

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 588758466735

Invoice Date: 9/1/2021

PO Number: B0000218

Check Number: 0285241

Check Amount: \$ 3,725.19

Check Date: 09/16/2021

Voucher Number: V0697969

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON 9/1/21 BO # 0000218
P.O.BOX 530958
ATLANTA, GA 30353-0958

For Inquiries, call at :
866-634-8381

Invoice # : 588758466735 5CJ
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

Trans #: 51914793 **P.O.#/Job Name:** BO 0000218
Sale Date: 08/29/2021 **Store:** 0001
Due Date: 10/30/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0316499870	The Noise: A Thriller	1	EA	\$17.18	\$17.18
1538736705	Bloodless	1	EA	\$20.30	\$20.30
006283486X	The Cellist: A Novel (Gabriel	1	EA	\$17.78	\$17.78
1982173610	Billy Summers	1	EA	\$18.00	\$18.00
0316540714	The President's Daughter: A Th	1	EA	\$15.00	\$15.00
1984821490	Complications: A Novel	1	EA	\$17.39	\$17.39
1524798657	Malibu Rising: A Novel	1	EA	\$16.80	\$16.80
0593329821	The Paper Palace: A Novel	1	EA	\$16.20	\$16.20
1982175168	Chasing the Boogeyman: A Novel	1	EA	\$16.80	\$16.80
0316420085	Golden Girl	1	EA	\$14.50	\$14.50
1501171348	The Last Thing He Told Me: A N	1	EA	\$15.50	\$15.50
198482046X	We Were Never Here: A Novel	1	EA	\$16.20	\$16.20
	SALES TAX	1	EA	\$0.00	\$0.00
				Subtotal:	\$201.65

Tax:	\$0.00
Total Invoice:	\$201.65
Adjustments:	\$0.00
Payments Applied:	\$0.00
Total Amount Outstanding:	\$201.65 LLM

"Miller, Larisa" <millerl@cod.edu>

BO # 0000218 Amazon Invoice # 588758466735

"Miller, Larisa" <millerl@cod.edu>

Wed, Sep 1, 2021 at 01:16 PM GMT

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

2 attachments

Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf

amazon 588758466735.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082163
Vendor Name: Amazon.com LLC
Invoice Number: 885978567947
Invoice Date: 8/29/2021
PO Number: B0000218
Check Number: 0285241
Check Amount: \$ 3,725.19
Check Date: 09/16/2021
Voucher Number: V0698005
Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON
P.O.BOX 530958 9/7/21 BO # 0000218
ATLANTA, GA 30353-0958

For Inquiries, call at :
866-634-8381

Invoice # : 885978567947 DUN
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

Trans #: 52020921 **P.O.#/Job Name:** BO 0000218
Sale Date: 08/29/2021 **Store:** 0001
Due Date: 11/05/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1642670774	Bandwidth Recovery For Schools	1	EA	\$19.47	\$19.47
1368060668	Star Wars The High Republic: R	1	EA	\$7.49	\$7.49
	SALES TAX	1	EA	\$0.00	\$0.00
052565545X	Phase Six: A novel	1	EA	\$18.69	\$18.69
0805094601	Siege and Storm (The Shadow an	1	EA	\$14.40	\$14.40
1250304458	The Maidens	1	EA	\$16.78	\$16.78
1616207922	The Book of Delights: Essays	1	EA	\$13.24	\$13.24
1250145260	The Madness of Crowds: A Novel	1	EA	\$17.39	\$17.39
0525538917	Filthy Animals	1	EA	\$18.51	\$18.51
006294293X	The Love Songs of W.E.B. Du Bo	1	EA	\$18.46	\$18.46
1984821466	Finding Ashley: A Novel	1	EA	\$18.61	\$18.61
164009153X	The Atlas of Reds and Blues: A	1	EA	\$13.27	\$13.27
0593333039	Dial A for Aunties	1	EA	\$10.00	\$10.00
1250192382	This Light Between Us: A Novel	1	EA	\$11.59	\$11.59
1982115181	Wake: The Hidden History of Wo	1	EA	\$19.48	\$19.48
0525555218	The Anthropocene Reviewed (Sig	1	EA	\$16.80	\$16.80
0374266778	Sorrowland: A Novel	1	EA	\$13.50	\$13.50
0375706690	Babel-17 / Empire Star	1	EA	\$11.99	\$11.99
0375706682	Dhalgren	1	EA	\$15.83	\$15.83
0316422134	How to Pronounce Knife: Storie	1	EA	\$16.48	\$16.48
0063088096	Blackout	1	EA	\$13.68	\$13.68
0385546696	The Women of Troy: A Novel	1	EA	\$20.80	\$20.80
1501133543	That Summer: A Novel	1	EA	\$14.00	\$14.00
1250193532	Displacement	1	EA	\$15.59	\$15.59
0385543824	God, Human, Animal, Machine: T	1	EA	\$20.49	\$20.49
0593159411	Star Wars: The Rising Storm (T	1	EA	\$19.11	\$19.11
1948226561	Black Sunday: A Novel	1	EA	\$16.08	\$16.08
0063073099	How Lucky: A Novel	1	EA	\$15.89	\$15.89
006296058X	The Wreckage of My Presence: E	1	EA	\$16.99	\$16.99
1454932201	Queen of Physics: How Wu Chien	1	EA	\$9.29	\$9.29

