

COLLEGE OF DUPAGE

Regular Board of Trustees Meeting

Thursday, March 24, 2011

Regular Board Meeting Agenda
March 24, 2011

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS

THURSDAY, MARCH 24, 2011

REGULAR BOARD MEETING AGENDA

7:00 p.m. – REGULAR BOARD MEETING – SRC-2052

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PRESENTATIONS
 4. A. Faculty / Student Showcase
5. STUDENT TRUSTEE'S REPORT
6. PRESIDENT'S REPORT
7. COMMENTS FROM COLLEGE OF DUPAGE EMPLOYEES
8. COMMENTS FROM CITIZENS
 8. A. District No. 502 Citizens
 8. B. Citizens-at-Large
9. CONSENT AGENDA** (Roll Call Vote)
 9. A. For Information: Standard Items
 9. A. 1) Gifts and Grants Report
 9. A. 2) Governmental Consortium/Cooperative Purchases Report – *None this month*
 9. A. 3) Financial Statements
 - a) Schedule of Investments
 - b) Operating Funds – Budget and Expenditures
 - c) Projections Report

9. B. For Approval: Standard items

9. B. 1) Minutes

- a) 02/08/11 Board of Trustees Workshop
- b) 02/08/11 Closed Session – *Confidential for Board Only*
- c) 02/24/11 Regular Board of Trustees Meeting
- d) 02/24/11 Closed Session – *Confidential for Board Only*

9. B. 2) Financial Reports

- a) February Treasurer's Report
- b) Payroll and Accounts Payable

9. B. 3) Bids

- a) Cabling & Wireless Access Equipment for New Construction
- b) Homeland Security Education Center (HEC) Force-on-Force Simulation System
- c) Homeland Security Education Center (HEC) Outdoor Seating (*Rejection*)
- d) Culinary & Hospitality Center (CHC) and Homeland Security Education Center (HEC) Signage
- e) Berg Instructional Center (BIC), Student Resource Center (SRC), and Student Services Center (SSC) Furniture
- f) Student Resource Center (SRC) Exterior Renovations Bid Package #7
- g) Task Order Electrical Work (Contract Extension)

9. B. 4) Requests for Proposals

- a) Financial Advisory Services

9. B. 5) Purchase Orders

- a) Energy Procurement Contracts
- b) Homeland Security Education Center (HEC) Furniture & Fixtures Purchases
- c) Landscaping Design Contracts
- d) Parking Engineering Services
- e) BIC/SRC/SSC Furniture & Fixtures Purchases
- f) Michael Walters Advertising Expenses for Summer 2011 Radio Advertising

9. B. 6) Personnel Actions

9. C. For Information: Construction-Related Items

9. C. 1) Monthly Construction Project Summary

9. D. For Approval: Construction-Related Items

9. D. 1) Ratification of Construction Change Orders

- Referendum-Related Projects
- Capital Budget Projects

9. D. 2) Approval of Construction Change Orders
- Referendum-Related Projects
 - Capital Budget Projects

9.D. 3) Joyce Brothers Moving Contract Close Out

10. NEW BUSINESS

10. A. For Information – *None this month*

10. B. For Approval – *None this month*

11. ANNOUNCEMENTS BY BOARD CHAIRMAN

11. A. Communications

11. B. Calendar Dates

On-Campus Events (Note: * = Required Board Event)

- Thursday, April 28 – Regular and Organizational Board Meeting; SRC-2052; 7:00 pm*

Off-Campus Events

12. ADJOURN

** Certain recurring recommendations may be included in the Consent Agenda at the discretion of the President. At the request of a Trustee or the President, an item may be removed from the Consent Agenda for separate discussion or approval.

FUTURE MEETING

Thursday, April 28, 2011

7:00 pm – Regular and Organizational Board Meeting,
SRC-2052

**Approval of Agenda
Item 3.
March 24, 2011**

APPROVAL OF BOARD MEETING AGENDA

PURPOSE: At this time, the Board may approve tonight's agenda.

RECOMMENDATION: That the Board of Trustees approves tonight's Board Meeting agenda.

- 4. PRESENTATIONS**
 - 4. A. Faculty / Student Showcase**

- 5. STUDENT TRUSTEE'S REPORT**

- 6. PRESIDENT'S REPORT**

- 7. Comments from College of DuPage Employees**

- 8. Comments from Citizens**
 - A. District No. 502 Citizens**
 - B. Citizens-at-Large**

9. CONSENT AGENDA

A. For INFORMATION: Standard Items

- 1) Gifts and Grants Report**
- 2) Governmental Consortium /
Cooperative Purchases Report –
*None this month***
- 3) Financial Statements**

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

STANDARD BOARD INFORMATION

1. SUBJECT

Gifts and Grants Status Report.

2. REASON FOR CONSIDERATION

The Board is provided with a monthly update of gifts and grants.

3. BACKGROUND INFORMATION

The attachments report the status of cash donations and in-kind gifts to the Foundation and the current status of operational public and private grants to the College.

College of DuPage Foundation
Monthly Gift Summary Report

February 2011

| Fund Description | Gift Count | Cash | Pledges/Stocks | Gifts-In-Kind | Other | Total |
|---------------------------------------|-------------------|--------------------|-----------------------|----------------------|---------------|--------------------|
| Buffalo Theatre Ensemble | 3 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 |
| Culinary & Hospitality | 12 | \$5,666.00 | \$1,250.00 | \$11,250.00 | \$0.00 | \$18,166.00 |
| DuPage Chapter Mothers and More Fund | 1 | \$750.00 | \$0.00 | \$0.00 | \$0.00 | \$750.00 |
| General Fund | 6 | \$555.00 | \$750.00 | \$360.00 | \$0.00 | \$1,665.00 |
| General Scholarship Fund | 8 | \$345.00 | \$250.00 | \$0.00 | \$0.00 | \$595.00 |
| Golf Day - Sept 20, 2010 | 1 | \$40.00 | \$0.00 | \$0.00 | \$0.00 | \$40.00 |
| Homeland Security Programs | 3 | \$16.00 | \$0.00 | \$6,000.00 | \$0.00 | \$6,016.00 |
| Hospitality Administration Program | 5 | \$450.00 | \$600.00 | \$0.00 | \$0.00 | \$1,050.00 |
| Louis J. Mannion Scholarship | 2 | \$48.00 | \$0.00 | \$0.00 | \$0.00 | \$48.00 |
| MAC Annual Fund | 7 | \$710.00 | \$0.00 | \$0.00 | \$0.00 | \$710.00 |
| Mary Mack Scholarship | 2 | \$400.00 | \$0.00 | \$0.00 | \$0.00 | \$400.00 |
| New Philharmonic/DuPage Opera Theatre | 4 | \$455.00 | \$0.00 | \$0.00 | \$0.00 | \$455.00 |
| Unique Pairings | 10 | \$3,850.00 | \$500.00 | \$0.00 | \$0.00 | \$4,350.00 |
| WDCB Public Radio Future Fund | 7 | \$250.00 | \$1,125.00 | \$0.00 | \$0.00 | \$1,375.00 |
| Westlake Student Productions | 2 | \$275.00 | \$0.00 | \$0.00 | \$0.00 | \$275.00 |
| Grand Totals: | | \$14,310.00 | \$4,475.00 | \$17,610.00 | \$0.00 | \$36,395.00 |

54 Donor(s) listed

College of DuPage Foundation
Year-to-Date Gift Summary Report
through February 2011

| Fund Description | Gift Count | Cash | Pledges/Stocks | Gifts-In-Kind | Other | Total |
|--|-------------------|--------------|-----------------------|----------------------|--------------|--------------|
| A. Zarccone Memorial Scholarship | 2 | \$90.00 | \$0.00 | \$0.00 | \$0.00 | \$90.00 |
| August Zarccone Endowment | 1 | \$50.00 | \$0.00 | \$0.00 | \$0.00 | \$50.00 |
| Automotive Service Technology Program | 1 | \$0.00 | \$0.00 | \$3,000.00 | \$0.00 | \$3,000.00 |
| Barth Engineering Memorial Fund | 1 | \$2,000.00 | \$0.00 | \$0.00 | \$0.00 | \$2,000.00 |
| Buffalo Theatre Ensemble | 26 | \$3,507.00 | \$0.00 | \$0.00 | \$0.00 | \$3,507.00 |
| Carter Carroll Excellence in History Award | 1 | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 |
| Certificate of GED Scholarship | 1 | \$4,000.00 | \$0.00 | \$0.00 | \$0.00 | \$4,000.00 |
| COD General Athletic Fund | 1 | \$200.00 | \$0.00 | \$0.00 | \$0.00 | \$200.00 |
| Community Farm Fund | 7 | \$4,568.80 | \$0.00 | \$0.00 | \$0.00 | \$4,568.80 |
| Culinary & Hospitality | 37 | \$41,858.22 | \$12,050.00 | \$119,710.00 | \$0.00 | \$173,618.22 |
| Culinary Student Scholarship | 1 | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 |
| Dental Hygiene Fund | 2 | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 | \$5,000.00 |
| DiabeticLifestyles.com Scholarship Fund | 2 | \$500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$3,000.00 |
| Dick Wood Memorial Scholarship Fund | 33 | \$2,640.00 | \$0.00 | \$0.00 | \$0.00 | \$2,640.00 |
| DuPage Chapter Mothers and More Fund | 2 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 |
| Early Childhood Education | 5 | \$715.00 | \$0.00 | \$0.00 | \$0.00 | \$715.00 |
| Eileen Ward Scholarship Fund | 8 | \$1,500.00 | \$250.00 | \$0.00 | \$0.00 | \$1,750.00 |
| Elizabeth Geyer Scholarship | 2 | \$4,000.00 | \$4,000.00 | \$0.00 | \$0.00 | \$8,000.00 |
| Fine Arts Program | 3 | \$125.00 | \$0.00 | \$0.00 | \$0.00 | \$125.00 |
| Flexible Steel Lacing Scholarship | 1 | \$3,500.00 | \$0.00 | \$0.00 | \$0.00 | \$3,500.00 |
| Floral Design Memorial Scholarship | 1 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 |
| Football Program Fund | 4 | \$15,500.00 | \$500.00 | \$0.00 | \$0.00 | \$16,000.00 |
| General Fund | 103 | \$193,214.00 | \$1,750.00 | \$22,424.31 | \$0.00 | \$217,388.31 |
| General Scholarship Fund | 58 | \$31,708.00 | \$250.00 | \$0.00 | \$0.00 | \$31,958.00 |
| George Macht Endowed Scholarship Fund | 1 | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 |
| Golf Day - Sept 20, 2010 | 223 | \$91,763.00 | \$345.00 | \$8,656.27 | \$0.00 | \$100,764.27 |
| Grainger Tools for Tomorrow Scholarship | 1 | \$2,000.00 | \$0.00 | \$0.00 | \$0.00 | \$2,000.00 |
| Healthcare Initiative Scholarship | 2 | \$5,050.00 | \$0.00 | \$0.00 | \$0.00 | \$5,050.00 |
| Healthcare Instructional Support | 1 | \$50,000.00 | \$0.00 | \$0.00 | \$0.00 | \$50,000.00 |
| Homeland Security Programs | 9 | \$3,524.00 | \$9,500.00 | \$15,358.00 | \$0.00 | \$28,382.00 |
| Horticulture Program | 3 | \$0.00 | \$0.00 | \$5,100.00 | \$0.00 | \$5,100.00 |
| Hospitality Administration Program | 6 | \$1,874.60 | \$600.00 | \$11,250.00 | \$0.00 | \$13,724.60 |
| Jerry Bradshaw Memorial Scholarship | 1 | \$6,000.00 | \$0.00 | \$0.00 | \$0.00 | \$6,000.00 |
| Julie Svec Memorial Scholarship Fund | 1 | \$200.00 | \$0.00 | \$0.00 | \$0.00 | \$200.00 |
| Kiwanis/Central DuPage County | 1 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 |
| Lecture Series | 1 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 |
| Louis J. Mannion Scholarship | 18 | \$672.00 | \$0.00 | \$0.00 | \$0.00 | \$672.00 |
| MAC Annual Fund | 158 | \$25,319.29 | \$5,500.00 | \$7,595.00 | \$0.00 | \$38,414.29 |
| Magnetrol/Stevenson Scholarship | 11 | \$1,260.00 | \$0.00 | \$0.00 | \$0.00 | \$1,260.00 |

**College of DuPage Foundation
Year-to-Date Gift Summary Report**

through February 2011

| Fund Description | Gift Count | Cash | Pledges/Stocks | Gifts-In-Kind | Other | Total |
|---|-------------------|---------------------|-----------------------|----------------------|---------------|---------------------|
| Mary Mack Scholarship | 5 | \$620.00 | \$0.00 | \$0.00 | \$0.00 | \$620.00 |
| Morrissey Dental Hygiene Scholarship | 1 | \$0.00 | \$1,339.00 | \$0.00 | \$0.00 | \$1,339.00 |
| Murphy Presidential Scholarship | 2 | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$5,000.00 |
| New Philharmonic/DuPage Opera Theatre | 42 | \$7,685.00 | \$500.00 | \$0.00 | \$0.00 | \$8,185.00 |
| Nursing Alumni Association Scholarship | 3 | \$2,179.00 | \$0.00 | \$0.00 | \$0.00 | \$2,179.00 |
| Older Adult Institute Fund | 1 | \$100.00 | \$0.00 | \$0.00 | \$0.00 | \$100.00 |
| Power Construction Scholarship | 1 | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$5,000.00 |
| Richard J. Zemlik Memorial Scholarship for Single Fathers | 1 | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 |
| S.C. Reed Scholarship | 1 | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$5,000.00 |
| Study Abroad Scholarship Fund | 1 | \$100.00 | \$0.00 | \$0.00 | \$0.00 | \$100.00 |
| Unique Pairings | 40 | \$19,525.00 | \$750.00 | \$300.00 | \$0.00 | \$20,575.00 |
| Veterans Textbook Scholarship | 3 | \$550.00 | \$0.00 | \$0.00 | \$0.00 | \$550.00 |
| WDCB Public Radio Future Fund | 63 | \$9,825.66 | \$3,070.00 | \$0.00 | \$0.00 | \$12,895.66 |
| Westlake Student Productions | 2 | \$275.00 | \$0.00 | \$0.00 | \$0.00 | \$275.00 |
| Wilson Memorial Photography Scholarship | 1 | \$705.00 | \$0.00 | \$0.00 | \$0.00 | \$705.00 |
| Grand Totals: | | \$562,903.57 | \$42,904.00 | \$198,393.58 | \$0.00 | \$804,201.15 |

903 Gift(s) listed

**College of DuPage
FY11 Grants Report
July 1, 2010 - February 28, 2011**

Note: New Entries in Bold

| Granting Agency | Title | Division | Project Director | Type | Amount | Start Date | End Date | Description |
|--|--|----------------------------------|---|---------------------------|--------------------|---------------|----------------|---|
| COMPETITIVE GRANTS | | | | | | | | |
| Arts Midwest/National Endowment for the Arts | Diavolo | Liberal Arts | Stephen Cummins Janey Sarther | Federal/ State | \$4,000 | 8/26/10 | 11/8/10 | To support the MAC Diavolo Dance Theater October performance along with youth outreach at Mooseheart Child City and School. |
| The DuPage Community Foundation | FY11 SchoolStage | Liberal Arts | Stephen Cummins Janey Sarther | Private | \$ 7,250 | 12/8/10 | 11/1/11 | To support the MAC SchoolStage Series, a collection of curriculum-based performances targeted to students pre-kindergarten through eighth grade; submitted through the College of DuPage Foundation. |
| Illinois Department of Commerce and Economic Opportunity (DCEO) | SBDC/ITC (1st Half) FY11 | Business & Technology | David Gay Luanne Mayorga | Federal/ State | \$ 87,500 | 7/1/10 | 12/31/10 | To support operations of the COD Center for Entrepreneurship Small Business Development Center (SBDC) and International Trade Center (ITC). |
| Illinois Department of Commerce and Economic Opportunity (DCEO) | SBDC/ITC (2nd Half) FY11 | Business & Technology | David Gay Luanne Mayorga | Federal/ State | \$ 87,500 | 1/1/11 | 6/30/11 | To support operations of the COD Center for Entrepreneurship Small Business Development Center (SBDC) and International Trade Center (ITC). |
| Illinois Department of Commerce and Economic Opportunity (DCEO) | PTAC (1st Half) FY11 | Business & Technology | Rita Haake | Federal/ State | \$ 44,000 | 7/1/10 | 12/31/10 | To support operations of the COD Center for Entrepreneurship Procurement Technical Assistance Center (PTAC). |
| Illinois Department of Commerce and Economic Opportunity (DCEO) | PTAC (2nd Half) FY11 | Business & Technology | Rita Haake | Federal/ State | \$ 58,800 | 1/1/11 | 6/30/11 | To support operations of the COD Center for Entrepreneurship Procurement Technical Assistance Center (PTAC). |
| Illinois Community College Board | Adult Education and Family Literacy FY11 | Continuing Education | Maria Martinez-Valiukenas | Federal/ State | \$1,596,933 | 7/1/10 | 6/30/11 | To support FY11 Adult Education and Family Literacy programming. |
| Illinois State Library/Literacy Office | FY11 Adult Volunteer Literacy: People Educating People (PEP) | Continuing Education | Maria Martinez-Valiukenas Sherry May | State | \$41,000 | 7/1/10 | 6/30/11 | Community volunteers will give individualized instruction and provide tutoring for ABE, GED, ESL classes. |
| Illinois State Library/Literacy Office | FY11 Family Literacy Project: Villa Park | Continuing Education | Maria Martinez-Valiukenas Carol Garcia | State | \$31,100 | 7/1/10 | 6/30/11 | Support the <i>Leer es Poder</i> (Reading is Power) family literacy program. |
| Illinois State Library/Literacy Office | FY11 Family Literacy Project: West Chicago | Continuing Education | Maria Martinez-Valiukenas Carol Garcia | State | \$23,100 | 7/1/10 | 6/30/11 | Support the <i>Leer es Poder</i> (Reading is Power) family literacy program. |
| AAUW (formerly known as the American Association of University Women) | Community Action Grant: Pathfinder | Academic Affairs | Anna Gay Cynthia Johnson | Private | \$7,000 | 7/1/10 | 6/30/11 | Twenty-four at-risk Latina and African American sophomore girls will prepare for STEM-related education and careers by participating in a workshop presented by the award-winning Spelman College robotics team, the Black and Tan Summit and a four-day robotics camp. |
| Target Foundation | SchoolStage Series 2010-2011 | Liberal Arts | Stephen Cummins Janey Sarther | Private | \$2,000 | 9/30/10 | 4/12/11 | To support a series of 10 curriculum-based events with 17 performing arts productions specifically geared to student audiences from pre-kindergarten through 8th grade. <i>Submitted through the COD Foundation</i> |
| COMPETITIVE GRANTS (Includes grants from State, Federal and Private Agencies where the proposal was in competition with other proposals and awards were made to a select number of institutions based on the merits of the project and proposal.) | | | | | \$1,990,183 | | | |
| AGENCY ALLOCATED GRANTS | | | | | | | | |

**College of DuPage
FY11 Grants Report
July 1, 2010 - February 28, 2011**

Note: New Entries in Bold

| Granting Agency | Title | Division | Project Director | Type | Amount | Start Date | End Date | Description |
|----------------------------------|--|------------------|------------------|---------------|----------|------------|----------|--|
| Illinois Community College Board | FY11 Career and Technical Education Innovation Grant | Academic Affairs | Mary Klinefelter | Federal/State | \$64,015 | 7/1/10 | 6/30/11 | To purchase lab equipment, materials, supplies, and technician support for certificate offerings in Information Technology (IT) at the West Chicago Regional Center. |

**College of DuPage
FY11 Grants Report
July 1, 2010 - February 28, 2011**

Note: New Entries in Bold

| Granting Agency | Title | Division | Project Director | Type | Amount | Start Date | End Date | Description |
|--|--|------------------------|---|---------------|--------------------|------------|----------|---|
| Illinois Community College Board | FY11 Program Improvement Grant | Academic Affairs | Glenda Gallisath | Federal/State | \$77,873 | 7/1/10 | 6/30/11 | To purchase computer and lab equipment to enhance instruction in four academic programs: Computer Information Systems (CIS), Hospitality and Culinary, Diagnostic Medical Imaging (DMI), and Motion Picture Television (MPTV). |
| Illinois Community College Board | FY11 Career and Technical Education Perkins Postsecondary Grant | Academic Affairs | Glenda Gallisath | Federal/State | \$643,785 | 7/1/10 | 6/30/11 | For CTE programs and activities, equipment acquisition, faculty and staff development, and education and industry collaborations that will support student opportunities to enhance academic success, build technical skills, and prepare for future careers. |
| Illinois Community College Board | Student Success Grant | Academic Affairs | Glenda Gallisath | Federal/State | \$864,106 | 6/28/10 | 6/30/11 | Facilitate transition to college, increase retention and improve student learning outcomes for targeted students through enhanced student support services, counseling and advising interventions, curriculum development and alignment, faculty and staff development, and equipment acquisitions. |
| Illinois Community College Board | Workforce Development Grant: Business and Industry Services Component | Business & Technology | David Gay Rita Haake Luanne Mayorga | State | \$ 166,787 | 7/1/10 | 6/30/11 | To support COD Center for Entrepreneurship Small Business Development Center (SBDC), Procurement Technical Assistance Center (PTAC), and International Trade Center (ITC). |
| AGENCY ALLOCATED GRANTS (Includes grants where it was necessary to develop a concept or project and follow comprehensive guidelines for proposal submission in order to receive allocated funds. Adherence to reporting requirements and ability to measure successful program outcomes determines the level of the award.) | | | | | \$1,816,566 | | | |
| SUBCONTRACTOR / PARTNER in GRANT | | | | | | | | |
| National Science Foundation | Advanced Technological Education (ATE): Meeting Workforce Needs for Mechatronics Technicians | Business & Technology | Branislav Rosul | Federal | \$128,614 | 8/1/10 | 7/31/13 | A three-year initiative with Purdue University (lead), the Ivy Tech Community College system, and regional industries in Illinois and Indiana that will enhance education and career opportunities in mechanical, computer, electrical, and engineering technologies. |
| Institute of Museum and Library Services, Laura Bush 21st Century Library Program | Libraries Serving Community-based Higher Education | Learning Resources | Ellen Sutton | Federal | \$23,000 | 8/18/10 | 2/7/11 | Partnership with Network of Illinois Learning Resources in Community Colleges (NILRC), COD will host one full-time University of Illinois graduate student intern during Fall 2010. |
| The Council on Undergraduate Research and the National Council of Institutional Administrators | Developing Undergraduate Research at Community Colleges: Tapping the Potential of All Students | Health & Sciences | Richard Jarman | Federal | \$0 | 7/1/10 | 6/30/11 | To prepare a faculty/administrator team to enhance and advance the undergraduate research program at COD. Grant will support the team's travel expenses to a regional workshop and will provide access to national resources. |
| US Department of Commerce | Illinois Century Network (ICN): American Recovery and Reinvestment Act (ARRA) - the Federal Stimulus Program | Information Technology | Charles Currier | Federal | \$0 | 7/1/10 | 6/30/11 | Partnership to provide Internet access to community colleges across the state of Illinois. COD will provide a no-cost high speed final mile connection to ICN's POP (point of presence) in Chicago. |
| SUBCONTRACTOR / PARTNER in GRANT | | | | | \$151,614 | | | |
| FY11 Total All Grants: as of February 28, 2011 | | | | | \$3,958,363 | | | |

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

STANDARD BOARD INFORMATION

SUBJECT

Governmental Consortium/Cooperative Purchases Report.

There are no Governmental Consortium/Cooperative Purchases to report this month.

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

STANDARD BOARD INFORMATION

1. SUBJECT

Financial Statements.

2. REASON FOR CONSIDERATION

For monthly Board information.

3. BACKGROUND INFORMATION

- a) Schedule of Investments - This report is presented to the Board for information each month. It lists the Schedule of Investments for each of the College's Funds. The report details the purchase and maturity dates and interest rate earned.
- b) Operating Funds - Budget and Expenditures - This report is presented to the Board for information each month. It lists the budget-to-actual results for the current fiscal year for the Operating Funds.
- c) Projections Report - This report is presented to the Board for information on a tri-annual basis (November, March, May). This report projects the total revenues and expenditures for the operating funds through the end of the fiscal year.

COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
February 28, 2011

| TYPE | FINANCIAL INSTITUTION | NUMBER | DATE PURCHASED | DATE OF MATURITY | INTEREST RATE | PRINCIPAL | ANTICIPATED (TERM) INTEREST | ORIGINAL DAYS TO MATURITY FROM PURCHASE |
|---|----------------------------------|--------------|----------------|------------------|---------------|-------------------|-----------------------------|---|
| OPERATING INVESTMENTS: | | | | | | | | |
| EDUCATIONAL FUND | | | | | | | | |
| 1 Time Deposit | PMA - Citibank | 148110 | 03/11/10 | 03/23/11 | 0.71 | \$ 3,000,000.00 | \$ 21,705.71 | 370 |
| 1 Time Deposit | PMA - Citibank | 148109 | 03/11/10 | 03/16/11 | 0.71 | 3,000,000.00 | 22,133.12 | 377 |
| 1 PFM Liq | PFM Liquidity Acct | 995185 | | | 0.16 | 46,099,060.88 | | |
| 1 Whtn NOW | Wheaton Bank & Trust NOW acct | 0007504534-6 | N/A | N/A | 0.15 | 1,850.45 | | |
| 1 IL FUNDS | US Bank - IL FUNDS | 7139100577 | N/A | N/A | 0.12 | 8,203,641.39 | | |
| | | | | | | 60,304,552.72 | 43,838.83 | |
| OPERATIONS AND MAINTENANCE FUND | | | | | | | | |
| 2 Whtn NOW | Wheaton Bank & Trust NOW acct | 0007504534-6 | N/A | N/A | 0.15 | 14,076,250.85 | | |
| 2 MB Invest acct | MB Invest acct | 8613 | N/A | N/A | 0.30 | 4,502,066.68 | | |
| 2 IL FUNDS | US Bank - IL FUNDS | 7139100577 | N/A | N/A | 0.12 | 533,799.00 | | |
| | | | | | | 19,112,116.53 | 0.00 | |
| OPERATIONS AND MAINTENANCE (RESTRICTED) FUND | | | | | | | | |
| 3790 Time Deposit | MB Financial | 8001019184 | 02/12/10 | 03/09/11 | 0.70 | 2,000,000.00 | 14,958.90 | 390 |
| 3790 PFM | PFM Investments | | N/A | N/A | | 17,424,001.90 | | |
| 3790FMV | PFM Fair Market Value Adjustment | | N/A | N/A | | 4,497.81 | | |
| 3790 PFM IIIT | PFM IIIT | | N/A | N/A | | 23,391.75 | | |
| 3790 MB Invest acct | MB Invest acct | 8613 | N/A | N/A | 0.30 | 3,001,652.48 | | |
| 3790 City - Savings | Citibank Savings Deposit Account | 10871-101 | N/A | N/A | 0.11 | 3,009,539.90 | | |
| 3790 PFM Liq | PFM Liquidity Acct | 995185 | N/A | N/A | 0.16 | 2,018,547.32 | | |
| 3000 IL FUNDS | US Bank - IL FUNDS | 7139100577 | N/A | N/A | 0.12 | 204,697.00 | | |
| 3790 IL FUNDS | US Bank - IL FUNDS | 7139100577 | N/A | N/A | 0.12 | 4,512,294.57 | | |
| | | | | | | 32,198,622.73 | 14,958.90 | |
| DEBT SERVICE FUND | | | | | | | | |
| 4 Time Deposit | MB Financial | 8001019192 | 02/12/10 | 03/23/11 | 0.70 | 2,000,000.00 | 15,495.89 | 404 |
| 4 MB Invest acct | MB Invest acct | 8613 | N/A | N/A | 0.30 | 8,170,107.15 | 0.01 | |
| 4 IL FUNDS | US Bank - IL FUNDS | 7139100577 | N/A | N/A | 0.12 | 4,856,756.51 | | |
| | | | | | | 15,026,863.66 | 15,495.90 | |
| AUXILIARY FUND | | | | | | | | |
| 5815 Time Deposit | Wintrust | 9000006775 | 03/11/10 | 04/19/11 | 0.75 | 3,000,000.00 | 24,904.11 | 404 |
| 5 IL FUNDS | US Bank - IL FUNDS | 7139100577 | N/A | N/A | 0.15 | 3,005,594.00 | | |
| | | | | | | 6,005,594.00 | 24,904.11 | |
| WORKING CASH FUND | | | | | | | | |
| 7 PFM | PFM Investments | 450415 | N/A | N/A | | 7,865,830.38 | | |
| 7 PFM | PFM Fair Market Value Adjustment | 450415 | N/A | N/A | | 10,494.91 | | |
| 7 PFM IIIT | PFM IIIT | 450415 | N/A | N/A | | 0.00 | | |
| 7 IL FUNDS | US Bank - IL FUNDS | 7139100577 | N/A | N/A | 0.12 | 201,154.00 | | |
| | | | | | | 8,077,479.29 | 0.00 | |
| Sub-Total Operating Investments | | | | | | \$ 140,725,228.93 | \$ 99,197.74 | |

COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
February 28, 2011

| TYPE | FINANCIAL INSTITUTION | NUMBER | DATE PURCHASED | DATE OF MATURITY | INTEREST RATE | PRINCIPAL | ANTICIPATED (TERM) INTEREST | ORIGINAL DAYS TO MATURITY FROM PURCHASE |
|------------------------------------|------------------------------|-----------|----------------|------------------|---------------|-------------------|-----------------------------|---|
| BOND INVESTMENTS: | | | | | | | | |
| Series 2003A | | | | | | | | |
| 2003A ISDLAF | ISDLAF+ Money Market Account | 10871-201 | N/A | N/A | 0.09 | \$ 3,751,655.38 | | |
| | | | | | | 3,751,655.38 | \$0.00 | |
| Series 2003B | | | | | | | | |
| 2003B ISDLAF | ISDLAF+ Money Market Account | 10871-202 | N/A | N/A | 0.02 | 5,659.93 | | |
| 2003B Federated | Federated Money Market | 10871-202 | N/A | N/A | 0.01 | 10,341,364.80 | | |
| | | | | | | 10,347,024.73 | 0.00 | |
| Series 2009B | | | | | | | | |
| 2009B Time Deposit | PMA - Keybank, NA | 133807 | 05/27/09 | 03/09/11 | 1.66 | 3,886,456.44 | 114,928.17 | 651 |
| 2009B Time Deposit | PMA - Keybank, NA | 133806 | 05/27/09 | 04/08/11 | 1.74 | 3,871,251.44 | 125,604.51 | 681 |
| 2009B Time Deposit | PMA - Keybank, NA | 133805 | 05/27/09 | 05/09/11 | 1.68 | 3,859,579.44 | 126,408.95 | 712 |
| 2009B Time Deposit | PMA - Keybank, NA | 133804 | 05/27/09 | 06/07/11 | 2.05 | 3,859,579.44 | 160,940.66 | 741 |
| 2009B Time Deposit | PMA - Keybank, NA | 133803 | 05/27/09 | 07/08/11 | 2.12 | 3,852,515.44 | 172,337.27 | 772 |
| 2009B Time Deposit | PMA - Keybank, NA | 133802 | 05/27/09 | 08/08/11 | 2.17 | 3,757,515.44 | 178,970.46 | 803 |
| 2009B Time Deposit | PMA - Keybank, NA | 133801 | 05/27/09 | 09/08/11 | 2.23 | 3,757,515.54 | 191,116.92 | 834 |
| 2009B Time Deposit | PMA - Keybank, NA | 133800 | 05/27/09 | 10/11/11 | 2.28 | 3,649,231.44 | 197,374.34 | 867 |
| 2009B Time Deposit | PMA - Keybank, NA | 133799 | 05/27/09 | 11/09/11 | 2.34 | 3,332,564.77 | 191,266.22 | 896 |
| 2009B Time Deposit | PMA - Keybank, NA | 133798 | 05/27/09 | 12/12/11 | 2.23 | 1,548,878.29 | 88,699.81 | 929 |
| 2009B PFM | PFM Const Bond Fund | 995188 | N/A | N/A | 0.16 | 4,413,113.41 | | |
| 2009B ISDLAF | ISDLAF+ Money Market Account | 10871-205 | N/A | N/A | 0.09 | 15,516,669.45 | | |
| | | | | | | 55,304,870.54 | 1,547,647.31 | |
| Sub-Total Bond Investments | | | | | | 69,403,550.65 | 1,547,647.31 | |
| Grand Total All Investments | | | | | | \$ 210,128,779.58 | \$ 1,646,845.05 | |

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
CONSTRUCTION BONDS
February 28, 2011**

College of DuPage - 2003 A Building Bonds

| | |
|-------------------------|-------------------|
| Date of Issue | 3/5/2003 |
| Original Bond Proceeds | \$ 100,000,000.00 |
| Original Expense Budget | \$ 100,000,000.00 |
| Expenses to Date | \$ 113,683,200.58 |
| Future Funds Available | \$ 3,751,655.38 |

College of DuPage - 2003 B Building Bonds

| | |
|-------------------------|------------------|
| Date of Issue | 3/5/2003 |
| Original Bond Proceeds | \$ 32,000,000.00 |
| Original Expense Budget | \$ 32,000,000.00 |
| Expenses to Date | \$ 26,297,537.11 |
| Future Funds Available | \$ 10,347,024.73 |

College of DuPage - 2007 Building Bonds

| | |
|-------------------------|------------------|
| Date of Issue | 2/28/2007 |
| Original Bond Proceeds | \$ 83,000,000.00 |
| Original Expense Budget | \$ 83,000,000.00 |
| Expenses to Date | \$ 89,522,564.60 |
| Future Funds Available | \$ - |

College of DuPage - 2009 A Building Bonds

| | |
|-------------------------|------------------|
| Date of Issue | 5/4/2009 |
| Original Bond Proceeds | \$ 12,967,771.41 |
| Original Expense Budget | \$ 12,967,771.41 |
| Expenses to Date | \$ 13,130,697.79 |
| Future Funds Available | \$ - |

College of DuPage - 2009 B Taxable Building Bonds

| | |
|-------------------------|------------------|
| Date of Issue | 5/4/2009 |
| Original Bond Proceeds | \$ 62,175,927.59 |
| Original Expense Budget | \$ 62,175,927.59 |
| Expenses to Date | \$ 7,417,982.66 |
| Future Funds Available | \$ 55,304,870.54 |

COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
 February 28, 2011

| | OUTSTANDING INVESTMENTS PRINCIPAL | FY2011 INTEREST BUDGET | BUDGETED PLANNED TO DATE | INTEREST EARNED TO DATE |
|--|---|------------------------------|--------------------------------|-------------------------------|
| EDUCATIONAL FUND | \$ 60,304,553 | \$ 143,941 | \$ 83,966 | \$ 98,775 |
| OPERATIONS AND MAINTENANCE FUND | 19,112,117 | 75,034 | 43,770 | 29,261 |
| OPERATIONS AND MAINTENANCE (RESTRICTED) FUND | 32,208,726 | 386,183 | 225,273 | 687,505 |
| DEBT SERVICE FUND | 15,026,864 | 58,216 | 33,959 | 39,340 |
| AUXILIARY FUND | 6,005,594 | 18,746 | 10,935 | 18,971 |
| WORKING CASH FUND | 8,067,377 | 18,746 | 10,935 | 72,836 |
| | <u>\$ 140,725,229</u> | <u>\$ 700,866</u> | <u>\$ 408,838</u> | <u>\$ 946,688</u> |

COLLEGE OF DUPAGE
 FISCAL YEAR 2011 BUDGET AND EXPENDITURES
 February 28, 2011
 As of February 28, 2011 18 of 27 Payrolls have occurred = 67%

