



COLLEGE OF DuPAGE

**Regular Board Meeting
@ 6:00 p.m.**

August 19, 2021





College of DuPage

Board of Trustees

NOTICE AND AGENDA

THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #502, COUNTIES OF DuPAGE, COOK AND WILL, STATE OF ILLINOIS, WILL HOLD THE FOLLOWING MEETING IN PERSON & VIRTUALLY PER PUBLIC ACT 101-0640 AND THE AUDIO WILL BE AVAILABLE ONLINE AT https://www.cod.edu/about/administration/multimedia_services/live-streaming/botmedia.aspx

REGULAR BOARD MEETING
THURSDAY, AUGUST 19, 2021 – 6:00 PM
425 FAWELL BLVD.
GLEN ELLYN, IL
SRC2000 & VIRTUALLY

As our COD community continues to navigate through this unprecedented time, the meeting of the Board of Trustees will be held in person and virtually. In an abundance of caution to protect our community and limit the spread of the COVID-19 virus, it is strongly encouraged for members of the public to view a livestream of the proceedings at Board of Trustee Meeting Streaming Media or to provide public comment via phone. The verbatim recording will also be available after the meeting for members of the public to review at the webpage listed above.

*Those wishing to provide public comment via telephone are encouraged to pre-register to speak no later than 5:00 P.M. on August 19, 2021 via e-mail at feedback@cod.edu or voicemail at 630-942-2227. Speakers must provide their first and last name including spelling and the telephone number being used to access the meeting. Please be advised that telephone numbers will be partially blocked and participant names may be visible to the public.

To join this Meeting for the purpose of public comment via telephone:

Phone Number: +1 312 626 6799

Meeting ID: 851 0320 7495

Should members of the public choose to physically attend the Board meeting, the Board will restrict capacity for public attendance in the Turner Conference Center in accordance with recommendations from the Centers for Disease Control and Prevention (CDC) regarding social distancing requirements. Masks are required for all in attendance regardless of vaccination status.

AGENDA

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL**
2. **PUBLIC COMMENT**
3. **CLOSED SESSION**
4. **RETURN TO OPEN SESSION**
5. **REPORTS**
 - 5.a Chair's Report
 - 5.b Student Trustee's Report
 - 5.c President's Report
 - 5.d Academic Committee Report

6. PRESENTATIONS

6.a Introduction of New Full-Time Faculty - Dr. Mark Curtis-Chavez

[BOT 2021 New Faculty Introductions.pdf](#)

6.b Pond Improvement Project - Don Inman Director of Facilities

[Pond Improvement.v1.pdf](#)

6.c Campus Resurgence Plan Update - Jim Benté, VP, Planning & Institutional Effectiveness

[August Board Meetingv2.pdf](#)

7. INFORMATION

7.a Grants Status Report

[Grants Office Report for Board of Trustees July 2021.pdf](#)

7.b Gifts Status Report

[Gifts Report AUG2021 UPDATED.pdf](#)

7.c Personnel Information Items

[Personnel Information](#)

[Items.pdf](#)

7.d Monthly Construction Status for Board Information

[Monthly Construction Status Aug 2021.pdf](#)

7.e Financial Statements: Schedule of Investments, General Fund – Budget and Expenditures, Operating Cash Available to Pay Annual Operating Expenses, Disposal of Capital Assets, Tax Levy Collections, and Budgetary Position Additions.

[2021_08_19_Financial Statements For Info.pdf](#)

8. CONSENT AGENDA

8.a The Purchase, Delivery, and Installation of Automated Gas Kilns from Blaauw Products B.V. in the amount of \$117,696.00.

8.b Three Year Contract Renewal for GoReact Video Coaching Software Site License to SpeakWorks not to exceed \$214,500 split up in annual payments.

[2021-R0007 REV. Video Based Coaching.pdf](#)

8.c Approval of a two-year contract extension to an existing three-year contract for rental equipment for events to Event Equipment Rental in an amount not to exceed \$100,000.

8.d Purchase of security cameras, network video recording systems, and camera licensing renewals in the amount of \$124,655.49 from Johnson Controls Fire Protection LP for the FY22 IT replacement plan.

- 8.e Supplement initial board approval amount by \$3,162 for software to manage the Dual Credit Program to CourseMaven, Inc. DBA DualEnroll.com for a total not to exceed \$93,162 for FY20-22.**
[BoT approval FY20-22.pdf](#)
- 8.f Internet of Things (IoT) Proficiency Certificate Program**
[Form 20 - Internet of Things Proficiency Certificate - 7-19-21.pdf](#)
[Internet of Things Certificate Curriculum.pdf](#)
- 8.g Purchase of merchandise from Patrice Wynn/Abrazos San Miguel Designs, for resale in Frida Kahlo/MAC gift shop for 2021 season, in an amount not to exceed \$65,000.00. Items include handmade fabric bags, aprons, makeup bags, ties, napkins, tea towels, hand painted wooden alebrije items, coasters and glasses cases.**
- 8.h Produce and dairy purchases for Culinary & Hospitality Program from Testa Produce, Inc. for an amount not to exceed \$55,000.00.**
- 8.i LinkedIn Learning Campus FY22 Renewal (Sole Source) for \$63,300.**
- 8.j Advertising on PACE buses with Adsposure, dba Advertising Vehicles, Inc for an amount not to exceed \$34,000.**
- 8.k Annual funding of Innovation DuPage (ID) by College of DuPage in the amount of \$284,000.00.**
[Historical Doc A for back-up to ID FY22 Funding Request -- Board Item 09.20.18 requesting approval of COD-ID Agreement.pdf](#)
[Historical Doc B for back-up to ID FY22 Funding Request -- Minutes 09.20.18 showing COD-ID agreement was approved.pdf](#)
[FY 2022 ID Budget Board Final.pdf](#)
- 8.l Purchase of Interactive Classroom Display System BIC STEM Phase 2 Equipment including three years of AV support from AVI-SPL, LLC for a total amount of \$674,482.36.**
[Copy of RFP 2021 R0022 Committee Evaluation Tabulation for Board.pdf](#)
[BIC 3465 11 METER CIRCULAR SEATING - 17JUN21.pdf](#)
- 8.m Approval of Association Membership Dues for President Dr. Brian W. Caputo in the amount of \$65.00 relating to the 2021-2022 membership in the Illinois Association of School Administrators - DuPage Division.**
[2021-2022 IASA DuPage Division Invoice.pdf](#)
- 8.n Approval of Reimbursement Requests for President Dr. Brian W. Caputo in the amount of \$87.00 relating to permitted expenses incurred in connection with official College business.**
[President Reimbursable Expenses_Caputo Supporting Documentation.pdf](#)
- 8.o Construction Change Orders for Board Approval**
[Summary of Construction Change Orders for Approval.pdf](#)

- 8.p Three-year contract with ESM Solutions for the ESM Purchase and Contract Management software and support for an amount not to exceed \$164,793.**
- 8.q Three-year renewal for Blackboard Ally Software from Blackboard Inc. in the amount of \$97,500.**
- 8.r Reimbursable Expenses for Chair Maureen Dunne in the amount of \$388.64 for expenses incurred while attending the Illinois Community College Trustees Association (ICCTA) Annual Convention June 4 - 5, 2021 in Bloomington-Normal, IL.**
[Maureen Dunne_ICCTA Packet.pdf](#)
- 8.s July 15, 2021 Minutes of the Regular Board of Trustees Meeting.**
[7.15.21 Regular Board Meeting Minutes.pdf](#)
- 8.t Personnel Approval Items**
[Personnel Approval Items.pdf](#)
[Brady Administrator Contract FY 22.pdf](#)
[Virgilio Administrator Contract FY 22.pdf](#)
[Fall 2021 PersonalPositionData FT Temp Faculty - Arroyo2021.pdf](#)
[Fall 2021 PersonalPositionData FT TEMP Faculty - Hillock 2021.pdf](#)
[Fall 2021 PersonalPositionData FT TEMP Faculty - Pohl 2021.pdf](#)
- 8.u Elevator Maintenance Service Contract Addendum with Urban Elevator Service in the amount of \$11,812.50.**
[Item 12q - Elevator Maintenance Services BA 6-23-2016.pdf](#)
- 8.v Approval for Chair Maureen Dunne and Secretary Heidi Holan to attend and be reimbursed expenses up to \$500 each per event for two Illinois Community College Trustees Association (ICCTA) events to be held in the months of August and September.**
- 8.w Financial Reports: Treasurer's Report, Payroll Report, Accounts Payable Report, All Disbursements Excluding Payroll, Budget Transfer Report, Legal Professional and Search Fees Report, and Travel Expense/Requests Report.**
[2021_08_19_Financial Reports For Approval.pdf](#)
- 8.x Review of the minutes of closed sessions by the Board of Trustees to determine whether the need for confidentiality still exists as to either the minutes or the verbatim record, or whether the minutes or recordings no longer require confidential treatment and are available for public inspection.**
[2021-19-08 Resolution Closed-Session-Mins.pdf](#)
- 8.y American Federation of State, County, and Municipal Employees, Council 31, AFL-CIO (AFSCME) Contract July 1, 2021 through June 30, 2025, initial contract.**
[Master CBA with cover and table AFSCME 2021-2025.pdf](#)
[Summary_to_AFSCME_Contract.v2.pdf](#)

9. UNFINISHED BUSINESS

9.a Five-year contract to purchase HP Personal Computers, HPE Servers, HPE Networking and related purchases to Riverside Technologies, Inc., for an amount not to exceed \$11,090,000.00.

10. NEW BUSINESS

10.a Approval to change the September 16, 2021 Regular Board Meeting to September 23, 2021 Special Board Meeting.

[FY22 Meeting Date Revised.pdf](#)

11. TRUSTEE DISCUSSION

12. CALENDAR DATES / *Campus Events*

13. CLOSED SESSION

14. ADJOURN





New Faculty Introductions

Board of Trustee's Meeting
August 19, 2021

Dr. Mark Curtis-Chávez, Provost

Erica Tomei

Culinary Arts



Anna Serrano
Languages



© CanStockPhoto.com - csp16836751



Susan Dumford DMIR



Julie Rose

Medical Assistant





Improve Grounds and Retention Ponds

Capital Development Board Project

Active Projects with the Capital Development Board

- Repair Roads and Concrete (FA 21)

Active Projects with the Capital Development Board

- Repair Roads and Concrete (FA 21)
- Renovate Mechanical Systems (FA 22)

Active Projects with the Capital Development Board

- Repair Roads and Concrete (FA 21)
- Renovate Mechanical Systems (FA 22)
- Replace Skylights (FA 22)

Active Projects with the Capital Development Board

- Repair Roads and Concrete (FA 21)
- Renovate Mechanical Systems (FA 22)
- Replace Skylights (FA 22)
- Improve Grounds and Retention Ponds (SU 23)

Active Projects with the Capital Development Board

- Repair Roads and Concrete (FA 21)
- Renovate Mechanical Systems (FA 22)
- Replace Skylights (FA 22)
- Improve Grounds and Retention Ponds (SU 23)

Total Estimated Project Costs - \$6,729,410

College Local Match - \$1,717,525

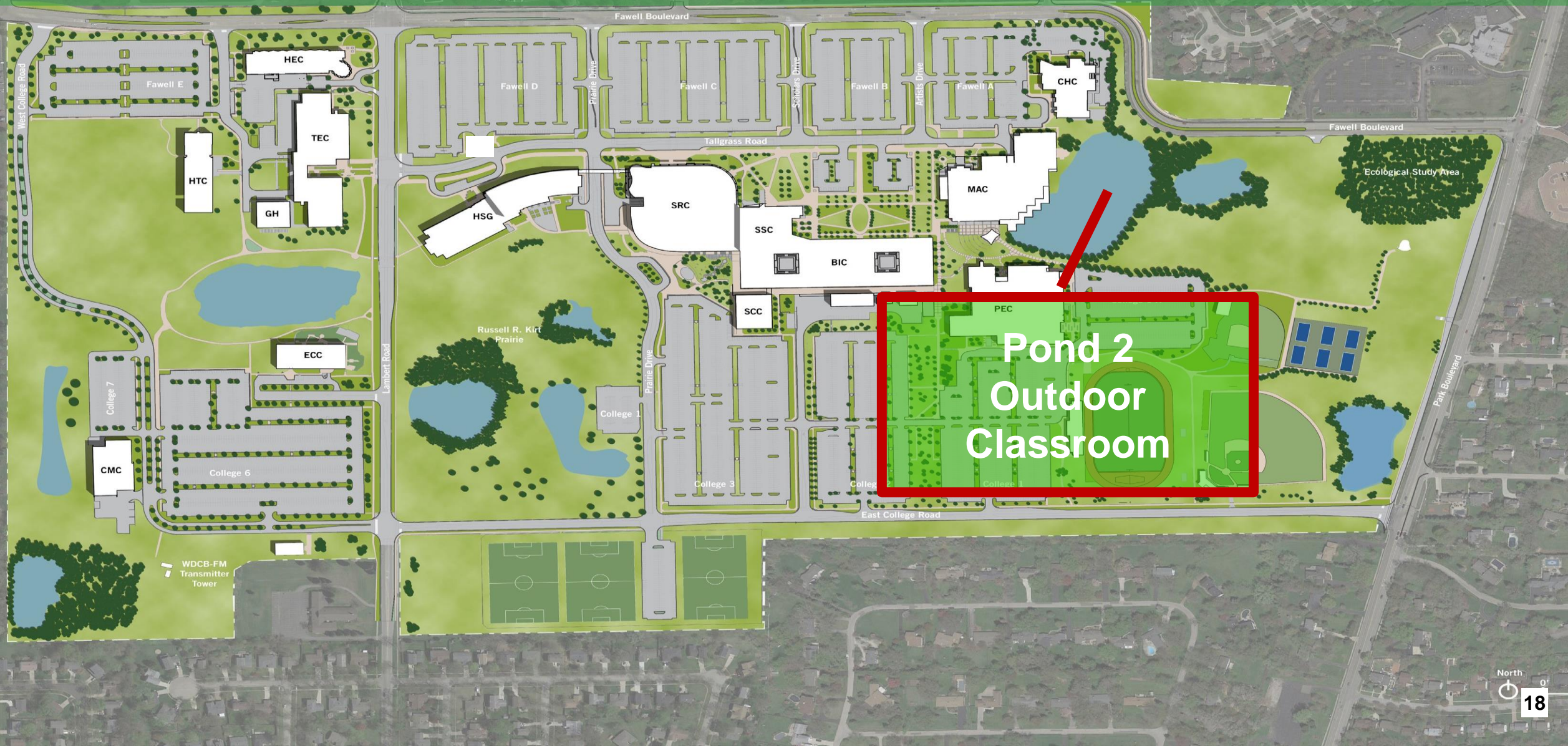
Improve Grounds and Retention Ponds Capital Development Board Project

**Pond 1
Drainage
Enhancements**



Improve Grounds and Retention Ponds

Capital Development Board Project



Improve Grounds and Retention Ponds

Capital Development Board Project



Improve Grounds and Retention Ponds

Capital Development Board Project

Pond 1
Drainage
Enhancements

Pond 2
Outdoor
Classroom

Pond 6 Edge
Enhancements
and C

Project Cost \$4,336,400 College
Local Match \$1,084,100

Concept Plan: Pond 1

Limestone Outcropping

- Hillside to aid with Erosion Control
- Native Shrubs and Perennials



Concept Plan: Pond 1

Shoreline Plugs

Plant into rock toe to improve water quality and prevent geese

Native Landscape Plantings
and Large Sweeps of Grouped
Natives



Concept Plan: Pond 1

Native Plantings Up Swale
and along Pond Edge



Concept Plan: Pond 2

**Remove Non-Native Invasive
Species and Restore
Woodland**



Concept Plan: Pond 2

Classroom Area

Limestone Outcropping down to
Pond Edge

Bench Seating

Concrete ADA Accessible Path



Concept Plan: Pond 6

Reset & Improve Outcroppings

- Reduce Rock Toe Width
- Add Shoreline Native Plantings



Native Landscape Plantings

- Large Sweeps of Grouped Natives



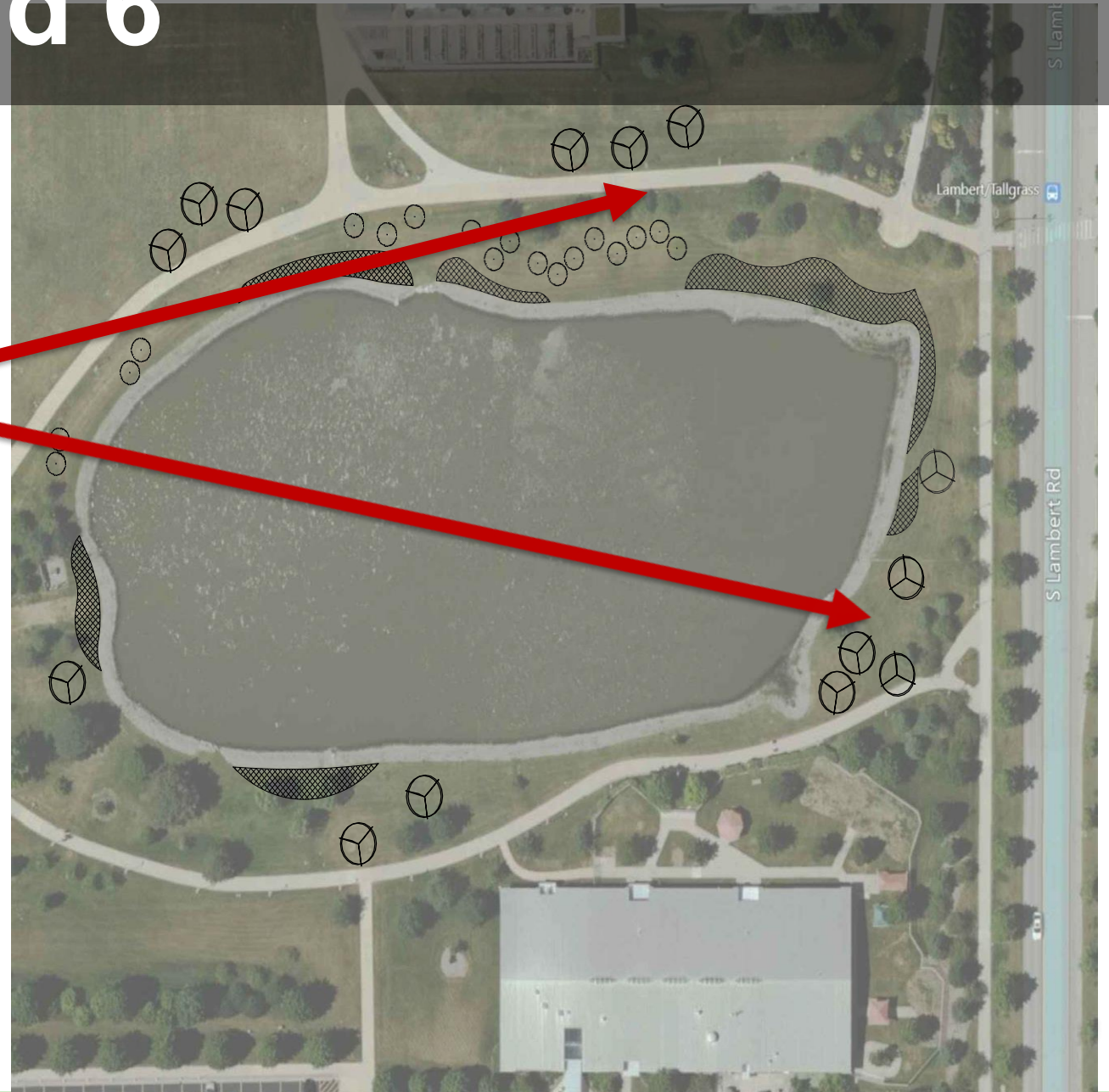
Concept Plan: Pond 6

Ornamental Tree Grove



Native Landscape Plantings

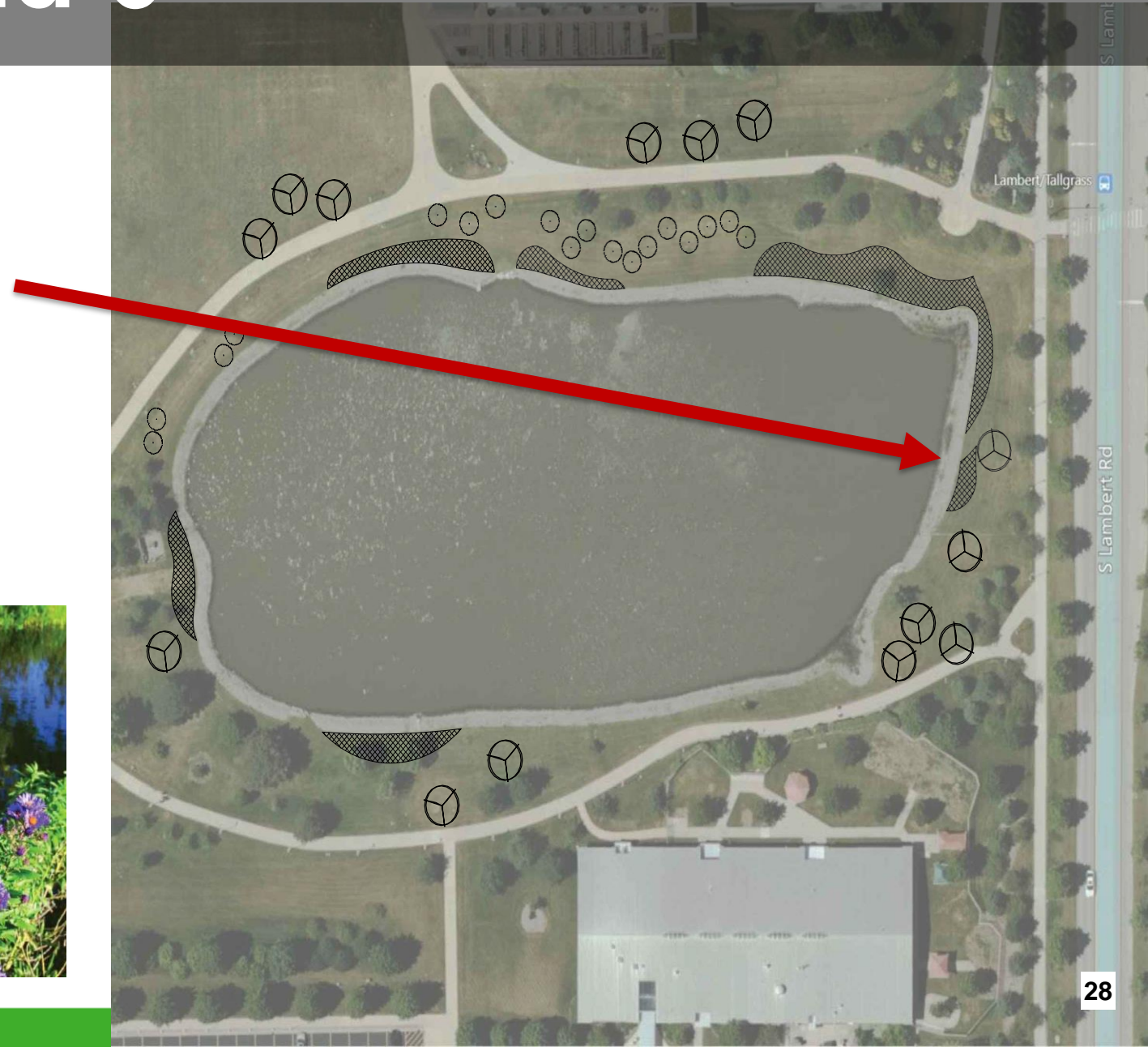
- Large Sweeps of Grouped Natives



Concept Plan: Pond 6

Overlook Deck Location
Observation Deck, Outdoor
Classrooms

New Seating - Three Locations
- Bench Seating



Improve Grounds and Retention Ponds

?



COD Resurgence Plan Update

Board of Trustees Meeting

August 19, 2021

Jim Benté, RN
Vice President, Planning & Institutional Effectiveness
Chief COVID-19 Officer

Contingency Plans

June 2021 Board Meeting:

- **Contingency Plans**

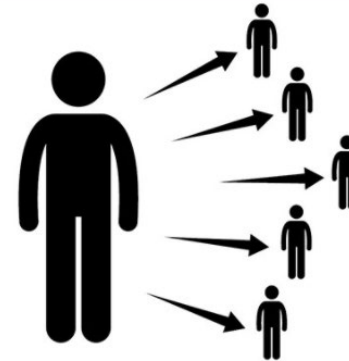
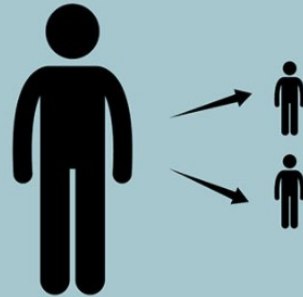
- Contingency plans are being developed in case the College needs to pivot due to a COVID-19 surge in the state or region.

Delta Variant

The Delta variant is more contagious than previous strains—it may cause more than **2x** as many infections

ORIGINAL COVID-19 STRAIN

DELTA VARIANT

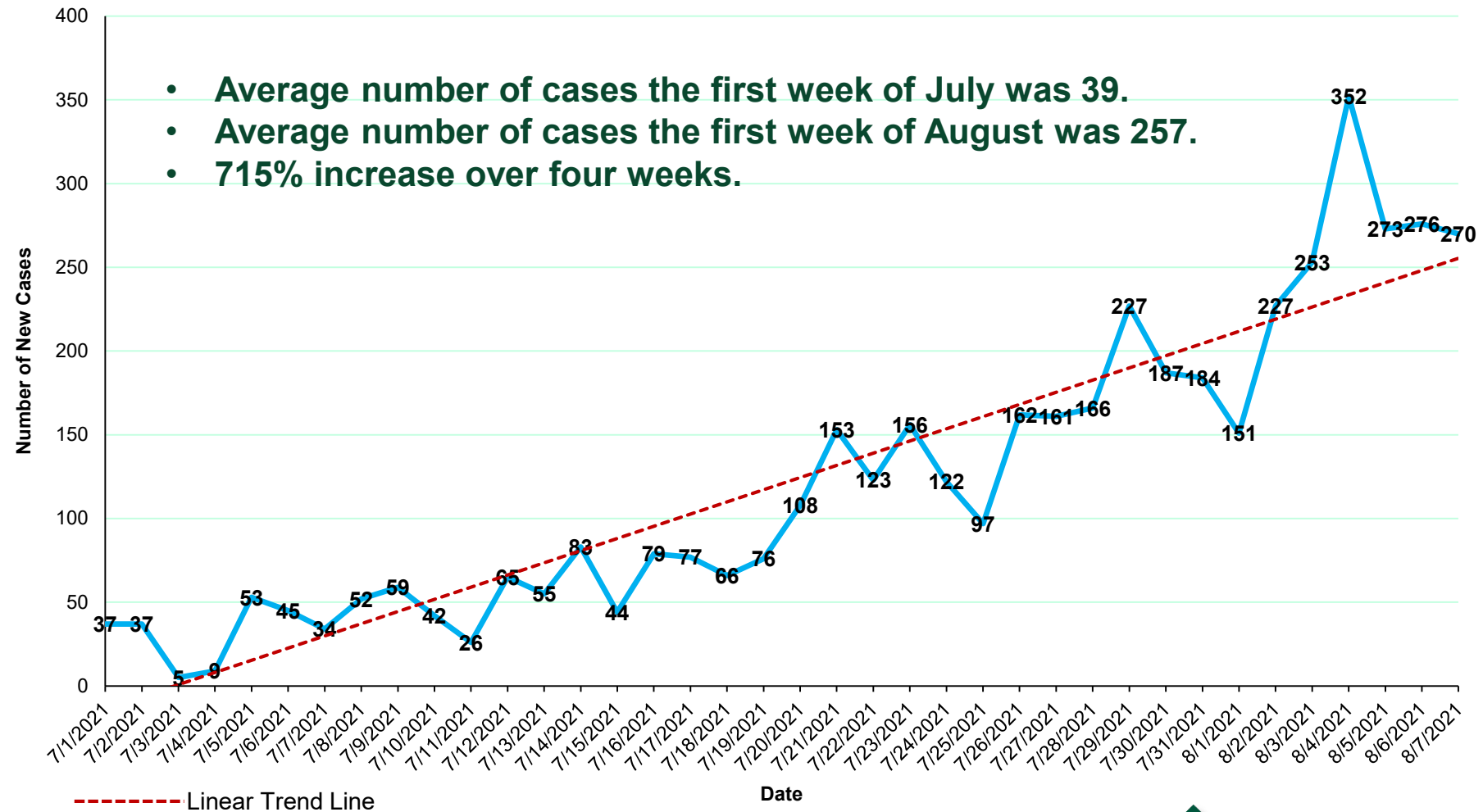


Vaccines protect you from hospitalization, severe infections, and death



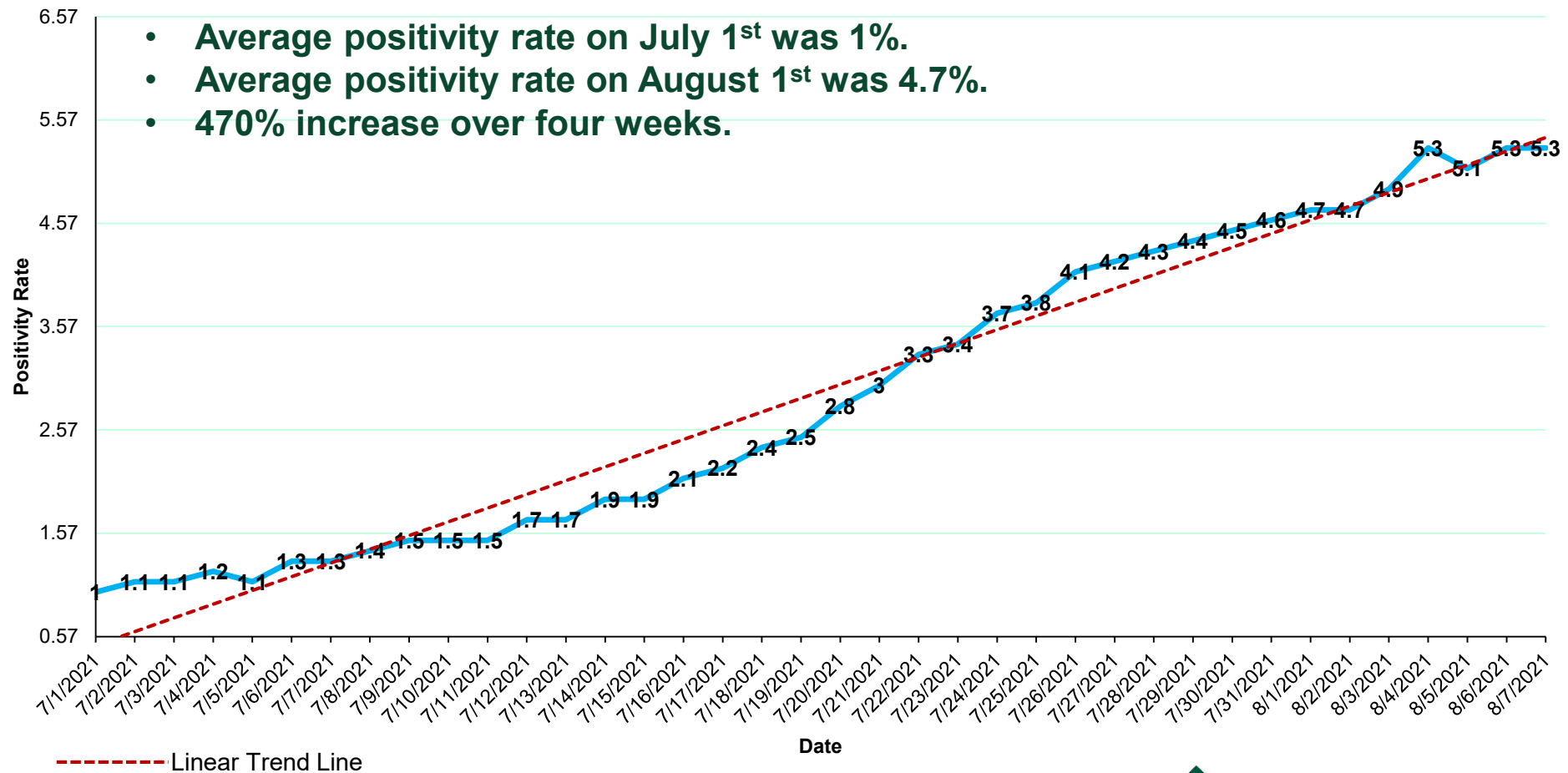
cdc.gov/coronavirus

Region 8: New Cases (Daily)



Source: Illinois Department of Public Health

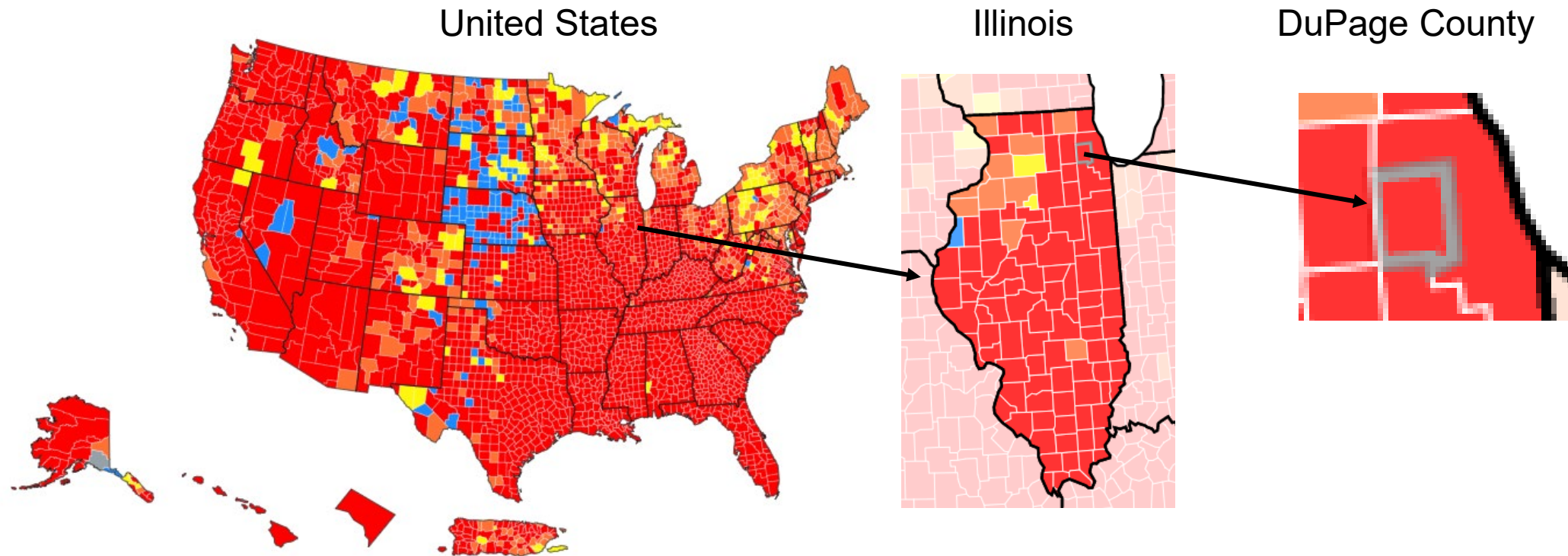
Region 8: 7-Day Rolling Average Positivity Rate



Source: Illinois Department of Public Health

CDC Transmission Tracker

As of 8/11/2021

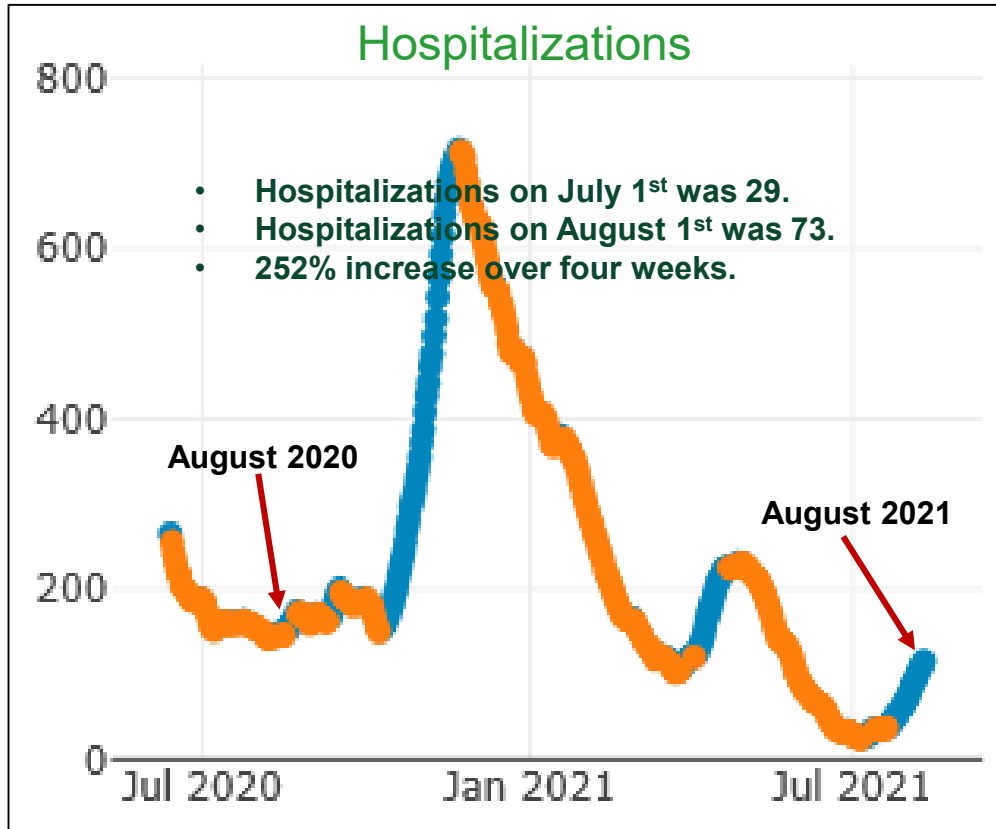


The CDC defines “substantial transmission” as counties that have 50 to 100 cases per 100,000 residents over a seven-day period and “high transmission” is more than 100 cases per 100,000 people over seven days.

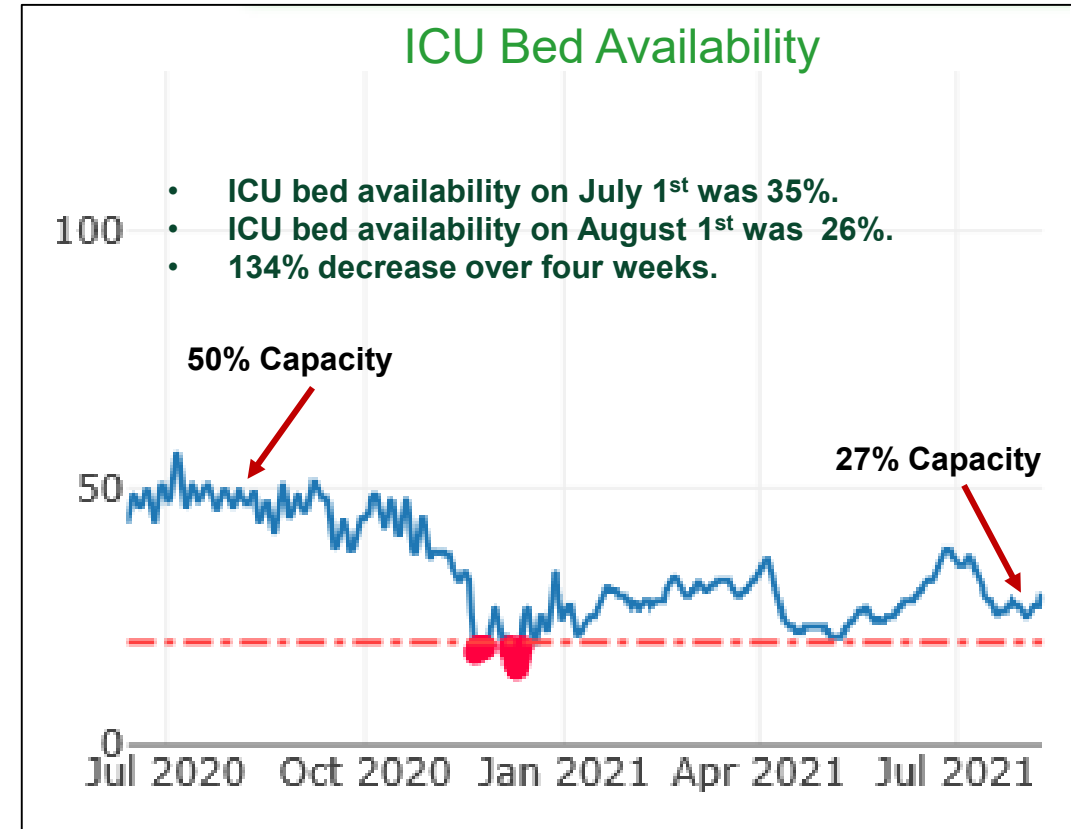
● High ● Substantial ● Moderate ● Low ● No Data

Source: Centers for Disease Control and Prevention

Region 8: Hospitalizations & ICU Bed Capacity



The 2021 fall spike may be starting earlier than in 2020, and with a more contagious, and potentially more dangerous strain of the virus.





ICU bed capacity never fully recovered following the 2020 fall spike. Therefore, a 2021 fall spike will start with about 50% less ICU beds than in 2020.

Key Statistics for Region 8

- **715% increase** in COVID-19 **cases** between the first week of July and the first week of August.
- **470% increase** in the average **positivity rate** between July 1st and August 1st.
- **252% increase** in COVID-19 **hospitalizations** between July 1st and August 1st.
- **134% decrease** in **ICU bed availability** between July 1st and August 1st.

IBHE & ICCB

July 19, 2021 News Release



Issued July 19, 2021

While Illinois is in Phase 5, this guidance replaces all previous guidance issued by the Illinois Board of Higher Education and the Illinois Community College Board under the Restore Illinois plan.

Illinois entered Phase 5 of the Restore Illinois plan on June 11, 2021. The Illinois Department of Public Health (IDPH) released updated [Phase 5 Guidelines for Businesses and Venues](#). Furthermore, the Centers for Disease Control and Prevention (CDC) released updated [Guidance for Institutions of Higher Education \(IHEs\)](#) on June 4, 2021. Please refer to those documents for additional detail not covered here.

- COVID-19 Vaccination.** Vaccination against COVID-19 is now widely available, and all persons over the age of 12 are eligible. Vaccination is the leading prevention strategy against COVID-19 and all public and private universities are strongly encouraged to require vaccination (with appropriate exemptions) to protect campus populations and slow COVID-19 transmission in surrounding communities. All IHEs are strongly encouraged to provide information to promote vaccine trust and confidence and address vaccine hesitancy.
- Use of Masks or Face Coverings and Physical Distancing.**
 - Unvaccinated persons and those who might need to take extra precautions should wear a face covering and, where feasible, maintain physical distance while indoors. Institutions should use space wisely to allow for physical distancing to the extent practicable.
 - At outdoor events or venues, unvaccinated persons may choose not to wear a face covering but are recommended to wear a face covering in crowded outdoor settings or during activities that involve sustained close contact with others who are not fully vaccinated.
 - IHEs are strongly encouraged to continue COVID-19 testing of unvaccinated individuals to identify and slow virus transmission consistent with CDC guidance. See [IDPH guidance on testing for COVID-19 in community settings and schools](#) for more information.
 - IHEs should be supportive of individuals who choose to wear a face covering whether they are vaccinated or unvaccinated.
 - All individuals, including those who are fully vaccinated, should continue to wear a mask on public transportation, in congregate facilities, in health care settings, and where required by federal, state, local, tribal, or territorial laws, rules, and regulations.
- Hand Hygiene and Respiratory Etiquette.** IHEs should continue to promote and facilitate health-promoting behaviors such as [hand hygiene](#) and [respiratory etiquette](#).

Illinois Board of Higher Education
1 North Old State Capitol Plaza, Suite 333
Springfield, Illinois 62701
(217) 782-2551 | [www.ibhe.org](#)

Illinois Community College Board
401 E. Capitol Avenue
Springfield, Illinois 62701
217-785-0020 | [www.iccb.org](#)

COVID-19 Vaccination. Vaccination against COVID-19 is now widely available, and all persons over the age of 12 are eligible. Vaccination is the leading prevention strategy against COVID-19 and **all public and private universities are strongly encouraged to require vaccination** (with appropriate exemptions) to protect campus populations and slow COVID-19 transmission in surrounding communities. All IHEs are strongly encouraged to provide information to promote vaccine trust and confidence and address vaccine hesitancy.

Centers for Disease Control and Prevention

July 27, 2021 Update

When You've Been Fully Vaccinated


How to Protect Yourself and Others

Updated July 27, 2021 Languages ▾ Print

Safer Activities for You and Your Family

- [If you are fully vaccinated](#), you can participate in many of the activities that you did before the pandemic.
- To maximize protection from the Delta variant and prevent possibly spreading it to others, wear a mask indoors in public if you are in an area [of substantial or high transmission](#).
- Wearing a mask is most important if you have a weakened immune system or if, because of your age or an underlying medical condition, you are at [increased risk for severe disease](#), or if someone in your household has a weakened immune system, is at increased risk for severe disease, or is unvaccinated. If this applies to you or your household, you might choose to wear a mask regardless of the level of transmission in your area.
- You should continue to wear a mask where required by laws, rules, regulations, or local guidance.



 If you haven't been vaccinated yet, [find a vaccine](#).

When You've Been Fully Vaccinated
How to Protect Yourself and Others

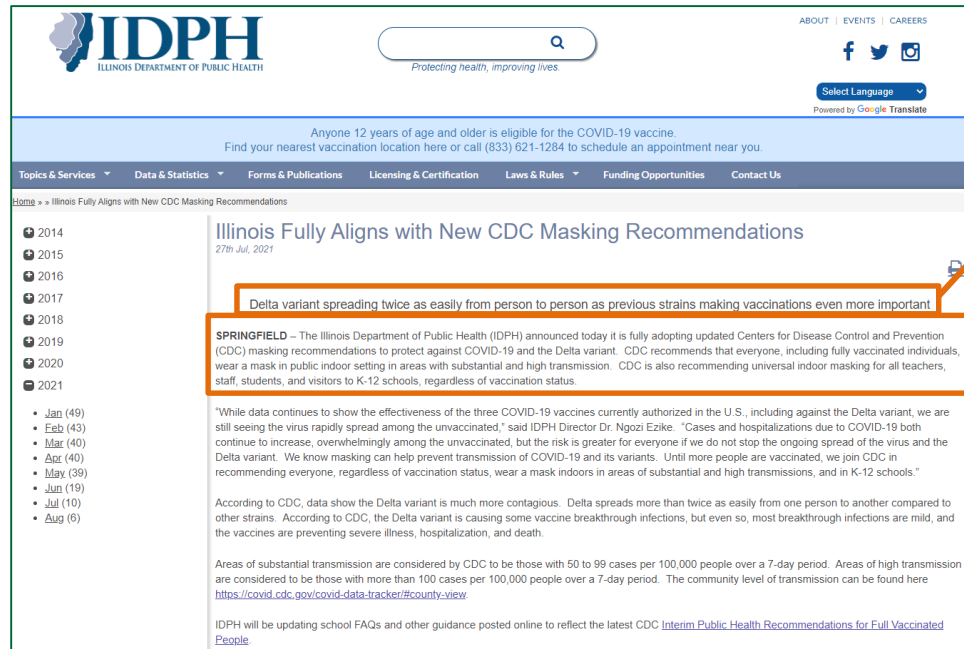
To maximize protection from the Delta variant and prevent possibly spreading it to others, **wearing a mask indoors in public if you are in an area of substantial or high transmission.**

COVID-19 Vaccine

- Currently authorized vaccines in the United States are highly effective at protecting vaccinated people against symptomatic and severe COVID-19.
- Fully vaccinated people are less likely to become infected and, if infected, to develop symptoms of COVID-19.
- Fully vaccinated people are substantially at reduced risk of severe illness and death from COVID-19 compared with unvaccinated people.
- Breakthrough infections in fully vaccinated people happen in only a small proportion of people who are fully vaccinated, even with the Delta variant.
- When infections occur among vaccinated people, they tend to be mild.

Illinois Department of Public Health

July 27, 2021 Update




Delta variant spreading twice as easily from person to person as previous strains making vaccinations even more important.

SPRINGFIELD – The Illinois Department of Public Health (IDPH) announced today it is **fully adopting updated Centers for Disease Control and Prevention (CDC) masking recommendations** to protect against COVID-19 and the Delta variant. CDC recommends that everyone, including fully vaccinated individuals, wear a mask in public indoor setting in areas with substantial and high transmission.

DuPage County Health Department

July 28, 2021 News Release

**DUPAGE COUNTY HEALTH DEPARTMENT**
Everyone, Everywhere, Everyday

News Release

111 N. County Farm Rd., Wheaton, IL 60187

Media Inquiries:
(630) 221-7374
media@dupagehealth.org

DuPage County Board of Health
Sam Tornatore, J.D. President
Lanny Wilson, M.D. Vice President
Robert Spadoni, J.D. Secretary/Treasurer
Lori Bottoms
Melinda Finch
Janice Guider
Nadeem N. Hussain, M.D.
Uzma Muneer, D.O.
Lawrence J. Schouten, M.D.
James P. Weeks, D.D.S.
Karen Ayala, M.P.H. Executive Director

July 28, 2021
FOR IMMEDIATE RELEASE

DuPage County Experiencing Substantial COVID-19 Community Transmission
Health Department Recommends Masking in Indoor Settings

DuPage County—As of today, DuPage County's COVID-19 community transmission is now at Substantial level per [Centers of Disease Control and Prevention \(CDC\)](#). The recent rise in cases and hospitalizations is likely attributed to the more contagious Delta variant which has now become the more predominant variant across the country. Still, vaccines continue to be the best form of protection against COVID-19, including the Delta variant and help prevent severe illness, hospitalization, and death.

The DuPage County Health Department (DCHD) strongly endorses the recently updated [CDC masking guidance](#) which recommends everyone, including fully vaccinated individuals, wear a mask in public indoor settings in areas with substantial and high transmission. This recommendation includes employers, retailers, restaurants/bars, fitness/recreational centers, libraries, governmental entities, healthcare facilities, and other public venues.

Additionally, CDC is also recommending universal indoor masking for all teachers, staff, students, and visitors in K-12 schools, regardless of vaccination status. As a result, DCHD released an updated statement today about [COVID-19 Prevention Strategies in Schools](#). School leaders and local school districts hold the ultimate authority to develop plans to return to school and ensure a safe school environment.

"The increase in activity we're experiencing is concerning given the high efficacy of the COVID-19 vaccine and our relatively high rates of vaccination in DuPage County. We continue to urge our residents who are 12 years and older to get vaccinated against COVID-19 as soon as possible to protect themselves and others against COVID-19 and the more dangerous Delta variant," said Karen Ayala, Executive Director of DuPage County Health Department. "COVID-19 vaccine providers are now widely available and likely within minutes of your home or workplace. Please visit www.vaccines.gov to find a location near you."

Established in 1945, DuPage County Health Department promotes physical and emotional health; prevents illness injury and disability; protects health from environmental risk factors, and strives to assure the provision of accessible, quality service.

As of today, DuPage County's COVID-19 community transmission is now at Substantial level per Centers for Disease Control and Prevention (CDC).

Still, **vaccines continue to be the best form of protection against COVID-19**, including the Delta variant and help prevent severe illness, hospitalization, and death."

The DuPage County Health Department (DCHD) **strongly endorses the recently updated CDC masking guidelines** which recommend everyone, including fully vaccinated individuals, wear a mask in public indoor settings in areas with substantial or high transmissions.

Contingency Plans – Presidential Updates to the College Community

July 7, 2021

- Masks are optional for fully vaccinated individuals and required for those not fully vaccinated.

July 29, 2021

- Based on the CDC's update, face masks will be required for the fall term for all staff, students, and visitors.
- Beginning January 1, 2022, we are planning to institute a requirement that all staff, and students who wish to take face-to-face courses be vaccinated.

August 2, 2021

- Because of quickly changing conditions, and the fact that summer classes were still in session, face masks were immediately required for all staff, students, and visitors.

QUESTIONS



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Grants Status Report

REASON FOR CONSIDERATION

The Board is provided with a monthly update of newly received and ongoing active grants received to date.

BACKGROUND INFORMATION

The attached report documents the current status of operational public and private grants to the College of DuPage.

STAFF CONTACT

Marcia Frank, Grants Manager, College of DuPage

[Grants Office Report for Board of Trustees July 2021.pdf](#)

**College of DuPage Grants Office Report for Board of Trustees
FY2022 Active Grants (July 1, 2021 - June 30, 2022)**

Note: New Entries in Bold

ALLOCATED GRANTS									
<u>Grantor</u>	<u>Project Title</u>	<u>Department</u>	<u>Project Director</u>	<u>Type</u>	<u>FY2022 Amount</u>	<u>Total Award Amount</u>	<u>Start Date</u>	<u>End Date</u>	<u>Description</u>
Illinois Community College Board	Perkins Postsecondary Career & Tech. Education Program	Academic Affairs	Ellis	Federal	\$1,677,901	\$1,677,901	7/1/2021	6/30/2022	Federal Allocation restricted to support the academic achievement of CTE students in accordance with the FY 2022 Program Plan.
Corp. for Public Broadcasting	Community Service Grant	WDCB	Dan Bindert	Federal	\$52,126	\$104,251	10/1/2020	9/30/2022	Community service grant to provide support for WDCB Radio Station.
Corp. for Public Broadcasting	Community Service Grant	WDCB	Dan Bindert	Federal	\$14,312	\$104,251	10/1/2019	9/30/2021	Community service grant to provide support for WDCB Radio Station.
Illinois Arts Council	Public Radio & TV <i>Operating</i> Grant	WDCB	Bindert	State	\$6,480	\$9,720	6/1/2021	8/31/2021	General support for programs at WDCB
ALLOCATED GRANTS (Includes grants where it was necessary to develop a concept or project and follow comprehensive guidelines for proposal submission in order to receive allocated funds. Adherence to reporting requirements and ability to measure successful program outcomes determines the level of the award.)					\$1,750,819				

**College of DuPage Grants Office Report for Board of Trustees
FY2022 Active Grants (July 1, 2021 - June 30, 2022)**

Note: New Entries in Bold

COMPETITIVE GRANTS									
<u>Grantor</u>	<u>Project Title</u>	<u>Department</u>	<u>Project Director</u>	<u>Type</u>	<u>FY2022 Amount</u>	<u>Total Award Amount</u>	<u>Start Date</u>	<u>End Date</u>	<u>Description</u>
IL Board of Higher Education	IL Cooperative Work Study	Student Affairs	LaSorsa	State	\$26,466	\$26,466	7/1/2021	8/30/2022	Cooperative work-study programs for 20 students in 9 programs/majors
IL Community College Faculty Association	Dr. Joseph T Cipfl Workshop	Academic Affairs	Snart	Found	\$2,500	\$2,500	7/1/2021	6/30/2022	Workshop for COD English composition instructor on teaching in the asynchronous online format.
Department of Commerce and Economic Development	Small Business Development Center (SBDC)	Continuing Ed./Ctr. for Entrepren.	Westphal/ Haake	Federal	\$132,000	\$132,000	1/1/2021	12/30/2021	Federal funds to the COD Small Business Development Center to provide one-stop business management assistance to individuals and small businesses.
U.S. Dept of Education	Title III & V Eligibility Waiver	Academic Affairs		Federal	\$292,568	292,568	7/1/2021	6/30/2022	Waiver to support COD institutional match for general federal funds
Institute of International Education	Passport Project	Study Abroad	Kerby	Federal	\$3,323	\$3,625	5/21/2021	4/30/2022	To assist students, who are in their first-year and eligible for Pell grants, obtain a U.S. passport, and to facilitate international experiences as part of their post-secondary education.
Partnership for College Completion	IL Equity Attainment	Student Success/ Pathways	Valadez	Found.	\$10,000	\$12,000	5/21/2021	12/31/2021	Implementation of plans to promote equity through improved graduation outcomes for Black, Latinx, & low-income students at COD
University Corporation for Atmospheric Research	Unidata: Next-generation Data Services	Meteorology	Sirvatka	Corp	\$20,000	\$20,000	6/8/2021	4/30/2022	Funds to purchase, install and operate a server for purposes of examining, disseminating, and displaying GOES-16 satellite data
Arts Midwest	Touring Fund	MAC	Martinez/ Sarther	Federal	\$4,000	\$4,000	7/1/2020	12/31/2021	Support for American Ballet Theatre performances
National Science Foundation	Scholarships for STEM	STEM	Jarman	Federal	\$112,591	\$743,302	8/1/2016	7/30/2022	Funding for scholarships and other training opportunities for students pursuing STEM majors
IL Dept of Commerce & Economic Opport.	Apprenticeship Expansion - Project Hire-Ed	Project Hire-Ed	Kuglin-Seago	Federal	\$73,857	\$221,572	6/1/2020	4/30/2022	Funding to support pilot regional initiatives that expand Registered Apprenticeship and Pre-Apprenticeship programs in Illinois
Dept. of State	COD Africa Initiative	Study Abroad	Kerby/ DiLiberti	Federal	\$35,000	\$35,000	7/1/2020	9/30/2022	COD Africa Initiative, in partnership with EDU Africa, integrates service learning into a sustainable model for interdisciplinary study abroad at a community college while ighlighting non-traditional disciplines for study abroad.
COMPETITIVE GRANTS (Includes grants from federal, state and private grantors where the proposal was in competition with other proposals and awards were made to a select number of institutions based on the merits of the project and proposal.)					\$712,305				

**College of DuPage Grants Office Report for Board of Trustees
FY2022 Active Grants (July 1, 2021 - June 30, 2022)**

Note: New Entries in Bold

SUB-AWARDS or IN KIND GRANTS									
<u>Grantor</u>	<u>Project Title</u>	<u>Department</u>	<u>Project Director</u>	<u>Type</u>	<u>FY2022 Amount</u>	<u>Total Award Amount</u>	<u>Start Date</u>	<u>End Date</u>	<u>Description</u>
TalkAbroad	Communicative and Intercultural Competence Skills through TalkAbroad Language Exchanges	Languages	Nikolova /Mares	Found	\$3,000	\$3,000	7/1/2021	12/31/2021	Developing and implementing new strategies for second language acquisition using interaction with native speakers as a core component.
US Dept. of State/Northern Virginia Community College	FY22 Community College Initiative Student Exchange	Field & Experiential Learning	Smid	Federal	\$155,108	\$155,108	7/1/2021	6/30/2022	Grant agreement for funding of Program participant expenses; Grant provides opportunities for individuals from other countries to develop leadership, professional skills & English language proficiency, while studying at a community college in the US.
National Science Foundation	LSAMP-PUMA Stem	STEM	DiCarlo	Fed	\$33,007	\$165,035	7/1/2019	6/30/2024	Total award for five years: \$165,035; project with 7 four-year universities to promote STEM research opportunities for underrepresented groups
SUB-AWARD OR IN KIND GRANTS (Includes donations that have been granted to the institution for a particular period of time.)					\$188,115				
FY2022 Total College Grants Awarded as of July 30, 2021					\$2,651,239				

COVID-RELATED FUNDS									
<u>Grantor</u>	<u>Project Title</u>	<u>Department</u>	<u>Project Director</u>	<u>Type</u>	<u>FY2022 Amount</u>	<u>Total Award Amount</u>	<u>Start Date</u>	<u>End Date</u>	<u>Description</u>
Dept. of Education ARP - (CARES 3)	Institutional Award	Finance	Del Rosario/ Brady	Federal	\$18,025,213	\$18,025,213	4/20/2020	5/12/2022	Funds to support emergency needs experienced by COD institution due to COVID
Dept. of Education ARP - (CARES 3)	Student Award	Finance	Del Rosario/ Brady	Federal	\$18,455,801	\$18,455,801	4/24/2020	5/12/2022	Funds to support emergency needs experienced by COD students due to COVID
Illinois Community College Board	Governor's Emergency Education Relief (GEER) - Supplemental	Finance	Del Rosario	State	\$144,418	\$144,418	7/1/2020	6/30/2022	Funds to support underrepresented, low-income, and/or first generation students who experienced barriers to enrollment & retention
Dept. of Education CRRSSA (CARES2)	COD CARES-Minority Serving Institution Funds	Finance	Del Rosario/ Brady	Federal	\$114,738	\$114,738	5/29/2020	3/6/2022	Funds to support emergency needs experienced by COD institution due to COVID
Dept. of Education CRRSSA (CARES 2)	COD CARES-Institution	Finance	Del Rosario/ Brady	Federal	\$16,030,729	\$16,030,729	2/1/2020	5/11/2022	Funds to support emergency needs experienced by COD institution due to COVID
Dept. of Education CRRSSA(CARES 2)	COD CARES-Student	Finance	Del Rosario/ Brady	Federal	\$4,550,443	\$4,550,443	2/1/2020	5/11/2022	Funds to support emergency needs experienced by COD students due to COVID
Illinois Community College Board	Governor's Emergency Education Relief (GEER)	Finance	Del Rosario	State	\$1,001,628	\$1,001,628	7/1/2020	7/30/2022	Funds to support underrepresented, low-income, and/or first generation students who experienced barriers to enrollment & retention
GRANTS provided in response to COVID Emergency for FY2022					\$58,322,970				



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Gifts Status Report

REASON FOR CONSIDERATION

The Board is provided with a monthly update of gifts.

BACKGROUND INFORMATION

The attached report documents the current status of cash donations and in-kind gifts to the College of DuPage Foundation.

RECOMMENDATION

Informational

STAFF CONTACT

Shelley Weiler

[Gifts Report AUG2021 UPDATED.pdf](#)

College of DuPage Foundation
Monthly Gift Summary Report
 July 1 - 31, 2021

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	Gifts-In-Kind	Planned	Total
G859 / 35	Archeological Field School Award	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G932 / 35	Automotive Technology Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
R607B / 30	Belushi Artist-In-Residence Program	2	\$8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.00
D624 / 20	Buffalo Theatre Ensemble Program	3	\$558.00	\$0.00	\$0.00	\$0.00	\$0.00	\$558.00
G887 / 40	Caputo Scholarship Endowment	2	\$384.62	\$0.00	\$0.00	\$0.00	\$0.00	\$384.62
G700 / 35	Carol Stream Community College Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
D690 / 20	Center for Entrepreneurship Fund for Workforce Development	2	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
G273 / 35	Certificate of GED Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G971 / 35	Chief George Graves Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G827 / 40	Cleve Carney Endowed Art Fund	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G882 / 25	COD Succeeds Scholarship	14	\$2,371.62	\$0.00	\$0.00	\$0.00	\$0.00	\$2,371.62
G215 / 35	College of DuPage Faculty Association Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G915 / 25	College of DuPage Foundation's Returning Adult Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G918 / 25	College of DuPage Foundation's Single Parent Scholarship	10	\$129.06	\$0.00	\$0.00	\$0.00	\$0.00	\$129.06
G904 / 25	College of DuPage Foundation's Textbook Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G879 / 35	Debra Jeffay Continuing Education Scholarship	2	\$76.52	\$0.00	\$0.00	\$0.00	\$0.00	\$76.52
G722 / 35	Developmental Education Endowed Scholarship	4	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00
G828 / 35	Distinguished Alumni Scholarship	12	\$5,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,700.00
G975 / 35	Dr. Robert J. Frank Endowed Scholarship	1	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
G528 / 35	E.R. Valintis Scholarship	1	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
G974 / 35	Edwin and Barbara Dannewitz Perioperative Arena Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G105 / 25	Eileen M. Ward Endowed Textbook/Instructional Materials Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G723 / 40	Eleanor Nellesmann Health and Wellness Scholarship Endowment	1	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
D703 / 30	Engineering Program Support	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G856 / 35	Eric Martinson Memorial Scholarship	14	\$158.48	\$0.00	\$0.00	\$0.00	\$0.00	\$158.48
D692 / 20	Fashion Program	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
R612 / 30	Fine Arts Program	2	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
E225 / 20	Frida Kahlo Exhibition	43	\$7,305.12	\$0.00	\$0.00	\$0.00	\$0.00	\$7,305.12
D704 / 30	FUEL Pantry Support	17	\$5,169.22	\$0.00	\$0.00	\$0.00	\$0.00	\$5,169.22
D626 / 20	General Athletic Program	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G808 / 40	General Scholarship Endowment	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G900 / 25	General Scholarship Fund	53	\$15,197.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,197.00
G707 / 35	Glenbard High School District 87 Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G926 / 35	Glenn Hansen Leadership Scholarship	4	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110.00
G959 / 35	H. J. Kleemann Engineering Scholarship	1	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
G708 / 35	Hinsdale Township High School District 86 Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G919 / 35	Hispanic-Latino Scholarship	2	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
D629 / 20	Horticulture Program	2	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
G862 / 35	Hospitality Scholarship	1	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G230 / 35	John Belushi Memorial Scholarships for Music and Theater	1	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
R659 / 20	Library Program Endowment	4	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
R619 / 30	McAninch Arts Center General Fund	17	\$5,091.08	\$0.00	\$0.00	\$0.00	\$0.00	\$5,091.08

College of DuPage Foundation

Monthly Gift Summary Report

July 1 - 31, 2021

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	Gifts-In-Kind	Planned	Total
G454 / 35	Morrissey Dental Hygiene Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
D693 / 20	Music Program	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
D660 / 20	New Philharmonic Orchestra	38	\$22,343.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,343.00
G100 / 10	Resource for Excellence Fund	11	\$1,254.58	\$0.00	\$0.00	\$0.00	\$0.00	\$1,254.58
R656 / 30	Ronald Lemme Lecture Series	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G835 / 35	Scalise Family Fashion Program Scholarship	1	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
G469 / 35	Second Year Nursing Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G115 / 25	Student Crisis Emergency Support	29	\$844.42	\$0.00	\$0.00	\$0.00	\$0.00	\$844.42
G931 / 35	Student Need Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G520 / 35	Study Abroad Scholarships	4	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
D709 / 20	Sustaining the Arts Fund	3	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
G563 / 35	The Honorable Bonnie M. Wheaton Endowed Scholarship	2	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G884 / 35	The Isreal "Izzy" Malave Scholarship for Educators	11	\$127.70	\$0.00	\$0.00	\$0.00	\$0.00	\$127.70
G326 / 35	Tom Galloway Memorial Scholarship	1	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
G938 / 35	Troy Scholarship for Engineering	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G939 / 35	Troy Scholarship for Nursing	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
D632 / 20	Veteran Services Program	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G135 / 25	Vocational Skills Program Support for Special Populations	4	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
D697 / 20	WDCB Employer Matching Gift Revenue (EMG)	1	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
D696 / 20	WDCB Individual Gifts	1,796	\$42,254.13	\$0.00	\$0.00	\$0.00	\$0.00	\$42,254.13
D699 / 20	WDCB Merchandising	8	\$205.10	\$0.00	\$0.00	\$0.00	\$0.00	\$205.10
D695 / 20	WDCB Underwriting	17	\$6,001.00	\$0.00	\$856.80	\$0.00	\$0.00	\$6,857.80
Grand Totals:			\$154,113.65	\$0.00	\$856.80	\$0.00	\$0.00	\$154,970.45

2,189 Gift(s) listed

2,003 Donor(s) listed

College of DuPage Foundation
Fiscal Year 2022 Gift Summary Report
Year-to-Date as of July 31, 2021

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
G859 / 35	Archeological Field School Award	1	\$500.00		\$0.00	\$0.00	\$0.00	\$500.00
G932 / 35	Automotive Technology Scholarship	2	\$20.00		\$0.00	\$0.00	\$0.00	\$20.00
R607B / 30	Belushi Artist-In-Residence Program	2	\$8.00		\$0.00	\$0.00	\$0.00	\$8.00
D624 / 20	Buffalo Theatre Ensemble Program	3	\$558.00		\$0.00	\$0.00	\$0.00	\$558.00
G887 / 40	Caputo Scholarship Endowment	2	\$384.62		\$0.00	\$0.00	\$0.00	\$384.62
G700 / 35	Carol Stream Community College Scholarship	2	\$40.00		\$0.00	\$0.00	\$0.00	\$40.00
D690 / 20	Center for Entrepreneurship Fund for Workforce Development	2	\$25.00		\$0.00	\$0.00	\$0.00	\$25.00
G273 / 35	Certificate of GED Scholarship	2	\$40.00		\$0.00	\$0.00	\$0.00	\$40.00
G971 / 35	Chief George Graves Scholarship	2	\$20.00		\$0.00	\$0.00	\$0.00	\$20.00
G827 / 40	Cleve Carney Endowed Art Fund	2	\$10.00		\$0.00	\$0.00	\$0.00	\$10.00
G882 / 25	COD Succeeds Scholarship	14	\$2,371.62		\$0.00	\$0.00	\$0.00	\$2,371.62
G215 / 35	College of DuPage Faculty Association Scholarship	2	\$20.00		\$0.00	\$0.00	\$0.00	\$20.00
G915 / 25	College of DuPage Foundation's Returning Adult Scholarship	2	\$10.00		\$0.00	\$0.00	\$0.00	\$10.00
G918 / 25	College of DuPage Foundation's Single Parent Scholarship	10	\$129.06		\$0.00	\$0.00	\$0.00	\$129.06
G904 / 25	College of DuPage Foundation's Textbook Scholarship	2	\$10.00		\$0.00	\$0.00	\$0.00	\$10.00
G879 / 35	Debra Jeffay Continuing Education Scholarship	2	\$76.52		\$0.00	\$0.00	\$0.00	\$76.52
G722 / 35	Developmental Education Endowed Scholarship	4	\$1,400.00		\$0.00	\$0.00	\$0.00	\$1,400.00
G828 / 35	Distinguished Alumni Scholarship	12	\$5,700.00		\$0.00	\$0.00	\$0.00	\$5,700.00
G975 / 35	Dr. Robert J. Frank Endowed Scholarship	1	\$100.00		\$0.00	\$0.00	\$0.00	\$100.00
G528 / 35	E.R. Valintis Scholarship	1	\$10,000.00		\$0.00	\$0.00	\$0.00	\$10,000.00
G974 / 35	Edwin and Barbara Dannewitz Perioperative Arena Scholarship	2	\$40.00		\$0.00	\$0.00	\$0.00	\$40.00
G105 / 25	Eileen M. Ward Endowed Textbook/Instructional Materials Scholarship	2	\$10.00		\$0.00	\$0.00	\$0.00	\$10.00
G723 / 40	Eleanor Nellesmann Health and Wellness Scholarship Endowment	1	\$25,000.00		\$0.00	\$0.00	\$0.00	\$25,000.00
D703 / 30	Engineering Program Support	2	\$20.00		\$0.00	\$0.00	\$0.00	\$20.00
G856 / 35	Eric Martinson Memorial Scholarship	14	\$158.48		\$0.00	\$0.00	\$0.00	\$158.48
D692 / 20	Fashion Program	2	\$20.00		\$0.00	\$0.00	\$0.00	\$20.00
R612 / 30	Fine Arts Program	2	\$80.00		\$0.00	\$0.00	\$0.00	\$80.00
E225 / 20	Frida Kahlo Exhibition	43	\$7,305.12		\$0.00	\$0.00	\$0.00	\$7,305.12
D704 / 30	FUEL Pantry Support	17	\$5,169.22		\$0.00	\$0.00	\$0.00	\$5,169.22
D626 / 20	General Athletic Program	2	\$20.00		\$0.00	\$0.00	\$0.00	\$20.00
G808 / 40	General Scholarship Endowment	2	\$10.00		\$0.00	\$0.00	\$0.00	\$10.00
G900 / 25	General Scholarship Fund	53	\$15,197.00		\$0.00	\$0.00	\$0.00	\$15,197.00
G707 / 35	Glenbard High School District 87 Scholarship	2	\$10.00		\$0.00	\$0.00	\$0.00	\$10.00
G926 / 35	Glenn Hansen Leadership Scholarship	4	\$110.00		\$0.00	\$0.00	\$0.00	\$110.00
G959 / 35	H. J. Kleemann Engineering Scholarship	1	\$300.00		\$0.00	\$0.00	\$0.00	\$300.00
G708 / 35	Hinsdale Township High School District 86 Scholarship	2	\$40.00		\$0.00	\$0.00	\$0.00	\$40.00
G919 / 35	Hispanic-Latino Scholarship	2	\$50.00		\$0.00	\$0.00	\$0.00	\$50.00
D629 / 20	Horticulture Program	2	\$30.00		\$0.00	\$0.00	\$0.00	\$30.00
G862 / 35	Hospitality Scholarship	1	\$20.00		\$0.00	\$0.00	\$0.00	\$20.00
G230 / 35	John Belushi Memorial Scholarships for Music and Theater	1	\$50.00		\$0.00	\$0.00	\$0.00	\$50.00

College of DuPage Foundation
Fiscal Year 2022 Gift Summary Report
 Year-to-Date as of July 31, 2021

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
R659 / 20	Library Program Endowment	4	\$30.00		\$0.00	\$0.00	\$0.00	\$30.00
R619 / 30	McAninch Arts Center General Fund	17	\$5,091.08		\$0.00	\$0.00	\$0.00	\$5,091.08
G454 / 35	Morrissey Dental Hygiene Scholarship	1	\$500.00		\$0.00	\$0.00	\$0.00	\$500.00
D693 / 20	Music Program	2	\$10.00		\$0.00	\$0.00	\$0.00	\$10.00
D660 / 20	New Philharmonic Orchestra	38	\$22,343.00		\$0.00	\$0.00	\$0.00	\$22,343.00
G100 / 10	Resource for Excellence Fund	11	\$1,254.58		\$0.00	\$0.00	\$0.00	\$1,254.58
R656 / 30	Ronald Lemme Lecture Series	2	\$10.00		\$0.00	\$0.00	\$0.00	\$10.00
G835 / 35	Scalise Family Fashion Program Scholarship	1	\$25.00		\$0.00	\$0.00	\$0.00	\$25.00
G469 / 35	Second Year Nursing Scholarship	2	\$10.00		\$0.00	\$0.00	\$0.00	\$10.00
G115 / 25	Student Crisis Emergency Support	29	\$844.42		\$0.00	\$0.00	\$0.00	\$844.42
G931 / 35	Student Need Scholarship	2	\$20.00		\$0.00	\$0.00	\$0.00	\$20.00
G520 / 35	Study Abroad Scholarships	4	\$40.00		\$0.00	\$0.00	\$0.00	\$40.00
D709 / 20	Sustaining the Arts Fund	3	\$80.00		\$0.00	\$0.00	\$0.00	\$80.00
G563 / 35	The Honorable Bonnie M. Wheaton Endowed Scholarship	2	\$50.00		\$0.00	\$0.00	\$0.00	\$50.00
G884 / 35	The Isreal "Izzy" Malave Scholarship for Educators	11	\$127.70		\$0.00	\$0.00	\$0.00	\$127.70
G326 / 35	Tom Galloway Memorial Scholarship	1	\$25.00		\$0.00	\$0.00	\$0.00	\$25.00
G938 / 35	Troy Scholarship for Engineering	2	\$40.00		\$0.00	\$0.00	\$0.00	\$40.00
G939 / 35	Troy Scholarship for Nursing	2	\$40.00		\$0.00	\$0.00	\$0.00	\$40.00
D632 / 20	Veteran Services Program	2	\$10.00		\$0.00	\$0.00	\$0.00	\$10.00
G135 / 25	Vocational Skills Program Support for Special Populations	4	\$30.00		\$0.00	\$0.00	\$0.00	\$30.00
D697 / 20	WDCB Employer Matching Gift Revenue (EMG)	1	\$10.00		\$0.00	\$0.00	\$0.00	\$10.00
D696 / 20	WDCB Individual Gifts	1,796	\$42,254.13		\$0.00	\$0.00	\$0.00	\$42,254.13
D699 / 20	WDCB Merchandising	8	\$205.10		\$0.00	\$0.00	\$0.00	\$205.10
D695 / 20	WDCB Underwriting	17	\$6,001.00		\$856.80	\$0.00	\$0.00	\$6,857.80
Grand Totals:			\$154,113.65		\$856.80	\$0.00	\$0.00	154970.45

2,189 Gift(s) listed
 2,003 Donor(s) listed

VENDOR DONATIONS RECEIVED
BY THE COLLEGE*
YTD as of July 31, 2021

JULY 2021

no activity

* Not processed through the COD Foundation



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Personnel Information Items

BACKGROUND INFORMATION

The following personnel actions are provided for information only:

1. Classified Appointments
2. Managerial Promotions/Transfers
3. Classified Promotions/Transfers
4. Managerial Resignations
5. Classified Resignations
6. Classified Retirements

STAFF CONTACT

Maritza Ruano, Vice President, Human Resources

[Personnel Information Items.pdf](#)

August 19, 2021

APPOINTMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
CLASSIFIED Diana Alferez	Degree Audit Specialist	Student Records	07/06/2021	Rehire Full Time	\$54,080
Elizabeth Barnes	Laboratory Assistant III – Nursing	Nursing	08/02/2021	New Hire Part Time	\$39,208
Rebecca Bondy	Instructional Assistant II	Learning Commons	08/16/2021	Rehire Part Time	\$18,096
Hilary Chapa	Administrative Assistant III	Admissions & Outreach	07/19/2021	New Hire Part Time	\$24,882
Dana Herrera	Administrative Assistant II	Counseling, Advising & Transfer Services	08/02/2021	New Hire Part Time	\$16,224
Elizabeth Hoffman	Instructional Assistant III	Learning Commons	07/26/2021	Rehire Part Time	\$9,724
Victor Javier	Telecommunications Specialist	Telecommunications	08/23/2021	New Hire Full Time	\$63,000
Pamela Kaatz	Coordinator, Employment	Human Resources	07/26/2021	New Hire Full Time	\$57,200
Maria Li	Gallery Assistant	Performing Arts	07/19/2021	New Hire Part Time	\$25,636
Christopher Robinson	Veterans Specialist Assistant	Veterans Services	08/02/2021	New Hire Part Time	\$20,800
Colleen Ruocco	Administrative Assistant II	Counseling, Advising & Transfer	08/02/2021	Rehire Part Time	\$16,224

August 19, 2021

PROMOTIONS/TRANSFERS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>MANAGERIAL</u>					
Joe Brenner	Manager – Network Services	Network Services	08/16/2021	Promotion Full Time	\$120,221
Robbye Henderson	Interim, Asst. Manager, Learning Support Services	Learning Commons	07/06/2021	Transfer Full Time	\$58,988
Lorena Sarther	Coordinator, Marketing, Patron Services & Community Engagement	Performing Arts	08/02/2021	Promotion Full Time	\$89,398
Gretchen Taylor	Coordinator, Record Services	Student Records	07/26/2021	Transfer Full Time	\$63,906
<u>CLASSIFIED</u>					
Angela Bender	Interim Manager, Annual Giving	Institutional Advancement	07/01/2021	Transfer Full Time	\$68,157
Barbara Benson	Instructional Assistant III	Learning Commons	07/12/2021	Transfer Part Time	\$19,427
Kristina Bures	Administrative Assistant V	Academic Affairs	07/19/2021	Transfer Full Time	\$45,760
Anne Marie Donovan	Administrative Assistant III	COD Centers	08/02/2021	Transfer Part Time	\$16,952
Cayla Fuechsl	Laboratory Assistant I, Welding	Welding Technology	07/01/2021	Transfer Full Time Grant	\$42,390
Joseph Latoria	Admissions Processing Specialist	Admissions & Outreach	08/23/2021	Transfer Part Time	\$36,691
Valerie Reniche	Administrative Assistant III	Registration Services	08/02/2021	Transfer Part Time	\$17,253

August 19, 2021

PROMOTIONS/TRANSFERS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
CLASSIFIED					
Christopher Wosachlo	Sr. Project/Energy Manager	Facilities	08/02/2021	Transfer Full Time	\$92,109

RESIGNATIONS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
MANAGERIAL					
Saraliz Jimenez	Manager, Latino Outreach Center	Student Services, Latino Outreach Center	08/05/2021	Resignation	19 Yrs 10 Mos
CLASSIFIED					
Jessica Avila-Cuevas	Coordinator, Enrollment Communications	Office of Admissions & Outreach	07/22/2021	Resignation	1 Yr 0 Mos
Fariya Azhar	Administrative Assistant III	COD Centers – Naperville	08/16/2021	Resignation	13 Yrs 11 Mos
Hayley Bradford	Interim, Assoc. Registrar/ Athletic Eligibility Coord.	Records	07/22/2021	Resignation	4 Yrs 1 Mo
Chantelle Branch	Administrative Assistant II	Academic Affairs, Adjunct Faculty Support	08/09/2021	Resignation	10 Yrs 0 Mos
Susan Castellanos	Buyer	Procurement Services	08/05/2021	Resignation	14 Yrs 1 Mo
Fatima Charvat	AR Clerk/Cashier II	Finance/Cashier's Office	08/05/2021	Resignation	2 Yrs 6 Mos
Adrianna Costello	Academic Division Business Associate	Nursing & Health Sciences	07/29/2021	Resignation	8 Yrs 2 Mos

August 19, 2021

RESIGNATIONS - Continued

<u>Name</u> CLASSIFIED	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
Stefanie Falco	Library Assistant IV	Library	07/29/2021	Resignation	4 Yrs 7 Mos
Cynthia Flynn	Administrative Assistant V	Counseling, Advising & Transfer Services	07/15/2021	Resignation	5 Yrs 4 Mos
Sandra Gonzales	Administrative Assistant IV	Community Engagement	07/08/2021	Resignation	5 Yrs 8 Mos
Stuart Hacker	Research Analyst	Research & Analytics	08/12/2021	Resignation	1 Yr 0 Mos
Laura Hogrewe	Programmer Analyst I	Information Systems	08/12/2021	Resignation	6 Yrs 3 Mos
Diana Kiabi	Learning Technologies Specialist	Learning Technologies	07/29/2021	Resignation	1 Yr 5 Mos
Camrie Parkman	Enrollment Associate Admin Assistant III	Campus Central	07/22/2021	Resignation	3 Yrs 2 Mos
Shifa Patel	Library Assistant I	Library	10/28/2020	Resignation	19 Yrs 4 Mos
Nicole Plumtree	Student Club Specialist	Student Life	07/08/2021	Resignation	8 Yrs. 1 Mo
Teresa Polizzi	Culinary Market Assistant	Culinary – Arts, Communication & Hospitality	08/12/2021	Resignation	2 Yrs 6 Mos
Valencia Carmel Schaffer	Administrative Assistant II	Counseling, Advising & Transfer Services	08/05/2021	Resignation	12 Yrs 5 Mos
Kali Sheldon	AR Clerk/Cashier II	Finance/Cashier - Accounts Receivable	07/22/2021	Resignation	2 Yrs 8 Mos

August 19, 2021

RESIGNATIONS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>CLASSIFIED</u> Susan Tilev	Graduation Specialist	Student Records	07/29/2021	Resignation	20 Yrs 0 Mos
Mary Wallace	Administrative Assistant III	COD Centers - Naperville	06/30/2021	Resignation	4 Yrs 8 Mos
Cynthia Yearman	Administrative Assistant IV	Learning Commons	07/29/2021	Resignation	18 Yrs 3 Mos

RETIREMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>CLASSIFIED</u> Kim Groesbeck	Program Support Specialist	Business & Applied Technology	08/31/2021	Non-COD Retirement	17 Yrs 0 Mos
Dale Rasmussen	Library Assistant IV	Library	07/15/2021	Non-COD Retirement	24 Yrs 4 Mos



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Monthly Construction Status Provided for Board Information

REASON FOR CONSIDERATION

The attached spreadsheet provides a brief summary of the status of College construction projects in various phases of development. This is being submitted to update the Board on the progress of activities to date.

