

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1088816

Vendor Name: Cengage Learning, Inc.,D/B/A Gale

Invoice Number: 77973211

Invoice Date: 6/14/2022

PO Number: B0000320

Check Number: E0090265

Check Amount: \$ 1,167.67

Check Date: 06/29/2022

Voucher Number: V0742536

Document Type: AP Invoice

Document Below

**DIRECT ALL CORRESPONDENCE TO:**  
**CENGAGE Learning**  
 10650 Toebben Drive  
 Independence, KY 41051

**Bringing you resources from:**  
**Cengage Learning**  
**National Geographic Learning**  
**WebAssign, Learning Objects, Ed2Go**

**ORIGINAL INVOICE**  
**NO. 77973211**

**Phone: 1-800-354-9706**

Cengage is no longer accepting FAX communications

**Date 06/14/22**

**Page 1 of 2**

**Order No. 42172842SO**

**Federal ID No.: 59-2124491**

**Canadian G.S.T.#/T.P.S.: 14074 8831 RT0001**

**Canadian Q.S.T.#/T.V.Q.: 1023272543**

**SAN: 2002213**

**ACCOUNT NO.** 4235767

**ACCOUNT NO.** 4235767

**BILL TO** COLLEGE OF DUPAGE LIBRARY  
 425 FAWELL BLVD  
 GLEN ELLYN IL 60137-6599

**SHIP TO** COLLEGE OF DUPAGE LIBRARY  
 425 FAWELL BLVD  
 GLEN ELLYN IL 60137-6599

6/22/22 BO # 0000320

QUANTITY		PURCHASE ORDER NUMBER		PAYMENT DUE		TERMS		FROM SHIPPING POINT	
SHIPPED   PENDING		BO320		07/14/22		Net 30 Days		UPS GRD & EXW	
		ITEM #		TITLE / AUTHOR / EDITION		PRICE		UNIT PRICE	
1		9780357767726	BNDL: WELDING PRINCIPLES/APPLICATIONS Jeffus 009 ** Comprises the following **		299.95	10.00	269.96		
1		9780357377659	WELDING PRINCIPLES/APPLICATIONS Jeffus 009		0.00	0.00			
1		9780357377697	SGALM WELDING PRINCIPLES/APPLICATIONS Jeffus 009 ** End of Package **		0.00	0.00			
1		9780357093085	BNDL: LLF ABNORMAL PSYCHOLOGY/INTEGRATIVE APPROACH Barlow/Durand/Hofmann 008 ** Comprises the following **		149.95	10.00	134.96		
1		9781337277211	LLF ABNORMAL PSYCHOLOGY/INTEGRATIVE APPROACH Barlow/Durand/Hofmann 008		0.00	0.00			
6	Total Qty	TAX INFORMATION					SUBTOTAL TRANS & HDLG		1,141.86 25.81
If you are exempt and feel you have been charged sales tax in error, email a copy of this invoice and your sales tax exemption certificate to MS.Certificates@Cengage.com. For other sales tax inquiries, contact MS.Tax@Cengage.com.									1,167.67

QUANTITY		PURCHASE ORDER NUMBER		INVOICE DATE		INVOICE NUMBER		CUSTOMER ACCOUNT NUMBER	
		BO320		06/14/22		77973211		4235767	
QUANTITY	DESCRIPTION	ITEM	DESCRIPTION	PRICE	DISCOUNT	NET AMOUNT			
1		9780357034941	PAC MT ABNORMAL PSYCHOLOGY ENHNCED ED Barlow 008	0.00	0.00				
1		9780357500798	APA 2019 UPDATE CARD Cengage 001 ** End of Package **	0.00	0.00				
1		9780357368749	MARRIAGES FAMILIES RELATIONSHIPS MAKING CHOICES DIVERSE SOC Lamanna/Riedmann/Stewart 014	263.95	10.00	237.56			
1		9780357137352	UNDERSTANDING POLITICS IDEAS/INSTITUTIONS/ISSUES Magstadt 013	219.95	10.00	197.96			
1		9780357626153	MICROBIOLOGY FOR SURGICAL TECHNOLOGISTS Rodriguez 003	191.95	10.00	172.76			
1		9781305964792	COMPREHENSIVE MEDICAL ASSISTING Lindh/Tamparo/Dahl/Morris/Correa 006	142.95	10.00	128.66			

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

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**BO # 0000320 Cengage Invoice 77973211**

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"Miller, Larisa" <millerl@cod.edu>

Wed, Jun 22, 2022 at 02:44 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

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**1 attachment**

cengage invoice 77973211.pdf