



COLLEGE OF DuPAGE

Organizational and Regular Board Meeting

April 17, 2014

Organizational Board Meeting Agenda
April 17, 2014

1. Call to Order / Roll Call

**COLLEGE OF DuPAGE
ORGANIZATIONAL and REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Approval of Organizational and Regular Board Meeting Agenda.

2. **PURPOSE**

At this time, the Board may approve tonight's Organizational and Regular Board Meeting Agenda.


3. **RECOMMENDATION**

It is recommended that the Board of Trustees approve tonight's Organizational And Regular Board Meeting Agenda.

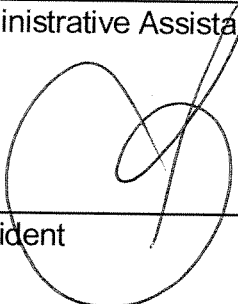
SIGNATURE PAGE FOR APPROVAL OF ORGANIZATIONAL and REGULAR BOARD
MEETING AGENDA

ITEM(S) ON REQUEST

That the Board of Trustees approves the April 17, 2014 Organizational and Regular Board Meeting Agenda.



Administrative Assistant, Office of the President
Date 4-1-14



President
Date 4/1/14





BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS

THURSDAY, APRIL 17, 2014
7:00 P.M. ~ SSC-2200

ORGANIZATIONAL and REGULAR BOARD MEETING AGENDA

- A.**
1. **CALL TO ORDER / ROLL CALL**
 2. **APPROVAL OF AGENDA**
 3. **OUTGOING STUDENT TRUSTEE**
 3. A. Recognition of Outgoing Student Trustee Stephanie Torres
 3. B. Board Approval of Resolution of Appreciation for Stephanie Torres
 4. **INCOMING STUDENT TRUSTEE**
 4. A. Student Election Results
 4. B. Oath of Office – New Student Trustee
 5. **ANNUAL REORGANIZATION OF THE BOARD**
 5. A. Election of Board Chairman
 5. B. Election of Board Vice-Chairman
 5. C. Election of Board Secretary
 5. D. Election of Board Co-Vice Chairman
 5. E. Appointment of Treasurer
 5. F. Determination of Regular Board Meetings, Dates and Locations
 5. G. Change of Authorized Bank Signatures
- B.**
1. **ROLL CALL**
 2. **PRESENTATIONS**
 2. A. Recognition of Outstanding Faculty
 - Jean Kartje, Vice President Academic Affairs
 2. B. Recognition of Christian O’Kelley, Jack Kent Cooke Scholar
 - Earl Dowling, Vice President Student Affairs
 2. C. Naperville Center Renovation Update
 - Bailey Edward

3. **STUDENT TRUSTEE'S REPORT**
4. **PRESIDENT'S REPORT**
5. **COLLEGE OF DUPAGE EMPLOYEES**
6. **COLLEGE OF DUPAGE STUDENTS**
7. **DISTRICT NO. 502 CITIZENS**
8. **CITIZENS-AT-LARGE**
9. **CONSENT AGENDA**** (Roll Call Vote)
 9. A. **For Information: Standard Items**
 9. A. 1) Gifts and Grants Report
 9. A. 2) Governmental Consortium/Cooperative Purchases Report
 9. A. 3) Financial Statements
 - a) Schedule of Investments
 - b) Operating Funds – Budget and Expenditures
 - c) Tax Levy Collections
 9. B. **For Approval: Standard items**
 9. B. 1) Minutes
 - a) March 6, 2014 Special Board Meeting – Board Workshop
 - b) March 6, 2014 Closed Session – CONFIDENTIAL – for Board only
 - c) March 20, 2014 Regular Board Meeting
 - d) March 20, 2014 Closed Session – CONFIDENTIAL – for Board only
 9. B. 2) Financial Reports
 - a) Treasurer's Report
 - b) Payroll and Accounts Payable Report
 - c) Budget Transfer Report
 9. B. 3) Bid Items
 - a) Task Order Roadway Maintenance
 - b) TEC Perimeter & East Campus Generator Plant Site Work
 9. B. 4) Requests for Proposals
 - a) Revenue Services – Voluntary Load Response for the Electrical Utility
 9. B. 5) Purchase Orders
 - a) Internet Recruitment Advertising Agency
 - b) Renewal of Paramedic Hospital Training Program
 - c) Internet Recruiting and Advertising with CareerBuilder
 - d) Background Checks for New Employee Hires

9. B. 6) Personnel Actions

- a) Ratification of Faculty Appointments
- b) Ratification of Managerial Appointments
- c) Ratification of Classified Appointments
- d) Ratification of Managerial Promotions / Transfers
- e) Ratification of Classified Promotions / Transfers
- f) Ratification of Managerial Resignations / Terminations
- g) Ratification of Classified Resignations / Terminations
- h) Ratification of Faculty Retirements
- i) Ratification of Classified Retirements

9. B. 7) In-Kind Donations Quarterly Report

9. C. For Approval: Construction-Related Items

9. C. 1) Ratification of Construction Change Orders

- Referendum-Related Projects
- Capital Budget Projects

9. C. 2) Approval of Construction Change Orders

- Referendum-Related Projects
- Capital Budget Projects

10. NEW BUSINESS

10. A. For Information

- 1) Board Policy 10-106, Historical Preservation
- 2) Resolution in Support of Community Colleges Awarding Applied Technology and/or Applied Science Baccalaureate Degrees
- 3) One Semester Non-Teaching Assignment Leaves for 2014-2015 Academic Year

10. B. For Approval

- 1) Board Policy 10-40
- 2) Board Policies 15-5, 15-10 and 20-5
- 3) Notice of Public Hearing of FY15 Budget
- 4) Compensation for Classified and Managerial Staff, Administrators, President and President's Senior Management Team
- 5) FY15 Compensation for Non-Union, Part-Time Teaching Faculty Credit Assignments
- 6) Additional Compensation Adjustments for Classified, Managerial and Administrative Employees for FY15
- 7) Participation in the Illinois Metropolitan Investment Fund (IMET)

11. TRUSTEE DISCUSSION ITEMS

12. ANNOUNCEMENTS BY BOARD CHAIRMAN

12. A. Communications

12. B. Calendar Dates

Campus Events (Note: * = Required Board Event)

- ***Thursday, May 22, 2014 – Regular Board Meeting – SSC-2200 – 7:00 p.m.**

13. **ADJOURN**

FUTURE MEETING

Thursday, May 22, 2014

7:00 p.m. – Regular Board Meeting – SSC-2200

** Certain recurring recommendations may be included in the Consent Agenda at the discretion of the President. At the request of a Trustee or the President, an item may be removed from the Consent Agenda for separate discussion or approval.

Organizational Board Meeting Agenda
April 17, 2014

3. Outgoing Student Trustee

- A. Recognition of Outgoing Student Trustee Stephanie Torres**
- B. Board Approval of Resolution of Appreciation for Stephanie Torres**

4. Incoming Student Trustee

- A. Student Election Results**
- B. Oath of Office – New Student Trustee**

**COLLEGE OF DUPAGE
RESOLUTION OF APPRECIATION**

WHEREAS, the College of DuPage Board of Trustees recognizes the outstanding and distinctive service of Naperville resident Stephanie Torres during her term as Student Trustee from September 2013 through April 17, 2013; AND

WHEREAS, Student Trustee Torres demonstrated a positive spirit, dynamic smile and outgoing personality during her dedicated representation of nearly 28,000 students of all ages, races and backgrounds; AND

WHEREAS, Student Trustee Torres' commitment to service was further demonstrated by her recent decision to run for election and successfully earn the right to serve as next year's President of the College's Student Leadership Council;

AND WHEREAS, Student Trustee Torres has set the leadership standard for future Student Trustees through her involvement in the Latino Ethnic Awareness Association, Phi Theta Kappa and Model United Nations organizations, as well as her commitment to representing the College at events such as the recent Library Ribbon Cutting, at the ACCT National Legislative Summit, and at the ICCB-SAC's Advocacy Day in Springfield.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Community College District 502 does hereby offer its thanks and appreciation to Student Trustee Stephanie Torres and wishes her success in her future academic and career endeavors as she pursues a career in Forensic Nursing.

PASSED AND APPROVED this 17th day of April 2014.

Chairman_____ Secretary_____

**COLLEGE OF DuPAGE
ORGANIZATIONAL BOARD MEETING**

STANDARD BOARD INFORMATION

1. **SUBJECT**

Student Trustee Election Results.

2. **REASON FOR CONSIDERATION**

Attached is the Certificate of Results for the Student Election prepared by the Student Life staff. This election combines the Student Trustee Election and the Student Leadership Council President and Vice President Elections. Four hundred sixty-one students voted in this year's election.

- There was one candidate for the Student Trustee position. Omar Escamilla of Hanover Park will take office at the April meeting.
- There were two candidates for the SLC President position. Stephanie Torres of Naperville will take office at the beginning of the summer term.
- There were two candidates for the SLC Vice-President position. Michelle Andrea Gallardo of Naperville will take office at the beginning of the summer term.

3. **BACKGROUND INFORMATION**

The Student Life staff, in conjunction with the SLC Election Commission chaired by current SLC President Sam Ortega-Guerrero, managed the online elections held March 18 and 19, 2014. The results were verified by Sam Ortega-Guerrero, Election Commissioner; Chuck Steele, Manager of Student Life; and Keith Zeitz, Manager of Office and Classroom Technology.

OFFICIAL RESULTS

CERTIFICATE OF RESULTS COLLEGE OF DUPAGE

COMMUNITY COLLEGE DISTRICT NO. 502 COUNTIES OF DUPAGE, COOK AND WILL IN THE STATE OF ILLINOIS

For the election held at College of DuPage of Community College District No. 502,
on the 18th and 19th days of March, 2014.

RESULTS OF TALLY: We, the undersigned Election Commission of the Special Election held in and for Community College District No. 502, Counties of DuPage, Cook and Will in the State of Illinois, on the 18th and 19th days of March, 2014 for the purpose of electing one (1) Student Member to the Board of Trustees, for the 2014-15 term of one (1) year, do hereby certify that the results of said elections were as follows:

1-Year Term **STUDENT TRUSTEE** (listed in ballot order):

<u>Omar Escamilla</u>	<u>received</u>	<u>399</u>	<u>votes</u>	<u>SEATED</u>
Miscellaneous Write-ins	received	28	votes	

STUDENT LEADERSHIP COUNCIL ELECTION

PRESIDENT

<u>Spencer DePue</u>	<u>received</u>	<u>99</u>	<u>votes</u>	
<u>Stephanie Torres</u>	<u>received</u>	<u>336</u>	<u>votes</u>	<u>SEATED</u>
Miscellaneous Write-ins	received	10	votes	

VICE PRESIDENT

<u>Stephany Ruiz-Gonzalez</u>	<u>received</u>	<u>195</u>	<u>votes</u>	
<u>Michelle Andrea Gallardo</u>	<u>received</u>	<u>233</u>	<u>votes</u>	<u>SEATED</u>
Miscellaneous Write-ins	received	13	votes	

<u>Total Votes Cast</u>	<u>461</u>	<u>votes</u>
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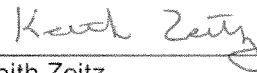
Election verified 100% by:



Sam Ortega-Guerrero
Election Commissioner



Chuck Steele
Manager of Student Life



Keith Zeitz
Manager of Office & Classroom Technology

**5. ORGANIZATION OF INCOMING
BOARD OF TRUSTEES**

- A. Nomination and Election of Board
Chairman**
- B. Nomination and Election of Board Vice-
Chairman**
- C. Nomination and Election of Board
Secretary**
- D. Nomination and Election of Board Co-
Vice Chairman**
- E. Appointment of Treasurer**
- F. Determination of Regular Board
Meetings, Dates and Locations**
- G. Change of Authorized Bank
Signatures**

COLLEGE OF DUPAGE
ORGANIZATIONAL BOARD MEETING
ORGANIZATION OF INCOMING BOARD OF TRUSTEES

1. SUBJECT

Nomination and Election of Board Chairman.

2. REASON FOR CONSIDERATION

Each year, the Trustees nominate and elect their Board Chairman.

3. BACKGROUND INFORMATION

According to ***Board Policy 5-55, Election of Officers***, “The Board of Trustees will annually elect or appoint a Chair, Vice-Chair, Secretary and Treasurer at its annual organizational meeting. The Board will elect from its membership a Chair and Vice-Chair. The Board may elect from its membership, as needed, a Co-Vice Chair. The Board will either elect a Secretary from the membership of the Board or appoint a Secretary who is not a member of the Board. The Board will appoint a Treasurer who is not a member of the Board, in accordance with Section 3-18 of the *Illinois Public Community College Act* 110 ILCS 805/3-18. All officers will be elected by a majority vote of the Board.”

According to ***Board Policy 5-75, Term of Office (Board Member Officers)***, “All officers of the Board of Trustees who are elected from the membership at an annual organizational meeting of the Board will serve until the next succeeding annual organizational meeting, unless an officer is unable to serve due to death, incapacity, resignation or removal from office. Removal of an officer before the next succeeding annual organizational meeting will be by majority vote of the entire Board of Trustees and will be based on a finding by the Board that the removal is in the best interests of the Board.”

4. RECOMMENDATION

That the Board of Trustees elects _____ to serve as Chairman of the Board from April 17, 2014 until the next Organizational Board Meeting in May 2015.

SIGNATURE PAGE FOR: NOMINATION AND ELECTION OF BOARD CHAIRMAN

ITEM(S) ON REQUEST

That the Board of Trustees elects _____ to
serve as Chairman of the Board from April 17, 2014 until the next Organizational Board
Meeting in May 2015.

Board Secretary Date

President Date



COLLEGE OF DUPAGE
ORGANIZATIONAL BOARD MEETING
ORGANIZATION OF INCOMING BOARD OF TRUSTEES

1. SUBJECT

Nomination and Election of Board Vice-Chairman.

2. REASON FOR CONSIDERATION

Each year, the Trustees nominate and elect their Board Vice-Chairman.

3. BACKGROUND INFORMATION

According to ***Board Policy 5-55, Election of Officers***, “The Board of Trustees will annually elect or appoint a Chair, Vice-Chair, Secretary and Treasurer at its annual organizational meeting. The Board will elect from its membership a Chair and Vice-Chair. The Board may elect from its membership, as needed, a Co-Vice Chair. The Board will either elect a Secretary from the membership of the Board or appoint a Secretary who is not a member of the Board. The Board will appoint a Treasurer who is not a member of the Board, in accordance with Section 3-18 of the *Illinois Public Community College Act* 110 ILCS 805/3-18. All officers will be elected by a majority vote of the Board.”

According to ***Board Policy 5-75, Term of Office (Board Member Officers)***, “All officers of the Board of Trustees who are elected from the membership at an annual organizational meeting of the Board will serve until the next succeeding annual organizational meeting, unless an officer is unable to serve due to death, incapacity, resignation or removal from office. Removal of an officer before the next succeeding annual organizational meeting will be by majority vote of the entire Board of Trustees and will be based on a finding by the Board that the removal is in the best interests of the Board.”

4. RECOMMENDATION

That the Board of Trustees elects _____ to
serve as Vice-Chairman of the Board from April 17, 2014 until the next Organizational
Board Meeting in May 2015.

Organizational Board Meeting
Item 5. B.
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SIGNATURE PAGE FOR: NOMINATION AND ELECTION OF BOARD VICE-CHAIRMAN

ITEM(S) ON REQUEST

That the Board of Trustees elects _____ to
serve as Vice-Chairman of the Board from April 17, 2014 until the next Organizational
Board Meeting in May 2015.

Board Secretary

Date

President

Date



COLLEGE OF DuPAGE
ORGANIZATIONAL BOARD MEETING
ORGANIZATION OF INCOMING BOARD OF TRUSTEES

1. SUBJECT

Nomination and Election of Board Secretary.

2. REASON FOR CONSIDERATION

Each year, the Trustees nominate and elect their Board Secretary.

3. BACKGROUND INFORMATION

According to ***Board Policy 5-55, Election of Officers***, “The Board of Trustees will annually elect or appoint a Chair, Vice-Chair, Secretary and Treasurer at its annual organizational meeting. The Board will elect from its membership a Chair and Vice-Chair. The Board may elect from its membership, as needed, a Co-Vice Chair. The Board will either elect a Secretary from the membership of the Board or appoint a Secretary who is not a member of the Board. The Board will appoint a Treasurer who is not a member of the Board, in accordance with Section 3-18 of the *Illinois Public Community College Act* 110 ILCS 805/3-18. All officers will be elected by a majority vote of the Board.”

According to ***Board Policy 5-75, Term of Office (Board Member Officers)***, “All officers of the Board of Trustees who are elected from the membership at an annual organizational meeting of the Board will serve until the next succeeding annual organizational meeting, unless an officer is unable to serve due to death, incapacity, resignation or removal from office. Removal of an officer before the next succeeding annual organizational meeting will be by majority vote of the entire Board of Trustees and will be based on a finding by the Board that the removal is in the best interests of the Board.”

4. RECOMMENDATION

That the Board of Trustees elects _____ to serve as Secretary of the Board from April 17, 2014 until the next Organizational Board Meeting in May 2015.

SIGNATURE PAGE FOR NOMINATION AND ELECTION OF BOARD SECRETARY

ITEM(S) ON REQUEST

That the Board of Trustees elects _____
to serve as Secretary of the Board from April 17, 2014 until the next Organizational
Board Meeting in May 2015.

Board Secretary Date

President Date



COLLEGE OF DUPAGE
ORGANIZATIONAL BOARD MEETING
ORGANIZATION OF INCOMING BOARD OF TRUSTEES

1. SUBJECT

Nomination and Election of Board Co-Vice Chairman.

2. REASON FOR CONSIDERATION

The Trustees may nominate and elect from the membership of the Board a Co-Vice Chairman.

3. BACKGROUND INFORMATION

According to ***Board Policy 5-55, Election of Officers***, “The Board of Trustees will annually elect or appoint a Chair, Vice-Chair, Secretary and Treasurer at its annual organizational meeting. The Board will elect from its membership a Chair and Vice-Chair. The Board may elect from its membership, as needed, a Co-Vice Chair. The Board will either elect a Secretary from the membership of the Board or appoint a Secretary who is not a member of the Board. The Board will appoint a Treasurer who is not a member of the Board, in accordance with Section 3-18 of the *Illinois Public Community College Act* 110 ILCS 805/3-18. All officers will be elected by a majority vote of the Board.”

According to ***Board Policy 5-75, Term of Office (Board Member Officers)***, “All officers of the Board of Trustees who are elected from the membership at an annual organizational meeting of the Board will serve until the next succeeding annual organizational meeting, unless an officer is unable to serve due to death, incapacity, resignation or removal from office. Removal of an officer before the next succeeding annual organizational meeting will be by majority vote of the entire Board of Trustees and will be based on a finding by the Board that the removal is in the best interests of the Board.”

4. RECOMMENDATION

That the Board of Trustees elects _____ to serve as Vice-Chairman of the Board from April 17, 2014 until the next Organizational Board Meeting in May 2015.

Organizational Board Meeting
Item 5. D.
April 17, 2014

SIGNATURE PAGE FOR: NOMINATION AND ELECTION OF BOARD CO-VICE CHAIRMAN

ITEM(S) ON REQUEST

That the Board of Trustees elects _____ to
serve as Co-Vice Chairman of the Board from April 17, 2014 until the next Organizational
Board Meeting in May 2015.

Board Secretary

Date

President

Date



COLLEGE OF DUPAGE
ORGANIZATIONAL BOARD MEETING
ORGANIZATION OF INCOMING BOARD OF TRUSTEES

1. SUBJECT

Appointment of Treasurer.

2. REASON FOR CONSIDERATION

Each year, the Trustees appoint a Treasurer.

3. BACKGROUND INFORMATION

According to ***Board Policy 5-55, Election of Officers***, “The Board of Trustees will annually elect or appoint a Chair, Vice-Chair, Secretary and Treasurer at its annual organizational meeting. The Board will elect from its membership a Chair and Vice-Chair. The Board may elect from its membership, as needed, a Co-Vice Chair. The Board will either elect a Secretary from the membership of the Board or appoint a Secretary who is not a member of the Board. The Board will appoint a Treasurer who is not a member of the Board, in accordance with Section 3-18 of the *Illinois Public Community College Act* 110 ILCS 805/3-18. All officers will be elected by a majority vote of the Board.”

According to ***Board Policy 5-75, Term of Office (Board Member Officers)***, “All officers of the Board of Trustees who are elected from the membership at an annual organizational meeting of the Board will serve until the next succeeding annual organizational meeting, unless an officer is unable to serve due to death, incapacity, resignation or removal from office. Removal of an officer before the next succeeding annual organizational meeting will be by majority vote of the entire Board of Trustees and will be based on a finding by the Board that the removal is in the best interests of the Board.”

4. RECOMMENDATION

That the Board of Trustees appoints Thomas Glaser, Senior Vice President Administration and Treasurer, to serve as Treasurer from April 17, 2014 until the next Organizational Board Meeting in May 2015.

SIGNATURE PAGE FOR: APPOINTMENT OF TREASURER

ITEM(S) ON REQUEST

That the Board of Trustees appoints Thomas Glaser, Senior Vice President, Administration and Treasurer, to serve as Treasurer from April 17, 2014 until the next Organizational Board Meeting in May 2015.

Board Secretary

Date

President

Date



COLLEGE OF DuPAGE
ORGANIZATIONAL BOARD MEETING
ORGANIZATION OF INCOMING BOARD OF TRUSTEES

1. SUBJECT

Determination of Regular Board Meetings, Dates and Locations.

2. REASON FOR CONSIDERATION

Each fiscal year, the Board must set their Regular Board Meeting schedule. This schedule must be published at the beginning of each College Fiscal Year in newspapers circulated within the College district.

3. BACKGROUND INFORMATION

The recommendation for Board Meeting dates, times and locations is based on the convenience of the College Board of Trustees.

4. RECOMMENDATION

That the Board of Trustees approves the following dates for their regularly scheduled Monthly Board of Trustees Meetings to be held at the College of DuPage, Main Campus, Student Services Center – Room SSC-2200, 425 Fawell Boulevard, Glen Ellyn, for Fiscal Year 2015:

- **JULY:** 3rd Thursday, July 17, 2014
- **AUG:** 3rd Thursday, August 21, 2014
- **SEPT:** 4th Thursday, September 25, 2014
- **OCT:** 3rd Thursday, October 16, 2014
- **NOV:** 3rd Thursday, November 20, 2014

Organizational Board Meeting
Item 5. F.
April 17, 2014

- **DEC:** 3rd Thursday, December 18, 2014
- **JAN:** 4th Thursday, January 22, 2015
- **FEB:** 3rd Thursday, February 19, 2015
- **MARCH:** 3rd Thursday, March 19, 2015
- **APRIL:** 3rd Thursday, April 16, 2015
- **MAY:** 3rd Thursday, May 21, 2015
- **JUNE:** 4th Thursday, June 25, 2015

SIGNATURE PAGE FOR DETERMINATION OF REGULAR BOARD MEETINGS,
DATES AND LOCATIONS

ITEM(S) ON REQUEST

That the Board of Trustees approves the following dates for their regularly scheduled Monthly Board of Trustees Meetings to be held at the College of DuPage, Main Campus, Student Services Center – Room SSC-2200, 425 Fawell Boulevard, Glen Ellyn, for Fiscal Year 2015:

- **JULY:** 3rd Thursday, July 17, 2014
- **AUG:** 3rd Thursday, August 21, 2014
- **SEPT:** 4th Thursday, September 25, 2014
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- **NOV:** 3rd Thursday, November 20, 2014
- **DEC:** 3rd Thursday, December 18, 2014
- **JAN:** 4th Thursday, January 22, 2015
- **FEB:** 3rd Thursday, February 19, 2015
- **MARCH:** 3rd Thursday, March 19, 2015
- **APRIL:** 3rd Thursday, April 16, 2015
- **MAY:** 3rd Thursday, May 21, 2015
- **JUNE:** 4th Thursday, June 25, 2015

Board Secretary

Date

President

Date



COLLEGE OF DuPAGE
ORGANIZATIONAL BOARD MEETING

ORGANIZATION OF INCOMING BOARD OF TRUSTEES

1. **SUBJECT**

Change of Authorized Bank Signatures.

