

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1641534
Vendor Name: Alliance Artist Management
Invoice Number: 09222021
Invoice Date: 9/22/2021
PO Number:
Check Number: E0086725
Check Amount: \$ 350.00
Check Date: 10/27/2021
Voucher Number: V0711809
Document Type: AP Invoice

Document Below

Alliance Artist Management

College of DuPage - Accounts Payable
Check Request Form
revised 1/29/2021

This form may be used to request check payments **only for those items for which the issuance of a purchase order would not be appropriate**. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Non-Purchase Order Procedure No. 10-65

Date: 10/13/2021
Vendor ID: 1641534

Invoice Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
	05	60	11601	5309004	Performing Arts Services	\$ 350.00
Grand Total						\$ 350.00

Check the appropriate box below and sign

- ☒ **We**, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ **We**, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: Alliance Artist Management
2630 NW Cornell Road
Payee Address: Portland, OR 97210

Other Instructions: _____

Description on Check:

Non-Refundable Deposit Danu 460 Artist fee, TR22_DANU

Approvals:

Prepared By: <u>Kari Schoettle</u>	Approved By: <u>Ellen McGowan</u>	Date: _____
Signature: 	Signature: 	Date: _____
Payment Due: <u>ASAP</u>	Approved By: _____	Date: _____
Board Approved Date: _____	Signature: _____	Date: _____
	Approved By Division VP: _____	Date: _____
	Signature: _____	

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

ALLIANCE

ARTIST MANAGEMENT

Invoice

Invoice Date: 09/22/2021

Artist: Nobuntu

Tour Date: February 18 2022- March 19, 2022

Description

	Total
Non-Refundable Deposit	\$350.00

Payment Terms:

Payable upon receipt.

Bank Details:

Alliance Artist Management
Bank of America (Fashion Branch)
515 Seventh Avenue
New York, NY 10018

APPROVED
By Ellen McGowan at 1:50 pm, Oct 13, 2021

ACCT# 483015148480
Swift Code: BOFAUS3N
Routing # for ACH deposit 021000322 (USA and Canada ONLY)
Routing # for wire transfer 026009593 (Outside of USA and Canada)

OR check mailed to:

Alliance Artist Management
2630 NW Cornell Road, Portland, OR 97210

"McGowan, Ellen" <mcgowan@cod.edu>

Alliance Artist Mgmt Inv 09222021 350.00

"McGowan, Ellen" <mcgowan@cod.edu>

Tue, Oct 19, 2021 at 06:23 PM GMT

CC:

BCC:

Did I ever sent this one to you.

Please process the attached.

Ellen McGowan

Business Manager

McAninch Arts Center

College of DuPage

425 Fawell Blvd

Glen Ellyn, IL 60137

P. 630-942-3009

F. 630-942-3002

mcgowan@cod.edu

1 attachment

Alliance Artist Management Danu Inv 09222021 \$350 and check request 09-22-21.pdf