BACKGROUND INFORMATION

The attached spreadsheet represents proposed projects, projects in progress and projects completed during this fiscal year.

STAFF CONTACT

Don Inman, Director of Facilities

[Monthly Construction Status Aug 2021.pdf](#)

Monthly Construction Status Report - Fiscal Year 22			
IN PROGRESS			
Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost
BIC Stem - Phase 2 - Immersive Visualization - Pilot Classroom	Origin: Request by Academic Leadership	The College is currently exploring the proper technology to provide enhanced learning features. The evaluation team has determined a 360 degree interactive immersive display may be the best solution for teaching, learning and community value. As the Academic department is finalizing the review of the technology, the Facility Department is beginning efforts to on board the designer to develop integrated supporting construction. Anticipated Completion Fall 2022	\$900,000
	Scope: Remodel BIC classroom 3465 to accommodate new learning and teaching technology.		
IRC Skylight Replacement	Origin: Facilities Leadership	During recent weather events, significant leakage was observed at all of the existing skylights. New units will prevent the need for periodic minimal repairs that have occurred over time while at the same time improving thermal efficiency and sun control. Shop drawings are complete and materials ordered. Anticipated completion August 2021.	\$200,000
	Scope: Remove existing original polycarbonate cell skylights and replace with new thermally enhanced acrylic units. The work includes new flashing and bird control.		
#27 CDB Road Repair & Concrete	Origin: Facilities Leadership	The College has provided 25% of the funds to perform this work, the Capital Development Board funds 75% of the work. Design of the project is complete. Initial bid opening April 2, 2021 did not have any qualified bidders, CDB re-bid occurred June 26. Work schedule dependent on CDB award. Anticipated complete October 2021.	\$574,359.96
	Scope: The asphalt surface of our primary roads on the east portion of campus have begun to deteriorate. This project removes the top 2 inches of asphalt and replaces with a new top asphalt course a College Road, Tallgrass and Prairie drives.		
#28 CDB Various Improvements	Origin: Facilities Leadership	The College has provided 25% of the funds to perform this work, the Capital Development Board funds 75% of the work. Design of the project was completed February 2021. CDB has not yet issued this for bid. Boiler work can only occur during summer months. This work is anticipated complete end of summer 2022.	\$444,999.96
	Scope: Boilers for heating the Carol Stream facility will be replaced. Insulation replacement and minor metal repairs will take at the Berg Instruction Center Boiler system.		
Softball Field Infield Synthetic Turf Installation	Origin: Request by Athletics Leadership	Due to seasonal weather conditions during high use periods, the infield is often unplayable, which results in cancelling events or revising class activities. By updating the field with a synthetic turf system, the new dependable well drained surface will allow College teams, students, outside rentals and community use to increase and reliably complete their schedules on a more desirable field. Construction began July 2021. This project is anticipated as complete October 2021.	\$375,000
	Scope: The existing granular infields will be replaced with synthetic turf.		
#29 CDB - Pond Stabilization and Drainage Improvements	Origin: Facilities Leadership	The College has provided 25% of the funds to perform this work, the Capital Development Board funds 75% of the work. CDB's designer contract was executed March 2021. Schematic Design began in May 2021. Construction should begin to occur mid-summer 2022 and be 90% complete before winter 2022. Remaining work will complete before summer 2023.	\$4,336,400
	Scope: Stabilize banks of the detention ponds near the McAninch Arts Center, the west side of Lambert Road and improved drainage to the pond near College Road and Park. Efforts to enhance the pond plant life for academic purposes, creating minor bench or restful areas, and an overlook at the west pond near Lambert road are anticipated.		
#30 CDB - Replace Large Skylights at Berg Instructional Center	Origin: Facilities Leadership	The College has provided 25% of the funds to perform this work, the Capital Development Board funds 75% of the work. CDB will approve the designer in July 2021. Project Anticipated Complete Summer 2022.	\$1,342,625
	Scope: The two original 30 foot by 90 foot skylights above student common areas in the BIC building have had growing maintenance costs to prevent leaks in the last 5 years. This project replaces the circa 1981 skylights with new which are predicted be leak free for 20 years.		
Adjunct Support Office Relocation	Origin: Academic Leadership	The new space will provide 5 staff offices, a small conference area which allows the growing Adjunct support team to serve the large number of adjunct instructors through regular observations and professional development. Pre-proposal walk thru with client and designers have been held. Anticipated Project completion February 2022.	\$300,000
	This project modifies an existing medium classroom adjacent to the existing Adjunct Office, 2nd floor of the BIC building.		
Maker's Space - Phase 1 (Design)	Origin: Academic Leadership	The space will provide art students with important opportunities to engage with advanced digital equipment to envision, think, and create new ideas and forms, the space would also allow for students in other program areas a centralized space for exploring and experimenting with a variety of digital media. Pre-proposal walk thru with designer and client have been held. Bidable construction documents and estimated cost of construction. Anticipated completion of this Phase is anticipated April 2022.	\$45,000
	Scope: Design modifications to existing sculpture studio to house a digital Fabrication Studio.		

IN PROGRESS - CONTINUED

Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost
Student Service Center Renovation Design and Pre- Construction Services	Origin: Academic Department Leadership	A key component of the 2019 Facilities Master Plan, this project completely re-organizes and improves the student transition and on-boarding experience in the Student Resource Center (SRC) and the Student Services Center (SSC) by relocating and expanding Student Affairs functions including Admissions, Financial Aid, Advising, Counseling, MyAccess Computer Lab, and Multipurpose Meeting Room. Qualifications for Designer Services are being evaluated, targeting Board Approval in September 2021. Pre-Construction Management service requests have been issued. Design work will extend thru the Summer of 2024. Pre-Construction Management services will conclude after schematic designs are complete, anticipated as June 2022.	\$1,400,000
	Scope: Design, schedule and estimate costs to rearrange space use of 3 levels in the SSC. This project includes renovation of 2nd and 3rd levels and reassignment of space use for specific areas of SRC levels 1 and 2.		
Baseball Infield Artificial Turf	Origin: Athletic Department Leadership	Due to seasonal weather conditions during high use periods, the infield is often unplayable, which results in cancelling events or revising class activities. By updating the field with a synthetic turf system, the new dependable, well drained surface will allow College teams, students, outside rentals and community use to increase and reliably complete their schedules on a more desirable field. Design will complete in September 2021. Award of Contract anticipated July 2022, Anticipated Project Completion October 2022.	\$1,030,000
	Scope: The existing granular infields will be replaced with synthetic turf.		
Multi–Culture and Community Center	Origin: Academic Leadership	This space aligns with the College's Equity and Access plan, improves inclusive space for students and community to cultivate a sense of leadership, belonging and development of tools for navigation of the College environment, ultimately improving student outcomes and closing completion gaps. Design award anticipated September 2021. Construction anticipated to begin Spring 2022. Anticipated completion Winter 2022-2023.	\$850,000
	This stand alone project, integrated into the design of the SSC Expansion revises 2000 square feet of the first floor SSC. Main components include research space, offices, conference room, flexible gathering and related support spaces.		
Speech Lab - Prototype #2	Origin: Academic Leadership	Updating the Speech lab will create a more collaborative and interactive environment for students and faculty with improved audio visual capabilities and playback/critique features that will improve the learning experience and outcomes. Design will complete in Fall 2021. Anticipated Project Completion Spring 2022.	\$224,000
	Upgrade existing Speech Lab on BIC first floor to new technology, incorporating learnings from Prototype 1.		

PROPOSED

Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost

DEFERRED/CANCELLED

Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Financial Statements: Schedule of Investments, General Fund – Budget and Expenditures, Operating Cash Available to Pay Annual Operating Expenses, Disposal of Capital Assets, Tax Levy Collections, and Budgetary Position Additions.

REASON FOR CONSIDERATION

Provided for Board information.

BACKGROUND INFORMATION

- a) Schedule of Investments – This report is presented to the Board for information each month. It lists the Schedule of Investments for each of the College’s Funds. The report details the purchase and maturity dates and interest rate earned.
- b) General Fund – Budget and Expenditures – This report is presented to the Board for information each month. It lists the budget-to-actual results for the current fiscal year for the General Fund.
- c) Operating Cash Available to Pay Annual Operating Expenses – This report is presented to the Board for information each month. It shows the amount of operating cash and investments on hand and Board-approved fund balance restrictions compared to prior year annual operating expenses and presents the ratio of cash available to annual operating expenses.
- d) Disposal of Capital Assets - This report is presented to the Board for information on a quarterly basis (**August, November, February, May**). This report lists the reason for the disposal, location, number of items and their respective dollar values.
- e) Tax Levy Collections – This report is presented to the Board for discussion purposes on a quarterly basis (**July, October, January, April**). This report lists the tax receipts by counties and also by each of the funds that levy taxes.
- f) Budgetary Position Additions – This report is presented to the Board for information on a monthly basis. This report lists the positions that have been added after the Annual Budget

was adopted.

RECOMMENDATION

Provided for Board information; no action required.

STAFF CONTACT

Ellen Roberts, Vice President, Administrative Affairs

Scott Brady, Interim CFO and Treasurer

David Virgilio, Interim Controller

[2021_08_19_Financial Statements For Info.pdf](#)

COLLEGE OF DUPAGE
TREASURY PORTFOLIO OVERVIEW
AS OF JULY 31, 2021
(PRELIMINARY, UNAUDITED)

Overview of What the College Can Invest in

- Summary of authorized investment types and limitations

Item	Investment Types	Limitation of fair market value of the total portfolio	
		Max. Aggregate	Max. Single Issuer
1	US Treasury bonds, bills, notes	No limit	No limit
2	Fed agency bonds / notes	25% in callable, no limit in non-callable	None
3	Negotiable interest-bearing certificates of deposit	30%	5%
4	Commercial paper	30%	5%
5	State and municipal bonds	30%	5%
6	Collateralized repurchase agreements	10%	None
7	Mutual funds in money market funds	No limit	20%
8	Mutual funds in short term corporate bonds funds	15%	5%
9	Illinois Trust, IL Funds, ISDLA Fund Plus	15%	5%

Please refer to College Policy 2.13 for further detail.

- No more than 40% of the fair market value of the portfolio shall be invested in non-government securities
- The specific objectives of the policy prioritize safety over liquidity and return
- The policy prohibits direct investments in any derivatives, private placements and unregistered stock

Overview of Investment Performance

- For the month ended July 31, 2021, the College had an *average cash and investment* balance of \$308.8 million. The *average investment* balance was \$299.4 million.

	QE 6/30/21	ME 7/31/21	Fiscal YTD
Average Investment Balance (\$millions)	\$ 282.4	\$ 299.4	\$ 299.4
Interest Earned (Yield)	\$ 568,369	\$ 174,894	\$ 174,894
Annualized Yield %	0.76%	0.70%	0.70%
Realized Gain/(Loss)*	\$ 493	\$ 203	\$ 203
Yield + Realized Gain/(Loss)	\$ 568,862	\$ 175,097	\$ 175,097
Annualized Yield + Realized Gain/(Loss)%	0.76%	0.70%	0.70%
Unrealized Gain/(Loss)**	\$ (534,229)	\$ 192,549	\$ 192,549
Net Yield + Realized & Unrealized Gain/(Loss)	\$ 34,632	\$ 367,646	\$ 367,646
Annualized %	0.05%	1.47%	1.47%

*Realized gain of \$203 reported in this month is due to maturity of the securities that were sold above costs offset by the securities that were purchased at a premium. The College buys a security at a premium when its coupon rate is favorable to earn higher interest income over the life of the security

**Unrealized gains/losses from BMO portfolios due mainly to market price fluctuations. Given high quality of assets, if held to term losses are unlikely.

1 – Return, here and on following pages, calculated by: (total income plus realized & unrealized gain/loss)/average period portfolio balance.

2 – The average period balance is calculated using the total balance at the beginning and at the end of that period.

3 – College owns certain securities, including commercial paper, which are bought at a discount or premium and pay interest when matured.

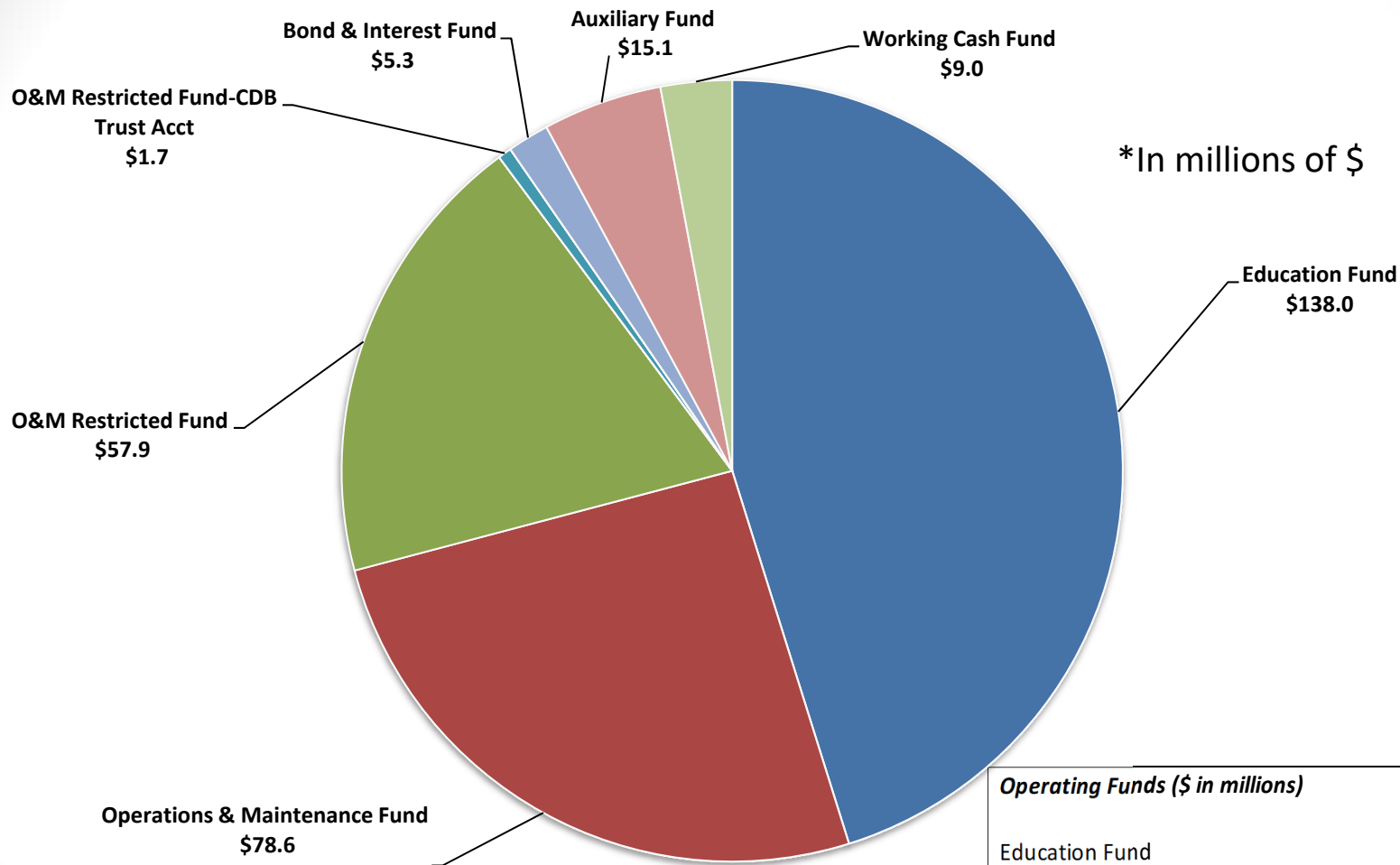
Investment Monthly Balance Summary

- \$305.6 million cash and investment balance at month-end

Monthly Ending Balances (\$ millions)

	<u>6/30/21</u>	<u>7/31/21</u>	<u>Change: 6/30/21 to Month-End</u>
BMO Asset Management	\$ 298.3	\$ 298.5	\$ 0.2
US Bank/IL Funds	<u>1.9</u>	<u>0.0</u>	<u>(1.9)</u>
Subtotal	300.2	298.5	(1.7)
Cash & Cash Equivalents	<u>11.8</u>	<u>7.1</u>	<u>(4.7)</u>
Total Cash & Investments	<u>\$ 312.0</u>	<u>\$ 305.6</u>	<u>\$ (6.4)</u>

July 31, 2021 Portfolio Overview: Assets by Fund Allocation (\$305.6 MM total)

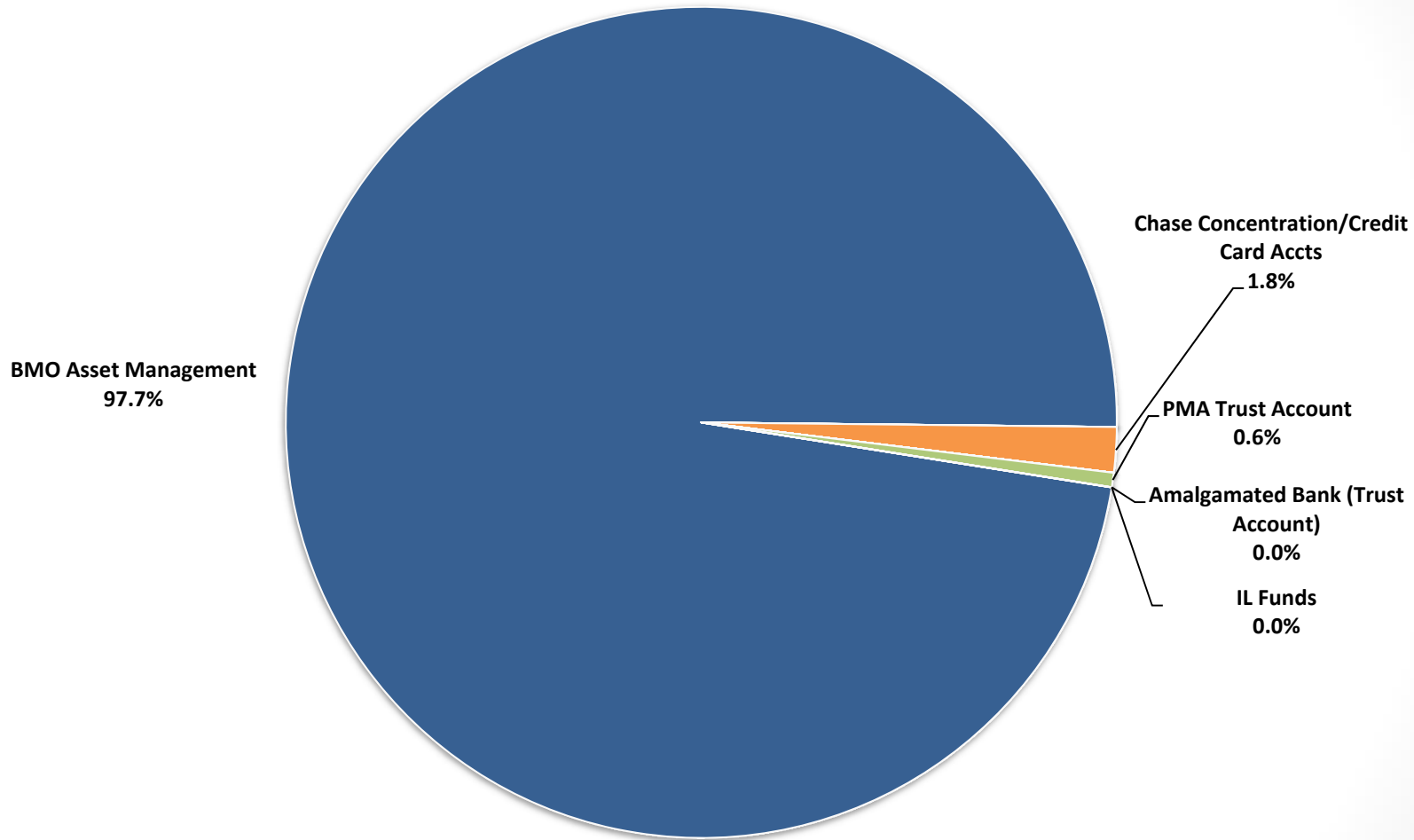


Operating Funds (\$ in millions)

Education Fund	\$ 138.0
Operations & Maintenance Fund	78.6
Less: Agency Funds Balance	(1.0)
Add: Restricted Purposes Fund Balance	18.3
Total Operating Cash/Investments	\$ 233.9

Note: Cash and investments held in College of DuPage's name. For accounting purposes, cash and investments are held in the Education Fund and allocated to other funds.

July 31, 2021 Portfolio Overview:
Assets by Location/Firm (\$305.6 MM total)

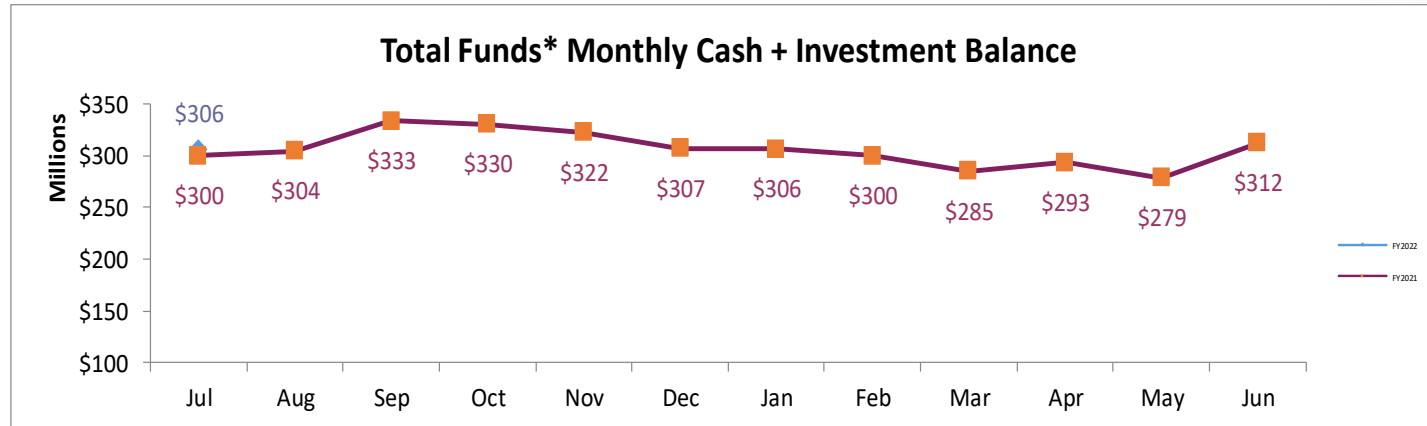


July 31, 2021 Portfolio Overview:

Assets by Investment Type (\$298.5 MM investment total)

Policy 2.13 Authorized					
Invest. Type	Holding Type	Balance	% of Total Investments	% Limitation per Policy 2.13	In Compliance? (Yes/No)
BMO Asset Management					
1, 2	Treasuries / Fed Agency Bond / Note (Non-Callable)	\$ 204,549,084	68.52%	None	Y
2	Fed Agency Bond / Note (Callable)	\$ 25,259,325	8.46%	25.0%	Y
3	Negotiable Interest-Bearing Certificates of Deposit	\$ 58,005,303	19.43%	30.0%	Y
4	Commercial Paper	\$ 2,998,180	1.00%	30.0%	Y
7	Operating Pool - Government Money Market Fund	\$ 7,715,072	2.58%	Unlimited	Y
9	U.S. Bank (IL Funds)	\$ 14,711	0.00%	15.0%	Y
Total Investments		\$ 298,541,675	100.0%		

Monthly Trends



Total Funds*					
FY2021 Key Revenue & Expenditure					
Seasonality Chart					
	Property Tax	Tuition & Fee	Debt Service	Cash +	
	Revenue	Revenue	Salary Expense	Expense	Investment Balance As Of
Jul 2020	\$ 3,465,368	\$ 19,536,219	\$ 6,984,185	\$ 981,350	\$ 299,811,528
Aug	9,012,645	11,468,985	5,796,685	-	304,454,457
Sep	30,616,796	1,659,364	9,677,659	-	333,275,477
Oct	3,315,626	(141,493)	10,241,316	-	330,305,732
Nov	1,012,538	9,763,115	10,216,439	2,857,515	322,269,798
Dec	546,622	6,718,645	13,876,904	6,426,350	306,877,784
Jan 2021	334,433	8,719,257	7,316,200	-	306,231,536
Feb	938,052	1,250,076	9,601,300	-	299,559,150
Mar	2,905,474	2,245,955	10,189,836	1,015,025	284,631,060
Apr	268,173	2,593,636	10,010,876	-	293,346,739
May	6,186,295	1,200,862	10,161,040	10,721,049	278,549,491
Jun 2021	39,544,273	131,072	6,248,808	-	312,007,119
Total FY21	\$ 98,146,295	\$ 65,145,693	\$ 110,321,247	\$ 22,001,289	\$ 312,007,119

Total Funds*					
FY2022 Key Revenue & Expenditure					
Seasonality Chart					
	Property Tax	Tuition & Fee	Debt Service	Cash +	
	Revenue	Revenue	Salary Expense	Expense	Investment Balance As Of
Jul 2021	\$ 3,754,093	\$ 19,939,483	\$ 7,178,586	\$ 855,350	\$ 305,633,233
Aug	-	-	-	-	-
Sep	-	-	-	-	-
Oct	-	-	-	-	-
Nov	-	-	-	-	-
Dec	-	-	-	-	-
Jan 2022	-	-	-	-	-
Feb	-	-	-	-	-
Mar	-	-	-	-	-
Apr	-	-	-	-	-
May	-	-	-	-	-
Jun 2022	-	-	-	-	-
Total FY22	\$ 3,754,093	\$ 19,939,483	\$ 7,178,586	\$ 855,350	\$ 305,633,233

*total funds = Funds 01-07, 10

APPENDIX:
JULY 31, 2021
BMO ASSET MANAGEMENT
PORTFOLIO SUMMARY

College of DuPage

07/31/2021



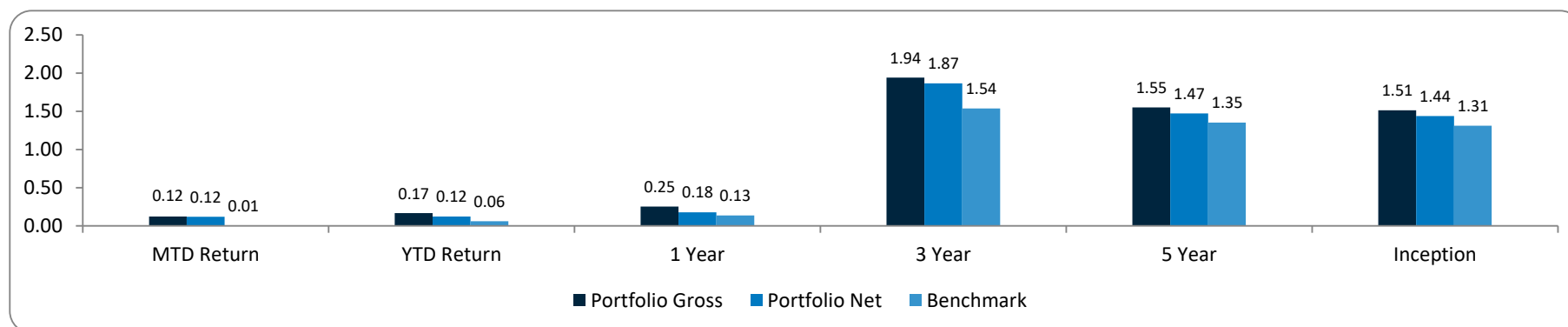
Market and Economic Commentary

- While the shape of the yield curve was largely unchanged out to 1yr, it flattened markedly in maturities 2yrs and longer.
- The Fed kept the overnight interest rate near zero (0% - 0.25%) and maintained its \$120bln per month schedule of asset purchases.
 - More Committee members began publicly talking about tapering the monthly buying program.
 - Chair Powell stated that “we’re still some way away from substantial progress on labor” and that it’s “not timely to think about raising interest rates”.
 - When questioned about the growing size of cash steered towards the Fed’s Reverse Repo Program, Powell stated that the mechanism was “working as intended”.
 - Committee members largely stuck to the “transitory” language regarding inflation.
- Treasury yields remained depressed in <1yr and declined significantly out the curve as market participants appear to have bought in to the Fed’s “transitory” language on longer-term inflation, and fears grew that the strength of the recovery in 2H-2021 would be more muted than previously thought.
 - 2yr Treasury fell ~6bps.
 - 3yr Treasury fell ~12bps.
 - 5yr Treasury fell ~20bps.
- The 1st look at Q2-2021 GDP came in at 6.5%, which was well under the 8.4% expected by economists, although Consumer Spending remained strong,
- Even though the Non-Farm Payroll data released in July exceeded the consensus estimate, the overall Unemployment Rate increased as the Labor Force Participation rate declined.
- Inflation continued to surprise to the upside, both at the retail and wholesale levels, as prices stayed at multi-year high’s.
- The Fed’s reverse repo facility saw its size breach the \$1tn level as supply was even lower at month-end.

Account Commentary

- There were no contributions or withdrawals during the month.
- The overall portfolio duration remained relatively static. It finished the month at 1.17yrs, compared to the 1.16yrs at the prior month end.
- Purchases totaled \$22.00mm in July
 - U.S. Treasury buys totaled \$8.50mm.
 - Treasury buys in the 1-2yr space totaled \$5.00mm and had yields ranging from 0.15% to 0.23%.
 - Treasury buys made in the 2-3yr space totaled \$2.00mm and had yields ranging from 0.31% to 0.34%.
 - The one purchase made in the 3-5yr are of the curve was for \$1.50mm and had a yield of 0.57%.
 - Certificate of Deposit buys in July totaled \$13.50mm.
 - Fixed-rate yields ranged between 0.12% and 0.19%
- No commercial paper trades were executed last month.
- Three U.S. Agency securities were called in July.
- Investible cash was drawn down to <3% at month-end.

Performance



Summary

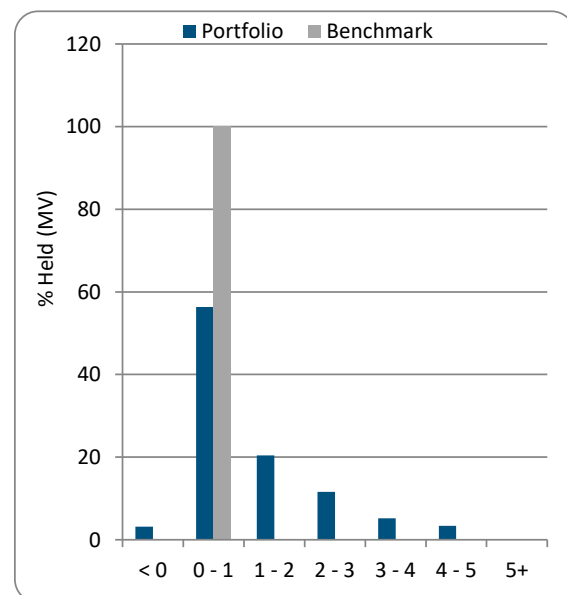
College of DuPage

07/31/2021

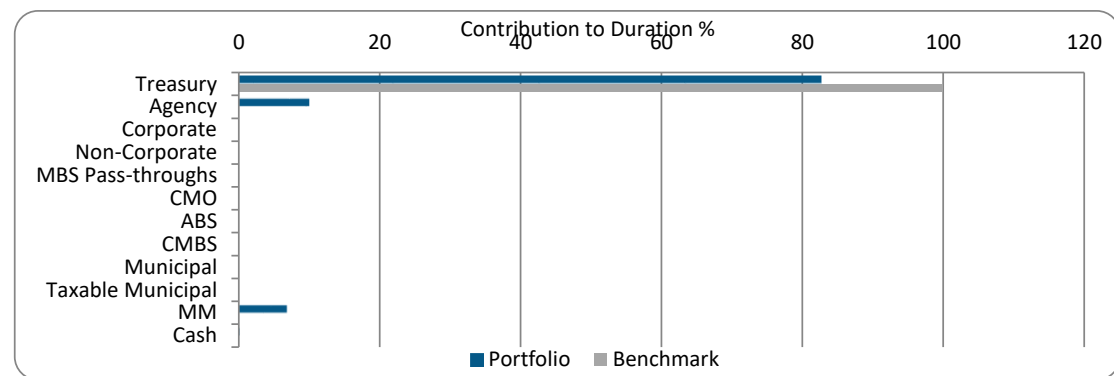
Fundamentals Portfolio Benchmark

Port Mkt Val (000)	299,215	
YTW	0.21	0.05
Coupon	0.88	0.00
Maturity (Yrs)	1.30	0.51
Quality	Aaa	Aaa
Eff Dur	1.174	0.515

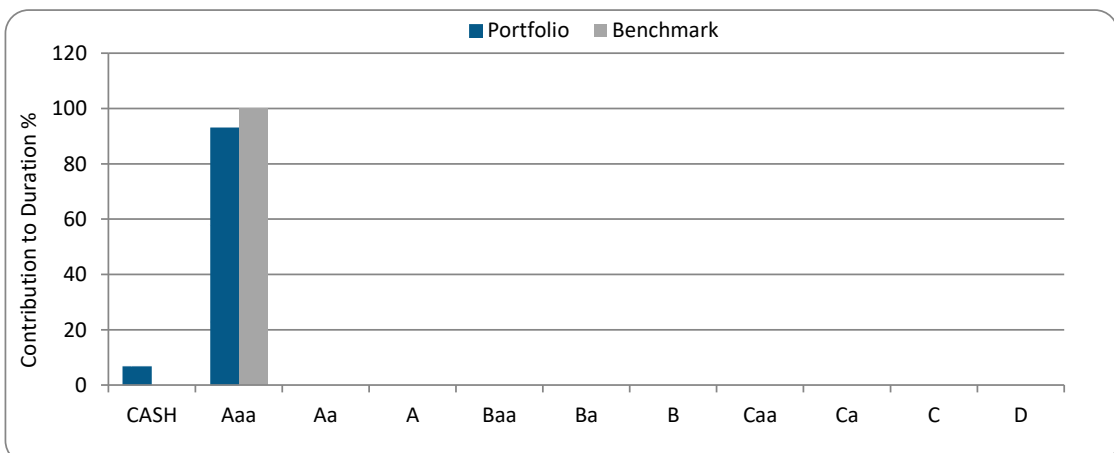
Effective Duration Allocation



Contribution to Duration by Sector



Contribution to Duration by Quality

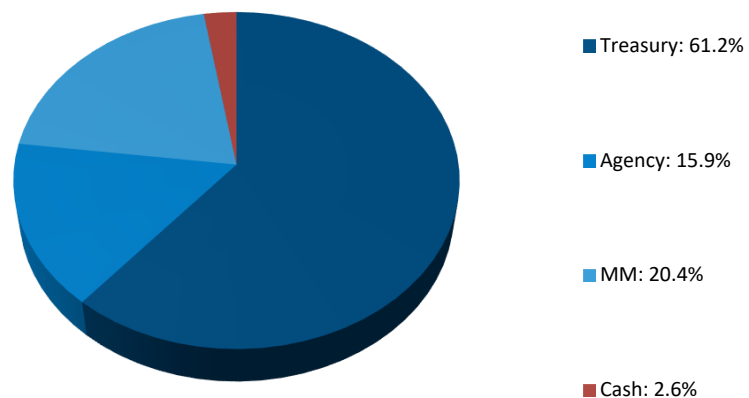


Sector & Quality Allocations

College of DuPage

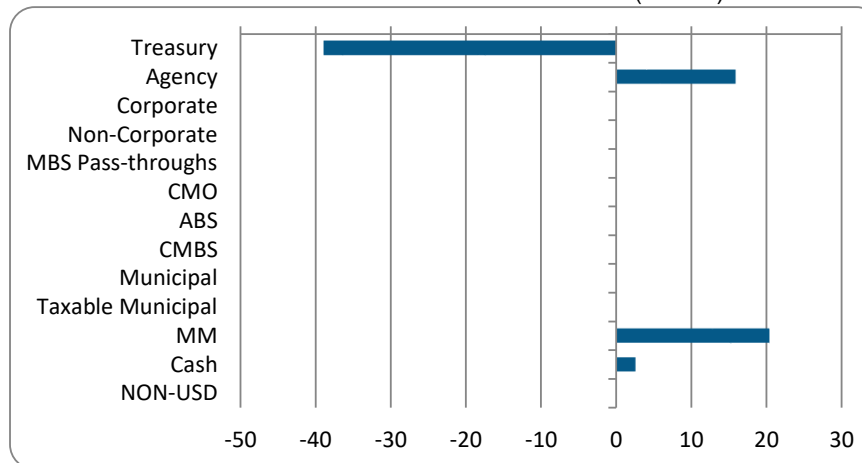
07/31/2021

Sector Allocation



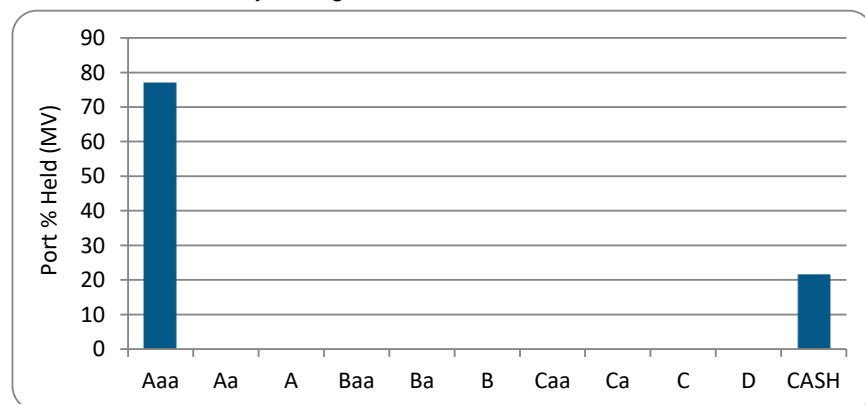
Sector Difference Relative to Benchmark (% MV Held)

Benchmark: 180 DAY T-BILL INDEX (180DY)



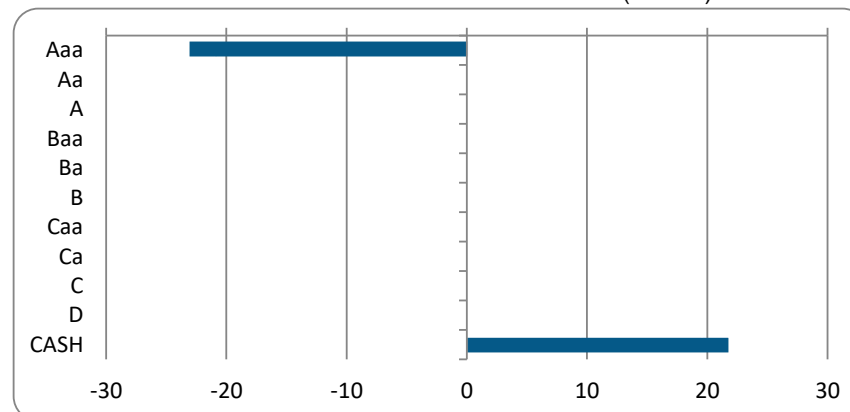
Quality Allocation

Quality Rating: Aaa



Quality Difference Relative to Benchmark (% MV Held)

Benchmark: 180 DAY T-BILL INDEX (180DY)



Standard Holdings

07/31/2021

Sector 1	Par (000)	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	Avg Life	Eff Dur
CASH	7,715	Aaa	AAA	0.01	Avg Life=0.1	7,715,072	2.58	0.083	0.085
TSY	180,750	TSY	TSY	1.26	Avg Life=1.6	182,983,384	61.15	1.620	1.589
AGY	47,410	AGY	AGY	0.39	Avg Life=1.5	47,486,638	15.87	1.009	0.749
MM	61,000	Aa3	AA-	0.21	Avg Life=0.4	61,030,183	20.40	0.403	0.399
Total:	296,875	Aaa	AA+	0.88	Avg Life=1.3	299,215,278	100.00	1.235	1.174

Standard Holdings

07/31/2021

Sector 1	Par (000)	Issuer Name	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	YTW (%)	Avg Life	Eff Dur
CASH	7,715		Aaa	AAA	0.01	Avg Life=0.1	7,715,072	2.58	0.010	0.083	0.085
	7,715	CASH & EQUIVALENTS	Aaa	AAA	0.01	8/30/2021	7,715,072	2.58	0.010	0.083	0.085
TSY	180,750		TSY	TSY	1.26	Avg Life=1.6	182,983,384	61.15	0.244	1.620	1.589
	1,500	UNITED STATES TREAS NTS	TSY	TSY	2.25	7/31/2021	1,516,782	0.51	2.225	0.000	0.003
	1,500	UNITED STATES TREAS NTS	TSY	TSY	1.13	7/31/2021	1,508,391	0.50	1.119	0.000	0.003
	3,000	UNITED STATES TREAS NTS	TSY	TSY	2.75	8/15/2021	3,040,303	1.02	0.704	0.083	0.044
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.13	8/31/2021	2,513,567	0.84	0.227	0.083	0.088
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.13	9/30/2021	2,513,498	0.84	0.133	0.167	0.170
	3,000	UNITED STATES TREAS NTS	TSY	TSY	2.13	9/30/2021	3,030,916	1.01	0.187	0.167	0.170
	3,000	UNITED STATES TREAS NTS	TSY	TSY	2.88	10/15/2021	3,041,870	1.02	0.196	0.250	0.211
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.50	10/31/2021	2,517,973	0.84	0.122	0.250	0.254
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.25	10/31/2021	3,017,943	1.01	0.106	0.250	0.254
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.00	10/31/2021	3,533,725	1.18	0.143	0.250	0.254
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.88	11/15/2021	3,548,676	1.19	0.157	0.333	0.295
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	11/30/2021	3,531,548	1.18	0.107	0.333	0.337
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	11/30/2021	3,529,326	1.18	0.110	0.333	0.337
	1,500	UNITED STATES TREAS NTS	TSY	TSY	2.63	12/15/2021	1,519,016	0.51	0.117	0.417	0.378
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.50	1/15/2022	3,541,997	1.18	0.108	0.500	0.462
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	1/31/2022	3,563,956	1.19	0.094	0.500	0.502
	2,500	UNITED STATES TREAS NTS	TSY	TSY	2.50	2/15/2022	2,561,213	0.86	0.093	0.583	0.541
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.88	2/28/2022	3,054,644	1.02	0.090	0.583	0.578
	1,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	2/28/2022	1,525,437	0.51	0.091	0.583	0.579
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	3/31/2022	2,545,372	0.85	0.089	0.667	0.663
	4,000	UNITED STATES TREAS NTS	TSY	TSY	2.25	4/15/2022	4,087,306	1.37	0.094	0.750	0.703
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.88	4/30/2022	3,054,230	1.02	0.088	0.750	0.745
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.75	4/30/2022	2,033,735	0.68	0.083	0.750	0.746
	4,000	UNITED STATES TREAS NTS	TSY	TSY	2.13	5/15/2022	4,082,074	1.36	0.091	0.833	0.786
	1,000	UNITED STATES TREAS NTS	TSY	TSY	1.75	5/31/2022	1,016,779	0.34	0.085	0.833	0.830
	2,000	UNITED STATES TREAS NTS	TSY	TSY	0.13	6/30/2022	2,001,144	0.67	0.074	0.917	0.917
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	7/15/2022	3,558,146	1.19	0.091	1.000	0.954
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	7/31/2022	3,595,106	1.20	0.094	1.000	0.988
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.63	8/31/2022	2,046,544	0.68	0.100	1.083	1.075
	1,000	UNITED STATES TREAS NTS	TSY	TSY	0.13	9/30/2022	1,000,723	0.33	0.098	1.167	1.168
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.38	10/15/2022	2,038,584	0.68	0.109	1.250	1.199
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.88	10/31/2022	3,080,000	1.03	0.115	1.250	1.240
	3,500	UNITED STATES TREAS NTS	TSY	TSY	0.13	10/31/2022	3,501,887	1.17	0.107	1.250	1.252
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.63	11/15/2022	3,579,681	1.20	0.123	1.333	1.282
	2,000	UNITED STATES TREAS NTS	TSY	TSY	2.00	2/15/2023	2,075,192	0.69	0.153	1.583	1.517
	3,500	UNITED STATES TREAS NTS	TSY	TSY	0.13	2/28/2023	3,501,002	1.17	0.140	1.583	1.580
	3,000	UNITED STATES TREAS NTS	TSY	TSY	0.50	3/15/2023	3,023,044	1.01	0.142	1.667	1.615

Sector 1	Par (000)	Issuer Name	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	YTW (%)	Avg Life	Eff Dur
	3,000	UNITED STATES TREAS NTS	TSY	TSY	0.13	3/31/2023	3,000,070	1.00	0.148	1.667	1.664
	3,000	UNITED STATES TREAS NTS	TSY	TSY	0.25	4/15/2023	3,007,212	1.01	0.152	1.750	1.704
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.63	4/30/2023	3,603,489	1.20	0.165	1.750	1.725
	3,000	UNITED STATES TREAS NTS	TSY	TSY	0.13	4/30/2023	2,999,067	1.00	0.160	1.750	1.746
	4,000	UNITED STATES TREAS NTS	TSY	TSY	1.75	5/15/2023	4,127,577	1.38	0.170	1.833	1.764
	2,000	UNITED STATES TREAS NTS	TSY	TSY	0.13	6/30/2023	1,998,484	0.67	0.170	1.917	1.913
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.38	6/30/2023	2,560,227	0.86	0.175	1.917	1.895
	3,000	UNITED STATES TREAS NTS	TSY	TSY	0.13	9/15/2023	2,996,236	1.00	0.206	2.167	2.122
	3,500	UNITED STATES TREAS NTS	TSY	TSY	0.13	10/15/2023	3,493,882	1.17	0.221	2.250	2.204
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.63	10/31/2023	3,623,439	1.21	0.233	2.250	2.212
	2,500	UNITED STATES TREAS NTS	TSY	TSY	0.25	11/15/2023	2,502,866	0.84	0.222	2.333	2.286
	2,500	UNITED STATES TREAS NTS	TSY	TSY	0.13	12/15/2023	2,493,559	0.83	0.240	2.417	2.371
	3,500	UNITED STATES TREAS NTS	TSY	TSY	0.13	1/15/2024	3,488,698	1.17	0.259	2.500	2.456
	2,000	UNITED STATES TREAS NTS	TSY	TSY	0.13	2/15/2024	1,994,259	0.67	0.261	2.583	2.539
	1,500	UNITED STATES TREAS NTS	TSY	TSY	0.25	3/15/2024	1,500,226	0.50	0.280	2.667	2.613
	3,500	UNITED STATES TREAS NTS	TSY	TSY	0.38	4/15/2024	3,510,906	1.17	0.300	2.750	2.693
	3,000	UNITED STATES TREAS NTS	TSY	TSY	0.25	5/15/2024	2,996,149	1.00	0.315	2.833	2.780
	1,500	UNITED STATES TREAS NTS	TSY	TSY	2.00	5/31/2024	1,575,823	0.53	0.324	2.833	2.761
	3,500	UNITED STATES TREAS NTS	TSY	TSY	0.25	6/15/2024	3,493,131	1.17	0.329	2.917	2.864
	1,500	UNITED STATES TREAS NTS	TSY	TSY	1.50	9/30/2024	1,560,284	0.52	0.381	3.167	3.092
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.50	10/31/2024	2,078,979	0.69	0.392	3.250	3.177
	1,500	UNITED STATES TREAS NTS	TSY	TSY	1.38	1/31/2025	1,558,301	0.52	0.452	3.500	3.414
	2,750	UNITED STATES TREAS NTS	TSY	TSY	1.13	2/28/2025	2,827,018	0.94	0.467	3.583	3.508
	3,000	UNITED STATES TREAS NTS	TSY	TSY	0.38	4/30/2025	2,988,952	1.00	0.499	3.750	3.726
	3,000	UNITED STATES TREAS NTS	TSY	TSY	0.25	5/31/2025	2,970,750	0.99	0.518	3.833	3.821
	1,500	UNITED STATES TREAS NTS	TSY	TSY	0.25	7/31/2025	1,484,525	0.50	0.542	4.000	3.985
	2,250	UNITED STATES TREAS NTS	TSY	TSY	0.25	9/30/2025	2,221,980	0.74	0.573	4.167	4.154
	2,250	UNITED STATES TREAS NTS	TSY	TSY	1.63	2/15/2026	2,366,520	0.79	0.633	4.583	4.386
	2,500	UNITED STATES TREAS NTS	TSY	TSY	0.75	4/30/2026	2,514,987	0.84	0.661	4.750	4.682
	3,000	UNITED STATES TREAS NTS	TSY	TSY	0.75	5/31/2026	3,014,459	1.01	0.674	4.833	4.768
AGY	47,410		AGY	AGY	0.39	Avg Life=1.5	47,486,638	15.87	0.154	1.009	0.749
	1,000	FEDERAL HOME LOAN BANKS	AGY	AGY	3.00	9/10/2021	1,014,747	0.34	0.225	0.083	0.115
	2,000	FEDERAL FARM CR BKS	AGY	AGY	0.00	10/13/2021	1,999,840	0.67	0.039	0.205	0.205
	2,310	FEDERAL HOME LOAN BANKS	AGY	AGY	2.63	12/10/2021	2,339,143	0.78	0.139	0.333	0.364
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.23	6/2/2022	2,002,276	0.67	0.150	0.833	0.008
	2,000	FEDERAL HOME LOAN BANKS	AGY	AGY	0.13	8/12/2022	2,000,847	0.67	0.140	1.000	1.033
	2,000	FEDERAL FARM CR BKS	AGY	AGY	0.20	8/19/2022	2,001,689	0.67	0.205	1.083	0.489
	1,500	FEDERAL HOME LN MTG CORP	AGY	AGY	0.22	8/24/2022	1,501,685	0.50	0.000	0.083	0.414
	2,000	FEDERAL HOME LOAN BANKS	AGY	AGY	0.13	9/8/2022	2,001,740	0.67	0.079	1.083	0.008
	2,000	FEDERAL FARM CR BKS	AGY	AGY	0.17	9/22/2022	2,000,949	0.67	0.181	1.167	0.580
	3,000	FEDERAL FARM CR BKS	AGY	AGY	0.14	9/23/2022	3,003,042	1.00	0.065	1.167	0.008
	2,500	FEDERAL FARM CR BKS	AGY	AGY	0.14	10/7/2022	2,500,991	0.84	0.109	1.167	0.008
	1,350	FEDERAL FARM CR BKS	AGY	AGY	0.13	11/23/2022	1,350,436	0.45	0.118	1.333	1.315

Sector 1	Par (000)	Issuer Name	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	YTW (%)	Avg Life	Eff Dur
	1,750	FEDERAL HOME LN MTG CORP	AGY	AGY	0.19	11/23/2022	1,751,774	0.59	0.000	0.333	0.688
	1,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.20	12/1/2022	998,818	0.33	0.313	1.333	0.859
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.20	12/15/2022	2,002,160	0.67	0.000	0.417	0.750
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.25	6/26/2023	2,003,252	0.67	0.177	1.917	1.900
	1,000	FEDERAL NATL MTG ASSN	AGY	AGY	0.25	7/10/2023	1,001,149	0.33	0.198	1.917	1.939
	2,000	FEDERAL NATL MTG ASSN	AGY	AGY	0.30	8/10/2023	2,003,433	0.67	0.271	1.000	1.527
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.32	9/1/2023	2,002,849	0.67	0.204	0.083	0.815
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.27	9/14/2023	2,002,640	0.67	0.025	0.083	0.890
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.30	9/28/2023	2,000,293	0.67	0.340	2.167	1.043
	1,000	FEDERAL FARM CR BKS	AGY	AGY	0.27	10/5/2023	1,000,032	0.33	0.308	2.167	1.074
	1,500	FEDERAL FARM CR BKS	AGY	AGY	0.29	11/2/2023	1,498,723	0.50	0.359	2.250	1.216
	1,500	FEDERAL HOME LN MTG CORP	AGY	AGY	0.32	11/24/2023	1,501,345	0.50	0.222	0.333	1.112
	1,500	FEDERAL HOME LN MTG CORP	AGY	AGY	0.35	11/24/2023	1,501,247	0.50	0.065	0.083	0.838
	1,000	FEDERAL NATL MTG ASSN	AGY	AGY	0.25	11/27/2023	1,000,708	0.33	0.238	2.333	2.319
	1,500	FEDERAL HOME LOAN BANKS	AGY	AGY	0.40	5/24/2024	1,500,830	0.50	0.406	2.833	1.116
MM	61,000		Aa3	AA-	0.21	Avg Life=0.4	61,030,183	20.40	0.150	0.403	0.399
	5,000	COMMONWEALTH BK AUSTRALIA N	Aa3	AA-	0.16	8/2/2021	5,004,028	1.67	0.039	0.008	0.008
	3,000	WESTPAC BANKING CORP	Aa2	AA-	0.17	8/3/2021	3,001,230	1.00	0.173	0.011	0.011
	1,000	TORONTO DOMINION BK N Y BRH	Aa3	AA-	0.43	8/3/2021	1,000,374	0.33	0.080	0.011	0.011
	2,000	ROYAL BK OF CANADA CERTIFICA	Aa2	AA-	0.23	8/6/2021	2,001,143	0.67	0.090	0.017	0.011
	1,500	TORONTO DOMINION BK N Y BRH	Aa3	AA-	0.40	8/16/2021	1,500,458	0.50	0.066	0.047	0.047
	3,000	EXXON CORP	P-1	A-1+	0.00	8/24/2021	2,999,880	1.00	0.058	0.068	0.068
	2,500	SVENSKA HANDELSBANKEN AB	Aa3	AA-	0.17	8/31/2021	2,500,974	0.84	0.044	0.088	0.088
	2,000	ROYAL BK CDA NY BRH	Aa2	AA-	0.14	9/14/2021	2,000,467	0.67	0.099	0.126	0.126
	2,500	NORDEA BK ABP NEW YORK BRH	Aa2	AA-	0.19	9/15/2021	2,500,512	0.84	0.099	0.129	0.076
	1,750	ROYAL BK OF CANADA CERTIFICA	Aa2	AA-	1.24	10/1/2021	1,752,241	0.59	1.082	0.167	0.172
	2,500	TORONTO DOMINION BK N Y BRH	Aa3	AA-	0.26	10/4/2021	2,506,185	0.84	0.097	0.181	0.181
	1,500	NORDEA BK ABP NEW YORK BRH	Aa2	AA-	0.17	10/20/2021	1,500,340	0.50	0.089	0.225	0.224
	5,000	SVENSKA HANDELSBANKEN AB	Aa3	AA-	0.11	12/7/2021	5,000,623	1.67	0.115	0.356	0.356
	2,000	NORDEA BK ABP NEW YORK BRH	Aa2	AA-	0.12	12/14/2021	2,000,147	0.67	0.116	0.375	0.375
	1,250	ROYAL BK CDA NY BRH	Aa2	AA-	0.23	12/16/2021	1,251,130	0.42	0.117	0.381	0.329
	2,000	SVENSKA HANDELSBANKEN AB	Aa3	AA-	0.13	1/6/2022	2,000,193	0.67	0.130	0.438	0.438
	2,000	WESTPAC BANKING CORP	Aa2	AA-	0.18	2/11/2022	2,002,480	0.67	0.108	0.537	0.536
	2,500	SVENSKA HANDELSBANKEN AB	Aa3	AA-	0.17	3/4/2022	2,500,475	0.84	0.154	0.595	0.594
	2,000	TORONTO DOMINION BK N Y BRH	Aa3	AA-	0.24	4/27/2022	2,002,373	0.67	0.168	0.742	0.741
	2,500	TORONTO DOMINION BK N Y BRH	Aa3	AA-	0.23	5/10/2022	2,502,444	0.84	0.174	0.778	0.777
	1,500	TORONTO DOMINION BK N Y BRH	Aa3	AA-	0.16	6/9/2022	1,500,025	0.50	0.187	0.860	0.859
	4,000	NORDEA BK ABP NEW YORK BRH	Aa2	AA-	0.19	6/24/2022	4,000,901	1.34	0.189	0.901	0.900
	3,000	WESTPAC BANKING CORP	Aa2	AA-	0.20	6/24/2022	3,001,050	1.00	0.186	0.901	0.900
	2,000	ROYAL BK CDA NY BRH	Aa2	AA-	0.20	7/1/2022	2,000,644	0.67	0.186	0.921	0.919
	3,000	COMMONWEALTH BK AUSTRALIA N	Aa3	AA-	0.19	7/29/2022	2,999,866	1.00	0.198	0.997	0.996
Total:	296,875		Aaa	AA+	0.88	Avg Life=1.3	299,215,278	100.00	0.205	1.235	1.174

College of DuPage

7/31/2021

Average Life	Market Value	% of Total
0 - 6 mo	\$ 109,321,914	36.5%
6 mo - 1 yr	\$ 61,632,000	20.6%
1 yr - 2 yrs	\$ 62,004,849	20.7%
2 yrs - 3 yrs	\$ 40,669,760	13.6%
3+ yrs	\$ 25,586,755	8.6%
Total	\$ 299,215,278	100.0%

Note:

Securities with average life of 6 months are in the 6 mo - 1 yr category.

Securities with average life of 1 year are in the 1 - 2 yr category.

Securities with average life of 2 year are in the 2 - 3 yr category.

Securities with average life of greater than 3 years are in the 3+ yrs category.

Percent Ownership of Gov't Money Market Fund

As of 7/31/2021 0.19%

Disclosure

The purpose and nature of this piece is informational and educational. The analysis and views expressed in this proposal reflect personal views about the subject and not related to any specific security recommendations. The information and statistics in this report have been obtained from sources we believe are reliable but we do not warrant their accuracy or completeness. We do not undertake to advise the reader as to changes of our views in the future. This is not a solicitation of an order to buy or sell any securities. Past performance is no guarantee of future results.

Certain of the statements contained herein are statements of future expectations and other forward-looking statements that are based on management's current views and assumptions and involve known and unknown risks and uncertainties that could cause actual results, performance or events to differ materially from those expressed or implied in such statements. We do not undertake to advise the reader as to changes of our views in the future. Actual results, performance or events may differ materially from those in such statements due to, without limitation, (1) general economic conditions, (2) performance of financial markets, (3) interest rate levels.

BMO Asset Management Corp. is a non-custody investment adviser. Comparison of account statements from the qualified custodian to those from the adviser is recommended. Please refer to the statement of assets of your qualified custodian as your official book and record. This is not intended to serve as a complete analysis of every material fact regarding any company, industry or security. The opinions expressed here reflect our judgment at this date and are subject to change. Information has been obtained from sources we consider to be reliable, but we cannot guarantee the accuracy. This publication is prepared for general information only. This material does not constitute investment advice and is not intended as an endorsement of any specific investment. It does not have regard to the specific investment objectives, financial situation and the particular needs of any specific person who may receive this report. Investors should seek advice regarding the appropriateness of investing in any securities or investment strategies discussed or recommended in this report and should understand that statements regarding future prospects may not be realized. Investment involves risk. Market conditions and trends will fluctuate. The value of an investment as well as income associated with investments may rise or fall. Accordingly, investors may receive back less than originally invested. Investments cannot be made in an index. Past performance is not necessarily a guide to future performance. BMO Global Asset Management is the brand name for various affiliated entities of BMO Financial Group that provide trust, custody, securities lending, investment management, and retirement plan services. Certain of the products and services offered under the brand name BMO Global Asset Management are designed specifically for various categories of investors in a number of different countries and regions. Products and services are only offered to such investors in those countries and regions in accordance with applicable laws and regulations. BMO Financial Group is a service mark of Bank of Montreal (BMO). Investment products are: Not a Deposit - Not FDIC Insured – No Bank Guarantee – May Lose Value. For additional firm information please refer to Form ADV which is made available by visiting <http://www.adviserinfo.sec.gov/>

COLLEGE OF DUPAGE
FISCAL YEAR 2022 GENERAL FUND BUDGET AND EXPENDITURES by DIVISION
Preliminary
July 31, 2021
As of July 31, 2021, 3 of 26 Payrolls have Occurred (11.5%)

DIVISION	ANNUAL BUDGET	EXPENDITURES (1) YEAR TO DATE	CURRENT YEAR COMMITMENTS (2)	TOTAL COMMITTED (3)	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
President	\$ 528,323	\$ 47,079	\$ 128	\$ 47,207	\$ 481,116	9%
Legislative Relations	263,942	18,901	-	18,901	245,041	7%
Board of Trustees	167,810	690	20,000	20,690	147,120	12%
Office of the General Counsel						
General Counsel	1,316,077	42,130	-	42,130	1,273,947	3%
Compliance & Internal Audit	323,329	19,706	-	19,706	303,623	6%
Office of the General Counsel Total	1,639,406	61,836	-	61,836	1,577,570	4%
Office of Provost						
Student Affairs	18,391,320	917,231	312,161	1,229,392	17,161,928	7%
Math, Natural Sciences, & STEM	15,312,795	942,969	9,913	952,882	14,359,913	6%
Social & Behavioral Sciences	15,025,484	947,830	197,516	1,145,346	13,880,138	8%
Arts, Communications, & Hospitality	13,323,001	609,182	159,125	768,307	12,554,694	6%
Business & Technology	12,005,052	713,299	143,218	856,517	11,148,535	7%
Liberal Arts	11,420,619	594,030	92	594,122	10,826,497	5%
Nursing & Health Sciences	11,063,772	648,645	(51,503)	597,142	10,466,630	5%
Academic Partnerships & Learning Resources	8,994,231	449,080	(13,983)	435,097	8,559,134	5%
Continuing Education & Economic Development	3,488,411	348,865	257,481	606,346	2,882,065	17%
Provost Administration	1,964,994	92,613	(5,493)	87,120	1,877,874	4%
Curriculum & Assessment	2,325,585	174,243	(10,321)	163,922	2,161,663	7%
Project Hire-Ed	293,319	15,711	-	15,711	277,608	5%
Office of Provost Total	113,608,583	6,453,698	998,206	7,451,904	106,156,679	7%
Institutional Advancement	1,526,443	102,042	(7)	102,035	1,424,408	7%
Planning & Inst. Effectiveness	1,529,722	86,920	666	87,586	1,442,136	6%
Administrative Affairs						
Facilities	20,962,218	651,720	208,071	859,791	20,102,427	4%
Information Technology Services	15,826,675	2,456,803	966,341	3,423,144	12,403,531	22%
Financial Affairs	4,000,894	227,632	235	227,867	3,773,027	6%
Business Affairs	3,803,749	205,434	531,213	736,647	3,067,102	19%
Police	2,409,321	184,350	58,723	243,073	2,166,248	10%
Vice President-Administration	397,251	30,070	57	30,127	367,124	8%
Risk Management	2,526,808	28,657	-	28,657	2,498,151	1%
Budget Office	202,377	6,967	-	6,967	195,410	3%
Administrative Affairs Total	50,129,293	3,791,633	1,764,640	5,556,273	44,573,020	11%
Marketing & Communications						
Marketing, Communications, Multi-Media	7,027,766	249,797	1,721,978	1,971,775	5,055,991	28%
Public Relations	1,935,026	75,470	39,658	115,128	1,819,898	6%
Community Relations	343,108	9,278	(19)	9,259	333,849	3%
Marketing & Communications Total	9,305,900	334,545	1,761,617	2,096,162	7,209,738	23%
Human Resources	2,470,572	139,567	-	139,567	2,331,005	6%
General Institutional	8,270,571	412,154	-	412,154	7,858,417	5%
Internal Campus Services	(1,193,121)	(91,786)	-	(91,786)	(1,101,335)	8%
Position Budget Vacancy Allowance	(4,139,794)	-	-	-	(4,139,794)	0%
Total General Fund	\$ 184,107,650	\$ 11,357,279	\$ 4,545,250	\$ 15,902,529	\$ 168,205,121	9%

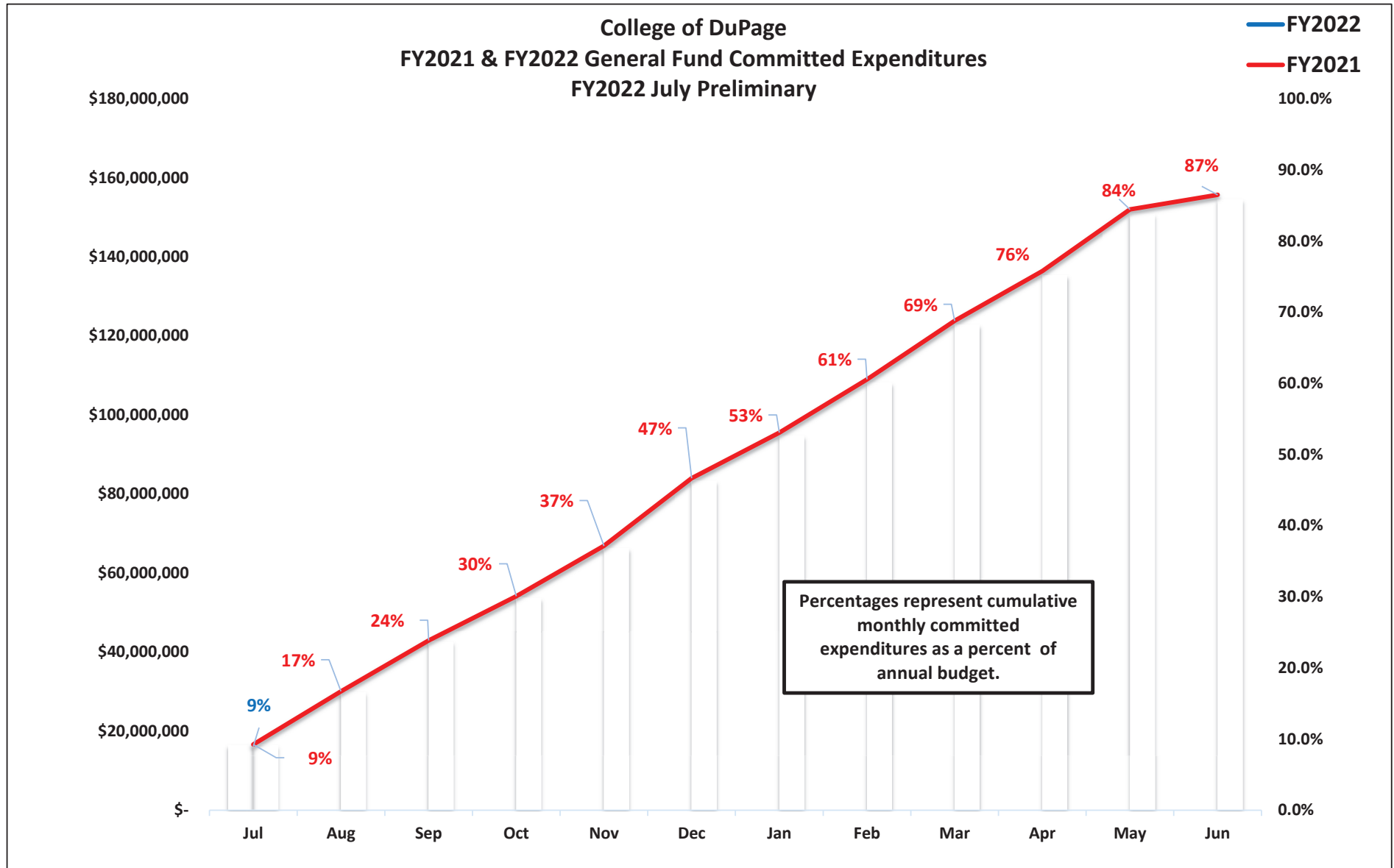
NOTES:

(1) The expenditures are based on unaudited numbers from the general ledger as of preliminary July 31, 2021

(2) Current year commitments includes purchase orders actually entered into the procurement system related to the current fiscal year.

(3) Total committed includes expenditures plus current fiscal year commitments.

b.



b.

COLLEGE OF DUPAGE
FISCAL YEAR 2022
Preliminary
July 31, 2021
STATUS OF MAJOR PROJECTS / INITIATIVES

PROJECT / INITIATIVE	ANNUAL BUDGET	EXPENDITURES (1) YEAR TO DATE	CURRENT COMMITMENTS (2)	TOTAL COMMITTED (3)	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
Project Hire-Ed	\$ 293,319	\$ 15,711	\$ -	\$ 15,711	\$ 277,608	5.36%
Innovation DuPage	\$ 300,550	\$ 28	\$ -	\$ 28	\$ 300,522	0.01%
Pathways	\$ 1,964,009	\$ 163,013	\$ 74,020	\$ 237,033	\$ 1,726,976	12.07%

NOTES:

(1) The expenditures are based on unaudited numbers from the general ledger as of preliminary July 31, 2021

(2) Current year commitments includes purchase orders actually entered into the procurement system related to the current fiscal year.

(3) Total committed includes expenditures plus current fiscal year commitments.

COLLEGE OF DUPAGE
Operating Cash Available to Pay Annual Operating Expenses
as of July 31, 2021
Preliminary, Unaudited

Net % of Operating Cash/Investments Available to Pay Operating Expenses

	<u>Without Restrictions</u>	<u>Net of Board Approved Fund Balance Restrictions</u>
Total Operating Cash/Investments	\$ 233,968,758	\$ 233,968,758
Current <u>General Fund</u> Fund Balance Restrictions		
Retiree OPEB Liability	-	(15,400,000)
Recapitalization Costs	-	(60,000,000)
Total Current <u>General Fund</u> Fund Balance Restrictions	-	(75,400,000)
Net Operating Cash/Investments	233,968,758	158,568,758
FY2020 General Fund Expenditures*	\$ 160,988,121	\$ 160,988,121
Net % Of Operating Cash/Investments Available To Pay Annual Operating Expenses	145.3%	98.5%

*Audited FY2020 CAFR, Exhibit A

d.

COLLEGE OF DUPAGE
Summary of Asset Disposals
Apr 1, 2021 thru June 30, 2021

<u>Asset Type (1)</u>	<u>Acquisition Cost</u>	<u>Net Book Value</u>	<u>Disposal Proceeds</u>
Capital Assets	\$ 345,862.80	\$ -	\$ 36,000.00
Non-Capital Assets	-	-	2,046.00
	<u>\$ 345,862.80</u>	<u>\$ -</u>	<u>\$ 38,046.00</u>

Notes:

(1) Capitalization Thresholds (effective 7/1/17)

- a. Capital assets: Assets with a unit cost greater than or equal to \$5,000.
- b. Non-capital assets: Assets with a unit cost less than \$5,000.

d.

COLLEGE OF DUPAGE
Detail for Asset Disposals (Capital Assets)
Apr 1, 2021 thru June 30, 2021

Asset Type	Method of Disposal	Disposal Date	Fixed Asset Tag No.	Item Description	Department	Acquisition Date	Acquisition Cost	Net Book Value	Disposal Proceeds
Capital	Trade-In	4/1/2021	000066357	Folder/Inserter	Print Shop	8/7/2006	\$ 50,700.00	\$ -	\$ 2,500.00
		4/1/2021	000070828	Folder/Inserter	Print Shop	6/22/2010	28,279.00	-	1,500.00
		5/3/2021	000070590	Genie Lift	Facilities	11/16/2009	7,500.00	-	500.00
		5/21/2021	000037181	Grand Piano	Music	1/2/1990	12,807.00	-	10,000.00
		5/21/2021	000060296	Grand Piano	Music	6/20/2002	13,495.00	-	3,000.00
		5/21/2021	000072577	Grand Piano	Music	1/9/2014	24,500.00	-	6,000.00
		6/1/2021	000071356	Folding Machine	Campus Svcs	11/30/2011	9,470.00	-	5,000.00
		6/1/2021	000056312	Riding Mower	FOM Grds	4/25/2000	37,500.00	-	2,000.00
		6/1/2021	000071173	Riding Mower	FOM Grds	6/21/2011	29,000.00	-	3,000.00
		6/28/2021	000068148	Ford Box Truck	Warehouse	9/13/2007	47,607.00	-	2,500.00
							\$ 260,858.00	\$ -	\$ 36,000.00
Capital	Donated	6/30/2021	000061767	Statim Sterilizer	Dental Hygiene	4/29/2003	\$ 4,795.00	\$ -	\$ -
Capital	Junked	6/1/2021	000061763	Dental Xray Unit	Dental Hygiene	4/29/2003	3,370.00	-	-
		6/1/2021	99G007695	Q Stress Treadmill	Phlebotomy	6/30/2014	18,250.00	-	-
		6/22/2021	000056746	Getinge Autoclave	STEM Biology	6/30/2000	27,989.80	-	-
		6/30/2021	000068664	Growth Chamber	STEM Biology	6/3/2008	30,600.00	-	-
									\$ 80,209.80
							\$ 345,862.80	\$ -	\$ 36,000.00

Notes:

- (1) Trade-In Items traded in for an upgrades
 (2) Donated Obsolete item donated to the Christian Dental Society
 (3) Junked Obsolete, unsellable items hauled away by vendor at no charge or thrown into open top dumpsters

COLLEGE OF DUPAGE
Detail for Asset Disposals (Non-Capital Assets)
Apr 1, 2021 thru June 30, 2021

Asset Type	Method of Disposal	Disposal Date	No. of Items	Item Description	Department	Acquisition Date	Estimated Acquisition Cost	Net Book Value	Disposal Proceeds
Non-Capital	Sold	4/5/2021	1	Carpet Extractor	Custodial	n/a	\$ -	\$ -	\$ 13.00
Non-Capital	Sold	4/13/2021	1	Mail Sorting Table	Print Shop	n/a	-	-	5.00
Non-Capital	Sold	4/26/2021	1	Scrubber	Custodial	n/a	-	-	310.00
Non-Capital	Sold	5/8/2021	1	Wet/Dry Vac	Custodial	n/a	-	-	39.00
Non-Capital	Sold	5/12/2021	8	Skids of Unused Paper Towel Rolls	Custodial	n/a	-	-	1,545.00
Non-Capital	Sold	6/3/2021	1	Strapping Machine	Print Shop	n/a	-	-	100.00
Non-Capital	Sold	6/18/2021	24	Drawing Tables	Fashion	n/a	-	-	24.00
Non-Capital	Sold	6/28/2021	2	Manicure Tables	Cosmetology	n/a	-	-	10.00
			39				\$ -	\$ -	\$ 2,046.00
Non-Capital	Scrapped	5/6/2021	3	Metal Shelving Units	Nursing	n/a	\$ -	\$ -	\$ -
Non-Capital	Scrapped	6/14/2021	1	Pallet Jack	Warehouse	n/a	-	-	-
Non-Capital	Scrapped	6/14/2021	1	Light Table	Print Shop	n/a	-	-	-
			5				\$ -	\$ -	\$ -
Non-Capital	Junked	4/3/2021	1	Phlebotomy Chair	Nursing	n/a	\$ -	\$ -	\$ -
Non-Capital	Junked	4/29/2021	1	Paper Cutter	Continuing Ed	n/a	-	-	-
Non-Capital	Junked	4/29/2021	1	Book Shelf	Continuing Ed	n/a	-	-	-
Non-Capital	Junked	5/19/2021	1	Wooden Shelf	Print Shop	n/a	-	-	-
Non-Capital	Junked	6/1/2021	1	Cut Off Saw	Bdg & Grds	n/a	-	-	-
Non-Capital	Junked	6/1/2021	1	Extension Ladder	Bdg & Grds	n/a	-	-	-
			6				\$ -	\$ -	\$ -
							\$ -	\$ -	\$ 2,046.00

Notes:

- (1) Sold Furniture & equipment were sold thru auctions on the GovDeals.com auction site.
(2) Scrapped Scrap items not purchased at auction are gathered in scrap piles at various campus locations and picked up periodically (as required) by local scrap dealers.
(3) Junked Obsolete, unsellable items thrown into open top dumpsters.

f.

