

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 404071  
Invoice Date: 9/12/2022  
PO Number: B0000738  
Check Number: E0091580  
Check Amount: \$ 787.96  
Check Date: 09/21/2022  
Voucher Number: V0752902  
Document Type: AP Invoice

Document Below

## RETURN BOOKS ONLY TO:

YBP Library Services

999 Maple St.

Contoocook, NH 03229

**GOBI** Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

## Remit to:

PO Box 277991 Atlanta, GA 30384-7991 USA

PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774  
1% Finance Charge per 30 days past duePlease refer to invoice number  
below when writing or remitting.INVOICE  
NUMBER

404071

App. Date 8/24/22

550

PAGE 1

SOLD COLLEGE OF DUPAGE  
TO: SRC 2034 LIBRARY  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE  
TO: PRINT ACQ LIBRARY SRC 2034  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

9/15/22 BO # 0000738

INVOICE DATE		TERMS		DUE DATE		CUSTOMER ORDER NUMBER			CUSTOMER NUMBER	
9/12/22		net 30		10/12/22		STANDING ORDERS			1256-80	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
2			9780593450635			LB	23.00	11.0%	20.47	40.94
M	PRINCETON REVIEW GED TEST PREP, 2023: 2 PRACTI									
	Ser: GED TEST PREP.						V. 2023			
1			9781975183363			RM	52.99	.0%	52.99	52.99
NURSING DRUG HANDBOOK; 2023.										
Ser: NURSING DRUG HANDBOOK.							V. 2023			
Standing orders are NONRETURNABLE.										
For questions about this invoice,										
please call Customer Service.										
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Standing orders are NONRETURNABLE.  
For questions about this invoice,  
please call Customer Service.

\*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\*  
 \*\*\* Container IDs in this shipment \*\*\*  
 \*\*\* \*\*\*  
 \*\*\* 000004906692 \*\*\*  
 \*\*\* \*\*\*  
 \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\* \*\*\*

3 \* Service fee added, short or no discount Original 428-05 Sub Total 93.93  
 TOTQTY from publisher Freight Surcharge 1.41 GST/Tax .00 Total US\$ 95.34

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000738 Yankee Book Peddler Invoice 404071**

---

"Miller, Larisa" <millerl@cod.edu>

Thu, Sep 15, 2022 at 02:38 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

ybp invoice 404071.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 409255  
Invoice Date: 9/12/2022  
PO Number: B0000738  
Check Number: E0091580  
Check Amount: \$ 787.96  
Check Date: 09/21/2022  
Voucher Number: V0752908  
Document Type: AP Invoice

Document Below

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Concord, NH 03229

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PQ Box 277991 Atlanta, GA 30384-7991 USA

PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774  
1% Finance Charge per 30 days past duePlease refer to invoice number  
below when writing or remitting.**INVOICE  
NUMBER****409255**

550

PAGE 1

SOLD COLLEGE OF DUPAGE  
TO: SRC 2034 LIBRARY  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE  
TO: PRINT ACQ LIBRARY SRC 2034  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

