

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1644549  
Vendor Name: 3003 Corporate Hotel LLC  
Invoice Number: 33669  
Invoice Date: 6/9/2022  
PO Number: P0003411  
Check Number: 0299936  
Check Amount: \$ 3,959.19  
Check Date: 06/21/2022  
Voucher Number: V0741484  
Document Type: AP Invoice

Document Below



3003 Corporate West Drive • Lisle, IL 60532  
Phone (630) 505-0900 • Fax (630) 505-8948  
For reservations across the nation  
www.doubletree.com or 1-800-222-TREE

Name & Address

ORIGINAL

COLLEGE OF DUPAGE-ATHLETIC DEP

INVOICE# 33869  
INVOICE DATE 6/9/2022  
CURRENT DATE 6/9/2022  
YOUR ACCOUNT # C208  
YOUR P/O #

**Hilton**

Page: 1

*Do# P 0003411*

DATE	Folio #	AR TRANS	DESCRIPTION	AMOUNT
6/5/2022	115467 B	398152	[RTD FR ARDIZZONE, MARK:RCPT B]	\$105.45
6/5/2022	115468 B	398168	Rm 301 [RTD FR ZIMMICK, LUANN:RCPT B]	\$105.45
6/5/2022	115464 B	398169	Rm 828 [RTD FR ROOKS, BETHANY:RCPT B]	\$105.45
6/5/2022	115486 B	398174	Rm 110 [RTD FR RAU, MARK:RCPT B]	\$105.45
6/5/2022	115485 B	398211	Rm 311 [RTD FR KAMINSKY, JEFF:RCPT B]	\$105.45
6/5/2022	115483 B	398214	Rm 805 [RTD FR STEELE, KRISTIN:RCPT B]	\$105.45



CONRAD  
HOTELS & RESORTS

canopy  
by hilton



CURIO  
A COLLECTION BY HILTON



TAPESTRY  
COLLECTION  
BY HILTON



**Hilton**  
HONORS

PAYMENT DUE UPON RECEIPT

\$632.70

THANK YOU FOR YOUR BUSINESS!

QUESTIONS CONCERNING THIS INVOICE?

CALL: NICOLE THOMASON  
630-245-7634

PLEASE RETURN ONE COPY OF INVOICE WITH PAYMENT

PAYMENT DUE UPON RECEIPT - 1.5% PER MONTH INTEREST CHARGE WILL BE APPLIED TO ALL PAST DUE INVOICES.



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Name & Address

COLLEGE OF DUPAGE-ATHLETIC DEP  
 ATTN: BEVERLY SMITH

Room 805/NKRD  
 Arrival Date 6/4/2022 3:21:00 PM  
 Departure Date 6/5/2022 1:20:00 PM

Adult/Child 1/0  
 Room Rate 95.00

Rate Plan: CHF  
 HH #  
 AL:  
 Car:

Confirmation Number: 90295774  
 STEELE, KRISTIN  
 6/9/2022

**Hilton**

DATE	REFERENCE	DESCRIPTION	AMOUNT
6/4/2022	397604	GUEST ROOM	\$95.00
6/4/2022	397604	RM LOCAL TAX	\$4.75
6/4/2022	397604	RM STATE TAX	\$5.70
6/5/2022	397929	Direct Bill - COLLEGE OF DUPAGE-ATHLETIC DEP	(\$105.45)
		**BALANCE**	\$0.00
EXPENSE REPORT SUMMARY			
		6/4/2022 STAY TOTAL	
ROOM AND TAX		\$105.45 \$105.45	
DAILY TOTAL		\$105.45 \$105.45	

ACCOUNT NO.

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION

ESTABLISHMENT AGREES TO TRANSFER TO CARD HOLDER FOR PAYMENT

I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND  
 AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT  
 THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO  
 PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.