College of DuPage
Community College District No. 502
BUDGETARY POSITION ADDITIONS
July 2021

The following positions have been added after the adoption of the FY2022 Budget. Resources from current-year vacancies will be applied to cover the costs of these positions.

Position Title	Position FTE	Position Salary Budget
----------------	--------------	------------------------

There was no activity this month.



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

The Purchase, Delivery, and Installation of Automated Gas Kilns from Blaauw Products B.V. in the amount of \$117,696.00.

REASON FOR CONSIDERATION

A single contract exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The Art Program at College of DuPage is seeking replacement of 2 identified gas kilns within the department. The current kilns (Alpines) are roughly 40 years old. Each kiln met the standards and expectations associated to the time period in which they were purchased. However, technology, technique, and kiln usage has changed in many ways in the past 40 years. With the purchase of new kilns, the Art department expects the new technology to not only meet the current needs of industry preparation, transfer preparation (to 4-year institutions), increased volume usage, and new firing techniques, but also ensure quality equipment for quality instruction for the next 35+ years (when we might expect to purchase new kilns, again).

The bid proposal for purchase was determined to be alignment with industry trends, provide the latest in ceramics production technology, meet safety guidelines, provide faster heating and cooling times (increase efficiency in ceramics firing processes), and add additional benefits to the college students and faculty.

Purchasing quality equipment to match quality facilities, and award-winning faculty, allows the Art program to draw top talent from in-district and out-of-district schools, partner with ceramics-related industry leaders, and prepare students for Art programs following completion of degrees and certificates at College of DuPage.

A legal notice for an Invitation for Bids was published on May 28, 2021 in the Daily Herald; the invitation, Bid Number 2021- B0071A, was also posted to the College of DuPage Procurement Services website and distributed to the College of DuPage Center for Entrepreneurship and in-district Chambers of Commerce. Twelve (12) vendors were directly solicited. Seventeen (17) vendors downloaded the bid documents. A non-mandatory pre-bid meeting was scheduled on June 8, 2021 at 11:00 a.m. via Zoom and no vendor representatives attended. Bids were required to be submitted electronically to the College using Dropbox and a public opening was held on June 8, 2021 at 10:00 a.m. via Zoom. The following individuals were in attendance: Kevin Casey (COD Buyer/Facilitator), Anne Marie Dando (COD Procurement Services Assistant/Recorder), Richard Kulig (COD Manager, Network Services/Agent of the Board), Michael Mohring (COD Client Solution Specialist, Office and Classroom Technology), Anthony Ramos (COD Interim Dean, Arts, Communication & Hospitality), Stephen Thompson (COD Associate Professor, Speech Communication), and David Ouellette (COD Associate Professor, Art Studio). Four (4) bids were received. One (1) woman/minority owned business submitted a bid.

One (1) bid was rejected as non-responsive to the bid submission requirements, as the bidder failed to provide a signed Section 8.0, Conflict of Interest Disclosure and Non-Collusion Form.

The bid requirements established the basis of award as the lowest responsive and responsible total bid price. The following is a tabulation of the results:

Vendor	Total Bid Price
Bailey Pottery Equipment Corporation	\$86,277.00
Geil Kilns	\$88,678.00
Blaauw Products B.V.	\$117,696.00

Recommended Award in Bold

We are rejecting the bids from the two apparent low bidders, Geil Kilns and Bailey Pottery Equipment Corporation for the following reasons (per sections in the bid documents):

Geil Kilns

The bidders did not provide adequate proof that products included in their bid meet specifications in the Bid Notice; therefore, the burden of proof was not met and rejection based on the specifications may occur. Specifically:

- Geil Kilns' **bid does not include**: offloading kiln crates from truck, setting in place, installation of kilns, assembling on site, calibration, test firing/training/demonstration on-site.
- Bid does not indicate if the total size of kiln models will fit through existing space structures, and/or if modifications would be needed to doorways or walls for installation. Additional research, post-bid, on the proposed models in the bid from the vendor indicate that major modifications would be needed to outside doors/walls to install kilns into existing space at the college.
- Geil does not indicate within the bid that kiln safety measures can be met, including (but not limited to): desired door locks, sealed burners, and an external temperature not exceeding 120 degrees when the kiln is at maximum desired temperature.

Bailey Pottery Equipment Company

The bidders did not provide adequate proof that products included in their bid meet specifications in the Bid Notice; therefore, the burden of proof was not met and rejection based on the specifications may occur. Specifically:

- Bailey's **bid does not include**: offloading kiln crates from truck, placement, uncrating or installation of kilns.
- The bidder does not provide assistance in placement of the freight or assembly on site, as requested in the bid.
- Modifications to external doors/walls required to bring kiln into existing space at College of DuPage
- Modifications to existing fume hoods within ceramics space required based on bidders kiln specifications
- Bailey's does not indicate within the bid that kiln safety measures can be met, including (but not limited to): desired door locks, sealed burners, and an external temperature not exceeding 120 degrees when the kiln is at maximum desired temperature.
- Requires 36" clearance around three sides of kiln (back/sides), thereby impacting space usage in kiln facility at the college.

We are choosing the Blaauw Products bid for the following reasons:

- The bids provided by Geil Kilns and Bailey Pottery Equipment Corporation did not satisfy the Bid Specification (3.0) aspects of the Bid process. Blaauw Products B.V. is the lowest responsive and responsible bidder as determined by the Total Bid Price meeting the terms and conditions set out in the Bid Documents.
- The installation, adjustments, calibration, test firing/cycling and concise demonstration/training on the kiln at the site are part of the scope of the bid.
- Both kilns are custom build kilns that will fit within our existing facilities to maximize space, while eliminating the need to reconfigure or alter existing external doors/walls through construction; thereby reducing overall cost of the project.
- Safety feature #1: Blaauw kilns have their burners fully enclosed inside the kiln while others have exposed burner and flames at knee height. With an exposed flame at this height there is potential for unintended/unintentional hazards. Blaauw is the safer design.
- Safety feature #2: The ambient temperature of the exterior of the kiln is another important factor to consider. Blaauw kilns are designed so that the external wall of the kiln never exceeds about 110 degrees while traditional soft brick kilns are much hotter and able to burn someone who gets too close.
- Safety feature #3: Blaauw kilns have a lock on the door which cannot be opened while the kiln is firing, the other companies the lock is manual and can be opened accidentally while the kiln is hot.
- Blaauw is an industry leader with a track record of kilns lasting 50+ years
- Blaauw reflect the standards of both industry and educational institutions.
- Blaauw provides an initial 12-month warranty, and works with North American partners to provide ongoing customer support and service.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

The board item request is related to a single contract not to exceed a total of \$117,696. The contract will be paid from GL Account 01-10-00297-5806001 in FY22.

Primary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further partner and engage with external communities.

Secondary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will:

â€¢ Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees Awards the Bid for the Purchase, Delivery, and Installation of Automated Gas Kilns to Blaauw Products B.V., Bornhout 8, 1046 BE Amsterdam, The Netherlands for the total amount of \$117,696.00.

STAFF CONTACT

Cassi Munguia, ACH Academic Division Business Associate

Prof. David Ouellete, Co-Chair of COD Art Department

Prof. Jackie Weaver, Co-Chair of COD Art Department

Stephen Thompson, Division Chair of Arts, Communication and Hospitality

Kris Fay, Acting Dean, Arts, Communication and Hospitality Division



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Three Year Contract Renewal for GoReact Video Coaching Software Site License to SpeakWorks not to exceed \$214,500 split up in annual payments.

REASON FOR CONSIDERATION

A single contract exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The College of DuPage FY22 budget allocated funds for the Speech Communication department to renew a Video-Based Coaching and Assessment Platform Software Contract it had executed in FY21 with SpeakWorks (dba) GoReact to increase student success and retention while enhancing current curriculum. GoReact is the premiere speech recording platform and offers unique elements not found in other products; thereby enhancing the student experience beyond the industry standard. Additional information regarding the unique features of the platform is found in the attached board item from December 2020.

The GoReact platform is used in the Speech, American Sign Language (ASL), Theater, and Music departments across all modalities: hybrid, virtual classroom (synchronous NET), internet (asynchronous NET), and face-to-face delivery. Additionally, this software is used extensively in the new Speech Lab classroom on campus (BIC 2441), and will be integrated into the second Speech Lab classroom over the next academic year.

Current usage data indicates that between August 2020 and July 2021, 320 courses across College of DuPage's campus, in all modalities (hybrid, VCM, NET, face-to-face), used GoReact. Furthermore, in excess of 4,700 presenters were recorded, accounting for just over 56,000 video recordings loaded into the platform. Finally, it must be noted that 9,000 audio/video comments were attached to those recordings, and 99,800 text-based comments; from both faculty and students (peer-to-peer engagement).

The American Sign Language (ASL) program currently has 300 annual users, and the Theatre department has 30 users. The Music department has also used the platform to conduct juried

music performances each of the past two terms. Other departments can adapt the platform to fit curriculum, so it is anticipated that the college may have other departments that could use the software in the coming year. Approval of the additional renewal years available would ensure that any department or program in the college can take advantage of the features that GoReact has to offer students and faculty for the next three years without interruption.

The Board of Trustees originally approved a contract from January 1, 2021, through July 31, 2021, with three (3) additional one (1) year options, for GoReact from SpeakWorks, Inc., 256 West Center, Orem, Utah, 84057 for \$24,000.00 (a total fiscal year amount of \$48,000.00). This request is for the three (3) additional one (1) year renewal periods. This purchase complies with State Statute, Board Policy and Administrative Procedures.

The board item request is related to a three year contract not to exceed a total of \$214,500. In the first year the contract will be paid from the GL Account 01-10-00361-5404002 in the amount of \$65,000 for FY22. In the following two years the contract will be paid out of GL 01-20-00423-5404002 at \$74,750, the same annual amount for FY23 and FY24.

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Economic Development. To accomplish this, we will: Cultivate equity and inclusion principles and practices into economic development activities. Provide training and education consistent with regional workforce needs. Support regional business through incubator, accelerator, and consultation programs. Collaborate with community and business partners to advance regional economic impact and workforce development.

RECOMMENDATION

That the Board of Trustees approves a three year contract renewal for a site license for GoReact Software to SpeakWorks, 256 West Center, Orem, UT 84057, for a total expenditure not to exceed **\$214,500** for three years with payments made each year as follows:

FY22: **\$65,000** due on September 30th, 2021

FY23: **\$74,750** due on September 30th, 2022

FY24: **\$74,750** due on September 30th, 2023

STAFF CONTACT

Cassi Munguia, ACH Academic Division Business Associate

Prof. Lauren Morgan, Chair of COD Speech Communication Department

Stephen Thompson, Division Chair of Arts, Communication, and Hospitality

Kris Fay, Acting Dean, Arts, Communication, and Hospitality Division.

[Item 8I 2021-R0007 REV. Video Based Coaching.pdf](#)

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Video-Based Coaching and Assessment Platform Software

2. **REASON FOR CONSIDERATION**

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

The College of DuPage FY21 budget allocated funds for the Speech Communication department to purchase a Video-Based Coaching and Assessment Platform Software to increase student success and retention while enhancing current curriculum. Purchased and used throughout the department since 2017, this proposed purchase will continue to improve classroom instruction across all modalities: hybrid, virtual classroom (synchronous NET), internet (asynchronous NET), and upon return to campus, face-to-face delivery.

Since 2017, the College of DuPage Speech Communication Department has purchased the GoReact software platform as an essential tool to increase student engagement and success. GoReact is the premiere speech recording platform and offers unique elements not found in other products; thereby enhancing the student experience beyond the industry standard.

After the college-wide reorganization on July 1, 2017, the Speech Department at College of DuPage began the process of developing a Technology Improvement Plan specifically for the Speech Department. This plan began with a faculty-wide survey of both full and part-time faculty to assess strengths, weaknesses, and areas where faculty would like improved technology and technological support. With a response rate of 80% (31/39 faculty responded: 11/11 full-time and 20/29 part-time), the technology survey provided a strong and united voice regarding the state of technology in the COD speech communication classroom.

The 2017 technology survey revealed that 84% of Speech faculty record presentations, with 74% of faculty recording three (3) or more presentations per term. Departmentally, in 2017, we recorded approximately 3500 presentations per term.

Additionally, there was no unified recording platform being used that brought together curricular elements of the typical Speech 1100 course. It was at this time, that GoReact was sought out and purchased on a per-license basis for a pilot for a number of Speech faculty. The pilot use of GoReact was deemed a success and the number of purchased licenses has increased each year since 2017. Not only is the software recording platform compatible with the camera (recording) hardware in the Berg Instructional Center classrooms, but it has become a key tool for online and virtual communication classrooms.

As of July 2020, the number of Speech faculty in the department that record presentation has risen to 97%, with nearly 90% recording three or more speeches in a term. With the impact of COVID upon us, and the Speech department moving to virtual instruction through Spring 2021, the number of faculty using the software will increase as will the number of individual recordings used within the platform. The projected estimate is that 38 Speech faculty and 5,200 unique student users will use the platform in this purchase by the end of Summer 2021, accounting for roughly 15,000 recorded presentations.

Why is recording presentations important? Recording presentations provides the fastest, most immediate, and most effective way for students to engage in various assessment projects inside and outside of the traditional classroom. Benefits of recording presentations include:

- Evidence to help students self-identify strengths and weaknesses
- Evidence for content conversations (i.e. Are sources or transitions present?)
- Evidence to help students improve from assignment to assignment, ensuring skill acquisition and progression moving through semester
- Evidence for peer-to-peer engagement, assessment, skill and team building
- Videos are archived and used as examples for students in future classes (pending student permission/release)
- Videos are used in general assessments of courses (i.e. Program Review of department)
- Videos are used in General Education assessment for Higher Learning Commission (Assessment Committee)
- Evidence for grade conversations, explanations, and disputes
- Data for student portfolios (demonstrations of skills for future employers)

The GoReact platform has capabilities that are not available through other vendors. These features include:

- **Integrated Rubrics** – The platform provides multiple styles of rubric evaluation (points-based, comment-based, Likert-scale) that are easily created or adapted to each assignment
- **Multiple Modalities for Feedback** – Instructors can provide written feedback, audio feedback, or video feedback to any presentation loaded

into the platform. Additionally, any feedback can be time-stamped (linked to specific moments in the presentation) where needed.

- **Multiple Camera Submission** – Students can collaborate on the same presentation from the comfort of their own home and record group speeches into one video file. The Multi-camera function records in a "Brady Bunch" style video for playback.
- **Platform can be used inside and outside of COD classrooms** – The platform is linked with our camera-enabled classrooms so that live instructor feedback and live peer-to-peer feedback can take place on campus. Additionally the platform allows for ease of use off campus through its App and URL-based presentation loading system. This makes the system great for classroom-based classes, Hybrid classes, and NET/VCM classes (all modes of courses in the department/college).
- **Timestamped Feedback** – Both faculty and peer-to-peer feedback can be time-stamped to the exact moment in the presentation where feedback is needed. This provides real time communication so speakers know when a mistake was made, or when something positive occurred
- **Students do not need access to a computer to upload presentations** – Students can record presentations from their smartphones using the free app from the company. This allows students to record anywhere Wi-Fi enabled or Network enabled to complete a presentation.
- **Multiple forms of Presentation Review** – Using this platform, faculty can review students, students can review students (peer evaluation), students can review themselves (self-assessment), and faculty can review other faculty (faculty review *not a function we currently use)
- **Compatible with BlackBoard** – The Learning Management System (LMS) has the ability to integrate GoReact as a course tool. This integration was completed in 2019 as the Speech department use of GoReact increased significantly.

From 2017 to present the department purchased a specific number of licenses each year. Several factors impacted those purchases: increasing faculty usage, increased number of student recordings, and budget available. Last year, the department purchased 2000 student-user licenses. This coming year, due to increased faculty usage and COVID-19's impact on the department, the projected usage will exceed 5000 unique users.

The Speech Communication department is not the only department using GoReact. The American Sign Language (ASL) program currently has 300 annual users, and the Theatre department has 30 users. Other departments can adapt the platform to fit curriculum, so it is anticipated that the college may have other departments that could use the software in the coming year.

The most cost effective solution is to move from a per-license purchase to a site license purchase. SpeakWorks, Inc., doing business as (dba) GoReact has provided a proposal for purchase of a site license for \$24,000 to maintain the site license for Spring and Fall 2021. The proposal includes an option to renew at \$65,000.00 in FY22, \$74,750.00 in FY23, and \$74,750.00 in FY24.

Due to the instructional delivery restrictions imposed by the Coronavirus response and immediate need for the software for fall term, the division was directed to purchase the fall semester licenses in August 2020. This was followed by the RFP process executed in October to ensure a competitive proposal process for the remaining months of Academic Year 2021, with the option for three (3) additional one (1) year renewals.

A legal notice for a Request for Proposal (RFP No. 2021-R0007) was published on October 23, 2020, in the Daily Herald; the RFP was also posted on the College of DuPage Procurement Services website, and distributed to in-district Chambers of Commerce and to the College of DuPage Center for Entrepreneurship. Six (6) vendors were directly solicited. Twenty-Three (23) vendors downloaded the RFP documents. A pre-proposal meeting was held on October 28, 2020, at 1:00 p.m. via Zoom. Two (2) representatives from one (1) firm attended the pre-proposal meeting. The proposals were required to be submitted electronically to the College using Dropbox, and a public opening was held via Zoom on November 5, 2020, at 11:00 a.m. The following individuals were in attendance: Kevin Casey (COD Buyer/Facilitator), Anne Marie Dando (COD Purchasing Assistant), Joe Brenner (COD Client Solutions Supervisor, Office & Classroom Technology), Dawn Birkland (COD Manager, College Curriculum/Agent of the Board) Anthony Ramos (COD Interim Dean, Arts, Communication & Hospitality) and Stephen Thompson (COD Division Chair of Arts, Communication, & Hospitality). One (1) proposal was received.

A follow up survey was sent to five (5) prospective bidders who downloaded the document and did not respond. One (1) company responded explaining that at this time they don't specialize in the services requested, and a second stated they were too busy with additional work to submit a proposal.

An evaluation committee consisting of the following three (3) employees assessed the submitted proposal.

- Anthony M. Ramos, Interim Dean, Arts, Communication, & Hospitality Division
- Steve Thompson – Division Chair, Arts, Communication, & Hospitality Division
- Lauren Morgan, Professor, Speech Communication

Based on the written proposal and committee discussions, the evaluation committee members independently rated the vendor on the pre-established criteria set forth in the RFP. The scoring summary matrix below reflects the average across the evaluators.

RFP No. 2021-R0004 Video-Based Coaching and Assessment Platform Software	Evaluation Criteria Categories										Evaluation Results		
	Cost of the Product		Ability to meet the required specifications outlined above		Ability of software program to interface with COD's Learning Management System		Company qualifications, experience, tech support, and service		End-user ease of use				
	25%	weight	30%	weight	10%	weight	10%	weight	25%	weight	Total is 100% weight		
	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Total Score 1 - 25	Total Weighted Score	Rank
Firm Name													
GoReact	3.67	0.92	5.00	1.50	3.67	0.37	4.67	0.47	5.00	1.25	22.00	4.50	1

Recommended Award in Bold

*Woman/Minority Owned Business

Budget Status

GL Account	FY2020		FY2021	
	YTD Spend	Annual Budget	YTD Spend	Available Balance
01-10-00361-5404002	\$ 29,602	\$ 49,500	\$ 702	\$ 48,798
<i>Speech: Computer Software</i>		Purchases year-to-date		\$ 24,000
		Remaining request		\$ 24,000
		FY2021 Total Request		\$ 48,000

**YTD Spend equals actuals as of 12/02/20 excluding amounts in current request to avoid duplication.*

This purchase supports several elements of the Strategic Long Term Plan; including: Goal #2 Value-Added Education, Goal #3 Student Centeredness, and Goal #6 Innovativeness.

Goal #2 Value-Added Education: Going beyond the standard expectations and providing something more to the students and communities we serve. Noting Strategic Objective 2.9, "Grow credit enrollment by enhancing and being known for providing exceptional educational and cultural experiences to students (e.g. study abroad programs, learning technologies, co-curricular activities)."

Goal #3 Student Centeredness: Methods of teaching that shift the focus of instruction from the teacher to the student. Noting Strategic Objective 3.1, "Enhance and expand opportunities to support student learning needs, including helping students identify a course of study, recognize their specific goals and assist them to overcome their weaknesses." Additionally, Strategic Objective 3.3 is

supported with this purchase, “Develop innovative ways to gather quantitative and qualitative data from students about their needs and act upon that input.” This is done in both classroom instruction and through department and college-wide assessment.

Goal #6 Innovativeness: Making meaningful change that enhances organizational effectiveness and adds new value for stakeholders. Noting Strategic Objective 6.3, “Leverage College technology in innovative ways for the benefit of students and the community at large.”

This contract complies with State Statute, Board Policy and Administrative Procedures.

4. **RECOMMENDATION**

That the Board of Trustees approves a contract from January 1, 2021, through July 31, 2021, with three (3) additional one (1) year options, for GoReact from SpeakWorks, Inc., 256 West Center, Orem, Utah, 84057 for \$24,000.00 (a total fiscal year amount of \$48,000.00).

Staff Contacts: Ramos, Anthony – Interim Dean, Arts, Communication, and Hospitality Division
 Thompson, Steve – Division Chair, Arts, Communication, and Hospitality Division
 Morgan, Lauren – Department Chair, Speech Communication

SIGNATURE PAGE

Video-Based Coaching and Assessment Platform Software

ITEM(S) ON REQUEST

That the Board of Trustees approves a contract from January 1, 2021, through July 31, 2021, with three (3) additional one (1) year options, for GoReact from SpeakWorks, Inc., 256 West Center, Orem, Utah, 84057 for \$24,000.00 (a total fiscal year amount of \$48,000.00).



BOARD CHAIR

12/17/2020

DATE



BOARD SECRETARY

12/17/2020

DATE



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval of a two-year contract extension to an existing three-year contract for rental equipment for events to Event Equipment Rental in an amount not to exceed \$100,000.

REASON FOR CONSIDERATION

A contract exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees

BACKGROUND INFORMATION

The Conference & Event Services department coordinates events throughout the College Campus annually; specifically, 12 large events are coordinated in the Physical Education Center (PEC) Arena including COD and high school graduations, COD New Student Orientation, the COD College Fair, the COD STEMCON, and Craft Shows. Costs for external events, such as the craft fairs and high school graduations, are recoverable expenses, paid to the College by the rental client.

To benefit from quantity pricing and to reduce labor costs by using a single vendor for events, especially those that are sequential, the College issued a bid for rental equipment, including staging, tables, chairs, pipe and drape, and linens, along with set-up and dismantle labor.

In February 2019, the Board approved a 3 year contract with Event Equipment Rentals, after the Event Equipment Rental Bid was published and responses were collected and calculated. The basis of the award was established as the lowest responsible base bid. The Board of Trustee approved Event Equipment Rentals as the lowest Base Bid. This contract is from 2019 thru 2021.

At this time we are requesting approval of the 2 year extension to the existing 3 year contract, for rental equipment for events handled by Conference and Event Services in the PEC Arena. While the contract will be based on unit pricing, the total cost of this rental equipment for

FY2022 events is not to exceed \$50,000. This 2 year extension is for Fiscal 2022 thru Fiscal 2023.

Information regarding the original bid follows: A legal notice for an Invitation for Bids was published on November 9, 2018 in the Daily Herald; the invitation was also posted to the College of DuPage Purchasing Website, and distributed to in-district Chambers of Commerce and to the College of DuPage Center for Entrepreneurship. Six (6) vendors were directly solicited. Eighteen (18) vendors downloaded the bid document. A public opening of the bids was held on November 29, 2018 at 2:00 p.m. in the College of DuPage Purchasing Department Conference Room (BIC 1B03A). The following individuals were in attendance: Jacoby Radford (COD Purchasing Manager/Facilitator), Susan Castellanos (COD Buyer/Recorder), Ellen Roberts (COD Director, Business Affairs), Bonny Balfanz (COD Conference & Events Specialist) and Elias Almazan (COD Chief Engineer, East Campus/Agent of the Board). Two (2) bids were received. No women/minority owned businesses submitted bids. The basis of award was established as the lowest responsible base bid.

The following is a recap of the bid tabulation:

Event Equipment Rentals \$38,232.00

Marquee Event Rentals \$43,763.11

This contract complies with State Statute, Board Policy and Administrative Procedures

FY2022 01-90-13290-5501002 \$50,000

FY2023 01-90-13290-5501002 \$50,000

Total Request: \$100,000

Primary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further partner and engage with external communities.

RECOMMENDATION

That the Board of Trustees approves the two-year contract extension to the existing three-year contract for rental equipment for events to Event Equipment Rental, 7515 Santa Fe Drive, Hodgkins IL 60525, in an amount not to exceed \$100,000.

STAFF CONTACT

Bonny Kuhnen, Conference and Events Specialist

Eric Schultz, Manager Conference and Event Services
Ellen Roberts, Vice President of Administrative Affairs



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Purchase of security cameras, network video recording systems, and camera licensing renewals in the amount of \$124,655.49 from Johnson Controls Fire Protection LP for the FY22 IT replacement plan.

REASON FOR CONSIDERATION

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The College seeks to maintain and improve the security camera systems used in the PE building, main campus parking lots and other exterior locations as part of the Information Technology Services replacement plan. The cameras installed in the PE building in 2012, the exterior parking lot cameras purchased in 2016, and a number of other exterior locations are due for replacement. The exterior cameras are subject to extreme weather conditions and have a shorter lifecycle than cameras used inside our facilities. By replacing cameras in these areas, we maintain a highly reliable and up to date security system with cameras that are less prone to failure, contain the latest enhancements and security upgrades, and provide higher resolution images. The replacement cameras will be installed by College employees. Also included in the camera purchase are six spare cameras for future use, and necessary accessories for installation of the cameras including mounts, arms, and mount kits. In addition, this purchase includes the replacement of three security camera network video recorders for the PE and MAC buildings as well as IP camera licensing upgrades/extensions for a variety of security camera systems across campus.

A legal notice for an Invitation for Bids was published on June 14, 2021 in the Daily Herald; the invitation, Bid Number 2021-B0075, was also posted to the College of DuPage Procurement Services website. The Bid was also posted on the College of DuPage Procurement Services website, it was distributed to the College of DuPage Center for Entrepreneurship, in-district Chambers of Commerce and to Business Enterprise Program outreach organizations. Forty-one (41) vendors were directly solicited. Sixty-eight (68) vendors downloaded the bid

documents. A non-mandatory pre-bid meeting was held on Thursday, June 24, 2021 at 11:00 a.m. via Zoom and eleven (11) vendor representatives attended. Bids were required to be submitted electronically to the College using Dropbox and a public opening was held on July 8, 2021 at 11:00 a.m. via Zoom. The following individuals were in attendance: Susan Castellanos (COD Buyer/Facilitator), Anne Marie Dando (COD Procurement Services Assistant/Recorder), Dawn Birkland (COD Manager, Curriculum - Central Scheduling/Agent of the Board), Joe Brenner (COD Client Solution Supervisor, Office and Classroom Technology), Bob Murr (COD Police Department Tech Specialist, Information Technology Services), and three (3) vendor representatives. Fourteen (14) bids were received. Three (3) woman/minority owned businesses submitted a bid.

Four (4) bids were rejected as non-responsive to the bid submission requirements. One (1) bidder failed to submit both completed 2.0 Sections, Section 5.0 BEP, Section 6 Certification Page, and the Section 7.0 Signature Page. One (1) bidder failed to submit the completed Section 5.0 BEP and Section 6 Certification Page. One (1) bidder failed to submit both completed 2.0 Sections and Section 5.0 BEP. One (1) bidder failed to submit the completed Section 5.0 BEP Utilization Page.

The bid requirements established the basis of award as the lowest responsive and responsible bidder for Group A and Group B. The following is a tabulation of the results:

<u>Vendor</u>	<u>Group A Total</u>	<u>Group B Total</u>
Hypertech USA Inc	\$95,521.38	\$ -
*Seico Inc	\$93,520.13	\$46,760.98
Advanced Wiring Solutions	\$100,301.70	\$41,621.38
Apex3Systems	\$113,289.00	\$42,393.00
Pentegra Systems LLC	\$109,743.05	\$43,409.16
*Ficek Electric Communication Systems Inc	\$97,876.00	\$38,414.00
Johnson Controls Fire LLC	\$87,614.39	\$37,041.10
*Pace Systems, Inc	\$93,728.82	\$37,436.96
CDW-Government LLC	\$120,459.86	\$ -
Siemens	\$101,823.45	\$44,021.58

Recommended Award in Bold

*Woman/Minority Owned Business

This purchase complies with State Statute, Board Policy and Administrative Procedures.

FY22 01-90-90111-5409002 \$124,655.49

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

RECOMMENDATION

That the Board of Trustees awards the security cameras, network video recording systems, and licensing renewals bid to the lowest responsible bidder for Group A for \$87,614.39 and Group B for \$37,041.10 to Johnson Controls Fire Protection LP, 91 N Mitchell Ct, Addison, IL 60101 for the total amount of \$124,655.49.

STAFF CONTACT

Donna Berliner, Director, Information Technology Services

Ellen Roberts, Vice President, Administrative Affairs



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Supplement initial board approval amount by \$3,162 for software to manage the Dual Credit Program to CourseMaven, Inc. DBA DualEnroll.com for a total not to exceed \$93,162 for FY20-22.

REASON FOR CONSIDERATION

A single contract exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

COD's Dual Credit Program has dual credit agreements with 26 separate high schools and counting. In FY18, the College offered a total of 95 unique dual credit courses consisting of 425 sections and 7,465 enrollments that involved the efforts of approximately 130 high school dual credit instructors.

Due to the scope and size of the Dual Credit Program, and a rapidly growing body of collected data, it is essential that the College acquire software to automate and streamline the many processes that are currently performed manually. Additionally, the Dual Credit Program is committed to achieving accreditation from the National Alliance of Concurrent Enrollment Partnerships (NACEP), the national accrediting body for concurrent enrollment programs. To that end, a software program that provides full alignment with the NACEP requirements and standards is critical.

Specifically, the Dual Credit Program needs a software management system that can help to more quickly and efficiently process the multiple documents that must be completed, reviewed, and retained on file for each high school instructor and dual credit course. The preparation, routing and review of these documents involves a significant time investment on the parts of faculty and administrators both at the College and high schools, time that could be

redirected to other pressing demands via software that can simplify and modernize processes.

A legal notice for a Request for Proposal (RFP # 2019-R0021) was published on April 23, 2019, in the Daily Herald; the RFP was also posted on the College of DuPage Purchasing website, and distributed to in-district Chambers of Commerce and to the College of DuPage Center for Entrepreneurship. Twenty-nine (29) vendors were directly solicited. Eighteen (18) vendors downloaded the RFP documents. A pre-proposal meeting was held on April 29, 2019, at 11:00 a.m. in the College of DuPage Purchasing Department Conference Room (BIC 1B03A). A public opening was held on May 14, 2019, at 2:00 p.m. in the College of DuPage Purchasing Department Conference Room (BIC 1B03A). The following individuals attended: Jacoby Radford (COD Purchasing Manager), Susan Castellanos (COD Buyer/Facilitator), Anne Marie Dando (COD Purchasing Assistant/Recorder), John Gandor (COD Manager, Fixed Assets and Construction Accountant/Agent of the Board), and Lisa Haegele (COD Coordinator, Dual Credit and Enrollment/Academic Outreach). Three (3) proposals were received. One (1) women/minority-owned business submitted a proposal.

An evaluation committee consisting of the following seven (7) employees assessed the submitted proposal.

- Lisa Haegele, Academic Outreach, Coordinator, Dual Credit/Enroll
- Donna Berliner – Information Technology Services
- Keith Zeitz – Information Technology Services
- Michelle Olson – Human Resources
- Antony Ramos – Adjunct Faculty Support
- Jim Kostecki – Research
- Courtney Hatcher - Business & Applied Technology

The proposal responses, in-depth product demonstrations, and responses from references were evaluated by each member based upon criteria set forth in the RFP; a scoring matrix identified CourseMaven, Inc. DBA with the highest total after averaging all individual scores on a 5-point scale.

At the July 18, 2019 board meeting the board approved a three-year spend amount of \$90,000 for FY20-22 with CourseMaven, Inc. DBA DualEnroll.com. This board item seeks to increase

the three-year spend amount with CourseMaven, Inc. DBA DualEnroll.com by \$3,162 and adjusting the new three-year spend to \$93,162 due to a misalignment between the contract and RFP. The original request amount did not take into account the annual increases imposed by the vendor, which is a 4% increase per year.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Prior Approved Request:

FY20 01-90-90111-5304004 \$38,000

FY21 01-20-00374-5304004 \$27,040

Current Request

(including 4% increase)

FY22 01-20-00374-5304004 \$28,122

Total Request \$93,162

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further partner and engage with external communities.

RECOMMENDATION

That the Board of Trustees approves an increase to the three (3) year initial contract term (36 months) for FY20-22 with two (2) one-year extension options for Dual Credit Program software for the College of DuPage to CourseMaven, Inc. DBA DualEnroll.com, 43498 Butler Place, Leesburg, Virginia 20176 by \$3,162 from \$90,000 to \$93,162 due to a misalignment between the contract and RFP where the original request amount did not take into account the annual increases imposed by the vendor, which is a 4% increase per year.

STAFF CONTACT

Lisa Haegele, Dual Credit/Dual Enrollment Manager

Tamara McClain, Interim Associate Vice President of Academic Partnerships & Learning Resources

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Dual Credit Program for College of DuPage

2. **REASON FOR CONSIDERATION**

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

COD's Dual Credit Program has dual credit agreements with 26 separate high schools and counting. In FY18, the College offered a total of 95 unique dual credit courses consisting of 425 sections and 7,465 enrollments that involved the efforts of approximately 130 high school dual credit instructors.

Due to the scope and size of the Dual Credit Program, and a rapidly growing body of collected data, it is essential that the College acquire software to automate and streamline the many processes that are currently performed manually. Additionally, the Dual Credit Program is committed to achieving accreditation from the National Alliance of Concurrent Enrollment Partnerships (NACEP), the national accrediting body for concurrent enrollment programs. To that end, a software program that provides full alignment with the NACEP requirements and standards is critical.

Specifically, the Dual Credit Program needs a software management system that can help to more quickly and efficiently process the multiple documents that must be completed, reviewed, and retained on file for each high school instructor and dual credit course. The preparation, routing and review of these documents involves a significant time investment on the parts of faculty and administrators both at the College and high schools, time that could be redirected to other pressing demands via software that can simplify and modernize processes.

A legal notice for a Request for Proposal (RFP # 2019-R0021) was published on April 23, 2019, in the Daily Herald; the RFP was also posted on the College of DuPage Purchasing website, and distributed to in-district Chambers of Commerce and to the College of DuPage Center for Entrepreneurship. Twenty-nine (29) vendors were directly solicited. Eighteen (18) vendors downloaded the RFP documents. A pre-proposal meeting was held on April 29, 2019 at 11:00 a.m. in the College of DuPage Purchasing Department Conference Room (BIC 1B03A). A public opening was held on May 14, 2019, at 2:00 p.m. in the College of DuPage Purchasing Department Conference Room (BIC 1B03A). The following individuals attended: Jacoby Radford (COD Purchasing Manager), Susan Castellanos (COD Buyer/Facilitator), Anne Marie Dando (COD Purchasing Assistant/Recorder), John Gandor (COD Manager, Fixed Assets and Construction

Accountant/Agent of the Board), and Lisa Haegele (COD Coordinator, Dual Credit and Enrollment/Academic Outreach). Three (3) proposals were received. One (1) women/minority-owned business submitted a proposal.

An evaluation committee consisting of the following seven (7) employees assessed the submitted proposal.

- Lisa Haegele, Academic Outreach, Coordinator, Dual Credit/Enroll
- Donna Berliner – Information Technology Services
- Keith Zeitz – Information Technology Services
- Michelle Olson – Human Resources
- Antony Ramos – Adjunct Faculty Support
- Jim Kostecki – Research
- Courtney Hatcher - Business & Applied Technology

The proposal responses, in-depth product demonstrations, and responses from references were evaluated by each member based upon criteria set forth in the RFP; the scoring matrix below reflects the averages of all individual scores on a 5-point scale:

College of DuPage Dual Credit Program													Evaluation Results		
	National Alliance of Concurrent Enrollment Partnerships		Pricing and Licensing		Implementation and Training		User Interface		Key Program Features		Reporting				
	10% weight		10% weight		10% weight		20% weight		25% weight		25% weight		Total is 100% weight		
	Score 1-5	Weighted Score	Score 1-5	Weighted Score	Score 1-5	Weighted Score	Score 1-5	Weighted Score	Score 1-5	Weighted Score	Score 1-5	Weighted Score	Total Score 1-25	Total Weighted Score	Rank
Firm Name															
Aura Innovative Technology, Inc.	1.29	0.13	1	0.10	1.86	0.19	1.14	0.23	1	0.32	1.43	0.36	6.72	1.00	3
Course Maven, Inc.DBA	4.57	0.46	3.29	0.33	4.43	0.44	4.14	0.83	4	1.11	4	1.00	20.43	3.06	1
Canusia, Inc.	4.14	0.41	4.71	0.47	3.14	0.31	3	0.60	3.29	0.82	3.29	0.82	18.28	2.62	2

Budget Status

GL Account	FY2019	FY2020		
	YTD Spend	Annual Budget	YTD Spend	Available Balance
01-90-90111-5304004	\$ 1,287,036	\$ 1,675,546	\$ -	\$ 1,675,546
<i>IT Plan: IT Maintenance Services</i>				
			FY2020 Request	\$ 38,000
			Future Commitments (FY2021-22)	\$ 52,000
			Total Request	\$ 90,000

**YTD Spend equals actuals plus committed as of 7/2/19.*

This contract supports the Strategic Long Range Plan Goal # 2, Value Added Education: College of DuPage is committed to ensuring the courses and programs we provide deliver facts, experience, skills, and intellectual growth to students and the community. College of DuPage is committed to going beyond standard expectations and providing something more to the students and communities we serve: specifically, Objective 2.4, Add additional and strengthen current academic transfer partnerships agreements (e.g., 3+1, 2+2) and create greater opportunities for students to earn college credit while still in high school (e.g. Early College initiative, dual credit), and Goal # 3: College of DuPage is committed to methods of teaching that shift the focus of instruction from the teacher to the student: specifically, Objective 3.6, Ensure that current College policies and procedures lead to improved student outcomes.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees approves a three (3) year initial contract term (36 months) with two (2) one-year extension options for Dual Credit Program software for College of DuPage to CourseMaven, Inc. DBA DualEnroll.com, 43498 Butler Place, Leesburg, Virginia 20176 for a total of three years initial cost not to exceed \$90,000 with the annual license fee based on the size of the Dual Credit Program as measured in duplicated registrations.

Staff Contact: Lisa Haegele, Dual Credit/Dual Enrollment Coordinator
Keith Zeitz, Office & Classroom Technology Manager

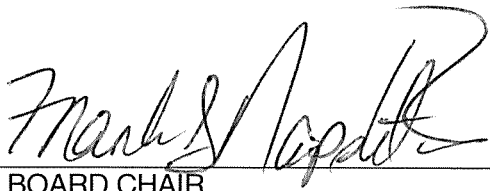
BOARD APPROVAL

SIGNATURE PAGE FOR

Dual Credit Program for College of DuPage

ITEM(S) ON REQUEST

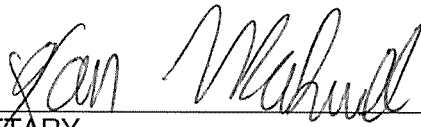
That the Board of Trustees approves a three (3) year initial contract term (36 months) with two (2) one-year extension options for Dual Credit Program software for College of DuPage to CourseMaven, Inc. DBA DualEnroll.com, 43498 Butler Place, Leesburg, Virginia 20176 for a total of three years initial cost not to exceed \$90,000 with the annual license fee based on the size of the Dual Credit Program as measured in duplicated registrations.




BOARD CHAIR



DATE



BOARD SECRETARY



DATE



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Internet of Things (IoT) Proficiency Certificate Program

REASON FOR CONSIDERATION

Board approval is required for new degree and certificate programs.

BACKGROUND INFORMATION

The Internet of Things (IoT) Proficiency Certificate is designed for students who have already earned an associates or baccalaureate degree and/or are employed in the technical industry. This certificate prepares students to design and develop applications using Internet connected single-board computers and sensor devices.

Global Internet connected devices for smart technology is a rapidly growing technical field. With the recent emphasis on Internet connectivity during the COVID crisis, students acquiring the advanced skills required for Internet of Things (IoT) connectivity will have an edge over other technical occupations due to the emphasis on IoT content.

New degrees and certificates are originated by faculty members. This certificate followed the College Curriculum Process below:

- Approval by Division Curriculum Committee: October 24, 2019 (faculty members only)
- Approval by College Curriculum Committee: December 13, 2019 (faculty members and administrators)
- Approval by Provost: July 21, 2021

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees approves the 36-hour Internet of Things (IoT) Proficiency Certificate Program.

STAFF CONTACT

Carolyn England, Professor, Computer and Information Science - england@cod.edu

Kris Fay, Dean, Business and Applied Technology - faykris@cod.edu

[Form 20 - Internet of Things Proficiency Certificate - 7-19-21.pdf](#)

[Internet of Things Certificate Curriculum.pdf](#)

Illinois Community College Board
Form 20: Application for Permanent Approval Career & Technical Education Curriculum

Submit one hard copy & one electronic copy

College Name:	College of DuPage	5-Digit College Number:	502-01
Contact Person:	Carolyn England	Phone:	630-942-4125
Email:	england@cod.edu	Fax:	630-942-3923

Curriculum Information

AAS Title:		Credit Hours:		CIP Code:	
AAS Title:		Credit Hours:		CIP Code:	
Certificate Title:	Internet of Things (IoT) Proficiency Certificate	Credit Hours:	36	CIP Code:	11.0202
Certificate Title:		Credit Hours:		CIP Code:	

Proposed Classification	District	<input checked="" type="checkbox"/> X	Regional		Statewide	
Proposed Implementation Date:	Spring 2022					

Submission Includes:	
<input checked="" type="checkbox"/> x	Part A: Feasibility, Curriculum Quality and Cost Analysis
<input checked="" type="checkbox"/> x	Part B: Supportive Documentation and Data

This curriculum was approved by the college Board of Trustees on:	Date:	
State approval is hereby requested:		
Required - Chief Administrative Officer Signature		Date

ICCB Use Only:			
ICCB Approval Date:	AAS:	<29 Ch Cert:	30+ Ch Cert:
IBHE Approval Date For AAS:			

Please note: ICCB Use only Box must remain on front page of Application Form.

Application for Permanent Approval Career & Technical Education Curriculum

Instructions

Community Colleges are required to submit requests to offer new degrees and certificate programs to the ICCB for review and approval. The curriculum approval application should be completed in its entirety, with one hard copy mailed to ICCB staff and one electronic copy (MS Word format only NOT PDF) to ICCB staff.

Please send both copies to:

Tricia Broughton, Associate Director for Academic Affairs
Illinois Community College Board
401 East Capitol Avenue
Springfield, IL 62701
tricia.broughton@illinois.gov

Application. Complete the Form 20 as indicated. Include the Form 22 “Curriculum Addition/Withdrawal/Change to the Curriculum Master File.” **Note:** Do not insert responses into the application. The signature boxes must remain on the cover page of the application.

Notes for Approval of Related AAS Degree and Certificate Curricula. When applying for approval of closely related AAS degree and Certificate programs, the college should submit a **single** application that reflects all programs. (For example, a Hospitality Management AAS and a related Hospitality Certificate would use a single application.) In the application, ensure that information is tailored as needed to each curriculum, as the rationale and supporting information may vary for each program.

Application Timeline. Requests are reviewed on an ongoing basis. Clarification and/or additional information may be requested by ICCB staff if the application is unclear or incomplete. All requests must be reviewed, recommended and approved by ICCB, and potentially the IBHE. The Board considers new program requests at each meeting.

For More Information. Questions regarding the completion of the application can be directed to ICCB Academic Affairs staff. Pertinent information is also contained in the [Administrative Rules](#). Contact Tricia Broughton at tricia.broughton@illinois.gov with questions.

Approval Notification. Once approval by all appropriate Boards has been granted, ICCB Academic Affairs staff will notify the appropriate college staff by email. Approval documentation will include a copy of the dated Form 20 cover page, a copy of the processed Form 22, and an approval letter from our Executive Director to the College President indicating the approval dates of both Boards, if necessary. Questions regarding the status of this documentation should be directed to Tricia Broughton at tricia.broughton@illinois.gov.

Occupational Curriculum Approval Application

PART A: Feasibility, Curriculum Quality and Cost Analysis

Feasibility

1. **Labor Market Need.** Verify that the program is feasible from a labor market standpoint and demonstrate convincing evidence of labor market need.
 - a. **Program Purpose:** Briefly describe the employment goal for completers of the program. (i.e., "...to provide entry-level employment training or support the pursuance of advancement opportunities".) If more than one program is included in the application, delineate the purpose for each program.

The purpose of the proposed certificate is to provide students with basic knowledge and required skills to become proficient in the use and creation of Internet connected devices. Students will enhance existing skills in application development and develop advanced technical skills in single board computer setup, sensor device integration, networking, and security.

- b. **Target Population.** Describe the target audience for the proposed program. Indicate whether this program is intended for individuals seeking entry-level employment, for advancement or cross-training opportunities for existing employees, or for those looking to increase their skill set through specialized education and training.

The target population for the Internet of Things (IoT) Proficiency Certificate are students who desire entry-level employment as a maintainer, designer, or creator of Internet connected smart devices and are looking to enhance existing skills for more advanced technical opportunities.

- c. **Related Occupations.** Describe the types of jobs for which the program(s) will train graduates (i.e. specific occupational titles and/or multiple jobs within a Career Cluster/Pathway(s) and specify cluster). See [CTE Career Clusters](#) or [Illinois Programs of Study](#) for more information on Career Clusters and Programs of Study in Illinois. Complete the Occupational Chart (Part B).

Students completing the Internet of Things (IoT) Proficiency Certificate will be qualified for entry level positions in systems involving Internet connected devices for the purposes of analyzing, monitoring, or controlling the connected device's environment. These environments include, but are not limited to, wearable technology, smart homes/cities/surveillance, automated transportation, and environmental exploration. Some typical Career Clusters would include, but are not limited to, Information Technology and Science, Technology, Engineering & Mathematics.

- d. **Supply-Demand Information.** Append in Part B labor market information from current sources (i.e., the Illinois Department of Employment Security) which represent projected demand/job openings versus existing supply/completers in related programs in *your district and/or neighboring districts as appropriate*. For comparison purposes you may want to include statewide data and/or regional data.

Regional proposals should include data reflective of all districts to be served. Complete the Enrollment Chart (Part B).

The Internet of Things (IoT) is a new and emerging technology that does not currently have an established job description but does include the skills needed for established occupations such as Computer Programmers, Computer System Analysts, and Computer System Administrators.

- e. **Alternate Documentation.** If labor market data is not applicable (such as with some new and emerging occupations), or not available (such as for your district) provide alternate documentation of program need. This might include survey data, local classified /online advertisements for related occupations, or job outlook information from reputable sources. Append to Part B of this application. See ICCB's "Labor Market Analysis: Ten Easy Steps to Conduct a Basic Analysis for Program Approval" for more information. [Appendix B - Labor Market Need Analysis: Ten Easy Steps to Conduct a Basic Analysis for Program Approval](#)

According to the US Bureau of Labor Statistics (BLS) employment data for Computer Programmers, Software Developers, and Network and Computer System Administrators is projected to increase over the next 10 years with a higher than median annual wage. As stated on the Bureau's site, "Demand for these workers will stem from greater emphasis on cloud computing, the collection and storage of big data, and information security."

See "Labor Market Need" attachments from the BLS site and other reputable job forecasting sites. The recent emphasis on Internet connectivity during the COVID crisis has reinforced the need for secure Internet connected devices. According to Statista, the number of publicly known Internet of Things (IoT) platforms has increased (<https://www.statista.com/statistics/1101483/global-number-iot-platform/>) over 130% worldwide from 2015 to 2019 while consumer spending on smart home systems (<https://www.statista.com/statistics/693303/smart-home-consumer-spending-worldwide/>) is expected to increase over 200% worldwide during the 10 year period from 2014 to 2023. See "Labor Market Need" attachments from Statista (<https://www.statista.com/>) and Gartner (<https://www.gartner.com/en>) websites. Also see "2. Needs Summary" below.

- f. **Planning and Collaboration.** Describe how the proposed curriculum fits into the colleges overall plans and goals to meet career and technical education/workforce preparation needs within the district/region.

See below.

- i. **Educational & Workforce Partnerships.** Address how the program meets priority needs, and describe steps taken to plan and deliver the curriculum in collaboration with others, such as the Program Advisory Committee, Secondary institutions, Baccalaureate Institutions, Local Workforce Boards, Labor Councils and other appropriate partners.

The proposed curriculum is designed to meet skills needed for an emerging technology with anticipated growth over the next several years (See "Supply Demand Information" above). With feedback from the Advisory Board/Committee (see "Employer Input" below), we will work with area employers to have knowledgeable students available with entry level skills required for design and/or maintenance of Internet connected smart devices. Some of our current workforce partners include the Illinois Department of Employment Security (IDES) and workNet Dupage.

- ii. **Employer Partners.** List all employer partners and their locations (city/state). Employer partners include those that are actively engaged in the development, implementation, and evaluation of the CTE program. Additionally, employer partners may be engaged in the work-based learning component of the program and where successful students may obtain available employment.

The College of DuPage works with employers through regular Advisory Board/Committee meetings (see "Employer Input" below) as well as encouraging students to apply for College of DuPage (COD) research internships (see "Summer 2020 Internship" attached). Members of the Computer & Information Science Advisory Board include the following:

- Nokia, IIT (Naperville, IL)
- Navistar (Lisle, IL)
- Grant Thornton (Downers Grove, IL)
- The Chamberlain Group (Oak Brook, IL)
- Instec Research and Technology (Naperville, IL)
- workNet Dupage (Lisle, IL)

- iii. **Employer Input.** Append employer advisory committee meeting minutes and other pertinent documents to reflect the private sector input obtained in the development of the proposed curriculum.

See attached "Advisory Board/Committee Minutes" for Computer Information Systems program.

- g. **Related Offerings.** Describe what similar programs are being offered by your institution and other training providers within your district. Include information on neighboring districts or border state providers as appropriate.

As an emerging field, the Internet of Things (IoT) does not currently have established degrees or certificates at other academic institutions in the area. However, there are some online institutions with recently added programs in this technical area:

- DeVry: <https://www.devry.edu/online-programs/bachelors-degrees/information-technology-and-networking/mobile-and-networked-devices-specialization.html>
- Florida International University (FIU): <https://fiuonline.fiu.edu//programs/online-undergraduate-degrees/bachelor-of-science-in-internet-of-things.php>
- UMT School of Systems and Technology (first IoT BS program in country): <https://sst.umat.edu.pk/Programs/Undergraduate-Programs/BS-Internet-of-Things.aspx>
- Coursera (online courses): <https://www.coursera.org/courses?query=iot>

- h. **Regional Programs.** If the college is seeking "regional" designation for the proposed program, define the "region" to be served, describe how the college will

ensure the region is adequately served by the program, (i.e. via distance learning, online education or campus branches) and include separate letters from each of the colleges within the defined region indicating their support for the proposed program at your college.

The College is not seeking "regional" designation for the Internet of Things (IoT) Proficiency Certificate.

2. **Need Summary.** Provide a brief summary of your findings which support the need to develop and offer the proposed program(s) within your district. Include any additional information not already reported that illustrates demand for the program(s).

Global Internet connected devices for smart technology is a rapidly growing technical field. Statista (<https://www.statista.com/statistics/976313/global-iot-market-size/>) predicts global market for IoT end user solutions to increase to 1.6 trillion by 2025. Forbes (<https://www.forbes.com/sites/louiscolombus/2018/12/13/2018-roundup-of-internet-of-things-forecasts-and-market-estimates/#5271c2137d83>) forecasts worldwide spending to reach 1.2 trillion in 2022. Gartner (<https://www.gartner.com/en/newsroom/press-releases/2019-08-29-gartner-says-5-8-billion-enterprise-and-automotive-iiot-projects-enterprise-and-automotive-use-of-iiot-to-increase-21-from-2019-to-2020>) projects enterprise and automotive use of IoT to increase 21% from 2019 to 2020. Academic skills needed to create and maintain these Internet connected systems and devices include Software Development and Network and System Administration. The US Bureau of Labor Statistics Occupational Outlook Handbook 2018 to 2028 job outlook for these fields is expected to increase as fast, or much faster than the average: 21% increase for Software Development and 5% for Network and Computer System Administrators (<https://www.bls.gov/ooh/computer-and-information-technology/home.htm>). With the recent emphasis on Internet connectivity during the COVID crisis, students acquiring the advanced skills required for Internet of Things (IoT) connectivity will have an edge over other technical occupations due to the emphasis on IoT content.

Curriculum Quality

1. **Curriculum Information.** All CTE programs must be comprehensive and aligned with rigorous standards, and they must prepare learners for opportunities in high-skill and in-demand fields. Demonstrate the college has developed quality curricula that aligns with federal, state, and local requirements, is responsive to local workforce needs, and will prepare graduates with the appropriate level of skill to meet their educational and employment goals.

See below.

- a. **Curriculum:** Provide a catalog description and curriculum layout for the program. If submitting a degree and certificate together, include a description and curriculum *for each*.

See below.

- i. **Catalog Description.** Provide a description of the program(s) as it will appear in the college's catalog.

The Internet of Things (IoT) Proficiency Certificate is designed for students who have already earned an associates or baccalaureate degree and/or are employed in the technical industry. This certificate prepares students to design and develop applications using Internet connected single-board computers and sensor devices.

- ii. **Curriculum.** Complete a Curriculum Chart (Part B) for each program.

See part B.

- b. Educational alignment: Describe how the proposed program(s) illustrate a Program of Study. See ICCB's Programs of Study website for more information: [Illinois Programs of Study](#).

See below.

- i. **Academic/Curricular Alignment.** Describe the alignment of content between secondary and postsecondary coursework and curricula. Include opportunities for dual credit or articulated credit in both academic and career/technical areas between high school and community college. How will the college ensure a smooth transition for students entering the program, whether from high school, adult education, or other workforce training pipelines?

Some courses in the Internet of Things (IoT) certificate, such as CIS1400 Programming Logic & Technique, is a dual credit course enabling qualified high school students to enroll in a college-level course. Many of the courses included in the IoT Proficiency certificate encourage workers already in the technical industry to advance their skills for new and emerging technologies needed in an Internet connected society.

- ii. **Rationale.** If a program is over 60 credit hours (for AAS degrees) or over 30 credit hours (for CTE Certificates), provide a rationale as to why the

program exceeds those credit hours. This may include supportive documentation from curricular design, licensure/accrediting bodies, workforce partners, etc.

The Internet of Things (IoT) Proficiency Certificate is a 36 credit hour degree due to the level of emerging and advanced technical skills needed for the software, hardware, and networking components. CompTIA, a leading technical certification association, currently identifies six different certifications appropriate for obtaining the needed skill levels in supporting IoT ([https://www.comptia.org/blog/the-skills-you-need-for-the-internet-of-things-\(iot\)\)](https://www.comptia.org/blog/the-skills-you-need-for-the-internet-of-things-(iot))))

- iii. **Relationship to Existing Curricula at the College:** Indicate how this program(s) may provide educational laddering opportunities between short- and long-term certificates and degree curricula.

The Internet of Things (IoT) Proficiency Certificate seeks to combine skills in both the technical hardware, networking, and software environments. Existing classes from both the Computer Information & Science (CIS) and Computer and Information Technology (CIT) departments are included in the certificate. While completing the IoT Proficiency certificate, the student is encouraged to apply for additional certificates whose courses are also a part of the IoT Proficiency Certificate such as Web Programming and Linux.

- iv. **Articulation.** Specify how the program is structured or articulated to provide educational opportunities for students beyond community college (i.e. baccalaureate capstone programs). If applicable, include information on the specific programs and baccalaureate institutions with which the college has been working towards articulation.

The Internet of Things (IoT) Proficiency Certificate is designed for students who have already earned an associates or baccalaureate degree and/or are employed in the technical industry and wish to update their skills. There is no planned articulation for Internet of Things (IoT) Proficiency Certificate with other colleges at this time.

- v. **Academic & Technical Skill Requirements.** Describe how the college ensures that the proposed curricula will provide needed education and skills for the occupation and will meet program objectives by addressing the following:

See below.

- 1) **Academic Entry Skills:** Describe the reading, writing, math and/or science knowledge/skill requirements for students to enter and be successful in the proposed program. How will the college ensure appropriate remediation for students (e.g., through Academic Support Services or CTE/DevEd Bridge Instruction).

Each course prerequisite addresses the needed level of reading, writing, math, and science required for success. These are measured the College's Academic Testing Center to place students in the appropriate level classes. If necessary, students must take developmental level courses to obtain the skill level for enrolling in college level classes. Prerequisite enforcement also ensures successful preparation for completion of each course.

- 2) **General Education:** Describe how the general education requirements support the technical skill requirements of the CTE program. Do each of the courses in Math, Communication, Science, etc. support the level of technical skill required to complete the program and obtain employment?

No general education courses in this certificate.

- 3) **Technical Skills:** Describe what industry skill standards have been set for related occupations and what professional credentialing (licensure, certification, registration, etc.) is required or optional to students, when and through what agency/entity? Is it optional or required (i.e., is licensure or certification required or optional for job entry? What steps has the college completed to ensure that students will learn the skills required to obtain the necessary licensure or certification?

There is no industry standard or credential for the Internet of Things (IoT).

- 4) **Employability Skills:** Describe how employability skills (the transferable skills needed by an individual to make them employable) are incorporated into the content of the program. Include any specific employability skills identified by employers and/or program developers.

The Internet of Things (IoT) Proficiency Certificate includes employable skills needed for becoming employable in the IoT industry: effective design of human computer interaction, application design and development, security, hardware setup, and networking.
(<https://developer.ibm.com/articles/iot-key-concepts-skills-get-started-iot/>)

- vi. **Career Development.** Describe how career information, resume building and employment search activities are incorporated into the curriculum.

The Internet of Things (IoT) Proficiency Certificate includes coverage of IoT history, current companies providing IoT components and services, as well as evaluation of the future potential of this technology as part of the curriculum in several courses. The student will also create a portfolio including projects from the core certificate courses: CIS2470 and CIS2471.

- vii. **Course Syllabi.** Append in Part B the appropriate ICCB course syllabi/documentation for new courses or any existing courses that are being modified significantly for the proposed curricula. Course addition and/or modification requests should be submitted via CurricUNET once the proposed program receives approval.

See attachments for new proposed course syllabi:

- CIS1410 Introduction to Human Computer Interaction
- CIS 2470 Web Connected Devices
- CIS 2471 Building Internet of Things (IoT) Devices

- c. **Work-Based Learning.** Work-based learning provides participants with work-based opportunities to practice and enhance the skills and knowledge gained in their program of study or industry training program, as well as to develop employability, and includes an assessment and recognition of acquired knowledge and skills. Examples include: internships, service learning, paid work experience, on-the-job training, incumbent worker training, transitional jobs, and apprenticeships. See the Career Pathway Dictionary for the full continuum of work-based learning and employer engagement strategies, including specific definitions. Describe how work-based learning will be incorporated into the curricula. Append to Part B a list of work-based learning sites to be used for internship, career exploration, job shadowing, clinical practicum, or apprenticeship coursework.

Work-based learning is not incorporated into the Internet of Things (IoT) Proficiency curricula.

- d. **Accreditation for Programs.** Describe what external approval or accreditation is required and/or optional for this program, when and through what agency/entity it is available. (i.e., is program approval/accreditation by a regulatory agency or industry-related entity required prior to enrolling students or graduates earning their licensure/certification? What steps has the college completed to obtain that approval/accreditation?)

There is no standard of licensing for the Internet of Things (IoT).

- e. **Assessment of Student Learning:** Describe how the college plans to ensure students will meet the objectives for this program through evaluation of knowledge and skills at both the course and program-level.

See below.

- i. **Student Learning Objectives.** Describe or list the broad program-level learning objectives/outcomes that each student is expected to have mastered upon completion of each program related to:

- 1) the general education component of the curriculum, and

In 2009 COD faculty approved a set of General Education Student Learning Outcomes which they later modified and reaffirmed in 2018 for students enrolled in all associate degree programs. These outcomes and their descriptions are listed below:

Critical Thinking

Graduates can effectively identify and challenge assumptions, develop and assess viability of solutions and provide a logically structured argument. They can make connections between subject areas and use interdisciplinary thinking to evaluate contemporary social issues.

Information Literacy

Graduates can explain the need for information, locate information effectively and efficiently, evaluate information and its sources critically, and use information effectively, ethically and legally to accomplish a specific purpose.

Expression and Exchange of Ideas

Graduates can formulate coherent, well-supported oral and written arguments that use language and rhetoric appropriate to the setting, purpose, and audience.

Scientific Reasoning

Graduates can use generally accepted scientific means and procedures to analyze data, make inferences and advance logical conclusions.

Quantitative Reasoning

Graduates can interpret mathematical models and identify their limitations, employ strategies to model and find solutions to problems, and use terminology to represent and communicate mathematical information.

Cultural & Historical Comprehension

Graduates can demonstrate an understanding of and critically evaluate diverse events, values and ideas rooted in human experience and apply socially responsible and ethical reasoning to local and global concerns.

Human Behavior & Societal Knowledge

Graduates can recognize how social, political, historical and economic institutions shape society and individual behavior. They can apply methods of inquiry used by social and behavioral scientists and identify causes and variations of social diversity.

- 2) the career and technical education component of the curriculum.

Program learning outcomes for all Computer & Information Science department graduates are listed below:

- Demonstrate knowledge in the discipline of computer science.
- Demonstrate competency in software usage and Internet technologies.
- Explore emerging information technologies
- Demonstrate proficiency in problem-solving techniques
- Perform data analysis using technology.
- Comprehend software development best practices.
- Recognize importance of data privacy and information security.
- Practice ethical use of technology.

Program Outcomes for the Internet of Things (IoT) Proficiency Certificate are listed below:

- Acquire skills needed to design, implement, and maintain internet connected smart devices
- Summarize history of internet connected devices and evaluate future potential
- Define components of Internet of Things (IoT) system
- Identify major providers of IoT services and devices
- Recognize security risks and other issues when deploying internet connected devices
- Design and implement effective and efficient user interfaces for mobile and web connected devices
- Assemble single-board computer with attached peripheral and sensor devices
- Demonstrate command line environment for hardware, network, and software configuration
- Install and configure software for single-board computer and attached sensor devices
- Connect single-board computing system to Internet
- Design and develop software to access and collect sensor data
- Evaluate accuracy and efficiency of IoT setup

- ii. **Assessment of Student Learning Objectives.** Describe the overall course-level assessment method(s) to be used, and the end-of-program assessment method(s) the college will use to ensure that students demonstrate these learning objectives just prior to program completion. (i.e., assessment through portfolio review, cumulative course completion, team project, comprehensive written/performance test, or industry/state pre-certification/licensure examination).

Course level assessment will be done through assignment completion which may include a combination of group and individual projects, written assignments and/or demonstrated competency. Demonstration of the certificate learning objectives will be done through included courses with instructor and peer review of class projects, primarily in the core certificate courses: CIS2470 Web Connected Devices and CIS2471 Building IoT Devices.

f. Continuous Quality Improvement.

- i. Describe how the college will utilize continuous quality improvement to ensure the curricula remains rigorous and relevant.

Program improvement is done through Computer & Information Science program review which cycles every three years. The College is accredited through the Higher Learning Commission (HLC), one of six regional accrediting agencies in the United States. The College utilizes the Academic Quality Improvement Program (AQIP) of innovative and ongoing self-assessment to comply with HLC accreditation requirements.

- ii. Describe how the college will use Assessment of Student Learning information/data to improve the curricula.

We will review assessment results at least annually, according to the College's Student Outcomes Assessment Project schedule. This process ensures faculty will review assessment results and determine how those specific results can be used to make improvements. These improvements may be related to content, pedagogy, curriculum, etc. These results and improvements are also reviewed during the 5-year Program Review to look at trends over time. Faculty in the Computer & Information Science department are dedicated to creating curriculum that serves the needs of students and employers in our district. Members of the Computer & Information Science department Advisory Board review proposed curriculum, recommend changes for existing curriculum on a semi-annual basis through onsite meetings as well as on as-needed basis through electronic communications.

2. **Unique or Noteworthy Features of the Program.** Describe how the proposed program(s) stands apart from other programs similar in nature. Include Information on instructional delivery method(s) (i.e., classroom only, online only, hybrid, distance learning).

The Internet as a collection of connected computing devices for the purpose of communication and multimedia has been around for decades. Wearable technology, smart homes/cities/surveillance, automated transportation, and environmental monitoring are some ways the Internet has expanded to include a network of physical devices monitored from remote locations. Software, security, and networking skills are necessary to create and maintain connected monitoring devices for the developing Internet. The Internet of Things (IoT) Proficiency Certificate brings together skills from software, hardware, and networking to create 'smart' applications for consumer and industrial use.

3. **Faculty Requirements.** Describe the number of other faculty, existing and new, that will be required to implement and support the program.

See Part B

- a. **Faculty Qualifications.** Complete the Faculty Qualifications Chart (Part B).

See Part B

- b. **Faculty Needs.** Complete the Faculty Needs Chart (Part B).

See Part B

4. **Academic Control.** Describe how the college will maintain academic control over the program, including student admissions, faculty, and program content and quality.

See below.

- a. **Internal Oversight.** Indicate what department and staff at the institution are responsible for maintaining the academic integrity of the program.

The Computer & Information Science department will maintain program oversight for the Internet of Things (IoT) Proficiency Certificate.

- b. **Contractual/Cooperative Agreements.** Append to Part B.

There are no contractual or cooperative agreements with another entity for the Internet of Things (IoT) Proficiency Certificate. The entire certificate will be provided by the College of DuPage.

Cost Analysis

Verify the college has the fiscal resources in place or budgeted to support the program in a cost-effective manner. Document the financial feasibility of the proposed program.

See below.

1. **Source of Funds.** Specify the source of funds the college will use to support the proposed program and note what portion of funds will come from reallocation of existing resources as compared to new resources. Indicate how this program(s) will share resources (i.e., faculty, facilities, etc.) with existing programs. Include grant resources and amounts (i.e., Postsecondary Perkins, \$5,000 for program development; or USDOL Grant, \$10,000 for equipment).

The Computer & Information Science department already possesses many of the needed resources so start-up costs will be minimal for the Internet of Things (IoT) Proficiency Certificate.

Note for Perkins funded CTE programs: In order for CTE programs to be supported, in whole or part, by federal Perkins funding, they must meet or be working towards fulfilling

the federal and state requirements of a Program of Study. Applicants should include a statement as to whether they have completed (or are in progress to complete) the Perkins Programs of Study process for relevant programs. **See the policy notice Appendix C: Using Perkins funding to Support New and Existing CTE Programs attached to this Manual for more information.**

2. **Equipment.** If necessary, append to Part B

The Computer & Information Science program possesses much of the necessary equipment for the Internet of Things (IoT) Proficiency Certificate. There will be minimal additional equipment required in the area of open source software, single board computers, and sensory devices to support the new courses in the certificate.

3. **Facilities.** Verify the college has adequate facilities (i.e. classroom or laboratory space) to implement and support the program. Include plans for utilizing facilities through partners (i.e. local businesses, labor councils, community organizations, etc...) to deliver the program accordingly. Also describe any new costs associated with renovation or development of facilities.

The Computer & Information Science program has the necessary facilities to implement and support the Internet of Things (IoT) Proficiency Certificate. An additional workroom in the Seaton Computing Center has been remodeled to accommodate the housing of student semester projects for this certificate.

4. **Finance.** Complete the Finance Chart (Part B).

Occupational Curriculum Approval Application

Part B: Supportive Documentation and Data

This part of the application is designed to document the program-to-occupational demand connection, the college's projected enrollment, proposed curricular structure, faculty requirements, and fiscal support.

Occupational Demand

1. a) Labor Market Data. Append any occupational or industry projections data that supports the need for the proposed program(s).

See attachments

1. b) Occupational Chart. List occupational titles related to the proposed program(s) and corresponding employment projections and completer data.		
Soc Job Codes & Titles * Other Job titles if alternate date also submitted	Annual District Openings*	Employment Projections: Annual Program Completers ** (indicate from which surrounding districts)
SOC (15-1251) Computer Programmers	466	2021-2030 Regional Employment Projections: -9.1%, 6,434 to 5,847, a decrease of 586 jobs; 2021-2030 DuPage County Employment Projections: -13.9% 1,468 to 1,264 , a decrease of 204 jobs; 2019 Annual Regional Program Completers: CIPS:11.02 Computer Programming : 232 Regional Completions: College of DuPage (9 Assoc, 71 Cert); Harper (1 Assoc, 47 Cert); Joliet (12 Assoc, 1 Cert); Moraine Valley (8 Cert); Oakton (4 Cert); Waubensee (2 Assoc); Triton (1 Cert); DePaul University (33 Bachelor); Columbia College Chicago (4 Bachelor); University of Chicago 28 Master); and DePaul University 10 Master)
SOC (15-1211) Computer System Analysts	1714	2021-2030 Regional Employment Projections: +1.1%, 18,423 to 18,631, an increase of 208 jobs; 2021-2030 DuPage County Employment Projections: -2.4% 4,203 to 4,104 , a decrease of 99 jobs; 2019 Annual Regional Program Completers: CIPS:11.05 Computer Systems Analyst : 398 Regional Completions: DeVry University (252 Bachelor); University of Illinois Chicago (89 Master, 3 Doctorate); DePaul University (33 Master); and University of Chicago (21 Post Bachelor Cert)
SOC (15-1244) Network and Computer System Administrator	546	2021-2030 Regional Employment Projections: -0.3%, 7,795 to 7,773, a decrease of 22 jobs; 2021-2030 DuPage County Employment Projections: -1.9% 1,603 to 1,573 , a decrease of 30 jobs; 2019 Annual Regional Program Completers: CIPS:11.1001 Network and Computer System Administrator: 50 Regional

		Completions: Moraine Valley (21 Cert); Prairie State (14 Cert); Morton (7 Cert); Oakton (6 Cert) and Triton (2 Cert)

*SOC (Standard Occupational Classification) Job titles/codes & AAJO (Average Annual Job Openings) by Community College district can be found through the IDES [Illinois Dept. of Employment Security website](#).

**Program completer data can be used from the most current ICCB Data and Characteristics Report or completer data provided by the college.

1. c) Enrollment Chart. Provide an estimate of enrollments and completions over the first three years of the program. Include separate figures for each program (i.e. separate estimates for each degree and/or certificate included in this application).

	First Year	Second Year	Third Year
Full-Time Enrollments:			
Part-Time Enrollments:	15	30	48
Completions:			10

Note: Provide a separate Enrollment Chart for EACH program if submitting multiple programs in one application.

--

Curriculum Structure.

2. a) Curriculum Chart. List general education, career and technical education, work-based learning, and elective courses within the proposed program. Asterisk (*) courses with pre-requisites; *Italicize* transferrable courses.

BOLD new courses.

Program Title:					
	Course Prefix/#	Course Title	Credit Hours	Lecture Hours	Lab Hours
General Education Courses (<i>required</i> coursework). Specify Courses.					
Total					

Career and Technical Education (CTE) Courses (<i>required</i> coursework)	CIS1160	Windows Command Shell	3	3	0
	CIS1180*	Introduction to Networking –OR–	3	3	0
	CIT1116	Network Essentials	3	2	2
	CIS1310	HTM and CSS	3	3	0
	CIS1400*	Programming Logic and Technique	4	4	0
	CIS1410*	Intro to Human Comp Interaction	3	3	0
	CIS1450*	Intro to Linux/Unix OS	3	3	0
	CIS2320*	JavaScript Programming	4	4	0
	CIS2470*	Web Connected Devices	3	3	1
	CIS2471*	Building IoT Devices	3	2	2
	CIS2531*	Intro to Python Programming	4	4	0
	CIT1640*	Network Security Fundamentals	3	2	2
	Total		36	33-34	5-7
Work-Based Learning Courses (internship, practicum, apprenticeship, etc.)					
Total					
CTE Electives					
Total					
Total Credit Hours Required For Completion			36	33-34	5-7

Note: Provide a separate Curriculum Chart for EACH program if submitting multiple programs in one application.

--

2. b) Curriculum Sequence. Provide a copy of the term-by-term sequence of courses required to complete the program as it will appear in the college's catalog.

Semester 1 (13 credits): CIS 1160, CIS 1400, CIS 1180 or CIT 1116, CIS 1310 Semester 2 (11 credits): CIS 2320, CIS 1450, CIS 2531 Semester 3 (9 credits): CIS 2470, CIS 1410, CIT 1640 Semester 4 (3 credits): CIS 2471
--

2. c) Contractual/Cooperative Agreements. Append to Part B a copy of the contractual or cooperative agreement if another entity is involved in the delivery of the program. This includes any partnership agreement with another college, university, the regional consortia, an apprenticeship or labor organization, a private institution, business, or other outside entity.

There are no contractual or cooperative agreements with another entity for the Internet of Things (IoT) Proficiency Certificate.

Faculty Requirements

3. a) Faculty Qualifications. Include general minimum qualifications and those credentials that are specific to instructors in the proposed field of study (i.e., Cosmetology Instructor Certification to teach Cosmetology).

Degree	Field	Credential	Years of Related Occupational Experience	Years of Teaching Experience
BS	Computer Science, Computer Information Systems, Computer Information Science, preferred	No credential required	5	2

3. b) Faculty Needs. Cite the number of faculty, including new and existing faculty that the program will need for each of the first three years noting if they will serve as full-time faculty or part-time.

	First Year		Second Year		Third Year	
	Full-Time	Part-time	Full-Time	Part-time	Full-Time	Part-time
# of New Faculty	0	0	0	0	1	1
# of Existing Faculty	1	2	2	2	2	2

Fiscal Support

4. a) Equipment. If necessary, append to Part B a list of new (new to the institution or program) equipment to be purchased, shared, or leased to implement the curriculum. Include donations of equipment.

4. b) Finance Chart. Identify projected new direct costs to establish the program over the next three years.

Form 20: Application for Permanent Approval Career & Technical Education Curriculum

	First Year	Second Year	Third Year
Faculty Costs	\$0	0	0
Administrator Costs	0	0	0
Other Personnel costs (specify positions)	0	0	0
Equipment Costs (append list)	0	0	0
Library/LRC Costs	0	0	0
Facility Costs*	0	0	0
Other (specify)	0	0	0
Total New Costs	0	0	0

*Capital projects that use state funds require prior ICCB approval, as do capital projects over \$250,000 that use local funds.

4954 Internet of Things (IoT) Proficiency Certificate

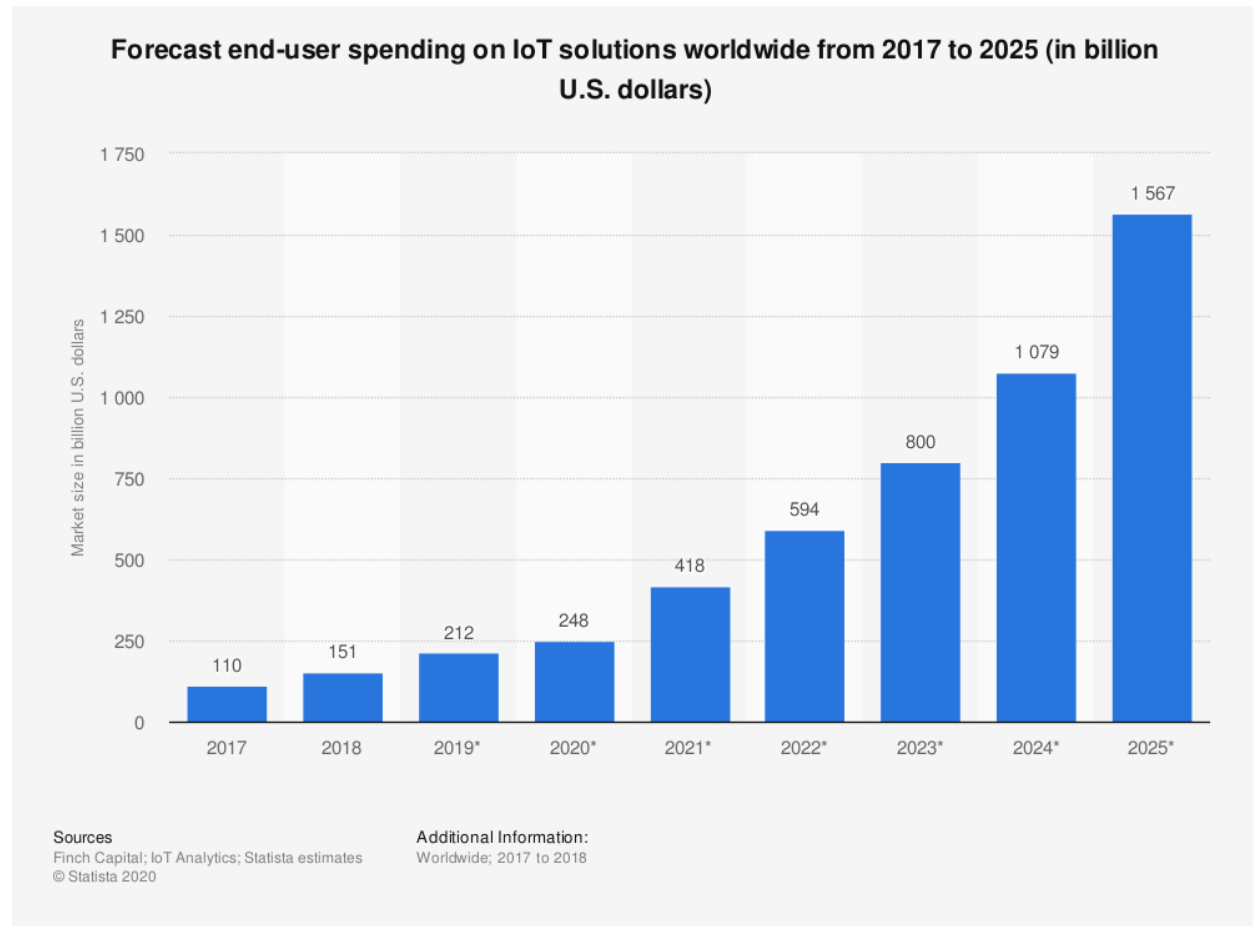
ICCB FORM 20 ATTACHMENTS:

Labor Market Analysis for IoT

Statistica

The global market for Internet of things (IoT) end-user solutions is expected to grow to 212 billion U.S. dollars in size by the end of 2019. The technology reached 100 billion dollars in market revenue for the first time in 2017, and forecasts suggest that this figure will grow to around 1.6 trillion by 2025.

<https://www.statista.com/statistics/976313/global-iot-market-size/>



Forbes

Worldwide technology spending on the Internet of Things to reach \$1.2T in 2022, attaining a Compound annual growth rate (CAGR) of 13.6% over the 2017-2022 forecast period.

<https://www.forbes.com/sites/louiscolumbus/2018/12/13/2018-roundup-of-internet-of-things-forecasts-and-market-estimates/#2aa0af2a7d83>

IoT adoption gaining momentum

	2016	2017	2018	2030
IoT units installed base - total (m)	6,382	8,381	11,197	125,000
Consumer devices (m)	3,963	5,244	7,036	75,000
Consumer devices as a % of total devices	62%	63%	63%	60%
Connected devices per person	5	5	5	5
World population (m)	7,400	7,600	7,700	8,500
IoT adoption rate	11%	14%	18%	176%

Source: DBS Bank based on estimates by Gartner, United Nations, World Bank

Summer 2020 Internship



POSITION AVAILABLE

DIRECTORATE Energy and Global Security

TIMING Summer 2020

Argonne National Laboratory, one of the U.S. Department of Energy's (DOE) major research centers, is pleased to announce opportunities for College of DuPage students to participate in the Laboratory's ongoing programs.

