged and supported many of our community artists. Naming the new art gallery for him will not only recognize his generosity to our Foundation, but will honor all of his contributions to the art community.

The gift agreement has been reviewed and approved by attorneys representing the donor and the Foundation, as well as College officials.

4. RECOMMENDATION

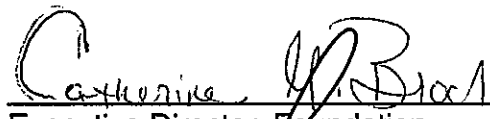
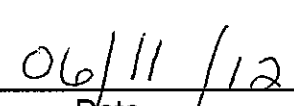
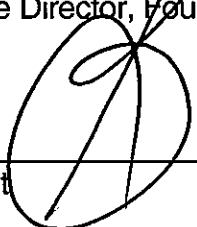
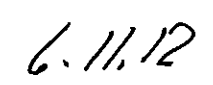
That the Board of Trustees approves the gift acceptance agreement between and among the Foundation, College, and donor Cleve Carney.

New Business
10. B. 8)
June 18, 2012

SIGNATURE PAGE FOR APPROVAL OF FOUNDATION FUND AGREEMENT
FOR GIFT ACCEPTANCE

ITEM(S) ON REQUEST

That the Board of Trustees approves the Foundation Fund Agreement for Gift Acceptance.

 _____ Executive Director, Foundation	 _____ Date
 _____ President	 _____ Date

DONOR AGREEMENT
BY
CLEVE CARNEY
ESTABLISHING THE CLEVE CARNEY ART SPACE AND
THE CLEVE CARNEY ENDOWED ART FUND

This Donor Agreement (hereafter the "Agreement") is executed by CLEVE CARNEY (hereinafter the "Donor"), the COLLEGE OF DuPAGE FOUNDATION (hereinafter the "Foundation"), and the COLLEGE OF DuPAGE (hereinafter "COD") to support the purposes set forth below.

RECITALS

WHEREAS, the Foundation is organized exclusively for charitable and educational purposes consistent with Section 501(c)(3) of the Internal Revenue Service Code of 1986 (as amended or supplemented) or its replacement ("Code"). All donations to the Foundation qualify for income, gift, and estate tax charitable deductions pursuant to the Code. The Foundation is entitled to exercise all powers and purposes of a nonprofit corporation under the Illinois Not-for-Profit Corporation Act. The Foundation is a public charity (and not a private foundation) as defined by the Code and its Regulations.

WHEREAS, Donor has made gifts to the Foundation and desires to formalize the Foundation's obligation to fulfill certain promises to the Donor in exchange for Donor's pledge to make further gifts to the Foundation subject to the terms and conditions contained in this Agreement.

WHEREAS, Donor has already made a gift to the Foundation in the amount of \$100,000.00 and intends by this agreement to gift an additional cash gift of \$600,000.00 at the time of Donor's death, together with a gift of certain selections of the Donor's art collection as outlined below (collectively, the "Pledge");

WHEREAS, Donor's Pledge is intended (i) to assist in the support of building a new art gallery (the "Cleve Carney Art Space"), located at the McANINCH ARTS CENTER, which gallery is slated to begin construction in the fall of 2012 (with an anticipated completion date in the spring of 2014) and (ii) to provide seed money to establish a fund (the "Cleve Carney Endowed Art Fund") to support art presentations at the Cleve Carney Art Space (the establishment of both the Cleve Carney Art Space and Cleve Carney Endowed Art Fund, together, the "Purpose").

WHEREAS, Donor's gifting to the Foundation has been and continues to be by agreement between Donor and the Foundation, it is Donor's present intent to make the Pledge binding upon himself, his estate, and the heirs, legatees and beneficiaries of his estate;

By execution of this Agreement, Donor and Foundation hereby agree as follows:

TERMS AND CONDITIONS

A. The Pledge. The Pledge contemplated herein consists of two components:

1. The Monetary Donation (as hereinafter defined)
2. The Donated Works (as hereinafter defined)

Monetary Donation. Donor hereby agrees to fulfill his Pledge of a monetary donation for a total gift amount to the Foundation of \$700,000.00 to be used for the Purpose. AS OF THE DATE OF THIS AGREEMENT, DONOR HAS FULFILLED \$100,000.00 OF THE TOTAL PLEDGE WITH THE \$600,000.00 BALANCE OF THE PLEDGE TO BE FULFILLED BY DONOR AT THE TIME OF HIS DEATH.

