

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1533532

Vendor Name: Illinois Association of Community Colle

Invoice Number: BALESTRI

Invoice Date: 10/15/2021

PO Number:

Check Number: E0086750

Check Amount: \$ 450.00

Check Date: 10/27/2021

Voucher Number: V0711659

Document Type: AP Invoice

Document Below

Pre-pay



Human Resources

**Professional Development and Renewal Fund Request
Full-Time Faculty**

This form must be signed and approved **before** enrolling in courses, workshops, seminars or submitting requests for professional dues or periodical subscriptions. **Requests submitted without prior approval are not eligible for reimbursement or course credit.** Please refer to the "Concur Professional Development Procedure" in the Forms Library to complete your request/expense.

Employee Name: Frank Balestri Colleague ID#: 1275940

Department: Horticulture Extension: 3498 Date: 10/15/2021

☐ REIMBURSEMENT REQUEST or ☒ PRE-PAYMENT REQUEST†
☒ Course/Workshop/Conference ☒ Dues/Subscriptions ☐ Work Related Books ☐ Travel
☐ ΔCOD Health Club ☐ ΔCOD Wellness/Fitness Classes ☐ Δ**Non-COD Health Club/Fitness/Wellness Classes

**These are taxable to the employee

Δ These do not require approval of Dean/Associate Dean

Sponsor/College or University: Illinois Association of Community College Agriculture Instructors (IACCAI)

Title/Course Name and Number: _____ Number of Credits: _____

Date of Event: Nov. 4 - 5 Tuition, Registration, Dues, Subscription/Membership Fee, Books: \$ _____

Travel: \$ 150+\$355=\$505

Provide rationale that includes how this will improve your ability to work with students and/or teach your courses:
(attach additional page if necessary)

IACCAI provides the opportunity for community college and university instructors to discuss course articulation, best practices, professional development and guided pathways.

☒ Approved ☐ Not Approved Kris Fay Digitally signed by Kris Fay
Date: 2021.10.18 14:40:49 -05'00' Date: _____
Dean/Associate Dean

†When requesting a pre-payment, attach a registration form or invoice to this form. If using Concur, please contact Accounts Payable for payment. If I receive an advance, I understand I must produce evidence of satisfactory completion of the course or seminar within 60 days. Failure to do this will result in the cost of the course or seminar being deducted from my paycheck. FB _____ (Initial here)

If you have received full reimbursement of your Professional Development funds and wish to request additional reimbursement, please make your request to the Provost's office via your Dean.

☐ **COURSE CREDIT FOR RANGE CHANGE REQUEST:**

Course Number: _____ Dates: _____ College or University: _____

Course Name: _____ Number of Credits Earned: _____
semester hours quarter hours

Provide rationale that includes how this will improve your ability to work with students and/or teach your courses:
(attach additional page if necessary)

☐ Approved ☐ Not Approved _____ Date: _____
Dean/Associate Dean

Return this signed form along with attachments showing proof of payment and proof of satisfactory completion, if applicable, to Human Resources.

HR USE ONLY	
HR has recorded _____ semester hours	Amount of reimbursement: \$ <u>150.00</u>
The cumulative hours recorded are: _____	Date request sent to Accounts Payable: <u>10/19/21</u>
HR Approval: _____ Date: _____	Date request approved: _____
Account #01-90-00835-52090-14: Faculty Tuition X	Date expense approved: _____
Account #01-90-00835-52090-18: Faculty Dues	HR Approval: <u>A. Cassel</u>

Professional Development and Renewal Fund Request Procedure

For any reimbursement requiring payment for travel expenses, employee **MUST** use Concur. If no travel reimbursement is requested, employee may send the paper form to Human Resources for manual processing.

1. Complete the information requested on the form and have it signed by your supervisor and department authorized budget signatory.
2. Submit a request in Concur, attaching your approved Professional Development form and allocating the expenses to the appropriate funding source. (For professional development, use department 00835, function 90). *When completing your header in Concur, be sure to choose "Request Type 2" to ensure proper routing.*
3. Once approval process is complete, employee may register for the class/conference/seminar.
4. Upon completion, submit an expense report through Concur, attaching approved Professional Development form, proof of payment and proof of attendance. Allocate expenses to the appropriate funding source. *Again, be sure you choose "Report Type 2" in your header to ensure proper routing.*

For Pre-Payments:

1. Complete the information requested on the form, check the appropriate box indicating you are requesting a pre-payment, and initial the statement that is in italics underneath. Submit the request in Concur, attaching the form and invoice, and allocating the expenses to the appropriate funding source.
2. Once the approval process is complete, contact Accounts Payable to make the payment.
Please note: Concur will NOT automatically make the payment — you must contact A/P to do that.
3. Within 60 days of completion, put through an expense report in Concur, attaching Professional Development Form, proof of payment (indicating that it was "company paid") and proof of attendance. Human Resources will authorize deductions of pre-payments from payroll if evidence of completion is not submitted within 60 days.

*For pre-payments not using Concur, a check will be made payable to the sponsor/organization and will be returned to the employee.

For Health Clubs:

1. COD Fitness Center will be processed with a journal entry on behalf of the employee.
Send completed form to Human Resources for processing.
2. Non-COD Health Clubs/Fitness/Wellness classes are taxable and are processed through payroll.
Send the completed form and receipt to Human Resources for processing.

For Credit Requests, please send form with proof of attendance/completion (grade report or certificate) to Human Resources for processing.

Note: Professional Development funds allocated for reimbursement will be from the Fiscal Year in which the course/conference/workshop concludes.

2021 IACCAI CONFERENCE REGISTRATION INFORMATION

Conference Questions - Brian Clement, clement@cod.edu, (309) 255-3414 or (630) 488-2568

DoubleTree Suites by Hilton Hotel & Conference Center Chicago-Downers Grove

2111 Butterfield Rd, Downers Grove, IL 60515 (630) 971-2000

Group Rate: \$129.00 per night - Reserve rooms link using IACCAI Block (Be sure to check the dates of your registration for the room block is for the dates of November 3-5, 2021.)

Please book your hotel rooms by Wednesday, October 20, 2021, to get the group rate.

Site of the Conference: College of DuPage, 425 Fawell Blvd, Glen Ellyn, 60137

Colleges/Universities register at www.ilaged.org. For multiple professors/teachers, you will need to submit one registration with everyone attending. (If you do not have access to register on the Illinois Ag Ed Website, please contact Patti Davis at pdavis@illinoisffa.org with your registration, box lunch choice, tours' choices, and I will get you an invoice.)