2. **REASON FOR CONSIDERATION**

This approval is necessary if Board Officers are changed.

3. **BACKGROUND INFORMATION**

If new Board Officers are elected, the newly designated signators must be changed on College bank accounts.

4. **RECOMMENDATION**

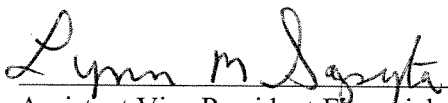
That the Board of Trustees authorizes the Secretary to the Board to complete Financial Institution resolutions authorizing the following signatures for College accounts as of April 17, 2014:

Institution	Account No.	Type	# Required	Signature
J.P. Morgan Chase	XXXXXX981	Payroll	Any 1	Treasurer President
J.P. Morgan Chase	XXXXXX999	Payables	Any 1	Chairman Vice Chairman Treasurer President Board Secretary
J.P. Morgan Chase	XXXXXX791	Concentration	Any1	Treasurer President
J.P. Morgan Chase	XXXXXX005	Federal Funds	Any 1	Treasurer President
J.P. Morgan Chase	XXXXXX074	Credit Card Clearing	Any 1	Treasurer President

Organizational Board Meeting**Item 5. G.****April 17, 2014****SIGNATURE PAGE FOR CHANGE OF AUTHORIZED BANK SIGNATURES****ITEM(S) ON REQUEST**

That the Board authorizes the Secretary to the Board to complete Financial Institution resolutions authorizing the following signatures for College accounts as of April 17, 2014:

Institution	Account No.	Type	# Required	Signator
J.P. Morgan Chase	XXXXXX981	Payroll	Any 1	Treasurer President
J.P. Morgan Chase	XXXXXX999	Payables	Any 1	Chairman Vice Chairman Treasurer President Board Secretary
J.P. Morgan Chase	XXXXXX791	Concentration	Any1	Treasurer President
J.P. Morgan Chase	XXXXXX005	Federal Funds	Any 1	Treasurer President
J.P. Morgan Chase	XXXXXX074	Credit Card Clearing	Any 1	Treasurer President



Assistant Vice President Financial Affairs and Controller

3/21/2014

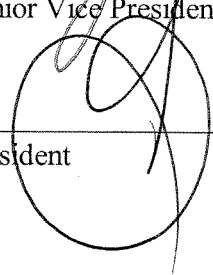
Date



Senior Vice President, Administration and Treasurer

3/25/2014

Date


President

4/1/14

Date

Regular Board Meeting Agenda
April 17, 2014

1. Roll Call

2. PRESENTATIONS

A. Recognition of Outstanding Faculty

- Jean Kartje, Vice President Academic Affairs

B. Recognition of Christian O'Kelley, Jack Kent Cooke Scholar

- Earl Dowling, Vice President Student Affairs

C. Naperville Center Update

- Bailey Edward

3. STUDENT TRUSTEE'S REPORT

4. PRESIDENT'S REPORT

Regular Board Meeting Agenda
April 17, 2014

- 5. College of DuPage Employees**
- 6. College of DuPage Students**
- 7. District No. 502 Citizens**
- 8. Citizens-at-Large**

9. CONSENT AGENDA

A. For INFORMATION: Standard Items

- 1) Gifts and Grants Report**
- 2) Governmental Consortium /
Cooperative Purchases Report**
- 3) Financial Statements**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD INFORMATION

1. **SUBJECT**

Grants and Gifts Status Report.

2. **REASON FOR CONSIDERATION**

The Board is provided with a monthly update of grants and gifts.

3. **BACKGROUND INFORMATION**

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Foundation.

College of DuPage Foundation
Monthly Gift Summary Report
February 26, 2014 - March 28, 2014

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Planned	Total
A.R.C. Memorial Scholarship	2	\$2.00	\$0.00	\$0.00	\$0.00	\$2.00
ACT-SO (Afro-Academic, Cultural, Technical and Scientific Olympics) Fund	2	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Athletic Fund	2	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
Automotive Service Technology Program	4	\$0.00	\$0.00	\$35,595.00	\$0.00	\$35,595.00
Buffalo Theatre Ensemble	2	\$204.00	\$0.00	\$0.00	\$0.00	\$204.00
Carol Stream Community College Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
Carter Carroll Excellence in History Award	2	\$4.00	\$0.00	\$0.00	\$0.00	\$4.00
Catherine M. Brod Endowed Scholarship for Speech and Theatre	1	\$0.02	\$0.00	\$0.00	\$0.00	\$0.02
Center for Entrepreneurship Fund for Workforce Development	4	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
Certificate of GED Scholarship	1	\$0.00	\$0.00	\$0.00	\$176,666.67	\$176,666.67
Cleve Carney Art Gallery Fund	1	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
Cleve Carney Endowed Art Fund	6	\$1,855.36	\$144.66	\$0.00	\$0.00	\$2,000.02
COD Foundation's Need-Based Scholarship Fund	4	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
COD Foundation's Returning Adult Scholarship Fund	4	\$12.00	\$0.00	\$0.00	\$0.00	\$12.00
COD Foundation's Single Parent Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
College of DuPage Faculty Association Scholarship	4	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
Community Education Farm Fund	6	\$33.34	\$0.00	\$0.00	\$0.00	\$33.34
Culinary & Hospitality Center	3	\$203.32	\$0.00	\$0.00	\$0.00	\$203.32
Donald Carter Memorial Scholarship	2	\$106.00	\$0.00	\$0.00	\$0.00	\$106.00
Dr. Joseph and Donna Collins Student Success Scholarship	2	\$80.00	\$0.00	\$0.00	\$0.00	\$80.00
DuPage Chapter Mothers and More Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Early Childhood Education Fund	2	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
Ellen Johnson Memorial Scholarship	2	\$6.00	\$0.00	\$0.00	\$0.00	\$6.00
Everyone Matters Scholarship Fund	2	\$4.00	\$0.00	\$0.00	\$0.00	\$4.00
Football Program Fund	1	\$0.00	\$0.00	\$0.00	\$353,333.33	\$353,333.33
G.E.D. Scholarship Fund	3	\$10,080.00	\$0.00	\$0.00	\$0.00	\$10,080.00
General Scholarship Fund	38	\$501.34	\$0.00	\$0.00	\$0.00	\$501.34
Healthcare Instructional Support	3	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
Helping Hands Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Hispanic-Latino Scholarship	2	\$4.00	\$0.00	\$0.00	\$0.00	\$4.00
Homeland Security Programs	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Human Services Endowment Fund	2	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
Human Services' Newcomer Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
John Belushi Scholarship Fund	37	\$24,475.00	\$14,850.00	\$0.00	\$0.00	\$39,325.00
MAC Annual Fund	9	\$3,540.00	\$0.00	\$0.00	\$0.00	\$3,540.00
MAC Madness Event	49	\$36,888.28	\$15,285.72	\$35,416.00	\$0.00	\$87,590.00
Margarita Salazar Respiratory Therapy Scholarship	2	\$78.00	\$0.00	\$0.00	\$0.00	\$78.00
Mary Pollard Scholarship for Nursing & Community Commitment	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Music Program Fund	2	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
New Philharmonic Orchestra	8	\$1,040.00	\$0.00	\$0.00	\$353,333.33	\$354,373.33

College of DuPage Foundation
Monthly Gift Summary Report
February 26, 2014 - March 28, 2014

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Planned	Total
Resource for Excellence Fund	19	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Road Builder Charities Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Ronald Lemme Lecture Series	1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Ruth Nechoda Memorial Endowment	2	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00
Student Crisis Emergency Fund	2	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
Study Abroad Scholarship Fund	5	\$30.00	\$0.00	\$0.00	\$176,666.67	\$176,696.67
The Christopher Drop Welding Scholarship	4	\$325.00	\$1,950.00	\$0.00	\$0.00	\$2,275.00
WDCB Employer Matching Gift Revenue (EMG)	4	\$150.00	\$150.00	\$0.00	\$0.00	\$300.00
WDCB Future Fund	2	\$165.72	\$0.00	\$0.00	\$0.00	\$165.72
WDCB Individual Gifts	1,912	\$116,101.22	\$0.00	\$0.00	\$0.00	\$116,101.22
WDCB Merchandising	3	\$61.80	\$0.00	\$0.00	\$0.00	\$61.80
WDCB Underwriting	4	\$2,135.00	\$0.00	\$0.00	\$0.00	\$2,135.00
Grand Totals:		\$232,195.40	\$32,380.38	\$71,011.00	\$1,060,000.00	\$1,395,586.78

2,182 Gift(s) listed
2,032 Donor(s) listed
1 New Planned Gifts

College of DuPage Foundation
Fiscal Year 2014 Gift Summary Report
Year-to-Date as of March 28, 2014

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Planned	Total
A. Zarcone Memorial Scholarship	4	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
A.R.C. Memorial Scholarship	18	\$18.00	\$0.00	\$0.00	\$0.00	\$18.00
ACT-SO (Afro-Academic, Cultural, Technical and Scientific Olympics) Fund	18	\$90.00	\$0.00	\$0.00	\$0.00	\$90.00
Athletic Fund	18	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00
August Zarcone Endowment	1	\$40.00	\$0.00	\$0.00	\$0.00	\$40.00
Automotive Service Technology Program	4	\$0.00	\$0.00	\$35,595.00	\$0.00	\$35,595.00
Budilovsky Literary Scholarship Endowment	1	\$24,084.80	\$0.00	\$0.00	\$0.00	\$24,084.80
Buffalo Theatre Ensemble	71	\$12,375.20	\$0.00	\$0.00	\$0.00	\$12,375.20
Carol Stream Community College Scholarship	19	\$230.00	\$0.00	\$0.00	\$0.00	\$230.00
Carter Carroll Excellence in History Award	19	\$136.00	\$0.00	\$0.00	\$0.00	\$136.00
Catherine M. Brod Endowed Scholarship for Speech and Theatre	16	\$1,200.02	\$0.00	\$0.00	\$0.00	\$1,200.02
Center for Entrepreneurship Fund for Workforce Development	40	\$14,080.00	\$0.00	\$0.00	\$0.00	\$14,080.00
Central DuPage Kiwanis Club Scholarship	1	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00
Certificate of GED Scholarship	1	\$0.00	\$0.00	\$0.00	\$176,666.67	\$176,666.67
Christopher & Karen Thielman Culinary & Hospitality Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Christopher & Karen Thielman International Field Studies Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Cleve Carney Art Gallery Fund	9	\$2,200.00	\$0.00	\$2,000.00	\$0.00	\$4,200.00
Cleve Carney Endowed Art Fund	34	\$605,742.26	\$144.66	\$0.00	\$0.00	\$605,886.92
COD Foundation's Need-Based Scholarship Fund	36	\$225.00	\$0.00	\$0.00	\$0.00	\$225.00
COD Foundation's Returning Adult Scholarship Fund	32	\$88.00	\$0.00	\$0.00	\$0.00	\$88.00
COD Foundation's Single Parent Scholarship	33	\$345.00	\$0.00	\$0.00	\$0.00	\$345.00
College of DuPage Faculty Association Scholarship	38	\$1,540.00	\$0.00	\$0.00	\$0.00	\$1,540.00
Community Education Farm Fund	55	\$565.26	\$0.00	\$0.00	\$0.00	\$565.26
Community Relations Fund	79	\$14,117.00	\$0.00	\$10,250.00	\$0.00	\$24,367.00
Culinary & Hospitality Center	20	\$5,229.88	\$0.00	\$0.00	\$0.00	\$5,229.88
Culinary Student Scholarship (Teen Culinary Challenge)	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Dick Wood Memorial Scholarship	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Donald Carter Memorial Scholarship	15	\$795.00	\$0.00	\$0.00	\$0.00	\$795.00
Dr. Joseph and Donna Collins Student Success Scholarship	18	\$720.00	\$0.00	\$0.00	\$0.00	\$720.00
DuPage Chapter Mothers and More Scholarship	2	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Early Childhood Education Fund	18	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00
Eileen Ward Textbook Scholarship	3	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
Elizabeth Geyer Scholarship	1	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00
Ellen Johnson Memorial Scholarship	14	\$42.00	\$0.00	\$0.00	\$0.00	\$42.00
Everyone Matters Scholarship Fund	19	\$286.00	\$0.00	\$0.00	\$0.00	\$286.00
Fashion Program	1	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00
Fine Arts Program	1	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00
Flexible Steel Lacing Scholarship	1	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00
Floral Design Memorial Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Football Program Fund	2	\$15,000.00	\$0.00	\$0.00	\$353,333.33	\$368,333.33
G.E.D. Scholarship Fund	20	\$11,220.00	\$0.00	\$0.00	\$0.00	\$11,220.00
General Scholarship Fund	341	\$16,214.06	\$0.00	\$0.00	\$0.00	\$16,214.06
George Macht Endowed Scholarship Fund	9	\$9.00	\$0.00	\$0.00	\$0.00	\$9.00

College of DuPage Foundation
Fiscal Year 2014 Gift Summary Report
Year-to-Date as of March 28, 2014

George Macht Endowment	44	\$7,490.00	\$0.00	\$0.00	\$0.00	\$7,490.00
Glen Ellyn Infant Welfare Scholarship	1	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00
Grainger Tools for Tomorrow Scholarship	1	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Greg Joos Memorial Scholarship	1	\$239.49	\$0.00	\$0.00	\$0.00	\$239.49
H. J. Kleemann Engineering Scholarship	2	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Healthcare Instructional Support	24	\$53,550.00	\$0.00	\$0.00	\$0.00	\$53,550.00
Healthcare Instructional Support Endowment	1	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00
Helping Hands Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Hispanic-Latino Scholarship	18	\$36.00	\$0.00	\$0.00	\$0.00	\$36.00
Homeland Security Programs	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Hon Bonnie M. Wheaton Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Hon. Bonnie M. Wheaton Endowment	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Honorable William J. Bauer Scholarship for Paralegal & Criminal Justice Studies	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Horticulture Student Competition	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Howard K. Canaday Music Scholarship	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Human Services Endowment Fund	2	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
Human Services' Newcomer Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Jerry Bradshaw Memorial Scholarship	1	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
Jill Johnson Hall Memorial Scholarship	2	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
John Belushi Scholarship Fund	43	\$26,770.00	\$14,850.00	\$0.00	\$0.00	\$41,620.00
Library Development Fund	3	\$501.00	\$0.00	\$3,317.00	\$0.00	\$3,818.00
Lifetime Learning Institute Fund (formerly Older Adult Institute)	1	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00
MAC Annual Fund	95	\$17,082.70	\$250.00	\$0.00	\$0.00	\$17,332.70
MAC Madness Event	92	\$213,958.99	\$85,131.01	\$35,416.00	\$0.00	\$334,506.00
Margarita Salazar Respiratory Therapy Scholarship	6	\$195.00	\$3,835.00	\$0.00	\$0.00	\$4,030.00
Marriott Chicagoland Business Council Hospitality Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Mary Mack Scholarship	6	\$296.00	\$0.00	\$0.00	\$0.00	\$296.00
Mary Pollard Scholarship for Nursing & Community Commitment	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Meteorology Program Fund	9	\$1,415.00	\$0.00	\$0.00	\$0.00	\$1,415.00
Morrissey Dental Hygiene Scholarship	2	\$250.00	\$2,637.50	\$0.00	\$0.00	\$2,887.50
Music Program Fund	18	\$90.00	\$0.00	\$0.00	\$0.00	\$90.00
New Philharmonic Orchestra	304	\$115,518.24	\$132,880.00	\$0.00	\$353,333.33	\$601,731.57
Nursing Alumni Scholarship	2	\$2,050.00	\$0.00	\$0.00	\$0.00	\$2,050.00
Power Construction Scholarship	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Resource for Excellence Fund	218	\$46,855.72	\$0.00	\$701.00	\$0.00	\$47,556.72
Road Builder Charities Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Ronald Lemme Lecture Series	1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Ruth Nechoda Memorial Endowment	14	\$35.00	\$0.00	\$0.00	\$0.00	\$35.00
Ruth Walbeck Memorial Scholarship	2	\$1,000.00	\$2,000.00	\$0.00	\$0.00	\$3,000.00
Shirley A. Benson Nursing Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Student Crisis Emergency Fund	20	\$11,180.00	\$0.00	\$0.00	\$0.00	\$11,180.00
Study Abroad Scholarship Fund	47	\$9,375.00	\$0.00	\$0.00	\$176,666.67	\$186,041.67
The Christopher Drop Welding Scholarship	5	\$1,325.00	\$1,950.00	\$0.00	\$0.00	\$3,275.00
Tom Galloway Memorial Scholarship	2	\$2,073.46	\$0.00	\$0.00	\$0.00	\$2,073.46
Troy Scholarship for Nursing	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
US Bank Scholarship Fund	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00

College of DuPage Foundation
Fiscal Year 2014 Gift Summary Report
Year-to-Date as of March 28, 2014

Veteran Services Program	16	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
Veterans Textbook Scholarship	18	\$940.00	\$0.00	\$0.00	\$0.00	\$940.00
Visiting Chefs Series	4	\$5,400.00	\$0.00	\$0.00	\$0.00	\$5,400.00
Wattis Foundation Scholarship Fund	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
WDCB Employer Matching Gift Revenue (EMG)	40	\$4,440.00	\$4,630.00	\$0.00	\$0.00	\$9,070.00
WDCB Events	12	\$495.00	\$0.00	\$0.00	\$0.00	\$495.00
WDCB Future Fund	6	\$677.95	\$0.00	\$0.00	\$0.00	\$677.95
WDCB Individual Gifts	10702	\$517,246.44	\$440.00	\$0.00	\$0.00	\$517,686.44
WDCB Merchandising	29	\$626.75	\$0.00	\$0.00	\$0.00	\$626.75
WDCB Underwriting	42	\$23,770.00	\$0.00	\$0.00	\$0.00	\$23,770.00
Wilbur Walker Dodge Memorial Scholarship	2	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
William W. Steele Memorial Endowed Scholarship	5	\$32,000.00	\$0.00	\$0.00	\$0.00	\$32,000.00
William W. Steele Memorial Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Grand Totals:		\$1,935,020.22	\$302,748.17	\$89,229.00	\$1,060,000.00	\$3,386,997.39

12,917 Gift(s) listed

6,097 Donor(s) listed

16 total planned gifts (1 new FY14)

**College of DuPage
FY14 Grants Awarded Report
July 1, 2013 - March 27, 2014**

Note: New/Revised Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
COMPETITIVE GRANTS								
The Richard H. Driehaus Foundation	Buffalo Theatre Ensemble	Liberal Arts	Amelia Barrett Connie Canaday Howard	Private	\$1,000	7/1/12	6/30/14	Expand marketing efforts. (An additional \$1,000 was allocated to the existing grant.)
American Association of Community Colleges	Plus 50 Encore Program	Continuting Education	Melissa Fanella	Private	\$15,000	11/1/13	10/31/15	Provide occupational and workforce development training to students over 50; establish a Plus 50 Advisory Committee; and promote and facilitate community awareness and involvement with those 50-plus.
DuPage Community Foundation	New Philharmonic Orchestra Grant	Liberal Arts	Diana Martinez	Private	\$160,000	11/12/13	10/31/15	To support the New Philharmonic Orchestra.
American Enterprise Bank	Center for Entrepreneurship General Operating Support	Continuing Education	Rita Haake	Private	\$5,000	7/1/13	6/30/14	General operating support for the 2013-2014.
First Midwest Bank	Center for Entrepreneurship Bronze Sponsorship	Continuing Education	Rita Haake	Private	\$5,000	7/1/2013	6/30/14	To support activities for the Center for Entrepreneurship.
M.R. Bauer Foundation	Base Line Statistics & Functionality Project	Administration & Finance	Tom Glaser	Private	\$25,000	12/19/13	6/30/14	To support the study of the Cook County judicial system.
Illinois Community College Board	FY14 Career & Technical Education ICAPS	Business & Technology	John Kronenberger	Federal	\$10,000	7/1/13	6/30/14	To support career and technical education in Business & Technology.
Illinois Community College Board	FY14 Adult Education & Family Literacy ICAPS	Continuing Education	Dan Deasy	Federal	\$10,000	7/1/13	6/30/14	To support adult education and family literacy.
Illinois Community College Board	FY14 Dual Credit Enhancement	Business & Technology	John Kronenberger	State	\$10,000	7/1/13	6/30/14	To support dual credit programming in Business & Technology.
U.S. Department of Defense/ Illinois Department of Commerce and Economic Opportunity (DCEO)	FY14 Procurement Technical Assistance Center (PTAC)	Business & Technology	Rita Haake	Federal	\$89,000	7/1/13	6/30/14	To support operations of the COD Center for Entrepreneurship Procurement Technical Assistance Center (PTAC).
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY14 Procurement Technical Assistance Center (PTAC)	Business & Technology	Rita Haake	State	\$13,000	7/1/13	6/30/14	To support operations of the COD Center for Entrepreneurship Procurement Technical Assistance Center (PTAC).
Illinois State Library/ Literacy Office	FY14 Adult Volunteer Literacy: People Educating People (PEP)	Continuing Education	Joseph Cassidy Dan Deasy	State	\$41,000	7/1/13	6/30/14	To offer individualized instruction and provide tutoring for ABE, GED, ESL classes.

