

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1245838

Vendor Name: Illinois Secretary of State

Invoice Number: license renewal

Invoice Date: 8/24/2022

PO Number: P0004175

Check Number: 0302357

Check Amount: \$ 151.00

Check Date: 09/13/2022

Voucher Number: V0750524

Document Type: AP Invoice

Document Below

Purchase Order**Purchase Order #: P0004175****Order Total: 151.00 USD**

ILLINOIS SECRETARY STATE

**Check Enclosed Request - Needs
Payment to send to Illinois Secretary
Of State 8-24-2022 EF****Date:** 08/24/2022**Transaction #:** 3016709**Authorized By:** Eric Frick**Requester Email:** nehlsj156@cod.edu**Phone:** 630-942-4277**CONFIRMING REQUEST****Supplier Address:**ILLINOIS SECRETARY STATE
501 South 2nd St
Springfield, IL 62756
United States
Attn: MaryJo Bennett
Phone: 999-999-9999**Ship To:**College of DuPage
College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: James Nehls
Phone: 630-942-2238**Bill To:**College of DuPage
College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: invoicing@cod.edu
Phone: 630-942-2228**Order Comments:**

Line #	Item #	Description	UOM	QTY	Unit Price	Line Total
1		License Plate - registration renewal	Each	1	151.00 USD	151.00 USD
Ship To Attn: James Nehls						

Subtotal: 151.00 USD**Tax:** 0.00 USD**S & H:** 0.00 USD**Order Total:** 151.00 USD**General Terms**

PLEASE NOTE: ALL SHIPMENTS ARE REQUIRED TO BE DELIVERED TO WAREHOUSE SERVICES. FAILURE TO COMPLY WILL JEOPARDIZE OR DELAY THE PAYMENT PROCESS.

EXCEPTIONS WITH PRIOR APPROVAL BY PROCUREMENT SERVICES WILL PRINT ON THE P.O.

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices in PDF format. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu, with one document per email. For questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer weekly. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under a separate cover that outlines the set-up instructions, your log-in, and your temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once a month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.

9. All shipments are accepted subject to inspection and approval by the College of DuPage.

10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.

11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. The Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

13. This Agreement is the entire agreement between the College of DuPage ("Customer") (including Customer's employees and other End Users) and Vendor ("Seller") unless specifically indicated and supported by previously mutually approved terms. In the event that Seller enters into terms of use agreements or other agreements, policies, or understandings, whether on Seller's purchase order, website, electronic, click-through, verbal or in writing, with Customer's employees or other End Users, such agreements shall be null, void and without effect, and the terms of this Agreement shall apply. The customer will not be bound to any other terms and conditions set forth in any documents, agreements, or policies posted on the Seller's website unless such terms and conditions are also set forth in this Agreement. Seller may not unilaterally change any term or condition of this Agreement.

Powered By: ESM Solutions.

"Frick, Eric" <fricke@cod.edu>

P0004175 Monica Miller 8-24-2022 EF

"Frick, Eric" <fricke@cod.edu>

Wed, Aug 24, 2022 at 04:30 PM GMT

CC: Nehls, James <nehlsj156@cod.edu>

BCC:

Hello,

The attached purchase order and check enclosed has been ordered by James Nehls. Kindly work directly with him as needed.

Thank you.

Best,

Eric Frick

Purchasing Expeditor

425 Fawell Blvd. | Glen Ellyn, IL 60137-6599 | USA

T: (630) 942.2813 | fricke@cod.edu

[Click Here](#) for current bids/Rfps!

COD: Check out our [Team Site](#)!

2 attachments

image001.jpg

P0004175.pdf



425 Fawell Blvd.
Glen Ellyn, Illinois 60137-6599

(630) 942-2000 phone
(630) 942-3922 fax
cod.edu

August 22, 2022

Robert A. Bentel
Confidential Services Program
Illinois Secretary of State

Dear Mr. Bentel,

The College of DuPage Police Department is requesting the confidential plate indicated below be transferred to our new unmarked vehicle.

PLATE of 470130 - 2021 Ford Escape, VIN: 1FMCU9G61MUA42087
(09-30-2022)

Please direct any inquiries to my attention.

Thank you,

Deputy Chief James Nehls
College of DuPage Police Department
630-942-4277
nehlsj156@cod.edu

Enclosed is our check to the Secretary of State for the amount of \$151.00.

0500-1277-5943

Confidential License Plate Renewals	Expiration Date	Plate Number	VIN
COLLEGE OF DUPAGE PD		(830) 790-9599	
LT KENT MUNSTERMAN	0922	470130	1FMCU0G61MJA42087

ILSDS POLICE CSP

08/11/2022 10:18AM FAX 2176347774

Renewal Fees: (effective 01/01/2020)
Passenger Renewal: \$151 B Truck Renewal: \$151 C Truck Renewal: \$219 D Truck Renewal: \$239
Late Renewal: add \$26 to renewal fee (When renewed 30 days after expiration date)
TA Trailer Renewal: \$36 Motorcycle Renewal: \$41
Other Renewals: Call 217.782.3038
09-Aug-22