

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1083341
Vendor Name: Crain's Chicago Business
Invoice Number: D3997148
Invoice Date: 6/4/2022
PO Number: P0003341
Check Number: 0299978
Check Amount: \$ 7,425.00
Check Date: 06/21/2022
Voucher Number: V0741721
Document Type: AP Invoice

Document Below

P0003341

msk 6/6/2022



INVOICE

Crain's Chicago Business
1155 Gratiot Ave.
Detroit, MI 48207

1-800-669-6562

Account Number: 48991615
MARY KONKEL
COLLEGE OF DUPAGE LIBRARY
425 FAWELL BLVD
GLEN ELLYN, IL 60137-6708

DATE: 06/04/2022
ORDER DATE: 06/03/2022
ORDER NUMBER: D3997148
ORDER TOTAL: 7,425.00 USD
AMOUNT PAID: 0.00 USD
BALANCE DUE: 7,425.00 USD

SUBSCRIPTION TERM: 06/13/2022 - 06/02/2025

Subscription fee is due 60 days from receipt of the invoice.

Recipient	Description	Iss	Qty	Price	Total
College of DuPage Library	CHICAGOBUSINESS.COM	156	50	148.50	7,425.00

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From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

Crain's Chicago Business Online Ready for payment

"Konkel, Mary" <konkel@cod.edu>

Mon, Jun 6, 2022 at 12:03 PM GMT

CC:

BCC:

The attached invoice for Crain's Chicago Business 3-Year Online Subscription is ready for payment and Authorization for Library to Submit invoices is attached.

--MARY

Mary S. Konkel

Professor

Head of Technical Services

OCLC Global Council Delegate for the Americas Regional Council (ARC)

College of DuPage Library SRC 2034A

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

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E-mail: konkel@cod.edu

<https://library.cod.edu>

Difficult is done at once, the impossible takes a little longer / late 19th century proverb attributed to French statesman Charles Alexandre de Calonne

1 attachment

Crain's Chicago Business 3 Year Online Subscription Invoice and Authorization.pdf