

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1289875

Vendor Name: Quality Lift Truck Service, Inc.,Qualit

Invoice Number: 52054

Invoice Date: 4/26/2022

PO Number:

Check Number: 0299677

Check Amount: \$ 448.49

Check Date: 06/07/2022

Voucher Number: V0740547

Document Type: AP Invoice

Document Below

Quality Lift Truck Service, Inc.

580 VISTA AVENUE • P.O. BOX 1302 • ADDISON, IL 60101
PHONE: (630) 628-0617 • FAX: (630) 628-0645



Bill To

COLLEGE OF DUPAGE
425 FAWELL BLVD.
GLEN ELLYN, IL. 60137
ATTN: ACCOUNTS PAYABLES

Date	Invoice #	P.O. No.	Terms	Rep
4/26/2022	52054	DAVID D	Net 15	

Quantity	Description	Rate	Amount
2.5	AERIAL SERVICE	115.00	287.50
	-DECALS AND MANUALS MULTIPLE UNITS		
	NON TAXABLE PART	139.99	139.99
	PARTS FREIGHT	21.00	21.00
	Sales Tax	8.25%	0.00
It's been a pleasure working with you!			
ALL PARTS SUBJECT TO 25% RESTOCK FEE		Total	\$448.49

PARTS & MATERIALS USED

Quality Lift Truck Service, Inc.

580 VISTA AVE. • P.O. BOX 1302 • ADDISON, IL 60101

PHONE (630) 628-0617 • FAX (630) 628-0645



52054

Qty	Description	Unit Price	Total Amount
1	SUPPLIES		
2			
3	6 ANSI Manuals	100.50	
4			
5	1 Outrigger Pin	7.75	
6			
7	Decals	80.50	
8			
9			
10			
11			
12			
13			
14			
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NAME College of Dupage
STREET ADDRESS 425 2nd St
CITY & STATE Glen Ellyn, IL
MAKE MODEL SERIAL DATE COMPLETED 4/26/22 O.K. DATE OF ORDER CUSTOMER ORDER NO. David D.
LABOR ESTIMATE MATERIALS HOURS @ CUSTOMER ACCEPTANCE TITLE TOTAL TAX TOTAL AMOUNT

BILLING SUMMARY
LABOR & TRAVEL 287.50
PARTS & MATERIALS 139.99
RENTALS
CARTAGE Freight 21.00
OUTSIDE LABOR
TAX -
TOTAL AMOUNT 448.49

TRAVEL TIME SERVICE TIME
DATE FROM TO TIME FROM TO TIME
INVOICE HOURS @ INVOICE HOURS @
CUSTOMER ACCEPTANCE TITLE TOTAL
SERVICE MAN RK

SELF PROPELLED LIFT INSPECTION REPORT

Bill To: _____
 Customer: COR
 Address: _____
 City: _____ State: _____
 Phone: _____
 Contact: _____

Date: 4/19/22
 PO#: _____ W/O#: _____
 Job Address: _____
 City: _____ State: _____
 Customer Signature: _____