College of DuPage
FY14 Grants Awarded Report
July 1, 2013 - March 27, 2014

Note: New/Revised Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
COMPETITIVE GRANTS (con't)								
Illinois State Library/Literacy Office	FY14 Family Literacy: Bensenville	Continuing Education	Joseph Cassidy Dan Deasy	State	\$25,000	7/1/13	6/30/14	To support the Bensenville family literacy program.
Illinois State Library/Literacy Office	FY14 Family Literacy: West Chicago	Continuing Education	Joseph Cassidy Dan Deasy	State	\$29,750	7/1/13	6/30/14	To support the <i>Leer es Poder</i> (Reading is Power) family literacy program.
Illinois Arts Council	FY14 Partner In Excellence (McAninch Arts Center)	Liberal Arts	Roland Raffel	State	\$24,300	9/15/13	8/31/14	General operating support for the 2013-2014 season.
Institute of Museum & Library Sciences	2013 Sparks! Ignition Grant for Libraries	Learning Resources	Ellen Sutton	Federal	\$15,799	8/1/13	7/31/14	To support administrative services assistance to veterans.
National College Testing Association	2013-2014 National College Testing Association Grant	Learning Resources	Diane Szakonyi	Private	\$3,000	7/15/13	7/25/14	To support training for testing.
COMPETITIVE GRANTS (Includes grants from State, Federal and Private Agencies where the proposal was in competition with other proposals and awards were made to a select number of institutions based on the merits of the project and proposal.)					\$481,849			
AGENCY-ALLOCATED GRANTS								
Illinois Community College Board	FY14 Program of Study Implementation	Academic Affairs	Jean Kartje	State	\$5,000	7/1/13	6/30/14	To support services in career and technical education.
Illinois Community College Board	FY14 Program Improvement	Academic Affairs	Jean Kartje	State	\$68,945.76	7/1/13	6/30/14	To support the improvement of select CTE programming.
Illinois Arts Council	FY14 WDCB-FM Public Radio and Television Basic Grant	Marketing & Communications	Joseph Moore	State	\$12,575	10/15/13	8/31/14	General operating support.
Illinois Community College Board	FY14 Adult Education and Family Literacy	Continuing Education	Joseph Cassidy Dan Deasy	Federal/State	\$1,920,712	7/1/13	6/30/14	To support the Adult Education and Family Literacy programming.
Illinois Community College Board	FY14 Career & Technical Education Program Postsecondary Perkins	Academic Affairs	Jean Kartje	Federal	\$518,289	7/1/13	6/30/14	For CTE programs and activities, equipment acquisition, faculty and staff development, and collaborations that will support students to enhance academic success, build technical skills, and prepare for future careers.
AGENCY-ALLOCATED GRANTS (Includes grants where it was necessary to develop a concept or project and follow comprehensive guidelines for proposal submission in order to receive allocated funds. Adherence to reporting requirements and ability to measure successful program outcomes determines the level of the award.)					\$2,525,521.76			

College of DuPage
FY14 Grants Awarded Report
July 1, 2013 - March 27, 2014

Note: New/Revised Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
			SUBCONTRACTOR / PARTNER in GRANT					
IL Department of Human Services and IL Coalition for Immigrant and Refugee Rights	New Americans Initiative	Continuing Education/Extended Learning	Dan Deasy	State	\$23,380	7/1/13	6/30/14	Partnership with World Relief DuPage, West Chicago High School District 94 and Exodus World Services to offer citizenship preparation classes, tutoring, legal assistance and application services to DuPage County permanent residents.
SUBCONTRACTOR / PARTNER in GRANT					\$23,380			
FY14 Total All Grants Awarded as of March 27, 2014					\$3,030,750.76			

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD INFORMATION

Below is a listing of items purchased using governmental consortium/
cooperative agreements.

These governmental contracts, cooperative/consortium agreements meet the
competitive bidding requirements of Illinois law.

Governmental Consortium/Cooperative Agreements
Purchases for April, 2014

Date	Vendor	Agreement	Description	\$ Amount
3/11/14	Interiors for Business	E&I	SRC Furniture	\$291,173.82
			TOTAL	
				\$291,173.82

E&I - Educational and Institutional Cooperative Purchasing

COLLEGE OF DuPAGE
ORGANIZATIONAL BOARD MEETING

STANDARD BOARD INFORMATION

1. SUBJECT

Financial Statements.

2. REASON FOR CONSIDERATION

For monthly Board information.

3. BACKGROUND INFORMATION

- a) Schedule of Investments – This report is presented to the Board for information each month. It lists the Schedule of Investments for each of the College's Funds. The report details the purchase and maturity dates and interest rate earned.
- b) Operating Funds – Budget and Expenditures - This report is presented to the Board for information each month. It lists the budget-to-actual results for the current fiscal year for the Operating Funds.
- c) Operating Cash Available to Pay Annual Operating Expenses – This report is presented to the Board for information each month. It shows the amount of operating cash and investments on hand and Board approved fund balance restrictions compared to prior year annual operating expenses and presents the ratio of cash available to annual operating expenses.
- d) Tax Levy Collections – This report is presented to the Board for discussion purposes on a quarterly basis (July, October, January, April). This report lists the tax receipts by counties and also by each of the funds that levy taxes.

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
March 31, 2014**

FINANCIAL INSTITUTION	DATE PURCHASED	DATE OF MATURITY	RATE OF RETURN	PRINCIPAL
OPERATING INVESTMENTS:				
EDUCATIONAL FUND				
US Bank - IL FUNDS	N/A	N/A	0.02	\$ 47
Wheaton Bank & Trust NOW Acct	N/A	N/A	0.20	16,154,444
PFM Liquidity Acct	N/A	N/A	0.08	558
Discover Bank CD	4/3/2013	4/3/2014	0.30	249,000
Firstbank PR Santurce CD	8/9/2013	8/8/2014	0.40	249,000
Bank India New York NY CD	9/18/2013	9/17/2014	0.40	249,000
Safra Nat'l Bk New York CD	8/15/2013	11/17/2014	0.45	249,000
Chase High Yield Saving	N/A	N/A	0.07	24,295,512
Northern Trust - Ultra-Short Fixed Income	N/A	N/A	0.47	65,180,139
Northern Trust - GS Short Duration Fund	N/A	N/A	1.22	18,239,542
Northern Trust - GS FMV Adjustment	N/A	N/A	N/A	(34,997)
Global Gov't Securities: FNMA	07/26/12	08/14/17	1.00	30,000,000
Global Gov't Securities: FMV Adjustment	N/A	N/A	N/A	(382,442)
Global Gov't Securities: Money Market	N/A	N/A	0.01	450,099
				<u>154,898,902</u>
WORKING CASH FUND				
PFM Investments	N/A	N/A	-0.30	8,036,286
PFM Fair Market Value Adjustment	N/A	N/A	N/A	(29,076)
PFM IIIT	N/A	N/A	0.02	17,519
				<u>8,024,729</u>
SUB-TOTAL OPERATING INVESTMENTS				<u>162,923,631</u>
DEBT SERVICE FUNDS				
SERIES 2013A Bonds				
Amalgamated Money Market	N/A	N/A	0.01	<u>1,861,074</u>
CONSTRUCTION INVESTMENTS:				
SERIES 2013A Bonds				
Chase High Yield Saving NOTE 1	N/A	N/A	0.07	(7,525,754)
Managed Portfolio - CapitalArc Capital	N/A	N/A	-1.63	758,176
Money Market	N/A	N/A	0.01	729,323
Managed Portfolio Fair Value Adjustment	N/A	N/A	N/A	(8,142)
Deutsche Bank - Fidelity Mutual Fund	N/A	N/A	0.39	18,079,509
Deutsche Bank - Fidelity Mutual Fund Fair Value Adjustment	N/A	N/A	N/A	9
State Street - Federated Mutual Fund	N/A	N/A	0.20	18,040,057
State Street - Federated Mutual Fund Fair Value Adjustment	N/A	N/A	N/A	(36,269)
Northern Trust - GS Enhanced Income Mutual Fund	N/A	N/A	0.39	18,083,005
Northern Trust Fair Value Adjustment	N/A	N/A	N/A	(18,940)
				<u>48,100,974</u>
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND				
PFM Investments	N/A	N/A	-0.30	17,662,809
PFM Fair Market Value Adjustment	N/A	N/A	N/A	(67,843)
PFM IIIT	N/A	N/A	0.02	40,875
				<u>17,635,841</u>
SUB-TOTAL CONSTRUCTION INVESTMENTS				<u>65,736,815</u>
GRAND TOTAL ALL INVESTMENTS				<u>\$ 230,521,520</u>

NOTE 1 - Represents amounts owed to operating funds for construction expenses.

NOTE 2 - All rates of return are annual except for the investment portfolio in the Construction Fund and the Northern Trust and PFM Operating Investments which are fiscal year-to-date.

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
3/31/2014**

	CASH EQUIVALENTS AND INVESTMENTS	FY2014 INTEREST BUDGET	BUDGETED PLANNED TO DATE	INTEREST EARNED TO DATE
EDUCATIONAL FUND ⁽¹⁾	\$ 100,004,425	\$ 387,921	\$ 297,532	\$ 401,750
OPERATIONS AND MAINTENANCE FUND ⁽¹⁾	23,452,398	113,132	82,049	65,520
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND	65,736,815	293,300	256,020	61,744
DEBT SERVICE FUND ^{(1) (2)}	22,960,491	129,014	97,424	54,783
AUXILIARY FUND ⁽¹⁾	10,342,662	45,753	32,186	24,951
WORKING CASH FUND ⁽³⁾	8,024,729	40,000	27,780	(18,867)
	<u>\$ 230,521,520</u>	<u>\$ 1,009,120</u>	<u>\$ 792,991</u>	<u>\$ 589,881</u>

(1) The actual cash equivalents and investments are held in the Education Fund. The allocation of these cash equivalents and investments are based on the cash balance for each of these funds. Excludes unrealized gains/(losses) on investments.

(2) Includes \$1,861,074 reserved for future debt service interest payments for the Series 2013A bonds.

(3) The negative interest in the Working Cash Fund is due to realized losses of \$101,269 on the sale and maturities of securities. These securities were purchased in calendar year 2012 for a premium because of the higher coupon rate offered on these securities. Over the period these securities were held, the College earned .54%.

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
CONSTRUCTION BONDS
3/31/2014**

College of DuPage - 2013A Building Bonds

Date of Issue		5/31/2013
Original Bond Proceeds	\$	93,455,230
Original Expense Budget		93,455,230
Expenses to Date		52,499,345
Future Funds Available		48,100,974

COLLEGE OF DUPAGE
Operating Cash Available to Pay Annual Operating Expenses
as of March 31, 2014

Net % of Operating Cash/Investments Available to Pay Operating Expenses

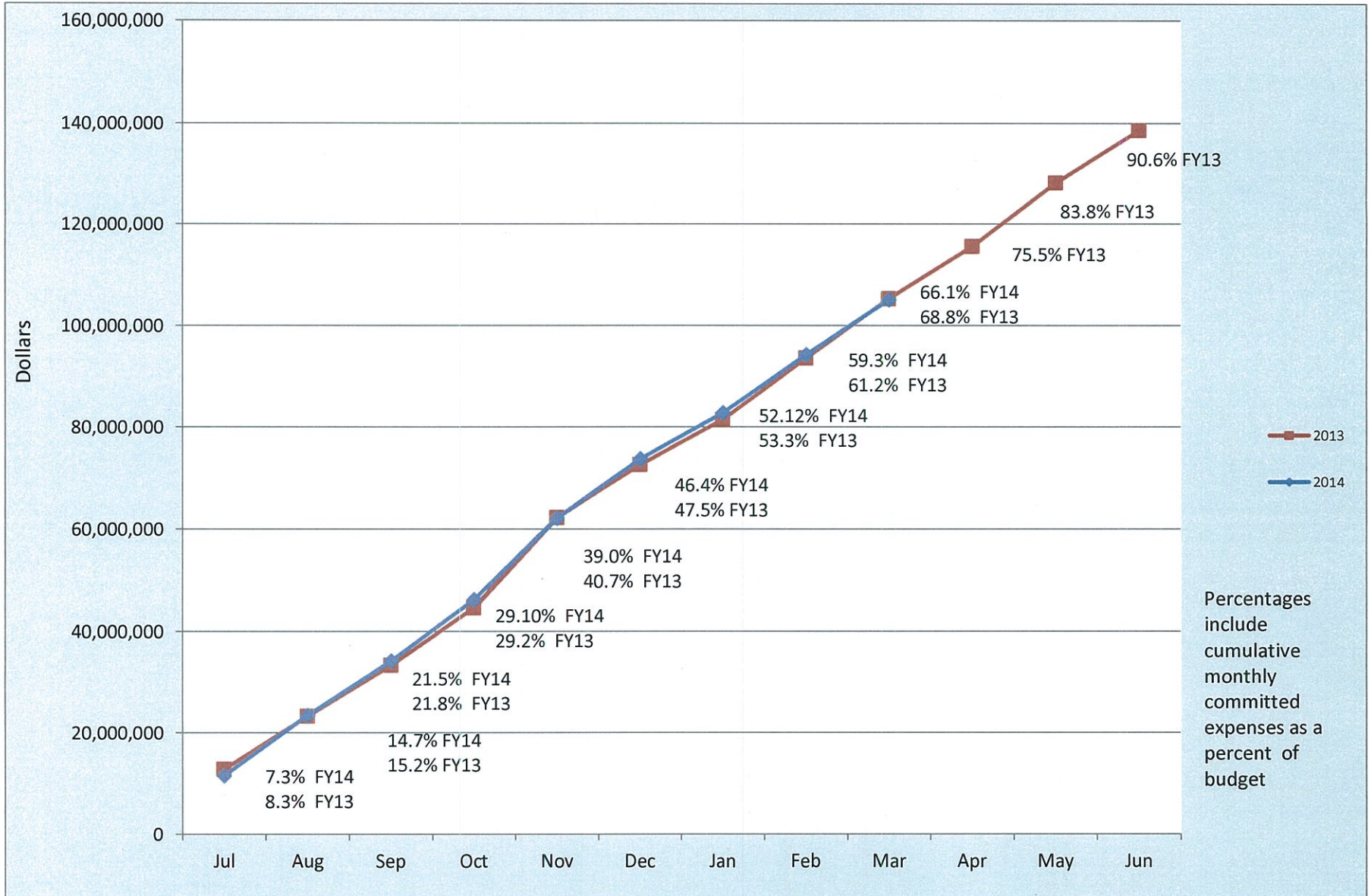
	<u>Without Restrictions</u>	<u>Net of Board Approved Fund Balance Restrictions</u>
Total Operating Cash/Investments	\$ 162,923,631	\$ 162,923,631
Current Fund Balance Restriction	<u>-</u>	<u>(91,250,000)</u>
Net Operating Cash/Investments	162,923,631	71,673,631
FY2013 Operating Expenses	<u>150,671,163</u>	<u>150,671,163</u>
Net % Of Operating Cash/Investments Available To Pay Annual Operating Expenses	<u><u>108.1%</u></u>	<u><u>47.6%</u></u>

COLLEGE OF DUPAGE
FISCAL YEAR 2013 BUDGET AND EXPENDITURES
March 31, 2014
As of March 31, 2014 19 of 26 Payrolls have occurred = 73.1%

DIVISION	CURRENT ANNUAL BUDGET	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	TOTAL COMMITTED	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
EDUCATION FUND						
President	\$ 982,990	\$ 643,249	\$ 4,910	\$ 648,159	\$ 334,831	65.94%
Govern. Relations/Board of Trustees	431,230	300,025	17,380	317,405	113,825	73.60%
Executive Vice President						
Executive VP Administration	1,054,831	271,088	-	271,088	783,743	25.70%
Academic Affairs Administration	4,443,476	2,495,033	58,407	2,553,440	1,890,036	57.46%
Business & Technology	16,132,754	11,354,613	157,038	11,511,651	4,621,103	71.36%
Health & Social Sciences	31,804,688	22,150,010	150,853	22,300,863	9,503,825	70.12%
Liberal Arts	22,034,416	15,513,169	57,292	15,570,461	6,463,955	70.66%
Library	9,014,663	5,859,327	160,469	6,019,796	2,994,867	66.78%
Continuing Education	3,073,841	1,997,777	96,028	2,093,805	980,036	68.12%
Academic Affairs Total	86,503,838	59,369,929	680,087	60,050,016	26,453,822	69.42%
Student Affairs	15,780,833	9,525,040	197,721	9,722,761	6,058,072	61.61%
Information Technology	15,703,742	9,982,765	733,661	10,716,426	4,987,316	68.24%
Plan & Inst Effectiveness	828,020	510,776	12,475	523,251	304,769	63.19%
Total Executive Vice President	119,871,264	79,659,598	1,623,944	81,283,542	38,587,722	67.81%
Administrative Affairs						
Administrative Affairs Admin.	685,188	351,009	12,874	363,883	321,305	53.11%
Business Affairs	2,049,177	1,185,633	266,597	1,452,230	596,947	70.87%
Police Department	2,374,712	1,466,000	27,098	1,493,098	881,614	62.87%
Finance Office	4,413,152	2,546,893	105,652	2,652,545	1,760,607	60.11%
Facilities/Plant Administration	4,917,016	2,853,257	397,636	3,250,893	1,666,123	66.12%
Risk Management	381,395	153,191	17,695	170,886	210,509	44.81%
General Institutional	13,656,317	7,268,218	70,424	7,338,642	6,317,675	53.74%
Total Administrative Affairs	28,476,957	15,824,201	897,976	16,722,177	11,754,780	58.72%
Human Resources	2,771,683	1,655,344	20,717	1,676,061	1,095,622	60.47%
Development & Foundation	1,973,310	1,181,171	95,202	1,276,373	696,937	64.68%
External Relations	4,454,233	2,749,137	400,765	3,149,902	1,304,331	70.72%
Total Education Fund:	\$ 158,961,667	\$ 102,012,725	\$ 3,060,894	\$ 105,073,619	\$ 53,888,048	66.10%
OPERATIONS & MAINTENANCE FUND						
Administrative Affairs	\$ 15,223,785	\$ 8,587,215	\$ 2,123,878	\$ 10,711,093	\$ 4,512,692	70.36%
Information Technology	653,856	450,036	160,117	610,153	43,703	93.32%
Total Operations & Maintenance Fund:	\$ 15,877,641	\$ 9,037,251	\$ 2,283,995	\$ 11,321,246	\$ 4,556,395	71.30%
Total General Funds	\$ 174,839,308	\$ 111,049,976	\$ 5,344,889	\$ 116,394,865	\$ 58,444,443	66.57%

College of DuPage

FY 2013 & FY 2014 Education Fund Committed Expenditures



COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
TAX LEVY COLLECTIONS - CURRENT AND 4 PREVIOUS LEVY YEARS
RECEIVED THROUGH MARCH 31, 2014

LEVY YEAR	ASSESSED VALUATIONS	EXTENSIONS	AMOUNT COLLECTED	COLLECTED AS % OF EXTENSION	DUPAGE COUNTY TAX RATE
2012	\$ 38,763,381,046	\$ 104,007,287	\$ 103,163,039	99.19%	0.2681
2011	42,017,143,168	104,753,103	104,335,011	99.60%	0.2495
2010	45,371,787,099	105,572,929	105,033,503	99.49%	0.2349
2009	47,883,147,236	101,210,206	100,722,806	99.52%	0.2127
2008	47,797,629,872	89,022,239	88,700,930	99.64%	0.1858
TOTAL	<u>\$ 221,833,088,421</u>	<u>\$ 504,565,764</u>	<u>\$ 501,955,289</u>	<u>99.48%</u>	

2012 LEVY COLLECTIONS:

COUNTY	2012 ASSESSED VALUATION	2012 EXTENSION	AMOUNT COLLECTED	COLLECTED AS % OF EXTENSION
COOK	\$ 3,096,213,474	\$ 8,534,258	\$ 8,371,435	98.09%
DUPAGE	33,451,760,619	89,684,170	89,009,838	99.25%
WILL	2,215,406,953	5,788,859	5,781,766	99.88%
TOTAL	<u>\$ 38,763,381,046</u>	<u>\$ 104,007,287</u>	<u>\$ 103,163,039</u>	<u>99.19%</u>

FUND	COOK COUNTY 2012 TAX RATE	COOK COUNTY RECEIPTS	DUPAGE COUNTY 2012 TAX RATE	DUPAGE COUNTY RECEIPTS	WILL COUNTY 2012 TAX RATE	WILL COUNTY RECEIPTS	TOTAL RECEIPTS
EDUCATIONAL	0.1858	\$ 5,645,779	0.1818	\$ 60,357,785	0.1777	\$ 3,931,955	\$ 69,935,519
OPERATIONS AND MAINTENANCE	0.0302	917,673	0.0298	9,895,862	0.0290	641,682	11,455,217
BOND	0.0595	1,807,983	0.0565	18,756,191	0.0546	1,208,129	21,772,303
TOTAL	<u>0.2755</u>	<u>\$ 8,371,435</u>	<u>0.2681</u>	<u>\$ 89,009,838</u>	<u>0.2613</u>	<u>\$ 5,781,766</u>	<u>\$ 103,163,039</u>

9. CONSENT AGENDA

B. For APPROVAL: Standard Items

- 1) Minutes**
- 2) Financial Reports**
- 3) Bids**
- 4) Requests for Proposals (RFP)**
- 5) Purchase Orders (PO)**
- 6) Personnel Actions**
- 7) In-Kind Donations Quarterly Report**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**
Approval of Board Meeting Minutes.

2. **REASON FOR CONSIDERATION**
The minutes of all Board of Trustees Meetings of Community College District 502 must be approved by the Trustees at a public Board Meeting.

3. **BACKGROUND INFORMATION**
Minutes are normally approved the month following the meeting dates.


4. **RECOMMENDATION**
That the Board of Trustees approves the following Board Meeting Minutes:
 - a) March 6, 2014 Special Board Meeting – Board Workshop
 - b) March 6, 2014 Closed Session – CONFIDENTIAL – for Board only
 - c) March 20, 2014 Regular Board Meeting
 - d) March 20, 2014 Closed Session – CONFIDENTIAL – for Board only

SIGNATURE PAGE FOR APPROVAL OF BOARD MEETING MINUTES

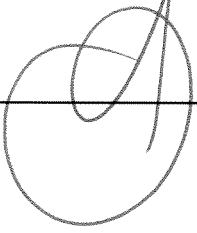
ITEM(S) ON REQUEST

That the Board of Trustees approves the following Board Meeting Minutes:

- a) March 6, 2014 Special Board Meeting – Board Workshop
- b) March 6, 2014 Closed Session – CONFIDENTIAL – for Board only
- c) March 20, 2014 Regular Board Meeting
- d) March 20, 2014 Closed Session – CONFIDENTIAL – for Board only



Administrative Assistant, Office of the President
Date 4-1-14



President
Date 4/1/14



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS**

**MINUTES
SPECIAL BOARD MEETING – BOARD WORKSHOP
THURSDAY, MARCH 6, 2014
HELD ON CAMPUS IN SSC-2200, GLEN ELLYN, IL**

1. CALL TO ORDER / ROLL CALL

At 7:05 p.m., the Regular Meeting of the Board of the College of DuPage Board of Trustees was called to order by Chairman Birt.

Present: Student Trustee Stephanie Torres and Trustees Erin Birt, Katharine Hamilton, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda and Joe Wozniak.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., staff members, representatives of the press and visitors. (Minutes prepared by Erin Carrillo, Administrative Assistant, Office of the President.)

2. PUBLIC COMMENT

Glenn Hansen, President of the Faculty Association and Faculty Senate, spoke about transparency.

3. STRATEGIC LONG RANGE PLAN

Open discussion about the Strategic Long Range Plan took place with Trustees and several members of the Senior Management Team. Trustee McGuire discussed student achievement. Trustees Savage and Svoboda and Secretary O'Donnell discussed older adult students.

Discussion took place regarding the baccalaureate degree. Trustees would like more information.

Trustee Savage and Student Trustee Torres attended the branding activities and thanked those involved.

4. CLOSED SESSION

At 8:37 p.m. Chairman Birt announced that the Board would move into Closed Session for the purpose of discussing: "The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Chairman Birt called for a motion, Trustee Savage moved and Trustee Svoboda seconded.

On roll call, voting aye: Student Trustee Torres, Trustee Svoboda, Trustee Savage, Co-Vice Chair Wozniak, Vice Chair Hamilton, Secretary O'Donnell, Trustee McGuire and Chair Birt.

5. RETURN TO OPEN SESSION

At 10:14 p.m. Secretary O'Donnell moved and Trustee Savage seconded closed session be adjourned. The Board returned to open session. Secretary O'Donnell called the roll:

Present: Student Trustee Stephanie Torres, Trustees Erin Birt, Katharine Hamilton, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda and Joe Wozniak.

Also Present: Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C.

6. ADJOURNMENT

At 10:15 p.m., Chairman Birt noted that, if there was no further business to come before the Board, she would entertain a motion to adjourn. Trustee Savage moved, Trustee Svoboda seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: _____
Allison O'Donnell, Board Secretary

Approved: April 17, 2014

By: _____
Erin Birt, Board Chairman



3/6/14 Closed Session Minutes
Special Board of Trustees Meeting: Board Workshop

CONFIDENTIAL

FOR BOARD ONLY



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS**

**MINUTES
REGULAR BOARD MEETING
THURSDAY, MARCH 20, 2014
HELD ON CAMPUS IN SSC-2200, GLEN ELLYN, IL**

1. CALL TO ORDER

At 7:05 p.m., the Regular Meeting of the Board of the College of DuPage Board of Trustees was called to order by Chairman Birt.