EDUCATION FUND

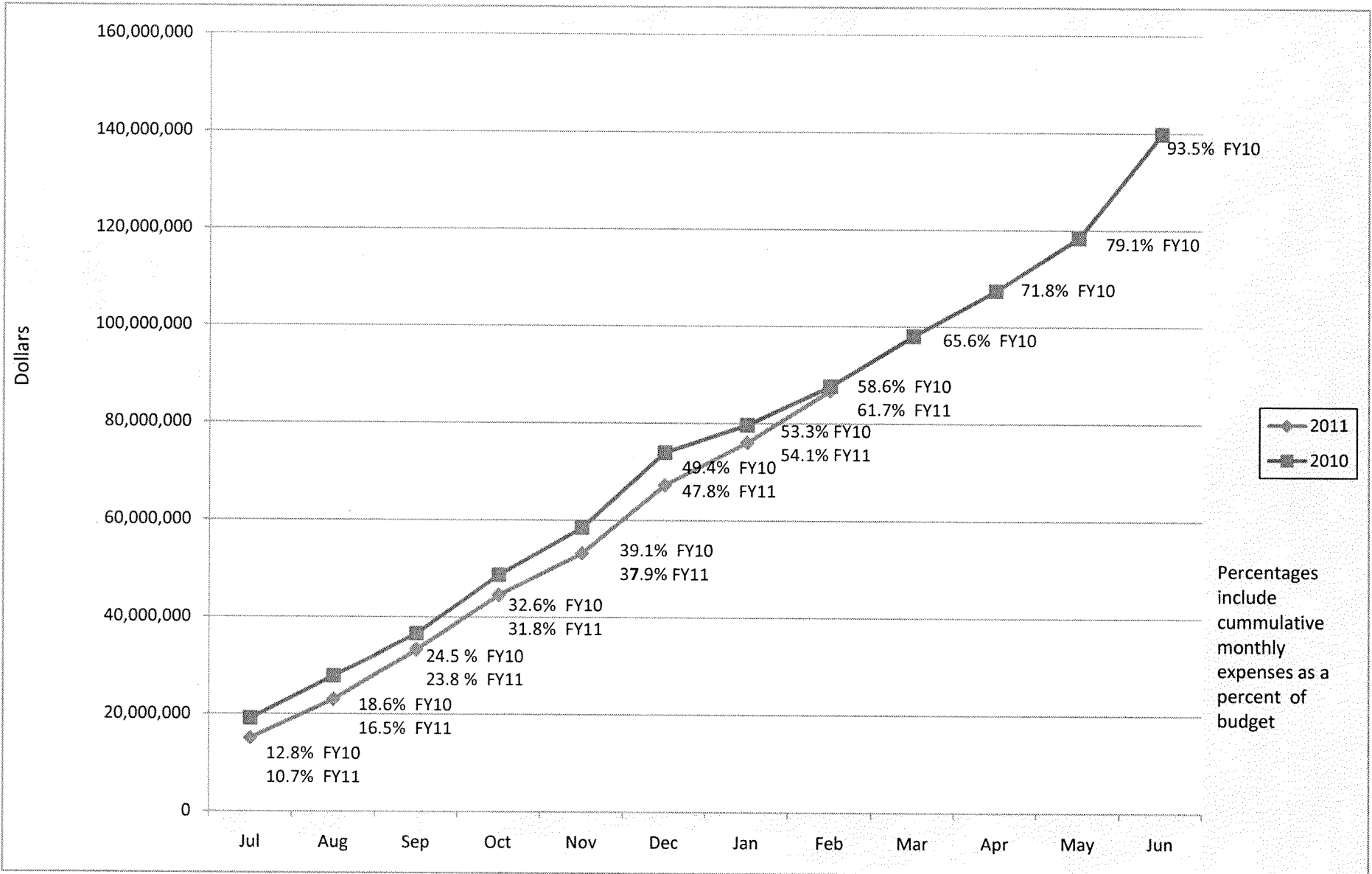
| DIVISION | BUDGET YTD | EXPENDITURES YEAR TO DATE | FUTURE COMMITMENTS | TOTAL COMMITTED | UNCOMMITTED BALANCE | % OF BUDGET COMMITTED |
|---|-----------------------|------------------------------|-----------------------|----------------------|------------------------|--------------------------|
| President | | | | | | |
| President / Board of Trustees | \$ 1,909,786 | \$ 1,225,120 | \$ 24,831 | \$ 1,249,951 | \$ 659,835 | 65.45% |
| Sub-Total | 1,909,786 | 1,225,120 | 24,831 | 1,249,951 | 659,835 | 65.45% |
| VP Academic Affairs | | | | | | |
| VP Academic Affairs | 986,568 | 427,020 | 2,992 | 430,012 | 556,556 | 43.59% |
| Business & Technology | 13,325,459 | 8,718,077 | 64,988 | 8,783,065 | 4,542,394 | 65.91% |
| Health & Social Sciences | 15,653,563 | 10,156,177 | 69,208 | 10,225,385 | 5,428,178 | 65.32% |
| Liberal Arts | 20,069,740 | 12,538,188 | 18,004 | 12,556,192 | 7,513,548 | 62.56% |
| Math & Natural Sciences | 16,089,357 | 10,053,941 | 126,354 | 10,180,295 | 5,909,062 | 63.27% |
| AAIS | 7,458,734 | 4,301,536 | 286,888 | 4,588,424 | 2,870,310 | 61.52% |
| Library | 4,297,553 | 3,159,103 | 48,433 | 3,207,536 | 1,090,017 | 74.64% |
| Continuing Ed | 1,421,883 | 831,523 | 8,152 | 839,675 | 582,208 | 59.05% |
| Student Services | 3,323,213 | 2,297,223 | 10,199 | 2,307,422 | 1,015,791 | 69.43% |
| Sub-Total | 82,626,070 | 52,482,788 | 635,218 | 53,118,006 | 29,508,064 | 64.29% |
| General Institutional | | | | | | |
| Institutional | 22,163,657 | 10,688,663 | 13,244 | 10,701,907 | 11,461,750 | 48.29% |
| Sub-Total | 22,163,657 | 10,688,663 | 13,244 | 10,701,907 | 11,461,750 | 48.29% |
| VP Administrative Affairs | | | | | | |
| Admin Affairs | 9,512,495 | 6,247,966 | 422,920 | 6,670,886 | 2,841,609 | 70.13% |
| Sub-Total | 9,512,495 | 6,247,966 | 422,920 | 6,670,886 | 2,841,609 | 70.13% |
| VP Human Resources | | | | | | |
| Human Resources | 1,350,393 | 775,706 | 900 | 776,606 | 573,787 | 57.51% |
| Sub-Total | 1,350,393 | 775,706 | 900 | 776,606 | 573,787 | 57.51% |
| VP Info Technology | | | | | | |
| Info Technology | 14,629,788 | 8,404,376 | 243,287 | 8,647,663 | 5,982,125 | 59.11% |
| Sub-Total | 14,629,788 | 8,404,376 | 243,287 | 8,647,663 | 5,982,125 | 59.11% |
| VP Plan & Inst Effectiveness | | | | | | |
| Plan & Inst Effectiveness | 880,755 | 458,036 | 1,199 | 459,235 | 421,520 | 52.14% |
| Sub-Total | 880,755 | 458,036 | 1,199 | 459,235 | 421,520 | 52.14% |
| Assoc. VP Development & Foundation | | | | | | |
| Resource Development | 1,120,431 | 708,895 | 52,588 | 761,483 | 358,948 | 67.96% |
| Sub-Total | 1,120,431 | 708,895 | 52,588 | 761,483 | 358,948 | 67.96% |
| Assoc. VP External Relations | | | | | | |
| External Relations | 3,296,295 | 2,094,904 | 81,263 | 2,176,167 | 1,120,128 | 66.02% |
| Sub-Total | 3,296,295 | 2,094,904 | 81,263 | 2,176,167 | 1,120,128 | 66.02% |
| Assoc. VP Enrollment Management | | | | | | |
| Enrollment | 3,196,162 | 2,219,976 | 7,260 | 2,227,236 | 968,926 | 69.68% |
| Sub-Total | 3,196,162 | 2,219,976 | 7,260 | 2,227,236 | 968,926 | 69.68% |
| Total Education Fund: | \$ 140,685,832 | \$ 85,306,430 | \$ 1,482,710 | \$ 86,789,140 | \$ 53,896,692 | 61.69% |

COLLEGE OF DUPAGE
 FISCAL YEAR 2011 BUDGET AND EXPENDITURES
 February 28, 2011
 As of February 28, 2011 18 of 27 Payrolls have occurred = 67%

OPERATIONS AND MAINTENANCE FUND

| DIVISION | BUDGET YTD | EXPENDITURES YEAR TO DATE | FUTURE COMMITMENTS | TOTAL COMMITTED | UNCOMMITTED BALANCE | % OF BUDGET COMMITTED |
|---|-----------------------|------------------------------|-----------------------|---------------------|------------------------|--------------------------|
| VP Administrative Affairs | | | | | | |
| Admin Affairs | \$ 10,252,000 | \$ 5,379,736 | \$ 1,539,599 | \$ 6,919,335 | \$ 3,332,665 | 67.49% |
| Sub-Total | 10,252,000 | 5,379,736 | 1,539,599 | 6,919,335 | 3,332,665 | 67.49% |
| VP Info Technology | | | | | | |
| Info Technology | 788,140 | 330,053 | 199,087 | 529,140 | 259,000 | 67.14% |
| Sub-Total | 788,140 | 330,053 | 199,087 | 529,140 | 259,000 | 67.14% |
| Total Operations and Maintenance Fund: | \$ 11,040,140 | \$ 5,709,789 | \$ 1,738,686 | \$ 7,448,475 | \$ 3,591,665 | 67.47% |
| Total General Funds | \$ 151,725,972 | \$ 91,016,219 | \$ 3,221,396 | 94,237,615 | \$ 57,488,357 | 62.11% |

FY 2010 & FY 2011 Education Fund Expenditures



PROJECTIONS TO 06/30/11 FOR OPERATING FUNDS

The current projections to 6/30/11 shows revenues of \$155,784,859 plus transfers in of \$99,940 and expenditures of \$145,693,406 plus transfers out of \$677,500 for a net positive result of \$9,513,893.

The major items contributing to this net result are as follows:

| | |
|--|---------------------|
| State revenue projected under budget | 3,611,362 |
| Other net revenues & transfer in projected under budget | 447,406 |
| Salary expenditures projected under budget | 186,920 |
| Fringe Benefits expenditures projected under budget | 1,721,363 |
| Contract Services expenditures projected under budget | 42,720 |
| Supply expenditures projected under budget | 37,893 |
| Conference & meeting expenditures projected under budget | 3,578 |
| All other expenditures projected over budget | (37,349) |
| Unspent Contingency | 3,500,000 |
| Current projections to 6/30/11 | \$ 9,513,893 |

COLLEGE OF DUPAGE
 PROJECTIONS REPORT
 OPERATING BUDGET AND REVENUE ANALYSIS
 JULY 1, 2010 THROUGH JUNE 30, 2011

| | ORIGINAL BUDGETED REVENUE | BUDGET REVENUE ADJUSTMENTS | CURRENT BUDGETED AMOUNT | REVENUE AS OF 02/28/2011 | ADDITIONAL PROJECTED REVENUE | PROJECTED REVENUE AS OF 06/30/11 | PROJECTED REVENUE AS PERCENT OF BUDGET | REVENUE CATEGORY TOTAL AS A PERCENT OF PROJECTED REVENUE |
|---------------------------|---------------------------------|----------------------------------|-------------------------------|--------------------------------|------------------------------------|--|---|---|
| LOCAL GOVERNMENTAL SOURCE | \$ 77,296,668 | \$ - | \$ 77,296,668 | \$ 38,342,448 | \$ 38,954,220 | \$ 77,296,668 | 100.0% | 49.6% |
| STATE GOVERNMENTAL SOURCE | 4,315,247 | - | 4,315,247 | 5,798,181 | 2,128,428 | 7,926,609 | 183.7% | 5.1% |
| STUDENT TUITION AND FEES | 69,604,521 | - | 69,604,521 | 64,311,399 | 5,293,122 | 69,604,521 | 100.0% | 44.7% |
| INTEREST ON INVESTMENTS | 218,975 | - | 218,975 | 128,036 | 90,939 | 218,975 | 100.0% | 0.1% |
| OTHER REVENUE | 290,680 | - | 290,680 | 738,086 | - | 738,086 | 253.9% | 0.5% |
| | <u>151,726,091</u> | <u>-</u> | <u>151,726,091</u> | <u>109,318,150</u> | <u>46,466,709</u> | <u>155,784,859</u> | <u>102.7%</u> | |
| TRANSFERS | 99,940 | - | 99,940 | - | 99,940 | 99,940 | 100.0% | 0.1% |
| TOTALS | <u>\$ 151,826,031</u> | <u>\$ -</u> | <u>\$ 151,826,031</u> | <u>\$ 109,318,150</u> | <u>\$ 46,566,649</u> | <u>\$ 155,884,799</u> | <u>102.7%</u> | <u>100.0%</u> |

| | BUDGETED FTE | 10TH DAY FTE |
|--------------------------|-----------------|-----------------|
| REVENUE ENROLLMENT BASE: | | |
| Summer FTE* | 5,595 | 5,745 |
| Fall FTE | 16,036 | 15,902 |
| Spring FTE | 15,791 | 15,003 |
| ANNUALIZED FTE | <u>18,711</u> | <u>18,325</u> |

| OPERATING FUND | |
|------------------------------------|----------------------|
| Beginning Fund Balance | \$ 58,665,597 |
| Projected Revenue & Transfers | 155,884,799 |
| Projected Expenditures & Transfers | 146,370,906 |
| Net Change | 9,513,893 |
| Projected Ending Fund Balance | <u>\$ 68,179,490</u> |

* Summer FTE for Budget is part for Summer 2010 & Summer 2011 - 10th day is Summer 2010 only.

**COLLEGE OF DUPAGE
PROJECTIONS REPORT
OPERATING BUDGET AND EXPENDITURES ANALYSIS
JULY 1, 2010 THROUGH JUNE 30, 2011**

| | ORIGINAL BUDGET | BUDGET EXPENDITURE ADJUSTMENTS | CURRENT BUDGETED AMOUNT | EXPENSE AS OF 02/28/2011 | ENCUMBERED AS OF 02/28/2011 | ADDITIONAL EXPENSE PROJECTED | PROJECTED EXPENSE AS OF 06/30/2011 | PROJECTED EXPENSE AS PERCENT OF BUDGET | EXPENSE CATEGORY TOTAL AS A PERCENT OF PROJECTED EXPENSE |
|---|-----------------------|--------------------------------------|-------------------------------|--------------------------------|-----------------------------------|------------------------------------|--|---|---|
| SALARIES: | | | | | | | | | |
| ADMIN/FACULTY | \$ 62,123,209 | \$ (399,934) | \$ 61,723,275 | \$ 41,566,291 | \$ - | \$ 20,037,229 | \$ 61,603,520 | 99.8% | 42.1% |
| CLASSIFIED | 29,640,599 | 372,803 | 30,013,402 | 18,495,380 | - | 11,457,995 | 29,949,683 | 99.8% | 20.5% |
| STUDENT | 1,700,000 | 23,431 | 1,723,431 | 795,551 | - | 924,433 | 1,719,984 | 99.8% | 1.2% |
| TOTAL SALARIES | 93,463,808 | (3,700) | 93,460,108 | 60,857,222 | - | 32,419,658 | 93,273,188 | 99.8% | 63.7% |
| EMPLOYEE BENEFITS | 19,335,224 | | 19,335,224 | 9,376,594 | 3,300 | 8,233,967 | 17,613,861 | 91.1% | 12.0% |
| CONTRACTUAL SERVICES | 8,746,385 | (202,357) | 8,544,028 | 4,135,251 | 797,232 | 3,568,825 | 8,501,308 | 99.5% | 5.8% |
| GENERAL MATERIALS & SUPPLIES | 7,800,706 | (222,184) | 7,578,522 | 3,182,286 | 505,828 | 3,852,515 | 7,540,629 | 99.5% | 5.2% |
| CONFERENCE & MEETING EXPENSE | 697,101 | 18,459 | 715,560 | 154,757 | 6,864 | 550,361 | 711,982 | 99.5% | 0.5% |
| FIXED CHARGES | 2,566,374 | (21,190) | 2,545,184 | 1,629,692 | 395,942 | 519,550 | 2,545,184 | 100.0% | 1.7% |
| UTILITIES | 4,961,852 | 10,638 | 4,972,490 | 2,870,269 | 1,396,385 | 705,836 | 4,972,490 | 100.0% | 3.4% |
| CAPITAL OUTLAY | 1,483,129 | 677,651 | 2,160,780 | 1,269,835 | 236,181 | 654,764 | 2,160,780 | 100.0% | 1.5% |
| OTHER COSTS | 8,093,952 | 242,683 | 8,336,635 | 7,757,965 | 3,866 | 612,153 | 8,373,984 | 100.4% | 5.7% |
| CONTINGENCY | 4,000,000 | (500,000) | 3,500,000 | - | - | - | - | - | - |
| | 151,148,531 | - | 151,148,531 | 91,233,871 | 3,345,598 | 51,117,629 | 145,693,406 | 96.4% | 99.5% |
| TRANSFER FROM O.M. TO O.M. RESTRICTED | 375,000 | - | 375,000 | - | - | 375,000 | 375,000 | 100.0% | 0.3% |
| TRANS - FROM ED FUND TO AUXILIARY FUND | 302,500 | - | 302,500 | - | - | 302,500 | 302,500 | 100.0% | 0.2% |
| TOTALS | <u>\$ 151,826,031</u> | <u>\$ -</u> | <u>\$ 151,826,031</u> | <u>\$ 91,233,871</u> | <u>\$ 3,345,598</u> | <u>\$ 51,795,129</u> | <u>\$ 146,370,906</u> | <u>96.4%</u> | <u>100.0%</u> |

Issued by: Finance Office

COLLEGE OF DUPAGE
PROJECTIONS REPORT COMPARISON
OPERATING BUDGET AND REVENUE ANALYSIS

| | FISCAL YEAR 2011 | | | FISCAL YEAR 2010 | | | | | |
|---------------------------|-----------------------|-----------------------|---|-----------------------|-----------------------|---|-----------------------|-----------------------|--|
| | BUDGETED AMOUNT | PROJECTED REVENUE | PROJECTED REVENUE AS PERCENT OF BUDGET | BUDGETED AMOUNT | PROJECTED REVENUE | PROJECTED REVENUE AS PERCENT OF BUDGET | BUDGETED AMOUNT | ACTUAL REVENUE | ACTUAL REVENUE AS PERCENT OF BUDGET |
| | AS OF 02/28/2011 | AS OF 02/28/2011 | AS OF 02/28/2011 | AS OF 02/28/2010 | AS OF 02/28/2010 | AS OF 02/28/2010 | AS OF 06/30/2010 | AS OF 06/30/2010 | AS OF 06/30/2010 |
| LOCAL GOVERNMENTAL SOURCE | \$ 77,296,668 | \$ 77,296,668 | 100.0% | \$ 76,714,855 | \$ 76,331,281 | 99.5% | \$ 76,714,855 | \$ 75,525,873 | 98.5% |
| STATE GOVERNMENT SOURCE | 4,315,247 | 7,926,609 | 183.7% | 13,038,454 | 10,361,046 | 79.5% | 13,038,454 | 13,665,576 | 104.8% |
| STUDENT TUITION AND FEES | 69,604,521 | 69,604,521 | 100.0% | 62,680,671 | 62,680,671 | 100.0% | 62,680,671 | 62,131,406 | 99.1% |
| INTEREST ON INVESTMENTS | 218,975 | 218,975 | 100.0% | 821,489 | 327,796 | 39.9% | 821,489 | 346,517 | 42.2% |
| OTHER REVENUE | 290,680 | 738,086 | 253.9% | 290,680 | 319,748 | 110.0% | 290,680 | 2,034,449 | 699.9% |
| CONTINGENCY | - | - | | 2,000,000 | - | | 2,000,000 | - | |
| | 151,726,091 | 155,784,859 | 102.7% | 155,546,149 | 150,020,542 | 96.4% | 155,546,149 | 153,703,821 | 98.8% |
| TRANSFERS | 99,940 | 99,940 | 100.0% | 190,343 | 160,343 | 84.2% | 190,343 | 90,343 | 47.5% |
| TOTALS | \$ 151,826,031 | \$ 155,884,799 | 102.7% | \$ 155,736,492 | \$ 150,180,885 | 96.4% | \$ 155,736,492 | \$ 153,794,164 | 98.8% |

Issued by: Finance Office

COLLEGE OF DUPAGE
PROJECTIONS REPORT COMPARISON
OPERATING BUDGET AND EXPENDITURES ANALYSIS

| | FISCAL YEAR 2011 | | | FISCAL YEAR 2010 | | | | | |
|---|--------------------|----------------------|---|--------------------|----------------------|---|--------------------|-------------------|--|
| | BUDGETED AMOUNT | PROJECTED EXPENSE | PROJECTED EXPENSE AS PERCENT OF BUDGET | BUDGETED AMOUNT | PROJECTED EXPENSE | PROJECTED EXPENSE AS PERCENT OF BUDGET | BUDGETED AMOUNT | ACTUAL EXPENSE | ACTUAL EXPENSE AS PERCENT OF BUDGET |
| | AS OF 02/28/2011 | AS OF 02/28/2011 | AS OF 02/28/2011 | AS OF 02/28/2010 | AS OF 02/28/2010 | AS OF 02/28/2010 | AS OF 06/30/2010 | AS OF 06/30/2010 | AS OF 06/30/2010 |
| SALARIES: | | | | | | | | | |
| ADMIN/FACULTY | \$ 61,723,275 | \$ 61,603,520 | 99.8% | \$ 62,056,544 | \$ 61,191,096 | 98.6% | \$ 62,021,744 | \$ 61,698,150 | 99.5% |
| CLASSIFIED | 30,013,402 | 29,949,683 | 99.8% | 30,350,163 | 29,241,644 | 96.3% | 30,406,351 | 29,974,713 | 98.6% |
| STUDENT | 1,723,431 | 1,719,984 | 99.8% | 2,155,042 | 1,785,357 | 82.8% | 2,138,656 | 1,718,908 | 80.4% |
| TOTAL SALARIES | 93,460,108 | 93,273,188 | 99.8% | 94,561,749 | 92,218,097 | 97.5% | 94,566,751 | 93,391,771 | 98.8% |
| EMPLOYEE BENEFITS | 19,335,224 | 17,613,861 | 91.1% | 18,631,743 | 17,131,743 | 91.9% | 18,631,743 | 15,647,631 | 84.0% |
| CONTRACTUAL SERVICES | 8,544,028 | 8,501,308 | 99.5% | 7,016,284 | 6,950,451 | 99.1% | 7,264,526 | 4,644,661 | 63.9% |
| GENERAL MATERIALS & SUPPLIES | 7,578,522 | 7,540,629 | 99.5% | 8,549,190 | 7,656,456 | 89.6% | 8,332,414 | 4,843,776 | 58.1% |
| CONFERENCE & MEETING EXPENSE | 715,560 | 711,982 | 99.5% | 918,410 | 642,887 | 70.0% | 837,883 | 473,128 | 56.5% |
| FIXED CHARGES | 2,545,184 | 2,545,184 | 100.0% | 2,640,056 | 2,640,056 | 100.0% | 2,676,252 | 2,330,289 | 87.1% |
| UTILITIES | 4,972,490 | 4,972,490 | 100.0% | 5,528,927 | 5,190,720 | 93.9% | 5,529,059 | 4,798,151 | 86.8% |
| CAPITAL OUTLAY | 2,160,780 | 2,160,780 | 100.0% | 3,587,270 | 3,587,270 | 100.0% | 3,598,422 | 3,020,202 | 83.9% |
| OTHER COSTS | 8,336,635 | 8,373,984 | 100.4% | 8,804,449 | 8,804,449 | 100.0% | 8,801,028 | 9,589,244 | 109.0% |
| CONTINGENCY | 3,500,000 | - | | 4,030,262 | - | | 4,030,262 | - | |
| | 151,148,531 | 145,693,406 | 96.4% | 154,268,340 | 144,822,129 | 93.9% | 154,268,340 | 138,738,853 | 89.9% |
| TRANS - FROM ED FUND TO O.M. RESTRICTED | - | - | | 6,900,000 | 7,007,746 | 101.6% | 6,900,000 | 7,007,746 | 101.6% |
| TRANSFER FROM ED FUND TO AUX. ART CENTER | 302,500 | 302,500 | 100.0% | 343,152 | 343,152 | 100.0% | 343,152 | 343,152 | 100.0% |
| TRANSFER FROM O.M. TO O.M. RESTRICTED | 375,000 | 375,000 | 100.0% | 1,125,000 | 1,125,000 | 100.0% | 1,125,000 | 1,125,000 | 100.0% |
| TOTALS | \$ 151,826,031 | \$ 146,370,906 | 96.4% | \$ 162,636,492 | \$ 153,298,027 | 94.3% | \$ 162,636,492 | \$ 147,214,751 | 90.5% |

9. CONSENT AGENDA

B. For APPROVAL: Standard Items

- 1) Minutes**
- 2) Financial Reports**
- 3) Bids**
- 4) Requests for Proposals (RFP)**
- 5) Purchase Orders (PO)**
- 6) Personnel Actions**

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Approval of Board Meeting Minutes.

2. REASON FOR CONSIDERATION

The minutes of all Board of Trustees Meetings of Community College District #502 must be approved by the Trustees at a public Board Meeting.

3. BACKGROUND INFORMATION

Minutes are normally approved the month following the meeting dates.

4. RECOMMENDATION

That the Board of Trustees approves the following Board Meeting Minutes:

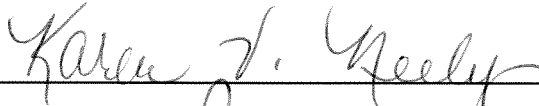
- a) 02/08/11 Board of Trustees Workshop Minutes
- b) 02/08/11 Closed Session Minutes – *Confidential for Board Only*
- c) 02/24/11 Regular Board Meeting Minutes
- d) 02/24/11 Closed Session Minutes – *Confidential for Board Only*

SIGNATURE PAGE FOR APPROVAL OF BOARD MEETING MINUTES

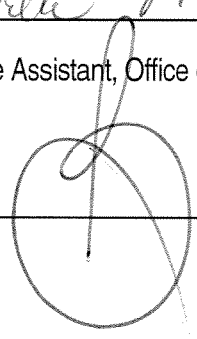
ITEM(S) ON REQUEST

That the Board of Trustees approves the following Board Meeting Minutes:

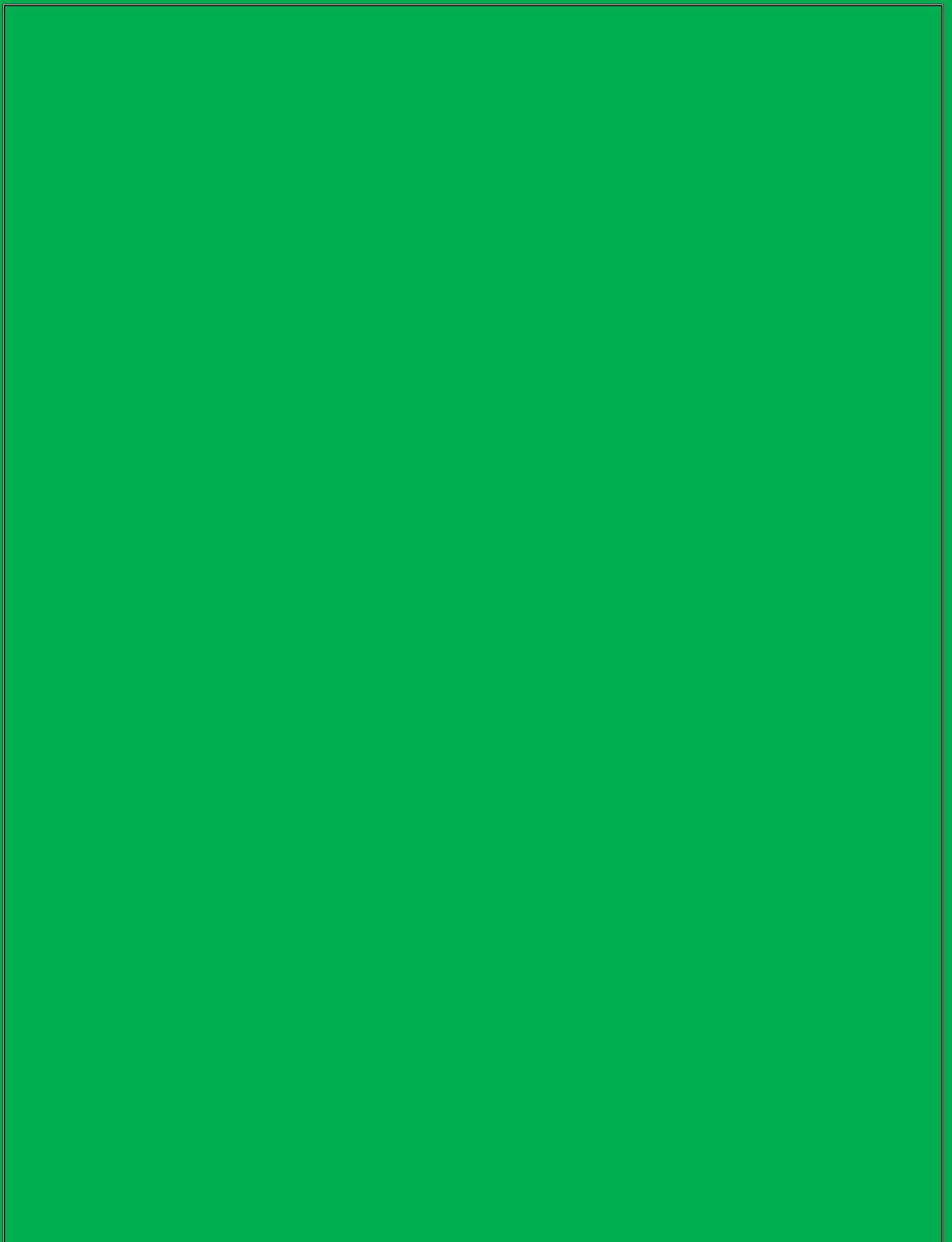
- a) 02/08/11 Board of Trustees Workshop Minutes
- b) 02/08/11 Closed Session Minutes – *Confidential for Board Only*
- c) 02/24/11 Regular Board Meeting Minutes
- d) 02/24/11 Closed Session Minutes – *Confidential for Board Only*



Administrative Assistant, Office of the President 3/4/11
Date



President 3/4/11
Date



BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS

MINUTES OF BOARD WORKSHOP

TUESDAY, FEBRUARY 8, 2011
HELD ON CAMPUS IN SRC-2052, GLEN ELLYN, IL

6:00 p.m. – BOARD WORKSHOP

1. CALL TO ORDER – The Board Workshop was called to order by Chairman Wessel at 6:00 p.m. in SRC-2052.

ROLL CALL – *Present:* Trustees David Carlin, Kim Savage, Kathy A. Wessel and Joseph Wozniak.
Absent: Trustees Sandy Kim, Allison O'Donnell, Nancy Svoboda and Student Trustee Kristin Lodygowski.
Also present: President Dr. Robert L. Breuder, members of the President's Cabinet, staff members and representatives of the press. (Minutes prepared by Karen V. Neely, Administrative Assistant in the Office of the President.)

2. PUBLIC WORKSHOP
 - A) The Board discussed the following topics:
 - (1) The Faculty contract, issues, practices and protocols
 - (2) Economic climate
 - (3) Non-economic climate

 - B) Vice President of Administrative Affairs Thomas Glaser presented information on financial issues.

3. CLOSED SESSION – At 6:36 p.m., Savage moved, Carlin seconded, THAT THE BOARD OF TRUSTEES HOLDS A CLOSED SESSION FOR THE PURPOSE OF DISCUSSING: (1) COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES. On roll call, voting aye: Carlin, Savage, Wozniak and Wessel. Motion carried unanimously.

RESUME OPEN MEETING – At 9:09 p.m., Carlin moved, Savage seconded, THAT THE PUBLIC BOARD WORKSHOP BE RESUMED. On voice vote, motion carried unanimously.

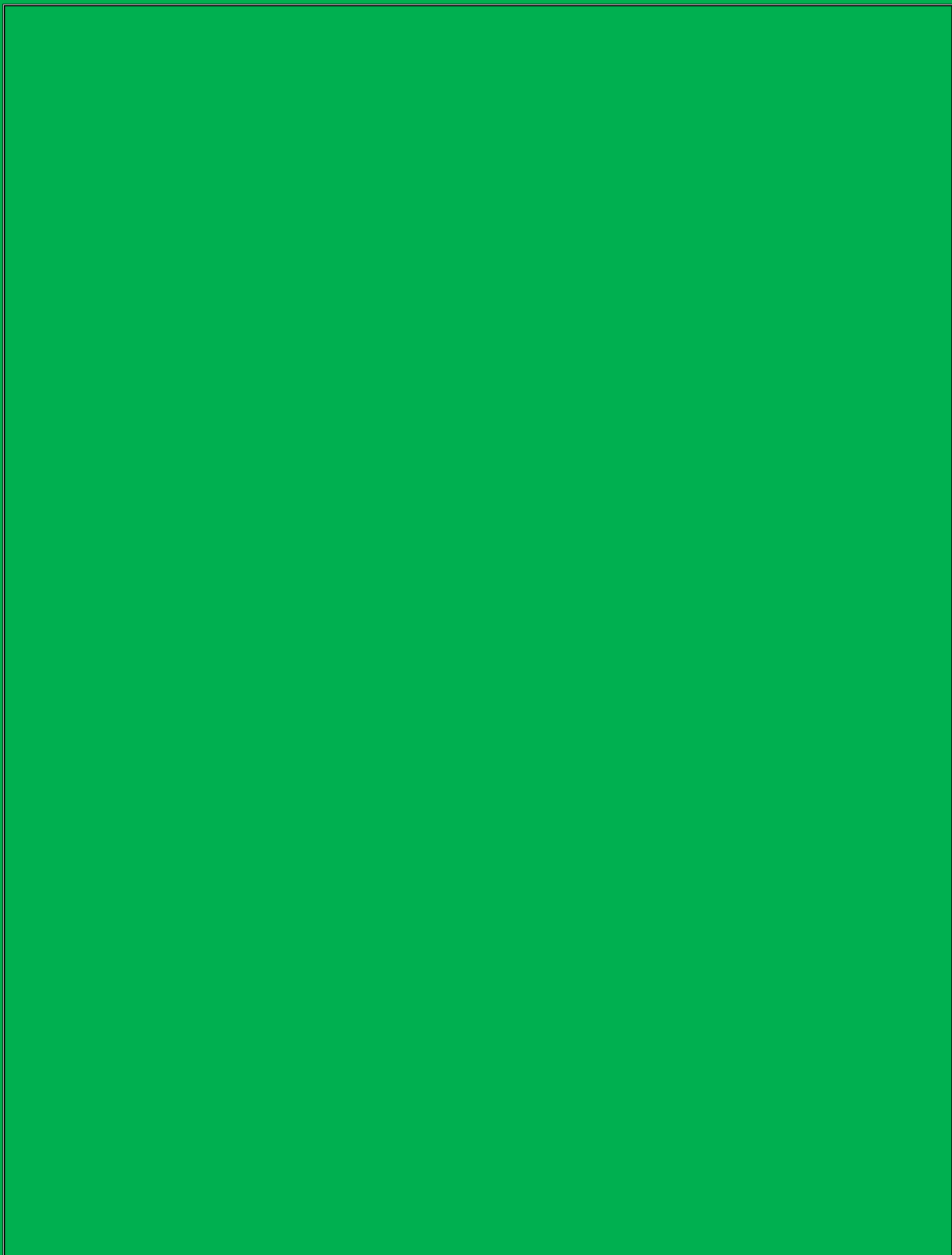
4. PUBLIC COMMENTS – None.

5. ADJOURN – At 9:10 p.m., Carlin moved, Savage seconded, THAT THE BOARD WORKSHOP BE ADJOURNED. On voice vote, motion carried unanimously.

Submitted By: _____
Kim Savage, Board Secretary Pro Tem

Approved: 03/24/11

Approved By: _____
Kathy A. Wessel, Board Chairman

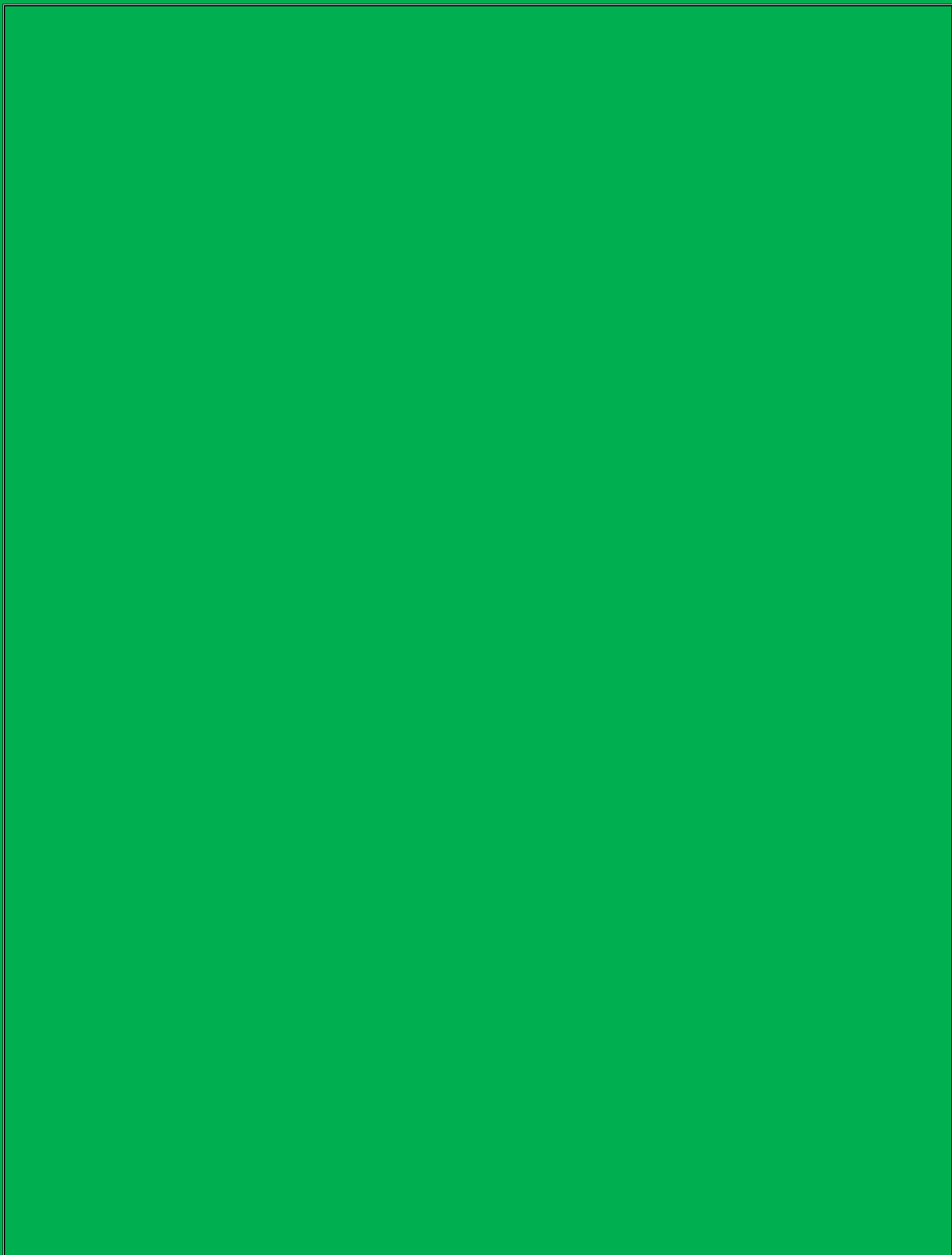


#09. B. 1) b)

02/08/11 Closed Session Minutes

CONFIDENTIAL

FOR BOARD ONLY



BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS

MINUTES OF THE REGULAR BOARD MEETING

THURSDAY, FEBRUARY 24, 2011
HELD ON CAMPUS IN SRC-2052, GLEN ELLYN, IL

REGULAR BOARD MEETING – SRC-2052

1. CALL TO ORDER – At 7:00 p.m., the Regular Meeting of the Board of Trustees was called to order by Chairman Wessel.
2. ROLL CALL – *Present:* Trustee David Carlin (*present by telephone conference call*), Trustees Sandy Kim, Allison O'Donnell, Kim Savage, Nancy Svoboda, Joseph Wozniak, Kathy Wessel and Student Trustee Kristin Lodygowski.
Absent: None.
Also present: President Dr. Robert L. Breuder, Legal Counsel Frank Garrett, staff members, representatives of the press, and visitors.