CARD MEMBER'S SIGNATURE

X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

DATE OF CHARGE	FOLIO NO / CHECK NO.
	115483 B
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	-105.45

PAYMENT DUE UPON RECEIPT





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**Name & Address**

COLLEGE OF DUPAGE-ATHLETIC DEP  
 ATTN: BEVERLY SMITH

Room 828/NKR  
 Arrival Date 6/3/2022 6:08:00 PM  
 Departure Date 6/5/2022 8:06:00 AM

Adult/Child Room Rate 2/3  
 95.00

Rate Plan: CHF  
 HH #  
 AL:  
 Car:

Confirmation Number: 93179934  
 ROOKS, BETHANY  
 6/9/2022

**Hilton**



DATE	REFERENCE	DESCRIPTION	AMOUNT
6/4/2022	397632	GUEST ROOM	\$95.00
6/4/2022	397632	RM LOCAL TAX	\$4.75
6/4/2022	397632	RM STATE TAX	\$5.70
6/5/2022	397753	Direct Bill - COLLEGE OF DUPAGE-ATHLETIC DEP	(\$105.45)
		**BALANCE**	\$0.00
EXPENSE REPORT SUMMARY			
		6/3/2022 STAY TOTAL	
ROOM AND TAX		\$105.45 \$105.45	
DAILY TOTAL		\$105.45 \$105.45	

ACCOUNT NO

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION (ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT)  
 I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND  
 AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT  
 THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO  
 PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.

CARD MEMBER'S SIGNATURE

X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

DATE OF CHARGE	FOLIO NO./CHECK NO.
	115484 B
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	-105.45

PAYMENT DUE UPON RECEIPT



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Name & Address

COLLEGE OF DUPAGE-ATHLETIC DEP  
ATTN: BEVERLY SMITH

Room 311/NDR  
Arrival Date 6/4/2022 2:37:00 PM  
Departure Date 6/5/2022 12:51:00 PM

Adult/Child 1/0  
Room Rate 95.00

Rate Plan: CHF  
HH #  
AL:  
Car:

Confirmation Number: 92393822

KAMINSKY, JEFF

6/9/2022

Hilton

DATE	REFERENCE	DESCRIPTION	AMOUNT
6/4/2022	397295	GUEST ROOM	\$95.00
6/4/2022	397295	RM LOCAL TAX	\$4.75
6/4/2022	397295	RM STATE TAX	\$5.70
6/5/2022	397921	Direct Bill - COLLEGE OF DUPAGE-ATHLETIC DEP	(\$105.45)
		**BALANCE**	\$0.00
EXPENSE REPORT SUMMARY			
		6/4/2022 STAY TOTAL	
ROOM AND TAX		\$105.45 \$105.45	
DAILY TOTAL		\$105.45 \$105.45	

ACCOUNT NO.

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION

ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND  
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THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO  
PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.

CARD MEMBER'S SIGNATURE

X

DATE OF CHARGE	FOLIO NO./CHECK NO.
	115485 B
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	-105.45

PAYMENT DUE UPON RECEIPT



CONRAD  
HOTELS & RESORTS

canopy  
by hilton

Hilton  
HOTELS & RESORTS

CURIO  
A COLLECTION BY HILTON

DOUBLE TREE  
by hilton

TAPESTRY  
COLLECTION  
by hilton

EMERSON  
SUITES  
by hilton

Hilton  
Garden  
Inn

Hampton  
by hilton

tru  
by hilton

HOMEWOOD  
SUITES  
by hilton

HOME2  
by hilton

Hilton  
Grand Vacations

Hilton  
HONORS

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND



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Name & Address

COLLEGE OF DUPAGE-ATHLETIC DEP  
ATTN: BEVERLY SMITH

Room 110/NKR  
Arrival Date 6/4/2022 3:00:00 PM  
Departure Date 6/5/2022 8:52:00 AM

Adult/Child 1/0  
Room Rate 95.00

Rate Plan: CHF  
HH #  
AL:  
Car:

Confirmation Number: 97637022

RAU, MARK

6/9/2022

Hilton

W  
WALDORF  
ASTORIA  
HOTELS & RESORTS

CONRAD  
HOTELS & RESORTS

canopy  
HOTELS

Hilton  
HOTELS & RESORTS

CURIO  
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BY HILTON

TAPESTRY  
COLLECTION  
BY HILTON

E  
EMBASSY  
SUITES  
BY HILTON

Hilton  
Garden  
Inn

Hampton  
BY HILTON

tru  
BY HILTON

HOMEWOOD  
SUITES  
BY HILTON

HOME2  
SUITES & RESORTS

Hilton  
Grand Vacations

Hilton  
HONORS

DATE	REFERENCE	DESCRIPTION	AMOUNT
6/4/2022	397162	GUEST ROOM	\$95.00
6/4/2022	397162	RM LOCAL TAX	\$4.75
6/4/2022	397162	RM STATE TAX	\$5.70
6/5/2022	397773	Direct Bill - COLLEGE OF DUPAGE-ATHLETIC DEP	(\$105.45)
		**BALANCE**	\$0.00
EXPENSE REPORT SUMMARY			
		6/4/2022 STAY TOTAL	
ROOM AND TAX		\$105.45	\$105.45
DAILY TOTAL		\$105.45	\$105.45