9/15/22 BO # 0000738

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER			CUSTOMER NUMBER		
9/12/22	net 30	10/12/22	FIRM ORDER			1256-10		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN	VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			9780231199285	QL	80.00	19.0%	64.80	64.80
		CHIMPANZEE MEMOIRS: STORIES OF STUDYING AND						
1		LIEBERMAN	9781350170339	QC	29.95	19.0%	24.26	24.26
		CLIMATE CHANGE IN HUMAN HISTORY: PREHISTORY TO						
1	BO 0000738	FORSYTHE,	9781032134284	BF	39.95	19.0%	32.36	32.36
		FIFTY KEY THINKERS IN PSYCHOLOGY.						
1		GRASSO, M	9780262543743	QC	40.00	19.0%	32.40	32.40
		FROM BIG OIL TO BIG GREEN: HOLDING THE OIL						
1		ESHUN, EK	9780262047258	N	39.95	19.0%	32.36	32.36
		IN THE BLACK FANTASTIC.						
1		HOWARD, C	9780252086525	QH	19.95	19.0%	16.16	16.16
		IN THE SPIRIT OF WETLANDS: REVIVING HABITAT IN						
1		MILMAN, O	9781324006596	QL	27.95	19.0%	22.64	22.64
		INSECT CRISIS: THE FALL OF THE TINY EMPIRES TH						
1		NICOLSON,	9780374251437	QH	30.00	19.0%	24.30	24.30
		LIFE BETWEEN THE TIDES.						
1		BERWALD,	9780593087305	QE	28.00	19.0%	22.68	22.68
		LIFE ON THE ROCKS: BUILDING A FUTURE FOR CORAL						
1		SOURAKOV,	9780691228563	QL	29.95	19.0%	24.26	24.26
		LIVES OF MOTHS: A NATURAL HISTORY OF OUR PLANE						
1		FOLK, AMA	9780838948866	Z	24.99	19.0%	20.24	20.24
		NARRATIVES OF (DIS)ENGAGEMENT: EXPLORING BLACK						
1		STUART, D	9781642832310	S	30.00	19.0%	24.30	24.30
		NO FARMS, NO FOOD: UNITING FARMERS AND						
1			9780309458856	TD	35.00	19.0%	28.35	28.35
		RECKONING WITH THE U.S. ROLE IN GLOBAL OCEAN						
1		JEPSON, P	9780262046763	QL	29.95	19.0%	24.26	24.26
		REWILDING: THE RADICAL NEW SCIENCE OF ECOLOGIC						
1		RECTOR, J	9781469665764	GE	29.95	19.0%	24.26	24.26
		TOXIC DEBT: AN ENVIRONMENTAL JUSTICE HISTORY O						

\* Service fee added, short or no discount  
from publisher Original

18	* Service fee added, short or no discount	Original	483.38			Sub Total	459.73
TOTOTV	from publisher	Freight Surcharge	6.90	GST/Tax	.00	Total US\$	466.63

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000738 Yankee Book Peddler Invoice 409255**

---

"Miller, Larisa" <millerl@cod.edu>

Thu, Sep 15, 2022 at 02:24 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

ybp invoice 409255.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 427005  
Invoice Date: 9/14/2022  
PO Number: B0000738  
Check Number: E0091580  
Check Amount: \$ 787.96  
Check Date: 09/21/2022  
Voucher Number: V0752986  
Document Type: AP Invoice

Document Below

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Contoocook, NH 03229

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PO Box 277991 Atlanta, GA 30384-7991 USA

PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774  
1% Finance Charge per 30 days past duePlease refer to invoice number  
below when writing or remitting.**INVOICE  
NUMBER****427005**

550

PAGE 1

SOLD COLLEGE OF DUPAGE  
TO: SRC 2034 LIBRARY  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE  
TO: PRINT ACQ LIBRARY SRC 2034  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

9/14/22 BO # 0000738

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER	CUSTOMER NUMBER	
9/14/22	net 30	10/14/22					E-BOOK ORDERS	1256-50	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
EBSCOhost									
1			9781118692592		TX	52.00	.0%	52.00	52.00
1U		GARDE MANGER: THE ART AND CRAFT OF THE COLD				NON-RETURNABLE			
1	/NR	NOT AVAIL	9780780820395		RA	97.00	.0%	97.00	97.00
1U		GUIDE TO FOOD SAFETY SOURCEBOOK.				NON-RETURNABLE			
1		BEDNARSKI	9781787386730		HD	33.99	.0%	33.99	33.99
1U		LITHIUM: THE GLOBAL RACE FOR BATTERY DOMINANCE				NON-RETURNABLE			
1		GROSS, C.	9781538160596		HD	43.00	.0%	43.00	43.00
1U		WHAT'S YOUR ZIP CODE STORY?: UNDERSTANDING AND				NON-RETURNABLE			

4	* Service fee added short or no discount	Original	636-56	Sub Total	225.99
TOTQTY	from publisher	Freight Surcharge	.00	Total US\$	225.99
		GST/Tax	.00		

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
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[image002.png](#)

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**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000738 Yankee Book Peddler Invoice 427005**

---

"Miller, Larisa" <millerl@cod.edu>

Wed, Sep 14, 2022 at 03:48 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

ybp invoice 427005.pdf