

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 430004
Invoice Date: 9/16/2022
PO Number: B0000738
Check Number: E0091684
Check Amount: \$ 2,459.22
Check Date: 09/28/2022
Voucher Number: V0756025
Document Type: AP Invoice

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9/21/22 BO # 0000738

| INVOICE DATE | TERMS | DUE DATE | CUSTOMER ORDER NUMBER | | | | CUSTOMER NUMBER | | |
|--------------|---|-------------|-----------------------|-----------|-------|------------|-----------------|------------|------------|
| 9/16/22 | net 30 | 10/16/22 | FIRM ORDER | | | | 1256-10 | | |
| QUANTITY | PURCHASE ORDER # | AUTHOR | ISBN | | VOL # | LIST PRICE | DISCOUNT | SINGLE NET | NET AMOUNT |
| 1 | BO 0000738 | BYRNE, PA | 9780008322205 | | PR | 34.99 | 19.0% | 28.34 | 28.34 |
| | ADVENTURES OF MISS BARBARA PYM. | | | | | | | | |
| 1 | | OSTRANDER | 9781250620514 | BURT-NICH | GE | 28.99 | 19.0% | 23.48 | 23.48 |
| | AT HOME ON AN UNRULY PLANET: FINDING REFUGE ON | | | | | | | | |
| 1 | | THAGARD, | 9780231205580 | BURT-NICH | QC | 32.00 | 19.0% | 25.92 | 25.92 |
| | BALANCE: HOW IT WORKS AND WHAT IT MEANS. | | | | | | | | |
| 1 | | MERSINI - H | 9781328557117 | BURT-NICH | QB | 27.99 | 19.0% | 22.67 | 22.67 |
| | BEFORE THE BIG BANG: THE ORIGIN OF THE UNIVERSE | | | | | | | | |
| 1 | | BURT, PHI | 9781472990181 | BURT-NICH | GV | 30.00 | 19.0% | 24.30 | 24.30 |
| | BIKE FIT: OPTIMIZE YOUR BIKE POSITION FOR HIGH | | | | | | | | |
| 1 | | COOKE, LU | 9781541674899 | BURT-NICH | QL | 30.00 | 19.0% | 24.30 | 24.30 |
| | BITCH: ON THE FEMALE OF THE SPECIES. | | | | | | | | |
| 1 | | JOHNSON, | 9781419744365 | BURT-NICH | GV | 30.00 | 19.0% | 24.30 | 24.30 |
| | BLACK FIVES: THE EPIC STORY OF BASKETBALL'S | | | | | | | | |
| 1 | | | 9780593542514 | | TD | 20.00 | 19.0% | 16.20 | 16.20 |
| | CARBON ALMANAC: IT'S NOT TOO LATE; ED. BY SETH | | | | | | | | |
| 1 | | KLEIN, GR | 9781642832334 | BURT-NICH | QC | 29.00 | 19.0% | 23.49 | 23.49 |
| | CARTOON INTRODUCTION TO CLIMATE CHANGE. | | | | | | | | |
| 1 | | ANTHONY, | 9780063001992 | BURT-NICH | QH | 27.99 | 19.0% | 22.67 | 22.67 |
| | CHASING LAKES: LOVE, SCIENCE, AND THE SECRETS | | | | | | | | |
| 1 | | MAGEE, AU | 9780374606527 | | PR | 28.00 | 19.0% | 22.68 | 22.68 |
| | COLONY. | | | | | | | | |
| 1 | | FEINGOLD, | 9781541701526 | | KF | 29.00 | 19.0% | 23.49 | 23.49 |
| | CONSTITUTION IN JEOPARDY: AN UNPRECEDENTED EFF | | | | | | | | |
| 1 | | SHERIDAN, | 9781538168127 | | HV | 35.00 | 19.0% | 28.35 | 28.35 |
| | CONTEMPORARY CRIMINAL JUSTICE CAREERS: A | | | | | | | | |
| 1 | | WILLIAMS, | 9780262545310 | | JF | 29.95 | 19.0% | 24.26 | 24.26 |
| | DATA ACTION: USING DATA FOR PUBLIC GOOD. | | | | | | | | |
| 1 | | LUCAS, SP | 9780231206013 | | QE | 90.00 | 19.0% | 72.90 | 72.90 |
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| QUANTITY | PURCHASE ORDER # | AUTHOR | ISBN | | VOL # | LIST PRICE | DISCOUNT | SINGLE NET | NET AMOUNT |
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| | | DIVIDED WE FALL: AMERICA'S SECESSION THREAT AND | | | | | | | |
| 1 | | WILKINSON | 9781250168573 | BURT-NICH | QA | 29.00 | 19.0% | 23.49 | 23.49 |
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| | | EARTH'S FURY: THE SCIENCE OF NATURAL DISASTERS | | | | | | | |
| 1 | | SUMNER, S | 9780063029927 | BURT-NICH | QL | 28.99 | 19.0% | 23.48 | 23.48 |
| | | ENDLESS FORMS: THE SECRET WORLD OF WASPS. | | | | | | | |
| 2 | | PHILLIPS, | 9780252086342 | | QL | 24.95 | 19.0% | 20.21 | 40.42 |
| | | FIELD GUIDE TO AMPHIBIANS AND REPTILES OF | | | | | | | |
| 1 | | UTZ, RYAN | 9781493060382 | BURT-NICH | GB | 24.95 | 19.0% | 20.21 | 20.21 |
| | | FIELD GUIDE TO RIVERS & STREAMS: DISCOVERING | | | | | | | |
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| | | GOOD GRIEF: ON LOVING PETS, HERE AND HEREAFTER | | | | | | | |
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| | | ZERO TO BIRTH: HOW THE HUMAN BRAIN IS BUILT. | | | | | | | |
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| 80 | * Service fee added, short or no discount | Original | 664-30 | Sub Total | 2,017.31 |
| TOTQTY | from publisher | Freight Surcharge | 30.26 | Total US\$ | 2,047.57 |
| | | GST/Tax | .00 | | |