ABOUT THIS INTERNSHIP

- Assist the EGS scientists in performing their ongoing research. This involves system analysis, process safety, risk analysis, reliability studies, and physical security assessment.
- The work will vary by position and will consist of helping in online research and data acquisition, data organization and presentation, and laboratory work.
- Assistance in ad-hoc project management and planning and other related activities.
- Presentation of research findings to supervisors and peers in formats including written reports, oral presentations, and academic posters.

STUDENT REQUIREMENTS

Students seeking this internship should have the following qualifications:

- Currently enrolled full-time in natural science, engineering, mathematics, computer science, automotive, HVAC, welding, and other STEM and applied technology fields at COD.
- Completed one year of schooling and maintain a grade point average of 2.8 on a 4.0 scale.

PREFERRED CONSIDERATION

Given to students who are involved in extracurricular activities pertaining to these disciplines: College of DuPage Society of Women Engineers and/or College of DuPage Engineering Club, Robotics Club, and others.

COVER LETTER

- Must include:
- Expected graduation/transfer date
 - Intended university you plan to transfer to and your expected major or post-graduation plans

RESUME THAT INCLUDES

- Major
- Minor (if applicable)
- Current grade level
- Start date (month/year) at COD
- Expected date of graduation/transfer
- Grade point average (4.0 scale)
- Extracurricular activities

PERSONAL STATEMENT

200-300 words telling a story that will help us get to know you. This should include career goals, hobbies, events that have inspired you to pursue your academic choice, and describe the effects of valuable lessons that you may have learned from a life experience.

COMPENSATION

The salary range is based on academic rank, academic discipline, and prior experience.

HOURS

Students must commit to 40 hours per week, Monday through Friday during summer 2020.

TWO LETTERS OF RECOMMENDATION

One from a professor or academic adviser, one from someone you have interacted in a professional capacity (employer or colleague who is not a family member).

TRANSCRIPT

Official or unofficial transcript(s) are required for all college/universities attended.

SUBMISSION INSTRUCTIONS

Please submit a completed application to <https://www.anl.gov/education/undergraduate-research-aide-appointments>. The resume package (including cover letter, personal statement, transcript(s) and letters of recommendation) should be sent to Lisa Reed at lisareed@anl.gov.

APPLICATION DEADLINE:

February 18, 2020

FOR MORE INFORMATION

Educational Programs
Argonne National Laboratory
www.anl.gov/education

Energy and Global Security
Argonne National Laboratory
<https://www.anl.gov/egs>



U.S. DEPARTMENT OF **ENERGY** Argonne National Laboratory is a U.S. Department of Energy laboratory managed by UChicago Argonne, LLC.

Advisory Board/Committee Minutes

K. GROESBECK NOTES

10/24/2018

College of DuPage
Program Advisory Committee Minutes

Name of Career & Technical Education Program or Regional Center: Computer Information Systems (CIS)
Date: Wednesday, October 24, 2018 Time: 4:30pm to 5:30pm Location of Meeting: BIC 1429, Main Campus MEETING OPENS 4:32 PM.
Members Present (full names) and Expertise/Area Represented: Amy Davis - SharePoint Administrator and Systems Analyst, Viskase Jay Peterson - Software Architect, The Chamberlain Group Inc. Tonia Arrington - Tax Delivery Lead, Grant Thornton
College of DuPage Administrators/Staff Present (names and titles): Carolyn England - CIS Faculty Steve Santello - CIS Faculty Kim Groesbeck - CIS/CIT/OFTI Program Specialist
(J.A.) John Aww (DJ) D.J. Liv (AM) Adela Mertz (BH) Becky Hefty (A.D.) Amy Davis (HH) Harry Hou Kim Groesbeck (M.H.) Mohammad (SS) Steve S. Kris Poy (CE) Carolyn England
Meeting Facilitator: Steve Santello
The Minutes: Meeting called to order and approval of the agenda: 1.

10/24/2018 1 of 7

- CAROLYN ENGLAND - INTRODUCED INTERNET OF THINGS
- CIS 2470 - WEB CONNECTED DEVICES - ACCESSING DEVICES THAT ARE ALREADY OUT THERE.
USER PERSPECTIVE
 - CIS 2471 - BUILDING IOT DEVICES
USE PYTHON
 - CIS 1410 - BEST PRACTICES TO INCORPORATE UNIFORM USER INTERFACE. USER EXPERIENCES.
PROTOTYPE ~~AND~~ COURSE
 - DESIGNED FOR SOMEONE WITH ASSOC. DEGREE OR INDUSTRY EXPERIENCE.

JOHN A. - WHAT ARE TARGET COMPANIES.

- LOOKING TO INCREASE SKILLS, HOBBYIST

M.M. - SEVERAL COMPANIES ARE DOING THIS NOW.

JOHN - KIDS OUT OF H.S. WOULD BE INTERESTED

A.D. - COULD BE FUN -

C.E. - PHYSICAL RESOURCES + BACKGROUND

A.D. UX/UI COULD BE INTEGRATED IN OTHER CRLTS.

S.B. UI/UX - across disciplines may be able to use it -

JOHN A - What about people who have experience?

Can they by pass?

2 of 7

C.E. - Explained prof. testing

- through course - do ind. study w/faculty.
- Must get "credit" before awarding cert.

J.A. - Will this take 4 semesters?

C.E. - Some courses are offered over summer - new courses - not yet in summer.

J.A. - concern for students unable to get into a course.

C.E. - We can add course if we see a need

J.A. ~~cost~~ cost? 11

A.D. - Prereqs? Is there a limit on credit hours for certs?

C.E. - No limit; but under 64 hrs.

H.H. - Potentially a degree program?

C.E. - Concern - make sure there is a demand

Buzz word;

S.S. - Technical literacy is important course (Applied)

J.A. - Success of cert in C&T?

↓
Carolyn
explained
Certification

C.E. - Language certs are popular

A.D. - Do you see reqmts for this -

C.E. - ~~INTERED~~.com IoT - ; might need this cert plus other skills

3 of 7

J.A. - overall agreed; make this a 2 year degree program.

H.H. - try cert. first to see if successful - 2 yrs for a cert? or a degree?

C.E. - Explained why credit hrs. got so "increased".

M.M. - many students have exp.; many only want C16 2470 + C15 2471.

J.A./C.E. - Explained why 4 semesters -
Conversation

- pre reqs. or consent of instructor
- move C16 2470 to 3rd sem.
- move C15 2471 to 2nd sem.

G.S./H.H. - Explain difficulties of concurrent course for students.

B.H. ~~Backup~~ - App development?

C.E. - temp ²⁴⁷⁰ sensor; building 2471
USER / CREATOR - more logical.

D.J. Data Analytics Degree

- COD 101 IN CHICAGO LAND TO OFFER CERT; NEW DEGREE.

- Extract Data - 101 Certificate

- 2ND CERS - Focus on SQL - require of
(Adela Meitz)

- 101 cert → ^{Blumhust(?)} Masters degree program.

Proposed New Course Syllabi

- CIS1410 Introduction to Human Computer Interaction

College of DuPage**Implementation Term 2020 Fall****ACTIVE COURSE FILE**

*Curricular Area: COMPUTER & INFORMATION SCIENCE			Course Number: 1410	
Course Title: Introduction to Human Computer Interaction				
Semester	Credit Hours: 3	Clinical Hours: 0	Lecture Hours: 3	Lab Hours: 0

Course description to appear in catalog:

Introduction to basic concepts in theory and practice of (HCI) Human Computer Interaction, a discipline concerned with design, implementation, and evaluation of interactive computing systems for human use. Emphasis is on the structure of communication between consumers and computers, capabilities of people to use computers, and concerns that arise in the process of designing and building interfaces between humans and computers. Particular focus is placed on practical design and usability between people and computing systems.

Repeatable for credit: No

Pre-Enrollment Criteria:

Prerequisite: CIS 1400 Programming Logic and Technique, or equivalent

A. General Course Objectives:

Upon successful completion of the course the student should be able to do the following:

1. Introduce concepts and history of (HCI) Human Computer Interaction
2. Explain importance of HCI for interactive computing system design
3. Summarize a variety of user research and evaluation techniques in HCI
4. Discuss principles of user centered design
5. Recognize role of human factors in system usability
6. Apply HCI principles to (UI) User Interface design
7. Explain methods for evaluating UI effectiveness

B. Topical Outline:

1. History and importance of (HCI) Human Computer Interaction
 - a. User centered design
 - b. Human factors
2. Ongoing research studies in HCI
3. Interaction of hardware and software in HCI
4. User differences in design
 - a. Physical limitations

- b. Age
- c. Cultural
- d. Social
- 5. UI (User Interface) metaphors
 - a. Direct manipulation
 - b. Immersive environments
 - c. Navigation and organization
 - d. Language and speech
 - e. Devices
- 6. Interface mockups
 - a. Paper
 - b. Wireframe designs
 - c. Storyboarding
 - d. Prototyping
- 7. Evaluating user experience
 - a. UI design
 - b. Expectations and consistency
 - c. Response times
 - d. Acceptance testing

C. Methods of Evaluating Students:

Methods of evaluation include a combination of tests, quizzes, projects, participation, assignments, presentations, and attendance.

CAROLYN ENGLAND	10-17-2018	KRISTINE FAY	11/12/2018
Initiator	Date	Division Dean	Date
CAROLYN ENGLAND	10-17-2018		
Sponsor	Date		

Proposed New Course Syllabi

- CIS 2470 Web Connected Devices

College of DuPage**Implementation Term 2020 Fall****ACTIVE COURSE FILE**

*Curricular Area: COMPUTER & INFORMATION SCIENCE			Course Number: 2470	
Course Title: Web Connected Devices				
Semester	Credit Hours: 3	Clinical Hours: 0	Lecture Hours: 3	Lab Hours: 1

Course description to appear in catalog:

Introduction to Web of Things (WoT) architecture for communication with devices on the Internet. Topics include Internet of Things (IoT) technology, common IoT applications, and strategies for uniform access to web connected devices. Construction of simple web interfaces practiced with a single-board computer connected to sensors on a network. Basic remote sensor data presentation using Representational State Transfer (REST) architecture and JavaScript Object Notation (JSON) protocols.

Repeatable for credit: No

Pre-Enrollment Criteria:

Prerequisite: CIS 1450 Introduction to Linux/Unix Operating Systems with a grade of "C" or better, or equivalent and

Prerequisite: CIS 2320 JavaScript and Advanced HTML with a grade of "C" or better, or equivalent or

Consent of Instructor

A. General Course Objectives:

Upon successful completion of the course the student should be able to do the following:

1. Identify significant events in Internet history
2. Describe Internet of Things (IoT) technology
3. Differentiate companies providing IoT components and services
4. Examine industry and consumer use of IoT
5. Compare Web of Things (WoT) and IoT architectures
6. Apply Representational State Transfer (REST) principles
7. Construct applications using JavaScript Object Notation (JSON) to access web device data
8. Evaluate application efficiency

B. Topical Outline:

1. History of the Internet
2. Internet of Things (IoT) definition
3. Companies providing IoT devices and services
4. Industry and consumer IoT use
5. IoT architecture components
6. Single-board or embedded computers
7. Internet connection
8. Sensor or data collection devices
9. Software configuration
10. Sensor or data interpretation
11. Web of Things (WoT) Architecture
12. Web connected devices
13. HyperText Transfer Protocol (HTTP)
14. Representational State Transfer (REST) Application Programming Interface (API)
15. JavaScript Object Notation (JSON)
16. Application development

C. Methods of Evaluating Students:

Methods of evaluation include a combination of tests, quizzes, projects, participation, assignments, presentations, and attendance.

CAROLYN ENGLAND	09-28-2018	KRISTINE FAY	11/12/2018
Initiator	Date	Division Dean	Date
CAROLYN ENGLAND	09-28-2018		
Sponsor	Date		

Proposed New Course Syllabi

- CIS 2471 Building Internet of Things (IoT) Devices

College of DuPage**Implementation Term 2020 Fall****ACTIVE COURSE FILE**

*Curricular Area: COMPUTER & INFORMATION SCIENCE			Course Number: 2471	
Course Title: Building Internet of Things (IoT) Devices				
Semester	Credit Hours: 3	Clinical Hours: 0	Lecture Hours: 2	Lab Hours: 2

Course description to appear in catalog:

Creation of connected devices on Internet using single-board computers with attached sensors. Topics include Internet of Things (IoT) architecture, single-board computers, sensors, software configuration, and remote device access. Students will design, implement, and test a web connected sensor device on a single-board computer applying IoT principles and using web programming languages.

Repeatable for credit: No

Pre-Enrollment Criteria:

Prerequisite: CIS 1180 Introduction to Networking with a grade of "C" or better, or equivalent or

Prerequisite: CIT 1116 Network Essentials with a grade of "C" or better, or equivalent and

Prerequisite: CIS 2470 Web Connected Devices with a grade of "C" or better, or equivalent and

Prerequisite: CIS 2531 Introduction to Python Programming with a grade of "C" or better, or equivalent or

Consent of Instructor

A. General Course Objectives:

Upon successful completion of the course the student should be able to do the following:

1. Describe Internet of Things (IoT) components and processes
2. Identify companies providing IoT components and services
3. Analyze IoT deployment issues
4. Assemble single-board computer
5. Configure sensor device(s) to single-board computer for Internet access
6. Setup IoT device software
7. Create application to access remote IoT device
8. Evaluate IoT technology future potential

B. Topical Outline:

1. Internet of Things (IoT) architecture
2. Internet
3. Sensors or data collection devices
4. Single-board computers
5. Internet protocols
6. Companies providing IoT services and devices
7. IoT deployment issues
8. Cost
9. Ethics
10. Privacy
11. Security
12. Single-board computer
13. Sensor device
14. Software configuration
15. Internet connection
16. Application development
17. Remote device access and data collection
18. Python
19. JSON (JavaScript Object Notation)
20. Future IoT use

C. Methods of Evaluating Students:

Methods of evaluation include a combination of tests, quizzes, projects, participation, assignments, presentations, and attendance.

CAROLYN ENGLAND	10-11-2018	KRISTINE FAY	11/12/2018
Initiator	Date	Division Dean	Date
CAROLYN ENGLAND	10-11-2018		
Sponsor	Date		

College Of DuPage

Proposed Start: 2020 Fall

Certificate: 4954 Internet of Things (IoT) Proficiency Certificate

Catalog Description: The Internet of Things (IoT) Proficiency Certificate is designed for students who have already earned an associates or baccalaureate degree and/or are employed in the technical industry. This certificate prepares students to design and develop applications using Internet connected single-board computers and sensor devices.

Program Requirements

CIS 1160 Windows Command Shell	3	
CIS 1180 Introduction to Networking	3	or
CIT 1116 Network Essentials	3	
CIS 1310 HTML and CSS	3	
CIS 1400 Programming Logic and Technique	4	
CIS 1410 Introduction to Human Computer Interaction	3	
CIS 1450 Introduction to Linux/Unix Operating Systems	3	
CIS 2320 JavaScript and Advanced HTML	4	
CIS 2470 Web Connected Devices	3	
CIS 2471 Building Internet of Things (IoT) Devices	3	
CIS 2531 Introduction to Python Programming	4	
CIT 1640 Network Security Fundamentals	3	
Total Hours	36	

Total Credits Required 36



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Purchase of merchandise from Patrice Wynn/Abrazos San Miguel Designs, for resale in Frida Kahlo/MAC gift shop for 2021 season, in an amount not to exceed \$65,000.00. Items include handmade fabric bags, aprons, makeup bags, ties, napkins, tea towels, hand painted wooden alebrije items, coasters and glasses cases.

REASON FOR CONSIDERATION

Purchase of items exceeding the statutory limit of \$25,000 from a single vendor must be approved by the Board of Trustees.

BACKGROUND INFORMATION

This purchase is being recommended to meet the high demand of the souvenirs being purchased by visitors of Frida Kahlo: Timeless. These items are the highest sellers in the gift shop and we order items as they are available and for about 2-3 weeks of inventory to avoid having left over merchandise. This request includes items ordered in July and already sold, and what we estimate to sell through the last 8 weeks of the exhibition.

San Miguel Designs is a fair trade company who supports the goals of, empowering communities of rural women in Mexico, and hiring mothers and daughters from San Miguel to create and design a collection of aprons, handbags, and kitchen wares.

This purchase complies with State Statute, Board Policy and Administrative Procedures. Contracts for goods or services which are economically procurable from only one source are exempt from bidding under the Illinois Public Community College Act, 110 ILCS 805/3-27.1.

FY2022 GL Account 05-60-11999-5408001 \$65,000

Primary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further

partner and engage with external communities.

Secondary Strategic Long Range Plan Goal: Economic Development. To accomplish this, we will: Cultivate equity and inclusion principles and practices into economic development activities. Provide training and education consistent with regional workforce needs. Support regional business through incubator, accelerator, and consultation programs. Collaborate with community and business partners to advance regional economic impact and workforce development.

RECOMMENDATION

Approval of the purchase of items for resale from Patrice Wynn/Abrazzos

San Miguel Designs, Zacateros 24, Centro Historico, 37700 San Miguel de Allende, Gto.

STAFF CONTACT

Diana Martinez, Director McAninch Arts Center 630-776-8921



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Produce and dairy purchases for Culinary & Hospitality Program from Testa Produce, Inc. for an amount not to exceed \$55,000.00.

REASON FOR CONSIDERATION

Planned aggregate spend in excess of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

This purchase represents the Culinary & Hospitality Program's aggregate spend for produce and dairy items for fiscal year 2022. A variety of perishable produce and dairy items are used on a daily basis in the Culinary & Hospitality instructional labs and are purchased from Testa Produce Company. Testa Produce Company is a local company with competitive pricing as shown on the attached vendor price comparison. Testa Produce offers fresh, high quality produce and dairy items. Testa delivers six days a week, allowing the program to maintain a low inventory of perishable produce and dairy items.

Two other vendors require a \$600 minimum and 20 pieces per order with a 5:00pm prior day cut off. Both vendors have set delivery days. These vendors offer minimal split cases. For example, the other vendors only offer carrots in 25 lb. and 50 lb. bags. Testa Produce has the ability to deliver a minimum of 5 lbs. The two other vendors do not offer split cases of whole milk. Testa is able to provide whole milk by the gallon. Testa Produce has a minimum delivery of \$200 with delivery six days a week. The order cut off time is 10:00pm for next day delivery. Testa offers fresh garlic by the pound. The minimum that one vendor offers is five pounds and another vendor offers a 30 pound minimum.

110 ILCS 805/3-27.1 (n) Contracts for the purchase of perishable foods and perishable beverages are exempt from bidding.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Contracts for the purchase of perishable foods and perishable beverages are exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1 (n).

FY22 GL#01-10-00069-5401002 \$55,000.

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees approves the purchase of produce and dairy for the Culinary & Hospitality Program for FY22 from Testa Produce, Inc. 4555 S. Racine Ave., Chicago, IL 60609, for an amount not to exceed \$55,000.00.

STAFF CONTACT

David Kramer Chair Culinary Arts



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

LinkedIn Learning Campus FY22 Renewal (Sole Source) for \$63,300.

REASON FOR CONSIDERATION

Purchases exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

LinkedIn Learning Campus (LIL) is an online learning platform with thousands of video-based lessons that support student learning, career readiness, and employee development. The high quality content, developed and presented by notable experts covers business, creative and technology topics. This adaptable resource allows the viewer to explore an entire topic or program from start to finish or learn just a specific task, making it highly suitable for integrating into classroom instruction as well as independent study. The current course library can be viewed [here](#). Numerous instructors have developed curriculum around LIL lessons in disciplines such as office technology, accounting, web design, and paralegal studies. Additionally, faculty are developing affordable textbook alternatives that include LIL content; EDC utilizes LIL as a key employee development tool; and Career Services and other departments actively curate playlists.

LinkedIn Learning is integrated with the LinkedIn professional network, leveraging this proprietary intelligence to stay ahead of market trends and strategically developing content as new software versions are released. It also enables users to present their accomplishments in their LinkedIn profile as digital badges. Other unique features include the ability to curate and host local content along with LIL content, develop personal or shareable playlists, usage data for instructors, presentation in multiple languages, ability to download lessons for viewing offline, and ADA compliance.

LinkedIn is the sole authorized provider of the LinkedIn Learning library in its entirety. LinkedIn is the licensee or exclusive owner of the online Learning Library content and is the sole publishers of their collection of subject specific learning videos. Notably, the Illinois State Procurement Office has approved LinkedIn Learning as a sole source purchase by the Illinois

Public Higher Education Cooperative (SoleSource #IPHEC2129, IL Higher Education Procurement Bulletin). Although this approval does not extend to community colleges, it supports the claim of designating LinkedIn as a credible sole source for economically procuring library materials.

This purchase complies with State Statute, Board Policy and Administrative Procedures. In accordance with the Illinois Public Community College Act, 110 ILCS 805/3-27.1 (I), which explicitly includes “contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports,” these purchases are exempt from bidding.

FY2022: 01-20-15240-5405001 \$63,300

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

RECOMMENDATION

That the Board of Trustees approves the FY22 renewals of LinkedIn Learning Campus from LinkedIn Corporation, 62228 Collections Center Drive, Chicago, IL 60693-0622 for a total expenditure of \$63,300.

STAFF CONTACT

Jennifer McIntosh, Associate Dean, Library



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Advertising on PACE buses with Adsposure, dba Advertising Vehicles, Inc for an amount not to exceed \$34,000.

REASON FOR CONSIDERATION

Total annual aggregate spend exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

This contract is necessary to support the College's student recruiting efforts and promote the College throughout the community. As Adsposure is the exclusive agency for PACE Bus Services, there is no option for competitive bidding.

Transit advertising provides a significant platform to reach multiple stakeholders in targeted areas without the barrier of "noise," which is created when customers no longer see advertising messages due to an array of promotional advertising clutter. Thus, end users do not become fatigued and have an increased likelihood to remember specific messages as compared to other forms of outdoor advertising. As noted in various research, including the BIMS International Journal of Social Science Research, which states: "local customers as well as visitors to your market coverage area will be exposed to your large moving messages."

This contract provides a 30 week program of advertising for College awareness and student recruiting (Marketing). This includes 40 bus tails (large ads placed on the back of buses) on suburban buses serving the District 502 area.

There are a total of 105 buses currently in the DuPage County area fleet. With our ads on 40 of the buses, we have coverage on nearly 40% of the total number of buses in the area.

The estimated total cost of the campaign is \$34,000 to be charged against the Marketing Department account 01-90-00825-5407001.

This contract complies with State Statute, Board Policy and Administrative Procedures.

Contracts for goods or services which are economically procurable from only one source are exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1 (I).

FY2022: 01-90-00825-5407001 Marketing advertising \$34,000.

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees approves the contract for advertising on PACE buses with Adsposure, DBA Advertising Vehicles, Inc., 10810 Kenwood Rd, Blue Ash, OH 45242, for an amount not to exceed \$34,000.

STAFF CONTACT

Laurie Jorgensen, Director, Marketing and Creative Services



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Annual funding of Innovation DuPage (ID) by College of DuPage in the amount of \$284,000.00.

REASON FOR CONSIDERATION

Section 3-30 of the Illinois Public Community College Act permits the Board of Trustees to exercise powers “that may be requisite or proper for the maintenance, operation and development of any college or colleges under the jurisdiction of the board.” 110 ILCS 805/3-30. A contract exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

In 2017, the College of DuPage Board of Trustees charged the administration to create an innovation center, later named “Innovation DuPage,” to provide future enhanced learning opportunities for College students, to permit faculty to use their expertise to assist with local innovation and entrepreneurial efforts, and to promote business and general economic development in Community College District No. 502. As approved by the Board at previous meetings, the Glen Ellyn Civic Center was selected as the location for Innovation DuPage, and both the Village and the College Board approved a long-term licensure agreement relating to that location. Funds formerly dedicated to rental space for COD’s Business Development Center (BDC) were reallocated to the Innovation DuPage initiative as the Village of Glen Ellyn agreed to provide long-term, low-cost headquarters for both the BDC and ID.

In 2018, the Board approved the formation of Innovation DuPage as a separate Illinois not-for-profit corporation, and the College of DuPage Board of Trustees approved both the FY18 financial contribution and the construction Guaranteed Maximum Price (GMP) to renovate portions of the Glen Ellyn Civic Center. In August of 2018, the College of DuPage Board of Trustees approved the previously contemplated agreement governing the operational relationship between the two entities, which includes ongoing in-kind and financial support.

As noted in Exhibit A, the FY22 College of DuPage block contribution to Innovation DuPage totals \$284,000.00, which includes space, utilities and operational support outlined in the FY22 Innovation DuPage budget, approved by the Innovation DuPage Board at their June 22, 2021

meeting.

Budget for this item, totaling \$284,000 is available in the FY22 budget in GL account 01-40-00435-5609001.

Primary Strategic Long Range Plan Goal: Economic Development. To accomplish this, we will: Cultivate equity and inclusion principles and practices into economic development activities. Provide training and education consistent with regional workforce needs. Support regional business through incubator, accelerator, and consultation programs. Collaborate with community and business partners to advance regional economic impact and workforce development.

RECOMMENDATION

That the Board of Trustees approves the proposed annual block contribution to Innovation DuPage, which includes space, utilities and operational support in the amount of \$284,000.00.

STAFF CONTACT

Joe Cassidy, Assistant Vice President, Economic Development; Dean, Continuing Education and Public Services

[Historical Doc A for back-up to ID FY22 Funding Request -- Board Item 09.20.18 requesting approval of COD-ID Agreement.pdf](#)

[Historical Doc B for back-up to ID FY22 Funding Request -- Minutes 09.20.18 showing COD-ID agreement was approved.pdf](#)

[FY 2022 ID Budget Board Final.pdf](#)

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Approval of Agreement between the College of DuPage and the Innovation DuPage.

2. **REASON FOR CONSIDERATION**

Section 3-30 of the Illinois Public Community College Act permits the Board of Trustees to exercise powers "that may be requisite or proper for the maintenance, operation and development of any college or colleges under the jurisdiction of the board." 110 ILCS 805/3-30.

3. **BACKGROUND INFORMATION**

In 2017, the College of DuPage Board of Trustees charged the administration to create an innovation center, later named "Innovation DuPage," to promote business and general economic development in Community College District No. 502. As approved by the Board at previous meetings, the Glen Ellyn Civic Center was selected as the location for Innovation DuPage, and both the Village and the Board approved a long-term licensure agreement relating to that location.

In 2018, the Board approved the formation of Innovation DuPage as a separate Illinois not-for-profit corporation, and the College of DuPage Board of Trustees approved both the FY18 financial contribution and the construction Guaranteed Maximum Price (GMP).

As previously contemplated, the Administration now recommends that the College and Innovation DuPage conclude an agreement governing the operational relationship between the two entities. To that end, the Administration recommends that the Board review and approve the attached Agreement and related exhibits. These documents have already been approved by the Innovation DuPage Board of Directors, conditioned upon their approval by the College's Board of Trustees.

As reflected in the proposed documents, Innovation DuPage and the College seek to formalize their relationship with a durable and carefully drafted agreement. Among other things, the new Agreement details the legal relationship between the parties, outlines the manner in which each party will support the other, and includes provisions intended to ensure Innovation DuPage's accountability for the financial and other support provided by the College. In addition, this approach is similar to the agreement approved earlier this year between the College and the College of DuPage Foundation.

As noted in Exhibit C, the FY19 College of DuPage block contribution to Innovation DuPage totals \$284,500.00, which includes space and utilities and operational support outlined in the FY19 Innovation DuPage budget.

4. RECOMMENDATION

That the Board of Trustees approve the proposed Agreement between the College of DuPage and Innovation DuPage.

Staff Contacts: Dr. Ann Rondeau, President
 John Kness, General Counsel
 Joe Cassidy, Dean Continuing Education/Extended Learning

BOARD APPROVAL

SIGNATURE PAGE

Agreement Between the College of DuPage
and the College of DuPage Foundation.

ITEM(S) ON REQUEST:

That the Board of Trustees approve the proposed Agreement between the College of DuPage
and Innovation DuPage.

 8/16/18

Board Chairman Date

Christine M. Fenne 8/16/18

Board Secretary Date

Agreement between the College of DuPage and Innovation DuPage

THIS AGREEMENT ("Agreement") is entered into as of this 16th day of August 2018 ("Effective Date"), by and between the College of DuPage ("College") and Innovation DuPage ("ID") (collectively, the "Parties").

WHEREAS, ID was organized as an Illinois not-for-profit corporation in March 2018 for the purpose of providing future enhanced learning opportunities for College students, permitting faculty to use their expertise to assist with local innovation and entrepreneurial efforts, stimulating regional economic development, job creation, and supporting startup and young company growth and success; and

WHEREAS, ID helps to further its mission by connecting partner institutions and organizations in fostering the regional entrepreneurial ecosystem; and

WHEREAS, ID is dedicated to leveraging partner resources, expertise, and experience to further differentiate the local, regional, and national talent pool; and

WHEREAS, the College and ID are separate entities that intend, through this Agreement, to set forth the basic terms of their relationship for the purpose of clarifying the support they provide one another, coordinate their common purposes, goals, and activities, and set forth policies and procedures that will contribute to the coordination of their mutual activities.

NOW, THEREFORE, in consideration of the mutual commitments contained in this Agreement and in other good and valuable consideration, receipt of which is hereby acknowledged, the Parties agree as follows:

Principles of Governance and Relationship Between the Parties

1. The College is a body politic and corporate organized under the laws of the State of Illinois. The College is governed by its Board of Trustees, which is responsible for overseeing the mission, leadership, and operations of the College. The executive power of the College is vested in its President, who is the chief executive of the College and whose primary responsibility is to provide the leadership that enables the College to establish and achieve its philosophy, mission and vision, and goals in accordance with applicable law and the Policy Manual of the Board of Trustees.

2. ID is a separately incorporated, nonprofit organization created to raise, manage, distribute, and steward physical and intellectual resources to support the educational and economic development missions of the College. ID is governed by a Board of Directors, which is responsible for the performance and oversight of all aspects of its operations based upon a comprehensive set of governing documents that, among other things, address the ID Board's fiduciary responsibilities, including

expectations of individual board members based upon ethics guidelines and policies. The Parties agree that the College President shall appoint three voting members to the ID Board, one of whom the President of the College shall designate as Chairman of the ID Board.

3. The Managing Director of ID is employed by ID as the chief executive officer of ID, and reports directly to the ID Board. The Director of Operations of ID shall be employed by ID as the second in command. Any and all future staff or presenters will be employed by ID. The Chairman of the ID Board and the Managing Director of ID shall meet directly and as frequently as reasonably necessary to ensure appropriate, quality lines of communication. The Chairman of the ID Board and the Managing Director shall collaborate in setting the priorities of ID. As an essential part of this collaboration, the Managing Director shall each year provide ID's annual budget to the Chairman and shall maintain and make available to the Chairman the plans and records of ID that are developed in connection with the performance of its obligations.

Responsibilities of ID

Economic Development

1. ID shall create an environment conducive to increasing levels of private and public support for the educational and economic development mission of both ID and the College.

2. ID shall be responsible for executing a comprehensive incubation/acceleration plan of programming and activities.

3. ID will establish, adhere to, and periodically assess its relationship management policies and protocols. It will promptly acknowledge and memorialize all formal partnerships.

4. ID shall establish and enforce policies to protect participant and partner confidentiality and rights.

Asset Management, Audit, and Accounting Responsibilities

1. ID will establish asset-allocation, disbursement, and spending policies that adhere to applicable federal and state laws including the Uniform Prudent Investor Act (UPIA) and the Uniform Management of Institutional Funds Act (UMIFA).

2. ID will engage an independent accounting firm to conduct an annual audit of ID's financial and operational records and will provide the College with a copy of the annual audited financial statements.

3. ID shall keep books of account and prepare financial statements and furnish to the College the following:

- A. as soon as available, but not later than one hundred and twenty days after the close of each fiscal year of ID, audited financial statements of ID (including a balance sheet and profit-and-loss statement with supporting footnotes), as at the end of such year and for the year then ended for ID (the foregoing to be kept and prepared in accordance with Generally Accepted Accounting Principles ("GAAP")); the audit shall be performed by a firm of independent Certified Public Accountants selected by ID and reasonably acceptable to the College and shall contain the report of such independent Certified Public Accountants with respect to the financial statements;
- B. as soon as available, but not later than thirty days after the end of each quarter hereafter, an unaudited financial statement and summary of operating results of ID as at the end of such quarter for ID, certified by ID's principal financial officer as fairly presenting the financial position and results of operations of ID for such period;
- C. not later than thirty days after the beginning of each fiscal year, a balance sheet and income statement, cash-flow projection and revenue under contract on a monthly basis for such fiscal year, together with appropriate supporting documentation reasonably acceptable to the College;
- D. as soon as available, but in no event later than thirty days after the applicable filing date (including extensions) for the tax reporting period ended, Federal and other governmental tax returns, for ID prepared by an independent Certified Public Accountants reasonably acceptable to the College;
- E. such other data and information (financial and other) as the College may from time to time reasonably request, bearing on or related to ID's financial condition and/or results of operations.

Institutional Flexibility

1. ID may serve as an instrument for entrepreneurial activities for the College and engage in such related activities as may be appropriate to that purpose. ID may also hold licensing agreements and other forms of intellectual property, borrow or guarantee debt issues (provided, however, that ID shall consult with the College before assuming any debt), or engage in other reasonable and prudent activities to increase ID revenue.

2. As a separate entity, ID shall be permitted to use unrestricted gift funds to support its annual operations, and will comply with the Asset Management policies specified above.

College Responsibilities, Funding, and Administration

1. During the term of this Agreement, the College will provide services to ID through its employees, as in-kind compensation to ID, under the terms and conditions set forth in, but not necessarily limited to, the Services Agreement attached as Exhibit A. This in-kind compensation shall be reflected as such in the College's and ID's financial statements.

2. During the term of this Agreement, the College will provide office space and utility services to ID, as in-kind compensation, under the terms and conditions set forth in the License Agreement attached as Exhibit B. This in-kind compensation shall be reflected as such in the College's and ID's financial statements.

3. During the term of this Agreement, the College will also provide ID with computer, technology, and office equipment and supplies, internet access, telephone services, networking, printing, and tech support, etc. as in-kind compensation, under the terms and conditions set forth in the License Agreement (Exhibit B). This in-kind compensation shall be reflected as such in the College's and ID's financial statements.

4. During the term of this Agreement, the College will pay ID a sum each year, in an amount solely within the discretion of the College, to defray ID operational expenses, payable bi-annually, in equal installments, on the first business day after January 1 and July 1 of each year set forth in the annual ID Budget (Exhibit C). ID may request, and College may in its sole discretion make, additional cash contributions to fund specific ID projects.

Principles of Transparency

1. The Parties recognize the College's public nature and the importance of public transparency. Accordingly, the Parties shall comply with any applicable open records obligations, and the Parties shall coordinate compliance with open records laws to the extent applicable to ID records.

2. The College and ID agree that, should a member of ID Board (and/or the Board member's immediate family or spouse) seek or otherwise possess a legal or pecuniary interest in College or ID activities (e.g., as a vendor to ID), such interest shall be disclosed to the Chairman of the ID Board within 72 hours of ID and/or the ID Board member's becoming aware of such interest.

Additional Provisions

1. The initial term of this Agreement shall be ten years ("Initial Term") commencing on the Effective Date, unless sooner terminated as herein provided. The Parties shall provide mutual written notice of any intent not to renew this Agreement at least 180 days prior to the expiration of the then-current term.

2. Upon six months' advance written notice, either party may, in its discretion terminate this Agreement; provided, however, that upon receiving notice of ID's intent to terminate the Agreement, the College shall immediately be relieved of any future obligation to provide in-kind compensation or make stipend payments under the terms of this Agreement.

3. Upon termination of the Agreement, all Exhibits shall also terminate contemporaneously with the Agreement.

4. Nothing contained in this Agreement shall be deemed or construed by the Parties, nor by any third party, as creating the relationship of principal and agent or of partnership or joint venture between the College and ID.

5. To the fullest extent permitted by law, ID agrees to defend (with counsel reasonably satisfactory to the College), protect, indemnify, and hold harmless the College, and each of their respective trustees, officers, employees, attorneys and agents (each an "Indemnified Party") from and against any and all liabilities, obligations, losses, damages, penalties, actions, judgments, suits, claims, costs and expenses of any kind or nature (including, without limitation, the disbursements and the reasonable fees of counsel for each Indemnified Party thereto, which shall also include, without limitation, reasonable attorneys' fees and time charges of attorneys who may be employees of the College or any affiliated corporation of the College), which may be imposed on, incurred by, or asserted against, any Indemnified Party (whether direct, indirect or consequential and whether based on any federal, state or local laws or regulations, including, without limitation, securities, environmental laws and commercial laws and regulations, under common law or in equity, or based on contract or otherwise) in any manner relating to or arising out of this Agreement, or any act, event or transaction related or attendant thereto; *provided*, however, that ID shall not have any obligation hereunder to any Indemnified Party with respect to matters caused by or resulting from the willful misconduct or gross negligence of such Indemnified Party. To the extent that the undertaking to indemnify set forth in the preceding sentence may be unenforceable because it violates any law or public policy,

ID shall satisfy such undertaking to the maximum extent permitted by applicable law. This indemnity is not intended to excuse the College from performing hereunder. The provisions of this Section shall survive any cancellation or termination of this Agreement.

6. The Parties agree that the College is the sole and exclusive owner of trademark rights to the name "College of DuPage," as well as all associated and related marks, and that the College has the power and authority to grant ID the right, privilege, and license to use the name "College of DuPage" in a manner consistent with ID's mission to help to advance the plans and objectives of the College. Accordingly, in consideration of the promises and agreements set forth in this Agreement, the College grants ID a nonexclusive, nontransferable license to use the name "College of DuPage" for the duration of this Agreement. ID will operate under its own seal and logotype and shall not use the College seal or other identifying marks of the College in the promotion of ID's business and activities without the College's agreement.

7. Should ID cease to exist or cease to be an organization described in Internal Revenue Code section 501(c)(3), ID will transfer its assets and property to or among the College or any one or more innovation centers affiliated with the College that are organized and operated exclusively for charitable and educational purposes within the meaning of Internal Revenue Code sections 501(c)(3) and 170(c)(2)(B). If none of the College or its affiliated innovation centers, if any, are then so described, ID will distribute its assets and property to one or more organizations that are organized and operated exclusively for charitable and educational purposes within the meaning of Internal Revenue Code sections 501(c)(3) and 170(c)(2)(B). ID agrees to transfer such assets and property in a manner that furthers the best interests of the College, as determined in consultation with the College.

8. This Agreement may be amended only upon the written agreement of the College and ID.

9. This Agreement shall be governed by and construed according to the laws of the State of Illinois, without giving effect to its choice of law principles. The Parties agree that any actions and proceedings arising out of or relating directly or indirectly to this Agreement shall be litigated solely and exclusively in the Circuit Court of the Eighteenth Judicial Circuit of the State of Illinois. The Parties each submit to the personal jurisdiction of such court for purposes of any such actions or proceedings.

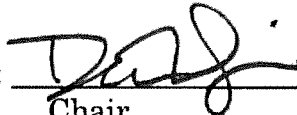
10. If any term or other provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal, or incapable of being enforced by any rule of law or public policy, all other terms, provisions, and conditions of this Agreement shall nevertheless remain in full force and effect. Upon a determination that any term or other provision is invalid, illegal, or incapable of being enforced, the

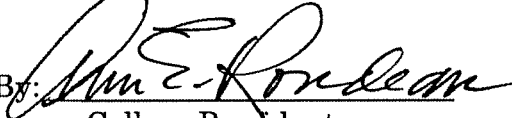
Parties shall negotiate in good faith to modify this Agreement so as to effect the original intent of the parties as closely as possible and to the fullest extent permitted by applicable law, such that the purposes of this Agreement are fulfilled.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as of the day and year first above written.

ATTEST:

**Board of Trustees of
College of DuPage**

By: 
Chair

By: 
College President

By: Christine M. Ferme
Secretary

ATTEST:

**Board of Trustees of
Innovation DuPage**

By: 

President

By: 

Managing Director

SERVICES AGREEMENT

Duties and Responsibilities of the Parties. Each Party agrees to perform the following responsibilities and duties:

College of DuPage shall provide the following:

Funding and Management

- a.) Annual operational funding as determined within College of DuPage's annual budget for expense items such as salary and benefits, instructor honoraria, supplies, vendor service fees, etc.
- b.) ID's annual budget must be assented to by College of DuPage as a condition precedent to providing any funding to Innovation DuPage.
- c.) Provide COD/ID staff liaison (Chairman of the ID Board).

Operations

- a.) Computers, phones, technology, office equipment and supplies as well as IT technical support and service.
- b.) Email, smart print and COD interoffice mail service.
- c.) Legal, Facilities and other staff support as applicable and allowable.
- d.) Member and attendee registration and participant/student support through COD Continuing Education.
- e.) Web hosting, marketing and public relations support.
- f.) Access to the COD name, logo and brands within College of DuPage usage policies and with approval.
- g.) Participant/student IDs, COD library access and other student benefits.
- h.) Provide approximately 5,000 sf of space access (plus shared space) and utilities as defined within Exhibit B.

Innovation DuPage shall provide the following:

Finance and Management

- a.) Provide regular budget, enrollment/membership and outcomes reports to COD liaison.
- b.) Direct all participants/students to register within COD Continuing Education.
- c.) Document COD and other partner monetary and in-kind support of Innovation DuPage.
- d.) Maintain financial records and conduct an annual independent audit.
- e.) Provide ID staff liaison between ID and COD (Managing Director).

Operations

- a.) Provide access to Innovation DuPage programs to COD students, staff and faculty pursuant to ID rules of usage.
- b.) Access to the ID name, logo and brands within ID usage policies and with approval.
- c.) Support College relationship cultivation and fundraising initiatives related to ID activity as appropriate.

**A SUBLICENSE AGREEMENT FOR THE
PROPERTY KNOWN 535 DUANE STREET,
GLEN ELLYN, ILLINOIS**

THIS SUBLICENSE AGREEMENT is made and entered into by and between the COMMUNITY COLLEGE DISTRICT 502, commonly known as the COLLEGE OF DUPAGE, an Illinois not-for-profit community college, and INNOVATION DUPAGE, an Illinois not-for-profit corporation (“**SUBLICENSEE**”).

WITNESSETH:

WHEREAS, COLLEGE OF DUPAGE has licensed access to a certain property in DuPage County commonly known as 535 Duane Street; Glen Ellyn, Illinois; and

WHEREAS, there is located on said property a building commonly known as the Civic Center; and

WHEREAS, SUBLICENSEE desires to occupy and use approximately 5,000 square feet, plus approximately 1,500 square feet of common area space of the Civic Center as well as other meeting room space on a limited basis as its office headquarters for Innovation DuPage (the “**SUBLICENSED PREMISES**”); and

WHEREAS, COLLEGE OF DUPAGE and SUBLICENSEE desire to engage in a License Agreement for the use of a portion of the Civic Center property; and

WHEREAS, COLLEGE OF DUPAGE is authorized to issue a license for any activity reasonably connected with COLLEGE OF DUPAGE purposes; and

WHEREAS, engaging with SUBLICENSEE aids in growing COLLEGE OF DUPAGE’s economic development efforts and is an example of the benefits to be derived from intergovernmental cooperation envisioned by Art. 7, §10, of the Constitution of the State of Illinois; and

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions set forth herein, the parties agree as follows:

1.00 LICENSE GRANTED

- 1.01 Purpose: SUBLICENSEE is authorized to occupy and utilize the SUBLICENSED PREMISES, for the benefit of Innovation DuPage, subject to the terms and conditions set forth in the document entitled “A License Agreement for the Property Known [as] 535 Duane Street, Glen Ellyn, Illinois,” entered into by and between the COLLEGE OF DUPAGE and the VILLAGE OF GLEN ELLYN on or about December 15, 2017 (the “License Agreement”).

- 1.02 Licensed Premises: The SUBLICENSED PREMISES shall consist of approximately 5,000 square feet, plus approximately 1,500 square feet of common area space including new bathrooms and lobby space for the new Innovation DuPage space on the first floor and new entrance and hallway space on the 2nd floor of the Civic Center as well as other meeting room space on a limited basis.
- 1.03 Use of Parking Areas and Driveways: SUBLICENSEE shall have use of shared parking spaces on the premises and in any shared parking lots available for public parking.
- 1.04 Condition of Licensed Premises: SUBLICENSEE accepts the LICENSED PREMISES in the condition it exists as of the date of this agreement and with those exceptions as noted in section 5.01 of this agreement, and further agrees to make no demands on the COLLEGE OF DUPAGE for any improvements, modifications or alterations.
- 1.05 License Fee: SUBLICENSEE shall pay a monthly license Fee of \$15,000 annually or \$1,250 per month, to COLLEGE OF DUPAGE for use of the LICENSED PREMISES. This fee covers the shared costs for utilities, custodian, alarm fees, refuse collection, general building maintenance, and insurance costs. Beginning in year six (6) of this license agreement, LICENSEE's contribution will increase to incorporate a \$12,500 (\$27,500 total) fee for building and parking maintenance costs. This fee will increase annually by the CPI or 3% whichever is less. The license fee shall be reviewed every five years to ensure the fee is accurately covering expenses incurred annually by the COLLEGE OF DUPAGE.
- 1.06 Term: This agreement shall be for a term of ten (10) years commencing on a final building inspection approval issued by the Village of Glen Ellyn and ending on that same date in 2028, with two five (5) year renewable options. If LICENSEE wishes to renew this agreement for an additional five-year term, under the same terms and conditions of this License, the LICENSEE shall send a written request to the College of DuPage at least one hundred and eighty (180) days prior to the expiration of the original term. The College of DuPage Board will consider whether it wishes to approve the requested extension under the existing terms or to offer alternate terms and conditions. Alternate terms must be presented in writing to LICENSEE at least ninety (90) days prior to the date of termination in 2028. Unless a new License is approved, the License shall terminate on its expiration date.

2.00 SUBLICENSEE RIGHTS

SUBLICENSEE shall use the Civic Center for Innovation DuPage purposes only and shall in all respects, as an intended third-party beneficiary of the License Agreement between the COLLEGE OF DUPAGE and GLEN ELLYN, accept this sublicense subject to the terms and conditions of the License Agreement.

3.00 SUBLICENSEE RESPONSIBILITIES

3.01 Compliance with Laws: SUBLICENSEE shall comply with all applicable municipal, county and College of DuPage ordinances, with state and federal laws and regulations, and with all applicable College of DuPage rules and regulations now in force or hereafter promulgated.

3.02 Compliance with Terms of License Agreement: SUBLICENSEE shall comply with all responsibilities, to the extent applicable to SUBLICENSEE, as set forth in Article 3 of the License Agreement.

4.00 COLLEGE OF DUPAGE RIGHTS

4.01 SUBLICENSEE accepts this Sublicense subject to all rights of the COLLEGE OF DUPAGE as set forth in Article 4 of the License Agreement.

5.00 HOLD HARMLESS AND INDEMNIFICATION

5.01 Indemnification. SUBLICENSEE shall defend, indemnify and hold the COLLEGE OF DUPAGE harmless against and in respect of any damage, loss, liability, cost or expense, including expert witness fees and reasonable attorneys' fees, whether or not recoverable under applicable state law, resulting or arising from or incurred in connection with:

a) any misrepresentation, breach of warranty, or nonfulfillment or nonperformance of any agreement on the part of the SUBLICENSEE under this Agreement; and

b) any actions, suits, proceedings, damages, assessments, judgments, costs or expenses incident to any of the foregoing.

5.02 Foreclosure: SUBLICENSEE shall defend, indemnify and hold harmless the COLLEGE OF DUPAGE from all damages, suits liabilities, costs and expenses, in law or equity, including reasonable attorney fees, arising from any action brought by any mechanic, laborer or material man, in action for foreclosure of mechanic's liens filed upon the SUBLICENSED PREMISES as a result of providing labor or materials thereon at the request of SUBLICENSEE. In the event a judgment or settlement is rendered in favor

of the clamant in any such action, SUBLICENSEE shall promptly obtain full release and satisfaction thereof through payment of all sums due thereon, provided SUBLICENSEE was given timely notice of such lien or claim and a reasonable opportunity to defend said suit or claim.

- 5.03 Acts of God: The SUBLICENSEE shall not be responsible for any damages, losses, claims of liabilities created by any act of God, such as, but not limited to, flood, earthquake, wind, rain or storm, or created by forces beyond the control of the SUBLICENSEE.
- 5.04 Personal Injury, Death or Property Damage – Indemnification by SUBLICENSEE: SUBLICENSEE shall defend, save, indemnify, keep and hold harmless the COLLEGE OF DUPAGE and all of its elected officials, officers, servants, agents and employees from all damages, suits, liabilities, causes of action, costs and expenses, in law or equity, including costs of suit and reasonable attorney and expert witness fees, that may at any time arise or be claimed by any person, including the agents, servants, employees or contractors of SUBLICENSEE or the COLLEGE OF DUPAGE, on account of personal injury, sickness, death or property damage arising out of SUBLICENSEE'S rights, responsibilities or actions under this Agreement, when caused by an act or omission to act on the part of SUBLICENSEE or its agents, servants, employees or contractors, subject to defenses available under the Illinois Tort Immunity Act, that allegedly constitutes, without limitation:
- a. Negligence;
 - b. Creation or maintenance of a dangerous condition on SUBLICENSED PREMISES;
 - c. Intentional infliction of harm.

In the event any person or any partnership, corporation, company or other entity recovers a judgment or settlement against the COLLEGE OF DUPAGE or any of its elected officials, officers, agents or employees by reason of any aforementioned acts or omissions, SUBLICENSEE shall pay on behalf of the party required to pay in an amount equal to the judgment or settlement; and for all related costs and expenses, provided timely notice of the suit or claim giving rise to the judgement or settlement was given to SUBLICENSEE and SUBLICENSEE was given a reasonable opportunity to defend the suit or claim.

6.00 DESTRUCTION OF THE SUBLICENSED PREMISES

- 6.01 Election by the College of DuPage: If the SUBLICENSED PREMISES are totally or partially destroyed by fire, earthquake, flood, storms, insurrection, riot, public disorder or any other casualty, the COLLEGE OF DUPAGE may,

at its option, either restore the SUBLICENSED PREMISES or terminate this Agreement without penalty or payment of licensee of renovation costs. If the COLLEGE OF DUPAGE elects to restore the SUBLICENSED PREMISES, this Agreement shall continue in full force and effect, except that the License operations may, as determined by the COLLEGE OF DUPAGE, be suspended during the period of restoration. SUBLICENSEE shall cooperate in the restoration of the LICENSED PREMISES by vacating and removing therefore all trade fixtures and personal property for such periods as are required for the restoration.

7.00 INSURANCE

- 7.01 General Requirements: SUBLICENSEE shall procure, maintain and keep in force for the term of the Agreement policies of personal property, liability and if applicable, workers' compensation and employer's liability insurance. The College of DuPage subscribes to the Illinois Community College Risk Management Consortium and will provide proof of ongoing coverage. The amount of personal property insurance shall be adequate to cover all of the personal property owned by the SUBLICENSEE, and no claim shall be made against the College of DuPage for destruction of personal property which would be covered under such insurance. The amount of general liability insurance shall not be in an amount of less than One Million Dollars (\$1,000,000.00) per occurrence or in the aggregate.
- 7.02 Additional Insured: SUBLICENSEE shall obtain endorsements specifically naming the COLLEGE OF DUPAGE as an additional insured. The endorsements shall protect and insure to the benefit of the COLLEGE OF DUPAGE and its representatives, including, but not limited to, its officers, elected officials and employees.
- 7.03 Evidence of Insurance: SUBLICENSEE shall furnish the COLLEGE OF DUPAGE with a certificate of insurance for each policy required herein. In addition, when requested by the COLLEGE OF DUPAGE, SUBLICENSEE shall furnish copies of the actual policies and endorsements showing the coverage as enumerated herein to be provided by SUBLICENSEE. All such certificates and policies shall provide that no change, modification or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given the insurance company or companies to the COLLEGE OF DUPAGE.
- 7.04 Fire and Casualty Insurance: SUBLICENSEE shall not be responsible for insuring any of the building, exclusive of SUBLICENSEE's personal property or fixtures, on the SUBLICENSED PREMISES for damages caused by fire or other casualties.

8.00 TERMINATION

- 8.01 Termination: The COLLEGE OF DUPAGE may terminate the SUBLICENSE without legal cause. Such termination shall be effective not sooner than one hundred and eighty (180) days after written notice has been served in accordance with this Agreement.

9.00 SURRENDER

- 9.01 Vacation of Premises: Upon the expiration or termination of the Agreement, SUBLICENSEE shall peaceably vacate the SUBLICENSED PREMISES and any and all improvements located thereon and deliver up the same to the COLLEGE OF DUPAGE in a reasonably good condition, ordinary wear and tear excepted.

9.00 INTERPRETATION

- 9.01 Headings: The headings herein contained are for convenience and reference only and are not intended to limit the scope of any Section.

10.00 ATTORNEY FEES AND COSTS

- 10.01 Recovery of Costs: Each party to this Agreement shall pay for its individual legal costs in any legal proceeding or action instituted to enforce any provision of the Agreement.

11.00 NOTICES

- 11.01 Mailing Requirements: All notices required to be given under the terms of this Agreement or any applicable law shall be served either (a) personally during regular business hours; (b) by facsimile during regular business hours; or (c) by certified or registered mail, return receipt requested, placed in a sealed envelope with postage prepaid and deposited in the United States mail. Notices served upon the COLLEGE OF DUPAGE shall be addressed to the Vice President, Administration, 425 Fawell Boulevard, Glen Ellyn, IL, 60137.

12.00 CONFLICT OF INTEREST

- 12.01 Financial Interest: No COLLEGE OF DUPAGE or SUBLICENSEE elected official or employee shall have any financial interest, directly or indirectly, in this Agreement.

13.00 ENTIRE AGREEMENT

- 13.01 Modifications: This document may be modified only by further written agreement specifically referring to this Section. Any such modification shall not be effective unless and until approved by the Board of Trustees of the COLLEGE OF DUPAGE and executed by the College President.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the
16 day of August 2018.

College of DuPage

BY: [Signature]

ATTEST: Christine M. Ferme

Title: Chairman

Title: Secretary

Innovation DuPage

BY: [Signature]

ATTEST: [Signature]

Title: Asst. VP Economic Dev; Dean, Continuing
Education and Public Services
Board President, Innovation DuPage

Title: DEAN, BUSINESS APPLIED TECHNOLOGY
BOARD SECRETARY, INNOVATION DUPAGE

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS**

THURSDAY, AUGUST 16, 2018

REGULAR BOARD MEETING ~ 6:00 P.M.

MINUTES

HELD ON CAMPUS IN SSC-2200, GLEN ELLYN, IL

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

At 6:00 p.m., Chairman Mazzochi called to order the August 16, 2018 Regular Board Meeting of the College of DuPage Board of Trustees. Chairman Mazzochi led the Board of Trustees in the Pledge of Allegiance.

ROLL CALL

Chairman Mazzochi asked Secretary Fenne to call the roll.

Present: Trustees Alan Bennett, Charles Bernstein, Christine Fenne, Dan Markwell, Deanne Mazzochi and Frank Napolitano.

Absent: Student Trustee Paul, Trustee Joseph Wozniak.

A quorum was present.

Also Present: John Kness, General Counsel; Dr. Ann Rondeau, President, staff members, representatives of the press and visitors.

Please Note:

Joe Wozniak arrived during Closed Session at 6:31 p.m.

2. CLOSED SESSION

Motion: At 6:02 p.m., Chairman Mazzochi entertained a motion that the Board of Trustees enter into closed session. Trustee Bennett moved and Secretary Fenne seconded the motion.

John Kness, General Counsel read the reasons indicated for closed session as follows:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
15. Professional ethics or performance when considered by an advisory body appointed to advise a licensing or regulatory agency on matters germane to the advisory body's field of competence.
21. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes or approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
29. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

On roll call voting aye: Trustees Bennett, Bernstein and Markwell, Secretary Fenne, Vice Chairman Napolitano and Chairman Mazzochi.

On roll call voting nay: None.

Chairman Mazzochi declared the motion passed.

Trustee Wozniak arrived at 6:31 p.m.

3. RETURN TO OPEN SESSION

At 7:06 p.m. Chairman Mazzochi asked Secretary Fenne to call the roll.

Present: Trustees Alan Bennett, Charles Bernstein, Christine Fenne, Dan Markwell, Deanne Mazzoch, Frank Napolitano and Joe Wozniak.

Absent: Student Trustee Sonia Paul.

A quorum was present.

***Also Present:** John Kness, General Counsel; Dr. Ann Rondeau, President, staff members, representatives of the press and visitors.*

4. PUBLIC COMMENT

- Rob Dutton, Pickleball Ambassador spoke about the sport and passed out information packets.
- Professor Richard Jarman congratulated Dr. Mark Curtis-Chávez in anticipation of his appointment as Provost.
- Professor Jackie McGrath spoke regarding faculty.

5. REPORTS

a. Chairman's Report

Chairman Mazzochi touched on the Committee of the Whole Meeting and that each Trustee was asked to prioritize issues and submit those to Secretary Fenne as soon as possible. Chairman Mazzochi also noted that she had not heard from any Trustees regarding changes to committees. Chairman Mazzochi did note that Trustee Markwell will be a liaison to the FMP Committee.

b. Student Trustee's Report

None.

c. President's Report

- **FMP Update**
 - Bruce Schmiedl, Facilities
- **Treasurer's Advisory Committee Recognition**
 - Dr. Brian Caputo, Vice President Administrative Affairs / Treasurer
- **McAninch Arts Center Grant**
 - Earl Dowling, Vice President Institutional Advancement

6. PRESENTATIONS

- **Introduction of New Full Time Faculty**
 - Dr. Kirk Overstreet, Interim Vice President Academic Affairs
- **Board Policy Revision Project - Status**
 - John Kness, General Counsel
- **Innovation DuPage Update**
 - Joe Cassidy, Dean Continuing Education / Extended Learning
 - Travis Linderman, Managing Director Innovation DuPage

7. INFORMATION

The following items were provided to the Board for Information:

- a. Personnel Items
- b. Financial Statements

- c. Gifts & Grants Report
- d. Construction Change Orders
- e. Monthly Construction Update
- f. In-Kind Quarterly Donations Report

8. CONSENT AGENDA

Chairman Mazzochi asked if there were any Consent Agenda items the Board would like to pull and vote on separately. Trustee Bennett moved and Trustee Markwell seconded the motion, that the Board of Trustees approve the Consent Agenda consisting of the following items:

- a. Increase in funds allocated to the FY18 contract for supplies for the Welding Technology Program with Praxair Distribution Inc., 12000 Roosevelt Road, Hillside, IL 60162 for a total contractual expenditure not to exceed \$48,900.00.
- b. Revision of the effective date of the online course tuition increase approved at the June 21, 2018 Board of Trustees meeting from Spring 2019 to Fall 2019.
- c. Increase in funds allocated to the FY18 contract for chartered transportation services with Infinity Transportation Management, 2400 Devon Ave., #268, Des Plaines, IL 60018 in the amount of \$4,794.00, for a total FY18 contractual expenditure not to exceed \$124,794.00. Approval of the final one year contract extension option with Infinity Transportation Management, 2400 Devon Ave., #268, Des Plaines, IL 60018, for chartered transportation services, and FY19 expenditures in an amount not to exceed \$145,000.00.
- d. Approval of the Agreement between the College of DuPage and Innovation DuPage.
- e. Purchase of textbook/workbooks for the English Language Acquisition (ELA) program from Cambridge University Press, 1 Liberty Plaza, Floor 20, New York, NY 10006 in an amount not to exceed \$110,000.00 in FY2019.
- f. Purchase of produce and dairy for the Culinary & Hospitality Program for FY18 from Testa Produce, Inc., 4555 S. Racine Ave., Chicago, IL 60609, for an amount not to exceed \$54,500.00.
- g. Resolution of Community College District No. 502 Regarding the Release of Closed Session Minutes.
- h. Reimbursement to Dr. Ann Rondeau in the following amount for the expense reports submitted for a total of \$75.65.
- i. Minutes of the July 19, 2018 Regular Board Meeting.
- j. Minutes of the July 28, 2018 Special Board Meeting & Board Retreat.

k. Personnel Action Items.

l. Financial Reports.

On roll call voting aye: Trustees Bennett, Bernstein, Markwell and Wozniak, Secretary Fenne, Vice Chairman Napolitano and Chairman Mazzochi.

On roll call voting nay: None.

Chairman Mazzochi declared the motion passed.

9. TRUSTEE DISCUSSION

Chairman Mazzochi extended a welcome to the new faculty and Provost, Dr. Mark Curtis-Chavez.

Trustee Bennett gave kudos to the person(s) responsible for putting together the In-Service/Professional Days brochure. He thought it was well thought out and a wonderful guide for the faculty.

10. CALENDAR DATES / Campus Events (Note: *= Required Board Event)

The next meeting will be Thursday, September 20, 2018: Regular Board Meeting at 6 p.m. – SSC2200.

11. CLOSED SESSION

None.

12. ADJOURN

Motion: At 8:30 p.m., Chairman Mazzochi declared that the August 16, 2018 Regular Board Meeting is adjourned.

Motion passed on a voice vote.



Christine Fenne, Secretary

Dated: September 20, 2018



Deanne M. Mazzochi, Chairman

Innovation DuPage - June 22, 2021 - Board Meeting

Projected Profit and Loss Statement/Budget for FY 2022		Projected Profit and Loss Statement/Actuals for FY 2022		% of Budget
Beginning Net Position, July 1, 2021	\$ 175,000	Beginning net position, July 1, 2021	\$ 175,000	
Revenues		Revenues		
			\$ -	
Contributions Corporate Partners/Non Partners	\$ 40,000	Contributions Corporate Partners/Non Partners	\$ -	0%
Contributions Academic/Research Partners	\$ 8,000	Contributions Academic/Research Partners/Econ Devpt	\$ -	0%
Founding Partner Annual Contribution	\$ 284,000	Founding Partner	\$ -	0%
Grants from Foundations etc	\$ 45,000	Grants from Foundations etc	\$ -	0%
Owner to CEO & other Program Service Revenue	\$ 75,000	Owner to CEO & other Program Service Revenue	\$ -	0%
Membership Dues - Incubation	\$ 45,000	Membership Dues - Incubation	\$ -	0%
Interest Earned	\$ 1,500	Interest Earned	\$ -	0%
Total	\$ 498,500	Total	\$ -	0%
Expenses		Expenses		
			\$ -	
Job Supplies/Equipment	\$ 4,000	Job Supplies/Equipment	\$ -	0%
Audit	\$ 4,100	Audit	\$ -	0%
Hardware / Cameras / Video	\$ 8,000	Hardware / Cameras / Video	\$ -	
Office Supplies & software	\$ 2,500	Office Supplies & Software	\$ -	0%
Space Licensure Costs	\$ 15,000	Space Licensure Costs	\$ -	-
Advertising and Marketing (General)	\$ 25,000	Advertising and Marketing (General)	\$ -	0%
Advertising and Marketing (Partner Marketing)	\$ 15,000	Advertising and Marketing (Partner Marketing)	\$ -	
Advertising and Marketing (Course Marketing)	\$ 20,000	Advertising and Marketing (Course Marketing)	\$ -	
Printing/Publications	\$ 1,500	Printing/Publications	\$ -	0%
Dues and Subscriptions	\$ 750	Dues and Subscriptions	\$ -	0%
Travel	\$ 1,000	Travel	\$ -	0%
Meals and Entertainment	\$ 2,000	Meals and Entertainment	\$ -	0%
Conferences and Meetings	\$ 1,500	Conferences and Meetings	\$ -	0%
Employee Professional Development	\$ 4,000	Employee Professional Development	\$ -	0%
Consultant fees	\$ 4,500	Consultant Fees	\$ -	0%
Program Expenses - Teaching	\$ 15,000	Program Expenses - Teaching	\$ -	0%
Program Expenses - Contest Prizes	\$ 12,000	Program Expenses - Contest Prizes	\$ -	0%
QuickBooks/ Bank Charges	\$ 2,000	QuickBooks/ Bank Charges	\$ -	0%
Salary-A	\$ 108,003	Salaries - Wages & Payroll Taxes - All	\$ -	0%
Salary-B	\$ 58,000		\$ -	
Salary-C	\$ 52,428		\$ -	
Salary-D	\$ 36,123		\$ -	
Salary-E -	\$ 35,257		\$ -	
DIGITAL MARKETING MANAGER	\$ 60,000		\$ -	
EIR	\$ 30,000		\$ -	
Salary-A payroll taxes	\$ 9,720		\$ -	
Salary-B - " "	\$ 5,220		\$ -	
Salary-C - " "	\$ 4,719		\$ -	
Salary-D - " "	\$ 3,251		\$ -	
Salary-E - " "	\$ 3,173		\$ -	
DMM. " "	\$ 5,400		\$ -	
Health Benefits	\$ 15,000		\$ -	
Other Business Expenses or Uncategorized	\$ 1,500	Other Business Expenses or Uncategorized	\$ -	0%
Legal	\$ 2,000	Legal	\$ -	0%
Insurance	\$ 3,500	Insurance	\$ -	0%
Bonus/Incentive Payments from FY 2020 (incl Taxes)	\$ 40,000	Bonus/Incentive Payments from FY 2020 (incl Taxes)	\$ -	0%
Intern Costs - Including employer payroll taxes	\$ 42,500	Intern Costs - Including employer payroll taxes	\$ -	0%
Total	\$ 653,644	Total	\$ -	0%
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
Total Estimated Net Position, June, 30, 2022	\$ 19,856	Total Estimated Net Position, June, 30, 2022	\$ -	
			\$ -	
			\$ -	



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Purchase of Interactive Classroom Display System BIC STEM Phase 2 Equipment including three years of AV support from AVI-SPL, LLC for a total amount of \$674,482.36.

REASON FOR CONSIDERATION

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

To fulfill its mission to provide the best in education, COD must continuously improve its facilities. This requires that we explore new technologies that will enable faculty to provide the latest and best student experience. After our successful deployment of the Augmented and Virtual Reality room in 2021, a faculty committee and the administration are now requesting that we update and improve a second classroom. This will enable us to demonstrate how we can further update and improve our teaching – and public outreach - before expanding this on a larger scale. We are now ready to move forward with a room to deploy Immersive Visualization technology. We have identified an excellent solution that meets our requirements and fits into our current infrastructure and are requesting approval to purchase the technology and remodel the room.

A legal notice for a Request for Proposal (RFP No. 2021-R0022) was published on March 6, 2021 in the Daily Herald; the RFP was also posted on the College of DuPage Procurement Services website, and distributed to in-district Chambers of Commerce and to the College of DuPage Center for Entrepreneurship. Thirty-four (34) vendors were directly solicited. Seventy-one (71) vendors downloaded the RFP documents. A pre-proposal meeting was held on Friday, March 12, 2021 at 11:00 a.m. Central Time via Zoom. Seventeen (17) representatives from thirteen (13) firms attended the pre-proposal meeting. The proposals were required to be submitted electronically to the College using Dropbox, and a public opening was held via Zoom on Monday, March 29, 2021 at 11:00 a.m. Central Time. The following individuals were in attendance: Kevin Casey (COD Buyer/Facilitator, Procurement Services), Jordan Towne (COD Purchasing Expeditor, Procurement Services/Recorder), Michael Mohring (COD Client Solutions Spec II, Office and Classroom Technology), Phil

Gieschen (COD Coordinator, Risk Management /Agent of the Board), Don Inman (COD Director, Facilities), Joe DalSanto (COD Associate Professor, Earth Science) and one (1) vendor. Two (2) proposals were received. No women/minority-owned businesses submitted proposals.

One (1) proposal was rejected as non-responsive to the proposal submission requirements as they failed to submit the completed Signature Page.

A follow up survey was sent to prospective proposers who downloaded the document and did not respond. One (1) vendor was not able to submit a response as they were unable to comply with some of the specifications. Two (2) vendors responded that there was insufficient time allowed for preparation of their proposal.

An evaluation committee consisting of the following five (5) employees assessed the submitted proposal.

- Joe DalSanto, Earth Science Department
- Keith Zeitz, Information Technology
- Robert Plank, Computer & Information Technol
- Steve Santello, Computer & Information Science
- Corey DiCarlo, Chemistry Department

Based on the written proposals and committee discussions, the evaluation committee members independently rated the proposers on the pre-established criteria set forth in the RFP. The scoring summary matrix attached reflects the average across the evaluators.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

GL# 03-90-39085-5806001-FY2022-\$255,0000 and FY2023-\$419,482.36 for a total request of \$674,482.36

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Economic Development. To accomplish this, we will: Cultivate equity and inclusion principles and practices into economic development activities. Provide training and education consistent with regional workforce needs. Support regional business through incubator, accelerator, and consultation programs. Collaborate with community and business partners to advance regional economic impact and workforce development.

RECOMMENDATION

That the Board of Trustees approves the contract for Interactive Classroom Display System BIC STEM Phase 2 Equipment including three years of AV support to the highest evaluated firm, AVI-SPL LLC, 2266 Palmer Drive, Schaumburg, IL 60173 for the total amount of \$674,482.36.

STAFF CONTACT

Donald Inman - Director of Facilities

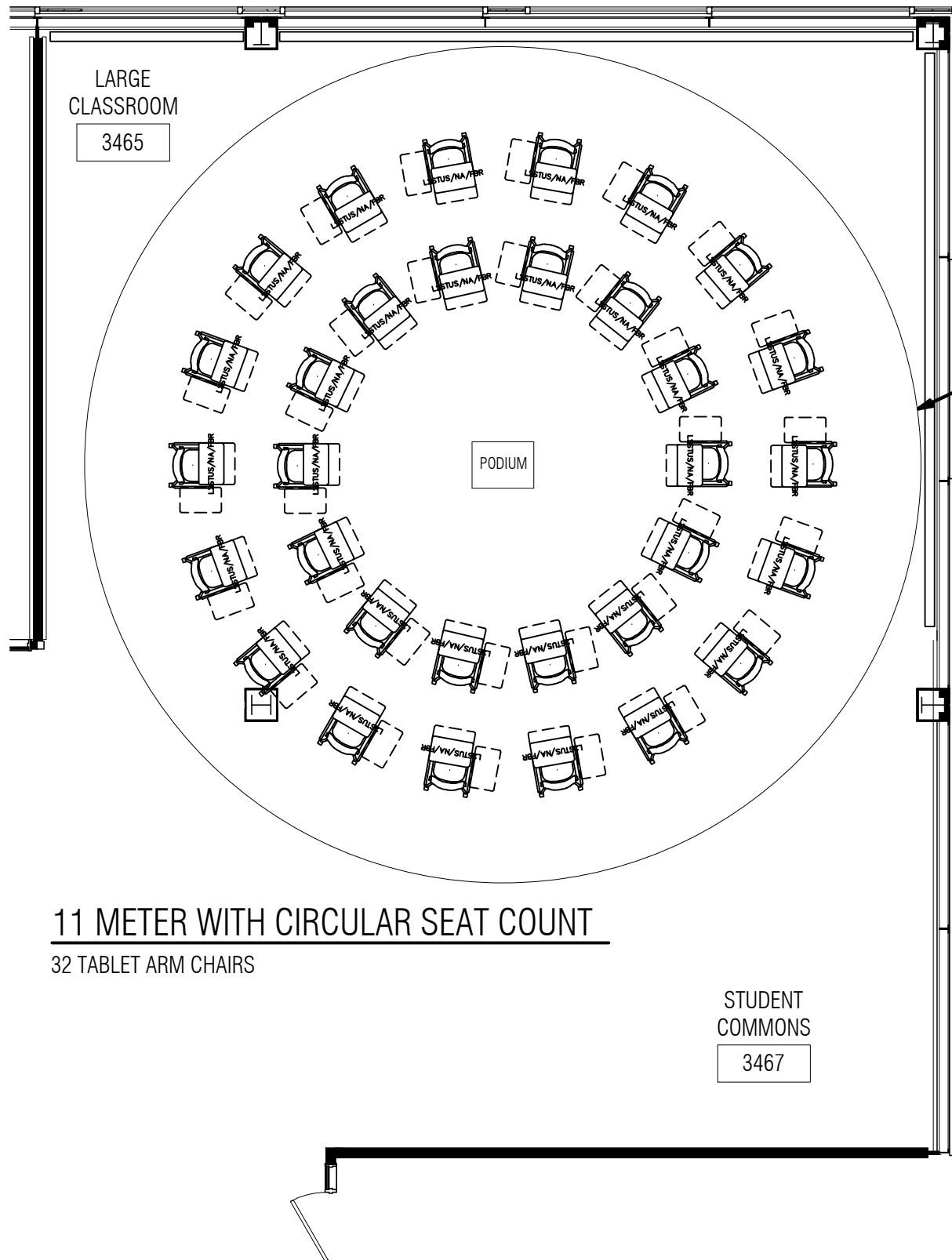
Ellen Roberts - VP of Administrative Affairs

[Copy of RFP 2021 R0022 Committee Evaluation Tabulation for Board.pdf](#)

[BIC 3465 11 METER CIRCULAR SEATING - 17JUN21.pdf](#)

RFP-2021 R0022 Evaluation Matrix

2021-R0022 Interactive Classroom Display System	Evaluation Criteria Categories																			Evaluation Results			
	Proposed Solution		Pricing and Liscensing		Implementation		Ease of Use		Training		Consulting and Product Support		Data Integration		Upgrades and Enhancements		Hosting and Security		References				
	25% weight		10% weight		5% weight		15% weight		10% weight		10% weight		10% weight		5% weight		5% weight		5% weight		Total is 100% weight		
	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Total Score (Max is 50)	Total Weighted Score (Max is 7)	Rank
	AVI - SPL	3.9	0.98	3.2	0.80	3.6	0.18	3.7	0.56	4.1	0.41	4	0.40	3.2	0.32	3.4	0.34	3	0.75	4.2	0.21	36.30	4.94



LARGE
CLASSROOM
3465

PODIUM

10 METER CIRCLE

11 METER WITH CIRCULAR SEAT COUNT

32 TABLET ARM CHAIRS

STUDENT
COMMONS
3467



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval of Association Membership Dues for President Dr. Brian W. Caputo in the amount of \$65.00 relating to the 2021-2022 membership in the Illinois Association of School Administrators - DuPage Division.

REASON FOR CONSIDERATION

In accordance with established practice, Board Policy 2.40, and the President's Employment Agreement, the College will reimburse the President for travel, meal, and lodging expenses incurred in connection with official College business. Reimbursement of such expenses incurred by the President will be subject to the President's monthly submission of appropriate expense reports and substantiating documentation, as well as reasonable review and approval by the Board Chair and/or the Board at a public meeting. In addition, the Board will pay dues relating to the President's membership in local service and civic organizations, provided that such dues are also approved by the Board at a public meeting.

BACKGROUND INFORMATION

President Dr. Brian W. Caputo has submitted the attached request for dues in the amount of \$65 relating to membership in the Illinois Association of School Administrators - DuPage Division. The Board is being asked to approve this permitted expense.

FY2022 GL Account 01-80-00781-5406002 in the amount of \$65.00.

Primary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further partner and engage with external communities.

N/A

RECOMMENDATION

That the Board of Trustees approves the request for President Dr. Brian Caputo's membership in the Illinois Association of School Administrators – DuPage Division.

STAFF CONTACT

Tracey Frye, Executive Assistant to the President

[2021-2022 IASA DuPage Division Invoice.pdf](#)



IASA DUPAGE DIVISION

2021-2022 Membership Renewal/Registration Form

Active IASA members:

☒ Membership Dues (new members)

\$65.00

Checks payable to: DuPage IASA

Please note: these dues are for the DuPage Division and separate from IASA dues.

Brian W. Caputo	president@cod.edu
member name	email address
College of DuPage	
school district or organization	
425 Fawell Boulevard	Glen Ellyn, IL 60137
street address	city, state, zip
630-942-2200	
office phone #	cell phone#
Tracey Frye	fryetr@cod.edu
Administrative Assistant's name	email address

Please return this membership form by August 30th, along with payment to:

IASA DuPage Division
c/o John Langton





AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval of Reimbursement Requests for President Dr. Brian W. Caputo in the amount of \$87.00 relating to permitted expenses incurred in connection with official College business.

REASON FOR CONSIDERATION

In accordance with established practice and Board Policy 2.40, the College will reimburse the President for travel, meal, and lodging expenses incurred in connection with official College business. Reimbursement of such expenses incurred by the President will be subject to the President's monthly submission of appropriate expense reports and substantiating documentation, as well as reasonable review and approval by the Board Chair and/or the Board at a public meeting.

BACKGROUND INFORMATION

Dr. Caputo has submitted expense reimbursement requests, copies of which are submitted with the present resolution. Those requests have been reviewed. The Board is being asked to approve the permitted expenses.

FY22 GL Account 01-80-00781-5502006 in the amount of \$87.00.

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

RECOMMENDATION

That the Board of Trustees authorizes the reimbursement to President Dr. Brian Caputo in the amount of \$87.00 for the expense reports submitted.

STAFF CONTACT

Tracey Frye, Executive Assistant to the President

[President Reimbursable Expenses_Caputo Supporting Documentation.pdf](#)

Expense Report
Report Name : Business Lunch, Feucht 06.29.21

Employee Name : Caputo, Brian W.

Employee ID : [REDACTED]

Report Header

Policy : Employee Business Expense and
Travel

Business Purpose : Business Lunch

Report Key : [REDACTED]

Report Id : [REDACTED]

Report Date : 07/08/2021

Approval Status : Not Submitted

Currency : US, Dollar

Transaction Date	Expense Type	Vendor	Vendor Name	City	Payment Type	Amount
06/29/2021	Business Meals - Non Travel-5502006	Waterleaf Restaurant	Waterleaf Restaurant	Glen Ellyn	Cash	\$40.00
	Allocations :	100.00% (\$40.00) 01-00781-80-No				
	Business Purpose :	Business Lunch				

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

Report Total :	\$40.00
Personal Expenses :	\$0.00
Total Amount Claimed :	\$40.00
Amount Approved :	\$40.00

Company Disbursements

Amount Due Employee : \$40.00
Amount Due Company Card : \$0.00
Total Paid By Company : \$40.00

Employee Disbursements

Amount Due Company : \$0.00
Amount Due Company Card From Employee : \$0.00
Total Paid By Employee : \$0.00

Brian W. Caputo

President

7/9/21

Date

Anna E. Martin

Director, Internal Audit

7/12/21

Date

Scott L. Brady

Interim Chief Financial Officer & Treasurer

07/12/2021

Date

Chair, Board of Trustees

Date

Student Run Waterleaf Restaurant
425 FAWELL BLVD
GLEN ELLYN, IL 60137 US

Server: James 06/29/2021
Table [REDACTED] 9:05 AM
Guests: 2 10001

International (2 @20.00) 40.00

Subtotal 40.00

Total 40.00

Balance Due 40.00

Thank you for dining at Waterleaf-
Any cash gratuities received will be
considered a generous donation.

Student Run Waterleaf Restaurant
425 FAWELL BLVD
GLEN ELLYN, IL 60137 US

Server: James DOB: 06/29/2021
09:05 AM 06/29/2021
Table [REDACTED] 1/10001

SALE

VISA [REDACTED]
Card #XXXXXXXXXXXX [REDACTED]
Card Entry Method: K

Approval: [REDACTED]

Amount: \$40.00

I agree to pay the above
total amount according to the
card issuer agreement.