2. ROLL CALL

Present: Student Trustee Stephanie Torres and Trustees Erin Birt, Katharine Hamilton, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda and Joe Wozniak.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., staff members, representatives of the press and visitors. (Minutes prepared by Erin Carrillo, Administrative Assistant, Office of the President.)

3. APPROVAL OF AGENDA

Chairman Birt called for a motion to approve tonight's Agenda. Secretary O'Donnell moved, Trustee Savage seconded the motion. On voice vote, the Board of Trustees approved the Agenda for the Regular Board Meeting of March 20, 2014. The motion carried unanimously.

4. PRESENTATIONS

4. A. Advanced Manufacturing Expansion

- Donna Stewart, Dean Business and Technology and James Filipek, Associate Professor Manufacturing Technology discussed the need and plans for the advanced manufacturing expansion.

5. STUDENT TRUSTEE'S REPORT

- Student Advocacy Days will be April 1-2, 2014.
- Student Leadership Council participated in the Imagine Illinois Service Project.

6. PRESIDENT'S REPORT

- Dr. Robert L. Breuder provided Trustees with information regarding the baccalaureate initiative.

7. COMMENTS FROM COLLEGE OF DuPAGE

7. A. COLLEGE OF DUPAGE EMPLOYEES

- Glenn Hansen, President of the Faculty Association and Faculty Senate, spoke about faculty assignments and participation.

- Dr. Richard Jarmon, Vice President of the Faculty Association and Faculty Senate, spoke about outdoor labs.
- Deborah Adelman, Diana Strode, Shamili Sandiford and David Goldberg spoke about the Community Education Farm.

7. B. COLLEGE OF DUPAGE STUDENTS

- Brad Setter spoke about proposed changes of policies to include gender identity.
- Karen Woznicki and Stephen Tuscher spoke about the Community Education Farm.
- Miguel Marino spoke regarding the outcome of student elections.

8. COMMENTS

8. A. COMMENTS FROM DISTRICT 502 CITIZENS

- Kay McKeen spoke regarding the Community Education Farm.

8. B. COMMENTS FROM CITIZENS AT-LARGE

- None

9. CONSENT AGENDA

- Chairman Birt asked if there were any Consent Agenda items the Board would like to remove and vote on separately. Hearing none, Trustee Savage moved, Vice Chair Hamilton seconded, that the Board of Trustees approve the Consent Agenda consisting of the following items:

A. The following items for BOARD INFORMATION only:

- 9. A. 1) Gifts and Grants Report
- 9. A. 2) Governmental Consortium/Cooperative Purchases Report
- 9. A. 3) Financial Statements
 - a) Schedule of Investments
 - b) Operating Funds – Budget and Expenditures
- 9. A. 4) Affirmative Action Plan

B. The following items for BOARD APPROVAL:

1) Minutes

- a) February 20, 2014 Regular Board Meeting
- b) February 20, 2014 Closed Session Minutes @ 7:30 p.m. –
CONFIDENTIAL – for Board only
- c) February 20, 2014 Closed Session Minutes @ 10:12 p.m. –
CONFIDENTIAL – for Board only

2) Financial Reports

- a) Treasurer's Report
- b) Payroll and Accounts Payable Report

3) Bid Items

- a) Tennis Courts Resurfacing Project 2014 to Evans & Son Blacktop, Inc., 3N775 Powis Road, West Chicago, Illinois 60185 for a total expenditure of \$367,881.00.

4) Requests for Proposals:
None

5) Purchase Orders:

- a) Advertising Expenses for Fiscal Years 2014 and 2015 Marketing Campaign to Michael Walters Advertising, 444 N. Wabash Avenue, Chicago, Illinois 60611, in the amount of \$525,000.00.
- b) Website Redesign Services for C.O.D. Foundation to Blackbaud, 2000 Daniel Island Drive, Charleston, South Carolina 29492 not to exceed \$33,000.00.
- c) Waterleaf Restaurant Seafood Purchase to Fortune Fish, Joliet, Illinois, for a total annual expenditure of \$50,000.00.
- d) Architectural Contract for the Addison Regional Center Renovation to Legal Architects, 2015 Spring Road, Oak Brook, Illinois 60523, for a total expenditure not to exceed \$25,200.00, including reimbursable expenses.
- e) Follett Higher Education Group Contract Amendment to extend current contract term, for an additional three (3) years, with a supplemental renewal option of two (2) additional years.
- f) Project Management Consulting Services with CCS International, Inc. (CCS) Contract Extension through March 31, 2015.
- g) Facility Use Agreement Addendum Between College of DuPage (COD) and DuPage Area Occupational Education System (DAOES) for the period of September 1, 2013 through June 30, 2014.

6) Ratify the Personnel Actions.

- a) Ratification of Administrator Appointments
- b) Ratification of Faculty Appointments
- c) Ratification of Managerial Appointments
- d) Ratification of Classified Appointments
- e) Ratification of Operating Engineers Appointments
- f) Ratification of Managerial Promotions / Transfers
- g) Ratification of Classified Promotions / Transfers
- h) Ratification of Classified Resignations / Terminations

9. C. The following Construction-Related items were approved:

1) Ratification of Construction Change Orders

• Referendum-Related Projects

- **PE RENOVATION – POWER #043: CREDIT (\$292.00).** This credit was for removing the glass from the north wall of the strength lab and replacing with a tiled wall. *This is an A/E Requested Scope Change.*
- **PE RENOVATION – POWER #052: \$9,932.00.** This change was for adding an ADA viewing area at the second floor pool gallery. *This change is the result of an oversight by the A/E.*
- **PE RENOVATION – POWER #138: CREDIT (\$450.00).** This credit was for changing the material on the L1 stair and Chaparral 301 stair. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #191: \$2,222.00.** This change was for adding a bench in the vestibule to hide the existing pipe due to issues with the column cover and stair placement. *This change is the result of an oversight by the A/E.*
- **PE RENOVATION – POWER #193: \$1,937.00.** This change was for modifying the return air duct in the main corridor 1 B. *This change is the result of an oversight by the A/E.*
- **PE RENOVATION – POWER #194: \$1,910.00.** This change was for adding a photocell in the natatorium. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #195: CREDIT (\$839.00).** This credit was for deducting one return grille in the natatorium. *This is an A/E Requested Scope Change.*
- **PE RENOVATION – POWER #198: \$1,686.00.** This change was for using a different floor adhesive due to the high moisture content. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #199: \$4,237.00.** This change was for installing junction boxes for the existing fans in the Dance Studio. The contractor learned that the existing installation was not code compliant. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #200: \$15,096.00.** This change was for adding cameras and an additional Network Video Recorder (NVR) to the project. After reviewing the drawings with the police department, additional cameras were requested to adequately monitor the exterior and interior spaces. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #201: CREDIT (\$23,421.00).** This credit was for deleting the car charging stations. This work was transferred to another funding source. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #202: \$12,117.00.** This change was for changing all of the existing ballasts of the lights in the Natatorium. This change was requested due to the difficulty of changing the ballasts in the future. *This was an Owner-Requested Scope Change.*

- **PE RENOVATION – POWER #203: \$1,193.00.** This change was for adding a 3” gas shut-off valve in the BIC boiler room. This was requested to allow the P.E building to be isolated from the BIC building if maintenance were required on either building. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #205: \$33,335.00.** This change was for adding sprinkler coverage in the arena and exercise area to meet code. *This change is the result of an oversight by the A/E.*
- **PE RENOVATION – POWER #206: \$1,393.00.** This change was for adding drywall infill’s to the soffits of the wood ceiling in the lobby. *This change is the result of an oversight by the A/E.*
- **PE RENOVATION – POWER #208: \$1,953.00.** This change was for adding sprinkler flow switches to the elevator pit and machine room. *This change is the result of an oversight by the A/E.*
- **PE RENOVATION – POWER #209: \$7,596.00.** This change was for revising the floor finish of the Bamboo wood floor to a harder finish due to changing the flooring material. *This is an A/E Requested Scope Change.*
- **PE RENOVATION – POWER #210: \$10,353.00.** This change was for adding multiple conduits under the pool deck to provide power to the existing irrigation system and exterior outlets. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #212: CREDIT (\$672.00).** This credit was for eliminating proximity reader cards from the hardware scope. Cards are issued by the College. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #214: \$66,260.00.** This change was for the final cleaning of the building. This scope was not part of the original approved project cost. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #215: \$8,694.00.** This change was to provide a new counter top at the vending area. This change occurred when the Café was removed from the project. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #216: \$3,856.00.** This change was to relocate brass volleyball pole sleeves and caps. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #217: \$42,166.00.** This change was to relocate the Natatorium pool lights to enable the lights to be accessible from the balcony for maintenance. *This change is the result of an oversight by the A/E.*
- **PE RENOVATION – POWER #219: \$14,900.00.** This change was for changing the glass in the trophy cases. The glass specified could not span the cabinet opening height. *This change is the result of an oversight by the A/E.*
- **PE RENOVATION – POWER #220: \$16,336.00.** This change was to modify the drywall soffit in the plaza level. The drawings did not show any work in the areas. *This change is the result of an oversight by the A/E.*

- **PE RENOVATION – POWER #221: \$11,581.00.** This change was to trace and rewire existing floor boxes in the arena. Several of the existing outlets did not work. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #222: \$1,562.00.** This change was for modifying the existing plenum boxes in Vestibule 2A to provide adequate heat distribution. *This change is the result of an oversight by the A/E.*
- **PE RENOVATION – POWER #224: \$23,652.00.** This change is to install mats in the Martial Arts rooms. This was not part of the original approved project budget. *This was an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #226: \$3,419.00.** This change is to purchase appliances not in the original approved project budget but necessary for operating scheduled activities. *This was an Owner-Requested Scope Change.*
- **SRC – MORTENSON #063: \$17,819.00.** This change is required to complete the build-out for the SRC Cafeteria, Wholly Habaneros millwork as requested by Sodexo. Funds for the amount of this change order will be reimbursed to the SRC project by Sodexo. *This is an Owner-Requested Scope Change.*
- **WAYFINDING & SIGNAGE – DESIGN COMMUNICATIONS #001: \$2,780.00.** This change is to increase the contract with Design Communications to include the fabrication and installation of the BIC re-dedication plaque. *This is an Owner-Requested Scope Change.*

- **Capital Budget Projects**
None

2) **Approval of Construction-Related Change Orders**

- **Referendum-Related Projects**

- **2014 SITE WORK, POWER CONSTRUCTION COMPANY, #001: \$133,686.80.** This change order is required to allow the completion of work originally planned for the fall of 2013, for which the necessary materials were unavailable. This request will enable the materials to be reserved and the work assigned to the construction manager executing 2014 projects. This change amends the existing Power Construction 2014 Site Development contract (Reference February Consent Agenda item 9.B.5)c) to include site work not completed last year at the SRC north entrance area. This amended work is contiguous with SRC North Entrance Planter Trees, Project 7 of the February approval. *This is an Owner-Requested Scope Change.*

- **Capital Budget Projects**
None

Chairman Birt asked if any Trustee had a question regarding a Consent Agenda item. Hearing no questions or comments from the Board, Secretary O'Donnell called the roll for approval of the Consent Agenda items. Student Trustee Torres' preference is for the motion. Voting aye: Vice Chair Hamilton, Trustee McGuire, Secretary O'Donnell, Trustees Savage,

Svoboda, Co-Vice Chair Wozniak and Chair Birt. Motion to approve all Consent Agenda items listed above carried.

10. NEW BUSINESS

A. For Information Only:

- 1) Board Policy 10-40
- 2) Board Policies 15-5, 15-10 and 20-5

B. For Approval:

- 1) Vice Chair Hamilton moved and Trustee Savage seconded that the Board approve to Restrict a Portion of the FY2014 Unrestricted Fund Balance and Realign a Portion of the Existing Restricted Fund Balance. Student Trustee Torres' preference is for the motion. On roll call, voting aye: Secretary O'Donnell, Trustees Savage and Svoboda, Co-Vice Chair Wozniak, Vice Chair Hamilton, Trustee McGuire and Chair Birt. Motion carried unanimously.
- 2) Trustee Svoboda moved and Secretary O'Donnell seconded that the Board approve the Naming of the McAninch Arts Center Performance Hall, the "Belushi Performance Hall." Student Trustee Torres' preference is for the motion. On roll call, voting aye: Trustees Savage and Svoboda, Co-Vice Chair Wozniak, Vice Chair Hamilton, Trustee McGuire, Secretary O'Donnell and Chair Birt. Motion carried unanimously.
3. Secretary O'Donnell moved and Trustee Svoboda seconded that the Board approve the Naming of the College of DuPage Football Stadium, the "Bjarne Ullsvik Football Stadium." Student Trustee Torres' preference is for the motion. On roll call, voting aye: Trustee Svoboda, Co-Vice Chair Wozniak, Vice Chair Hamilton, Trustee McGuire, Secretary O'Donnell, Trustee Savage and Chair Birt. Motion carried unanimously.

11. TRUSTEE DISCUSSION ITEMS

- None

12. ANNOUNCEMENTS:

ACCT Report and ICCTA Report

- ICCTA Meeting was held on March 14-15 in Lisle, Illinois. Trustee round table discussion centered on statewide drop in enrollment. Session regarding implementation of changes to SURs had several College administrators in attendance.
- Lobby Day will be April 30, 2014 in Springfield, Illinois.

Foundation Report

- The Foundation has raised over \$4,000,000 to date, which exceeds their year-end goal of \$3,000,000.
- The Foundation has received a \$1,000,000 planned gift.
- MAC Madness was a huge success with over 320 guests in attendance. The event raised \$400,000.

Other Announcements

- None

At 9:16 p.m. Chairman Birt announced that the Board would move into Closed Session for the purpose of discussing: "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting;" and "Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees." Chairman Birt called for a motion, Trustee Savage moved and Trustee Svoboda seconded.

On roll call, voting aye: Student Trustee Torres, Co-Vice Chair Wozniak, Vice Chair Hamilton, Trustee McGuire, Secretary O'Donnell, Trustee Savage, Trustee Svoboda and Chair Birt.

13. RESUME OPEN MEETING

At 10:18 p.m. Secretary O'Donnell moved and Vice Chair Hamilton seconded closed session be adjourned. The Board of Trustees returned to open session. Secretary O'Donnell called the roll:

Present: Student Trustee Torres, Trustees Erin Birt, Katharine Hamilton, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda and Joe Wozniak.

Also Present: Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C.

14. ADJOURN

At 10:19 p.m., Chairman Birt noted that, if there was no further business to come before the Board, she would entertain a motion to adjourn. Trustee McGuire moved, Trustee Svoboda seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: _____
Allison O'Donnell, Board Secretary

Approved: April 17, 2014

By: _____
Erin Birt, Board Chairman



**3/20/14 Closed Session Minutes
Regular Board of Trustees Meeting**

CONFIDENTIAL

FOR BOARD ONLY

COLLEGE OF DuPAGE
ORGANIZATIONAL BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Financial Reports.

2. REASON FOR CONSIDERATION

For monthly Board approval.

3. BACKGROUND INFORMATION

- a) Treasurer's Report – The Treasurer's Report goes to the Board for approval every month except July. The Treasurer's Report includes the receipts and disbursements for each month by fund on strictly a cash basis. Therefore, the ending balance in each fund is equal to the balance of the cash and investments by fund.
- b) Payroll and Accounts Payable Report – This report is presented to the Board for approval each month. This report lists the total payroll and accounts payable for the accounting month by fund.
- c) Budget Transfer Report – This report is presented to the Board for approval on a quarterly basis (July, October, January, April). The budget transfer report lists the funds, descriptions, amounts and reasons for the budget transfer.

4. RECOMMENDATION

That the Board of Trustees approves the Treasurer's Report, the Payroll & Accounts Payable Report and Budget Transfer Report.

SIGNATURE PAGE FOR FINANCIAL REPORTS

ITEM(S) ON REQUEST

That the Board of Trustees approves the Treasurer's Report, the Payroll & Accounts Payable Report and Budget Transfer Report.


Assistant Vice President Financial Affairs and Controller
Date 4/8/14


Senior Vice President, Administration and Treasurer
Date 4/9/2014


President
Date

College of DuPage
Community College District No. 502
Treasurer's Report as of March 31, 2014

MB Financial and Chase Concentration Accounts

Beginning Balance	\$ 23,571,274
Current Activity	
Cash Receipts	15,546,633
Cash Disbursements	(18,257,117)
Wire Transfer/Bank Charges/Voids	7,906,023
Payroll	(5,803,205)
Total Month Activity	(607,666)
Ending Balance	\$ 22,963,608

Cash

MB Financial Concentration Account	\$ 13,669,504
Change Funds	17,640
Chase Concentration and Credit Card Accounts	9,294,104
Total Cash	\$ 22,981,248

Cash Equivalents

ILFUNDS	\$ 47
Wheaton NOW Account	16,154,444
Money Market	1,179,422
PFM Liquidity Account	558
Amalgamated Money Market	1,861,074
Chase High Yield	16,769,756
Total Cash Equivalents	\$ 35,965,301

Investments

Time Deposits	\$ 996,000
Northern Trust	65,180,139
PFM	25,699,095
PFM Fair Value Adjustment	(96,919)
IIIT PFM	58,394
ClearArc Capital Managed Portfolio	758,176
ClearArc Capital Managed Portfolio Fair Value Adjustment	(8,141)
Other Government Securities	30,000,000
Other Government Securities Fair Value Adjustment	(382,442)
Deutsche Bank	18,079,509
Deutsche Bank Fair Value Adjustment	9
State Street Bank	18,040,057
State Street Fair Value Adjustment	(36,269)
Northern Trust	36,322,548
Northern Trust Fair Value Adjustment	(53,937)
Total Investments	\$ 194,556,219

Total Cash Equivalents & Investments	\$ 230,521,520
Total Cash, Cash Equivalents & Investments	\$ 253,502,768

College of DuPage
Community College District No. 502
PAYROLL AND ACCOUNTS PAYABLE REPORT
CASH DISBURSEMENTS
March 31, 2014

Payroll - March 2014

	Gross		Net	
Advices	\$	8,258,288	\$	5,566,936
Checks		321,221		236,269
Total Payroll	\$	8,579,509	\$	5,803,205
% Electronic				95.9%

Accounts Payable - March 2014*

Imprest checks - Vendors	\$	768,687
Imprest Echecks - Vendors		783,578
Imprest checks - Employees		19,107
Imprest Echecks - Employees		73,557
Imprest checks - Student Refunds		5,712,461
Imprest Debit Cards - Student Refunds		3,171,261
Imprest E-commerce - Student Refunds		109,814
Total Imprest	\$	10,638,465
% Electronic		38.9%

Operating checks - Vendors	\$	760,369
Operating Echecks - Vendors		5,381,880
ACH transfers - Vendors		1,476,403
Wire transfers - Vendors		-
Total Operating	\$	7,618,652
% Electronic		90.0%

Combined Payroll and Accounts Payable - March 2014

Total Net Payroll Disbursements	\$	5,803,205
Total Accounts Payable Disbursements		18,257,117
Total Cash Disbursements	\$	24,060,322

*Includes payroll cash disbursements made to vendors and government agencies for employee withholdings.

COLLEGE OF DuPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
ACCOUNTS PAYABLE TO BE APPROVED BY BOARD
AT THE APRIL 2014 BOARD MEETING

CHECKS ISSUED DURING ACCOUNTING MONTH - MARCH

<u>NUMBER</u>	<u>PAYEE NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
IM*0140403	AT&T	Relocation of telephones for SRC project	\$ 41,834.62
IM*0140451	Design Communications Ltd	Deposit for fabrication of exterior signs for sign project	16,932.00
IM*0140528	Dept of Treasury	Medicare Settlement - IRS	55,531.18
IM*0140570	ComEd/Commonwealth Edison	Distribution charges for January - February 2014	44,729.86
IM*0140571	Healthcare Service Corp	Run out of medical claims; dental claims December - February 2014	122,914.81
IM*0140572	LTLS-OCCLC	E-resources implementation charges for the Library	16,337.00
IM*0140573	Midway Bldg Services	Janitorial services - January 2014	30,947.03
IM*0140574	Official Payments	Credit card merchant transaction fees - January 2014	59,641.56
IM*0140575	Pennywell Productions, Inc.	Artist fee for performance at the MAC	18,000.00
IM*0140576	Phi Theta Kappa Honor Society	Membership Fees paid on behalf of members (member paid)	23,040.00
IM*0140577	Robbins, Schwartz, Nicholas, Lifton & Taylor	Legal fees and services January 2014	15,303.72
IM*0140578	Wight & Company	Architectural and engineering services for MAC project	263,795.05
IM*0140579	Xerox Corporation	Xerox copier lease/usage fees - December 2013	34,362.08
IM*0140580	Pilobolus, Inc.	Artist fee for performance at the MAC	17,000.00
IM*E0030188	Follett Higher Education	Pell Bookbills Spring 2014	134,522.33
IM*E0030189	Illinois Power Marketing	Electric Services January - February 2014	129,743.54
IM*E0030190	Interiors for Business, Inc.	Furnishings for Foundation Office	37,131.69
IM*E0030191	Kushan, LLC	Instructional fees for Dental Assistant & Veterinary Assistant Courses	60,000.00
IM*E0030192	MRXI Corporation	Instructional fees for Pharmacy Technician Course	27,350.00
IM*E0030193	Nicor Enerchange	Natural gas supply - January 2014	134,303.15
IM*E0030301	College of Dupage Faculty Association	Payroll deduction 3/7/14 payroll	23,803.00
IM*E0030302	College of Dupage-CODAA	Payroll deduction 3/7/14 payroll	29,179.75
IM*E0030303	DuPage Credit Union	Payroll deduction 3/7/14 payroll	43,850.14
IM*E0030304	Valic Retirement Serv	Payroll deduction 3/7/14 payroll	125,441.09
IM*E0030305	SURS-State Univ Retirement System	SURS withholding 3/7/14 payroll	339,519.30
IM*E0030305	SURS-State Univ Retirement System	College share SURS health 3/7/14 payroll	14,086.35
IM*E0030305	SURS-State Univ Retirement System	Trust & Federal funds 3/7/14 payroll	3,271.91
IM*E0030306	DAOES	Pass through funds from ISBE	160,000.00
IM*E0030307	Legat Architects	Professional services for Homeland Security Training Center Project	215,919.48
IM*E0030308	Pepper Construction	Construction services for CMC project	192,622.45
IM*E0030309	Tetra Tech, Inc.	Regional catastrophic training and exercise program (Grant)	47,017.20
IM*E0030310	V3 Companies	Services for Infrastructure Improvement projects	24,216.64
IM*E0030379	IACE Travel	Fees for Field Studies Japan trip (participant paid)	22,160.00
IM*E0030405	DAOES/Technology Center of DuPage	July 2013-June 2014 Rental space	64,908.44
IM*E0030406	Interiors for Business, Inc.	Furnishings for Foundation Office	43,613.03
IM*E0030407	Keppler Associates	Artist fee for performance at the MAC	15,000.00
IM*E0030408	Loebl Schlossman & Hackl, Inc.	Professional services for SRC Library project	51,530.45
IM*E0030409	McWilliams Electric Company, Inc.	Fees for BIC Motor Control Center Project	52,369.00
IM*E0030410	Midwest Commercial Fitness	Equipment and supplies for Physical Education Center	24,150.00
IM*E0030411	Mortenson Construction	Construction management services for MAC renovation project	1,661,043.00
IM*E0030412	MRXI Corporation	Instructional fees for Pharmacy Technician Course	27,500.00
IM*E0030413	Siemens Industry Inc.	Building automation service agreement 1/1 - 3/31/14	17,070.00
IM*E0030727	DuPage Credit Union	Payroll deduction 3/21/14 payroll	43,950.14
IM*E0030728	SURS-State Univ Retirement System	SURS withholding 3/21/14 payroll	349,972.67
IM*E0030728	SURS-State Univ Retirement System	College share SURS health 3/21/14 payroll	14,129.05
IM*E0030728	SURS-State Univ Retirement System	Trust & Federal funds 3/21/14 payroll	2,984.38
IM*E0030729	Valic Retirement Services	Payroll deduction 3/21/14 payroll	130,428.26
IM*E0030736	American Express Travel	Fees for employee airfare and/or conference fees online booking	22,742.65
IM*E0030738	Bailey Edward	Services for Naperville Regional Center renovation	64,201.20
IM*E0030739	Eco Lighting Services and Technology	Services for the BIC fan room lighting project	26,470.00
IM*E0030740	Illinois Power Marketing	Electric Services February - March 2014	111,848.47
IM*E0030741	Power Construction Company	Construction management services for PE project	841,020.00
IM*E0030742	Precise Printing Network	Printing services for COD February 2014 Impact magazine	52,811.33

COLLEGE OF DuPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
ACCOUNTS PAYABLE TO BE APPROVED BY BOARD
AT THE APRIL 2014 BOARD MEETING

CHECKS ISSUED DURING ACCOUNTING MONTH - MARCH

<u>NUMBER</u>	<u>PAYEE NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
IM*A305	IDES-Magnetic Media Unit	State tax withholding 3/7/14 payroll	\$ 174,511.11
IM*A306	Dept of Treasury	Federal Tax withholding 3/7/14 payroll	491,990.79
IM*A306	Dept of Treasury	College share FICA tax withholding 3/7/14 payroll	2,562.43
IM*A306	Dept of Treasury	College share Medicare tax withholding 3/7/14 payroll	57,291.63
IM*A308	IDES-Magnetic Media Unit	State tax withholding 3/21/14 payroll	179,816.11
IM*A309	Dept of Treasury	Federal Tax withholding 3/21/14 payroll	509,564.96
IM*A309	Dept of Treasury	College share FICA tax withholding 3/21/14 payroll	1,666.95
IM*A309	Dept of Treasury	College share Medicare tax withholding 3/21/14 payroll	58,998.99
TOTAL CHECKS, E-CHECKS, ACH & WIRE TRANSFERS ISSUED DURING ACCOUNTING MONTH			<u>\$ 7,618,651.97</u>

COLLEGE OF DuPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
BUDGET TRANSFER REPORT FOR THE QUARTER ENDED 3/31/14
FISCAL YEAR 2014

OPERATING FUNDS:

FROM:			TO:			
MONTH	ACCOUNT NUMBER	DESCRIPTION	ACCOUNT NUMBER	DESCRIPTION	AMOUNT	REASON

Note: Third Quarter did not have any transfers of Contingency.

