

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082147
Vendor Name: Alldata
Invoice Number: INVC02009795
Invoice Date: 8/19/2022
PO Number: P0004314
Check Number: 0302249
Check Amount: \$ 1,500.00
Check Date: 09/13/2022
Voucher Number: V0752308
Document Type: AP Invoice

Document Below

INVOICE

P0004314
JT 9/8/22

COLLEGE OF DUPAGE LIBRARY
425 FAWELL BLVD
GLEN ELLYN, IL 60137-6599
United States

Invoice Summary	Amount
Account Number :	101397749
Invoice Number :	INVC02009795
Invoice Date :	08-19-2022
Payment Terms :	Due Upon Receipt
Purchase Order :	
Due Date :	08-19-2022
Amount Due :	1500.0
Account Currency :	USD

Account#	Service Period	Description	Qty	Promotion Code	Tax	Amount
101397749	08/19/2022 - 08/18/2023	Repair + Access Yearly Subscription Fees	1		0.0	1500.0

Total Amount : 1500.0

Tax : 0.0

Total With Tax : 1500.0

Please disregard mailing a payment if your ALLDATA account is enrolled in AutoPay.

-----Please detach and return with your payment. Make check payable to ALLDATA.-----

ALLDATA
AUTOMOTIVE INTELLIGENCE™

Account Number : 101397749
Account Name: COLLEGE OF DUPAGE LIBRARY
Invoice Number : INVC02009795
Amount Due : USD 1500.0
Due Date: 08/19/2022

Please mail payment and remittance stub to:
ALLDATA
P.O. Box 848379
Dallas, TX 75284-8379

STATEMENT OF ACCOUNT

Document Date	Document Number	Amount
Previous Balance Due		0.00
Previous Transactions		
Current Invoice	Invoice INVC02009795	1500.0
Account Balance Due		1500.0

Please disregard mailing a payment if your ALLDATA account is enrolled in AutoPay.

-----Please detach and return with your payment. Make check payable to ALLDATA. -----

ALLDATA[®]
AUTOMOTIVE INTELLIGENCE™

Account Number : 101397749
Account Name: COLLEGE OF DUPAGE LIBRARY
Invoice Number : INVC02009795
Amount Due : USD 1500.0
Due Date: 08/19/2022

Please mail payment and remittance stub to:
ALLDATA
P.O. Box 848379
Dallas, TX 75284-8379

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Taylor, Julie" <taylorj410@cod.edu>

Invoice for Alldata

"Taylor, Julie" <taylorj410@cod.edu>

Thu, Sep 8, 2022 at 04:56 PM GMT

CC:

BCC:

Hi Invoicing,

Attached is the invoice for Alldata. Please process.

Thanks,

Julie

1 attachment

Alldata FY 23.pdf