X Per Dr. Caputo

Thanks! Come again.

Frye, Tracey

Subject: LUNCH: Dr. Caputo, College of DuPage/Dr. Jeff Feucht, Superintendent Lake Park High School District 108

Location: Waterleaf Restaurant, College of DuPage, 425 Fawell Blvd, Glen Ellyn, IL 60137

Start: Tue 6/29/2021 11:30 AM

End: Tue 6/29/2021 1:00 PM

Show Time As: Out of Office

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Caputo, Brian

Required Attendees: [REDACTED]

Categories: Community Engagement

Please find attached directions and a campus map for your reference. Parking for Waterleaf patrons is located directly in front of the CHC building. Dr. Caputo will meet Dr. Feucht in the lobby of the restaurant at 11:30 am.

Topic: Dual Credit Expansion, Project Hire-Ed

Expense Report
Report Name : 7/14/21 UIC Lunch

Employee Name : Caputo, Brian W.

Employee ID : [REDACTED]

Report Header

Policy : Employee Business Expense and
Travel

Business Purpose : Business Lunch

Report Key : [REDACTED]

Report Id : [REDACTED]

Report Date : 07/20/2021

Approval Status : Not Submitted

Currency : US, Dollar

Transaction Date	Expense Type	Vendor	Vendor Name	City	Payment Type	Amount
07/14/2021	Parking In State 5502006	Arkadia West Loop Parking	Arkadia West Loop Parking	Chicago	Cash	\$19.00
	Allocations :	100.00% (\$19.00) 01-00781-80				
	Business Purpose :	Business Lunch				
07/14/2021	Personal Car Mileage-In State-5502006				Cash	\$28.00
	Allocations :	100.00% (\$28.00) 01-00781-80-No				
	Business Purpose :	Round Trip: COD/Athena's Greek Restaurant				

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

Report Total : \$47.00
Personal Expenses : \$0.00
Total Amount Claimed : \$47.00
Amount Approved : \$47.00
Company Disbursements
Amount Due Employee : \$47.00
Amount Due Company Card : \$0.00
Total Paid By Company : \$47.00
Employee Disbursements
Amount Due Company : \$0.00
Amount Due Company Card From Employee : \$0.00
Total Paid By Employee : \$0.00

Brian W. Caputo

7/20/21

President

Date

Anna E. Matar

Director, Internal Audit

7/21/21

Date

Scott L. Brady

Interim Chief Financial Officer & Treasurer

07/21/2021

Date

Chair, Board of Trustees

Date

Frye, Tracey

Subject: UIC College of Engineering Lunch
Location: Athena's Greek Restaurant, 212 S. Halsted Street, Chicago (Meet @ the SRC Circle)

Start: Wed 7/14/2021 10:30 AM
End: Wed 7/14/2021 3:30 PM
Show Time As: Out of Office

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Caputo, Brian
Required Attendees: Curtis-Chavez, Mark; Stock, Lisa

Topic: Meeting with UIC College of Engineering to forge a collaboration between UIC/College of DuPage. (Introduced by Christopher Burke, COD Foundation). Time reserved includes travel to/from.

Dr. Caputo will drive – meet at the SRC Circle at 10:30 am.

12 noon Lunch at Athena's Greek Restaurant - 212 S. Halsted Street – Chicago

Parking:

- Complimentary valet parking is offered by the restaurant.
- Nearest parking garage is located at Arkadia Tower, 763 W. Adams Street (approx. 1 block from restaurant entrance off Quincy Street). There are additional lots located at Park 1 Chicago, 762 W. Jackson Blvd. (Corner of Quincy/Jackson Blvd) and Park 1 Chicago, 101 S. Halsted Street (corner of Halsted and Adams).

UIC College of Engineering Website: <https://engineering.uic.edu/about/>

UIC College of Engineering 2021 – 2023 Catalog: <https://catalog.uic.edu/ucac/colleges-depts/engineering/>

UIC College of Engineering Undergraduate Viewbook: https://engineering.uic.edu/wp-content/uploads/sites/217/2020/09/UIC_Viewbook_UPDATED_Sept_2020.pdf

UIC Attendees (Bios attached):

Dean Pete Nelson, UIC Dean of Engineering

Dr. Miiri Kotche, Associate Dean of Undergraduate Affairs

Dr. Bob Sloan, Head of UIC COE Department

UIC Scheduling Contact:

Ms. Jerry F. Barry

Assistant to the Dean


UIC College of Engineering

851 S. Morgan Street

8th Floor SEO (Science and Engineering Offices)

Room 834 SEO

Chicago, IL 60607



Frye, Tracey

From: Caputo, Brian
Sent: Wednesday, July 14, 2021 7:30 PM
To: Frye, Tracey
Subject: FW: [External] UIC Visit

Categories: Priority

Tracey,

Please process the item below and the related mileage for reimbursement. Unfortunately, the parking payment machine would not issue a receipt. The machine may have been out of paper. However, the fee for the parking was \$19.00.

Brian W. Caputo, Ph.D., C.P.A.
President
College of DuPage
425 Fawell Blvd. 1 SRC 2135 1 Glen Ellyn, IL 60137-6599
phone 630.942.2200 1 fax 630.942.2869 1 [REDACTED]



CONFIDENTIALITY NOTICE: This electronic transmission and any documents accompanying this electronic transmission are intended by College of DuPage for the use of the named addressee to which it is directed and may contain information that is privileged, or otherwise confidential. It is not intended for transmission to, or receipt by, anyone other than the named addressee or a person authorized to deliver it to the named addressee. It should not be copied or forwarded to any unauthorized persons. If you have received this electronic transmission in error, please delete it immediately, and notify the sender of the error so it can be corrected.

From: Brian Caputo [REDACTED]
Sent: Wednesday, July 14, 2021 3:16 PM
To: Caputo, Brian [REDACTED]
Subject: [External] UIC Visit

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

07/14/21 11:35AM 0189745



L.P: 10972RF

Arkadia West Loop

SP Plus

(312) 578-8268

— STICKER HERE —

—
Please Pay Ticket
In Lobby Before
Returning to Your Vehicle



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Construction Change Orders for Board Approval

REASON FOR CONSIDERATION

Change orders will be funded from the designated project's overall budget and fall within the FY'22 approved budget. This change order is presented for approval because the work requested will revise the contract amount to exceed ten percent (10 %) of the original contract.

BACKGROUND INFORMATION

These Change Orders are issued for Board Approval in accordance with Administrative Procedure 10-90 8.B

Fund 03 Budget Related Projects

None

Fund 02 Budget Related Projects

College Requested Change: Masonry Repair BIC Exterior Wall, Holabird & Root #01.

Unforeseen Conditions Change: Roof and Soffit Repair CHC, BP&T Construction #01.

RECOMMENDATION

That the Board of Trustees approves the listed change orders:

- Design Services for Masonry Repair BIC Exterior Wall, Holabird & Root #01 in the amount of \$2,956.94.
- Contractor services for Roof and Soffit Repair CHC, BP&T Construction #01 in the amount of \$21,000.00.

STAFF CONTACT

Don Inman - Director of Facilities

Ellen Roberts - VP of Administrative Affairs

[Summary of Construction Change Orders for Approval.pdf](#)

SUMMARY OF CONSTRUCTION CHANGE ORDERS FOR APPROVAL

a) **FUND 03 BUDGET RELATED PROJECTS**

None

b) **FUND 02 BUDGET RELATED PROJECTS**

- **MASONRY REPAIR BIC EXTERIOR WALL, HOLABIRD & ROOT #01: \$2,956.94.** Owner requested change. After the contractor was awarded the work and began exploratory demolition on the building exterior, the originally approved design proved cumbersome to implement. The project team met to work toward alternate solutions that would reduce risk to the exterior wall and eliminate disruption to occupants inside the building. This change order increases the contract amount for the designer to provide additional site visits and drawings for the alternate design solution, which reduced the overall project schedule and avoided the temporary relocation of the lock shop and two offices.

Architect	Original Contract	Change Order Amount to Date	Amount of This Change Order	New Contract Value
Holabird & Root, LLC	\$7,200.00	\$0	\$2,956.94	\$10,156.94
Total this CO			\$2,956.94	

- **ROOF AND SOFFIT REPAIR CHC, BP & T CONSTRUCTION #01: \$21,000.00.** Unforeseen conditions change. Per the bid documents, the contractor is required to bring the concrete roof slab into appropriate conditions for the installation of new roof membrane and coating system. The bid documents assumed that the existing coating was one layer thick with a base coat underneath. Upon initiating the work, the test areas indicate up to five layers of various coating types. In order to obtain a warrantable roof system, all coatings must be removed to a bare concrete starting point. The extensive additional effort required to overcome the three non-anticipated coating layers is above and beyond the awarded work. This change order compensates the contractor to provide additional labor and material on a not-to-exceed basis to remove all layers encountered in order to obtain the 20 year warranty of the new roofing system.

Contractor	Original Contract	Change Order Amount to Date	Amount of This Change Order	New Contract Value
BP & T Construction	48,100.00	\$0.00	\$21,000.00	\$69,100.00
Total this CO			\$21,000.00	



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Three-year contract with ESM Solutions for the ESM Purchase and Contract Management software and support for an amount not to exceed \$164,793.

REASON FOR CONSIDERATION

The Board of Trustees must approve a contract exceeding the statutory limit of \$25,000.

BACKGROUND INFORMATION

In June 2021, the college implemented the latest versions of ESM Purchase and Contract Management to provide the college with an eProcurement solution that:

- Improves transparency, accountability, oversight; and standardization in procurement processes
- Provides transition from transactional purchasing to strategic purchasing for efficient and effective spend management savings throughout procurement process;
- Centralizes and streamlines the administration of contracts over all aspects of the contract lifecycle and support a diverse range of contracts and agreements;
- Streamlines the processing of all procurement transactions; and
- Encourages fair and equitable competition for vendors and vendor diversity participation.

ESM Purchase is used to manage and process all phases of the procurement activities, including requisitions, purchase orders, invoices, reporting, and administrative management functions. Additionally, this system (along with ESM Contract Management) includes integrated applications for vendor management, solicitation management, contract management, and spend analytics. Strong integration capabilities are in place with our current systems (e.g., Colleague, Concur) to allow system users to access comprehensive procurement related data and documents within one system.

A legal notice for a Request for Proposal (RFP # 2018-R0010) was published on January 26, 2018, in the Daily Herald; the RFP was also posted to the College of DuPage Purchasing

website and distributed to in-district Chambers of Commerce. Forty (42) vendors were directly solicited. Sixty-seven (67) vendors downloaded the RFP documents. A pre-proposal conference meeting was held on February 7, 2018, at 2:00 p.m. at the College of DuPage in the Berg Instructional Center, Room 2451. A public opening was held on February 27, 2018, at 11:00 a.m. in the College of DuPage Purchasing Department Conference Room (BIC 1B03A). The following individuals attended John McGarry, (COD Buyer/Facilitator), Philip Gieschen (COD Coordinator, Risk Management/Recorder), John Gandor (COD Manager, Facilities-Construction Accountant/Agent of the Board), Jacoby Radford (COD Purchasing Manager), Ellen Roberts (COD Director, Business Affairs), Jordan Towne (COD Purchasing Expeditor), Scott Brady (COD Controller), Susan Castellanos, (COD Buyer), and a representative from one vendor. Three (3) proposals were received. No women/minority-owned businesses submitted proposals.

Proposals were received from the following vendors: Cobblestone Systems Corp., ESM Solutions, and SciQuest, Inc. dba Jaggaer. An evaluation committee consisting twelve (12) employees from Information Technology, Financial Affairs and Procurement Services.

The proposals were evaluated based on the criteria set forth in the RFP, which included the vendor's project understanding, qualifications and experience, proposed solution, functional requirements, technical requirements, implementation approach, support services, and total cost. All weights, scoring guides and scoring criteria were established prior to the review of any submittals. The scoring for each criteria requirement was completed based on the proposal responses received.

Jaggaer and ESM moved to the second phase of the evaluation, and were invited to conduct oral presentations and system demonstrations of their proposed solutions at the College of DuPage. The Evaluation Committee met after presentations were complete and identified functionality needing further clarification. Both vendors were invited to the College a second time to present responses and demonstrate additional system features in response to clarification questions.

ESM received the highest weighted score; specifically, for its capacity to meet the technical requirement, implementation approach, and the total cost of ownership due to the current system infrastructure and implementation requirements with Ellucian Colleague. While Jaggaer received higher scores for its proposed solution, systems functionality, and company qualification, the Evaluation Committee felt the significant total cost of ownership could not be reasonably justified.

ESM Solutions was awarded a three year contract by the Board of Trustees on July 19, 2018, Item 8d. Unfortunately, due to implementation challenges as a result of the new system not being fully developed for integration with Colleague, the College's system of record, the system was not fully implemented until July 1, 2021. While implementation costs were paid, along with costs associated with extending the use of Mercury Commerce, this request will cover cost of the new ESM system for FY22, FY23, and FY24.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

FY22 01-90-16765-5304004 - \$54,931.00

FY23 01-90-16765-5304004 - \$54,931.00

FY24 01-90-16765-5304004 - \$54,931.00

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

RECOMMENDATION

That the Board of Trustees approves the FY22-FY24 contract renewal for the ESM Purchase and Contract Management software and support with ESM Solutions Corporation, 1501 Main Street, Building 500, Unit 210, Warrington, PA 18976 for an amount not to exceed \$164,793.00.

STAFF CONTACT

Donna Berliner, Director, Information Technology Services
Ellen Roberts, Vice President, Administrative Affairs



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Three-year renewal for Blackboard Ally Software from Blackboard Inc. in the amount of \$97,500.

REASON FOR CONSIDERATION

The Board of Trustees must approve contracts exceeding the statutory limit of \$25,000.

BACKGROUND INFORMATION

The college began using Blackboard Ally in November 2018. Blackboard Ally works directly with the College's current Blackboard Learning Management System as a cloud-based software solution that focuses on making digital course content more accessible. Ally provides the ADA compliance for Blackboard courses and is a powerful assistant in the creation of educational resources with the goal of providing equal access to all students. Students and faculty both benefit from the use of Ally. Included with the Ally solution:

- An increased awareness and visibility of accessibility integrated in all courses.
- All students are provided access to more accessible alternatives (ex. Audio and electronic braille, Semantic HTML, etc.).
- Delivered in-context feedback and guidance to help instructors improve the accessibility of their course content.
- Institutional performance reporting.
- Deployment and adoption plan for the institution.
- Integration with included third party services (e.g., Text-to-speech, OCR).
- Remote faculty/staff training workshop.

With a focus to make digital course content more accessible, Blackboard Ally provides accessibility of our course content delivered from Blackboard Learn. Blackboard Ally is able to imbed within the Blackboard Learning Management System. Blackboard Inc. is the sole producer and holder of Blackboard Ally.

Our current agreement expires on 11/14/2021. This agreement provides hosting and training materials for Blackboard Ally for the period 11/15/2021 - 11/14/2024 for \$32,500/year.

This contract complies with State Statute, Board Policy and Administrative Procedures. Contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services are exempt from bidding in accordance with 110 ILCS 805/3-27.1(f).

01-90-16765-5304004

FY22 - \$32,500

FY23 - \$32,500

FY24 - \$32,500

Total \$97,500

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees approves the three year contract for Blackboard Ally from Blackboard Inc., 8335 Keystone Crossing, Ste. 200, Indianapolis, IN 46240 in the amount of \$97,500.00.

STAFF CONTACT

Donna Berliner, Director, Information Technology Services

Ellen Roberts, Vice President, Administrative Affairs



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Reimbursable Expenses for Chair Maureen Dunne in the amount of \$388.64 for expenses incurred while attending the Illinois Community College Trustees Association (ICCTA) Annual Convention June 4 - 5, 2021 in Bloomington-Normal, IL.

REASON FOR CONSIDERATION

In accordance with provisions of College Policy 1.16, Trustee Education and Attendance at Conferences, Board approval is required.

BACKGROUND INFORMATION

The ICCTA appointed Maureen Dunne as the Secretary of the Board, as well as the Vice Chair of the Public Relations Committee. Beginning July 1, 2021 Maureen Dunne will be seated as Vice President.

Public Act 99-0692 requires all community college trustees elected or appointed after January 1, 2017 to complete four hours of training during their first, third and fifth years in office. In order for a community college trustee to obtain credit for training, the program must be offered by the Illinois Community College Trustees Association or a provider approved by the Illinois Community College Board.

In addition, Policy No. 1.16 of the College Policy Manual states "Approval of the Board by a roll call vote at a public meeting is required in advance of attending professional conferences."

It also states "No trustee shall be reimbursed for travel, lodging or any other charges relating to such self-education activities without advance approval by the Board at a public meeting."

The request complies with Board Policy.

None

FY2021:

01-90-00813-5502005 in the amount of \$266.56

01-90-00813-5502006 in the amount of \$122.08

Total: \$388.64

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

RECOMMENDATION

That the Board of Trustees approve the Reimbursable Expenses for Chair Maureen Dunne in the amount of \$388.64 for expenses incurred while attending the Illinois Community College Trustees Association (ICCTA) Annual Convention June 4 - 5, 2021 in Bloomington-Normal, IL.

STAFF CONTACT

Wendy McCambridge

Director, Legislative Relations & Special Assistant to the President

[Maureen Dunne_ICCTA Packet.pdf](#)

REIMBURSABLE EXPENSE FORM

[illegible]

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Approval for Chair Maureen Dunne, Vice Chair Fenne, Secretary Heidi Holan, Trustee Annette Corrigan, Trustee Florence Appel, Trustee Nick Howard and Trustee Dan Markwell to attend the Illinois Community College Trustees Association, (ICCTA) Annual Convention to be held on June 4-5, 2021 in Bloomington, Normal and for the College of DuPage to reimburse expenses up to \$650.00 each.

2. **REASON FOR CONSIDERATION**

In accordance with provisions of Board Policy 5-195, Trustee Education and Attendance at Conferences, Board approval is required.

3. **BACKGROUND INFORMATION**

The ICCTA appointed Maureen Dunne as the Secretary of the Board, as well as the Vice Chair of the Public Relations Committee. Beginning July 1, 2021 Maureen Dunne will be seated as Vice President.

Public Act 99-0692 requires all community college trustees elected or appointed after January 1, 2017 to complete four hours of training during their first, third and fifth years in office. In order for a community college trustee to obtain credit for training, the program must be offered by the Illinois Community College Trustees Association or a provider approved by the Illinois Community College Board.

In addition, Policy No. 1.16 of the College Policy Manual states "Approval of the Board by a roll call vote at a public meeting is required in advance of attending professional conferences." It also states "No trustee shall be reimbursed for travel, lodging or any other charges relating to such self-education activities without advance approval by the Board at a public meeting."

The requested \$650.00 will cover the registration for the conference. This will also help cover hotel accommodations and mileage reimbursement.

The request complies with Board Policy.

Budget Status

GL Account	FY2020	FY2021			
	Annual Spend	Annual Budget	YTD Spend	Available Balance	Current Request
01-90-00813-5502005	\$ 1,098	\$ 7,665	\$ 4,167	\$ 3,498	\$ 2,200
<i>Board of Trustees: In-State Conference Costs</i>					
01-90-00813-5502006	223	6,330	680	5,650	2,350
<i>Board of Trustees: In-State Travel Costs</i>					
Total Request				\$ 4,550	\$ 4,550

**YTD Spend equals commitments as of 05/12/2021.*

4. RECOMMENDATION

That the Board of Trustees Chair Maureen Dunne, Vice Chair Fenne, Secretary Heidi Holan, Trustee Annette Corrigan, Trustee Florence Appel, Trustee Nick Howard and Trustee Dan Markwell to attend the Illinois Community College Trustees Association, (ICCTA) Annual Convention to be held on June 4-5, 2021 in Bloomington, Normal and for the College of DuPage to reimburse expenses up to \$650.00 each.

BOARD APPROVAL

SIGNATURE PAGE

**Illinois Community College Trustees Association (ICCTA)
Annual Convention June 4-5, 2021
Bloomington-Normal, Illinois**

ITEM(S) ON REQUEST

That the Board of Trustees Chair Maureen Dunne, Vice Chair Fenne, Secretary Heidi Holan, Trustee Annette Corrigan, Trustee Florence Appel, Trustee Nick Howard and Trustee Dan Markwell to attend the Illinois Community College Trustees Association, (ICCTA) Annual Convention to be held on June 4-5, 2021 in Bloomington, Normal and for the College of DuPage to reimburse expenses up to \$650.00 each.

<i>Maureen Dunne</i>	5/20/21
Board Chair	Date
<i>Heidi Holan</i>	5/20/21
Board Secretary	Date

Employees requesting reimbursement for expenditures of \$100.00 or greater are required to obtain prior approval via the Pre-Travel Approval/Advance Form regardless if the reimbursement is non-travel related. Employees requesting a travel advance are to submit the approved form to the Manager of Cash Disbursements at least three weeks prior to the trip departure date. Advances will be issued at 90% of the total estimated expenses to be reimbursed. The advanced amount must be \$100.00 or greater but not to exceed \$3,000.00. Exceptions will be reviewed on a case-by-case basis. An employee may only have one outstanding advance at a time.

Date: May 20, 2021

Name: Maureen Dunne Colleague ID#: _____ Extension: 2203 Dept. No.: Board of Trustees

A. Name of Professional Meeting or Conference: Illinois Community College Trustees Association (ICCTA) Annual Convention

Location: Bloomington-Normal, IL Date(s): June 4-5, 2021

B. Institutional Business: _____

Destination: _____ Date(s): _____

C. Faculty complete item 1, administrators complete item 2, below.

1. Provisions for classes missed: _____

2. Name of person to whom administrative responsibilities have been delegated: _____

Estimated expense to be reimbursed 109 miles x 2 = 218 miles

Private auto (@ \$0.565 per mile) \$122.08

Vehicle Rental .560 _____

Registration Fee _____

Lodging (See instruction-d) \$300.00

Meals (See instruction-f) _____

Airfare _____

Other (specify) _____

TOTAL \$422.08

Estimated expense paid direct by College

(Submit requisitions via Mercury Commerce for PO issuance)

College vehicle _____

Registration Fee \$198.00

Lodging _____

Airfare _____

Other (specify) _____

Other (specify) _____

TOTAL \$198.00

EMPLOYEE STATEMENT

☐ I REQUEST AN ADVANCE OF 90% OF THE ESTIMATED EXPENSES TO BE REIMBURSED AS SHOWN ABOVE.

☒ (Above box must be checked for Advance to be processed.) DATE ADVANCE WILL BE REQUIRED: _____

By signing this Pre-Travel Approval/Advance Form, the employee acknowledges that he/she understands the Finance Procedures regarding reimbursements and the employee understands that their reimbursable expense report is to be submitted to the Finance Office within 30 days from either the trip return date or the ending date of an event. If multiple events are scheduled (for example Athletic season), reimbursable expense reports are to be submitted within 30 days following each event.

I understand that if I am requesting a Pre-Travel Advance, it is my responsibility to submit a complete reimbursable expense report with appropriate receipts and approvals to the Accounts Payable Department within 30 days of the trip return date or ending date of the event, but no longer than 45 days of the return date or ending date of the event. I here by authorize a payroll deduction for the amount advanced if my reimbursable expense report is not approved, submitted and received by the Accounts Payable department within the 45-day period as described above.

Maureen Dunne

Employee Signature

5/20/2021

Date

Approved by: Christine Fenne 5/20/2021 Subsequent account to be charged: 01 - 90 - 00813 - 5502005
(Immediate Supervisor) (Date) Fund Function Dept. Obj. Code
(To be filled in by Budget Officer)

Approved by: _____ (Budget Officer) Signature is required if advance is requested. (Date)

Approved by: _____ (Vice President) Signature required if total expenses are \$500 or greater. (Date)

For travel outside the State of Illinois ONLY

Approved by: _____ (Vice President or Designee) (Date)

For travel outside the Continental United States ONLY

Approved by: _____ (President/Board of Trustees) (Date)

FOR FINANCE OFFICE USE ONLY:

90% of \$ _____ = \$ _____ 01-00-00000-1309001 _____
(Amount of Advance) (Finance Office Approval) (Date)

INSTRUCTIONS

- I. Employees requesting to be reimbursed for a College related expense must obtain prior approval by their Supervisor as well as the authorized Budget Officer and their Vice President and President (if applicable) for expenditures of \$100.00 or greater. The Pre-Travel Approval/Advance Form is used for this purpose regardless if the expense is or is not related to travel.
 - a. Complete the form in its entirety. Provide detail in Section A (Professional Meetings or Conferences) OR Section B (other Institutional Business.)
 - b. **If an advance is requested, be sure to mark the appropriate ☐.**
 1. Travel advance checks/ACH deposits are processed in accordance with (1) the published Accounts Payable check schedule and (2) the scheduled travel date.
 2. Airfare, registration fees and lodging deposits will be reimbursed in advance of actual travel when a completed Pre-Travel form and Reimbursable Expense Form is submitted to Accounts Payable. Supporting documentation including an itemization of the charges and proof of payment detailing payment made by the employee must be included.
 3. Airfare, registration fees and lodging deposits can be paid directly in advance by submitting a Requisition via Mercury Commerce for PO issuance to the respective vendor.
 4. For conference/meeting registration fees, a copy of the registration form showing the date(s) of the conference and fees paid must be attached to the Pre-Travel Approval/Advance Form.
 5. Advances not returned to the college or cleared within 45 days of the date of the event will be deducted from the employee's payroll check. Employee has authorized said deduction as attested to the employee's signature on the Pre-Travel Advance Request form.
 - c. Vehicle rentals require the approval of the budget officer(s) in advance of travel.
 - d. Overnight stays in the following Illinois counties require approval in advance of travel by the department Vice President: Cook, DeKalb, DuPage, Grundy, Kane, Kendall, Lake, McHenry and Will.
 - e. No reimbursement for meals or "incidental expenditures" will be made unless an overnight stay is required. Exceptions may apply (for example Forensics or Athletics off-campus events.)
 - f. For a full day of travel away from home where an overnight stay is required, employee meals and incidental expenses will continue to be reimbursed based on a two tier approach and in accordance with the following criteria:
 1. For overnight travel, meals and incidental expenses for the day of departure and the day of return will be limited to 75% of the daily amount allowed by the Internal Revenue Service and communicated by the Finance Office.
 2. Receipts for the first or second tier maximum daily limits are not required and therefore do not have to be submitted with the Reimbursable Expense Form. However, all meals and incidental expenses must be itemized by day on the form.
 3. Incidental expenses are included in the per diem daily limit. Incidental expenses are tips for porters, baggage carriers, bellhops, and hotel maids; beverages and snacks outside of meals; transportation between places of lodging or businesses and places where meals are obtained.
 4. The first tier rate applies to all continental United States locations that are not currently listed at the highest published daily rate for meals and incidental expenses as provided by the Internal Revenue Service. The second tier rate applies to only those locations having the highest published daily rate for meals and incidental expenses in the continental United States. Published second tier locations can be found on Outlook/Public Folders:Information/Administrative Affairs/Financial Affairs & Controller/Mileage/Per Diem Rates.
 - g. Employee retains pink copy.
 - h. Remaining copies are submitted to employee's supervisor.
 - i. Supervisor will have copies approved by Authorized Budget Officer who must provide subsequent GL account to be charged.
Estimated expenses \$500 or greater must be approved by your respective Vice President or Designee.
All out-of-state travel must be approved by your respective Vice President or Designee.
All travel outside the continental United States must be approved by the President/Board of Trustees.
 - j. Authorized Signer will distribute copies as follows:
 1. *White* — Finance Office-Manager, Cash Disbursements
 2. *Yellow* — Retain in records of Authorized Signator
 3. *Blue* — Return to employee (to submit with Reimbursable Expense Form)
 - k. Employees will return the blue copy of form with completed reimbursable expense report within guidelines of institutional policy.
 - l. Airline reservations are to be made through the College Designated Travel Agency. Exceptions must be approved, in advance, by the Vice President, Administrative Affairs. Airline tickets may be purchased with credit card or personal check.
Airline tickets for group travel may be purchased with a Purchase Order.
- II. Employees away from campus on College business with expenses being paid directly by the College (such as use of college owned vehicle, registration fees, airfare, lodging, etc.) should indicate these costs in the "Estimated cost paid direct by College" section of the form. Request vehicle requisition form or vehicle mileage rates from the Purchasing Department. Submit vehicle requisitions to the Purchasing Department directly to secure a reservation.
- III. Employees not away from campus, with estimated reimbursable expenses in excess of \$100.00 are to complete the form as in item I, but write "None" in the space designated for Date or Dates Off Campus.
- IV. Employees away from campus without reimbursable expenses or when reimbursable expenses are estimated at less than \$100.00.
 - a. Complete and sign the form.
 - b. Remove the employee pink copy and retain for records.
 - c. Forward remaining copies to employee's supervisor.
 - d. Supervisor will have copies signed by authorized signer, if approved.
 - e. Authorized signer will distribute copies as follows:
 1. *Yellow* — Retain in records of Authorized Signator
 2. *Blue* — Return to employee as confirmation of action



BLOOMINGTON - NORMAL MARRIOTT

GUEST FOLIO

931	DUNNE/MAUREEN	119.00	06/05/21	11:53	51367	45141
ROOM	NAME	RATE	DEPART	TIME	ACCT#	GROUP
CD			06/03/21	18:28		
TYPE			ARRIVE	TIME		
29						
ROOM		MCXXXXXXXXXXXX8563			MBV#:	376278087
CLERK	ADDRESS	PAYMENT				
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE		
06/03	RETAIL					
06/03	8.75%TAX	4.00				
06/03	ROOM	.35	D			
06/03	CITY TAX	119.00				
06/03	STATE TX	7.14	A			
06/04	ROOM	7.14	B			
06/04	CITY TAX	119.00				
06/04	STATE TX	7.14	A			
06/05	CCARD-MC	7.14	B			
PAYMENT RECEIVED BY: MASTERCARD		XXXXXXXXXXXX8563	270.91			
===== SUMMARY OF TAXES =====				.00		
DESCRIPTION				TAXED	TAX	
F	6% STATE TAX ADJ		AMOUNT			
	NET CHARGES		.00		.00	
	270.91	TAX	CREDITS		FOLIO	
		.00	270.91		.00	

See our "Privacy & Cookie Statement" on [Marriott.com](https://www.marriott.com)

Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy Account Statement for updated activity. See members.marriott.com for new Marriott Bonvoy benefits.



BLOOMINGTON - NORMAL MARRIOTT
201 BROADWAY AVE
NORMAL IL 61761
PH# 309-862-9000 FAX# 309-862-9001

Treat yourself to the comfort of Marriott Hotels in your home. Visit ShopMarriott.com.

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

YOUR TRIP TO:

Bloomington-Normal Marriott Hotel & Conference ...

Scan this QR code for
directions on your mobile
device:



1 HR 50 MIN | 109 MI

Est. fuel cost: \$10.40

Trip time based on traffic conditions as of 11:09 PM on August 4,
2021. Current Traffic: Light



Print a full health report of your car with HUM
vehicle diagnostics **(800) 906-2501**



1. Start out going **north** on Aintree Dr toward Stonehedge Ct.

Then 0.06 miles 0.06 total miles



2. Take the 1st **right** onto Stonehedge Ct.

If you are on Hampton Cir and reach Foxwood Ct you've gone about 0.2 miles too far.

Then 0.05 miles 0.11 total miles



3. Turn **right** onto Greene Rd.

Then 0.25 miles 0.36 total miles



4. Turn **left** onto 75th St.

If you reach 79th St you've gone about 0.4 miles too far.

Then 0.54 miles 0.90 total miles



5. Turn **right** onto Lincoln Ave/IL-53. Continue to follow IL-53.

If you reach Westview Ln you've gone about 0.3 miles too far.

Then 3.30 miles 4.20 total miles



6. Stay **straight** to go onto N Bolingbrook Dr/IL-53.

Then 1.17 miles 5.36 total miles



7. Merge onto I-55 S toward **Bloomington**.

Then 99.09 miles 104.45 total miles



8. Take the **I-55 Bus S/Veterans Parkway** exit, EXIT 167.

Then 0.42 miles 104.87 total miles



9. Turn **left** onto Historic Route 66/Veterans Pkwy/I-55 Bus S/County Hwy-31.

Continue to follow Historic Route 66/Veterans Pkwy/I-55 Bus S.

Then 1.67 miles 106.54 total miles



10. Turn **right** onto Fort Jesse Rd.

Then 1.12 miles 107.66 total miles



11. Fort Jesse Rd becomes E Willow St.

----- Then 0.51 miles ----- 108.17 total miles



12. Turn **left** onto N Linden St.

N Linden St is just past N Oak St.

If you are on Historic Route 66 and reach Constitution Trl you've gone about 0.1 miles too far.

----- Then 0.27 miles ----- 108.45 total miles



13. Turn **slight right** onto E Beaufort St.

E Beaufort St is just past E College Ave.

----- Then 0.10 miles ----- 108.55 total miles



14. Enter next roundabout and take the 2nd exit onto W North St.

----- Then 0.10 miles ----- 108.64 total miles



15. Turn **left** onto Broadway St.

If you reach S Fell Ave you've gone a little too far.

----- Then 0.03 miles ----- 108.68 total miles



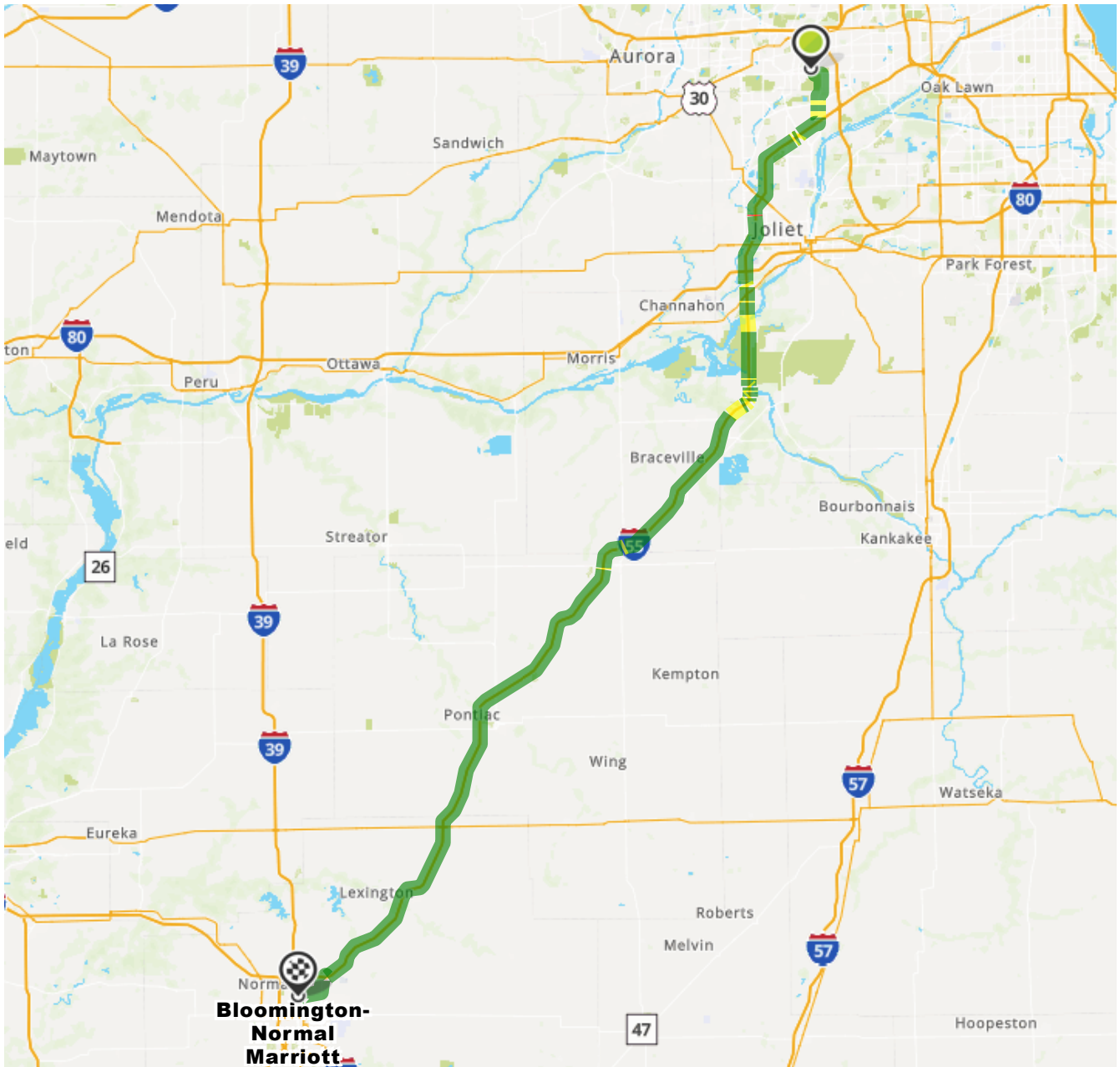
16. Bloomington-Normal Marriott Hotel & Conference Center, 201 BROADWAY AVENUE.

If you reach W Beaufort St you've gone a little too far.



Save to My Maps

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.





AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

July 15, 2021 Minutes of the Regular Board of Trustees Meeting.

RECOMMENDATION

That the Board of Trustees approves the Minutes of the July 15, 2021 Regular Board of Trustees Meeting.

[7.15.21 Regular Board Meeting Minutes.pdf](#)

BOARD OF TRUSTEES

THURSDAY, JULY 15, 2021

REGULAR BOARD MEETING ~ 6:00 PM

MINUTES

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

At 6:02 p.m. the College of DuPage Board of Trustees meeting was called to order. Chair Dunne led the Pledge of Allegiance.

Present: Student Trustee Naila Sabahat, Maureen Dunne, Christine Fenne, Heidi Holan, Florence Appel, Annette Corrigan, Nick Howard, Dan Markwell

Student Trustee Naila Sabahat and Trustee Annette Corrigan were virtually present.

2. PUBLIC COMMENT

- Amy Kepler spoke regarding CODAA Eligibility requirements.
- Hontas Farmer spoke regarding CODAA Eligibility requirements.
- Bonniejean Alford spoke regarding CODAA Eligibility requirements.
- Cheryl Baunbach-Caplan spoke regarding CODAA Eligibility Requirements.
- Frank Napolitano spoke regarding the Board working together despite different perspectives and views.
- David Goldberg spoke regarding summer reflections, costly arbitration and CODAA Eligibility requirements.

3. CLOSED SESSION

At 6:27 p.m. Chair Dunne entertained a motion that the Board of Trustees move into Closed Session. Trustee Markwell moved and Vice Chair Fenne seconded the motion.

Lilianna Kalin, General Counsel read the reasons indicated for closed session as follows:

5 ILCS 120/2(c)1 of the Open Meetings Act.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

5 ILCS 120/2(c)2 of the Open Meetings Act

Collective negotiating matters between the public body and its employees or legal counsel for the public body or their representatives.

5 ILCS 120/2(c)11 of the Open Meetings Act

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

5 ILCS 120/2(c)21 of the Open Meetings Act

Discussion of minutes of meetings lawfully closed under this Act, whether for purposes or approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Motion Passed: 8 - 0

Voting For: Maureen Dunne, Christine Fenne, Heidi Holan, Florence Appel, Annette Corrigan, Nick Howard, Dan Markwell, Naila Sabahat.

Voting Against: None

Chair Dunne declared the motion passed.

4. RETURN TO OPEN SESSION

At 8:59 p.m. Chair Dunne announced that the Board of Trustees returned to Open Session.

Chair Dunne asked Secretary Holan to call the roll.

Present: Student Trustee Sabahat (virtually), Trustees Appel, Corrigan (virtually), Dunne, Fenne, Holan, Howard and Markwell.

Absent: None.

5. REPORTS

5.a Chair's Report

Chair Dunne read the following:

“Struck by the pace of change in our community as we transition from a very strange time, as we all know, with the lockdowns, with masks, social distancing, vaccinations as well as life lived in our online world for at least the past year, to the sudden return of smiling faces, crowds, public events, dining out, in classrooms for students, I feel confident in our administration and faculty and I know we have a team in place capable of managing extraordinary demands, unique and challenging during this transition period.

In the mix, we have some remarkable new students set to enter the COD system and join us in our classrooms this fall and to help mark that process, I will be on campus this Saturday from 10-11 a.m. along with a number of other Trustees, including Secretary Holan, as well as COD President Dr. Brian Caputo to welcome incoming COD

scholarship awardees in a drive by salute, as we recognize scholarship winners who will be attending College of DuPage this year.

Also I would like to take a moment to recognize Trustee Heidi Holan, as she has been named to the Vice Chair of the Public Policy Committee for the Illinois Community College Trustees Association (ICCTA). I'm sure you will do a tremendous job in this new role.

•
5.b Student Trustee's Report

Student Trustee Sabahat reported the following:

- Summer classes are ending soon
- Fall classes will be held in person
- Training for New Student Orientation is underway
- Virtual New Student Orientation is happening soon
- Met with SLC Members
- Looking forward to being back in person

5.c President's Report

Dr. Caputo spoke on the following:

Economic Impact Award

The City of Wheaton and Mayor Phil Suess presented the McAninch Arts Center and the College with the Economic Impact Award on Friday, July 8, 2020 in recognition of their “significant impact and influence on the central business district through community engagement, economic development and destination tourism.”

The City of Wheaton presented the award to McAninch Arts Director Diana Martinez and Cleve Carney Museum of Art Curator Justin Witte at the second of three “Frida Fridays” that the City and the Downtown Wheaton Association is hosting in connection with the college’s Frida Kahlo: Timeless Exhibit. The festive celebration features folklore dancers, walking Fridas, mariachi music, and Frida-inspired art and menu options offered by downtown and local Wheaton businesses. The next Frida Friday is scheduled for August 9.

Chaparrals Athletics

I am happy to announce that Chaparrals Athletics will add women’s golf to their athletics program, beginning in the 2021-22 academic year.

Women’s golf will now become the 18th athletic program at COD, and the ninth women’s program.

It will mirror our successful men’s program.

19th Year and COD Hall of Fame Member Head Coach Jason Hyatt will lead this new team.

The plan is to start this year with a limited roster with an expected full roster for 2022-2023.

The NJCAA Women's Golf National Championship recently split the championship into two divisions.

College of DuPage athletes will have an opportunity to compete both individually and as a team at the Division III National Championship level.

In addition, College of DuPage will also launch a men's volleyball program during the 2022-23 academic year, thanks in part to a \$10,000 grant from the National Junior College Athletic Association (NJCAA) Foundation and First Point Foundation.

COD is one of 15 institutions to receive grant funding as part of the NJCAA and First Point's efforts to build a national men's volleyball presence.

Currently, with more than 90 percent of DuPage County high schools supporting multiple levels of boys volleyball, the College's program will allow athletes to continue playing their chosen sport at Illinois' largest community college.

The NJCAA announced men's volleyball as an "emerging" sport. They expect to host the first ever national championship in 2022-2023.

NJCAA Division III Championship Football Game

The NJCAA has announced changes to the structure of football in the association that will create increase opportunities for the sport to flourish at the two-year level. These changes include the creation of Division I and Division III, implementation of a Division I national championship playoff system, addition of a Division III national championship, and separate division rankings.

The addition of Division I and Division III football was voted on at the June NJCAA Board of Regents meeting and passed to best support and serve the student-athletes competing.

The NJCAA Division III Football Championship will be held at the College of DuPage, in Glen Ellyn, IL, where the Red Grange Bowl game has been hosted since 2016.

6. PRESENTATIONS

6.a Transition Commons - Dr. Michael Duggan, Counselor for Students with Disabilities/Professor, Chair of Counseling Services

6.b Financial Investments - Scott Brady, Interim Chief Financial Officer

6.c Information Technology (IT) Strategic Plan - Donna Berliner, Director, Information Technology Services

7. INFORMATION

7.a Amendment to Electricity Purchase Agreement

- 7.b Construction Change Orders
[Summary of Construction Change Orders.pdf](#)
- 7.c Monthly Construction Status
[Monthly Construction Status July 2021 Final.pdf](#)
- 7.d Grants Status Report
[June FY2021 Grants Activities Board of Trustees Report.pdf](#)
- 7.e Personnel Actions for Board Information
[Personnel Information Items.pdf](#)
- 7.f Gifts Report
[Gifts Report JULY2021.pdf](#)
- 7.g In-kind Donations Report
[In-Kind Monthly Report June.pdf](#)
- 7.h Financial Statements: Schedule of Investments, General Fund – Budget and Expenditures, Operating Cash Available to Pay Annual Operating Expenses, Disposal of Capital Assets, Tax Levy Collections, and Budgetary Position Additions. Provided for Board information; no action required.
[2021_07_15 Financial Statements for Info All Combined.pdf](#)

8. **CONSENT AGENDA**

Chair Dunne asked Secretary Holan to read the Consent Agenda for the record. After it was read, Chair Dunne asked for a motion to approve the Consent Agenda items as read. Trustee Markwell moved and Vice Chair Fenne seconded the motion. Chair Dunne asked if there were any Consent Agenda items the Board would like to pull to be voted on separately.

Chair Dunne removed Item 8b Five-Year Contract to purchase HP Personal Computers, HPE Networking and related purchases to Riverside Technologies Inc. for an amount not to exceed \$11,000,000.00.

Trustee Appel removed Item 8f Three-Year Contract with two one-year renewal options for Student Artificial Intelligence (AI) Chatbot Solution to Career America, LLC (d/b/a Ocelot) in an amount not to exceed \$330,000.00.

Chair asked if there were any objections to removing Items 8b. and 8f. There were none.

- 8.a Library Aggregate Spend with Sole Source Vendors (Elsevier, Cengage Learning and Thomson Reuters) in FY22 for a total expenditure of \$148,000 with the following vendors:

(A) Elsevier	\$45,000
P.O. Box 9533	
New York, New York 10087-9533	

(B) Cengage Learning	\$60,500
P.O. Box 530958	
Atlanta, Georgia 30353	
(C) Thomson Reuters – West Payment Center	\$42,500
P.O. Box 6392	
Carol Stream, IL 60197-6292	
Total amount:	\$148,000

8.b Item pulled.

8.c Disposal of College property with an estimated fair value exceeding \$25,000.

8.d General Contractor for Drywall and Acoustical Ceiling Tile (ACT) with Piping Insulation at the Health and Science Center (HSC) - Rebid

8.e Capital purchase of ten (10) ADEC 411 dental chairs and accessories for a total cost of \$190,850.00 from Patterson Dental.

8.f Item pulled.

8.g Personnel Actions for Board Approval
[Personnel Approval Items July.pdf](#)
[Montes Nathania Administrator Contract FY 22.pdf](#)
[Serrano board.pdf](#)
[Tomei board doc.pdf](#)

8.h One-year contract with an option of four (4), one-year extensions for freelance photographer services for the COD News Bureau for FY22 totaling an amount not to exceed \$300,000 with Press Photography Network, Inc.

8.i Renewal of Property, General Liability, Student Malpractice, Directors and Officers, Worker's Compensation, Athletic Accident Coverage and Athletic Catastrophic Insurance for FY22 in the amount of \$1,888,423 through the Illinois Community College Risk Management Consortium.

8.j Financial Reports: Treasurer's Report, Payroll Report, Accounts Payable Report, All Disbursements Excluding Payroll, Budget Transfer Report, Legal Professional and Search Fees Report, and Travel Expense/Requests Report.
[2021_07_15 Financial Reports for Approval All Combined.pdf](#)

8.k Reimbursable Expense Request for Secretary Heidi Holan in the amount of \$268.80 for expenses incurred for travel to the Illinois Community College Trustee Association's Annual Convention, June 4, 2021 - June 5, 2021 in Bloomington-Normal, IL.
[Holan Reimbursable Expenses Packet.pdf](#)

8.l Reimbursable Expense Request for Trustee Florence Appel in the amount of \$419.75 for expenses incurred for travel to the Illinois Community College Trustee Association's Annual Convention, June 4, 2021 - June 5, 2021 in Bloomington-Normal, IL.
[Reimbursable Expense Packet_Redacted.pdf](#)

8.m June 24, 2021 Public Hearing of the FY2022 Budget and Regular Board Meeting Minutes.

[6.24.21 Regular Meeting Minutes_Redacted.pdf](#)

Motion Passed: 8 - 0

Voting For: Maureen Dunne, Christine Fenne, Heidi Holan, Florence Appel, Annette Corrigan, Nick Howard, Dan Markwell, Naila Sabahat

Voting Against: None

Chair Dunne declared the motion passed.

PULLED ITEMS:

8b: Five-year contract to purchase HP Personal Computers, HPE Servers, HPE Networking and related purchases to Riverside Technologies, Inc., for an amount not to exceed \$11,090,000.00.

Discussion was held regarding the need for more time to review this item.

Chair Dunne entertained a motion that the Board of Trustees table this item. Trustee Howard moved and Trustee Corrigan seconded the motion.

On roll call voting aye: Student Trustee Sabahat, Trustees Appel, Corrigan, Howard and Secretary Holan, Vice Chair Fenne and Chair Dunne.

On roll call voting abstain: Trustee Markwell.

On roll call voting nay: None.

Chair Dunne declared the motion passed.

8f: Three year contract with two one-year renewal options for Student Artificial Intelligence (AI) Chatbot Solution to CareerAmerica, LLC. (dba Ocelot) in an amount not to exceed \$330,000.

Discussion was held regarding the cost of the item and how the numbers were presented. An explanation was given by Wendy McCambridge.

Chair Dunne entertained a motion that the Board of Trustees approve the item. Vice Chair Fenne moved and Trustee Markwell seconded the motion.

On roll call voting aye: Student Trustee Sabahat, Trustees Appel, Corrigan, Howard and Markwell, Secretary Holan, Vice Chair Fenne and Chair Dunne.

On roll call voting nay: None.

Chair Dunne declared the motion passed.

9. TRUSTEE DISCUSSION

Trustee Appel noted that two other community colleges have incentivized vaccinations. Trustee Appel requested a discussion regarding this topic.

Trustee Markwell stated that Trustee Appel had requested a change of day for the September Board Meeting. A discussion was had regarding changing the day to September 23, 2021. General Counsel Kalin stated that Board approval would be needed at the August meeting.

10. CALENDAR DATES / *Campus Events*

Next meeting date: Thursday, August 19, 2021 Regular Board of Trustees Meeting - 6:00 p.m.

11. CLOSED SESSION

None.

12. ADJOURN

At 10:00 p.m. Chair Dunne entertained a motion that the Board of Trustees adjourn. Moved by Heidi Holan; seconded by Dan Markwell to Adjourn

Motion unanimously passed by a voice vote.

Chair Dunne declared the July 15, 2021 Regular Board Meeting of the Board of Trustees is adjourned.



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Personnel Approval Items

REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions.

BACKGROUND INFORMATION

1. Ratification of Administrator Appointments
2. Ratification of Faculty Appointments
3. Ratification of Classified Retirements

RECOMMENDATION

That the Board of Trustees ratifies the Administrator Appointments, Faculty Appointments and Classified Retirements

STAFF CONTACT

Maritza Ruano, Vice President, Human Resources

[Personnel Approval Items.pdf](#)

[Brady Administrator Contract FY 22.pdf](#)

[Virgilio Administrator Contract FY 22.pdf](#)

[Fall 2021 PersonalPositionData FT Temp Faculty - Arroyo2021.pdf](#)

[Fall 2021 PersonalPositionData FT TEMP Faculty - Hillock 2021.pdf](#)

[Fall 2021 PersonalPositionData FT TEMP Faculty - Pohl 2021.pdf](#)

August 19, 2021

APPOINTMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>ADMINISTRATOR</u>					
Scott Brady	Chief Financial Officer & Treasurer	Finance	8/20/2021	Promotion Full Time	\$181,593
David Virgilio	Controller	Finance	8/20/2021	Promotion Full Time	\$131,062
<u>FACULTY</u>					
Timothy Arroyo*	Instructor, Photography	Photography	08/20/2021	New Hire Full Time	\$63,681
Elisa Hillock*	Instructor, Graphic Design	Graphic Design	08/20/2021	New Hire Full Time	\$63,681
Benjamin Pohl*	Instructor, Automotive Service Technology	Automotive Service Technology	08/20/2021	New Hire Full Time	\$63,681

RETIREMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>CLASSIFIED</u>					
Yvonne Bedford	Administrative Assistant IV	Cont. Education	9/30/2021	COD Retirement	19 Yrs 11 Mos

*Temporary two-semester assignment

EMPLOYMENT AGREEMENT

This Agreement is made this 19th day of August, 2021, between the Board of Trustees of College of DuPage District No. 502 (the "Board") and Scott Brady ("Administrator" and collectively, the "Parties"):

RECITALS

WHEREAS, the Board is the body politic and corporate charged with the duty to make the appointments and fix the salaries for all administrative personnel at the College of DuPage (the "College"); and

WHEREAS, the President of the College has recommended Administrator's appointment as Chief Financial Officer & Treasurer of the College to the Board; and

WHEREAS, the Board has approved such recommendation and desires to appoint Administrator to the position of Chief Financial Officer & Treasurer from August 20, 2021 to June 30, 2022;

NOW, THEREFORE, in exchange for the mutual covenants and conditions contained herein, and other good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

TERMS OF EMPLOYMENT

1. Term and Duties. Administrator is appointed to the position of Chief Financial Officer & Treasurer (the "Position") for the College for the period of August 20, 2021 to June 30, 2022 (the "Term"). Administrator will perform the duties and carry out the responsibilities of the Position, as specified in Board Policy and the job description for the Position, and all such other duties and responsibilities as assigned from time to time by or at the direction of the President and/or the Board. Notwithstanding anything to the contrary in Board Policy or College procedures, Administrator acknowledges and agrees that he/she is not entitled to an automatic rollover or renewal of this Agreement, and that the Board may, but is not required to, re-appoint Administrator to a new term at the expiration of the Term.

2. Compensation and Benefits.

- a. Salary. During the Term, the College shall pay Administrator an annual salary of \$181,593 in accordance with Board Policy and the College's normal payroll procedures.
- b. Benefits. During the Term, Administrator shall be entitled to participate in employee welfare and health benefit plans afforded to administrator-level employees of the College, and any other employee benefit plans established by the Board from time to time for administrator-level employees. Administrator shall be required to comply with the conditions attendant to coverage by such plans.

Nothing contained herein limits the right of the Board to change, modify, reduce, or discontinue any particular benefit plan afforded to Administrator during the term of this Agreement.

- c. Leave. Administrator shall be entitled to leave and sick leave time in the amounts offered and accrued in accordance with Board Policy and corresponding College procedures and regulations.
 - d. SURS Contributions. Administrator is required to participate in the State Universities Retirement System (SURS). Currently, administrator-level employees contribute 8% of their gross annual salary to SURS, plus .5% of their gross annual salary to SURS health insurance on a pretax basis. If you are not a current SURS annuitant, but your status changes, you are required to immediately notify Human Resources. Failure to do so may result in penalties up to and including termination of employment.
 - e. Deductions from Salary and Benefits. The Board may withhold from any salary, benefit, or other amounts payable to Administrator all federal, state, local and other taxes, withholdings, and other amounts as permitted or required by law, rule or regulation, which includes a 1.45% contribution toward Medicare.
3. Early Termination. The Board may elect to terminate this Agreement prior to the end of the Term for any reason.
4. Severance. The following shall apply if the Board elects to terminate this Agreement prior to the end of the Term:
- a. If the termination occurs under the any of the following circumstances, there will be no liability or obligation on the part of the Board or the College for the payment to Administrator of any compensation, severance, or other benefits in connection with such termination (except as otherwise expressly provided herein or in any other contractual agreement or as otherwise provided by law) attributable to any period after such termination:
 - i. Administrator's resignation, retirement, or other election to terminate this Agreement;
 - ii. Administrator's death;
 - iii. Administrator's disability, as certified by a physician selected by, or acceptable to, the Board, which renders Administrator unable to perform the essential duties of his/her job; or
 - iv. Any reason set forth in Paragraph 4(b).

- b. This Agreement and Administrator's employment may be terminated for cause, as determined by the Board, the President, and/or their designee(s). For purposes of this Agreement, "cause" includes, without limitation:
 - i. Administrator's failure or refusal to perform the duties of the Position;
 - ii. Administrator's failure to meet performance standards for the Position;
 - iii. Administrator's violation or breach of Board Policy, College procedures, rules or regulations;
 - iv. Administrator's unreasonable failure to obey orders and directives given by the Board, the President, and/or Administrator's supervisors;
 - v. Misconduct by Administrator that involves dishonesty, theft, fraud, unethical conduct, misappropriation, misuse or waste of College funds or property, conviction of or a plea of guilty to a felony or crime of moral turpitude, or other conduct that is detrimental to the reputation of Administrator, the Board, and/or the College in the community; and/or
 - vi. Administrator's commission of any other act of misconduct, malfeasance, nonfeasance, malice, or gross negligence with regard to the College, College property, or Administrator's employment.
- c. If the election to terminate this Agreement and Administrator's employment is made for any reason other than those set forth in Paragraphs 4(a)-(b) above, Administrator may be eligible for a severance payment in an amount not to exceed one (1) year annual salary and applicable benefits, or any such lesser limitations provided by any amendment to Section 3-65 of the Illinois Community College Act, or by other applicable law or regulation. The decision to pay severance compensation, and the amount and manner of such severance, is within the sole discretion of the Board. In any event, the amount of severance shall not exceed an amount equal to seventy-five percent (75%) of the annual salary set forth in Paragraph 1.

5. Savings Clause. The provisions of this Agreement are intended to be interpreted and enforced in a manner which renders them valid and enforceable. In the event any provision of this Agreement is found to be invalid or unenforceable, such provision will be modified to the extent and in the manner in which a court of competent jurisdiction deems reasonable, and thereupon enforced upon such terms. If any such provision is not so modified, it will be deemed stricken from this Agreement without affecting the validity and enforceability of any of the remaining provisions hereof.

6. Applicable Law and Venue. This Agreement will be construed in accordance with the laws of the State of Illinois, without regard to conflict of law provisions. If any term or terms of this Agreement conflict with Illinois law (including the Public Community College Act), now

or as later amended, then the terms of Illinois law will control. Venue for any disputes arising under or in connection with this Agreement shall be in the Circuit Court for the Eighteenth Judicial Circuit of the State of Illinois, or in the United States District Court for the Northern District of Illinois, Eastern Division.

7. Entire Agreement. The Parties acknowledge and agree that this Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof, and all prior agreements, negotiations, and understandings with respect to the subject matter hereof are canceled and superseded by this Agreement.

8. No Oral Modifications. The Parties acknowledge and agree that the terms of this Agreement may not be modified, altered or varied except by a subsequently dated written instrument approved by the Board of Trustees and executed by all Parties.

9. Effective Date. Administrator agrees and acknowledges that this Agreement shall not become effective, and is not and cannot be binding upon the College, unless and until it is approved by the Board and all Parties have executed this Agreement. Administrator agrees to return the executed Agreement to Human Resources within ten (10) business days of its approval by the Board.

Dated and returned this _____ day of _____ 2021 by:

Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on August 19, 2021

On the behalf of and as authorized by
Board of Trustees, Community College District No. 502,
Counties of DuPage, Cook and Will, State of Illinois

President

EMPLOYMENT AGREEMENT

This Agreement is made this 19th day of August 2021, between the Board of Trustees of College of DuPage District No. 502 (the "Board") and David Virgilio ("Administrator" and collectively, the "Parties"):

RECITALS

WHEREAS, the Board is the body politic and corporate charged with the duty to make the appointments and fix the salaries for all administrative personnel at the College of DuPage (the "College"); and

WHEREAS, the President of the College has recommended Administrator's appointment as Controller of the College to the Board; and

WHEREAS, the Board has approved such recommendation and desires to appoint Administrator to the position of Controller from August 20, 2021 to June 30, 2022;

NOW, THEREFORE, in exchange for the mutual covenants and conditions contained herein, and other good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

TERMS OF EMPLOYMENT

1. Term and Duties. Administrator is appointed to the position of Controller (the "Position") for the College for the period of August 20, 2021 to June 30, 2022 (the "Term"). Administrator will perform the duties and carry out the responsibilities of the Position, as specified in Board Policy and the job description for the Position, and all such other duties and responsibilities as assigned from time to time by or at the direction of the President and/or the Board. Notwithstanding anything to the contrary in Board Policy or College procedures, Administrator acknowledges and agrees that he/she is not entitled to an automatic rollover or renewal of this Agreement, and that the Board may, but is not required to, re-appoint Administrator to a new term at the expiration of the Term.

2. Compensation and Benefits.

a. Salary. During the Term, the College shall pay Administrator an annual salary of \$131,062 in accordance with Board Policy and the College's normal payroll procedures.

b. Benefits. During the Term, Administrator shall be entitled to participate in employee welfare and health benefit plans afforded to administrator-level employees of the College, and any other employee benefit plans established by the Board from time to time for administrator-level employees. Administrator shall be required to comply with the conditions attendant to coverage by such plans. Nothing contained herein limits the right of the Board to change, modify, reduce,

or discontinue any particular benefit plan afforded to Administrator during the term of this Agreement.

- c. Leave. Administrator shall be entitled to leave and sick leave time in the amounts offered and accrued in accordance with Board Policy and corresponding College procedures and regulations.
 - d. SURS Contributions. Administrator is required to participate in the State Universities Retirement System (SURS). Currently, administrator-level employees contribute 8% of their gross annual salary to SURS, plus .5% of their gross annual salary to SURS health insurance on a pretax basis. If you are not a current SURS annuitant, but your status changes, you are required to immediately notify Human Resources. Failure to do so may result in penalties up to and including termination of employment.
 - e. Deductions from Salary and Benefits. The Board may withhold from any salary, benefit, or other amounts payable to Administrator all federal, state, local and other taxes, withholdings, and other amounts as permitted or required by law, rule or regulation, which includes a 1.45% contribution toward Medicare.
3. Early Termination. The Board may elect to terminate this Agreement prior to the end of the Term for any reason.
4. Severance. The following shall apply if the Board elects to terminate this Agreement prior to the end of the Term:
- a. If the termination occurs under the any of the following circumstances, there will be no liability or obligation on the part of the Board or the College for the payment to Administrator of any compensation, severance, or other benefits in connection with such termination (except as otherwise expressly provided herein or in any other contractual agreement or as otherwise provided by law) attributable to any period after such termination:
 - i. Administrator's resignation, retirement, or other election to terminate this Agreement;
 - ii. Administrator's death;
 - iii. Administrator's disability, as certified by a physician selected by, or acceptable to, the Board, which renders Administrator unable to perform the essential duties of his/her job; or
 - iv. Any reason set forth in Paragraph 4(b).

- b. This Agreement and Administrator's employment may be terminated for cause, as determined by the Board, the President, and/or their designee(s). For purposes of this Agreement, "cause" includes, without limitation:
 - i. Administrator's failure or refusal to perform the duties of the Position;
 - ii. Administrator's failure to meet performance standards for the Position;
 - iii. Administrator's violation or breach of Board Policy, College procedures, rules or regulations;
 - iv. Administrator's unreasonable failure to obey orders and directives given by the Board, the President, and/or Administrator's supervisors;
 - v. Misconduct by Administrator that involves dishonesty, theft, fraud, unethical conduct, misappropriation, misuse or waste of College funds or property, conviction of or a plea of guilty to a felony or crime of moral turpitude, or other conduct that is detrimental to the reputation of Administrator, the Board, and/or the College in the community; and/or
 - vi. Administrator's commission of any other act of misconduct, malfeasance, nonfeasance, malice, or gross negligence with regard to the College, College property, or Administrator's employment.
- c. If the election to terminate this Agreement and Administrator's employment is made for any reason other than those set forth in Paragraphs 4(a)-(b) above, Administrator may be eligible for a severance payment in an amount not to exceed one (1) year annual salary and applicable benefits, or any such lesser limitations provided by any amendment to Section 3-65 of the Illinois Community College Act, or by other applicable law or regulation. The decision to pay severance compensation, and the amount and manner of such severance, is within the sole discretion of the Board. In any event, the amount of severance shall not exceed an amount equal to seventy-five percent (75%) of the annual salary set forth in Paragraph 1.

5. Savings Clause. The provisions of this Agreement are intended to be interpreted and enforced in a manner which renders them valid and enforceable. In the event any provision of this Agreement is found to be invalid or unenforceable, such provision will be modified to the extent and in the manner in which a court of competent jurisdiction deems reasonable, and thereupon enforced upon such terms. If any such provision is not so modified, it will be deemed stricken from this Agreement without affecting the validity and enforceability of any of the remaining provisions hereof.

6. Applicable Law and Venue. This Agreement will be construed in accordance with the laws of the State of Illinois, without regard to conflict of law provisions. If any term or terms of this Agreement conflict with Illinois law (including the Public Community College Act), now

or as later amended, then the terms of Illinois law will control. Venue for any disputes arising under or in connection with this Agreement shall be in the Circuit Court for the Eighteenth Judicial Circuit of the State of Illinois, or in the United States District Court for the Northern District of Illinois, Eastern Division.

7. Entire Agreement. The Parties acknowledge and agree that this Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof, and all prior agreements, negotiations, and understandings with respect to the subject matter hereof are canceled and superseded by this Agreement.

8. No Oral Modifications. The Parties acknowledge and agree that the terms of this Agreement may not be modified, altered or varied except by a subsequently dated written instrument approved by the Board of Trustees and executed by all Parties.

9. Effective Date. Administrator agrees and acknowledges that this Agreement shall not become effective, and is not and cannot be binding upon the College, unless and until it is approved by the Board and all Parties have executed this Agreement. Administrator agrees to return the executed Agreement to Human Resources within ten (10) business days of its approval by the Board.

Dated and returned this _____ day of _____ 2021 by:

Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on August 19, 2021

On the behalf of and as authorized by
Board of Trustees, Community College District No. 502,
Counties of DuPage, Cook and Will, State of Illinois

President

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Timothy Arroyo

POSITION: Instructor, Photography (Temporary Two-Semester Appointment)

PREPARATION: MFA, Independent Film and Digital Imaging Columbia College, 2015

MAJOR AREAS: Independent Film and Digital Imaging College of DuPage

EXPERIENCE:
Adjunct Faculty
2017-Current
College of DuPage
Temporary Full Time Faculty
2019-2020
Harrington College of Design
Full Time Faculty
2004-2018

RECOMMENDED BY: Lisa Stock Digitally signed by Lisa Stock
Date: 2021.07.27 12:13:32 -05'00'
(Search Committee Chair)

Maritza Ruano Digitally signed by Maritza Ruano
Date: 2021.08.10 11:52:39 -05'00'
(Vice President of Human Resources)

Mark Curtis-Chavez Digitally signed by Mark Curtis-Chavez
Date: 2021.07.28 17:20:47 -05'00'
(Provost)

Brian W. Caputo Digitally signed by Brian W. Caputo
Date: 2021.08.10 21:00:21 -05'00'
(President)

RANK AND SALARY: Range A, Step 5: \$63,681

DATE OF HIRE: August 20, 2021

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Photography (Temporary Two-Semester Appointment)

DEPARTMENT: Photography

CANDIDATE: Timothy Arroyo

SEARCH COMMITTEE: Anthony Ramos, Stephen Thompson, Katherine Sifers

ADVERTISEMENTS:

SOURCE	DATE
Search kept internal.	

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of qualified candidates	3
Number of candidates who did not meet minimum requirements	0
Self-identified diverse candidates	1
Number of candidates interviewed	3
Number of diverse candidates interviewed	1

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Elisa Hillock

POSITION: Instructor, Graphic Design (Temporary
Two-Semester Appointment)

PREPARATION: MFA, Graphic Design
The University of Illinois at Chicago, 1993

MAJOR AREAS:

EXPERIENCE: Graphic Design

College of DuPage
Adjunct Faculty
2019-Current
Harper College
Adjunct Faculty
2018-Current
Illinois Institute of Art - Schaumburg
Institutional Program Chair
2007-2018

RECOMMENDED BY:

Lisa Stock

Digitally signed by Lisa Stock
Date: 2021.07.27 12:16:05 -05'00'

(Search Committee Chair)

Maritza Ruano

Digitally signed by Maritza Ruano
Date: 2021.08.10 11:54:59 -05'00'

(Vice President of Human Resources)

Mark Curtis-Chavez

Digitally signed by Mark Curtis-Chavez
Date: 2021.07.28 17:21:20 -05'00'

(Provost)

Brian W. Caputo

Digitally signed by Brian W. Caputo
Date: 2021.08.10 21:02:12 -05'00'

(President)

RANK AND SALARY: Range A, Step 5: \$63,681

DATE OF HIRE: August 20, 2021

COLLEGE of DUPAGE

POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Graphic Design (Temporary Two-Semester Appointment)

DEPARTMENT: Graphic Design

CANDIDATE: Elisa Hillock

SEARCH COMMITTEE: Anthony Ramos, Stephen Thompson, Gautam Wadhwa

ADVERTISEMENTS:

SOURCE	DATE
Search kept internal.	

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of qualified candidates	5
Number of candidates who did not meet minimum requirements	0
Self-identified diverse candidates	3
Number of candidates interviewed	4
Number of diverse candidates interviewed	3

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Benjamin Pohl

POSITION: Instructor, Automotive Service Technology
(Temporary Two-Semester Appointment)

PREPARATION: BS, Automotive Technology
Southern Illinois University, 2019

MPA, Management
Northern Illinois University, 2009

MAJOR AREAS: Automotive Technology

EXPERIENCE: College of DuPage
Adjunct Faculty
2020-Current
Scott's Service Place
Vehicle Repair Technician
2021-Current

RECOMMENDED BY:

Lisa Stock

Digitally signed by Lisa Stock
Date: 2021.07.27 12:19:20 -05'00'

(Search Committee Chair)

Maritza Ruano

Digitally signed by Maritza Ruano
Date: 2021.08.10 11:56:48 -05'00'

(Vice President of Human Resources)

Mark Curtis-Chavez

Digitally signed by Mark Curtis-Chavez
Date: 2021.07.28 17:21:46 -05'00'

(Provost)



Digitally signed by Brian W. Caputo
Date: 2021.08.10 21:03:12 -05'00'

(President)

RANK AND SALARY: Range A, Step 5: \$63,681

DATE OF HIRE: August 20, 2021

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Automotive Service Technology (Temporary Two-Semester Appointment)

DEPARTMENT: Automotive Service Technology

CANDIDATE: Benjamin Pohl

SEARCH COMMITTEE: Kris Fay, Joseph Aranki, Bridget McFarland

ADVERTISEMENTS:

SOURCE	DATE
Search kept internal.	

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of qualified candidates	1
Number of candidates who did not meet minimum requirements	0
Self-identified diverse candidates	0
Number of candidates interviewed	1
Number of diverse candidates interviewed	0



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Elevator Maintenance Service Contract Addendum with Urban Elevator Service in the amount of \$11,812.50.

REASON FOR CONSIDERATION

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

A regular maintenance program will maintain the performance of the elevators in perfect working condition for years to come. This contract includes all supplies, materials, parts, labor, supervision, tools, equipment and lubricants to provide preventative maintenance, and adjustment and repair services for all equipment. Items not included are non-wearing parts such as doorframes, door panels, floors, car enclosures, lighting, communication systems, and main line switches. Proper maintenance will assure efficient operation and reduces the number of shut downs, provides safety and minimizes the probability of accidents.

In 2016, Elevator Maintenance Services went out for bid and a 5-year contract was awarded by the Board of Trustees to Urban Elevator Services under Bid 2016-B0030, Item 12q on June 23, 2016. The Facilities Department failed to recognize that this contract expired on June 30, 2021. The College is going out to public bid for a new contract; however, Urban Elevator Services has agreed to extend existing pricing for six months while a new contract is approved.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

GL# 02-70-00705-5304003 - FY'22 \$11,812.50.

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Economic Development. To accomplish this, we will: Cultivate equity and inclusion principles and practices into economic development

activities. Provide training and education consistent with regional workforce needs. Support regional business through incubator, accelerator, and consultation programs. Collaborate with community and business partners to advance regional economic impact and workforce development.

RECOMMENDATION

That the Board of Trustees approves a six month contract extension for Elevator Maintenance Services to Urban Elevator Service, 4830 West 16th Street, Cicero, Illinois 60804, in the amount of \$11,812.50.

STAFF CONTACT

Don Inman - Director of Facilities

Ellen Roberts - VP of Administrative Affairs

[Item 12q - Elevator Maintenance Services BA 6-23-2016.pdf](#)

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

The bid purchase for Elevator Maintenance Services.

2. **REASON FOR CONSIDERATION**

Bids of an item exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

Budget status:

Year	GL Account	Budget	YTD Spend
FY'17	02-70-00705-5304003	\$50,000	\$0.00

This bid represents a 5-year contract for maintenance and repair of all elevators located on the main campus and also at the Westmont and Naperville Regional Centers. The contract includes a total of 25 elevators as follows:

- (22) Hydraulic passenger elevators
- (1) Traction passenger elevator
- (1) Hydraulic freight elevator
- (1) Hydraulic stage lift

A regular maintenance program will maintain the performance of the elevators in perfect working condition for years to come. This contract includes all supplies, materials, parts, labor, supervision, tools, equipment and lubricants to provide preventative maintenance, and adjustment and repair services for all equipment. Items not included are non-wearing parts such as doorframes, door panels, floors, car enclosures, lighting, communication systems, and main line switches. Proper maintenance will assure efficient operation and reduces the number of shut downs, provides safety and minimizes the probability of accidents. In the previous five-year contract, the average cost per elevator per year was \$1,355.22. Under this five-year contract, the average cost per elevator per year will be \$944.96, a 30% decrease from the last contract.

A legal notice was posted and an Invitation to Bid was advertised. Fourteen (14) vendors were solicited. Thirteen (13) vendors downloaded the bid documents. Seven (7) bids were received. Two (2) in-district vendors responded. No minority/women-owned, disadvantaged vendors responded. One (1) bid was rejected because of missing documentation.

Bid Tabulation

Vendor	Bid Amount
Urban Elevator Service	\$23,624
Mid American Elevator	\$92,100
Thyssen Krupp Elevator	rejected
Anderson Elevator Co.	\$44,940
Schindler Elevator Corp. *	\$66,720
Otis Elevator *	\$61,500
Suburban Elevator	\$58,980

Low bidder shaded

*In-District vendor

We checked the references for Urban Elevator Service and found they are great. We also have used Urban Elevator before through a bid job. Their performance was good and on time. We recommend awarding this contract to the lowest responsible bidder, Urban Elevator Service of 4830 West 16th Street, Cicero, Illinois, 60804.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees approves the bid purchase and award a 5 year contract for the Elevator Maintenance Services from the lowest responsible bidder, Urban Elevator Service, 4830 West 16th Street, Cicero, Illinois, 60804, in the amount of \$118,120.00.

Staff Contact: Jim H. Ma, Director of Facilities Operations



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval for Chair Maureen Dunne and Secretary Heidi Holan to attend and be reimbursed expenses up to \$500 each per event for two Illinois Community College Trustees Association (ICCTA) events to be held in the months of August and September.

REASON FOR CONSIDERATION

In accordance with provisions of Board Policy 5-195, Trustee Education and Attendance at Conferences, Board approval is required.

BACKGROUND INFORMATION

Effective July 1, 2021, Maureen Dunne is the ICCTA Vice President and Heidi Holan as the Vice Chair of the Government Relations and Public Policy Committee.

In addition, Policy No. 1.16 of the College Policy Manual states "Approval of the Board by a roll call vote at a public meeting is required in advance of attending professional conferences."

It also states "No trustee shall be reimbursed for travel, lodging or any other charges relating to such self-education activities without advance approval by the Board at a public meeting."

The requested \$500.00 (per trustee, per event) will cover the hotel accommodations and mileage reimbursement.

The request complies with Board Policy.

None.

FY2022

01-90-00813-5502005 - \$1,250.00

01-90-00813-5502006 - \$750.00

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to

support employees and deliver operational efficiencies.

RECOMMENDATION

That the Board of Trustees approve Chair Maureen Dunne and Secretary Heidi Holan to attend the following two events:

- Illinois Community College Trustees Association, (ICCTA) Executive Committee Retreat to be held on August 20 – August 21, 2021 in Kewanee, IL and for the College of DuPage to reimburse expenses up to \$500.00 each.
- Illinois Community College Trustees Association, (ICCTA) Board of Representatives and Committee Meetings to be held on September 10-11, 2021 in Springfield, IL and for the College of DuPage to reimburse expenses up to \$500.00 each.

STAFF CONTACT

Wendy McCambridge

Director, Legislative Relations & Special Assistant to President



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Financial Reports: Treasurer's Report, Payroll Report, Accounts Payable Report, All Disbursements Excluding Payroll, Budget Transfer Report, Legal Professional and Search Fees Report, and Travel Expense/Requests Report.

REASON FOR CONSIDERATION

Regarding orders and bills consistent with Section 3-27 of the Illinois Public Community College Act, Policy 2.21 requires that checks for items not previously approved by the Board shall require individual approval by the Board of Trustees for amounts of \$15,000 or over. We have listed all items for the month, including those over \$15,000, which will include the small subset of items over \$15,000 which is consistent with Section 3-27 of the Illinois Public Community College Act and not previously approved by the Board.

BACKGROUND INFORMATION

- (a) Treasurer's Report – The Treasurer's Report goes to the Board for approval every month except July. The Treasurer's Report includes the receipts and disbursements for each month on strictly a cash basis.

- (b) Payroll Report – This report includes disbursements from accounts payable related to Payroll items including taxes, SURS and benefits greater than \$15,000. This report is presented to the Board for approval each month.

- (c) Accounts Payable Report – This report includes all Accounts Payable disbursements greater than \$15,000 excluding payroll items included in the Payroll Report. This report is presented to the Board for approval each month.

(d) All Disbursements Excluding Payroll – This report includes all disbursements for the month excluding personal payroll disbursements.

(e) Budget Transfer Report – This report is presented to the Board for approval on a monthly basis. The budget transfer report lists the funds, descriptions, amounts and reasons for the budget transfer.

(f) Legal, Professional, and Search Fees - Request approval for payment of Legal Fees, Professional Fees and Search Fees. This report is presented to the Board for approval each month.

(g) Travel Expense/Requests- Estimated travel expenses that exceed the maximum allowable rates set forth in Exhibit A of Administrative Procedure 10-190, or total estimated travel expenses that exceed \$5,000 or \$15,000 for group travel, must be approved by the Board by roll call vote at an open meeting. If estimated travel expenses are below the maximum allowable rates but actually incurred expenses end up exceeding the maximum allowable rates, the expenses must be approved by the Board by roll call vote at an open meeting prior to reimbursement. This report is presented to the Board for approval each month.

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

RECOMMENDATION

That the Board of Trustees approves all financial reports listed in this agenda item.

