

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1084530
Vendor Name: Follett's College of DuPage
Invoice Number: 08.18.2022
Invoice Date: 8/19/2022
PO Number:
Check Number: 0302492
Check Amount: \$ 384,791.87
Check Date: 09/15/2022
Voucher Number: V0751524
Document Type: AP Invoice

Document Below

"Hamler, David" <hamlerd@cod.edu>

FW: Follett Bookstore FA invoice 2022FA #1 - for approval

"Hamler, David" <hamlerd@cod.edu>

Tue, Aug 30, 2022 at 09:13 PM GMT

CC: Resnick, Michelle <resnickm@cod.edu>

BCC:

Good afternoon,

Attached is a signed check request for Follett for FA bookstore purchases.

Thank you,

David Hamler

Accounts Receivable Coordinator

College of DuPage

Temp Phone: 331-218-0568

From: Humphrey, Vera <humphreyv@cod.edu>

Sent: Tuesday, August 30, 2022 3:20 PM

To: Resnick, Michelle <resnickm@cod.edu>

Cc: Hamler, David <hamlerd@cod.edu>

Subject: FW: Follett Bookstore FA invoice 2022FA #1 - for approval

Hi Michelle,

Ellen has approved.

Thank you.

Have a good day!

Vera Humphrey

Administrative Assistant to the

Vice President of Administrative Affairs

College of DuPage 425 Fawell Blvd SRC 2130 Glen Ellyn, IL 60137

630-942-4285 (ph) 630-942-2297 (fax)

From: Roberts, Ellen <roberts@cod.edu>
Sent: Tuesday, August 30, 2022 3:12 PM
To: Humphrey, Vera <humphreyv@cod.edu>
Subject: RE: Follett Bookstore FA invoice 2022FA #1 - for approval

Good afternoon, Vera –

Attached please find the signed request.

Thank you,

Ellen

Ellen M. Roberts

Vice President, Administrative Affairs

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

roberts@cod.edu

630-942-2218

From: Humphrey, Vera <humphreyv@cod.edu>
Sent: Tuesday, August 30, 2022 2:56 PM
To: Roberts, Ellen <roberts@cod.edu>
Subject: FW: Follett Bookstore FA invoice 2022FA #1 - for approval

Hi Ellen,

For your approval.

Thank you.

Vera Humphrey
Administrative Assistant to the
Vice President of Administrative Affairs

College of DuPage 425 Fawell Blvd SRC 2130 Glen Ellyn, IL 60137

630-942-4285 (ph) 630-942-2297 (fax)

From: Resnick, Michelle <resnickm@cod.edu>
Sent: Tuesday, August 30, 2022 1:55 PM
To: Humphrey, Vera <humphreyv@cod.edu>
Cc: Hamler, David <hamlerd@cod.edu>
Subject: RE: Follett Bookstore FA invoice 2022FA #1

Good Afternoon, Vera:

When possible, can you please route this to Ellen for her review and approval? I think this one may have been lost in everything going on.

Please let me know if you have any questions.

Thank you.

Michelle Resnick

Manager of Accounts Receivable

College of DuPage

From: Resnick, Michelle
Sent: Monday, August 22, 2022 8:50 AM
To: Humphrey, Vera <humphreyv@cod.edu>
Cc: Hamler, David <hamlerd@COD.EDU>
Subject: FW: Follett Bookstore FA invoice 2022FA #1

Good Morning, Vera:

When possible, can you please route this to Ellen for her review and approval?

Please let me know if you have any questions.

Have a great week!

Michelle Resnick

Manager of Accounts Receivable

College of DuPage

425 Fawell Blvd. | SRC 2130 | Glen Ellyn, IL 60137-6599

Phone 630.942.3052 | Fax 630.942.2297

From: Brady, Scott <bradys310@cod.edu>
Sent: Monday, August 22, 2022 8:38 AM
To: Resnick, Michelle <resnickm@cod.edu>
Cc: Hamler, David <hamlerd@cod.edu>
Subject: RE: Follett Bookstore FA invoice 2022FA #1

Here you go..

Scott L. Brady, CPA
Chief Financial Officer
College of DuPage

425 Fawell Blvd.

SRC 2130L

Glen Ellyn, IL 60137-6599

Direct: 630.942.2219

Email: bradys310@cod.edu

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From: Resnick, Michelle <resnickm@cod.edu>
Sent: Monday, August 22, 2022 8:37 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hamler, David <hamlerd@cod.edu>
Subject: FW: Follett Bookstore FA invoice 2022FA #1

Good Morning, Scott:

When possible, can you please sign the attached?