Donated Works. At the time of the death of Donor, the executor of Donor's estate and/or the trustee of Donor's primary trust (individually and/or collectively, "Donor's Representative") shall have all of the art work in Donor's estate ("Carney Art Collection") appraised by a qualified appraiser (as such term is defined under the Internal Revenue Code) mutually acceptable to both the Foundation and Donor's Representative. A copy of such appraisal and any other appraisal furnished to the Internal Revenue Service shall be given to the Foundation and COD. The Donor's Representative will then determine an amount equal to forty percent (40%) of an amount equal to (i) the appraised value of the Carney Art Collection less (ii) the appraised value of the work (painting) "Daft" by the artist Jim Nutt (which painting has been previously pledged by the Donor to the Art Institute of Chicago). The foregoing determination will represent the aggregate appraised value of the art work to be donated to COD hereunder (the "Aggregate Value"). The Foundation will thereafter select, in its sole discretion, from the Carney Art Collection, first and ahead of all other parties, such one or more pieces of art (excluding "Daft") having an aggregate appraised value between them equal to the Aggregate Value (such pieces, collectively, the "Donated Works"). Title and possession of the Donated Works will be promptly transferred and conveyed by Donor's Representative to the Foundation, together with all documentation in the possession of Donor's estate relating to the Donated Works including, but not limited to, any and all documentation received by Donor upon acquiring each piece; Donor's purchase records and bills of sale; current and past appraisal reports; documentation relating to the care, maintenance and/or repair of each piece; and any and all current insurance policy and coverage information.

B. Binding on Heirs. Donor hereby agrees that he, his estate, and the heirs, legatees and beneficiaries of his estate, are and shall remain bound by this Agreement and will fulfill the Pledge to the Foundation in accordance with the terms hereof.

C. Donor and Donor Advisor. For all purposes of this Agreement, the term "Donor" shall mean Cleve Carney. In the event of Donor's death or incapacity (the latter, as determined in the sole discretion of his attending physician), J. Patrick Carney shall become the Donor Advisor. The Donor Advisor may, by written instrument, designate Successor Donor Advisors, or the Donor may designate Successor Donor Advisors in his Will. The Donor Advisor shall have all of the powers, rights and obligations granted to or undertaken by the Donor in this

Agreement. If no Successor Donor Advisor is named, then the Executor of Cleve Carney's probate estate, if any, shall name a Successor Donor Advisor.

D. Purpose

1. Donor directs that the Foundation may utilize the income and principal of the Monetary Donation for the purpose of construction of the Cleve Carney Art Space and funding of the Cleve Carney Endowed Art Fund. By executing this Agreement, the Foundation and COD acknowledge that the Monetary Donation, when received, shall be used exclusively for the Purpose. The Purpose, as defined in this Agreement, may be changed from time to time upon the written consent of the Foundation, COD and the Donor (or Donor Advisor). Donor recognizes that the Foundation and COD have agreed to the terms of this Agreement in consideration of and reliance on Donor's promise to make the Pledge

2. In anticipation of the Foundation's eventual receipt of the Monetary Donation, COD agrees to construct new art gallery space to be named the Cleve Carney Art Space, which space shall be approximately a 1,400 square foot addition to the McAninch Arts Center. Construction of the space is slated to begin in the fall of 2012 and expected to be completed in the spring of 2014 at an estimated cost of \$1.4 million.

3. The formal name "Cleve Carney Art Space" shall be used in all related letterhead, dedication wall and official documents and the informal name "Carney Art Space" shall be used in advertising, public relations, building marquee and similar uses.