ACCOUNT NO.	DATE OF CHARGE	FOLIO NO./CHECK NO.
		115486 B
CARD MEMBER NAME	AUTHORIZATION	INITIAL
ESTABLISHMENT NO. & LOCATION	PURCHASES & SERVICES	
TAXES		
TIPS & MISC		
CARD MEMBER'S SIGNATURE	TOTAL AMOUNT	-105.45
X		

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

PAYMENT DUE UPON RECEIPT



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Name & Address

COLLEGE OF DUPAGE-ATHLETIC DEP  
 ATTN: BEVERLY SMITH

Room /NKR  
 Arrival Date 6/4/2022  
 Departure Date 6/5/2022

Adult/Child 1/0  
 Room Rate 95.00

Rate Plan: CHF  
 HH #  
 AL:  
 Car:

Confirmation Number: 92394494  
 ARDIZZONE, MARK  
 6/9/2022

**Hilton**

DATE	REFERENCE	DESCRIPTION	AMOUNT
6/5/2022	397677	NOSHOW: 1 NIGHT(S) AT \$95.00/NIGHT FOR ARRIVAL 06/04/2022	\$95.00
6/5/2022	397677	RM LOCAL TAX	\$4.75
6/5/2022	397677	RM STATE TAX	\$5.70
6/5/2022	397678	Direct Bill - COLLEGE OF DUPAGE-ATHLETIC DEP	(\$105.45)
		**BALANCE**	\$0.00
<b>EXPENSE REPORT SUMMARY</b>			
		6/4/2022 STAY TOTAL	
ROOM AND TAX		\$105.45 \$105.45	
DAILY TOTAL		\$105.45 \$105.45	

  

ACCOUNT NO.		DATE OF CHARGE	FOLIO NO./CHECK NO.
			115487 B
CARD MEMBER NAME		AUTHORIZATION	INITIAL
ESTABLISHMENT NO. & LOCATION		PURCHASES & SERVICES	
ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT		TAXES	
I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.		TIPS & MISC.	
CARD MEMBER'S SIGNATURE		TOTAL AMOUNT	-105.45
X			

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

PAYMENT DUE UPON RECEIPT





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 For reservations across the nation  
 www.doubletree.com or 1-800-222-TREE

Name & Address

COLLEGE OF DUPAGE-ATHLETIC DEP  
 ATTN: BEVERLY SMITH

Room 301/NKR  
 Arrival Date 6/4/2022 4:03:00 PM  
 Departure Date 6/5/2022 8:06:00 AM

Adult/Child 2/0  
 Room Rate 95.00

Rate Plan: CHF  
 HH #  
 AL:  
 Car:

Confirmation Number: 90560126  
 ZIMMICK, LUANN  
 6/9/2022

**Hilton**

DATE	REFERENCE	DESCRIPTION	AMOUNT
6/4/2022	397278	GUEST ROOM	\$95.00
6/4/2022	397278	RM LOCAL TAX	\$4.75
6/4/2022	397278	RM STATE TAX	\$5.70
6/5/2022	397750	Direct Bill - COLLEGE OF DUPAGE-ATHLETIC DEP	(\$105.45)
		**BALANCE**	\$0.00
<b>EXPENSE REPORT SUMMARY</b>			
		6/4/2022 STAY TOTAL	
ROOM AND TAX		\$105.45	\$105.45
DAILY TOTAL		\$105.45	\$105.45

  

ACCOUNT NO.		DATE OF CHARGE	FOLIO NO./CHECK NO.
			115488 B
CARD MEMBER NAME		AUTHORIZATION	INITIAL
ESTABLISHMENT NO. & LOCATION		PURCHASES & SERVICES	
I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.		TAXES	
		TIPS & MISC.	
CARD MEMBER'S SIGNATURE		TOTAL AMOUNT	-105.45
X			

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT





Nicole Thomason <Nicole.Thomason@Hilton.com>

---

**[External] DoubleTree INV 33669 PO# P0003411**

---

Nicole Thomason <Nicole.Thomason@Hilton.com>

Fri, Jun 10, 2022 at 01:25 PM GMT

CC: Smith, Bev <smithb244@cod.edu>, Invoicing <invoicing@cod.edu>

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hello,

Please see attached invoice.

