

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1672162
Vendor Name: Amazon Capital Services, Inc.
Invoice Number: 1CXN-7PQ1-7R9D
Invoice Date: 2/15/2023
PO Number: B0001229
Check Number: 0310132
Check Amount: \$ 4,842.06
Check Date: 03/14/2023
Voucher Number: V0771134
Document Type: AP Invoice

Document Below

For customer support, visit www.amazon.com/contact-us.

Invoice summary

Payment due by April 01, 2023

Item subtotal before tax	\$ 904.49
Shipping & handling	\$ 24.29
Promos & discounts	(\$ 63.97)
Total before tax	\$ 864.81
Tax	\$ 0.00
Amount due	\$ 864.81 USD

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
ACH routing # (ABA) 121000248
Bank account # (DDA) 41630410782928959
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 11-Feb-2023

Purchased by COD Acquisitions

PO # 1229

Registered business name

College of DuPage Library

Bill to

College of DuPage Library
425 Fawell Blvd
SRC 2034
Glen Ellyn, IL 60137

Ship to

College of DuPage Library
425 FAWELL BLVD SRC 2034
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 One Step Too Far: A Novel (A Frankie Elkin Novel) ASIN: 0593185439 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$11.90	\$11.90	0.000%
2 Maybe Someday (1) ASIN: 1476753164 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$9.99	\$9.99	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Episode Thirteen ASIN: 0316443107 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$16.99	\$16.99	0.000%
4 Gunk Baby: A Novel ASIN: 166260145X Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$16.51	\$16.51	0.000%
5 The Hopkins Manuscript: A Novel ASIN: 1668003945 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$17.99	\$17.99	0.000%
6 A Gambling Man (An Archer Novel, 2) ASIN: 1538719681 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$10.40	\$10.40	0.000%
7 Everything Everywhere All At Once [DVD] ASIN: B09XCP1673 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$9.99	\$9.99	0.000%
8 The Land Beneath the Ice: The Pioneering Years of Radar Exploration in Antarctica ASIN: 0691237913 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$35.00	\$35.00	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
9 The Essential Questions: Interview Your Family to Uncover Stories and Bridge Generations ASIN: 0593420926 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$17.99	\$17.99	0.000%
10 The Good Fight ASIN: 006316082X Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$13.04	\$13.04	0.000%
11 Prophecy Deliverance! 40th Anniversary Expanded Edition: An Afro-American Revolutionary Christianity ASIN: 0664265650 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$28.52	\$28.52	0.000%
12 In Search of Monsters to Destroy: The Folly of American Empire and the Paths to Peace ASIN: 1598133470 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$24.95	\$24.95	0.000%
13 Conquer We Must: A Military History of Britain, 1914-1945 ASIN: 030023340X Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$37.60	\$37.60	0.000%
14 The Good Country: A History of the American Midwest, 1800-1900 ASIN: 0806190647 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$26.95	\$26.95	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
15 The Cabinet of Dr. Leng (Agent Pendergast Series, 21) ASIN: 1538736772 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$21.00	\$21.00	0.000%
16 Escape from Model Land: How Mathematical Models Can Lead Us Astray and What We Can Do About It ASIN: 1541600983 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$27.49	\$27.49	0.000%
17 Jewish Muslims: How Christians Imagined Islam as the Enemy ASIN: 0520344715 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$29.95	\$29.95	0.000%
18 Dead Silence ASIN: 1250819997 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$20.49	\$20.49	0.000%
19 The House Guest ASIN: 125084956X Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$25.19	\$25.19	0.000%
20 The Skeleton Key ASIN: 1473680883 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$23.99	\$23.99	0.000%
21 Latinx Poetics: Essays on the Art of Poetry ASIN: 0826364381 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203	1	\$24.95	\$24.95	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
22 The Last Party: A Novel (Dc Morgan)	1	\$17.24	\$17.24	0.000%
ASIN: 172825096X Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
23 The Sense of Wonder: A Novel	1	\$25.20	\$25.20	0.000%
ASIN: 0316425710 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
24 Steal	1	\$12.19	\$12.19	0.000%
ASIN: 1538703521 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
25 Making Black Girls Count in Math Education: A Black Feminist Vision for Transformative Teaching (Race and Education)	1	\$38.00	\$38.00	0.000%
ASIN: 1682537749 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
26 An Introduction to Space Weather	1	\$43.98	\$43.98	0.000%
ASIN: 1108791719 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
27 The Routledge Handbook of Buddhist-Christian Studies (Routledge Handbooks in Religion)	1	\$52.95	\$52.95	0.000%
ASIN: 1032313641 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				

Description	Qty	Unit price	Item subtotal before tax	Tax
28 The Myth of Normal: Trauma, Illness, and Healing in a Toxic Culture	1	\$24.99	\$24.99	0.000%
ASIN: 0593083881 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
29 Music (Arts for Health)	1	\$19.99	\$19.99	0.000%
ASIN: 1838673164 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
30 Slow Birding: The Art and Science of Enjoying the Birds in Your Own Backyard	1	\$18.10	\$18.10	0.000%
ASIN: 0593329929 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
31 Life on Delay: Making Peace with a Stutter	1	\$24.50	\$24.50	0.000%
ASIN: 0593319133 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
32 Rikers: An Oral History	1	\$24.99	\$24.99	0.000%
ASIN: 0593134214 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
33 Good for a Girl: A Woman Running in a Man's World	1	\$25.20	\$25.20	0.000%
ASIN: 0593296788 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				

