

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1085849
Vendor Name: Higher Learning Commission
Invoice Number: H15638
Invoice Date: 3/24/2022
PO Number:
Check Number: 0298519
Check Amount: \$ 6,380.20
Check Date: 05/05/2022
Voucher Number: V0738017
Document Type: AP Invoice

Document Below



Invoice Number: H15638
Invoice Date: 3/24/2022
Your Account Number: 1084
Terms: Net 30

Bill To:

College of DuPage
Brian Caputo
President
425 Fawell Blvd.
Glen Ellyn IL 60137

Quantity	Description	Price	Total
1	Extraordinary Legal and Expert Consultancy Costs Related to Breuder vs. College of DuPage	\$1,896.00	\$1,896.00
1	15% Admin Fee Related to Breuder vs. College of DuPage	\$284.40	\$284.40
1	Extraordinary Legal and Expert Consultancy Costs Related to Breuder vs. College of DuPage	\$3,652.00	\$3,652.00
1	15% Admin Fee Related to Breuder vs. College of DuPage	\$547.80	\$547.80

TOTAL INVOICE: \$6,380.20

Please Remit Payments to:
Higher Learning Commission
230 South LaSalle Street, Suite 7-500
Chicago IL 60604-1411

Wire/ACH Instructions:
JP Morgan Chase Bank
Higher Learning Commission
Acct# 758154426
ABA# 071000013

For Inquiries Contact Us At:
finance@hlcommission.org
or
312-881-8119

Susan Pyne-Torres <spynetorres@hlcommission.org>

[External] Invoice H15638 - please remit payment

Susan Pyne-Torres <spynetorres@hlcommission.org>

Fri, Mar 25, 2022 at 02:58 PM GMT

CC: Office of the President <president@cod.edu>, Finance <finance@hlcommission.org>, John Marr <jmarr@hlcommission.org>

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hello

Please find the attached invoice from our Legal department.

Contact us in Finance or your Liaison, John Marr, with any questions.

Thank you in advance.

--

Susan Pyne-Torres

Director of Finance

Higher Learning Commission

Office: 312.263.0456, ext. 134 | Direct: 312.881.8134

230 S. LaSalle St #7-500 | Chicago, IL 60604

spynetorres@hlcommission.org.

<https://epay.hlcommission.org> (Online Bill Payment)

<https://www.hlcommission.org/upload> (Secure link to submit Direct Deposit Forms, TERFs, W-9s, etc)

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1 attachment

College of DuPage.pdf

From: [Bente, James](#)
To: [Kalin, Lilianna](#); [Brady, Scott](#)
Cc: [Sekerka, Joyce](#)
Subject: RE: [External] Invoice H15638 - please remit payment
Date: Monday, March 28, 2022 2:50:22 PM
Attachments: [image001.png](#)

Lily & Scott:

I can verify the 15%.

Based on their official *2021-2022 Dues and Fees Schedule*, for Legal and Consultancy Costs Related to Accreditation Activity and Legal Inquiries, their fee is **"actual expenses + 15%."**

Jim

Jim Bente, RN
Vice President, Planning & Institutional Effectiveness
Chief COVID-19 Officer
College of DuPage · 425 Fawell Blvd., IRC 1028 · Glen Ellyn, IL 60137
E-mail: bentej@cod.edu · Phone: 630-942-2409

Luceat Lux Vestra

From: Kalin, Lilianna <kalinl@cod.edu>
Sent: Monday, March 28, 2022 2:16 PM
To: Brady, Scott <bradys310@cod.edu>
Cc: Bente, James <bentej@cod.edu>; Sekerka, Joyce <sekerkaj@cod.edu>
Subject: RE: [External] Invoice H15638 - please remit payment

Hi Scott,
I asked Andrew Porter to review this since he directly handled the deposition of the HLC rep. I would not that we did not "prep" the witness prior to the deposition but it appears from the invoice that the witness reviewed documentation and other items prior to the deposition which is reasonable. This invoice can be paid. The only information I do not have and therefore cannot verify is the 15% administrative fee charge. I would imagine that our agreement with HLC accounts for this charge, if that is accurate then the invoice should be paid in full.