4. To the extent funds from the Monetary Donation have not been allocated to financing the construction of the Cleve Carney Art Space, the Foundation agrees to use any remaining funds to establish the "Cleve Carney Endowed Art Fund. The Cleve Carney Endowed Art Fund shall support future art presentations in the Cleve Carney Art Space. COD and the Foundation agree to actively solicit additional contributions to the Cleve Carney Endowed Art Fund for such purpose.

5. The Foundation intends to accept the Donated Works into COD's permanent art collection and will have on view at all times some part of the Donated Works. Pieces of the Donated Works on display will be credited as donations from the collection of Cleve Carney. Display of the Donated Works will be at the discretion of the Cleve Carney Art Space Curator and the Chair of the Permanent Art Collection Committee of COD.

6. COD shall provide appropriate storage, maintenance and adequate insurance for the Cleve Carney Art Space and the Donated Works.

7. Any piece from the Donated Works may be sold by COD but any proceeds from such sale shall be utilized, at the discretion of the Foundation, to support the operation of the Cleve Carney Art Space and the Cleve Carney Endowed Art Fund.

8. The Foundation may determine, after undertaking reasonable and good faith efforts to use the Fund to support the Purpose, that it is no longer practical or possible to utilize the Fund to support the Purpose. The Foundation shall provide written notice within ten (10) business days of the Foundation having made such determination to the Donor Advisor then acting. The Donor Advisor shall, in its sole discretion, determine what best fulfills the original intent of Donor after making a reasonable and good faith effort to consult with the Foundation and COD to attain a new Purpose for the Fund.

9. The Foundation shall make available to Donor or the Donor Advisor information regarding the progress, use, performance, stages of construction and scheduling of the Cleve Carney Art Space.

E. Interpretation of Agreement. In the event the Donor, the Foundation and/or COD disagree as to the interpretation of this Agreement and do not resolve such disagreement within 30 days of written notice to the other party of the disagreement, then such disagreement shall be resolved by the use of binding arbitration. The Donor, Foundation and/or COD, as the case may be, shall agree on an independent arbitrator. The Donor, the Foundation and/or COD, as the case may be, shall split equally the costs and expenses of any arbitrator mutually agreed upon. If the Donor, the Foundation and/or COD, as the case may be, are unable to agree on an arbitrator within twenty-one (21) business days of the notice of the disagreement, the Donor, the Foundation and/or COD, as the case may be, agree to submit the matter(s) to arbitration under the commercial arbitration rules of the American Arbitration Association. Such controversy shall be submitted to one (1) arbitrator selected from the panels of arbitrators of the American Arbitration Association. The arbitration shall be held in DuPage County, Illinois, unless the Donor, the Foundation and/or COD, as the case may be, agree otherwise in writing. The arbitrator shall decide the issues at hand in accordance with the substantive laws of the State of Illinois, without regard to conflicts of law principles. The fees and expenses of the arbitration shall be split equally by the Donor, the Foundation and/or COD, as the case may be. The arbitrator's decision shall be in writing and shall state the reasons on which it is based. The award shall be final and binding upon the parties. Judgment on the award may be entered by any circuit court located in DuPage, County, Illinois or the United States District Court for the Northern District of Illinois, as the case may be.

F. Entire Agreement. If this Agreement is accepted by the Foundation and COD, Donor understands and agrees that the terms of the Agreement shall be binding upon Donor, his estate and the heirs, legatees, and beneficiaries of his estate. Further, Donor agrees that, except as otherwise expressly provided herein, no interest or obligation of Donor under this Agreement may be assigned or removed without the written consent of the parties hereto.

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and may be altered or modified only in writing, signed by all the parties hereto. The undersigned further acknowledged that they are each authorized to enter into this agreement on behalf of the respective parties.