Description	Qty	Unit price	Item subtotal before tax	Tax
34 Marrying the Ketchups: A novel	1	\$15.98	\$15.98	0.000%
ASIN: 0525658874 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
35 Reclaiming Stolen Earth: An Africana Ecotheology	1	\$28.88	\$28.88	0.000%
ASIN: 1626984808 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
36 The Smartness Mandate	1	\$35.00	\$35.00	0.000%
ASIN: 0262544512 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
37 The Last Folk Hero: The Life and Myth of Bo Jackson	1	\$20.33	\$20.33	0.000%
ASIN: 0358437679 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
38 Our Share of Night: A Novel	1	\$26.09	\$26.09	0.000%
ASIN: 0451495144 Sold by: Amazon.com Services LLC Order # 112-1044728-7484203				
39 Shipping & handling			\$24.29	0.000%
40 Promotions & discounts			(\$63.97)	0.000%
Total before tax				\$864.81
Tax				\$0.00
Amount due				\$864.81

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0001229 Amazon Invoice 1CXN-7PQ1-7R9D

"Miller, Larisa" <millerl@cod.edu>

Wed, Feb 15, 2023 at 07:55 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

amazon invoice 1CXN-7PQ1-7R9D.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1672162
Vendor Name: Amazon Capital Services, Inc.
Invoice Number: 1CWT-DPL3-M3RY
Invoice Date: 2/20/2023
PO Number: B0001229
Check Number: 0310132
Check Amount: \$ 4,842.06
Check Date: 03/14/2023
Voucher Number: V0774586
Document Type: AP Invoice

Document Below



2/20/23 BO # 0001229

Invoice

Invoice # 1CWT-DPL3-M3RY | February 20, 2023

For customer support, visit www.amazon.com/contact-us.**Invoice summary***Payment due by April 06, 2023*

Item subtotal before tax	\$ 78.55
Shipping & handling	\$ 2.55
Promos & discounts	(\$ 2.55)
Total before tax	\$ 78.55
Tax	\$ 0.00
Amount due	\$ 78.55 USD

Pay by**Electronic funds transfer (EFT/ACH/Wire)**

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
ACH routing # (ABA) 121000248
Bank account # (DDA) 41630410782928959
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT**Payment terms** Net 45**Purchase date** 14-Feb-2023**Purchased by** COD Acquisitions**PO #** 1229**Registered business name**

College of DuPage Library

Bill to

College of DuPage Library
425 Fawell Blvd
SRC 2034
Glen Ellyn, IL 60137

Ship to

College of DuPage Library
425 FAWELL BLVD SRC 2034
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 One Piece, Vol. 2: Buggy the Clown	1	\$17.48	\$17.48	0.000%
ASIN: 159116057X Sold by: Dennis Kelley Order # 113-9618522-0786658				
2 Coda	1	\$14.99	\$14.99	0.000%
ASIN: B082PQRHQN Sold by: Amazon Digital Services, Inc. Order # 113-9618522-0786658				

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Fushigi Yugi, Vol. 4 (Vizbig Edition) ASIN: 1421523027 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$19.99	\$19.99	0.000%
4 What Lies in the Woods: A Novel ASIN: 1250859883 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$26.09	\$26.09	0.000%
5 Shipping & handling			\$2.55	0.000%
6 Promotions & discounts			(\$2.55)	0.000%
			Total before tax	\$78.55
			Tax	\$0.00
			Amount due	\$78.55

FAQs**How is tax calculated?**Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190**How are digital products and services taxed?**Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0001229 Amazon Invoice 1CWT-DPL3-M3RY

"Miller, Larisa" <millerl@cod.edu>

Wed, Feb 22, 2023 at 02:20 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

amazon invoice 1CWT-DPL3-M3RY.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1672162
Vendor Name: Amazon Capital Services, Inc.
Invoice Number: 1JRH-C1MD-J1R6
Invoice Date: 2/19/2023
PO Number: B0001229
Check Number: 0310132
Check Amount: \$ 4,842.06
Check Date: 03/14/2023
Voucher Number: V0774587
Document Type: AP Invoice

Document Below



2/20/23 BO # 0001229

Invoice

Invoice # 1JRH-C1MD-J1R6 | February 19, 2023

For customer support, visit www.amazon.com/contact-us.**Invoice summary***Payment due by April 05, 2023*

Item subtotal before tax	\$ 657.35
Shipping & handling	\$ 20.51
Promos & discounts	(\$ 35.65)
Total before tax	\$ 642.21
Tax	\$ 0.00
Amount due	\$ 642.21 USD

Pay by**Electronic funds transfer (EFT/ACH/Wire)**

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
ACH routing # (ABA) 121000248
Bank account # (DDA) 41630410782928959
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT**Payment terms** Net 45**Purchase date** 14-Feb-2023**Purchased by** COD Acquisitions**PO #** 1229**Registered business name**