Registration Closes - Friday, October 22, 2021

- Full Conference Registration - \$150
- Thursday Day Only (No Lunch) - \$30
- Thursday Night Banquet - \$60
- Thursday Tours & Banquet - \$90
- Friday Only (Continental Breakfast & Lunch) - \$60
- Days Only (Tours & Friday Lunch) - \$115
- Thursday Banquet & Friday Lunch Only - \$90

Friday Box Lunch Choices: Please choose a box lunch on the registration form:

- Grilled Vegetable Hummus Wrap: Balsamic Grilled Vegetables, Lettuce, Tomato, and Creamy Hummus in a Tortilla Wrap
- Chicken Caesar Wrap: Grilled Chicken Breast, Lettuce, Parmesan Cheese, and Caesar Dressing in a Flour Tortilla.
- Chicken Salad on Wheat Bread: Freshly Prepared Deli Chicken Salad with Lettuce and Tomato
- Egg Salad on Wheat Bread: Freshly Prepared Egg Salad with Celery, Lettuce & Tomato
- Tuna Salad on Wheat Bread: Freshly Prepared Deli Tuna Salad, with Lettuce/Tomato
- Ham & Cheese on Wheat Bread: Deli Ham, Cheddar Cheese, and Lettuce
- Turkey & Cheese on Wheat Bread: Thinly Sliced Turkey Breast, Cheddar Cheese, and Lettuce

In-Service Tours - Thursday, November 4, 2021: Please choose a 12:00 session and a 2:15/2:30 session from the list below and eat lunch before our session. Please drive yourself to the tour. Starting and ending times will vary, but everyone will be done in time to check into the hotel and freshen up before the awards banquet.

For complete descriptions of the tours, please see page 3 of this document:

- Lenkaitis Holsteins Dairy Farm Tour - St. Charles, Illinois 12:00 pm – 1:30 pm
- Tyson Foods - Downers Grove, Illinois 2:15 pm – 4:00 pm
- Midwest Ground Covers and Midwest Trading - Virgil, Illinois 12:00 pm – 2:00 pm
- Ball Horticulture - West Chicago, Illinois 2:30 pm – 3:30 pm
- Chicago Aquaponics - Elk Grove, Illinois 12:00 pm – 1:30 pm

Dues for Lifetime/Honorary/Retired: If you are unsure about whether you are a lifetime or honorary member of any organization, or if you have any other membership questions, please contact Lori Copsy (lcopsy@illinoisffa.org).

As a reminder, IACCAI dues must be paid by October 31, 2021.

Food Allergies/Vegetarian Meals - Please complete this form if you are needing a special meal or have any food allergies.

Registration Questions Including Adding/Changing - Please contact Patti Davis, pdavis@illinoisffa.org, (217) 753-3328 Ext. 107. Once registration closes, you cannot delete your conference registration.

Conference Questions - Brian Clement (309) 255-3414 or (630) 488-2568

The conference will be held at the College of Dupage, Glen Ellyn, 425 Fawell Blvd, Glen Ellyn, 60137.

Thursday, November 4, 2021:

Tours (Please register for the tours at www.ilaged.org.) - Descriptions on Page 3.

Awards Banquet – Village Links Golf Course Reserve 22, 485 Wincell Way, Glen Ellyn, IL 60137

- Social Hour (cash bar) 5:30 pm – 6:30 pm
- Dinner 6:30 pm
- Awards 7:30 pm

Friday, November 5, 2021 (College of Dupage Campus)

Campus Maps: https://www.cod.edu/about/maps_and_directions/

Meet by the Greenhouse (GH) behind the Technical Education Center (TEC) at 9:00 am Friday morning. Parking Available in Fawell E lot. We will be outside from 9:00 am to 11:00 am. Please dress accordingly.

8:30 am – 9:00 am Breakfast

9:00 am – 10:00 am Drone Presentation

10:00 am – 10:20 am Robotic Mower Demonstration (Russo Power Equipment and STIHL)

10:20 am – 11:00 am Tour of the College of DuPage Horticulture Dept. Greenhouse & Labs

11:00 am – 11:45 pm New Website Training - Luke Allen

11:45 am - 12:00 pm National Farmworkers Jobs Program Presentation - Kristina Spence

M.A.L.T Illinois State Supervisor

12:00 pm – 1:00 pm - Working Lunch

- Welcome, Kris Fay COD Dean of Business & Technology
- University Reports

1:00 pm – 1:45 pm – Course Articulation Meetings:

- AG 903 – Introduction to Crop or Plant Science
- AG 911 – Introduction to Agricultural Education
- AG 913 – Introductory Computer Skills in Agriculture

2:00 pm Business Meeting

- Call to order
- Approval of Agenda
- Approval of Minutes
- Financial Reports
- Affiliate Reports/Updates
- Old Business
- New Business
- Election of 2021-2022 Officers
- Adjourn

Tour Descriptions:

Thursday, November 4, 2021

In-service/Tours – Please choose a 12:00 session and a 2:15/2:30 session from the list below. Participants must provide their own transportation or car-pool from the hotel. Please eat lunch before your scheduled sessions. Lunch is **not** provided on the tours. We have built-in enough travel time between locations.

Lenkaitis Holsteins Dairy Farm Tour - St. Charles, Illinois 12:00 pm – 1:30 pm
<https://lenkaitisholsteins.com/>

6N509 Corron Rd, St. Charles, IL 60175

Lenkaitis Holsteins, located in St. Charles, IL is home to a state-of-the-art dairy barn and 60 Registered Holstein and Red & White Cows. Construction was completed in January 2018.

Tyson Foods - Downers Grove, Illinois 2:15 pm – 4:00 pm
<https://www.tysonfoods.com/node/3547>

3131 Woodcreek Dr, Downers Grove, IL 60515

*Tyson foods located in Downers Grove, IL is a modern, multi-national, protein-focused food company producing approximately 20% of the beef, pork, and chicken in the United States in addition to a portfolio of foods under the Tyson®, Jimmy Dean®, Hillshire Farm®, BallPark®, Wright®, Aidell's®, and State Fair® brands. Breda Dismore, Director of Product Development Discovery Center of the Downers Grove Tyson facility will give you a tour and there will also be a panel discussion with a group of former college livestock judging students who are current employees. **Everyone going on this tour must be vaccinated and show proof.***

Midwest Ground Covers and Midwest Trading - Virgil, Illinois 12:00 pm – 2:00 pm
<https://www.midwestgroundcovers.com/>