CONTINGENCY ACCOUNTS - YEAR TO DATE	ORIGINAL BUDGET		TRANSFER IN	TRANSFER OUT	ADJUSTED BUDGET
Educational Fund	\$ 3,000,000	\$	-	\$ -	\$ 3,000,000
Operations and Maintenance Fund	500,000		-	-	500,000
Total Contingency in Operating Funds	<u>\$ 3,500,000</u>	<u>\$</u>	<u>-</u>	<u>\$ -</u>	<u>\$ 3,500,000</u>

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

SUMMARY OF BIDS

Item 9. B. 3) a) Task Order Roadway Maintenance

That the Board of Trustees award the bid for Task Order Roadway Maintenance to the lowest responsible bidder, Patriot Pavement Maintenance, Inc., 825 Seegers Road, Des Plaines, IL 60016, for an estimated total expenditure of \$370,000, and an estimated total three year expenditure of \$1,110,000.00.

Item 9. B. 3) b) 2014 Site Work, Infrastructure, and Parking Improvements Project - Bid Package 1

- a) That the Board of Trustees award the bids for 2014 Site Work, Infrastructure, and Parking Improvements Project Bid Package 1 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC. as follows:
- Earthwork and Site Improvements - We recommend that the bid be awarded to the lowest responsible bidder, Landworks Limited, 751 North Bolingbrook Drive, Bolingbrook, Illinois 60440, for the value of \$96,136.00.
 - Site Irrigation: We recommend that the bid be awarded to the lowest responsible bidder, Aqua Designs, 2133 Gould Court, Rockdale, Illinois 60436, for the value of \$48,601.00.

For a subtotal total expenditure of \$144,737.00;

- b) That the Board of Trustees increase the contract amount with Power Construction Company LLC. 2360 North Palmer Drive, Schaumburg, IL 60173, related to 2014 Site Work, Infrastructure, and Parking Improvements Project Bid Package 1 in accordance with the contract terms and the previously approved fee schedule that includes .85% fee for insurance in the amount of \$1,264.10, a 2.75% fee for trade contract costs in the amount of \$3,980.27, and a 4.00% fee for General Conditions in the amount of \$5,948.69 for a total fee amount of \$11,193.05.

For a total expenditure of \$155,930.05.



**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Task Order Roadway Maintenance.

2. BUDGET STATUS

Funds in the amount of \$370,000 per year are being provided by the Facilities, Operations & Maintenance Budget #02-90-20024-5309001.

3. BACKGROUND INFORMATION

This bid represents a three-year task order maintenance project for the Facilities, Operations & Maintenance Department from, May 1, 2014 through April 30, 2017. The scope of this project includes asphalt repairs, crack filling, sealcoating and restriping for parking lots and roadways throughout the Campus.

These areas are currently in need of sealcoating due to their deteriorating condition. Pavement fractures, fissures and depressions are the characteristics of this deterioration. This has accelerated with the forces of the freeze/thaw cycle associated with prolonged winter temperatures.

Sealcoating work is done on a two-year rotation cycle in order to restore the parking lots and extend the useful life of the pavement. This will also cut yearly maintenance costs and improve vehicle safety. In addition, many of the striping lines are beginning to fade or are non-existent, making it difficult for drivers to distinguish parking locations.

The bid specifications required that all bidders provide their American Institute of Architects Contractor Qualification statements along with their Illinois Department of Transportation Certification statement as evidence of meeting the required work experience.

The recommended contractor, Patriot Pavement Maintenance, Inc., has provided all of the required prequalification and certification documentation. References for this firm include work previously performed at the College of DuPage and Grayslake High School.

A legal bid notice was published and 20 vendors were solicited. Two responses were received; one was within district.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

The following is a recap of the bid tabulation:

Vendor	Patriot Pavements	CMC America *
Description	Year 1 - 3	Year 1-3
Sealcoating	\$0.23/SF	\$0.28/SF
Crack Repairs	\$0.60/LF	\$0.68/LF
Striping	\$0.28/LF	\$0.29/LF
Handicap Symbol	\$35.00 EA	\$55.00 EA
Asphalt leveling Patching	\$2.55/SF	\$3.00/SF
New Installation of Asphalt	\$40.00/SY	\$45.00/SY
Concrete Curb Replacement	\$48.50/LF	\$50.00/LF
2" Mill Overlay	\$13.95/SY	\$2.00/SF

SF = Square Foot
LF = Linear Foot
EA = Each
SY = Square Yard

* In District Vendor


4. RECOMMENDATION

That the Board of Trustees award the bid for Task Order Roadway Maintenance to the lowest responsible bidder, Patriot Pavement Maintenance, Inc. , 825 Seegers Road, Des Plaines, IL 60016, for an estimated total expenditure of \$370,000, and an estimated total three year expenditure of \$1,110,000.00.


SIGNATURE PAGE FOR TASK ORDER ROADWAY MAINTENANCE

ITEM(S) ON REQUEST


That the Board of Trustees award the bid for Task Order Roadway Maintenance to the lowest responsible bidder, Patriot Pavement Maintenance, Inc. , 825 Seegers Road, Des Plaines, IL 60016, for an estimated total expenditure of \$370,000, and an estimated total three year expenditure of \$1,110,000.00.



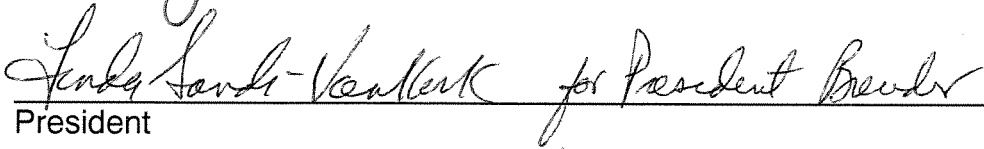
Director, Facilities Planning and Development
3/27/2014
Date



Director, Business Affairs
3-31-14
Date



Senior Vice President, Administration and Treasurer
4/1/2014
Date



President
4/2/14
Date



COLLEGE OF DuPAGE
REGULAR BOARD MEETING
STANDARD BOARD APPROVAL

1. SUBJECT

2014 Site Work, Infrastructure, and Parking Improvements Project - Bid Package 1.

2. BUDGET STATUS

Power Construction Company, LLC, the College's Construction Manager Services provider, estimated the total cost of the work to be awarded in this bid package to be \$182,500.00. The recommended contractors' bids total \$144,737.00, or \$37,763.00 below the estimate. The funds to implement this work are provided from Bond Referendum Site and Grounds Project general ledger account 03-90-36822-5303001.

3. BACKGROUND INFORMATION

The Site Work, Infrastructure, and Parking Improvements Project 2014 Bid Package 1 includes: 14.1 Perimeter Improvements - Technical Education Center (TEC) along Lambert Road and, 14.5 East Campus Generator Plant – Perimeter Improvements near newly renovated Seaton Computer Center.

Two Trade Contracts were contained in Bid Package 1:

Trade 32.1 - Earthwork and Site Improvements
Trade 32.2 – Site Irrigation

The awarded bidders' contracts and all future project construction contracts will be assigned to the project's Construction Manager Service provider, Power Construction Company, LLC.

This bid package requested one alternate bid. Alternate # 1, extended service and maintenance for work installed under Trade 32.2. The College will be accepting this Alternate.

A review of each of the trades and recommendations are as follows:

- a. 32.1 - Earthwork and Site Improvements - We recommend that the bid be awarded to the lowest responsible bidder, Landworks Limited, 751 North Bolingbrook Drive, Bolingbrook, Illinois 60440, for the value of \$96,136.00.
- b. Trade 32.2 – Site Irrigation: We recommend that the bid be awarded to the lowest responsible bidder, Aqua Designs, 2133 Gould Court, Rockdale, Illinois 60436, for the value of \$52,360.00.

A legal notice was published and 17 vendors were solicited. Seven responses were received. One women owned business was solicited but did not respond; four local vendors were solicited with two responding.

This purchase complies with State Statute, Board Policy, and Administrative Procedures.

The following is a recap of the bid tabulation:

32.1 Earthwork and Site Improvements

Vendor	Landworks Limited*	J & E Nursery Limited	Breezy Hill Nursery	Copenhaver Construction	Moore Landscapes
Bid Amount	\$96,136.00	\$115,901.00	\$119,200.00	\$143,500.00	\$147,000.00

32.2 Site Irrigation

Vendor	Aqua Designs*	Central Lawn Sprinklers
Bid Amount	\$43,771.00	\$68,878.00
Alternate 1	\$ 4,830.00	\$ 5,000.00

4. RECOMMENDATION

a) That the Board of Trustees award the bids for 2014 Site Work, Infrastructure, and Parking Improvements Project Bid Package 1 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC. as follows:

- Earthwork and Site Improvements - We recommend that the bid be awarded to the lowest responsible bidder, Landworks Limited, 751 North Bolingbrook Drive, Bolingbrook, Illinois 60440, for the value of \$96,136.00.
- Site Irrigation: We recommend that the bid be awarded to the lowest responsible bidder, Aqua Designs, 2133 Gould Court, Rockdale, Illinois 60436, for the value of \$48,601.00.

For a subtotal total expenditure of \$144,737.00;

b) That the Board of Trustees increase the contract amount with Power Construction Company LLC. 2360 North Palmer Drive, Schaumburg, IL 60173, related to 2014 Site Work, Infrastructure, and Parking Improvements Project Bid Package 1 in accordance with the contract terms and the previously approved fee schedule that includes .85% fee for insurance in the amount of \$1,264.10, a 2.75% fee for trade contract costs in the amount of \$3,980.27, and a 4.00% fee for General Conditions in the amount of \$5,948.69 for a total fee amount of \$11,193.05.

For a total expenditure of \$155,930.05.

SIGNATURE PAGE FOR 2014 SITE WORK, INFRASTRUCTURE, AND PARKING
IMPROVEMENTS PROJECT BID PACKAGE 1

ITEM(S) ON REQUEST

- a) That the Board of Trustees award the bids for 2014 Site Work, Infrastructure, and Parking Improvements Project Bid Package 1 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC. as follows:


- Earthwork and Site Improvements - We recommend that the bid be awarded to the lowest responsible bidder, Landworks Limited, 751 North Bolingbrook Drive, Bolingbrook, Illinois 60440, for the value of \$96,136.00.
- Site Irrigation: We recommend that the bid be awarded to the lowest responsible bidder, Aqua Designs, 2133 Gould Court, Rockdale, Illinois 60436, for the value of \$48,601.00.

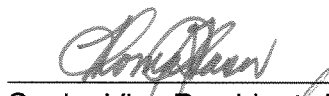
For a subtotal total expenditure of \$144,737.00;

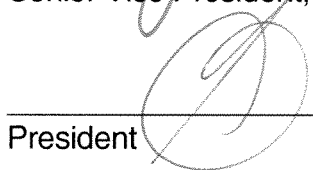
- b) That the Board of Trustees increase the contract amount with Power Construction Company LLC. 2360 North Palmer Drive, Schaumburg, IL 60173, related to 2014 Site Work, Infrastructure, and Parking Improvements Project Bid Package 1 in accordance with the contract terms and the previously approved fee schedule that includes .85% fee for insurance in the amount of \$1,264.10, a 2.75% fee for trade contract costs in the amount of \$3,980.27, and a 4.00% fee for General Conditions in the amount of \$5,948.69 for a total fee amount of \$11,193.05.

For a total expenditure of \$155,930.05.


Director, Facilities Planning and Development 4-1-14
Date


Director, Business Affairs 4-1-14
Date


Senior Vice President, Administration and Treasurer 4/1/2014
Date


President 4/1/14
Date

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

SUMMARY OF REQUESTS FOR PROPOSALS

Item 9. B. 4) a) Revenue Services - Voluntary Load Response for the Electrical Utility

That the board of Trustees award the three year contract for the Voluntary Load Response to the most favorable bidder, EnerNOC, Inc, One Marina Park Drive, Suite 400, Boston MA 02210, for revenue totaling \$341,426.00. The revenue will be, for the first year, \$141,054.00; for second year, \$133,628.00; and for the third year, \$66,744.00. The three year contract shall start on June 1, 2014 and end on May 31, 2017. We also request the Board of Trustees approve participation in the PJM Interconnection's Energy Load Response Program and therefore eligible to receive compensation of approximately \$6,468 per hour when the Program is utilized.



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Participation in an Emergency Load Response Program (ELRP) for Electricity.

2. **BUDGET STATUS**

This is an opportunity for the College to generate revenue by participating in a voluntary Emergency Load Response Program ("ELRP") with PJM Interconnection ("PJM") and EnerNOC, Inc.

3. **BACKGROUND INFORMATION**

College of DuPage issued an RFP to the official "Curtailment Service Providers" to select a vendor that provides the best rebate offer to the College for participating in a voluntary program to reduce our electrical consumption during high demand times between June 1st and September 30th. Based on the amount the College can receive as a rebate, EnerNOC, Inc. was chosen as the designated Curtailment Service Provider by offering a \$141,054.00 guaranteed rebate in the first year, a \$133,628.00 guaranteed rebate in the second year, and a guaranteed rebate of \$66,744.00 in the third year for a grand total of \$341,426.00. This program enables EnerNOC, Inc. to notify the College approximately 2 hours in advance to reduce our electrical consumption by 4 megawatts (MW) in return for a rebate. The College has back-up generator capacity that enables us to participate in this program as there is little risk of power interruption should we be called upon to reduce our consumption.

This vendor will also provide the College with state-of-the art software and utility metering stations that will help us to monitor our energy usage in order to improve efficiency and reduce costs.

PJM Interconnection (PJM) is a Regional Transmission Organization that manages the world's largest electrical grid and operates the largest wholesale electric market in the world. One of PJM's responsibilities is to coordinate the movement of electricity to ensure the electric grid's reliability through energy vendors. For this reason, they offer the voluntary Emergency Load Response Program (ELRP). This program allows end-users, like COD, to get paid for voluntarily reducing electrical demand during high-demand hours from Curtailment Service Providers.

Furthermore, the College would also like to participate in PJM Interconnection Energy Load Response Program. In cases where PJM calls for an emergency reduction during the year, the College will receive compensation of approximately \$6,468.00 per hour for every hour we participate in the program.

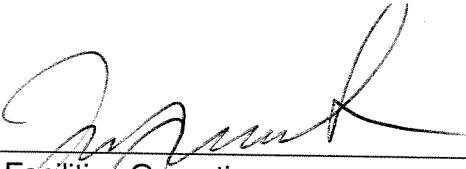
4. RECOMMENDATION

That the Board of Trustees awards a three year contract for the voluntary Emergency Load Response Program to the most favorable respondent, EnerNOC, Inc., One Marina Park Drive, Suite 400, Boston MA 02210, for rebate revenue totaling \$341,426.00. The revenue will be, \$141,054.00 for the first year; \$133,628.00 for the second year; and \$66,744.00 for the third year. The three year contract shall start on June 1, 2014 and end on May 31, 2017. We also request the Board of Trustees approve participation in the PJM Interconnection Energy Load Response Program and therefore the College will be eligible to receive compensation of approximately \$6,468 per hour when the Program is utilized.


SIGNATURE PAGE FOR PARTICIPATION IN AN
EMERGENCY LOAD RESPONSE PROGRAM (ELRP) FOR ELECTRICITY.

ITEM(S) ON REQUEST


That the Board of Trustees awards a three year contract for the voluntary Emergency Load Response Program to the most favorable respondent, EnerNOC, Inc., One Marina Park Drive, Suite 400, Boston MA 02210, for rebate revenue totaling \$341,426.00. The revenue will be, \$141,054.00 for the first year; \$133,628.00 for the second year; and \$66,744.00 for the third year. The three year contract shall start on June 1, 2014 and end on May 31, 2017. We also request the Board of Trustees approve participation in the PJM Interconnection Energy Load Response Program and therefore the College will be eligible to receive compensation of approximately \$6,468 per hour when the Program is utilized.



Director, Facilities Operation
4/3/2014
Date



Director, Business Affairs
4-3-14
Date



Senior Vice President, Administration and Treasurer
4/3/2014
Date



President
4/3/2014
Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

SUMMARY OF PURCHASE ORDERS

Item 9. B. 5) a) Internet Recruitment Advertising Agency

That the Board of Trustees approve a contract with Shaker Recruitment Advertising & Communications, Inc, 1100 Lake Street, Oak Park, IL 60301, for a one-year contract term, expiring April 30, 2015, for an estimated one-year expenditure of \$75,000.

Item 9. B. 5) b) Renewal of Paramedic Hospital Training Program

That the Board of Trustees approve FY 2015 Paramedic Hospital Training Program for the following: Central DuPage Hospital totaling \$114,400; Edward Hospital totaling \$73,216; and Good Samaritan Hospital totaling \$138,240.

Item 9. B. 5) c) Internet Recruiting and Advertising with CareerBuilder

That the Board of Trustees approve a contract with CareerBuilder, 200 N. LaSalle, Suite 1100, Chicago, IL 60601, for a one-year contract term, expiring April 30, 2015, for an estimated one-year expenditure of \$30,000.

Item 9. B. 5) d) Background Checks for New Employee Hires

a) That the Board of Trustees approve services with Aurico Reports Inc., 116 W. Eastman St., Arlington Heights, IL 60004, for the remainder of the current service period for the value of \$49,000.00.

b) That the Board of Trustees approve a contract with Aurico Reports Inc., 116 W. Eastman St., Arlington Heights, IL 60004, from May 1, 2014 through April 30, 2015 for an estimated total expenditure of \$52,500.00.

For a total expenditure of \$101,500.00.



COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Internet Recruitment Advertising Agency.

2. BUDGET STATUS

Funds in the amount of \$75,000 per year are being provided by the Human Resources Advertising Budget #01-80-00797-5407001.

3. BACKGROUND INFORMATION

The College restructured our employment advertising practices increasing the overall effectiveness and breadth of candidate sourcing activities. This item represents professional services by Shaker Recruitment Advertising & Communications, Inc., which arranges the purchase of multiple, unlimited, and individual employment postings for open job opportunities at the College. Multiple and unlimited posting agreements are purchased with the sites most often used, such as the Chronicle of Higher Education and Inside Higher Education, as well as diversity sites, such as Diverse Education, Journal of Blacks in Higher Education, Latinos In Higher Ed, Asians In Higher Ed, Diverse Education, etc. These website software subscription agreements offer the College priority postings of our positions, creating more visibility for the institution's employment opportunities, and feature the College as a diversity employer giving us priority placement on electronic diversity web sites.

Shaker Recruitment Advertising & Communications, Inc. makes recommendations that target potential candidates, assists in negotiating pricing, posts available positions, and tracks usage. The total cost of this new contract is based on an anticipated increase in the number of hires as well as increased activity in specialty and diversity postings.

This purchase complies with State Statute, Board Policy and Administrative Procedures. The purchase of professional services are exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

4. RECOMMENDATION

That the Board of Trustees approve a contract with Shaker Recruitment Advertising & Communications, Inc., 1100 Lake Street, Oak Park, IL 60301, for a one-year contract term, expiring April 30, 2015, for an estimated one-year expenditure of \$75,000.

SIGNATURE PAGE FOR INTERNET RECRUITMENT ADVERTISING AGENCY

ITEM(S) ON REQUEST

That the Board of Trustees approve a contract with Shaker Recruitment Advertising & Communications, Inc., 1100 Lake Street, Oak Park, IL 60301, for a one-year contract term, expiring April 30, 2015, for an estimated one-year expenditure of \$75,000.



Vice President, Human Resources

3/28/14

Date



Director, Business Affairs

3-31-14

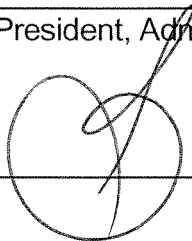
Date



Senior Vice President, Administration and Treasurer

3/31/2014

Date



President

4/1/14

Date



COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Payment of Paramedic Hospital Program Expenses.

2. REASON FOR CONSIDERATION

The Fire Science program is requesting annual approval of expenditures for Central DuPage Hospital (CDH), Edward Hospital (EDWH), and Good Samaritan Hospital (GSH) in order to support the Paramedic Program. The total amount for each hospital requested for FY15 is as follows: Central DuPage Hospital totaling \$114,400 (estimating full enrollment of 25 students per section Summer 2014 through Spring 2015), Edward Hospital totaling \$73,216 (estimating full enrollment of 16 students per section Summer 2014 through Spring 2015), and Good Samaritan Hospital totaling \$138,240 (estimating full enrollment of 30 students per section Fall 2014 through Spring 2015).