Equipment Make: UpRight
 Model: UL24AD 62000-000-00

Unit #: UR-1365 Hours: MA
 Mechanic: KK

Component	Inspection	Code	Component	Inspection	Code
Battery & Charging System	Check Electrolyte Level	X	Hydraulic Oil	Hydraulic Oil Level	<u>OK</u>
	Check Specific Gravity			Check Filter—Change as Needed	<u>OK</u>
	Check Battery Cables			Change Hydraulic Oil as Needed	<u>OK</u>
	Check Terminals & Terminal Ends		Hydraulic System	Check for Leaks	<u>OK</u>
	Check & Charge Batteries			Check Hoses and Connections	<u>OK</u>
Emergency Lower	Inspect Charger/Alternator			Check for Exterior Wear	<u>OK</u>
	Check Emergency Lower System	<u>OK</u>	Controller	Check Condition & Operation	<u>OK</u>
Platform, Deck & Railings	Check Fasteners	<u>OK</u>	Control Cable	Check Exterior for Wear	<u>OK</u>
	Inspect for Cracks	<u>OK</u>	Drive Motors	Check for Pinching & Binding	<u>OK</u>
	Check Platform Condition	<u>OK</u>		Check for Operation	X
	Check Platform Closure	<u>OK</u>	Steering System	Check for Hydraulic Leaks	X
Lift Cylinder	Inspect Rod(s)	<u>OK</u>		Lubricate Pivot Points	X
	Check Seals for Leaks	<u>OK</u>		Lubricate King Pins	X
	Check Pivot Point Wear	<u>OK</u>		Check Cylinder for Leaks	X
	Check Pivot Pin Bolts	<u>OK</u>		Check Tightness on Fittings & Hardware	X
Elevating Assembly	Inspect for Structural Wear	<u>OK</u>	Engine Oil	Check Level of Fluid	X
	Inspect for Cracks	<u>OK</u>		Check for Leaks	X
	Inspect Arm & Pin Bolts	<u>OK</u>		Check/Change Oil & Filter	X
	Check Chains & Cables	<u>OK</u>	Fuel System	Check for Leaks	X
	Grease Pins and Pivot Points	<u>OK</u>		Check/Change Fuel Filter	X
Chassis	Check Fasteners and Welds	<u>OK</u>	Coolant	Check/Change Air Filter	X
Tilt Sensor and Pothole Protection	Check Tilt Sensor Operational			Check Level	X
	Check Pothole System Operation		Tires	Add or Replace as Needed	X
	Check Elevated Drive Speed			Check for Damage & Pressure	<u>OK</u>
Hydraulic Pump & DC Motor	Check for Leaks	<u>OK</u>	Decals & Manuals	Check Lug Nuts	<u>OK</u>
	Check Mounting Bolts	<u>OK</u>		Check for Missing or Unreadable	<u>OK</u>
	Check Motor Operations & Brushes	<u>OK</u>	Entire Unit	Check for Manuals	<u>OK</u>
Torque Hubs & Brakes	Check Parking Brake	<u>OK</u>		Check All Emergency & Safety Devices	<u>OK</u>
	Check Brakes	<u>OK</u>		Lubricate as Required	<u>OK</u>
	Check Oil Level	<u>OK</u>		Check All Functions	<u>OK</u>
	Check for Leaks	<u>OK</u>		Check Upper & Lower Controls	<u>OK</u>

Notes:
 - Needs ANSI Manual
 - Tilt & Outrigger

Codes
 OK=Checked/OK NS=Needs Service
 T=Tighten F=Filled L=Lubricate
 A=Adjusted R=Replaced X=Does Not Apply

Quality Lift Truck Service, Inc.

580 Vista Ave. • Addison, IL 60101

630-628-0617 Phone • 630-628-0645 Fax

qualitylifttruckserviceinc.com

SELF PROPELLED LIFT INSPECTION REPORT

Bill To: Customer: <u>COO</u>	Date: <u>4/19/22</u>
Address: _____	PO#: _____ W/O#: _____
City: _____ State: _____	Job Address: _____
Phone: _____	City: _____ State: _____
Contact: _____	Customer Signature: _____

Equipment Make: <u>UpRight</u>	Unit #: <u>1044</u>	Hours: <u>NA</u>
Model: <u>RL1A 67001-000</u>	Mechanic: <u>KM</u>	