(Minutes taken by Board Secretary Nancy Svoboda; prepared by Karen V. Neely, Administrative Assistant in the Office of the President.)

3. APPROVAL OF AGENDA – Savage moved, Kim seconded, THAT THE BOARD OF TRUSTEES APPROVES THE AGENDA FOR THE REGULAR BOARD MEETING OF FEBRUARY 24, 2011. On voice vote, motion carried unanimously.
4. PRESENTATIONS
 4. A. Faculty / Student Showcase – Full-Time Faculty Association President *Kenneth Gray* introduced *Jane Ostergaard*, Professor of Architecture, *Mark A. Pearson*, Associate Professor of Architecture, and two students – *Robert Lyons* and *Christopher Brich*. Their presentation showcased a partnership between the DuPage Habitat for Humanity and College of DuPage working on Sustainable Design Initiatives. (*Presentation attached to permanent 02/24/11 Regular Board Meeting packet of materials.*)
 4. B. All-USA Academic Team Nominees – Vice President of Academic Affairs *Joseph Collins* introduced students *AbdulAziz Syed* and *Elizabeth Wauer* who are the All-USA Academic Team Nominees from College of DuPage. Each received a \$100.00 check and will be recognized as members of the All-Illinois Academic Team. If selected to the All-USA National Team, they will be featured in an April issue of *USA TODAY* and will be presented at the Phi Theta Kappa (PTK) President's Breakfast held during the American Association of Community Colleges (AACC) Convention in New Orleans on April 11. The All-USA Community College Academic Team is a national competition sponsored jointly by *USA TODAY*, AACC, the Coca-Cola Foundation, and the PTK International Honor Society. (*Information attached to permanent 02/24/11 Regular Board Meeting packet of materials.*)

5. STUDENT TRUSTEE'S REPORT – *Student Trustee Lodygowski* reported:
- Preparations for the March 22nd and 23rd election of the Student Trustee and Student Leadership Council (SLC) President and Vice President are in process with several good candidates showing interest.
 - The Illinois Community College Board (ICCB) is planning for Student Advocacy Day which will be held on April 14 in Springfield.
6. PRESIDENT'S REPORT – INSTITUTIONAL PERFORMANCE AND PLANNING: PACE & TRENDS
Vice President of Planning and Institutional Effectiveness *James Bente* presented information on:
- 1) Strategic Long Range Plan update.
 - 2) Institutional Performance and Planning, Presidential Impact Teams, and PACE Presidential Student Commissions/QIP 12.
- (Presentation attached to permanent 02/24/11 Regular Board Meeting packet of materials.)*
7. COMMENTS FROM COLLEGE OF DUPAGE EMPLOYEES
- *Kenneth Gray*, Full-Time Faculty Association President – Commented on the stages of trust-building.
 - *Robert Hazard*, Full-Time Faculty Association Vice President – Commented on problems with students who register for classes without meeting the class prerequisites.
8. COMMENTS FROM CITIZENS
8. A. District No. 502 Citizens – *None this month.*
 8. B. Citizens-at-Large – *None this month.*
9. CONSENT AGENDA – O'Donnell moved, Savage seconded, THAT THE BOARD OF TRUSTEES APPROVES THE CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:
- A. FOR INFORMATION: STANDARD ITEMS – The Board reviewed the following items of information:
 - 1) Gifts and Grants Status Report
 - 2) Governmental Consortium / Cooperative Purchases Report – *None this month.*
 - 3) Financial Statements
 - a) Schedule of Investments
 - b) Operating Funds – Budget and Expenditures
 - c) Disposal of Capital Assets
 - B. FOR APPROVAL: STANDARD ITEMS – The Board voted on the following items:
 - 1) MINUTES – THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING JANUARY BOARD MEETING MINUTES:
 - a) 01/12/11 EDUCATION OFFICERS ELECTORAL BOARD MEETING
 - b) 01/19/11 EDUCATION OFFICERS ELECTORAL BOARD MEETING
 - c) 01/24/11 REGULAR BOARD MEETING
 - d) 01/24/11 CLOSED SESSION (7:12 P.M.) – *Confidential for Board Only*
 - e) 01/24/11 CLOSED SESSION (8:33 P.M.) – *Confidential for Board Only*

2) **FINANCIAL REPORTS** – THAT THE BOARD OF TRUSTEES **APPROVES** THE FOLLOWING FINANCIAL REPORTS:

- a) JANUARY TREASURER'S REPORT
- b) PAYROLL AND ACCOUNTS PAYABLE REPORT

3) **BIDS** – THAT THE BOARD OF TRUSTEES **APPROVES** THE FOLLOWING BID RECOMMENDATIONS:

- a) **Special Student Services Low Vision Magnifiers** – That the Board of Trustees awards the bid for Special Student Services Low Vision Magnifiers to the lowest responsible bidder, Innovative Vision Products, 1424 Saranell Avenue, Naperville, IL 60540, for a total expenditure of \$23,040.00.

- b) **Homeland Security Education Center (HEC) Force-on-Force Simulation System (Rejection)** – That all bids received for the Homeland Security Education Center (HEC) Force-on-Force Simulation System be rejected due to budgetary concerns.

- c) **Homeland Security Education Center (HEC) Tactical Equipment**
 - A) That the Board of Trustees awards the bid for the Homeland Security Education Center (HEC) Tactical Equipment Ballistics Recovery System, Flexible Wall System, Hazardous Material Simulator and Purchased Equipment Components to the lowest responsible bidder, Liberty Supply USA, Inc., 3617 S. Wisconsin Avenue, Berwyn, IL 60402, for the base bid total of \$470,100.00;

And assign the contract to Power Construction, as follows:

- B) That the Board of Trustees approves the increase in the contract amount with Power Construction Company, 2360 Palmer Drive, Schaumburg, IL 60137, for the contract related to Homeland Security Education Center (HEC) Tactical Equipment, in accordance with the contract terms for a 3.5% fee for General Conditions in the amount of \$16,454.00, a 2.25% fee for trade contract costs in the amount of \$10,947.00, and a 0.85% fee for insurance in the amount of \$4,229.00, for a total fee amount of \$31,630.00;

For a total expenditure of \$501,730.00.

- d) **Culinary & Hospitality Center (CHC) Multimedia Equipment** – That the Board of Trustees awards the bid for Culinary and Hospitality (CHC) Multimedia Equipment, on an item by item basis, to the lowest responsible bidders as follows:

| <u>Item</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|--|--|------------------|
| 11, 12, 18, 19, 26, 28, 29, 39, 40, 41, 42, 43 | B & H Photo 420 Ninth Avenue New York, NY 10001 | \$ 25,626.50 |
| 6, 8, 13, 14, 15, 16, 17, 27, 30, 31, 32, 33, 34, 35, 36, 37, 38 | Diversified Systems 363 Market Street Kenilworth, NJ 07033 | \$ 96,088.00 |
| 45A, 45B | Kramer Datapower 1015 S. Route 83 Elmhurst, IL 60126 | \$ 10,435.00 |

| | | |
|--|--|---------------------|
| 1, 2, 3, 4, 5, 20, 21, 22, 23, 24, 25, 44 | Roscor Corporation 1061 Feehanville Drive Mt. Prospect, IL 60056 | \$ 44,001.77 |
| 7, 9, 10 | Serial Scene 401 Wilmot Road Deerfield, IL 60015 | \$ 610.00 |
| For a total expenditure of: | | <u>\$176,761.27</u> |

e) **Culinary & Hospitality Center (CHC) Furniture** – That the Board of Trustees awards the bid for Culinary & Hospitality Center (CHC) Furniture, on an item by item basis, to the lowest responsible bidders as follows:

| <u>Item</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|---|--|----------------------|
| 4, 16, 18, 23 | Corporate Concepts 500 Waters Edge, Suite 200 Lombard, IL 60148 | \$ 9,160.66 |
| 9, 12 | Interiors for Business 409 N. River Street Batavia, IL 60510 | \$ 14,708.44 |
| 3, 5, 8a, 8b, 8c, 10, 13, 14, 17, 22, 24 25a, 25b, 25a, 26b | Henricksen, Inc. 1070 W. Ardmore Avenue Itasca, IL 60143 | \$ 57,815.67 |
| 27 | KI 1181 Merchandise Mart Chicago, IL 60654 | \$ 2,214.10 |
| 1, 11, 15, 19, 21, 28 | OEC Business Interiors 900 N. Church Road Elmhurst, IL 60126 | \$ 122,191.94 |
| 2a, 2b, 20 | Office Concepts 965 W. Chicago Avenue Chicago, IL 60642 | \$ 12,786.64 |
| 29 | OM Workspace 455 Eisenhower Lane South Lombard, IL 60148 | \$ 672.00 |
| 6, 7a, 7b | TriMark Marlinn, Inc. 6100 W. 73 rd Street Bedford Park, IL 60638 | \$ 23,297.99 |
| For a total expenditure of: | | <u>\$ 242,847.44</u> |

- f) **Culinary & Hospitality Center (CHC) Draperies & Bedding** – That the Board of Trustees awards the bid for the Culinary & Hospitality Center (CHC) Draperies & Bedding, on an item by item basis, to the lowest responsible bidders as follows:

| <u>Item</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|-----------------------------|--|----------------------|
| Draperies | Insolar Window Treatments 4550 Oakton Street Skokie, IL 60076 | \$ 101,452.00 |
| Bedding | American Hotel Register 100 S. Milwaukee Avenue Vernon Hills, IL 60061 | \$ 9,512.76 |
| For a total expenditure of: | | <u>\$ 110,964.76</u> |

- g) **Motion Picture TV Equipment** – That the Board of Trustees awards the bid for Motion Picture TV Equipment to the lowest responsible bidders, on an item by item basis as follows:

| <u>Item</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|-----------------------------|---|---------------------|
| 1, 2, 3, 4, 5, 6, 10, 11 | Roscor Corporation 1061 Feehanville Road Mt. Prospect, IL 60056 | \$ 11,938.00 |
| 7 | VSA-Video Service of America 6929 Seward Avenue Lincoln, NE 68529 | \$ 3,142.13 |
| 8 | B & H Photo 420 9 th Avenue New York, NY 10001 | \$ 9,390.00 |
| 9 | Video Tape Products 831 Mason Lane Lake in the Hills, IL 60156 | \$ 3,309.00 |
| 12 | Joseph Electronics 6633 W. Howard St. Niles, IL 60714 | \$ 158.55 |
| For a total expenditure of: | | <u>\$ 27,937.68</u> |

4) **REQUESTS FOR PROPOSALS** – THAT THE BOARD OF TRUSTEES **APPROVES** THE FOLLOWING REQUESTS FOR PROPOSALS:

a) **Retro-Commissioning Agent Services for the Carol Stream, Naperville and Westmont**

Regional Centers – That the Board of Trustees awards a contract for Retro-Commissioning Agent Services for Carol Stream, Naperville and Westmont Regional Centers, to Greener Engineering, for a fixed fee as follows:

| | |
|--------------------------------|--------------------|
| • Carol Stream Regional Center | \$14,317.00 |
| • Naperville Regional Center | \$16,336.00 |
| • Westmont Regional Center | <u>\$16,336.00</u> |

For a total expenditure of: \$ 46,989.00

b) **Professional Auditing Services** – That the Board of Trustees approves a five-year contract for Auditing Services for fiscal years ending June 30, 2011, 2012, 2013, 2014 and 2015, with Crowe Horwath LLP, One Mid America Plaza, Suite 700, Oak Brook, IL 60522, for a total estimated expenditure of \$518,460.00.

5) **PURCHASE ORDERS** – THAT THE BOARD OF TRUSTEES **APPROVES** THE FOLLOWING PURCHASE ORDERS:

a) **Perceptive Software – ImageNow Licenses** – That the Board of Trustees approves a contract for Perceptive Software- ImageNow licenses with Perceptive Software, 22701 West 68th Terrace, Shawnee, KS 66226, for a total expenditure of \$141,312.00.

b) **Culinary & Hospitality Center (CHC) and Homeland Security Education Center (HEC): Furniture and Fixtures Purchases** – That the Board of Trustees approves the purchase of furniture and fixtures for the Culinary & Hospitality Center (CHC) and Homeland Security Education Center (CHC), to the lowest responsible bidders as follows:

A) Culinary & Hospitality Center (CHC)

| <u>Item</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|--------------------------------|--|----------------------|
| Trash & Recycling Containers | Forms & Surfaces 30 Pine Street Pittsburgh, PA 15223 | \$ 16,639.00 |
| Faculty/Staff Office Furniture | Interiors for Business 409 N. River Street Batavia, IL 60510 | \$ 211,914.77 |
| Classroom Furnishings | KI 1181 Merchandise Mart Chicago, IL 60654 | \$ 207,982.41 |
| For a subtotal of: | | <u>\$ 436,536.18</u> |

B) Homeland Security Education Center (HEC)

| <u>Item</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|--------------------------------|--|----------------------|
| Trash & Recycling Containers | Forms & Surfaces 30 Pine Street Pittsburgh, PA 15223 | \$ 36,556.00 |
| Faculty/Staff Office Furniture | Interiors for Business 409 N. River Street Batavia, IL 60510 | \$ 204,839.69 |
| For a subtotal of: | | <u>\$ 241,395.69</u> |
| For a total expenditure of: | | <u>\$ 677,931.87</u> |

6) PERSONNEL ACTIONS – THAT THE BOARD OF TRUSTEES RATIFIES THE FOLLOWING PERSONNEL ACTIONS:

- a) CLASSIFIED APPOINTMENTS
- b) ADMINISTRATOR TRANSFERS / REASSIGNMENTS
- c) CLASSIFIED TRANSFERS / REASSIGNMENTS
- d) CLASSIFIED RESIGNATIONS / TERMINATIONS
- e) FACULTY RETIREMENTS
- f) CLASSIFIED RETIREMENTS
- g) FOP RETIREMENTS

(Each item attached to permanent 02/24/11 Regular Board Meeting packet of materials.)

C. FOR INFORMATION: CONSTRUCTION-RELATED ITEMS – The Board reviewed the following information item:

- 1) Monthly Construction Project Summary – The Board reviewed this summary which is prepared each month by the College's Facilities Department to update the Trustees on various construction projects on campus. All projects are proceeding on schedule.

D. FOR APPROVAL: CONSTRUCTION-RELATED ITEMS – THAT THE BOARD OF TRUSTEES RATIFIES THE CONSTRUCTION-RELATED CHANGE ORDERS FROM THE SUMMARY FOR FEBRUARY 2011 AS LISTED:

FMP PROJECTS:

- RATIFY CHC – GREAT LAKES HOTEL SUPPLY COMPANY #03: \$8,855.00. The project bid specifications called for granite to include a minimum NSF rating for several countertops throughout the project. After the bidding process and as part of their review, the DuPage County Health Department decided to change the NSF rating to an NSF 51. The College will not receive Health Department approval unless the granite has the NSF 51 rating. *This is an Un-bought Scope Change.*
- RATIFY CHC – W.B. Olson #30: (-\$1,254.00). This credit is for a change in scope. The project scope for access control allowed for the deletion of one monitor station. This resulted in a credit for the College. *This is an Owner-Requested Scope Change.*

- **RATIFY CHC – W.B. Olson #31: \$3,519.00.** Facilities has defined a new standard for hand dryers in the main restrooms of all buildings. W.B. Olson was able to get pricing for less than the price quoted directly to COD. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. Olson #32: \$1,843.00.** Facilities has defined a new standard changing one fountain per floor to a bottle filter-type fountain. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. Olson #36: \$10,264.00.** After reviewing the landscaping scope, it was decided that a better quality product would be achieved if some elements were left in the base building contract. One area of interest was the consistency and craftsmanship of curbs at the drop-off area. We have worked with JJR, the landscape architect, to identify these items. These changes result in minimal cost added to the project. The rest of the items related to landscaping are included in the bids recently received and approved at the January Board Meeting. *This is an Un-bought Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION #51: \$9,072.00.** In order to expedite the completion of the roofing so that interior activities would not stop, Power proposed using a remaining contract allowance along with an additional \$9,000 from contingency to adjust the roofing system for a cold weather application. This added cost is only for completing three smaller areas (the event stair, the auditorium and the mechanical penthouse). Implementing this change will allow the College to reduce the risk of additional lost days due to cold weather and will help expedite drywall activities inside. *This is an Un-bought Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION #54: \$9,306.00.** This was an owner-requested scope change to add wood paneling in the auditorium resulting in a change in a door location as well. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION #55: \$6,868.00.** This change was to add necessary wood blocking to the east and west elevations of the building to accommodate for future exterior signage. The signage consultant recently provided the details on the support and backing necessary. Rather than leave this work to the signage installer, it is more cost-effective to include this in the base building. This will also provide a more aesthetic solution for the installer in the future. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION #56: \$11,900.00.** This change is not a request for project contingency. The cost of this change is included in the cost of construction. During the Value Engineering exercise on this project, the College chose to keep some of the wood wall panels and benches in the main corridor. The ratification of this change order will officially add this budgeted scope to Power's contract. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION #25: \$16,402.00.** Previously the College approved a not-to-exceed unsuitable soils allowance for \$46,928. This change order is a request for \$16,402 of that previously approved allowance for unsuitable soils encountered this Fall. The balance of the allowance will be held until Spring work is completed. *This is an Un-bought Scope Change.*
- **RATIFY TEC / OCC INFRASTRUCTURE – FACILITY TECHNOLOGY #01: \$12,886.90.** This change is not for funds beyond the project budget. This change is for un-bought scope due to an error on the drawings. The original cost was estimated at \$14,000. With the help of the engineer this was negotiated down to \$12,886 and then the College requested that, because this error was a result of an engineering error, they take responsibility for some of this cost. Grumman Butkus will be paying 40% of the \$12k, so the total added cost to the College is only \$7,732.14; we believe this to be a fair value. The credit for the amount being charged to the engineer was processed as Change Order #05 below. *This is an Un-bought Scope Change.*

- **RATIFY TEC / OCC INFRASTRUCTURE – FACILITY TECHNOLOGY #02: \$11,800.96.** This change is not for funds beyond the project budget. This change is for an un-bought scope change to add air-blown fiber cables from the TEC BDF Room to Manhole #1 and add a fusion splice to an existing fiber that was to be rerouted from the OCC BDF Room. The fusion splice was not discovered as necessary until the work started and issues occurred. *This is an Un-bought Scope Change.*
- **RATIFY TEC / OCC INFRASTRUCTURE – FACILITY TECHNOLOGY #03: \$1,410.00.** This change is not for funds beyond the project budget. This change is for un-bought scope requested by IT. During the construction we had anticipated doing demolition of some copper lines that serve ECC. IT is not currently ready to accommodate this as they need to purchase the VOIP phones. This accommodation installs a PLP which will allow them to complete the future transition and demolition on their own schedule when the phone and budget is available for IT. *This is an Owner-Requested Scope Change.*
- **RATIFY TEC / OCC INFRASTRUCTURE – FACILITY TECHNOLOGY #04: \$20,791.00.** As part of relocating the Fiber and Copper Infrastructure from OCC to TEC to prepare for the future demolition of OCC, the existing fiber lines connecting BIC to TEC via a south loop were moved. This fiber line is IT's main connection for data to west campus should the north loop be damaged. IT asked to include a 10 Gig data approach as part of the infrastructure fiber updates. This was not part of the original project scope but will better accommodate for growth and increasing data needs. Because of the timing of this infrastructure project, the College has a unique opportunity to take advantage of some cost savings on equipment and having a contractor already onsite to accommodate this requested change. *This is an Owner-Requested Scope Change.*
- **RATIFY TEC / OCC INFRASTRUCTURE – FACILITY TECHNOLOGY #05: (-\$5,154.76).** This change is a credit to the College for a reduction of Change Order #01 to be charged to the project engineer directly by the subcontractor. *This is an Owner-Requested Scope Change.*
- **RATIFY TEC / OCC INFRASTRUCTURE – FACILITY TECHNOLOGY #06: \$6,120.54.** This change is not for funds beyond the project budget. This change is for un-bought scope requested by IT. WOW is a service provider to Multimedia Services on campus. WOW services also needed to be relocated, and it was more cost-effective to include it as part of this vendor's scope of work than do this later. The cost pays for moving this service out of OCC and leaves WOW the necessary length of fiber to then make their connection and provide service to Multimedia in the new CHC building. *This is an Owner-Requested Scope Change.*

NON-FMP PROJECTS:

- **RATIFY 2010 PARKING LOTS AND ROADWAYS PROJECT – NORTH SUBURBAN ASPHALT #01: \$13,200.00.** This change is not a request for additional project contingency funds. This request derives from added scope needed to complete additional asphalt repairs outside of initial scope. Upon excavation, road conditions were found to be unsuitable in Lot College 7. This cost is for adding patching and sealing to those areas. All the work has been completed and, upon approval, final payment will be issued and the project closed. *This is an Owner-Requested Scope Change.*
- **RATIFY CAFETERIA RENOVATION – BOLLER CONSTRUCTION #01: \$29,370.00.** This change is not a request for additional project contingency funds. This request is for un-bought scope approval for Boller Construction to furnish and install additional light fixtures for the "Cloud Lighting". The additional fixtures are needed to provide substantial lighting in this design feature. *This is an Owner-Requested Scope Change.*
- **RATIFY CAFETERIA RENOVATION – BOLLER CONSTRUCTION #02: \$25,185.00.** This change is not a request for additional project contingency funds. This request is for un-bought scope approval for Boller Construction to furnish and install new finned tube radiation covers along the windows of the café. *This is an Owner-Requested Scope Change.*

- **RATIFY CAFETERIA RENOVATION – BOLLER CONSTRUCTION #03: \$2,572.55.** This change is not a request for additional project contingency funds. This request is for un-bought scope approval for Boller Construction to remove a section of the terrazzo floor at the café doors due to the floor being unlevel. The floor will be patched in and leveled to accept the new flooring material. *This is an Owner-Requested Scope Change.*
- **RATIFY CAFETERIA RENOVATION – BOLLER CONSTRUCTION #04: \$13,475.00.** This change is a request for additional project contingency funds. This request is for un-bought scope approval for Boller Construction to furnish and install new paint on the walls, doors and frames of the serving area to coordinate with the new seating area. *This is an Owner-Requested Scope Change.*
- **RATIFY REFURBISH SRC-2800, VORTEX #01: -\$8,495.00.** This was an owner-requested scope change to add two additional carpeted seating areas in the SRC 1st Floor corridor, to increase the height of the SRC-2800 wall carpet to allow wall devices to be within the carpet – not the acoustical panels, for the substitution of the SRC entry walk-off carpet to the new standard, and for the addition of a cap at the SRC-2800 wall carpet for a cleaner finish. *This is an Owner-Requested Scope Change.*
- **RATIFY REFURBISH SRC-2800, INVERWAY #01: \$7,680.00.** This was an owner-requested scope change to add the following wall patching and painting: SRC-2800 foyer black paint behind new millwork; SRC 1st Floor corridor south end; SRC-2800 west wall at doors and between acoustical panels; SRC-2800 2nd Floor lobby doors and frames; and SRC 1st Floor corridor patching after removal of existing acoustical panels. *This is an Owner-Requested Scope Change.*
- **RATIFY REFURBISH SRC-2800, S.J. CARLSON #01:- \$550.00.** This was an owner-requested scope change to furnish and install an auxiliary drain into the existing sprinkler system to assist in maintenance and care of the trapped sprinkler system, the coordination and shut-down of the system and draining the system. *This is an Owner-Requested Scope Change.*

In an advisory comment, Student Trustee Lodygowski indicated preference for the motion. On roll call, voting aye: Kim, O'Donnell, Savage, Svoboda, Wozniak, Carlin and Wessel. Motion to approve all Consent Agenda items listed above carried unanimously.

10. NEW BUSINESS

A. FOR INFORMATION – The Board reviewed the following item of information:

1) Organizational Realignment

B. FOR APPROVAL – The Board voted on the following items:

- 1) SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES – Svoboda moved, Savage seconded, THAT THE BOARD OF TRUSTEES FINDS THAT THE NEED FOR CONFIDENTIALITY STILL EXISTS WITH REGARD TO THE WRITTEN CLOSED SESSION MINUTES AND, THEREFORE, RECOMMENDS THAT THE FOLLOWING CLOSED SESSION MINUTES BE KEPT CONFIDENTIAL FOR REASONS OF PERSONAL PRIVACY OR PROTECTION OF THE PUBLIC INTEREST (Exhibit “A”):

- | | |
|----------------------|----------------------------------|
| 1) AUGUST 26, 2010 | 5) DECEMBER 12, 2010 |
| 2) OCTOBER 28, 2010 | 6) DECEMBER 13, 2010 |
| 3) NOVEMBER 18, 2010 | 7) JANUARY 24, 2010 AT 7:12 P.M. |
| 4) DECEMBER 4, 2010 | 8) JANUARY 24, 2010 AT 8:33 P.M. |

In an advisory comment, Student Trustee Lodygowski indicated preference for the motion. On roll call, voting aye: O’Donnell, Savage, Svoboda, Wozniak, Carlin, Kim and Wessel. Motion carried unanimously.

- 2) SEMI-ANNUAL REVIEW OF VERBATIM RECORDINGS OF CLOSED SESSION MEETINGS AS PROVIDED BY 5 ILCS 120, ET SEQ., AND CONSIDERATION OF RETENTION OR DESTRUCTIONS OF SUCH VERBATIM RECORDINGS – Savage moved, Lodygowski seconded,
- A) THAT THE BOARD OF TRUSTEES REVIEWS THE ATTACHED LIST, BY DATE (Exhibit “B”), OF THE VERBATIM RECORDINGS OF ALL CLOSED SESSION MEETINGS; AND
- B) THAT THE BOARD OF TRUSTEES REVIEWS THE “DEMAND TO PRESERVE ALL VIDEO AND/OR AUDIO RECORDINGS OR OTHER DOCUMENTATION OF CLOSED SESSION MEETINGS WHICH TOOK PLACE ON OR ABOUT JUNE 2001 THROUGH AUGUST 2008”, AS REQUESTED BY THE COLLINS LAW FIRM IN A LETTER DATED NOVEMBER 25, 2008 (Exhibit “C”); AND
- C) THAT THE BOARD OF TRUSTEES DIRECTS THE BOARD SECRETARY TO PRESERVE THE VERBATIM RECORDINGS OF ALL CLOSED SESSION MEETINGS THAT CURRENTLY EXIST (FEBRUARY 2007 TO PRESENT).

In an advisory comment, Student Trustee Lodygowski indicated preference for the motion. On roll call, voting aye: Savage, Svoboda, Wozniak, Carlin, Kim, O’Donnell and Wessel. Motion carried unanimously.

- 3) BOARD POLICY 10-127, INDENTITY PROTECTION – Savage moved, Kim seconded, THAT THE BOARD OF TRUSTEES APPROVES BOARD POLICY 10-127, IDENTITY PROTECTION. In an advisory comment, Student Trustee Lodygowski indicated preference for the motion. On roll call, voting aye: Svoboda, Wozniak, Carlin, Kim, O’Donnell, Savage and Wessel. Motion carried unanimously.

4) REVISED BOARD POLICIES – Savage moved, O’Donnell seconded, THAT THE BOARD OF TRUSTEES APPROVES REVISED BOARD POLICIES:

- A) FORMULATION OF BOARD POLICY – 5-85
- B) FORMULATION OF ADMINISTRATIVE PROCEDURES – 5-90
- C) ASSEMBLAGE ON COLLEGE FACILITIES – 10-110
- D) EMPLOYMENT OUTSIDE OF THE COLLEGE – 15-95
- E) TAX SHELTERED / DEFERRED INCOME PLANS – 15-135
- F) REDUCTION IN FORCE BASED ON FINANCIAL EXIGENCY – 15-175
- G) EMPLOYMENT OUTSIDE OF THE COLLEGE, FULL-TIME FACULTY – 15-351
- H) COMMUNICABLE DISEASES, STUDENTS – 20-10*
- I) STUDENT DEVELOPMENT EDUCATION – 25-95

*Dr. Breuder explained that a condition of the dissolution of the Faculty Unfair Labor Practice (ULP) regarding Board Policies involves the Administration. Following the Board’s first reading of Policy 20-10 at the 01/24/11 Board Meeting, the Faculty suggested enhancements to the fourth paragraph of this policy. Those enhancements are included in Policy 20-10 on which the Board will vote tonight.

In an advisory comment, Student Trustee Lodygowski indicated preference for the motion. On roll call, voting aye: Wozniak, Carlin, Kim, O’Donnell, Savage, Svoboda and Wessel. Motion carried unanimously.

5) REAPPOINTMENT OF ADMINISTRATORS – Lodygowski moved, Kim seconded, THAT THE BOARD OF TRUSTEES APPROVES THE REAPPOINTMENT OF ADMINISTRATORS ON THE LIST PROVIDED FOR THE 2011-2012 AND 2011-2013 FISCAL YEARS. In an advisory comment, Student Trustee Lodygowski indicated preference for the motion. On roll call, voting aye: Carlin, Kim, O’Donnell, Savage, Svoboda, Wozniak and Wessel. Motion carried unanimously. (*List of Administrators attached to permanent 02/24/11 Regular Board Meeting packet of materials.*)

6) FY2012 TUITION AND FEES – Lodygowski moved, Kim seconded, THAT THE BOARD OF TRUSTEES APPROVES KEEPING THE CURRENT TUITION RATES AT THE FY2011 LEVEL AND INSTITUTE A SERVICE FEE OF ~~\$6.00~~ \$3.00* (*see note on page 13*) TO HELP COVER THE COSTS ASSOCIATED WITH REGISTRATION, EDUCATION AND ADMINISTRATION. THAT THE BOARD ALSO APPROVES RENAMING THE EXISTING SERVICE FEE TO ITS CORRECT DESCRIPTION OF STUDENT ACTIVITY FEE AND PROVIDES MANAGEMENT THE FLEXIBILITY TO ALLOCATE THE \$9.00 FEE FOR CONSTRUCTION TO THE OPERATING AND MAINTENANCE, AND CONSTRUCTION FUNDS AS NEEDED AS PART OF THE ANNUAL BUDGET PROCESS:

| | |
|--|------------------------------|
| • IN-DISTRICT TUITION RATE | \$ 99.15 |
| • IN-DISTRICT AUDITED RATE | \$115.15 |
| • OUT-OF-DISTRICT ILLINOIS RESIDENTS RATE | \$286.15 |
| • OUT-OF-DISTRICT ILLINOIS RESIDENTS WITH APPROVED CHARGEBACK RATE | \$ 99.15 |
| • OUT-OF-STATE RESIDENTS RATE | \$356.15 |
| • COD ONLINE AND DISTANCE COURSES RATE | \$ 99.15 |
| • SENIOR CITIZEN RATE | \$ 35.15 |
| • SERVICE FEE RATE | \$ 35.85 \$32.85* |

(*see NOTE on page 13*)

***NOTE:** This Board item, as originally submitted, recommended that the Board approve a \$6.00 per credit hour Service Fee to minimize the impact of fewer Base Operating Grant payments expected to be received from the State in the remainder of FY2011 and in FY2012. Late in the afternoon of February 24, 2011, the College received an unanticipated fifth (5th) payment from the State in the amount of \$1,064,213.67, or one more payment than was originally anticipated in the FY2011 budget. As a result, Dr. Breuder proposed an amendment to this item, on its face, to reduce the recommended Service Fee to \$3.00 from \$6.00, as introduced. Further, Dr. Breuder indicated that, should the State make more than the four (4) payments assumed in the FY2012 budget, for each additional apportionment payment received, the College would consider reducing the Service Fee by \$2.00 for a subsequent semester. The Board approved the \$3.00 per credit hour Service Fee effective for the Summer, 2011 term, which will bring the total tuition and fees per credit hour to \$132.00.

Student Trustee Lodygowski and members of the Student Leadership Council (SLC) have met with Dr. Breuder and are supportive of this recommendation.

In an advisory comment, Student Trustee Lodygowski indicated preference for the motion. On roll call, voting aye: Kim, O'Donnell, Savage, Svoboda, Wozniak, Carlin and Wessel. Motion carried unanimously.

- 7) WDCB-FM RADIO STATION AUDIT – Kim moved, O'Donnell seconded, THAT THE BOARD OF TRUSTEES APPROVES THE ATTACHED AUDIT OF THE WDCB-FM RADIO STATION FOR YEAR ENDED JUNE 30, 2010. In an advisory comment, Student Trustee Lodygowski indicated preference for the motion. On roll call, voting aye: O'Donnell, Savage, Svoboda, Wozniak, Carlin, Kim and Wessel. Motion carried unanimously.

- 8) LETTER OF AGREEMENT REGARDING COLLEGE OF DUPAGE FACULTY ASSOCIATION (CODFA) COLLECTIVE BARGAINING AGREEMENT RECOGNITION LANGUAGE BETWEEN THE COLLEGE OF DUPAGE BOARD OF TRUSTEES AND THE COLLEGE OF DUPAGE FACULTY ASSOCIATION IEA/NEA – Savage moved, Kim seconded, THAT THE BOARD OF TRUSTEES APPROVES THE ATTACHED LETTER OF AGREEMENT REGARDING THE CODFA COLLECTIVE BARGAINING AGREEMENT RECOGNITION LANGUAGE. In an advisory comment, Student Trustee Lodygowski indicated preference for the motion. On roll call, voting aye: Savage, Svoboda, Wozniak, Carlin, Kim, O'Donnell and Wessel. Motion carried unanimously.
(Letter of Agreement attached to permanent 02/24/11 Regular Board Meeting packet of materials.)

11. ANNOUNCEMENTS

A. COMMUNICATIONS

- ICCTA / ACCT – The next ICCTA Meeting will be held on March 11th and 12th in Schaumburg.
- FOUNDATION – Trustee Savage reported on Foundation Board activities:
 - The Foundation was awarded \$43,000 in scholarships for the Spring Semester, bringing the total academic scholarships for this academic year to more than \$300,000.
 - A key source of donations to support scholarships is the Foundation's annual golf fund-raiser. The Foundation has booked the 2011 tournament for Monday, September 19, at the Stonebridge Country Club.
 - The Chicago Cubs Hall-of-Famer, *Billy Williams*, has joined the Foundation Board.

B. CALENDAR DATES

- REGULAR MARCH BOARD MEETING – Thursday, March 24, at 7:00 p.m. in SRC-2052.

CLOSED SESSION – At 8:23 p.m., O'Donnell moved, Kim seconded, THAT THE BOARD OF TRUSTEES HOLDS A CLOSED SESSION FOR THE PURPOSE OF DISCUSSING: (1) THE APPOINTMENT, EMPLOYMENT, COMPENSATION, PERFORMANCE OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OR OFFICER, TO DETERMINE ITS VALIDITY. In an advisory comment, Lodygowski indicated preference for the motion. On roll call, voting aye: Carlin, Kim, O'Donnell, Savage, Wozniak and Wessel. Motion carried unanimously.

Chairman Wessel stated no Board action will be taken following the Closed Session.