Hospital	Course	Semester	Amount	Students	Total
CDH	FIRE 2276-751	2014SU	8 credits @ \$140/Credit Hour=\$1,120	25	\$28,000
CDH	FIRE 2277-751	2014FA	8 credits @ \$144/Credit Hour=\$1,152	25	\$28,800
CDH	FIRE 2274-751	2015SP	8 credits @ \$144/Credit Hour=\$1,152	25	\$28,800
CDH	FIRE 2275-751	2015SP	8 credits @ \$144/Credit Hour=\$1,152	25	\$28,800
			TOTAL		\$114,400
EDWH	FIRE 2276-601	2014SU	8 credits @ \$140/Credit Hour=\$1,120	16	\$17,920
EDWH	FIRE 2277-601	2014FA	8 credits @ \$144/Credit Hour=\$1,152	16	\$18,432
EDWH	FIRE 2274-601	2015SP	8 credits @ \$144/Credit Hour=\$1,152	16	\$18,432
EDWH	FIRE 2275-602	2015SP	8 credits @ \$144/Credit Hour=\$1,152	16	\$18,432
			TOTAL		\$73,216
GSH	FIRE 2274-403	2014FA	8 credits @ \$144/Credit Hour=\$1,152	30	\$34,560
GSH	FIRE 2275-404	2015SP	8 credits @ \$144/Credit Hour=\$1,152	30	\$34,560
GSH	FIRE 2276-401	2015SP	8 credits @ \$144/Credit Hour=\$1,152	30	\$34,560
GSH	FIRE 2277-401	2015SP	8 credits @ \$144/Credit Hour=\$1,152	30	\$34,560
			TOTAL		\$138,240

3. BACKGROUND INFORMATION

This request will allow us to transfer the tuition revenue that we collect from students enrolled in Fire Science courses in Paramedic Training at each of the above-mentioned hospitals for the Summer 2014, Fall 2014, and Spring 2015 semesters. College of DuPage offers Paramedic Training through affiliated area resource hospitals (Central DuPage, Edward, and Good Samaritan). Only resource hospitals can provide Paramedic Training per the Illinois Department of Public Health. All training and education is completed at the hospital training site.

The College collects tuition for the courses and reimburses the hospitals one hundred percent of the tuition for the instruction, since all of the instruction is done by the hosting hospital. Starting in FY15, a small fee will be charged to each student to cover the management of the program and related costs of the College.

The College does claim the FTE and the associated apportionment income for the Paramedic students.

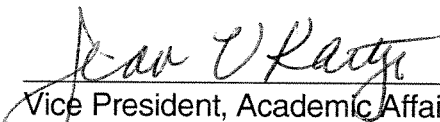
4. RECOMMENDATION


That the Board of Trustees approve the following FY15 Paramedic Hospital Training Program expenditures: Central DuPage Hospital totaling \$114,400; Edward Hospital totaling \$73,216; and Good Samaritan Hospital totaling \$138,240.


SIGNATURE PAGE FOR PAYMENT OF PARAMEDIC
HOSPITAL PROGRAM EXPENSES


ITEM(S) ON REQUEST

That the Board of Trustees approve the following FY15 Paramedic Hospital Training Program expenditures: Central DuPage Hospital totaling \$114,400; Edward Hospital totaling \$73,216; and Good Samaritan Hospital totaling \$138,240.

 3/29/14
Vice President, Academic Affairs Date

 3-28-14
Director, Business Affairs Date

 3/31/2014
Senior Vice President, Administration and Treasurer Date

 4/1/14
President Date



COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Internet Recruiting and Advertising with CareerBuilder.

2. BUDGET STATUS

Funds in the amount of \$30,000 per year are being provided by the Human Resources Advertising Budget #01-80-00797-5407001.

3. BACKGROUND INFORMATION

The College restructured our employment advertising practices increasing the overall effectiveness and breadth of candidate sourcing activities. As a result, we are restructuring our relationship with CareerBuilder to allow more flexible, cost effective advertising.

This item represents the purchase of an annual subscription to CareerBuilder.com. It would allow the College to post job opportunities as well as the capability to proactively search their vast database of resumes, significantly expanding the potential number of job applicants. As CareerBuilder partners with over thirty-five (35) diversity websites, jobs the College posts on CareerBuilder would concurrently be posted on the diversity partner sites including: Diversity Business, MSN Latino, Multicultural Women's Council, Diversity News Magazine, etc. This agreement also features the College as a diversity employer giving us priority placement on electronic diversity websites and direct e-mail to potentially qualified diverse candidates.

The total cost of this new contract is based on an anticipated increase in the number of hires. This purchase complies with State Statute, Board Policy and Administrative Procedures. The purchase of professional services are exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

4. RECOMMENDATION

That the Board of Trustees approve a contract with CareerBuilder, 200 N. LaSalle, Suite 1100, Chicago, IL 60601, for a one-year contract term, expiring April 30, 2015, for an estimated one-year expenditure of \$30,000.

SIGNATURE PAGE FOR INTERNET RECRUITING AND ADVERTISING WITH
CAREERBUILDER

ITEM(S) ON REQUEST

That the Board of Trustees approve a contract with CareerBuilder, 200 N. LaSalle, Suite 1100, Chicago, IL 60601, for a one-year contract term, expiring April 30, 2015, for an estimated one-year expenditure of \$30,000.

 3/28/14

Vice President, Human Resources

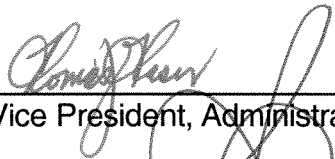
Date



3-31-14

Director, Business Affairs

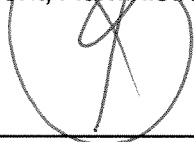
Date



3/31/2014

Senior Vice President, Administration and Treasurer

Date



4/1/14

President

Date



COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Background Checks for New Employee Hires.

2. BUDGET STATUS

Funds up to the amount of \$101,500 are being provided by the Human Resources Other Contractual Services Budget #01-80-00797-5309001.

3. BACKGROUND INFORMATION

This item represents the purchase of required background checks for new employee hires. Aurico Reports Inc. (Aurico) provides the College with background check information including:

- County Criminal Felony & Misdemeanor for all counties lived and worked
- Social Security Trace
- Direct Social Security Verification
- Multi-Jurisdictional Criminal Index Search – including 50 State Sex Offender
- Patriot Act (OFAC)
- Drivers History Report – MVR
- Employment Verification
- DOT Employment Verification

Based on an increase in the number of new hires and background checks, current expenditures have exceeded \$25,000.00 and are estimated to be \$49,000.00 through April 30, 2014. For the period from May 1, 2014 through April 30, 2015 there will be an estimated total expenditure of \$52,500.00.

This purchase complies with State Statute, Board Policy and Administrative Procedures. The purchase of professional services are exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

4. RECOMMENDATION

- a) That the Board of Trustees approve services with Aurico Reports Inc., 116 W. Eastman St., Arlington Heights, IL 60004, for the remainder of the current service period for the estimated value of \$49,000.00.
- b) That the Board of Trustees approve a contract with Aurico Reports Inc., 116 W. Eastman St., Arlington Heights, IL 60004, from May 1, 2014 through April 30, 2015 for an estimated total expenditure of \$52,500.00.

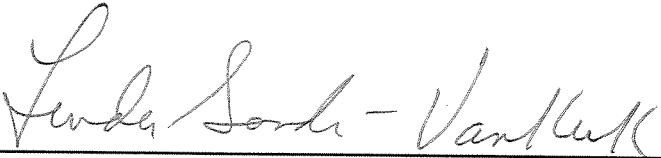
For a total estimated expenditure of \$101,500.00.

SIGNATURE PAGE FOR BACKGROUND CHECKS FOR NEW EMPLOYEE HIRES


ITEM(S) ON REQUEST

- a) That the Board of Trustees approve services with Aurico Reports Inc., 116 W. Eastman St., Arlington Heights, IL 60004, for the remainder of the current service period for the estimated value of \$49,000.00.
- b) That the Board of Trustees approve a contract with Aurico Reports Inc., 116 W. Eastman St., Arlington Heights, IL 60004, from May 1, 2014 through April 30, 2015 for an estimated total expenditure of \$52,500.00.


For a total estimated expenditure of \$101,500.00.



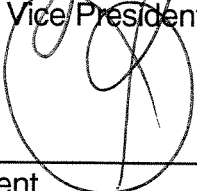
Vice President, Human Resources
3/28/14
Date



Director, Business Affairs
3-31-14
Date



Senior Vice President, Administration and Treasurer
3/31/2014
Date



President
4/1/14
Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Personnel Actions.

2. **REASON FOR CONSIDERATION**

Board Action is required to ratify and approve personnel actions for all employees.

3. **BACKGROUND INFORMATION**

- a) Ratification of Faculty Appointments
- b) Ratification of Managerial Appointments
- c) Ratification of Classified Appointments
- d) Ratification of Managerial Promotions / Transfers
- e) Ratification of Classified Promotions / Transfers
- f) Ratification of Managerial Resignations/ Terminations
- g) Ratification of Classified Resignations / Terminations
- h) Ratification of Faculty Retirements
- i) Ratification of Classified Retirements

4. **RECOMMENDATION**

That the Board of Trustees ratifies the Faculty Appointments; Managerial Appointments; Classified Appointments; Managerial Promotions / Transfers; Classified Promotions / Transfers; Managerial Resignations / Terminations; Classified Resignations / Terminations; Faculty Retirements and Classified Retirements.

Consent Agenda
Item 9. B. 6)
April 17, 2014

APPOINTMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>FACULTY</u>					
Susan Bertellotti	Instructor, Diagnostic Medical Imaging Radiography	Health & Sciences	08/20/2014	New Hire Full Time	\$57,957
Sarah Born	Instructor, Nursing	Health & Sciences	08/20/2014	New Hire Full Time	\$57,957
Judy Lau Carino	Instructor, Nursing	Health & Sciences	08/20/2014	New Hire Full Time	\$57,957
Cory DiCarlo	Assistant Professor, Chemistry	Health & Sciences	08/20/2014	New Hire Full Time	\$73,027
Barbara Shelor	Instructor, Nursing	Health & Sciences	08/20/2014	New Hire Full Time	\$57,957
<u>MANAGERIAL</u>					
Chris Bell	CDL Program Manager	Continuing Education	03/10/2014	New Hire Full Time	\$60,320
Patricia O'Shaughnessy	Massage Therapy Program Manager	Continuing Education	03/10/2014	New Hire Full Time	\$65,520

APPOINTMENTS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>CLASSIFIED</u>					
Shaila Aziz	Programmer Analyst I	Information Systems	04/07/2014	New Hire Full Time	\$64,000
Julie Bevan	Music Librarian	Liberal Arts	03/18/2014	New Hire Part Time	\$24,128
Anabel Cruz	Administrative Assistant V	Health & Sciences	04/07/2014	New Hire Full Time	\$43,680
Theodore Foggy	Specialist – Facilities Documentation	Facilities	04/21/2014	New Hire Full Time	\$43,680
Carl Golloway	Fitness Center Supervisor/ Personal Trainer	Athletics	03/10/2014	New Hire Part Time	\$27,331
Bryan Grovak	Veterans Specialist Assistant	Admissions & Enrollment	03/31/2014	New Hire Part Time	\$16,120
Kimberly Hubacek	Administrative Assistant III	Regional Centers	04/18/2014	New Hire Part Time	\$14,653
Scott Knoop	Programmer Analyst I	Information Systems	04/07/2014	New Hire Full Time	\$53,000
Benjamin Johnson	Events Production Specialist	Performing Arts	04/21/2014	New Hire Full Time	\$41,600
Alaina Marcum	Veterans Specialist Assistant	Admissions & Enrollment	04/07/2014	New Hire Part Time	\$15,714

APPOINTMENTS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>CLASSIFIED</u> - continued					
Anna Nelson	Administrative Assistant V	Continuing Education	04/21/2014	New Hire Full Time	\$37,440
Peter Pilifas	Assistant for Fire Science	Fire Science	04/21/2014	New Hire Part Time	\$24,960
Georgia Prendiville	Administrative Assistant I	Student Services	04/21/2014	New Hire Part Time	\$13,260
Nicholas Schneider	Grounds Maintenance Worker I	Facilities	03/21/2014	New Hire Full Time	\$33,280
Nicholas Todd	Grounds Maintenance Worker I	Facilities	03/21/2014	New Hire New Hire	\$33,280
Manuel Valdes	CDL Program Coordinator	Continuing Education	03/10/2014	New Hire Full Time	\$52,000

PROMOTIONS / TRANSFERS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>MANAGERIAL</u>					
Marilyn Ortiz	Supervisor – Testing Office	Testing Center	03/10/2014	Transfer Full Time	\$42,016
<u>CLASSIFIED</u>					
Derek Sulo	Fitness Center Supervisor / Personal Trainer	Athletics	03/10/2014	Transfer Part Time	\$28,850

**Consent Agenda
Item 9. B. 6)
April 17, 2014**

RESIGNATIONS / TERMINATIONS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>MANAGERIAL</u>					
Heidi Barsaloux	Assistant Dining Room Mgr.	Culinary & Hospitality	03/14/2014	Termination	0 Yrs. 5 Mos.
<u>CLASSIFIED</u>					
Lauren Eickelman	Accounts Receivable Team Lead	Financial Affairs/Cashier	03/27/2014	Termination	3 Yrs. 3 Mos.
Karen Gargula	Marketing Assistant	Continuing Education	03/14/2014	Termination	15 Yrs. 11 Mos.
Jean Graves	Instructional Assistant II	Learning Commons	04/27/2014	Resignation	18 Yrs. 1 Mos.
Jason Gudenkauf	Administrative Assistant III	Regional Centers	04/03/2014	Resignation	9 Yrs. 6 Mos.
Oumar Melvin Kanu	Custodian I	Facilities Operations	02/26/2014	Termination	0 Yrs. 3 Mos.
Cindy LiCausi	Administrative Assistant V	Financial Affairs & Controller	03/06/2014	Resignation	1 Yrs. 4 Mos.
Glennnda Parker	Administrative Assistant V	Health & Sciences	04/02/2014	Resignation	0 Yrs. 8 Mos.
Lisa Paulsen	Administrative Assistant III	Records	03/10/2014	Termination	0 Yrs. 3 Mos.
Bridget Taylor	Analyst – Institutional Analytics	Research & Analytics	04/04/2014	Resignation	0 Yrs. 2 Mos.

RETIREMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>FACULTY</u>					
Julia Fitzpatrick-Cooper	Professor, Horticulture	Business & Technology	*05/27/2014	Retirement	27 Yrs. 10 Mos.

RETIREMENTS – Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>FACULTY</u> - continued					
John Kovach	Professor, Accounting	Business & Technology	*05/27/2014	Retirement	22 Yrs. 8 Mos.
Michael Malczewski	Associate Professor, Automotive Technology	Business & Technology	*05/27/2014	Retirement	11 Yrs. 11 Mos.
Irene T. O'Conner	Professor, English	Liberal Arts	*05/31/2014	Retirement	21 Yrs. 11 Mos.
Sarah Patton	Professor, Early Childhood Education	Health & Sciences	*05/28/2014	Retirement	19 Yrs. 8 Mos.
Branislav Rosul	Professor, Electronics & Electro-Mechanical Technology	Business & Technology	*06/10/2014	Retirement	22 Yrs. 5 Mos.
Carol Stewart	Associate Professor, Nursing	Health & Sciences	*05/31/2014	Retirement	16 Yrs. 2 Mos.
Nancy Stanko	Professor, Office Technology	Business & Technology	*05/30/2014	Retirement	26 Yrs. 10 Mos.
Mary Lynn Sykes	Professor, English	Liberal Arts	*05/31/2014	Retirement	16 Yrs. 8 Mos.
Joanne Wagner	Professor, Computer and Internetworking Technologies	Business & Technology	*05/31/2014	Retirement	15 Yrs. 4 Mos.
<u>CLASSIFIED</u>					
Gwendolyn Brunt	Buyer	Purchasing	06/19/2014	Retirement	14 Yrs. 7 Mos.
Ricky Mohammed	Mail Clerk	Staff Services	06/23/2014	Retirement	28 Yrs. 9 Mos.

*Retirement date changed due to changes in SURS legislation.

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Susan Bertellotti

POSITION: Instructor, Diagnostic Medical Imaging
Radiography

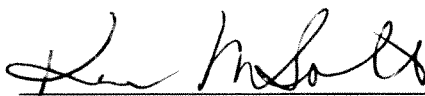
PREPARATION: AAS Radiography,
College of DuPage, 1999

BS Health Arts,
University of St. Francis, 2006

MAJOR AREAS: Radiography

EXPERIENCE: College of DuPage
Adjunct Faculty
2013-Current
Edward Hospital
Radiology Clinical Instructor
2001-Current
Edward Hospital
Staff Technologist
1999-2001

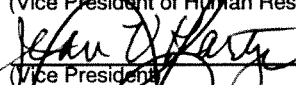
RECOMMENDED BY:



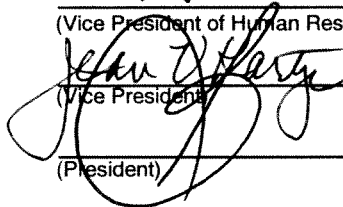
(Search Committee Chair)



(Vice President of Human Resources)



(Vice President)



(President)

RANK AND SALARY: Range A, Step 5: \$57,957

DATE OF HIRE: August 20, 2014

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Diagnostic Medical Imaging Radiography

DEPARTMENT: Health and Biological Sciences

CANDIDATE: Susan Bertellotti

SEARCH COMMITTEE: Karen Solt (Chair), Karan Oliver-Tucci, Jeffrey Papp, Shellaine Thacker, Amy Yarshen

ADVERTISEMENTS:

SOURCE	DATE
Chronicle of Higher Education	11/2013
Chicago Tribune	11/2013
Diverse Education	11/2013
Health E-Career	11/2013
Advance Imaging	11/2013
American Society of Radiologic Technologists	11/2013
Journal of Blacks in Higher Education	1/2014
Latinos in Higher Education	1/2014
Asians in Higher Education	1/2014

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	16
Number of candidates who did not meet minimum requirements	2
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	3
Number of candidates interviewed	5
Number of diverse candidates interviewed	1

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Sarah Born

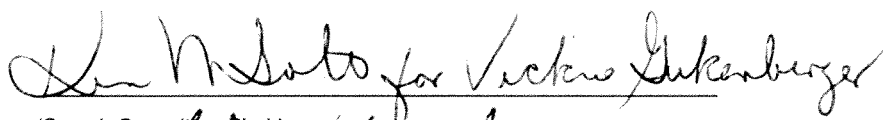
POSITION: Instructor, Nursing

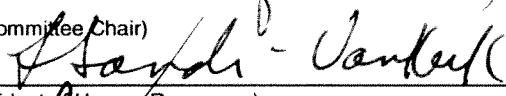
PREPARATION: MS Nursing, Lewis University, 2011

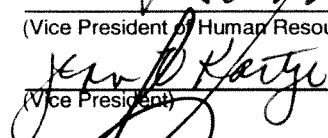
MAJOR AREAS: Nursing

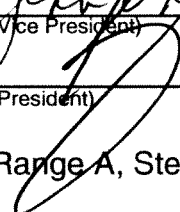
EXPERIENCE: College of DuPage
Adjunct Faculty
2011-Current
Loyola University Medical Center
Direct Care Nurse Cardiac Telemetry
2002-Current

RECOMMENDED BY:


(Search Committee Chair)


(Vice President of Human Resources)


(Vice President)


(President)

RANK AND SALARY: Range A, Step 5: \$57,957

DATE OF HIRE: August 20, 2014

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Nursing

DEPARTMENT: Nursing and Health Sciences

CANDIDATE: Sarah Born

SEARCH COMMITTEE: Vickie Gukenberger (Chair), Robert Berry, Theresa Bucy, Dilyss Gallyot,
Naheed Hasan, Carol Stewart

ADVERTISEMENTS:

SOURCE	DATE
Chronicle of Higher Education	10/2013
Chicago Tribune	10/2103
Nurse.com	11/2013
LinkedIn.com	11/2013
Inside Higher Ed.com	11/2013
Chronicle of Higher Education.com	11/2013
Minority Nurse.com	12/2013
Sigma Theta Tau International.com	12/2013

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	21
Number of candidates who did not meet minimum requirements	11
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	4
Number of candidates interviewed	10
Number of diverse candidates interviewed	2

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Judy Lau Carino

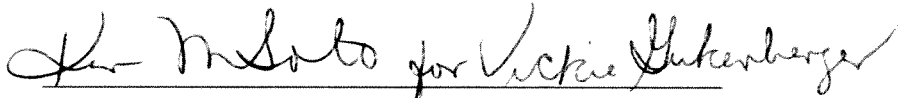
POSITION: Instructor, Nursing

PREPARATION: MS Nursing, Loyola University, 2003

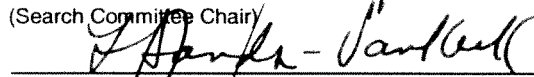
MAJOR AREAS: Nursing

EXPERIENCE: University of St. Francis
Clinical Instructor/Course Coordinator
2010-Current
Good Samaritan Hospital
Clinical Staff Nurse
2008-2010
Adventist Bolingbrook Hospital
Clinical Nurse Specialist/Educator
2007-2008

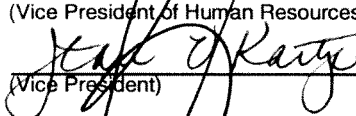
RECOMMENDED BY:



(Search Committee Chair)



(Vice President of Human Resources)



(Vice President)

(President)

RANK AND SALARY: Range A, Step 5: \$57,957

DATE OF HIRE: August 20, 2014

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Nursing

DEPARTMENT: Nursing and Health Sciences

CANDIDATE: Judy Carino

SEARCH COMMITTEE: Vickie Gukenberger (Chair), Robert Berry, Theresa Bucy, Dilyss Gallyot,
Naheed Hasan, Carol Stewart

ADVERTISEMENTS:

SOURCE	DATE
Chronicle of Higher Education	10/2013
Chicago Tribune	10/2103
Nurse.com	11/2013
LinkedIn.com	11/2013
Inside Higher Ed.com	11/2013
Chronicle of Higher Education.com	11/2013
Minority Nurse.com	12/2013
Sigma Theta Tau International.com	12/2013

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	21
Number of candidates who did not meet minimum requirements	11
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	4
Number of candidates interviewed	10
Number of diverse candidates interviewed	2

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Cory DiCarlo

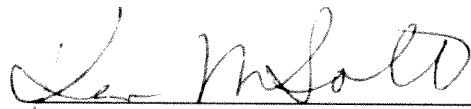
POSITION: Assistant Professor, Chemistry

PREPARATION: PhD Analytical Chemistry,
Northern Illinois University, 2003

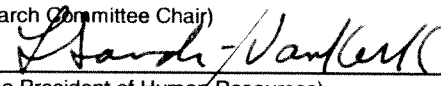
MAJOR AREAS: Analytical Chemistry

EXPERIENCE: College of DuPage
Adjunct Faculty
2013-Current
Nalco Chemical
Laboratory Technician
2013-Current
Grand Valley State University
Associate Professor
2007-2013

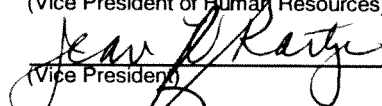
RECOMMENDED BY:



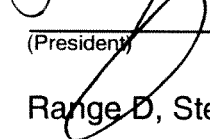
(Search Committee Chair)



(Vice President of Human Resources)



(Vice President)



(President)

RANK AND SALARY: Range D, Step 5: \$73,027

DATE OF HIRE: August 20, 2014

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Assistant Professor, Chemistry

DEPARTMENT: Health and Biological Sciences

CANDIDATE: Cory DiCarlo

SEARCH COMMITTEE: Karen Solt (Chair), Jason Adams, Richard Jarman, Mary Newburg,
William Roby

ADVERTISEMENTS:

SOURCE	DATE
Chronicle of Higher Education	10/2013
Chicago Tribune	10/2103
Chronicle of Higher Education.com	11/2013
Inside Higher Education.com	11/2013
Diverse Education.com	11/2013
Chicago American Chemical Society	12/2013

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	52
Number of candidates who did not meet minimum requirements	0
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	14
Number of candidates interviewed	15
Number of diverse candidates interviewed	3

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Barbara Shelor

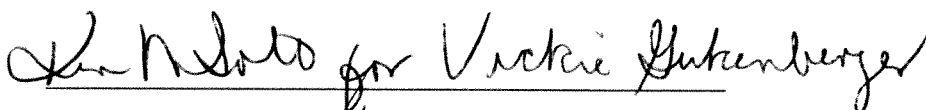
POSITION: Instructor, Nursing

PREPARATION: MS Nursing Education,
Texas Woman's University, 2009

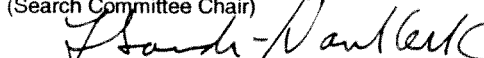
MAJOR AREAS: Nursing Education

EXPERIENCE: College of DuPage
Adjunct Faculty
2013-Current
Heartland Hospice
Case Manager/ Hospice R.N.
2012-2013
Texas Woman's University
Assistant Clinical Professor
2009-2011

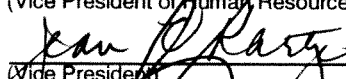
RECOMMENDED BY:



(Search Committee Chair)



(Vice President of Human Resources)



(Vice President)

(President)

RANK AND SALARY:

Range A, Step 5: \$57,957

DATE OF HIRE:

August 20, 2014

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Nursing

DEPARTMENT: Nursing and Health Sciences

CANDIDATE: Barbara Shelor

SEARCH COMMITTEE: Vickie Gukenberger (Chair), Robert Berry, Theresa Bucy, Dilyss Gallyot,
Naheed Hasan, Carol Stewart

ADVERTISEMENTS:

SOURCE	DATE
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LinkedIn.com	11/2013
Inside Higher Ed.com	11/2013
Chronicle of Higher Education.com	11/2013
Minority Nurse.com	12/2013
Sigma Theta Tau International.com	12/2013

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	21
Number of candidates who did not meet minimum requirements	11
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	4
Number of candidates interviewed	10
Number of diverse candidates interviewed	2

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING
STANDARD BOARD APPROVAL**

1. SUBJECT

In-Kind Donations Quarterly Report.