College of DuPage Library

Bill to

College of DuPage Library
425 Fawell Blvd
SRC 2034
Glen Ellyn, IL 60137

Ship to

College of DuPage Library
425 FAWELL BLVD SRC 2034
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 The Storyteller's Death: A Novel ASIN: 1728250773 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$12.29	\$12.29	0.000%
2 Things We Never Got Over (Knockemout) ASIN: 194563183X Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$10.94	\$10.94	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Rick Riordan Presents Winston Chu vs. the Whimsies ASIN: 1368074804 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$14.99	\$14.99	0.000%
4 Fushigi Yugi, Vol. 1 (Priestess / Oracle /Disciple) ASIN: 142152290X Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$19.99	\$19.99	0.000%
5 Whales, Dolphins and Seals: A field guide to the marine mammals of the world (Bloomsbury Naturalist) ASIN: 1472969669 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$24.00	\$24.00	0.000%
6 A Student's Guide to Special Relativity (Student's Guides) ASIN: 1108995632 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$23.99	\$23.99	0.000%
7 Onions Mean I Love You ASIN: B09RM8WM4M Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$9.99	\$9.99	0.000%
8 The Three Cs That Made America Great: Christianity, Capitalism and the Constitution ASIN: 1647733049 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$19.99	\$19.99	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
9 The United States of Sport (Communication, Sport, and Society) ASIN: 1433181738 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$40.95	\$40.95	0.000%
10 The Ku Klux Klan in the City, 1915 - 1930 ASIN: 0929587820 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$19.95	\$19.95	0.000%
11 Naruto, Vol. 4: Hero's Bridge ASIN: 1591163587 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$9.99	\$9.99	0.000%
12 Bad at Adulting, Good at Feminism: Comics on Relationships, Life and Food (Millennial Feminism, Gift for a Feminist, for Fans of Super Chill) ASIN: 1633537587 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$17.33	\$17.33	0.000%
13 Two Acres of Time: Unearthing the Ice Age at the Byron Dig ASIN: 0231206720 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$35.00	\$35.00	0.000%
14 Rick Riordan Presents The Last Fallen Moon (A Gifted Clans Novel) (Gifted Clans, 2) ASIN: 136807314X Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$12.99	\$12.99	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
15 An Inconvenient Minority: The Attack on Asian American Excellence and the Fight for Meritocracy ASIN: 1635767563 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$17.79	\$17.79	0.000%
16 Rick Riordan Presents The Lords of Night (A Shadow Bruja Novel Book 1) (Storm Runner) ASIN: 1368066569 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$8.99	\$8.99	0.000%
17 2021 National Standard Plumbing Code Illustrated ASIN: 1944366407 Sold by: Lu Zhang Order # 113-6663292-0365824	1	\$145.78	\$145.78	0.000%
18 Fushigi Yugi, Vol. 2 (VIZBIG Edition) ASIN: 1421523000 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$17.99	\$17.99	0.000%
19 The Survivalists: A Novel ASIN: 1593767277 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$24.30	\$24.30	0.000%
20 This Other Eden: A Novel ASIN: 132403629X Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$23.84	\$23.84	0.000%

Description		Qty	Unit price	Item subtotal before tax	Tax
21	Rick Riordan Presents Serwa Boateng's Guide to Vampire Hunting (A Serwa Boateng Novel, Book 1)	1	\$8.99	\$8.99	0.000%
ASIN: 1368066364 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658					
22	Devilman: The Classic Collection Vol. 2	1	\$29.99	\$29.99	0.000%
ASIN: 1626928959 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658					
23	Palo Alto: A History of California, Capitalism, and the World	1	\$32.40	\$32.40	0.000%
ASIN: 031659203X Sold by: Amazon.com Services LLC Order # 113-9618522-0786658					
24	Fushigi Yugi, Vol. 3 (Vizbig Edition)	1	\$17.99	\$17.99	0.000%
ASIN: 1421523019 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658					
25	I Want a Better Catastrophe: Navigating the Climate Crisis with Grief, Hope, and Gallows Humor	1	\$29.99	\$29.99	0.000%
ASIN: 0865719837 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658					
26	Rick Riordan Presents Paola Santiago and the Sanctuary of Shadows (A Paola Santiago Novel, Book 3)	1	\$16.99	\$16.99	0.000%
ASIN: 1368076874 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658					

Description	Qty	Unit price	Item subtotal before tax	Tax
27 Rick Riordan Presents Ballad & Dagger (An Outlaw Saints Novel) (Outlaw Saints, 1) ASIN: 1368070825 Sold by: Amazon.com Services LLC Order # 113-9618522-0786658	1	\$9.92	\$9.92	0.000%
28 Shipping & handling			\$20.51	0.000%
29 Promotions & discounts			(\$35.65)	0.000%
Total before tax			\$642.21	
Tax			\$0.00	
Amount due			\$642.21	

FAQs

How is tax calculated?Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190**How are digital products and services taxed?**Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0001229 Amazon Invoice 1JRH-C1MD-J1R6

"Miller, Larisa" <millerl@cod.edu>

Wed, Feb 22, 2023 at 02:21 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

amazon invoice 1JRH-C1MD-J1R6.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1672162

Vendor Name: Amazon Capital Services, Inc.

Invoice Number: 111T-HYKX-NXYD

Invoice Date: 2/26/2023

PO Number: B0001229

Check Number: 0310132

Check Amount: \$ 4,842.06

Check Date: 03/14/2023

Voucher Number: V0776115

Document Type: AP Invoice

Document Below

For customer support, visit www.amazon.com/contact-us.