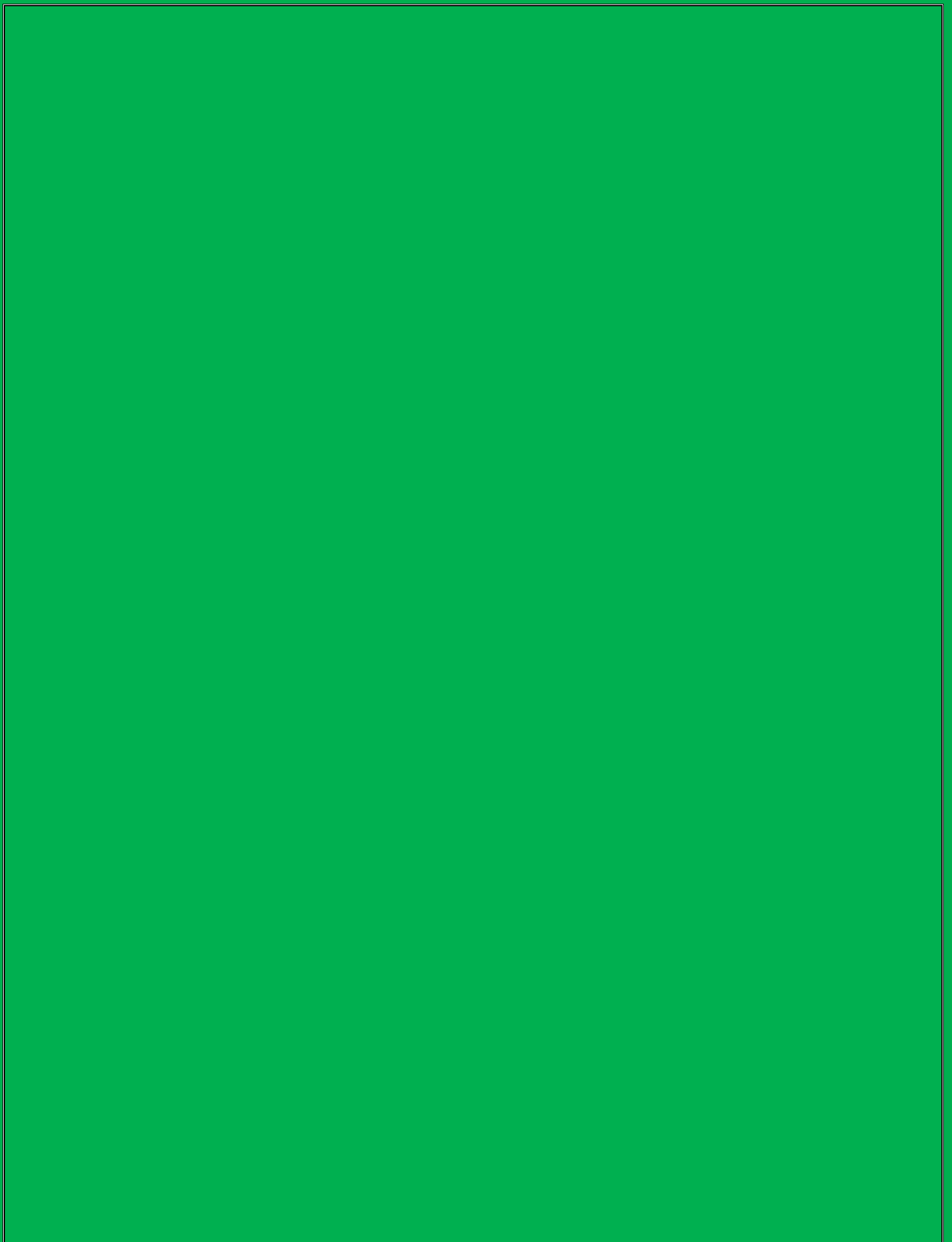
RESUME OPEN MEETING – At 10:03 p.m., O'Donnell moved, Savage seconded, THAT THE OPEN BOARD MEETING BE RESUMED. On voice vote, motion carried unanimously.

12. ADJOURN – At 10:04 p.m., Savage moved, Svoboda seconded, THAT THE REGULAR BOARD MEETING BE ADJOURNED. On voice vote, motion carried unanimously.

Submitted By: _____
Nancy Svoboda, Board Secretary

Approved: 03/24/11

Approved By: _____
Kathy A. Wessel, Board Chairman



#09. B. 1) d)

02/24/11 Closed Session Minutes

CONFIDENTIAL

FOR BOARD ONLY

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Financial Reports.

2. REASON FOR CONSIDERATION

For monthly Board approval and information.

3. BACKGROUND INFORMATION

a) February Treasurer's Report - The Treasurer's Report goes to the Board for approval every month except July. The Treasurer's Report includes the receipts and disbursements for each month by fund on strictly a cash basis. Therefore, the ending balance in each fund is equal to the balance of the cash and investments by fund.

b) Payroll and Accounts Payable Report – This report is presented to the Board for approval each month.

4. RECOMMENDATION

That the Board of Trustees approves the February Treasurer's Report and Payroll & Accounts Payable Report.

College of DuPage
Community College District No. 502
Treasurer's Report as of February 28, 2011

MB Financial Concentration Account

| | |
|-----------------------------|---------------------|
| Beginning Balance | \$ 15,463,226 |
| Current Activity | |
| Cash Receipts | 14,372,754 |
| Cash Disbursements | (17,871,463) |
| General Journal Entry | (100,616) |
| Payroll | (5,486,301) |
| Total Month Activity | (9,085,625) |
| Ending Balance | <u>\$ 6,377,601</u> |

Cash

| | |
|------------------------------------|---------------------|
| MB Financial Concentration Account | \$ 6,377,601 |
| MB Financial Fed Account | 2,000 |
| Change Funds | 12,520 |
| Total Cash | <u>\$ 6,392,121</u> |

Cash Equivalents

| | |
|-------------------------------|-----------------------|
| ILFUNDS | \$ 21,517,936 |
| ISDLAF | 19,273,985 |
| Federated Money Market | 10,341,365 |
| Wheaton NOW Account | 14,078,101 |
| Citibank | 3,009,540 |
| PFM Liquidity Account | 48,117,608 |
| PFM Const Bond Fund | 4,413,113 |
| MB Investment | 15,673,826 |
| Total Cash Equivalents | <u>\$ 136,425,475</u> |

Investments

| | |
|----------------------------|----------------------|
| Time Deposits | \$ 48,375,088 |
| PFM | 25,289,832 |
| PFM Fair Market Adjustment | 14,993 |
| IIIT PFM | 23,392 |
| Total Investments | <u>\$ 73,703,304</u> |

| | |
|---|-----------------------|
| Total Cash Equivalents & Investments | \$ 210,128,780 |
| Total Cash, Cash Equivalents & Investments | \$ 216,520,901 |

College of DuPage
Community College District No. 502
PAYROLL AND ACCOUNTS PAYABLE REPORT
CASH DISBURSEMENTS
February 28, 2011

Payroll - February 2011

| | Gross | Net |
|----------------------|------------------|------------------|
| Advices | 7,597,393 | 5,099,942 |
| Checks | 518,241 | 386,358 |
| Total Payroll | 8,115,634 | 5,486,301 |

Accounts Payable - February 2011*

| | |
|--------------------------------------|-------------------|
| Imprest checks - Vendors | 579,858 |
| Imprest Echecks - Vendors | 371,727 |
| Imprest checks - Employees | 55,169 |
| Imprest checks - Student Refunds | 2,759,742 |
| Imprest E-commerce - Student Refunds | 380,126 |
| Total Imprest | 4,146,621 |
| Operating checks - Vendors | 2,236,068 |
| Operating Echecks - Vendors | 9,559,724 |
| ACH transfers - Vendors | 1,810,253 |
| Wire transfers - Vendors | 118,798 |
| Total Operating | 13,724,842 |

Combined Payroll and Accounts Payable - February 2011

| | |
|--------------------------------------|-------------------|
| Total Net Payroll Disbursements | 5,486,301 |
| Total Accounts Payable Disbursements | 17,871,463 |
| Total Cash Disbursements | 23,357,764 |

*Includes payroll cash disbursements made to vendors and government agencies for employee withholdings.

COLLEGE OF DuPAGE
 COMMUNITY COLLEGE DISTRICT NO. 502
 ACCOUNTS PAYABLE TO BE APPROVED BY BOARD
 MARCH 24, 2011

CHECKS ISSUED DURING ACCOUNTING MONTH - FEBRUARY 2011

| <u>NUMBER</u> | <u>PAYEE NAME</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|---------------|--|---|-----------------|
| 50178 | BCBS Healthcare Service Corp | Claims paid for medical and dental | \$ 1,388,441.49 |
| 50179 | ComEd/Commonwealth Edison-Carol Stream | Distribution charges for January 2011 | 44,999.09 |
| 50180 | Edward Hospital-EMSS Paramedic Program | Fees for COD Fire Science Paramedic Program | 16,512.00 |
| 50181 | Good Samaritan EMSS Paramedic Program | Fees for COD Fire Science Paramedic Program | 22,197.00 |
| 50182 | Great Lakes Hotel Supply Company | Equipment-Office | 164,502.90 |
| 50183 | Healthcare Service Corp | Healthcare HMO subscriber fees 2/1 - 3/1/11 | 227,230.38 |
| 50184 | Illinois Department of Employment Security | Payment for unemployment benefits | 40,959.95 |
| 50185 | Indian Prairie School District 204 | Rental fees for Frontier Campus | 33,126.00 |
| 50186 | Ramsey E. Lewis | Artist Fees for MAC performance | 21,000.00 |
| 50187 | Linda Caputi, Inc. | Royalty Payment | 25,216.87 |
| 50188 | Nat'l Cinemedia | COD advertisements at movie theaters | 24,300.00 |
| 50189 | Official Payments | Credit card merchant transaction fees November 2010 | 102,357.86 |
| 50190 | Smith Maintenance Company | Janitorial services for January 2011 | 22,108.80 |
| 50191 | Sun Life Assurance Co of Canada | Stop loss premium payment for December 2010 | 29,078.82 |
| 50191 | Sun Life Assurance Co of Canada | Stop loss premium payment for January 2011 | 29,034.56 |
| 50192 | SURS-State Univ Retirement System of IL | Recalculation of employer's cost for retired employee | 18,933.81 |
| 50193 | Walter Daniels Construction Co., Inc. | Fees for exterior canopy replacement Early Childhood Center | 26,068.00 |
| A62 | Dept of Treasury | College share Medicare tax withholding 2/11/11 payroll | 53,991.58 |
| A62 | Dept of Treasury | Federal Tax withholding 2/11/11 payroll | 519,285.65 |
| A62 | Dept of Treasury | College share FICA tax withholding 2/11/11 payroll | 14,755.55 |
| A63 | IDES-Magnetic Media Unit | State tax withholding 2/11/11 payroll | 170,129.22 |
| A64 | SURS-State Univ Retirement System of IL | SURS withholding 2/11/11 payroll | 303,990.74 |
| A64 | SURS-State Univ Retirement System of IL | Trust & Federal funds 2/11/11 payroll | 1,987.13 |
| A64 | SURS-State Univ Retirement System of IL | College share SURS health 2/11/11 payroll | 13,303.28 |
| A65 | Dept of Treasury | College share FICA tax withholding 2/25/11 payroll | 14,652.80 |
| A65 | Dept of Treasury | Federal Tax withholding 2/15/11 payroll | 495,377.92 |
| A65 | Dept of Treasury | College share Medicare tax withholding 2/25/11 payroll | 53,850.70 |
| A66 | IDES-Magnetic Media Unit | State tax withholding 2/25/11 payroll | 168,928.38 |
| E0000567 | Carter Group | Management services for BIC/SRC | 23,856.00 |
| E0000568 | Facility Technologies, LLC | TEC/OCC communications systems relocation project | 51,938.74 |
| E0000569 | Follett Higher Education | Pell Bookbills spring 2011 | 444,420.98 |
| E0000570 | Joliet Junior College | Tuition chargeback for Fall 2010 | 36,179.55 |
| E0000571 | Krueger International, Inc. | Replacement chairs for ACC labs | 26,232.02 |
| E0000572 | Legat Architects | Professional fees for Homeland Security Center project | 29,711.92 |
| E0000573 | Loebl Schlossman & Hackl, Inc. | Architectural and engineering services BIC/SRC project | 56,896.17 |
| E0000574 | Power Construction Co., LLC | Trade work for Homeland Security Center project | 1,694,338.00 |
| E0000575 | Riverside Technologies, Inc | Hewlett Packard switch equipment for IT | 49,222.00 |
| E0000576 | Robbins, Schwartz, Nicholas, Lifton & Taylor | Legal services and fees for November 2010 | 18,806.62 |
| E0000577 | Technology Center of Dupage | Pass through funds from ISBE | 147,310.00 |
| E0000578 | Xerox Corp - PA | Xerox copier lease/usage fees December 2010 | 32,937.40 |
| E0000693 | DuPage Credit Union | Payroll deduction 2/11/11 payroll | 63,060.02 |
| E0000694 | American Association of Community Colleges | Dues for institutional membership | 16,540.00 |
| E0000695 | Benescript | Payment for prescription drug network funding January 2011 | 186,755.19 |
| E0000696 | Diversified Systems | TV and AV equipment for Culinary Arts Center project | 65,054.70 |
| E0000697 | Flood Brothers Disposal & Recycling | Trash service fees for November/December 2010 | 16,896.28 |
| E0000698 | Gallagher Benefits Services Inc. | Life Insurance college share February 2011 | 10,861.98 |

COLLEGE OF DuPAGE
 COMMUNITY COLLEGE DISTRICT NO. 502
 ACCOUNTS PAYABLE TO BE APPROVED BY BOARD
 MARCH 24, 2011

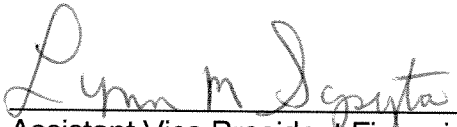
CHECKS ISSUED DURING ACCOUNTING MONTH - FEBRUARY 2011

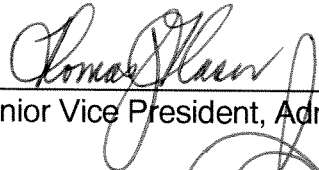
| <u>NUMBER</u> | <u>PAYEE NAME</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|--|--|--|------------------|
| E0000698 | Gallagher Benefits Services Inc. | Payroll deductions December 2010 | 17,725.94 |
| E0000699 | Inverway Group Ltd | Painting services fees | 21,755.00 |
| E0000700 | Legat Architects | Professional services for Homeland Security Center project | 70,909.15 |
| E0000701 | Moore Landscapes, Inc | North/South parking lot landscape improvements | 83,868.00 |
| E0000702 | Mortenson Construction | Construction management fees for BIC/SRC renovations | 2,767,666.00 |
| E0000703 | Power Construction Co., LLC | Trade work for Homeland Security Center project | 1,368,925.00 |
| E0000704 | Proliance Energy LLC | Gas Services January 2011 | 123,538.44 |
| E0000705 | Riverside Technologies, Inc | Hewlett Packard switch equipment for IT | 18,273.00 |
| E0000706 | Robbins, Schwartz, Nicholas, Lifton & Taylor | Legal services and fees for December 2010 | 15,514.68 |
| E0000707 | RR Donnelley | Printing fees for spring class schedule | 15,190.75 |
| E0000708 | Technology Center of Dupage | Pass through funds from ISBE | 100,000.00 |
| E0000709 | W.B. Olson Inc | Management services for Culinary Arts Center project | 1,795,981.00 |
| E0000710 | College of Dupage Faculty Association | Payroll deduction 2/11/11 payroll | 22,525.00 |
| E0000843 | Ameren Energy Marketing | Electric Services January 2011 | 166,833.99 |
| W73 | Valic Retirement Services | Payroll deduction 2/11/11 payroll | 118,798.18 |
| TOTAL CHECKS, E-CHECKS, ACH, & WIRE TRANSFERS ISSUED DURING ACCOUNTING MONTH | | | \$ 13,724,842.18 |

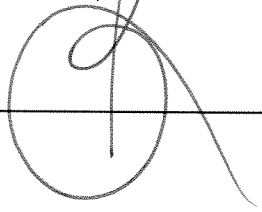
SIGNATURE PAGE FOR FINANCIAL REPORTS

ITEM(S) ON REQUEST

That the Board of Trustees approves the February Treasurer's Report and Payroll & Accounts Payable Report.


Assistant Vice President Financial Affairs and Controller 3/8/2011
Date


Senior Vice President, Administration and Treasurer 3/10/2011
Date


President 3/10/11
Date

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

SUMMARY OF BIDS

- Item 9. B. 3) a) Cabling & Wireless Access Equipment for New Construction
That the Board of Trustees awards the bid for Cabling & Wireless Access Equipment for New Construction, on an item-by-item basis, to the lowest responsible bidders as follows:

| <u>Item</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|----------------------------------|---|---------------------|
| 1, 2, 3, 4, 5, 6, 7, 8, 9, 11 | Communications Supply Corporation 200 E. Leis Road Carol Stream, IL 60188 | \$ 58,742.58 |
| 10, 12 | CDW.G 230 N. Milwaukee Avenue Vernon Hills, IL 60061 | \$ 9,893.00 |
| 13, 14, 15, 16, 17, 18, 19 | Pentegra Systems 650 W. Grand Avenue Elmhurst, IL 60126 | \$ 64,517.22 |
| | | _____ |
| for a total expenditure of: | | <u>\$133,152.80</u> |

- Item 9. B. 3) b) Homeland Security Education Center (HEC) Force-on-Force Simulation System.

- a) That the Board of Trustees awards the bid for the Homeland Security Education Center (HEC) Force-on-Force Training System to the lowest responsible bidder, Cubic Simulation Systems, Inc., 2001 W. Oak Ridge Road, Suite 100, Orlando, FL 32809, for the base bid total of \$703,582.00;

and assign the contract to Power Construction, as follows:

- b) That the Board of Trustees approves the increase in the contract amount with Power Construction Company, LLC., 2360 Palmer Drive, Schaumburg, IL 60173, for the contract related to Homeland Security Education Center (HEC) Force-on-Force Training System, in accordance with the contract terms for a .85% fee for insurance for \$6,329.00, a 2.25% fee for trade contract costs for \$16,385.00, and a 3.5% fee for General Conditions for \$24,625.00, for a total of \$47,339.00 in accordance with their contract terms;

for a total expenditure of \$750,921.00.

Item 9. B. 3) c) Homeland Security Education Center (HEC) Outdoor Seating (Rejection).

That the Board of Trustees rejects all bids received for the Homeland Security Education Center (HEC) Outdoor Seating project due to budgetary concerns.

Item 9. B. 3) d) Culinary & Hospitality Center (CHC) and Homeland Security Education Center (HEC) Signage.

That the Board of Trustees awards the bid for Culinary & Hospitality Center (CHC) & Homeland Security Education Center (HEC) Signage to the lowest responsible bidder, Poblocki & Sons, LLC, 922 S. 70th Street, West Allis, WI 53214, for the base bid total of \$143,164.00, Alternate #1 for \$2,900.00, Alternate #2 for \$2,900.00, Alternate #3 for \$600.00, Alternate #4 for \$380.00, Alternate #5 for \$296.00, Alternate #6 for \$1,800.00, and Alternate #7 for \$1,800.00, for a total expenditure of \$153,840.00.

Item 9. B. 3) e) Berg Instruction Center (BIC), Student Resource Center (SRC), and Student Services Center (SSC) Furniture.

That the Board of Trustees awards the bid for Berg Instructional Center (BIC), Student Resource Center (SRC), and Student Services Center (SSC) Furniture , on an item by item basis, to the lowest responsible bidders as follows:

| <u>Item</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|--|--|---------------------|
| 6a, 6b, 6c, 6d, 6e, 6f, 11, 13, 17, | Corporate Concepts 500 Waters Edge Lombard, IL 60148 | \$ 21,823.40 |
| 18 | Henricksen, Inc. 1070 W. Ardmore Avenue Itasca, IL 60143 | \$ 6,400.17 |
| 23a, 23b, 23c, 23d, 23e, 23f, 23g, 23h | Interiors for Business 409 N. River Street Batavia, IL 60510 | \$ 53,518.85 |
| 2a, 2b, 2c, 2d, 2e, 2f, 19, 20, 21, 22 | Office Concepts 13820 W. Business Center Drive Lake Forest, IL 60045 | \$ 46,882.24 |
| 3, 4, 5, 8a, 8b, 8c, 8d, 8e, 8f, 15 | OEC Business Interiors 900 N. Church Road Elmhurst, IL 60126 | \$ 20,645.81 |
| for a total expenditure of: | | <u>\$149,270.47</u> |

rejecting items #1a, 1b, 1c, 1d, and 1e due to budgetary concerns and rejecting alternate items #7a, 7b, 7c, 7d, 7e, 7f, 9a, 9b, 9c, 9d, 9e, 9f, 10, 12, 14, and 16 in favor of the base bid items.

Item 9. B. 3) f) Student Resource Center (SRC) Exterior Renovations Bid Package #7.

a) That the Board of Trustees awards the bid for Student Resource Center (SRC) Exterior Renovations Bid Package #7, for mechanical and electrical work, to the lowest responsible bidders as follows:

- Mechanical work to Amber Mechanical Contractors, 22950 S. Central Avenue, Alsip, IL 60803, for the base bid total of \$99,900.00;
- Electrical work to Connelly Electric, 40 S. Addison Road, Addison, IL 60101, for the base bid total of \$110,800.00;

for a subtotal of \$210,700.00:

b) That the Board of Trustees approve the increase in the contract amount with Mortenson Construction Company, 25 Northwest Point Blvd., Elk Grove Village, IL 60007, for the contract related to Student Resource Center (SRC) Exterior Renovations Bid Package #7, in accordance with the contract terms, for a .95% fee for insurance in the amount of \$2,001.65 and a 2.2% fee for trade contract costs in the amount of \$4,679.44, for a total fee amount of \$6,681.09;

for a total expenditure of \$217,381.09.

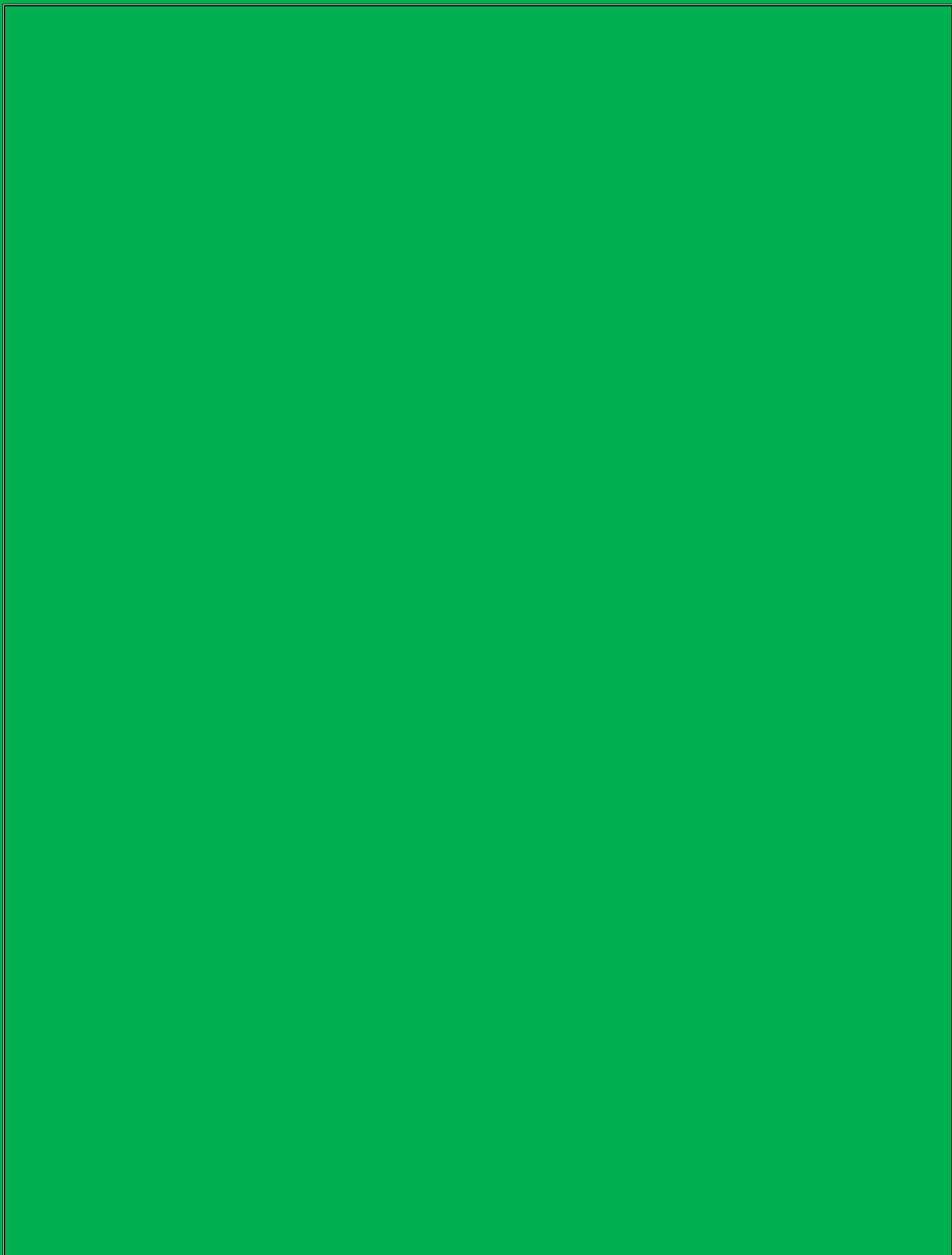
Item 9. B. 3) g) Task Order electrical Work (Contract Extension).

That the Board of Trustees approves the one-year contract renewal, February 1, 2011 through January 31, 2012, for Task Order Electrical Work with the lowest responsible bidders, on a unit cost basis by category as indicated;

| | |
|-----------------------------|--|
| Category 1 Power Systems | American Electric Construction 620 Pratt Avenue Schaumburg, IL 60193 |
|-----------------------------|--|

| | |
|--------------------------------|--|
| Category 2 Lighting Systems | Wood Dale Electrical 65 N. Garden Avenue Roselle, IL 60172 |
|--------------------------------|--|

for an estimated total annual expenditure of \$100,000.00.



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Cabling & Wireless Access Equipment for New Construction.

2. BUDGET STATUS

The following equipment budgets will be used to fund this project:

| | | |
|----------------|----------------------|-------------|
| IT Plan | #01-90-90111-5806001 | \$64,517.22 |
| BIC Remodeling | #03-90-32727-5804001 | \$45,410.35 |
| CHC Building | #03-90-32760-5302001 | \$ 7,507.43 |
| HEC Building | #03-90-32761-5302001 | \$15,717.80 |

3. BACKGROUND INFORMATION

This bid represents the purchase of network infrastructure equipment for the IT Department. Items being purchased include cabling, patch cables and UPS equipment that is used to connect phone equipment and computers to the College's network. This equipment will be installed by IT staff in the Homeland Security Education Center (HEC), Culinary & Hospitality Center (CHC), Berg Instructional Center (BIC), and the Student Services Center (SSC).

Also included in this purchase is wireless access equipment that will be installed in these buildings to provide wireless Internet access for students.

We recommend that the entire bid received from Insight Public Sector be rejected due to non-compliance with bid specifications. Their bid did not include a bid security which was required per the bid specifications.

A legal bid notice was published and sixteen vendors were solicited. Five responses were received. No minority vendors were identified. Eight local vendors were solicited with four responding: AT & T of Lisle, Communications Supply Corp. of Carol Stream, Insight Public Sector of Bloomingdale and Pentegra Systems of Elmhurst.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

The following is a recap of the bid tabulation:

| Item # | Description | Qty | AT&T | CDW.G | Communications | <i>Insight</i> | Pentegra |
|--------|---|-------|-------------|-------------------|-------------------|----------------------|--------------------|
| | | | | | Supply | <i>Public Sector</i> | Systems |
| 1 | Panduit Cat 6 Black 7' Patch cable | 4,500 | \$83,025.00 | \$34,605.00 | \$27,360.00 | <u>\$32,040.00</u> | \$33,105.60 |
| 2 | Panduit Cat 6 Black 10' Patch cable | 2600 | \$51,064.00 | \$22,178.00 | \$17,472.00 | <u>\$20,514.00</u> | \$21,141.12 |
| 3 | Panduit Cat 6 Black 14' Patch cable | 500 | \$11,610.00 | \$4,465.00 | \$3,790.00 | <u>\$4,465.00</u> | \$4,585.90 |
| 4 | Panduit Cat 6 Black 50' Patch cable | 7 | no bid | \$208.04 | \$117.81 | <u>\$190.05</u> | \$142.65 |
| 5 | Panduit RJ45to 110 Block | 90 | \$1,553.40 | \$629.10 | \$525.60 | <u>\$682.20</u> | \$635.98 |
| 6 | Fibertron FPC SM 9 LC SC 3 meter YEL | 200 | \$4,644.00 | no bid | \$4,410.00 | <i>no bid</i> | \$5,336.10 |
| 7 | Fibertron FPC SM 9 SC SC 3 meter YEL | 80 | \$1,571.20 | no bid | \$1,438.40 | <i>no bid</i> | \$1,740.46 |
| 8 | Fibertron FPC SM 9 SC SC 15 meter YEL | 48 | \$1,571.20 | no bid | \$1,485.12 | <i>no bid</i> | \$1,797.00 |
| 9 | Fibertron FPC MM 62SC SC 5 meter ORN | 15 | \$348.30 | no bid | \$254.10 | <i>no bid</i> | \$307.46 |
| 10 | TrippLite Smart Online UPS | 17 | \$11,050.00 | \$9,299.00 | \$9,583.75 | <u>\$9,356.97</u> | \$11,117.15 |
| 11 | TrippLite Internal SNMP/Web Mgmt | 13 | \$2,757.69 | \$2,275.00 | \$1,889.55 | <u>\$2,142.79</u> | \$2,191.88 |
| 12 | TrippLite EnviroSense Heat/Humidity sensor | 6 | \$720.00 | \$594.00 | \$621.60 | <u>\$601.98</u> | \$721.06 |
| 13 | Trapeze Wireless Access Point w/dual radios | 132 | no bid | no bid | no bid | <u>\$59,106.96</u> | \$51,264.58 |
| 14 | 64 MP license upgrade for MX-2800 | 2 | no bid | no bid | no bid | <u>\$8,561.84</u> | \$7,182.72 |
| 15 | Tool Suite License-add'l 50 | 1 | no bid | no bid | no bid | <u>\$542.31</u> | \$1,357.20 |
| 16 | Tool Suite License-add'l 100 | 1 | no bid | no bid | no bid | <u>\$4,280.92</u> | \$1,952.20 |
| 17 | System Support-6 Months U64-EDU | 2 | no bid | no bid | no bid | <u>\$1,470.26</u> | \$1,899.43 |
| 18 | System Support-16 Months 50-EDU | 1 | no bid | no bid | no bid | <u>\$305.88</u> | \$358.90 |
| 19 | System Support-16 Months 100-EDU | 1 | no bid | no bid | no bid | <u>\$428.40</u> | \$502.19 |

Recommended Vendors in Bold

Rejected – Does not meet bid specifications

4. RECOMMENDATION

That the Board of Trustees awards the bid for Cabling & Wireless Access Equipment for New Construction, on an item-by-item basis, to the lowest responsible bidders as follows:

| <u>Item</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|----------------------------------|---|------------------|
| 1, 2, 3, 4, 5, 6, 7, 8, 9, 11 | Communications Supply Corporation 200 E. Leis Road Carol Stream, IL 60188 | \$ 58,742.58 |
| 10, 12 | CDW.G 230 N. Milwaukee Avenue Vernon Hills, IL 60061 | \$ 9,893.00 |
| 13, 14, 15, 16, 17, 18, 19 | Pentegra Systems 650 W. Grand Avenue Elmhurst, IL 60126 | \$64,517.22 |

for a total expenditure of:

\$ 133,152.80

SIGNATURE PAGE FOR CABLING & WIRELESS ACCESS EQUIPMENT FOR
NEW CONSTRUCTION (BID).

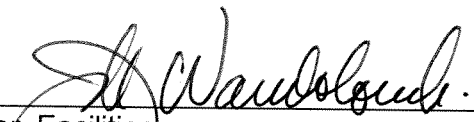
ITEM(S) ON REQUEST –

That the Board of Trustees awards the bid for Cabling & Wireless Access Equipment for New Construction, on an item-by-item basis, to the lowest responsible bidders as follows:


| <u>Item</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|----------------------------------|---|------------------|
| 1, 2, 3, 4, 5, 6, 7, 8, 9, 11 | Communications Supply Corporation 200 E. Leis Road Carol Stream, IL 60188 | \$ 58,742.58 |
| 10, 12 | CDW.G 230 N. Milwaukee Avenue Vernon Hills, IL 60061 | \$ 9,893.00 |
| 13, 14, 15, 16, 17, 18, 19 | Pentegra Systems 650 W. Grand Avenue Elmhurst, IL 60126 | \$ 64,517.22 |

for a total expenditure of:

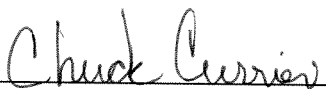
\$ 133,152.80




Director, Facilities 3/8/11
Date



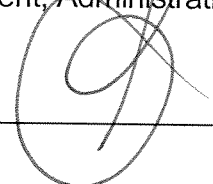
Director, Business Affairs 3/8/11
Date



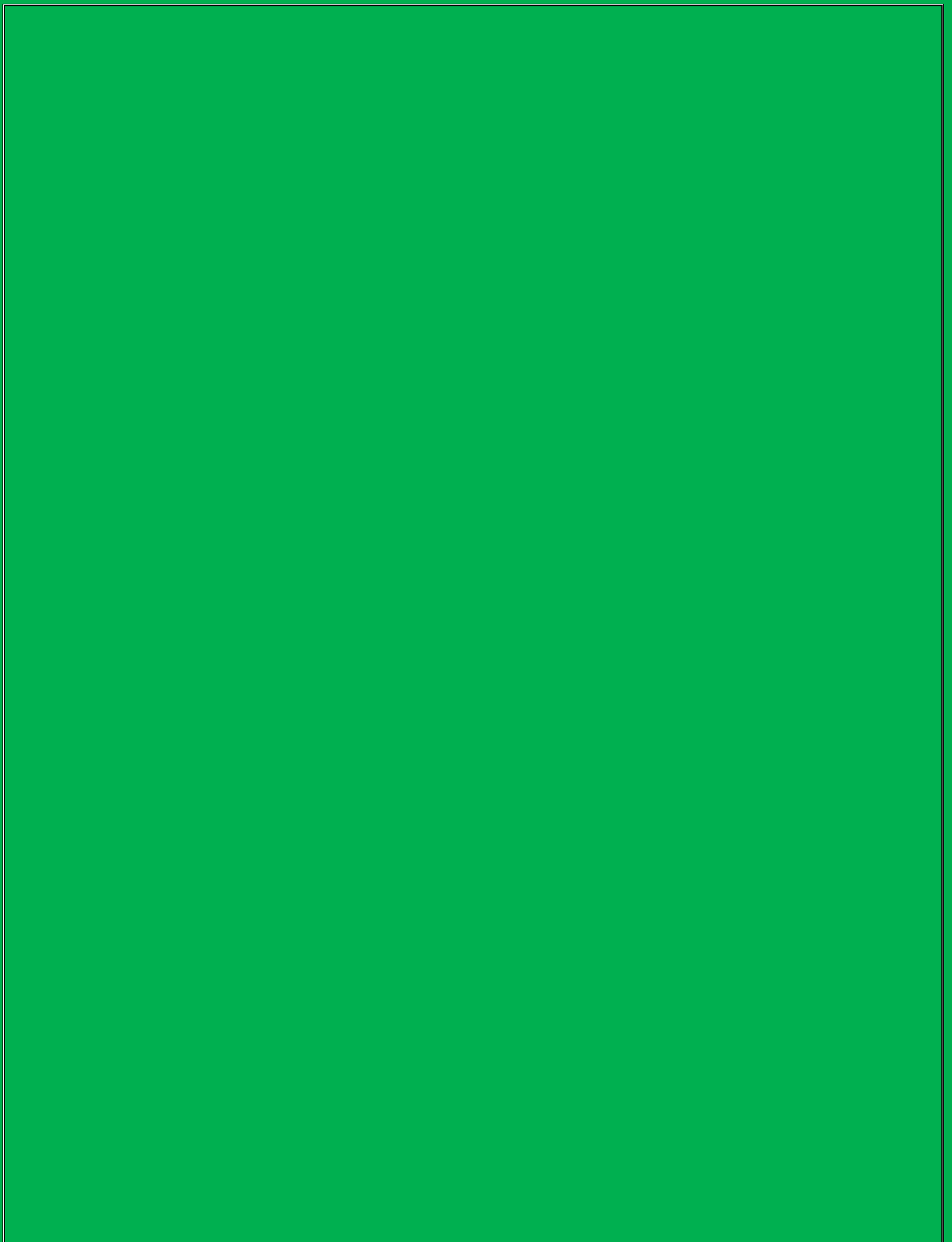
Vice President, Information Technology 3-9-11
Date



Senior Vice President, Administration 3/11/2011
Date



President 3/10/11
Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Homeland Security Education Center (HEC) Force-on-Force Simulation System.