2. REASON FOR CONSIDERATION

According to Board Policy 10-100, *The Solicitation and Acceptance of Contributions (Gifts) and Exchange Transactions*, the Board of Trustees may accept contributions to the College.

3. BACKGROUND INFORMATION

The In-Kind Donations Report is presented to the Board of Trustees quarterly for their acceptance. This report is a combination of gifts given directly to the College and gifts given to the College through the efforts of the College Foundation.

4. RECOMMENDATION

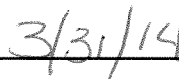
That the Board of Trustees accepts the assets donated through the efforts of the College of DuPage Foundation, totaling \$35,595.00 received between December 21, 2013 and March 28, 2014, as shown on the attached list of donations. (There were no gifts given directly to the College this quarter.)

SIGNATURE PAGE FOR GIFTS AND DONATIONS REPORT

ITEM(S) ON REQUEST

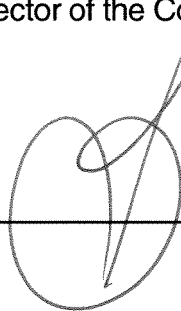
That the Board of Trustees accepts the assets donated through the efforts of the College of DuPage Foundation, totaling \$35,595.00, received between December 21, 2013 and March 28, 2014. (There were no gifts given directly to the College during this period.)





Cathy Brod, Vice President of Development
Executive Director of the College of DuPage Foundation

Date





President

Date

In-Kind Donations Quarterly Report
Dec 21, 2013 - March 28, 2014
DONATIONS THROUGH THE COLLEGE FOUNDATION

<u>Date</u>	<u>Donor</u>	<u>Items Donated</u>	<u>*Estimated Value</u>	<u>Initiated by</u>	<u>Department of Use</u>
3/19/2014	Bill Jacobs Naperville, LLC 2495 Aurora Ave Naperville, IL 60540	Hunter B414 Alignment and Brake Inspections Station, serial #BU9043	\$25,000.00	Tom Robertson	Automotive Service Technology Program
3/19/2014	John Votaw 603 E Illinois St Wheaton, IL 60187-5558	2003 Ford Taurus VIN# 1FAHP56S13G129497 for student use in classes.	\$6,100.00	Tom Robertson	Automotive Service Technology Program
3/19/2014	Donald Ankeny 219 S Kaspar Arlington Heights, IL 60005	2001 Pontiac Grand Prix VIN# 1G2WK52J31F208125 for automotive lab instruction	\$950.00	Michael J. Foss	Automotive Service Technology Program
3/19/2014	Michael Place 28W010 Gary's Mill Rd Winfield, IL 60190	Honda Odessey Mini Van VIN# 2HKRL18022H549582 use for automotive classes	\$3,545.00	Tom Robertson	Automotive Service Technology Program
			\$35,595.00		

***NOTE:** The dollar value listed in these items represents an amount established by the donor.
College of DuPage does not appraise donated items.

9. CONSENT AGENDA

C. For APPROVAL: Construction-Related Items

- 1) *Ratification* of Construction Change Orders**
 - **Referendum-Related Projects**
 - **Capital Budget Projects**

- 2) *Approval* of Construction Change Orders**
 - **Referendum-Related Projects**
 - **Capital Budget Projects**

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Ratification of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's overall budget and fall within the project's approved budget. All change orders not in excess of \$100,000.00, or 10% of the contract price, have been approved by the Director of Facilities Planning and Development. All single change orders exceeding \$50,000.00 have been approved by the President. All single change orders exceeding \$100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Referendum-Related Projects

Owner-Requested Scope Change: 2014 Site Work, Power #001; CMC, Pepper #213, #214, #216; PE Renovation, Power #227 and #231; SRC Renovation, LSH #87701.54, #87706.12.

Oversight by A/E: PE Renovation, Power #229.

Capital Budget Projects

None

4. RECOMMENDATION

That the Board of Trustees ratifies the Construction-Related Change Orders from the attached Summary for April, 2014.

SUMMARY OF RATIFICATION OF CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

- **2014 SITE WORK, INFRASTRUCTURE AND PARKING IMPROVEMENTS PROJECT – POWER #002: \$12,272.00.** This change is for services and installation of the *Forest Ghost* sculpture, provided by the College Foundation, and installed near the south main entrance of the Student Resource Center. *This is an Owner-Requested Scope Change.*
- **CAMPUS MAINTENANCE CENTER (CMC) – PEPPER #213: CREDIT (\$4,911.00).** This credit change is for work previously approved under CR 203 which will no longer be completed under Pepper's contract. The work was completed by a separate contractor hired directly by the College. *This is an Owner-Requested Scope Change.*
- **CAMPUS MAINTENANCE CENTER (CMC) – PEPPER #214: CREDIT (\$1,240.00).** This credit change is for minor finish variations on the exterior concrete curbs. The College accepts the current installation. *This is an Owner-Requested Scope Change.*
- **CAMPUS MAINTENANCE CENTER (CMC) – PEPPER #216: CREDIT (\$266.00).** This credit change is for (2) fire extinguishers and fire blanket cabinets that were not installed in the shop area. Fire extinguishers were mounted directly on the wall in lieu of in a cabinet. *This is an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #227: \$2,695.00.** This change is for providing 4-RG6 cables for the cable TV's in the work out area for Dish TV. *This is an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #229: \$7,776.00.** This change is to add controls and wiring to control dampers in AHU-4. *This change is the result of an oversight by the A/E.*
- **PE RENOVATION – POWER #231: \$7,031.00.** This change is to copy all of the as-built documents to a digital format by BHFX. *This is an Owner-Requested Scope Change.*
- **SRC RENOVATION – LOEBL, SCHLOSSMAN & HACKL #87701.54: \$991.00.** This charge is for design services to provide window treatments in the Administrative Affairs offices for improved security. *This is an Owner-Requested Scope Change.*
- **SRC RENOVATION – LOEBL, SCHLOSSMAN & HACKL #87706.12: \$13,020.00.** This change is in conjunction with the owner's request to revise construction documents to create a storage area out of the former mechanical space on the first floor of the SRC building. *This is an Owner-Requested Scope Change.*

CAPITAL BUDGET PROJECTS

None

SIGNATURE PAGE FOR RATIFICATION OF CONSTRUCTION-RELATED
CHANGE ORDERS

ITEM(S) ON REQUEST

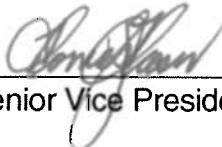
That the Board of Trustees ratifies the Construction-Related Change Orders from the attached Summary for April, 2014.



Director Facilities Planning and Development

3.28.14-

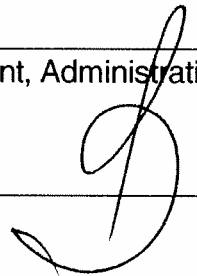
Date



Senior Vice President, Administration and Treasurer

3/31/2014

Date



President

4/1/14

Date

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Approval of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's contingency and fall within the project's approved budget. All change orders not in excess of \$100,000.00, or 10% of the contract price, have been approved by the Director of Facilities Planning and Development. All single change orders exceeding \$50,000.00 have been approved by the President. All single change orders exceeding \$100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Referendum-Related Projects

None

Capital Budget Projects

None

4. RECOMMENDATION

That the Board of Trustees approves the Construction-Related Change Orders from the attached Summary for April, 2014.

SUMMARY OF APPROVED CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

None

CAPITAL BUDGET PROJECTS

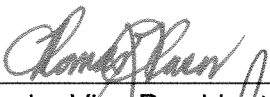
None

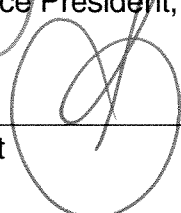
SIGNATURE PAGE FOR CONSTRUCTION-RELATED CHANGE ORDERS

ITEM(S) ON REQUEST

That the Board of Trustees approves the Construction-Related Change Orders from the attached Summary for April, 2014.

3.28.14
Director Facilities Planning & Development Date

3/31/2014
Senior Vice President, Administration and Treasurer Date

4/1/14
President Date

10. NEW BUSINESS

A. For INFORMATION

- 1) Board Policy 10-106, Historical Preservation**
- 2) Resolution in Support of Community Colleges Awarding Applied Technology and/or Applied Science Baccalaureate Degrees**
- 3) One Semester Non-Teaching Assignment Leaves for 2014-2015 Academic Year**

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

NEW BUSINESS INFORMATION

1. SUBJECT

Board Policy 10-106, Historical Preservation.

2. REASON FOR CONSIDERATION

Board approval is required to enact College policy.

3. BACKGROUND INFORMATION

In accordance with Board Policy 5-85, Formulation of Board Policy, *The Board will continually monitor existing policies of the College to ensure their currency and applicability to existing conditions and will update as necessary and appropriate.*

Proposed Board Policy 10-106, Historical Preservation is attached. It is provided for first reading.



COLLEGE OF DUPAGE

Policy Manual of the Board of Trustees

College Operations - General

Policy No. 10-106

Historical Preservation

College of DuPage has served the people of Community College District #502 since 1967, and cherishes its past shared by employees, students, and community members. To that end and to the fullest extent possible, the College will strive to preserve and make accessible its rich history through multiple vehicles designed to recognize people and their contributions throughout the years.

Adopted:

Reviewed:

Amended:

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

NEW BUSINESS INFORMATION

1. **SUBJECT**

Resolution in support of community colleges awarding Applied Technology and/or Applied Science Baccalaureate Degrees.

2. **REASON FOR CONSIDERATION**

The recently completed branding initiative gave the College much useful information on how best to present itself to the community in the future.

Data from the community survey clearly told us what District 502 residents find least appealing about COD is that we are a “two-year” school.

The rationale for community colleges offering limited Bachelor of Applied Technology (BAT) and/or Bachelor of Applied Science (BAS) degrees is detailed in two emails recently sent by the President to various state officials:

March 3, 2014

Is it not time for Illinois to participate in the nationwide community college baccalaureate movement?

Today, almost two dozen states allow community colleges to offer limited baccalaureate degrees to address unmet and documented local manpower needs. The Baccalaureate in Applied Sciences or Technology would help us produce more graduates with the credentials needed by business and industry. This degree need not, as has been demonstrated, compete with the university community. Nor has it resulted in compromising the valued fundamental tenants underlying the comprehensive community college. Why would we not form a study group of interested parties and then execute a thoughtful implementation plan for Illinois? This movement began in Florida almost a decade ago. Look how far that state has come; and now almost 50% of the state legislatures allow community colleges to offer limited

baccalaureate degrees. Last week, the Colorado legislature voted to become the 22nd to authorize community colleges to offer the Baccalaureate of Applied Technologies. Maryland is on the cusp with California not far behind. Illinois can no longer be at the vanguard of this movement; it should, however avoid bringing up the rear.

I have been told Illinois community colleges are a leader among community college systems nationwide. Lack of movement in this arena suggests otherwise. Swallowing the “baccalaureate pill” will not result in the demise of community colleges in Illinois. Others have proven the stories of inevitable demise are fiction not fact. Points of resistance are the same in every state. Let’s join the movement and avoid being the last state to see the wisdom inherent in this opportunity. Offering limited bachelor degrees in the applied technologies when a public university has no interest or capability and a documented manpower need is proven to exist, makes sense. The taxpayers have already capitalized community colleges and if we can address unmet labor needs with academic excellence, why should we be denied? Look at the success of COD’s 3+1 programs which received the ICCCA Innovation Award. This baccalaureate movement is a natural metamorphosis for community colleges.

Is it not time to at least talk and consider this movement?

March 17, 2014

We have all heard realtors exclaim: “location, location, location...” Another phrase we have heard: “Timing is everything.” When I was President of Harper, we were successful in getting a proposed pilot program focusing on the baccalaureate degree through the Illinois House. We fell several votes short in the Senate. That was seven/eight years ago. The time wasn’t right. Today, now that 22 states have authorized their community colleges to offer the four year credential with two more states in the wings, the time may be right.

On Friday, when asked his views on the community college baccalaureate movement, Dr. Applegate observed it’s really about “who’s serving the student best.” He expressed a willingness to consider the idea of community colleges offering the baccalaureate as one means to meeting student needs (also employers I might add) as long as there was no compromise in academic excellence. Two plus two’s, three plus one’s, blended learning, etc. are viable alternatives. Offering our own Bachelor in Applied Technology/Applied Science is just one more vehicle that should exist in our tool box. Dr. Applegate spoke about baccalaureate completion according to income level. The higher the family income, the more likely a person will earn the coveted

undergraduate degree. He observed the statistics are dismal for low income people (“one in ten”). No doubt the same for academic preparation/achievement. Universities covet the better prepared student. We accept everyone including the academically challenged student. This is a big piece of our market. Offering the baccalaureate in applied technology may well be the only answer for some students.

We also know that many students who must transfer to earn the baccalaureate are not likely to transfer. One more reason to offer the degree so students do not have to leave...AND MANY DO NOT WANT TO LEAVE. I hear this everyday: “Why do I have to leave? I like it here. Why don’t you offer the baccalaureate degree?” When they were in high school, many of these same students put their hands over their mouth when asked where they would attend college (they didn’t want it known: the local community college). We just completed a \$300,000 branding initiative, an initiative intended to help us sustain our enrollment growth when others are faltering. When various external constituent groups were asked what is least appealing about COD, the response: “two year.” There was no close second.

We spend time, money and effort recruiting and retaining students and then we give them up when they want to stay with us. If they go away, many will never return and contribute to the local community’s economy and quality of life. We can’t and perhaps shouldn’t keep them all. And we shouldn’t lose them because we couldn’t offer the baccalaureate degree in a field that no public university wants or cares to offer and a documented unmet manpower need exists within the district we serve. It’s not about duplication of efforts. There is enough business to go around. Our interests are in career programming.

Yes, this latest movement is mission creep. We have been creeping since Joliet Junior College was established more than 100 years ago. Viable organizations go through a continuous metamorphosis. They change to meet the needs of the dynamic community they were created to serve. The community college baccalaureate is simply one more change...linear change that fills an existing void for the customer (student), employer and, yes, the college.

We know full well the cost of many of the applied technologies is substantial. That’s why even we think twice before introducing a new career field. In many disciplines we lose money and yet the community expects us to respond. We realize the greatest cost is the first two years (essentially the associates degree). The remaining two years are generally far less costly to offer. If taxpayers have already capitalized us, if we have a center of excellence, if we have the credentialed faculty, if we have the accreditation status and

equipment and facilities and the desire and a labor need exists that is going unmet, why should we not be able to respond? We generate much needed revenue in a state that has not provided one third of our per capita costs since the 1980s. We can amortize our capital costs (buildings and equipment) over four years. We end the nagging reality of students saying: “when are you going to be a real college?” The baccalaureate degree is the recognized undergraduate credential. Until we have it in our arsenal, we will always be seen as less than a real college. That’s just how it is.

The time is at hand to add this option, under responsible circumstances, to our quiver. (I am a bowhunter.) Applied judiciously it gives us one more means to “best serve the student.” It should be limited to the Bachelor of Applied Technology/Applied Science and called upon when other vehicles do not result in a better outcome. We have the capacity to enroll more students given the recent decline in enrollment throughout the state. Empty seats cost money.

If any of this resonates with you, please let me hear from you. The baccalaureate movement is coming to Illinois sooner or later. Christine said we have the third largest community college system in the United States. Seems to me it’s time we get engaged and create a scenario that meets the needs of citizens and employers in Illinois.

3. **BACKGROUND INFORMATION**

In accordance with Board Policy 5-155, Resolutions of Support, *The Board of Trustees may, from time to time, issue resolutions which pertain to or affect the College.*

The resolution in support of community colleges awarding Bachelor of Applied Technology and/or Bachelor of Applied Science degrees is attached. It is provided for consideration.

RESOLUTION

Be it resolved that the Board of Trustees of College of DuPage hereby supports Illinois legislation that would allow Illinois Community Colleges to award Bachelor of Applied Technology (BAT) and/or Bachelor of Applied Science (BAS) degrees to address an unmet need within the district served by the community college and for which no Illinois public university, after given the opportunity, has committed to meeting the demonstrated need by providing the relevant baccalaureate degree within the district.

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS INFORMATION

1. **SUBJECT**

One Semester Non-Teaching Assignment Leaves for the 2014-2015 Academic Year.

2. **REASON FOR CONSIDERATION**

The Board is provided with annual notification of upcoming faculty one semester non-teaching assignment leaves.

3. **BACKGROUND INFORMATION**

The awarding of one semester non-teaching assignments is contained in the Faculty Contract. Per the contract, *faculty selected for a one semester non-teaching assignment leave will continue to receive their contractual salary for the year.* The one semester non-teaching assignments presented herein have been reviewed and recommended by a faculty committee and are supported by the appropriate Deans and the Vice President for Academic Affairs, prior to being approved by the President.

Theresa Bucy, Assistant Professor, Nursing, Health and Sciences Division. Ms. Bucy will compile and analyze data and write a manuscript to complete the requirements for her doctoral program. Her work will help develop strategies that allow consistently-prepared delivery of the curriculum, especially in the BNA program which Ms. Bucy coordinates. The project will allow the development of a “best practices in working with adjunct faculty” which can be shared with others and used at College of DuPage. Ms. Bucy requested a leave during Spring 2015 and will receive \$49,383 while on leave.

Sandford Fries, Assistant Professor, Mass Communication, Liberal Arts Division. Mr. Fries' leave plan for Fall 2014 is to interview film and mass communication leaders in order to add to a series of interviews available online. His work will enhance a store of interviews that are available for College of DuPage faculty and students in Mass Communication, English, Theatre, MPTV, Speech and Film Studies. The interviews will diversify the library currently available by providing interviews with African American leaders. Mr. Fries will receive \$44,892 during the one semester non-teaching assignment leave.

Lisa Higgins, Professor, English, Liberal Arts Division. Dr. Higgins proposes to pursue a research project related to service learning. The time will allow her to travel to various service learning sites and speak with and observe community partners in order to strengthen the experience for students. Dr. Higgins' work will allow targeted discussions and the exchange of ideas, goals and expectations in order to make the volunteer experience more meaningful for both the students and the host sites. Dr. Higgins has requested a leave during Spring 2015 and will receive \$52,375 for this project.

Michelle Moore, Professor, English, Liberal Arts Division. Dr. Michelle Moore proposes to develop a plan for film studies courses, which currently are divided between MPTV and the English department. She will investigate the ways in which other community colleges and small colleges teach film and organize their film classes to identify a model that will work well for College of DuPage. Her work fits with the College's institutional priority to ensure "that curricular offerings maintain high quality and align with changing community needs by modifying or discontinuing existing programs and/or adding new degree and certificate programs as appropriate." Dr. Moore has requested a leave during Fall 2014 and will receive one semester's salary of \$58,148.

10. NEW BUSINESS

B. For APPROVAL

- 1) Board Policy 10-40**
- 2) Board Policies 15-5, 15-10 and 20-5**
- 3) Notice of Public Hearing of FY15 Budget**
- 4) Compensation for Classified and Managerial Staff, Administrators, President and President's Senior Management Team**
- 5) FY15 Compensation for Non-Union, Part-Time Teaching Faculty Credit Assignments**
- 6) Additional Compensation Adjustments for Classified, Managerial and Administrative Employees for FY15**
- 7) Participation in the Illinois Metropolitan Investment Fund (IMET)**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. SUBJECT

Board Policy 10-40, Unrestricted Fund Balance.

2. REASON FOR CONSIDERATION

Board approval is required to enact College policy.

3. BACKGROUND INFORMATION

In accordance with Board Policy 5-85, Formulation of Board Policy, The Board will continually monitor existing policies of the College to ensure their currency and applicability to existing conditions and will update as necessary and appropriate.

Board Policy 10-40 was revised to reflect current conditions.

Board Policy 10-40 was placed on the March 20, 2014 Board of Trustees agenda for information and first reading.

No additional comments have been received since the policy was presented to the Board of Trustees for first reading on March 20, 2014.

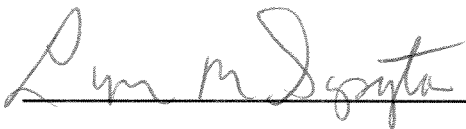
4. RECOMMENDATION

That the Board of Trustees approves Board Policy 10-40, Unrestricted Fund Balance.

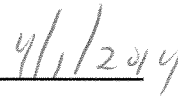
SIGNATURE PAGE FOR APPROVAL BOARD POLICY 10-40

ITEM ON REQUEST

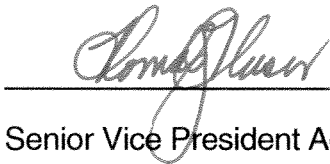
That the Board of Trustees approves Board Policy 10-40, Unrestricted Fund Balance.