Component	Inspection	Code	Component	Inspection	Code
Battery & Charging System	Check Electrolyte Level	X	Hydraulic Oil	Hydraulic Oil Level	<u>OK</u>
	Check Specific Gravity			Check Filter—Change as Needed	<u>OK</u>
	Check Battery Cables			Change Hydraulic Oil as Needed	<u>OK</u>
	Check Terminals & Terminal Ends		Hydraulic System	Check for Leaks	<u>OK</u>
	Check & Charge Batteries			Check Hoses and Connections	<u>OK</u>
Inspect Charger/Alternator		Check for Exterior Wear	<u>OK</u>		
Emergency Lower	Check Emergency Lower System	<u>OK</u>	Controller	Check Condition & Operation	<u>OK</u>
		<u>OK</u>	Control Cable	Check Exterior for Wear	<u>OK</u>
Platform, Deck & Railings	Check Fasteners	<u>OK</u>		Check for Pinching & Binding	<u>OK</u>
	Inspect for Cracks	<u>OK</u>	Drive Motors	Check for Operation	X
	Check Platform Condition	<u>OK</u>		Check for Hydraulic Leaks	X
	Check Platform Closure	<u>OK</u>	Steering System	Lubricate Pivot Points	X
Lift Cylinder	Inspect Rod(s)	<u>OK</u>		Lubricate King Pins	X
	Check Seals for Leaks	<u>OK</u>		Check Cylinder for Leaks	X
	Check Pivot Point Wear	<u>OK</u>		Check Tightness on Fittings & Hardware	X
	Check Pivot Pin Bolts	<u>OK</u>	Engine Oil	Check Level of Fluid	X
Elevating Assembly	Inspect for Structural Wear	<u>OK</u>		Check for Leaks	X
	Inspect for Cracks	<u>OK</u>		Check/Change Oil & Filter	X
	Inspect Arm & Pin Bolts	<u>OK</u>	Fuel System	Check for Leaks	X
	Check Chains & Cables	<u>OK</u>		Check/Change Fuel Filter	X
	Grease Pins and Pivot Points	<u>OK</u>		Check/Change Air Filter	X
Chassis	Check Fasteners and Welds	<u>OK</u>	Coolant	Check Level	X
Tilt Sensor and Pothole Protection	Check Tilt Sensor Operational	<u>OK</u>		Add or Replace as Needed	X
	Check Pothole System Operation	<u>OK</u>	Tires	Check for Damage & Pressure	<u>OK</u>
	Check Elevated Drive Speed	<u>OK</u>		Check Lug Nuts	<u>OK</u>
Hydraulic Pump & DC Motor	Check for Leaks	<u>OK</u>	Decals & Manuals	Check for Missing or Unreadable	<u>OK</u>
	Check Mounting Bolts	<u>OK</u>		Check for Manuals	<u>OK</u>
	Check Motor Operations & Brushes	<u>OK</u>		Check All Emergency & Safety Devices	<u>OK</u>
Torque Hubs & Brakes	Check Parking Brake	X	Entire Unit	Lubricate as Required	<u>OK</u>
	Check Brakes			Check All Functions	<u>OK</u>
	Check Oil Level			Check Upper & Lower Controls	<u>OK</u>
	Check for Leaks				
Notes:			Codes	OK=Checked/OK NS=Needs Service T=Tighten F=Filled L=Lubricate A=Adjusted R=Replaced X=Does Not Apply	

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SELF PROPELLED LIFT INSPECTION REPORT

Bill To: _____
 Customer: COD
 Address: _____
 City: _____ State: _____
 Phone: _____
 Contact: _____

Date: 4/19/22
 PO#: _____ W/O#: _____
 Job Address: Gymnasium
 City: _____ State: _____
 Customer Signature: _____