2. **BUDGET STATUS**

Tactical Design, the College's Tactical Consultant, and Power Construction Company initially estimated the total cost of this project to be \$700,000.00. The recommended contractor's bid is \$703,582.00; \$3,582.00 above the estimate. These funds are being provided by the HEC Construction budget #03-90-32761-5803001. In addition, in accordance with their contract, Power Construction Company will receive \$47,339.00 for construction management-related services for this project, for a total expenditure of \$750,921.00. The additional funding needed to support this project is available from other projects coming in under budgeted amounts.

3. **BACKGROUND INFORMATION**

This bid represents the purchase of a force-on-force training system for the Homeland Security Education Center (HEC). Only two bids were received for this project due to the highly specialized equipment and installation requirements. Four alternate bids were solicited in addition to the base bid. The alternates are described as follows:

Alternate 1 includes removing the exercise control system portion of the force-on-force system. It is recommended that this alternate not be added to the project.

Alternate 2 includes removing the audio and video system portion of the force-on-force system. It is recommended that this alternate not be added to the project.

Alternate 3 includes removing the tracking system from the force-on-force system. It is recommended that this alternate not be added to the project.

Alternate 4 includes removing the tactical engagement system portion of the force-on-force system. It is recommended that this alternate not be added to the project.

Alternate 5A includes providing Glock 17 integrated laser firing surrogate weapons in lieu of SAT adaptors. It is recommended that this alternate not be added to the project.

Alternate 5B includes providing Remington 870 integrated laser firing surrogate weapons in lieu of SAT adaptors. It is recommended that this alternate not be added to the project.

Alternate 5C includes providing M4/M16 integrated laser firing surrogate weapons in lieu of SAT adaptors. It is recommended that this alternate not be added to the project.

Alternate 6 includes extending the schedule for the exercise control system portion of the force-on-force system. It is recommended that this alternate not be added to the project.

Alternate 7 includes extending the schedule for the audio and video system portion of the force-on-force system. It is recommended that this alternate not be added to the project.

Alternate 8 includes extending the schedule for the schedule for the tracking system from the force-on-force system. It is recommended that this alternate not be added to the project.

Alternate 9 includes extending the tactical engagement system portion of the force-on-force system. It is recommended that this alternate not be added to the project.

Alternate 10A includes extending the schedule for Glock 17 integrated laser firing surrogate weapons in lieu of SAT adaptors. It is recommended that this alternate not be added to the project.

Alternate 10B includes extending the schedule for Remington 870 integrated laser firing surrogate weapons in lieu of SAT adaptors. It is recommended that this alternate not be added to the project.

Alternate 10C includes extending the schedule for M4/M16 integrated laser firing surrogate weapons in lieu of SAT adaptors. It is recommended that this alternate not be added to the project.

We recommend that the entire bid from Tactical Structures be rejected due to non-compliance with bid specifications. They did not provide a bid security which was required per the bid specifications.

A legal bid notice was published and five vendors were solicited. Two responses were received. No local or minority vendors were identified.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

| | Cubic | Tactical |
|---|---------------------|---|
| | Simulation Systems | Structures |
| Base Bid | \$703,581.88 | <u>\$781,807.33</u> |
| Alternate #1: Removing Exercise Control System. | no bid | <u>\$82,567.00</u> |
| Alternate #2: Removing Audio & Video System. | no bid | <u>\$308,057.00</u> |
| Alternate #3: Removing Tracking System. | no bid | <u>\$74,407.33</u> |
| Alternate #4: Removing Tactical Engagement System. | no bid | <u>\$316,758.00</u> |
| Alternate #5a: Provide GLOCK 17 Integrated Laser Firing surrogate weapons in lieu of GLOCK 17 SAT adaptors. | no bid | <u>\$68,000.00 per substitution three (3)</u> |
| Alternate 5b: Provide REMINGTON 870 (family Integrated Laser Firing Surrogate weapons in lieu of REMINGTON 870 (FAMILY) sat ADAPTORS. | no bid | <u>\$3,600.00 per substitution four (4)</u> |
| Alternate 5c: Provide M4/M16 Integrated Laser Firing Surrogate weapons in lieu of providing M4/M16 SAT adaptors. | no bid | <u>\$73,100.00 per substitution five (5)</u> |
| Alternate 6: Extending schedule for implementation of Exercise Control System. | no bid | <u>no bid</u> |
| Alternate 7: Extending schedule for implementation of Audio and Video System. | no bid | <u>no bid</u> |
| Alternate 8: Extending schedule for implementation of Tracking System. | no bid | <u>no bid</u> |
| Alternate #9: Extending schedule for the implementation of Tactical Engagement System portion of Force on Force Simulator System. | no bid | <u>no bid</u> |
| Alternate 10a: Extending schedule for the implementation of Tactical Engagement System portion of Force on Force Simulator System if Alternate Bid 5a to provide GLOCK 17 surrogate weapon is accepted. | no bid | <u>no bid</u> |
| Alternate 10b: Extend schedule for implementation of surrogate REMINGTON 870 (family) portion of Tactical Engagement System. | no bid | <u>no bid</u> |
| Alternate 10C: Extending schedule for implementation Tactical Engagement System. | no bid | <u>no bid</u> |
| Voluntary Alternate #11: Extend Duratact Training System. | | <u>\$104,292.67</u> |
| Voluntary Alternate #12: Provide Lighting, Shading and Access Controls. | | <u>\$27,500.00</u> |

Recommended Vendor in Bold

Rejected – Does not meet bid specifications

4. RECOMMENDATION

- a) That the Board of Trustees awards the bid for the Homeland Security Education Center (HEC) Force-on-Force Training System to the lowest responsible bidder, Cubic Simulation Systems, Inc., 2001 W. Oak Ridge Road, Suite 100, Orlando, FL 32809, for the base bid total of \$703,582.00;

and assign the contract to Power Construction, as follows:

- b) That the Board of Trustees approves the increase in the contract amount with Power Construction Company, LLC., 2360 Palmer Drive, Schaumburg, IL 60173, for the contract related to Homeland Security Education Center (HEC) Force-on-Force Training System, in accordance with the contract terms for a .85% fee for insurance for \$6,329.00, a 2.25% fee for trade contract costs for \$16,385.00, and a 3.5% fee for General Conditions for \$24,625.00, for a total of \$47,339.00 in accordance with their contract terms;

for a total expenditure of \$750,921.00.

SIGNATURE PAGE FOR HOMELAND SECURITY EDUCATION CENTER (HEC)
FORCE-ON-FORCE SIMULATION SYSTEM.

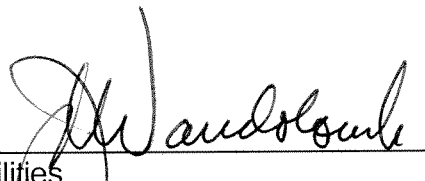
ITEM(S) ON REQUEST –

- a) That the Board of Trustees awards the bid for the Homeland Security Education Center (HEC) Force-on-Force Training System to the lowest responsible bidder, Cubic Simulation Systems, Inc., 2001 W. Oak Ridge Road, Suite 100, Orlando, FL 32809, for the base bid total of \$703,582.00;


and assign the contract to Power Construction, as follows:

- b) That the Board of Trustees approves the increase in the contract amount with Power Construction Company, LLC., 2360 Palmer Drive, Schaumburg, IL 60173, for the contract related to Homeland Security Education Center (HEC) Force-on-Force Training System, in accordance with the contract terms for a .85% fee for insurance for \$6,329.00, a 2.25% fee for trade contract costs for \$16,385.00, and a 3.5% fee for General Conditions for \$24,625.00, for a total of \$47,339.00 in accordance with their contract terms;

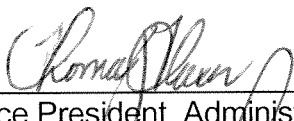
for a total expenditure of \$750,921.00.



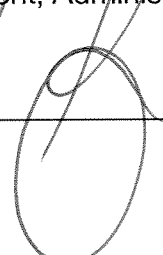
Director, Facilities 3/8/11
Date



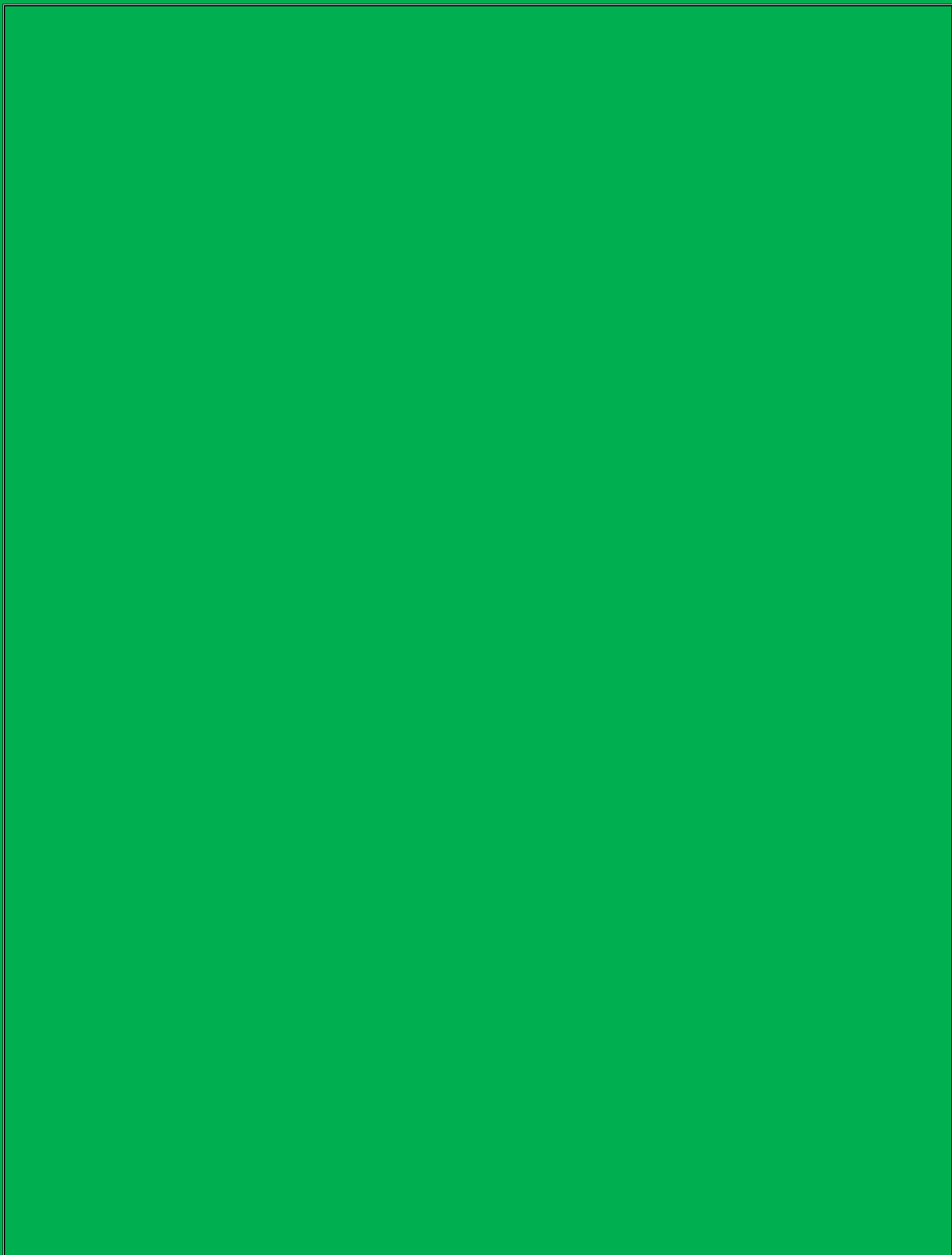
Director, Business Affairs 3/8/11
Date



Senior Vice President, Administration 3/10/2011
Date



President 3/10/11
Date



COLLEGE OF DUPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Homeland Security Education Center (HEC) Outdoor Seating (Rejection).

2. BUDGET STATUS

Funds to support this purchase will be provided by the FMP HEC Construction budget #03-90-32761-5806001.

3. BACKGROUND INFORMATION

This bid represents the purchase of outdoor style seating for the Homeland Security Education Center. Items that were bid include benches and six-seat round tables with umbrellas that are being provided for use by students, staff, and visitors to campus.

On February 8, 2011, six bids were received for this project. The lowest bid received was 34% over the budgeted amount for these items. Due to this, we recommend that all bids received be rejected due to budgetary concerns. Alternative seating will be reviewed to bring this project in line with the budget.

A legal bid notice was published and ten vendors were solicited. Six responses were received. Two minority vendors were solicited and responded: OEC Business Interiors of Elmhurst and Corporate Concepts of Lombard. Five local vendors were solicited with four responding: Henricksen of Itasca, Lowery McDonnell Company of Wood Dale, OEC Business Interiors of Elmhurst, and Corporate Concepts of Lombard.

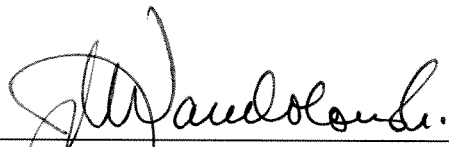
4. RECOMMENDATION

That the Board of Trustees rejects all bids received for the Homeland Security Education Center (HEC) Outdoor Seating project due to budgetary concerns.


SIGNATURE PAGE FOR HOMELAND SECURITY EDUCATION CENTER (HEC) OUTDOOR SEATING (BID REJECTION).

ITEM(S) ON REQUEST –


That the Board of Trustees rejects all bids received for the Homeland Security Education Center (HEC) Outdoor Seating project due to budgetary concerns.



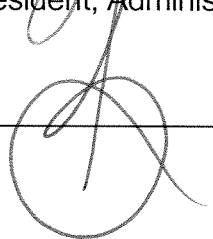
Director, Facilities 3/8/11
Date



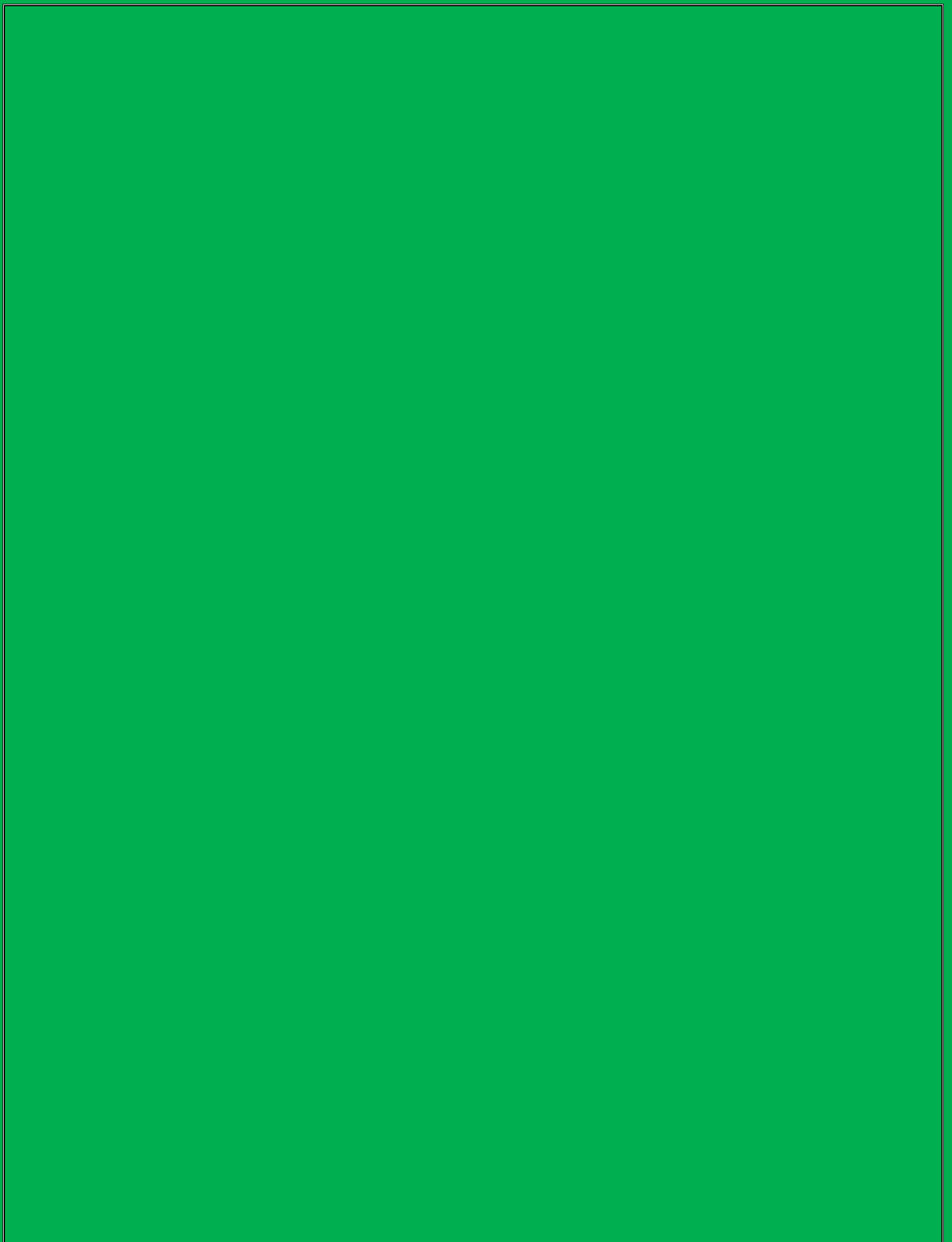
Director, Business Affairs 3/8/11
Date



Senior Vice President, Administration 3/10/2011
Date



President 3/10/11
Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Culinary & Hospitality Center (CHC) and Homeland Security Education Center (HEC) Signage.

2. **BUDGET STATUS**

Herricane Graphics, the College's Signage Consultant, estimated the total cost of this bid package to be \$180,000.00. The recommended contractor's bid is \$153,840.00, or \$26,160.00 below the estimate. These funds are being provided by the Signage budget #03-90-32758-5804001.

3. **BACKGROUND INFORMATION**

In February 2009, Administration suggested that a comprehensive campus-wide wayfinding signage plan be considered in lieu of a plan that addressed interior and exterior building identification signage only. A presentation was made at the June 2, 2009 Board Workshop that emphasized the importance of, and the obvious need for, a comprehensive campus wayfinding system.

This bid represents the interior and exterior signage required for the new CHC & HEC buildings. Seven alternates were solicited in addition to the base bid. The alternates are described as follows:

Alternate 1 is for the EE-1 COD Evacuation Map holders. These maps are required in occupied spaces to provide the quickest, safest way to exit the building.

Alternate 2 is for the EE-2 COD Emergency Shelter Map holders. These maps are required in occupied spaces to provide the quickest, safest way to the nearest emergency shelter locations on campus.

Alternate 3 represents vinyl backers to cover the back of the sign when it is mounted to a glass wall.

Alternate 4 is for office and classroom signs to provide attic stock should additional signs be needed at later date due to sign damage.

Alternate 5 is for restroom signs to provide attic stock should additional signs be needed at a later date due to sign damage.

Alternate 6 represents the additional cost to install the signage in the CHC Building during non-standard business hours.

Alternate 7 represents the additional cost to install the signage in the HEC Building during non-standard business hours.

A legal bid notice was published and 26 vendors were solicited. Ten responses were received. One minority vendor was solicited and responded, Bunting Graphics of Verona, PA. Five local vendors were solicited but did not respond.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

| | Architectural Graphics Inc. | Architectural Signing Inc. | ASI Sign | Bunting Graphics | Creo Industrial Arts | Jones Sign | Poblocki & Sons | Serigraphics Sign Systems | Star Signs | Sure Light Sign Co. |
|---------------------------|-----------------------------|----------------------------|--------------|------------------|----------------------|--------------|----------------------------|---------------------------|--------------|---------------------|
| CHC Base Bid | \$98,284.00 | \$64,997.43 | \$68,610.00 | \$65,229.55 | \$81,350.00 | \$67,302.45 | \$55,990.00 | \$64,573.00 | \$82,218.00 | \$76,615.00 |
| HEC Base Bid | \$171,315.00 | \$101,151.62 | \$119,759.00 | \$108,288.75 | \$131,723.46 | \$107,583.33 | \$87,174.00 | \$97,648.00 | \$129,964.00 | \$119,639.00 |
| Total Base Bid: | \$269,599.00 | \$166,149.05 | \$188,369.00 | \$173,518.30 | \$213,073.46 | \$174,885.78 | \$143,164.00 | \$162,221.00 | \$212,182.00 | \$196,254.00 |
| Alternates: | | | | | | | | | | |
| #1 - CD Evac Holder | \$4,800.00 | \$3,350.00 | \$6,170.00 | \$3,975.00 | \$5,114.00 | \$6,332.00 | \$2,900.00 | \$3,600.00 | \$4,100.00 | \$5,500.00 |
| #2 - CD Emerg Holder | \$4,800.00 | \$3,350.00 | \$6,320.00 | \$3,975.00 | \$5,114.00 | \$6,332.00 | \$2,900.00 | \$3,600.00 | \$4,100.00 | \$5,500.00 |
| #3 - Vinyl Backers | \$3,360.00 | \$1,200.00 | \$2,148.00 | \$1,512.00 | \$2,659.20 | \$664.80 | \$600.00 | \$1,740.00 | \$2,160.00 | \$5,400.00 |
| #4 - Type 1 (Attic stock) | \$485.00 | no bid | \$443.00 | \$383.75 | \$731.96 | \$625.10 | \$380.00 | \$410.00 | \$715.00 | \$870.00 |
| #5 - Type 5 (Attic stock) | \$602.00 | \$322.56 | \$263.00 | \$246.50 | \$500.33 | \$272.22 | \$296.00 | \$476.00 | \$264.00 | \$474.00 |
| #6 - CHC Building | \$6,659.00 | \$3,700.00 | \$1,725.00 | \$2,250.00 | \$3,001.97 | \$5,368.00 | \$1,800.00 | \$2,148.00 | \$1,500.00 | \$1,650.00 |
| #7 - HEC Building | \$7,722.00 | \$5,000.00 | \$1,725.00 | \$1,875.00 | \$2,501.64 | \$7,790.37 | \$1,800.00 | \$3,180.00 | \$1,500.00 | \$8,070.00 |
| Total Alt #1 - Alt #7 | \$28,428.00 | \$16,922.56 | \$18,794.00 | \$14,217.25 | \$19,623.10 | \$27,384.49 | \$10,676.00 | \$15,154.00 | \$14,339.00 | \$19,394.00 |
| Total with Alternates: | \$298,027.00 | \$183,071.61 | \$207,163.00 | \$187,735.55 | \$232,696.56 | \$202,270.27 | \$153,840.00 | \$177,375.00 | \$226,521.00 | \$215,648.00 |

Recommended Vendor in Bold

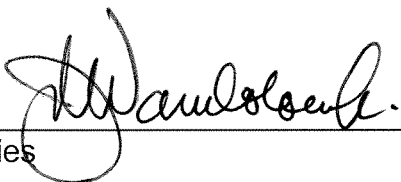
4. RECOMMENDATION

That the Board of Trustees awards the bid for Culinary & Hospitality Center (CHC) & Homeland Security Education Center (HEC) Signage to the lowest responsible bidder, Poblocki & Sons, LLC, 922 S. 70th Street, West Allis, WI 53214, for the base bid total of \$143,164.00, Alternate #1 for \$2,900.00, Alternate #2 for \$2,900.00, Alternate #3 for \$600.00, Alternate #4 for \$380.00, Alternate #5 for \$296.00, Alternate #6 for \$1,800.00, and Alternate #7 for \$1,800.00, for a total expenditure of \$153,840.00.

SIGNATURE PAGE FOR CULINARY & HOSPITALITY CENTER (CHC) &
HOMELAND SECURITY EDUCATION (HEC) SIGNAGE.

ITEM(S) ON REQUEST –

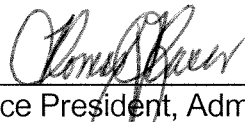
That the Board of Trustees awards the bid for Culinary & Hospitality Center (CHC) & Homeland Security Education Center (HEC) Signage to the lowest responsible bidder, Poblocki & Sons, LLC, 922 S. 70th Street, West Allis, WI 53214, for the base bid total of \$143,164.00, Alternate #1 for \$2,900.00, Alternate #2 for \$2,900.00, Alternate #3 for \$600.00, Alternate #4 for \$380.00, Alternate #5 for \$296.00, Alternate #6 for \$1,800.00, and Alternate #7 for \$1,800.00, for a total expenditure of \$153,840.00.



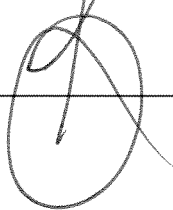
Director, Facilities 3/8/11
Date



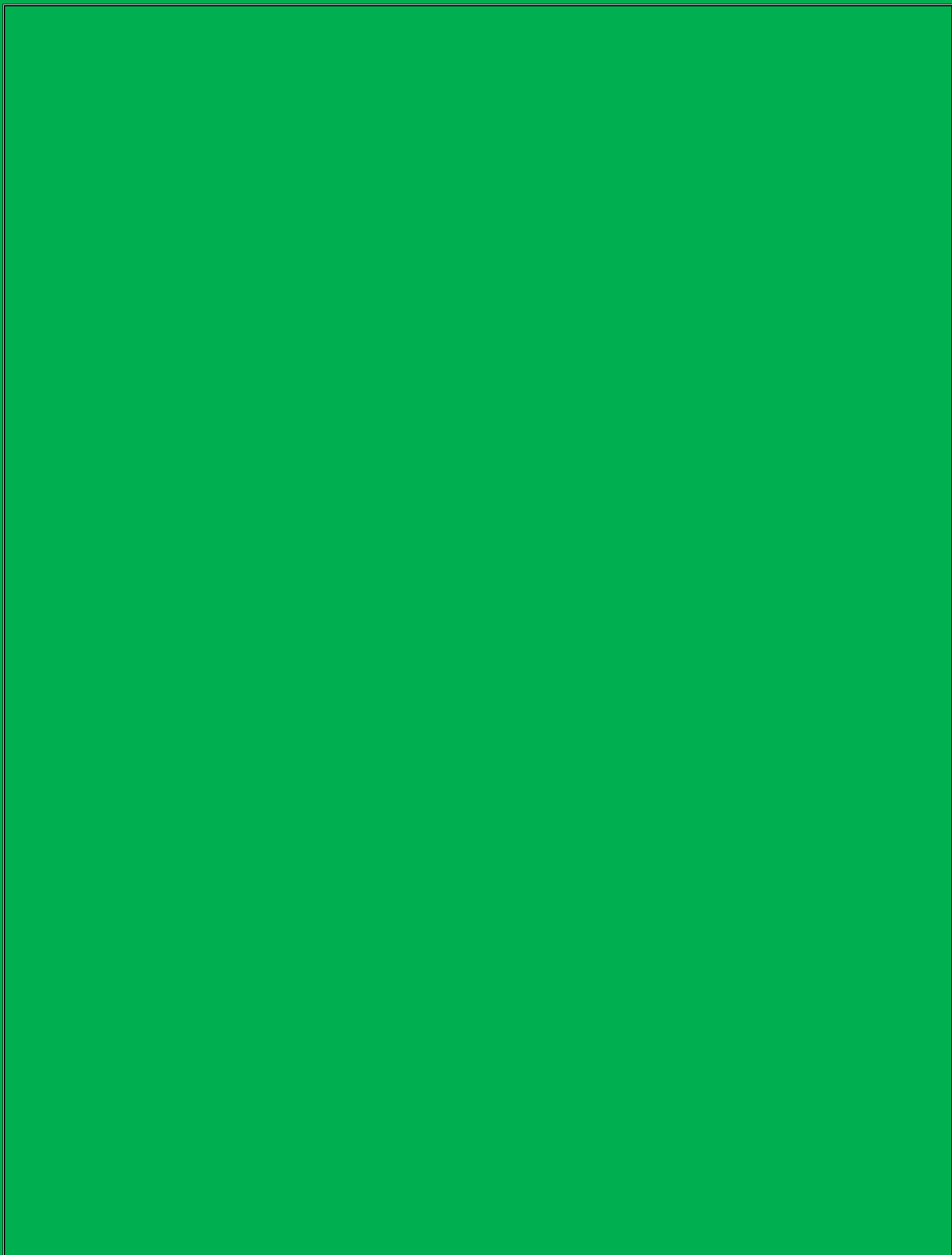
Director, Business Affairs 3/8/11
Date



Senior Vice President, Administration 3/10/2011
Date



President 3.11.11
Date



COLLEGE OF DUPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Berg Instructional Center (BIC), Student Resource Center (SRC), and Student Services Center (SSC) Furniture.

2. BUDGET STATUS

Funds in the amount of \$149,270.47 are being provided by the following budgets:

| | | |
|---------------------|----------------------|--------------|
| BIC Remodeling | #03-90-32727-5804001 | \$100,778.72 |
| SRC Café Remodeling | #03-90-30453-5803002 | \$ 3,264.80 |
| SRC 2800 Remodeling | #03-90-30447-5804001 | \$ 45,226.95 |

3. BACKGROUND INFORMATION

This represents a bid for replacement furniture items for the BIC/SRC Renovations Project and the new furniture required for the new Student Services Center (SSC). Items being purchased include office furniture for administrators, science lab tables for classrooms, and lightweight folding tables for the meeting rooms in the BIC, for the Jack H. Turner Conference Center located in SRC2800, and for the meeting room located inside the SRC cafeteria.

We recommend rejecting the low bid received from Frank Cooney Company for science lab tables, bid items 19, 20, 21, and 22 due to non-compliance with bid specifications. The alternate tables offered do not provide the correct power rails that were specified. The power rails are necessary to provide electrical outlets on the table apron. These tables are being awarded on a package basis to insure compatibility in color and size and also to facilitate the delivery and installation process.

We recommend rejecting bid item numbers 1a through 1e for coat hooks due to budgetary concerns. The pricing for these items came in much higher than anticipated. We are researching other options for similar product at a more reasonable cost and these items will be purchased on a quotation basis.

We recommend rejecting bid item numbers 7a through 7f, 9a through 9f, 10, 12, 14, and 16. These were listed on the bid as optional items for the wood office furniture. We have selected the most reasonably priced options.

The bid from Interiors for Business for items 5 through 17 was based on a total package basis. When comparing the total cost of these items to the lowest bids received, it is in our best interest to award this on an item-by-item basis.

We recommend that the entire bid from Interior Investments be rejected. This firm has formally requested that their entire bid be withdrawn due to pricing errors.

A legal bid notice was published and 20 vendors were solicited. Eleven responses were received. Two minority vendors were solicited with one responding, OEC Business Interiors of Elmhurst that is being awarded a portion of the contract. Eight local vendors were solicited with six responding: Corporate Concepts of Lombard; Dearborn Midwest of Wheaton; Henricksen of Itasca; OEC Business Interiors of Elmhurst; OM Workspace of Lombard, and Thomas Interior Systems, Inc. of Bloomingdale. Local vendors being awarded a portion of this contract are: Corporate Concepts of Lombard; Henricksen of Itasca, and OEC Business Interiors of Elmhurst.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

The following is a recap of the bid tabulation:

| # | Description | Qty | Corporate Concepts | Dearborn Midwest | Frank Cooney | Harry Kloeppel | Henricksen | Interiors for Business | Interior Investments | Office Concepts | OEC Bus. Int. | OM Workspace | Thomas Interiors |
|----|------------------------|-----|--------------------|------------------|--------------|----------------|-------------|----------------------------------|----------------------|-------------------|-------------------|--------------|------------------|
| 1a | Coat hook/bar 12" | 174 | \$20,610.30 | No Bid | \$23,664.00 | No Bid | \$21,007.02 | \$22,881.00 | <u>\$20,937.42</u> | \$21,302.82 | \$20,063.94 | No Bid | \$23,316.00 |
| 1b | Coat hook/bar 24" | 47 | \$10,364.91 | No Bid | \$11,811.10 | No Bid | \$10,472.07 | \$11,411.60 | <u>\$10,528.94</u> | \$10,713.18 | \$10,090.43 | No Bid | \$11,656.00 |
| 1c | Hooks | 536 | Included | No Bid | Included | No Bid | Included | Included | <u>\$161,759.44</u> | Included | Included | No Bid | No Bid |
| 1d | Installation | | \$5,056.00 | No Bid | \$4,728.50 | No Bid | \$9,597.37 | \$5,205.55 | <u>\$15,140.00</u> | \$4,653.00 | \$7,676.81 | No Bid | \$5,140.00 |
| 1e | Total items 1a -1e | | \$36,031.21 | No Bid | \$40,203.60 | No Bid | \$41,076.46 | \$39,498.15 | <u>\$208,365.80</u> | \$36,669.00 | \$37,831.18 | No Bid | \$40,112.00 |
| | | | | | | | | | | | | | |
| 2a | 10 Pocket Lit. Racks | 6 | \$1,765.86 | No Bid | \$2,026.20 | No Bid | \$1,796.16 | \$1,957.62 | <u>\$1,810.74</u> | \$1,367.64 | \$1,735.32 | No Bid | \$1,998.00 |
| 2b | 18 Pocket Lit. Racks | 2 | \$1,283.68 | No Bid | \$1,453.60 | No Bid | \$1,288.24 | \$1,404.34 | <u>\$1,304.02</u> | \$1,326.84 | \$1,249.68 | No Bid | \$1,432.00 |
| 2c | Magazine Rack | 6 | \$1,924.08 | No Bid | \$2,185.80 | No Bid | \$1,937.76 | \$2,112.00 | <u>\$1,954.66</u> | \$1,988.76 | \$1,873.14 | No Bid | \$2,148.00 |
| 2d | Sprint Front Mag. Rack | 12 | \$606.72 | No Bid | \$712.80 | No Bid | \$634.08 | \$689.76 | <u>\$616.32</u> | \$627.00 | \$590.64 | No Bid | \$708.00 |
| 2e | Installation | | \$744.00 | No Bid | \$1,277.20 | No Bid | \$837.28 | \$973.70 | <u>\$1,000.00</u> | \$896.00 | \$1,000.49 | No Bid | \$780.00 |
| 2f | Total items 2a - 2f | | \$6,324.34 | No Bid | \$7,655.60 | No Bid | \$6,493.52 | \$7,137.42 | <u>\$6,685.74</u> | \$6,206.24 | \$6,449.27 | No Bid | \$7,066.00 |
| | | | | | | | | | | | | | |
| 3 | Visual Board Cabinet | 1 | \$1,263.37 | No Bid | No Bid | No Bid | \$1,337.45 | \$1,353.00 | <u>\$1,057.01</u> | \$1,144.00 | \$1,039.17 | No Bid | No Bid |
| 4 | Closed Back Sorter | 1 | \$898.01 | No Bid | No Bid | No Bid | \$1,040.23 | \$690.72 | <u>\$607.00</u> | \$1,440.74 | \$689.13 | No Bid | \$777.52 |
| 5 | Lectern | 1 | \$4,766.85 | No Bid | No Bid | No Bid | \$4,939.12 | \$4,638.45 | <u>\$4,710.33</u> | \$4,845.66 | \$4,556.06 | \$4,850.00 | \$4,690.00 |
| | | | | | | | | | | | | | |
| 6a | Singled Ped. Desk-Wood | 2 | \$3,418.66 | No Bid | No Bid | No Bid | \$3,418.66 | \$3,337.00 | <u>\$3,472.82</u> | \$3,472.82 | \$3,328.12 | \$3,472.00 | \$3,418.00 |
| 6b | Center Drawer | 2 | \$322.60 | No Bid | No Bid | No Bid | \$322.60 | \$314.90 | <u>\$347.28</u> | \$327.72 | \$314.06 | \$328.00 | \$322.00 |
| 6c | Bridge Unit | 2 | \$878.26 | No Bid | No Bid | No Bid | \$878.26 | \$857.28 | <u>\$892.18</u> | \$892.18 | \$855.00 | \$892.00 | \$878.00 |
| 6d | Credenza Unit | 2 | \$3,976.22 | No Bid | No Bid | No Bid | \$3,976.22 | \$3,881.26 | <u>\$4,039.24</u> | \$4,039.24 | \$3,870.94 | \$4,040.00 | \$3,976.00 |
| 6e | Overhead Cabinet | 2 | \$3,118.20 | No Bid | No Bid | No Bid | \$3,118.20 | \$3,043.72 | <u>\$3,167.60</u> | \$3,167.60 | \$3,035.62 | \$3,164.00 | \$3,118.00 |
| 6f | Installation | | \$736.00 | No Bid | No Bid | No Bid | \$2,725.84 | \$952.00 | <u>\$1,400.00</u> | \$1,060.00 | \$1,154.16 | \$1,000.00 | \$2,200.00 |
| | Total items 6a -6f | | \$12,449.94 | No Bid | No Bid | No Bid | \$14,439.78 | <u>\$12,386.16</u> Pkg. Basis | <u>\$13,319.12</u> | \$12,959.56 | \$12,557.90 | \$12,896.00 | \$13,912.00 |
| | | | | | | | | | | | | | |
| | Option for Item 6: | | | | | | | | | | | | |
| 7a | Singled Ped. Desk-Wood | 2 | \$4,437.50 | No Bid | No Bid | No Bid | \$4,437.50 | \$4,331.52 | <u>\$4,507.82</u> | \$4,507.82 | \$4,320.00 | \$4,508.00 | \$4,438.00 |
| 7b | Center Drawer | 2 | \$322.60 | No Bid | No Bid | No Bid | \$322.60 | \$314.90 | <u>\$327.72</u> | \$327.72 | \$314.06 | \$328.00 | \$322.00 |
| 7c | Bridge Unit | 2 | \$1,154.64 | No Bid | No Bid | No Bid | \$1,077.60 | \$1,127.06 | <u>\$1,172.94</u> | \$1,172.94 | \$1,124.06 | \$1,170.00 | \$1,156.00 |
| 7d | Credenza Unit | 2 | \$5,036.50 | No Bid | No Bid | No Bid | \$5,036.50 | \$4,916.20 | <u>\$5,116.30</u> | \$5,116.30 | \$4,903.12 | \$5,116.00 | \$5,036.00 |
| 7e | Overhead Cabinet | 2 | \$3,521.70 | No Bid | No Bid | No Bid | \$3,521.70 | \$3,437.58 | <u>\$3,577.50</u> | \$3,577.50 | \$3,428.44 | \$3,574.00 | \$3,522.00 |
| 7f | Installation | | \$736.00 | No Bid | No Bid | No Bid | \$2,725.84 | \$952.00 | <u>\$1,400.00</u> | \$1,060.00 | \$1,154.16 | \$1,000.00 | \$2,200.00 |
| | Total items 7a -7f | | \$15,208.94 | No Bid | No Bid | No Bid | \$17,121.74 | \$15,079.26 | <u>\$16,102.28</u> | \$15,762.28 | \$15,243.84 | \$15,696.00 | \$16,674.00 |