STAFF CONTACT

Ellen Roberts, Vice President, Administrative Affairs

Scott Brady, Interim CFO and Treasurer

David Virgilio, Interim Controller

College of Dupage
Community College District No. 502
Treasurer's Report as of 7/31/2021
Preliminary

Chase Concentration and Credit Card Accounts

Beginning Balance	\$	10,367,745
Current Activity		
Cash Receipts		4,913,861
Cash Disbursements		(13,250,042)
Wire Transfers/Bank Charges/Voids		13,079,459
Payroll		(9,732,551)
Total Monthly Activity		(4,989,273)
Ending Balance	\$	5,378,472

Cash

Total Cash JPMorgan Chase	\$	5,378,472
---------------------------	----	-----------

Disbursement Summary

Invoices less than \$15,000		
Checks - Vendors	\$	547,341
Echecks - Vendors		619,545
ACH transfers - Vendors		-
Wire transfers - Vendors		-
Sub-total Vendors	\$	1,166,886

Checks - Employees	\$	7,130
Echecks - Employees		46,555
Sub-total Employees	\$	53,685

Checks - Student Refunds	\$	171,984
E-commerce - Student Refunds		1,207,770
Sub-total Students	\$	1,379,754

Total invoices less than \$15,000	\$	2,600,325
-----------------------------------	----	-----------

% Electronic	72.06%
--------------	--------

Invoices \$15,000 or more		
Checks - Vendors	\$	3,733,711
Echecks - Vendors		6,060,656
ACH transfers - Vendors		-
Wire transfers - Vendors		855,350
Total invoices \$15,000 or more	\$	10,649,717

% Electronic	64.9%
--------------	-------

Total Cash Disbursements	\$	13,250,042
--------------------------	----	------------

Invoices \$15,000 or more		
Payroll Related	\$	4,034,159
Accounts Payable Related		6,615,558
Total Invoices \$15,000 or more	\$	10,649,717

College of DuPage
Community College District No. 502
PAYROLL REPORT
CASH DISBURSEMENTS GREATER THAN \$15,000

Payroll - July 2021

	Gross	Net
Direct Deposits	\$14,106,437.55	\$9,545,252.94
Checks	\$287,489.70	\$187,297.99
Total Payroll	\$14,393,927.25	\$9,732,550.93
% Electronic		98.1%

Payroll Related Disbursements: Withholdings and Taxes
Grand Total Payroll Disbursements

Payroll Disbursements - July 2021

CHECK NUMBER	CHECK DATE	PAYEE NAME	DESCRIPTION	AMOUNT
IM*D21645	07/16/21	Department of Treasury	Withholding Tax - Federal W/H 7/15/21 Payroll	\$605,817.86
IM*D21654	07/27/21	Department of Treasury	Withholding Tax - Federal W/H 7/29/21 Payroll	\$583,382.64
IM*D21656	07/31/21	Department of Treasury	Withholding Tax - Federal W/H 7/1/21 Payroll	\$641,382.98
IM*E0085663	07/15/21	DuPage Credit Union	Credit Union - PR Deduction 7/15/21	\$17,426.97
IM*E0085781	07/27/21	DuPage Credit Union	Credit Union - PR Deduction 7/29/21	\$17,426.97
IM*D21646	07/16/21	IDES-Magnetic Media Unit	Withholding Tax - State 7/15/21 Payroll	\$200,580.35
IM*D21655	07/27/21	IDES-Magnetic Media Unit	Withholding Tax - State 7/29/21 Payroll	\$196,316.00
IM*D21658	07/31/21	IDES-Magnetic Media Unit	Withholding Tax - State 7/1/21 Payroll	\$203,831.74
IM*D21653	07/21/21	Navia Benefit Solutions	HSA Empl/COD Contr 7/15/21 Payroll	\$22,950.77
IM*D21657	07/31/21	Navia Benefit Solutions	HSA Empl/COD Contr 7/1/21 Payroll	\$23,208.46
IM*E0085667	07/19/21	SURS-State University Retirement System	Employee Retirement Contributions - 7/1/21 Payroll	\$404,206.60
IM*E0085755	07/21/21	SURS-State University Retirement System	Employee Retirement Contributions - 7/15/21 Payroll	\$388,384.21
IM*E0085783	07/28/21	SURS-State University Retirement System	Employee Retirement Contributions - 7/29/21 Payroll	\$391,142.41
IM*E0085664	07/15/21	Valic Retirement Services	Annuities - 7/15/21 Payroll	\$170,218.20
IM*E0085782	07/27/21	Valic Retirement Services	Annuities - 7/29/21 Payroll	\$167,882.84
TOTAL				\$4,034,159.00

College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE REPORT
CASH DISBURSEMENTS GREATER THAN \$15,000
July 2021 Disbursements

Accounts Payable Disbursements - July 2021**CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021 FOR INVOICES GREATER THAN \$15,000**

CHECK NUMBER	CHECK DATE	PAYEE NAME	DESCRIPTION	AMOUNT
IM*E0085757	07/26/21	Ad Astra Information Systems	IT Maintenance Services	\$36,900.00
IM*W605	07/01/21	Amalgamated Bank of Chicago	Bond Interest	\$855,350.00
IM*E0085758	07/26/21	Assurance Technologies Inc	Equipment - Instructional	\$62,500.00
IM*0282750	07/06/21	AT&T Mobility	Other Contractual Services Expense	\$26,424.00
IM*0283363	07/26/21	Blackboard, Inc.	IT Maintenance Services	\$210,312.97
IM*E0085759	07/26/21	Burlington English Inc	Instructional Supplies	\$223,916.00
IM*E0085760	07/26/21	Cambridge University Press	Instructional Supplies	\$129,764.30
IM*E0085761	07/26/21	Civitas Learning Inc.	IT Maintenance Services	\$32,750.00
IM*E0085588	07/12/21	Community College Health Consortium	Medical HD Premium - July 2021	\$1,148,086.25
IM*E0085665	07/19/21	Computer Discount Warehouse	Equipment - Instructional	\$21,578.85
IM*0283364	07/26/21	Consulab Educatech, Inc	Equipment - Instructional	\$59,995.00
IM*0283056	07/19/21	Crain's Chicago Business	Advertising Expense	\$16,941.88
IM*E0085666	07/19/21	Crowley Micrographics, Inc.	Equipment - Technology	\$19,539.93
IM*0283365	07/26/21	Currie Motors Frankfort Inc	Equipment - Instructional	\$32,094.00
IM*E0085762	07/26/21	DAOES	Funds Held in Custody of Others	\$191,184.00
IM*E0085589	07/12/21	Delta Dental of Illinois	Dental PPO Premium June 2021	\$52,917.14
IM*D21645	07/16/21	Department of Treasury	Withholding Tax - Federal	\$74,786.35
IM*D21654	07/27/21	Department of Treasury	Withholding Tax - Federal	\$70,151.06
IM*D21656	07/31/21	Department of Treasury	Withholding Tax - Federal	\$73,720.78
IM*E0085657	07/14/21	Ellucian	IT Maintenance Services	\$24,500.00
IM*E0085763	07/26/21	Ellucian	IT Maintenance Services	\$923,459.00
IM*0283366	07/26/21	Gordon Flesch Co.	Rental - Equipment	\$79,550.01
IM*E0085764	07/26/21	Grand Stage Lighting Co., Inc.	Building Remodeling Expense	\$85,580.61
IM*E0085765	07/26/21	Hobson, Inc.	IT Maintenance Services	\$95,945.99
IM*E0085766	07/26/21	Howard Lee & Sons Inc	Facilities Maintenance Service Expense	\$47,415.00
IM*0283367	07/26/21	Hyland LLC	IT Maintenance Services	\$80,714.59
IM*0283520	07/27/21	Illinois Community College Trustees Association	Dues	\$20,000.00
IM*0283368	07/26/21	Info-Tech Research Group, Inc.	Consultants Expense	\$26,620.00
IM*E0085668	07/19/21	Interiors for Business, Inc.	Equipment - Office	\$18,059.56
IM*E0085767	07/26/21	Kandu Construction Inc	Building Remodeling Expense	\$83,211.16
IM*E0085669	07/19/21	Maestranzi Holdings, LLC	Instructional Supplies	\$18,700.00
IM*E0085670	07/19/21	Marvin Feig & Associates, Ltd	Maintenance Services Expense	\$17,764.00
IM*0283057	07/19/21	Merry X-Ray Chemical Corp.	Equipment - Instructional	\$20,480.00
IM*0283369	07/26/21	New Readers Press	Instructional Supplies	\$70,588.20
IM*E0085674	07/20/21	Nicor Enerchange	Gas Expense	\$24,821.69
IM*E0085768	07/26/21	Open Presence Inc	IT Maintenance Services	\$30,000.00
IM*0282634	07/01/21	Pentegra Systems Llc	Non-Capital Equipment	\$21,292.91
IM*E0085345	06/28/21	Pentegra Systems Llc	Check issued in prior month; voided in current month	\$(21,292.91)
IM*0282632	07/01/21	POSTMASTER - GLEN ELLYN	USPS Prepaid	\$30,000.00
IM*E0085770	07/26/21	Rave Wireless, Inc.	IT Maintenance Services	\$47,670.80
IM*0282839	07/12/21	Reliance Standard Life Insurance Company	Life Insurance Premium June 2021	\$48,260.72
IM*E0085771	07/26/21	SAP Public Services, Inc.	IT Maintenance Services	\$47,552.27
IM*E0085776	07/27/21	SAP Public Services, Inc.	IT Maintenance Services	\$15,346.00
IM*E0085772	07/26/21	Siemens Industry, Inc.	Building Remodeling Expense	\$161,752.50
IM*0283066	07/19/21	SKC Communication Products LLC	IT Maintenance Services	\$24,795.53
IM*0282636	07/06/21	SMG Security Holdings, LLC	Facilities Maintenance Service Expense	\$22,150.00
IM*E0085667	07/19/21	SURS-State University Retirement System	Employee Retirement Contributions - COD Share	\$25,554.43
IM*E0085755	07/12/21	SURS-State University Retirement System	Employee Retirement Contributions - COD Share	\$25,163.47
IM*E0085783	07/28/21	SURS-State University Retirement System	Employee Retirement Contributions - COD Share	\$25,054.63
IM*0283370	07/26/21	The Stone Group Inc	Building Remodeling Expense	\$106,366.40
IM*E0085486	07/06/21	Thermosystems LLC	Building Remodeling Expense	\$17,234.00
IM*E0085773	07/26/21	Thermosystems LLC	Building Remodeling Expense	\$56,491.00
IM*0283048	07/14/21	Tickets.com, Inc.	IT Maintenance Services	\$20,000.00
IM*E0085774	07/26/21	Touchnet Information Systems, Inc.	IT Maintenance Services	\$135,146.00
IM*0283049	07/14/21	Urban Elevator Service, Inc.	Building Remodeling Expense	\$15,965.35
IM*E0085671	07/19/21	Village of Glen Ellyn, Illinois	Water - Sewage Expense	\$23,803.01
IM*E0085590	07/12/21	Vision Service Plan - (IV)	Vision Signature Premium - June 2021	\$16,101.64
IM*E0085775	07/26/21	VisionPoint Media, Inc.	Advertising Expense	\$639,797.94
IM*0283371	07/26/21	VWR Funding, Inc.	Equipment - Instructional	\$39,922.97
IM*0283372	07/26/21	Watermark Insights LLC	IT Maintenance Services	\$25,196.38
IM*0283065	07/19/21	Workfront, Inc.	Computer Software	\$24,202.50
IM*0283319	07/20/21	YTC Mail Owner LLC	Advertising Expense	\$15,708.40
TOTAL				\$6,615,558.26

Purchases for approval to be paid in August

ELSEVIER	Digital Commons - Recurring Fee - Online Access	\$24,999.00
B&H Photo	Speedotron 2403 CX 3-LT/CC Flash System	\$21,511.23
Cedar Path Nurseries LLC	Landscaping Plants & Trees	\$21,050.00
Media Resources, Inc.	Audiovisual and Video installations	\$20,226.00
B&H Photo & Electronics	Camera Kit	\$19,345.00
Ziken Signage LLC	Premier Graphics & Signage	\$18,839.82
Jemrick Carpets	Floor Carpeting	\$18,705.00
CampusGuard LLC	General Assessment of Cybersecurity Practices	\$16,900.00
Professional Graphics Inc	Wall Murals	\$15,476.46
IBISWorld, Inc.	Academic Subscription - License Renewal	\$15,185.00
Total		\$192,237.51

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	4IMPRINT, Inc.	7/13/2021	IM*E0085593	\$ 2,474.05	On-Campus Conf & Mtgs
Invoice <\$15,000	4IMPRINT, Inc.	7/7/2021	IM*E0085489	\$ 2,942.88	Advertising Expense
Invoice <\$15,000	Abbott Tree Care Professionals, LLC	7/13/2021	IM*0282842	\$ 10,475.00	Facilities Maintenance Service Expense
Invoice <\$15,000	ACCED- Association of Collegiate Conference & Events International	7/21/2021	IM*E0085675	\$ 850.00	Dues
Invoice <\$15,000	ACT, Inc.	7/21/2021	IM*E0085676	\$ 224.40	Other Contractual Services Expense
Invoice >\$15,000	Ad Astra Information Systems	7/26/2021	IM*E0085757	\$ 36,900.00	IT Maintenance Services
Invoice <\$15,000	Adorama Inc	7/29/2021	IM*E0085785	\$ 453.37	Instructional Supplies
Invoice <\$15,000	Advanced Material Services	7/13/2021	IM*0282843	\$ 1,085.00	Maintenance Supplies
Invoice <\$15,000	Advanced Stores Company, Inc.	7/19/2021	IM*0283058	\$ 113.05	Purchase for Resale
Invoice <\$15,000	Advanced Stores Company, Inc.	7/13/2021	IM*0282845	\$ 699.00	Publications
Invoice <\$15,000	Advanced Stores Company, Inc.	7/13/2021	IM*0282844	\$ 8,321.99	Equipment - Instructional
Invoice <\$15,000	Advantage Team Sales Group	7/27/2021	IM*0283524	\$ 7,873.50	Athletic Soft Good Supplies
Invoice <\$15,000	Advantage Team Sales Group	7/19/2021	IM*0283059	\$ 11,984.00	Athletic Soft Good Supplies
Invoice <\$15,000	Advantage Team Sales Group	7/13/2021	IM*0282846	\$ 13,985.50	Athletic Soft Good Supplies
Invoice <\$15,000	Advantage Team Sales Group	7/6/2021	IM*0282751	\$ 14,370.50	Athletic Soft Good Supplies
Invoice <\$15,000	Aggressive Energy LLC	7/29/2021	IM*E0085786	\$ 899.68	Electricity Expense
Invoice <\$15,000	AICPA-North Carolina	7/27/2021	IM*0283525	\$ 485.00	Dues- Administrators
Invoice <\$15,000	Airgas, Inc.	7/13/2021	IM*0282847	\$ 3,324.11	Instructional Supplies
Invoice <\$15,000	Al Warren Oil Company, Inc.	7/13/2021	IM*0282848	\$ 6,286.03	Vehicle Supplies
Invoice <\$15,000	All American Sports Corp.	7/21/2021	IM*E0085677	\$ 13,345.20	Athletic Other Supplies
Invoice <\$15,000	All Occasions Balloons	7/13/2021	IM*E0085594	\$ 329.00	Other supplies
Invoice <\$15,000	Allegorithmic SAS	7/13/2021	IM*0282849	\$ 3,483.00	Instructional Supplies
Invoice <\$15,000	Allied Garage Door Inc.	7/7/2021	IM*E0085490	\$ 783.16	Facilities Maintenance Service Expense
Invoice <\$15,000	Alopec, LLC	7/13/2021	IM*0282851	\$ 5,542.00	Instructional Supplies
Invoice <\$15,000	Also, Inc.	7/13/2021	IM*0282852	\$ 507.31	Instructional Supplies
Invoice <\$15,000	ALTA Enterprises, LLC	7/13/2021	IM*0282853	\$ 4,684.46	Maintenance Supplies
Invoice <\$15,000	Altorfer Industries Inc	7/13/2021	IM*0282854	\$ 386.98	Maintenance Supplies
Invoice <\$15,000	Alvin Bey	7/13/2021	IM*0282872	\$ 500.00	Other Contractual Services Expense
Invoice >\$15,000	Amalgamated Bank of Chicago	7/1/2021	IM*W605	\$ 855,350.00	Bond Interest
Employee Reimb	Amanda Rakow	7/13/2021	IM*E0085653	\$ 36.28	Other supplies
Invoice <\$15,000	American Express Travel Related Services Co., Inc.	7/13/2021	IM*D21643	\$ 1,068.00	Other Contractual Services Expense
Invoice <\$15,000	American Welding Society	7/13/2021	IM*0282855	\$ 80.00	Publications
Employee Reimb	Amy Frese	7/29/2021	IM*E0085820	\$ 166.64	Other supplies
Employee Reimb	Andrea Stone	7/13/2021	IM*0283046	\$ 458.10	Tuition Reimbursement-Faculty
Invoice <\$15,000	Anixter, Inc.	7/13/2021	IM*0282858	\$ 125.90	Other Contractual Services Expense
Invoice <\$15,000	Anja Kroencke, Inc.	7/21/2021	IM*E0085678	\$ 1,605.00	Purchase for Resale
Invoice <\$15,000	Ann Toebe	7/13/2021	IM*0283010	\$ 400.00	Consultants Expense
Employee Reimb	Anna Bucur	7/21/2021	IM*E0085741	\$ 94.08	In-State Travel Costs
Employee Reimb	Annamarie Duncan	7/13/2021	IM*0283029	\$ 350.00	Tuition Reimbursement-CODA
Invoice <\$15,000	Anthony Romito	7/13/2021	IM*0282998	\$ 250.00	Other Contractual Services Expense
Employee Reimb	Antwan Standberry	7/21/2021	IM*E0085748	\$ 10.64	In-State Travel Costs
Invoice <\$15,000	Apri Senase	7/13/2021	IM*0283002	\$ 250.00	Other Contractual Services Expense
Invoice <\$15,000	ARCO Mechanical Equip. Sales Co.	7/20/2021	IM*0283328	\$ 3,600.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Area Marketing	7/13/2021	IM*0282859	\$ 875.00	Advertising Expense
Invoice <\$15,000	Area Marketing	4/13/2021	IM*0278993	\$ (875.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	Arlington Glass & Mirror Co.	7/13/2021	IM*0282882	\$ 6,070.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Armaris Software Inc	7/21/2021	IM*E0085679	\$ 937.50	Other Contractual Services Expense
Invoice <\$15,000	Arnell Steel Supply Company	7/13/2021	IM*0282860	\$ 4,867.61	Instructional Supplies
Invoice <\$15,000	Ascend Learning Holdings, LLC	7/13/2021	IM*0282861	\$ 3,300.00	Instructional Supplies
Invoice <\$15,000	ASR Analytics LLC	7/21/2021	IM*E0085680	\$ 4,860.00	IT Maintenance Services
Invoice <\$15,000	Assoc of Public Safety Comm Official Intl Inc	7/13/2021	IM*E0085596	\$ 608.00	Tuition Reimbursement-Classified
Invoice >\$15,000	Assurance Technologies Inc	7/26/2021	IM*E0085758	\$ 62,500.00	Equipment - Instructional
Invoice <\$15,000	AT&T	7/27/2021	IM*0283538	\$ 50.32	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283537	\$ 8.99	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283536	\$ 103.42	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283535	\$ 50.44	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283534	\$ 151.35	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283533	\$ 50.53	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283532	\$ 103.45	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283531	\$ 103.45	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283530	\$ 4,898.58	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283529	\$ 51.68	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283528	\$ 151.60	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283527	\$ 1.92	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283526	\$ 115.55	Telephone Expense
Invoice <\$15,000	AT&T	7/13/2021	IM*0282865	\$ 1,136.80	Telephone Expense
Invoice <\$15,000	AT&T	7/13/2021	IM*0282864	\$ 3,591.86	Telephone Expense
Invoice <\$15,000	AT&T	7/13/2021	IM*0282863	\$ 3.24	Telephone Expense
Invoice <\$15,000	AT&T	7/13/2021	IM*0282862	\$ 52.13	Telephone Expense
Invoice <\$15,000	AT&T	7/6/2021	IM*0282756	\$ 101.88	Telephone Expense
Invoice <\$15,000	AT&T	7/6/2021	IM*0282755	\$ 55.17	Telephone Expense
Invoice <\$15,000	AT&T	7/6/2021	IM*0282754	\$ 53.85	Telephone Expense
Invoice <\$15,000	AT&T	7/6/2021	IM*0282753	\$ 52.02	Telephone Expense
Invoice <\$15,000	AT&T	7/6/2021	IM*0282752	\$ 50.94	Telephone Expense
Invoice <\$15,000	AT&T Mobility	7/13/2021	IM*0282866	\$ 68.84	Telephone Expense
Invoice >\$15,000	AT&T Mobility	7/6/2021	IM*0282750	\$ 26,424.00	Other Contractual Services Expense
Invoice <\$15,000	Athletico Management Lic	7/21/2021	IM*E0085681	\$ 1,368.00	Other Contractual Services Expense
Invoice <\$15,000	Automationdirect.com Inc	7/21/2021	IM*E0085682	\$ 2,349.40	Instructional Supplies
Invoice <\$15,000	Automotive Electronics Service	7/7/2021	IM*E0085491	\$ 6,984.00	Equipment - Instructional
Invoice <\$15,000	Avidia Bank	7/13/2021	IM*0282867	\$ 101.93	HSA Empl/COD Contr 01/01/17
Invoice <\$15,000	Award Machinery Enterprises Inc	7/7/2021	IM*E0085492	\$ 310.00	Maintenance Services Expense
Invoice <\$15,000	B&H Foto & Electronics Corporation	7/29/2021	IM*E0085787	\$ 13,560.03	Non-Capital Equipment

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	B&H Foto & Electronics Corporation	7/21/2021	IM*E0085683	\$ 12,512.71	Equipment - Instructional
Invoice <\$15,000	B&H Foto & Electronics Corporation	7/13/2021	IM*E0085597	\$ 11,943.48	Equipment - Instructional
Invoice <\$15,000	B&H Foto & Electronics Corporation	7/7/2021	IM*E0085493	\$ 14,275.94	Equipment - Instructional
Invoice <\$15,000	Baker & Taylor Books	7/13/2021	IM*0282868	\$ 14.23	Publications
Invoice <\$15,000	Banner Personnel Service Inc	7/7/2021	IM*E0085494	\$ 3,025.50	Office Services Expense
Employee Reimb	Barbara Mitchell	7/7/2021	IM*E0085574	\$ 23.98	Other supplies
Invoice <\$15,000	Barbizon Light of New England, Inc.	7/13/2021	IM*0282870	\$ 660.00	Audio/Visual Materials
Invoice <\$15,000	Barrel Maker Printing	7/21/2021	IM*E0085684	\$ 10,928.00	Purchase for Resale
Invoice <\$15,000	Benco Dental Co.	7/13/2021	IM*0282871	\$ 174.01	Instructional Supplies
Employee Reimb	Benjamin Johnson	7/13/2021	IM*E0085644	\$ 86.40	Tuition Reimbursement-Classified
Invoice >\$15,000	Blackboard, Inc.	7/26/2021	IM*0283363	\$ 210,312.97	IT Maintenance Services
Invoice <\$15,000	Bloomington Chamber of Commerce	7/29/2021	IM*E0085788	\$ 30.00	Dues
Employee Reimb	Bonnie Loder	7/13/2021	IM*0283036	\$ 1,290.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	Book Oven Inc	7/13/2021	IM*0282873	\$ 6,800.00	Other Contractual Services Expense
Invoice <\$15,000	BP&T Construction	7/7/2021	IM*E0085495	\$ 3,830.00	Maintenance Supplies
Invoice <\$15,000	Breakthru Beverage Illinois, LLC	7/20/2021	IM*0283329	\$ 1,912.00	Purchase for Resale
Employee Reimb	Brian Caputo	7/13/2021	IM*E0085639	\$ 131.04	In-State Travel Costs
Employee Reimb	Brian Clement	7/7/2021	IM*E0085555	\$ 64.40	In-State Travel Costs
Invoice <\$15,000	Brink's, Inc.	7/13/2021	IM*0282874	\$ 138.78	Financial Charges & Adjustments
Invoice <\$15,000	Broadcast Music Inc	7/7/2021	IM*E0085496	\$ 396.30	Performing Arts Services
Invoice <\$15,000	Bumper to Bumper	7/19/2021	IM*0283060	\$ 2,823.87	Purchase for Resale
Invoice >\$15,000	Burlington English Inc	7/26/2021	IM*E0085759	\$ 223,916.00	Instructional Supplies
Invoice <\$15,000	Burns Equipment Company	7/7/2021	IM*E0085497	\$ 420.65	Maintenance Supplies
Invoice <\$15,000	Butler Enterprises, Inc.	7/28/2021	IM*0283541	\$ 10,226.00	Equipment - Instructional
Invoice <\$15,000	Butler Enterprises, Inc.	6/8/2021	IM*0281583	\$ (10,226.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	BWM Global, Inc.	7/29/2021	IM*E0085789	\$ 40.00	Other supplies
Invoice <\$15,000	BWM Global, Inc.	7/13/2021	IM*E0085598	\$ 1,785.00	Purchase for Resale
Invoice <\$15,000	BWM Global, Inc.	7/7/2021	IM*E0085498	\$ 105.00	Other supplies
Invoice <\$15,000	C2 Publishing	7/13/2021	IM*0282876	\$ 1,250.00	Advertising Expense
Invoice <\$15,000	Calendly LLC	7/13/2021	IM*0282877	\$ 7,875.00	Other Contractual Services Expense
Invoice <\$15,000	Cambridge Educational	7/13/2021	IM*0282878	\$ 170.82	Instructional Supplies
Invoice >\$15,000	Cambridge University Press	7/26/2021	IM*E0085760	\$ 129,764.30	Instructional Supplies
Invoice <\$15,000	Campagna-Turano Bakery, Inc.	7/13/2021	IM*0282879	\$ 111.48	Instructional Supplies
Invoice <\$15,000	Campus Marketing Specialists	7/7/2021	IM*E0085499	\$ 210.09	On-Campus Conf & Mtgs
Employee Reimb	Carla Johnson	7/13/2021	IM*E0085645	\$ 229.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	Carol Fox & Associates	7/21/2021	IM*E0085685	\$ 3,150.00	Advertising Expense
Invoice <\$15,000	Carol Fox & Associates	7/13/2021	IM*E0085599	\$ 12,200.00	Advertising Expense
Invoice <\$15,000	Carolina Biological	7/7/2021	IM*E0085500	\$ 78.75	Instructional Supplies
Invoice <\$15,000	Carrier Corporation	7/13/2021	IM*0282880	\$ 2,959.00	Building Remodeling Expense
Invoice <\$15,000	Casas	7/13/2021	IM*0282881	\$ 5,236.00	Instructional Supplies
Invoice <\$15,000	Cassidy Van Cleve	7/13/2021	IM*0283016	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Central Steel & Wire Company	7/13/2021	IM*E0085600	\$ 103.26	Instructional Supplies
Invoice <\$15,000	Central Turf and Irrigation Supply	7/7/2021	IM*E0085501	\$ 4,294.29	Maintenance Supplies
Invoice <\$15,000	CG3 LLC	7/21/2021	IM*E0085686	\$ 2,500.00	Performing Arts Services
Invoice <\$15,000	Chamber630	7/21/2021	IM*E0085687	\$ 150.00	Advertising Expense
Employee Reimb	Charles Steele	7/7/2021	IM*E0085581	\$ 441.12	In-State Conference Costs
Employee Reimb	Christine Kickels	7/7/2021	IM*E0085567	\$ 125.00	In-State Conference Costs
Employee Reimb	Christine Monnier	7/29/2021	IM*E0085829	\$ 199.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	City of Naperville	7/13/2021	IM*0282883	\$ 81.00	Facilities Maintenance Service Expense
Invoice <\$15,000	City of Naperville - Utilities	7/13/2021	IM*0282884	\$ 4,236.49	Electricity Expense
Invoice >\$15,000	Civitas Learning Inc.	7/26/2021	IM*E0085761	\$ 32,750.00	IT Maintenance Services
Invoice <\$15,000	Clare Britt	7/13/2021	IM*0282875	\$ 1,850.00	Performing Arts Services
Invoice <\$15,000	Colleen Kerrigan	7/13/2021	IM*0282947	\$ 750.00	Instructional Supplies
Invoice <\$15,000	College Aid Services, LLC	7/29/2021	IM*E0085811	\$ 8,158.75	Consultants Expense
Invoice <\$15,000	College Aid Services, LLC	7/21/2021	IM*E0085719	\$ 8,307.50	Consultants Expense
Invoice <\$15,000	College of Dupage Foundation	7/27/2021	IM*E0085777	\$ 2,209.46	Charitable Contributions
Invoice <\$15,000	College of Dupage Foundation	7/15/2021	IM*E0085659	\$ 1,919.46	Charitable Contributions
Invoice <\$15,000	Colony Hardware Corporation	7/13/2021	IM*0282885	\$ 226.60	Instructional Supplies
Invoice <\$15,000	Comcast	7/13/2021	IM*0282887	\$ 413.95	Telephone Expense
Invoice <\$15,000	Comcast Commercial Services	7/13/2021	IM*0282886	\$ 1,956.77	Telephone Expense
Invoice <\$15,000	Comcast Holdings Corporation	7/21/2021	IM*E0085688	\$ 5,814.75	Advertising Expense
Invoice <\$15,000	Commercial Alarm Systems	7/13/2021	IM*0282889	\$ 741.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Commonwealth Edison-Carol Stream	7/13/2021	IM*0282888	\$ 1,998.54	Electricity Expense
Invoice <\$15,000	Communications Supply Corporation	7/13/2021	IM*0282891	\$ 153.63	Non-Capital Equipment
Invoice >\$15,000	Community College Health Consortium	7/12/2021	IM*E0085588	\$ 1,148,086.25	Medical HD Premiums - June 2021
Invoice <\$15,000	Community Unit District No 203 Dupage	7/13/2021	IM*0282892	\$ 4,375.00	Other Contractual Services Expense
Invoice <\$15,000	Computer Discount Warehouse	7/29/2021	IM*E0085790	\$ 617.70	Non-Capital Equipment
Invoice <\$15,000	Computer Discount Warehouse	7/21/2021	IM*E0085689	\$ 34.98	Office Supplies
Invoice <\$15,000	Computer Discount Warehouse	7/13/2021	IM*E0085601	\$ 4,870.79	Instructional Supplies
Invoice <\$15,000	Computer Discount Warehouse	7/7/2021	IM*E0085502	\$ 3,606.41	Instructional Supplies
Invoice >\$15,000	Computer Discount Warehouse	7/19/2021	IM*E0085665	\$ 21,578.85	Equipment - Instructional
Invoice <\$15,000	Conserv Fs	7/13/2021	IM*0282893	\$ 4,049.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Consortium for Educational Change	7/21/2021	IM*E0085690	\$ 6,250.00	Other Contractual Services Expense
Invoice >\$15,000	Consulab Educatech, Inc	7/26/2021	IM*0283364	\$ 59,995.00	Equipment - Instructional
Invoice <\$15,000	Core & Main LP	7/13/2021	IM*0282895	\$ 408.39	Maintenance Supplies
Employee Reimb	Corey Kile	7/29/2021	IM*E0085824	\$ 22.52	Audio/Visual Materials
Invoice <\$15,000	Correct Digital Displays Inc.	7/21/2021	IM*E0085691	\$ 160.00	Non-Capital Equipment
Invoice <\$15,000	Council for Higher Education	7/13/2021	IM*0282896	\$ 4,870.00	Dues
Invoice <\$15,000	Craftsmen Industries Inc	7/13/2021	IM*0282897	\$ 3,680.00	COVID19 Related Mat & Supplies
Invoice <\$15,000	Crain's Chicago Business	7/27/2021	IM*0283539	\$ 139.00	Publications
Invoice <\$15,000	Crain's Chicago Business	7/13/2021	IM*0282898	\$ 4,379.00	Advertising Expense
Invoice <\$15,000	Crain's Chicago Business	3/9/2021	IM*0277268	\$ (139.00)	Check issued in prior month; voided in current month

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice >\$15,000	Crain's Chicago Business	7/19/2021	IM*0283056	\$ 16,941.88	Advertising Expense
Invoice <\$15,000	Creekside Printing	7/13/2021	IM*0282899	\$ 1,560.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Crestline	7/13/2021	IM*0282900	\$ 13,598.36	On-Campus Conf & Mtgs
Invoice >\$15,000	Crowley Micrographics, Inc.	7/19/2021	IM*E0085666	\$ 19,539.93	Equipment - Technology
Invoice >\$15,000	Currie Motors Frankfort Inc	7/26/2021	IM*0283365	\$ 32,094.00	Equipment - Instructional
Invoice <\$15,000	Dan Haberkorn	7/13/2021	IM*0282928	\$ 2,325.00	Other Contractual Services Expense
Employee Reimb	Danice McGrath	7/13/2021	IM*0283038	\$ 80.00	Tuition Reimbursement-CODA
Employee Reimb	Daniel Bindert	7/13/2021	IM*0283026	\$ 95.84	In-State Travel Costs
Invoice >\$15,000	DAOS	7/26/2021	IM*E0085762	\$ 191,184.00	Funds Held in Custody of Others
Invoice <\$15,000	Darlene Washington	7/13/2021	IM*0283018	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Darrell Katz	7/13/2021	IM*0282946	\$ 850.00	Non-Credit Instructional Serv
Invoice <\$15,000	David Gottschall	7/14/2021	IM*0283050	\$ 533.33	Retiree Healthcare Payments
Employee Reimb	David Kramer	7/13/2021	IM*E0085647	\$ 1,535.51	Instructional Supplies
Invoice <\$15,000	DC Body Bar LLC	7/13/2021	IM*0282901	\$ 393.84	Purchase for Resale
Invoice >\$15,000	Delta Dental of Illinois	7/12/2021	IM*E0085689	\$ 52,917.14	Dental PPO Premium June 2021
Invoice <\$15,000	Denson Shops, Inc.	7/13/2021	IM*0282902	\$ 132.12	Maintenance Services Expense
Invoice >\$15,000	Department of Treasury	7/31/2021	IM*D21656	\$ 715,103.76	Withholding Tax - Federal
Invoice >\$15,000	Department of Treasury	7/27/2021	IM*D21654	\$ 653,533.70	Withholding Tax - Federal
Invoice >\$15,000	Department of Treasury	7/16/2021	IM*D21645	\$ 680,604.21	Withholding Tax - Federal
Invoice <\$15,000	Dept. of Veterans Affairs	7/13/2021	IM*0282906	\$ 414.00	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	7/13/2021	IM*0282905	\$ 186.77	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	7/13/2021	IM*0282904	\$ 331.20	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	7/13/2021	IM*0282903	\$ 290.86	Other Federal Governmental Sources
Employee Reimb	Diana Martinez	7/29/2021	IM*E0085826	\$ 6,456.24	Purchase for Resale
Employee Reimb	Diana Martinez	7/13/2021	IM*E0085648	\$ 1,391.29	Purchase for Resale
Employee Reimb	Diana Martinez	7/7/2021	IM*E0085571	\$ 288.86	Purchase for Resale
Employee Reimb	Diane Wawrejko	7/21/2021	IM*E0085752	\$ 96.27	Instructional Supplies
Employee Reimb	Donna Kanak	7/13/2021	IM*E0085646	\$ 99.00	Tuition Reimbursement-Faculty
Employee Reimb	Donna Kanak	7/7/2021	IM*E0085563	\$ 914.63	Dues - Faculty
Invoice <\$15,000	DuPage County	7/13/2021	IM*0282907	\$ 2,699.71	Indirect Costs
Invoice >\$15,000	DuPage Credit Union	7/27/2021	IM*E0085781	\$ 17,426.97	Credit Union
Invoice >\$15,000	DuPage Credit Union	7/15/2021	IM*E0085663	\$ 17,426.97	Credit Union
Invoice <\$15,000	EBSCO Information Services	7/29/2021	IM*E0085791	\$ 14,310.97	Publications
Invoice <\$15,000	EBSCO Information Services	7/21/2021	IM*E0085692	\$ 10,989.00	Books and Binding Costs
Invoice <\$15,000	Ecolab	7/13/2021	IM*0282908	\$ 9,867.58	Instructional Supplies
Invoice <\$15,000	Educ Loan - AES PHEAA	6/29/2021	IM*0282621	\$ (402.24)	Check issued in prior month; voided in current month
Invoice <\$15,000	Educause Lockbox	7/13/2021	IM*0282909	\$ 4,960.00	Dues
Invoice <\$15,000	Edward Don & Company	7/13/2021	IM*E0085602	\$ 159.98	Instructional Supplies
Invoice <\$15,000	Edward Hospital & Health Services	7/21/2021	IM*E0085693	\$ 375.00	Instructional Service Contracts
Invoice <\$15,000	Elias Alanis	7/13/2021	IM*E0085591	\$ 1,350.00	Other Contractual Services Expense
Employee Reimb	Elizabeth Kowal	7/13/2021	IM*0283032	\$ 100.00	Instructional Supplies
Employee Reimb	Elizabeth Moxley	7/13/2021	IM*E0085651	\$ 315.00	Tuition Reimbursement-CODA
Invoice <\$15,000	Elliott Auto Supply Co., Inc.	7/19/2021	IM*0283064	\$ 275.23	Instructional Supplies
Invoice <\$15,000	Elliott Auto Supply Co., Inc.	7/19/2021	IM*0283062	\$ 6,515.04	Purchase for Resale
Invoice <\$15,000	Ellman's Music Center Inc.	7/13/2021	IM*0282910	\$ 405.00	Non-Capital Equipment
Invoice <\$15,000	Ellucian	7/13/2021	IM*E0085603	\$ 1,917.00	IT Maintenance Services
Invoice <\$15,000	Ellucian	7/7/2021	IM*E0085503	\$ 1,065.00	Consultants Expense
Invoice >\$15,000	Ellucian	7/26/2021	IM*E0085763	\$ 923,459.00	IT Maintenance Services
Invoice >\$15,000	Ellucian	7/14/2021	IM*E0085657	\$ 24,500.00	IT Maintenance Services
Employee Reimb	Elmir Husetovic	7/7/2021	IM*E0085561	\$ 166.61	Out-of-State Travel Costs
Invoice <\$15,000	Elsevier	7/6/2021	IM*0282757	\$ 9,463.50	Instructional Service Contracts
Invoice <\$15,000	Enercon, LTD	7/21/2021	IM*E0085694	\$ 2,030.00	Building Remodeling Expense
Invoice <\$15,000	Enercon, LTD	7/13/2021	IM*E0085604	\$ 3,700.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Engineering Resource Associates Inc	7/29/2021	IM*E0085792	\$ 600.00	Architectural Services Expense
Invoice <\$15,000	Equipment Depot of Illinois Inc	7/7/2021	IM*E0085504	\$ 350.00	Non-Credit Instructional Serv
Invoice <\$15,000	Euclid Beverage, Ltd.	7/13/2021	IM*0282911	\$ 459.00	Purchase for Resale
Employee Reimb	Eva Stevens	7/21/2021	IM*E0085749	\$ 79.56	Office Supplies
Invoice <\$15,000	Ewert, Inc.	7/13/2021	IM*0282912	\$ 1,728.35	Maintenance Supplies
Invoice <\$15,000	Faculty Student Association At Jamestown Community College, Inc.	7/13/2021	IM*0282913	\$ 1,760.00	Athletic Event Fee
Invoice <\$15,000	Fastsigns - Naperville	7/13/2021	IM*0282914	\$ 184.80	Printing Expense
Invoice <\$15,000	Fever Labs Inc	7/13/2021	IM*0282915	\$ 3,150.00	Advertising Expense
Invoice <\$15,000	Filtration Solutions, Incorporation	7/7/2021	IM*E0085505	\$ 2,660.00	Maintenance Supplies
Invoice <\$15,000	Fisher Scientific Company	7/13/2021	IM*0282916	\$ 192.10	Instructional Supplies
Invoice <\$15,000	Five Corners 1-Hr. Cleaners	7/13/2021	IM*0282917	\$ 52.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Flagg Creek Water Reclamation District	7/13/2021	IM*0282918	\$ 23.70	Water - Sewage Expense
Invoice <\$15,000	Follett's College of DuPage	7/13/2021	IM*0282919	\$ 6,780.22	Advertising Expense
Invoice <\$15,000	Fox Valley Fire & Safety Company, Inc.	7/13/2021	IM*E0085605	\$ 400.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Frank Russell	7/19/2021	IM*0283067	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Fromuth Tennis	7/13/2021	IM*0282923	\$ 201.23	Non-Capital Equipment
Employee Reimb	Gautam Wadhwa	7/21/2021	IM*E0085750	\$ 1,040.20	Tuition Reimbursement-Faculty
Employee Reimb	Gautam Wadhwa	7/7/2021	IM*E0085584	\$ 899.73	Tuition Reimbursement-Faculty
Employee Reimb	Genie Bautista	7/21/2021	IM*E0085740	\$ 10.00	Instructional Supplies
Invoice <\$15,000	George Patton Associates, Inc.	7/13/2021	IM*0282924	\$ 1,924.08	On-Campus Conf & Mtgs
Invoice <\$15,000	Geraldine Korcha	7/14/2021	IM*0283051	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Geltine USA Sales LLC	7/13/2021	IM*0282925	\$ 266.30	Instructional Supplies
Invoice <\$15,000	Gilco Scaffolding Co. LLC	6/30/2021	IM*E0085387	\$ (4,900.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	Gilco Scaffolding Co. LLC	7/7/2021	IM*0282758	\$ 4,900.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Glanbia Performance Nutrition (NA) Inc	7/7/2021	IM*E0085506	\$ 344.90	Non-Capital Equipment
Invoice <\$15,000	Glen Ellyn 4th of July Committee	7/13/2021	IM*0282926	\$ 1,000.00	Advertising Expense
Invoice <\$15,000	Glowforge Inc	7/13/2021	IM*0282927	\$ 6,990.00	Non-Capital Equipment
Invoice <\$15,000	GMF Services LLC	7/21/2021	IM*E0085695	\$ 2,613.85	Printing Expense
Invoice >\$15,000	Gordon Flesch Co.	7/26/2021	IM*0283366	\$ 79,550.01	Rental - Equipment

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Grainger - Downers Grove	7/29/2021	IM*E0085793	\$ 69.63	Instructional Supplies
Invoice <\$15,000	Grainger - Downers Grove	7/21/2021	IM*E0085696	\$ 1,153.96	Maintenance Supplies
Invoice <\$15,000	Grainger - Downers Grove	7/13/2021	IM*E0085606	\$ 1,661.30	Maintenance Supplies
Invoice <\$15,000	Grainger - Downers Grove	7/7/2021	IM*E0085507	\$ 17.70	Office Supplies
Invoice <\$15,000	Grand Stage Lighting Co., Inc.	7/13/2021	IM*E0085607	\$ 74.00	Other supplies
Invoice >\$15,000	Grand Stage Lighting Co., Inc.	7/26/2021	IM*E0085764	\$ 85,580.61	Building Remodeling Expense
Invoice <\$15,000	GW Berkheimer Co. Inc.	7/21/2021	IM*E0085697	\$ 490.00	Instructional Supplies
Invoice <\$15,000	GW Berkheimer Co. Inc.	7/13/2021	IM*E0085608	\$ 355.57	Maintenance Supplies
Invoice <\$15,000	GW Berkheimer Co. Inc.	7/7/2021	IM*E0085508	\$ 60.00	Maintenance Supplies
Invoice <\$15,000	Harrison Bros. Inc.	7/13/2021	IM*0282929	\$ 2,505.26	Other supplies
Invoice <\$15,000	Health Care Logistics Inc.	7/13/2021	IM*0282930	\$ 13.01	Instructional Supplies
Invoice <\$15,000	Henry Schein	7/21/2021	IM*E0085698	\$ 11.74	Office Supplies
Invoice <\$15,000	Henry Schein	7/13/2021	IM*E0085609	\$ 201.22	Athletic Trainer Supplies
Invoice <\$15,000	Henry Schein	7/7/2021	IM*E0085509	\$ 122.88	Instructional Supplies
Invoice <\$15,000	Hill Mechanical Corp	7/7/2021	IM*E0085510	\$ 9,597.80	Building Remodeling Expense
Invoice <\$15,000	Hines Building Supply - US LBM LLC	7/13/2021	IM*0282931	\$ 155.40	Maintenance Supplies
Invoice <\$15,000	Hipp Temporary Solutions	7/13/2021	IM*0282943	\$ 400.00	Non-Credit Instructional Serv
Invoice <\$15,000	HLIL Associates, LLC	7/13/2021	IM*0282932	\$ 532.80	Performing Arts Services
Invoice >\$15,000	Hobson, Inc.	7/26/2021	IM*E0085765	\$ 95,945.99	IT Maintenance Services
Invoice <\$15,000	Holabird & Root LLC	7/13/2021	IM*0282933	\$ 14,592.00	Building Remodeling Expense
Invoice <\$15,000	Howard Lee & Sons Inc	7/29/2021	IM*E0085794	\$ 295.00	Facilities Maintenance Service Expense
Invoice >\$15,000	Howard Lee & Sons Inc	7/26/2021	IM*E0085766	\$ 47,415.00	Facilities Maintenance Service Expense
Invoice <\$15,000	HP Inc.	7/13/2021	IM*0282934	\$ 197.86	IT Maintenance Services
Invoice <\$15,000	HRTMS Incorporated	7/13/2021	IM*E0085610	\$ 1,125.00	Other Contractual Services Expense
Invoice >\$15,000	Hyland LLC	7/26/2021	IM*0283367	\$ 80,714.59	IT Maintenance Services
Invoice <\$15,000	IACRAO - IL Assoc of Collegiate Registrars and Admission	7/13/2021	IM*0282935	\$ 620.00	Dues
Invoice <\$15,000	ICCSAA	7/7/2021	IM*E0085511	\$ 200.00	In-State Travel Costs
Invoice <\$15,000	ICCTA	7/21/2021	IM*E0085699	\$ 1,109.00	In-State Conference Costs
Invoice <\$15,000	ICN-CMS	7/13/2021	IM*0282936	\$ 3,600.00	IT Maintenance Services
Invoice >\$15,000	IDES-Magnetic Media Unit	7/31/2021	IM*021658	\$ 203,831.74	Withholding Tax - State
Invoice >\$15,000	IDES-Magnetic Media Unit	7/27/2021	IM*021655	\$ 196,316.00	Withholding Tax - State
Invoice >\$15,000	IDES-Magnetic Media Unit	7/16/2021	IM*021646	\$ 200,580.35	Withholding Tax - State
Invoice <\$15,000	HeartMedia Entertainment, Inc.	7/13/2021	IM*E0085612	\$ 4,500.00	Other Contractual Services Expense
Invoice <\$15,000	ILICO, Inc.	7/13/2021	IM*0282937	\$ 1,200.27	Equipment - Instructional
Invoice <\$15,000	Illinois Aviation Academy	7/13/2021	IM*E0085613	\$ 6,000.00	Other Contractual Services Expense
Invoice >\$15,000	Illinois Community College Trustees Association	7/27/2021	IM*0283520	\$ 20,000.00	Dues
Invoice <\$15,000	Illinois Education Association	7/27/2021	IM*E0085779	\$ 116.16	Professional Dues
Invoice <\$15,000	Illinois Education Association	7/15/2021	IM*E0085661	\$ 116.16	Professional Dues
Invoice <\$15,000	Illinois Fraternal Order of Police	7/27/2021	IM*E0085778	\$ 398.70	Professional Dues
Invoice <\$15,000	Illinois Fraternal Order of Police	7/15/2021	IM*E0085660	\$ 398.70	Professional Dues
Invoice <\$15,000	Image Awards Engraving & Creative Keepsakes Inc	7/13/2021	IM*0282938	\$ 831.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Inflatable Design Group	7/7/2021	IM*E0085512	\$ 410.00	On-Campus Conf & Mtgs
Invoice >\$15,000	Info-Tech Research Group, Inc.	7/26/2021	IM*0283368	\$ 26,620.00	Consultants Expense
Invoice <\$15,000	Integral Construction, Inc.	7/29/2021	IM*E0085796	\$ 13,437.00	Land Improvements
Invoice >\$15,000	Interiors for Business, Inc.	7/19/2021	IM*E0085668	\$ 18,059.56	Equipment - Office
Invoice <\$15,000	Interline Brands, Inc.	7/7/2021	IM*E0085513	\$ 752.04	Other Expenditure
Invoice <\$15,000	International Law Enforcement Academies	7/29/2021	IM*E0085795	\$ 120.00	Dues
Invoice <\$15,000	International Union of Operating Engineers	7/27/2021	IM*0283521	\$ 658.93	Professional Dues
Invoice <\$15,000	International Union of Operating Engineers	7/15/2021	IM*0283053	\$ 658.93	Professional Dues
Employee Reimb	Jacqueline Kraus	7/13/2021	IM*0283033	\$ 325.00	Tuition Reimbursement-Faculty
Employee Reimb	Jacqueline Weaver	7/29/2021	IM*E0085833	\$ 150.00	Dues - Faculty
Employee Reimb	James Allen	7/21/2021	IM*E0085738	\$ 779.09	Funds Held in Custody of Others
Employee Reimb	James Nehls	7/13/2021	IM*0283041	\$ 139.00	Tuition Reimbursement-Faculty
Employee Reimb	James Nocera	7/21/2021	IM*E0085747	\$ 299.00	Audio/Visual Materials
Employee Reimb	James Nocera	7/7/2021	IM*E0085575	\$ 12.00	Audio/Visual Materials
Employee Reimb	James Tumavich	7/7/2021	IM*E0085583	\$ 3,337.51	Instructional Supplies
Employee Reimb	Jamie Fredericks	7/21/2021	IM*E0085744	\$ 103.24	Instructional Supplies
Employee Reimb	Jane Oldfield	7/13/2021	IM*E0085662	\$ 288.92	Printing Expense
Employee Reimb	Jane Ostergaard	7/7/2021	IM*E0085576	\$ 99.99	In-State Conference Costs
Employee Reimb	Jason Hyatt	7/7/2021	IM*E0085562	\$ 372.00	Athletic Soft Good Supplies
Employee Reimb	Jason Smart	7/7/2021	IM*E0085580	\$ 262.12	In-State Travel Costs
Invoice <\$15,000	JC Licht	7/21/2021	IM*E0085700	\$ 181.87	Maintenance Supplies
Invoice <\$15,000	JDW Kolor Patch, Inc.	7/7/2021	IM*E0085514	\$ 5,920.00	Maintenance Services Expense
Employee Reimb	Jelymar Mejia	7/13/2021	IM*0283039	\$ 503.67	On-Campus Conf & Mtgs
Invoice <\$15,000	Jenn Sales Corporation	7/13/2021	IM*0282940	\$ 235.00	Office Supplies
Employee Reimb	Jennifer Charles	7/29/2021	IM*E0085818	\$ 442.20	Tuition Reimbursement-Classified
Employee Reimb	Jennifer Charles	7/7/2021	IM*E0085554	\$ 250.00	Dues - Classified
Employee Reimb	Jennifer Kelley	7/7/2021	IM*E0085566	\$ 199.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	Jerry Robison	7/13/2021	IM*0282997	\$ 1,000.00	Other Contractual Services Expense
Invoice <\$15,000	JMA Construction, Inc.	7/7/2021	IM*E0085515	\$ 4,750.00	Maintenance Services Expense
Invoice <\$15,000	Job Target.com	7/13/2021	IM*0282941	\$ 200.00	Advertising Expense
Employee Reimb	Jobert Tungol	7/13/2021	IM*0283047	\$ 958.00	On-Campus Conf & Mtgs
Invoice <\$15,000	John Nebel	7/13/2021	IM*0282972	\$ 650.00	Non-Credit Instructional Serv
Invoice <\$15,000	John Sabraw	7/13/2021	IM*0282999	\$ 1,600.00	Performing Arts Services
Invoice <\$15,000	Johnstone Supply	7/13/2021	IM*0282942	\$ 740.60	Maintenance Supplies
Invoice <\$15,000	Jonathan Schmidt	7/13/2021	IM*0283001	\$ 250.00	Other Contractual Services Expense
Invoice <\$15,000	Jose Antonio Ozuna	7/13/2021	IM*0282982	\$ 3,500.00	Performing Arts Services
Employee Reimb	Joseph Aranki	7/29/2021	IM*E0085816	\$ 576.91	Instructional Supplies
Employee Reimb	Joseph Aranki	7/21/2021	IM*E0085739	\$ 944.14	Purchase for Resale
Employee Reimb	Joseph Aranki	7/7/2021	IM*E0085552	\$ 74.74	Purchase for Resale
Employee Reimb	Joseph Cassidy	7/21/2021	IM*E0085743	\$ 1,850.00	Tuition Reimbursement-Admin
Employee Reimb	Joseph Hopper	7/13/2021	IM*E0085643	\$ 446.00	Purchase for Resale

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Josten's Inc	7/21/2021	IM*E0085701	\$ 48.76	Funds Held in Custody of Others
Invoice <\$15,000	Josten's Inc	7/7/2021	IM*E0085516	\$ 134.40	On-Campus Conf & Mtgs
Employee Reimb	Judy Carino	7/7/2021	IM*E0085553	\$ 645.00	Dues - Faculty
Employee Reimb	Julie Alvin	7/13/2021	IM*0283025	\$ 554.94	Dues - Faculty
Invoice <\$15,000	Justin Sato Interpreting Services Inc	7/21/2021	IM*E0085702	\$ 300.00	Other Contractual Services Expense
Employee Reimb	Justin Witte	7/29/2021	IM*E0085834	\$ 111.56	Performing Arts Services
Invoice <\$15,000	Kaeser & Blair, Inc.	7/21/2021	IM*E0085703	\$ 2,586.68	On-Campus Conf & Mtgs
Invoice <\$15,000	Kaeser & Blair, Inc.	7/13/2021	IM*E0085614	\$ 2,002.25	On-Campus Conf & Mtgs
Invoice <\$15,000	Kaeser & Blair, Inc.	7/7/2021	IM*E0085517	\$ 3,941.13	Other supplies
Invoice <\$15,000	Kammes Auto & Truck Repair, Inc.	7/13/2021	IM*0282944	\$ 218.50	Maintenance Services Expense
Invoice >\$15,000	Kandu Construction Inc	7/26/2021	IM*E0085767	\$ 83,211.16	Building Remodeling Expense
Invoice <\$15,000	Kara Anderson	7/13/2021	IM*0282856	\$ 300.00	Other Contractual Services Expense
Employee Reimb	Kara Tegmeyer	7/13/2021	IM*E0085655	\$ 77.00	Instructional Supplies
Employee Reimb	Karin Evans	7/7/2021	IM*E0085557	\$ 85.00	Dues - Faculty
Invoice <\$15,000	Karma Living Inc	7/20/2021	IM*0283330	\$ 1,489.65	Purchase for Resale
Employee Reimb	Kathleen Finan	7/7/2021	IM*E0085558	\$ 445.00	Dues - Faculty
Invoice <\$15,000	Kay Nielsen	7/12/2021	IM*0282841	\$ 744.36	Retiree Healthcare Payments
Invoice <\$15,000	Kay Nielsen	2/13/2020	IM*0262667	\$ (744.36)	Check issued in prior month; voided in current month
Invoice <\$15,000	Keller-Heart Co., Inc.	7/7/2021	IM*E0085518	\$ 775.00	Maintenance Supplies
Invoice <\$15,000	Kerry Reid	7/29/2021	IM*E0085784	\$ 300.00	Other Contractual Services Expense
Employee Reimb	Kristine Fay	7/13/2021	IM*E0085640	\$ 147.69	Grant Funded Travel/Conf
Employee Reimb	Krystina LaSorsa	7/21/2021	IM*E0085746	\$ 1,600.00	Tuition Reimbursement-Classified
Invoice <\$15,000	KW Graphics Inc	7/21/2021	IM*E0085704	\$ 2,310.05	Office Supplies
Invoice <\$15,000	Kyle Karas	7/13/2021	IM*0282945	\$ 380.00	Other Contractual Services Expense
Invoice <\$15,000	Lakeshore Recycling Syslems, LLC	7/13/2021	IM*0282948	\$ 900.00	Instructional Supplies
Invoice <\$15,000	Lamar Texas Limited Partnership	7/13/2021	IM*0282949	\$ 857.00	Advertising Expense
Invoice <\$15,000	Lands' End, Inc	7/21/2021	IM*E0085705	\$ 36.90	Advertising Expense
Invoice <\$15,000	Lands' End, Inc	7/7/2021	IM*E0085519	\$ 4,471.09	Advertising Expense
Employee Reimb	Laura Kaslow	7/29/2021	IM*E0085823	\$ 982.00	In-State Conference Costs
Employee Reimb	Laura Seeber	7/13/2021	IM*0283045	\$ 150.00	In-State Conference Costs
Employee Reimb	Laura Weiland	7/21/2021	IM*E0085753	\$ 30.32	Other supplies
Invoice <\$15,000	Laurie Waldeck	7/13/2021	IM*0283017	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Law Bulletin Publishing Co.	7/21/2021	IM*E0085706	\$ 399.00	Publications
Invoice <\$15,000	Len's Ace Hardware Use 1087086	7/13/2021	IM*0282950	\$ 357.24	Maintenance Services Expense
Invoice <\$15,000	Len's Ace Hardware, Inc.	7/29/2021	IM*E0085798	\$ 790.33	Instructional Supplies
Invoice <\$15,000	Len's Ace Hardware, Inc.	7/21/2021	IM*E0085707	\$ 39.42	Maintenance Supplies
Invoice <\$15,000	Len's Ace Hardware, Inc.	7/7/2021	IM*E0085520	\$ 840.34	Maintenance Supplies
Invoice <\$15,000	Leslie Munger	7/13/2021	IM*0282969	\$ 1,000.00	Non-Credit Instructional Serv
Invoice <\$15,000	Lifestyle Design, LLC	7/13/2021	IM*0282869	\$ 3,409.99	Other Contractual Services Expense
Employee Reimb	Lisa O'Reilly	7/29/2021	IM*E0085832	\$ 840.00	Tuition Reimbursement-Classified
Employee Reimb	Lisa Saltiel	7/13/2021	IM*0283044	\$ 40.60	In-State Travel Costs
Invoice <\$15,000	Live Oak Pottery Inc	7/13/2021	IM*0282952	\$ 425.00	Instructional Supplies
Invoice <\$15,000	LiveU Inc	7/29/2021	IM*E0085799	\$ 150.00	Computer Software
Invoice <\$15,000	LiveU Inc	7/21/2021	IM*E0085708	\$ 150.00	Computer Software
Invoice <\$15,000	Lombard Toyota	7/13/2021	IM*0282953	\$ 764.68	Purchase for Resale
Employee Reimb	Lori Drummer	7/13/2021	IM*0283028	\$ 27.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	Lyle Morrow	7/13/2021	IM*0282966	\$ 140.00	Community Memberships - PE
Invoice <\$15,000	M. R. Serment Inc	7/7/2021	IM*E0085521	\$ 400.00	Performing Arts Services
Invoice >\$15,000	Maestranzi Holdings, LLC	7/19/2021	IM*E0085669	\$ 18,700.00	Instructional Supplies
Invoice <\$15,000	Marberry Cleaners and Launderer's LLC	7/13/2021	IM*0282955	\$ 81.20	Maintenance Services Expense
Invoice <\$15,000	Marco Promos Llc	7/13/2021	IM*0282956	\$ 1,446.16	Advertising Expense
Employee Reimb	Maren McKellin	7/29/2021	IM*E0085828	\$ 700.25	In-State Travel Costs
Invoice <\$15,000	Mariam Pare	7/13/2021	IM*0282983	\$ 800.00	Performing Arts Services
Invoice <\$15,000	Mark Foss	7/7/2021	IM*E0085487	\$ 1,462.50	Consultants Expense
Invoice <\$15,000	Martina Magnusson	7/13/2021	IM*0282954	\$ 600.00	Other Contractual Services Expense
Invoice >\$15,000	Marvin Feig & Associates, Ltd	7/19/2021	IM*E0085670	\$ 17,764.00	Maintenance Services Expense
Employee Reimb	Mary Carlson	7/13/2021	IM*0283027	\$ 30.00	Instructional Supplies
Invoice <\$15,000	Matco Tools Corporation	7/13/2021	IM*0282957	\$ 895.67	Maintenance Services Expense
Employee Reimb	Matthew Rahn	7/13/2021	IM*0283043	\$ 284.53	Recruitment Costs - Athletics
Invoice <\$15,000	Matthew Zawlocki	7/13/2021	IM*0283024	\$ 250.00	Other Contractual Services Expense
Employee Reimb	Maureen Heffern Ponicki	7/13/2021	IM*E0085641	\$ 886.02	Dues - Faculty
Employee Reimb	Maureen Heffern Ponicki	7/7/2021	IM*E0085569	\$ 99.00	Computer Software
Employee Reimb	Maureen Milacek	7/13/2021	IM*E0085650	\$ 67.78	Office Supplies
Employee Reimb	Maureen Waller	7/21/2021	IM*E0085751	\$ 65.00	Instructional Supplies
Employee Reimb	Maureen Waller	7/13/2021	IM*E0085656	\$ 678.00	Dues
Invoice <\$15,000	Maxient LLC	7/13/2021	IM*E0085615	\$ 8,000.00	IT Maintenance Services
Invoice <\$15,000	McMaster Carr Supply	7/13/2021	IM*0282958	\$ 7,013.94	Instructional Supplies
Invoice <\$15,000	Medline Industries, Inc.	7/13/2021	IM*0282959	\$ 406.96	Instructional Supplies
Invoice <\$15,000	Mercer Tool Corp	7/21/2021	IM*E0085709	\$ 174.30	Instructional Supplies
Invoice <\$15,000	Merry X-Ray Chemical Corp.	7/13/2021	IM*0282962	\$ 7,500.00	Equipment - Instructional
Invoice <\$15,000	Merry X-Ray Chemical Corp.	7/13/2021	IM*0282961	\$ 2,519.09	Maintenance Services Expense
Invoice >\$15,000	Merry X-Ray Chemical Corp.	7/19/2021	IM*0283057	\$ 20,480.00	Equipment - Instructional
Employee Reimb	Michael Maddox	7/29/2021	IM*E0085825	\$ 234.00	Dues - Faculty
Employee Reimb	Michael Maddox	7/7/2021	IM*E0085570	\$ 455.00	Dues - Faculty
Invoice <\$15,000	Micheline Mennecke	7/13/2021	IM*0282960	\$ 150.00	Honorarium Stipend
Invoice <\$15,000	Michelle Musial	7/13/2021	IM*0282970	\$ 100.00	Honorarium Stipend
Invoice <\$15,000	Midway Dental Supply Detroit, LLC	7/7/2021	IM*E0085522	\$ 511.45	Maintenance Services Expense
Invoice <\$15,000	Midwest Machinery Resources, LLC	7/13/2021	IM*0282963	\$ 3,380.00	Equipment - Instructional
Invoice <\$15,000	Mike Venezia, Inc.	7/7/2021	IM*E0085523	\$ 2,000.00	Performing Arts Services
Invoice <\$15,000	Mindy Minaert	7/13/2021	IM*0282964	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Mintel Group, LTD	7/13/2021	IM*E0085616	\$ 4,395.00	Instructional Supplies
Invoice <\$15,000	Mitchell Anderson	7/13/2021	IM*0282857	\$ 150.00	Honorarium Stipend

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Employee Reimb	Mitzi Thomas	7/7/2021	IM*E0085582	\$ 195.00	Dues - Faculty
Employee Reimb	Monica Miller	7/7/2021	IM*E0085573	\$ 76.70	Grant Funded Travel/Conf
Invoice <\$15,000	Monoprice, Inc.	7/21/2021	IM*E0085710	\$ 268.00	Non-Capital Equipment
Invoice <\$15,000	Motion Industries	7/13/2021	IM*0282967	\$ 535.23	Maintenance Supplies
Invoice <\$15,000	Motorola Solutions	7/29/2021	IM*E0085800	\$ 1,156.00	IT Maintenance Services
Employee Reimb	Ms Lorena Jane Sarfner	7/7/2021	IM*E0085578	\$ 576.01	Other supplies
Invoice <\$15,000	MSC Industrial Supply	7/13/2021	IM*0282968	\$ 11,191.68	Equipment - Instructional
Employee Reimb	Nancy Keller	7/7/2021	IM*E0085564	\$ 77.99	Office Supplies
Invoice <\$15,000	NAPA Auto Parts - Glen Elynn	7/21/2021	IM*E0085711	\$ 31.52	Purchase for Resale
Invoice <\$15,000	NAPA Auto Parts - Glen Elynn	7/7/2021	IM*E0085525	\$ 1,682.46	Instructional Supplies
Invoice <\$15,000	Naperville Chamber of Commerce	7/29/2021	IM*E0085801	\$ 400.00	Advertising Expense
Invoice <\$15,000	Naperville Chamber of Commerce	7/21/2021	IM*E0085712	\$ 400.00	Advertising Expense
Invoice <\$15,000	NASFAA	7/7/2021	IM*E0085526	\$ 995.00	Tuition Reimbursement-Classified
Invoice <\$15,000	National Assoc. of Branch Campus Administrators	7/29/2021	IM*E0085802	\$ 4,632.00	In-State Conference Costs
Invoice <\$15,000	National Council for Marketing & Public Relations	7/13/2021	IM*0282971	\$ 1,375.00	Dues
Invoice <\$15,000	National Council for State Authorization Reciprocity	7/7/2021	IM*0282791	\$ 6,000.00	Dues
Invoice <\$15,000	Navia Benefit Solutions	7/27/2021	IM*E0085780	\$ 11,002.40	Flexible Spending Accounts
Invoice <\$15,000	Navia Benefit Solutions	7/15/2021	IM*E0085662	\$ 10,200.38	Flexible Spending Accounts
Invoice >\$15,000	Navia Benefit Solutions	7/31/2021	IM*021657	\$ 23,208.46	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	Navia Benefit Solutions	7/21/2021	IM*021653	\$ 22,950.77	HSA Empl/COD Contr 7/15/21 Payroll
Invoice <\$15,000	NBC Universal, LLC	7/13/2021	IM*E0085617	\$ 9,303.25	Advertising Expense
Invoice <\$15,000	Neuco Inc	7/29/2021	IM*E0085803	\$ 80.80	Maintenance Supplies
Invoice <\$15,000	Neuco Inc	7/13/2021	IM*E0085618	\$ 967.60	Maintenance Supplies
Invoice >\$15,000	New Readers Press	7/26/2021	IM*0283369	\$ 70,588.20	Instructional Supplies
Invoice >\$15,000	Nicor Enerchange	7/20/2021	IM*E0085674	\$ 24,821.69	Gas Expense
Invoice <\$15,000.1C	Nicor Gas	7/22/2021	IM*E0085756	\$ 1,771.49	Gas Expense
Invoice <\$15,000.1C	Nicor Gas	7/21/2021	IM*E0085754	\$ 14,214.44	Gas Expense
Invoice <\$15,000	North Light Color	7/29/2021	IM*E0085804	\$ 33.78	Office Supplies
Invoice <\$15,000	North Light Color	7/21/2021	IM*E0085713	\$ 640.00	Office Supplies
Invoice <\$15,000	Oaktree Products, Inc.	7/7/2021	IM*E0085527	\$ 518.00	Instructional Supplies
Invoice <\$15,000	Office Depot	7/13/2021	IM*0282974	\$ 11,172.15	Instructional Supplies
Invoice <\$15,000	Office of Glenn B. Stearns	7/27/2021	IM*0283522	\$ 293.08	Wage Assignments
Invoice <\$15,000	Office of Glenn B. Stearns	7/15/2021	IM*0283054	\$ 293.08	Wage Assignments
Invoice <\$15,000	Open Presence Inc	7/26/2021	IM*E0085768	\$ 30,000.00	IT Maintenance Services
Invoice <\$15,000	OverDrive, Inc.	7/13/2021	IM*0282981	\$ 12,100.00	Books and Binding Costs
Invoice <\$15,000	Pace Technologies Corporation	7/29/2021	IM*E0085805	\$ 14,962.50	Equipment - Instructional
Invoice <\$15,000	Pace Technologies Corporation	7/7/2021	IM*E0085528	\$ 2,250.00	Maintenance Services Expense
Invoice <\$15,000	Paddock Publications	7/21/2021	IM*E0085714	\$ 2,793.60	Advertising Expense
Invoice <\$15,000	Paddock Publications	7/13/2021	IM*E0085619	\$ 3,730.00	Advertising Expense
Invoice <\$15,000	Paddock Publications	7/7/2021	IM*E0085529	\$ 1,561.10	Advertising Expense
Employee Reimb	Pamela Keller	7/7/2021	IM*E0085565	\$ 68.95	Instructional Supplies
Employee Reimb	Pamela McClelland	7/13/2021	IM*0283037	\$ 194.00	Tuition Reimbursement-CODA
Invoice <\$15,000	Patrice Wynne	7/20/2021	IM*0283332	\$ 10,217.75	Purchase for Resale
Invoice <\$15,000	Patrick Sciarra	7/14/2021	IM*0283052	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Paul Sivakka	7/7/2021	IM*E0085579	\$ 2,567.21	Out-of-State Travel Costs
Invoice <\$15,000	Paxen Publishing LLC	7/29/2021	IM*E0085806	\$ 7,845.22	Instructional Supplies
Invoice >\$15,000	Pentegra Systems Llc	6/28/2021	IM*E0085345	\$ (21,292.91)	Check issued in prior month; voided in current month
Invoice >\$15,000	Pentegra Systems Llc	7/1/2021	IM*0282634	\$ 21,292.91	Non-Capital Equipment
Invoice <\$15,000	Pepsi Purchases	7/20/2021	IM*0283331	\$ 1,240.00	Purchase for Resale
Invoice <\$15,000	PerkinElmer Health Sciences Inc	7/13/2021	IM*0282984	\$ 6,336.52	Equipment - Instructional
Invoice <\$15,000	Phi Theta Kappa Honor Society	7/13/2021	IM*0282985	\$ 4,764.99	On-Campus Conf & Mtgs
Invoice <\$15,000	Phillip Moore	7/13/2021	IM*0282965	\$ 250.00	Other Contractual Services Expense
Employee Reimb	Pierre Michiels	7/13/2021	IM*0283040	\$ 247.50	Tuition Reimbursement-Classified
Invoice <\$15,000	Plant Landscape Perspectives LLC	7/21/2021	IM*E0085715	\$ 3,427.79	Other Contractual Services Expense
Invoice <\$15,000	PlymoVent Canada Inc	7/13/2021	IM*0282986	\$ 9,741.78	Maintenance Supplies
Invoice <\$15,000	Poblocki Sign Co	7/13/2021	IM*E0085620	\$ 160.00	Office Supplies
Invoice <\$15,000	Pocket Nurse	7/21/2021	IM*E0085716	\$ 6,203.05	Instructional Supplies
Invoice <\$15,000	PolicyEngage LLC	7/29/2021	IM*E0085807	\$ 6,000.00	Computer Software
Invoice <\$15,000	Porter Pipe & Supply Co.	7/13/2021	IM*0282987	\$ 520.49	Maintenance Supplies
Invoice <\$15,000	Positex Incydba OPTP	7/13/2021	IM*0282988	\$ 788.15	Instructional Supplies
Invoice >\$15,000	POSTMASTER - GLEN ELLYN	7/1/2021	IM*0282632	\$ 30,000.00	USPS Prepaid
Invoice <\$15,000	Power Up Batteries, LLC	7/13/2021	IM*E0085621	\$ 726.85	Maintenance Supplies
Invoice <\$15,000	Prairie Display Chicago Inc.	7/29/2021	IM*E0085808	\$ 1,553.00	Other Contractual Services Expense
Invoice <\$15,000	Premier Ophthalmic Services, Inc.	7/7/2021	IM*E0085530	\$ 665.00	Maintenance Services Expense
Invoice <\$15,000	Premier Staffing Solution LLC	7/13/2021	IM*E0085622	\$ 4,800.00	Consultants Expense
Invoice <\$15,000	Premier Staffing Solution LLC	7/7/2021	IM*E0085531	\$ 4,800.00	Consultants Expense
Invoice <\$15,000	Press Photography Network	7/7/2021	IM*E0085532	\$ 875.00	Other Contractual Services Expense
Invoice <\$15,000	PRF Graphics	7/13/2021	IM*0282989	\$ 3,630.66	Printing Expense
Invoice <\$15,000	ProctorU Inc	7/7/2021	IM*E0085533	\$ 1,550.00	Other Contractual Services Expense
Invoice <\$15,000	Professional Benefit Administrators, Inc.	7/26/2021	IM*E0085769	\$ 750.00	C.O.B.R.A. Credits
Invoice <\$15,000	Professional Graphics Inc	7/21/2021	IM*E0085717	\$ 3,407.70	Printing Expense
Invoice <\$15,000	Profoto US Inc.	7/13/2021	IM*0282990	\$ 1,730.57	Maintenance Services Expense
Invoice <\$15,000	PTR Services LLC	7/13/2021	IM*0282991	\$ 2,950.00	Other Contractual Services Expense
Invoice <\$15,000	Public Identity, Inc.	7/13/2021	IM*E0085623	\$ 5,342.50	Advertising Expense
Invoice <\$15,000	Public Identity, Inc.	7/7/2021	IM*E0085534	\$ 2,330.00	Advertising Expense
Invoice <\$15,000	Quickbase, Inc.	7/7/2021	IM*E0085535	\$ 12,588.00	Non-Capital Equipment
Invoice <\$15,000	Quik Impressions Group, Inc.	7/13/2021	IM*0282992	\$ 1,150.00	Purchase for Resale
Invoice <\$15,000	Radiation Detection Company	7/29/2021	IM*E0085809	\$ 131.25	Instructional Supplies
Invoice <\$15,000	Ramrod Distributors	7/13/2021	IM*0282993	\$ 219.40	Maintenance Supplies
Invoice >\$15,000	Rave Wireless, Inc.	7/26/2021	IM*E0085770	\$ 47,670.80	IT Maintenance Services
Invoice <\$15,000	Ray O'Herron Co., Inc.	7/29/2021	IM*E0085810	\$ 2,458.71	Other supplies
Invoice <\$15,000	Ray O'Herron Co., Inc.	7/21/2021	IM*E0085718	\$ 1,185.00	Instructional Supplies

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Recognition Media, LLC	7/13/2021	IM*0282994	\$ 1,840.89	Other Contractual Services Expense
Invoice <\$15,000	Refrigeration Enterprises, Inc.	7/7/2021	IM*E0085536	\$ 6,543.60	Maintenance Services Expense
Invoice <\$15,000	Regents of the University of Minnesota	7/13/2021	IM*0282995	\$ 525.00	Dues
Employee Reimb	Regina Rogers	7/7/2021	IM*E0085577	\$ 350.00	Tuition Reimbursement-CODA
Invoice >\$15,000	Reliance Standard Life Insurance Company	7/12/2021	IM*0282839	\$ 48,260.72	Life Insurance
Employee Reimb	Remic Ensweller	7/29/2021	IM*E0085819	\$ 332.61	In-State Conference Costs
Invoice <\$15,000	Reserve Account	7/6/2021	IM*0282635	\$ 5,000.00	Pinney Bowes Prepaid
Invoice <\$15,000	Revere Electric Supply	7/29/2021	IM*E0085812	\$ 518.00	Instructional Supplies
Invoice <\$15,000	Revere Electric Supply	7/13/2021	IM*E0085624	\$ 13.58	Maintenance Supplies
Invoice <\$15,000	Revere Electric Supply	7/7/2021	IM*E0085537	\$ 1,555.30	Maintenance Supplies
Employee Reimb	Richard Jarman	7/29/2021	IM*E0085822	\$ 250.00	Dues - Faculty
Employee Reimb	Richard Jarman	7/21/2021	IM*E0085745	\$ 25.00	Tuition Reimbursement-Faculty
Employee Reimb	Richard Morton	7/29/2021	IM*E0085830	\$ 133.99	Instructional Supplies
Invoice <\$15,000	Riverside Assessments, LLC	7/13/2021	IM*0282996	\$ 1,438.27	Other Contractual Services Expense
Invoice <\$15,000	Riverside Technologies, Inc.	7/21/2021	IM*E0085720	\$ 260.00	Non-Capital Equipment
Invoice <\$15,000	Riverside Technologies, Inc.	7/7/2021	IM*E0085539	\$ 9,504.00	Non-Capital Equipment
Invoice <\$15,000	Roberts Distributors LP	7/13/2021	IM*E0085625	\$ 1,019.46	Instructional Supplies
Invoice <\$15,000	RPC Leadership Associates, Inc.	7/7/2021	IM*E0085538	\$ 1,300.00	Non-Credit Instructional Serv
Employee Reimb	Rukshad Patel	7/13/2021	IM*0283042	\$ 295.00	Dues - Faculty
Invoice <\$15,000	Russell Olley	7/13/2021	IM*0282980	\$ 250.00	Other Contractual Services Expense
Invoice <\$15,000	Russo Power Equipment	7/21/2021	IM*E0085721	\$ 513.63	Vehicle Supplies
Invoice <\$15,000	Russo Power Equipment	7/13/2021	IM*E0085626	\$ 125.97	Maintenance Supplies
Invoice <\$15,000	Russo Power Equipment	7/7/2021	IM*E0085540	\$ 3,316.98	Instructional Supplies
Invoice <\$15,000	Sales Enterprise	7/13/2021	IM*E0085627	\$ 762.00	Office Supplies
Invoice <\$15,000	SAP Public Services, Inc.	7/21/2021	IM*E0085722	\$ 1,635.76	IT Maintenance Services
Invoice >\$15,000	SAP Public Services, Inc.	7/27/2021	IM*E0085776	\$ 15,346.00	IT Maintenance Services
Invoice >\$15,000	SAP Public Services, Inc.	7/26/2021	IM*E0085771	\$ 47,552.27	IT Maintenance Services
Employee Reimb	Sara Spaniol	7/13/2021	IM*E0085654	\$ 199.00	Tuition Reimbursement-Classified
Invoice <\$15,000	Sargent-Welch/VWR	7/13/2021	IM*0283000	\$ 40.94	Office Supplies
Employee Reimb	Scott Brady	7/29/2021	IM*E0085817	\$ 295.00	Dues - Administrators
Invoice <\$15,000	Scrip-Safe International	7/29/2021	IM*E0085813	\$ 454.66	Instructional Supplies
Invoice <\$15,000	Second Chance Coffee Company, LLC	7/7/2021	IM*E0085541	\$ 144.40	Instructional Supplies
Employee Reimb	Shannon Delgado	7/7/2021	IM*E0085556	\$ 2,090.00	Tuition Reimbursement-Faculty
Employee Reimb	Shannon Hernandez	7/13/2021	IM*E0085642	\$ 1,707.05	On-Campus Conf & Mtgs
Employee Reimb	Shannon Hernandez	7/7/2021	IM*E0085560	\$ 743.05	On-Campus Conf & Mtgs
Invoice >\$15,000	Siemens Industry, Inc.	7/26/2021	IM*E0085772	\$ 161,752.50	Building Remodeling Expense
Invoice <\$15,000	SiteOne Landscape Supply Holding, LLC	7/13/2021	IM*0283003	\$ 727.84	Instructional Supplies
Invoice >\$15,000	SKC Communication Products LLC	7/19/2021	IM*0283066	\$ 24,795.53	IT Maintenance Services
Invoice <\$15,000	SMG Security Holdings, LLC	7/13/2021	IM*0282890	\$ 1,200.00	Facilities Maintenance Service Expense
Invoice >\$15,000	SMG Security Holdings, LLC	7/6/2021	IM*0282636	\$ 22,150.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Socksmith Design Inc	7/21/2021	IM*E0085723	\$ 2,750.58	Purchase for Resale
Invoice <\$15,000	Socksmith Design Inc	7/13/2021	IM*E0085628	\$ 1,730.82	Purchase for Resale
Invoice <\$15,000	Sodexo	7/13/2021	IM*E0085629	\$ 5,078.75	Other Conference & Meeting Expense
Employee Reimb	Sonia Watson	7/7/2021	IM*E0085585	\$ 962.40	Books and Binding Costs
Invoice <\$15,000	Southfield Corporation	7/13/2021	IM*0283004	\$ 2,054.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Southside Control Supply Company	7/13/2021	IM*E0085630	\$ 228.66	Maintenance Supplies
Invoice <\$15,000	Southside Control Supply Company	7/7/2021	IM*E0085542	\$ 71.27	Maintenance Supplies
Invoice <\$15,000	Sprint	7/20/2021	IM*0283327	\$ 62.14	Telephone Expense
Employee Reimb	Stacie Haen-Darden	7/13/2021	IM*0283030	\$ 239.00	Tuition Reimbursement-CODA
Invoice <\$15,000	State Disbursement Unit	7/27/2021	IM*0283523	\$ 5,190.45	Wage Assignments
Invoice <\$15,000	State Disbursement Unit	7/15/2021	IM*0283055	\$ 5,190.45	Wage Assignments
Employee Reimb	Stephanie Morton	7/29/2021	IM*E0085831	\$ 350.00	Tuition Reimbursement-CODA
Invoice <\$15,000	StoryStudio Chicago, LTD	7/7/2021	IM*E0085543	\$ 7,500.00	Other Contractual Services Expense
Invoice <\$15,000	Sue Franzen	7/13/2021	IM*0282920	\$ 14,223.15	Office Supplies
Invoice <\$15,000	Sunburst Sportwear Inc.	7/13/2021	IM*E0085631	\$ 5,076.50	On-Campus Conf & Mtgs
Invoice >\$15,000	SURS-State University Retirement System	7/28/2021	IM*E0085783	\$ 416,197.04	Employee Retirement Contributions
Invoice >\$15,000	SURS-State University Retirement System	7/21/2021	IM*E0085755	\$ 413,547.68	Employee Retirement Contributions
Invoice >\$15,000	SURS-State University Retirement System	7/19/2021	IM*E0085667	\$ 429,761.03	Employee Retirement Contributions
Invoice <\$15,000	Susan Alliss	7/13/2021	IM*0282850	\$ 250.00	Honorarium Stipend
Invoice <\$15,000	Sweetwater Sound	7/21/2021	IM*E0085724	\$ 2,696.00	Non-Capital Equipment
Invoice <\$15,000	Sysco Food Service	7/21/2021	IM*E0085725	\$ 4,124.03	Instructional Supplies
Invoice <\$15,000	Sysco Food Service	5/19/2021	IM*E0084734	\$ (4,124.03)	Check issued in prior month; voided in current month
Employee Reimb	Tara Leszczewicz	7/13/2021	IM*0283035	\$ 432.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	Taylor Associates Communications, Inc.	7/13/2021	IM*0283006	\$ 9,625.00	Instructional Supplies
Invoice <\$15,000	TC Furlong Inc.	7/13/2021	IM*0283007	\$ 1,551.32	Office Supplies
Invoice <\$15,000	TekCore LLC	7/29/2021	IM*E0085814	\$ 894.00	Maintenance Services Expense
Invoice <\$15,000	Terrace Supply Company	7/21/2021	IM*E0085726	\$ 125.70	Maintenance Services Expense
Invoice <\$15,000	Tesoros Trading Company of the Americas LTD	7/21/2021	IM*E0085727	\$ 8,239.60	Purchase for Resale
Invoice <\$15,000	Tesoros Trading Company of the Americas LTD	7/13/2021	IM*E0085632	\$ 190.58	Purchase for Resale
Invoice <\$15,000	Testa Produce, Inc.	7/7/2021	IM*E0085544	\$ 1,573.35	Instructional Supplies
Invoice <\$15,000	The Active Network	7/6/2021	IM*0282637	\$ 1,200.00	IT Maintenance Services
Invoice <\$15,000	The Active Network	11/10/2020	IM*0274756	\$ (1,200.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	The Container Store Inc	7/13/2021	IM*0282894	\$ 3,934.08	Instructional Supplies
Invoice <\$15,000	The ICON Group, Inc.	7/13/2021	IM*E0085611	\$ 241.00	Rental Facility
Invoice <\$15,000	The Institute for Evidence Based Change	7/13/2021	IM*0282939	\$ 9,500.00	On-Campus Conf & Mtgs
Invoice <\$15,000	The Myers-Briggs Company	7/7/2021	IM*E0085524	\$ 13,968.97	Other Contractual Services Expense
Invoice <\$15,000	The New Haven Companies	7/13/2021	IM*0282973	\$ 1,240.00	Consultants Expense
Invoice <\$15,000	The Stone Center Inc	7/13/2021	IM*0283005	\$ 850.75	Maintenance Supplies
Invoice >\$15,000	The Stone Group Inc	7/26/2021	IM*0283370	\$ 106,366.40	Building Remodeling Expense
Invoice <\$15,000	thedatabank gbc	7/21/2021	IM*E0085728	\$ 7,141.25	Other Contractual Services Expense
Invoice <\$15,000	Theresa McGinnis	7/14/2021	IM*E0085658	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Theresa Peskowitz	7/13/2021	IM*E0085592	\$ 375.00	Performing Arts Services