Thank you!

**Nicole Thomason**  
**Accounts Receivable Manager**  
**DoubleTree by Hilton Lisle/Naperville**  
3003 Corporate West Drive  
Lisle, IL 60532  
Phn: 630-245-7634  
Fax: 630-505-8948

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**1 attachment**

COD HALL OF FAME INV 33669.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1644549  
Vendor Name: 3003 Corporate Hotel LLC  
Invoice Number: 33670  
Invoice Date: 6/9/2022  
PO Number: P0003449  
Check Number: 0299936  
Check Amount: \$ 3,959.19  
Check Date: 06/21/2022  
Voucher Number: V0741485  
Document Type: AP Invoice

Document Below



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For reservations across the nation  
www.doubletree.com or 1-800-222-TREE

Name & Address

COLLEGE OF DUPAGE-ELLEN ROBERT

425 FAWELL BLVD

GLEN ELLYN 60137

INVOICE# 33670  
INVOICE DATE 6/9/2022  
CURRENT DATE 6/9/2022  
YOUR ACCOUNT # C216  
YOUR P/O #

**Hilton**

Page: 1

DO# P 0003449

DATE	Folio #	AR TRANS	DESCRIPTION	AMOUNT
6/8/2022	112292 A	399574	Grp CHF [RTD FR COLLEGE OF DUPAGE HALL OF FAME:RCPT A]	\$3,326.49

W  
WALDORF  
ASTORIA  
HOTELS & RESORTS

CONRAD  
HOTELS & RESORTS

canopy  
by hilton

Hilton  
HOTELS & RESORTS

CURIO  
A COLLECTION BY HILTON

DOUBLETREE  
by hilton

TAPESTRY  
COLLECTION  
by hilton

EMBASSY  
SUITES  
by hilton

Hilton  
Garden  
Inn

Hampton  
by hilton

tru  
by hilton

HOMESWOOD  
SUITES  
by hilton

HOME2  
SUITES by hilton

Hilton  
Grand Vacations

Hilton  
HONORS

PAYMENT DUE UPON RECEIPT

\$3,326.49

THANK YOU FOR YOUR BUSINESS!

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630-245-7634

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Name & Address

COLLEGE OF DUPAGE-ELLEN ROBERT  
ATTN: ELLEN ROBERTS  
425 FAWELL BLVD  
GLEN ELLYN 60137

Room  
Arrival Date  
Departure Date

CHF  
5/31/2022 12:00:00 AM  
6/7/2022 12:00:00 AM

Adult/Child  
Room Rate

Rate Plan:  
HM #  
AL:  
Car:

COLLEGE OF DUPAGE HALL OF FAME  
6/8/2022

Hilton

DATE	REFERENCE	DESCRIPTION	AMOUNT
6/7/2022	398616	BANQUETS - AV RENTAL-1713905-6.4.22	\$927.00
6/7/2022	398632	*BANQUETS-79448-6.4.22	\$2,399.49
6/8/2022	399244	Direct Bill - COLLEGE OF DUPAGE-ELLEN ROBERT	(\$3,326.49)
		**BALANCE**	\$0.00

ACCOUNT NO.

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT  
I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND  
AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT  
THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO  
PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.

CARD MEMBER'S SIGNATURE

X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

DATE OF CHARGE	FOLIO NO./CHECK NO.
	112292 A
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	-3,326.49

PAYMENT DUE UPON RECEIPT



CONRAD  
HOTELS & RESORTS

canopy  
by Hilton

Hilton  
HOTELS & RESORTS

CURIO  
A COLLECTION BY HILTON

DOUBLE TREE  
BY HILTON

TAPESTRY  
COLLECTION  
BY HILTON

EMBASSY  
SUITES  
BY HILTON

Hilton  
Garden  
Inn

Hampton  
by Hilton

tru  
by Hilton

HOMEWOOD  
SUITES  
BY HILTON

HOME2  
SUITES BY HILTON

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Hilton  
HONORS

### DAILY RENTAL ORDER

Order Number	Order Date	Term	Customer Number	Master Account Number
17_13905	June 04, 2022	Master Bill	126176	TBD

