

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1088926
Vendor Name: Tribune Media Group
Invoice Number: 30216694-APRIL
Invoice Date: 4/28/2022
PO Number: P0003133
Check Number: E0089824
Check Amount: \$ 887.50
Check Date: 05/25/2022
Voucher Number: V0739387
Document Type: AP Invoice

Document Below



777 W Chicago Ave
Chicago, IL 60654

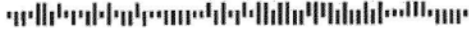
GL account: 01-20-15240-5406001

Supplier: Tribune Media Group #1088926

Electronic Service Requested

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REMIT

Statement

Account Number:

30216694

Billing Date:

04/28/2022

Respond By:

05/26/2022

Subscription Amount:

\$

Contribute to Student Subscriptions:

\$

Total Amount Paid:

\$

887.50

Make checks payable to: CHICAGO TRIBUNE

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Mail Payment To:

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LOUISVILLE, KY 40290-1157



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Print and Digital

06/01/23

\$687.50

*Total

\$887.50

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Account Number: 30216694

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Chicago Tribune

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From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

Chicago Tribune Print Newspaper FY22 invoice is ready for payment

"Konkel, Mary" <konkel@cod.edu>

Tue, May 17, 2022 at 06:25 PM GMT

CC:

BCC:

The attached invoice for Chicago Tribune Print Newspaper FY22 Renewal is ready for payment and Authorization for Library to Submit invoices is attached.

NOTE: Updated remittance address and account number which should be referenced so the Library's account is credited with the Tribune as others in the College also subscribe.

--MARY

Mary S. Konkel

Professor

Head of Technical Services

OCLC Global Council Delegate for the Americas Regional Council (ARC)

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E-mail: konkel@cod.edu

<https://library.cod.edu>

Difficult is done at once, the impossible takes a little longer / late 19th century proverb attributed to French statesman Charles Alexandre de Calonne

1 attachment

Chicago Tribune Print Newspaper FY 22 Invoice and Authorization.pdf