Agreed and acknowledged:

DONOR:

Cleve Carney

Dated: _____

J. Patrick Carney, as Agent under
Power of Attorney for Property
Date of Power of Attorney is March 23, 2011

Dated: _____

COLLEGE OF DuPAGE FOUNDATION

By: _____
Catherine M. Brod, its Executive Director

Dated: _____

COLLEGE OF DuPAGE

By: _____
Dr. Robert L. Breuder, its President

Dated: _____

**COLLEGE of DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Intergovernmental Agreement with the Emergency Telephone System Board (ETSB) - Interoperable Emergency Radio Dispatch System.

2. **REASON FOR CONSIDERATION**

To maintain the highest quality of emergency service communication and response for our community.

3. **BACKGROUND INFORMATION**

As the result of changes in federal regulations governing the use of radio frequencies, the College of DuPage needs to upgrade its radio systems to comply with federal standards taking effect in 2013.

To enhance the ability to effectively respond to emergency calls to 9-1-1 through interoperable public safety communications amongst various units of local government in DuPage County, the Campus Police have acquired the necessary equipment to comply with the federal mandate and interact with public safety peers (Police and Fire), ensuring the highest quality of service will be provided to the campus.

The DuPage County ETSB is the licensing agency for the county, regarding radio templates and frequency programming. The proposed agreement allows for full implementation of the College's radio solution.

This agreement has been reviewed and approved by the College's attorney.


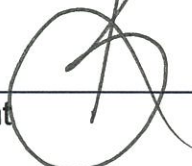
4. **RECOMMENDATION**

That the Board of Trustees approves to enter into an agreement with DuPage County ETSB.

SIGNATURE PAGE FOR INTERGOVERNMENTAL AGREEMENT WITH
THE EMERGENCY TELEPHONE SYSTEM BOARD (ETSB) -
INTEROPERABLE EMERGENCY RADIO DISPATCH SYSTEM.

ITEM(S) ON REQUEST

That the Board of Trustees approves to enter into an agreement with DuPage
County ETSB.

	<u>6/6/2012</u>
Senior Vice President, Administration and Treasurer	Date
	<u>6/7/12</u>
President	Date

**INTERGOVERNMENTAL AGREEMENT
INTEROPERABLE EMERGENCY DISPATCH RADIO SYSTEM**

This INTERGOVERNMENTAL AGREEMENT (the "Agreement") is entered into by and between the County of DuPage (County), on its own behalf, and on behalf of its Emergency Telephone System Board (ETSB), and Community College District No. 502 ("Agency").

RECITALS

WHEREAS, Section 10 of Article VII of the Illinois Constitution and the Intergovernmental Cooperation Act [5 ILCS 220/1 et seq.] encourage and permit intergovernmental cooperation between units of local government; and

WHEREAS, the ETSB and various units of local government are part of a collaboration to enhance their ability to effectively respond to emergency calls to 9-1-1 through interoperable public safety communications capabilities available throughout the service area of the DuPage County emergency telephone system (ETS); and

WHEREAS, the County, its ETSB, and various units of local government have entered into lawful agreements to develop an interoperable radio network infrastructure and related emergency dispatch equipment to be an essential component of the ETS as well as integral to producing an effective response by the appropriate first responding agency as a result of an emergency call to 9-1-1, including in situations where the call was initiated by wireless device through the use of the STARCOM21 System; and

WHEREAS, the ETSB has determined that the resulting network infrastructure, the DuPage STARCOM21 System, provides sufficient excess capacity to permit it to allow access to first responding sworn law-enforcement and non-first responding public safety personnel of academic, community and other governmental and non-governmental agencies without compromising or adversely affecting the purpose for which it was implemented; and

WHEREAS, the ETSB wishes to establish the terms and conditions under which the DuPage STARCOM21 System will be made available to the public safety personnel of such agencies; and

WHEREAS, the Agency is a public safety agency that is not a member of ETSB but desires interoperability with its public safety partners who are ETSB Members; and

WHEREAS, the ETSB and the Agency believe that the shared goal of enhancing public safety will be realized through the ETSB permitting the Agency to access the DuPage STARCOM21 System pursuant to the terms and conditions set forth in this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the County on its own behalf, and on behalf of its ETSB, and the Agency hereto hereby agree as follows:

Part 1 – Incorporation of Recitals and Definitions

Section 1.1 – Recitals Incorporated. The recitals set forth above are incorporated in this Agreement by reference and made a part of this Agreement.