Recommended Vendors in Bold

Rejected – does not meet bid specifications

| # | Description | Qty | Corporate Concepts | Dearborn Midwest | Frank Cooney | Harry Kloeppel | Henricksen | Interiors for Business | Interior Investments | Office Concepts | OEC Bus. Int. | OM Workspace | Thomas Interiors |
|----|-----------------------------|-----|--------------------|------------------|--------------|----------------|-------------------|------------------------------|----------------------|--------------------|-------------------|--------------|------------------|
| 8a | Singled Ped. Desk-Wood | 1 | \$1,632.29 | No Bid | No Bid | No Bid | \$1,632.29 | \$1,593.30 | <u>\$1,658.15</u> | \$1,658.15 | \$1,589.06 | \$1,655.00 | \$1,632.00 |
| 8b | Center Drawer | 1 | \$161.30 | No Bid | No Bid | No Bid | \$161.30 | \$157.45 | <u>\$163.86</u> | \$163.86 | \$157.03 | \$164.00 | \$161.00 |
| 8c | Bridge Unit | 1 | \$439.13 | No Bid | No Bid | No Bid | \$439.13 | \$428.64 | <u>\$446.09</u> | \$446.09 | \$427.50 | \$446.00 | \$439.00 |
| 8d | Credenza Unit | 1 | \$1,988.11 | No Bid | No Bid | No Bid | \$1,988.11 | \$1,940.63 | <u>\$2,019.62</u> | \$2,019.62 | \$1,935.47 | \$2,015.00 | \$1,988.00 |
| 8e | Overhead Cabinet | 1 | \$1,559.10 | No Bid | No Bid | No Bid | \$1,559.10 | \$1,521.86 | <u>\$1,583.80</u> | \$1,583.80 | \$1,444.69 | \$1,580.00 | \$1,559.00 |
| 8f | Installation | | \$394.00 | No Bid | No Bid | No Bid | \$2,372.73 | \$481.00 | <u>\$700.00</u> | \$1,060.00 | \$462.51 | \$500.00 | \$1,100.00 |
| | Total items 8a through 8f | | \$6,173.93 | No Bid | No Bid | No Bid | \$8,152.66 | \$6,122.88 | <u>\$6,571.52</u> | \$6,931.52 | \$6,016.26 | \$6,360.00 | \$6,879.00 |
| | Option for item #8: | | | | | | | | | | | | |
| 9a | Singled Ped. Desk-Wood | 1 | \$2,114.75 | No Bid | No Bid | No Bid | \$2,114.75 | \$2,064.24 | <u>\$2,148.26</u> | \$2,148.26 | \$2,058.75 | \$2,148.00 | \$2,115.00 |
| 9b | Center Drawer | 1 | \$161.30 | No Bid | No Bid | No Bid | \$161.30 | \$157.45 | <u>\$163.86</u> | \$163.86 | \$157.03 | \$164.00 | \$161.00 |
| 9c | Bridge Unit | 1 | \$577.32 | No Bid | No Bid | No Bid | \$577.32 | \$563.53 | <u>\$586.47</u> | \$586.47 | \$562.03 | \$585.00 | \$578.00 |
| 9d | Credenza Unit | 1 | \$2,518.25 | No Bid | No Bid | No Bid | \$2,518.25 | \$2,458.10 | <u>\$2,558.15</u> | \$2,558.15 | \$2,304.84 | \$2,558.00 | \$2,518.00 |
| 9e | Overhead Cabinet | 1 | \$1,760.85 | No Bid | No Bid | No Bid | \$1,760.85 | \$1,718.79 | <u>\$1,788.75</u> | \$1,788.75 | \$1,691.25 | \$1,788.00 | \$1,761.00 |
| 9f | Intallation | | \$394.00 | No Bid | No Bid | No Bid | \$2,372.73 | \$481.00 | <u>\$700.00</u> | \$1,060.00 | \$446.89 | \$500.00 | \$1,100.00 |
| | Total items 9a through 9f | | \$7,526.47 | No Bid | No Bid | No Bid | \$9,505.20 | \$7,443.11 | <u>\$7,945.49</u> | \$8,305.49 | \$7,220.79 | \$7,743.00 | \$8,233.00 |
| 10 | Wood Table, 60 x 30 | 1 | \$1,690.58 | No Bid | No Bid | No Bid | \$1,952.86 | \$1,691.16 | <u>\$1,676.74</u> | \$1,820.00 | \$1,711.22 | No Bid | \$1,765.00 |
| | Option for item #10 | | | | | | | | | | | | |
| 11 | Wood Table, 60 x 30 | 1 | \$1,403.61 | No Bid | No Bid | No Bid | \$1,665.88 | \$1,411.00 | <u>\$1,385.22</u> | \$1,529.00 | \$1,431.84 | No Bid | \$1,474.00 |
| 12 | Wood Bookcase | 4 | \$4,538.16 | No Bid | No Bid | No Bid | \$5,938.08 | \$4,643.36 | <u>\$4,543.04</u> | \$5,116.00 | \$4,729.44 | No Bid | \$4,912.00 |
| | Option for Item #12: | | | | | | | | | | | | |
| 13 | Wood Bookcase | 4 | \$3,717.68 | No Bid | No Bid | No Bid | \$5,065.60 | \$3,840.48 | <u>\$3,709.56</u> | \$4,284.00 | \$3,930.68 | No Bid | \$4,912.00 |
| 14 | Wood Storage Unit | 3 | \$10,210.71 | No Bid | No Bid | No Bid | \$11,179.95 | \$10,157.43 | <u>\$10,305.48</u> | \$10,737.00 | \$10,157.85 | No Bid | \$10,476.00 |
| | Option for item #14 | | | | | | | | | | | | |
| 15 | Wood Storage Unit | 3 | \$8,348.76 | No Bid | No Bid | No Bid | \$9,318.00 | <u>\$8,339.94 Pkg. Basis</u> | <u>\$8,414.01</u> | \$8,844.00 | \$8,345.19 | No Bid | \$8,613.00 |
| 16 | Wood Lateral File | 3 | \$5,727.00 | No Bid | No Bid | No Bid | \$6,696.21 | \$5,732.79 | <u>\$5,750.70</u> | \$6,180.00 | \$5,761.59 | No Bid | \$5,991.00 |
| | Option for item #16 | | | | | | | | | | | | |
| 17 | Wood Lateral File | 3 | \$4,252.17 | No Bid | No Bid | No Bid | \$5,221.38 | \$4,293.18 | <u>\$4,252.50</u> | \$4,683.00 | \$4,325.82 | No Bid | \$4,518.00 |
| 18 | Double Tier Lockers | 1 | \$7,385.00 | \$8,085.00 | No Bid | No Bid | \$6,400.17 | \$7,350.00 | <u>\$13,745.36</u> | \$7,609.00 | \$8,087.50 | No Bid | No Bid |
| 19 | Lab Tables, Phen, 36" x 72" | 26 | No Bid | No Bid | \$14,518.40 | \$20,410.00 | \$27,820.00 | \$27,300.00 | <u>\$15,600.00</u> | \$23,542.00 | \$27,083.42 | No Bid | No Bid |

Recommended Vendors in Bold

Rejected – does not meet bid specifications

| # | Description | Qty | Corporate Concepts | Dearborn Midwest | Frank Cooney | Harry Kloeppe | Henricksen | Interiors for Business | Interior Investments | Office Concepts | OEC Bus. Int. | OM Workspace | Thomas Interiors |
|-----|------------------------------|-----|--------------------|------------------|--------------|---------------|-------------|------------------------|----------------------|-----------------|---------------|--------------|------------------|
| 20 | Lab Table, Resin, 48" x 84" | 1 | No Bid | No Bid | \$1,024.90 | \$1,442.00 | \$2,020.16 | \$1,983.00 | \$1,009.54 | \$972.00 | \$1,966.67 | No Bid | No Bid |
| 21 | Lab Tables, Resin, 36" x 72" | 14 | No Bid | No Bid | \$8,765.40 | \$11,480.00 | \$16,478.00 | \$16,170.00 | \$9,331.00 | \$9,898.00 | \$16,041.62 | No Bid | No Bid |
| 22 | Lab Tables, Phen 30" x 72" | 12 | No Bid | No Bid | \$6,669.60 | \$12,684.00 | \$15,408.00 | \$15,120.00 | \$7,200.00 | \$6,264.00 | \$15,000.00 | No Bid | No Bid |
| | Total items 19 through 22 | | | | \$30,978.30 | \$46,016.00 | \$61,726.16 | \$60,573.00 | \$33,140.54 | \$40,676.00 | \$60,091.71 | No Bid | No Bid |
| | Alternate Lab Tables: | | | | | | | \$53,592.00 | | | | | |
| 23a | 18" x 8' Folding Tables | 40 | \$7,292.00 | No Bid | \$6,576.00 | No Bid | \$8,135.60 | \$5,998.00 | No Bid | \$7,513.20 | \$7,200.00 | No Bid | \$7,400.00 |
| 23b | 18" x 6' Folding Tables | 80 | \$13,635.20 | No Bid | \$12,296.00 | No Bid | \$15,211.20 | \$11,356.00 | No Bid | \$14,048.00 | \$13,462.40 | No Bid | \$13,840.00 |
| 23c | 3' x 6' Folding Tables | 83 | \$17,534.58 | No Bid | \$17,006.70 | No Bid | \$19,562.27 | \$14,686.85 | No Bid | \$18,065.78 | \$17,312.97 | No Bid | \$17,762.00 |
| 23d | 6' Round Table | 40 | \$13,368.80 | No Bid | \$11,532.00 | No Bid | \$14,914.80 | \$10,798.00 | No Bid | \$28,160.00 | \$13,200.00 | No Bid | \$13,560.00 |
| 23e | Table Carts | 2 | \$502.18 | No Bid | \$752.80 | No Bid | \$560.26 | \$434.00 | No Bid | \$952.00 | \$495.84 | No Bid | \$510.00 |
| 23f | Table Carts | 11 | \$2,721.40 | No Bid | \$4,059.00 | No Bid | \$3,036.11 | \$2,343.00 | No Bid | \$5,159.00 | \$2,686.97 | No Bid | \$2,761.00 |
| 23g | Table Carts | 7 | \$2,680.79 | No Bid | \$2,821.00 | No Bid | \$2,990.75 | \$2,303.00 | No Bid | \$5,082.00 | \$2,646.91 | No Bid | \$2,716.00 |
| 23h | Assembly: | | \$3,617.00 | No Bid | \$1,956.60 | No Bid | \$3,094.98 | \$5,600.00 | No Bid | \$6,485.00 | \$8,933.33 | No Bid | \$5,950.00 |
| | Total Lightweight Tables: | | \$61,351.95 | No Bid | \$57,000.10 | No Bid | \$67,505.97 | \$53,518.85 | No Bid | \$85,464.98 | \$65,938.42 | No Bid | \$64,499.00 |

Recommended Vendors in Bold

Rejected – does not meet bid specifications

4. RECOMMENDATION

That the Board of Trustees awards the bid for Berg Instructional Center (BIC), Student Resource Center (SRC), and Student Services Center (SSC) Furniture , on an item by item basis, to the lowest responsible bidders as follows:

| <u>Item</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|---|--|---------------------|
| 6a, 6b, 6c, 6d, 6e, 6f, 11, 13, 17, | Corporate Concepts 500 Waters Edge Lombard, IL 60148 | \$21,823.40 |
| 18 | Henricksen, Inc. 1070 W. Ardmore Avenue Itasca, IL 60143 | \$ 6,400.17 |
| 23a, 23b, 23c, 23d, 23e, 23f, 23g, 23h | Interiors for Business 409 n. River Street Batavia, IL 60510 | \$53,518.85 |
| 2a, 2b, 2c, 2d, 2e, 2f, 19, 20, 21, 22 | Office Concepts 13820 W. Business Center Drive Lake Forest, IL 60045 | \$46,882.24 |
| 3, 4, 5, 8a, 8b, 8c, 8d, 8e, 8f, 15 | OEC Business Interiors 900 N. Church Road Elmhurst, IL 60126 | \$20,645.81 |
| for a total expenditure of: | | <u>\$149,270.47</u> |

rejecting items #1a, 1b, 1c, 1d, and 1e due to budgetary concerns and rejecting alternate items #7a, 7b, 7c, 7d, 7e, 7f, 9a, 9b, 9c, 9d, 9e, 9f, 10, 12, 14, and 16 in favor of the base bid items.

SIGNATURE PAGE FOR BERG INSTRUCTIONAL CENTER (BIC), STUDENT RESOURCE CENTER (SRC), AND STUDENT SERVICES CENTER (SSC) FURNITURE (BID).

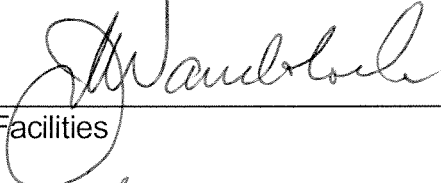
ITEM(S) ON REQUEST –

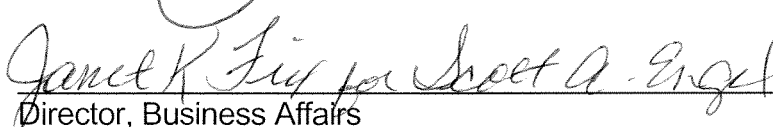
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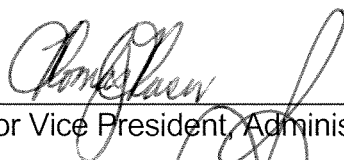
| <u>Item</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|---|--|------------------|
| 6a, 6b, 6c, 6d, 6e, 6f, 11, 13, 17, | Corporate Concepts 500 Waters Edge Lombard, IL 60148 | \$21,823.40 |
| 18 | Henricksen, Inc. 1070 W. Ardmore Avenue Itasca, IL 60143 | \$ 6,400.17 |
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for a total expenditure of: \$149,270.47

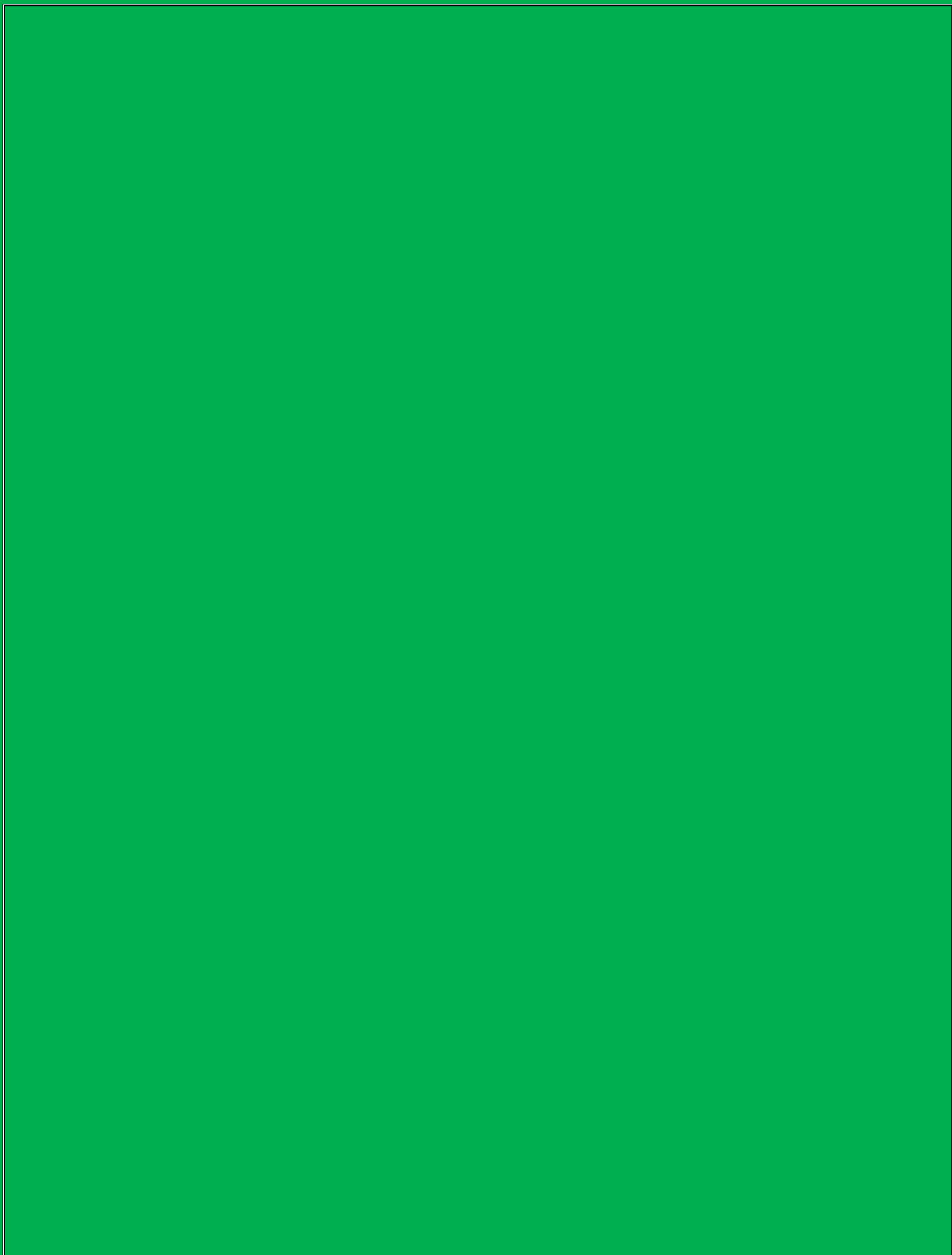
rejecting items #1a, 1b, 1c, 1d, and 1e due to budgetary concerns and rejecting alternate items #7a, 7b, 7c, 7d, 7e, 7f, 9a, 9b, 9c, 9d, 9e, 9f, 10, 12, 14, and 16 in favor of the base bid items.


 _____ 3/11/11
 Director, Facilities Date


 _____ 3/11/11
 Director, Business Affairs Date


 _____ 3/11/2011
 Senior Vice President, Administration Date


 _____ 3/11/11
 President Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Student Resource Center (SRC) Exterior Renovations Bid Package #7.

2. BUDGET STATUS

Mortenson, the College's Construction Manager, estimated the total cost of this bid package to be \$255,000.00. The recommended contractors' bids total \$210,700.00, or \$44,300.00 under the estimate. These funds are being provided by the SRC Exterior Wall Renovations Budget #03-90-32767-5804001. In addition, in accordance with their contract, Mortenson will receive \$6,681.09.00 for construction management-related services for this project, for a total expenditure of \$217,381.09.

3. BACKGROUND INFORMATION

The Student Resource Center (SRC) Exterior Renovations project is being bid in multiple packages. This represents Bid Package #7 and includes the trades for mechanical and electrical work.

Mechanical work includes a new unit heater for the vestibule area, new fin tubes at the exterior soffit, and drainage for the new vestibule.

Electrical work includes new fluorescent lights at the exterior soffit, new lights at the vestibule, and new light poles at the exterior stair arcade.

An alternate was included to eliminate the exterior lights at the stair arcade. This alternate is not being recommended due to the base bid pricing being under budget.

We recommend the bids received from Edwards Engineering, Ideal Heating, and Mechanical Inc. for mechanical work be rejected due to non-compliance with bid specifications. The construction drawings specified that the new building automation system tie into our existing system, which was manufactured by Siemens. All three of these contractors offered Honeywell controls, which will not work properly with the Siemens system.

A legal bid notice was published and 37 vendors were solicited. Twelve responses were received. Two minority vendors were solicited but did not respond. Twelve local vendors were solicited with four responding: Ideal Heating Company of Brookfield, Premier Mechanical, Inc. of Addison, Connelly Electric of Addison and Continental Electrical Construction Company, LLC of Carol Stream.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

The following is a recap of the bid tabulation:

Mechanical

| | | | | | |
|----------|--------------------|--------------------|--------------------|--------------------|--------------|
| | Amber | <i>Edwards</i> | <i>Ideal</i> | <i>Mechanical</i> | Premier |
| | Mechanical | <i>Engineering</i> | <i>Heating</i> | <i>Inc.</i> | Mechanical |
| Base Bid | \$99,900.00 | <u>\$86,993.00</u> | <u>\$81,888.00</u> | <u>\$79,615.00</u> | \$103,900.00 |

Electrical

| | | | | | | | |
|---|---------------|---------------------|---------------|---------------|---------------|----------------|----------------|
| | | | Continental | | Fitzgerald's | | |
| | Broadway | Connelly | Electrical | Excel | Electrical | Huen | Hy-Power |
| | Electric | Electric | Construction | Electric | Contracting | Electric | Electric Co. |
| Base Bid | \$126,000.00 | \$110,800.00 | \$148,400.00 | \$116,691.00 | \$114,800.00 | \$145,300.000 | \$123,400.000 |
| Alt. #1: Rough in light fixture E | (\$20,500.00) | (\$20,500.00) | (\$26,002.00) | (\$22,000.00) | (\$20,000.00) | (\$22,500.000) | (\$24,800.000) |

Recommended Vendors in Bold

Rejected – Does not meet bid specifications

4. RECOMMENDATION

a) That the Board of Trustees awards the bid for Student Resource Center (SRC) Exterior Renovations Bid Package #7, for mechanical and electrical work, to the lowest responsible bidders as follows:

- Mechanical work to Amber Mechanical Contractors, 22950 S. Central Avenue, Alsip, IL 60803, for the base bid total of \$99,900.00;
- Electrical work to Connelly Electric, 40 S. Addison Road, Addison, IL 60101, for the base bid total of \$110,800.00;

for a subtotal of \$210,700.00:

b) That the Board of Trustees approve the increase in the contract amount with Mortenson Construction Company, 25 Northwest Point Blvd., Elk Grove Village, IL 60007, for the contract related to Student Resource Center (SRC) Exterior Renovations Bid Package #7, in accordance with the contract terms, for a .95% fee for insurance in the amount of \$2,001.65 and a 2.2% fee for trade contract costs in the amount of \$4,679.44, for a total fee amount of \$6,681.09;

for a total expenditure of \$217,381.09.

SIGNATURE PAGE FOR STUDENT RESOURCE CENTER (SRC)
EXTERIOR RENOVATIONS BID PACKAGE #7 (BID).

ITEM(S) ON REQUEST –

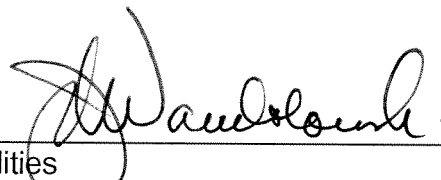
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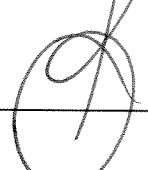
Director, Facilities 3/8/11
Date



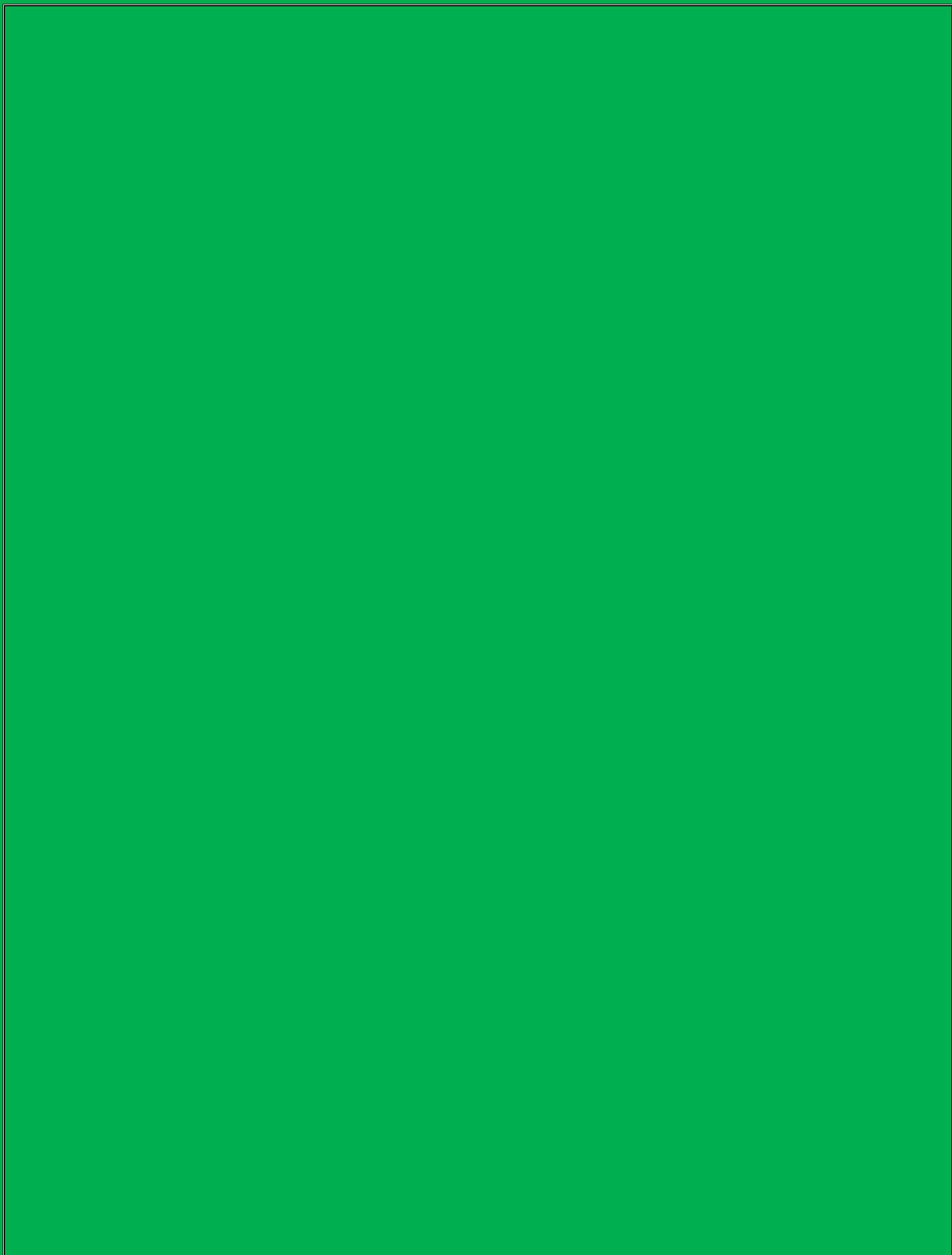
Director, Business Affairs 3/8/11
Date



Senior Vice President, Administration 3/10/2011
Date



President 3/10/11
Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Task Order Electrical Work (Contract Extension).

2. **BUDGET STATUS**

It is estimated that \$75,000.00 to \$100,000.00 per year will be expended for work relating to this contract. Funding will be provided by the Facilities, Operations & Maintenance Budget #02-70-00705-5409001 and from departmental maintenance budgets.

3. **BACKGROUND INFORMATION**

At the January 2010 Board Meeting, the Board awarded the bid for Task Order Electrical Work to the lowest responsible bidders: American Electric Construction Company of Schaumburg and Wood Dale Electrical Construction of Roselle. This action represents a one-year contract renewal. This contract provides the College with the installation of various types of electrical renovations including the installation of electrical outlets, lighting and switches. This work is done on an as needed basis for offices and classroom changes. All work is performed using the bid pricing and unit costs provided by the recommended contractors in January of 2010. The original bid allowed for a one-year renewal. There are no price increases from the original contract.

The task order contractors will be a great asset during the upcoming moves for the BIC/SRC Renovation. This contract is also of great value during emergency situations.

Both contractors, American Electric Construction Co. of Schaumburg and Wood Dale Electrical Construction of Roselle, have performed in the past to the College's satisfaction.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

The following is a recap of the bid tabulation from January 2010:

| CATEGORY 1 | | Advanced | American | Excel | JMA | PCS | Terrance | Wood Dale |
|--------------------------------|----------|----------|-------------------|-------------------|-------------------|--------|-------------------|-------------------|
| Power Systems | Unit | Wiring | Electric | Electric | Const. | Cable | Electric | Electrical |
| Duplex Receptacle | ea | No Bid | \$167.32 | \$257.00 | \$350.00 | No Bid | \$188.00 | \$195.75 |
| Double Duplex Receptacle | ea | No Bid | \$189.00 | \$262.00 | \$390.00 | No Bid | \$206.50 | \$209.00 |
| Single Receptacle | ea | No Bid | \$166.98 | \$258.00 | \$350.00 | No Bid | \$191.50 | \$190.00 |
| GFI Duplex Recept. | ea | No Bid | \$183.50 | \$267.00 | \$390.00 | No Bid | \$200.00 | \$195.00 |
| 20A-120V Twist Lock Receptacle | ea | No Bid | \$173.12 | \$271.00 | \$450.00 | No Bid | \$194.50 | \$212.75 |
| 10A-250V Twist Lock Receptacle | ea | No Bid | \$190.41 | \$281.00 | \$475.00 | No Bid | \$206.50 | \$221.50 |
| 30A-250V Twist Lock Receptacle | ea | No Bid | \$211.17 | \$309.00 | \$550.00 | No Bid | \$232.50 | \$249.00 |
| Ceiling Mount Junc. Box | ea | No Bid | \$92.86 | \$152.00 | \$275.00 | No Bid | \$111.00 | \$117.00 |
| Wall Mount Junc. Box | ea | No Bid | \$145.71 | \$244.00 | \$310.00 | No Bid | \$172.00 | \$133.50 |
| Tel/Power Pole | ea | No Bid | \$401.66 | \$508.00 | \$495.00 | No Bid | \$315.50 | \$344.00 |
| 1/2" EMT Conduit in Ceiling | lin. ft. | No Bid | \$3.52 | \$5.50 | \$3.86 | No Bid | \$4.55 | \$3.75 |
| 3/4" EMT Conduit in Ceiling | ln. ft. | No Bid | \$4.22 | \$6.50 | \$3.95 | No Bid | \$5.72 | \$3.90 |
| #12 THHN Wire | lin. ft. | No Bid | \$0.70 | \$0.58 | \$0.40 | No Bid | \$0.69 | \$0.52 |
| #10 THHN Wire | lin. ft. | No Bid | \$0.88 | \$0.83 | \$0.65 | No Bid | \$0.98 | \$0.62 |
| 15/20A-1P Circuit Breaker | ea | No Bid | \$56.62 | \$39.00 | \$110.00 | No Bid | \$32.00 | \$24.45 |
| 15/20A-2P Circuit Breaker | ea | No Bid | \$67.03 | \$63.00 | \$125.00 | No Bid | \$71.00 | \$47.45 |
| 15/20A-3P Circuit Breaker | ea | No Bid | \$108.05 | \$166.00 | \$195.00 | No Bid | \$167.00 | \$104.15 |
| 30A-1P Circuit Breaker | ea | No Bid | \$56.62 | \$39.00 | \$145.00 | No Bid | \$32.00 | \$24.45 |
| 30A-2P Circuit Breaker | ea | No Bid | \$67.03 | \$63.00 | \$175.00 | No Bid | \$71.00 | \$47.45 |
| 30A-3P Circuit Breaker | ea | No Bid | \$108.05 | \$166.00 | \$195.00 | No Bid | \$167.00 | \$104.15 |
| Total | | No Bid | \$2,394.45 | \$3,358.41 | \$4,988.86 | No Bid | \$2,569.94 | \$2,428.39 |
| Average Price | | No Bid | \$119.72 | \$167.92 | \$249.44 | No Bid | \$128.50 | \$121.42 |

Recommended Vendors in Bold

| CATEGORY 2 | | Advanced | American | Excel | JMA | PCS | Terrance | Wood Dale |
|-------------------------------------|----------|----------|------------|------------|------------|--------|------------|------------|
| Lighting Systems | | Wiring | Electric | Electric | Const. | Cable | Electric | Electrical |
| | | | | | | | | |
| 2x4 Lamp Lay-In Fixture | ea | No Bid | \$251.43 | \$263.00 | \$375.00 | No Bid | \$235.00 | \$259.00 |
| 2x4 3-Lamp Lay-In Fixture | ea | No Bid | \$265.34 | \$279.00 | \$375.00 | No Bid | \$250.00 | \$264.00 |
| 1x4 2-Lamp Lay-In Fixture Acrylic | ea | No Bid | \$252.86 | \$260.00 | \$375.00 | No Bid | \$225.00 | \$246.00 |
| 1x4 2-Lamp Lay-In Fixture Parabolic | ea | No Bid | \$267.84 | \$279.00 | \$375.00 | No Bid | \$242.00 | \$262.00 |
| 3 Lamp Surface Mount Wrap Around | ea | No Bid | \$234.82 | \$312.00 | \$375.00 | No Bid | \$270.00 | \$279.50 |
| 2 Lamp surface Mount Wrap Around | ea | No Bid | \$220.85 | \$300.00 | \$375.00 | No Bid | \$248.00 | \$262.00 |
| 2 Lamp Pendant Ind. | ea | No Bid | \$255.56 | \$350.00 | \$375.00 | No Bid | \$293.00 | \$251.00 |
| Recessed Fluor Downlight | ea | No Bid | \$372.58 | \$381.00 | \$435.00 | No Bid | \$329.00 | \$353.50 |
| Recessed Fluor Wall Washer | ea | No Bid | \$385.54 | \$395.00 | \$435.00 | No Bid | \$352.00 | \$277.00 |
| Self-Cont. Emergency Battery Lt. | ea | No Bid | \$328.82 | \$345.00 | \$425.00 | No Bid | \$258.00 | \$222.50 |
| Ceiling Mount Exit Sign w/Battery | ea | No Bid | \$312.30 | \$335.00 | \$425.00 | No Bid | \$322.00 | \$328.75 |
| Ceiling Mount Exit sign | ea | No Bid | \$288.55 | \$308.00 | \$435.00 | No Bid | \$288.00 | \$260.00 |
| 1-gang Single Pole Switch | ea | No Bid | \$167.08 | \$260.00 | \$350.00 | No Bid | \$180.00 | \$141.00 |
| 2-gang Single Pole Switch | ea | No Bid | \$201.85 | \$285.00 | \$390.00 | No Bid | \$209.00 | \$175.00 |
| 1-gang 3-way switch | ea | No Bid | \$181.15 | \$290.00 | \$390.00 | No Bid | \$199.00 | \$211.00 |
| 2-gang 3-way switch | ea | No Bid | \$221.33 | \$240.00 | \$425.00 | No Bid | \$258.00 | \$306.00 |
| Ceiling mount occupancy sensor | ea | No Bid | \$292.61 | \$400.00 | \$425.00 | No Bid | \$360.00 | \$346.50 |
| Wall mount occupancy sensor | ea | No Bid | \$240.15 | \$305.00 | \$435.00 | No Bid | \$269.00 | \$232.00 |
| 1/2" EMT Conduit in ceiling | ea | No Bid | \$3.52 | \$5.50 | \$3.86 | No Bid | \$4.55 | \$2.86 |
| 3/4" EMT Conduit in ceiling | ea | No Bid | \$4.22 | \$6.50 | \$3.95 | No Bid | \$5.72 | \$3.85 |
| #12 THHN Wire | lin. ft. | No Bid | \$0.70 | \$0.58 | \$0.40 | No Bid | \$0.69 | \$0.91 |
| #10 THHN Wire | lin. ft. | No Bid | \$0.88 | \$0.83 | \$0.65 | No Bid | \$0.98 | \$0.97 |
| 15/20 Circuit Breaker | ea | No Bid | \$67.03 | \$39.00 | \$195.00 | No Bid | \$32.00 | \$24.45 |
| Total: | | No Bid | \$4,817.01 | \$5,639.41 | \$7,398.86 | No Bid | \$4,830.94 | \$4,709.79 |
| Average | | No Bid | \$209.44 | \$245.19 | \$321.69 | No Bid | \$210.04 | \$204.77 |

Recommended Vendors in Bold

4. RECOMMENDATION

That the Board of Trustees approves the one-year contract renewal, February 1, 2011 through January 31, 2012, for Task Order Electrical Work with the lowest responsible bidders, on a unit cost basis by category as indicated;

| | |
|-----------------------------|--|
| Category 1 Power Systems | American Electric Construction 620 Pratt Avenue Schaumburg, IL 60193 |
|-----------------------------|--|

| | |
|--------------------------------|--|
| Category 2 Lighting Systems | Wood Dale Electrical 65 N. Garden Avenue Roselle, IL 60172 |
|--------------------------------|--|

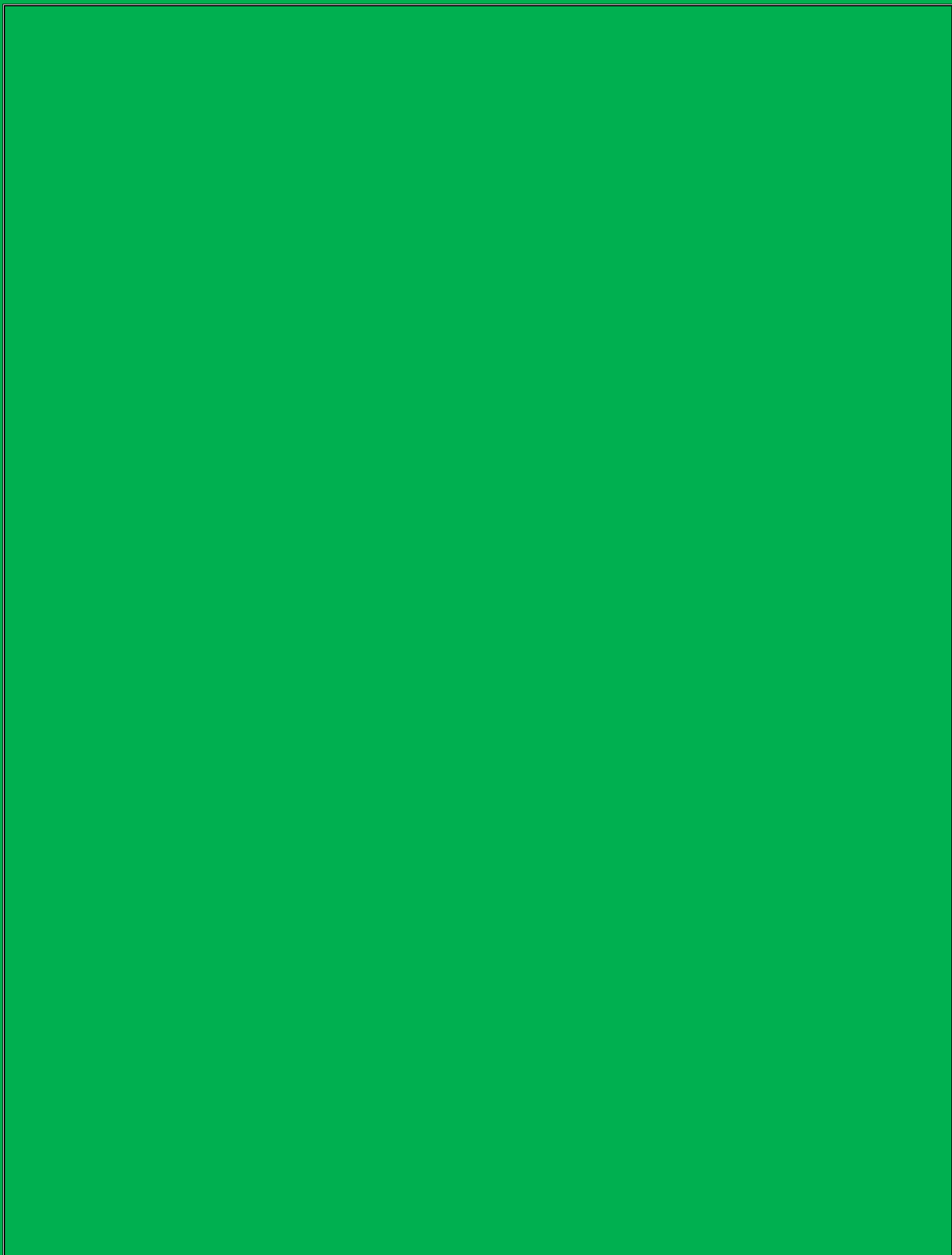
for an estimated total annual expenditure of \$100,000.00.

