

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS**

MINUTES OF THE SPECIAL MEETING
(Changed from July 14, 2011)
THURSDAY, JULY 12, 2011
HELD ON CAMPUS IN SRC-2052, GLEN ELLYN, IL

CALL TO ORDER

At 7:05 p.m., the Special Meeting of the Board of Trustees was called to order by Chairman Carlin.

ROLL CALL

Present: Trustees Erin Birt, David Carlin, Dianne McGuire, Allison O'Donnell (via telephone conference call), Kim Savage, Nancy Svoboda, Joseph Wozniak, and Student Trustee Lydia Whitten.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Ken Florey, staff members, representatives of the press and visitors. (Minutes prepared by Carol Blotteaux, Administrative Assistant in the Office of the President.)

Chairman Carlin announced there would be a closed session meeting this evening after the presentations and public comments.

APPROVAL OF AGENDA

On voice vote, the Board of Trustees approved the Agenda for the Special Board Meeting of July 12, 2011. The motion carried unanimously.

PRESENTATIONS

Dr. Breuder introduced Faculty Senate President Ken Gray who presented Professor Judith Burgholzer of the Horticulture Department. Professor Burgholzer discussed the Horticulture program here at College of DuPage which has a current enrollment of 250 students ages 18-65. Seven different certificates are offered to address the various aspects of this field, including a Sustainable Landscape Certificate which was implemented last fall. We have a 12,000 sq. ft. greenhouse which is used as a learning lab here on campus. We partner with professional organizations, such as the Morton Arboretum. Our students learn skills they will need to be successful in this industry. Graduates work in

many different areas – floral design, golf courses, public gardens, nurseries, etc. Professor Burgholzer introduced a student, Peggy Kotecki, who has been a part of the Horticulture program for three years. She received her Landscape Certificate in May and currently works for Schwartz Nursery as a designer in garden sales. Ms. Kotecki indicated she is thankful for the opportunity to take the classes offered and the top notch instructors here at COD.

STUDENT TRUSTEE'S REPORT

There was no Student Trustee Report this month.

PRESIDENT'S REPORT

Dr. Breuder introduced Tom Glaser, Senior Vice President, Administration/Treasurer.

- Mr. Glaser discussed the recent visits by Moody's Investors Service and Standard & Poor's. They were impressed with the fact that we were able to grow credit hours over the last several years and increased our fund balance by \$50M in this economy. A tour of the campus included visiting the BIC renovation, the new Student Center, Culinary Center and Homeland Security Center.

On July 8, Moody's affirmed our Aaa rating with a stable outlook. Today, Standard & Poor's did the same. They based their findings on the conservative approach the Board has endorsed as to how we budget and manage our finances. We have a well diversified tax base which has grown over 6% in the last 5 years.

Unemployment in our district is below the state and national average. The only challenge they mentioned was that our tuition per credit hour is higher than other community colleges in the state. This is partly because of our size and the conservative approach used to manage our operations, moving away from dependence on state government and into a more tuition-based operation. When Moody's and Standard & Poor's complete their write-ups, they will be shared with the Board. Chairman Carlin indicated the fact that we have maintained our Aaa bond rating speaks well of the leadership of the College.

Dr. Breuder noted that, when you capture a Aaa bond rating, the taxpayers benefit because we can save money when we issue bonds without having to buy insurance. When you go to the marketplace with a Aaa rating, the bonds that are sold will be more attractive to the taxpayer than if we had a lower rating. We will sell \$168M in bonds at a very competitive interest rate.

- Dr. Breuder also introduced Mia Igyarto, the Director of Labor and Employee relations, who briefed the assembly on ongoing negotiations with four of our constituent groups on campus. She indicated continuing progress is being made. They recently completed negotiations with the operating engineers, will be finalizing the contract language and bringing it to the Board for approval at their meeting next month.

COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES

Faculty Senate President Ken Gray spoke about the many ways he communicates - with

the Board at these monthly meetings, with his monthly news column, the *Faculty Advocate*, and a weekly news letter to full-time faculty. He spoke of how he pulls from all areas of his life to show how and why the Association should engage and work with administration and the Board of Trustees. Tonight he spoke about karate. He is a black belt in Shotokan. Although it might sound strange to speak about karate at a Board meeting, the fundamental teachings he has learned apply to life. It teaches mentality over technique. Karate is not so much a fighting art, but is designed to stop a fight before it starts. It begins and ends with *re* – respect for others and self. In the *dojo*, we express *re* by bowing to each other. True *re* is a genuine and heartfelt respect expressed outwardly. Dr. Gray stated he hopes you realize that he has true *re* when we agree, when we disagree and even when we fight.

COMMENTS FROM CITIZENS

- Before Chairman Carlin introduced the first speaker, Counselor Ken Florey read a statement to the public which will be a part of all Public Comments. He reminded the public the purpose of the Public Comments portion of the Board meetings is to allow members of the public to address the Board regarding matters of general concern to the public as a whole. Consistent with the Open Meetings Act and the Illinois Community College Act, it is the policy of this Board to refrain from addressing confidential personnel matters involving current or former employees during the open session of this meeting. He asks the public to limit its comments accordingly.
- Nick Davison, Editor and Chief of the Courier, discussed the Courier Advisor position. He thanked the administration for meeting with him and Vikaas Shanker to discuss their concerns about the removal of the Courier Advisor. He noted a job description was posted for a part-time advisor, and expressed his concerns that this person would not be readily available full-time. It is important for the Advisor to be there full-time so the student editors can learn, grow and function smoothly.
- Vikaas Shanker, former Editor and Chief of the Courier, discussed his concerns about the removal of Kathy Striplin as the Courier Advisor and the selection of a part-time advisor.
- Jack Thorne thanked the Board for maintaining the Aaa bond rating, which is appreciated by the residents of the district. He again touched on matters of concern regarding the dispute between Glen Ellyn and the College.
- Justin Lemay, the recently elected Student Body President, wanted to introduce himself and state that he looks forward to presenting the student voice in an equal and balanced way this year. He hopes they have a productive year.
- Jennifer Wittstock, a former employee of the College, voiced her concerns over her termination. Ms. Wittstock indicated she has filed a complaint with the Illinois Department of Human Rights and EEOC. She is also pursuing charges for illegal discrimination under the Americans with Disabilities Act.

CLOSED SESSION

At 7:50 p.m., Trustee Birt motioned, Trustee Wozniak seconded, that the Board move into closed session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint

- lodged against an employee or officer to determine its validity.
- Litigation. When an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

RETURNED TO OPEN SESSION

At 9:30 p.m., Trustee O'Donnell motioned, Trustee Birt seconded, that the Board return to open session. On a roll call vote, all Trustees voted yes. After a brief break, returned to open session at 9:37 p.m.

CONSENT AGENDA

Trustee McGuire moved, Trustee Birt seconded, that the Board of Trustees approve the Consent Agenda consisting of the following items:

- A. The following items for BOARD INFORMATION only:
 - 1) Gifts and Grants Report
 - 2) There was no Governmental Consortium/Cooperative Purchases Report this month.
 - 3) Financial Statements