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.					
To view invoices on line, click the hyperlink below to take you to the College's home page. https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month					
AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Theresa Peskowitz	7/17/2021	IM*E0085488	\$ 6,228.58	Performing Arts Services
Invoice >\$15,000	Thermosystems LLC	7/26/2021	IM*E0085773	\$ 56,491.00	Building Remodeling Expense
Invoice >\$15,000	Thermosystems LLC	7/6/2021	IM*E0085486	\$ 17,234.00	Building Remodeling Expense
Employee Reimb	Thomas Carter	7/21/2021	IM*E0085742	\$ 120.12	Instructional Supplies
Employee Reimb	Thomas Lanagan	7/13/2021	IM*0283034	\$ 69.99	Grant Funded Travel/Conf
Invoice <\$15,000	Tickets.com, Inc.	7/13/2021	IM*0283008	\$ 2,960.40	Performing Arts Services
Invoice >\$15,000	Tickets.com, Inc.	7/14/2021	IM*0283048	\$ 20,000.00	IT Maintenance Services
Employee Reimb	Timothy Henningsen	7/29/2021	IM*E0085821	\$ 449.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	Titan Image Group	7/17/2021	IM*E0085545	\$ 1,480.00	Advertising Expense
Invoice <\$15,000	Tlo (The Last One)	7/13/2021	IM*0283009	\$ 75.00	Other Contractual Services Expense
Employee Reimb	Tobey McCoy	7/29/2021	IM*E0085827	\$ 33.95	Instructional Supplies
Employee Reimb	Tobey McCoy	7/17/2021	IM*E0085572	\$ 8.96	Instructional Supplies
Employee Reimb	Tolis Koskinaris	7/17/2021	IM*E0085568	\$ 60.00	Athletic Other Supplies
Invoice <\$15,000	Toon Boom Animation Inc.	7/13/2021	IM*0283011	\$ 7,750.00	Computer Software
Invoice >\$15,000	Touchnet Information Systems, Inc.	7/26/2021	IM*E0085774	\$ 135,146.00	IT Maintenance Services
Employee Reimb	Tracy Kline	7/13/2021	IM*0283031	\$ 265.51	Instructional Supplies
Invoice <\$15,000	Tradebe Environmental Services LLC	7/13/2021	IM*0283012	\$ 5,711.41	Refuse Disposal Expense
Invoice <\$15,000	Trajecsys Corporation	7/17/2021	IM*E0085546	\$ 100.00	Instructional Service Contracts
Invoice <\$15,000	Transtar	7/13/2021	IM*0283013	\$ 1,123.27	Instructional Supplies
Invoice <\$15,000	Tribune Media Group	7/21/2021	IM*E0085729	\$ 6,442.00	Advertising Expense
Invoice <\$15,000	TriMark Marlinn LLC	7/13/2021	IM*0283014	\$ 5,556.30	Other supplies
Invoice <\$15,000	Tvsstdesigns.com LLC	7/21/2021	IM*E0085730	\$ 3,062.00	Equipment - Instructional
Invoice <\$15,000	U.S. Food Service	7/13/2021	IM*E0085633	\$ 164.47	Instructional Supplies
Invoice <\$15,000	Uline	7/21/2021	IM*E0085731	\$ 529.66	Audio/Visual Materials
Invoice <\$15,000	United Parcel Service	7/13/2021	IM*0283015	\$ 265.08	Postage
Invoice <\$15,000	United Radio Communications, Inc.	7/13/2021	IM*E0085634	\$ 159.37	Facilities Maintenance Service Expense
Invoice <\$15,000	United States Cylinder Gas	7/13/2021	IM*E0085635	\$ 28.80	Instructional Supplies
Invoice <\$15,000	Unum Life Insurance Company of America	7/12/2021	IM*0282840	\$ 7,847.60	Long Term Care - Insurance
Invoice >\$15,000	Urban Elevator Service, Inc.	7/14/2021	IM*0283049	\$ 15,965.35	Building Remodeling Expense
Invoice >\$15,000	Valic Retirement Services	7/27/2021	IM*E0085782	\$ 167,882.84	Annuities
Invoice >\$15,000	Valic Retirement Services	7/15/2021	IM*E0085664	\$ 170,218.20	Annuities
Invoice <\$15,000	Verizon Wireless	7/22/2021	IM*0283334	\$ 432.14	Other Contractual Services Expense
Invoice <\$15,000	Verizon Wireless	7/21/2021	IM*0283333	\$ 150.54	Cell Phone Allowance
Invoice <\$15,000	Village of Carol Stream	7/6/2021	IM*0282638	\$ 4.82	Water - Sewage Expense
Invoice <\$15,000	Village of Glen Ellyn, Illinois	7/21/2021	IM*E0085732	\$ 286.50	Hotel/Motel Tax
Invoice <\$15,000	Village of Glen Ellyn, Illinois	7/19/2021	IM*E0085672	\$ 4,310.40	Water - Sewage Expense
Invoice <\$15,000	Village of Glen Ellyn, Illinois	7/17/2021	IM*E0085547	\$ 16,725.73	Water - Sewage Expense
Invoice <\$15,000	Village of Glen Ellyn, Illinois	7/19/2021	IM*0283068	\$ 260.26	Glen Ellyn Food/Beverage Tax
Invoice <\$15,000	Village of Glen Ellyn, Illinois	7/11/2021	IM*0282633	\$ 4,312.50	Other Contractual Services Expense
Invoice >\$15,000	Village of Glen Ellyn, Illinois	7/19/2021	IM*E0085671	\$ 23,803.01	Water - Sewage Expense
Invoice <\$15,000	Village of Westmont	7/19/2021	IM*E0085673	\$ 63.05	Water - Sewage Expense
Invoice <\$15,000	Virginia Lewis	7/13/2021	IM*0282951	\$ 300.00	Other Contractual Services Expense
Invoice >\$15,000	Vision Service Plan - (IV)	7/12/2021	IM*E0085690	\$ 16,101.64	Vision Choice Prem July 2021
Invoice >\$15,000	VisionPoint Media, Inc.	7/26/2021	IM*E0085775	\$ 639,797.94	Advertising Expense
Invoice >\$15,000	WVR Funding, Inc.	7/26/2021	IM*0283371	\$ 39,922.97	Equipment - Instructional
Invoice <\$15,000	W.I.T.S.	7/21/2021	IM*E0085733	\$ 3,000.00	Non-Credit Instructional Serv
Invoice <\$15,000	W.I.T.S.	7/13/2021	IM*E0085636	\$ 3,000.00	Non-Credit Instructional Serv
Invoice <\$15,000	Warehouse Direct, Inc.	7/13/2021	IM*E0085637	\$ 521.44	Maintenance Supplies
Invoice <\$15,000	Waste Management of Illinois-West	7/22/2021	IM*0283335	\$ 229.88	Refuse Disposal Expense
Invoice <\$15,000	Waste Management of Illinois-West	7/19/2021	IM*0283069	\$ 2,544.42	Refuse Disposal Expense
Invoice >\$15,000	Watermark Insights LLC	7/26/2021	IM*0283372	\$ 25,196.38	IT Maintenance Services
Invoice <\$15,000	Wbc Group, Llc	7/13/2021	IM*0283019	\$ 549.40	Instructional Supplies
Invoice <\$15,000	Weldstar Company	7/13/2021	IM*E0085638	\$ 296.47	Maintenance Supplies
Employee Reimb	Wendy McCambridge	7/13/2021	IM*E0085649	\$ 1,325.00	Tuition Reimbursement-Admin
Invoice <\$15,000	Wesco Distribution, Inc.	7/21/2021	IM*E0085734	\$ 12,880.00	Building Remodeling Expense
Invoice <\$15,000	Wesco Distribution, Inc.	7/17/2021	IM*E0085549	\$ 3,350.00	Maintenance Supplies
Invoice <\$15,000	Weslak & Associates	7/13/2021	IM*0283020	\$ 1,505.00	Non-Credit Instructional Serv
Invoice <\$15,000	Wesley Fritz	7/13/2021	IM*0282922	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Wesley Fritz	6/15/2021	IM*0282112	\$ (1,200.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	Westlake Hardware, Inc.	7/13/2021	IM*0283021	\$ 61.05	Other supplies
Invoice <\$15,000	Wheaton Chamber of Commerce	7/13/2021	IM*0283022	\$ 133.00	Dues
Invoice <\$15,000	Wheaton Mulch, Inc.	7/17/2021	IM*E0085560	\$ 212.59	Maintenance Supplies
Invoice <\$15,000	Wheaton Park District	7/21/2021	IM*E0085735	\$ 285.00	On-Campus Conf & Mtgs
Invoice <\$15,000	WideOpenWest IL, LLC	7/21/2021	IM*E0085736	\$ 397.76	Other Contractual Services Expense
Invoice <\$15,000	William McKinley Studios	7/17/2021	IM*E0085551	\$ 8,679.24	Advertising Expense
Invoice <\$15,000	Windy City Truck Repair, Inc.	7/13/2021	IM*0283023	\$ 7,064.03	Maintenance Services Expense
Invoice >\$15,000	Workfront, Inc.	7/19/2021	IM*0283065	\$ 24,202.50	Computer Software
Invoice <\$15,000	World Trade Press	7/21/2021	IM*E0085737	\$ 1,800.00	Books and Binding Costs
Invoice <\$15,000	Yankee Book Peddler, Inc.	7/29/2021	IM*E0085815	\$ 756.94	Books and Binding Costs
Invoice >\$15,000	YTC Mall Owner LLC	7/20/2021	IM*0283319	\$ 15,708.40	Advertising Expense
Cares Act Student Portion	Cares Act Student Portion			\$ 1,081,650.78	Cares Act Student Portion via Touchnet ACH - 1648 transactions
Student Refunds	Checks issued in prior month; voided in current month			\$ (12,333.20)	Student Refunds Voided Checks - 14 transactions
Student Refunds	Student Refunds			\$ 126,118.78	Student Refunds via Credit Cards - 431 transactions
Student Refunds	Student Refunds			\$ 184,317.53	Student Refunds via Paper Check - 430 transactions
TOTAL VENDOR PAYMENTS DURING THE ACCOUNTING MONTH				\$ 13,250,041.80	

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Kay Nielsen	2/13/2020	IM*0262667	\$ (744.36)	Check issued in prior month; voided in current month
Invoice <\$15,000	The Active Network	11/10/2020	IM*0274756	\$ (1,200.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	Crain's Chicago Business	3/9/2021	IM*0277268	\$ (139.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	Area Marketing	4/13/2021	IM*0278993	\$ (875.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	Butler Enterprises, Inc.	6/8/2021	IM*0281583	\$ (10,226.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	Wesley Fritz	6/15/2021	IM*0282112	\$ (1,200.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	Educ Loan - AES PHEAA	6/29/2021	IM*0282621	\$ (402.24)	Check issued in prior month; voided in current month
Invoice >\$15,000	POSTMASTER - GLEN ELLYN	7/1/2021	IM*0282632	\$ 30,000.00	USPS Prepaid
Invoice <\$15,000	Village of Glen Ellyn, Illinois	7/1/2021	IM*0282633	\$ 4,312.50	Other Contractual Services Expense
Invoice <\$15,000	Pentegra Systems LLC	7/1/2021	IM*0282634	\$ 21,292.91	Non-Capital Equipment
Invoice <\$15,000	Reserve Account	7/6/2021	IM*0282635	\$ 5,000.00	Pitney Bowes Prepaid
Invoice >\$15,000	SMG Security Holdings, LLC	7/6/2021	IM*0282636	\$ 22,150.00	Facilities Maintenance Service Expense
Invoice <\$15,000	The Active Network	7/6/2021	IM*0282637	\$ 1,200.00	IT Maintenance Services
Invoice <\$15,000	Village of Carol Stream	7/6/2021	IM*0282638	\$ 4.82	Water - Sewage Expense
Invoice >\$15,000	AT&T Mobility	7/6/2021	IM*0282750	\$ 26,424.00	Other Contractual Services Expense
Invoice <\$15,000	Advantage Team Sales Group	7/6/2021	IM*0282751	\$ 14,370.50	Athletic Soft Good Supplies
Invoice <\$15,000	AT&T	7/6/2021	IM*0282752	\$ 50.94	Telephone Expense
Invoice <\$15,000	AT&T	7/6/2021	IM*0282753	\$ 52.02	Telephone Expense
Invoice <\$15,000	AT&T	7/6/2021	IM*0282754	\$ 53.85	Telephone Expense
Invoice <\$15,000	AT&T	7/6/2021	IM*0282755	\$ 55.17	Telephone Expense
Invoice <\$15,000	AT&T	7/6/2021	IM*0282756	\$ 101.88	Telephone Expense
Invoice <\$15,000	Elsevier	7/6/2021	IM*0282757	\$ 9,463.50	Instructional Service Contracts
Invoice <\$15,000	Gilco Scaffolding Co. LLC	7/7/2021	IM*0282758	\$ 4,900.00	Facilities Maintenance Service Expense
Invoice <\$15,000	National Council for State Authorization Reciprocity	7/7/2021	IM*0282791	\$ 6,000.00	Dues
Invoice >\$15,000	Reliance Standard Life Insurance Company	7/12/2021	IM*0282839	\$ 48,260.72	Life Insurance
Invoice <\$15,000	Unum Life Insurance Company of America	7/12/2021	IM*0282840	\$ 7,847.60	Long Term Care - Insurance
Invoice <\$15,000	Kay Nielsen	7/12/2021	IM*0282841	\$ 744.36	Retiree Healthcare Payments
Invoice <\$15,000	Abbott Tree Care Professionals, LLC	7/13/2021	IM*0282842	\$ 10,475.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Advanced Material Services	7/13/2021	IM*0282843	\$ 1,085.00	Maintenance Supplies
Invoice <\$15,000	Advanced Stores Company, Inc.	7/13/2021	IM*0282844	\$ 8,321.99	Equipment - Instructional
Invoice <\$15,000	Advanced Stores Company, Inc.	7/13/2021	IM*0282845	\$ 699.00	Publications
Invoice <\$15,000	Advantage Team Sales Group	7/13/2021	IM*0282846	\$ 13,985.50	Athletic Soft Good Supplies
Invoice <\$15,000	Airgas, Inc.	7/13/2021	IM*0282847	\$ 3,324.11	Instructional Supplies
Invoice <\$15,000	Al Warren Oil Company, Inc.	7/13/2021	IM*0282848	\$ 6,286.03	Vehicle Supplies
Invoice <\$15,000	Allegonhmic SAS	7/13/2021	IM*0282849	\$ 3,483.00	Instructional Supplies
Invoice <\$15,000	Susan Alliss	7/13/2021	IM*0282850	\$ 250.00	Honorarium Stipend
Invoice <\$15,000	Alopex, LLC	7/13/2021	IM*0282851	\$ 5,542.00	Instructional Supplies
Invoice <\$15,000	AlSCO, Inc.	7/13/2021	IM*0282852	\$ 507.31	Instructional Supplies
Invoice <\$15,000	ALTA Enterprises, LLC	7/13/2021	IM*0282853	\$ 4,684.46	Maintenance Supplies
Invoice <\$15,000	Altorfer Industries Inc	7/13/2021	IM*0282854	\$ 386.98	Maintenance Supplies
Invoice <\$15,000	American Welding Society	7/13/2021	IM*0282855	\$ 80.00	Publications
Invoice <\$15,000	Kara Anderson	7/13/2021	IM*0282856	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Mitchell Anderson	7/13/2021	IM*0282857	\$ 150.00	Honorarium Stipend
Invoice <\$15,000	Anixter, Inc.	7/13/2021	IM*0282858	\$ 125.90	Other Contractual Services Expense
Invoice <\$15,000	Area Marketing	7/13/2021	IM*0282859	\$ 875.00	Advertising Expense
Invoice <\$15,000	Arnell Steel Supply Company	7/13/2021	IM*0282860	\$ 4,867.61	Instructional Supplies
Invoice <\$15,000	Ascend Learning Holdings, LLC	7/13/2021	IM*0282861	\$ 3,300.00	Instructional Supplies
Invoice <\$15,000	AT&T	7/13/2021	IM*0282862	\$ 52.13	Telephone Expense
Invoice <\$15,000	AT&T	7/13/2021	IM*0282863	\$ 3.24	Telephone Expense
Invoice <\$15,000	AT&T	7/13/2021	IM*0282864	\$ 3,591.86	Telephone Expense
Invoice <\$15,000	AT&T	7/13/2021	IM*0282865	\$ 1,136.80	Telephone Expense
Invoice <\$15,000	AT&T Mobility	7/13/2021	IM*0282866	\$ 68.84	Telephone Expense
Invoice <\$15,000	Avidia Bank	7/13/2021	IM*0282867	\$ 101.93	HSA Empl/COD Contr 01/01/17
Invoice <\$15,000	Baker & Taylor Books	7/13/2021	IM*0282868	\$ 14.23	Publications
Invoice <\$15,000	Lifestyle Design, LLC	7/13/2021	IM*0282869	\$ 3,409.99	Other Contractual Services Expense
Invoice <\$15,000	Barbizon Light of New England, Inc.	7/13/2021	IM*0282870	\$ 660.00	Audio/Visual Materials
Invoice <\$15,000	Benco Dental Co.	7/13/2021	IM*0282871	\$ 174.01	Instructional Supplies
Invoice <\$15,000	Alvin Bey	7/13/2021	IM*0282872	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Book Oven Inc	7/13/2021	IM*0282873	\$ 6,800.00	Other Contractual Services Expense
Invoice <\$15,000	Brink's, Inc.	7/13/2021	IM*0282874	\$ 138.78	Financial Charges & Adjustments
Invoice <\$15,000	Clare Britt	7/13/2021	IM*0282875	\$ 1,850.00	Performing Arts Services
Invoice <\$15,000	C2 Publishing	7/13/2021	IM*0282876	\$ 1,250.00	Advertising Expense
Invoice <\$15,000	Calendly LLC	7/13/2021	IM*0282877	\$ 7,875.00	Other Contractual Services Expense
Invoice <\$15,000	Cambridge Educational	7/13/2021	IM*0282878	\$ 170.82	Instructional Supplies
Invoice <\$15,000	Campagna-Turano Bakery, Inc.	7/13/2021	IM*0282879	\$ 111.48	Instructional Supplies
Invoice <\$15,000	Carrier Corporation	7/13/2021	IM*0282880	\$ 2,959.00	Building Remodeling Expense
Invoice <\$15,000	Casas	7/13/2021	IM*0282881	\$ 5,236.00	Instructional Supplies
Invoice <\$15,000	Arlington Glass & Mirror Co.	7/13/2021	IM*0282882	\$ 6,070.00	Facilities Maintenance Service Expense
Invoice <\$15,000	City of Naperville	7/13/2021	IM*0282883	\$ 81.00	Facilities Maintenance Service Expense
Invoice <\$15,000	City of Naperville - Utilities	7/13/2021	IM*0282884	\$ 4,236.49	Electricity Expense
Invoice <\$15,000	Colony Hardware Corporation	7/13/2021	IM*0282885	\$ 226.60	Instructional Supplies
Invoice <\$15,000	Comcast Commercial Services	7/13/2021	IM*0282886	\$ 1,956.77	Telephone Expense
Invoice <\$15,000	Comcast	7/13/2021	IM*0282887	\$ 413.95	Telephone Expense
Invoice <\$15,000	Commonwealth Edison-Carol Stream	7/13/2021	IM*0282888	\$ 1,998.54	Electricity Expense
Invoice <\$15,000	Commercial Alarm Systems	7/13/2021	IM*0282889	\$ 741.00	Facilities Maintenance Service Expense
Invoice <\$15,000	SMG Security Holdings, LLC	7/13/2021	IM*0282890	\$ 1,200.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Communications Supply Corporation	7/13/2021	IM*0282891	\$ 153.63	Non-Capital Equipment
Invoice <\$15,000	Community Unit District No 203 Dupage	7/13/2021	IM*0282892	\$ 4,375.00	Other Contractual Services Expense
Invoice <\$15,000	Conserv Fs	7/13/2021	IM*0282893	\$ 4,049.00	Facilities Maintenance Service Expense
Invoice <\$15,000	The Container Store Inc	7/13/2021	IM*0282894	\$ 3,934.08	Instructional Supplies
Invoice <\$15,000	Core & Main LP	7/13/2021	IM*0282895	\$ 408.39	Maintenance Supplies
Invoice <\$15,000	Council for Higher Education	7/13/2021	IM*0282896	\$ 4,870.00	Dues

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Craftsmen Industries Inc	7/13/2021	IM*0282897	\$ 3,680.00	COVID19 Related Mat & Supplies
Invoice <\$15,000	Crain's Chicago Business	7/13/2021	IM*0282898	\$ 4,379.00	Advertising Expense
Invoice <\$15,000	Creekside Printing	7/13/2021	IM*0282899	\$ 1,560.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Crestline	7/13/2021	IM*0282900	\$ 13,598.36	On-Campus Conf & Mtgs
Invoice <\$15,000	DC Body Bar LLC	7/13/2021	IM*0282901	\$ 393.84	Purchase for Resale
Invoice <\$15,000	Denson Shops, Inc.	7/13/2021	IM*0282902	\$ 132.12	Maintenance Services Expense
Invoice <\$15,000	Dept. of Veterans Affairs	7/13/2021	IM*0282903	\$ 290.86	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	7/13/2021	IM*0282904	\$ 331.20	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	7/13/2021	IM*0282905	\$ 186.77	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	7/13/2021	IM*0282906	\$ 414.00	Other Federal Governmental Sources
Invoice <\$15,000	DuPage County	7/13/2021	IM*0282907	\$ 2,699.71	Indirect Costs
Invoice <\$15,000	Ecolab	7/13/2021	IM*0282908	\$ 9,867.58	Instructional Supplies
Invoice <\$15,000	Educause Lockbox	7/13/2021	IM*0282909	\$ 4,960.00	Dues
Invoice <\$15,000	Ellman's Music Center Inc.	7/13/2021	IM*0282910	\$ 405.00	Non-Capital Equipment
Invoice <\$15,000	Euclid Beverage, Ltd.	7/13/2021	IM*0282911	\$ 459.00	Purchase for Resale
Invoice <\$15,000	Ewert, Inc.	7/13/2021	IM*0282912	\$ 1,728.35	Maintenance Supplies
Invoice <\$15,000	Faculty Student Association At Jamestown Community College, Inc.	7/13/2021	IM*0282913	\$ 1,760.00	Athletic Event Fee
Invoice <\$15,000	Fastsigns - Naperville	7/13/2021	IM*0282914	\$ 184.80	Printing Expense
Invoice <\$15,000	Fever Labs Inc	7/13/2021	IM*0282915	\$ 3,150.00	Advertising Expense
Invoice <\$15,000	Fisher Scientific Company	7/13/2021	IM*0282916	\$ 192.10	Instructional Supplies
Invoice <\$15,000	Five Corners 1-Hr. Cleaners	7/13/2021	IM*0282917	\$ 52.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Flagg Creek Water Reclamation District	7/13/2021	IM*0282918	\$ 23.70	Water - Sewage Expense
Invoice <\$15,000	Follett's College of DuPage	7/13/2021	IM*0282919	\$ 6,780.22	Advertising Expense
Invoice <\$15,000	Sue Franzen	7/13/2021	IM*0282920	\$ 14,223.15	Office Supplies
Invoice <\$15,000	Wesley Fritz	7/13/2021	IM*0282922	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Fromuth Tennis	7/13/2021	IM*0282923	\$ 201.23	Non-Capital Equipment
Invoice <\$15,000	George Patton Associates, Inc.	7/13/2021	IM*0282924	\$ 1,924.08	On-Campus Conf & Mtgs
Invoice <\$15,000	Gefinge USA Sales LLC	7/13/2021	IM*0282925	\$ 266.30	Instructional Supplies
Invoice <\$15,000	Glen Ellyn 4th of July Committee	7/13/2021	IM*0282926	\$ 1,000.00	Advertising Expense
Invoice <\$15,000	Glowforge Inc	7/13/2021	IM*0282927	\$ 6,990.00	Non-Capital Equipment
Invoice <\$15,000	Dan Haberkorn	7/13/2021	IM*0282928	\$ 2,325.00	Other Contractual Services Expense
Invoice <\$15,000	Harrison Bros. Inc.	7/13/2021	IM*0282929	\$ 2,505.26	Other supplies
Invoice <\$15,000	Health Care Logistics Inc.	7/13/2021	IM*0282930	\$ 13.01	Instructional Supplies
Invoice <\$15,000	Hines Building Supply - US LBM LLC	7/13/2021	IM*0282931	\$ 155.40	Maintenance Supplies
Invoice <\$15,000	HLIL Associates, LLC	7/13/2021	IM*0282932	\$ 532.80	Performing Arts Services
Invoice <\$15,000	Holabird & Root LLC	7/13/2021	IM*0282933	\$ 14,592.00	Building Remodeling Expense
Invoice <\$15,000	HP Inc.	7/13/2021	IM*0282934	\$ 197.86	IT Maintenance Services
Invoice <\$15,000	IACRAO - IL Assoc of Collegiate Registrars and Admission	7/13/2021	IM*0282935	\$ 620.00	Dues
Invoice <\$15,000	ICN-CMS	7/13/2021	IM*0282936	\$ 3,600.00	IT Maintenance Services
Invoice <\$15,000	ILLCO, Inc.	7/13/2021	IM*0282937	\$ 1,200.27	Equipment - Instructional
Invoice <\$15,000	Image Awards Engraving & Creative Keepsakes Inc	7/13/2021	IM*0282938	\$ 831.00	On-Campus Conf & Mtgs
Invoice <\$15,000	The Institute for Evidence Based Change	7/13/2021	IM*0282939	\$ 9,500.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Jenn Sales Corporation	7/13/2021	IM*0282940	\$ 235.00	Office Supplies
Invoice <\$15,000	Job Target.com	7/13/2021	IM*0282941	\$ 200.00	Advertising Expense
Invoice <\$15,000	Johnstone Supply	7/13/2021	IM*0282942	\$ 740.60	Maintenance Supplies
Invoice <\$15,000	Hipp Temporary Solutions	7/13/2021	IM*0282943	\$ 400.00	Non-Credit Instructional Serv
Invoice <\$15,000	Karmes Auto & Truck Repair, Inc.	7/13/2021	IM*0282944	\$ 218.50	Maintenance Services Expense
Invoice <\$15,000	Kyle Karas	7/13/2021	IM*0282945	\$ 380.00	Other Contractual Services Expense
Invoice <\$15,000	Darrell Katz	7/13/2021	IM*0282946	\$ 850.00	Non-Credit Instructional Serv
Invoice <\$15,000	Colleen Kerrigan	7/13/2021	IM*0282947	\$ 750.00	Instructional Supplies
Invoice <\$15,000	Lakeshore Recycling Systems, LLC	7/13/2021	IM*0282948	\$ 900.00	Instructional Supplies
Invoice <\$15,000	Lamar Texas Limited Partnership	7/13/2021	IM*0282949	\$ 857.00	Advertising Expense
Invoice <\$15,000	Len's Ace Hardware Use 1087086	7/13/2021	IM*0282950	\$ 357.24	Maintenance Services Expense
Invoice <\$15,000	Virginia Lewis	7/13/2021	IM*0282951	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Live Oak Pottery Inc	7/13/2021	IM*0282952	\$ 425.00	Instructional Supplies
Invoice <\$15,000	Lombard Toyota	7/13/2021	IM*0282953	\$ 764.68	Purchase for Resale
Invoice <\$15,000	Martina Magnusson	7/13/2021	IM*0282954	\$ 600.00	Other Contractual Services Expense
Invoice <\$15,000	Marberry Cleaners and Launderer's LLC	7/13/2021	IM*0282955	\$ 81.20	Maintenance Services Expense
Invoice <\$15,000	Marco Promos Llc	7/13/2021	IM*0282956	\$ 1,446.16	Advertising Expense
Invoice <\$15,000	Matco Tools Corporation	7/13/2021	IM*0282957	\$ 895.67	Maintenance Services Expense
Invoice <\$15,000	McMaster Carr Supply	7/13/2021	IM*0282958	\$ 7,013.94	Instructional Supplies
Invoice <\$15,000	Medline Industries, Inc.	7/13/2021	IM*0282959	\$ 406.96	Instructional Supplies
Invoice <\$15,000	Micheline Mennecke	7/13/2021	IM*0282960	\$ 150.00	Honorarium Stipend
Invoice <\$15,000	Merry X-Ray Chemical Corp.	7/13/2021	IM*0282961	\$ 2,519.09	Maintenance Services Expense
Invoice <\$15,000	Merry X-Ray Chemical Corp.	7/13/2021	IM*0282962	\$ 7,500.00	Equipment - Instructional
Invoice <\$15,000	Midwest Machinery Resources, LLC	7/13/2021	IM*0282963	\$ 3,380.00	Equipment - Instructional
Invoice <\$15,000	Mindy Minaeri	7/13/2021	IM*0282964	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Phillip Moore	7/13/2021	IM*0282965	\$ 250.00	Other Contractual Services Expense
Invoice <\$15,000	Lyle Morrow	7/13/2021	IM*0282966	\$ 140.00	Community Memberships - PE
Invoice <\$15,000	Motion Industries	7/13/2021	IM*0282967	\$ 535.23	Maintenance Supplies
Invoice <\$15,000	MSC Industrial Supply	7/13/2021	IM*0282968	\$ 11,191.68	Equipment - Instructional
Invoice <\$15,000	Leslie Munger	7/13/2021	IM*0282969	\$ 1,000.00	Non-Credit Instructional Serv
Invoice <\$15,000	Michelle Musial	7/13/2021	IM*0282970	\$ 100.00	Honorarium Stipend
Invoice <\$15,000	National Council for Marketing & Public Relations	7/13/2021	IM*0282971	\$ 1,375.00	Dues
Invoice <\$15,000	John Nebl	7/13/2021	IM*0282972	\$ 650.00	Non-Credit Instructional Serv
Invoice <\$15,000	The New Haven Companies	7/13/2021	IM*0282973	\$ 1,240.00	Consultants Expense
Invoice <\$15,000	Office Depot	7/13/2021	IM*0282974	\$ 11,172.15	Instructional Supplies
Invoice <\$15,000	Russell Olley	7/13/2021	IM*0282980	\$ 250.00	Other Contractual Services Expense
Invoice <\$15,000	OverDrive, Inc.	7/13/2021	IM*0282981	\$ 12,100.00	Books and Binding Costs
Invoice <\$15,000	Jose-Antonio Ozuna	7/13/2021	IM*0282982	\$ 3,500.00	Performing Arts Services
Invoice <\$15,000	Mariam Pare	7/13/2021	IM*0282983	\$ 800.00	Performing Arts Services
Invoice <\$15,000	PerkinElmer Health Sciences Inc	7/13/2021	IM*0282984	\$ 6,336.52	Equipment - Instructional

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Phi Theta Kappa Honor Society	7/13/2021	IM*0282985	\$ 4,764.99	On-Campus Conf & Mtgs
Invoice <\$15,000	PlymoVent Canada Inc	7/13/2021	IM*0282986	\$ 9,741.78	Maintenance Supplies
Invoice <\$15,000	Porter Pipe & Supply Co.	7/13/2021	IM*0282987	\$ 520.49	Maintenance Supplies
Invoice <\$15,000	Positex Incydba OPTP	7/13/2021	IM*0282988	\$ 788.15	Instructional Supplies
Invoice <\$15,000	PRF Graphics	7/13/2021	IM*0282989	\$ 3,630.66	Printing Expense
Invoice <\$15,000	Profoto US Inc.	7/13/2021	IM*0282990	\$ 1,730.57	Maintenance Services Expense
Invoice <\$15,000	PTR Services LLC	7/13/2021	IM*0282991	\$ 2,950.00	Other Contractual Services Expense
Invoice <\$15,000	Quik Impressions Group, Inc.	7/13/2021	IM*0282992	\$ 1,150.00	Purchase for Resale
Invoice <\$15,000	Ranrod Distributors	7/13/2021	IM*0282993	\$ 219.40	Maintenance Supplies
Invoice <\$15,000	Recognition Media, LLC	7/13/2021	IM*0282994	\$ 1,840.89	Other Contractual Services Expense
Invoice <\$15,000	Regents of the University of Minnesota	7/13/2021	IM*0282995	\$ 525.00	Dues
Invoice <\$15,000	Riverside Assessments, LLC	7/13/2021	IM*0282996	\$ 1,438.27	Other Contractual Services Expense
Invoice <\$15,000	Jerry Robison	7/13/2021	IM*0282997	\$ 1,000.00	Other Contractual Services Expense
Invoice <\$15,000	Anthony Romito	7/13/2021	IM*0282998	\$ 250.00	Other Contractual Services Expense
Invoice <\$15,000	John Sabraw	7/13/2021	IM*0282999	\$ 1,600.00	Performing Arts Services
Invoice <\$15,000	Sargent-Welch/VWR	7/13/2021	IM*0283000	\$ 40.94	Office Supplies
Invoice <\$15,000	Jonathan Schmidt	7/13/2021	IM*0283001	\$ 250.00	Other Contractual Services Expense
Invoice <\$15,000	Apri Senase	7/13/2021	IM*0283002	\$ 250.00	Other Contractual Services Expense
Invoice <\$15,000	SiteOne Landscape Supply Holding, LLC	7/13/2021	IM*0283003	\$ 727.84	Instructional Supplies
Invoice <\$15,000	Southfield Corporation	7/13/2021	IM*0283004	\$ 2,054.00	Facilities Maintenance Service Expense
Invoice <\$15,000	The Stone Center Inc	7/13/2021	IM*0283005	\$ 850.75	Maintenance Supplies
Invoice <\$15,000	Taylor Associates Communications, Inc.	7/13/2021	IM*0283006	\$ 9,625.00	Instructional Supplies
Invoice <\$15,000	TC Furlong Inc.	7/13/2021	IM*0283007	\$ 1,551.32	Office Supplies
Invoice <\$15,000	Tickets.com, Inc.	7/13/2021	IM*0283008	\$ 2,960.40	Performing Arts Services
Invoice <\$15,000	Tlo (The Last One)	7/13/2021	IM*0283009	\$ 75.00	Other Contractual Services Expense
Invoice <\$15,000	Ann Toebe	7/13/2021	IM*0283010	\$ 400.00	Consultants Expense
Invoice <\$15,000	Toon Boom Animation Inc.	7/13/2021	IM*0283011	\$ 7,750.00	Computer Software
Invoice <\$15,000	Tradebe Environmental Services LLC	7/13/2021	IM*0283012	\$ 5,711.41	Refuse Disposal Expense
Invoice <\$15,000	Transtar	7/13/2021	IM*0283013	\$ 1,123.27	Instructional Supplies
Invoice <\$15,000	TriMark Marlinn LLC	7/13/2021	IM*0283014	\$ 5,556.30	Other supplies
Invoice <\$15,000	United Parcel Service	7/13/2021	IM*0283015	\$ 265.08	Postage
Invoice <\$15,000	Cassidy Van Cleve	7/13/2021	IM*0283016	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Laurie Waldeck	7/13/2021	IM*0283017	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Darlene Washington	7/13/2021	IM*0283018	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Wbc Group, Llc	7/13/2021	IM*0283019	\$ 549.40	Instructional Supplies
Invoice <\$15,000	Weselak & Associates	7/13/2021	IM*0283020	\$ 1,505.00	Non-Credit Instructional Serv
Invoice <\$15,000	Westlake Hardware, Inc.	7/13/2021	IM*0283021	\$ 61.05	Other supplies
Invoice <\$15,000	Wheaton Chamber of Commerce	7/13/2021	IM*0283022	\$ 133.00	Dues
Invoice <\$15,000	Windy City Truck Repair, Inc.	7/13/2021	IM*0283023	\$ 7,064.03	Maintenance Services Expense
Invoice <\$15,000	Matthew Zawlocki	7/13/2021	IM*0283024	\$ 250.00	Other Contractual Services Expense
Employee Reimb	Julie Alvin	7/13/2021	IM*0283025	\$ 554.94	Dues - Faculty
Employee Reimb	Daniel Bindert	7/13/2021	IM*0283026	\$ 95.84	In-State Travel Costs
Employee Reimb	Mary Carlson	7/13/2021	IM*0283027	\$ 30.00	Instructional Supplies
Employee Reimb	Lori Drummer	7/13/2021	IM*0283028	\$ 27.00	Tuition Reimbursement-Faculty
Employee Reimb	Annamarie Duncan	7/13/2021	IM*0283029	\$ 350.00	Tuition Reimbursement-CODA
Employee Reimb	Stacie Haen-Darden	7/13/2021	IM*0283030	\$ 239.00	Tuition Reimbursement-CODA
Employee Reimb	Tracy Kline	7/13/2021	IM*0283031	\$ 265.51	Instructional Supplies
Employee Reimb	Elizabeth Kowal	7/13/2021	IM*0283032	\$ 100.00	Instructional Supplies
Employee Reimb	Jacqueline Kraus	7/13/2021	IM*0283033	\$ 325.00	Tuition Reimbursement-Faculty
Employee Reimb	Thomas Lanagan	7/13/2021	IM*0283034	\$ 69.99	Grant Funded Travel/Conf
Employee Reimb	Tara Leszczewicz	7/13/2021	IM*0283035	\$ 432.00	Tuition Reimbursement-Faculty
Employee Reimb	Bonnie Loder	7/13/2021	IM*0283036	\$ 1,290.00	Tuition Reimbursement-Faculty
Employee Reimb	Pamela McClelland	7/13/2021	IM*0283037	\$ 194.00	Tuition Reimbursement-CODA
Employee Reimb	Danice McGrath	7/13/2021	IM*0283038	\$ 80.00	Tuition Reimbursement-CODA
Employee Reimb	Jelymar Mejia	7/13/2021	IM*0283039	\$ 503.67	On-Campus Conf & Mtgs
Employee Reimb	Pierre Michiels	7/13/2021	IM*0283040	\$ 247.50	Tuition Reimbursement-Classified
Employee Reimb	James Nehls	7/13/2021	IM*0283041	\$ 139.00	Tuition Reimbursement-Faculty
Employee Reimb	Rukshad Patel	7/13/2021	IM*0283042	\$ 295.00	Dues - Faculty
Employee Reimb	Matthew Rahn	7/13/2021	IM*0283043	\$ 284.53	Recruitment Costs - Athletics
Employee Reimb	Lisa Saltiel	7/13/2021	IM*0283044	\$ 40.60	In-State Travel Costs
Employee Reimb	Laura Seeber	7/13/2021	IM*0283045	\$ 150.00	In-State Conference Costs
Employee Reimb	Andrea Stone	7/13/2021	IM*0283046	\$ 458.10	Tuition Reimbursement-Faculty
Employee Reimb	Jobert Tungol	7/13/2021	IM*0283047	\$ 958.00	On-Campus Conf & Mtgs
Invoice >\$15,000	Tickets.com, Inc.	7/14/2021	IM*0283048	\$ 20,000.00	IT Maintenance Services
Invoice >\$15,000	Urban Elevator Service, Inc.	7/14/2021	IM*0283049	\$ 15,965.35	Building Remodeling Expense
Invoice <\$15,000	David Gottschall	7/14/2021	IM*0283050	\$ 533.33	Retiree Healthcare Payments
Invoice <\$15,000	Geraldine Korcha	7/14/2021	IM*0283051	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Patrick Sciara	7/14/2021	IM*0283052	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	International Union of Operating Engineers	7/15/2021	IM*0283053	\$ 658.93	Professional Dues
Invoice <\$15,000	Office of Glenn B. Stearns	7/15/2021	IM*0283054	\$ 293.08	Wage Assignments
Invoice <\$15,000	State Disbursement Unit	7/15/2021	IM*0283055	\$ 5,190.45	Wage Assignments
Invoice >\$15,000	Crain's Chicago Business	7/19/2021	IM*0283056	\$ 16,941.88	Advertising Expense
Invoice >\$15,000	Merry X-Ray Chemical Corp.	7/19/2021	IM*0283057	\$ 20,480.00	Equipment - Instructional
Invoice <\$15,000	Advanced Stores Company, Inc.	7/19/2021	IM*0283058	\$ 113.05	Purchase for Resale
Invoice <\$15,000	Advantage Team Sales Group	7/19/2021	IM*0283059	\$ 11,984.00	Athletic Soft Good Supplies
Invoice <\$15,000	Bumper to Bumper	7/19/2021	IM*0283060	\$ 2,823.87	Purchase for Resale
Invoice <\$15,000	Elliott Auto Supply Co., Inc.	7/19/2021	IM*0283062	\$ 6,515.04	Purchase for Resale
Invoice <\$15,000	Elliott Auto Supply Co., Inc.	7/19/2021	IM*0283064	\$ 275.23	Instructional Supplies
Invoice >\$15,000	Workfront, Inc.	7/19/2021	IM*0283065	\$ 24,202.50	Computer Software
Invoice >\$15,000	SKC Communication Products LLC	7/19/2021	IM*0283066	\$ 24,795.53	IT Maintenance Services
Invoice <\$15,000	Frank Russell	7/19/2021	IM*0283067	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Village of Glen Ellyn, Illinois	7/19/2021	IM*0283068	\$ 260.26	Glen Ellyn Food/Beverage Tax

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Waste Management of Illinois-West	7/19/2021	IM*0283069	\$ 2,544.42	Refuse Disposal Expense
Invoice >\$15,000	YTC Mail Owner LLC	7/20/2021	IM*0283319	\$ 15,708.40	Advertising Expense
Invoice <\$15,000	Sprint	7/20/2021	IM*0283327	\$ 62.14	Telephone Expense
Invoice <\$15,000	ARCO Mechanical Equip. Sales Co.	7/20/2021	IM*0283328	\$ 3,600.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Breakthru Beverage Illinois, LLC	7/20/2021	IM*0283329	\$ 1,912.00	Purchase for Resale
Invoice <\$15,000	Karma Living Inc	7/20/2021	IM*0283330	\$ 1,489.65	Purchase for Resale
Invoice <\$15,000	Pepsi Purchases	7/20/2021	IM*0283331	\$ 1,240.00	Purchase for Resale
Invoice <\$15,000	Patrice Wynne	7/20/2021	IM*0283332	\$ 10,217.75	Purchase for Resale
Invoice <\$15,000	Verizon Wireless	7/21/2021	IM*0283333	\$ 150.54	Cell Phone Allowance
Invoice <\$15,000	Verizon Wireless	7/22/2021	IM*0283334	\$ 432.14	Other Contractual Services Expense
Invoice <\$15,000	Waste Management of Illinois-West	7/22/2021	IM*0283335	\$ 229.88	Refuse Disposal Expense
Invoice >\$15,000	Blackboard, Inc.	7/26/2021	IM*0283363	\$ 210,312.97	IT Maintenance Services
Invoice >\$15,000	Consulab Educatech, Inc	7/26/2021	IM*0283364	\$ 59,995.00	Equipment - Instructional
Invoice >\$15,000	Currie Motors Frankfort Inc	7/26/2021	IM*0283365	\$ 32,094.00	Equipment - Instructional
Invoice >\$15,000	Gordon Flesch Co.	7/26/2021	IM*0283366	\$ 79,550.01	Rental - Equipment
Invoice >\$15,000	Hyland LLC	7/26/2021	IM*0283367	\$ 80,714.59	IT Maintenance Services
Invoice >\$15,000	Info-Tech Research Group, Inc.	7/26/2021	IM*0283368	\$ 26,620.00	Consultants Expense
Invoice >\$15,000	New Readers Press	7/26/2021	IM*0283369	\$ 70,588.20	Instructional Supplies
Invoice >\$15,000	The Stone Group Inc	7/26/2021	IM*0283370	\$ 106,366.40	Building Remodeling Expense
Invoice >\$15,000	VWR Funding, Inc.	7/26/2021	IM*0283371	\$ 39,922.97	Equipment - Instructional
Invoice >\$15,000	Watermark Insights LLC	7/26/2021	IM*0283372	\$ 25,196.38	IT Maintenance Services
Invoice >\$15,000	Illinois Community College Trustees Association	7/27/2021	IM*0283520	\$ 20,000.00	Dues
Invoice <\$15,000	International Union of Operating Engineers	7/27/2021	IM*0283521	\$ 658.93	Professional Dues
Invoice <\$15,000	Office of Glenn B. Stearns	7/27/2021	IM*0283522	\$ 293.08	Wage Assignments
Invoice <\$15,000	State Disbursement Unit	7/27/2021	IM*0283523	\$ 5,190.45	Wage Assignments
Invoice <\$15,000	Advantage Team Sales Group	7/27/2021	IM*0283524	\$ 7,873.50	Athletic Soft Good Supplies
Invoice <\$15,000	AICPA-North Carolina	7/27/2021	IM*0283525	\$ 485.00	Dues - Administrators
Invoice <\$15,000	AT&T	7/27/2021	IM*0283526	\$ 115.55	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283527	\$ 1.92	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283528	\$ 151.60	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283529	\$ 51.68	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283530	\$ 4,898.58	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283531	\$ 103.45	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283532	\$ 103.45	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283533	\$ 50.53	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283534	\$ 151.35	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283535	\$ 50.44	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283536	\$ 103.42	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283537	\$ 8.99	Telephone Expense
Invoice <\$15,000	AT&T	7/27/2021	IM*0283538	\$ 50.32	Telephone Expense
Invoice <\$15,000	Crain's Chicago Business	7/27/2021	IM*0283539	\$ 139.00	Publications
Invoice <\$15,000	Butler Enterprises, Inc.	7/28/2021	IM*0283541	\$ 10,226.00	Equipment - Instructional
Invoice <\$15,000	American Express Travel Related Services Co., Inc.	7/13/2021	IM*D21643	\$ 1,068.00	Other Contractual Services Expense
Invoice >\$15,000	Department of Treasury	7/16/2021	IM*D21645	\$ 680,604.21	Withholding Tax - Federal
Invoice >\$15,000	IDES-Magnetic Media Unit	7/16/2021	IM*D21646	\$ 200,580.35	Withholding Tax - State
Invoice >\$15,000	Navia Benefit Solutions	7/21/2021	IM*D21653	\$ 22,950.77	HSA Empl/COD Contr 7/15/21 Payroll
Invoice >\$15,000	Department of Treasury	7/27/2021	IM*D21654	\$ 653,533.70	Withholding Tax - Federal
Invoice >\$15,000	IDES-Magnetic Media Unit	7/27/2021	IM*D21655	\$ 196,316.00	Withholding Tax - State
Invoice >\$15,000	Department of Treasury	7/31/2021	IM*D21656	\$ 715,103.76	Withholding Tax - Federal
Invoice >\$15,000	Navia Benefit Solutions	7/31/2021	IM*D21657	\$ 23,208.46	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	IDES-Magnetic Media Unit	7/31/2021	IM*D21658	\$ 203,831.74	Withholding Tax - State
Invoice <\$15,000	Sysco Food Service	5/19/2021	IM*E0084734	\$ (4,124.03)	Check issued in prior month; voided in current month
Invoice >\$15,000	Pentegra Systems Llc	6/28/2021	IM*E0085345	\$ (21,292.91)	Check issued in prior month; voided in current month
Invoice <\$15,000	Gilco Scaffolding Co. LLC	6/30/2021	IM*E0085387	\$ (4,900.00)	Check issued in prior month; voided in current month
Invoice >\$15,000	Thermosystems LLC	7/6/2021	IM*E0085486	\$ 17,234.00	Building Remodeling Expense
Invoice <\$15,000	Mark Foss	7/7/2021	IM*E0085487	\$ 1,462.50	Consultants Expense
Invoice <\$15,000	Therese Peskowitz	7/7/2021	IM*E0085488	\$ 6,228.58	Performing Arts Services
Invoice <\$15,000	4IMPRINT, Inc.	7/7/2021	IM*E0085489	\$ 2,942.88	Advertising Expense
Invoice <\$15,000	Allied Garage Door Inc.	7/7/2021	IM*E0085490	\$ 783.16	Facilities Maintenance Service Expense
Invoice <\$15,000	Automotive Electronics Service	7/7/2021	IM*E0085491	\$ 6,984.00	Equipment - Instructional
Invoice <\$15,000	Award Machinery Enterprises Inc	7/7/2021	IM*E0085492	\$ 310.00	Maintenance Services Expense
Invoice <\$15,000	B&H Foto & Electronics Corporation	7/7/2021	IM*E0085493	\$ 14,275.94	Equipment - Instructional
Invoice <\$15,000	Banner Personnel Service Inc	7/7/2021	IM*E0085494	\$ 3,025.50	Office Services Expense
Invoice <\$15,000	BP&T Construction	7/7/2021	IM*E0085495	\$ 3,830.00	Maintenance Supplies
Invoice <\$15,000	Broadcast Music Inc	7/7/2021	IM*E0085496	\$ 396.30	Performing Arts Services
Invoice <\$15,000	Burris Equipment Company	7/7/2021	IM*E0085497	\$ 420.65	Maintenance Supplies
Invoice <\$15,000	BWM Global, Inc.	7/7/2021	IM*E0085498	\$ 105.00	Other supplies
Invoice <\$15,000	Campus Marketing Specialists	7/7/2021	IM*E0085499	\$ 210.09	On-Campus Conf & Mtgs
Invoice <\$15,000	Carolina Biological	7/7/2021	IM*E0085500	\$ 78.75	Instructional Supplies
Invoice <\$15,000	Central Turf and Irrigation Supply	7/7/2021	IM*E0085501	\$ 4,294.29	Maintenance Supplies
Invoice <\$15,000	Computer Discount Warehouse	7/7/2021	IM*E0085502	\$ 3,606.41	Instructional Supplies
Invoice <\$15,000	Ellucian	7/7/2021	IM*E0085503	\$ 1,065.00	Consultants Expense
Invoice <\$15,000	Equipment Depot of Illinois Inc	7/7/2021	IM*E0085504	\$ 350.00	Non-Credit Instructional Serv
Invoice <\$15,000	Filtration Solutions, Incorporation	7/7/2021	IM*E0085505	\$ 2,660.00	Maintenance Supplies
Invoice <\$15,000	Glanbia Performance Nutrition (NA) Inc	7/7/2021	IM*E0085506	\$ 344.90	Non-Capital Equipment
Invoice <\$15,000	Grainger - Downers Grove	7/7/2021	IM*E0085507	\$ 17.70	Office Supplies
Invoice <\$15,000	GW Berkheimer Co. Inc.	7/7/2021	IM*E0085508	\$ 60.00	Maintenance Supplies
Invoice <\$15,000	Henry Schein	7/7/2021	IM*E0085509	\$ 122.88	Instructional Supplies
Invoice <\$15,000	Hill Mechanical Corp	7/7/2021	IM*E0085510	\$ 9,597.80	Building Remodeling Expense
Invoice <\$15,000	ICCSAA	7/7/2021	IM*E0085511	\$ 200.00	In-State Travel Costs
Invoice <\$15,000	Inflatable Design Group	7/7/2021	IM*E0085512	\$ 410.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Interline Brands, Inc.	7/7/2021	IM*E0085513	\$ 752.04	Other Expenditure

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting/documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	JDW Kolor Patch, Inc.	7/7/2021	IM*E0085514	\$ 5,920.00	Maintenance Services Expense
Invoice <\$15,000	JMA Construction, Inc.	7/7/2021	IM*E0085515	\$ 4,750.00	Maintenance Services Expense
Invoice <\$15,000	Josten's Inc	7/7/2021	IM*E0085516	\$ 134.40	On-Campus Conf & Mtgs
Invoice <\$15,000	Kaesser & Blair, Inc.	7/7/2021	IM*E0085517	\$ 3,941.13	Other supplies
Invoice <\$15,000	Keller-Heatt Co., Inc.	7/7/2021	IM*E0085518	\$ 775.00	Maintenance Supplies
Invoice <\$15,000	Lands' End, Inc	7/7/2021	IM*E0085519	\$ 4,471.09	Advertising Expense
Invoice <\$15,000	Len's Ace Hardware, Inc.	7/7/2021	IM*E0085520	\$ 840.34	Maintenance Supplies
Invoice <\$15,000	M. R. Serment Inc	7/7/2021	IM*E0085521	\$ 400.00	Performing Arts Services
Invoice <\$15,000	Midway Dental Supply Detroit, LLC	7/7/2021	IM*E0085522	\$ 511.45	Maintenance Services Expense
Invoice <\$15,000	Mike Venezia, Inc.	7/7/2021	IM*E0085523	\$ 2,000.00	Performing Arts Services
Invoice <\$15,000	The Myers-Briggs Company	7/7/2021	IM*E0085524	\$ 13,968.97	Other Contractual Services Expense
Invoice <\$15,000	NAPA Auto Parts - Glen Ellyn	7/7/2021	IM*E0085525	\$ 1,682.46	Instructional Supplies
Invoice <\$15,000	NASFAA	7/7/2021	IM*E0085526	\$ 995.00	Tuition Reimbursement-Classified
Invoice <\$15,000	Oaktree Products, Inc.	7/7/2021	IM*E0085527	\$ 518.00	Instructional Supplies
Invoice <\$15,000	Pace Technologies Corporation	7/7/2021	IM*E0085528	\$ 2,250.00	Maintenance Services Expense
Invoice <\$15,000	Paddock Publications	7/7/2021	IM*E0085529	\$ 1,561.10	Advertising Expense
Invoice <\$15,000	Premier Ophthalmic Services, Inc.	7/7/2021	IM*E0085530	\$ 665.00	Maintenance Services Expense
Invoice <\$15,000	Premier Staffing Solution LLC	7/7/2021	IM*E0085531	\$ 4,800.00	Consultants Expense
Invoice <\$15,000	Press Photography Network	7/7/2021	IM*E0085532	\$ 875.00	Other Contractual Services Expense
Invoice <\$15,000	ProctorU Inc	7/7/2021	IM*E0085533	\$ 1,550.00	Other Contractual Services Expense
Invoice <\$15,000	Public Identity, Inc.	7/7/2021	IM*E0085534	\$ 2,330.00	Advertising Expense
Invoice <\$15,000	Quickbase, Inc.	7/7/2021	IM*E0085535	\$ 12,588.00	Non-Capital Equipment
Invoice <\$15,000	Refrigeration Enterprises, Inc.	7/7/2021	IM*E0085536	\$ 6,543.60	Maintenance Services Expense
Invoice <\$15,000	Revere Electric Supply	7/7/2021	IM*E0085537	\$ 1,565.30	Maintenance Supplies
Invoice <\$15,000	RPC Leadership Associates, Inc.	7/7/2021	IM*E0085538	\$ 1,300.00	Non-Credit Instructional Serv
Invoice <\$15,000	Riverside Technologies, Inc.	7/7/2021	IM*E0085539	\$ 9,504.00	Non-Capital Equipment
Invoice <\$15,000	Russo Power Equipment	7/7/2021	IM*E0085540	\$ 3,316.98	Instructional Supplies
Invoice <\$15,000	Second Chance Coffee Company, LLC	7/7/2021	IM*E0085541	\$ 144.40	Instructional Supplies
Invoice <\$15,000	Southside Control Supply Company	7/7/2021	IM*E0085542	\$ 71.27	Maintenance Supplies
Invoice <\$15,000	StoryStudio Chicago, LTD	7/7/2021	IM*E0085543	\$ 7,500.00	Other Contractual Services Expense
Invoice <\$15,000	Testa Produce, Inc.	7/7/2021	IM*E0085544	\$ 1,573.35	Instructional Supplies
Invoice <\$15,000	Titan Image Group	7/7/2021	IM*E0085545	\$ 1,480.00	Advertising Expense
Invoice <\$15,000	Trajectorys Corporation	7/7/2021	IM*E0085546	\$ 100.00	Instructional Service Contracts
Invoice <\$15,000	Village of Glen Ellyn, Illinois	7/7/2021	IM*E0085547	\$ 16,725.73	Water - Sewage Expense
Invoice <\$15,000	Wesco Distribution, Inc.	7/7/2021	IM*E0085549	\$ 3,350.00	Maintenance Supplies
Invoice <\$15,000	Wheaton Mulch, Inc.	7/7/2021	IM*E0085550	\$ 212.59	Maintenance Supplies
Invoice <\$15,000	William McKinley Studios	7/7/2021	IM*E0085551	\$ 8,679.24	Advertising Expense
Employee Reimb	Joseph Aranki	7/7/2021	IM*E0085552	\$ 74.74	Purchase for Resale
Employee Reimb	Judy Carino	7/7/2021	IM*E0085553	\$ 645.00	Dues - Faculty
Employee Reimb	Jennifer Charles	7/7/2021	IM*E0085554	\$ 250.00	Dues - Classified
Employee Reimb	Brian Clement	7/7/2021	IM*E0085555	\$ 64.40	In-State Travel Costs
Employee Reimb	Shannon Delgado	7/7/2021	IM*E0085556	\$ 2,090.00	Tuition Reimbursement-Faculty
Employee Reimb	Karin Evans	7/7/2021	IM*E0085557	\$ 85.00	Dues - Faculty
Employee Reimb	Kathleen Finan	7/7/2021	IM*E0085558	\$ 445.00	Dues - Faculty
Employee Reimb	Maureen Heffern Ponicki	7/7/2021	IM*E0085559	\$ 99.00	Computer Software
Employee Reimb	Shannon Hernandez	7/7/2021	IM*E0085560	\$ 743.05	On-Campus Conf & Mtgs
Employee Reimb	Elmir Huselovic	7/7/2021	IM*E0085561	\$ 166.61	Out-of-State Travel Costs
Employee Reimb	Jason Hyatt	7/7/2021	IM*E0085562	\$ 372.00	Athletic Soft Good Supplies
Employee Reimb	Donna Kanak	7/7/2021	IM*E0085563	\$ 914.63	Dues - Faculty
Employee Reimb	Nancy Keller	7/7/2021	IM*E0085564	\$ 77.99	Office Supplies
Employee Reimb	Pamela Keller	7/7/2021	IM*E0085565	\$ 68.95	Instructional Supplies
Employee Reimb	Jennifer Kelley	7/7/2021	IM*E0085566	\$ 199.00	Tuition Reimbursement-Faculty
Employee Reimb	Christine Kicksels	7/7/2021	IM*E0085567	\$ 125.00	In-State Conference Costs
Employee Reimb	Tolis Koskinaris	7/7/2021	IM*E0085568	\$ 60.00	Athletic Other Supplies
Employee Reimb	Michael Maddox	7/7/2021	IM*E0085570	\$ 455.00	Dues - Faculty
Employee Reimb	Diana Martinez	7/7/2021	IM*E0085571	\$ 288.86	Purchase for Resale
Employee Reimb	Tobey McCoy	7/7/2021	IM*E0085572	\$ 8.96	Instructional Supplies
Employee Reimb	Monica Miller	7/7/2021	IM*E0085573	\$ 76.70	Grant Funded Travel/Conf
Employee Reimb	Barbara Mitchell	7/7/2021	IM*E0085574	\$ 23.98	Other supplies
Employee Reimb	James Nocera	7/7/2021	IM*E0085575	\$ 12.00	Audio/Visual Materials
Employee Reimb	Jane Ostergaard	7/7/2021	IM*E0085576	\$ 99.99	In-State Conference Costs
Employee Reimb	Regina Rogers	7/7/2021	IM*E0085577	\$ 350.00	Tuition Reimbursement-CODA
Employee Reimb	Ms Lorena Jane Sarther	7/7/2021	IM*E0085578	\$ 576.01	Other supplies
Employee Reimb	Paul Sirvatka	7/7/2021	IM*E0085579	\$ 2,567.21	Out-of-State Travel Costs
Employee Reimb	Jason Smart	7/7/2021	IM*E0085580	\$ 262.12	In-State Travel Costs
Employee Reimb	Charles Steele	7/7/2021	IM*E0085581	\$ 441.12	In-State Conference Costs
Employee Reimb	Mitzi Thomas	7/7/2021	IM*E0085582	\$ 195.00	Dues - Faculty
Employee Reimb	James Tumavich	7/7/2021	IM*E0085583	\$ 3,337.51	Instructional Supplies
Employee Reimb	Gautam Wadhwa	7/7/2021	IM*E0085584	\$ 899.73	Tuition Reimbursement-Faculty
Employee Reimb	Sonia Watson	7/7/2021	IM*E0085585	\$ 962.40	Books and Binding Costs
Invoice >\$15,000	Community College Health Consortium	7/12/2021	IM*E0085588	\$ 1,148,086.25	Medical HD Premiums - June 2021
Invoice >\$15,000	Delta Dental of Illinois	7/12/2021	IM*E0085589	\$ 52,917.14	Dental PPO Premium June 2021
Invoice >\$15,000	Vision Service Plan - (IV)	7/12/2021	IM*E0085590	\$ 16,101.64	Vision Choice Prem July 2021
Invoice <\$15,000	Elias Alanis	7/13/2021	IM*E0085591	\$ 1,350.00	Other Contractual Services Expense
Invoice <\$15,000	Therese Peskowitz	7/13/2021	IM*E0085592	\$ 375.00	Performing Arts Services
Invoice <\$15,000	4IMPRINT, Inc.	7/13/2021	IM*E0085593	\$ 2,474.05	On-Campus Conf & Mtgs
Invoice <\$15,000	All Occasions Balloons	7/13/2021	IM*E0085594	\$ 329.00	Other supplies
Invoice <\$15,000	Assoc of Public Safety Comm Official Internl Inc	7/13/2021	IM*E0085596	\$ 608.00	Tuition Reimbursement-Classified
Invoice <\$15,000	B&H Foto & Electronics Corporation	7/13/2021	IM*E0085597	\$ 11,943.48	Equipment - Instructional
Invoice <\$15,000	BWM Global, Inc.	7/13/2021	IM*E0085598	\$ 1,785.00	Purchase for Resale
Invoice <\$15,000	Carol Fox & Associates	7/13/2021	IM*E0085599	\$ 12,200.00	Advertising Expense
Invoice <\$15,000	Central Steel & Wire Company	7/13/2021	IM*E0086000	\$ 103.26	Instructional Supplies

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Computer Discount Warehouse	7/13/2021	IM*E0085601	\$ 4,870.79	Instructional Supplies
Invoice <\$15,000	Edward Don & Company	7/13/2021	IM*E0085602	\$ 159.98	Instructional Supplies
Invoice <\$15,000	Ellucian	7/13/2021	IM*E0085603	\$ 1,917.00	IT Maintenance Services
Invoice <\$15,000	Enercon, LTD	7/13/2021	IM*E0085604	\$ 3,700.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Fox Valley Fire & Safety Company, Inc.	7/13/2021	IM*E0085605	\$ 400.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Grainger - Downers Grove	7/13/2021	IM*E0085606	\$ 1,661.30	Maintenance Supplies
Invoice <\$15,000	Grand Stage Lighting Co., Inc.	7/13/2021	IM*E0085607	\$ 74.00	Other supplies
Invoice <\$15,000	GW Berkeimer Co. Inc.	7/13/2021	IM*E0085608	\$ 355.57	Maintenance Supplies
Invoice <\$15,000	Henry Schein	7/13/2021	IM*E0085609	\$ 201.22	Athletic Trainer Supplies
Invoice <\$15,000	HRTMS Incorporated	7/13/2021	IM*E0085610	\$ 1,125.00	Other Contractual Services Expense
Invoice <\$15,000	The ICON Group, Inc.	7/13/2021	IM*E0085611	\$ 241.00	Rental Facility
Invoice <\$15,000	iHeartMedia Entertainment, Inc.	7/13/2021	IM*E0085612	\$ 4,500.00	Other Contractual Services Expense
Invoice <\$15,000	Illinois Aviation Academy	7/13/2021	IM*E0085613	\$ 6,000.00	Other Contractual Services Expense
Invoice <\$15,000	Kaeser & Blair, Inc.	7/13/2021	IM*E0085614	\$ 2,002.25	On-Campus Conf & Mtgs
Invoice <\$15,000	Maxient LLC	7/13/2021	IM*E0085615	\$ 8,000.00	IT Maintenance Services
Invoice <\$15,000	Mintel Group, LTD	7/13/2021	IM*E0085616	\$ 4,395.00	Instructional Supplies
Invoice <\$15,000	NBC Universal, LLC	7/13/2021	IM*E0085617	\$ 9,303.25	Advertising Expense
Invoice <\$15,000	Neuco Inc	7/13/2021	IM*E0085618	\$ 967.60	Maintenance Supplies
Invoice <\$15,000	Paddock Publications	7/13/2021	IM*E0085619	\$ 3,730.00	Advertising Expense
Invoice <\$15,000	Poblocki Sign Co	7/13/2021	IM*E0085620	\$ 160.00	Office Supplies
Invoice <\$15,000	Power Up Batteries, LLC	7/13/2021	IM*E0085621	\$ 726.85	Maintenance Supplies
Invoice <\$15,000	Premier Staffing Solution LLC	7/13/2021	IM*E0085622	\$ 4,800.00	Consultants Expense
Invoice <\$15,000	Public Identity, Inc.	7/13/2021	IM*E0085623	\$ 5,342.50	Advertising Expense
Invoice <\$15,000	Revere Electric Supply	7/13/2021	IM*E0085624	\$ 13.58	Maintenance Supplies
Invoice <\$15,000	Roberts Distributors LP	7/13/2021	IM*E0085625	\$ 1,019.46	Instructional Supplies
Invoice <\$15,000	Russo Power Equipment	7/13/2021	IM*E0085626	\$ 125.97	Maintenance Supplies
Invoice <\$15,000	Sales Enterprise	7/13/2021	IM*E0085627	\$ 762.00	Office Supplies
Invoice <\$15,000	Socksmith Design Inc	7/13/2021	IM*E0085628	\$ 1,730.82	Purchase for Resale
Invoice <\$15,000	Sodexo	7/13/2021	IM*E0085629	\$ 5,078.75	Other Conference & Meeting Expense
Invoice <\$15,000	Southside Control Supply Company	7/13/2021	IM*E0085630	\$ 228.66	Maintenance Supplies
Invoice <\$15,000	Sunburst Sportwear Inc.	7/13/2021	IM*E0085631	\$ 5,076.50	On-Campus Conf & Mtgs
Invoice <\$15,000	Tesoros Trading Company of the Americas LTD	7/13/2021	IM*E0085632	\$ 190.58	Purchase for Resale
Invoice <\$15,000	U.S. Food Service	7/13/2021	IM*E0085633	\$ 164.47	Instructional Supplies
Invoice <\$15,000	United Radio Communications, Inc.	7/13/2021	IM*E0085634	\$ 159.37	Facilities Maintenance Service Expense
Invoice <\$15,000	United States Cylinder Gas	7/13/2021	IM*E0085635	\$ 28.80	Instructional Supplies
Invoice <\$15,000	W.I.T.S.	7/13/2021	IM*E0085636	\$ 3,000.00	Non-Credit Instructional Serv
Invoice <\$15,000	Warehouse Direct, Inc.	7/13/2021	IM*E0085637	\$ 521.44	Maintenance Supplies
Invoice <\$15,000	Weldstar Company	7/13/2021	IM*E0085638	\$ 296.47	Maintenance Supplies
Employee Reimb	Brian Caputo	7/13/2021	IM*E0085639	\$ 131.04	In-State Travel Costs
Employee Reimb	Kristine Fay	7/13/2021	IM*E0085640	\$ 147.69	Grant Funded Travel/Conf
Employee Reimb	Maureen Heffern Ponicki	7/13/2021	IM*E0085641	\$ 886.02	Dues - Faculty
Employee Reimb	Shannon Hernandez	7/13/2021	IM*E0085642	\$ 1,707.05	On-Campus Conf & Mtgs
Employee Reimb	Joseph Hopper	7/13/2021	IM*E0085643	\$ 446.00	Purchase for Resale
Employee Reimb	Benjamin Johnson	7/13/2021	IM*E0085644	\$ 86.40	Tuition Reimbursement-Classified
Employee Reimb	Carla Johnson	7/13/2021	IM*E0085645	\$ 229.00	Tuition Reimbursement-Faculty
Employee Reimb	Donna Kanak	7/13/2021	IM*E0085646	\$ 99.00	Tuition Reimbursement-Faculty
Employee Reimb	David Kramer	7/13/2021	IM*E0085647	\$ 1,535.51	Instructional Supplies
Employee Reimb	Diana Martinez	7/13/2021	IM*E0085648	\$ 1,391.29	Purchase for Resale
Employee Reimb	Wendy McCambridge	7/13/2021	IM*E0085649	\$ 1,325.00	Tuition Reimbursement-Admin
Employee Reimb	Maureen Mitacek	7/13/2021	IM*E0085650	\$ 67.78	Office Supplies
Employee Reimb	Elizabeth Moxley	7/13/2021	IM*E0085651	\$ 315.00	Tuition Reimbursement-CODA
Employee Reimb	Jane Oldfield	7/13/2021	IM*E0085652	\$ 288.92	Printing Expense
Employee Reimb	Amanda Rakow	7/13/2021	IM*E0085653	\$ 36.28	Other supplies
Employee Reimb	Sara Spaniol	7/13/2021	IM*E0085654	\$ 199.00	Tuition Reimbursement-Classified
Employee Reimb	Kara Tegmeyer	7/13/2021	IM*E0085655	\$ 77.00	Instructional Supplies
Employee Reimb	Maureen Waller	7/13/2021	IM*E0085656	\$ 678.00	Dues
Invoice >\$15,000	Ellucian	7/14/2021	IM*E0085657	\$ 24,500.00	IT Maintenance Services
Invoice <\$15,000	Therese McGinnis	7/14/2021	IM*E0085658	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	College of Dupage Foundation	7/15/2021	IM*E0085659	\$ 1,919.46	Charitable Contributions
Invoice <\$15,000	Illinois Fraternal Order of Police	7/15/2021	IM*E0085660	\$ 398.70	Professional Dues
Invoice <\$15,000	Illinois Education Association	7/15/2021	IM*E0085661	\$ 116.16	Professional Dues
Invoice <\$15,000	Navia Benefit Solutions	7/15/2021	IM*E0085662	\$ 10,200.38	Flexible Spending Accounts
Invoice >\$15,000	DuPage Credit Union	7/15/2021	IM*E0085663	\$ 17,426.97	Credit Union
Invoice >\$15,000	Valic Retirement Services	7/15/2021	IM*E0085664	\$ 170,218.20	Annuities
Invoice >\$15,000	Computer Discount Warehouse	7/19/2021	IM*E0085665	\$ 21,578.85	Equipment - Instructional
Invoice >\$15,000	Crowley Micrographics, Inc.	7/19/2021	IM*E0085666	\$ 19,539.93	Equipment - Technology
Invoice >\$15,000	SURS-State University Retirement System	7/19/2021	IM*E0085667	\$ 429,761.03	Employee Retirement Contributions
Invoice >\$15,000	Interiors for Business, Inc.	7/19/2021	IM*E0085668	\$ 18,059.56	Equipment - Office
Invoice >\$15,000	Maestranzi Holdings, LLC	7/19/2021	IM*E0085669	\$ 18,700.00	Instructional Supplies
Invoice >\$15,000	Marvin Feig & Associates, Ltd	7/19/2021	IM*E0085670	\$ 17,764.00	Maintenance Services Expense
Invoice >\$15,000	Village of Glen Ellyn, Illinois	7/19/2021	IM*E0085671	\$ 23,803.01	Water - Sewage Expense
Invoice <\$15,000	Village of Glen Ellyn, Illinois	7/19/2021	IM*E0085672	\$ 4,310.40	Water - Sewage Expense
Invoice <\$15,000	Village of Westmont	7/19/2021	IM*E0085673	\$ 63.05	Water - Sewage Expense
Invoice >\$15,000	Nicor Enerchange	7/20/2021	IM*E0085674	\$ 24,821.69	Gas Expense
Invoice <\$15,000	ACCED- Association of Collegiate Conference & Events International	7/21/2021	IM*E0085675	\$ 850.00	Dues
Invoice <\$15,000	ACT, Inc.	7/21/2021	IM*E0085676	\$ 224.40	Other Contractual Services Expense
Invoice <\$15,000	All American Sports Corp.	7/21/2021	IM*E0085677	\$ 13,345.20	Athletic Other Supplies
Invoice <\$15,000	Anja Kroencke, Inc.	7/21/2021	IM*E0085678	\$ 1,605.00	Purchase for Resale
Invoice <\$15,000	Armaris Software Inc	7/21/2021	IM*E0085679	\$ 937.50	Other Contractual Services Expense
Invoice <\$15,000	ASR Analytics LLC	7/21/2021	IM*E0085680	\$ 4,860.00	IT Maintenance Services
Invoice <\$15,000	Athletico Management Llc	7/21/2021	IM*E0085681	\$ 1,368.00	Other Contractual Services Expense
Invoice <\$15,000	Automatondirect.com Inc	7/21/2021	IM*E0085682	\$ 2,349.40	Instructional Supplies