Invoice summary

Payment due by April 12, 2023

Item subtotal before tax	\$ 857.37
Shipping & handling	\$ 21.80
Promos & discounts	(\$ 21.80)
Total before tax	\$ 857.37
Tax	\$ 0.00
Amount due	\$ 857.37 USD

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
ACH routing # (ABA) 121000248
Bank account # (DDA) 41630410782928959
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 22-Feb-2023

Purchased by COD Acquisitions

PO # 1229

Registered business name

College of DuPage Library

Bill to

College of DuPage Library
425 Fawell Blvd
SRC 2034
Glen Ellyn, IL 60137

Ship to

College of DuPage Library
425 FAWELL BLVD SRC 2034
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 Bachour Buffets	1	\$108.02	\$108.02	0.000%
ASIN: B0BNK3GXVW Sold by: The Chefs Collection Corp Order # 111-5229775-5389051				
2 Ice Cream, Artisanal Ice Cream Recipe Book	1	\$48.99	\$48.99	0.000%
ASIN: 8494632361 Sold by: The Chefs Collection Corp Order # 111-5229775-5389051				

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Black Aliveness, or A Poetics of Being (Black Outdoors: Innovations in the Poetics of Study) ASIN: 1478014016 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$22.10	\$22.10	0.000%
4 The Bible: What Everyone Needs to Know® ASIN: 0199383030 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$15.66	\$15.66	0.000%
5 Connected in Isolation: Digital Privilege in Unsettled Times ASIN: 0262047373 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$25.00	\$25.00	0.000%
6 American Democratic Socialism: History, Politics, Religion, and Theory ASIN: 0300253761 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$39.31	\$39.31	0.000%
7 Beyond the Monastery Walls: Lay Men and Women in Early Medieval Legal Formularies ASIN: 1108479588 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$39.99	\$39.99	0.000%
8 The Black Athlete Revolt: The Sport Justice Movement in the Age of #BlackLivesMatter ASIN: 1538153246 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$34.00	\$34.00	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
9 Berg (Master Musicians Series) ASIN: 0190931442 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$41.20	\$41.20	0.000%
10 American Industry ASIN: 1951541707 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$40.00	\$40.00	0.000%
11 Bread and Freedom: Egypt's Revolutionary Situation (Stanford Studies in Middle Eastern and Islamic Societies and Cultures) ASIN: 1503628159 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$25.49	\$25.49	0.000%
12 Black Mercuries: African American Athletes, Race, and the Modern Olympic Games ASIN: 1538152835 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$38.00	\$38.00	0.000%
13 What Do You Do With a Chocolate Jesus?: An Irreverent History of Christianity ASIN: 1439264252 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$15.00	\$15.00	0.000%
14 Black, Brown + Latinx Design Educators: Conversations on Design and Race ASIN: 1616899972 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$19.67	\$19.67	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
15 Divine Days: A Novel ASIN: 0810145707 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$28.00	\$28.00	0.000%
16 The Capital Order: How Economists Invented Austerity and Paved the Way to Fascism ASIN: 022681839X Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$27.21	\$27.21	0.000%
17 Patron Saints of Nothing ASIN: 0525554920 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	10	\$10.78	\$107.80	0.000%
18 Arch-Conspirator ASIN: 1250855462 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$13.99	\$13.99	0.000%
19 Le Chant Intime: The interpretation of French mélodie ASIN: 0190884185 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$29.05	\$29.05	0.000%
20 Digital Lethargy: Dispatches from an Age of Disconnection ASIN: 026204711X Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$20.99	\$20.99	0.000%
21 The Coffin Ship (The Glucksman Irish Diaspora Series, 4) ASIN: 1479820539 Sold by: Amazon.com Services LLC Order # 111-7391795-5173809	1	\$23.00	\$23.00	0.000%

	Description	Qty	Unit price	Item subtotal before tax	Tax
22	Dancing Down the Barricades: Sammy Davis Jr. and the Long Civil Rights Era	1	\$29.95	\$29.95	0.000%

ASIN: 0520391802 Sold by: Amazon.com Services LLC
Order # 111-7391795-5173809

23	The 1921 Tulsa Race Massacre: A Photographic History (Volume 1) (Greenwood Cultural Center Series in African Diaspora History and Culture)	1	\$34.95	\$34.95	0.000%
----	--	---	---------	---------	--------

ASIN: 0806168560 Sold by: Amazon.com Services LLC
Order # 111-7391795-5173809

24	The Dream of Absolutism: Louis XIV and the Logic of Modernity	1	\$30.00	\$30.00	0.000%
----	---	---	---------	---------	--------

ASIN: 022680383X Sold by: Amazon.com Services LLC
Order # 111-7391795-5173809

25	Shipping & handling			\$21.80	0.000%
----	---------------------	--	--	---------	--------

26	Promotions & discounts			(\$21.80)	0.000%
----	------------------------	--	--	-----------	--------

Total before tax	\$857.37
Tax	\$0.00

Amount due	\$857.37
-------------------	-----------------

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0001229 Amazon Invoice 111T-HYKX-NXYD

"Miller, Larisa" <millerl@cod.edu>

Mon, Feb 27, 2023 at 02:37 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

amazon invoice 111T-HYKX-NXYD.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1672162
Vendor Name: Amazon Capital Services, Inc.
Invoice Number: 1CRQ-6MKK-1NLG
Invoice Date: 2/28/2023
PO Number: B0001229
Check Number: 0310132
Check Amount: \$ 4,842.06
Check Date: 03/14/2023
Voucher Number: V0776116
Document Type: AP Invoice

Document Below



3/1/23 BO # 0001229

Invoice

Invoice # 1CRQ-6MKK-1NLG | February 28, 2023

For customer support, visit www.amazon.com/contact-us.**Invoice summary***Payment due by April 14, 2023*

Item subtotal before tax	\$ 810.74
Shipping & handling	\$ 20.16
Promos & discounts	(\$ 20.16)
Total before tax	\$ 810.74
Tax	\$ 0.00
Amount due	\$ 810.74 USD

Pay by**Electronic funds transfer (EFT/ACH/Wire)**

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
ACH routing # (ABA) 121000248
Bank account # (DDA) 41630410782928959
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT**Payment terms** Net 45**Purchase date** 23-Feb-2023**Purchased by** COD Acquisitions**PO #** 1229**Registered business name**

