

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1502199

Vendor Name: Harms Software Inc.,D/B/A Millennium Sy

Invoice Number: INV-137234

Invoice Date: 7/31/2022

PO Number: P0003391

Check Number: 0303603

Check Amount: \$ 2,925.72

Check Date: 09/21/2022

Voucher Number: V0755736

Document Type: AP Invoice

Document Below

**Millennium Systems International**

8 Campus Drive
Suite 205
Parsippany, NJ 07054
(P) 973.402.9500
(F) 973.402.8815
Accounting@millenniumsi.com

Invoice

Invoice Number: INV-137234
Customer Number: 78129
Date: 7/31/2022 12:00:00 AM

Bill To:

College of Dupage
425 Fawell Blvd
Glen Ellyn,
Illinois
60137

Ship To:

College of Dupage
425 Fawell Blvd
Glen Ellyn,
Illinois
60137

Charge Summary

Item	Description	Quantity	Price Each	Amount
Meevo Marketing - Email: 10,000 Contacts (Annual Plan)	EMMA-10000-ANNUAL	1	\$0.00	\$0.00
Meevo Marketing: Online Presence Management	M2-REPUTATION	1	\$0.00	\$0.00
Meevo2: Client Intake Form	M2-CLIENT-INTAKE	1	\$0.00	\$0.00
Meevo2: Online Booking	M2-OB	1	\$0.00	\$0.00
Meevo2: Powerhouse Bundle (Annual Plan)	M2POWER-ANNUAL	1	\$2,925.72	\$2,925.72
Meevo2: Self Check-In Kiosk	M2-CHECKIN	1	\$0.00	\$0.00
Meevo2: Teacher & Student	M2-TEACH	1	\$0.00	\$0.00
Priority Support (Annual Plan)	PRIORITY-ANNUAL	1	\$0.00	\$0.00
Text Messaging: 10,000 (Annual Plan)	SMS-10000-ANNUAL	1	\$0.00	\$0.00
Total:				\$2,925.72
Tax:				\$0.00
Current Balance:				\$2,925.72
Total Balance Due:				\$2,925.72

Millennium Systems International Return Policy:

If you are not fully satisfied with your licensed product, you may return it within 60 days of purchase for a full refund. Millennium System International will honor the full refund of the original product license purchased. The refund policy does not apply to Payment Plans, Subscription Based Agreement, Services, Training, Add-Ons, Workstation Licenses or Upgrades.

Computer Hardware, Point-of-Sale Equipment & Peripherals are warrantied through their respected manufactures and are non-refundable.

Barbara Ducoff <bducoff@millenniumsi.com>

[External] MEEVO 2 Software Annual Plan Payment Past Due

Barbara Ducoff <bducoff@millenniumsi.com>

Thu, Sep 15, 2022 at 01:14 PM GMT

CC: Heather Kenny <hkenny@millenniumsi.com>

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear Ms. Dulceak and Ms. Boyd:

Please be advised that the annual MEEVO software plan payment for College of Dupage is past due from July 31, 2022. Our records indicate that the invoice was emailed to Ms. Boyd. Based on an email received in August, the invoice was then emailed to invoicing@cod.edu. To date payment has not been received. To prevent temporary software lockout, a check must be received by our office no later than one week from date of this email. A copy of the invoice is attached. In addition, if the email address on file (boydm72@cod.edu) needs to be updated, please provide.

Thank you for your assistance.

Best Regards,

Barbara Ducoff

Accounting Specialist

Millennium Systems International

Main: 973.402.9500

Website: millenniumsi.com

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1 attachment

Invoice for College of Dupage - Annual Plan Past Due.pdf

Reichman, Loydeen

From: Sekerka, Joyce
Sent: Monday, September 19, 2022 12:34 PM
To: Reichman, Loydeen; Barrios, Isabel; Zerrudo, Maria
Subject: RE: [External] MEEVO 2 Software Annual Plan Payment Past Due

Hi Loydeen,

Please wait until tomorrow to push it through. It is an overnight process in Chrome River before you see the updated address.

Thanks,
Joyce

Joyce Sekerka
Accounts Payable Supervisor
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137-6599
630-942-2293
Email: sekerkaj@cod.edu



From: Reichman, Loydeen <reichmanl@cod.edu>
Sent: Monday, September 19, 2022 12:30 PM
To: Sekerka, Joyce <sekerkaj@cod.edu>; Barrios, Isabel <barriosi142@cod.edu>; Zerrudo, Maria <zerrudom@cod.edu>
Subject: RE: [External] MEEVO 2 Software Annual Plan Payment Past Due

Joyce,

Purchasing just updated the mailing address for us in Colleague to reflect the address on the invoice. The updated address appears in Colleague but not in Chrome River yet.

Should I go ahead and push this thru to Colleague with the wrong address on the invoice in Chrome River?