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	B&H Foto & Electronics Corporation	7/21/2021	IM*E0085683	\$ 12,512.71	Equipment - Instructional
Invoice <\$15,000	Barrel Maker Printing	7/21/2021	IM*E0085684	\$ 10,928.00	Purchase for Resale
Invoice <\$15,000	Carol Fox & Associates	7/21/2021	IM*E0085685	\$ 3,150.00	Advertising Expense
Invoice <\$15,000	CG3 LLC	7/21/2021	IM*E0085686	\$ 2,500.00	Performing Arts Services
Invoice <\$15,000	Chamber630	7/21/2021	IM*E0085687	\$ 150.00	Advertising Expense
Invoice <\$15,000	Comcast Holdings Corporation	7/21/2021	IM*E0085688	\$ 5,814.75	Advertising Expense
Invoice <\$15,000	Computer Discount Warehouse	7/21/2021	IM*E0085689	\$ 34.98	Office Supplies
Invoice <\$15,000	Consortium for Educational Change	7/21/2021	IM*E0085690	\$ 6,250.00	Other Contractual Services Expense
Invoice <\$15,000	Correct Digital Displays Inc.	7/21/2021	IM*E0085691	\$ 160.00	Non-Capital Equipment
Invoice <\$15,000	EBSCO Information Services	7/21/2021	IM*E0085692	\$ 10,989.00	Books and Binding Costs
Invoice <\$15,000	Edward Hospital & Health Services	7/21/2021	IM*E0085693	\$ 375.00	Instructional Service Contracts
Invoice <\$15,000	Enercon, LTD	7/21/2021	IM*E0085694	\$ 2,030.00	Building Remodeling Expense
Invoice <\$15,000	GMF Services LLC	7/21/2021	IM*E0085695	\$ 2,613.85	Printing Expense
Invoice <\$15,000	Grainger - Downers Grove	7/21/2021	IM*E0085696	\$ 1,153.96	Maintenance Supplies
Invoice <\$15,000	GW Berkheimer Co. Inc.	7/21/2021	IM*E0085697	\$ 490.00	Instructional Supplies
Invoice <\$15,000	Henry Schein	7/21/2021	IM*E0085698	\$ 11.74	Office Supplies
Invoice <\$15,000	ICCITA	7/21/2021	IM*E0085699	\$ 1,109.00	In-State Conference Costs
Invoice <\$15,000	JC Licht	7/21/2021	IM*E0085700	\$ 181.87	Maintenance Supplies
Invoice <\$15,000	Josten's Inc	7/21/2021	IM*E0085701	\$ 48.76	Funds Held in Custody of Others
Invoice <\$15,000	Justin Sato Interpreting Services Inc	7/21/2021	IM*E0085702	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Kaesser & Blair, Inc.	7/21/2021	IM*E0085703	\$ 2,586.68	On-Campus Conf & Mtgs
Invoice <\$15,000	KW Graphics Inc	7/21/2021	IM*E0085704	\$ 2,310.05	Office Supplies
Invoice <\$15,000	Lands' End, Inc	7/21/2021	IM*E0085705	\$ 36.90	Advertising Expense
Invoice <\$15,000	Law Bulletin Publishing Co.	7/21/2021	IM*E0085706	\$ 399.00	Publications
Invoice <\$15,000	Len's Ace Hardware, Inc.	7/21/2021	IM*E0085707	\$ 39.42	Maintenance Supplies
Invoice <\$15,000	LiveU Inc	7/21/2021	IM*E0085708	\$ 150.00	Computer Software
Invoice <\$15,000	Mercer Tool Corp	7/21/2021	IM*E0085709	\$ 174.30	Instructional Supplies
Invoice <\$15,000	Monoprice, Inc.	7/21/2021	IM*E0085710	\$ 268.00	Non-Capital Equipment
Invoice <\$15,000	NAPA Auto Parts - Glen Ellyn	7/21/2021	IM*E0085711	\$ 31.52	Purchase for Resale
Invoice <\$15,000	Naperville Chamber of Commerce	7/21/2021	IM*E0085712	\$ 400.00	Advertising Expense
Invoice <\$15,000	North Light Color	7/21/2021	IM*E0085713	\$ 640.00	Office Supplies
Invoice <\$15,000	Paddock Publications	7/21/2021	IM*E0085714	\$ 2,793.60	Advertising Expense
Invoice <\$15,000	Plant Landscape Perspectives LLC	7/21/2021	IM*E0085715	\$ 3,427.79	Other Contractual Services Expense
Invoice <\$15,000	Pocket Nurse	7/21/2021	IM*E0085716	\$ 6,203.05	Instructional Supplies
Invoice <\$15,000	Professional Graphics Inc	7/21/2021	IM*E0085717	\$ 3,407.70	Printing Expense
Invoice <\$15,000	Ray O'Herron Co., Inc.	7/21/2021	IM*E0085718	\$ 1,185.00	Instructional Supplies
Invoice <\$15,000	College Aid Services, LLC	7/21/2021	IM*E0085719	\$ 8,307.50	Consultants Expense
Invoice <\$15,000	Riverside Technologies, Inc.	7/21/2021	IM*E0085720	\$ 260.00	Non-Capital Equipment
Invoice <\$15,000	Russo Power Equipment	7/21/2021	IM*E0085721	\$ 513.63	Vehicle Supplies
Invoice <\$15,000	SAP Public Services, Inc.	7/21/2021	IM*E0085722	\$ 1,635.76	IT Maintenance Services
Invoice <\$15,000	Socksmith Design Inc	7/21/2021	IM*E0085723	\$ 2,750.58	Purchase for Resale
Invoice <\$15,000	Sweetwater Sound	7/21/2021	IM*E0085724	\$ 2,696.00	Non-Capital Equipment
Invoice <\$15,000	Sysco Food Service	7/21/2021	IM*E0085725	\$ 4,124.03	Instructional Supplies
Invoice <\$15,000	Terrace Supply Company	7/21/2021	IM*E0085726	\$ 125.70	Maintenance Services Expense
Invoice <\$15,000	Tesoros Trading Company of the Americas LTD	7/21/2021	IM*E0085727	\$ 8,239.60	Purchase for Resale
Invoice <\$15,000	thedatabank gbc	7/21/2021	IM*E0085728	\$ 7,141.25	Other Contractual Services Expense
Invoice <\$15,000	Tribune Media Group	7/21/2021	IM*E0085729	\$ 6,442.00	Advertising Expense
Invoice <\$15,000	Tvsstdesigns.com LLC	7/21/2021	IM*E0085730	\$ 3,062.00	Equipment - Instructional
Invoice <\$15,000	Uline	7/21/2021	IM*E0085731	\$ 529.66	Audio/Visual Materials
Invoice <\$15,000	Village of Glen Ellyn, Illinois	7/21/2021	IM*E0085732	\$ 286.50	Hotel/Motel Tax
Invoice <\$15,000	W.I.T.S.	7/21/2021	IM*E0085733	\$ 3,000.00	Non-Credit Instructional Serv
Invoice <\$15,000	Wesco Distribution , Inc.	7/21/2021	IM*E0085734	\$ 12,880.00	Building Remodeling Expense
Invoice <\$15,000	Wheaton Park District	7/21/2021	IM*E0085735	\$ 285.00	On-Campus Conf & Mtgs
Invoice <\$15,000	WideOpenWest IL, LLC	7/21/2021	IM*E0085736	\$ 397.76	Other Contractual Services Expense
Invoice <\$15,000	World Trade Press	7/21/2021	IM*E0085737	\$ 1,800.00	Books and Binding Costs
Employee Reimb	James Allen	7/21/2021	IM*E0085738	\$ 779.09	Funds Held in Custody of Others
Employee Reimb	Joseph Aranki	7/21/2021	IM*E0085739	\$ 944.14	Purchase for Resale
Employee Reimb	Genie Bautista	7/21/2021	IM*E0085740	\$ 10.00	Instructional Supplies
Employee Reimb	Anna Bucur	7/21/2021	IM*E0085741	\$ 94.08	In-State Travel Costs
Employee Reimb	Thomas Carter	7/21/2021	IM*E0085742	\$ 120.12	Instructional Supplies
Employee Reimb	Joseph Cassidy	7/21/2021	IM*E0085743	\$ 1,850.00	Tuition Reimbursement-Admin
Employee Reimb	Jamie Fredericks	7/21/2021	IM*E0085744	\$ 103.24	Instructional Supplies
Employee Reimb	Richard Jarman	7/21/2021	IM*E0085745	\$ 25.00	Tuition Reimbursement-Faculty
Employee Reimb	Krystina LaSorsa	7/21/2021	IM*E0085746	\$ 1,600.00	Tuition Reimbursement-Classified
Employee Reimb	James Nocera	7/21/2021	IM*E0085747	\$ 299.00	Audio/Visual Materials
Employee Reimb	Antwan Standberry	7/21/2021	IM*E0085748	\$ 10.64	In-State Travel Costs
Employee Reimb	Eva Stevens	7/21/2021	IM*E0085749	\$ 79.56	Office Supplies
Employee Reimb	Gautam Wadhwa	7/21/2021	IM*E0085750	\$ 1,040.20	Tuition Reimbursement-Faculty
Employee Reimb	Maureen Waller	7/21/2021	IM*E0085751	\$ 65.00	Instructional Supplies
Employee Reimb	Diane Wawrejko	7/21/2021	IM*E0085752	\$ 96.27	Instructional Supplies
Employee Reimb	Laura Weiland	7/21/2021	IM*E0085753	\$ 30.32	Other supplies
Invoice <\$15,0001C	Nicor Gas	7/21/2021	IM*E0085754	\$ 14,214.44	Gas Expense
Invoice >\$15,000	SURS-State University Retirement System	7/21/2021	IM*E0085755	\$ 413,547.68	Employee Retirement Contributions
Invoice <\$15,0001C	Nicor Gas	7/22/2021	IM*E0085756	\$ 1,771.49	Gas Expense
Invoice >\$15,000	Ad Astra Information Systems	7/26/2021	IM*E0085757	\$ 36,900.00	IT Maintenance Services
Invoice >\$15,000	Assurance Technologies Inc	7/26/2021	IM*E0085758	\$ 62,500.00	Equipment - Instructional
Invoice >\$15,000	Burlington English Inc	7/26/2021	IM*E0085759	\$ 223,916.00	Instructional Supplies
Invoice >\$15,000	Cambridge University Press	7/26/2021	IM*E0085760	\$ 129,764.30	Instructional Supplies
Invoice >\$15,000	Civitas Learning Inc.	7/26/2021	IM*E0085761	\$ 32,750.00	IT Maintenance Services
Invoice >\$15,000	DADES	7/26/2021	IM*E0085762	\$ 191,184.00	Funds Held in Custody of Others
Invoice >\$15,000	Ellucian	7/26/2021	IM*E0085763	\$ 923,459.00	IT Maintenance Services
Invoice >\$15,000	Grand Stage Lighting Co., Inc.	7/26/2021	IM*E0085764	\$ 85,580.61	Building Remodeling Expense

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
July 31, 2021

CHECKS ISSUED DURING ACCOUNTING MONTH - July 2021

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.					
To view invoices on line, click the hyperlink below to take you to the College's home page. https://www.cod.edu/about/administration/planning_and_reporting_documents/invoices.aspx Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month					
AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice >\$15,000	Hobson, Inc.	7/26/2021	IM*E0085765	\$ 95,945.99	IT Maintenance Services
Invoice >\$15,000	Howard Lee & Sons Inc	7/26/2021	IM*E0085766	\$ 47,415.00	Facilities Maintenance Service Expense
Invoice >\$15,000	Kandu Construction Inc	7/26/2021	IM*E0085767	\$ 83,211.16	Building Remodeling Expense
Invoice >\$15,000	Open Presence Inc	7/26/2021	IM*E0085768	\$ 30,000.00	IT Maintenance Services
Invoice <\$15,000	Professional Benefit Administrators, Inc.	7/26/2021	IM*E0085769	\$ 750.00	C.O.B.R.A. Credits
Invoice >\$15,000	Rave Wireless, Inc.	7/26/2021	IM*E0085770	\$ 47,670.80	IT Maintenance Services
Invoice >\$15,000	SAP Public Services, Inc.	7/26/2021	IM*E0085771	\$ 47,552.27	IT Maintenance Services
Invoice >\$15,000	Siemens Industry, Inc.	7/26/2021	IM*E0085772	\$ 161,752.50	Building Remodeling Expense
Invoice >\$15,000	Thermosystems LLC	7/26/2021	IM*E0085773	\$ 56,491.00	Building Remodeling Expense
Invoice >\$15,000	Touchnet Information Systems, Inc.	7/26/2021	IM*E0085774	\$ 135,146.00	IT Maintenance Services
Invoice >\$15,000	VisionPoint Media, Inc.	7/26/2021	IM*E0085775	\$ 639,797.94	Advertising Expense
Invoice >\$15,000	SAP Public Services, Inc.	7/27/2021	IM*E0085776	\$ 15,346.00	IT Maintenance Services
Invoice <\$15,000	College of Dupage Foundation	7/27/2021	IM*E0085777	\$ 2,209.46	Charitable Contributions
Invoice <\$15,000	Illinois Fraternal Order of Police	7/27/2021	IM*E0085778	\$ 398.70	Professional Dues
Invoice <\$15,000	Illinois Education Association	7/27/2021	IM*E0085779	\$ 116.16	Professional Dues
Invoice <\$15,000	Navia Benefit Solutions	7/27/2021	IM*E0085780	\$ 11,002.40	Flexible Spending Accounts
Invoice >\$15,000	DuPage Credit Union	7/27/2021	IM*E0085781	\$ 17,426.97	Credit Union
Invoice >\$15,000	Valic Retirement Services	7/27/2021	IM*E0085782	\$ 167,882.84	Annuities
Invoice >\$15,000	SURS-State University Retirement System	7/28/2021	IM*E0085783	\$ 416,197.04	Employee Retirement Contributions
Invoice <\$15,000	Kerry Reid	7/29/2021	IM*E0085784	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Adorama Inc	7/29/2021	IM*E0085785	\$ 453.37	Instructional Supplies
Invoice <\$15,000	Aggressive Energy LLC	7/29/2021	IM*E0085786	\$ 899.68	Electricity Expense
Invoice <\$15,000	B&H Foto & Electronics Corporation	7/29/2021	IM*E0085787	\$ 13,560.03	Non-Capital Equipment
Invoice <\$15,000	Bloomington Chamber of Commerce	7/29/2021	IM*E0085788	\$ 30.00	Dues
Invoice <\$15,000	BWM Global, Inc.	7/29/2021	IM*E0085789	\$ 40.00	Other supplies
Invoice <\$15,000	Computer Discount Warehouse	7/29/2021	IM*E0085790	\$ 617.70	Non-Capital Equipment
Invoice <\$15,000	EBSCO Information Services	7/29/2021	IM*E0085791	\$ 14,310.97	Publications
Invoice <\$15,000	Engineering Resource Associates Inc	7/29/2021	IM*E0085792	\$ 600.00	Architectural Services Expense
Invoice <\$15,000	Grainger - Downers Grove	7/29/2021	IM*E0085793	\$ 69.63	Instructional Supplies
Invoice <\$15,000	Howard Lee & Sons Inc	7/29/2021	IM*E0085794	\$ 295.00	Facilities Maintenance Service Expense
Invoice <\$15,000	International Law Enforcement Academies	7/29/2021	IM*E0085795	\$ 120.00	Dues
Invoice <\$15,000	Integral Construction, Inc.	7/29/2021	IM*E0085796	\$ 13,437.00	Land Improvements
Invoice <\$15,000	Len's Ace Hardware, Inc.	7/29/2021	IM*E0085798	\$ 790.33	Instructional Supplies
Invoice <\$15,000	LiveU Inc	7/29/2021	IM*E0085799	\$ 150.00	Computer Software
Invoice <\$15,000	Motorola Solutions	7/29/2021	IM*E0085800	\$ 1,156.00	IT Maintenance Services
Invoice <\$15,000	Naperville Chamber of Commerce	7/29/2021	IM*E0085801	\$ 400.00	Advertising Expense
Invoice <\$15,000	National Assoc. of Branch Campus Administrators	7/29/2021	IM*E0085802	\$ 4,632.00	In-State Conference Costs
Invoice <\$15,000	Neuco Inc	7/29/2021	IM*E0085803	\$ 80.80	Maintenance Supplies
Invoice <\$15,000	North Light Color	7/29/2021	IM*E0085804	\$ 33.78	Office Supplies
Invoice <\$15,000	Pace Technologies Corporation	7/29/2021	IM*E0085805	\$ 14,962.50	Equipment - Instructional
Invoice <\$15,000	Paxen Publishing LLC	7/29/2021	IM*E0085806	\$ 7,845.22	Instructional Supplies
Invoice <\$15,000	PolicyEngage LLC	7/29/2021	IM*E0085807	\$ 6,000.00	Computer Software
Invoice <\$15,000	Prairie Display Chicago Inc.	7/29/2021	IM*E0085808	\$ 1,553.00	Other Contractual Services Expense
Invoice <\$15,000	Radiation Detection Company	7/29/2021	IM*E0085809	\$ 131.25	Instructional Supplies
Invoice <\$15,000	Ray O'Herron Co., Inc.	7/29/2021	IM*E0085810	\$ 2,458.71	Other supplies
Invoice <\$15,000	College Aid Services, LLC	7/29/2021	IM*E0085811	\$ 8,158.75	Consultants Expense
Invoice <\$15,000	Revere Electric Supply	7/29/2021	IM*E0085812	\$ 518.00	Instructional Supplies
Invoice <\$15,000	Scrip-Safe International	7/29/2021	IM*E0085813	\$ 454.66	Instructional Supplies
Invoice <\$15,000	TekCore LLC	7/29/2021	IM*E0085814	\$ 894.00	Maintenance Services Expense
Invoice <\$15,000	Yankee Book Peddler, Inc.	7/29/2021	IM*E0085815	\$ 756.94	Books and Binding Costs
Employee Reimb	Joseph Aranki	7/29/2021	IM*E0085816	\$ 576.91	Instructional Supplies
Employee Reimb	Scott Brady	7/29/2021	IM*E0085817	\$ 295.00	Dues - Administrators
Employee Reimb	Jennifer Charles	7/29/2021	IM*E0085818	\$ 442.20	Tuition Reimbursement-Classified
Employee Reimb	Remic Ensweiler	7/29/2021	IM*E0085819	\$ 332.61	In-State Conference Costs
Employee Reimb	Amy Frese	7/29/2021	IM*E0085820	\$ 166.64	Other supplies
Employee Reimb	Timothy Henningsen	7/29/2021	IM*E0085821	\$ 449.00	Tuition Reimbursement-Faculty
Employee Reimb	Richard Jarman	7/29/2021	IM*E0085822	\$ 250.00	Dues - Faculty
Employee Reimb	Laura Kaslow	7/29/2021	IM*E0085823	\$ 982.00	In-State Conference Costs
Employee Reimb	Corey Kile	7/29/2021	IM*E0085824	\$ 22.52	Audio/Visual Materials
Employee Reimb	Michael Maddox	7/29/2021	IM*E0085825	\$ 234.00	Dues - Faculty
Employee Reimb	Diana Martinez	7/29/2021	IM*E0085826	\$ 6,456.24	Purchase for Resale
Employee Reimb	Tobey McCoy	7/29/2021	IM*E0085827	\$ 33.95	Instructional Supplies
Employee Reimb	Maren McKeelin	7/29/2021	IM*E0085828	\$ 700.25	In-State Travel Costs
Employee Reimb	Christine Monnier	7/29/2021	IM*E0085829	\$ 199.00	Tuition Reimbursement-Faculty
Employee Reimb	Richard Morton	7/29/2021	IM*E0085830	\$ 133.99	Instructional Supplies
Employee Reimb	Stephanie Morton	7/29/2021	IM*E0085831	\$ 350.00	Tuition Reimbursement-CODA
Employee Reimb	Lisa O'Reilly	7/29/2021	IM*E0085832	\$ 840.00	Tuition Reimbursement-Classified
Employee Reimb	Jacqueline Weaver	7/29/2021	IM*E0085833	\$ 150.00	Dues - Faculty
Employee Reimb	Justin Witte	7/29/2021	IM*E0085834	\$ 111.56	Performing Arts Services
Invoice >\$15,000	Amalgamated Bank of Chicago	7/1/2021	IM*W605	\$ 855,350.00	Bond Interest
Cares Act Student Portion	Cares Act Student Portion			\$ 1,081,660.78	Cares Act Student Portion via Touchnet ACH - 1648 transactions
Student Refunds	Checks issued in prior month; voided in current month			\$ (12,333.20)	Student Refunds Voided Checks - 14 transactions
Student Refunds	Student Refunds			\$ 126,118.78	Student Refunds via Credit Cards - 431 transactions
Student Refunds	Student Refunds			\$ 184,317.53	Student Refunds via Paper Check - 430 transactions
TOTAL VENDOR PAYMENTS DURING THE ACCOUNTING MONTH				\$ 13,250,041.80	

College of DuPage
Community College District No. 502
Budget Transfer Report
July 2021

E. Budget Transfer Report

Date	Budget Adjustment Number	Fund	Dept. No.	Department Name	Object Number	Object Name	Debit	Credit
07/07/21	B011108	06	02860	SBA/DCEO/SBDC CARES 20/21	5102003	Profess/Tech Staff, Temporary	4,241.00	-
		06	02860	SBA/DCEO/SBDC CARES 20/21	5299902	PT alloc Employee Benefits	84.00	-
		06	02860	SBA/DCEO/SBDC CARES 20/21	5309001	Other Contractual Services Exp	7,450.00	-
		06	02860	SBA/DCEO/SBDC CARES 20/21	4309001	Other Federal Govt Sources	-	11,775.00
		B011108 Subtotal					Approval Level: President	11,775.00
To roll-forward remaining budget balances from FY2021 to FY2022.								
07/07/21	B011109	05	13160	AUX Food Service	5809001	Other Capital Outlay Exps	18,000.00	-
		05	00529	AUX Misc Auxillary Services	5909999	Unanticipated Expenditures	-	18,000.00
		B011109 Subtotal					Approval Level: President	18,000.00
To reallocate budget to cover expenses for the Starbucks equipment upgrade.								
07/07/21	B011110	01	00845	Employee Wellness	5309001	Other Contractual Services Exp	7,100.00	-
		01	00835	Fringe Benefit Unallocated	5201022	Wellness Incentive	-	7,100.00
		B011110 Subtotal					Approval Level: Controller	7,100.00
To reallocate budget to support employee biometric screen services, or "Wellness Screenings" for College of DuPage employees.								
07/07/21	B011111	01	12037	Volley Ball Team - Women's	5509004	Athletic Event Fee	1,000.00	-
		01	12037	Volley Ball Team - Women's	5304004	IT Maintenance Services	-	1,000.00
		B011111 Subtotal					Approval Level: Controller	1,000.00
To reallocate budget to cover additional event fees for volleyball tournaments.								
07/07/21	B011112	01	00097	Paralegal Studies	5304004	IT Maintenance Services	7,893.00	-
		01	00097	Paralegal Studies	5308001	Instructional Service Contr	-	7,893.00
		B011112 Subtotal					Approval Level: Controller	7,893.00
To reallocate budget as requested by Finance as an accounting reclassification.								
07/07/21	B011113	06	03410	NSF/UCAR/Unidata 21-22	5806001	Equipment - Instructional	18,630.50	-
		06	03410	NSF/UCAR/Unidata 21-22	5909003	Indirect Costs	1,369.50	-
		06	03410	NSF/UCAR/Unidata 21-22	4309001	Other Federal Govt Sources	-	20,000.00
		B011113 Subtotal					Approval Level: President	20,000.00
To establish FY2022 budget for a new grant - NSA/UCAR/Unidata.								
07/07/21	B011114	01	00833	General Institutional - Ed	5909001	Other Expenditure	286,559.00	-
		01	00765	Warehouse Services	5807001	Equipment - Service	-	54,301.00
		01	00345	Music	5806001	Equipment - Instructional	-	110,192.00
		01	00053	Electro Mechanical Tech	5806001	Equipment - Instructional	-	122,066.00
		B011114 Subtotal					Approval Level: President	286,559.00
To reallocate FY2022 budget for carryover requests which were purchased in FY2021.								
07/08/21	B011115	06	04702	IBHE/IL Coop 21/22	5309001	Other Contractual Services Exp	22,528.93	-
		06	04702	IBHE/IL Coop 21/22	4208001	Other IL Governmental Sources	-	22,528.93
		B011115 Subtotal					Approval Level: President	22,528.93
To roll-forward remaining budget balances from FY2021 to FY2022.								
07/13/21	B011116	01	00262	Prairie Management	5502005	In-State Conference Costs	500.00	-
		01	00262	Prairie Management	5502006	In-State Travel Costs	-	500.00
		B011116 Subtotal					Approval Level: Controller	500.00
To reallocate budget to cover in-state conference costs.								
07/13/21	B011117	01	16815	Multi-Media Services	5309001	Other Contractual Services Exp	17,500.00	-
		01	16815	Multi-Media Services	5409002	Non-Capital equipment	100,000.00	-
		01	16815	Multi-Media Services	5805001	Equipment - Office	90,000.00	-
		01	16815	Multi-Media Services	5805501	Equipment - Technology	-	207,500.00
		B011117 Subtotal					Approval Level: President	207,500.00
To reallocate budget to cover studio set and technology infrastructure upgrades and additional contractual expenses.								
07/14/21	B011118	01	00189	Health Inform Tech	5401002	Instructional Supplies	82.00	-
		01	00221	Nuclear Medicine	5304001	Maintenance Services Exps	533.00	-
		01	00237	Physical Therapy Asst	5401002	Instructional Supplies	2,880.00	-
		01	00258	Anesthesia Technology	5304001	Maintenance Services Exps	2,000.00	-
		01	00277	Surgical Tech	5401002	Instructional Supplies	2,900.00	-
		01	00258	Anesthesia Technology	5401002	Instructional Supplies	-	2,000.00
		01	00253	Radiologic Tech	5806001	Equipment - Instructional	-	6,395.00
		B011118 Subtotal					Approval Level: Controller	8,395.00
To reallocate budget to cover the purchase of additional institutional supplies and maintenance service expenses.								

College of DuPage
Community College District No. 502
Budget Transfer Report
July 2021

E. Budget Transfer Report

Date	Budget Adjustment Number	Fund	Dept. No.	Department Name	Object Number	Object Name	Debit	Credit
07/14/21	B011119	01	00237	Physical Therapy Asst	5401002	Instructional Supplies	1,139.00	-
		01	00257	Respiratory Tech	5602001	Rental - Equipment	5,500.00	-
		01	00258	Anesthesia Technology	5602001	Rental - Equipment	350.00	-
		01	00429	Dean-Health & Sciences	5406002	Dues	100.00	-
		01	00221	Nuclear Medicine	5308001	Instructional Service Contr	-	100.00
		01	00258	Anesthesia Technology	5401002	Instructional Supplies	-	350.00
		01	00237	Physical Therapy Asst	5304001	Maintenance Services Exps	-	1,139.00
		01	00257	Respiratory Tech	5304001	Maintenance Services Exps	-	5,500.00
B011119 Subtotal						Approval Level: Controller	7,089.00	7,089.00
To reallocate budget as requested by Finance as an accounting reclassification and to cover additional instructional supplies and dues.								
07/15/21	B011120	01	00797	Human Resources	5302001	Consultants Exps	53,000.00	-
		01	00797	Human Resources	5101001	Administrative Staff-full-time	-	53,000.00
B011120 Subtotal						Approval Level: President	53,000.00	53,000.00
To reallocate budget to cover consulting expenses for an Interim Human Resources Director.								
07/19/21	B011121	01	15215	Writing Assistance Center	5309001	Other Contractual Services Exp	25.00	-
		01	15215	Writing Assistance Center	5401002	Instructional Supplies	-	25.00
B011121 Subtotal						Approval Level: Controller	25.00	25.00
To reallocate budget to cover one year subscription to WC Online.								
07/19/21	B011122	01	12053	Golf Team - Women's	5103050	Coaching	14,500.00	-
		01	12053	Golf Team - Women's	5299902	PT alloc Employee Benefits	290.00	-
		01	12053	Golf Team - Women's	5304004	IT Maintenance Services	500.00	-
		01	12053	Golf Team - Women's	5406002	Dues	300.00	-
		01	12053	Golf Team - Women's	5409002	Non-Capital equipment	1,500.00	-
		01	12053	Golf Team - Women's	5409005	Athletic Soft Good Supplies	1,860.00	-
		01	12053	Golf Team - Women's	5409006	Athletic Other Supplies	350.00	-
		01	12053	Golf Team - Women's	5502006	In-State Travel Costs	4,500.00	-
		01	12053	Golf Team - Women's	5502007	In-State Vehicle Usage Expense	2,200.00	-
		01	12053	Golf Team - Women's	5503005	Out-of-State Conference Costs	3,000.00	-
		01	12053	Golf Team - Women's	5506001	Recruitment Costs - Athletics	500.00	-
		01	12053	Golf Team - Women's	5509004	Athletic Event Fee	6,500.00	-
		01	12053	Golf Team - Women's	5905002	Charges Faciliti/Staff/Othr	2,325.00	-
		01	00833	General Institutional - Ed	5909001	Other Expenditure	-	38,325.00
B011122 Subtotal						Approval Level: President	38,325.00	38,325.00
To reallocate budget to establish women's golf team.								
07/21/21	B011123	01	12037	Volley Ball Team - Women's	5501002	On-Campus Conf & Mtgs	1,500.00	-
		01	12038	Soccer Team - Men's	5501002	On-Campus Conf & Mtgs	1,050.00	-
		01	12039	Soccer Team - Women's	5501002	On-Campus Conf & Mtgs	750.00	-
		01	12061	Football - Men's	5501002	On-Campus Conf & Mtgs	1,700.00	-
		01	00440	Asst. Provost, Student Affairs	5309001	Other Contractual Services Exp	-	5,000.00
B011123 Subtotal						Approval Level: Controller	5,000.00	5,000.00
To reallocate budget to cover meals provided by Sodexo.								
07/21/21	B011124	01	00017	Automotive Technology	5304001	Maintenance Services Exps	8,700.00	-
		01	00017	Automotive Technology	5406001	Publications	5,730.00	-
		01	00017	Automotive Technology	5401002	Instructional Supplies	-	14,430.00
B011124 Subtotal						Approval Level: President	14,430.00	14,430.00
To reallocate budget to cover additional publication and maintenance service expenses.								
07/21/21	B011125-B011126	01	00285	Welding	5304001	Maintenance Services Exps	7,000.00	-
		01	00285	Welding	5401004	Maintenance Supplies	4,000.00	-
		01	00285	Welding	5401002	Instructional Supplies	-	11,000.00
B011125-B011126 Subtotal						Approval Level: President	11,000.00	11,000.00
To reallocate budget as requested by Finance as an accounting reclassification.								
07/26/21	B011127	06	03438	DOS/CCIP/NOVA 22	5502006	In-State Travel Costs	64.00	-
		06	03438	DOS/CCIP/NOVA 22	5507099	Grant Funded Travel/Conf	700.00	-
		06	03438	DOS/CCIP/NOVA 22	5909001	Other Expenditure	10,200.00	-
		06	03438	DOS/CCIP/NOVA 22	5401002	Instructional Supplies	-	1,500.00
		06	03438	DOS/CCIP/NOVA 22	5905002	Charges Faciliti/Staff/Othr	-	1,500.00
		06	03438	DOS/CCIP/NOVA 22	4309001	Other Federal Govt Sources	-	7,964.00
B011127 Subtotal						Approval Level: President	10,964.00	10,964.00
To reallocate budget per NOVA agreement.								

College of DuPage
Community College District No. 502
Budget Transfer Report
July 2021

E. Budget Transfer Report

Date	Budget Adjustment Number	Fund	Dept. No.	Department Name	Object Number	Object Name	Debit	Credit	
07/26/21	B011128	01	00221	Nuclear Medicine	5304001	Maintenance Services Exps	225.00	-	
		01	00429	Dean-Health & Sciences	5401001	Office Supplies	-	225.00	
	B011128 Subtotal						Approval Level: Controller	225.00	225.00
	To reallocate budget to cover maintenance expenses related to a new Gamma Camera.								
07/26/21	B011129	01	00297	Art	5806001	Equipment - Instructional	9,626.00	-	
		01	00423	Dean-Arts, Comm. & Hospitality	5401002	Instructional Supplies	-	9,626.00	
	B011129 Subtotal						Approval Level: Controller	9,626.00	9,626.00
	To reallocate budget to cover the purchase of gas kilns.								
07/26/21	B011130	01	00393	Employee Development Ctr-EDC	5405001	Books and Binding Costs	300.00	-	
		01	00393	Employee Development Ctr-EDC	5401002	Instructional Supplies	-	300.00	
	B011130 Subtotal						Approval Level: Controller	300.00	300.00
	To reallocate budget to purchase books.								
07/27/21	B011131	01	00773	Public Relations	5309001	Other Contractual Services Exp	20,000.00	-	
		01	90111	IT Plan	5304004	IT Maintenance Services	-	20,000.00	
	B011131 Subtotal						Approval Level: President	20,000.00	20,000.00
	To reallocate budget to cover the cost of Poppulo Email Pro.								
07/27/21	B011132	01	00017	Automotive Technology	5401004	Maintenance Supplies	8,700.00	-	
		01	00017	Automotive Technology	5304001	Maintenance Services Exps	-	8,700.00	
	B011132 Subtotal						Approval Level: Controller	8,700.00	8,700.00
	To correct B011124. The incorrect account was previously provided to the Budget Office. This entry is moving the budget to the correct account.								
07/29/21	B011133	01	90111	IT Plan	5805501	Equipment - Technology	234,000.00	-	
		01	90111	IT Plan	5409002	Non-Capital equipment	-	234,000.00	
	B011133 Subtotal						Approval Level: President	234,000.00	234,000.00
	To reallocate budget to cover year one of a five-year contract to purchase HP Personal Computers, HPE Servers, HPE Networking and related purchases to Riverside Technologies, Inc.								
07/29/21	B011134	01	16815	Multi-Media Services	5805001	Equipment - Office	3,500.00	-	
		01	16815	Multi-Media Services	5805501	Equipment - Technology	-	3,500.00	
	B011134 Subtotal						Approval Level: Controller	3,500.00	3,500.00
	To reallocate budget to cover price increase on Multimedia studio desk and podium.								
07/29/21	B011135	01	16765	Information Technology	5502005	In-State Conference Costs	1,190.00	-	
		01	16765	Information Technology	5401001	Office Supplies	-	1,190.00	
	B011135 Subtotal						Approval Level: Controller	1,190.00	1,190.00
	To reallocate budget to cover in-state conference costs.								
07/29/21	B011136	06	01930	DE/ARP Institutional	4309001	Other Federal Govt Sources	5,751,112.75	-	
		06	01929	DE/ARP Student	5902001	Student GrantsAndScholarships	455,801.00	-	
		06	01929	DE/ARP Student	4309001	Other Federal Govt Sources	-	455,801.00	
		06	01930	DE/ARP Institutional	5909001	Other Expenditure	-	5,751,112.75	
		B011136 Subtotal						Approval Level: President	6,206,913.75
	To adjust HEERF grant revenue and expense budgets for FY22 based on final FY21 year-end activity.								
07/29/21	B011137	06	01923	DE/ICCB/GEER Funds 21	5902001	Student GrantsAndScholarships	136,254.33	-	
		06	01925	DE/CRRSAA Student	4309001	Other Federal Govt Sources	2,275,221.00	-	
		06	01927	DE/CRRSAA Institutional B	5902001	Student GrantsAndScholarships	285,757.54	-	
		06	01923	DE/ICCB/GEER Funds 21	4301001	Dept of Education	-	136,254.33	
		06	01927	DE/CRRSAA Institutional B	4309001	Other Federal Govt Sources	-	285,757.54	
		06	01925	DE/CRRSAA Student	5902001	Student GrantsAndScholarships	-	2,275,221.00	
	B011137 Subtotal						Approval Level: President	2,697,232.87	2,697,232.87
To adjust HEERF grant revenue and expense budgets for FY22 based on final FY21 year-end activity.									
07/29/21	B011138	01	18004	Inn at Water's Edge	5401002	Instructional Supplies	5,000.00	-	
		01	18004	Inn at Water's Edge	5309001	Other Contractual Services Exp	-	5,000.00	
	B011138 Subtotal						Approval Level: Controller	5,000.00	5,000.00
To reallocate budget to purchase additional instructional supplies.									

Based on the August Construction Meeting, there will be no budget transfers in the month of August.

COLLEGE OF DuPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
BUDGET TRANSFER FROM CONTINGENCY YEAR-TO-DATE THROUGH July 2021
FISCAL YEAR 2022

GENERAL FUND:

CONTINGENCY ACCOUNTS - YEAR TO DATE	ORIGINAL BUDGET	TRANSFER IN	TRANSFER OUT	ADJUSTED BUDGET
Education Fund	\$ 500,000	\$ -	\$ -	\$ 500,000
Total Contingency in General Fund	<u>\$ 500,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 500,000</u>

There was no activity this month.

College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE REPORT
July 2021

Professional and Legal Services for approval to be paid in August 2021

Rathje Woodward, LLC	June Services	\$	13,980.82
ECB&S	June Services		6,871.83
ECB&S	July Services		2,385.00
Cynthia A. Pasevich & Assoc., Inc.	April Services		810.13
Peter R. Meyers	April Services		3,826.92
Total		\$	27,874.70

College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE REPORT
GROUP TRAVEL REQUESTS \$15,000 OR GREATER
July 2021

Employee Name	Request ID	Request Date	Request Name	Request Description	Group Travel Category	Estimated Travel Amount
Total						\$0.00

College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE REPORT
INDIVIDUAL EMPLOYEE TRAVEL REQUESTS \$5,000 OR GREATER
July 2021

Employee Name	Request ID	Request Date	Request Name	Request Description	Travel Category	Estimated Travel Amount
Total						\$0.00



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Review of the minutes of closed sessions by the Board of Trustees to determine whether the need for confidentiality still exists as to either the minutes or the verbatim record, or whether the minutes or recordings no longer require confidential treatment and are available for public inspection.

REASON FOR CONSIDERATION

Under the Illinois Open Meetings Act, 5 ILCS 120/2.06(d), the Board of Trustees is required to review the minutes of closed sessions to determine whether the need for confidentiality still exists as to either the minutes or the verbatim record, or whether the minutes or recordings no longer require confidential treatment and are available for public inspection

BACKGROUND INFORMATION

On July 13, 2021 the Board reviewed all previously unreleased closed session minutes from the period of March 2000 to March 2021; and the Board has determined that certain closed session minutes no longer require confidential treatment and should be made available for public inspection.

The Board has determined that certain other closed session minutes and any corresponding verbatim records continue to require confidential treatment and should not be made available for public inspection at this time.

Under the Illinois Public Community College Act, 110 LCS 805/3-30, the Board may exercise all powers that may be requisite or proper for the maintenance, operation, and development of the College.

RECOMMENDATION

That the Board of Trustees approves the Resolution attached hereto.

STAFF CONTACT

Lilianna Kalin

General Counsel

[2021-19-08 Resolution Closed-Session-Mins.pdf](#)

**RESOLUTION OF COMMUNITY COLLEGE DISTRICT NO. 502
REGARDING REVIEW OF CLOSED SESSION MINUTES**

WHEREAS, under the Illinois Open Meetings Act, 5 ILCS 120/2.06(d), the Board of Trustees is required to review the minutes of closed sessions to determine whether the need for confidentiality still exists as to either the minutes or the verbatim record, or whether the minutes or recordings no longer require confidential treatment and are available for public inspection; and

WHEREAS, on July 13, 2021 the Board reviewed all previously unreleased closed session minutes from the period of March 2000 to March 2021; and

WHEREAS, upon such review, the Board has determined that certain closed session minutes no longer require confidential treatment and should be made available for public inspection; and

WHEREAS, upon such review, the Board has determined that certain other closed session minutes and any corresponding verbatim records continue to require confidential treatment and should not be made available for public inspection at this time; and

WHEREAS, under the Illinois Public Community College Act, 110 LCS 805/3-30, the Board may exercise all powers that may be requisite or proper for the maintenance, operation, and development of the College.

NOW, THEREFORE, the Board of Trustees hereby resolves as follows:

1. The foregoing recitals are incorporated and made a part of this Resolution.
2. The minutes of the following closed session, which have been reviewed by the Board and portions of which have been determined to no longer require confidential treatment, shall be made available for public inspection:
 - Closed Session dated March 8, 2000; and
 - Closed Session dated April 10, 2002.
3. The minutes of the following closed sessions, which have been reviewed by the Board and determined to require continued confidential treatment in their entirety, and any existing corresponding verbatim records, shall not be made available for public inspection in any form:
 - Closed Session Number 286, dated August 24, 2000;
 - Closed Session Number 298, dated January 15, 2001;
 - Closed Session Number 327, dated August 14, 2002;
 - Closed Session Number 330, dated October 9, 2002;

- Closed Session Number 335, dated February 3, 2003;
- Closed Session Number 344, dated July 9, 2003;
- Closed Session Number 356, dated December 8, 2003;
- Closed Session Number 362, dated February 28, 2004;
- Closed Session Number 375, dated September 16, 2004;
- Closed Session Number 379, dated December 9, 2004;
- Closed Session Number 383, dated February 17, 2005;
- Closed Session Number 384, dated February 26, 2005;
- Closed Session Number 390, dated June 13, 2005;
- Closed Session Number 397, dated November 17, 2005;
- Closed Session Number 401, dated January 26, 2006;
- Closed Session Number 409, dated April 13, 2006;
- Closed Session Number 410, dated April 27, 2006;
- Closed Session Number 411, dated May 11, 2006;
- Closed Session Number 413, dated July 13, 2006;
- Closed Session Number 415, dated August 17, 2006;
- Closed Session Number 416, dated September 11, 2006;
- Closed Session Number 420, dated November 16, 2006;
- Closed Session Number 421, dated December 11, 2006;
- Closed Session Number 423, dated January 18, 2007;
- Closed Session Number 430, dated March 12, 2007;
- Closed Session Number 435, dated June 12, 2007;
- Closed Session Number 436, dated July 19, 2007;
- Closed Session Number 445B, dated January 14, 2008;
- Closed Session Number 449, dated February 21, 2008;
- Closed Session Number 451, dated March 10, 2008;
- Closed Session Number 459, dated May 22, 2008;
- Closed Session Number 464, dated August 11, 2008;
- Closed Session Number 466, dated September 8, 2008;
- Closed Session Number 468, dated October 13, 2008;
- Closed Session Number 475, dated November 10, 2008;
- Closed Session Number 479, dated February 19, 2009;
- Closed Session Number 481, dated April 16, 2009;
- Closed Session Number 486, dated July 16, 2009;
- Closed Session Number 491, dated September 17, 2009;
- Closed Session Number 492, dated November 19, 2009;
- Closed Session Number 499, dated August 26, 2010;
- Closed Session dated June 23, 2011;
- Closed Session dated January 19, 2012;
- Closed Session dated February 20, 2014;
- Closed Session dated July 17, 2014;
- Closed Session dated August 21, 2014;
- Closed Session dated October 16, 2014;

- Closed Session dated January 22, 2015;
- Closed Session dated March 19, 2015;
- Closed Session dated May 14, 2015;
- Closed Session dated May 21, 2015;
- Closed Session dated June 11, 2015;
- Closed Session dated June 25, 2015;
- Closed Session dated July 16, 2015;
- Closed Session dated July 30, 2015;
- Closed Session dated August 20, 2015;
- Closed Session dated September 17, 2015;
- Closed Session dated October 20, 2015;
- Closed Session dated February 18, 2016;
- Closed Session dated February 25, 2016;
- Closed Session dated March 3, 2016;
- Closed Sessions (2) dated April 7, 2016;
- Closed Session dated April 18, 2016;
- Closed Session dated April 19, 2016;
- Closed Session dated April 20, 2016;
- Closed Session dated April 21, 2016;
- Closed Session dated May 2, 2016;
- Closed Session dated May 5, 2016;
- Closed Sessions (2) dated May 19, 2016;
- Closed Sessions (2) dated June 23, 2016;
- Closed Session dated July 7, 2016;
- Closed Session dated July 28, 2016;
- Closed Session dated August 18, 2016;
- Closed Session dated August 29, 2016;
- Closed Session dated September 15, 2016;
- Closed Session dated October 7, 2016;
- Closed Session dated October 20, 2016;
- Closed Session dated November 10, 2016;
- Closed Session dated November 17, 2016;
- Closed Session dated December 15, 2016;
- Closed Sessions (2) dated January 19, 2017;
- Closed Session dated February 27, 2017;
- Closed Session dated March 16, 2017;
- Closed Session dated March 20, 2017;
- Closed Session dated April 17, 2017;
- Closed Session dated April 20, 2017;
- Closed Session dated May 7, 2017;
- Closed Session dated May 18, 2017;
- Closed Session dated June 22, 2017;
- Closed Session dated July 6, 2017;

- Closed Session dated July 20, 2017;
- Closed Session dated August 17, 2017;
- Closed Sessions (2) dated September 21, 2017;
- Closed Session dated October 5, 2017;
- Closed Session dated October 19, 2017;
- Closed Session dated October 26, 2017;
- Closed Sessions (2) dated December 14, 2017;
- Closed Sessions (2) dated January 18, 2018;
- Closed Session dated February 15, 2018;
- Closed Session dated March 15, 2018;
- Closed Sessions (2) dated April 19, 2018;
- Closed Sessions (2) dated May 10, 2018;
- Closed Sessions (2) dated June 21, 2018;
- Closed Session dated July 19, 2018;
- Closed Session dated July 28, 2018;
- Closed Session dated August 16, 2018;
- Closed Session dated September 20, 2018;
- Closed Session dated October 18, 2018;
- Closed Session dated November 15, 2018;
- Closed Session dated December 20, 2018;
- Closed Session dated January 17, 2019;
- Closed Session dated February 1, 2019;
- Closed Session dated February 21, 2019;
- Closed Session dated March 21, 2019;
- Closed Session dated April 25, 2019;
- Closed Session dated April 29, 2019;
- Closed Session dated May 6, 2019;
- Closed Session dated May 8, 2019;
- Closed Session dated May 13, 2019;
- Closed Sessions (2) dated May 16, 2019;
- Closed Session dated May 23, 2019;
- Closed Session dated June 20, 2019;
- Closed Session dated July 13, 2019;
- Closed Session dated July 18, 2019;
- Closed Session dated August 12, 2019;
- Closed Session dated August 15, 2019;
- Closed Session dated August 20, 2019;
- Closed Session dated September 19, 2019;
- Closed Session dated October 24, 2019;
- Closed Session dated November 21, 2019;
- Closed Session dated December 19, 2019;
- Closed Session dated January 16, 2020;
- Closed Session dated February 20, 2020;

- Closed Session dated March 19, 2020;
- Closed Session dated April 16, 2020;
- Closed Session dated May 21, 2020;
- Closed Session dated June 25, 2020;
- Closed Session dated July 16, 2020;
- Closed Session dated August 13, 2020;
- Closed Session dated September 17, 2020;
- Closed Session dated October 15, 2020;
- Closed Session dated November 19, 2020;
- Closed Session dated December 17, 2020;
- Closed Session dated January 27, 2021;
- Closed Session dated February 18, 2021; and
- Closed Session dated March 18, 2021.

4. The Administration, consistent with established protocol, shall prepare the closed session minutes listed under Section 2 for public inspection as soon as reasonably practicable, and shall perform any other actions reasonably necessary to carry out this Resolution.

PASSED AND APPROVED this ____ day of August 2021.

Chairman_____ Secretary_____



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

American Federation of State, County, and Municipal Employees, Council 31, AFL-CIO (AFSCME) Contract July 1, 2021 through June 30, 2025, initial contract.

REASON FOR CONSIDERATION

Board Action is required to ratify and approve the collective bargaining agreement.

BACKGROUND INFORMATION

The Custodians, Shuttle Bus Drivers, and Custodial Group Leaders were certified by the Illinois Educational Labor Relations Board on May 19, 2020. The parties negotiated an initial contract for your ratification. The tentative Agreements were ratified by AFSCME on July 27, 2021.

RECOMMENDATION

That the Board of Trustees approve AFSCME Contract (July 1, 2021 through June 30, 2025) and associated terms as herein presented.

STAFF CONTACT

Marjorie Swanson, Assistant General Counsel

Lilianna Kalin, General Counsel

[Master CBA with cover and table AFSCME 2021-2025.pdf](#)

[Summary_to_AFSCME_Contract.v2.pdf](#)

**CONTRACTUAL AGREEMENT BETWEEN THE
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 502**

and

**AMERICAN FEDERATION OF STATE, COUNTY
AND MUNICIPAL EMPLOYEES, COUNCIL 31
AFL-CIO**

July 1, 2021 through June 30, 2025

TABLE OF CONTENTS

Preamble	1
Recognition	1
Article 1 Rights of the Board	1
Article 2 Preamble	1
Article 3 Union Security	2
Article 4 Grievance Procedure	2
Article 5 Discipline	4
Article 6 Work Hours	4
Article 7 Non-Discrimination	5
Article 8 Union Rights	5
Article 9 Probationary Employees	6
Article 10 Seniority	6
Article 11 Layoff and Recall	7
Article 12 Working Conditions, Safety and Health	7
Article 13 Savings Clause	8
Article 14 Personnel Files	8
Article 15 No Strike or Lockout	8
Article 16 Subcontracting	8
Article 17 Authority of Contract	9
Article 18 Breaks and Overtime Assignments	9
Article 19 Uniforms	10
Article 20 Leaves and Benefits	10
Article 21 Wages	10
Term of Agreement.....	11
Signature Page	11

PREAMBLE

This Agreement, entered into by The Board of Trustees of Community College District No. 502 (“Board”) College of DuPage hereinafter referred to as the Employer, and American Federation of State, County and Municipal Employees, Council 31, AFL-CIO, for and on behalf of Local _____, hereinafter referred to as the Union, hereby enter into this Agreement which is meant to cover the terms and conditions of employment for bargaining unit certified by the Illinois Educational Labor Relations Board in case No. 2020-RC-0009-C.

ARTICLE 1 – RECOGNITION

The Employer recognizes the Union as the sole and exclusive bargaining representative in all matters establishing and pertaining to wages, hours and other conditions of employment as determined by law for employees in the bargaining unit in compliance with the certification issued by the Illinois Educational Labor Relations Board in case No. 2020-RC-0009-C. The bargaining unit consists of all employees in the following full-time and permanent part-time position employees of the College DuPage:

Included: All full-time and regularly employed part-time custodial and bus drivers, including the Custodian I, Custodian II, Shuttle Bus Driver, and Custodial Group Leader.

Excluded: Supervisor of Custodial Operations and all other Supervisory, Managerial and Confidential employees as defined by the Act.

“Employee” shall mean members of the bargaining unit defined above.

ARTICLE 2 – RIGHTS OF THE BOARD

GENERAL RECOGNITION OF RIGHTS OF THE BOARD

Subject to the provisions of this Agreement and except as expressly provided otherwise by the terms of this Agreement, the Board of Trustees reserves and retains full rights, authority, and discretion in the proper discharge of its duties and responsibilities which include, but are not limited to the following: direct the employees, including the right to assign work; hire, evaluate, promote, train, and schedule employees in positions with the employer; suspend, demote, discharge, or take other disciplinary action against employees for just cause as deemed necessary and subject to the grievance section; increase, reduce, change, modify, or alter the composition and established size of the workforce after notification to the union; change or eliminate existing methods, equipment, or facilities; determine the locations, methods, means, and personnel by which new or temporary operations are to be conducted, including the right to determine whether goods and services are to be provided or purchased; control, supervise, operate, and manage the College and its employees; make and issue work rules, policies, and procedures for the direction of employees with notice to the Union as appropriate; determine the way work will be accomplished; and the use of outside contractors as needed to perform bargaining unit work.

The Board of Trustees also retains all rights, authority, and discretion which are exclusively invested in the Board of Trustees or the President under governing law, ordinances, rules, and regulations as set forth in the Constitution and laws of the State of Illinois and of the United States. It is normally recognized that the Board exercises most of its powers, rights, authorities, duties, and responsibilities through the President and members of the administrative staff.

ARTICLE 3 – UNION SECURITY

Section 1. Deductions

Upon receiving written notice of authorization from the Union, the Employer shall deduct the amount of the Union dues and the initiation fee, if any, set forth in such form and any authorized increase therein, each payroll period from the wages of the employee and shall remit such deductions to the Union at the address designated by the Union in accordance with the laws of the State of Illinois after the deductions have been made. The Union shall advise the Employer of any increase in dues, in writing, at least fifteen (15) days prior to its effective date.

Section 2. Information to the Union

The Employer shall forward to the Union a list to accompany the payments provided pursuant to Sections 2.1 of this Article. This list shall include all bargaining unit employees including the name, last four digits of each employee's social security number, and the amounts by each employee who has paid the dues as well as the amounts paid by those employees. At least once per month and upon request, the Employer shall also provide to the Union, in an Excel file or other editable digital file format, the employee's job title, worksite location, work telephone numbers, employee identification number if available, and any home and personal cellular telephone numbers on file with the Employer, date of hire, work email address, and any personal email address on file with the Employer. In addition, within ten (10) calendar days from the date of hire of a bargaining unit employee, the Employer shall provide to the Union, in an Excel file or other editable digital file format, the following information about the new employee: the employee's name, job title, worksite location, home address, work telephone numbers, and any home and personal cellular telephone numbers on file with the Employer, date of hire, work email address, and any personal email address on file with the Employer.

Section 3. Indemnification

The Union shall indemnify and hold the Employer harmless against any claim, demand, suit, or liability arising from any action taken by the Employer in complying with this Article.

ARTICLE 4 – GRIEVANCE PROCEDURE

A grievance is defined as a dispute over an alleged violation, misinterpretation, or misapplications of a specific article or section of this Agreement. Any individual covered by this Agreement who allegedly has been aggrieved may file a grievance. Any and all adjustments resulting from use of this procedure must be consistent with the terms of this Agreement. The grievance will be submitted in writing, signed by the alleged grieving employee(s), and will list the specific articles

violated, describe the alleged incident, and specify the remedy requested. For purposes of this section, a working day is defined as a day when the College Business Office is open. Unless mutually agreed by the Board and the Union in writing, the following step process must be followed without exception.

Step 1 An effort shall be made to resolve the grievance through informal discussion with the Supervisor of Custodial Operations or the Manager of Custodial Operations. If still unresolved, the grievance may be filed in writing with the Manager of Custodial Operations, provided such shall be filed not later than ten (10) working days following the event or action giving rise to the grievance. If requested by the Manager of Custodial Operations, the grievant shall meet to discuss the grievance. A written answer to the grievance shall be given to the grievant no later than ten (10) working days following the meeting or the submission of the grievance, whichever shall be later.

Step 2 If the grievance is not settled satisfactorily as provided in Step 1, the grievance may be appealed in writing to the Director of Facilities within ten (10) working days after the Manager of Custodial Operation's answer to Step 1. The written statement of the grievance shall be signed by the aggrieved employee(s) and shall include a statement of the provision(s) of the Agreement alleged to be involved and of the relief requested. The Director of Facilities or designee shall schedule a conference with the aggrieved employee and a Union representative within ten (10) working days of the appeal to Step 2 and shall answer the grievance in writing within ten (10) working days after the conference.

Step 3 If the grievance is not settled in Step 2 and the employee desires to appeal, the employee shall appeal in writing to the College's Vice President of Administrative Affairs or designee within ten (10) working days of the date of the College's Step 2 answer. The Vice President of Administrative Affairs or designee shall investigate and answer within ten (10) working days.

Step 4 In the event the determination of the Vice President of Administrative Affairs is not satisfactory to the Union, and within twenty (20) days of an unsatisfactory answer in Step 3, the Union shall request in writing that the dispute be submitted to final and binding arbitration. Unless the Union and the Board mutually agree upon an arbitrator, the parties shall request a list of arbitrators from FMCS. The Union and the Board will alternate the striking of the names until one name is remaining. Except as provided by law, the parties shall not be permitted to assert in such arbitration proceeding any ground or to rely on any evidence not previously disclosed to the other party. The arbitrator shall have no power to alter, add to, or subtract from the terms of this Agreement. The fees and expenses of the arbitration (including stenographic expenses if mutually requested) shall be equally paid by the Union and the College. Each party will bear its own attorney fees and costs for the arbitration.

A grievance must be filed and appealed within the time limits previously set forth above, or the grievance shall be considered settled on the basis of the last answer given. Steps in the grievance procedure may be waived with mutual agreement of both the Union and the College. If a grievance is not heard and answered at any step in the process, the employee or Union may proceed to the next step in the process. Failure on the part of the College to respond in writing to any grievance at any step shall not be deemed an admission or a granting of the grievance.

The College recognizes the legal right of the Union to information necessary to process grievances. Upon reasonable request, the College will provide the Union with such relevant information as is required by law.

Employees will be permitted reasonable time off during regularly scheduled work hours of the employee without loss of pay in order to process grievances up to and including arbitration. The College will provide a reasonable meeting space for the employee or Union representative to investigate or process a grievance as maybe appropriate. No employee shall be permitted to leave the worksite during working hours without prior approval of the Director of Facilities to file or process a grievance. In no event shall the processing of grievances interfere with the normal operations of the College.

ARTICLE 5 – DISCIPLINE

Section 1. Right To Discipline

The College has the right to discipline an employee for cause which includes but is not limited to violations of any of the rules, policies or procedures of the College, insubordination, acts of dishonesty, falsification of records, poor job performance and attendance, rude or insulting behavior directed towards others, possession of alcohol or illegal drugs, possession of a weapon, misuse of College resources, failure to follow safety rules, violence in the workplace, or any act of misconduct. The employee and the Union have the right to appeal any discipline using the above grievance procedure starting at Step 2. Discipline shall include reprimands (oral and written), suspension, and discharge. In the event of a discharge, at the election of the Union, any appeal thereof shall begin at Step 4 of the grievance procedure.

Section 2. Manner Of Discipline

The College will take reasonable measures to not discipline an employee in a manner that would cause embarrassment in front of other employees, students or members of the public.

Section 3. Right To Union Representation

The College will afford an employee the right to representation before conducting a pre-disciplinary interview and will not deny access to the Union unless per the directive of the employee.

ARTICLE 6 – WORK HOURS

The College reserves the right to change work schedules whenever, in the opinion of the College, circumstances warrant. In such cases, the College will attempt to make such changes with a minimum of 14 days-notice. Emergencies, as solely determined by the College, may preclude such notice.

ARTICLE 7 - NON-DISCRIMINATION

Prohibition Against Discrimination

The Employer and the Union agree that no employee shall be discriminated against, intimidated, restrained, or coerced in the exercise of any rights granted under the Illinois Educational Labor Relations Act or by this Agreement or lawful activities on behalf of the Employer or the Union.

The Employer and the Union agree not to discriminate against any employee on the basis of race, sex, creed, religion, color, marital or parental status, age, national origin, political affiliation and/or beliefs, mental and/or physical disability, sexual orientation, transgender status or other non-merit factors.

ARTICLE 8- UNION RIGHTS

Section 1. Union Activity During Working Hours

Employees shall, after giving appropriate notice to their Supervisor, be allowed reasonable time off, with pay, during working hours to attend the formal meetings with the Employer referenced in the Discipline and Grievance Articles of this Agreement, the meetings of any committee authorized by this Agreement and new employee orientation if such attendance does not substantially interfere with the Employer's operations.

Section 2. Access to Premises by Union Representatives

The Employer agrees that local representatives and officers and AFSCME staff representatives shall have reasonable access to the premises of the Employer, giving notice upon arrival to the appropriate Employer representative.

Section 3. Union Bulletin Boards

A bulletin board shall be made available for the sole and exclusive use of the Union in the employees break room.

Section 4. Union Orientation

New Hires – The Union shall conduct union orientation for each new bargaining unit employee during the employee's first two weeks of employment in the bargaining unit (unless the Union chooses another date) at a time mutually agreeable to the parties. Alternatively, the Union may choose to conduct less frequent group orientations, including orientations conducted in conjunction with new employee orientations conducted by the Employer. The Union orientation period shall be one (1) hour, and shall take place during employees' regular working hours with no loss of pay to the employees involved.

ARTICLE 9 - PROBATIONARY EMPLOYEES

Section 1. Probationary Period

An employee is a probationary employee for their first one hundred eighty (180) calendar days of employment.

Section 2. Promotional Probationary Period

A promoted employee may be returned to their former position classification (provided that the position has not been filled) anytime within one hundred eighty (180) days after such promotion due to inability to perform duties and responsibilities of the newly promoted position classification.

Section 3. Seniority

A probationary employee shall have no seniority until they have completed their probationary period. Upon completion of their probationary period, they will acquire seniority from their date of hire.

ARTICLE 10 – SENIORITY

Section 1. Definition of Seniority

Seniority within this collective bargaining unit is determined by an employee's length of continuous service with the Employer in a bargaining unit position. There shall be no seniority among employees serving an original probationary period within this collective bargaining unit. Upon successful completion of the original probationary period, an employee shall acquire seniority retroactive to the date of hire with the Department.

Section 2. Termination of Seniority

Seniority shall be terminated when an employee:

- a) Voluntarily resigns, provided that he is not re-employed to a position covered by this Agreement within (1) year.
- b) Is discharged for just cause;
- c) Retires;
- d) Is absent for five (5) consecutive days without proper authorization unless it is due to circumstances beyond the employee's control;
- e) Is on layoff for more than eighteen (18) months.

f) Fails to return to work at the conclusion of an approved leave of absence or an approved extension thereof unless the employee's failure to return and failure to obtain an extension are due to circumstances beyond the employee's control.

Section 3. Seniority While on Leave of Absence

Employees shall retain and accrue seniority while on paid leaves. Employees will not accrue seniority on any unpaid leave of absence.

ARTICLE 11 - LAYOFF AND RECALL

Section 1. Procedure

The College shall determine whether layoffs are necessary. If it is determined that layoffs are necessary, such layoffs shall be in the inverse order of seniority by classification. All employees in their new hire probationary period, contract employees and temporary employees in bargaining unit positions shall be laid off prior to any non-probationary employee.

Section 2. Recall Rights

Recall rights for employees who are not in their new hire probationary period shall exist for an eighteen (18) month period. Laid off employees shall be recalled in accordance with the reverse application of the procedure for layoff.

Section 3. Notice

The College shall notify those employees that may be laid off and AFSCME in writing at least thirty days prior to an intended date of a planned layoff.

ARTICLE 12 - WORKING CONDITIONS, SAFETY AND HEALTH

Section 1. General

The Employer shall provide a safe work environment for all employees and shall comply with all applicable rules, regulations, and standards established by the Illinois Department of Labor. The Employer, the Union and all bargaining unit employees shall communicate as necessary to achieve this purpose.

Section 2. Personal Protective Clothing and Equipment

All personal protective clothing and equipment required by the Employer shall be furnished and maintained by the Employer without cost to the employees.

Section 3. Unsafe Work

An employee will not be required to work under unsafe or hazardous conditions or to perform tasks which endanger their health, safety or well-being.

If an employee becomes aware of a potentially unsafe or hazardous condition, the Employee must report this situation immediately to their supervisor. The Employee and the supervisor will review any applicable rules, direction of protocols related to the assigned task. The supervisor will address any unsafe or hazardous condition before returning the employee to complete the assignment. If a building is evacuated due to an active bomb threat or terrorist attack, no Employee will be asked to respond in a fashion beyond that for which they have been trained for their role at the College, asked to search for a bomb or intervene in a terror attack.

ARTICLE 13 - SAVINGS CLAUSE

If any provision of this Agreement is subsequently declared by legislative or judicial authority to be unlawful, unenforceable or not in accordance with applicable statutes, all other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement.

In the event of any provision of this Agreement is deemed unlawful, unenforceable or not in accordance with applicable statutes, the parties will negotiate over the subject matter of the provision in question for purposes of bringing that provision in compliance with the law.

ARTICLE 14 - PERSONNEL FILES

Section 1. Employee Review

Employees shall be entitled to full access to their personnel file as prescribed in 820 ILCS § 40 *et seq.* Employees and/or their Union representative, if authorized by the employee, shall have the right, upon request, to review and copy, under supervision, the contents of their personnel file.

Section 2. Employee Notification

A copy of any disciplinary action that is placed in the employee's personnel file shall first be served upon the employee.

ARTICLE 15 - NO STRIKE OR LOCKOUT

This Agreement contains a grievance resolution procedure which provides for final and binding arbitration of disputes concerning the administration and interpretation of this Agreement. During the term of this Agreement, there shall be no strikes. In addition, no lockout of employees shall be instituted by the Employer during the term of this Agreement.

ARTICLE 16 – SUBCONTRACTING

The College maintains the right to subcontract bargaining unit work based on the operational needs of the College.

ARTICLE 17 - AUTHORITY OF CONTRACT

All policies of the College, Employee Handbooks, Rules of Conduct and Work Rules in effect as of the effective date of this Agreement are hereby incorporated by reference. The Employer and Union agree that where the Employee Handbook contradicts this Collective Bargaining Agreement, the terms of this Collective Bargaining Agreement shall govern. Should the College implement any changes to its policies, rules or procedures, it will notify the Union before the implementation of any change to the extent practical in accordance with Illinois law.

ARTICLE 18 – BREAKS AND OVERTIME ASSIGNMENTS

Section 1. Breaks

(a) Rest Periods

For each eight hour shift, there shall be two (2) paid rest periods of fifteen (15) minutes each during each regular shift; one during the first half of the shift and one during the second half of the shift.

(b) "Meal Periods"

Work schedules shall provide for the workday to be broken at approximately mid-point by an uninterrupted, unpaid meal period of thirty (30) minutes. Employees shall have the right to leave the work site during such periods. Breaks may not be combined with the meal period .

Section 2. Overtime Procedure

The College will establish an overtime rotation list (the "List") based on seniority. The list will include the names of all Custodians I & II (which includes the Shuttle Bus Driver) and Custodial Group Leaders that wish to be considered for overtime. Prior to the creation of the List, all employees covered by this Agreement will be given the opportunity to inform the College of whether or not they wish to be considered for scheduled overtime. Employees that indicate that they wish to be considered for scheduled overtime will be included on the List. AFSCME will be provided with a copy of the initial list. Employees will be offered overtime from the List based off of seniority of length of service within the College. When new employees are hired, the College will ask the new employee if they wish to be considered for scheduled overtime, upon which time (depending on the response) the List will be updated. Employees are free to change their designation at any time, and the List will be updated. Should an employee refuse or be unavailable for the scheduled overtime, the next most senior person shall be offered overtime. Once the labor needs have been satisfied for a scheduled overtime, the last employee selected for overtime shall be placed at the bottom of the List for purposes of future eligibility. A refusal to work offered overtime or being unavailable for the offered overtime shall be counted as acceptance of the assignment for purposes of determining future eligibility.

These provisions will not apply to situations where special qualifications of an individual preclude the use of the List, including but not limited to licensing and/or special training or experience requirements in the sole opinion of the Manager of Custodial Operations or designee. Scheduled overtime will be that which is pre-determined and posted on the periodically prepared work schedule. Scheduled overtime does not include emergency, early call-in or hold-over situations.

Damages in any grievance related to this article will be awarded with future scheduled assigned overtime only for the number of hours not properly scheduled.

For purposes of this provision only, “designee” shall not include any member of the College of DuPage AFSCME bargaining unit.

Section 3. Call-Back Pay

Any employee called back to work outside of their regularly scheduled shift or on their scheduled days off shall be paid a minimum of three (3) hours pay at the applicable rate.

ARTICLE 19 – UNIFORMS

At the beginning of employment, each Employee shall be furnished with five (5) new golf style shirts, and one (1) safety colored winter coat. Employees are required to wear clean uniforms in good repair. Laundering of uniforms shall be the responsibility of the Employee.

Each year the College will provide each Employee four (4) golf style shirts, one (1) pullover knit hats and one (1) pairs of winter gloves. The College shall provide replacement articles for any article presented with significant unintentional damage. Employees that report to work claiming lost, forgotten or stolen hats or gloves will be charged for replacements.

While wearing any of the College provided uniform items, any College logo shall be visible and prominently displayed.

ARTICLE 20 – LEAVES AND BENEFITS

The College Agrees to provide the full-time bargaining unit employees with the same leave and benefits provided to classified staff through the College’s document titled, “Classified Staff Full Time & Part Time Benefits (30+ Hours) Summary of Benefits” as amended from time to time by the Board of Trustees.

ARTICLE 21 – WAGES

Increase in the hourly wage rates for FY 2022 (July 2021) will be based on the prior year’s Consumer Price Index for Urban Consumers percentage (as reported by the Bureau of Labor Statistics) plus one-half percent (0.5%); with total increases not to be less than one percent (1%) or more than three percent (3%) to be implemented consistent with increase process in place for non-represented Classified Staff. Increases will be reflected on the soonest possible pay period following the Union’s ratification and Board of Trustees’ approval of the CBA provisions with retroactive wages to be paid retroactive to July 1, 2021 via a separate check.

Increase in the hourly wage rates for FY 2023 (July 2022) FY 2024 (July 2023) and FY 2025 (July 2024) will be based on the respective prior year’s Consumer Price Index for Urban Consumers percentage (as reported by the Bureau of Labor Statistics) plus one-half percent (0.5%); with total

increases not to be less than one percent (1%) or more than three percent (3%) in either year to be implemented consistent with increase process in place for non-represented Classified Staff.

The following minimum wage rates will be in effect:

Position

Custodian I \$13.55 the hour

Custodian II \$14.34 the hour

Custodial Group Leader \$16.13 the hour

Shift differential rates: \$0.55 for rotating shifts, \$0.65 for afternoon shifts, and \$0.90 for the night shift.

TERM OF AGREEMENT

This Agreement shall be effective for the period July 1, 2021 through June 30, 2025. All conditions and benefits will be effective from July 1, 2021. In the event no subsequent agreement is reached by June 30, 2025, the existing Agreement shall remain in effect until such time as a new Agreement can be reached.

The Agreement is signed this ____ day of _____, 2021

In witness thereof:

Board of Trustees

American Federation of State, County and
Municipal Employees, Council 31, AFL-CIO

Maureen Dunne
Chairperson, College of
DuPage Board of Trustee
Community College District #502

Christine M. Fenne
Vice Chairperson, College of
DuPage Board of Trustee
Community College District #502

**American Federation of State, County, and Municipal Employees, Council
31, AFL-CIO
Summary of Contract**

- **TERM OF CONTRACT**

4 Year Contract through June 30, 2025

- **REMUNERATION**

Annual compensation schedule to result in a wage increase tied to the Consumer Price Index for Urban consumers (CPI-U) plus 0.5%, with a minimum of 1% and a maximum of 3% in the overall wage increases for each year of the agreement.

- Effective July 1, 2021 1.9% increase
- Retroactive payment for wage increases for July 1, 2021 to approval via a separate check
- Shift differential rates: \$0.55 for rotating shifts, \$0.65 for afternoon shifts, and \$0.90 for the night shift.
- Call-Back pay of a minimum of three (3) hours pay at the applicable rate where called back to work outside their regularly scheduled shift or on their scheduled days off.

- **MANGEMENT RIGHTS/UNION SECURITY**

The Board of Trustees reserves and retains full rights, authority and discretion in the proper discharge of its duties, except where expressly provided otherwise in the agreement. Upon written notice of authorization union dues will be deducted through payroll and the Union will indemnify and hold the College harmless against any claim arising from any action related to dues and any information provided to the Union regarding bargaining unit employees.

- **LEAVE AND BENEFIT TIME/INSURANCE**

The contract provides that the employees will receive the same leave and benefits provided to classified staff through the College's "Classified Staff Full Time and Part Time Benefited (30+Hours) Summary of Benefits" as amended from time to time by the Board of Trustees.

- **DISCIPLINE AND GRIEVANCE PROCEDURES**

The College has the right to discipline an employee for cause through oral and written reprimands, suspension, and discharge. Employees may grieve discipline. Grievances are defined as a dispute over an alleged violation, misinterpretation, or misapplications of a specific article or section of the agreement.

- **WORK HOURS**

The College reserves the right to set work schedules. The College will attempt to provide a minimum 14-day notice prior to such changes. Emergencies may preclude such notice. Scheduled overtime is assigned by seniority list made up of those wishing to be considered for overtime. This procedure does not apply to emergency, early call-in, or hold-over procedures.

- **PROBATIONARY PERIOD**

Probationary period of one hundred eighty (180) calendar days of employment.

- **LAYOFF AND RECALL**

If the College determines layoffs are necessary, it will be done in an inverse order of seniority by classification. Laid off employees (non-probationary) will have an eighteen (18) month right to recall.

- **UNIFORMS**

Each employee is furnished with five (5) new golf shirts and one (1) safety colored winter coat upon employment. Thereafter, employees are provided four (4) golf shirts, one (1) pullover knit hat, and one (1) pair of winter gloves. All items may be presented for replacement with significant, unintentional damage. Lost or damaged items may be charged to employee.

- **DURATION**

Contract effective July 1, 2021 through June 30, 2025.



AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Five-year contract to purchase HP Personal Computers, HPE Servers, HPE Networking and related purchases to Riverside Technologies, Inc., for an amount not to exceed \$11,090,000.00.

REASON FOR CONSIDERATION

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees

BACKGROUND INFORMATION

The key to providing a low total cost of ownership for technology is to maintain consistency among products purchased. This minimizes the costs associated with procurement research, product specifications, end user and support staff training, device configuration, device management, device compatibility, security, and repair. To that end, the College has historically sought, through an RFP process, a single vendor to provide frequently purchased equipment. Combining purchases in this manner allows the college to benefit from long term cost savings as the vendor views the college as a high-volume purchaser despite purchases being spread throughout the year. Our current agreement, obtained through RFP 2015-0011 issued in July 2014, is with Riverside Technologies, Inc. (RTI). That agreement ends in September 2021.

A legal notice for a Request for Proposal, RFP No. 2021-R0028 was published on Wednesday, April 28, 2021, in the Daily Herald. The RFP was also posted on the College of DuPage Procurement Services website, and it was distributed to the College of DuPage Center for Entrepreneurship, to in-district Chambers of Commerce and to Business Enterprise Program outreach organizations. Seven (7) vendors were directly solicited. Forty-six (46) vendors downloaded the RFP documents. A pre-proposal meeting was held on Friday, May 7,

2021, at 11:00 a.m. Central Time via Zoom and twelve (12) vendor representatives from five (5) companies attended. The proposals were required to be submitted electronically to the College using Dropbox, and a public opening was held via Zoom on Friday, May 28, 2021, at 11:00 a.m. Central Time. The following individuals were in attendance: Susan Castellanos (COD Buyer/Facilitator, Procurement Services), Jordan Towne (COD Purchasing Expeditor, Procurement Services/Recorder), Joe Brenner (COD Client Solutions Supervisor, Office and Classroom Technology), David Virgilio (COD Assistant Financial Controller, Central Accounting/Board Representative), Keith Zeitz (COD Manager, Office & Classroom Technology) and two (2) vendor representatives from one (1) company. Two (2) proposals were received. No women/minority-owned businesses submitted proposals.

A few prospective proposers who downloaded the document and did not respond returned the No RFP Response form. One (1) vendor was not able to get all information needed from the manufacturer in time to meet the RFP deadline. One (1) vendor said there was insufficient time allowed for preparation of the proposal. There were no requests made for an extension during the Q & A period, at the pre-bid meeting, or through the request for exception procedures outlined in the RFP. The typical period to return an RFP is 3 weeks, however 4 weeks was allocated for this RFP to allow additional time to complete the response.

Detailed specifications for technology were outlined in the RFP to solicit proposals for a Personal Computer - Server - Networking partnership to provide key pieces of technology to the College for five (5) years. The items covered in the RFP include personal computers (includes desktops, laptops, workstations, docks, and monitors), servers (includes servers, virtual host servers, SAN storage, tape libraries, and maintenance agreements), networking (includes switches, routers, and wireless access points) as well related components and services.

An evaluation committee consisting of the following six (6) employees assessed the submitted proposals.

- Keith Zeitz, Office & Classroom Technology
- Tom Reis, Network Services
- Rich Kulig, Network Services
- Ken Wong, Office & Classroom Technology
- Mike Mohring, Office & Classroom Technology
- Joe Houdek, Office & Classroom Technology

Based on the written proposals and committee discussions, the evaluation committee members independently rated the proposers on the pre-established criteria set forth in the RFP. Each proposal was rated on the following criteria and weights:

- Vendor Qualifications 20%
- Account Management 25%
- Warranty Support 20%
- References 5%
- Pricing 30%

CDW-G proposed a full line of Lenovo devices for the personal computer category (includes desktops, laptops, workstations, docks, and monitors), but chose to present only a partial list of items for servers and networks. Riverside Technologies Inc. (RTI) chose to propose HP personal computers as well as a complete line of HPE server and networking solutions.

The RFP stated that the College may, at its own discretion, choose to award Personal Computing purchases (desktops, laptops, workstations, monitors, etc.) and Server-Network purchases (servers, switches, storage area network, wireless access points, etc.) to separate vendors. The review team therefore rated both RTI and CDW-G for the personal computing category while evaluating only RTI for the Server-Network portion of the RFP.

The scoring summary matrix below reflects the average across the evaluators.

Table shows score (1-5) followed by weighted score for each category evaluated.

	CDW-G		RTI	
	Score 1-5	Weighted Score	Score 1-5	Weighted Score
Vendor Qualifications	3.00	0.60	4.00	0.80

Account Management	3.63	0.91	3.67	0.92
Warranty Support	2.58	0.52	3.67	0.73
References	3.83	0.19	3.83	0.19
Pricing	3.25	0.98	4.17	1.25

While the vendor scoring was close in several areas, a few areas did stand out as key differentiators for the evaluation team.

Pricing

Vendors were asked to provide pricing for example device configurations in their RFP response. The evaluation team then evaluated the prices in aggregate based on the quantity of each device as outlined broadly in the RFP and using two models that reflected the product mix (# desktops vs # laptops, # monitors, #docks and mix of different form factors (mini tower vs desktop, etc.)) likely to be used in any given year of the agreement. In each of the three models, RTI provided a lower cost solution with savings ranging from 1.9% to 3.4% versus CDW-G's proposal.

Vendor Qualifications

While CDW-G scored well on vendor qualifications due to the size of their organization (10,000 employees) and product offerings (100,000+ products) the evaluation team felt that the RTI proposal demonstrated greater understanding of the needs of the College as presented in the RFP. Their proposal included not only a long term, dedicated account manager but a full in-house team who focus on HP and HPE products. Efficiencies created from having a single vendor provide both personal computers and server-networking also factored into the scoring of this item.

Warranty Support

The evaluation team felt that RTI's proposal offered a stronger warranty support / self-

maintainer program, they also offered a 35% discount for the purchase of repair parts for out of warranty systems. The HPE next business day warranty on networking and server components offered in the RTI proposal has proven to be well suited for our needs.

Evaluation Results

	Total Score	Total Weighted Score	Rank
CDW-G	16.30	3.19	2
RTI*	19.33	3.89	1

*Recommended Award in Bold

As a result of the RFP evaluation, the team is recommending that Riverside Technologies, Inc. (RTI) be selected for both the personal computing and networking – server portions of the agreement.

Information Technology Services estimates that the total contractual expenditures for the five-year contract term will be \$11,090,000. These expenditures include a planned SAN replacement project in FY23 (\$1M) and a Wireless Network replacement project in FY24 (\$800K).

ESTIMATED EXPENDITURES FY22 – FY26	
Personal Computing	\$5,460,000
Networking - Servers	<u>\$5,630,000</u>
Total	\$11,090,000

Multiple purchases during the period July 16, 2021, through June 30, 2026, will be made by Information Technology Services, with a number of them exceeding the \$25,000 approval threshold.

The amount requested for approval by the Board includes IT procurements, divided between personal computing and server/networking equipment, and includes both the annual

replacement plan expenditures and some anticipated growth / new IT projects to be identified in the IT plan in future plan years. Personal computing purchases include administrative and academic devices (i.e., desktops, laptops, workstations, docks, monitors, associated components, and laser engraving services); server and networking purchases include networking and data center devices, software, maintenance, upgrades, and services.

Since an existing agreement is in place with RTI, the College intends to use the existing agreement and a portion of the annual spend being requested until its expiration date in September. This will allow IT to make any necessary purchases while the contract is being finalized.

The College anticipates that other purchases funded by departments or grants may also occur over the term of the agreement. Those non-IT purchases will be made using the RTI agreement while seeking board approval when a single purchase exceeds the \$25,000 spending limit.

Information Technology monitors pricing from alternate sources such as consortiums and resellers. Information Technology has found that the pricing provided by RTI for HP and HPE products has been consistently competitive. An internal audit confirmed this fact. Consistent with long term practice, on rare occasion when a competitor's lower price is identified, vendor adjustments are negotiated.

Based on previous experience and industry standards, the expected lifecycle of the end user devices is 4 years. The expected lifecycle of networking and server devices vary based on the type of device. Any devices removed will be disposed of following the College's procedures for the disposal of obsolete equipment.

01-90-90111-5409002 - IT Plan-Non Capital Equipment	\$ 1,456,000
01-90-90111-5805501 - IT Plan-Equipment	\$ <u>762,000</u>
	FY2022 \$ 2,218,000
Future Years (FY2023-2026)	\$ <u>8,872,000</u>
Total Request	\$11,090,000

This contract complies with State Statute, Board Policy, and Administrative Procedures.

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees approves a five-year contract for Personal Computer – Server – Networking Partnership to Riverside Technologies, Inc., 105 Gateway Drive, North Sioux City, SD 57049 for an amount not to exceed \$11,090,000.00.

STAFF CONTACT

Donna Berliner, Director, Information Technology Services

Ellen Roberts, Vice President, Administrative Affairs





REVISED 8/19/2021

REGULAR BOARD MEETING DATES FY2022

- **JULY:** 3rd Thursday, July 15, 2021
- **AUG:** 3rd Thursday, August 19, 2021
- **SEPT:** 4th Thursday, September 23, 2021
- **OCT:** 3rd Thursday, October 21, 2021
- **NOV:** 3rd Thursday, November 18, 2021
- **DEC:** 3rd Thursday, December 16, 2021
- **JAN:** 3rd Thursday, January 20, 2022
- **FEB:** 3rd Thursday, February 17, 2022
- **MARCH:** 3rd Thursday, March 17, 2022
- **APRIL:** 3rd Thursday, April 21, 2022
- **MAY:** 3rd Thursday, May 19, 2022
- **JUNE:** 4th Thursday, June 23, 2022