<https://www.midwest-trading.com/>

48W805 IL-64, Maple, Park, IL 60151

Midwest Groundcovers is deeply rooted in traditions of growth and innovation. When Peter Orum immigrated to the United States in 1965, he brought with him a deep knowledge and tradition of horticulture. This he gained from his experiences and training on the two-acre nursery of his father, Palle Orum, in Jutland, Denmark, his nursery apprenticeships at Spejlborg and Vilvorde Nurseries, and his education at the Vilvorde Horticulture School in Copenhagen. Most importantly, Peter had an entrepreneurial spirit and a vision of the course his life would

follow – a journey that would be defined by hard work, passion, and a fearless drive to succeed. Over the next forty years, Midwest Groundcovers truly became a company “Always on the Grow.” In 2008, annual production totaled nearly 13 million market-ready plants produced by a seasonal workforce of 185 and a year-round staff of 65. The original five acres soon became too small and in 1974, the Orums purchased fourteen acres a few miles north on Illinois Route 25. Through the years, additional acres were purchased and this land eventually became the 160+ acre St. Charles nursery facility. Until 2005, this site was home to Midwest Groundcovers production and sales, Midwest Trading, and Midwest GROmaster.

During the nineties, in preparation for future growth, two farms totaling 250 acres were purchased in Virgil, Illinois. Due to the actions of Kane County, the future came sooner than expected and construction of the Virgil facility began in 2001. The first plants were potted in 2003. Extensive facility planning was led by Peter and a team of key managers from Midwest Groundcovers, Midwest Trading, and Midwest GROmaster, as well as professionals in land planning and civil engineering. The facility is now organized into growing centers for specialized crops, with three centers currently in operation and two yet to be developed.

The Virgil facility was planned to comply with progressive Kane County stormwater regulations. Runoff is contained on-site through a unique combination of stormwater control basins and irrigation systems. Midwest recycles and reuses over 95% of the irrigation water. As a result of the extensive planning by land planners, The Lannert Group of Geneva, and civil engineers, Western Engineering, the Virgil site was granted the highest award for site design and planning by the Illinois Chapter of the American Society of Landscape Architects in 2007.

The Virgil production nursery is now home to a wide variety of crops including deciduous shrubs, conifers, roses, small ornamental trees, and broadleaf evergreens. All operations for sister companies, Midwest Trading Horticultural Supplies, Inc. and Midwest GROmaster were relocated from St. Charles to Virgil in 2005. Each year, Midwest produces over twenty million plants in one of the broadest collections of species and plant groups of any nursery in the United States. This tour will cover the Virgil Facility.

Ball Horticulture - West Chicago, Illinois 2:30 pm – 3:30 pm

<https://www.ballhort.com/>

622 Town Rd, West Chicago, IL 60185

Ball Horticulture, located in West Chicago, IL is a leader in all facets of horticulture. Our global family of breeders, research and development teams, suppliers, and distribution companies has a strong presence on six continents in 20 countries. The Gardens at Ball have been the evaluation and testing grounds for the world's wealth of horticultural introductions and improvements for over 80 years. What began as a row trial garden for seed varieties in 1933 has grown to encompass over 9 acres of display beds for annuals, perennials, cut flowers, and

vegetables, including the newest plants from the industry's leading breeders and marketers. Rachel Prescott, Production and Operations Manager at Ball Horticulture will give you a tour of the facilities and the new Helix Science Lab. Ball Horticultural Company invested in new construction to house the Ball Helix Central Research and Development team on its West Chicago campus. This new space, designed by the Christner Architectural firm, is home to custom-designed laboratories housing molecular biology, plant pathology, tissue culture, cellular biology, computational biology, and molecular marker development. This new state-of-the-art research and development facility enables the R&D team at Ball Helix the development of industry-leading innovations in flower and vegetable product development.

Chicago Aquaponics - Elk Grove, Illinois 12:00 pm – 1:30 pm

<https://aqua-hemp.ecwid.com/>

Aquaponics Facility: 212 Crossen Ave Elk Grove, Village, IL 60007 (meet at this facility first)

Indoor Hemp Facility: 2456 Pan Am Boulevard Elk Grove Village, IL 60007

In 2019, Chicago Aquaponics LLC (CA) was founded and established in Elk Grove Village as an indoor growing facility for hemp. The company focuses on producing smaller batches year-round to ensure a fresh product for consumers. CA utilizes precise drying and curing techniques under controlled environmental conditions, following the procedures used for cannabis with a high THC content. Typical industrial hemp operations cultivate one crop per year. This is followed by a rushed drying and curing process in which many of the valuable terpenes and cannabinoids are lost. Much of their product is sold to smoke shops in Las Vegas. They also grow hemp seedlings which they ship out to various farmers across the state. The company is in the process of applying for a cannabis license and expanding its facilities, building a greenhouse on top of a warehouse to grow cannabis in the future. Master Grower Conrad Mieszkowski will take you on a tour of both of these facilities.

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State FFA Balance: \$0.00

District Balance: \$0.00

Section Balance: \$0.00

IAVAT Balance: \$0.00

Foundation Balance: \$0.00

[Event Registration](#)[PD Registration](#)[Directory
Advisors & Chapters
Colleges & Faculty](#)[Curriculum](#)[Go to MyCAERT Website](#)**2021 IACCAI CONFERENCE, TOURS AND DUES
REGISTRATION**

Event registrations can only be submitted **one time** for each chapter. Please be sure all items are finalized before submitting a registration.

2021 IACCAI Conference - November 4-5, 2021

***When opening any links below, be sure to hit the *back button* to return to the Ag Ed Website.**

Event Questions: Please contact Brian Clement, clement@cod.edu, (309) 255-3414 or (630) 488-2568

Hotel: DoubleTree Suites by Hilton Hotel & Conference Center Chicago-Downers Grove, \$129 plus Tax - [Hotel Room Reservations Link](#) (Be sure to check the dates of the reservation for the room block is open for the dates of November 3-5, 2021.) Please book hotel rooms by Wednesday, October 20, 2021 to get the group rate.

Site: College of DuPage, 485 Wincell Way, Glen Ellyn, IL 60137

Registration Information: Cost, Details, Box Lunch Choices for Friday, Tour Information and Agenda (Please click for all the registration details.)

Registration closes Friday, October 22, 2021. If multiple teachers, you must register together for registration, box lunch choice, tours, and dues. Please choose two tours one at 12:00 and 2:15/2:30 tour.



Dues for Lifetime/Honorary/Retired - If you are unsure about whether you are a lifetime or honorary member of any organization, or if you have any other membership questions, please contact Lori Copsy (lcopsy@illinoisffa.org).