Loydeen Reichman
Accounts Payable Team Lead
College of DuPage
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
Office phone 630-942-4294 | reichmanl@cod.edu

From: Sekerka, Joyce <sekerkaj@cod.edu>
Sent: Monday, September 19, 2022 11:47 AM
To: Barrios, Isabel <barriosi142@cod.edu>; Zerrudo, Maria <zerrudom@cod.edu>; Reichman, Loydeen <reichmanl@cod.edu>

Subject: FW: [External] MEEVO 2 Software Annual Plan Payment Past Due
Importance: High

Good Morning,

I'm authorizing a check to be issued this week for this vendor. The vendor number is **1502199**.

Harms Software Inc., D/B/A Millennium Systems International - 1502199			
	28 Eastmans Rd. Parsippany NJ 07054	Home Phone: Other Phone: Email:	Birth Date: Birth Name: Where Used: Entry Date: 1 SSN: --

Thanks,
Joyce

Joyce Sekerka
Accounts Payable Supervisor
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137-6599
630-942-2293
Email: sekerkaj@cod.edu



From: Barbara Ducoff <bducoff@millenniumsi.com>
Sent: Monday, September 19, 2022 11:33 AM
To: Sekerka, Joyce <sekerkaj@cod.edu>
Cc: Heather Kenny <hkenny@millenniumsi.com>
Subject: FW: [External] MEEVO 2 Software Annual Plan Payment Past Due
Importance: High

Hi Joyce:

The Controller's office has approved COD to pay with check. I've attached a copy of the invoice to ensure it is in your system. Please advise when we should expect payment.

Also, please note that the original invoice had been emailed to Mia Boyd but recently learned from Tracey that neither her nor Mia were able to forward to the accounts payable department for processing. We updated the email address on the COD account to invoicing@cod.edu and had forwarded a copy.

Thank you.
Barbara

From: Heather Kenny <hkenny@millenniumsi.com>
Sent: Monday, September 19, 2022 12:13 PM

To: Barbara Ducoff <bducoff@millenniumsi.com>
Subject: RE: [External] MEEVO 2 Software Annual Plan Payment Past Due

Just verify its in their system for payment

Heather Kenny
Accounting Team Lead
Millennium Systems International

Main: (973) 402.9500 x178
Direct: (973) 531.4641
Toll-Free: (888) 813.2141
Web: millenniumsi.com



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From: Barbara Ducoff <bducoff@millenniumsi.com>
Sent: Monday, September 19, 2022 12:02 PM
To: Heather Kenny <hkenny@millenniumsi.com>
Subject: FW: [External] MEEVO 2 Software Annual Plan Payment Past Due
Importance: High

Heather – please look at this. Is this for us to go into their account and withdrawn the annual payment? College of Dupage

From: Sekerka, Joyce <sekerkaj@cod.edu>
Sent: Monday, September 19, 2022 11:48 AM
To: Reichman, Loydeen <reichmanl@cod.edu>; Barbara Ducoff <bducoff@millenniumsi.com>; Dulceak, Tracey <dulceakt@cod.edu>
Cc: Heather Kenny <hkenny@millenniumsi.com>
Subject: RE: [External] MEEVO 2 Software Annual Plan Payment Past Due

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Barbara,

We have just received your invoice in Accounts Payable on 9/15/22. I understand that the invoice is dated 7/31/22, however, we did not receive the invoice.

Invoices should be submitted directly to invoicing@cod.edu, Or billed to College of DuPage, attention Accounts Payable and I do not see that was listed on your invoice. Can you please change that for future invoices to ensure timely payments?

We do offer ACH payments and we can issue the payment as soon as you confirm this has been set up and prenotes have been made. I have attached our ACH instructions. We do not enter our vendor banking information for liability reasons. ACH payments are a much safer and faster alternative of payment and we also issue them weekly. We urge our vendors to enroll.

Your **vendor number(VN)** is **1502199**
Your **temporary password** is **2199**

Please let me know if you have any questions.

Thank you,
Joyce

Joyce Sekerka
Accounts Payable Supervisor
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137-6599
630-942-2293
Email: sekerkaj@cod.edu



From: Reichman, Loydeen <reichmanl@cod.edu>
Sent: Monday, September 19, 2022 10:27 AM
To: Barbara Ducoff <bducoff@millenniumsi.com>; Dulceak, Tracey <dulceakt@cod.edu>; Sekerka, Joyce <sekerkaj@cod.edu>
Cc: Heather Kenny <hkenny@millenniumsi.com>
Subject: RE: [External] MEEVO 2 Software Annual Plan Payment Past Due

Hi Tracey,

I will include my Supervisor, Joyce Sekerka on this email to ask her advice concerning payment on this invoice.

Hi Joyce,

Please advise concerning the options for payment on this invoice. Their VN is 1502199.

