

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1087454

Vendor Name: Mergent Inc.

Invoice Number: 1673015152

Invoice Date: 7/13/2021

PO Number: P0001073

Check Number: E0086760

Check Amount: \$ 3,000.00

Check Date: 10/27/2021

Voucher Number: V0711779

Document Type: AP Invoice

Document Below



**MERGENT**  
by FTSE Russell

**P0001073**

msk 10/18/21

580 Kingsley Park Drive  
Fort Mill, SC 29715  
United States of America  
Federal Tax ID 36-4233475

Invoice Number  
1673015152

Contract Number

Customer Number  
568166

Invoice Date  
13-JUL-2021

Purchase Order Number

Total Amount Due  
3,000.00

**Mail To:**

MARY S. KONKEL  
COLLEGE OF DUPAGE LIBRARY  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137-6599

**Ship To:**

AARON HARWIG  
COLLEGE OF DUPAGE LIBRARY  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137-6599

The following is a summary of your fee(s). For more information, please review the enclosed detail.

| Invoice Summary            | Fee Amount |
|----------------------------|------------|
|                            | USD        |
| <b>Current Period Fees</b> | 3,000.00   |
| <b>Freight</b>             | 0.00       |
| <b>Sales Tax</b>           | 0.00       |
| <b>Current Amount Due</b>  | 3,000.00   |

For questions regarding this Invoice please contact Billing at 1-866-205-3950 or [MergentBilling@FTSERussell.com](mailto:MergentBilling@FTSERussell.com)

For all payment-related inquiries, please contact [indexcollections@lseg.com](mailto:indexcollections@lseg.com)

**Your payment shall serve as your agreement to, and confirmation of your intent to be bound by, all the terms hereof, including the Terms of Use attached hereto**

|                              |                             |                           |                         |
|------------------------------|-----------------------------|---------------------------|-------------------------|
| Invoice Number<br>1673015152 | Invoice Date<br>13-JUL-2021 | Customer Number<br>568166 | Payment Terms<br>60 NET |
|------------------------------|-----------------------------|---------------------------|-------------------------|

See following pages for additional information

REMITTANCE ADVICE

Detach here and return with payment

Invoice Date: 13-JUL-2021  
Invoice Number: 1673015152  
Customer Number: 568166

Remittance Amount: \_\_\_\_\_

Please make checks payable to: Mergent Inc

Please forward this advice with your payment to:

TO PREVENT ANY DELAY IN THE ALLOCATION OF PAYMENTS AGAINST INVOICE, FOR EACH PAYMENT PLEASE ENSURE THE BELOW REFERENCES ARE INCLUDED WITH YOUR PAYMENT:

**CUSTOMER NAME**  
COLLEGE OF DUPAGE

**INVOICE NUMBER**  
1673015152

Mergent Inc  
PO Box 855991  
Minneapolis, MN 55485-5991

For Wire and ACH Payments please send to:  
Wells Fargo  
Account # 4125897157 ABA/ Routing # 121000248  
For international wires in USD or unknown currency use: SWIFT WFBUIUS6S  
For international wires in foreign currency use: SWIFT WFBUIUS6WFFX  
For domestic wires exclude SWIFT code  
Note: If paying by ACH, use CCD+ or CTX format  
For further credit to: Mergent Inc.

Credit Card Payment - AMEX, Visa, MC and Discover accepted  
Please send an email to [indexcollections@lseg.com](mailto:indexcollections@lseg.com) and let us know your interest and what card type will be used.  
Please don't send any credit card information in the email as we will contact you back.

Invoice Number: 1673015152

|   |            |
|---|------------|
| Description of Services                         |            |
| COLLEGE OF DUPAGE                               |            |
| Contract Number: MGT:896033:Mergent Electronic- |            |
| Hoovers Archives & Mergent Intellect            | Amount USD |
| 01-AUG-2021 - 31-J UL-2022                      | 3,000.00   |
| Billable Amount                                 |            |
| 8/1/21 - 7/31/22                                |            |

|                |               |                 |           |            |
|----------------|---------------|-----------------|-----------|------------|
| Current Amount |               |                 |           | 3,000.00   |
|                | Ship to State | Tax Type        | Tax Rates | Tax Amount |
| Sales Tax      | IL            | CITY-GLEN ELLYN | 0.000     | 0.00       |
| Sales Tax      | IL            | COUNTY-DUPAGE   | 0.000     | 0.00       |
| Sales Tax      | IL            | STATE-IL        | 0.000     | 0.00       |
| Total Amount:  |               |                 |           | 3,000.00   |

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

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**Mergent FY22 Renewal Invoice Ready For Payment**

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"Konkel, Mary" <konkel@cod.edu>

Mon, Oct 18, 2021 at 05:43 PM GMT

CC:

BCC:

The attached invoice for Mergent FY22 Renewal is ready for payment and Authorization for Library to Submit Invoices is attached.

Thank you,

MARY

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**Mary S. Konkel**

Professor

Head of Technical Services

OCLC Global Council Delegate for the Americas Regional Council (ARC)

College of DuPage Library SRC 2034A

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

Voice: 630-942-2662

Fax: 630-942-4646

E-mail: [konkel@cod.edu](mailto:konkel@cod.edu)

<https://library.cod.edu>

Difficult is done at once, the impossible takes a little longer / late 19th century proverb attributed to French statesman Charles Alexandre de Calonne.

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**1 attachment**

Mergent FY 22 Invoice and Authorization.pdf