- B. The following items for BOARD APPROVAL:
 - 1) Minutes of the June Board Meetings
 - a) 6/23/11 Closed Session Board Meeting
 - b) 6/23/11 Regular Board Meeting
 - 2) Financial Reports
 - 3) Bid Items for:
 - a) Staff Services Envelopes to Forest Envelope, 1958 University Lane, Lisle, IL 60532, for a total expenditure of \$11,039.83.
 - b) Staff Services Paper, on an item-by-item basis, to the lowest responsible bidders as follows:

| <u>Item #</u> | <u>Vendor</u> | <u>\$ Amount</u> |
|---|--|------------------|
| 8a, 8b, 9a, 9b, 10a, 10b, 10c, 10d, 11a, 11b, 11c, 12a, 12b, 12c, 12d, 13 18, 19, 20 | Midland Paper 101 E. Palatine Road Wheeling, IL 60090 | \$ 38,724.40 |
| 1a, 1b, 1c, 1d, 1e | Paper 101 1770 N.E. 58 th Avenue Des Moines, IA 50313 | \$119,800.00 |
| 2, 3, 4, 5, 6a, 6b, 7a, 7b, 14a, 14b, 14c, 15, 16, 17 | Unisource Paper 1141 N. Swift Road Addison, IL 60101 | \$ 9,487.00 |

for a total expenditure of: \$168,011.40

- c) Landscape Improvements – Bid Package #4 to the lowest responsible bidders as follows:
- Landscaping to Breezy Hill Nursery, 7530 288th Avenue, Salem, WI 53168, for the base bid total of \$848,697.45, Project #25 Alternate #5 for \$12,400.00, Project #25 Alternate #6 for \$133,332.00, for a total of \$994,429.45;
 - Electric to Utility Dynamics, 23 Commerce Drive, Oswego, IL 60543, for the base bid total of \$214,441.70, Project #16 Alternate #3 for \$95,468.25, Project #25 Alternate #2, for \$14, 861.20, Project #25 Alternate #3 for \$24,386.00, for a total of \$349,157.15;
 - Masonry to A. Horn Inc., 125 Harrison Street, Barrington, IL 60010, for the base bid total of \$195,150.00, Project #25 Alternate #2 for \$106,949.60, Project #25 Alternate #3 for \$28,800.00, Project #25 Alternate #8 for \$231,276.24, for a total of \$562,175.84;
 - Utilities to Pirtano Construction, 1766 Armitage Court, Addison, IL 60101, for the base bid total of \$105,933.00, Project #16 Alternate #1 for \$111,597.00, for a total of \$217,530.00;
 - Water Feature to Schaeffges Brothers, Inc., 851 Seton Court, Wheeling, IL 60090 for the base bid total of \$330,000.00, Project #16 Alternate #2 for \$50,000.00 for a total of \$380,000.00; for a total expenditure of \$2,503,292.44.
- d) New Tennis Courts & Field Events to Schaeffges Brothers, Inc., 851 Seton Court, Wheeling, IL 60090, for the base bid total of \$1,366,000.00 and alternate #1 for \$34,900.00, for a total expenditure of \$1,400,900.00.

4) Requests for Proposals:

There were no requests for Proposals this month.

5) Purchase Orders for:

- a) Testing Center Forms from the following vendors:
 - Consulting Psychologists Press, 1055 Joaquin, 2nd Floor, Mountain View, CA 94043, for a sub-total of \$55,000.00;
 - ACT, Inc., 500 ACT Drive, Iowa City, IA 52243 for a sub-total of \$30,250.00.00;for an estimated total expenditure of \$85,250.00.
- b) PACE Bus Advertising to Titan Outdoor, LLC, 850 Third Ave., 2nd Floor, New York, NY 10022, for a total expenditure of \$25,000.00.
- c) Movie Theater Advertising to NCM Media Networks, 9110 E. Nichols Avenue, #200, Centennial, CO 80112, for a total expenditure of \$45,886.00.