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Name	Current Price	Openings	Quantity	Sub Total	
Full Conference Registration	\$150.00	No Max	0	\$0.00	Edit
Thursday Day Only (no lunch) - \$30	\$30.00	No Max	0	\$0.00	Edit
Thursday Night Only - \$60	\$60.00	No Max	0	\$0.00	Edit
Thursday Only (tours and banquet) - \$90	\$90.00	No Max	0	\$0.00	Edit
Friday Only (continental breakfast and box lunch) - \$60	\$60.00	No Max	0	\$0.00	Edit
Days Only (tours and Friday lunch) - \$115	\$115.00	No Max	0	\$0.00	Edit
Thursday Banquet and Friday Only (includes banquet and Friday lunch) - \$90	\$90.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Ham & Cheese On Wheat	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Turkey & Cheese on Wheat	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Chicken Caesar Wrap	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Chicken Salad Sandwich on Wheat Bread	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Tuna Salad on Wheat	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Egg Salad on Wheat	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Grilled Vegetable Hummus Wrap	\$0.00	No Max	0	\$0.00	Edit
Tour - Lenkaitis Holsteins Dairy Farm - St. Charles (12:00-1:30)	\$0.00	No Max	0	\$0.00	Edit
Tour - Chicago Aquaponics - Elk Grove (12:00-1:30)	\$0.00	No Max	0	\$0.00	Edit
			TOTAL	\$0.00	

Event Registration

Name	Current Price	Openings	Quantity	Sub Total	
Tour - Midwest Ground Covers/Trading, Virgil (12:00-2:00)	\$0.00	No Max	0	\$0.00	Edit
Tour - Tyson Foods, Downers Grove (2:15-4:00) Vaccination Card Required	\$0.00	No Max	0	\$0.00	Edit
Tour - Ball Horticulture - West Chicago (2:30-3:30)	\$0.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 1 - \$40 - IACCAI Active Membership	\$40.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 2 - \$150 - IACCAI, IAVAT (associate), NAAE	\$150.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 3 - \$215 - IACCAI, IAVAT (full), NAAE	\$215.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 4 - \$275 - IACCAI, IAVAT (full), NAAE, IACTE	\$275.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 5 - \$295 - IACCAI, IAVAT (full), NAAE, ACTE	\$295.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 6 - \$355 - IACCAI, IAVAT (full), NAAE, IACTE, ACTE	\$355.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 1 - \$50 - IAVAT Dues Only	\$50.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 2 - \$85 - IAVAT/NAAE Dues	\$85.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 3 - \$145 - IAVAT, NAAE, IACTE	\$145.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 4 - \$165 - IAVAT, NAAE, ACTE	\$165.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 5 - \$225 - IAVAT, NAAE, IACTE, ACTE	\$225.00	No Max	0	\$0.00	Edit
			TOTAL	\$0.00	

[Submit Registration](#)

Registration data required before submitting.

Please remit payment by check or credit card to the IACCAI, 3221 Northfield Drive, Springfield, IL 62702. The account balance for this event will be located under the IAVAT Entity, but please make the check payable to the IACCAI.

Credit Card Payments (Under IAVAT Entity) - Please note there is a 3% CC Fee and \$0.30 per transaction fee that will be added onto all credit card payments.

For payment/invoice questions, please email Jannette Allotey at jallotey@illinoisffa.org.

EVENT DOCUMENTS

11124

EXPLORE

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Who We Are
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Ways to Give
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Past Member?
Reconnect!

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Website designed by [Wieghat Graphics, Inc.](#)

"Cassel, Adrienne" <cassel@cod.edu>

PD form - B. Clement, A. Hull, F Balestr

"Cassel, Adrienne" <cassel@cod.edu>

Tue, Oct 19, 2021 at 05:44 PM GMT

CC: Miller, Monica <millermo@cod.edu>

BCC:

These are all being pre-paid to the same organization. Please let me know if I need to send separately.

Thank you.

Adrienne Cassel

Human Resources, Compensation Specialist

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

3 attachments

PD Balestri, F..pdf

PD Hull, Amy.pdf

PD Clement, B..pdf

Information:

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Voucher Number: V0711660

Document Type: AP Invoice

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This form must be signed and approved **before** enrolling in courses, workshops, seminars or submitting requests for professional dues or periodical subscriptions. **Requests submitted without prior approval are not eligible for reimbursement or course credit.** Please refer to the "Concur Professional Development Procedure" in the Forms Library to complete your request/expense.

Employee Name: Brian Clement Colleague ID#: 0051587

Department: Horticulture Extension: 2526 Date: 10/15/2021

☐ REIMBURSEMENT REQUEST or ☒ PRE-PAYMENT REQUEST†

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****These are taxable to the employee**

△ These do not require approval of Dean/Associate Dean

Sponsor/College or University: Illinois Association of Community College Agriculture Instructors (IACCAI)

Title/Course Name and Number: _____ Number of Credits: _____

Date of Event: Nov. 4 - 5 Tuition, Registration, Dues, Subscription/Membership Fee, Books: \$ _____

Travel: $\$150 + \$355 = \$505$

Provide rationale that includes how this will improve your ability to work with students and/or teach your courses:
(attach additional page if necessary)

IACCAI provides the opportunity for community college and university instructors to discuss course articulation, best practices, professional development and guided pathways.

☒ Approved ☐ Not Approved

Kris Fay

Digitally signed by Kris Fay
Date: 2021.10.18 14:40:29 -05'00'

Date: _____

Dean/Associate Dean

Dean/Associate Dean

***When requesting a pre-payment, attach a registration form or invoice to this form. If using Concur, please contact Accounts Payable for payment.**
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Course Name: _____ Number of Credits Earned: _____
semester hours quarter hours

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Dean/Associate Dean

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HR has recorded _____ semester hours

The cumulative hours recorded are:

HR Approval: _____ Date: _____

Account #01-90-00835-52090-14: Faculty Tuition X

Account #01-90-00835-52090-18: Faculty Dues

Amount of reimbursement: \$ 150.00

Date request sent to Accounts Payable: 10/10/201

Date request approved: 10/19/21

Date expense approved: _____

HR Approval: A. Cassel

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For any reimbursement requiring payment for travel expenses, employee **MUST** use Concur. If no travel reimbursement is requested, employee may send the paper form to Human Resources for manual processing.