College of DuPage Library

Bill to

College of DuPage Library
425 Fawell Blvd
SRC 2034
Glen Ellyn, IL 60137

Ship to

College of DuPage Library
425 FAWELL BLVD SRC 2034
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 Death of A Dancing Queen ASIN: 1915202426 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856	1	\$15.99	\$15.99	0.000%
2 Game Design Deep Dive: Platformers ASIN: 0367211386 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856	1	\$38.75	\$38.75	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Streisand: The Mirror of Difference (Queer Screens) ASIN: 0814349080 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856	1	\$35.99	\$35.99	0.000%
4 Thomas Sankara: A Revolutionary in Cold War Africa ASIN: 0253053765 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856	1	\$35.00	\$35.00	0.000%
5 The New Fire: War, Peace, and Democracy in the Age of AI ASIN: 0262046547 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856	1	\$24.49	\$24.49	0.000%
6 Treasures of Ukraine: A Nation's Cultural Heritage ASIN: 0500026033 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856	1	\$29.99	\$29.99	0.000%
7 Meru (The Alloy Era) ASIN: 1662505094 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856	1	\$14.44	\$14.44	0.000%
8 No Home for Killers: A Thriller ASIN: 166250456X Sold by: Amazon.com Services LLC Order # 112-1843449-6541856	1	\$12.78	\$12.78	0.000%
9 Henry Aaron's Dream: Candlewick Biographies ASIN: 0763676543 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856	1	\$5.99	\$5.99	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
10 Jesus, CEO (25th Anniversary Edition): Using Ancient Wisdom for Visionary Leadership	1	\$10.89	\$10.89	0.000%
ASIN: 0306923378 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				
11 Highly Irregular: Why Tough, Through, and Dough Don't Rhyme_And Other Oddities of the English Language	1	\$16.91	\$16.91	0.000%
ASIN: 0197539408 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				
12 This Bell Still Rings: My Life of Defiance and Song	1	\$29.24	\$29.24	0.000%
ASIN: 1597145815 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				
13 A Holy Baptism of Fire and Blood: The Bible and the American Civil War	1	\$24.89	\$24.89	0.000%
ASIN: 0190902795 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				
14 How to Do Research: and How to Be a Researcher	1	\$25.00	\$25.00	0.000%
ASIN: 0192868659 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				
15 Trip-hop (Genre: A 33 1/3 Series)	1	\$19.95	\$19.95	0.000%
ASIN: 1501373609 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				

Description	Qty	Unit price	Item subtotal before tax	Tax
16 Real, Recent, or Replica: Precolumbian Caribbean Heritage as Art, Commodity, and Inspiration (Caribbean Archaeology and Ethnohistory)	1	\$69.95	\$69.95	0.000%

ASIN: 0817320873 Sold by: Amazon.com Services LLC
Order # 112-1843449-6541856

17 Street Life and Morals: German Philosophy in Hitler's Lifetime	1	\$40.00	\$40.00	0.000%
---	---	---------	---------	--------

ASIN: 1789144949 Sold by: Amazon.com Services LLC
Order # 112-1843449-6541856

18 Nothing but Noise: Timbre and Musical Meaning at the Edge	1	\$37.52	\$37.52	0.000%
--	---	---------	---------	--------

ASIN: 0190495103 Sold by: Amazon.com Services LLC
Order # 112-1843449-6541856

19 Professing Criticism: Essays on the Organization of Literary Study	1	\$27.60	\$27.60	0.000%
---	---	---------	---------	--------

ASIN: 0226821307 Sold by: Amazon.com Services LLC
Order # 112-1843449-6541856

20 Latinx TV in the Twenty-First Century (Latinx Pop Culture)	1	\$35.00	\$35.00	0.000%
---	---	---------	---------	--------

ASIN: 0816545014 Sold by: Amazon.com Services LLC
Order # 112-1843449-6541856

21 Game Design Deep Dive	1	\$42.66	\$42.66	0.000%
--------------------------	---	---------	---------	--------

ASIN: 1032207612 Sold by: Amazon.com Services LLC
Order # 112-1843449-6541856

Description	Qty	Unit price	Item subtotal before tax	Tax
22 Love, Violet	1	\$18.99	\$18.99	0.000%
ASIN: 0374313725 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				
23 Lizard Music (New York Review of Books Children's Collection)	1	\$9.99	\$9.99	0.000%
ASIN: 1681371847 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				
24 Founded in Fiction: The Uses of Fiction in the Early United States	1	\$35.88	\$35.88	0.000%
ASIN: 0691188947 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				
25 Light Skin Gone to Waste: Stories (Flannery O'Connor Award for Short Fiction Ser.)	1	\$22.72	\$22.72	0.000%
ASIN: 0820363065 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				
26 Hatred: Understanding Our Most Dangerous Emotion	1	\$24.95	\$24.95	0.000%
ASIN: 0190084448 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				
27 The Talented Ribkins	1	\$16.99	\$16.99	0.000%
ASIN: 1612197280 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				
28 The Sumerians: Lost Civilizations	1	\$25.00	\$25.00	0.000%
ASIN: 1789144159 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856				

Description	Qty	Unit price	Item subtotal before tax	Tax
29 The Princeton Guide to Historical Research (Skills for Scholars) ASIN: 0691198225 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856	1	\$19.99	\$19.99	0.000%
30 A Mystery of Mysteries: The Death and Life of Edgar Allan Poe ASIN: 1250792495 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856	1	\$24.49	\$24.49	0.000%
31 In the Blue ASIN: 0316497622 Sold by: Amazon.com Services LLC Order # 112-1843449-6541856	1	\$18.71	\$18.71	0.000%
32 Shipping & handling			\$20.16	0.000%
33 Promotions & discounts			(\$20.16)	0.000%
Total before tax			\$810.74	
Tax			\$0.00	
Amount due			\$810.74	

