

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1656116
Vendor Name: Two Hands Interiors
Invoice Number: FEBRUARY - PATEL
Invoice Date: 3/25/2022
PO Number: P0002886
Check Number: E0089490
Check Amount: \$ 293.89
Check Date: 05/04/2022
Voucher Number: V0737897
Document Type: AP Invoice

Document Below

P0002886

College of DuPage
 Career Services Center
 Illinois Board of Higher Education-Illinois Cooperative Work-Study
 Grant Period: July 1, 2021-August 31, 2022

06-10-04700-5309001

Monthly Reimbursement Form
Fiscal Year: 2022

Company: Two Hands Interiors
Contact Name: Rachel Alcorn / Heather Luttenton
Contact Signature: 
Student Name: Dhaval Patel
Student Signature: 
Student Program: Interior Design
Description of work performed: The Intern will assist design staff with client projects and presentations.
Description of service activities (Please note this refers to any volunteer opportunities available to the student through your company, if applicable):

Please provide paystubs and timesheets to support the monthly reimbursement template. Monthly reports are due on the 5th of every month.

Did Student obtain permanent employment in Illinois? ☐ Yes ☒ No If yes, please provide date of employment and name of employer.

Check Date	Hours Worked	Hourly Rate	Total Wages Paid
July 2021			
August 2021			
September 2021			
October 2021			
November 2021			
December 2021			
January 2022			
February 2022	-47.63 - s/b 38.42	15	-646.40
March 2022			
		Pay 1 overtime Pay 2 overtime Pay 3 overtime	
April 2022		6.17 - 5.67 9.18 -	
May 2022		2.87 - 2.17 5.83 -	
June 2022		- 9.18 - 6.53 -	
July 2022		- - (9.18) -	
August 2022		9.03 - 17.02 - 12.37 -	
		\$ 15.00 \$ 22.50 \$ 15.00 \$ 22.50 \$ 15.00 \$ 22.50	Total
1		\$ 135.50 \$ - \$ 255.25 \$ - \$ 185.50 \$ -	576.25
2		\$ 135.45 \$ - \$ 255.45 \$ - \$ 185.50 \$ -	714.40
3		Difference \$ \$ 0.05 \$ - \$ (0.20) \$ - \$ (138.00) \$ -	(138.15)
4		Difference hrs 0.00 - (0.01) - (9.20) -	(9.21)
5			
6			
7		Regular 38.42 \$576.25	
8		Overtime - \$ -	
9		Total wages calculated \$576.25	
0		Grant portion, 50% \$288.12	
1		Fringe benefits @2% for FY2022 \$ 5.76	
2		Total reimbursement to employer \$293.89	

Reimbursement is on a first come, first serve basis.
 Questions or concerns, contact Krystina La

Accounts Payable: Please pay \$293.89

APPROVED

By Grace Wahler at 2:22 pm, Mar 25, 2022

"LaSorsa, Krystina" <lasorsak@cod.edu>

IBHE_FY22_TwoHandsInterior

"LaSorsa, Krystina" <lasorsak@cod.edu>

Wed, Apr 27, 2022 at 09:24 PM GMT

CC: Wahler, Grace <wahlerg@cod.edu>

BCC:

Hi,

Please see attached.

Thank you,

Krystina LaSorsa

Career Services Center

College of DuPage

(She/Her/Hers)

Meet our [team!](#)

1 attachment

Approved_FILE_Pages from approved_TwoHands_DP_February_IBHEFY 22.pdf