1. Complete the information requested on the form and have it signed by your supervisor and department authorized budget signatory.
2. Submit a request in Concur, attaching your approved Professional Development form and allocating the expenses to the appropriate funding source. (For professional development, use department 00835, function 90). *When completing your header in Concur, be sure to choose "Request Type 2" to ensure proper routing.*
3. Once approval process is complete, employee may register for the class/conference/seminar.
4. Upon completion, submit an expense report through Concur, attaching approved Professional Development form, proof of payment and proof of attendance. Allocate expenses to the appropriate funding source. *Again, be sure you choose "Report Type 2" in your header to ensure proper routing.*

For Pre-Payments:

1. Complete the information requested on the form, check the appropriate box indicating you are requesting a pre-payment, and initial the statement that is in italics underneath. Submit the request in Concur, attaching the form and invoice, and allocating the expenses to the appropriate funding source.
2. Once the approval process is complete, contact Accounts Payable to make the payment.
Please note: Concur will NOT automatically make the payment — you must contact A/P to do that.
3. Within 60 days of completion, put through an expense report in Concur, attaching Professional Development Form, proof of payment (indicating that it was "company paid") and proof of attendance. Human Resources will authorize deductions of pre-payments from payroll if evidence of completion is not submitted within 60 days.

*For pre-payments not using Concur, a check will be made payable to the sponsor/organization and will be returned to the employee.

For Health Clubs:

1. COD Fitness Center will be processed with a journal entry on behalf of the employee.
Send completed form to Human Resources for processing.
2. Non-COD Health Clubs/Fitness/Wellness classes are taxable and are processed through payroll.
Send the completed form and receipt to Human Resources for processing.

For Credit Requests, please send form with proof of attendance/completion (grade report or certificate) to Human Resources for processing.

Note: Professional Development funds allocated for reimbursement will be from the Fiscal Year in which the course/conference/workshop concludes.

"Cassel, Adrienne" <cassel@cod.edu>

PD form - B. Clement, A. Hull, F Balestr

"Cassel, Adrienne" <cassel@cod.edu>

Tue, Oct 19, 2021 at 05:44 PM GMT

CC: Miller, Monica <millermo@cod.edu>

BCC:

These are all being pre-paid to the same organization. Please let me know if I need to send separately.

Thank you.

Adrienne Cassel

Human Resources, Compensation Specialist

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

3 attachments

PD Balestri, F..pdf

PD Hull, Amy.pdf

PD Clement, B..pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1533532

Vendor Name: Illinois Association of Community Colle

Invoice Number: HULL

Invoice Date: 10/15/2021

PO Number:

Check Number: E0086750

Check Amount: \$ 450.00

Check Date: 10/27/2021

Voucher Number: V0711661

Document Type: AP Invoice

Document Below

Pre-pay

College of DuPage
Human Resources

Please refer to the "Concur Professional Development Procedure" in the Forms Library to complete your request/expense.

Amy Hull

EMPLOYEE NAME

0050744

COLLEAGUE ID #

Horticulture

DEPARTMENT

3806

PHONE EXT.

10/15/2021

DATE OF REQUEST

Professional/Educational Development
Tuition Reimbursement

Check One: Classified ☐ Managerial ☐ FOP ☐ Union 399 ☐

Board policy has established a maximum amount of reimbursement per fiscal year. Each fiscal year begins July 1 and ends June 30 and is dependent upon course completion date.

Eligible after six months' probation.

This form must be completed and signed by the appropriate supervisor and department authorized budget signatory before enrolling in the class, workshop or other activity.

Check contract/guidebook for further clarification.

Please attach copy of completed registration form (circle amount requesting).

College/University/Seminar Sponsor

Illinois Association of Community College Agriculture Instructors (IACCAI)

3221 Northfield Drive Springfield, IL 62702

Address (if requesting a **Pre-Payment**)

Name of Course/s

Date class begins/Date class ends

11/4/2021 / 11/5/2021

Is course job related? ☒ Yes ☐ No

Describe how course is job related:

IACCAI provides the opportunity for community college and university instructors to discuss course articulation, best practices, professional development.

Is this a wellness course? ☐ Yes ☒ No

(Maximum amount for FY \$240.00)

Is course part of a degree program? ☐ Yes ☒ No

Are You Requesting:

(check all that apply)

Enter Amount:

Needed to Complete Process:

☐ Reimbursement for conference/seminar/class \$ _____

☐ Required Class Materials \$ _____

☒ †Pre-payment for COD credit & non-credit class/conference/seminar/class (>\$50) \$ 150.00

☐ Travel (check your contract/guidebook for specifics on allowable travel reimbursements) \$ _____

☐ COD Health Club \$ _____

☐ #Non-COD Health Club/ \$ _____

Non-COD Fitness/Wellness classes* including Weight Watchers

Proof of completion and proof of payment

Proof of payment

Proof of completion

Proof of completion and proof of payment

Proof of payment

*No Pre-Payments #These are taxable to the employee

†When requesting a pre-payment, attach a registration form or invoice to this form. If using Concur, please contact Accounts Payable for payment. If I receive an advance, I understand I must produce evidence of satisfactory completion of the course or seminar within 60 days. Failure to do this will result in the cost of the course or seminar being deducted from my paycheck. ach (Initial here)

REQUIRED ☒ Approved

Kris Fay

Digitally signed by Kris Fay
Date: 2021.10.18 14:42:21 -05'00'

SUPERVISOR'S SIGNATURE

DATE

Kris Fay

Digitally signed by Kris Fay
Date: 2021.10.18 14:42:29 -05'00'

DEPARTMENT'S AUTHORIZED BUDGET SIGNATURE

DATE

A. Cassel

COMPENSATION SPECIALIST

HUMAN RESOURCES OFFICE USE ONLY

Amount of Payment: \$ 150.00

Account #01-90-00835-52090-17 FY 22

Date request sent to Accounts Payable: 10/19/21

Date request approved: _____

Date expense approved: _____

SEND COMPLETED FORM WITH PROOF OF COMPLETION AND PROOF OF PAYMENT (if applicable) TO HUMAN RESOURCES



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State FFA Balance: \$0.00

District Balance: \$0.00

Section Balance: \$0.00

IAVAT Balance: \$0.00

Foundation Balance: \$0.00

[Event Registration](#)[PD Registration](#)[Directory
Advisors & Chapters
Colleges & Faculty](#)[Curriculum](#)[Go to MyCAERT Website](#)**2021 IACCAI CONFERENCE, TOURS AND DUES
REGISTRATION**

Event registrations can only be submitted **one time** for each chapter. Please be sure all items are finalized before submitting a registration.

