

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1177514
Vendor Name: Home Depot - Downers Grove
Invoice Number: PO4307
Invoice Date: 9/6/2022
PO Number: P0004307
Check Number: 0302493
Check Amount: \$ 1,132.10
Check Date: 09/15/2022
Voucher Number: V0752727
Document Type: AP Invoice

Document Below

Purchase Order**Purchase Order #: P0004307**

HOME DEPOT - DOWNERS GROVE

Order Total: 1,132.10 USD**Check enclosed request - Needs payment to
send to Home Depot Downers Grove
9-6-2022 EF****Date:** 09/06/2022
Transaction #: 3036932
Authorized By: Eric Frick**Requested By:** Molly Junokas
Requester Email: junokasm@cod.edu
Phone: 630-942-3042

CONFIRMING REQUEST

Supplier Address:HOME DEPOT - DOWNERS GROVE
2000 Butterfield Road
Downers Grove, IL 60515
United States
Attn: Sales Unknown
Phone: 630-792-7427**Ship To:**College of DuPage
College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: Sabrina Zeidler
Phone: 630-942-2238**Bill To:**College of DuPage
College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: invoicing@cod.edu
Phone: 630-942-2228**Order Comments:** Quote No. H1916-228645

Line #	Item #	Description	UOM	QTY	Unit Price	Line Total
1	0000- 161- 667	2X4 12FT SPF	Each	48	8.25 USD	396.00 USD
Ship To Attn: Sabrina Zeidler						
2	0000- 161- 640	2X4-96" PRIME KD-HT WHITEWOOD STUD	Each	24	4.35 USD	104.40 USD
Ship To Attn: Sabrina Zeidler						
3	0000- 492- 930	5.0MM 4X8 UNDERLAYMENT	Each	20	26.68 USD	533.60 USD
Ship To Attn: Sabrina Zeidler						
4	0000- 458- 546	1X12-10FT COMMON BOARD	Each	5	19.62 USD	98.10 USD
Ship To Attn: Sabrina Zeidler						

Subtotal: 1,132.10 USD**Tax:** 0.00 USD**S & H:** 0.00 USD**Order Total:** 1,132.10 USD**General Terms**

PLEASE NOTE: ALL SHIPMENTS ARE REQUIRED TO BE DELIVERED TO WAREHOUSE SERVICES. FAILURE TO COMPLY WILL JEOPARDIZE OR DELAY THE PAYMENT PROCESS.

EXCEPTIONS WITH PRIOR APPROVAL BY PROCUREMENT SERVICES WILL PRINT ON THE P.O.

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.

2. College of DuPage will only accept electronic invoices in PDF format. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu, with one document per email. For questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.

3. All payments are processed via ACH transfer weekly. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under a separate cover that outlines the

set-up instructions, your log-in, and your temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once a month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.

4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices, in accordance with the Local Government Prompt Payment Act.

5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.

6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.

7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.

8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.

9. All shipments are accepted subject to inspection and approval by the College of DuPage.

10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.

11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. The Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

13. This Agreement is the entire agreement between the College of DuPage ("Customer") (including Customer's employees and other End Users) and Vendor ("Seller") unless specifically indicated and supported by previously mutually approved terms. In the event that Seller enters into terms of use agreements or other agreements, policies, or understandings, whether on Seller's purchase order, website, electronic, click-through, verbal or in writing, with Customer's employees or other End Users, such agreements shall be null, void and without effect, and the terms of this Agreement shall apply. The customer will not be bound to any other terms and conditions set forth in any documents, agreements, or policies posted on the Seller's website unless such terms and conditions are also set forth in this Agreement. Seller may not unilaterally change any term or condition of this Agreement.

Powered By: ESM Solutions.

"Frick, Eric" <fricke@cod.edu>

Check Enclosed P0004307 Molly Junokas 9-6-2022 EF

"Frick, Eric" <fricke@cod.edu>

Tue, Sep 6, 2022 at 02:42 PM GMT

CC:

BCC:

Hello,

The attached purchase order and check enclosed has been ordered by Molly Junokas. Kindly work directly with her as needed.

Thank you.