Equipment Make: Genie
 Model: DPL-30S PL

Unit #: DPL-1120A0AM1 Hours: NA
 Mechanic: _____

Component	Inspection	Code	Component	Inspection	Code
Battery & Charging System	Check Electrolyte Level	OK	Hydraulic Oil	Hydraulic Oil Level	OK
	Check Specific Gravity	OK		Check Filter—Change as Needed	OK
	Check Battery Cables	OK		Change Hydraulic Oil as Needed	OK
	Check Terminals & Terminal Ends	OK	Hydraulic System	Check for Leaks	OK
	Check & Charge Batteries	OK		Check Hoses and Connections	OK
Emergency Lower	Inspect Charger/Alternator	OK		Check for Exterior Wear	OK
	Check Emergency Lower System	OK	Controller	Check Condition & Operation	OK
Platform, Deck & Railings	Check Fasteners	OK	Control Cable	Check Exterior for Wear	OK
	Inspect for Cracks	OK	Drive Motors	Check for Pinching & Binding	OK
	Check Platform Condition	OK		Check for Operation	X
	Check Platform Closure	OK	Steering System	Check for Hydraulic Leaks	X
Lift Cylinder	Inspect Rod(s)	OK		Lubricate Pivot Points	X
	Check Seals for Leaks	OK		Lubricate King Pins	X
	Check Pivot Point Wear	OK		Check Cylinder for Leaks	X
	Check Pivot Pin Bolts	OK		Check Tightness on Fittings & Hardware	X
Elevating Assembly	Inspect for Structural Wear	OK	Engine Oil	Check Level of Fluid	X
	Inspect for Cracks	OK		Check for Leaks	X
	Inspect Arm & Pin Bolts	OK		Check/Change Oil & Filter	X
	Check Chains & Cables	OK	Fuel System	Check for Leaks	X
	Grease Pins and Pivot Points	OK		Check/Change Fuel Filter	X
Chassis	Check Fasteners and Welds	OK	Coolant	Check/Change Air Filter	X
Tilt Sensor and Pothole Protection	Check Tilt Sensor Operational	OK		Check Level	X
	Check Pothole System Operation	X	Tires	Add or Replace as Needed	X
	Check Elevated Drive Speed	X		Check for Damage & Pressure	OK
Hydraulic Pump & DC Motor	Check for Leaks	OK	Decals & Manuals	Check Lug Nuts	OK
	Check Mounting Bolts	OK		Check for Missing or Unreadable	OK
	Check Motor Operations & Brushes	OK	Entire Unit	Check for Manuals	OK
Torque Hubs & Brakes	Check Parking Brake	X		Check All Emergency & Safety Devices	OK
	Check Brakes	X		Lubricate as Required	OK
	Check Oil Level	X		Check All Functions	OK
	Check for Leaks	X		Check Upper & Lower Controls	OK
Codes		OK=Checked/OK NS=Needs Service T=Tighten F=Filled L=Lubricate A=Adjusted R=Replaced X=Does Not Apply			

Notes:

Need Updated ANSI Manual +
 outrigger pin

Quality Lift Truck Service, Inc.

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SELF PROPELLED LIFT INSPECTION REPORT

Bill To: _____
 Customer: COD
 Address: _____
 City: _____ State: _____
 Phone: _____
 Contact: _____

Date: 4/19/22
 PO#: _____ W/O#: _____
 Job Address: _____
 City: _____ State: _____
 Customer Signature: _____

Equipment Make: Genie
 Model: AWP-305

Unit #: AWPC-89771 Hours: NA
 Mechanic: KI

Component	Inspection	Code	Component	Inspection	Code
Battery & Charging System	Check Electrolyte Level	OK	Hydraulic Oil	Hydraulic Oil Level	OK
	Check Specific Gravity	OK		Check Filter—Change as Needed	OK
	Check Battery Cables	OK		Change Hydraulic Oil as Needed	OK
	Check Terminals & Terminal Ends	OK	Hydraulic System	Check for Leaks	OK
	Check & Charge Batteries	OK		Check Hoses and Connections	OK
	Inspect Charger/Alternator	OK		Check for Exterior Wear	OK
Emergency Lower	Check Emergency Lower System	OK	Controller	Check Condition & Operation	OK
		OK	Control Cable	Check Exterior for Wear	OK
Platform, Deck & Railings	Check Fasteners	OK		Check for Pinching & Binding	OK
	Inspect for Cracks	OK	Drive Motors	Check for Operation	X
	Check Platform Condition	OK		Check for Hydraulic Leaks	X
	Check Platform Closure	OK	Steering System	Lubricate Pivot Points	X
Lift Cylinder	Inspect Rod(s)	OK		Lubricate King Pins	X
	Check Seals for Leaks	OK		Check Cylinder for Leaks	X
	Check Pivot Point Wear	OK		Check Tightness on Fittings & Hardware	X
	Check Pivot Pin Bolts	OK	Engine Oil	Check Level of Fluid	X
Elevating Assembly	Inspect for Structural Wear	OK		Check for Leaks	X
	Inspect for Cracks	OK		Check/Change Oil & Filter	X
	Inspect Arm & Pin Bolts	OK	Fuel System	Check for Leaks	X
	Check Chains & Cables	OK		Check/Change Fuel Filter	X
	Grease Pins and Pivot Points	OK		Check/Change Air Filter	X
Chassis	Check Fasteners and Welds	OK	Coolant	Check Level	X
Tilt Sensor and Pothole Protection	Check Tilt Sensor Operational	OK		Add or Replace as Needed	X
	Check Pothole System Operation	OK	Tires	Check for Damage & Pressure	OK
	Check Elevated Drive Speed	OK		Check Lug Nuts	OK
Hydraulic Pump & DC Motor	Check for Leaks	OK	Decals & Manuals	Check for Missing or Unreadable	OK
	Check Mounting Bolts	OK		Check for Manuals	OK
	Check Motor Operations & Brushes	OK	Entire Unit	Check All Emergency & Safety Devices	OK
Torque Hubs & Brakes	Check Parking Brake	X		Lubricate as Required	OK
	Check Brakes	X		Check All Functions	OK
	Check Oil Level	X		Check Upper & Lower Controls	OK
	Check for Leaks	X			