2021 IACCAI Conference - November 4-5, 2021

***When opening any links below, be sure to hit the *back button* to return to the Ag Ed Website.**

Event Questions: Please contact Brian Clement, clement@cod.edu, (309) 255-3414 or (630) 488-2568

Hotel: DoubleTree Suites by Hilton Hotel & Conference Center Chicago-Downers Grove, \$129 plus Tax - [Hotel Room Reservations Link](#) (Be sure to check the dates of the reservation for the room block is open for the dates of November 3-5, 2021.) Please book hotel rooms by Wednesday, October 20, 2021 to get the group rate.

Site: College of DuPage, 485 Wincell Way, Glen Ellyn, IL 60137

Registration Information: Cost, Details, Box Lunch Choices for Friday, Tour Information and Agenda (Please click for all the registration details.)

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Name	Current Price	Openings	Quantity	Sub Total	
Full Conference Registration	\$150.00	No Max	0	\$0.00	Edit
Thursday Day Only (no lunch) - \$30	\$30.00	No Max	0	\$0.00	Edit
Thursday Night Only - \$60	\$60.00	No Max	0	\$0.00	Edit
Thursday Only (tours and banquet) - \$90	\$90.00	No Max	0	\$0.00	Edit
Friday Only (continental breakfast and box lunch) - \$60	\$60.00	No Max	0	\$0.00	Edit
Days Only (tours and Friday lunch) - \$115	\$115.00	No Max	0	\$0.00	Edit
Thursday Banquet and Friday Only (includes banquet and Friday lunch) - \$90	\$90.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Ham & Cheese On Wheat	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Turkey & Cheese on Wheat	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Chicken Caesar Wrap	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Chicken Salad Sandwich on Wheat Bread	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Tuna Salad on Wheat	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Egg Salad on Wheat	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Grilled Vegetable Hummus Wrap	\$0.00	No Max	0	\$0.00	Edit
Tour - Lenkaitis Holsteins Dairy Farm - St. Charles (12:00-1:30)	\$0.00	No Max	0	\$0.00	Edit
Tour - Chicago Aquaponics - Elk Grove (12:00-1:30)	\$0.00	No Max	0	\$0.00	Edit
TOTAL				\$0.00	

Event Registration

Name	Current Price	Openings	Quantity	Sub Total	
Tour - Midwest Ground Covers/Trading, Virgil (12:00-2:00)	\$0.00	No Max	0	\$0.00	Edit
Tour - Tyson Foods, Downers Grove (2:15-4:00) Vaccination Card Required	\$0.00	No Max	0	\$0.00	Edit
Tour - Ball Horticulture - West Chicago (2:30-3:30)	\$0.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 1 - \$40 - IACCAI Active Membership	\$40.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 2 - \$150 - IACCAI, IAVAT (associate), NAAE	\$150.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 3 - \$215 - IACCAI, IAVAT (full), NAAE	\$215.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 4 - \$275 - IACCAI, IAVAT (full), NAAE, IACTE	\$275.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 5 - \$295 - IACCAI, IAVAT (full), NAAE, ACTE	\$295.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 6 - \$355 - IACCAI, IAVAT (full), NAAE, IACTE, ACTE	\$355.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 1 - \$50 - IAVAT Dues Only	\$50.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 2 - \$85 - IAVAT/NAAE Dues	\$85.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 3 - \$145 - IAVAT, NAAE, IACTE	\$145.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 4 - \$165 - IAVAT, NAAE, ACTE	\$165.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 5 - \$225 - IAVAT, NAAE, IACTE, ACTE	\$225.00	No Max	0	\$0.00	Edit
			TOTAL	\$0.00	

Registration data required before submitting:

Please remit payment by check or credit card to the IACCAI, 3221 Northfield Drive, Springfield, IL 62702. The account balance for this event will be located under the IAVAT Entity, but please make the check payable to the IACCAI.

Credit Card Payments (Under IAVAT Entity) - Please note there is a 3% CC Fee and \$0.30 per transaction fee that will be added onto all credit card payments.

For payment/invoice questions, please email Jannette Allotey at jallotey@illinoisffa.org.

EVENT DOCUMENTS

11124

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Who We Are
Colleges & Universities

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FFA CDEs & LDEs
FFA Conferences & Events
Illinois FFA Newsletter
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2021 IACCAI CONFERENCE REGISTRATION INFORMATION

Conference Questions - Brian Clement, clement@cod.edu, (309) 255-3414 or (630) 488-2568

DoubleTree Suites by Hilton Hotel & Conference Center Chicago-Downers Grove
2111 Butterfield Rd, Downers Grove, IL 60515 (630) 971-2000

Group Rate: \$129.00 per night - Reserve rooms link using IACCAI Block (Be sure to check the dates of your registration for the room block is for the dates of November 3-5, 2021.)

Please book your hotel rooms by Wednesday, October 20, 2021, to get the group rate.

Site of the Conference: College of DuPage, 425 Fawell Blvd, Glen Ellyn, 60137

Colleges/Universities register at www.ilaged.org. For multiple professors/teachers, you will need to submit one registration with everyone attending. (If you do not have access to register on the Illinois Ag Ed Website, please contact Patti Davis at pdavis@illinoisffa.org with your registration, box lunch choice, tours' choices, and I will get you an invoice.)

Registration Closes - Friday, October 22, 2021

- Full Conference Registration - \$150
- Thursday Day Only (No Lunch) - \$30
- Thursday Night Banquet - \$60
- Thursday Tours & Banquet - \$90
- Friday Only (Continental Breakfast & Lunch) - \$60
- Days Only (Tours & Friday Lunch) - \$115
- Thursday Banquet & Friday Lunch Only - \$90

Friday Box Lunch Choices: Please choose a box lunch on the registration form:

- Grilled Vegetable Hummus Wrap: Balsamic Grilled Vegetables, Lettuce, Tomato, and Creamy Hummus in a Tortilla Wrap
- Chicken Caesar Wrap: Grilled Chicken Breast, Lettuce, Parmesan Cheese, and Caesar Dressing in a Flour Tortilla.
- Chicken Salad on Wheat Bread: Freshly Prepared Deli Chicken Salad with Lettuce and Tomato
- Egg Salad on Wheat Bread: Freshly Prepared Egg Salad with Celery, Lettuce & Tomato
- Tuna Salad on Wheat Bread: Freshly Prepared Deli Tuna Salad, with Lettuce/Tomato
- Ham & Cheese on Wheat Bread: Deli Ham, Cheddar Cheese, and Lettuce
- Turkey & Cheese on Wheat Bread: Thinly Sliced Turkey Breast, Cheddar Cheese, and Lettuce

In-Service Tours - Thursday, November 4, 2021: Please choose a 12:00 session and a 2:15/2:30 session from the list below and eat lunch before our session. Please drive yourself to the tour. Starting and ending times will vary, but everyone will be done in time to check into the hotel and freshen up before the awards banquet.