Thank you.
Lily

Lilianna Kalin
General Counsel
Office of General Counsel
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
(630)942-3860 (office phone)

630-441-7893 (cell phone)
kalinl@cod.edu

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From: Brady, Scott <bradys310@cod.edu>
Sent: Friday, March 25, 2022 10:26 AM
To: Kalin, Lilianna <kalinl@cod.edu>
Cc: Bente, James <bentej@cod.edu>; Sekerka, Joyce <sekerkaj@cod.edu>
Subject: RE: [External] Invoice H15638 - please remit payment

Lilly,

Please approve the attached invoice from the HLC for their legal time regarding the Breuder litigation. I'm assuming this will get paid by insurance? Please advise. Thanks, Scott

Scott L. Brady, CPA
Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: Susan Pyne-Torres <spynetorres@hlcommission.org>
Sent: Friday, March 25, 2022 9:58 AM
To: Brady, Scott <bradys310@cod.edu>; Bente, James <bentej@cod.edu>; Invoicing <invoicing@cod.edu>
Cc: Office of the President <president@cod.edu>; Finance <finance@hlcommission.org>; John Marr <jmarr@hlcommission.org>
Subject: [External] Invoice H15638 - please remit payment

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Hello

Please find the attached invoice from our Legal department.

Contact us in Finance or your Liaison, John Marr, with any questions.

Thank you in advance.

--

Susan Pyne-Torres

Director of Finance

Higher Learning Commission

Office: 312.263.0456, ext. 134 | Direct: 312.881.8134

230 S. LaSalle St #7-500 | Chicago, IL 60604

spynetorres@hlcommission.org

<https://epay.hlcommission.org> (Online Bill Payment)

<https://www.hlcommission.org/upload> (Secure link to submit Direct Deposit Forms, TERFs, W-9s, etc)

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From: Sekerka, Joyce
To: Zerrudo, Maria
Subject: RE: [External] HLC Accounts Receivable Statement for College of DuPage
Date: Thursday, May 5, 2022 8:26:49 AM
Attachments: jma0c003.png

Yes, please go ahead and use the GL in the invoice. They can worry about reclassing if needed later. Scott just wants the check to go out today. Can you let me know when the check goes down to the mailroom? Scott wants to e-mail HLC to let them know the check is on the way.

Thanks,
Joyce

Joyce Sekerka
Accounts Payable Supervisor
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137-6599
630-942-2293
Email: sekerkaj@cod.edu



From: Zerrudo, Maria <zerrudom@cod.edu>
Sent: Thursday, May 5, 2022 8:27 AM
To: Sekerka, Joyce <sekerkaj@cod.edu>
Subject: FW: [External] HLC Accounts Receivable Statement for College of DuPage
Importance: High

Hi Joyce,

There is a comment from you, that it was forwarded to Liliana for a revised GL code. There is no PO or BO no.

Ok to pay without a PO or BO? Right now, it is coded to 01_90_00784_5305002

Thanks

Marivic Zerrudo
Accounts Payable Team Leader
College of DuPage
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
phone 630-942-2601 | zerrudom@cod.edu

From: Sekerka, Joyce <sekerkaj@cod.edu>
Sent: Thursday, May 5, 2022 8:23 AM
To: Zerrudo, Maria <zerrudom@cod.edu>
Subject: FW: [External] HLC Accounts Receivable Statement for College of DuPage
Importance: High

Hi Marivic,

We have an invoice for Higher Learning Commission ready for entry in Chrome River. Can you please make sure we pay this today per Scott Brady?

<input type="checkbox"/> Higher Learning Commission	H15638	03/24/2022	6,380.20	AP Review Forward	03/28/2022	Pending
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Thanks,
Joyce

Joyce Sekerka
Accounts Payable Supervisor
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137-6599
630-942-2293
Email: sekerkaj@cod.edu

-----Original Message-----

From: Brady, Scott <sbradys310@cod.edu>

Sent: Thursday, May 5, 2022 7:25 AM

To: Sekerka, Joyce <sekerkaj@cod.edu>

Subject: FW: [External] HLC Accounts Receivable Statement for College of DuPage

Joyce,

Hope you are feeling well. We need to get this paid today if at all possible. We will then get reimbursed by the insurance company. I will be in the office all day, so let me know what I can do to help including giving approval etc.. Thanks, Scott

Scott L. Brady, CPA
Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.542.2210
Email: sbradys310@cod.edu

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-----Original Message-----

From: Susan Pyne-Torres <spynetorres@hlcommission.org>

Sent: Wednesday, May 4, 2022 2:57 PM

To: Brady, Scott <sbradys310@cod.edu>; Bente, James <jbente@cod.edu>; Invoicing <invoicing@cod.edu>

Cc: Office of the President <opresident@cod.edu>

Subject: [External] HLC Accounts Receivable Statement for College of DuPage

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Greetings College of DuPage

This email is being sent to provide you with your current account standing with the Higher Learning Commission. This statement reflects the balance as of the last day of the month. Any payments received from the 1st thru today's date will not be reflected.

Attached is a pdf image of your accounts receivable statement.

If you are not the correct person to receive this email, please provide an updated contact.

If you have questions or concerns, please contact the Finance dept at 312.861.8119 or email finance@hlcommission.org.

Thank you.

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