Notes:

Codes
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 T=Tighten F=Filled L=Lubricate
 A=Adjusted R=Replaced X=Does Not Apply

Quality Lift Truck Service, Inc.

580 Vista Ave. • Addison, IL 60101

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SELF PROPELLED LIFT INSPECTION REPORT

Bill To: Customer: <u>COP</u>	Date: <u>4/19/22</u>
Address: _____	PO#: _____ W/O#: _____
City: _____ State: _____	Job Address: _____
Phone: _____	City: _____ State: _____
Contact: _____	Customer Signature: _____

Equipment Make: <u>Genie</u>	Unit #: <u>GR16P-46975</u> Hours: <u>174.8</u>
Model: <u>GR-20</u>	Mechanic: <u>KL</u>

Mechanic, _____					
Component	Inspection	Code	Component	Inspection	Code
Battery & Charging System	Check Electrolyte Level	OK	Hydraulic Oil	Hydraulic Oil Level	OK
	Check Specific Gravity	OK		Check Filter—Change as Needed	OK
	Check Battery Cables	OK		Change Hydraulic Oil as Needed	OK
	Check Terminals & Terminal Ends	OK	Hydraulic System	Check for Leaks	OK
	Check & Charge Batteries	OK		Check Hoses and Connections	OK
Inspect Charger/Alternator	OK	Check for Exterior Wear		OK	
Emergency Lower	Check Emergency Lower System	OK	Controller	Check Condition & Operation	OK
Platform, Deck & Railings	Check Fasteners	OK	Control Cable	Check Exterior for Wear	OK
	Inspect for Cracks	OK	Drive Motors	Check for Pinching & Binding	OK
	Check Platform Condition	OK		Check for Operation	OK
	Check Platform Closure	OK		Check for Hydraulic Leaks	OK
Lift Cylinder	Inspect Rod(s)	OK	Steering System	Lubricate Pivot Points	OK
	Check Seals for Leaks	OK		Lubricate King Pins	OK
	Check Pivot Point Wear	OK		Check Cylinder for Leaks	OK
	Check Pivot Pin Bolts	OK		Ck Tightness on Fittings & Hardware	OK
Elevating Assembly	Inspect for Structural Wear	OK	Engine Oil	Check Level of Fluid	X
	Inspect for Cracks	OK		Check for Leaks	X
	Inspect Arm & Pin Bolts	OK		Check/Change Oil & Filter	X
	Check Chains & Cables	OK	Fuel System	Check for Leaks	X
	Grease Pins and Pivot Points	OK		Check/Change Fuel Filter	X
Chassis	Check Fasteners and Welds	OK	Coolant	Check/Change Air Filter	X
Tilt Sensor and Pothole Protection	Check Tilt Sensor Operational	OK		Check Level	X
	Check Pothole System Operation	OK	Tires	Add or Replace as Needed	X
	Check Elevated Drive Speed	OK		Check for Damage & Pressure	OK
Hydraulic Pump & DC Motor	Check for Leaks	OK	Decals & Manuals	Check Lug Nuts	OK
	Check Mounting Bolts	OK		Ck for Missing or Unreadable	OK
	Check Motor Operations & Brushes	OK	Check for Manuals	ROK	
Torque Hubs & Brakes	Check Parking Brake	OK	Entire Unit	Check All Emergency & Safety Devices	OK
	Check Brakes	OK		Lubricate as Required	OK
	Check Oil Level	OK		Check All Functions	OK
	Check for Leaks	OK		Check Upper & Lower Controls	OK
Notes:			Codes	OK=Checked/OK NS=Needs Service T=Tighten F=Filled L=Lubricate A=Adjusted R=Replaced X=Does Not Apply	
- Needs updated ANSI					

Quality Lift Truck Service, Inc.