Event: College of DuPage Hall of Fame Banquet  
Location: Majestic Ballroom

Start: 5:00 PM

End: 10:00 PM

#### Audio

Qty	ID No	Description	Rate	Total
1.00	15-16	Laptop Audio Connection	\$0.00	\$0.00
1.00	20	Audio Mixer	\$0.00	\$0.00
1.00	16-21	Podium Microphone	\$0.00	\$0.00

#### Scenery

Qty	ID No	Description	Rate	Total
15.00	11-10	Running Feet Pipe and Drape	\$15.00	\$225.00

#### Projection

Qty	ID No	Description	Rate	Total
1.00	10-41	Projection Package - Our Screen & Projector	\$675.00	\$675.00

**Room Sub Total: \$900.00**

#### Event Notes:

Hang banner outside of 3003 entrance above the bench if not done already  
Client, Jane Vatchev, will be onsite at 3 pm to test audio  
AV department will be onsite 3 pm also, will need patch out of board for own recording  
Special Pricing to remedy last year vs this year's costs

<b>Notes:</b>	Daily Subtotal	\$900.00
	Discount	\$180.00
	Service Charge	\$207.00
	<b>Daily Total:</b>	<b>\$927.00</b>

Delivered by :

Client's Signature

Tuesday, June 07, 2022



**DoubleTree by Hilton Lisle Naperville**  
 3003 Corporate West Drive, Lisle, IL 60532  
 Phone: (630) 505 0900

**BEO/Check #: 79448**  
 Page 1 of 1  
 Date Printed: 06/04/22

### Banquet Check

<b>Post As:</b>	College of DuPage Hall of Fame Inductee Banquet	<b>Event Date:</b>	Saturday, June 4, 2022
<b>Account:</b>	College of DuPage	<b>Contact:</b>	Jane Vatchev
<b>Address:</b>	425 Fawell Blvd. Glen Ellyn, IL 60137	<b>Phone:</b>	
		<b>Email:</b>	vatchev@cod.edu
		<b>Onsite Contact:</b>	
		<b>Onsite Phone:</b>	
		<b>Catering Manager:</b>	Cynthia Schwartz
		<b>Booked By:</b>	Cynthia Schwartz

Event Time	Event Name	Room	Agr	Gtd
2:00 PM - 5:00 PM	Setup	Majestic Ballroom		
5:00 PM - 10:00 PM	Dinner	Majestic Ballroom	60	

<b>Food</b>			
Quantity	Item	Price	Amount
70	Braised Pot Roast with merlot gravy & mashed potatoes	\$26.45	\$1,851.50
1	Kid's Meal of Chicken Fingers & Fries	\$19.95	\$19.95
3	Crispy Threa-Cheese Risotto Cake	\$26.45	\$79.35
	<b>Subtotal:</b>		<b>\$1,950.80</b>
	<b>Service Charge:</b>		<b>\$448.69</b>
	<b>Sales Tax .00%:</b>		<b>\$0.00</b>
	<b>Food Total:</b>		<b>\$2,399.49</b>

<b>Check Subtotal</b>	<b>\$1,950.80</b>
<b>Total Service Charges</b>	<b>\$448.69</b>
<b>Total Taxes</b>	<b>\$0.00</b>
<b>Check Grand Total</b>	<b>\$2,399.49</b>
<b>Deposit Paid</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$2,399.49</b>

The Service Charge is the property of the hotel to cover discretionary costs of the event, a portion of which may be distributed to certain food and beverage service employees. Such Charge is not a tip or gratuity.

Organization Authorized Signature

Date

Date Printed: 06/04/22

Nicole Thomason <Nicole.Thomason@Hilton.com>

---

[External] INV 33670 PO P0003449

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Nicole Thomason <Nicole.Thomason@Hilton.com>

Mon, Jun 13, 2022 at 12:30 PM GMT

CC:

BCC:

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**Nicole Thomason**  
**Accounts Receivable Manager**  
**DoubleTree by Hilton Lisle/Naperville**  
3003 Corporate West Drive  
Lisle, IL 60532  
Phn: 630-245-7634  
Fax: 630-505-8948

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