

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1463445

Vendor Name: LYRASIS

Invoice Number: 0804913-IN

Invoice Date: 7/1/2022

PO Number: P0004458

Check Number: E0091655

Check Amount: \$ 1,725.00

Check Date: 09/28/2022

Voucher Number: V0756053

Document Type: AP Invoice

Document Below

LYRASIS

Advancing Knowledge

3390 Peachtree Road, NE / Suite 400 / Atlanta, GA 30326-1108

Phone 404.892.0943 / Toll Free 800.999.8558 / Fax 404.892.7879

To:

College of DuPage
425 Fawell Boulevard

Glen Ellyn, IL 60137

INVOICE

Number

0804913-IN

ACCOUNT NO: 00-1000879**ACCOUNT TYPE:** OPEN**PAYMENT TERMS:** 30 DAYSR
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O**LYRASIS****CL#900077****P.O. Box 100125****Columbia, SC 29202-3125**

FEIN: 23-1365979

DATE	PURCHASE ORDER NO.	SYMBOL	Please refer to invoice number when paying. Payment is due within 30 days.	
7/1/2022				
QUANTITY		DESCRIPTION		AMOUNT
1		LYRMEMBERDUES-4 Subscription Term: 07/01/2022 - 06/30/2023		\$1,725.00

ACH: TD Bank, N.A., Greenville, SC, ABA#053902197, LYRASIS A/C#4339288080

Wire: TD Bank, N.A., Wilmington, DE, ABA#031101266, LYRASIS A/C#4339288080, Swift: NRTHUS33XXX

NET DUE:

\$1,725.00

To pay using funds from your deposit account, please visit <https://www.lyrasis.org/DAFTR>**P0004458****JT 9/19/22**

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Taylor, Julie" <taylorj410@cod.edu>

Lyrasis invoice FY23 - P0004458

"Taylor, Julie" <taylorj410@cod.edu>

Mon, Sep 19, 2022 at 08:22 PM GMT

CC:

BCC:

Hi Invoicing,

Attached is a Lyrasis invoice. Please process.

Thanks,

Julie

1 attachment

Lyrasis invoice FY 23.pdf