1. Section 1.2 – Definitions. As used in this agreement, unless the context clearly requires otherwise, the following terms shall have the following meanings:
 - (a) “Agency” means Community College District No. 502, Counties of Cook, DuPage, and Will, Illinois (College of DuPage) “County” means the County of DuPage, Illinois;
 - (b) “DuPage STARCOM21 System” means the interoperable emergency dispatch radio system consisting of network and equipment utilizing the STARCOM21 system in DuPage County as integrated as part of its emergency telephone system;
 - (c) “Emergency telephone system” or “ETS” means the communications equipment required to produce a response by the appropriate emergency public safety agency as a result of an emergency call, however initiated, placed to 9-1-1;
 - (d) “ETSB” means the Emergency Telephone System Board of DuPage County, an agency of DuPage County, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4, which provides for the management and operation of a 9-1-1 system within the scope of the duties and powers prescribed by the Emergency Telephone System Act and the Wireless Emergency Telephone Safety Act;
 - (e) “Motorola” means Motorola Solutions, Inc., a business corporation organized under the laws of the State of Delaware;
 - (f) “STARCOM21” means a 700/800 MHz, Association of Public-Safety Communications Officials (APCO) Project 25 interoperable, digital, trunked statewide voice radio communications network owned and developed by Motorola;
 - (g) “Subscriber Units” mean Agency-owned radios necessary to receive communications on the DuPage STARCOM21 System;
 - (h) “Surcharge funds” means funds collected pursuant to the surcharge authorized by 50 ILCS 750/15.3 *et. seq.* and grants from the Wireless Service Emergency Fund pursuant to the wireless carrier surcharge authorized 50 ILCS 751/17 *et. seq.*;
 - (i)

Part 2 – Allocation of Equipment, Grant of Rights

Section 2.1 – Limitations on Use. The Agency agrees that its use of the DuPage STARCOM21 system must comply with all rules and procedures set forth by any regulatory authority with jurisdiction over the system, including but not limited to the Federal Communications Commission (FCC), the State of Illinois and any of its departments, and the DuPage ETSB, as well as any usage agreements in place between the DuPage ETSB and Motorola.

Section 2.2 – ETSB Rules and Procedures. The ETSB will from time to time promulgate rules and procedures governing access and use of the DuPage STARCOM21 System and will provide copies of such rules and procedures to the Agency. As a condition of participating in this Agreement, the Agency

expressly agrees to be bound by all such rules and procedures which govern the operation and use of the system and which are applicable to the Agency.

Section 2.3 – Procurement of Equipment. The Agency shall be responsible for the procurement and acquisition of equipment, including all subscriber units and control consoles necessary to utilize the DuPage STARCOM21 System. The Agency shall adhere to any and all external and internal procurement requirements which may apply to the acquisition of such equipment. Any equipment proposed for use on the DuPage STARCOM21 System must be approved by the DuPage ETSB prior to its acquisition, and such approval shall not unreasonably be withheld.

Part 3 – Control and Operation of Radio Systems

Section 3.1 – DuPage STARCOM21 System. The parties agree that the management and control of the DuPage STARCOM21 System is and shall remain under full control and supervision of the ETSB. The parties agree that the ETSB is and shall be the sole point of contact and authority with regard to the STARCOM21 sites utilized to achieve system-wide 12dB coverage. The ETSB is and shall be the sole point of contact and authority for the initial deployment as well as any new, added equipment that may in the future be made a part of the DuPage STARCOM21 System and other networks or property. This status shall include all ETSB owned or leased towers, radio equipment, connections, generators, computers, and all other such attachments and appurtenances.

Section 3.2 – Radio Frequencies. The ETSB shall provide the Agency access to the appropriate licensed frequencies as allocated to the ETSB through the in the Regional Planning Commission (RPC) Region 54 Application and talk groups upon which the DuPage STARCOM21 System will operate. The ETSB shall make available such updated or alternative frequencies as may be allocated.

