

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1626803
Vendor Name: World Archives Holdings LLC
Invoice Number: 269148
Invoice Date: 4/28/2022
PO Number: P0002895
Check Number: E0089641
Check Amount: \$ 1,814.00
Check Date: 05/10/2022
Voucher Number: V0738534
Document Type: AP Invoice

Document Below

269148

msk 4/28/2022



WorldArchives
THE WORLD'S HISTORY ONLINE®

REMIT
TO:

5314 River Run Dr
Ste 110
Provo, UT 84604

clientsupport@worldarchives.com
https://worldarchives.com/

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

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425 Fawell Blvd.
Glen Ellyn, IL 60137

PURCH. ORD#	INVOICE DATE	TERMS	REP	DUE DATE	NEWSPAPER			
	4/28/2022	Net 30	VJ	5/28/2022				
ITEM	DESCRIPTION				NEWSPAPER DATES	QTY	RATE	AMOUNT
Access	Access.NewspaperArchive.com				05/01/2022 - 04/30/2023	1	1,814.00	1,814.00
	Access - Arlington Heights Daily Herald Collection (Only)							

Please remit to World Archives at above address.

Invoice Total USD 1,814.00

Balance Due USD 1,814.00

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
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425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

Daily Herald Archives FY22 Renewal invoice ready for payment

"Konkel, Mary" <konkel@cod.edu>

Thu, Apr 28, 2022 at 06:01 PM GMT

CC:

BCC:

The attached invoice for Daily Herald Archives FY22 Renewal is ready for payment and Authorization for Library to Submit invoices is attached.

NOTE: Updated remittance address

--MARY

Mary S. Konkel

Professor

Head of Technical Services

OCLC Global Council Delegate for the Americas Regional Council (ARC)

College of DuPage Library SRC 2034A

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

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Fax: 630-942-4646

E-mail: konkel@cod.edu

<https://library.cod.edu>

Difficult is done at once, the impossible takes a little longer / late 19th century proverb attributed to French statesman Charles Alexandre de Calonne

1 attachment

Daily Herald Archives FY 22 Invoice and Authorization.pdf