Best,

Eric Frick

Purchasing Expeditor

425 Fawell Blvd. | Glen Ellyn, IL 60137-6599 | USA

T: (630) 942.2576 | fricke@cod.edu

[Click Here](#) for current bids/Rfps!

COD: Check out our [Team Site](#)!

2 attachments

image001.jpg

P0004307 (1).pdf

**QUOTE**

Store 1916 DOWNERS GROVE
2000 BUTTERFIELD RD
DOWNERS GROVE, IL 60515

Phone: (630) 792-9600
Salesperson: JXG521A
Reviewer: JXG521A

Page 1 of 2 **No. H1916-228645**

SOLD TO	Name	SABRINA ZEIDLER COLLEGE OF DUPAGE		Phone 1	(630) 661-1513
	Address	425 FAWELL BLVD		Phone 2	(630) 942-3073
		MAC		Company Name	
	City	GLEN ELLYN		Job Description	Lumber List
	State	IL	Zip	60137	County

QUOTE

2022-09-01 15:43

Prices Valid Thru: 09/08/2022

HOME DEPOT DELIVERY #1**MERCHANDISE AND SERVICE SUMMARY**

We reserve the right to limit the quantities of merchandise sold to customers.

REF # V05

STOCK MERCHANDISE TO BE DELIVERED:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R.01	0000-161-667	48.00	EA	2X4-12FT SPF /	A	N	\$8.25	\$396.00
R.02	0000-161-640	24.00	EA	2X4-96" PRIME KD-HT WHITEWOOD STUD /	A	N	\$4.35	\$104.40
R.03	0000-492-930	20.00	EA	5.0MM 4X8 UNDERLAYMENT /	A	N	\$26.68	\$533.60
R.04	0000-458-546	5.00	EA	1X12-10FT COMMON BOARD /	A	N	\$19.62	\$98.10
MERCHANDISE TOTAL:								\$1,132.10

DELIVERY INFORMATION:

SCHEDULED DELIVERY DATE: 09/16/2022

SCHEDULED DELIVERY TIME: 6AM-10AM

V05	0000-515-663	1.00	Outside Delivery	N	\$0.00	\$0.00
DELIVERY SERVICE SUBTOTAL:						\$0.00

THE PCC WILL DELIVER MDSE TO: SABRINA ZEIDLER, COLLEGE OF DUPAGE**ADDRESS:** 425 FAWELL BLVD
MAC**CITY:** GLEN ELLYN**STATE:** IL **ZIP:** 60137 **COUNTY:** DUPAGE **SALES TAX RATE:** 8.000**PHONE:** (630) 661-1513 **ALTERNATE PHONE:** (630) 942-3073**MDSE & DELIVERY TOTALS:** **\$1,132.10**

*** CONTINUED ON NEXT PAGE ***

Page 1 of 2

No. H1916-228645

Customer Copy

HOME DEPOT DELIVERY #1

(Continued)

REF #V05

DRIVER SPECIAL INSTRUCTIONS:

Please call ahead. MAC delivery 630-661-1513

END OF HOME DEPOT DELIVERY - REF #V05**TOTAL CHARGES OF ALL MERCHANDISE & SERVICES****Policy Id (PI):**

A: 90 DAYS DEFAULT POLICY;

The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.

ORDER TOTAL	\$1,132.10
SALES TAX	\$0.00
TOTAL	\$1,132.10
BALANCE DUE	\$1,132.10

END OF ORDER No. H1916-228645

"noreply@esmsolutions.com" <noreply@esmsolutions.com>

[External] Information Only - Order Notification - 3036932 - Home Depot, 75 Set Construction, CT23_BORN

"noreply@esmsolutions.com" <noreply@esmsolutions.com>

Tue, Sep 6, 2022 at 02:40 PM GMT

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear Check,

The following transaction has been sent to HOME DEPOT - DOWNERS GROVE on behalf of Eric Frick.

If you wish to contact the requester, please do so at fricke@cod.edu

Thank you,
ESM Solutions Customer Support

NOTE: This is a system generated email. Please do not reply to this email.



1 attachment

a660f6bc-7a83-4b85-9479-c4a73f0a1d74_Home Depot Q H1916-228645 1132.10 Born Yesterday Set Constr 09-01-22.pdf