Subtotal:	\$453.90
Tax:	\$0.00
Total Invoice:	\$453.90
Adjustments:	\$0.00
Payments Applied:	\$0.00
Total Amount Outstanding:	\$453.90

LLM

"Miller, Larisa" <millerl@cod.edu>

BO # 0000218 Amazon Invoice # 885978567947

"Miller, Larisa" <millerl@cod.edu>

Wed, Sep 8, 2021 at 01:59 PM GMT

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

2 attachments

Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf

amazon 885978567947.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 585559696979

Invoice Date: 9/6/2021

PO Number: B0000218

Check Number: 0285241

Check Amount: \$ 3,725.19

Check Date: 09/16/2021

Voucher Number: V0699028

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON 9/14/21 BO # 0000218
P.O.BOX 530958
ATLANTA, GA 30353-0958

For Inquiries, call at :
866-634-8381

Invoice # : 585559696979 OP8
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

Trans #: 52036412 **P.O.#/Job Name:** BO 0000218
Sale Date: 09/06/2021 **Store:** 0001
Due Date: 11/06/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0358439108	Punch Me Up to the Gods: A Mem	1	EA	\$12.29	\$12.29
1984822748	Home Remedies: Stories	1	EA	\$18.04	\$18.04
0593133404	The Ones Who Don't Say They Lo	1	EA	\$19.99	\$19.99
125079076X	The Plot: A Novel	1	EA	\$16.80	\$16.80
	SALES TAX	1	EA	\$0.00	\$0.00
0593317955	Things We Lost to the Water: A	1	EA	\$13.47	\$13.47
1250183871	Stargazing	1	EA	\$15.99	\$15.99
1479800848	Impostures (Library of Arabic	1	EA	\$20.49	\$20.49

Subtotal: **\$117.07**

Tax: **\$0.00**

Total Invoice: **\$117.07**

Adjustments: **\$0.00**

Payments Applied: **\$0.00**

Total Amount Outstanding: **\$117.07**
LLM

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000218 Amazon Invoice # 585559696979

"Miller, Larisa" <millerl@cod.edu>

Tue, Sep 14, 2021 at 03:28 PM GMT

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

amazon invoice 585559696979.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 864533888549

Invoice Date: 9/2/2021

PO Number: B0000218

Check Number: 0285241

Check Amount: \$ 3,725.19

Check Date: 09/16/2021

Voucher Number: V0699029

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON
P.O.BOX 530958
ATLANTA, GA 30353-0958

9/14/21 BO # 0000218

For Inquiries, call at :
866-634-8381

Invoice # : 864533888549 OON
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

Trans #: 52036445 **P.O.#/Job Name:** BO 218
Sale Date: 09/02/2021 **Store:** 0001
Due Date: 11/06/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
	SALES TAX	1	EA	\$0.00	\$0.00
0374282250	Burning Man: The Trials of D.	1	EA	\$25.45	\$25.45
0393247074	A Worse Place Than Hell: How t	1	EA	\$17.21	\$17.21
026820036X	William Still: The Underground	1	EA	\$16.13	\$16.13
164313552X	The City on the Thames: The Cr	1	EA	\$19.69	\$19.69
1250278457	The Reckoning: Our Nation's Tr	1	EA	\$17.39	\$17.39
0199964025	Be Very Afraid: The Cultural R	1	EA	\$15.99	\$15.99
0593297377	Doom: The Politics of Catastro	1	EA	\$18.60	\$18.60
1982159006	The Afghanistan Papers: A Secr	1	EA	\$18.99	\$18.99
073521123X	A Slow Fire Burning: A Novel	1	EA	\$19.58	\$19.58
1324005939	Until Justice Be Done: America	1	EA	\$16.69	\$16.69
0691157863	The Princeton Dictionary of Bu	1	EA	\$49.11	\$49.11
1541619676	African Europeans: An Untold H	1	EA	\$21.49	\$21.49
1546090789	Woke, Inc.: Inside Corporate A	1	EA	\$16.99	\$16.99
1982107030	The Eagles of Heart Mountain:	1	EA	\$18.99	\$18.99
1631495143	A Thousand May Fall: Life, Dea	1	EA	\$18.40	\$18.40
1631497944	The Western Front: A History o	1	EA	\$17.92	\$17.92
1635574625	The Age of Acrimony: How Ameri	1	EA	\$18.30	\$18.30
1635572762	Winning Independence: The Deci	1	EA	\$29.34	\$29.34