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

SUMMARY OF REQUESTS FOR PROPOSALS

Item 9. B. 4) a) Financial Advisory Services.

That the Board of Trustees approves a contract for Financial Advisory Services with Scott Balice Strategies, Inc., 20 N. Wacker Drive, Suite 2200, Chicago, IL 60606, for a not to exceed expenditure of \$150,000.00, plus reimbursable expenses.



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Financial Advisory Services (RFP).

2. **BUDGET STATUS**

Funding for these services will be provided from bond proceeds as a component of the cost of issuance.

3. **BACKGROUND INFORMATION**

This represents a Request for Proposal (RFP) for Financial Advisory Services. The financial advisor will be responsible for guiding and advising the Administration and Board of Trustees in reviewing and evaluating the College's financial alternatives in issuing up to \$168 million referendum-approved debt; including number of issues, timing of debt issuance, type of debt to be used, duration/maturity of debt to be issued, advise on negotiated vs. competitive sale, cash flow analysis to support debt repayment and advice on pricing and fees to be incurred.

In addition, the selected firm would assist in rating agency presentations and direct outreach to potential investors in the College's bonds, as well as provide ongoing support post issuance.

A committee comprised of College staff from Administrative Affairs, Finance, and Purchasing evaluated all proposals received. Selection criteria included the firms experience and stability, qualifications of staff assigned to the project, fee structure, and client references. The recommended firm, Scott Balice Strategies, a registered Women's Business Enterprise (WBE), was determined to be the best qualified to meet the College's financing objectives.

A legal bid notice was published and twenty-eight vendors were solicited. Twelve responses were received. Five local vendors were solicited with three responding: Ehlers & Associates of Lisle; PMA Securities of Warrenville; and Robert W. Baird & Company of Naperville. Five minority vendors were solicited with four responding: Acacia Financial Group of Chicago, Peralta Garcia Solutions of Chicago, Stern Brothers & Company of Chicago, and Scott Balice Strategies of Chicago.

This purchase complies with State Statute, Board Policy and Administrative Procedures.


4. RECOMMENDATION

That the Board of Trustees approves a contract for Financial Advisory Services with Scott Balice Strategies, Inc., 20 N. Wacker Drive, Suite 2200, Chicago, IL 60606, for a not to exceed expenditure of \$150,000.00, plus reimbursable expenses.

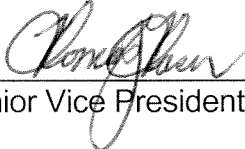
SIGNATURE PAGE FOR FINANCIAL ADVISORY SERVICES (RFP).

ITEM(S) ON REQUEST –

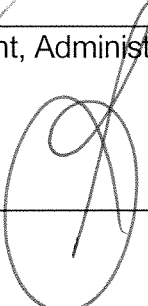
That the Board of Trustees approves a contract for Financial Advisory Services with Scott Balice Strategies, Inc., 20 N. Wacker Drive, Suite 2200, Chicago, IL 60606, for a not to exceed expenditure of \$150,000.00, plus reimbursable expenses.

 3-11-11

Director, Business Affairs Date

 3/11/2011

Senior Vice President, Administration Date

 3/11/11

President Date

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

SUMMARY OF PURCHASE ORDERS

- Item 9. B. 5) a) Energy Procurement Contracts..
That the Board of Trustees authorizes the Senior Vice President, Administration to approve the procurement of energy supply for both Electricity and Natural Gas for an anticipated two year contract, and authorize College legal counsel to approve contracts related to energy supply procurement.
- Item 9. B. 5) b) Homeland Security Education Center (HEC) Furniture and Fixtures Purchases.
That the Board of Trustees approves the purchase of furniture and fixtures for the Homeland Security Education Center (HEC) with KI, 1181 Merchandise Mart, Chicago, IL 60654, for a total expenditure of \$527,530.95.
- Item 9. B. 5) c) Landscaping Design Contracts.
That the Board of Trustees approves the Landscaping Design Contracts for the BIC Plaza Central Campus Green; SRC South Plaza; PE North & West; and PE Southside & South Parking Lots, with JJR, LLC, 35 E. Wacker Drive, Chicago, IL 60601, for a total expenditure of \$485,131.00.
- Item 9. B. 5) d) Parking Engineering Services.
That the Board of Trustees approves a contract with V3 Companies of Illinois, 7325 Janes Avenue, Woodridge, IL 60517, for Parking Engineering Services for a total expenditure of \$518,050.00.

Continued

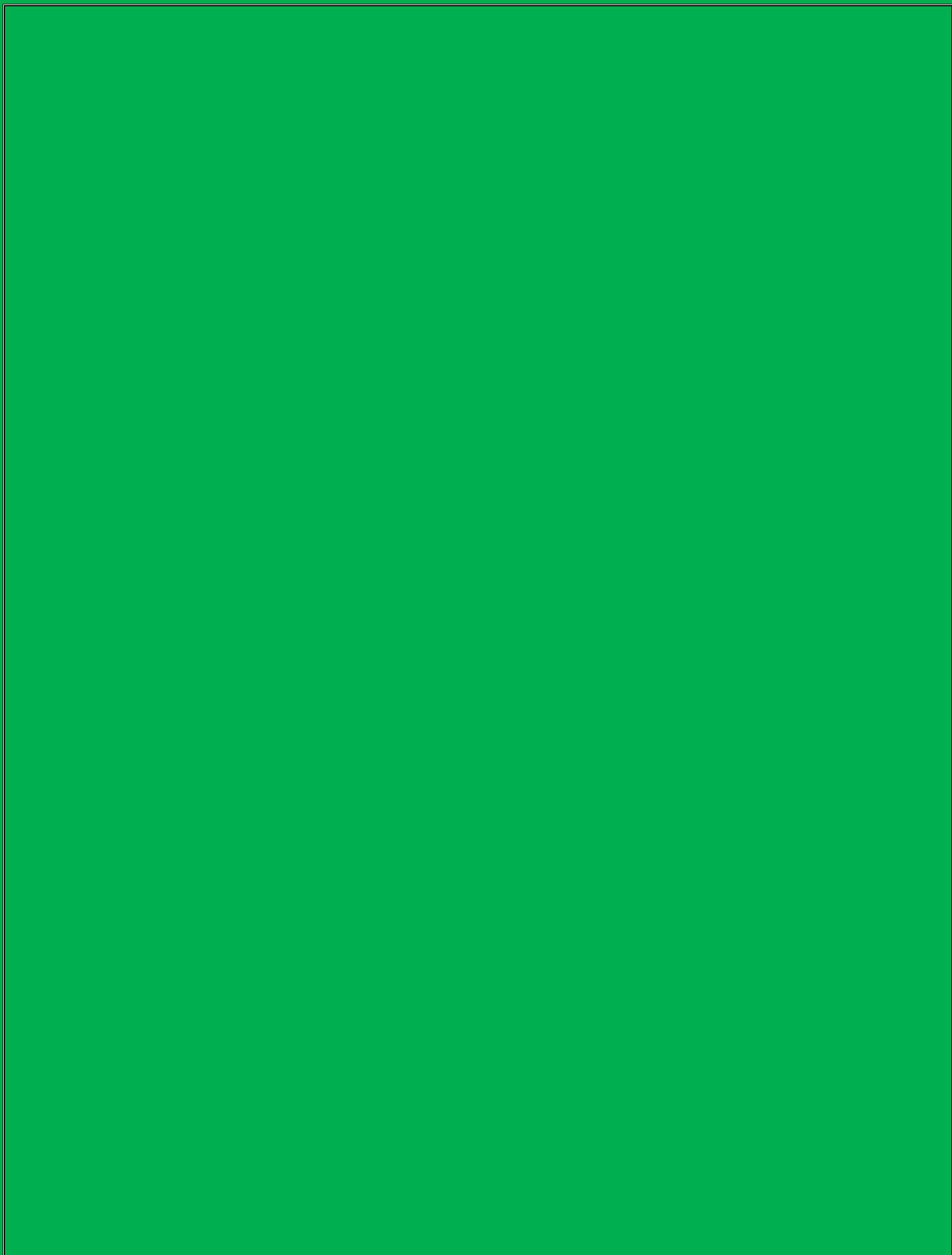
Item 9. B. 5) e) BIC/SRC/SSC Furniture & Fixtures Purchases.

That the Board of Trustees approves the purchase of furniture and fixtures for the Berg Instructional Center (BIC), Student Resource Center (SRC) and Student Services Center (SSC), with the following vendors:

| <u>Description</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|--|--|-----------------------|
| Trash & Recycling Containers | Forms & Surfaces 30 Pine Street Pittsburgh, PA 15223 | \$ 156,079.00 |
| Faculty/Staff Office & Conference/Lounge Furniture | Interiors for Business 409 N. River Street Batavia, IL 60510 | \$1,543,229.70 |
| Classroom Fixtures & Furnishings | KI 1181 Merchandise Mart Chicago, IL 60654 | \$ 422,085.94 |
| | | _____ |
| for a total expenditure of : | | <u>\$2,121,394.64</u> |

Item 9. B. 5) f) Michael Walters Advertising Expenses for Summer 2011 Radio Advertising.

That the Board of Trustees approves the purchase of Advertising Expenses for the Summer 2011 Radio Advertising Campaign with Michael Walters Advertising, 444 N. Wabash Avenue, Chicago, IL 60611, in the amount of \$61,550.00.



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Energy Procurement Contracts.

2. **REASON FOR CONSIDERATION**

This represents a recommendation to grant the Senior Vice President, Administration the authority to approve the procurement of energy supply contracts for both Electricity and Natural Gas, as well as extend energy supply contracts with the existing energy supplier. The pricing associated with these contracts will be solicited on a competitive basis. This request is being made as these commodity prices change rapidly, and the College needs to react quickly to changing market conditions.

The ability to purchase energy supply contracts in both the Electricity and Natural Gas markets will help stabilize the energy budget at the College.

3. **BACKGROUND INFORMATION**

It is the responsibility of the Energy Manager to implement the initiatives for energy reduction defined in our current Energy Master Plan. Scott Fotr , the College's Energy Manager, has developed this recommendation. His knowledge of the energy market will help the College reduce overall energy costs.

The energy supply market is based upon commodity pricing and competitive pricing received in Requests for Proposals (RFP) and is relevant for only a matter of hours due to market volatility. These competitive offers must be analyzed and accepted within the same business day in order to provide a timely response to the market-based pricing received.

Energy supply contracts would be valid for a term of 12 to 24 months with the RFP process repeating itself at the end of the energy supply contract. It is also desirable to have the ability for the Senior Vice President, Administration to have the authority to extend energy supply contracts with the existing energy supplier

for an additional 12-month period, if pricing warrants, as energy markets fluctuate in the global market.

This purchase complies with State Statute, Board Policy and Administrative Procedures. The purchase of utility services are exempt from bidding under Illinois Community College Act, 110 ILCS 805/3-27.1.

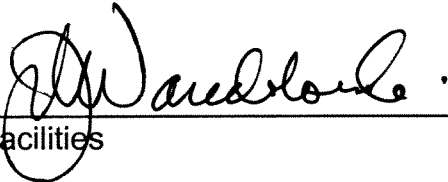
4. RECOMMENDATION

That the Board of Trustees authorizes the Senior Vice President, Administration to approve the procurement of energy supply for both Electricity and Natural Gas for an anticipated two year contract, and authorize College legal counsel to approve contracts related to energy supply procurement.


SIGNATURE PAGE FOR ENERGY PROCUREMENT CONTRACTS.

ITEM(S) ON REQUEST

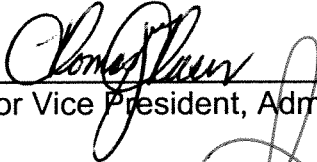
That the Board of Trustees authorizes the Senior Vice President, Administration to approve the procurement of energy supply for both Electricity and Natural Gas for an anticipated two year contract, and authorize College legal counsel to approve contracts related to energy supply procurement.



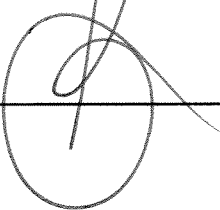
Director, Facilities 3/8/11
Date



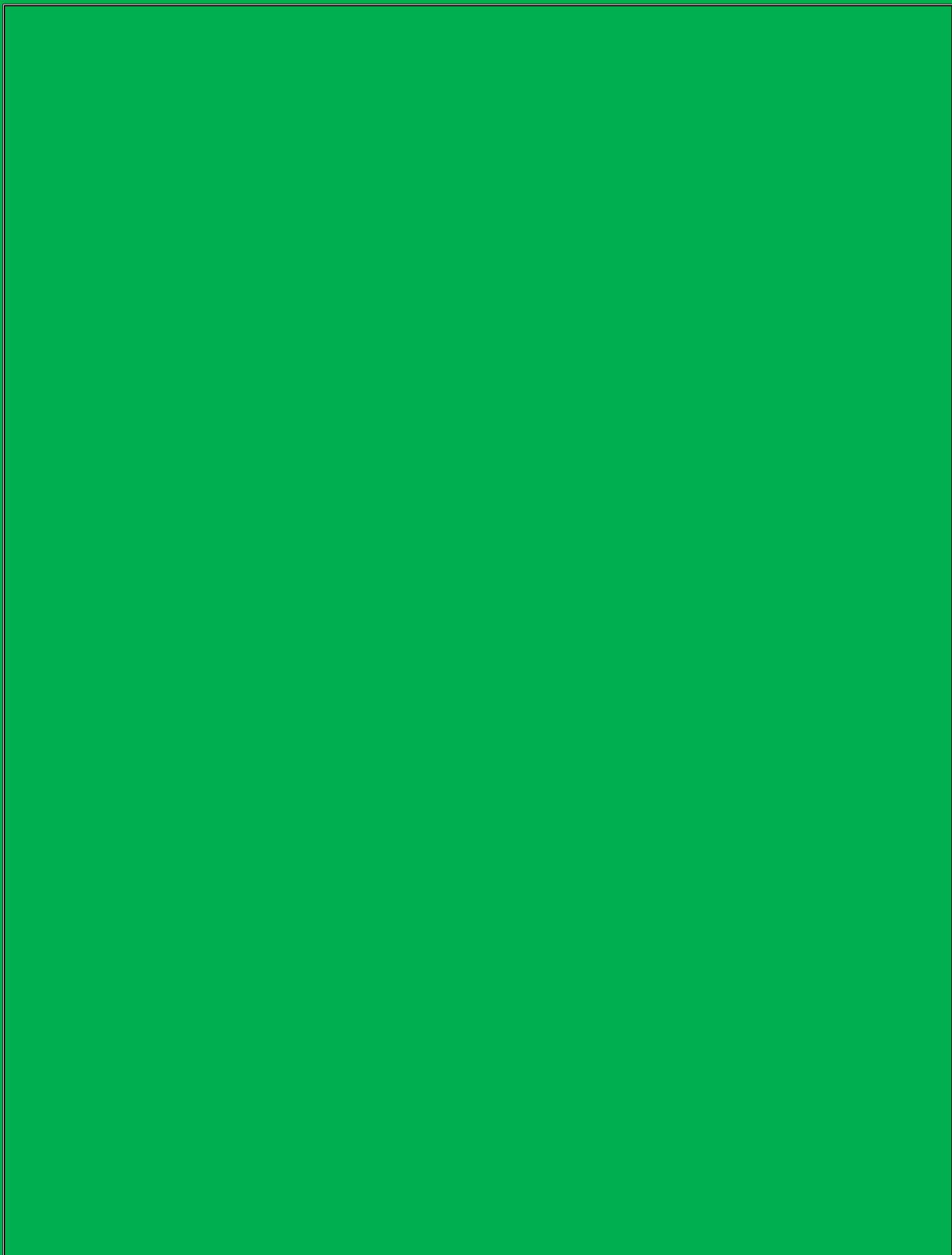
Director, Business Affairs 3/8/11
Date



Senior Vice President, Administration 3/10/2011
Date



President 3/10/11
Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Homeland Security Education Center (HEC) Furniture & Fixtures Purchases.

2. **BUDGET STATUS**

Funds in the amount of \$527,530.95 are being provided by the HEC Construction Budget #03-90-32761-5803001.

3. **BACKGROUND INFORMATION**

This represents the purchase of various furniture and fixture items for the Homeland Security Education Center. Items being purchased include conference and meeting room tables and seating, fixed and mobile classroom tables and seating, and computer lab tables and seating.

The cost of these items includes all delivery and installation charges.

The pricing being used for this furniture purchase was solicited as part of the Health Science Center, Technology Education Center, and BIC/SRC/SSC furniture bid that was awarded by the Board in October of 2008. Both bids included price discounts for future purchases which allows us to take advantage of these economies of scale and extend the bid pricing for the HEC Building.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

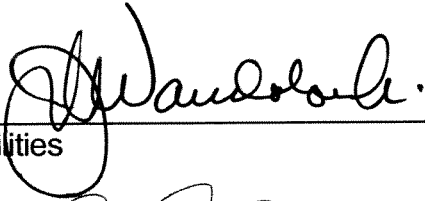

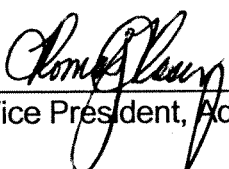
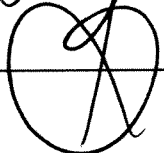
4. **RECOMMENDATION**

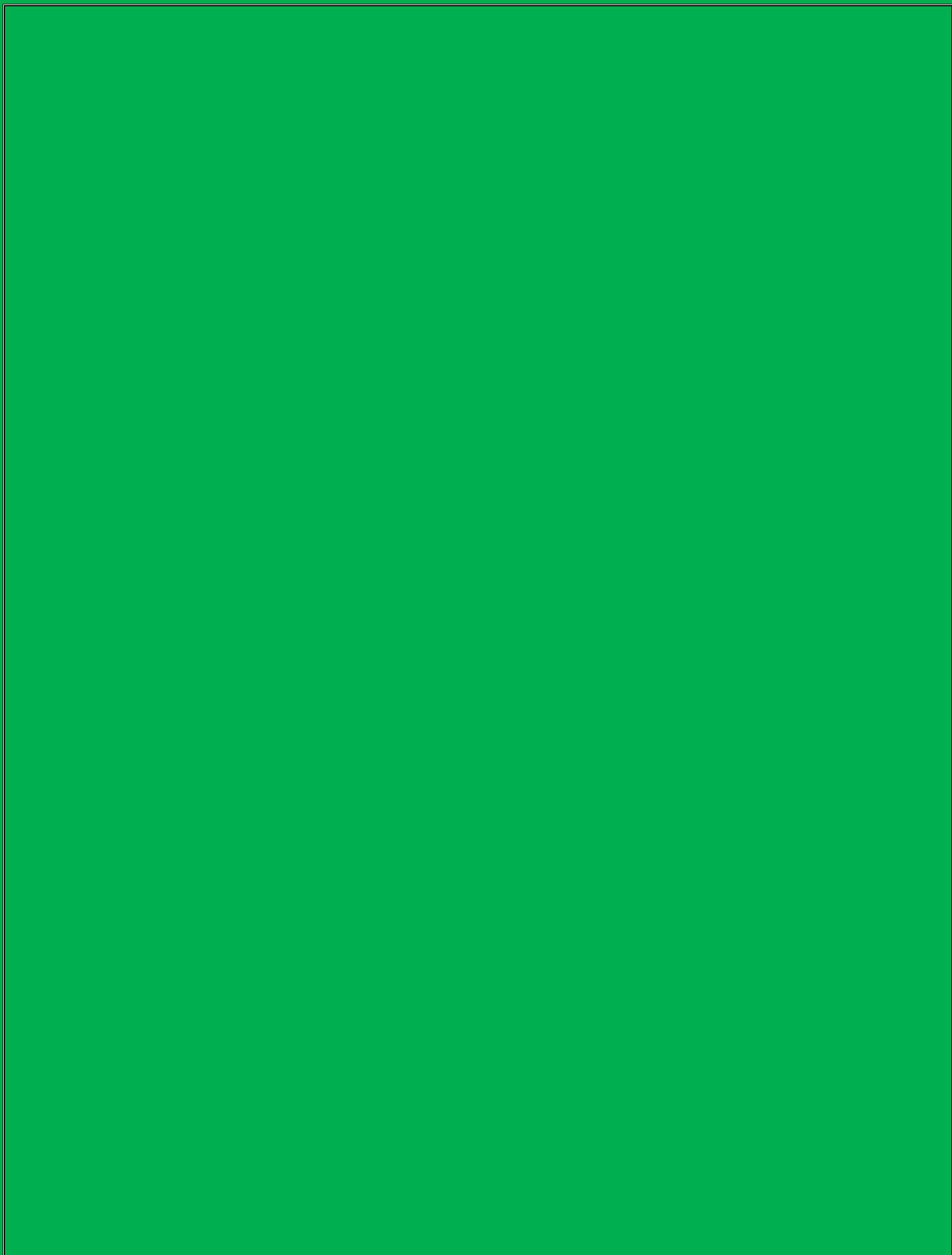
That the Board of Trustees approves the purchase of furniture and fixtures for the Homeland Security Education Center (HEC) with KI, 1181 Merchandise Mart, Chicago, IL 60654, for a total expenditure of \$527,530.95.

SIGNATURE PAGE FOR HOMELAND SECURITY EDUCATION CENTER (HEC)
FURNITURE AND FIXTURES PURCHASES.

ITEM(S) ON REQUEST –

That the Board of Trustees approves the purchase of furniture and fixtures for the Homeland Security Education Center (HEC) with KI, 1181 Merchandise Mart, Chicago, IL 60654, for a total expenditure of \$527,530.95.

| | | |
|---------------------------------------|---|-------------------|
| Director, Facilities |  | 3/8/11 Date |
| Director, Business Affairs |  | 3/8/11 Date |
| Senior Vice President, Administration |  | 3/10/2011 Date |
| President |  | 3/10/11 Date |



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Landscaping Design Contracts.

2. BUDGET STATUS

Funds in the amount of \$485,131.00 are being provided by the FMP Landscape Budget #03-90-30169-5303001.

3. BACKGROUND INFORMATION

Enhanced landscape plans will be developed for the BIC Plaza Central Campus Green; SRC South Plaza; PE North & West; PE Southside and South Parking Lot; and BIC East Courtyard and will incorporate the Master Plan landscape concepts presented at the June 2, 2009 Board Workshop. JJR has been retained as the Master Landscape Architect for the College campus.

The landscape plans will include landscaping, irrigation, lighting, electrical and hardscape to create a cohesive landscaping scheme across campus. Below is a brief description of each project:

BIC Plaza Central Campus Green Phase 1 - establish a new front door image that reflects the highest quality of education and creativity at COD. This phase will provide campus visitors, students and faculty with a central space for interaction. Landscape, plazas, lighting and irrigation will complement the recently completed BIC renovations.

SRC South Plaza - Providing an alternative to other student spaces, the SRC South Plaza provides an area for student socialization and individual reflection. Located on the south facing slope, a cascading waterfall will create both a visual and physical display unique to campus. Outdoor seating and large stones will provide students and visitors with shaded seating. Landscape, plazas, lighting, and irrigation will complement the recently completed BIC renovations.

PE North & West – An updated west entry to the PE building will provide students with shaded seating and a place for social interaction. The existing inactive water feature will be removed and replaced with a landscape display. North of the PE Building, a waterfront amphitheater will provide spaces for large gatherings of patrons who wish to enjoy an outdoor performance. Landscape, hardscape, stage, seating, lighting and irrigation improvements will complement this unique area for special venues.

PE Southside & South Parking Lot - An updated south entry to the PE building will provide visitors with an identity of quality and high standards. Adjacent to the Athletic Complex, the South PE entrance is the arrival destination for campus visitors who attend the many public events held at the College. Further upgrades of the parking areas will ensure that the arrival experience is pleasant and welcoming. Landscape, hardscape, lighting and irrigation improvements will convey the new campus vision to the visiting community.

BIC East Courtyard - Complementing the recent BIC building improvements, the East Courtyard improvements will create an adjacent exterior space for student enjoyment. Located next to the building interior Student Commons areas, the courtyard space provides an exterior 'room' for Students to enjoy. Lush landscape, with outdoor seating, will immerse students in an environment of study and social interaction. Alternative plant material collections will provide both the East and West Courtyards with different visual interests from each other. Landscape, paving adjustments, infrastructure, and irrigation complete this most unique East courtyard experience.

Facilities staff negotiated with JJR to develop a fee based on a percentage of the estimated cost of construction. This fee represents approximately 9.5% of the estimated construction costs, is consistent with prior contracts with JJR, and is in line with industry norms. JJR's fee per project is as follows:

| | |
|----------------------------------|-----------|
| BIC Plaza Central Campus Green | \$ 80,061 |
| SRC South Plaza | \$120,270 |
| PE North & West | \$200,711 |
| PE Southside & South Parking Lot | \$ 60,064 |
| BIC East Courtyard | \$ 24,025 |
| Total | \$485,131 |

The fee for all projects includes schematic design, design development, construction documents, bidding, construction administration and reimbursable expenses.

This purchase complies with State Statute, Board Policy and Administrative Procedures. The Local Government Professional Services Selection Act process is not required when a satisfactory relationship exists between the

architectural firm and the public entity. JJR has provided the College with landscape architectural services in the past and has performed satisfactorily.

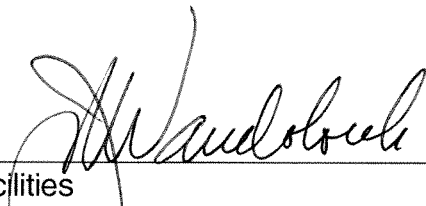
4. RECOMMENDATION

That the Board of Trustees approves the Landscaping Design Contracts for the BIC Plaza Central Campus Green; SRC South Plaza; PE North & West; PE Southside & South Parking Lots; BIC East Courtyard, with JJR, LLC, 35 E. Wacker Drive, Chicago, IL 60601, for a total expenditure of \$485,131.00.


SIGNATURE PAGE FOR LANDSCAPING DESIGN CONTRACTS.

ITEM(S) ON REQUEST

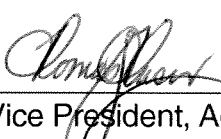
That the Board of Trustees approves the Landscaping Design Contracts for the BIC Plaza Central Campus Green; SRC South Plaza; PE North & West; PE Southside & South Parking Lots; BIC East Courtyard, with JJR, LLC, 35 E. Wacker Drive, Chicago, IL 60601, for a total expenditure of \$485,131.00.



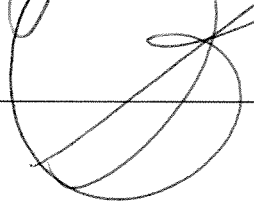
Director, Facilities 3/18/11
Date



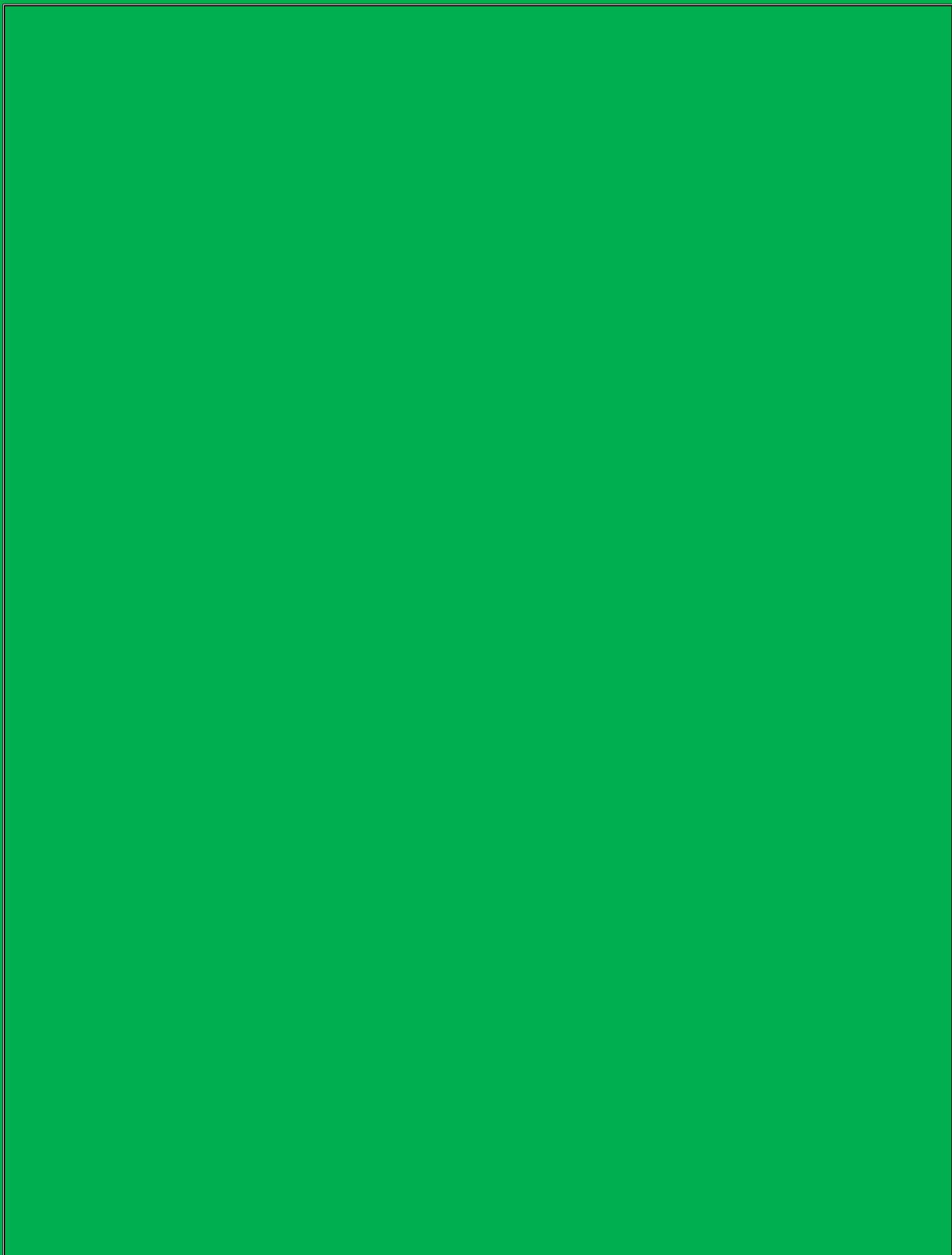
Director, Business Affairs 3/18/11
Date



Senior Vice President, Administration 3/18/2011
Date



President Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Parking Engineering Services.

2. BUDGET STATUS

Funds in the amount of \$518,050.00 are being provided by the Bond Referendum #2 Parking Project.

3. BACKGROUND INFORMATION

V3 Companies of Illinois was asked to provide their professional qualifications for engineering services for this project. This request was based on the College's existing satisfactory relationship with this firm. Based on the review of the qualifications and proposed schedule, we recommend approving a contract with V3 Companies of Illinois. Fees were negotiated with V3 in the amount of \$518,050.00, representing 6.5% of the estimated construction cost of \$7,970,000.00.

The 2011 parking projects include new parking lots east of the PE Building, southwest of the Early Childhood Center and the resurfacing of the College 6 Parking Lot.

This purchase complies with State Statute, Board Policy and Administrative Procedures. The Local Government Professional Services Selection Act process is not required when a satisfactory relationship exists between the architectural firm and the public entity. V3 has provided the College with engineering services in the past and has performed satisfactorily.

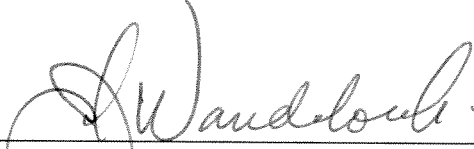
4. RECOMMENDATION

That the Board of Trustees approves a contract with V3 Companies of Illinois, 7325 Janes Avenue, Woodridge, IL 60517, for Parking Engineering Services for a total expenditure of \$518,050.00.

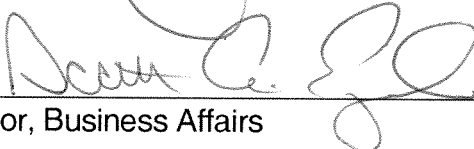
SIGNATURE PAGE FOR PARKING ENGINEERING SERVICES.

ITEM(S) ON REQUEST –

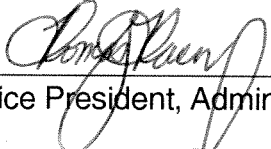
That the Board of Trustees approves a contract with V3 Companies of Illinois, 7325 Janes Avenue, Woodridge, IL 60517, for Parking Engineering Services for a total expenditure of \$518,050.00.