Assistant Vice President Financial Affairs/Controller



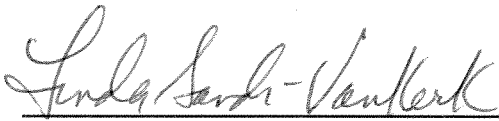

Date



Senior Vice President Administration and Treasurer



Date

 for President Brecker 

President

Date

**Unrestricted Fund Balance**

The College will strive to maintain an on-going unrestricted fund balance in the combined General, Working Cash and Auxiliary Funds in an amount equivalent to fifty percent (50%) of the College's total annual revenues in the General Fund (comprised of the Education Fund and the Operation and Maintenance Fund), using the previous fiscal year's external audit.

The Board of Trustees may approve expenditures and/or reservations in the unrestricted fund balance causing it to drop below the targeted fifty percent (50%) of the College's General Fund revenues, as presented in the previous year's external audit.

Adopted: 3/19/09	Reviewed: 3/4/14	Amended:
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COLLEGE OF DUPAGE
REGULAR BOARD MEETING

NEW BUSINESS APPROVAL

1. SUBJECT

Equal Employment Opportunity and Affirmative Action, Board Policy 15-5

Prohibition of Discrimination and Harassment, Board Policy 15-10

Non-Discrimination Policy, Board Policy 20-5

2. REASON FOR CONSIDERATION

Board approval is required to enact College policy.

3. BACKGROUND INFORMATION

In accordance with Board Policy 5-85, Formulation of Board Policy, *The Board will continually monitor existing policies of the College to ensure their currency and applicability to existing conditions and will update as necessary and appropriate.*

Board Policies 15-5, 15-10, and 20-5 were placed on the March 20, 2014 Board of Trustees agenda for information and first reading.

No additional comments have been received since the policy was presented to the Board of Trustees for first reading on March 20, 2014.

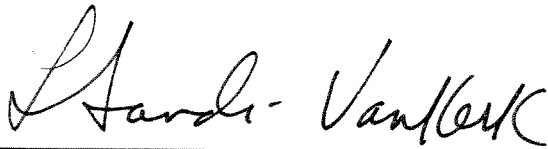
4. RECOMMENDATION

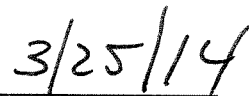
That the Board of Trustees approves Board Policies 15-5, Equal Employment Opportunity and Affirmative Action; 5-10, Prohibition of Discrimination and Harassment; and 20-5, Non-Discrimination Policy.

SIGNATURE PAGE FOR APPROVAL BOARD POLICY 10-151

ITEM ON REQUEST

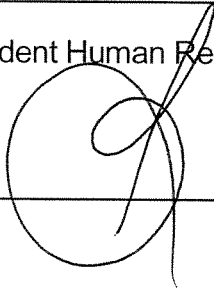
That the Board of Trustees approves Board Policies 15-5, Equal Employment Opportunity and Affirmative Action; 5-10, Prohibition of Discrimination and Harassment; and 20-5, Non-Discrimination Policy.

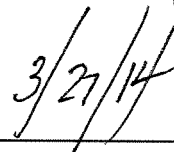




Vice President Human Resources

Date





President

Date



Equal Employment Opportunity and Affirmative Action

Consistent with federal and state law, the Board of Trustees will facilitate through the Affirmative Action Officer equal employment opportunities to all persons regardless of their race, color, religion or creed, sex, national origin, ancestry, age, marital status, sexual orientation, gender identity and expression, arrest record, military status or unfavorable discharge from military service, citizenship status, use of lawful products while not at work, physical or mental handicap or disability (if otherwise able to perform the essential functions of the job with reasonable accommodation), or other factors which cannot lawfully be the basis for an employment decision.

The term "employment opportunities" includes hiring, promotion, termination, wages, benefits, and all other privileges, terms, and conditions of employment.

In accordance with federal law, the College will maintain a written Affirmative Action Program to implement and maintain the policy of equal opportunity through positive efforts.

Adopted: 3/19/09

Reviewed: 3/10/14

Amended: 8/20/09



COLLEGE OF DUPAGE

Policy Manual of the Board of Trustees

Student Affairs - General

Policy No. 20-5

Non-Discrimination Policy

The College prohibits discrimination in its admissions, employment, and educational programs or activities on the basis of race, color, sex, religion, creed, national origin, age, ancestry, marital status, sexual orientation, gender identity and expression, arrest record, military status or unfavorable military discharge, citizenship status, and physical or mental handicap or disability. The College will protect an individual's right to express their viewpoint or opinion, so long as it does not violate State or Federal law and is not detrimental to the College.

This Policy against discrimination applies throughout all College environments, whether on campus, at work assignments off campus, at College-sponsored social functions, or otherwise.

Procedures to facilitate the College's prohibition of discrimination will be promulgated consistent with this Policy.

Adopted: 4/16/09
Rescinded: 5/4/09
Adopted: 11/19/09

Reviewed:

Amended:



COLLEGE OF DUPAGE

Policy Manual of the Board of Trustees

Human Resources - General

Policy No. 15-10

Prohibition of Discrimination and Harassment

No student, employee, Board member, or visitor will discriminate against or harass a student, employee or visitor on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity and expression or any other unlawful basis. The College will not tolerate discrimination or harassment.

Individuals found to have violated this policy will be subject to disciplinary action up to and including termination and/or expulsion from the College as determined by such administrative or Board action as is required by Illinois law or by Board policy. Individuals who retaliate against any employee for filing a complaint or participating in a harassment investigation shall be subject to disciplinary action.

The College will maintain and publish a complaint process consistent with this Policy.

Adopted: 4/16/09
Rescinded: 5/04/09
Adopted: 12/10/09

Reviewed:

Amended:

COLLEGE OF DUPAGE
REGULAR BOARD MEETING
NEW BUSINESS APPROVAL

1. SUBJECT

Notice of Public Hearing for FY2015 Budget.

2. REASON FOR CONSIDERATION

Board approval is required to set the date of June 26, 2014, for the public hearing of the FY2015 Budget.

3. BACKGROUND INFORMATION

The College is required to advertise the 30-day availability of the tentative budget for public display and the date of the public hearing 30 days prior to the public hearing. This is in accordance with Chapter 110, Section 805/3-20.1, of the Illinois Public Community College Act which states, "Notice of availability for public inspection and of such public hearing shall be given by publication in a newspaper published in such district, at least 30 days prior to the time of such hearing."

The attached **Notice of Public Hearing** will be advertised in the following newspapers:

Central Cook Suburban	Wednesday	May 07, 2014
Will South Reporter	Wednesday	May 07, 2014
Central DuPage	Thursday	May 08, 2014
East DuPage	Friday	May 09, 2014

4. RECOMMENDATION

That the Board of Trustees approves setting June 26, 2014, as the public hearing date for the FY2015 Budget.

LEGAL NOTICE

NOTICE OF PUBLIC HEARING


Notice is hereby given by the Board of Trustees of College of DuPage, Community College District No. 502, Counties of DuPage, Cook and Will, State of Illinois, that a tentative budget for said District for the fiscal year beginning July 1, 2014 and ending June 30, 2015 will be on file and conveniently available for public inspection for at least thirty (30) days prior to the time of the public hearing in the office of the Senior Vice President, Administration of said District, 425 Fawell Boulevard, Glen Ellyn, Illinois, 60137 in this Community College District, other sites as determined by the Administration, as well as posted to the College's web site at www.cod.edu.

Notice is hereby given that a public hearing on said budget will be held on June 26, 2014, at 6:45 p.m. in the Board Room, SSC2200, of said Community College District No. 502, 425 Fawell Boulevard, Glen Ellyn, Illinois, 60137.


SIGNATURE PAGE FOR NOTICE OF PUBLIC HEARING FOR FY2015 BUDGET

ITEM(S) ON REQUEST

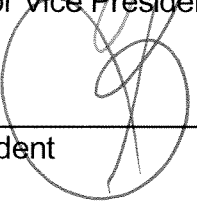
That the Board of Trustees approves setting June 26, 2014, as the public hearing date for the FY2015 Budget.



Assistant Vice President Financial Affairs and Controller
3/25/14
Date



Senior Vice President, Administration and Treasurer
3/25/2014
Date



President
4/1/14
Date

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

NEW BUSINESS APPROVAL

1. SUBJECT

Compensation for Classified and Managerial staff, Administrators, the President's Senior Management Team, and the President.

Increase compensation for Classified and Managerial staff, Administrators, the President's Senior Management Team, and the President.

2. REASON FOR CONSIDERATION

Board action is required to approve compensation paid to Managerial and Classified staff each year.

Board Policy 15-255, Administrator Compensation, states: "Compensation for current administrative staff will be set annually by the Board of Trustees and will be based on performance, comparative market data and recommendations submitted by the College President. Administrators will be provided fringe benefits as determined by the Board."

Board Policy 15-230, Vice President's Compensation, states: "Salary increases for Vice Presidents subsequent to the initial salary will be determined by the President and approved by the Board of Trustees."

3. BACKGROUND INFORMATION

The recommended compensation increase pool for Managerial and Classified staff, Administrators, the President's Senior Management Team, and the President for FY2015 is consistent with the compensation pool increases for other employee groups.

FY 15 projected salaries, including 4.15% increases to compensation pools, for Classified and Managerial staff, Administrators, the President's Senior Management Team, and the President are:

Classified Staff	\$30,678,288
Managerial Staff	\$9,449,097
Administrators	\$4,719,234
Senior Management Team and President	\$2,377,874

4. RECOMMENDATION

That the Board of Trustees approves the following, effective July 1, 2014:

FY 15 projected salaries, including 4.15% increases to compensation pools, for Classified and Managerial staff, Administrators, the President's Senior Management Team, and the President are:

Classified Staff	\$30,678,288
Managerial Staff	\$9,449,097
Administrators	\$4,719,234
Senior Management Team and President	\$2,377,874

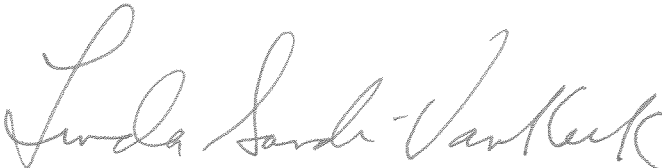

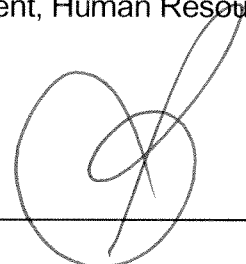

SIGNATURE PAGE FOR APPROVAL OF COMPENSATION FOR CLASSIFIED AND
MANAGERIAL STAFF, ADMINISTRATORS, THE PRESIDENT'S SENIOR MANAGEMENT
TEAM AND THE PRESIDENT.

ITEM(S) ON REQUEST

That the Board of Trustees approve the following, effective July 1, 2014:

FY 15 projected salaries, including 4.15% increases to compensation pools, for Classified and Managerial staff, Administrators, the President's Senior Management Team, and the President are:

Classified Staff	\$30,678,288
Managerial Staff	\$9,449,097
Administrators	\$4,719,234
Senior Management Team and President	\$2,377,874

	
Vice President, Human Resources	Date
	
President	Date

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

NEW BUSINESS APPROVAL

1. SUBJECT

FY 15 compensation for:

- Non-union, part-time teaching faculty credit assignments
- Part-time librarians, non-credit, non-classroom oriented assignments

2. REASON FOR CONSIDERATION

Board Action is required to approve the rates paid for these assignments each year.

3. BACKGROUND INFORMATION

The rates being presented for non-union, part-time teaching faculty credit assignments and part-time librarians, non-credit, non-classroom oriented assignments represents a 4.15% increase to the salary pool.

4. RECOMMENDATION

That the Board of Trustees approves the following, effective August 25, 2014.

That the Board authorize an increase of 4.15% for non-union part-time teaching faculty rates and part-time librarian, non-credit, non-classroom oriented assignment rate as presented.

COLLEGE OF DUPAGE

**SCHEDULE OF REMUNERATION
FOR NON-UNION, PART-TIME TEACHING FACULTY CREDIT ASSIGNMENTS AND FULL-TIME
FACULTY OVERLOAD ASSIGNMENTS
2014-2015**

Remuneration for non-union, part-time teaching faculty credit assignments shall be at a rate commensurate with the following levels of teaching experience within the institution:

Step	Semesters of Teaching Experience	Rate Per Equivalent Hour Per Semester
A	0 to 4	\$ 948
B	5 and over	\$ 975

Credit classroom assignments will be based on equivalent hours determined by the Office of Curriculum and Central Scheduling.

Non-credit or non-classroom oriented assignments will be based on contact hour rates as determined by Human Resources.

Uncompensated absences equal to, or less than, one-half the semester will be deducted at the following rates per classroom contact hour:

Step A	\$ 59.25
Step B	\$ 60.94

These rates will be effective 8/25/14

Note: We are moving from a three-step structure to a two-step structure based on competitive benchmark data and practice.

Vice President of Human Resources

Date

4/1/14

President

Date

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

NEW BUSINESS APPROVAL

1. SUBJECT

Additional compensation adjustments for Classified, Managerial and Administrative Employees, excluding the President, for FY 15 due to promotions, position reevaluations and other equity issues.

2. REASON FOR CONSIDERATION

Board Action is required to approve compensation adjustments for Classified, Managerial and Administrative Employees.

3. BACKGROUND INFORMATION

In order to ensure equity of compensation for positions within the Classified, Managerial and Administrative Employee groups, excluding the President, as well as compensation adjustments for promotions, position reevaluations, etc., the President requests an additional \$75,000 to the combined compensation pools to make compensation adjustments as appropriate.

4. RECOMMENDATION

That the Board of Trustees approves the following, effective July 1, 2014.

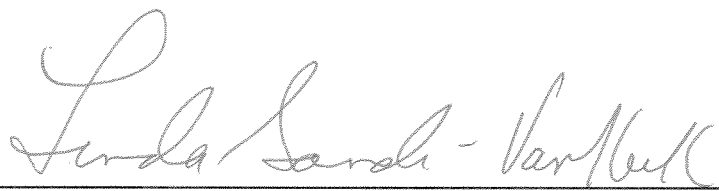
That the Board authorizes compensation adjustments of an additional \$75,000 to the combined compensation pools for Classified, Managerial and Administrative Employees, excluding the President, due to promotions, position reevaluations and other equity issues as appropriate.

SIGNATURE PAGE FOR COMPENSATION ADJUSTMENTS FOR CLASSIFIED,
MANAGERIAL AND ADMINISTRATIVE EMPLOYEES, EXCLUDING THE
PRESIDENT, FOR FY 15.

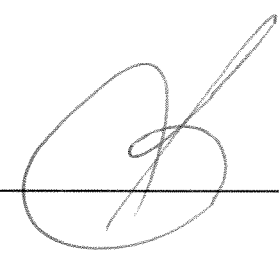
ITEM(S) ON REQUEST

That the Board of Trustees approves the following, effective July 1, 2014.

That the Board authorizes compensation adjustments of an additional \$75,000 to the combined compensation pools for Classified, Managerial and Administrative Employees, excluding the President, due to promotions, position reevaluations and other equity issues as appropriate.

 3/31/14

Vice President of Human Resources Date

 4/1/14

President Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. SUBJECT

Participation in the Illinois Metropolitan Investment Fund (IMET).

2. REASON FOR CONSIDERATION

Board approval is required for the College to invest Funds in IMET.

3. BACKGROUND INFORMATION

IMET is a local government investment pool created in 1996 by the Will County Government League, West Central Municipal Conference, DuPage Mayors and Managers Association, South Suburban Mayors and Managers Association, and the Northwest Municipal Conference. IMET allow local governments to comingle cash balances and collectively invest them as one large pool of funds. Gains and losses are distributed to participants in proportion to the size of their respective investments, and administrative expenses are shared providing economies of scale. IMET has 270 participants with \$1.6 billion in assets under management.

Advantages of participating in the IMET investment pool include diversification of assets, lower administrative costs, liquidity of funds, compliance with the Illinois Investment Act, and safety of investments with full collateralization. IMET offers two investment options: a triple A rated 1-3 year Government Bond Fund and a Convenience Fund money market. The 1-3 year Government Bond Fund returned 3.81% since its inception, net of fees, while in 2013, this fund earned 0.31%. The Convenience Fund has returned 1.84% since its inception, net of fees, while the rate of return for 2013 was 0.34%.

Joining this investment pool will enable the College to invest its cash at rates higher than those currently offered by both CHASE and MB Bank.

4. RECOMMENDATION

That the Board of Trustees approves the attached resolution authorizing the College to participate in the IMET Investment Fund.

SIGNATURE PAGE FOR PARTICIPATION IN THE
ILLINOIS METROPOLITAN INVESTMENT FUND (IMET).

RECOMMENDATION

That the Board of Trustees approves the attached resolution authorizing the College to participate in the IMET Investment Fund.

Lynn M. Szyta 4/3/2014
Assistant Vice President Financial Affairs and Controller Date

[Signature] 4/3/2014
Senior Vice President, Administration and Treasurer Date

[Signature for President Robert J. Breulon] 4/3/2014
President Date

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING
EXECUTION OF A SECOND AMENDED AND RESTATED DECLARATION OF TRUST**

WHEREAS, the College of DuPage, Community College District No. 502 (the “*Entity*”), desires to participate in the joint investment of certain of its funds in accordance with the Constitution and laws of the State of Illinois (the “*State*”); and

WHEREAS, pursuant to a Declaration of Trust, dated as of September 1, 1995 (the “*Original Declaration*”), certain municipal treasurers entered into an agreement establishing the Illinois Metropolitan Investment Fund (the “*Fund*”), for the purpose of combining their respective available investment funds so as to enhance the investment opportunities available to them and increase the investment earnings accruing to the benefit of the respective municipalities on behalf of which they acted; and

WHEREAS, over the years many other public agencies, entities and pools and associations comprised of public agencies, entities and pools have become parties to the Original Declaration; and

WHEREAS, the Original Declaration was amended and restated by adoption of that certain Second Amended and Restated Declaration of Trust, dated as of January 20, 2012 (the Original Declaration, as amended by the Second Amended and Restated Declaration of Trust, hereinafter referred to as the “*Declaration of Trust*”); and

WHEREAS, the authority for the participants in the Fund (the “*Participants*”) to jointly invest their funds comes from the following sources:

- Section 10 of Article VII of the State provides, among other things, that the State shall encourage intergovernmental cooperation and use its technical and financial resources to assist intergovernmental activities among its units of local government; and
- The Intergovernmental Cooperation Act, as amended (the “*Cooperation Act*”), provides a statutory framework that supplements the constitutional grant of intergovernmental cooperation powers found in said Section 10 of Article VII; and
- Section 3 of the Cooperation Act provides that “[a]ny power or powers, privileges, functions, or authority exercised or which may be exercised by a public agency of [the] State may be exercised, combined, transferred, and enjoyed jointly with any other public agency of [the] State ... except where specifically and expressly prohibited by law”; and

- Section 5 of the Cooperation Act provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, *provided* that such contract shall be authorized by the governing body of each party of the contract and shall set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting parties; and
- Section 1-1-5 of the Illinois Municipal Code, as amended (the “*Municipal Code*”), provides, among other things, that the corporate authorities of each municipality may exercise jointly, with one or more other municipal corporations or governmental subdivisions or districts, all of the powers set forth in the Municipal Code; and
- Section 3.1-35-50(d) of the Municipal Code provides, among other things, the following:

(d) Notwithstanding any other provision of this Act or any other law, each official custodian of municipal funds, including, without limitation, each municipal treasurer or finance director or each person properly designated as the official custodian for municipal funds, including, without limitation, each person properly designated as official custodian for funds held by an intergovernmental risk management entity, self-insurance pool, waste management agency, or other intergovernmental entity composed solely of participating municipalities, is permitted to:

(i) combine moneys from more than one fund of a single municipality, risk management entity, self-insurance pool, or other intergovernmental entity composed solely or participating municipalities for the purpose of investing such moneys;

(ii) join with any other official custodians or treasurers of municipal, intergovernmental risk management entity, self-insurance pool, waste management agency, or other intergovernmental entity composed solely of participating municipalities for the purpose of jointly investing the funds of which the official custodians or treasurers have custody; and

(iii) enter into agreements of any definite or indefinite term regarding the redeposit, investment, or withdrawal of municipal, risk management entity, self-insurance agency, waste management agency, or other intergovernmental entity funds.

When funds are combined for investment purposes as authorized in this Section, the moneys combined for those purposes shall be accounted for separately in all respects, and the earnings from such investment shall

be separately and individually computed, recorded, and credited to the fund, municipality, intergovernmental risk management entity, self-insurance pool, waste management agency, or other intergovernmental entity, as the case may be, for which the investment was acquired.

Joint investments shall be made only in investments authorized by law for investment of municipal funds. The grant of authority contained in this subsection is cumulative, supplemental, and in addition to all other power or authority granted by any other law and shall not be construed as a limitation of any power and authority otherwise granted.

- Section 12 of the Local Government Debt Reform Act, as amended by Public Act 96-0964, effective July 2, 2010, provides that “a governing body may authorize and upon such authorization the treasurer of any governmental unit may ... join with the treasurers of other governmental units for the purpose of jointly investing the funds of which the treasurer has custody.”

WHEREAS, the Fund’s assets can only be invested in instruments authorized by the Public Funds Investment Act, as amended; and

WHEREAS, no entity shall become a Participant in the Fund unless and until such entity, including the Entity, has adopted and authorized the Declaration of Trust; and

WHEREAS, the Participants anticipate that other Eligible Members (as such term is defined in the Declaration of Trust) may wish from time to time to become Participants; and

WHEREAS, the Entity deems it necessary and in the best interests of the Entity to participate in the Fund by having the Entity become a Participant:

NOW, THEREFORE, BE AND IT HEREBY IS RESOLVED, BY THE BOARD OF TRUSTEES OF COLLEGE OF DUPAGE, COMMUNITY COLLEGE DISTRICT NO. 502, IN THE EXERCISE OF ITS POWERS, AS FOLLOWS:

1. The preambles to this Resolution are hereby found and determined to be true, correct and complete and are hereby incorporated into the text of this Resolution by this reference as set out herein at length.

2. The Declaration of Trust is attached hereto and by this reference incorporated herein and made a part hereof, and is hereby adopted, authorized and approved in all respects; and the Entity is hereby authorized to become an additional Participant of the Fund.

3. The Presiding Officer and Entity Secretary or Clerk and other officers or employees of the Entity are hereby empowered and directed to execute and deliver all documents, certificates and other instruments necessary to further the intent and purpose of this Resolution.

4. All resolutions or motions in conflict herewith are hereby superseded to the extent of such conflict, and that this Resolution shall be in full force and effect forthwith upon its adoption.

PASSED this 17th day of April, 2014

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 17th day of April, 2014.

[Presiding Officer]

ATTEST:

[Clerk or Secretary]

[Seal]

**ACCEPTANCE AND APPROVAL OF
SECOND AMENDED AND RESTATED DECLARATION OF TRUST
DATED AS OF JANUARY 20, 2012 (THE “TRUST”)**

The undersigned, having been authorized by Resolution Number ___, adopted by the Board of Trustees **College of DuPage, Community College District No 502**, on the 17th day of April, 2014, to become an additional Participant of the Illinois Metropolitan Investment Fund (the “*Fund*”), hereby approves and accepts the Trust and agrees to be bound by its terms with respect to the Fund.

[Presiding Officer]

ATTEST:

[Clerk or Secretary]

(Entity Seal)

Dated as of April 17, 2014

11. Trustee Discussion Items

12. ANNOUNCEMENTS

A. Communications

B. Calendar Dates

Campus Events

- **Thursday, May 22, 2014**
Regular Board Meeting
SSC-2200 ~ 7:00 p.m.

Regular Board Meeting Agenda
April 17, 2014

13. ADJOURN