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler 430004

"Miller, Larisa" <millerl@cod.edu>

Wed, Sep 21, 2022 at 01:13 PM GMT

CC:

BCC:

Larisa Miller

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 430004.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 416781
Invoice Date: 9/16/2022
PO Number: B0000738
Check Number: E0091684
Check Amount: \$ 2,459.22
Check Date: 09/28/2022
Voucher Number: V0756027
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services

999 Maple St.

Conteocook, NH 03229

GOBI Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to:

PO Box 277991 Atlanta, GA 30384-7991 USA

PHONE: AR: 855-876-3799 (toll-free) Customer Service: 803 746-3102 800 258-3774
1% Finance Charge per 30 days past duePlease refer to invoice number
below when writing or remitting.**INVOICE
NUMBER****416781**SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

PAGE 1

9/21/22 BO # 0000738

| INVOICE DATE | TERMS | DUE DATE | | | | | CUSTOMER ORDER NUMBER | | CUSTOMER NUMBER | |
|--------------|--|----------|------------|---------------|--|-------|-----------------------|----------|-----------------|------------|
| 9/16/22 | net 30 | 10/16/22 | | | | | FIRM ORDER | | 1256-10 | |
| QUANTITY | PURCHASE ORDER # | | AUTHOR | ISBN | | VOL # | LIST PRICE | DISCOUNT | SINGLE NET | NET AMOUNT |
| 1 | BO 0000738 | | SI EDEL, R | 9781462538355 | | BF | 16.95 | 19.0% | 13.73 | 13.73 |
| | EXTRAORDINARY GIFT OF BEING ORDINARY: FINDING | | | | | | | | | |
| 1 | BO 0000738 | | MELTZER, | 9780062439314 | | CT | 17.99 | 19.0% | 14.57 | 14.57 |
| | HEROES FOR MY SON. | | | | | | | | | |
| 1 | | | | 9780876332979 | | N | 25.00 | 19.0% | 20.25 | 20.25 |
| | MARTINE SYMS: NEURAL SWAMP: THE FUTURE FIELDS | | | | | | | | | |
| 1 | BO 0000738 | | | 9781438486826 | | KF | 31.95 | 19.0% | 25.88 | 25.88 |
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| 4 | * Service fee added short or no discount | Original | 543-12 | Sub Total | 74.43 |
| TOTQTY | from publisher | Freight Surcharge | 1.12 | Total US\$ | 75.55 |
| | | GST/Tax | .00 | | |

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 416781

"Miller, Larisa" <millerl@cod.edu>

Wed, Sep 21, 2022 at 01:14 PM GMT

CC:

BCC:

Larisa Miller

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 416781.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 430927
Invoice Date: 9/16/2022
PO Number: B0000738
Check Number: E0091684
Check Amount: \$ 2,459.22
Check Date: 09/28/2022
Voucher Number: V0756028
Document Type: AP Invoice

Document Below

Contoocook, NH 03229

A service of YBP, Inc. FEIN 02-0302143

PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past due

430927

PAGE 1

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Container IDs in this shipment  
*****  
000004914641  
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|-------|---|-------------------|--------|----------|-----|------------|-------|
| 1 | * Service fee added, short or no discount | Original | 664-31 | | | Sub Total | 14.99 |
| TOTAL | from publisher | Freight Surcharge | 1.00 | GST/ Tax | .00 | Total US\$ | 15.99 |

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 430927

"Miller, Larisa" <millerl@cod.edu>

Wed, Sep 21, 2022 at 01:14 PM GMT

CC:

BCC:

Larisa Miller

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 430927.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 429683
Invoice Date: 9/20/2022
PO Number: B0000738
Check Number: E0091684
Check Amount: \$ 2,459.22
Check Date: 09/28/2022
Voucher Number: V0757659
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services

999 Maple St.

Conteocook, NH 03229

GOBI Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to:

PO Box 277991 Atlanta, GA 30384-7991 USA

PHONE: AR: 855-876-3799 (toll-free) Customer Service: 803 746-3102 800 258-3774

1% Finance Charge per 30 days past due

Please refer to invoice number
below when writing or remitting.**INVOICE
NUMBER****429683**SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

PAGE 1

9/22/22 BO # 0000738

| INVOICE DATE | TERMS | DUE DATE | | | | | CUSTOMER ORDER NUMBER | | CUSTOMER NUMBER | |
|--|--|----------|--------------------------------|------|--|-------|-----------------------|----------|-----------------|------------|
| 9/20/22 | net 30 | 10/20/22 | | | | | STANDING ORDERS | | 1256-80 | |
| QUANTITY | PURCHASE ORDER # | | AUTHOR | ISBN | | VOL # | LIST PRICE | DISCOUNT | SINGLE NET | NET AMOUNT |
| 1 | | | 9781598536737 _____ | | | F | 50.00 | 11.0% | 44.50 | 44.50 |
| | PLYMOUTH COLONY: NARRATIVES OF ENGLISH SETTLEM | | | | | | | | | |
| | Ser: LIBRARY OF AMERICA. | | | | | | | | V. 337 | |
| 1 | | | TYNAN, JA 9781501375163 _____ | | | GT | 14.95 | 11.0% | 13.31 | 13.31 |
| | TRENCH COAT. | | | | | | | | | |
| | Ser: OBJECT LESSONS. | | | | | | | | | |
| 1 | | | DAMI CO, A 9781440876059 _____ | | | P | 63.00 | .0% | 63.00 | 63.00 |
| | WOMEN IN MEDIA: A REFERENCE HANDBOOK. | | | | | | | | | |
| | Ser: CONTEMPORARY WORLD ISSUES. | | | | | | | | | |
| Standing orders are NONRETURNABLE. For questions about this invoice, please call Customer Service. | | | | | | | | | | |
| *** Container IDs in this shipment *** | | | | | | | | | | |
| *** 000004914248 *** | | | | | | | | | | |
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| 3 | * Service fee added short or no discount | Original | 608-82 | Sub Total | 120.81 |
| TOTQTY | from publisher | Freight Surcharge | 1.81 | Total US\$ | 122.62 |
| | | GST/Tax | .00 | | |

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 429683

"Miller, Larisa" <millerl@cod.edu>

Thu, Sep 22, 2022 at 08:26 PM GMT

CC:

BCC:

Larisa Miller

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 429683.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 435967
Invoice Date: 9/22/2022
PO Number: B0000738
Check Number: E0091684
Check Amount: \$ 2,459.22
Check Date: 09/28/2022
Voucher Number: V0757672
Document Type: AP Invoice

Document Below

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A service of YBP, Inc. FEIN 02-0302143

Remit to:

PO Box 277991 Atlanta, GA 30384-7991 USA

PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past duePlease refer to invoice number
below when writing or remitting.**INVOICE
NUMBER****435967**

550

PAGE 1

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-65999/22/22 BO # 0000738

| INVOICE DATE | TERMS | DUE DATE | | | | | CUSTOMER ORDER NUMBER | CUSTOMER NUMBER | |
|--------------|------------------|---|---------------|--|-------|------------|-----------------------|-----------------|------------|
| 9/22/22 | net 30 | 10/22/22 | | | | | E-BOOK ORDERS | 1256-50 | |
| QUANTITY | PURCHASE ORDER # | AUTHOR | ISBN | | VOL # | LIST PRICE | DISCOUNT | SINGLE NET | NET AMOUNT |
| EBSCOhost | | | | | | | | | |
| 1 | | ARNDT, TH | 9781440877001 | | HD | 65.00 | .0% | 65.00 | 65.00 |
| 1U | | AMERICA'S NATIONAL DEBT: EXAMINING THE FACTS. | | | | | | NON-RETURNABLE | |
| 1 | | DEGRAFF, 9781594749902 | | | PN | 29.99 | .0% | 29.99 | 29.99 |
| 1U | | CINEMAPS: AN ATLAS OF GREAT MOVIES. | | | | | | NON-RETURNABLE | |
| 1 | | KOON-MAGN | 9781440876561 | | HV | 65.00 | .0% | 65.00 | 65.00 |
| 1U | | SEXUAL ASSAULT AND HARASSMENT IN AMERICA: | | | | | | NON-RETURNABLE | |
| 1 | | ZEGART, A | 9780691223087 | | JK | 37.50 | .0% | 37.50 | 37.50 |
| 1U | | SPIES, LIES, AND ALGORITHMS: THE HISTORY AND | | | | | | NON-RETURNABLE | |

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|--------|--|-------------------|--------|---------|------------|--------|
| 4 | * Service fee added short or no discount | Original | 712-17 | | Sub Total | 197.49 |
| TOTQTY | from publisher | Freight Surcharge | .00 | GST/Tax | Total US\$ | 197.49 |

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 435967

"Miller, Larisa" <millerl@cod.edu>

Thu, Sep 22, 2022 at 06:10 PM GMT

CC:

BCC:

Larisa Miller

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 435967.pdf