

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1084317
Vendor Name: Dept of Veterans Affairs
Invoice Number: 329903220-B
Invoice Date: 6/14/2022
PO Number:
Check Number: 0299988
Check Amount: \$ 782.64
Check Date: 06/21/2022
Voucher Number: V0741400
Document Type: AP Invoice

Document Below

Check Request Form

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Administrative Procedure 10-65, Vendor Payment — Non-Purchase Order.

Date: 6/14/2022 Vendor ID: 1084317 Vendor Name: Dept. of Veterans Affairs

Payee Address: Deb. Management Center Bishop Henry Whipple Federal BLD PO Box 11530 St. Paul, MN 55111-0300 Payment Due Date: 6/14/2022

Invoice Number	GL Account number(s) e.g. 01-80-00757-5401001	GL Account Name e.g. Office Supplies	Amount
329903220-B	06-91-08703-4309001	Other Federal Govt Sources	782.64
Total			\$ 782.64

Check the appropriate box below:

- ☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.


Description on Check:

F BENI - VA Overpayment for Frank Benitez - 2022SP Chpt. 33

Other Instructions:

Place in overhead compartment at Jon Powell's desk.

All requests will require the following approvals:

Requester:  Print Name: Jon Powell

Budget Officer:  Print Name: David Virgilio

Requests \$5,000 and over will require the additional approvals below:

Next Level Supervisor (if applicable): _____ Print Name: _____

Next Level Supervisor (if applicable): _____ Print Name: _____

Next Level Supervisor (if applicable): _____ Print Name: _____

Area Administrator (only required if request is \$5,000 and over): _____ Print Name: _____

Area Cabinet Officer (only required if request is \$10,000 and over): _____ Print Name: _____

Board Approval Date (only required if request is \$25,000 and over): _____

Return approved request and all supporting documentation to Accounts Payable (SRC 2132A), invoicing@cod.edu



DEPARTMENT OF VETERANS AFFAIRS
Debt Management Center
Bishop Henry Whipple Federal Building
P.O. Box 11930
St. Paul, MN 55111-0930

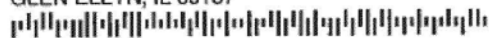
JUNE 6, 2022

2020401_1044*****SNGLP

T1 P0



COLLEGE OF DUPAGE
425 FAWELL BLVD SRC 2015
GLEN ELLYN, IL 60137



File Number: 329903220
Payee Number: 00
Person Entitled: F BENI
Deduction Code: 75
E-Mail Address: dmcedu.vbaspl@va.gov
(Please provide the information above
on any e-mail correspondence)

According to our records, your indebtedness to the Department of Veterans Affairs for
FRANK BENITEZ has been increased by \$ 782.64. The balance of
your debt, as of the date of this letter, is \$ 1,299.00.

Your check or money order should be made payable to the U.S. Department of Veterans Affairs
and mailed to the above address together with the bottom portion of this letter. Be sure to include
the student's name and file number on your remittance to ensure proper credit.

IF YOU HAVE QUESTIONS

If you have questions regarding payment of the debt, you should contact the VA Debt Management
Center at 1-833-720-2574. If calling from outside of the U.S., please dial 1-612-843-6508. Our
office hours are 6:30 AM to 6:00 PM Central Time. Please note that we experience our highest
call volumes on Mondays and throughout the first week of each month. By avoiding these peak
times, you will minimize your wait time. Your call may be monitored to ensure quality
information. You can also contact us via e-mail at dmcedu.vbaspl@va.gov. If you have questions
regarding specific students or payments, please submit a separate inquiry for each.



Respectfully,

Debt Management Center
U.S. Department of Veterans Affairs

FOR PROPER CREDIT TO YOUR ACCOUNT, PLEASE DETACH AND RETURN WITH YOUR PAYMENT



Department of Veterans Affairs

2022157

PAYMENT REMITTANCE

329903220007506270205140927 329903220 0075 06270205140927 0129900 7

* FILE NO.	▶ 329903220	AMOUNT ENCLOSED	ENTER YOUR CURRENT ADDRESS BELOW ONLY IF THE ONE ABOVE IS INCORRECT. PLEASE INCLUDE YOUR ZIP CODE.
PAYEE NO.	▶ 00	\$	
PERSON ENTITLED	▶ F BENI	YOUR TELEPHONE NO. (Include Area Code)	
DEDUCTION CODE	▶ 75		
* Please include this number on your check or money order.			