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO #0001229 Amazon Invoice 1CRQ-6MKK-1NLG

"Miller, Larisa" <millerl@cod.edu>

Wed, Mar 1, 2023 at 02:13 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

amazon invoice 1CRQ-6MKK-1NLG.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1672162
Vendor Name: Amazon Capital Services, Inc.
Invoice Number: 1GPY-1FWC-141V
Invoice Date: 3/1/2023
PO Number: B0001229
Check Number: 0310132
Check Amount: \$ 4,842.06
Check Date: 03/14/2023
Voucher Number: V0776217
Document Type: AP Invoice

Document Below

For customer support, visit www.amazon.com/contact-us.

Invoice summary

Payment due by April 15, 2023

Item subtotal before tax	\$ 475.38
Shipping & handling	\$ 8.37
Promos & discounts	(\$ 8.37)
Total before tax	\$ 475.38
Tax	\$ 0.00
Amount due	\$ 475.38 USD

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
ACH routing # (ABA) 121000248
Bank account # (DDA) 41630410782928959
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 24-Feb-2023

Purchased by COD Acquisitions

PO # 1229

Registered business name

College of DuPage Library

Bill to

College of DuPage Library
425 Fawell Blvd
SRC 2034
Glen Ellyn, IL 60137

Ship to

College of DuPage Library
425 FAWELL BLVD SRC 2034
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 Up to Heaven and Down to Hell: Fracking, Freedom, and Community in an American Town ASIN: 0691241422 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$19.95	\$19.95	0.000%
2 El Alma De Puerto Rico: Ja-Baro Tradition By Ecos De Borinquen ASIN: B01L7JFJ7G Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$16.98	\$16.98	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Rough Guide To The Music Of Eastern Europe ASIN: B07LDLFL332 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$14.99	\$14.99	0.000%
4 What We Value: Public Health, Social Justice, and Educating for Democracy (The Malcolm Lester Phi Beta Kappa Lectures on the Liberal Arts and Public L ASIN: 0813949963 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$19.00	\$19.00	0.000%
5 We Famous ASIN: B099C12D75 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$14.00	\$14.00	0.000%
6 Villoi Varsa ASIN: B0974Q2G8D Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$17.59	\$17.59	0.000%
7 Rough Guide to Psychedelic Cumbia ASIN: B00YSOSQ7I Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$12.99	\$12.99	0.000%
8 Y Que Viva Vanezuela: Maestros Del Joropo Oriental ASIN: B00284EIYK Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$16.98	\$16.98	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
9 The Art and Craft of Problem Solving ASIN: 0471789011 Sold by: DAVID L. ABRAHAMSON Order # 114-0628741-1131427	1	\$27.10	\$27.10	0.000%
10 Educational Assessment of Students plus with MyLab Education with Pearson eText -- Access Card Package (What's New in Ed Psych / Tests & Measurements) ASIN: 0134806972 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$126.65	\$126.65	0.000%
11 M'berra ASIN: B07QYH365L Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$12.98	\$12.98	0.000%
12 Celtic Women ASIN: B083TM3VS7 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$14.98	\$14.98	0.000%
13 Cimarron! Joropo Music From The Plains Music Of Colombia ASIN: B0050QNO3O Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$16.98	\$16.98	0.000%
14 Romancing the Past ASIN: B0063KKXP8 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$16.98	\$16.98	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
15 Places of Mind: A Life of Edward Said ASIN: 0374146535 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$35.00	\$35.00	0.000%
16 Without the State: Self-Organization and Political Activism in Ukraine (Anthropological Horizons) ASIN: 148750974X Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$34.95	\$34.95	0.000%
17 Unscripted America: Indigenous Languages and the Origins of a Literary Nation (Oxford Studies in American Literary History) ASIN: 0190492562 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$32.33	\$32.33	0.000%
18 Five Pillars of the Mind: Redesigning Education to Suit the Brain ASIN: 0393713210 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$24.95	\$24.95	0.000%
19 Shipping & handling			\$8.37	0.000%
20 Promotions & discounts			(\$8.37)	0.000%
			Total before tax	\$475.38
			Tax	\$0.00
			Amount due	\$475.38

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0001229 Amazon Invoice 1GPY-1FWC-141V

"Miller, Larisa" <millerl@cod.edu>

Thu, Mar 2, 2023 at 02:27 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

amazon invoice 1GPY-1FWC-141V.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1672162
Vendor Name: Amazon Capital Services, Inc.
Invoice Number: 19JX-FKN1-3PCC
Invoice Date: 3/2/2023
PO Number: B0001229
Check Number: 0310132
Check Amount: \$ 4,842.06
Check Date: 03/14/2023
Voucher Number: V0776670
Document Type: AP Invoice

Document Below

For customer support, visit www.amazon.com/contact-us.

