

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1084587
Vendor Name: Follett Higher Education, LLC
Invoice Number: 021323
Invoice Date: 2/13/2023
PO Number:
Check Number: E0094429
Check Amount: \$ 127.75
Check Date: 03/29/2023
Voucher Number: V0780275
Document Type: AP Invoice

Document Below

Bookstore Order Under \$500

Instructions:

This form is to be used for requests to purchase items from the College's Bookstore costing \$500 or less per transaction. Any orders above this amount require a purchase order.

Requester will complete the Customer Section of this form and the bookstore staff will complete the second portion. After transaction has been finalized the bookstore staff will email this form and copy of the receipt to College of DuPage Accounts Payable office as an invoice for payment. Accounts Payable will process invoice for payment to the provided General Ledger number approval workflow.

-Customer Section-

REQUESTER INFORMATION

Today's Date:	02/13/2023
Name:	Pam Dinucci
Department:	NHS Division Office
Contact:	Pam Dinucci

GL Account Number (to be paid from):

(required)	<u>01</u>	<u>10</u>	<u>00189</u>	<u>5401002</u>
	Fund	Function	Dept.	Object

-Bookstore Use Only-

Item Details - Description	Quantity	Unit Price	Total
Non-Invasive EKG Lab Skills Book	1	19.75	
Please see the attached receipt for details.		Subtotal:	0
		Tax:	
		TOTAL:	0
Notes			

Notes

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Date of Order: 02113123.

Order Number: 021323
Student ID on the receipt

Date completed: 02/13/25

Completed by Name: _____

Requester Notified: ☐

Shipping Method: ☐ To be Delivered: ☐Pick Up In-Person: ☐

Picked Up By (Name)

Signature. _____

Submit to: S.patel@follett.com or Follettgonzalez@cod.edu

Follett's COD Bookstore
425 Fawell Blvd - SRC Building
Glen Ellyn
IL, 60137
(630) 942-2360
0784mgr@fhcg.follett.com
www.efollett.com

ITEM	QTY	PRICE	TOTAL
New			
Basic Non-Invasive EKG Lab(CUS			
021717544	10	\$19.75	\$19.75 N

Subtotal \$19.75

Total Sales Tax \$0.00

Total \$19.75

ARHousecharge \$19.75

Major Acct:606

Student ID:021323

Student Name: Hlth and Sci- Pam D

Major Account Name:COD Department Purchase

Signature:_____

I am liable for any financial charges to the campus regarding my student status and restricted merchandise in connection with my financial aid account.

Items Purchased: 1

Total Tender \$19.75

Change Due \$0.00



"Shaba Patel (0784)" <s.patel@follett.com>

[External] Dpt purchase

"Shaba Patel (0784)" <s.patel@follett.com>

Mon, Mar 27, 2023 at 02:21 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Shaba Patel

Operations Manager

College of DuPage bookstore

Phone 630.942.4347

Address 425 Fawell Blvd, Glen Ellyn IL 60137

Website follett.com | cod.bkstr.com

Email s.patel@follett.com

3 attachments

Outlook-mg2a4qlv.png

Outlook-3wbukpm.png

img-230322145119.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1084587
Vendor Name: Follett Higher Education, LLC
Invoice Number: 032123
Invoice Date: 3/21/2023
PO Number:
Check Number: E0094429
Check Amount: \$ 127.75
Check Date: 03/29/2023
Voucher Number: V0780276
Document Type: AP Invoice

Document Below

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-Customer Section-
REQUESTER INFORMATION

Today's Date: 03/21/2023

Name: Andrea Brus

Department: Health Information Technology - NHS Division

Contact: Pam Dinucci

GL Account Number (to be paid from):

(required) 01 10 00189 5401002
Fund Function Dept. Object

-Bookstore Use Only-

Item Details - Description	Quantity	Unit Price	Total
AMA CPT Professional 2023 Spiral edition	1	\$135.00	\$135.00

Please see the attached receipt for details.

Subtotal:

Tax:

TOTAL:
Notes

Date of Order:

Order Number:
Student ID on the receipt

Date completed:

Completed by Name:

Requester Notified: ☐

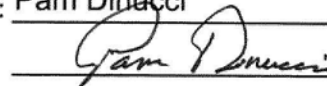
Shipping Method: To be Delivered: ☐

Pick Up In-Person: ☒

Picked-Up Date: 3/21/2023

Picked Up By (Name): Pam Dinucci

Signature:



Submit to: S.patel@follett.com or Follettgonzalez@cod.edu

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0784mgr@fhcg.follett.com
www.efollett.com

ITEM	QTY	PRICE	TOTAL
New			
CPT 2023 Professional Edition			
025797792	1@	\$135.00	\$108.00 N
Discount 20.00%			(27.00)
PL - Department Discount-20%			

Subtotal	\$135.00
Total Discount	(27.00)

Total Sales Tax	\$0.00
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Total	\$108.00
-------	----------

ARHousecharge	\$108.00
---------------	----------

Major Acct:606
Student ID:032123
Student Name: Hlts Sci
Major Account Name:COD Department Purchase

Signature: _____
I am liable for any financial charges to the campus regarding my student status and restricted merchandise in connection with my financial aid account.

Items Purchased: 1

YOU SAVED \$27.00

Total Tender	\$108.00
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Change Due	\$0.00
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* Not an Original Receipt *

"Shaba Patel (0784)" <s.patel@follett.com>

[External] Dpt purchase

"Shaba Patel (0784)" <s.patel@follett.com>

Mon, Mar 27, 2023 at 02:25 PM UTC

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Shaba Patel

Operations Manager

College of DuPage bookstore

Phone 630.942.4347

Address 425 Fawell Blvd, Glen Ellyn IL 60137

Website follett.com | cod.bkstr.com

Email s.patel@follett.com

3 attachments

Outlook-zualxqhg.png

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