

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1087369

Vendor Name: Oxford University Press

Invoice Number: XI14556382

Invoice Date: 6/25/2021

PO Number: P0000869

Check Number: 0288009

Check Amount: \$ 11,066.00

Check Date: 10/12/2021

Voucher Number: V0710517

Document Type: AP Invoice

Document Below

INVOICE

P0000869

msk 9/29/2021

Billing Address:

Aaron Harwig
College of Dupage
Library SRC 2034
425 Fawell Blvd
Glen Ellyn IL 60137-6599
UNITED STATES

OXFORD
UNIVERSITY PRESS

Oxford University Press USA
2001 Evans Road Cary,
NC 27513

<https://global.oup.com/academic>

VAT No. OUP GB 125 50 67 30
US FEI 98-6001062



Invoice No: **XI14556382**
Invoice Date: 06/25/2021
Account No: 000520005008

Product/Service Description	Qty	Price	Disc%	Net	Tax%	Tax	Line Total
Online Access Reference Number 000007521091 Online Resources from OUP Subscription period 07/01/2021 - 06/30/2022	1	11,066.00	0.00	11,066.00	0.00	0.00	11,066.00

Please quote your invoice and account numbers when making payments and on all correspondence.

Total Excl. Tax:	11,066.00
Total Tax:	0.00
Total:	11,066.00
Payment Received:	0.00
Total Due:	11,066.00
Currency:	US Dollars

PAYMENT IS NOW DUE

PAYMENT ADVICE

OXFORD
UNIVERSITY PRESS

Invoice No: **XI14556382**
Invoice Date: 06/25/2021
Account No: 000520005008
Total Due: 11,066.00
Currency: US Dollars

METHODS OF PAYMENT:

1) By bank transfer to Wells Fargo: 420 Montgomery Street: San Francisco, CA 94163
Bank Routing Number (ABA): 121000248; Account Number: 2073089786778; Type of Account: Depository
Please quote your invoice number on the transfer documents and email a remittance advice to Credit.Cary@OUP.com
2) By American Express, Mastercard, or VISA. We do not recommend credit card details being sent, please contact Customer Services:
+ 44 (0) 1536 614110 (UK office)
+ 1 800 852 7323 (toll-free US office)
+ 1 919 677 0977 (US office)
3) By cheque in US Dollars \$ drawn on a US bank or CAD Dollars \$ drawn on a Canadian bank. Cheques made payable to
'Oxford University Press' and mailed to Oxford University Press; P O Box 935696, Atlanta, GA 31193-5696, US
Please quote your invoices number when submitting a cheque payment.

For full Customer Service contact details, please see below

UK and ROW Subscribers:

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Change of address: only required if address details shown overleaf are incorrect

Name _____
Address _____

Post/ZIP Code _____
Email _____
Telephone _____
FAX _____

Account Number: 000520005008

OXFORD
UNIVERSITY PRESS

Invoice No: XI14556382
Invoice Date: 25/06/2021
Customer No: 000520005008

Participant #	Participant Name		
	ISBN	Access Item	Net Price
000520005008		College of Dupage	
	9781884446054	Grove Art Online	4,469.00
	9780333913987	Grove Music Online	4,469.00
	9780198605553	Oxfrd English Dictionary Onln	2,128.00

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

Oxford UP FY22 Invoice Ready For Payment

"Konkel, Mary" <konkel@cod.edu>

Wed, Sep 29, 2021 at 04:25 PM GMT

CC:

BCC:

The attached invoice for Oxford UP Online Resources FY22 Renewal is ready for payment and Authorization for Library to Submit Invoices is attached.

Thank you,

MARY

Mary S. Konkel

Professor

Head of Technical Services

OCLC Global Council Delegate for the Americas Regional Council (ARC)

College of DuPage Library SRC 2034A

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

Voice: 630-942-2662

Fax: 630-942-4646

E-mail: konkel@cod.edu

<https://library.cod.edu>

Difficult is done at once, the impossible takes a little longer / late 19th century proverb attributed to French statesman Charles Alexandre de Calonne.

1 attachment

Oxford UP Online Resources FY 22 Invoice.pdf