

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1087268

Vendor Name: Illinois Heartland Library System

Invoice Number: 25759

Invoice Date: 4/18/2022

PO Number:

Check Number: 0299149

Check Amount: \$ 32.50

Check Date: 05/13/2022

Voucher Number: V0737063

Document Type: AP Invoice

Document Below

Make check payable and remit to the address below



IHLS-OCLC  
6725 Goshen Road  
Edwardsville, IL 62025  
UNITED STATES  
(618)-619-2076

PAGE 1/1

INVOICE DATE 4/18/2022

INVOICE NO 25759

ACCOUNT ID IBI

GL account: 01-20-15240-5309001

Supplier: Illinois Heartland Library System #1087268

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IBI  
COLLEGE OF DUPAGE  
Hd of Tech Serv - M Konkel  
LIBRARY  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137

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IBI  
COLLEGE OF DUPAGE  
Hd of Tech Serv - M Konkel  
LIBRARY  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137

NET DUE 32.50

konkel@cod.edu

TERMS	Net 60	DUE DATE	6/17/2022	PO NUMBER		
ITEM ID		UNITS		QTY	UNIT PRICE	EXTENSION
2000044		EACH		1.0000	32.0000	32.00
IFM Debits						
Billing Period 3/1/2022 - 3/31/2022						
2000047		EACH		2.0000	0.2500	0.50
IFM Administration Fee						
Billing Period 3/1/2022 - 3/31/2022						

IHLS is the fiscal agent for ILLINET/OCLC and E-Resources.  
To view your ILLINET/OCLC account online, go to: <http://www.illinetoclc.info>  
Contact email for ILLINET/OCLC and/or E-Resources at [spaden@illinoisheartland.org](mailto:spaden@illinoisheartland.org)

Federal Tax ID 27-5345876

NET DUE 32.50

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

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**InterLibrary Loan Charges April 2022**

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"Konkel, Mary" <konkel@cod.edu>

Tue, Apr 19, 2022 at 01:51 PM GMT

CC: Taylor, Julie <taylorj410@cod.edu>

BCC:

The attached invoice for InterLibrary Loan Charges April 2022 is ready for payment and Authorization for Library to Submit invoices is attached.

--MARY

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**Mary S. Konkel**

Professor

Head of Technical Services

OCLC Global Council Delegate for the Americas Regional Council (ARC)

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Glen Ellyn, IL 60137-6599

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Difficult is done at once, the impossible takes a little longer / late 19th century proverb attributed to French statesman Charles Alexandre de Calonne

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**1 attachment**

InterLibrary Loan Charges April 2022 and Authorization.pdf