Section 3.3 – Programming of Equipment. ETSB shall have sole programming authority for subscriber units, consoles and control stations for the DuPage STARCOM21 System during the term of this Agreement. The Agency shall be responsible for all costs associated with the programming of such equipment.

Section 3.4 – Access Limitations. The parties agree that the Agency shall not add additional subscriber units to the DuPage STARCOM21 System beyond the number of subscriber units allocated as part of this Agreement without first obtaining the approval of the ETSB which shall not be unreasonably withheld. The ETSB may limit access to the DuPage STARCOM21 System to the number of subscriber units allocated to the Agency as part of this agreement if it determines that additional subscriber units would adversely impact the system's performance, channel capacity, and the contractually-determined grade of service.

Section 3.5 – Daily Operational Use. The Agency may use the DuPage STARCOM21 system for daily operational use.

Section 3.6 – Increase in Channel Capacity. The Agency acknowledges that the slow-growth plan for the system allows for additional users beyond the member first responders of the initial roll out. The Agency understands that if capacity is reached and member users require capacity for additional users, the Agency will be asked to contribute to the cost of increased channel capacity according to the percentage

of actual use on the system as reported by STARCOM21. If the Agency does not wish to contribute to such cost the ETSB has the right to terminate access to allow for its member agencies.

Part 4 – Responsibilities of the ETSB

Section 4.1 – System Access. The ETSB shall make available to the Agency such system coverage and performance as set forth in its agreement with Motorola. Improvements, modifications or changes made to improve system coverage and performance may only be done with the approval of the ETSB and other necessary parties at the expense of the Agency. The ETSB retains the authority to increase channel capacity at the request of the Agency which may, at the ETSB's option may be at the expense of the Agency.

Part 5 – Responsibilities of the Agency

Section 5.1 – Use of Equipment. The Agency shall ensure that subscriber units are issued only to authorized public safety personnel and that such personnel keep each subscriber unit tuned at all times to the licensed interoperable frequencies designated and programmed by the ESTB. For security purposes, the Agency shall ensure that any access codes, proprietary information provided by the ETSB shall only be given to those authorized by the ETSB to receive them.

Section 5.2 – Acquisition of Air Time. The Agency shall be responsible for purchasing or otherwise obtaining service required by Motorola to utilize each subscriber unit on the DuPage STARCOM21 System. Neither the County nor the ETSB will be responsible for any costs associated with the Agency's use of the DuPage STARCOM21 System.

Section 5.3 – Adherence to Regulations. The Agency shall be responsible for ensuring that its personnel utilize the DuPage STARCOM21 System in compliance with all applicable governmental regulations, including, but not limited to, those promulgated by the ETSB, as well as by Motorola.

Section 5.4 – Reimbursement for Expenses Incurred by the ETSB. The Agency shall promptly reimburse the ETSB for any actual expenses the ETSB may incur as a result of the Agency's use of the DuPage STARCOM21 System, including, but not limited to, expenses related to the programming and configuration of Agency-owned equipment by ETSB personnel.

Part 6 – Term and Termination

Section 6.1 – Effective Date. This Agreement shall commence upon written notice by the ETSB to the Agency that all required agreements, contracts, and change orders have been approved by the parties or entities required to execute such agreements. The Agreement shall continue thereafter for a period of six (6) years or until it is terminated in accordance with this Part 6.

Section 6.2 – Termination by Election of Parties. After the six (6) year term of this Agreement, either party wishing to terminate this Agreement may do so for any reason upon one-hundred twenty (120) days written notice to the other.

Section 6.3 – Effects of Termination. Upon the effective date of the termination of this agreement pursuant to a written notice by the Agency as set forth in Section 6.2, (1) the Agency right to use the DuPage STARCOM21 System shall cease; (2) the Agency obligation to reimburse the ETSB for any costs as provided in this Agreement up to the effective date of termination shall remain in full force and effect.