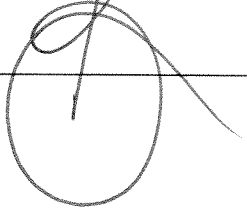
Director, Facilities 3/22/11
Date



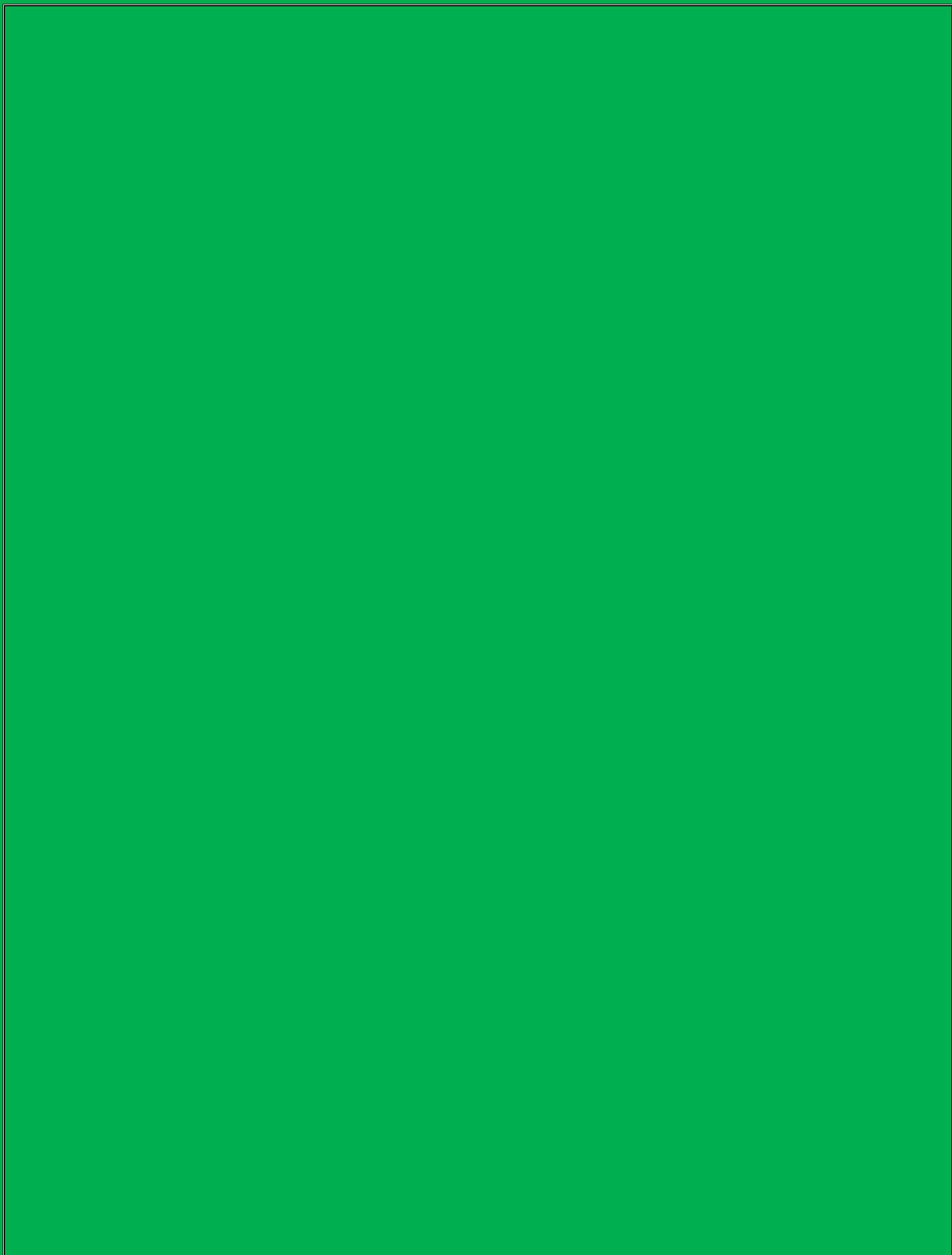
Director, Business Affairs 3/22/11
Date



Senior Vice President, Administration 3/22/2011
Date



President 3/22/11
Date



COLLEGE OF DUPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

BIC/SRC/SSC Furniture & Fixtures Purchases.

2. BUDGET STATUS

Funds in the amount of \$2,121,394.64 are being provided by the BIC/SRC/SSC Construction Budget #03-90-32727-5804001.

3. BACKGROUND INFORMATION

This represents the purchase of various furniture and fixture items for Phase I of the BIC/SRC/SSC renovations project. Items being purchased include conference and meeting room tables and seating; fixed and mobile classroom tables and seating; student lounge seating and tables; computer lab tables and seating; faculty and staff office workstations and seating; and trash and recycling receptacles. These items will be installed throughout the new SSC Building and in the renovated areas in the BIC and SRC Buildings. The furniture items for future phases of the project have not been identified at this time, but will be presented to the Board for approval in the future.

The cost of these items includes all delivery and installation charges.

The bid pricing being used for this furniture purchase was solicited as part of the Health Science Center, Technology Education Center, and BIC/SRC/SSC furniture bid that was awarded by the Board in October of 2008. These bids included price discounts for future purchases which allow us to take advantage of these economies of scale and utilize the bid pricing for the BIC/SRC/SSC Building furniture purchases.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees approves the purchase of furniture and fixtures for the Berg Instructional Center (BIC), Student Resource Center (SRC) and Student Services Center (SSC), with the following vendors:

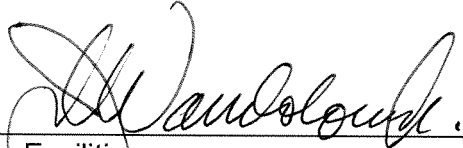
| <u>Description</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|--|--|------------------------|
| Trash & Recycling Containers | Forms & Surfaces 30 Pine Street Pittsburgh, PA 15223 | \$ 156,079.00 |
| Faculty/Staff Office & Conference/Lounge Furniture | Interiors for Business 409 N. River Street Batavia, IL 60510 | \$1,543,229.70 |
| Classroom Fixtures & Furnishings | KI 1181 Merchandise Mart Chicago, IL 60654 | \$ 422,085.94 |
| for a total expenditure of : | | <u>\$2,121,394.64.</u> |

SIGNATURE PAGE FOR BIC/SRC/SSC FURNITURE AND FIXTURES PURCHASES.


ITEM(S) ON REQUEST –

That the Board of Trustees approves the purchase of furniture and fixtures for the Berg Instructional Center (BIC), Student Resource Center (SRC) and Student Services Center (SSC), with the following vendors:

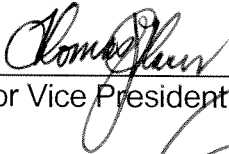
| <u>Description</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|---|--|------------------------|
| Trash & Recycling Containers | Forms & Surfaces 30 Pine Street Pittsburgh, PA 15223 | \$ 156,079.00 |
| Faculty/Staff Office & Conference/Lounge Furniture | Interiors for Business 409 N. River Street Batavia, IL 60510 | \$1,543,229.70 |
| Classroom Fixtures & Furnishings Chicago, IL 60654 | KI 1181 Merchandise Mart | \$ 422,085.94 |
| for a total expenditure of : | | <u>\$2,121,394.64.</u> |



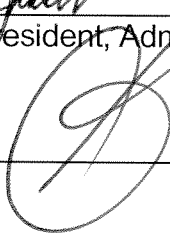
Director, Facilities 3/15/11
Date



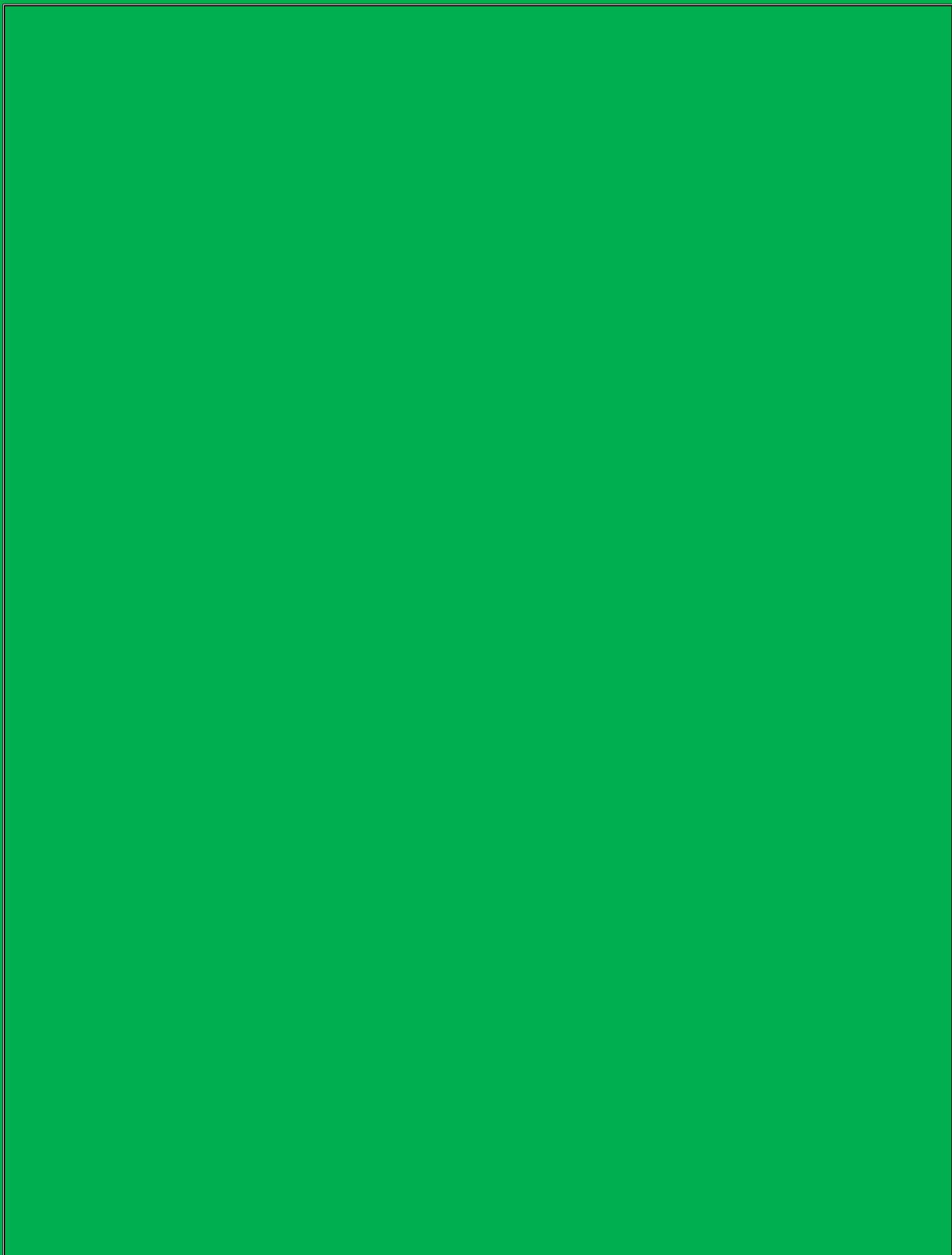
Director, Business Affairs 3/15/11
Date



Senior Vice President, Administration 3/15/2011
Date



President 3.15.11
Date



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Michael Walters Advertising Expenses for Summer 2011 Radio Advertising.

2. **BUDGET STATUS**

Funds in the amount of \$61,550.00 are budgeted in the Marketing and Creative Services budget #01-90-00825-5407001 and #01-90-00825-5402001.

3. **BACKGROUND INFORMATION**

The Michael Walters Agency (MWA) has been utilized by College of DuPage to provide media placement for radio and other creative services as part the College's marketing strategy for FY 2011. MWA has the ability to buy media in bulk at rates that the College cannot leverage independently. In addition, MWA have been instrumental in more effectively targeting strategic marketing messages for the local media market through media research on our traditional and non-traditional populations.

This purchase complies with State Statute, Board Policy and Administrative Procedures. The purchase of professional services is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.


4. **RECOMMENDATION**

That the Board of Trustees approves the purchase of Advertising Expenses for the Summer 2011 Radio Advertising Campaign with Michael Walters Advertising, 444 N. Wabash Avenue, Chicago, IL 60611, in the amount of \$61,550.00.

SIGNATURE PAGE FOR MICHAEL WALTERS ADVERTISING EXPENSES

ITEM(S) ON REQUEST

That the Board of Trustees approves the purchase of Advertising Expenses for the Summer 2011 Radio Advertising Campaign with Michael Walters Advertising, 444 N. Wabash Avenue, Chicago, IL 60611, in the amount of \$61,550.00.



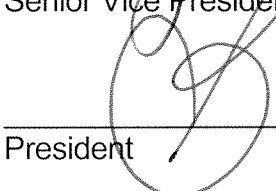
Director, Business Affairs 3-11-11
Date



Associate Vice President, Marketing & Enrollment 3-11-11
Date



Senior Vice President, Administration 3/11/2011
Date



President 3.11.11
Date

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Personnel Actions.

2. **REASON FOR CONSIDERATION**

Board Action is required to ratify and approve personnel actions for all employees.

3. **BACKGROUND INFORMATION**

- A. Ratification of Administrator Appointments
- B. Ratification of Faculty Appointments
- C. Ratification of Classified Appointments
- D. Ratification of Classified Transfers / Reassignments
- E. Ratification of Classified Resignations / Terminations
- F. Ratification of Faculty Retirements

4. **RECOMMENDATION**

That the Board of Trustees ratifies the Administrator, Faculty and Classified Appointments, Classified Transfers / Reassignments; Classified Resignations / Terminations and Faculty Retirements.

APPOINTMENTS

| <u>Name</u> | <u>Title</u> | <u>Department</u> | <u>Start Date</u> | <u>Type</u> | <u>Salary</u> |
|----------------------|-------------------------------------|------------------------|-------------------|---|---------------|
| <u>ADMINISTRATOR</u> | | | | | |
| Laura Ortiz | Associate Dean, Humanities | Liberal Arts | 05/16/2011 | Full-Time Administrator Appointment | \$94,116 |
| <u>FACULTY</u> | | | | | |
| Stephanie Forbes | Instructor, Sonography (1 Yr.) | Health & Sciences | 08/17/2011 | Full-Time Faculty 2 nd 1-Year Appointment | \$57,946 |
| David Smith | Assistant Professor, Engineering | Health & Sciences | 08/17/2011 | Full-Time Faculty Appointment | \$73,011 |
| Derrick Willis | Assistant Professor Anthropology | Health & Sciences | 08/17/2011 | Full-Time Faculty New Hire | \$66,167 |
| <u>CLASSIFIED</u> | | | | | |
| Dawn McCabe | Administrative Assistant IV | Information Technology | 03/07/2011 | New Hire | \$34,715 |
| Karen Misura | Programmer/Analyst I | Information Technology | 04/11/2011 | New Hire | \$62,837 |

TRANSFERS / REASSIGNMENTS

| <u>Name</u> | <u>Title</u> | <u>Department</u> | <u>Start Date</u> | <u>Type</u> | <u>Salary</u> |
|--------------------------------------|---------------------------|-----------------------------------|-------------------|--------------------|---------------|
| <u>CLASSIFIED</u> Saraliz Jimenez | Latino Center Coordinator | Admission Services & Registrar | 03/14/2011 | Transfer/Promotion | \$66,872 |
| Oscar Piril | Custodial Group Leader | Custodial Operations | 02/27/2011 | Promotion | \$30,077 |

RESIGNATIONS / TERMINATIONS

| <u>Name</u> | <u>Title</u> | <u>Department</u> | <u>End Date</u> | <u>Type</u> | <u>Years of Service</u> |
|---|------------------------------|-------------------------------------|-----------------|-------------|-------------------------|
| <u>CLASSIFIED</u> Dana L. Shefveland | Administrative Assistant III | Continuing Ed/ Extended Learning | 02/10/11 | Resignation | 5 Yrs. 6 Mos. |
| Latisha Richardson | Lab Assistant III | Health Sciences | 03/16/11 | Resignation | 11 Mos. |
| Charlotta Santoyo | Cashier | Accounts Receivable | 04/30/11 | Resignation | 10 Yrs. 3 Mos. |

RETIREMENTS

| <u>Name</u> | <u>Title</u> | <u>Department</u> | <u>End Date</u> | <u>Type</u> | <u>Current Years of Service</u> |
|----------------------|------------------------------|-----------------------|-----------------|-------------|---|
| <u>FACULTY</u> | | | | | |
| John C. Kovach | Professor, Accounting | Business & Technology | 07/31/2014 | Retirement | 19 Yrs. 6 Mos. |
| Michael J. Malczeski | Assoc. Professor | Business & Technology | 7/31/2014 | Retirement | 8 Yrs. 9 Mos. |
| Nancy L. Stanko | Professor, Office Technology | Business & Technology | *July 2014 | Retirement | 23 Yrs. 6 Mos. |
| Mary Lynn Sykes | Professor, English | Liberal Arts | 7/31/2014 | Retirement | 13 Yrs. 6 Mos. |

** Retiring last day of summer term 2014. Academic calendar with specific date not available at this time.*

COLLEGE of DuPAGE
PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Laura Ortiz

POSITION: Associate Dean, Humanities

PREPARATION: Doctorate, Benedictine University, 2009
Masters', Roosevelt University, 1997
Bachelors', Iowa State University, 1991

MAJOR AREAS: Education in Higher Education, Spanish

EXPERIENCE: College of DuPage
Interim Associate Dean, Humanities
2010 – Present
College of DuPage
Associate Professor, Spanish
2006 – 2010
College of DuPage
Program Coordinator, Continuing Education
2001– 2006
College of DuPage
Adjunct Instructor
1999 – 2006
Triton College
Adjunct Instructor
2001

RECOMMENDED BY:



(Search Committee Chair)



(Vice President of Human Resources)



(Executive Vice President)


(President)

RANK AND SALARY: Associate Dean, \$94,116

DATE OF HIRE: May 16, 2011

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Stephanie Forbes


POSITION: Diagnostic Medical Imaging/Sonography Instructor-
1 Year

PREPARATION: Associates, Tyler Junior College, 1983

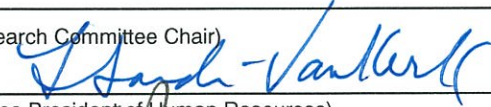
MAJOR AREAS: Radiology

EXPERIENCE: College of DuPage
Instructor, Sonography (1 yr)
2010-Current
Fox Valley Women and Children's Health Partners
Ultrasound Manager
2004-2009
Dreyer Medical Clinic
Staff Technician
1996-2004
Provena Mercy Hospital
Staff Technician
1992-2004
Dr. David Robinson, Radiology
Technician
1984-1992

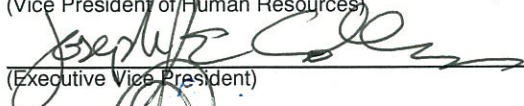
RECOMMENDED BY:



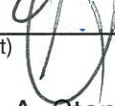
(Search Committee Chair)



(Vice President of Human Resources)



(Executive Vice President)



(President)

RANK AND SALARY: Range A, Step 6: \$57,946

DATE OF HIRE: August 17, 2011

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: David Smith

POSITION: Assistant Professor, Engineering

PREPARATION: PhD-Mechanical Engineering, University of Illinois-Chicago, 2008


MAJOR AREAS: Engineering

EXPERIENCE: College of DuPage
Assistant Professor
2010-2011 – 1 Year Appointment
2009-2010 – 1 Year Appointment
Adjunct Faculty
2007
Argonne National Laboratory
Post Doctoral Position
2008-2009
University of Illinois-Chicago
Research Assistant and Teaching Assistant
2002-2008
Senior Flexonics
Staff Engineer
2001-2002

RECOMMENDED BY:



(Search Committee Chair)



(Vice President of Human Resources)



(Executive Vice President)



(President)

RANK AND SALARY: Range D, Step 6: \$73,011

DATE OF HIRE: August 17, 2011

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Derrick Willis

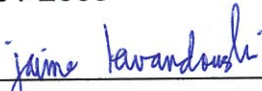
POSITION: Assistant Professor, Anthropology

PREPARATION: PhD-Anthropology, Wayne State University, 2008

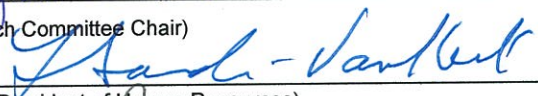
MAJOR AREAS: Anthropology

EXPERIENCE: University of Michigan
Adjunct Faculty-Anthropology
2011
Macomb Community College
Adjunct Faculty-Anthropology
2010-2011
Wayne State University
Adjunct Faculty-Anthropology
2007-2011
Project Director-Anthropology Research Project
2003-2004 and 1998-2001
Consultant-Anthropology Research Project
2001-2003

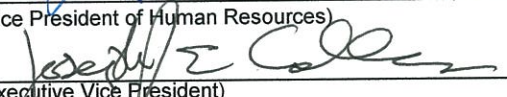
RECOMMENDED BY:



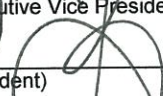
(Search Committee Chair)



(Vice President of Human Resources)



(Executive Vice President)



(President)

RANK AND SALARY: Range D, Step 4: \$66,167

DATE OF HIRE: August 17, 2011

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Assistant Professor - Anthropology

DEPARTMENT: Anthropology

CANDIDATE: Derrick Willis

SEARCH COMMITTEE: Jaime Lewandowski (Chair), Alexander Bolyanatz, Michael Dietz, Naheed Hasan, John Staeck

ADVERTISEMENTS:

| SOURCE | DATE |
|--------------------------------|-------------|
| COD HR Website | 12/2010 |
| InsideHigherEd.com | 12/2010 |
| HigherEdJobs.com | 12/2010 |
| CommunityCollegeJobs.com | 12/2010 |
| Chronicle | 12/2010 |
| Journal of Blacks in Higher Ed | 12/2010 |
| | |

DIVERSITY RECRUITMENT:

| CANDIDATE POOL | STATS |
|--|--------------|
| Number of candidates | 45 |
| Number of candidates who did not meet minimum requirements | 19 |
| Number of candidates who withdrew their application during selection process | 0 |
| Self-identified diverse candidates | 9 |
| Number of candidates Skype interviewed | 4 |
| Number of diverse candidates Skype interviewed | 1 |
| Number of candidates interviewed on-site | 1 |
| Number of diverse candidates interviewed on-site | 1 |

9. CONSENT AGENDA

**C. For INFORMATION: Construction-Related
Items**

**1) Monthly Construction Project
Summary**

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

CONSTRUCTION BOARD INFORMATION

1. SUBJECT

Monthly Construction Project Summary.

2. REASON FOR CONSIDERATION

Standard reports provided to the Board monthly for their review.

3. BACKGROUND INFORMATION

All projects are proceeding on schedule.

Renovate Berg Instructional Center and SRC #727

- Flooring continues on all floors.
- Painting continues on all floors.
- Millwork, doors and white boards have started in BIC.
- Metal studs, masonry, framing and rough-in work continues on floor #1 of the BIC.
- Drywall installation continues in the SSC and painting has started.
- Installation of glass railing in SSC has started.

Athletic Fields 3 #757

- Soccer fields detention basin issues continue to be addressed between the College and Wight.

Culinary & Hospitality Center #760

- Stairs are complete.
- Interior drywall and taping underway on floor #2. Ceiling grid, floor and wall tile has begun in bakeshops.
- Interior framing and Mechanical Electrical Plumbing rough-in on floor #1 is in progress.
- Exterior sheeting is ongoing. Anticipate starting Trespa in mid-March.
- Exterior aluminum frames are complete. Glass in aluminum door openings is all that remains to be done.
- Roofing is substantially complete. Coping and flashing perimeter is ongoing.
- Shaft walls for elevators is underway. Installation of Elevator #2 is substantially complete. Elevator #1 to start March 8th.
- Chiller delivery and installation begins March 7th.
- Anticipated mechanical equipment start up by mid-April.
- Fiber installation to begin for completion by mid-April.

Homeland Security Education Center #761

- Floor #2 interior framing, drywall and taping is ongoing and is substantially complete.
- All Mechanical Electrical Plumbing equipment is onsite. Equipment start up in early March.
- Exterior metal panel installation to begin mid-March.
- Framing and sheeting in immersive street is ongoing. Spray insulation is completed.
- Floor #1 drywall is substantially complete with exception of the auditorium which is being framed now.
- Floor #1 ceiling grid and prime painting has begun.
- Fiber and copper installation is getting started and is anticipated on being complete by mid-April.

Non-FMP & Task Orders

TEC Flue Stack

- The TEC flue stack has leaked water into the building since it was constructed and needs to be removed and rebuilt.
- This work will be done over spring break because all of the heat must be turned off for 72 hours.

HSC Filter Rack

- Amsco Engineering has prepared a design and construction cost quote for C.O.D. and will be taken to SP&C.
- Contractor needs to be hired by C.O.D. to complete the work once it is approved.



FMP and Non-FMP Task Orders Summary Report

Café Renovation Phase I

- The finned tube covers were shipped 3/4/11. 99% of the punch list is completed.

SRC Emergency Exit Signs

- Eight additional signs have been ordered and the rest have been installed.
- The task order electrician will install the signs in as fill-in work when they are on-site.

Deaerator Replacement

- The new tank is shipping on 4/20/11.

HSC Vestibules

- The Trespa has been removed and the drywall is completed.
- The new ceilings need to be painted.

Refurbish SRC 2800

- SRC floor #1 corridor wall carpet complete.
- Railing work shop drawings complete. Fabrication underway and installation to be complete by early April.

9. CONSENT AGENDA

D. For APPROVAL: Construction-Related Items

- 1) *Ratification* of Construction Change Orders**
 - **Referendum-Related Projects**
 - **Capital Budget Projects**

- 2) *Approval* of Construction Change Orders**
 - **Referendum-Related Projects**
 - **Capital Budget Projects**

- 3) Joyce Brothers Contract Close Out**

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Ratification of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's overall budget and fall within the project's approved budget. All change orders not in excess of \$100,000.00, or 10% of the contract price, have been approved by the Director of Facilities. All single change orders exceeding \$50,000.00 have been approved by the President. All single change orders exceeding \$100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Referendum-Related Projects

Owner-Requested Scope Change: BIC/SRC, Mortenson #71.1, #72.1, #78.1, #84, #87 and #90; LSH #28; Carnow Conibear #01; Improve Campus Landscape, Moore Landscapes #01.

Un-bought Scope Change: BIC/SRC, Mortenson #77, and #83; LSH #29 and #30.

Capital Budget Projects

Owner-Requested Scope Change: SRC Café, Legat #01.

4. RECOMMENDATION

That the Board of Trustees ratifies the Construction-Related Change Orders from the attached Summary for March 2011.

SUMMARY OF RATIFICATION OF CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

- **RATIFY BIC/SRC – MORTENSON #71.1: \$11,592.00.** At the request of the Facilities Planning and Construction Department, there were several changes to the lower level of the BIC building. In December, 2010, additional services for LSH were approved; these are the construction costs for those changes. A camera system was added to the warehouse space, three door heights were increased to 9' to allow forklift access from warehouse space into the custodial storage area, revisions were made to the shredder room for reconfigured equipment including relocating electrical, data and HVAC. The can crusher room and the IT storage rooms were eliminated. Relocated power and data for the dock manager workstation. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #72.1: \$51,057.00.** In September, 2010, additional services for LSH were approved for changes to the design; these are the construction costs for those changes. Due to program changes, there have been requests to rework the VP of Student Affairs area to an Honors lounge and office, and to rework some walls in the Diversity and Organizational Development spaces. The work includes revising lighting, power, HVAC, new layout of walls and adding a vending area. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #77: \$49,946.00.** Changing of light fixtures in the BIC stairwells was part of the original design. Due to unknown existing conditions in the stairwells of the BIC, revisions are required on how the new light fixtures are being installed at the underside of the stair landings. The addition of a metal closure piece is required to help support the new light fixtures because they cannot be supported from the deck above. There are a total of 56 locations where this occurs. *This is an Un-bought Scope Change*
- **RATIFY BIC/SRC – MORTENSON #78.1: \$72,974.00.** In September, 2010, additional services for LSH were approved for changes to the design; these are the construction costs for those changes. Due to the elimination of the Student Health Center, revisions were requested to revise the Health Services Center, which converts the majority of that space into a classroom. *This is an Owner-Requested Scope Change*
- **RATIFY BIC/SRC – MORTENSON #83: \$8,766.00.** Due to a recent review of the fire alarm drawings completed by Rolf Jensen and Associates, it was noticed that additional fire alarm devices will be required and changes made to others. Carbon monoxide detectors are required to be added in the Geology and Lab Services areas. The candela rating needs to change in the Work Station, External Relations and Marketing Services area. *This is an Un-bought Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #84: \$46,607.00.** After reviewing the current paint schemes in the hallways, it was determined that the stairwell brick walls should be painted to match the brick in the hallways. This was bid as an alternate in the original bid documents but was left as to be determined. This cost will paint eight stairwells in the BIC. *This is an Owner-Requested Scope Change.*

- **RATIFY BIC/SRC – MORTENSON #87: \$62,210.00.** C.O.D. changed the standards for toilet partitions to increase the overall durability. This change includes making the partitions more scratch and damage resistant. This cost reflects 295 partitions in 54 bathrooms in the BIC and SSC. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #90: (\$2,802.00).** This credit is for deleting Mechoshades on the East elevation of the Multipurpose Commons. These shades were reviewed by the Architect and noted as not required. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – LSH #28: \$2,411.00.** Funds for this change have been received via a grant. At the request of the Vice President of Academic Affairs, a classroom on L4 needs to be converted to a Math Lab. This change is for the design portion only to add the required electrical, data and any revisions to the mechanical systems that may be required. *This is an Owner-Requested Scope Change*
- **RATIFY BIC/SRC – LSH #29: \$5,333.75.** This change is for additional review time and responses due to a review completed by the Village of Glen Ellyn. *This is an Un-bought Scope Change.*
- **RATIFY BIC/SRC – LSH #30: \$14,000.00.**The new Board Room and adjacent meeting rooms require design to be completed for the audio and visual systems. These systems will include video conference, room consoles, microphones, projection systems, speakers and controls. *This is an Un-bought Scope Change.*
- **RATIFY BIC/SRC – CARNOW CANIBEAR #01: \$24,337.35.** This change is for additional services for mold remediation oversight and ongoing oversight for the asbestos abatement for the balance of the project. *This is an Owner-Requested Scope Change.*
- **RATIFY IMPROVE CAMPUS LANDSCAPE – MOORE LANDSCAPES #01: \$37,377.00.** This change is for additional services for providing and installing additional plant material and underdrainage along the north end of Prairie Drive. *This is an Owner-Requested Scope Change*

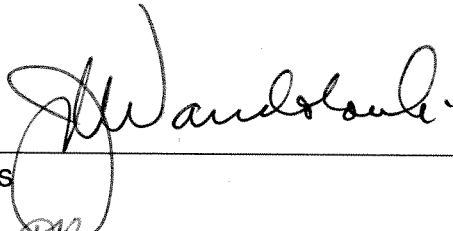
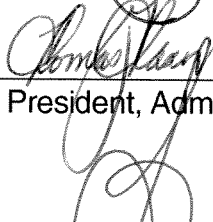

CAPITAL BUDGET PROJECTS

- **RATIFY SRC CAFÉ RENOVATION PROJECT – LEGAT ARCHITECTS #01: \$6,000.00.** This change is not a request for additional project contingency funds. This request derives from added scope to the contractor which has increased the cost of the project. Legat's fee is based on 9.25% of the total construction cost. *This is an Owner-Requested Scope Change.*

SIGNATURE PAGE FOR RATIFICATION OF CONSTRUCTION-RELATED
CHANGE ORDERS

ITEM(S) ON REQUEST

That the Board of Trustees ratifies the Construction-Related Change Orders listed for March 2011.

| | | |
|--|-----------|------|
|  Director of Facilities | 3/8/11 | Date |
|  Senior Vice President, Administration and Treasurer | 3/10/2011 | Date |
|  President | 3/10/11 | Date |

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Approval of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's contingency and fall within the project's approved budget. All change orders not in excess of \$100,000.00, or 10% of the contract price, have been approved by the Director of Facilities. All single change orders exceeding \$50,000.00 have been approved by the President. All single change orders exceeding \$100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Board approval is required due to the change order cumulative total exceeding 20% of the original contract value.

Referendum-Related Projects

Owner-Requested Scope Change: SRC Exterior Wall, Mortenson #75.

Capital Budget Projects

Owner-Requested Scope Change: Refurbish SRC 2800, JMA Construction #01.

4. RECOMMENDATION

That the Board of Trustees approves the Construction-Related Change Orders from the attached Summary for March 2011.

SUMMARY OF APPROVED CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

- **SRC EXTERIOR WALL – MORTENSON #75: \$158,442.00.** This is not a request for additional funding; these costs are included in the original budget. This scope of work was added to the Mortenson contract and includes roofing, painting, fire protection, flooring and control layout and survey. *This is an Owner-Requested Scope Change.*

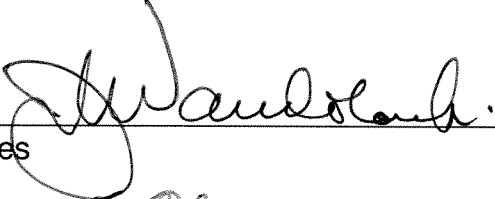
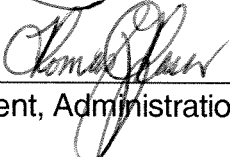
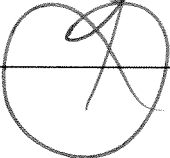
CAPITAL BUDGET PROJECTS

- **REFURBISH SRC2800 – JMA CONSTRUCTION #01: \$4,741.00.** This is not a request for additional funding; these costs are included in the original budget. The scope of work included is for applying a flooring membrane to prevent future stress cracks in the new foyer floor tile and for additional material required for installing the new tile at a 45 degree angle. *This is an Owner-Requested Scope Change.*

SIGNATURE PAGE FOR CONSTRUCTION-RELATED CHANGE ORDERS

ITEM(S) ON REQUEST

That the Board of Trustees approves the Construction-Related Change Orders listed for March 2011.

| | | |
|---|--|-----------|
| Director of Facilities |  | 3/8/11 |
| | | Date |
| Senior Vice President, Administration and Treasurer |  | 3/10/2011 |
| | | Date |
| President |  | 3/10/11 |
| | | Date |

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Joyce Brothers Moving Contract Close Out.

2. BUDGET STATUS

Funding for this project is being provided by the HSC and TEC Project Budgets.

3. BACKGROUND INFORMATION

In March of 2009, the Board awarded the contract for Moving Services from BIC to TEC/HSC to Joyce Brothers Storage & Van Company for a total amount of \$549,999.00. As part of this contract, Joyce Brothers contracted with Pride Mechanical for HVAC work which included installation of lab hoods in the TEC Building. The value of this work was \$69,410.00. The College paid Joyce Brothers for this work, per the contract requirements, however, Joyce Brothers did not pay Pride Mechanical for this work and as a result, Pride Mechanical filed a lien against the College.

This request is to rescind the value of the amount owed to Pride Mechanical from the Joyce Brothers contract in the amount of \$69,410.00, and approve direct payment to Pride Mechanical in the amount of \$69,410.00. This will release the lien against the College. We are also working with Joyce Brothers to close out this contract and remove the balance of the items currently being stored in their warehouse by the end of March. We have consulted with our attorneys throughout this process in an attempt to bring issue to a close and they concur with this action.

4. RECOMMENDATION

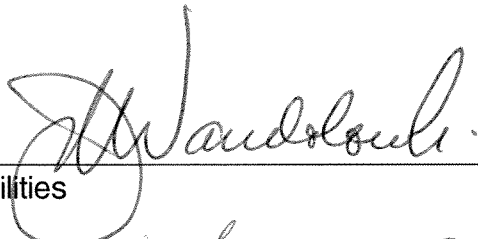
a) That the Board of Trustees rescind \$69,410.00 from the contract with Joyce Brothers Storage & Van Company, 1915 Janice Avenue, Melrose Park, IL 60160, for work related to the BIC to TEC/HSC Moving Services Project.

b) That the Board of Trustees approves a direct payment to Pride Mechanical, 384 Sundown Road, South Elgin, IL 60177, in the amount of \$69,410.00 for work related to the BIC to TEC/HSC Moving Services Project.

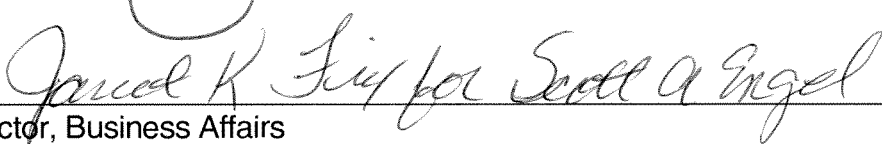
SIGNATURE PAGE FOR JOYCE BROTHERS MOVING CONTRACT CLOSE OUT.

ITEM(S) ON REQUEST –

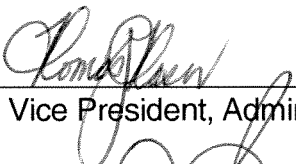
- a) That the Board of Trustees rescind \$69,410.00 from the contract with Joyce Brothers Storage & Van Company, 1915 Janice Avenue, Melrose Park, IL 60160, for work related to the BIC to TEC/HSC Moving Services Project.
- b) That the Board of Trustees approves a direct payment to Pride Mechanical, 384 Sundown Road, South Elgin, IL 60177, in the amount of \$69,410.00 for work related to the BIC to TEC/HSC Moving Services Project.




Director, Facilities 3/11/11
Date



Director, Business Affairs 3/11/11
Date



Senior Vice President, Administration 3/11/2011
Date



President 3/11/11
Date

10. NEW BUSINESS

A. For INFORMATION – None this month

10. NEW BUSINESS

B. For APPROVAL – None this month

11. ANNOUNCEMENTS

A. Communications

B. Calendar Dates

On-Campus Events

- **Thursday, April 28 – Regular and Organizational Board Meeting; SRC-2052; 7:00 pm**

Off-Campus Events

12. ADJOURN