Powell, Jonathan

From: Bruhnke, Kristen
Sent: Thursday, May 19, 2022 4:00 PM
To: Powell, Jonathan
Subject: RE: VA Debt Letters

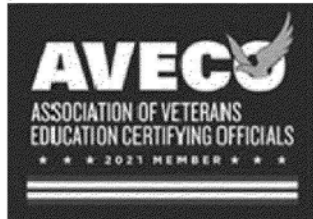
Hi Jon,

Yes, please pay the debt letters. These are all VA student tuition debts due to dropped classes.

Thanks!

Kristen Bruhnke
Veterans Services Program Coordinator
College of DuPage

425 Fawell Blvd. | SSC 2225J | Glen Ellyn, IL 60137-6599 | USA
phone 630.942.3852 | fax 630.942.4991 | bruhnkek@cod.edu



Please visit <https://www.cod.edu/coronavirus/> for up-to-date information and resources regarding the College's response to the global coronavirus (COVID-19) pandemic.

Need to speak to a Veterans Services team member? We offer in person and virtual appointments! Please [click here](#) to schedule.

From: Powell, Jonathan <powellj199@cod.edu>
Sent: Thursday, May 19, 2022 12:38 PM
To: Bruhnke, Kristen <bruhnkek@cod.edu>
Subject: RE: VA Debt Letters

Good afternoon Kristen,

Can you please confirm that the debts for the students listed below are correct?

- Caban, Natasha

- Cervantes, Jesus
- Mathis, Dominique
- Raschke, Michael
- Villa, Alfredo
- Windle, Monica

Thanks!

Jon Powell

Student Accounts Receivable Coordinator

College of DuPage

425 Fawell Blvd. | SRC 2130 | Glen Ellyn, IL 60137-6599

From: Bruhnke, Kristen <bruhnkek@cod.edu>

Sent: Thursday, May 19, 2022 12:21 PM

To: Resnick, Michelle <resnickm@cod.edu>; Gross, Sheri <gross384@cod.edu>; Powell, Jonathan <powellj199@cod.edu>

Subject: VA Debt Letters

Good Afternoon,

The attached VA debt letters were received and saved in the shared drive VA Payments Debt Lists – 2022 folder.

Thanks!

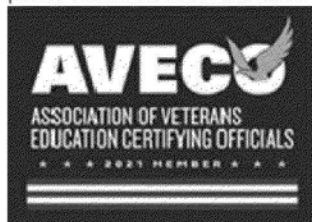
Kristen Bruhnke

Veterans Services Program Coordinator

College of DuPage

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phone 630.942.3852 | fax 630.942.4991 | bruhnkek@cod.edu



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Need to speak to a Veterans Services team member? We offer in person and virtual appointments! Please [click here](#) to schedule.

"Powell, Jonathan" <powellj199@cod.edu>

Chapter 33 Debt Letter Check Requests - 2 Students 2022SP

"Powell, Jonathan" <powellj199@cod.edu>

Tue, Jun 14, 2022 at 06:44 PM GMT

CC: Sekerka, Joyce <sekerkaj@cod.edu>, Barrios, Isabel <barriosi142@cod.edu>, Zerrudo, Maria <zerrudom@cod.edu>

BCC:

Good morning,

Attached are 2 check requests for VA debt payments. The VA will not accept the checks without remittance slips attached to them. When the checks are printed, would it be possible to place them in the overhead compartment at my desk?

Please let me know if you have any questions.

Thank you.

Jon Powell

Student Accounts Receivable Coordinator

College of DuPage

425 Fawell Blvd. | SRC 2130 | Glen Ellyn, IL 60137-6599

Phone 630.942.3946 | Fax 630.942.2297

2 attachments

Ch. 33 Debt Check Request - Villa 2 2022SP.pdf

Ch. 33 Debt Check Request - Benitez 2 2022SP.pdf