Part 7 – Miscellaneous Terms

Section 7.1 – No Joint Venture. This Agreement shall not be construed in such a way that the County, the ETSB, or the Agency, or is deemed to be, the representative, agent, employee, partner, or joint venture of the other. The parties shall not have the authority to enter into any agreement, nor to assume any liability, on behalf of the other party, nor to bind or commit the other party in any manner, except as expressly provided herein.

Section 7.2 – Notice. All notices required to be given pursuant to this Agreement shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if personally delivered, or if deposited in the United States mail, registered or certified return receipt requested, or upon receipt of facsimile transmission. Notice given as provided herein does not waive service of summons or process.

If to the County, to:

Attention: DuPage County
c/o Emergency Telephone System Board
421 County Farm Road
Wheaton, IL 60187

If to the Agency, to:

Attention: College of DuPage
Chief of Police Joe Mullin
425 Fawell Blvd., HEC 1040
Glen Ellyn, IL 60137

Section 7.3 – Entire Agreement. This Agreement constitutes the entire agreement of the County on behalf of the ETSB and the Agency with respect to the subject matter hereof and supersedes all other prior and contemporary agreements, understandings, representations, negotiations, and commitments between the Agency and the County with respect to the subject matter hereof.

Section 7.4 – Approval Required and Binding Effect. This Agreement between the County on behalf of the ETSB and the Agency shall not become effective unless authorized by the County. This Agreement constitutes a legal, valid and binding agreement, enforceable against the Agency and, once duly authorized and executed as set forth herein, against the county.

Section 7.5 – Representations. Each party represents that it the authority to enter into this Agreement and undertake the duties and obligations contemplated by this Agreement and that it has taken or caused to be taken all necessary action to authorize the execution and delivery of this Agreement.

Section 7.6 – Covenant Not to Sue. The parties hereby covenant and agree that neither party shall not sue, institute, cause to be instituted or permit to be instituted on its behalf, or by or on behalf of its past, present or future officials, officers, employees, attorneys, agents or assigns, any proceeding or other action with or before any local, state and/or federal agency, court or other tribunal, against the other party (including the ETSB), its board members, officers, commissioners, employees, attorneys, agents or

assigns, arising out of, or from, or otherwise relating, directly or indirectly, to this Agreement to the extent authorized by law.

Section 7.7 – Indemnification. The parties hereby release and agree that each shall indemnify and hold harmless the other party and all of its present, former and future officers, including board members, commissioners, employees, attorneys, agents and assigns from and against any and all losses, liabilities, damages, claims, demands, fines, penalties, causes of action, costs and expenses whatsoever, including, but not limited to, attorneys' fees and court costs, present or future, known or unknown, sounding in law or equity that arise out of or from or otherwise relate, directly or indirectly, to this Agreement or to the use of the DuPage STARCOM21 System to the extent authorized by law, including, but not limited to any injury or damage caused by the failure of the supplied equipment to function properly, the failure of radio transmissions to be accurately transmitted and/or received or the failure of the DuPage STARCOM21 System or the STARCOM21 System to operate as designed. Neither the County nor the ETSB by reason of insurance or indemnification waives its right to assert any defense, privilege, or immunity which may be available by law. Any attorney appointed to defend the County and the ETSB pursuant to this Section must be first approved by the State's Attorney.

Section 7.8 – Amendments. This Agreement may be amended upon the written agreement of the parties.

WHEREFORE, the parties have signed and executed this Agreement as of the date written below in the County of DuPage, State of Illinois.

COUNTY OF DUPAGE:

Agency:

Daniel Cronin, Chairman
DuPage County Board

David J. Carlin, Board of Education Chairman
Community College District No. 502

Date: _____

Date: _____

11. ANNOUNCEMENTS

A. Communications

B. Calendar Dates

On-Campus Events

- **Thursday, July 19, Regular Board Meeting; SSC-2200; 7:00 p.m.**

Off-Campus Events

Regular Board Meeting Agenda
June 18, 2012

12. ADJOURN