Invoice summary

Payment due by April 16, 2023

Item subtotal before tax	\$ 314.58
Shipping & handling	\$ 7.19
Promos & discounts	(\$ 7.19)
Total before tax	\$ 314.58
Tax	\$ 0.00
Amount due	\$ 314.58 USD

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
ACH routing # (ABA) 121000248
Bank account # (DDA) 41630410782928959
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 24-Feb-2023

Purchased by COD Acquisitions

PO # 1229

Registered business name

College of DuPage Library

Bill to

College of DuPage Library
425 Fawell Blvd
SRC 2034
Glen Ellyn, IL 60137

Ship to

College of DuPage Library
425 FAWELL BLVD SRC 2034
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 Permanent Crisis: The Humanities in a Disenchanted Age (Studies in the History of the University) ASIN: 022673806X Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$30.10	\$30.10	0.000%
2 Game Design Deep Dive ASIN: 0367638193 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$53.03	\$53.03	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 A Short History of the Ottoman Empire ASIN: 1442600411 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$56.84	\$56.84	0.000%
4 Competition Math for Middle School ASIN: 1441488871 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$29.50	\$29.50	0.000%
5 Quelbe! Music of the U.S. Virgin Islands ASIN: B0199YCC80 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$16.94	\$16.94	0.000%
6 Monastir ASIN: B095G5K28V Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$13.95	\$13.95	0.000%
7 Button Accordion and Bandoneon Music From Northern Uruguay ASIN: B0063KKY34 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$16.98	\$16.98	0.000%
8 The Words We Keep ASIN: 1984848860 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$10.91	\$10.91	0.000%
9 Songs Of The Naxi Of Southwest China ASIN: B09NRJ8K35 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033	1	\$16.98	\$16.98	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
10 Rough Guide To African Beats	1	\$14.99	\$14.99	0.000%
ASIN: Sold by: Amazon.com Services LLC B08R76WX8P Order # 114-8065773-4101033				
11 Tradicion Arte y Pasion Mariachi los Camperos de	1	\$16.98	\$16.98	0.000%
ASIN: Sold by: Amazon.com Services LLC B00YJNQWS8 Order # 114-8065773-4101033				
12 Rumba, Mambo, Cha Cha Cha	1	\$9.98	\$9.98	0.000%
ASIN: Sold by: Amazon.com Services LLC B004NHRGN0 Order # 114-8065773-4101033				
13 The Weakest Link: How to Diagnose, Detect, and Defend Users from Phishing	1	\$27.40	\$27.40	0.000%
ASIN: 0262047497 Sold by: Amazon.com Services LLC Order # 114-8065773-4101033				
14 Shipping & handling			\$7.19	0.000%
15 Promotions & discounts			(\$7.19)	0.000%
Total before tax				\$314.58
Tax				\$0.00
Amount due				\$314.58

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0001229 Amazon Invoice 19JX-FKN1-3PCC

"Miller, Larisa" <millerl@cod.edu>

Mon, Mar 6, 2023 at 02:50 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

amazon invoice 19JX-FKN1-3PCC.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1672162

Vendor Name: Amazon Capital Services, Inc.

Invoice Number: 1WVP-74VF-46NQ

Invoice Date: 3/7/2023

PO Number: B0001229

Check Number: 0310132

Check Amount: \$ 4,842.06

Check Date: 03/14/2023

Voucher Number: V0777000

Document Type: AP Invoice

Document Below

For customer support, visit www.amazon.com/contact-us.

Invoice summary

Payment due by April 21, 2023

Item subtotal before tax	\$ 798.42
Shipping & handling	\$ 20.07
Promos & discounts	(\$ 20.07)
Total before tax	\$ 798.42
Tax	\$ 0.00
Amount due	\$ 798.42 USD

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
ACH routing # (ABA) 121000248
Bank account # (DDA) 41630410782928959
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 01-Mar-2023

Purchased by COD Acquisitions

PO # 1229

Registered business name

College of DuPage Library

Bill to

College of DuPage Library
425 Fawell Blvd
SRC 2034
Glen Ellyn, IL 60137

Ship to

College of DuPage Library
425 FAWELL BLVD SRC 2034
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 The Underwater Eye: How the Movie Camera Opened the Depths and Unleashed New Realms of Fantasy ASIN: 0691197970 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$28.74	\$28.74	0.000%
2 George Berkeley: A Philosophical Life ASIN: 0691159807 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$35.00	\$35.00	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Dindin ASIN: B0BGPW67Q7 Order # 114-2176499-5226609 Sold by: Amazon.com Services LLC	1	\$14.98	\$14.98	0.000%
4 Serrano De Corazon ASIN: B01I5COQ5O Order # 114-2176499-5226609 Sold by: Amazon.com Services LLC	1	\$16.98	\$16.98	0.000%
5 Borders y Bailes: Los Texmaniacs ASIN: B0027OSQBM Order # 114-2176499-5226609 Sold by: Amazon.com Services LLC	1	\$16.98	\$16.98	0.000%
6 Blodeugerdd Song Of The Flowers: An Anthology Of Welsh Music and Song ASIN: B002AWJESK Order # 114-2176499-5226609 Sold by: Amazon.com Services LLC	1	\$16.98	\$16.98	0.000%
7 Feels Like Home: Songs from the Sonoran Borderlands-Linda Ronstadt's ASIN: B0BC25DY5G Order # 114-2176499-5226609 Sold by: Amazon.com Services LLC	1	\$14.98	\$14.98	0.000%
8 Ears of the People: Ekonting Songs from Senegal & The Gambia (Various) ASIN: B0BNQLRSTX Order # 114-2176499-5226609 Sold by: Amazon.com Services LLC	1	\$16.98	\$16.98	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
9 Asi Kotama! The Flutes Of Otavalo, Ecuador	1	\$16.98	\$16.98	0.000%
ASIN: Sold by: Amazon.com Services LLC B00CM9JGZM Order # 114-2176499-5226609				
10 The Brothers Nazaroff: The Happy Prince	1	\$16.98	\$16.98	0.000%
ASIN: B014U6V3HI Sold by: Amazon.com Services LLC Order # 114-2176499-5226609				
11 Achai	1	\$16.98	\$16.98	0.000%
ASIN: Sold by: Amazon.com Services LLC B071Z6MHCF Order # 114-2176499-5226609				
12 Matei America: Harps Of Paraguay	1	\$16.61	\$16.61	0.000%
ASIN: Sold by: Amazon.com Services LLC B002436WQ2 Order # 114-2176499-5226609				
13 Afro-Cubano	1	\$14.98	\$14.98	0.000%
ASIN: B0B45C44Y4 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609				
14 Cuba! Cuba!	1	\$14.98	\$14.98	0.000%
ASIN: Sold by: Amazon.com Services LLC B06XS1QLZB Order # 114-2176499-5226609				