Subtotal: \$376.26

Tax: \$0.00

Total Invoice: \$376.26

Adjustments: \$0.00

Payments Applied: \$0.00

Total Amount Outstanding: \$376.26

LLM

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000218 Amazon Invoice # 864533888549

"Miller, Larisa" <millerl@cod.edu>

Tue, Sep 14, 2021 at 03:29 PM GMT

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

amazon invoice 864533888549.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 446849657673

Invoice Date: 9/6/2021

PO Number: B0000218

Check Number: 0285241

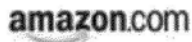
Check Amount: \$ 3,725.19

Check Date: 09/16/2021

Voucher Number: V0699030

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON
P.O.BOX 530958
ATLANTA, GA 30353-0958

9/14/21 BO # 0000218

For Inquiries, call at :
866-634-8381

Invoice # : 446849657673 00Y
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

Trans #: 52036424 **P.O.#/Job Name:** BO 218
Sale Date: 09/06/2021 **Store:** 0001
Due Date: 11/06/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
	SALES TAX	1	EA	\$0.00	\$0.00
1250094720	Give Us the Ballot: The Modern	1	EA	\$14.99	\$14.99
1620403536	The African Lookbook: A Visual	1	EA	\$15.00	\$15.00
1250210283	The NRA: The Unauthorized Hist	1	EA	\$14.68	\$14.68
1305865707	Groups: Process and Practice	1	EA	\$125.49	\$125.49
1504953002	Anger the Silent Killer: The F	1	EA	\$14.95	\$14.95
0764355651	Lexicon of Tribal Tattoos: Mot	1	EA	\$24.99	\$24.99
1524760595	Between Two Fires: Truth, Ambi	1	EA	\$16.80	\$16.80
				Subtotal:	\$226.90

Tax:	\$0.00
Total Invoice:	\$226.90
Adjustments:	\$0.00
Payments Applied:	\$0.00
Total Amount Outstanding:	\$226.90

LLM

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

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Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

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I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000218 Amazon Invoice # 446849657673

"Miller, Larisa" <millerl@cod.edu>

Tue, Sep 14, 2021 at 03:29 PM GMT

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

amazon invoice 446849657673.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 446936845985

Invoice Date: 9/9/2021

PO Number: B0000218

Check Number: 0285241

Check Amount: \$ 3,725.19

Check Date: 09/16/2021

Voucher Number: V0699031

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON
P.O.BOX 530958
ATLANTA, GA 30353-0958

9/14/21 BO # 0000218

For Inquiries, call at :
866-634-8381

Invoice # : 446936845985 QDV
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

Trans #: 52139900 **P.O.#/Job Name:** BO 218
Sale Date: 09/09/2021 **Store:** 0001
Due Date: 11/12/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
	SALES TAX	1	EA	\$0.00	\$0.00
1368059635	The Last Fallen Star (A Gifted	1	EA	\$14.37	\$14.37
1101980206	Ghostland: An American History	1	EA	\$10.99	\$10.99
1368013864	Aru Shah and the City of Gold:	1	EA	\$13.59	\$13.59
1368068243	Pahua and the Soul Stealer (Ri	1	EA	\$14.49	\$14.49
0134846516	Cyber Crime and Cyber Terroris	1	EA	\$101.32	\$101.32
1413328601	Legal Guide for Starting & Run	1	EA	\$31.49	\$31.49
1736274430	Courageous History Makers: 11	1	EA	\$18.99	\$18.99
0525557563	The Unidentified: Mythical Mon	1	EA	\$15.89	\$15.89
1982123001	The Courage to Be Happy: Disco	1	EA	\$12.99	\$12.99
1612199291	The Storm Is Upon Us: How QAno	1	EA	\$14.49	\$14.49
1368051502	City of the Plague God (Rick R	1	EA	\$13.30	\$13.30
1501183699	The Long Slide: Thirty Years i	1	EA	\$16.80	\$16.80
1368049346	Paola Santiago and the Forest	1	EA	\$13.59	\$13.59

Subtotal: \$292.30

Tax: \$0.00

Total Invoice: \$292.30

Adjustments: \$0.00

Payments Applied: \$0.00

Total Amount Outstanding: \$292.30

LLM

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

BO # 0000218 Amazon Invoice # 446936845985

"Miller, Larisa" <millerl@cod.edu>

Tue, Sep 14, 2021 at 03:33 PM GMT

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

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