For complete descriptions of the tours, please see page 3 of this document:

- Lenkaitis Holsteins Dairy Farm Tour - St. Charles, Illinois 12:00 pm – 1:30 pm
- Tyson Foods - Downers Grove, Illinois 2:15 pm – 4:00 pm
- Midwest Ground Covers and Midwest Trading - Virgil, Illinois 12:00 pm – 2:00 pm
- Ball Horticulture - West Chicago, Illinois 2:30 pm – 3:30 pm
- Chicago Aquaponics - Elk Grove, Illinois 12:00 pm – 1:30 pm

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Food Allergies/Vegetarian Meals - Please complete this form if you are needing a special meal or have any food allergies.

Registration Questions Including Adding/Changing - Please contact Patti Davis, pdavis@illinoisffa.org, (217) 753-3328 Ext. 107. Once registration closes, you cannot delete your conference registration.

Conference Questions - Brian Clement (309) 255-3414 or (630) 488-2568

The conference will be held at the College of Dupage, Glen Ellyn, 425 Fawell Blvd, Glen Ellyn, 60137.

Thursday, November 4, 2021:

Tours (Please register for the tours at www.ilaged.org.) - Descriptions on Page 3.

Awards Banquet – Village Links Golf Course Reserve 22, 485 Wincell Way, Glen Ellyn, IL 60137

- Social Hour (cash bar) 5:30 pm – 6:30 pm
- Dinner 6:30 pm
- Awards 7:30 pm

Friday, November 5, 2021 (College of Dupage Campus)

Campus Maps: https://www.cod.edu/about/maps_and_directions/

Meet by the Greenhouse (GH) behind the Technical Education Center (TEC) at 9:00 am Friday morning. Parking Available in Fawell E lot. We will be outside from 9:00 am to 11:00 am. Please dress accordingly.

8:30 am – 9:00 am Breakfast

9:00 am – 10:00 am Drone Presentation

10:00 am – 10:20 am Robotic Mower Demonstration (Russo Power Equipment and STIHL)

10:20 am – 11:00 am Tour of the College of DuPage Horticulture Dept. Greenhouse & Labs

11:00 am – 11:45 pm New Website Training - Luke Allen

11:45 am - 12:00 pm National Farmworkers Jobs Program Presentation - Kristina Spence
M.A.L.T Illinois State Supervisor

12:00 pm – 1:00 pm - Working Lunch

- Welcome, Kris Fay COD Dean of Business & Technology
- University Reports

1:00 pm – 1:45 pm – Course Articulation Meetings:

- AG 903 – Introduction to Crop or Plant Science
- AG 911 – Introduction to Agricultural Education
- AG 913 – Introductory Computer Skills in Agriculture

2:00 pm Business Meeting

- Call to order
- Approval of Agenda
- Approval of Minutes
- Financial Reports
- Affiliate Reports/Updates
- Old Business
- New Business
- Election of 2021-2022 Officers
- Adjourn

Tour Descriptions:

Thursday, November 4, 2021

In-service/Tours – Please choose a 12:00 session and a 2:15/2:30 session from the list below. Participants must provide their own transportation or car-pool from the hotel. Please eat lunch before your scheduled sessions. Lunch is **not** provided on the tours. We have built-in enough travel time between locations.

Lenkaitis Holsteins Dairy Farm Tour - St. Charles, Illinois 12:00 pm – 1:30 pm
<https://lenkaitisholsteins.com/>

6N509 Corron Rd, St. Charles, IL 60175

Lenkaitis Holsteins, located in St. Charles, IL is home to a state-of-the-art dairy barn and 60 Registered Holstein and Red & White Cows. Construction was completed in January 2018.

Tyson Foods - Downers Grove, Illinois 2:15 pm – 4:00 pm
<https://www.tysonfoods.com/node/3547>

3131 Woodcreek Dr, Downers Grove, IL 60515

*Tyson foods located in Downers Grove, IL is a modern, multi-national, protein-focused food company producing approximately 20% of the beef, pork, and chicken in the United States in addition to a portfolio of foods under the Tyson®, Jimmy Dean®, Hillshire Farm®, BallPark®, Wright®, Aidell's®, and State Fair® brands. Breda Dismore, Director of Product Development Discovery Center of the Downers Grove Tyson facility will give you a tour and there will also be a panel discussion with a group of former college livestock judging students who are current employees. **Everyone going on this tour must be vaccinated and show proof.***

Midwest Ground Covers and Midwest Trading - Virgil, Illinois 12:00 pm – 2:00 pm
<https://www.midwestgroundcovers.com/>

<https://www.midwest-trading.com/>

48W805 IL-64, Maple, Park, IL 60151

Midwest Groundcovers is deeply rooted in traditions of growth and innovation. When Peter Orum immigrated to the United States in 1965, he brought with him a deep knowledge and tradition of horticulture. This he gained from his experiences and training on the two-acre nursery of his father, Palle Orum, in Jutland, Denmark, his nursery apprenticeships at Spejlborg and Vilvorde Nurseries, and his education at the Vilvorde Horticulture School in Copenhagen. Most importantly, Peter had an entrepreneurial spirit and a vision of the course his life would

follow – a journey that would be defined by hard work, passion, and a fearless drive to succeed. Over the next forty years, Midwest Groundcovers truly became a company “Always on the Grow.” In 2008, annual production totaled nearly 13 million market-ready plants produced by a seasonal workforce of 185 and a year-round staff of 65. The original five acres soon became too small and in 1974, the Orums purchased fourteen acres a few miles north on Illinois Route 25. Through the years, additional acres were purchased and this land eventually became the 160+ acre St. Charles nursery facility. Until 2005, this site was home to Midwest Groundcovers production and sales, Midwest Trading, and Midwest GROmaster.

During the nineties, in preparation for future growth, two farms totaling 250 acres were purchased in Virgil, Illinois. Due to the actions of Kane County, the future came sooner than expected and construction of the Virgil facility began in 2001. The first plants were potted in 2003. Extensive facility planning was led by Peter and a team of key managers from Midwest Groundcovers, Midwest Trading, and Midwest GROmaster, as well as professionals in land planning and civil engineering. The facility is now organized into growing centers for specialized crops, with three centers currently in operation and two yet to be developed.

The Virgil facility was planned to comply with progressive Kane County stormwater regulations. Runoff is contained on-site through a unique combination of stormwater control basins and irrigation systems. Midwest recycles and reuses over 95% of the irrigation water. As a result of the extensive planning by land planners, The Lannert Group of Geneva, and civil engineers, Western Engineering, the Virgil site was granted the highest award for site design and planning by the Illinois Chapter of the American Society of Landscape Architects in 2007.