Description	Qty	Unit price	Item subtotal before tax	Tax
15 Canta Con Venezuela Sing with Venezuela ASIN: B00LJGV9JU Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$16.98	\$16.98	0.000%
16 Margaret Thatcher, the Conservative Party and the Northern Ireland Conflict, 1975-1990 ASIN: 1350202193 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$39.95	\$39.95	0.000%
17 Essentials of Assessing, Preventing, and Overcoming Reading Difficulties (Essentials of Psychological Assessment) ASIN: 1118845242 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$43.96	\$43.96	0.000%
18 City on Fire: A Novel ASIN: 0062851195 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$14.49	\$14.49	0.000%
19 We Begin Bombing in Five Minutes: Late Cold War Culture in the Age of Reagan (Culture and Politics in the Cold War and Beyond) ASIN: 1625345763 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$28.95	\$28.95	0.000%
20 Where Is Home? (Hae Ke Kae) ASIN: B09V5S3YHM Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$18.98	\$18.98	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
21 World Peace	1	\$9.98	\$9.98	0.000%
ASIN: B07RD3J6QS Sold by: Amazon.com Services LLC Order # 114-2176499-5226609				
22 Music Of Central Asia, Vol. 10: Borderlands	1	\$14.28	\$14.28	0.000%
ASIN: B007PSY1WI Sold by: Amazon.com Services LLC Order # 114-2176499-5226609				
23 Burn Down, Rise Up	1	\$10.89	\$10.89	0.000%
ASIN: 1728246008 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609				
24 The Sorrow Songs (Folk Songs Of Black British Experience)	1	\$14.99	\$14.99	0.000%
ASIN: B0B7X2QR5P Sold by: Amazon.com Services LLC Order # 114-2176499-5226609				
25 Exiles: A Novel	1	\$19.59	\$19.59	0.000%
ASIN: 1250235359 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609				
26 The Emotional Lives of Teenagers: Raising Connected, Capable, and Compassionate Adolescents	1	\$18.49	\$18.49	0.000%
ASIN: 0593500016 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609				

Description	Qty	Unit price	Item subtotal before tax	Tax
27 Delicious Monsters ASIN: 166590349X Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$18.91	\$18.91	0.000%
28 Murder Your Employer: The McMasters Guide to Homicide ASIN: 1451648219 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$18.44	\$18.44	0.000%
29 Fellowship Point: A Novel ASIN: 1982131810 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$14.49	\$14.49	0.000%
30 Black Fundamentalists: Conservative Christianity and Racial Identity in the Segregation Era ASIN: 1479803278 Sold by: Daily Books Order # 114-2176499-5226609	1	\$22.88	\$22.88	0.000%
31 If You Want Something Done: Leadership Lessons from Bold Women ASIN: 125028497X Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$13.49	\$13.49	0.000%
32 Chaotic Neutral: How the Democrats Lost Their Soul in the Center ASIN: 1645030024 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$22.50	\$22.50	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
33 Maame: A Today Show Read With Jenna Book Club Pick ASIN: 1250282527 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$17.18	\$17.18	0.000%
34 Why Smart Teens Hurt: Helping Adolescents Cope with the Consequences of Intelligence (Teenage psychology, Teen depression and anxiety) ASIN: 1642509973 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$18.69	\$18.69	0.000%
35 Paris Cafe ASIN: B07WTKD76T Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$13.60	\$13.60	0.000%
36 One Piece, Vol. 1: Romance Dawn ASIN: 1569319014 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$7.68	\$7.68	0.000%
37 Reencuentros ASIN: B0BGQBG72R Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$16.99	\$16.99	0.000%
38 A Day of Fallen Night (The Roots of Chaos) ASIN: 1635577926 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$23.44	\$23.44	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
39 Encore in Death: An Eve Dallas Novel (In Death, 56) ASIN: 1250284082 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$20.99	\$20.99	0.000%
40 From Shattered To Restored: Restoration Guide ASIN: 1646451252 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$28.99	\$28.99	0.000%
41 Dengue Fever (Deluxe Edition) ASIN: B01MT7D0P5 Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$14.98	\$14.98	0.000%
42 Rough Guide To The Music Of Yunnan ASIN: B0B1WB1Q3W Sold by: Amazon.com Services LLC Order # 114-2176499-5226609	1	\$14.51	\$14.51	0.000%
43 Shipping & handling			\$20.07	0.000%
44 Promotions & discounts			(\$20.07)	0.000%
Total before tax			\$798.42	
Tax			\$0.00	
Amount due			\$798.42	

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0001229 Amazon Invoice 1WVP-74VF-46NQ

"Miller, Larisa" <millerl@cod.edu>

Wed, Mar 8, 2023 at 02:23 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

amazon invoice 1WVP-74VF-46NQ.pdf