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SELF PROPELLED LIFT INSPECTION REPORT

Bill To: _____
 Customer: COO
 Address: _____
 City: _____ State: _____
 Phone: _____
 Contact: _____

Date: 4/19/20
 PO#: _____ W/O#: _____
 Job Address: Baker Room
 City: _____ State: _____
 Customer Signature: _____

Equipment Make: Skyjack Unit #: G18473 Hours: 182.9
 Model: 553220 Mechanic: KK

Component	Inspection	Code	Component	Inspection	Code
Battery & Charging System	Check Electrolyte Level	OK	Hydraulic Oil	Hydraulic Oil Level	OK
	Check Specific Gravity	OK		Check Filter—Change as Needed	OK
	Check Battery Cables	OK		Change Hydraulic Oil as Needed	OK
	Check Terminals & Terminal Ends	OK	Hydraulic System	Check for Leaks	OK
	Check & Charge Batteries	OK		Check Hoses and Connections	OK
	Inspect Charger/Alternator	OK		Check for Exterior Wear	OK
Emergency Lower	Check Emergency Lower System	OK	Controller	Check Condition & Operation	OK
Platform, Deck & Railings	Check Fasteners	OK	Control Cable	Check Exterior for Wear	OK
	Inspect for Cracks	OK	Drive Motors	Check for Pinching & Binding	OK
	Check Platform Condition	OK		Check for Operation	OK
	Check Platform Closure	OK	Steering System	Check for Hydraulic Leaks	OK
Lift Cylinder	Inspect Rod(s)	OK		Lubricate Pivot Points	OK
	Check Seals for Leaks	OK		Lubricate King Pins	OK
	Check Pivot Point Wear	OK		Check Cylinder for Leaks	OK
	Check Pivot Pin Bolts	OK		Check Tightness on Fittings & Hardware	OK
Elevating Assembly	Inspect for Structural Wear	OK	Engine Oil	Check Level of Fluid	X
	Inspect for Cracks	OK		Check for Leaks	X
	Inspect Arm & Pin Bolts	OK		Check/Change Oil & Filter	X
	Check Chains & Cables	OK	Fuel System	Check for Leaks	X
	Grease Pins and Pivot Points	OK		Check/Change Fuel Filter	X
Chassis	Check Fasteners and Welds	OK	Coolant	Check/Change Air Filter	X
Tilt Sensor and Pothole Protection	Check Tilt Sensor Operational	OK		Check Level	X
	Check Pothole System Operation	OK	Add or Replace as Needed	X	
	Check Elevated Drive Speed	OK	Tires	Check for Damage & Pressure	OK
Hydraulic Pump & DC Motor	Check for Leaks	OK		Check Lug Nuts	OK
	Check Mounting Bolts	OK	Decals & Manuals	Check for Missing or Unreadable	R OK
	Check Motor Operations & Brushes	OK		Check for Manuals	R OK
Torque Hubs & Brakes	Check Parking Brake	OK	Entire Unit	Check All Emergency & Safety Devices	OK
	Check Brakes	OK		Lubricate as Required	OK
	Check Oil Level	OK		Check All Functions	OK
	Check for Leaks	OK		Check Upper & Lower Controls	OK
Notes: - Needs Updated ANSI			Codes	OK=Checked/OK NS=Needs Service T=Tighten F=Filled L=Lubricate A=Adjusted R=Replaced X=Does Not Apply	

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qualitylifttruckserviceinc.com

Amanda Garrison <AGarrison@QualityLiftTruckServiceInc.com>

[External] New Invoice

Amanda Garrison <AGarrison@QualityLiftTruckServiceInc.com> Mon, May 2, 2022 at 07:41 PM GMT

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Good Afternoon,

Please see attached pdf for current Invoicing.

Thank you!

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Amanda Garrison
Quality Lift Truck Service, Inc.
P: 630-628-0617
F: 630-628-0645

2 attachments

image001.jpg

#52054.pdf