Thank you.

Michelle Resnick

Manager of Accounts Receivable

College of DuPage

425 Fawell Blvd. | SRC 2130 | Glen Ellyn, IL 60137-6599

Phone 630.942.3052 | Fax 630.942.2297

From: Virgilio, David <virgiliod@cod.edu>
Sent: Monday, August 22, 2022 7:08 AM
To: Resnick, Michelle <resnickm@cod.edu>
Cc: Hamler, David <hamlerd@cod.edu>
Subject: RE: Follett Bookstore FA invoice 2022FA #1

Here you go,

Thx!

David P. Virgilio, CPA

Controller - Financial Affairs

College of DuPage - Glen Ellyn, IL

phone (630) 942-3028 - fax (630) 942-2297

Check out the Financial Affairs Team Site [Here](#)

From: Resnick, Michelle <resnickm@cod.edu>
Sent: Sunday, August 21, 2022 1:15 PM
To: Virgilio, David <virgiliod@cod.edu>
Cc: Hamler, David <hamlerd@cod.edu>
Subject: FW: Follett Bookstore FA invoice 2022FA #1

Dave,

When possible, can you please sign the attached?

Please let me know if you have any questions.

Thank you.

Michelle Resnick

Manager of Accounts Receivable

College of DuPage

From: Hamler, David <hamlerd@cod.edu>
Sent: Friday, August 19, 2022 12:12 PM
To: Resnick, Michelle <resnickm@cod.edu>
Subject: Follett Bookstore FA invoice 2022FA #1

Good afternoon,

Attached is the first Follett invoice for 2022FA bookstore FA purchases.

In addition to the charges sent over in their statement yesterday is one item from a statement sent on July 19th (a charge of \$48.98). The other items from that statement were duplicated on what I received today.

Thank you,

David Hamler

Accounts Receivable Coordinator

College of DuPage

Temp Phone: 331-218-0568

From: Shaba Patel (0784) <s.patel@follett.com>

Sent: Friday, August 19, 2022 10:41 AM

To: Hamler, David <hamlerd@cod.edu>

Subject: Re: [External] Follett COD bookstore- Fall 22 FA 1st billing

Hi David

Nah the charge will not be on the statement. We had a credit for COD from summer credits which will be deducted in this billing. Hence you will only see some credits and the rest should be charges. Late July early August and then first day of FA.

Hopefully I am able to explain this correctly. Feel free to reach out with queries.

Thanks

Shaba Patel

Operations Manager

College of DuPage bookstore

Phone 630.942.4347

Address 425 Fawell Blvd, Glen Ellyn IL 60137

Website follett.com | cod.bkstr.com

Email s.patel@follett.com

From: Hamler, David <hamlerd@cod.edu>

Sent: Friday, August 19, 2022 9:37 AM

To: Shaba Patel (0784) <s.patel@follett.com>

Subject: RE: [External] Follett COD bookstore- Fall 22 FA 1st billing

CAUTION: External Email

Good morning,

I am starting to go through this now. I noticed that it starts with the final charges/credits of the summer term in July, which were on the statement you first sent around the 15th. It does not, however, include the charge from July 11th for \$48.98 by ID# 1588183. Should that charge be on this statement?

I may have more questions as I reconcile the two other days that have a difference, but just this for now.

Thank you,

David Hamler

Accounts Receivable Coordinator

College of DuPage

Temp Phone: 331-218-0568

From: Shaba Patel (0784) <s.patel@follett.com>
Sent: Thursday, August 18, 2022 1:17 PM
To: Hamler, David <hamlerd@cod.edu>
Subject: [External] Follett COD bookstore- Fall 22 FA 1st billing

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Good afternoon David

Hope all well.

Here is the first billing for Fall 22. For the ease of billing and AR balancing I have done the date range from 07-08-22 thru 08-17-22. This will take into consideration all the credits we issued during the grace period time of Summer FA.

Please do let me know if have any questions.

Shaba Patel

Operations Manager

College of DuPage bookstore

Phone 630.942.4347

Address 425 Fawell Blvd, Glen Ellyn IL 60137

Website follett.com | cod.bkstr.com

Email s.patel@follett.com

6 attachments

Signed Follett FA Invoice 2022FA 07.08.22 to 08.17.22.pdf

image001.jpg

image005.jpg

image002.png

image003.png

image004.jpg