d) Construction Manager Contracts for:

| Project | Construction Manager | Fee |
|-----------------------------------|--|-----------------|
| Student Resource Center w/Library | M.A. Mortenson Construction 25 Northwest Point Blvd. Elk Grove Village, IL 60007 | \$ 2,006,908.00 |
| McAninch Arts Center (MAC) | M.A. Mortenson Construction 25 Northwest Point Blvd. Elk Grove Village, IL 60007 | \$ 1,744,928.00 |
| Physical Education Center | Power Construction LLC 2360 Palmer Drive Schaumburg, IL 60173 | \$ 1,423,366.00 |
| Seaton Computing Center | Power Construction LLC 2360 Palmer Drive Schaumburg, IL 60173 | \$ 299,500.00 |

e) Architect Contracts for:

| Project | Architect | Fee |
|-----------------------------------|---|-----------------|
| Student Resource Center w/Library | Loebl Schlossman & Hackl 233 N. Michigan Avenue Chicago, IL 60601 | \$ 2,362,500.00 |
| Physical Education Center | Legat Architects 2015 Spring Road Oak Brook, IL 60523 | \$ 1,612,375.00 |

f) Services for recruitment and hiring of a Vice President of Academic Affairs to DHR International, 10 South Riverside Plaza, Suite 2220, Chicago, IL 60606, at a cost of 30% of the base salary of the candidate hired not to exceed \$50,000, plus approved expenses as appropriate.

6) Ratify Personnel Actions

7) Gifts and Donations Quarterly Report

C. For Information: Construction-Related Items

1) Monthly Construction Project Summary

D. For Approval: Construction-Related Items

There were no Construction-Related items for Board approval this month.

Hearing no questions or comments from the Board, Secretary Pro Tem Svoboda called the roll. Voting aye: Student Trustee Whitten, Trustees Birt, McGuire, O'Donnell, Savage, Svoboda, Wozniak and Carlin. Motion to approve all Consent Agenda items listed above carried unanimously.

NEW BUSINESS

A. For Information Only:

- 1) Affirmative Action Plan

B. For Approval:

- 1) Trustee Savage moved, Trustee McGuire seconded, the Board approve the Illinois Prevailing Wage Act Resolution. On roll call, voting aye: Student Trustee Whitten, Trustees McGuire, O'Donnell, Savage, Svoboda, Wozniak, Birt and Carlin. Motion carried unanimously.
- 2) Trustee Svoboda moved, Trustee Savage seconded, the Board approve Illinois Community College Health Insurance Consortium By-Laws and Intergovernmental Agreement. On roll call, voting aye: Student Trustee Whitten, Trustees O'Donnell, Savage, Svoboda, Wozniak, Birt, McGuire and Carlin. Motion carried unanimously.

ANNOUNCEMENTS

- Trustee Savage gave a Foundation report regarding the permanent donor displays in the Culinary and Hospitality Center and the Homeland Security Education Center. These displays will recognize major donors to those programs as of the end of June. The Foundation will meet on July 18 for the election of officers and approval of the FY12 budget.
- Chairman Carlin congratulated Trustee Savage on her appointment by the Governor to the Illinois Student Assistance Commission.
- ACCT Leadership Congress October 12-15
 - Chairman Carlin requested approval for Trustees Wozniak, Svoboda and McGuire to attend Conference. The Board agreed, by consensus, that Trustees Wozniak, Svoboda and McGuire will attend the ACCT Leadership Conference October 12-15, 2011.
- Trustee Svoboda noted that Chairman Carlin has been chosen as ICCTA West Suburban Regional Chair. COD will host a regional conference on October 3, 2011. This will be a good opportunity to showcase our new buildings.
- Trustee Svoboda commented on the fact that COD will co-sponsor "Rockin' For the Troops" at Cantigny. Several representatives from the College donated their time to raise money for veterans and bring awareness to potential students about the College's programs, scholarships and federal assistance programs for vets. College of DuPage has been designated a "Military Friendly School" by G.I. Jobs two years in a row.

ADJOURN

At 9:50 p.m., Trustee Savage moved, Trustee Birt seconded, that the Board meeting be adjourned. On voice vote, the motion carried unanimously.

By: Nancy Svoboda
Nancy Svoboda, Board Secretary Pro Tem

Approved: August 18, 2011

By: David Carlin
David Carlin, Board Chairman