Thank you.

Loydeen Reichman
Accounts Payable Team Lead
College of DuPage
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
Office phone 630-942-4294 | reichmanl@cod.edu

From: Barbara Ducoff <bducoff@millenniumsi.com>
Sent: Monday, September 19, 2022 8:11 AM
To: Dulceak, Tracey <dulceakt@cod.edu>
Cc: Heather Kenny <hkenny@millenniumsi.com>; Reichman, Loydeen <reichmanl@cod.edu>
Subject: RE: [External] MEEVO 2 Software Annual Plan Payment Past Due

Thank you, Tracey.

From: Dulceak, Tracey <dulceakt@cod.edu>
Sent: Monday, September 19, 2022 9:08 AM
To: Barbara Ducoff <bducoff@millenniumsi.com>
Cc: Heather Kenny <hkenny@millenniumsi.com>; Reichman, Loydeen <reichmanl@cod.edu>
Subject: RE: [External] MEEVO 2 Software Annual Plan Payment Past Due

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Hi Barbara,

I will pass this on to our accounts payable department to answer this question. I have included Loydeen Reichman on this email. Thank you!

Thank you,

Tracey Dulceak

Program Support Specialist; Cosmetology, Culinary Arts,
Hospitality, Travel & Tourism, Fashion Studies & Photography
Arts, Communication & Hospitality Division
College of DuPage – McNinch Arts Center 294
425 Farwell Blvd. | Glen Ellyn, IL 60137-6599
630-942-2514

To book a phone call: <https://tinyurl.com/arts-comm-hosp>

From: Barbara Ducoff <bducoff@millenniumsi.com>
Sent: Monday, September 19, 2022 7:48 AM
To: Dulceak, Tracey <dulceakt@cod.edu>
Cc: Heather Kenny <hkenny@millenniumsi.com>
Subject: FW: [External] MEEVO 2 Software Annual Plan Payment Past Due
Importance: High

Hi Tracey – unless College of Dupage can provide a credit card to collect the annual payment, the only other payment option available is for us to deduct the amount from your business checking account. You will need to provide the following information:

Name of Bank
Account Holder's Name
Routing number and Bank account Number
COD address as it appears on the account.
Email and phone # assigned to that account

It would be appreciated if you could get that information to me as soon as possible.

Thank you.
Barbara Ducoff

Accounting Specialist
Millennium Systems International
Main: 973.402.9500
Website: millenniumsi.com

From: Heather Kenny <hkenny@millenniumsi.com>
Sent: Monday, September 19, 2022 7:29 AM
To: Barbara Ducoff <bducoff@millenniumsi.com>
Subject: FW: [External] MEEVO 2 Software Annual Plan Payment Past Due
Importance: High

Can you just confirm with her that she will provide her routing and checking and we can pull it from their account and not the other way around.

Heather Kenny
Accounting Team Lead
Millennium Systems International

Main: (973) 402.9500 x178
Direct: (973) 531.4641
Toll-Free: (888) 813.2141
Web: millenniumsi.com



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From: Dulceak, Tracey <dulceakt@cod.edu>
Sent: Friday, September 16, 2022 4:38 PM
To: Barbara Ducoff <bducoff@millenniumsi.com>; Boyd, Mia <boydm72@cod.edu>
Cc: Heather Kenny <hkenny@millenniumsi.com>
Subject: RE: [External] MEEVO 2 Software Annual Plan Payment Past Due
Importance: High

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Good afternoon,

The invoice has now been received in invoicing and has been approved.
Loydeen Reichman has reached out to see if you would like to setup ACH payments, as they only send paper checks once a month.

Please let us know that we can keep the software active as the payment is in process! Thank you for your help in this!

Thank you,
Tracey Dulceak
*Program Support Specialist; Cosmetology, Culinary Arts,
Hospitality, Travel & Tourism, Fashion Studies & Photography*

Arts, Communication & Hospitality Division
College of DuPage – McClunich Arts Center 294
425 Fawell Blvd. E Glen Ellyn, IL 60137-6599
630-942-2514

To book a phone call: <https://tinyurl.com/arts-comm-hosp>

From: Barbara Ducoff <bducoff@millenniumsi.com>
Sent: Thursday, September 15, 2022 8:15 AM
To: Dulceak, Tracey <dulceakt@cod.edu>; Boyd, Mia <boydm72@cod.edu>; Invoicing <invoicing@cod.edu>
Cc: Heather Kenny <hkenny@millenniumsi.com>
Subject: [External] MEEVO 2 Software Annual Plan Payment Past Due
Importance: High

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Dear Ms. Dulceak and Ms. Boyd:

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Thank you for your assistance.

Best Regards,

Barbara Ducoff
Accounting Specialist
Millennium Systems International
Main: 973.402.9500
Website: millenniumsi.com

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