The Virgil production nursery is now home to a wide variety of crops including deciduous shrubs, conifers, roses, small ornamental trees, and broadleaf evergreens. All operations for sister companies, Midwest Trading Horticultural Supplies, Inc. and Midwest GROmaster were relocated from St. Charles to Virgil in 2005. Each year, Midwest produces over twenty million plants in one of the broadest collections of species and plant groups of any nursery in the United States. This tour will cover the Virgil Facility.

Ball Horticulture - West Chicago, Illinois 2:30 pm – 3:30 pm

<https://www.ballhort.com/>

622 Town Rd, West Chicago, IL 60185

Ball Horticulture, located in West Chicago, IL is a leader in all facets of horticulture. Our global family of breeders, research and development teams, suppliers, and distribution companies has a strong presence on six continents in 20 countries. The Gardens at Ball have been the evaluation and testing grounds for the world's wealth of horticultural introductions and improvements for over 80 years. What began as a row trial garden for seed varieties in 1933 has grown to encompass over 9 acres of display beds for annuals, perennials, cut flowers, and

vegetables, including the newest plants from the industry's leading breeders and marketers. Rachel Prescott, Production and Operations Manager at Ball Horticulture will give you a tour of the facilities and the new Helix Science Lab. Ball Horticultural Company invested in new construction to house the Ball Helix Central Research and Development team on its West Chicago campus. This new space, designed by the Christner Architectural firm, is home to custom-designed laboratories housing molecular biology, plant pathology, tissue culture, cellular biology, computational biology, and molecular marker development. This new state-of-the-art research and development facility enables the R&D team at Ball Helix the development of industry-leading innovations in flower and vegetable product development.

Chicago Aquaponics - Elk Grove, Illinois 12:00 pm – 1:30 pm

<https://aqua-hemp.ecwid.com/>

Aquaponics Facility: 212 Crossen Ave Elk Grove, Village, IL 60007 (meet at this facility first)

Indoor Hemp Facility: 2456 Pan Am Boulevard Elk Grove Village, IL 60007

In 2019, Chicago Aquaponics LLC (CA) was founded and established in Elk Grove Village as an indoor growing facility for hemp. The company focuses on producing smaller batches year-round to ensure a fresh product for consumers. CA utilizes precise drying and curing techniques under controlled environmental conditions, following the procedures used for cannabis with a high THC content. Typical industrial hemp operations cultivate one crop per year. This is followed by a rushed drying and curing process in which many of the valuable terpenes and cannabinoids are lost. Much of their product is sold to smoke shops in Las Vegas. They also grow hemp seedlings which they ship out to various farmers across the state. The company is in the process of applying for a cannabis license and expanding its facilities, building a greenhouse on top of a warehouse to grow cannabis in the future. Master Grower Conrad Mieszkowski will take you on a tour of both of these facilities.



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WELCOME, BRIAN CLEMENT

DASHBOARD[Home](#)[Account Settings](#)[College Profile](#)**Account Balances**

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Thursday Banquet and Friday Only (includes banquet and Friday lunch) - \$90	\$90.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Ham & Cheese On Wheat	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Turkey & Cheese on Wheat	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Chicken Caesar Wrap	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Chicken Salad Sandwich on Wheat Bread	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Tuna Salad on Wheat	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Egg Salad on Wheat	\$0.00	No Max	0	\$0.00	Edit
Friday Box Lunch - Grilled Vegetable Hummus Wrap	\$0.00	No Max	0	\$0.00	Edit
Tour - Lenkaitis Holsteins Dairy Farm - St. Charles (12:00-1:30)	\$0.00	No Max	0	\$0.00	Edit
Tour - Chicago Aquaponics - Elk Grove (12:00-1:30)	\$0.00	No Max	0	\$0.00	Edit
			TOTAL	\$0.00	

Event Registration

Name	Current Price	Openings	Quantity	Sub Total	
Tour - Midwest Ground Covers/Trading, Virgil (12:00-2:00)	\$0.00	No Max	0	\$0.00	Edit
Tour - Tyson Foods, Downers Grove (2:15-4:00) Vaccination Card Required	\$0.00	No Max	0	\$0.00	Edit
Tour - Ball Horticulture - West Chicago (2:30-3:30)	\$0.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 1 - \$40 - IACCAI Active Membership	\$40.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 2 - \$150 - IACCAI, IAVAT (associate), NAAE	\$150.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 3 - \$215 - IACCAI, IAVAT (full), NAAE	\$215.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 4 - \$275 - IACCAI, IAVAT (full), NAAE, IACTE	\$275.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 5 - \$295 - IACCAI, IAVAT (full), NAAE, ACTE	\$295.00	No Max	0	\$0.00	Edit
IACCAI Dues - Option 6 - \$355 - IACCAI, IAVAT (full), NAAE, IACTE, ACTE	\$355.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 1 - \$50 - IAVAT Dues Only	\$50.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 2 - \$85 - IAVAT/NAAE Dues	\$85.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 3 - \$145 - IAVAT, NAAE, IACTE	\$145.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 4 - \$165 - IAVAT, NAAE, ACTE	\$165.00	No Max	0	\$0.00	Edit
Associate IAVAT/IACCAI Membership - Option 5 - \$225 - IAVAT, NAAE, IACTE, ACTE	\$225.00	No Max	0	\$0.00	Edit
			TOTAL	\$0.00	

[Submit Registration](#)

Registration data required before submitting.

Please remit payment by check or credit card to the IACCAI, 3221 Northfield Drive, Springfield, IL 62702. The account balance for this event will be located under the IAVAT Entity, but please make the check payable to the IACCAI.

Credit Card Payments (Under IAVAT Entity) - Please note there is a 3% CC Fee and \$0.30 per transaction fee that will be added onto all credit card payments.

For payment/invoice questions, please email Jannette Allotey at jallotey@illinoisffa.org.

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"Cassel, Adrienne" <cassel@cod.edu>

PD form - B. Clement, A. Hull, F Balestr

"Cassel, Adrienne" <cassel@cod.edu>

Tue, Oct 19, 2021 at 05:44 PM GMT

CC: Miller, Monica <millermo@cod.edu>

BCC:

These are all being pre-paid to the same organization. Please let me know if I need to send separately.

Thank you.

Adrienne Cassel

Human Resources, Compensation Specialist

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

3 attachments

PD Balestri, F..pdf

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